



# CITY OF CAÑON CITY

## City Council

City Council Chambers  
128 Main St., Cañon City, CO 81212  
(719) 269-9011 • [www.canoncity.gov](http://www.canoncity.gov)

**REGULAR CITY COUNCIL MEETING**  
**February 2, 2026**  
**6:00 p.m.**

## AGENDA

- 1. CALL TO ORDER: Council Chambers**
- 2. ROLL CALL: COUNCIL MEMBERS DENNEHY, MELONI, REEVES, SIMMONS, TONEY, WORTHINGTON, MAYOR PRO TEM SCHMISSEUR, MAYOR LUND.**
- 3. INVOCATION: Dawn Ward, River City Vineyard**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. CITIZENS REQUEST TO SPEAK TO THE CITY COUNCIL:**

*Resolution No. 9, Series 2018, adopted Rules of Procedures for the City Council, staff, and the public. Public comments are received after the opening ceremonies under the heading "Citizens Request to Speak to the City Council." If you wish to address the City Council, please complete a Request to Speak Form available by the meeting room door and submit it to the City Clerk prior to the meeting being called to order. Copies of the policy and form are available in the City Clerk's office and posted on the City of Cañon City website.*

- 6. COUNCIL MEMBER ANNOUNCEMENTS AND BOARD UPDATES:**

- 7. CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered routine and will be approved with one motion. Documents are approved substantially as drafted. There will be no separate discussion of these items unless a City Council Member or citizen so requests, in which case the items may be removed from the Consent Agenda and considered separately, at the discretion of City Council.

- A. Approve minutes for Regular City Council Meeting January 20, 2026, and Special Meeting January 20, 2026 (Training).**

- B. Authorize the Mayor to reappoint Loren Flick and appoint Jody Enderle to the Library/Museum Board.**
- C. Authorize the City Administrator to sign a License Agreement Renewal 2026 with Colorado Jeep and Off-Road Tours.**
- D. Authorize the City Administrator to sign a Ditch Crossing Agreement with the Cañon City Hydraulic and Irrigating Ditch Company (9th & Mystic).**
- E. Authorize the city Administator to sign a Purchase and Sale Agreement for 311 N. 4th Street.**
- F. Award Bid 09-26 Water Meters to Ferguson in an amount not to exceed \$100,000.**
- G. Receive and File: Cash Disbursements 01/21/2026 – 02/02/2026.**
- H. Receive and File: Cash Disbursements to Ratify 01/22/2026 – 01/22/2026.**

**END CONSENT**

**8. ADMINISTRATOR REPORT:**

- A. City Administrator's Report**

**9. DISCUSSION:**

- A. Mayoral appointment of citizens to the Economic Development, Finance, Budget, and Public Works, and Public Safety and Quality of Life Committees.**

**10. ADJOURN: The next Regular City Council Meeting is scheduled for February 16, 2026.**

**Posted pursuant to Municipal Code on Thursday, January 29, 2026.  
Cindy Foster Owens, City Clerk**





# CITY OF CAÑON CITY

## City Administrator

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

**TO:** Mayor and City Council

**FROM:** Ryan Stevens, City Administrator

**PREPARED BY:** Cindy L. Foster Owens

**DATE:** 02/02/2026

**RE:** Approve minutes for Regular City Council Meeting January 20, 2026, and Special Meeting January 20, 2026 (Training).

**SUMMARY:**\* Approve minutes for Regular City Council Meeting January 20, 2026, and Special Meeting January 20, 2026 (Training).

**REVIEWED BY**  Yes  No

## LEGAL?

**RECOMMENDED ACTION:** Approve minutes for Regular City Council Meeting January 20, 2026, and Special Meeting January 20, 2026 (Training).

**# of attachments 2**



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**REGULAR CITY COUNCIL MEETING**  
**January 20, 2026**  
**6:00 p.m.**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. in Council Chambers.

**ROLL CALL:**

	PRESENT	ABSENT
Council Member Dennehy		X
Council Member Meloni	X	
Council Member Reeves	X	
Council Member Simmons	X	
Council Member Toney	X	
Council Member Worthington	X	
Mayor Pro Tem Schmisseur	X	
Mayor Lund	X	

**INVOCATION: Bradley Buck, Bridge to Life Assembly of God Church**

Bradley Buck with Bridge to Life Assembly of God Church gave the invocation.

**PLEDGE OF ALLEGIANCE:**

Mayor Lund led the Pledge of Allegiance.

**CITIZENS REQUEST TO SPEAK TO THE CITY COUNCIL:**

No residents spoke during this time.

**COUNCIL MEMBER ANNOUNCEMENTS AND BOARD UPDATES:**

Announcements received.

**RECOGNITIONS AND PROCLAMATIONS:****Employee Recognition**

Human Resources Director Butch Batchelder presented.

**Citizen Open Mic:**

Max Hanson, Justin Scott, Justin Kurth, Paul Kulawik, Cassie Grow, Edward Oliver, Raelyn Oliver, Bob Stovall, Dominic Gwellor, Stacey Turner, Dotsy Baxter, Jay Bob Klinkerman, Cathy Finney, Lisa Clark, Kenny Paul, Pam Seng, Dan Brown, Mike McFee, Tim Renn, DeeDee Clement, Diana Clouthier, Amanda Platt, Alyssa Klugh, John Hamrick, and Sage Goodwin spoke.

**CONSENT AGENDA:**

Approved Minutes for the Regular City Council Meeting January 5, 2026 and Special Meeting January 7, 2026 (Committees).

Authorized the City Administrator to sign a Funding Agreement with the Golden Age Center.

Authorized the City Administrator to sign a Funding Agreement with Fremont Center for the Arts.

Authorized the City Administrator to sign a Funding Agreement with Humane Society of Fremont County.

Authorized the City Administrator to sign a Funding Agreement with Royal Gorge Chamber Alliance.

Received and Filed: Monthly Budget Summary - November 2025

Received and Filed: Cash Disbursements 01/06/2026 – 01/20/2026, P-Card Disbursements 10/18/2025-11/17/2025

**END CONSENT**

**MOTION:** On motion by Council Member Toney and Second by Council Member Worthington, Council approved the Agenda and Consent Agenda by unanimous roll call vote of those present.

## ADMINISTRATOR REPORT:

Report received.

## DISCUSSION:

Second Reading and Adoption, by title only, of **ORDINANCE 01, SERIES 2026** entitled: **AN ORDINANCE OF THE CITY OF CANON CITY VACATING A PLAT KNOWN AS REDHAWK LANDING.**

**MOTION:** On motion by Council Member Worthington and second by Mayor Pro Tem Schmisseur, the City Council adopted, by title only, **ORDINANCE 01, SERIES 2026** entitled: **AN ORDINANCE OF THE CITY OF CAÑON CITY VACATING A PLAT KNOWN AS REDHAWK LANDING.**

	ABSENT	AYE	NAY	ABSTAIN
<b>Council Member Dennehy</b>	X			
<b>Council Member Meloni</b>		X		
<b>Council Member Reeves</b>		X		
<b>Council Member Simmons</b>		X		
<b>Council Member Toney</b>		X		
<b>Council Member Worthington</b>		X		
<b>Mayor Pro Tem Schmisseur</b>		X		

## EXECUTIVE SESSION:

**An Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), regarding Royal Gorge lease agreement negotiations with CMBH.**

This discussion is postponed until a later date.

**ADJOURN:** The meeting was adjourned at 8:15 p.m.

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\_\_\_\_\_  
Mayor Phil Lund

Attest:

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Cindy Foster Owens, MMC, City Clerk



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**SPECIAL CITY COUNCIL MEETING**  
**January 20, 2026**  
**5:15 p.m.**

## MINUTES

**CALL TO ORDER:** The meeting was called to order at 5:15 p.m. in Council Chambers.

**ROLL CALL:**

	PRESENT	ABSENT
Council Member Dennehy		X
Council Member Meloni	X	
Council Member Reeves	X	
Council Member Simmons	X	
Council Member Toney	X	
Council Member Worthington	X	
Mayor Pro Tem Schmisseur	X	
Mayor Lund		X

**DISCUSSION:**

**Open Meetings Training**

**ADJOURN:** The meeting was adjourned at 5:40 p.m.

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\_\_\_\_\_  
Mayor Phil Lund

Attest:

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\_\_\_\_\_  
Cindy Foster Owens, MMC, City Clerk





# CITY OF CAÑON CITY

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**TO:** Mayor and City Council

**FROM:** Ryan Stevens, City Administrator

**PREPARED BY:** Cindy L. Foster Owens

**DATE:** 02/02/2026

**RE:** Authorize the Mayor to reappoint Loren Flick and appoint Jody Enderle to the Library/Museum Board.

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**SUMMARY:**\* Please see the attached letters.

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** Authorize the Mayor to reappoint Loren Flick and appoint Jody  
**ACTION:** Enderle to the Library/Museum Board.

**# of attachments** 2

**From:** Loren Flick  
**Sent:** Thursday, January 15, 2026 9:36 AM  
**To:** Lisa M. Studts <[lmstudts@canoncity.gov](mailto:lmstudts@canoncity.gov)>  
**Subject:**

Lisa,

Please accept this email as my statement of interest in continuing to serve on the Library Musuem Board. Thank you.

12/1/2025

Dear Kendra and Board,

Kendra approached me about possibly being on the Board for the library. What an honor! I think libraries are such an amazing asset to a community! I would love to be a part of ours! I went to our library as a child, I took my kids there when they were growing up and now I have the pleasure of taking my sweet grandson there once a week. He wakes up saying, "Is 'libary' open today?"

A little about me so you know what you're getting if you do decide you'd like me on your board:

I recently retired from the Canon City School District. I'm an RN and I was the Health Services Coordinator at Mountain View Core Knowledge School for 23 years.

I was in Fremont Search and Rescue for 24 years. I participated in high angle rope rescue, swift water rescue, avalanche rescue and Incident Command Team as well as being on the general search teams. During this time I was also on the board for the team, usually in the capacity of Team Representative. That was a hugely rewarding part of my life.

I spent a brief time on the Board of Fremont Regional Hospice. I am currently a Victim's Advocate for the Fremont County Sheriff's Department. I have been in that role for 10 years. It is always a learning experience and it never gets boring.

In full transparency, I need to tell you that math and budgeting are NOT my strong points. You'd be better off giving that position to someone else. My positive attributes are that I have a passion for the library, a strong work ethic and I can get along with almost everyone!

Please feel free to contact me if you have any questions! I look forward to hearing from you and possibly serving on the Canon City Public Library board.

Respectfully,



Jody Enderle

719-371-2084





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**TO:** Mayor and City Council

**FROM:** Ryan Stevens, City Administrator

**PREPARED BY:** Rex T. Brady

**DATE:** 02/02/2026

**RE:** Colorado Jeep and Off-Road Tours License Agreement Renewal 2026

**SUMMARY:**\*

The City entered into a License Agreement with Colorado Jeep and Off-Road Tours in 2014, allowing the operator to utilize established roadways into, within and through various parks owned by the City, including Royal Gorge Park, Temple Canyon Park, Red Canyon Park and Skyline Drive.

The current License Agreement and renewal period(s) expired December 31, 2025.

A new License Agreement or renewal of the current License Agreement is required to continue jeep tour operations for calendar year 2026 and beyond. The new License Agreement will expire December 31, 2028, then will automatically renew for two (2) additional one (1) year terms if and only if both parties agree to the terms outlined in the new License Agreement.

The City is compensated indirectly through payments made to the Royal Gorge Company of Colorado (RGC) by Colorado Jeep Tours for admittance and attraction fees. Payments made by Colorado Jeep Tours to RGC in 2023, 2024 and 2025 totaled \$143,245 of which 25% or approximately \$35,811 was paid to the City. No additional compensation for areas outside the RGC leased premises is required in the current License Agreement.

Colorado Jeep and Off-Road Tours has been very helpful in reporting vandalism and other problems encountered during tours to the Parks Department.

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** Discuss License Renewal For Colorado Jeep Tours  
**ACTION:**

**# of attachments** 1

**LICENSE AGREEMENT  
REGARDING JEEP TOURS  
PASSING THROUGH ROYAL GORGE PARK  
AND OTHER CITY-OWNED PARKS**

The following agreement, effective on this 1<sup>st</sup> day of January 2026, is by and between the City of Cañon City, a Colorado home rule municipal corporation ("City"), and Colorado Jeep and Off-Road Tours, Inc. (hereinafter called "Operator").

WHEREAS, Operator wishes to offer commercial jeep tours that will include travel on established roads and roadways into, within and through various parks owned by the City, including Royal Gorge Park, Temple Canyon Park and Red Cañon Park; and

WHEREAS, portions of Royal Gorge Park that Operator wishes to use are leased by the City to the Royal Gorge Company of Colorado ("RGC") and are referred to herein as the "leased premises"; and

WHEREAS, the City wishes to authorize the Operator to conduct jeep tours within the leased premises subject to such conditions and considerations that may be required by RGC under a written contract between Operator and RGC; and

WHEREAS, the City also wishes to authorize Operator to conduct jeep tours upon certain existing roads and roadways within other portions of Royal Gorge Park that are not leased to RGC and within other City-owned parks on the condition that Operator will operate its jeep tours in complete conformity with the provisions of this License Agreement.

NOW THEREFORE, in consideration of the promises set forth herein, the receipt and sufficiency of which each acknowledges, the parties hereto agree as follows:

1. Subject to the terms and conditions hereinafter stated, and during the term of this agreement, the City and the Operator hereby agree that the Operator may provide jeep tours that will involve the use of existing roads and roadways within Royal Gorge Park, and within other City-owned parks, as indicated on the map attached hereto and by this reference incorporated herein as Exhibit A.

2. Operator specifically agrees:

- a. To pay any and all agreed-upon tolls and fees charged or chargeable by RGC with respect to jeep tours that enter and cross the leased premises and otherwise to perform its obligations under its agreement with RGC;
- b. To postpone or discontinue jeep tours within those portions of Royal Gorge Park that are removed from the leased premises during unsafe weather, such as severe lightning, severe downpours, hailstorms or snowstorms, provided that such tours may be resumed when weather improves;
- c. That its staff shall consist of trained and skilled drivers who are first aid certified, CPR certified and who carry communication devices on all tours that may be used in case of an emergency;
- d. To obtain from each and every employee of Operator and each and every customer or other guest of Operator a release and waiver of liability for the

benefit of the City (and others) that is substantially in the form of Exhibit B, attached hereto and by this reference incorporated herein.

3. Term; Renewal.

- a. The term of this License Agreement shall commence upon the effective date hereof and shall terminate on December 31, 2028; provided, however, that the City shall have the right to immediately terminate the right of Operator to operate within the unleased portions of Royal Gorge Park and/or within other City-owned parks upon a material breach of this License Agreement by Operator by delivering written notice of such termination and the reasons therefor. The City also reserves the right to terminate this License Agreement for any other reason upon sixty (60) days written notice to Operator.
- b. This License Agreement shall renew automatically for two (2) additional one (1) year terms unless the City gives advance written notice to the Operator of the City's intent not to renew for the next calendar year no later than October 31 of the preceding calendar year.

4. Operator agrees, at Operator's expense, to obtain and maintain comprehensive general liability insurance in the amount of One Million Dollars (\$1,000,000) combined single limit, each occurrence or accident, with general liability aggregate coverage of not less than Two Million Dollars (\$2,000,000). Before conducting any jeep tours within Royal Gorge Park, Operator shall deliver to the City a certificate of insurance reflecting the existence of the insurance coverage required in this paragraph. Such liability insurance shall be endorsed to cover contractually assumed liabilities. The City shall be entitled to not less than thirty (30) days prior notice of cancellation or material reduction in such coverage.

5. Operator agrees to name the City of Cañon City, Colorado as an additional insured on the liability policy described above.

6. By signing this agreement, Operator agrees to defend, indemnify and hold harmless the City of Cañon City and its respective agents, officers, officials, representatives and employees from all loss, cost, damages, liability, attorney fees and expense resulting from jeep tour operations by Operator within Royal Gorge Park and within other City-owned parks, including, without limitation, all losses, costs, damages, liabilities and expenses arising from personal injury, death or property damage and to insure its obligations under this paragraph.

7. Operator agrees to conduct its operations pursuant to this License Agreement in a safe and prudent manner in strict accordance with applicable laws and to comply with requirements of all applicable ordinances, rules and regulations of the City and all laws, rules and regulations imposed by other governmental authorities and agencies with jurisdiction over Operator's operations. Operator warrants and represents that it is experienced in providing the services contemplated by this agreement and shall be solely responsible for the safety of its employees, agents, customers and guests at all times when Operator is operating within Royal Gorge Park or in other City-owned parks pursuant to this License Agreement.

8. Operator is an independent contractor and is not an agent or partner of the City for any purpose. As an independent contractor, Operator is solely responsible for paying all operating costs of the jeep tour business contemplated herein.

9. Operator agrees to pay or reimburse the City for any and all costs associated with damage done to City-owned property within Royal Gorge Park that is caused by Operator.

10. Operator agrees to operate its vehicles only on those established roads and roadways designated and depicted on the map attached hereto as Exhibit A. Operator agrees that it will not engage in any off-road activities anywhere within Royal Gorge Park or in any other City-owned park. Operator also agrees to refrain from using designated roads and roadways within Royal Gorge Park and other City-owned parks when conditions are such that the use of such roads is dangerous to Operator's drivers and passengers or when such use threatens to cause significant or permanent damage to existing roads, roadways and/or property adjacent thereto.

11. Operator agrees that it will not begin or continue any jeep tour otherwise authorized herein when either RGC (with respect to the leased premises) or the City (with respect to the balance of Royal Gorge Park and other City-owned parks) advises Operator that designated roads within Royal Gorge Park and/or other City-owned parks are unsafe for vehicular travel. Whenever possible, any such notice shall be given in writing. Any such ban shall continue until such ban has been lifted by the entity (RGC or City) that imposed it. However, nothing in this paragraph shall be deemed to prevent Operator from operating its vehicles on designated roads within the City's parks in emergency situations when such operation is necessary to protect the lives, health and safety of Operator's employees or passengers while they are located within any such City-owned park.

12. Operator agrees that it will not begin or continue any jeep tour otherwise authorized here, when the City provides written notice of special events within Royal Gorge Park, and within other City-owned parks that conflict with Operator's activities under this Agreement. Such conflict shall be determined by the City in its sole discretion, and the notice shall state the dates for which Operator's activities shall be suspended.

13. Operator understands and agrees that the roads and roadways depicted in Exhibit A shall be used in their "as is" condition and that neither RGC nor the City of Cañon City makes any representation or warranty as to the suitability of such roads and roadways for jeep tours or any other purposes. Operator agrees that it will not use any road or roadway within any City-owned park that Operator, including its principals, agents and employees, considers to be excessively dangerous or otherwise unsafe for jeep tour purposes. Operator also understands and hereby acknowledges that neither RGC nor the City of Cañon City shall have any obligation during the term hereof to construct, reconstruct, pave, grade or otherwise improve or repair any road or roadway used by Operator pursuant to this agreement.

14. Operator shall be issued a gate key with respect to certain roads and roadways where only limited vehicular access is permitted. Operator shall be responsible for unlocking and locking any gate on any such road or roadway and shall not leave any gate unlocked. Operator shall reimburse the City with respect to the costs of changing or replacing any locks or keys when such changes or replacements are made necessary by the negligence of Operator and/or its agents or employees.

15. Operator hereby represents that Operator's owners, employees and agents are familiar with all published City ordinances, rules and regulations pertaining to the use of parks owned by the City. Operator shall comply with the provisions of all such published ordinances, rules and regulations at all times when Operator is engaged in activities within any park owned by the City and shall ensure that all of Operator's agents, employees, customers and guests do the same.

16. Operator understands and agrees that no fires shall be lighted in any City-owned parks by Operator or its employees, agents, customers or guests except in places where and at times when fires are specifically permitted.

17. Operator specifically understands that the use of fireworks is prohibited in all parks at all times.

18. Operator shall collect and pack out of every City park used pursuant to this License Agreement all trash, rubbish and other debris associated with such use by Operator and its agents, employees, customers and other guests.

19. Nothing in this License Agreement shall be construed to limit or waive any right, limitation or other protection available to the City of Cañon City under the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S.

City of Cañon City

Colorado Jeep and Off-Road Tours, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

STATE OF COLORADO        )  
                                  ) ss.  
COUNTY OF FREMONT        )

The foregoing License Agreement was subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2026, by \_\_\_\_\_ as \_\_\_\_\_ for Colorado Jeep and Off-Road Tours, Inc.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary





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**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Leo A. Evans  
**DATE:** 02/02/2026  
**RE:** Hydraulic Ditch Crossing Agreement (9th & Mystic)

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**SUMMARY:**\* Staff is presenting the attached agreement for consideration and adoption which provides for two (2) new utility crossings of the Hydraulic & Irrigating Ditch Company main line.

The ongoing work along North 9th Street will see installation of new water mains under the Hydraulic Ditch along both 9th Street and Mystic Street, as well as installation of a new Storm Sewer crossing under the ditch at 9th Street. Prior to the project one (1) water crossing existed at this location.

The agreement language is identical to the most recent previous crossing agreements that have been executed between the City and Ditch with the last new crossings added in 2023 which were new water main crossings at College Avenue and Raynolds Avenue.

Costs for this crossing are at \$6,000 per crossing with the Water Fund proposed to pay for one crossing and the Stormwater Fund proposed to pay for the other crossing. The following GL#'s will be used for these budgeted charges:

50-430-0928-59042  
55-430-0955-59950

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED ACTION:** Approve the Ditch Crossing Agreement for the new utility crossings at 9th and Mystic and authorize the City Administrator to Sign.

**# of attachments** 1

## DITCH CROSSING AGREEMENT

This Ditch Crossing Agreement (this "Agreement") is entered into this 17<sup>th</sup> day of November, 2025 between Cañon City Hydraulic and Irrigating Ditch Company whose address is 3175 Grandview Avenue, Cañon City, CO 81212 ("Grantor"), and the City of Cañon City, a Colorado home rule municipality whose address is 128 Main Street, Cañon City, CO 81215 ("Grantee") (together, the "Parties").

### RECITALS

A. Grantor is a mutual ditch company operating within Fremont County, Colorado, and holding surface water rights for the benefit of its shareholders and is the owner of or has rights in the water facility known as the Cañon City Hydraulic and Irrigating Ditch Company (the "Grantor Ditch").

B. Grantee is constructing water main and storm sewer that requires Grantee to access the Grantor Ditch in the two locations further specified in **Exhibit A** attached hereto (the "Project").

C. Grantor desires to grant Grantee the right to cross the Grantor Ditch, and Grantee is desirous of crossing the Grantor Ditch for purposes of the Project, all in accordance with the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Ditch Crossing. Grantor hereby grants to Grantee a license for the construction, operation, maintenance, repair, upgrade and removal of the Project underneath the Grantor Ditch as depicted in **Exhibit A**.

2. Construction. Grantee, at its expense, shall construct the Project and restore the Grantor Ditch to its previously existing condition after completion of the Project. The Project shall be buried at a sufficient depth below the ditch so as to not interfere with the operation, maintenance and repair of the ditch as it presently exists or as it may reasonably exist in the future through an open ditch or a buried pipeline. The construction of the Project shall not be considered complete until accepted by Grantor in writing as being in compliance with the terms of this Agreement, which approval shall not be unreasonably withheld.

3. Protection of Ditch. During construction of the Ditch Crossing, Grantee shall take all necessary measures to protect the ditch and to prevent interruption in the use of the ditch by Grantor. Any disturbance or damage to the Grantor Ditch shall be immediately repaired by Grantee as is deemed reasonable by the Parties. Grantee shall not place any trash, debris, or obstructions in the Grantor Ditch.

4. License Fee. Upon execution of this Agreement, the Grantee shall pay to Grantor a one-time license fee of \$6,000 per ditch crossing for a total of \$12,000.

5. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to the subject matter covered herein. All negotiations, considerations, representations, and understandings between the parties are incorporated and merged herein. This Agreement may be modified or altered only by the parties' written agreement.

6. Amendment. This Agreement may not be amended except in writing by mutual agreement of the Parties, nor may rights be waived except by an instrument in writing signed by the party charged with such waiver.

7. Authority. All parties to this Agreement represent that they have the full power and authority to enter into and perform this Agreement.

8. No Third-Party Beneficiary. This Agreement shall be for the sole benefit of the parties hereto, and no other party is entitled to have any rights or benefits by reason of this Agreement as a third-party beneficiary or otherwise.

9. Assignment. This Agreement may be assigned by Grantee to any entity that controls, is controlled by or is under common control with Grantee or that purchases substantially all of the assets of Grantee located in Fremont County, Colorado. Any other assignment by Grantee shall be only with the consent of Grantor, which consent shall not be unreasonably withheld. Upon any assignment, and in order for the assignment to be effective, the assignee shall accept and assume the provisions and obligations of this Agreement.

10. Recording. This Agreement shall be recorded with the Fremont County Clerk and Recorders Office.

11. Binding Effect. The covenants, agreements, and obligations contained herein shall extend to, bind, and inure to the benefit of the parties hereto, as well as their respective personal representatives, heirs, successors, and assigns.

THIS AGREEMENT is executed the date and year set forth above.

GRANTOR  
CANON CITY HYDRAULIC AND  
IRRIGATING DITCH COMPANY  
a Colorado Nonprofit Corporation

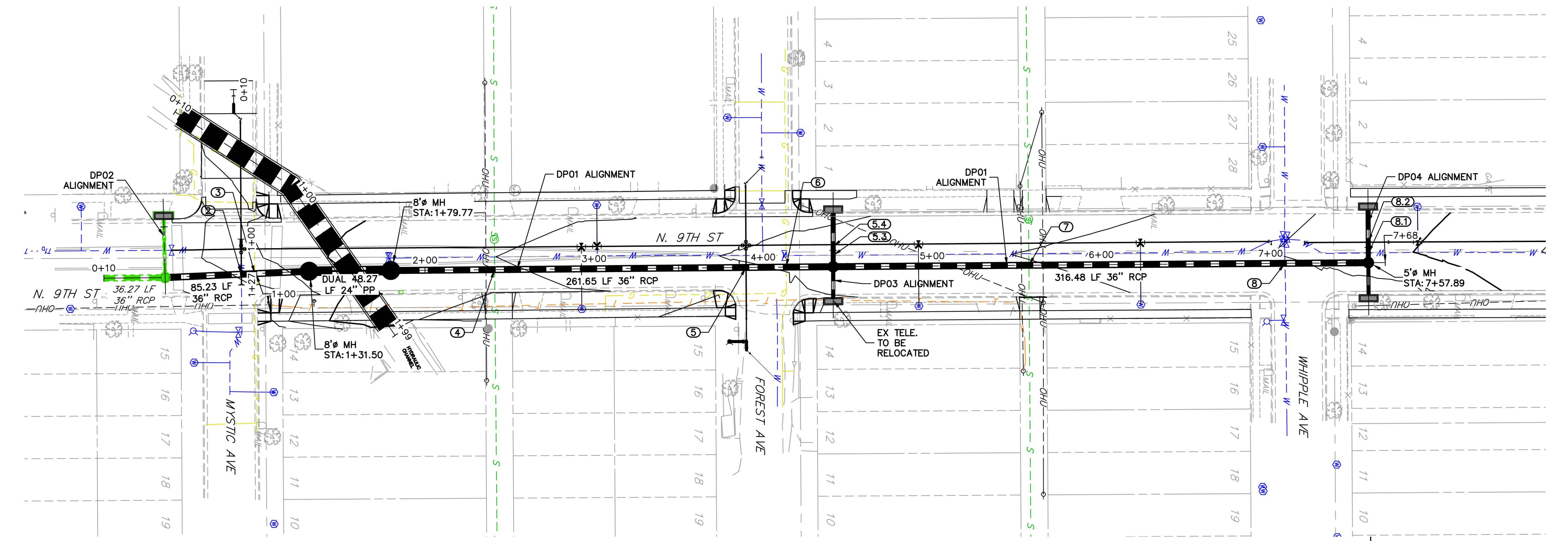
By: Ray Lynn  
Title: President

GRANTEE  
City of Cañon City,  
128 Main Street,  
Cañon City, CO 81215

By: \_\_\_\_\_  
Title: \_\_\_\_\_

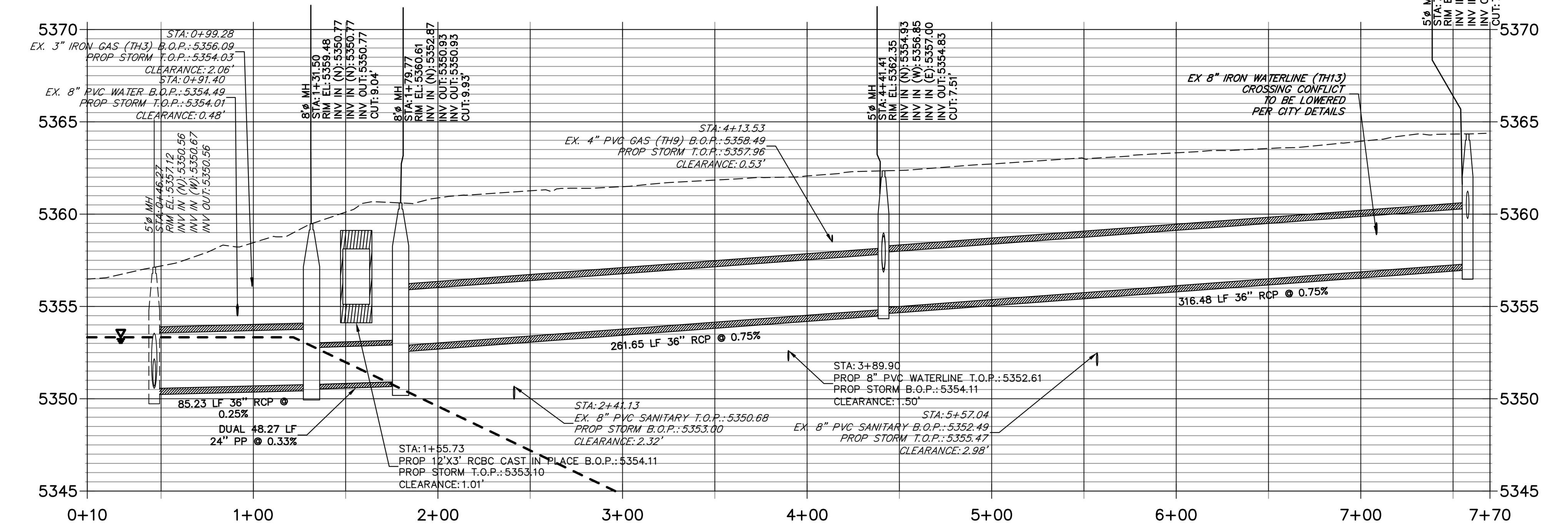


# EXHIBIT A



# **DP01 PROFILE**

## **STA 0+10.00 TO 7+70.00**



## **PROFILE LEGEND**

— — — — — EX. SURFACE

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— PROP. SURFACE

— —  — — GROUNDWATER ELEV.

## **UTILITIES LEGEND**

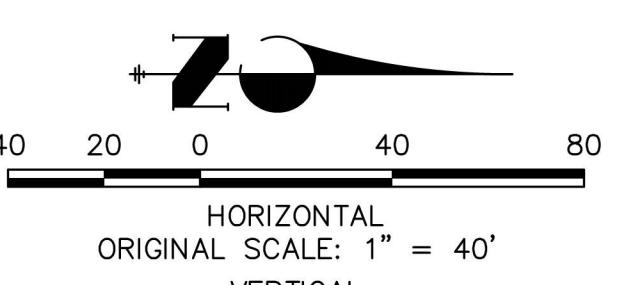
	EX. STORM SEWER
	PROP. STORM LINE
	EX. WATER LINE
	PROP. WATER LINE
	EX. SANITARY SEWER
	EX. ELECTRIC LINE
	EX. FIBER OPTIC LINE
	EX. TELECOM LINE
	EX. GAS LINE

## STORM NOTES

ALL PIPE AND STRUCTURE LOCATIONS LISTED IN THE PLANS ARE APPROXIMATE AND BASED ON THE BEST AVAILABLE INFORMATION. ACTUAL PRECISE LOCATIONS OF EXISTING PIPE AND STRUCTURES MAY VARY IN THE FIELD. NEW WATER INFRASTRUCTURE LOCATIONS SHALL ADHERE TO THE REQUIREMENTS LISTED IN THE CITY OF CAÑON CITY STANDARD CONSTRUCTION SPECIFICATIONS MANUAL.

1. ALL EXISTING UTILITIES SHOWN ARE APPROXIMATE AND SHOWN FOR SUPPLEMENTAL INFO ONLY. SEE SUE PLANS FOR TEST HOLE DATA. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES.
2. REMOVE WATER OR MATERIALS THAT INTERFERE WITH WORK. CONTRACTOR SHALL PROVIDE AND MAINTAIN AT ALL TIMES AMPLE MEANS AND DEVICES TO PROMPTLY AND PROPERLY DISPOSE OF ALL WATER ENTERING THE TRENCH EXCAVATION. WATER SHALL BE DISPOSED OF IN A SUITABLE MANNER WITHOUT DAMAGE TO ADJACENT PROPERTY OR WITHOUT MENACE TO PUBLIC HEALTH AND CONVENIENCE. UNLESS AUTHORIZED, IN WRITING, TRENCH WATER SHALL NOT BE ALLOWED TO ENTER ANY WATER OR SEWER LINES. PROTECT PIPELINE AGAINST DAMAGE FROM WATER IN THE EVENT OF A STORM OR PUMP FAILURE.

UTILITY CROSSINGS			
POINT NO.	STATION	ALIGNMENT	UTILITY
2	0+91.38	DP01	EX WATERLINE
3	0+99.28	DP01	GAS
4	2+41.20	DP01	PROP. WATERLINE
5	3+89.87	DP01	PROP. WATERLINE
6	4+13.62	DP01	GAS
7	5+57.14	DP01	SANITARY
8	7+08.48	DP01	EX WATERLINE



**Know what's below.  
Call before you dig.**

---

GLENN ELLIS, P.E.  
COLORADO NO. 38861  
FOR AND ON BEHALF OF JR ENGINEERING, LLC.

# **ENGINEER'S STATEMENT**

---

## **ENGINEER'S STATEMENT**

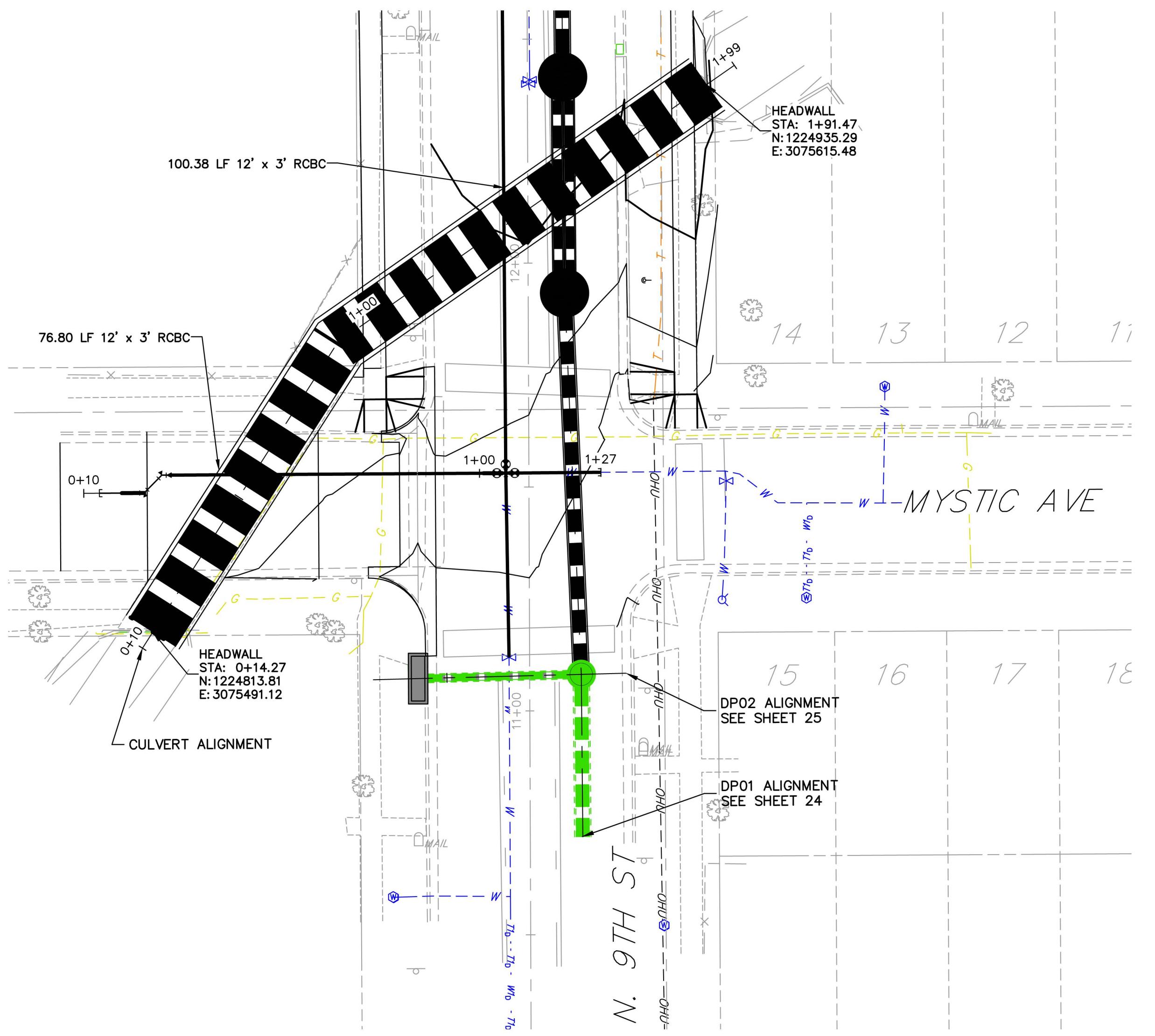
Glenn D. Ellis  
38861  
10/29/2025  
Professional Engineer

**J R ENGINEERING**  
A Westrian Company

100

24 OF 54

# EXHIBIT A



# **CULVERT PROFILE STA 0+00.00 TO 2+10.00**

## **PROFILE LEGEND**

---

## — — — — — EX. SURFACE

---

PROP. SURFACE

— —  — — GROUNDWATER ELEV.

## UTILITIES | LEGEND

EX. STORM SEWER

EX. STORM SEWER

PROPS: STORM

EX. WATER LINE

██████████ PROP. WATER LINE

— — — — — *s* — — — EX. SANITARY SEWE

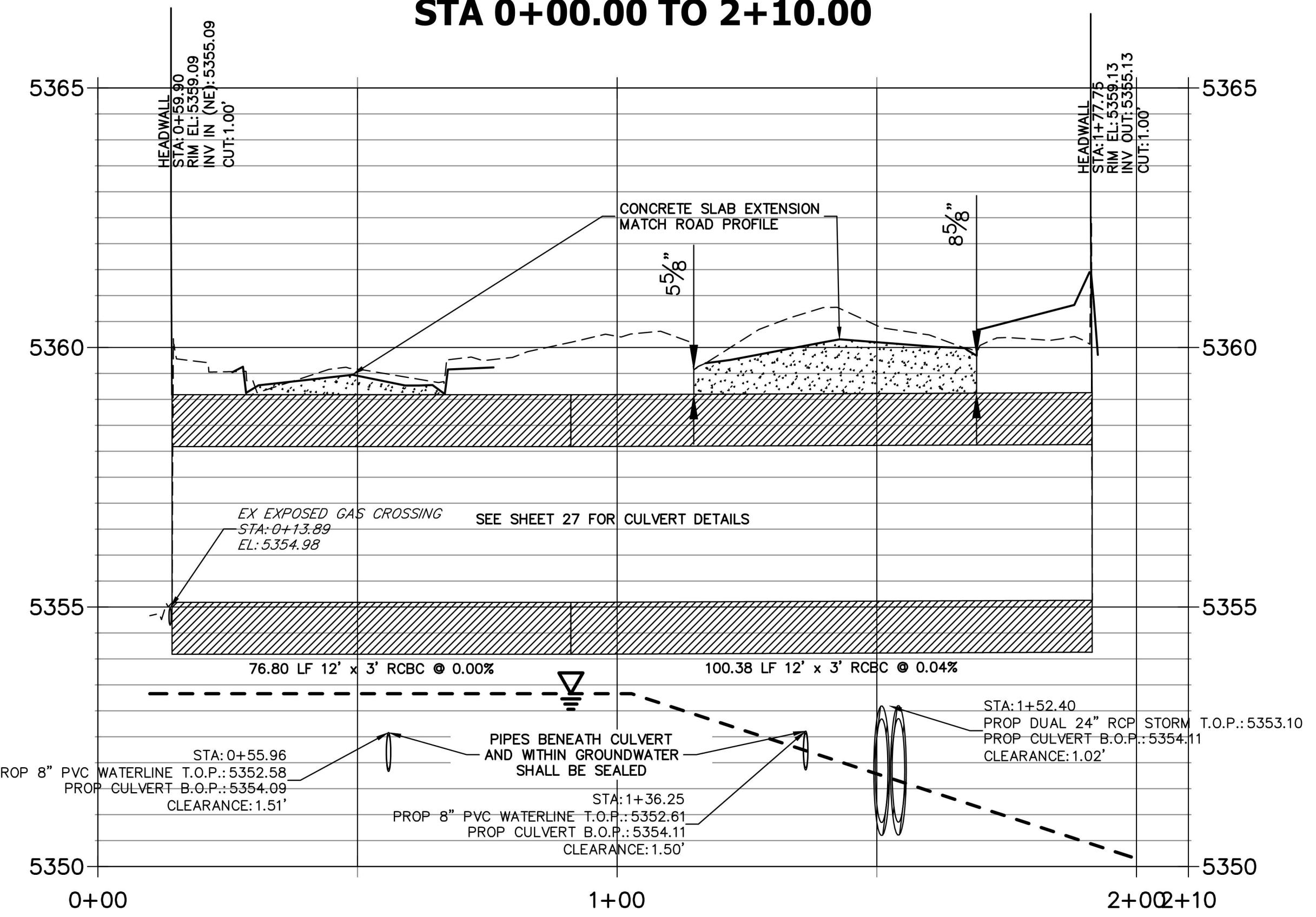
— — — — — *E* — — — EX. ELECTRIC LINE

— — — — — *FO* — — — — — EX. FIBER OPTIC LINE

## STORM NOTES.

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**Know what's below.  
Call before you dig.**

## **ENGINEER'S STATEMENT**

PREPARED UNDER MY SUPERVISION

---

GLENN ELLIS, P.E.  
COLORADO NO. 38861  
FOR AND ON BEHALF OF JR ENGINEERING, LLC.

A circular registration stamp with a rope-like border. At the top, it says "REGISTERED". In the center, it says "D. ELLIS" with "3861" written below it. At the bottom, it says "9/2025". Around the bottom edge, it says "SERIAL ENGINEER", "N.Y.", and "U.S.A.". The "D. ELLIS" part is handwritten.

ST. MYSTIC STREET 26 OF 54  
B NO. 25316.00

EEET 26 OF 54

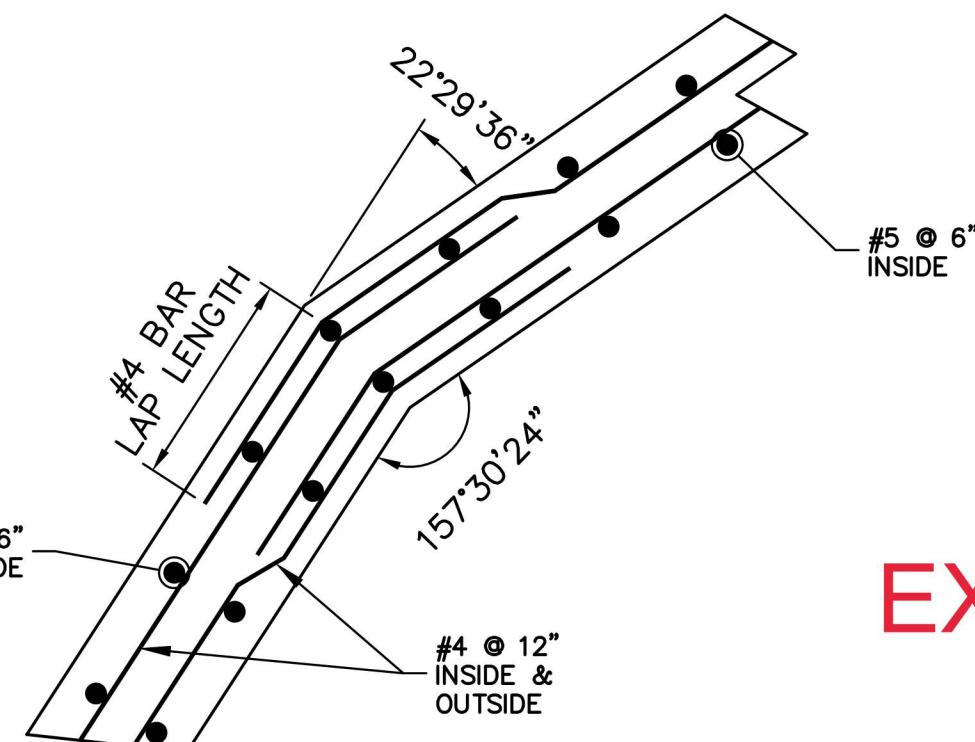
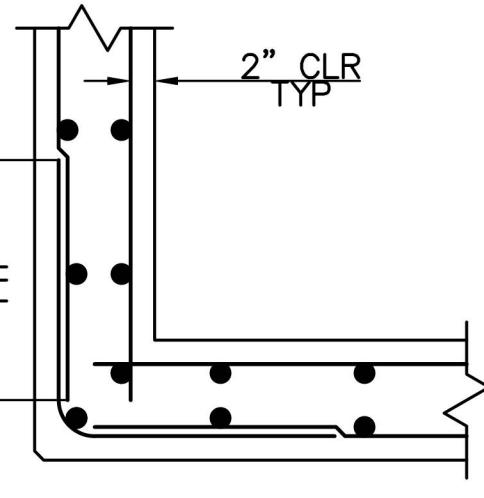
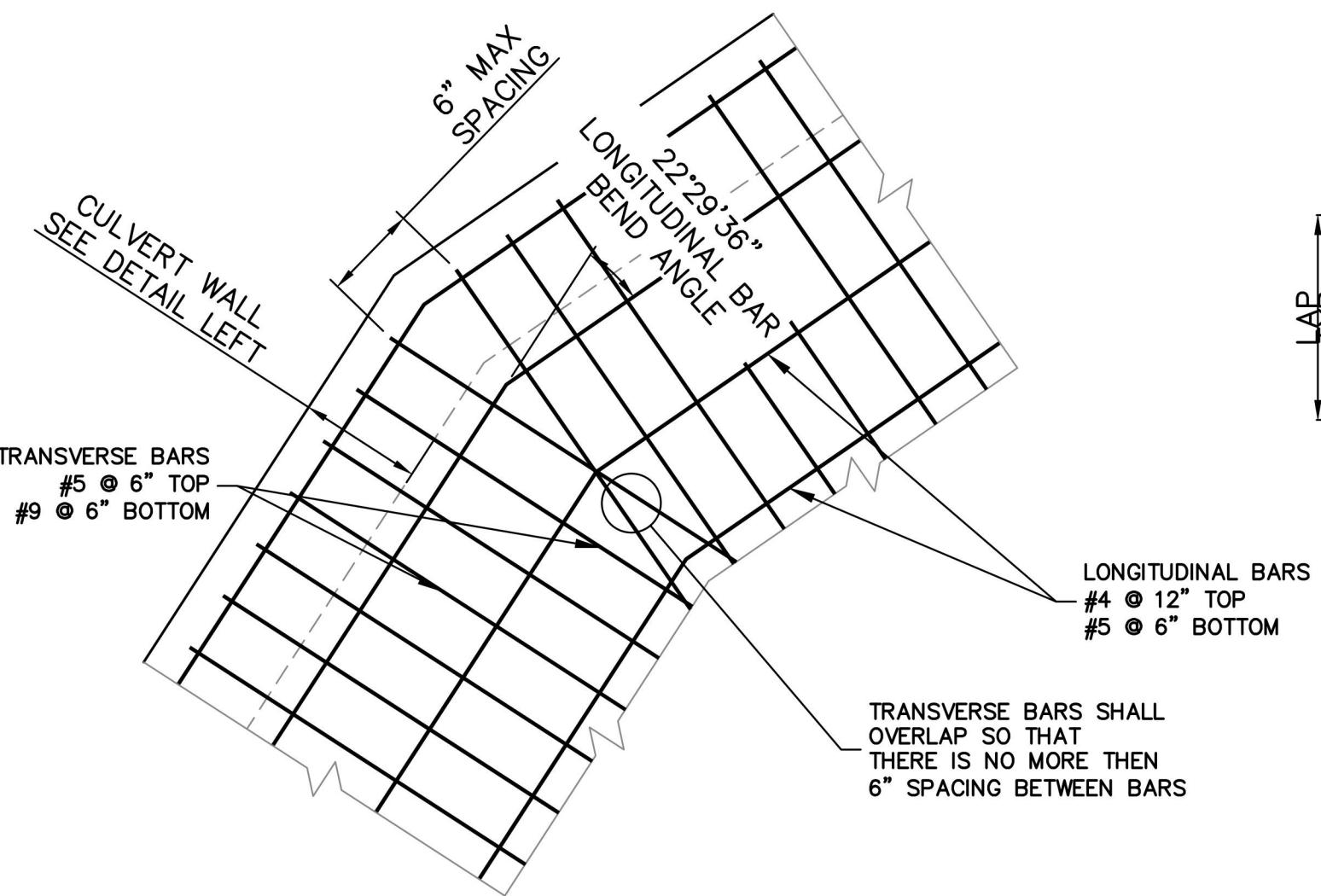
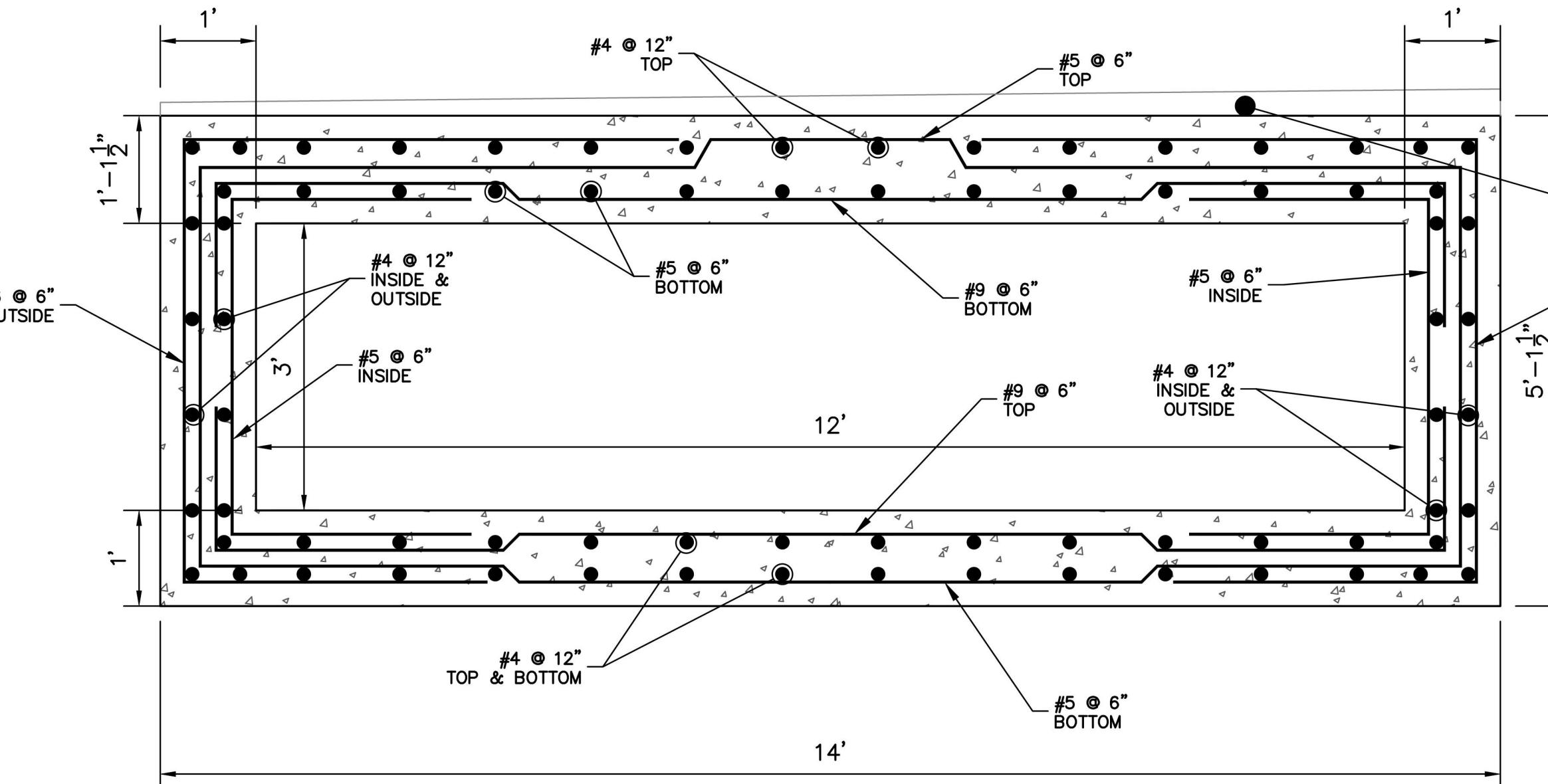


EXHIBIT A

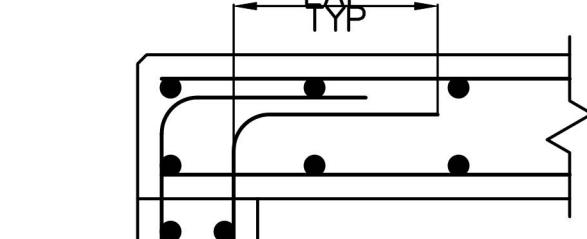


TYPICAL WALL CORNER PLAN VIEW DETAIL

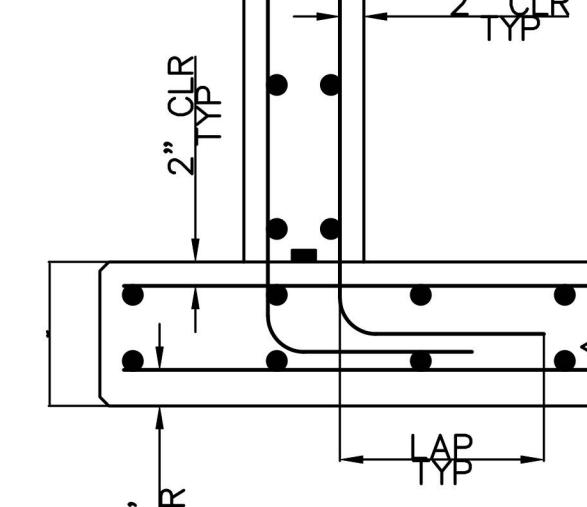


TOP SLAB DEFLECTION DETAIL

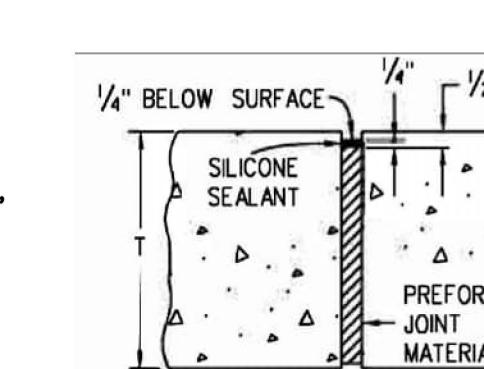
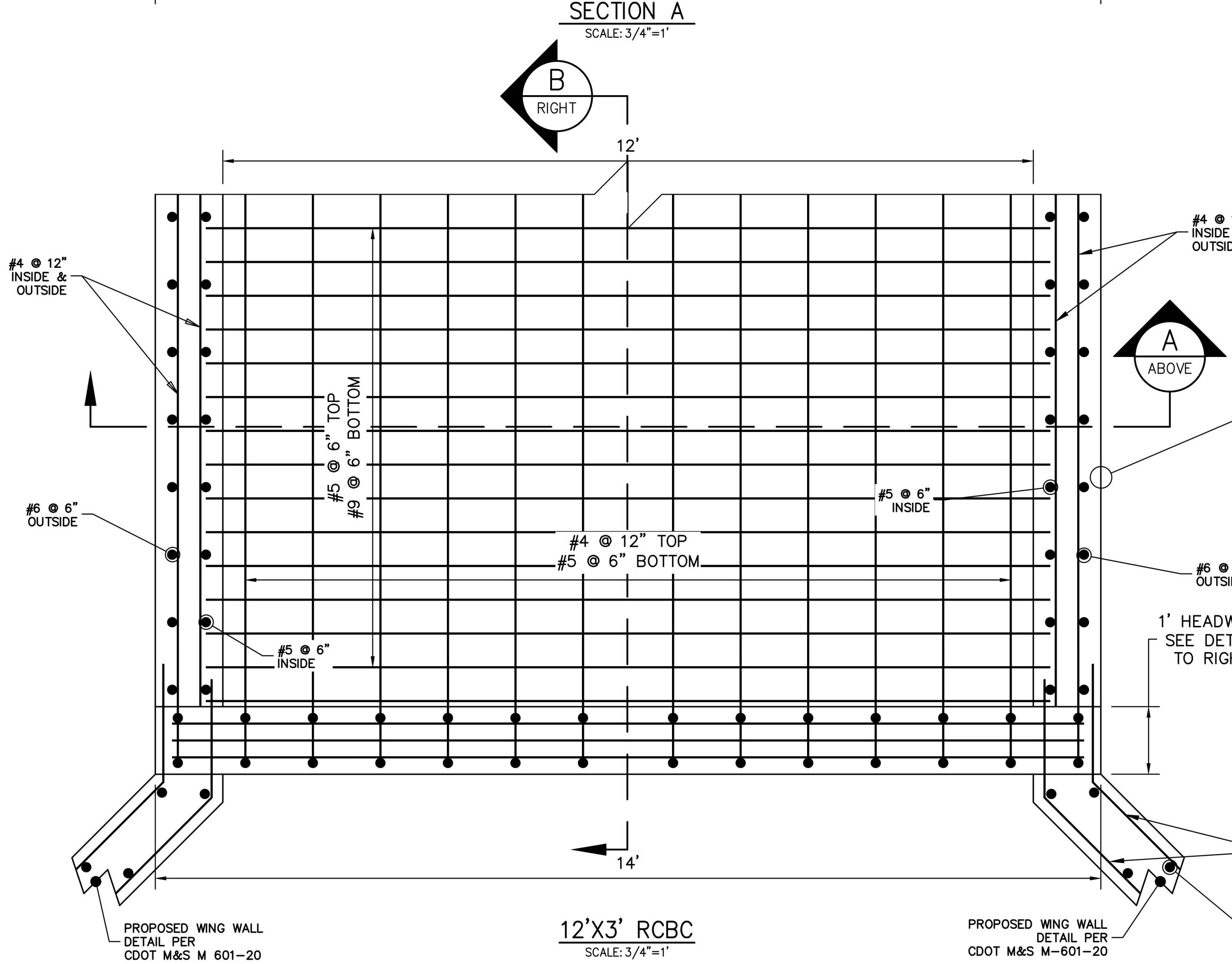
DEPTH OF TOP SLAB SHALL VARY TO CREATE NORMAL CROWN OF MYSTIC AVENUE. REBAR SHALL REMAIN IN LINE WITH THE BOTTOM OF THE SLAB AND SHALL NOT VARY WITH INCREASED DEPTH ON TOP OF THE SLAB.



TYPICAL WALL TO TOP SLAB JOINT DETAIL



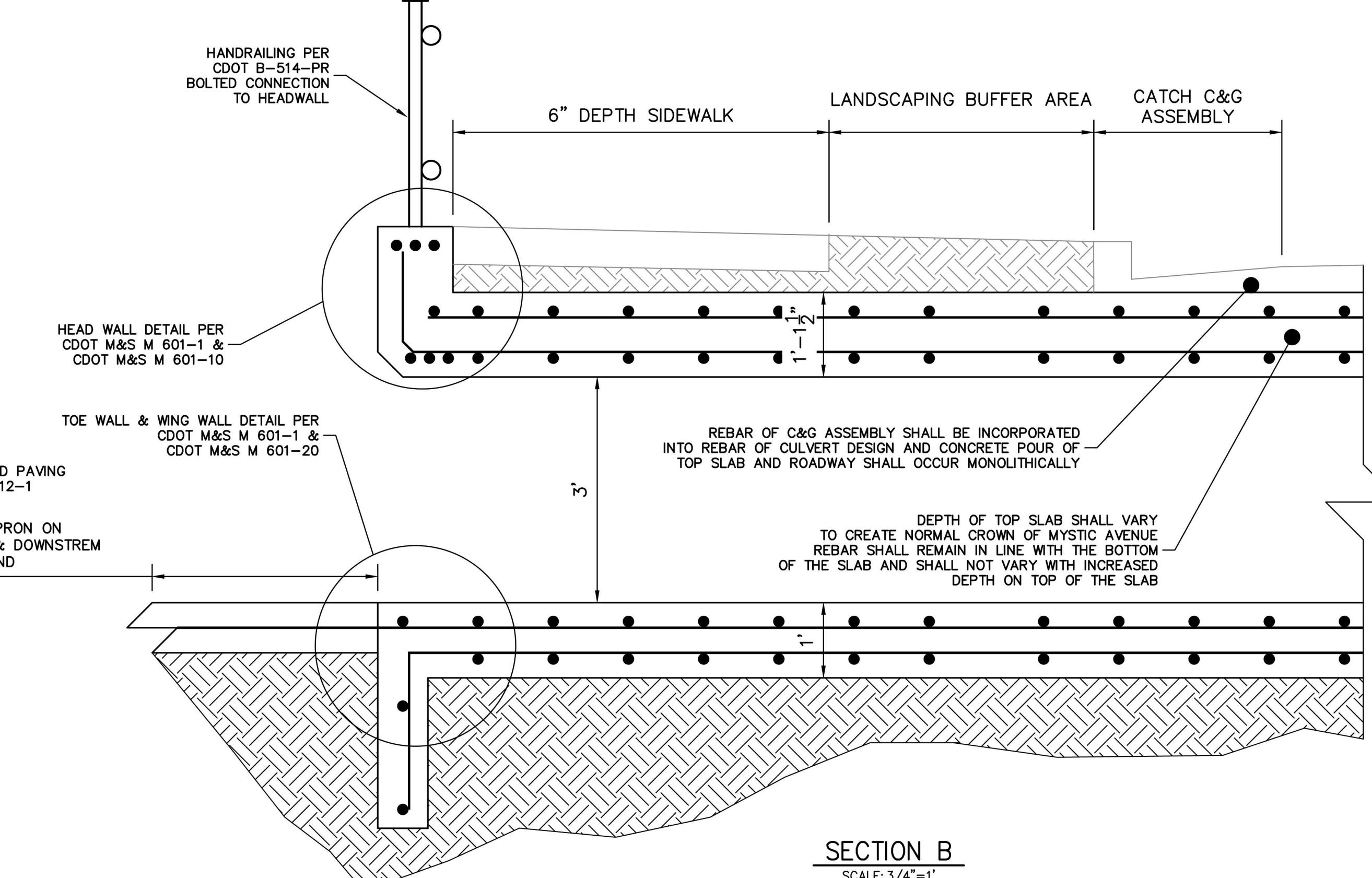
TYPICAL WALL TO BASE JOINT DETAIL



EXPANSION JOINT

AT EDGE OF CULVERT WALLS, CONCRETE ROAD PAVING SHALL BE JOINTED ACCORDING TO CDOT M-412-1. JOINT TYPE SHALL BE EJ PER DETAIL ABOVE.

CONCRETE APRON ON BOTH UPSTREAM & DOWNSTREAM PIPE END



## ENGINEER'S STATEMENT

PREPARED UNDER MY SUPERVISION

JARED PHILLIPS, P.E.  
COLORADO P.E. 65931  
FOR AND ON BEHALF OF JR ENGINEERING, LLC

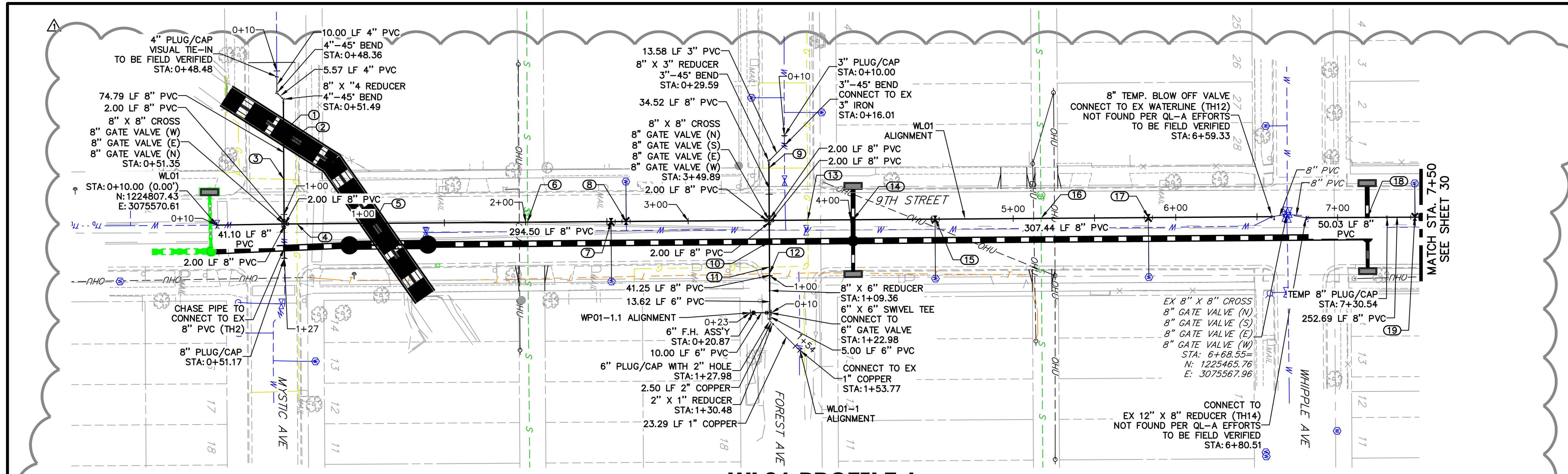
UNTIL SUCH TIME AS  
THESE DRAWINGS ARE  
APPROPRIATE REVIVING  
AGENCIES OR ENGINEERS  
ONLY FOR THE PURPOSES  
DESIGNATED BY WRITTEN  
AUTHORIZATION.

PREPARED FOR  
CITY OF CANON CITY  
128 MAIN STREET  
CANON CITY, COLORADO 81215  
719-276-5291  
CONTACT: LEO EVANS

J.R. ENGINEERING  
A Western Company  
Centennial 303-740-6383 • Colorado Springs 719-539-2588  
Fort Collins 970-491-5888 • www.jrengineering.com

SECTION	H-SCALE AS SHOWN	V-SCALE AS SHOWN	NO. REVISION	BY DATE
N. 9TH STREET IMPROVEMENTS MYSTIC AVE TO MEADOWS AVE				
CULVERT DETAIL	09/11/25			

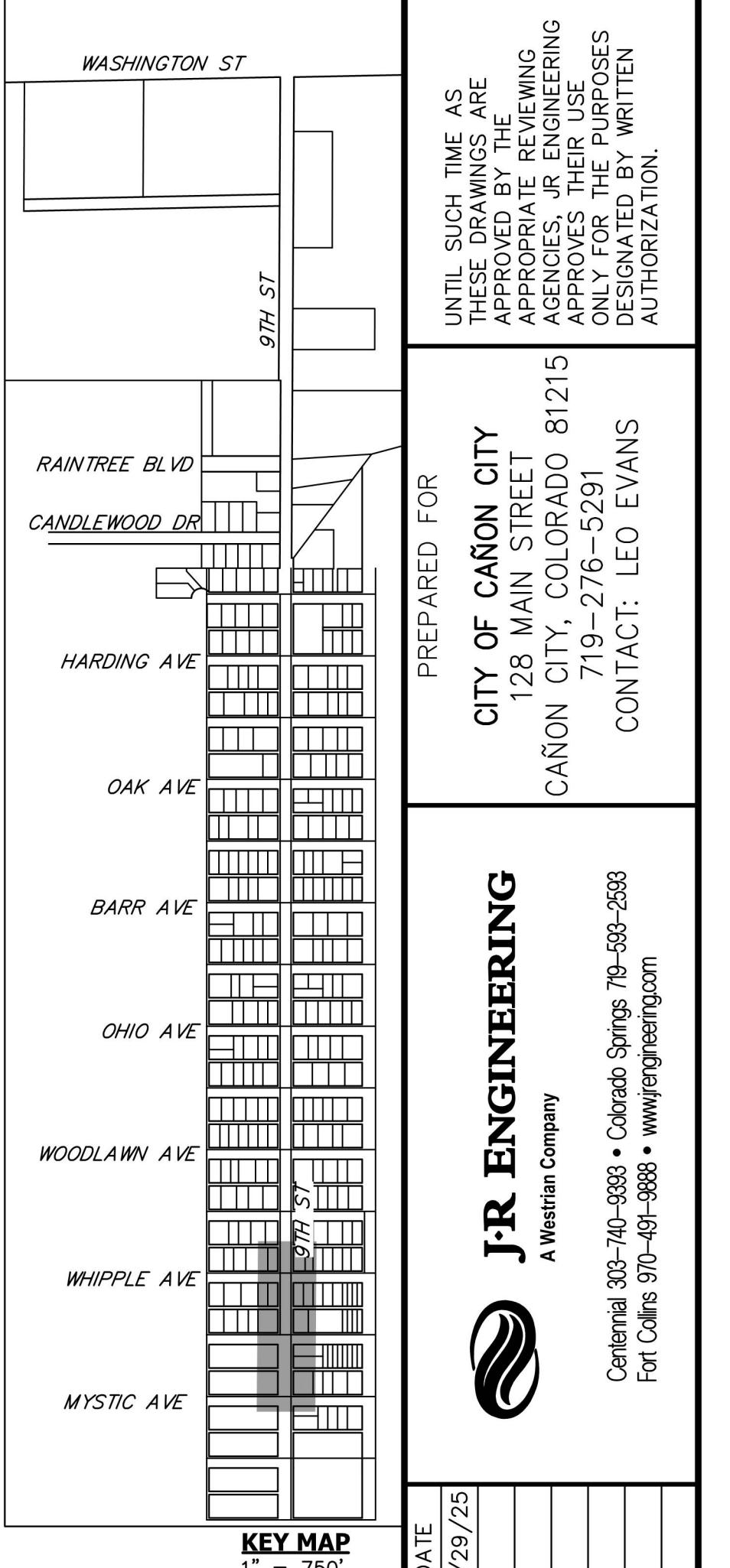
SHEET	27	OF	54
JOB NO.	25316.00		



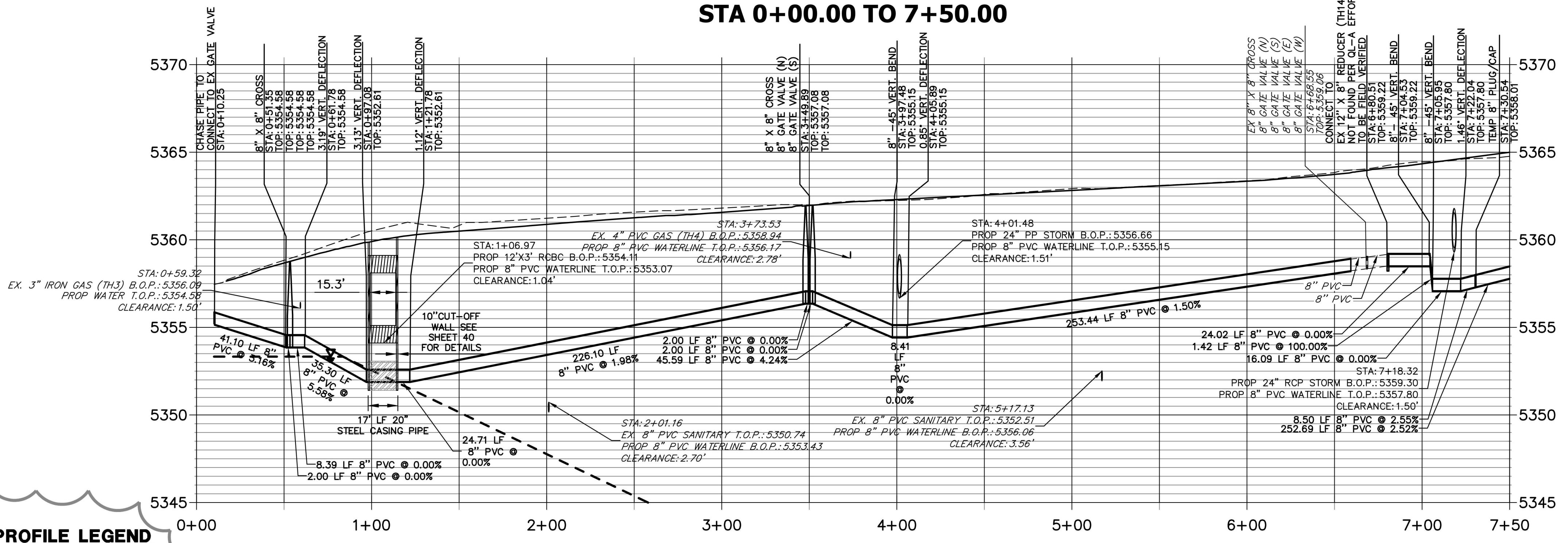
**WL01 PROFILE 1**  
STA 0+00.00 TO 7+50.00

UTILITY CROSSINGS			
POINT NO.	STATION	ALIGNMENT	UTILITY
1	0+49.50	WL01-0	CULVERT
2	0+57.37	WL01-0	GAS
3	0+78.34	WL01-0	GAS
4	0+59.32	WL01	GAS
5	1+06.54	WL01	CULVERT
6	2+01.18	WL01	SANITARY
7	2+52.57	WL01	WATER SERVICE
8	2+61.79	WL01	WATER SERVICE
9	0+33.95	WL01-1	GAS
10	0+79.17	WL01-1	PROP. STORM
11	0+94.88	WL01-1	GAS
12	0+98.94	WL01-1	TELEPHONE
13	3+73.54	WL01	GAS
14	4+01.50	WL01	PROP. STORM
15	4+51.93	WL01	WATER SERVICE
16	5+17.14	WL01	SANITARY
17	5+83.17	WL01	WATER SERVICE
18	7+18.31	WL01	PROP. STORM
19	7+47.52	WL01	WATER SERVICE

**EXHIBIT A**



**KEY MAP**  
1" = 750'



**WL01-1 PROFILE**  
STA 0+00.00 TO 1+70.00

**PROFILE LEGEND**

- EX. SURFACE
- PROP. SURFACE
- GROUNDWATER ELEV.

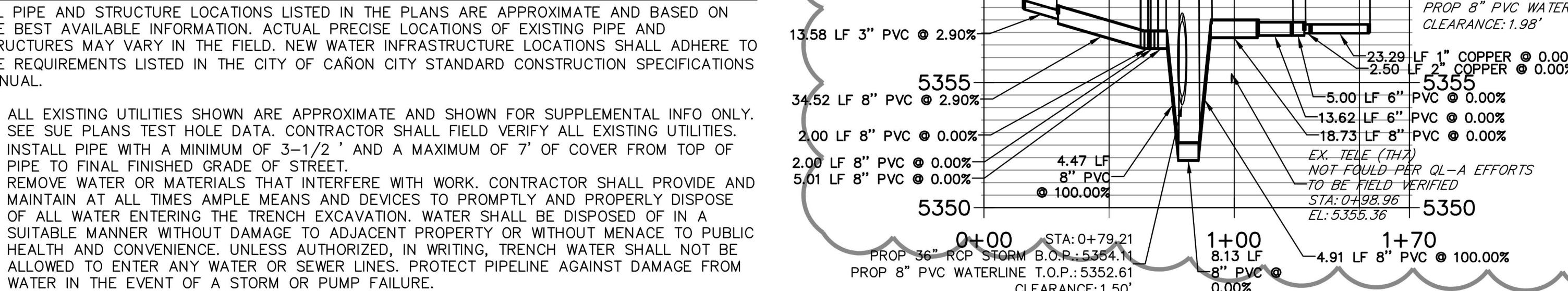
**UTILITIES LEGEND**

- EX. STORM SEWER
- PROP. STORM LINE
- EX. WATER LINE
- PROP. WATER LINE
- EX. SANITARY SEWER
- EX. ELECTRIC LINE
- EX. FIBER OPTIC LINE
- EX. TELECOM LINE
- EX. GAS LINE

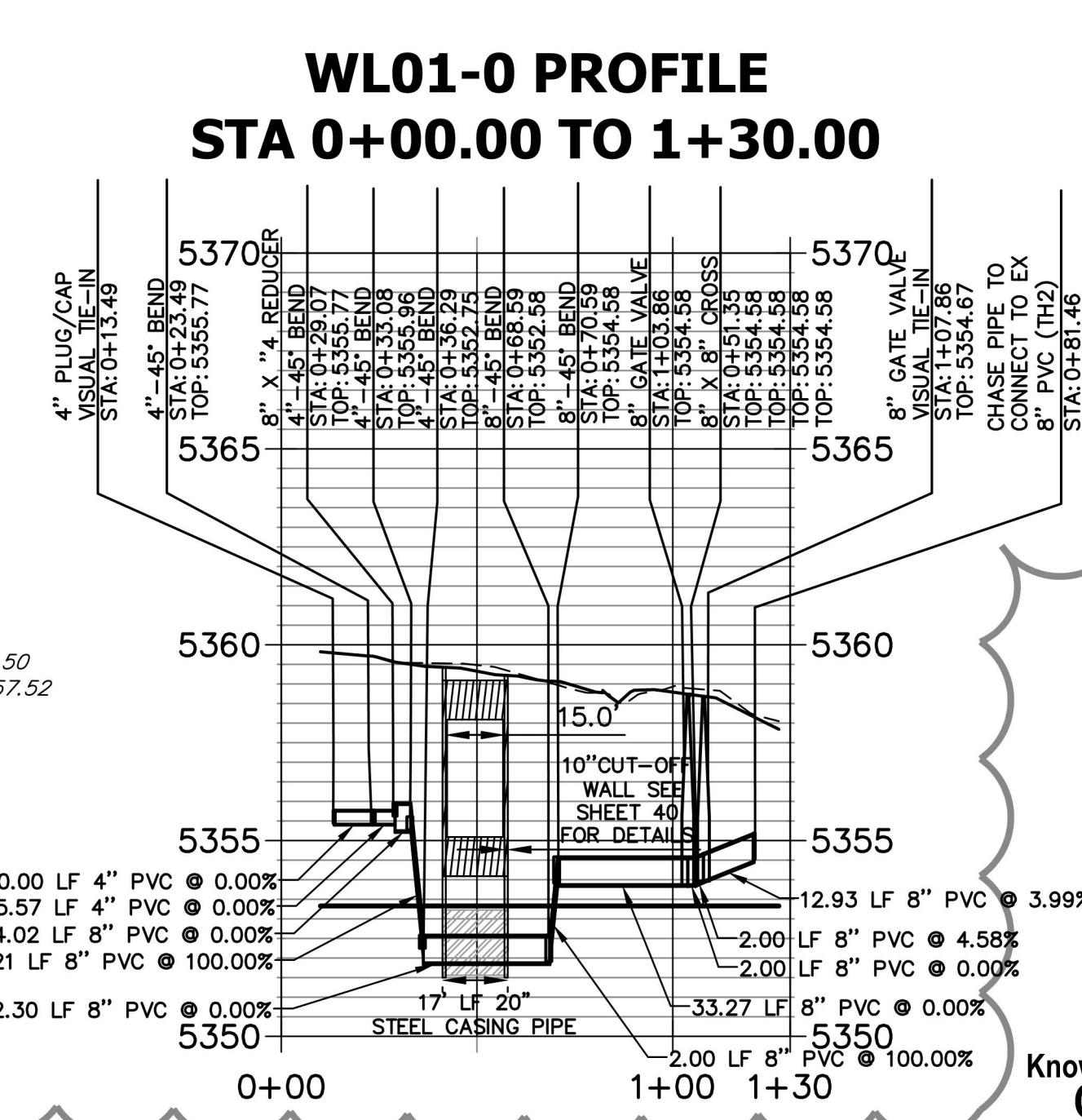
**POTABLE WATER NOTES:**

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- INSTALL PIPE WITH A MINIMUM OF 3 1/2" AND A MAXIMUM OF 7" OF COVER FROM TOP OF PIPE TO FINAL FINISHED GRADE OF STREET.
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**WL01-0 PROFILE**  
STA 0+00.00 TO 1+30.00



Know what's below.  
Call before you dig.

**ENGINEER'S STATEMENT**  
PREPARED UNDER MY SUPERVISION



N. 9TH STREET IMPROVEMENTS  
MYSTIC AVE TO MEADOWS AVE  
SHEET 29 OF 54  
GLENN ELLIS, P.E.  
COLORADO NO. 38861  
FOR AND ON BEHALF OF JR ENGINEERING, LLC.  
JOB NO. 25316.00





# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Ryan Stevens  
**DATE:** 02/02/2026  
**RE:** 311 N. 4th Street Purchase and Sale Agreement

---

**SUMMARY:**\* The attached Purchase and Sale Agreement (PSA) is for the sales of a small, unbuildable lot that is being sold for \$8,000 to the adjacent property owner (Dennis Weid). This lot was an old burned out house that was acquired by the City due to its public nuisance status. The previous owner transferred the title to the City. The City remediated the burned out house along with the asbestos and has no use for the lot. Mr. Weid plans to incorporate this lot into his existing lot.

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** 1

**ACTION:**

**# of attachments** 1

## **PURCHASE AND SALE AGREEMENT**

THIS PURCHASE AND SALE AGREEMENT (the “Agreement”) is made and entered into this \_\_\_\_\_ day of February, 2026 (the “Effective Date”), by and between the City of Cañon City, (the “City”), with an address of 128 Main Street, Cañon City, Colorado 81211 and Dennis Wied with an address of \_\_\_\_\_ (the “Buyer”).

NOW, THEREFORE, in consideration of the foregoing premises and the covenants, promises and agreements of each of the parties hereto, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Purchase and Sale. The City is the owner of real property located in Fremont County, Colorado, which is more particularly described as 311 4<sup>th</sup> Street, Cañon City, Colorado 81211, together with all water rights, mineral rights, reversions, remainders, rights, privileges, easements, rights-of-way, appurtenances, improvements licenses, tenements and hereditaments appertaining to or otherwise benefiting or used in connection with such real property and improvements and owned by the City (the “Property”). The City agrees to sell, and Buyer agrees to buy the Property subject to the terms and conditions set forth in this Agreement.

2. Consideration. The purchase price for the Property (the “Purchase Price”) shall be Eight Thousand Dollars (\$8,000.00).

3. Property Sold “As Is”. The Parties agree that the City is selling the property in “As Is” condition. The Buyer acknowledges and agrees they accept the property “As Is” without any warranties, representations, or guarantees, either expressed or implied, of any kind, nature, or type whatsoever from or on behalf of the Seller.

4. Closing.

(a) The purchase and sale shall close (herein referred to as the “Closing”) within ten (10) days after the execution of this Agreement by both parties at mutually agreed to date and time.

(b) Recording costs shall be paid by the City.

(c) Possession of the Property shall be delivered to Buyer on the date of Closing.

(d) As part of the Closing, the City shall deliver to the Buyer a quit claim deed.

(e) As part of Closing, Buyer shall deliver to the City the Purchase Price in the amount stated herein in cash or wired funds.

(f) The Parties shall cooperate in executing any other necessary documentation for Closing.

5. Default. If either party fails to perform under this Agreement, this Agreement shall automatically terminate, and the Parties shall have no further obligations to each other.

6. Minor Subdivision. Buyer owns a parcel adjacent to the Property and desires to eliminate the lot lines between the Property and Buyer's current parcel which constitutes a minor subdivision under the City's Unified Development Code. If Buyer applies for a minor subdivision, the City agrees to waive the application fee for Buyer to apply for the minor subdivision and any other costs associated with processing the application. Nothing herein shall be deemed to waive compliance with the City's Unified Development Code. This paragraph shall survive termination.

7. General Matters.

(a) This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Fremont County, Colorado.

(b) This Agreement may only be modified upon written agreement of the parties.

(c) The foregoing constitutes the entire agreement between the parties and no additional or different oral representation, promise or agreement shall be binding on any of the parties hereto.

(d) If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

(e) There are no intended third-party beneficiaries to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first set forth above.

**CITY OF CAÑON CITY**

---

Ryan Stevens, City Administrator

ATTEST:

Cindy Foster Owens, City Clerk

**BUYER**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_





# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Travis R. Payne  
**DATE:** 02/02/2026  
**RE:** Bid 09-26 Water Meters

---

**SUMMARY:**\* Bid # 09-26 is for the annual purchase of new water meters and water meter registers. These water meters and water meter registers are to be placed into stock for maintenance of our 8,800+ metered accounts in the system as well as for new installations related to development.

During our normal course of maintenance throughout the year we also come across water meters that are no longer accurately measuring the consumption or have quit registering consumption altogether. Given the fact that water meters are mechanical devices and over time as they wear they will begin to under-register or quit altogether. The electronic water meter registers also have a finite life span due to the onboard batteries that power the radio transponder. It is paramount that we maintain these assets so that they can be read via radio, register accurately and ensure that we are collecting the revenue due based upon the actual consumption.

In 2003 the City Water Department opted to standardize our water meters, our meter reading equipment and software to the Neptune Technology Group. The meters and accessories are manufactured by the Neptune Technology Group and then marketed and sold through “Authorized Distributors”. The Authorized Distributor for the Neptune Technology Group in the State of Colorado is Ferguson. Because the water meters and water meter registers are only sold only through Authorized Distributors this bid is a “Sole Source” bid.

I would like to request a not to exceed amount of \$100,000 for the year 2026 for this bid. The line item for this expenditure is 50-430-0923-52260 of which there are ample funds.

This item is under Requisition #245 in Springbrook.

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** Staff recommends approval of Bid # 09-26 to Ferguson in the  
**ACTION:** amount of \$100,000.

**# of attachments** 2



Date: 1/16/2026

Customer: Canon City

Jordan Miller  
Ferguson Waterworks

[6022453435](#)

Quote Ref: FY 26 Blanket Quote

Quote Expiration: 6/30/2026

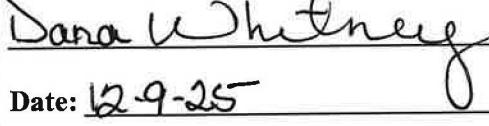
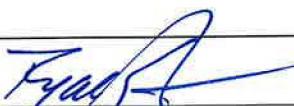
### Neptune - Products

Description	Units	Quantity	Unit Sale Price	Extended
5/8 x3/4 Ultrasonic Mach 10 W/R900I	Each	1	\$ 395.00	\$ 395.00
3/4" SL Ultrasonic Mach 10 W/R900I	Each	1	\$ 415.00	\$ 415.00
3/4" x 9" Ultrasonic Mach 10 W/R900I	Each	1	\$ 415.00	\$ 415.00
1" Ultrasonic Mach 10 W/R900I	Each	1	\$ 491.00	\$ 491.00
1.5" x 13" Ultrasonic Mach 10 W/R900I	Each	1	\$ 1,048.00	\$ 1,048.00
2" x 17" Ultrasonic Mach 10 W/R900I	Each	1	\$ 1,238.00	\$ 1,238.00
3" Mach10 R900i 12" LL	Each	1	\$ 3,560.00	\$ 3,560.00
3" Mach10 R900i 17" LL	Each	1	\$ 3,639.00	\$ 3,639.00
4" Mach10 R900i 14" LL	Each	1	\$ 4,544.00	\$ 4,544.00
4" Mach10 R900i 20" LL	Each	1	\$ 4,686.00	\$ 4,686.00
6" Mach10 R900i 18" LL	Each	1	\$ 7,563.00	\$ 7,563.00
6" Mach10 R900i 24" LL	Each	1	\$ 7,675.00	\$ 7,675.00
5/8 x3/4" Procoder R900i Register Only	Each	1	\$ 272.00	\$ 272.00
3/4" Procoder R900i Register Only	Each	1	\$ 272.00	\$ 272.00
6' External Pit Antenna	Each	1	\$ 38.00	\$ 38.00
20' External Pit Antenna	Each	1	\$ 47.00	\$ 47.00
3 HYD MTR USG W/ NST COUP	Each	1	\$ 2,500.00	\$ 2,500.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). Shipments beyond 48 hours shall be at the price in effect at time of shipment unless noted otherwise. Seller is not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing the type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at [http://wolseleyna.com/terms\\_conditionsSale.html](http://wolseleyna.com/terms_conditionsSale.html). Government Buyers: All items quoted are open market unless noted otherwise. Lead Law Warning: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable laws in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



**Purchasing Policy Exemption Approval Form**  
 (Sole Source or Professional Services Exemption)

Date: 12/04/2025	Bid # 09-26
Form Submitted By: Title/Department:	Travis Payne
<b>Description of Goods or Services to Be Procured:</b> Water meters for replacements for year 2026	
<b>Requested Professional or Sole Source Provider and Grounds:</b> Ferguson is the sole distributor of Neptune meters and registers. We currently have a Neptune platform for reading meters- software and radio reading equipment that will only integrate with Neptune meters and registers.	
<b>Basis for Exemption from Purchasing Policy:</b> Neptune equipment is the only compatible meters and registers for our meter reading software.	
<b>Purchasing Manager Recommendation:</b> Sole Source to Ferguson, they are the only geographical vendor in the area that provides material for Neptune.	<b>Purchasing Manager Signature</b>  Date: 12-9-25
	 <input checked="" type="checkbox"/> City Manager or Designee <input type="checkbox"/> Finance Date: 12/9/25





# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Destiny D. Dunaway  
**DATE:** 02/02/2026  
**RE:** Cash Disbursements 01/21/2026 – 02/02/2026

---

**SUMMARY:**\* See Attached Summary of Cash Disbursements by Fund

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** Receive and File  
**ACTION:**

**# of attachments** 2



# CITY OF CAÑON CITY

## Finance Department

P.O. Box 1460 • 128 Main Street  
 Cañon City, CO 81215-1460  
 (719) 269-9011 • Fax: (719) 269-9017

TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Destiny Dunaway, Accounts Payable

DATE: February 02, 2026

RE: Cash Disbursements 01/21/2026 – 02/02/2026

---

**Summary of Cash Disbursements by Fund:**

GENERAL FUND DISBURSEMENTS	\$ 316,533.44
PARKS FUND DISBURSEMENTS	\$ 49,777.56
QUALITY OF LIFE DISBURSEMENTS	\$ 52,007.95
STREET IMPROVEMENT DISBURSEMENTS	\$ 10,176.89
WATER FUND DISBURSEMENTS	\$ 181,482.28
STORMWATER FUND DISBURSEMENTS	\$ 7,001.92
SELF-INSURANCE FUND DISBURSEMENTS	\$ 55,627.90
LIBRARY DONATION REIMBURSEMENTS	\$ <u>2,500.00</u>
GRAND TOTAL	\$ 675,107.94

**RECOMMENDED ACTION:** Receive and file

**ATTACHMENTS:** Detail of vendors

## Detail of Cash Disbursements

01/21/2026 through 02/02/2026



Check No.	Vendor/Employee	Transaction Description	Date	Amount
<b>Fund: 10 General Fund</b>				
6834	Action Colorado	Yearly Membership	02/02/2026	1,000.00
ACH	American Family Life Assurance Co	January 2026 Voluntary Benefits	02/02/2026	2,709.90
ACH	Amrize West Central, Inc.	Bid # 02-26, Aggregates	02/04/2026	233.33
ACH	Atmos Energy	Gas Service December 2025	02/02/2026	508.84
ACH	Awards Network	2026 Awards	02/04/2026	143.02
ACH	Black Hills Energy	Electric Service December 2025	02/02/2026	7,163.16
6835	Canon City Rotary Club	Rotary Dues/Meals	02/02/2026	276.50
6836	Canon City Tire & Service	2 new Tires & Alignment	02/02/2026	501.15
6837	Catholic Health Initiatives CO/KS	Pre-Employment Screening	02/02/2026	120.00
6845	C Vardas	2026 Tool Reimbursement	02/02/2026	400.00
ACH	Cirsa PC	Quarter 1 2026 Property Insurance	02/04/2026	116,406.20
ACH	Cirsa WC	Quarter 1 2026 Workers Compensation Coverage	02/04/2026	28,140.44
ACH	Citrine LLC	Bid # 75-25 Library HVAC Unit Replacement	02/04/2026	11,800.00
ACH	City Of Canon City Utilities	Water Service/Stormwater Fee November 2025	02/02/2026	1,721.01
ACH	Clean Company of Fremont County LLC	Bid# 01-24-2-2026 Extended Janitorial Services	02/04/2026	8,948.28
ACH	Colorado Library Consortium (CLiC)	Cloud Library E-Books & E-Audio Books	02/04/2026	1,500.00
ACH	Fiber Platform, LLC	Fiber Service (January 2026)	02/04/2026	1,564.00
ACH	FPPA	PD Pension/D&D Contributions, 457 Deductions	02/02/2026	43,576.80
ACH	Hixon Mfg & Supply Company	SmartNet Connect Renewal	02/04/2026	375.00
ACH	Hoffmann, Parker, Wilson & Carberry, P.C.	Legal Service/Litigation Fees December 2025	02/04/2026	23,380.93
ACH	ICON Engineering Inc	Bid #93-25 Drafting Assistance	02/04/2026	3,850.00
ACH	J Raczkowski	Reimbursement	02/04/2026	200.00
6841	K Hager	Stock Parts	02/02/2026	197.50
6842	Laddbo Investments, LLC	Sidewalk Reimbursement	02/02/2026	3,360.00
ACH	Langston Concrete, Inc.	Bid # 04-26, Redi Mix Concrete	02/04/2026	591.00
6843	Maximus US Services, Inc	Bid #34-23 FYE 2024 Cost Allocation Plan	02/02/2026	4,375.00
ACH	Medical Air Services Association, Inc.	January 2026 Voluntary Benefits	02/04/2026	618.00
ACH	Mission Square 401	Employee Pension 401 Contributions	02/02/2026	30,338.66
ACH	Mission Square 457	Employee 457 Deductions	02/02/2026	3,368.96
ACH	Mission Square Roth	Employee ROTH IRA Deductions	02/02/2026	169.00
ACH	Mutual Of Omaha	February 2026 Voluntary Life	02/02/2026	8,093.22
ACH	Rocky Mountain Reserve	Flex Plan Reimbursement/Spending Admin Fees January 2026	02/02/2026	785.91
6844	Royal Gorge River Initiative Organization	Community Agency Funding - Loamer Life Jackets	02/02/2026	1,361.39
ACH	SunCentral LLC	Solar Electric Service October & November 2025	02/02/2026	7,906.24
ACH	Universal Equipment Inspections	Shop Hoist Annual Inspection	02/04/2026	850.00
<b>Total for Fund:10 General Fund</b>				<b>316,533.44</b>
<b>Fund: 20 Parks Improvement</b>				
ACH	Atmos Energy	Gas Service December 2025	02/02/2026	553.29
ACH	Black Hills Energy	Electric Service December 2025	02/02/2026	537.37
ACH	Cirsa PC	Quarter 1 2026 Property Insurance	02/04/2026	15,276.40
ACH	Cirsa WC	Quarter 1 2026 Workers Compensation Coverage	02/04/2026	4,787.91
ACH	City Of Canon City Utilities	Water Service November 2025	02/02/2026	2,659.57
ACH	Galloway & Company LLC	Bid#57-25 Cemetery Expansion & GIS Conversion	02/04/2026	23,058.05
ACH	Mutual Of Omaha	February 2026 Employee Life	02/02/2026	896.26
ACH	SunCentral LLC	Solar Electric Service October 2025	02/02/2026	2,008.71
<b>Total for Fund:20 Parks Improvement</b>				<b>49,777.56</b>
<b>Fund: 26 Quality of Life Fund</b>				
6833	3 Rocks Engineering	Bid #64-25 Orchard & Central Engineering Services	02/02/2026	19,417.95
ACH	ICON Engineering Inc	Bid #63-25 3rd Street Connector Engineering Services	02/04/2026	630.00
ACH	PORT Architecture and Urbanism LLC	Bid #49-25 Western Gateway Park & Centennial Park Master Plan	02/04/2026	31,960.00
<b>Total for Fund:26 Quality of Life Fund</b>				<b>52,007.95</b>
<b>Fund: 27 2A Street Improvement Fund</b>				
6838	Colorado Dept Of Public Health & Env	State Construction Permit Application Fee	02/02/2026	175.00
ACH	JR Engineering LLC	2A Design - North 9th St	02/04/2026	6,737.50
ACH	Short-Elliott-Hendrickson, Inc.	Bid# 12-26 2A Construction Management	02/04/2026	3,264.39
<b>Total for Fund:27 2A Street Improvement Fund</b>				<b>10,176.89</b>
<b>Fund: 50 Water Enterprise Fund</b>				
ACH	Amrize West Central, Inc.	Bid# 02-26 Aggregates	02/04/2026	641.20
ACH	Atmos Energy	Gas Service December 2025	02/02/2026	216.29
ACH	Black Hills Energy	Electric Service December 2025	02/02/2026	254.95
6836	Canon City Tire & Service	4 New Tires	02/02/2026	736.24
ACH	Cirsa PC	Quarter 1 2026 Property Insurance	02/04/2026	85,111.38
ACH	Cirsa WC	Quarter 1 2026 Workers Compensation Coverage	02/04/2026	8,120.47
ACH	City Of Canon City Utilities	Water Service November 2025	02/02/2026	1,831.68
ACH	Combee Automation & Integration	Bid 19-25 Water Instrumentation Services	02/04/2026	6,460.00
ACH	Core & Main LP	Water repair parts	02/04/2026	2,062.16
6839	Drexel, Barrell & Co.	Bid# 92-25 On Call Engineer N 5th Water Main	02/02/2026	21,050.00
ACH	GROZ Adv 2019 Holdings LLC	Electric Service November 2025	02/02/2026	7,900.01
ACH	Hixon Mfg & Supply Company	SmartNet Connect Renewal	02/04/2026	375.00
ACH	Hoffmann, Parker, Wilson & Carberry, P.C.	Legal Service December 2025	02/04/2026	6,330.82
6843	Maximus US Services, Inc	Bid #34-23 FYE 2024 Cost Allocation Plan	02/02/2026	1,875.00
ACH	Mutual Of Omaha	February 2026 Employee Life	02/02/2026	1,681.19
ACH	Publiq, LLC	Print & Mail Utility Billing/Postage November/December 2025	02/04/2026	14,896.74
ACH	Rexel USA, Inc	Water Treatment Software Renewal	02/04/2026	5,556.80
ACH	Short-Elliott-Hendrickson, Inc.	Bid# 12-26 Water Construction Management	02/04/2026	966.39
ACH	SunCentral LLC	Solar Electric Service November 2025	02/02/2026	9,689.60
6846	Waste Connections Of Colorado	Landfill for Treatment Plant Residual Disposal	02/02/2026	5,726.36
<b>Total for Fund:50 Water Enterprise Fund</b>				<b>181,482.28</b>
<b>Fund: 55 Stormwater Fund</b>				
ACH	Cirsa PC	Quarter 1 2026 Property Insurance	02/04/2026	2,182.34
ACH	Cirsa WC	Quarter 1 2026 Workers Compensation Coverage	02/04/2026	1,185.36
ACH	City Of Canon City Utilities	Water Service November 2025	02/02/2026	36.50
ACH	Hixon Mfg & Supply Company	SmartNet Connect Renewal	02/04/2026	375.00
ACH	Langston Concrete, Inc.	Bid# 04-26 Redi-Mix Concrete & Flow Fill	02/04/2026	2,700.00
ACH	Mutual Of Omaha	February 2026 Employee Life	02/02/2026	157.49
ACH	Short-Elliott-Hendrickson, Inc.	Bid# 12-26 Stormwater Construction Management	02/04/2026	365.23
<b>Total for Fund:55 Stormwater Fund</b>				<b>7,001.92</b>
<b>Fund: 60 Self-Insurance Fund</b>				
ACH	Meritain-C	Health Insurance Claims January 2026	02/02/2026	55,627.90
<b>Total for Fund:60 Self-Insurance Fund</b>				<b>55,627.90</b>

**Fund: 74 Library Donations Fund**

6840

Fremont County Historical Society

150/250 Booklet Printing

02/02/2026

**Total for Fund:74 Library Donations Fund**

2,500.00

**2,500.00****Grand Total****675,107.94**





# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Destiny D. Dunaway  
**DATE:** 02/02/2026  
**RE:** Cash Disbursements to Ratify 01/22/2026 – 01/22/2026

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**SUMMARY:**\* See Attached Summary of Cash Disbursements to Ratify by Fund

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** Ratify and File  
**ACTION:**

**# of attachments** 2



# CITY OF CAÑON CITY

## Finance Department

P.O. Box 1460 • 128 Main Street  
 Cañon City, CO 81215-1460  
 (719) 269-9011 • Fax: (719) 269-9017

TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Destiny Dunaway, Accounts Payable

DATE: February 02, 2026

RE: Cash Disbursements to Ratify 01/22/2026 – 01/22/2026

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**Summary of Cash Disbursements by Fund:**

GENERAL FUND DISBURSEMENTS	\$ 2,500.00
WATER FUND DISBURSEMENTS	\$ -
STORMWATER FUND DISBURSEMENTS	\$ -
RAW WATER FUND DISBURSEMENTS	\$ -
PARKS FUND DISBURSEMENTS	\$ -
27 2A STREET IMPROVEMENT DISBURSEMENTS	\$ -
SELF INSURANCE FUND DISBURSEMENTS	\$ -
<b>GRAND TOTAL</b>	<b>\$ 2,500.00</b>

**RECOMMENDED ACTION:** Ratify and File

**ATTACHMENTS:** Detail of vendors paid

## Detail of Cash Disbursement

01/22/2026 through 01/22/2026 to be Ratified



Check No.	Vendor/Employee	Transaction Description	Date	Amount
<b>Fund: 10 General Fund</b>				
6832	City of Cañon City Petty Cash	Police Operations	01/22/2026	2,500.00
			<b>Total for Fund:10 General Fund</b>	<b>2,500.00</b>
			<b>Grand Total</b>	<b>2,500.00</b>





# CITY OF CAÑON CITY

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**TO:** Mayor and City Council  
**FROM:** Ryan Stevens, City Administrator  
**PREPARED BY:** Ryan Stevens  
**DATE:** 02/02/2026  
**RE:** City Administrator's Report

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**SUMMARY:**\* Please see attached.

**REVIEWED BY**  Yes  No  
**LEGAL?**

**RECOMMENDED** N/A

**ACTION:**

**# of attachments** 1

TO: Mayor and City Council  
 FROM: Ryan Stevens, City Administrator  
 DATE: February 2, 2026  
 RE: Administrator's Report

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The Rhodes Ave. project continues to see steps forward and steps backwards. Last week the damaged water main was fully repaired and put back into service however Atmos's contractor was not able to fully remove the old natural gas line. That line will remain in place while a new plan is devised. The contractor is planning to pave the street and put it back into service this week, weather permitting.

The Chamber of Commerce and the Colorado Department of Transportation have partnered to return a Bustang stop to Cañon City. Bus service is scheduled to start on February 17<sup>th</sup>. Pueblo bound service will pick up at the Chamber of Commerce at 9 am and Alamosa bound service will pick up at 3:45.

The Western Gateway Park project is continuing to meet with stakeholders both individually and as groups with the next monthly stakeholder meeting taking place on February 5<sup>th</sup> and the public open house taking place at the Chamber of Commerce building on February 19<sup>th</sup> starting at 5:30.

The State legislative session is underway and staff is taking a particular interest in this session with proposed legislation that could affect the City's Urban Renewal Authority as well as local control. Staff is engaged with the Economic Development Manager attending meetings regarding the proposed urban renewal changes and the City Administrator attending CML's upcoming legislative workshop on February 19<sup>th</sup>.

#### **Public Works Update:**

Project	Status	Timeline
Utility Cut List, Saw Cutting, Cleaning, Patching	In Progress.	As material is available.
SCF Requests	None Received.	By 1/23/26.
Irrigation Project, East Douglas	Completed.	By 1/23/26.
Special Events/Road Closures	None Received.	By 1/23/26.
Sidewalk Replacement Program, 804 Main.	Completed.	1/23/26.
Street Name Signs, 5 <sup>th</sup> & RGB.	Completed.	1/23/26.

#### **Water Distribution:**

# of Water Locates: 212  
 Water Line Leaks: 0

- Lead service lines- Fourth batch of addresses out. – **Will update with next progress report for January activities.**
- Batch 1 (100 – 600 Macon Avenue)
  - 56 = Total Addresses in batch
  - 10 = Number of addresses excluded from verification process
  - 24 = Self-verifications completed
  - 12 = Test hole verifications completed
  - **10 = Total remaining to verify**
  - 26 = Non-Lead
  - 10 = Galvanized
  - 0 = Unknown
  - 0 = Lead
- Batch 2 (700 – 1100 Macon Avenue)
  - 65 = Total Addresses in batch
  - 16 = Number of addresses excluded from verification process
  - 17 = Self-verifications completed
  - 0 = Test hole verifications completed
  - **32 = Total remaining to verify**
  - 9 = Non-Lead
  - 6 = Galvanized
  - 2 = Unknown
  - 0 = Lead
- Batch 3 (100 – 800 Greenwood Avenue)
  - 99 = Total Addresses in batch
  - 14 = Number of addresses excluded from verification process
  - 22 = Self-verifications completed
  - 0 = Test hole verifications completed
  - **63 = Total remaining to verify**
  - 13 = Non-Lead
  - 9 = Galvanized
  - 0 = Lead
- Batch 4 (900 – 1400 Greenwood Avenue)
  - 72 = Total Addresses in batch
  - 11 = Number of addresses excluded from verification process
  - 12 = Self-verifications completed
  - 0 = Test hole verifications completed
  - **49 = Total remaining to verify**
  - 10 = Non-Lead
  - 1 = Galvanized
  - 1 = Unknown
  - 0 = Lead
- Hiring for 1 utility maintenance worker.
- Working on valves for 9<sup>th</sup> st project

#### Water Treatment:

- Feasibility study for John Griffin reservoir- Waiting on CWCB for contract language.
- Emergency generator replacement- Generator ordered
- Working on water service line identifications

## **Parks:**

In addition to daily routine park maintenance, burials, and forestry operations the Parks Department is working on the following.

- Crews are performing trail maintenance in all our mountain parks.
- Crews continue Fall/Winter clean-up operations in our city parks and public building grounds.
- Crews are currently addressing drainage issues in the Hogbacks, cleaning out bar ditches and making trail improvements.
- Planning efforts have begun for the grant funded addition of campsites and other improvements to existing infrastructure in Red Canyon Park.

## **Information Technology:**

- Updated Mobile Device Management (MDM) system configuration and performed system updates and inventory cleanup.
- Worked with Engineering to identify viable construction management software for project management.
  - Bid will be coming to Council soon.
- Successfully launched the new Request to Speak / Voting software.
- Confirmed grant award for cybersecurity software platform for a 2<sup>nd</sup> year.
- Finalized design for dark fiber connections to City assets and associated locations.
- Expanded onboarding workflows and training materials for new employees

## **Planning & Zoning:**

Project	Status	Timeline
<b>Site Plan:</b> Fremont County SAR-EMS Expansion at 1901 E. Main	<p>Submitted via CivicGov public portal, application deemed complete and sent for referrals 07/22/25, with comments due 07/29/25.</p> <p>Proposed site plan would expand existing buildings and construct a carport shelter for emergency vehicles</p>	<p>Referral comments delivered to applicant 07/30/25.</p> <p>Resubmittal of materials made 12/18/25, comments issued 01/07/26.</p> <p><b>Applicant must address drainage issues to Public Works' satisfaction.</b></p>
<b>Site Plan:</b> Undeveloped Commercial Lot at 101 Steinmeier	<p>Formal application not yet submitted. Pre-application discussion occurred 10/25.</p> <p>School District (property owner) announced to media in late December that the property is under contract to 7-Brews Coffee.</p>	<p>Site Plan involves redevelopment of school district lot into a coffee drive-thru kiosk.</p> <p><b>Pre-application meeting with designers at Kimley Horn on 01/20/26. Utility and stormwater are</b></p>

		biggest issues to be addressed as part of a site plan.
<b>Site Plan:</b> Undeveloped lot at 1751 Forge Road	<p>Formal application not yet submitted. Pre-application discussion occurred 10/25.</p> <p>Hammers Construction (Colo Spgs) has reached out to verify items discussed during Pre-application meeting in order to provide prospective applicant an estimate for construction.</p>	<p>Site is 14-acres, and retains an industrial zoning. Young entrepreneur wants to develop an indoor climbing facility, outside dog park and conservation garden on site.</p> <p>Based upon infrastructure needs for site, potential buyer/applicant researching due-diligence issues before fully committing to buy property.</p>
<b>Site Plan:</b> Dutch Brothers Coffee at 2245 Fremont Drive	<p>Application submitted for Dutch Brothers Coffee on 01/05/25. Currently under first round review.</p> <p>Proposed site plan is leaving the northerly 1/3 of the site unplanned in anticipation of a future restaurant on that location, sharing access off of N. Diamond Avenue.</p>	<p>Initial staff and referral agency review disseminated 12/08/25. Comments due 12/29/30. Referral comments delivered to applicant on 01/06/26</p> <p>Awaiting resubmittal.</p>
<b>Subdivision:</b> Barnes Plaza Minor Subdivision (Condominium Plat)	<p>Submitted via CivicGov Portal, currently incomplete.</p> <p>Comments delivered 09/02/25. Awaiting resubmittal.</p>	<p>Owner seeks to condominium-ize the internal space of the buildings at 110 S. 5<sup>th</sup> Street (NE Corner, RGB and S. 5<sup>th</sup>)</p> <p>Staff had a lengthy discussion with surveyor about the difference between a land plat and a condominium plat. This will hopefully expedite a resubmittal and finalization of the plat review.</p> <p>Staff has also spoken with the property owner</p>

		(12/18/25) about the need to create an owners association to accept dedications of common areas and provide for ongoing maintenance/insurance of these areas.
<b>Subdivision:</b> Four Mile Ranch Planned Development	<p>No application yet submitted, as this would trigger the requirement to finalize a Master Development Improvement Agreement that ties public infrastructure improvements to key triggers in future subdivision filings.</p> <p>01/05/26, Project consultant has begun creating a file for a Minor Subdivision to be able to plat off commercial sites along Charles Bronson Blvd. Staff has reminded him this will trigger the need to finalize the Master Development Improvement Agreement.</p>	<p>Staff has been engaged in discussions with the owners of Four Mile Ranch concerning infrastructure improvements and potential funding sources since May, 2025.</p> <p>No active application is on file at the moment. The applicant has expressed interest in replatting some of the parcels off Charles Bronson Blvd for sale. This, however, triggers the requirement to have a Master Development Agreement in place.</p>
<b>Master Planning:</b> WN Clark/Black Hills Energy (Western Gateway) Space.  Consultant: PORT Urbanism and Architecture	<p>Formal Launch of Project has been scheduled for week of 10/20/25.</p> <p>Bi-weekly check-ins between staff and consultant are ongoing. Project is currently in the research and evaluation phase to learn constraints and opportunities before design phase commences.</p>	<p>October events included site walk and drone aerial photography, one-on-ones with four primary stakeholders, and first monthly meeting of full stakeholder group.</p> <p>Next monthly stakeholder meeting via video conference on 11/18/25. Staff is also separately meeting with Port 11/06/25 to discuss design of creative and public facing materials.</p> <p>Upcoming activities: staff check-in with PORT 01/08/26. Next Stakeholder Meeting</p>

		(01/15/26) is scheduled to be a workshop regarding the results of the 12/02/25 Public Open House. This will be an in-person meeting.
		February Stakeholder Meeting scheduled for 02/05/26. This will be preparation for the next Public Open House on 02/19/26.

[ ] Projects that have been completed and will be removed from list

[ ] New or Updated Information

[ ] Projects on hold per Council or City Administrator

#### City Clerk:

Liquor License		
Name of Establishment	Action	Date
Brady's Garden Center	Retail Establishment Renewal	1/12/26
Four Mile Ranch Golf Club Limited	Renewal	1/16/26
Standard Oil Coffee Company	Renewal	1/21/26

#### Records Requests for December 2025:

Building Department	6
For Other Agencies	5
Election	1
Contracts	2
Public Works	18
Cemetery	2