



# CITY OF CAÑON CITY

**City Council**

City Council Chambers  
128 Main St., Cañon City, CO 81212  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

## **SPECIAL CITY COUNCIL MEETING**

**June 2, 2022**

**6:00 p.m.**

## **AGENDA**

- 1. CALL TO ORDER: Council Chambers**
- 2. ROLL CALL: COUNCIL MEMBERS DENNEHY, SCHMISSEUR, B. SMITH, STEIN, TRACY, MAYOR PRO TEM HAMRICK, MAYOR SMITH.**
- 3. DISCUSSION:**
  - A. 6:00 p.m.-7:30 p.m. Homeless Solutions Discussion**
  - B. 7:30 p.m.- 9:00 p.m. Ordinance 9, Series 2022 Discussion**
- 4. ADJOURN:**

**Posted pursuant to code on May 11, 2022.  
Cindy Foster Owens, City Clerk**

**A BILL FOR  
ORDINANCE NO. 9, SERIES OF 2022**

**AN ORDINANCE OF THE CITY OF CAÑON CITY AMENDING TITLE 17 OF  
THE CAÑON CITY MUNICIPAL CODE BY THE ADDITION THERETO OF  
NEW SUBSECTIONS I AND J OF SECTION 17.05.150, CONCERNING  
TEMPORARY SHELTERS**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF CAÑON CITY:**

Section 1. Section 17.05.150 of the Cañon City Municipal Code is hereby amended by the addition thereto of new sub-Sections I and J to read as follows:

**I. Temporary Shelter/ Safe Outdoor Space**

1. A site drawing shall be submitted depicting the location on the specified property, where each tent will be placed, the size of the tents, the distance between tents, and the distance to all applicable property lines and all other buildings and structures.
2. The use of the property shall not encroach on neighboring property or privately owned property. Tents must be placed no less than twenty-five (25) feet from any neighboring property.
3. The person, partnership, or organization proposing to site and operate the Temporary Shelter/Safe Outdoor Space shall submit a safety and security plan developed by the operator and with input from the Police Department to address security and safety concerns related to the campsite.
4. The Temporary Shelter/Safe Outdoor Space must, at a minimum, provide the following for occupants:
  - a. Potable drinking water within one thousand (1,000) feet of site;
  - b. Waste receptacles and needle disposal containers;
  - c. Access to hand washing stations within one thousand (1,000) feet of site;
  - d. Access to shower facilities, meaning such facilities must be located within one thousand (1,000) feet of the Temporary Shelter/Safe Outdoor Space;
  - e. Access to laundry service;
  - f. Access to medical services; and
  - g. Restroom facilities.
5. The operator of the Temporary Shelter/Safe Outdoor Space must submit standard operating procedures that contain the following:

- a. A plan for compliance with the provisions that must be provided under this section to occupants of the Temporary Shelter/Safe Outdoor Space;
  - b. A plan for how the site will minimize impact on the surrounding businesses and residences;
  - c. A description of how the proposed site will serve the homeless population that will be accommodated by the use;
  - d. A description of staffing for the proposed site and the training provided to staff hired to fulfill the identified staffing demand;
  - e. A description of the anticipated providers that will serve the population that will be accommodated by the site;
  - f. A code of conduct that applies within the site to all occupants and a description of consequences to be imposed for violating the code of conduct;
  - g. A plan for managing exterior appearance of the proposed site, including trash/litter, hazardous materials, and biohazards within the identified perimeter area of the site;
  - h. A description of the procedures used to manage intake of the homeless population that is proposed to be served including registered sex offender background checks;
  - i. A description of all medical related services that will be provided at the site; and
  - j. A description of all social services that will be provided at the site, including but not limited to housing or rental assistance, employment referrals, psychological counseling, job training, and other benefit navigation.
6. The proposed site must pass a fire and electric inspection and comply with the fire and electric code adopted by the City.

## **J. Overnight Shelter**

1. A plan shall be submitted depicting the location of the beds in the building serving as a shelter, the distance between beds, and the distance from the building to all applicable property lines and all other buildings and structures.
2. A pre-application site inspection shall be required. The purpose of the inspection is to determine if the facility meets building, fire, and electric code standards for the proposed use. In existing structures, the inspection is intended to ensure that the permittee is aware of applicable building modifications that would be necessary to operate the building as an overnight shelter.
3. The permittee proposing to operate the overnight shelter shall submit a safety and security plan developed with input from the Police Department to address security and safety concerns related to shelter operation including a plan for managing disruptive behavior and unpermitted camping in the vicinity of the shelter.
4. The overnight shelter must, at a minimum, provide the following for occupants:
  - a. Potable drinking water on site;
  - b. Waste receptacles and needle disposal containers on site;
  - c. Access to hand washing stations on site;
  - d. Access to shower facilities, meaning such facilities must be located within one thousand (1,000) feet of the Safe Outdoor Space;
  - e. Access to laundry service;
  - f. Access to medical services;
  - g. Clean bedding; and
  - h. Restroom facilities.
5. The permittee must submit standard operating procedures that contain the following:
  - a. A plan for compliance with the provisions that must be provided under this section to occupants of the shelter;
  - b. A plan for how the shelter will minimize impact on the surrounding businesses and residences;
  - c. A description of how the shelter will serve the homeless population that will be accommodated by the use;

- d. A description of staffing for the shelter and the training provided to staff hired to fulfill the identified staffing demand;
- e. A description of the anticipated providers that will serve the population that will be accommodated by the shelter;
- f. A list of job retraining and education uses within one-half mile of the proposed shelter;
- g. A code of conduct that applies within the shelter to all occupants and a description of consequences to be imposed for violating the code of conduct;
- h. A plan for managing exterior appearance of the shelter, including trash/litter, hazardous materials, and biohazards within the identified perimeter area of the shelter;
- i. A description of the procedures used to manage intake of the homeless population that is proposed to be served, including registered sex offender background checks;
- j. A description of all medical related services that will be provided at the shelter; and
- k. A description of all social services that will be provided at the shelter, including but not limited to housing or rental assistance, employment referrals, psychological counseling, job training, and other benefit navigation.

Section 2. Section 17.13.160 of the Cañon City Municipal Code is hereby amended by the addition thereto of new definition of “Overnight Shelter” to read as follows:

"Overnight Shelter" means a facility that operates on a temporary basis as an overnight shelter for the purpose of providing shelter for people experiencing homelessness in general or for specific populations of people experiencing homelessness for no more than six (6) months in any consecutive twelve (12) month period in districts zoned as residential or commercial.

Section 3. Section 17.13.210 of the Cañon City Municipal Code is hereby amended by the addition thereto of new definition of “Temporary Shelter/ Safe Outdoor Space” to read as follows:

"Temporary Shelter/ Safe Outdoor Space" means a managed outdoor space that offers shelter and supportive services to people experiencing homelessness, and may be operated on any property zoned as General Commercial (GC) or Industrial (I) for no more than six (6) months in any consecutive twelve (12) month period .

Section 4. Severability. If any section, subsection, paragraph, clause, or other provision of this Ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause, or other provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

Section 5. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.

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Ashley Smith, Mayor

ATTESTATION & CERTIFICATION

04/18/2022 – Introduced, Read by title & Passed on first reading

04/23/2022 – Published

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Cindy Foster Owens, CMC, City Clerk  
City of Cañon City (Attest)