



HISTORIC PRESERVATION COMMISSION

Regular Meeting

City Council Chambers and via Zoom
Wednesday, August 25, 2021
4:00 PM

MEETING MINUTES

1. Call to Order **Called to order at 4:00pm**
2. Attendance (Roll Call) **see attachment**
3. Approval of Minutes from June 23rd Meeting **motion made and seconded**
4. **Commission Vacancy** Commission member Rochelle Reiter has submitted a letter of resignation. We currently have 2 alternates: Carol McNew and Cindy Nordell. The CCHPC can entertain a letter of interest from these, and be voted upon by the commission. Lisa will post an alternate position for CCHPC.
5. **Discussion: Historic Preservation Plan**
 - A. Subcommittee Reports
 - i. Historical Context & Survey Subcommittee
Lisa reported meeting Friday afternoons; reached out to CC GIS for maps; also discussed Chandler Houses that were moved to this area in the 1940's; doing background research for historical context; including residential and industrial historical buildings.
 - ii. Education & Outreach Subcommittee
Jim reported that this group has been unable to meet due to schedules but some information has been drafted and ready to share with the subcommittee when they meet next

6. Discussion: Review of Certificate of Alteration Application Form

A. Application Form Draft: In regard to non-contributing downtown district buildings, Lisa emailed the Colorado Historical Preservation Office to understand if this affected the CLG, and the response was no, as long as Federal guidelines were followed. Lisa mentioned that this group could approve the application as is, and later amend it to include this if necessary. Lisa said she would look up the number of non-contributing downtown buildings. Chris mentioned that he would like to see the addition of non-contributing buildings into the discussion as soon as possible. Cindy asked to remove the word "property" from page 1, last paragraph.

B. Application Fee Lisa stated that this amount would include the cost for advertising for public meetings. \$60 was discussed.

Jim discussed the need to get the City on board to start the review process for these applications, for CCHPC and Canon City to be collaborative. This group doesn't want to see any delays for the review process.

Chris suggested that CCHPC be included early in any plans for construction within historical areas. Lisa will talk to the head of the CC building dept. In order to begin the collaborative efforts between the 2 groups.

7. Public Comment and General Announcements

- a. General Announcements
- b. Upcoming CLG Training Webinars
 - 9/16 CLG webinar on Cell Towers
 - 9/22 design review critique

8. Adjournment at 1638

Next Regular Meeting: September 22, 2021 at 4pm

Minutes submitted by Cindy Nordell

Roll Call for Cañon City Historic Preservation Commission Meeting

Date: August 25, 2021

	Present	Absent
Terre Heroux		x
Chris Jenkins	x	
Mike Madone	x	
Jim Nelson	x	
Cindy Nordell	x	
Rochelle Reiter		x
Carol McNew	x	

Agenda Item #3 Approval of 6/23/21 minutes

	Yay	Nay	Abstained
Terre Heroux			Not present
Chris Jenkins	x		
Mike Madone	x		
Jim Nelson	x		
Cindy Nordell	x		
Rochelle Reiter			Not present
Carol McNew	x		

Agenda Item #4A: Letter of Resignation from Commission Member Rochelle Reiter

	Yay	Nay	Abstained
Terre Heroux			Not present
Chris Jenkins	x		
Mike Madone	x		
Jim Nelson	x		

Cindy Nordell	x		
Carol McNew	x		

Agenda Item #4B: Alternate Cindy Nordell to Two Year Term Position

	Yay	Nay	Abstained
Terre Heroux			Not present
Chris Jenkins	x		
Mike Madone	x		
Jim Nelson	x		
Cindy Nordell			
Carol McNew	x		

Agenda Item #5: Certificate of Alteration Application Form presented with minor revision and addition of application fee of \$60.

	Yay	Nay	Abstained
Terre Heroux			Not present
Chris Jenkins	x		
Mike Madone	x		
Jim Nelson	x		
Cindy Nordell	x		
Carol McNew	x		

Approved Modifications:

- remove the word “property” from page 1, last paragraph.
- Addition of \$60 application fee