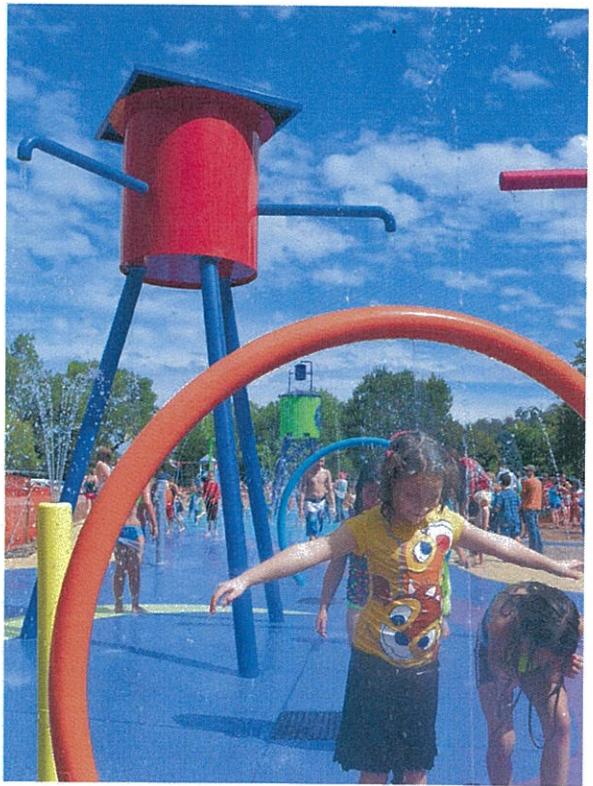
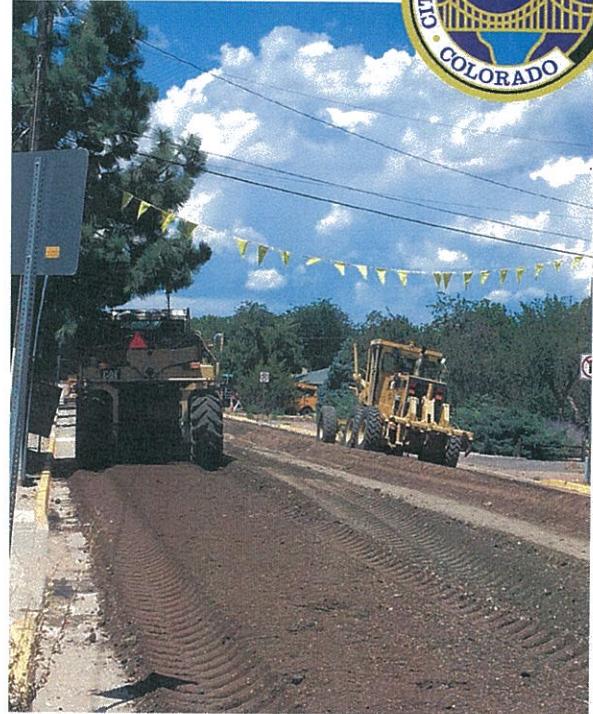
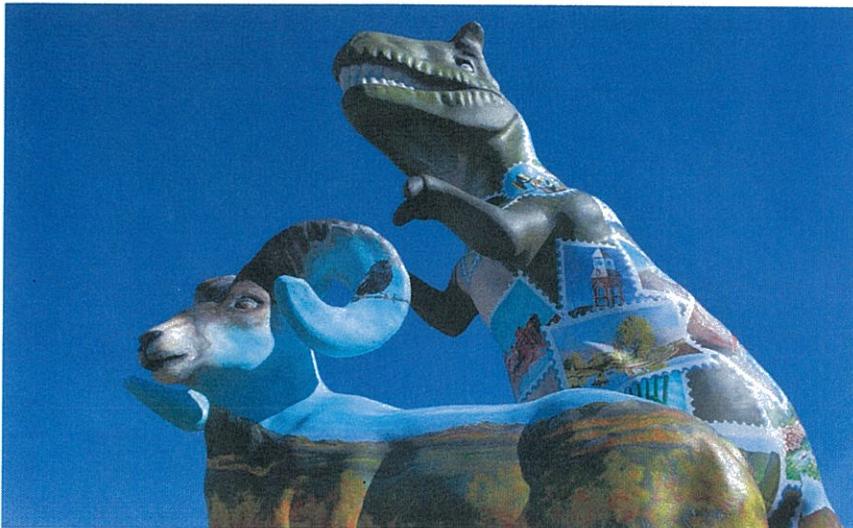


# CITY OF CAÑON CITY, COLORADO

## 2018 BUDGET



# CITY OF CAÑON CITY COLORADO



## 2018 BUDGET

### Administrative Officials

Tony O'Rourke  
City Administrator

Hasmukh (Harry) Patel  
Director of Finance



# CITY OF CAÑON CITY COLORADO

## Elected Officials

Mayor  
Council Member – District 1  
Council Member – District 2  
Council Member – District 3  
Council Member – District 4  
Council Member – At-Large  
Council Member – At-Large  
Council Member – At-Large

Preston Troutman  
Frank Jaquez  
Ashley Smith  
Dennis Wied  
Mark Gill  
Scott Eckstrom  
Kathleen Schumacher  
Jim Meisner

## Appointed Officials

City Administrator  
City Attorneys  
  
Municipal Judge

Tony O'Rourke  
Corey Hoffman,  
Kathryn Sellars  
Larry Dean Allen

## Department Heads

Community Development Director  
Parks Director  
Water Superintendent  
City Engineer  
Library Director  
Human Resources Director  
Finance/IT Director  
City Clerk  
Police Chief  
Equipment/Facilities/Streets Director  
Director of Economic Development  
Museum Director

Deana Swetlik  
Rex Brady  
Bob Hartzman  
Adam Lancaster  
Suzanne Lasha  
Stephanie Masse  
Hasmukh (Harry) Patel  
Cathy Rabe  
Deric Harvey  
George Stepleton  
Ryan Stevens  
Lisa Studts

# **CITY OF CAÑON CITY, COLORADO**

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## **2018 BUDGET**

### **TABLE OF CONTENTS**

	Page
<b><u>BUDGET MESSAGE</u></b>	
Administrator Letter.....	i - x
Organizational Chart.....	xi
Budget Calendar.....	xii
<b><u>FUND SUMMARIES</u></b>	
Total Budget Summary.....	1
Total Budget - Chart.....	3
Total Budget Summary - Comparison to Prior Year.....	4 - 5
Budget Process.....	6
General Fund Summary.....	7
General Fund Revenues - Graph.....	8
General Fund Expenditures - Graph.....	9
General Fund Expenditures by Category - Graph.....	10
General Fund Expenditures by Category.....	11
Individual Fund Summaries.....	12 - 22
<b><u>DEPARTMENT/ACTIVITIES</u></b>	
<b>GENERAL FUND:</b>	
Budget Statement.....	23
Revenue Detail.....	24 - 40
Uses of Funds .....	41 - 42
<b>Program/Activities &amp; Expenditure Detail</b>	
General Government Programs/Activities.....	43
City Council.....	44 - 45
City Clerk .....	46 - 47
Elections.....	48 - 49
Municipal Court.....	50 - 51
City Administrator.....	52 - 53
Human Resources.....	54 - 55
Computer Resources.....	56 - 57
General Government Buildings.....	58 - 59
Finance.....	60 - 61
General Administration (Non-Departmental).....	63
Community Development:	
Building Division.....	64 - 65
Planning & Zoning.....	66- 67
Code Enforcement.....	68- 69
Economic Development.....	70- 71

# CITY OF CAÑON CITY, COLORADO

---

## 2018 BUDGET

### TABLE OF CONTENTS

---

#### GENERAL FUND (CONTINUED)

##### Program/Activities & Expenditure Detail (Continued)

	Page
<b>Police:</b>	
Total of all Divisions/Programs.....	73
Victims Assistance.....	74 - 75
Police Administration.....	76 - 77
SRT Program.....	78 - 79
Patrol/Traffic.....	80 - 81
Investigations.....	82 - 83
Parking & Code Enforcement.....	84 - 85
School Resource Officer.....	86 - 87
Community Programs.....	88 - 89
<b>Public Works</b>	
Total of all Divisions/Programs.....	91
Equipment Repair.....	92 - 93
Streets.....	94 - 95
Engineering.....	96 - 97
Street Projects.....	99
<b>Culture &amp; Recreation</b>	
Total of all Divisions/Programs.....	101
Cañon City Public Library.....	102 - 103
Royal Gorge Regional Museum & History Center.....	104 - 105
Culture & Recreation Capital Projects.....	106
<b>SPECIAL REVENUE FUNDS:</b>	
<b>Park Improvement Fund</b>	
Budget Statement.....	107
Revenue Detail.....	109
Park Overview.....	110
Expenditure Detail.....	111
<b>Conservation Trust Fund</b>	
Budget Statement.....	113
Revenue Detail.....	114 - 115
Fund Overview.....	116
Expenditure Detail.....	117
<b>Library Donations Fund</b>	
Budget Statement.....	118
Revenue Detail.....	119
Fund Overview.....	120
Expenditure Detail.....	121

# CITY OF CAÑON CITY, COLORADO

---

## 2018 BUDGET

### TABLE OF CONTENTS

---

#### **SPECIAL REVENUE FUNDS: (CONTINUED)**

Program/Activities & Expenditure Detail (Continued)

	Page
<b>Museum Donation Fund</b>	
Budget Statement.....	122
Revenue Detail.....	123
Fund Overview.....	124
Expenditure Detail.....	125

#### **CAPITAL PROJECTS FUND**

##### **Quality of Life Fund**

Budget Statement.....	127
Revenue Detail.....	128
Fund Overview.....	129
Expenditure Detail.....	130 - 131

##### **Street Improvement Fund**

Budget Statement.....	133
Revenue Detail.....	134
Fund Overview.....	135
Expenditure Detail.....	136

#### **DEBT SERVICE FUND**

##### **Excess Special Improvement Fund**

Budget Statement.....	137
Fund Overview.....	138

#### **ENTERPRISE FUNDS:**

##### **Water Fund**

Budget Statement.....	139
Water Fund Expenses - Graph.....	141
Revenue Detail.....	142 - 145
Expenditures by Category.....	146
Expenditures by Category - Graph.....	148
Water Administration.....	149 - 151
Water Treatment.....	152 - 153
Water Distribution.....	154 - 155
Utility Billing.....	156 - 157
Water Projects.....	158

##### **Raw Water Fund**

Budget Statement.....	159
Revenue Detail.....	160
Fund Overview.....	161
Expenditures Detail.....	162

# **CITY OF CAÑON CITY, COLORADO**

---

## **2018 BUDGET**

### **TABLE OF CONTENTS**

---

#### **ENTERPRISE FUNDS: (CONTINUED)**

Program/Activities & Expenditure Detail (Continued)

	<b>Page</b>
<b>Stormwater Utility Fund:</b>	
Budget Statement.....	163
Revenue Detail.....	164 - 165
Fund Overview.....	166
Expenditures Detail.....	167

#### **INTERNAL SERVICE FUND:**

##### **Self Insurance Fund**

Budget Statement.....	169
Revenue Detail.....	170
Fund Overview.....	171
Expenditures Detail.....	172

#### **SUPPLEMENTAL INFORMATION:**

Community Agency Funding.....	173
5-Year Capital Improvement Plan.....	174 - 176
Debt Service Schedule.....	177



# ***City of Cañon City***

**P.O. Box 1460 – 128 Main Street – Cañon City, CO 81215-1460**  
(719) 269-9011 – Fax: (719) 269-9017

*Office of the  
City Administrator*

## **BUDGET MESSAGE**

### **For the Fiscal Year 2018**

**Prepared By**  
**Tony O'Rourke**  
**City Administrator**

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I am pleased to submit for City Council review and consideration the 2018 Proposed Budget of \$31.1 million, which represents a \$9.0 million, or 22.4% decrease from the 2017 amended budget of \$40.1 million. The 2017 Budget included a surge of \$10.1 million in capital to kickoff and accelerate the 2A road and water line replacement projects. The major components of the \$9.0 million total budget decrease are:

	<u>Decreased \$'s</u>	<u>% of Total Decrease</u>
• Reduced capital expenditures in the Street Improvement Fund	\$3,900,000	43%
• General Fund capital expenditures	\$1,000,000	11%
• Quality of Life Fund capital expenditures	\$ 900,000	10%
• Water Fund capital expenditures	\$1,100,000	12%
• Self Insurance Fund expenditures	\$1,300,000	14%

The proposed 2018 Budget is balanced, prudent, and responsive to City Council's Strategic Plan and the following community priorities:

- ✓ Public Safety
- ✓ Infrastructure Improvements
- ✓ Economic Development/Downtown Revitalization
- ✓ Built Environment
- ✓ Community Investments; and
- ✓ Public Trust and Accountability

## City Budget

The proposed FY 2018 budget, including all funds, is balanced. The FY 2018 expenditures budget is \$31.1 million and represents a \$9.0 million decrease from the FY 2017 amended budget. The FY 2018 budget is supported by revenue of \$27.6 million and operating and capital reserves of \$3.5 million. Year-end FY 2018 total Citywide operating reserves are projected to be \$7.4 million or 39.4% of total operating expenditures (\$18.8 million). The following charts highlight expenditure and revenue changes between the proposed FY 2018 budget and FY 2017 amended budget.

### 2017 VS. 2018 EXPENDITURE BUDGET COMPARISON

	2017	17 vs. '18	
	Amended Budget	2018 Expenditures	Budget % Change
General Fund	\$ 10,551,218	\$ 10,723,686	1.6%
Park Improvement Fund	1,193,286	1,150,061	-3.6%
Other Special Revenue Funds	<u>63,940</u>	<u>51,700</u>	<u>-19.1%</u>
Total General Government Operating	11,808,444	11,925,447	1.0%
General Government Debt Service	281,570	873,265	210.1%
General Government Capital Outlay	<u>15,436,523</u>	<u>9,123,743</u>	<u>-40.9%</u>
<b>Total General Government Expenditures</b>	<b>\$ 27,526,537</b>	<b>\$ 21,922,455</b>	<b>-20.4%</b>
Enterprise Fund Operating	5,298,645	4,631,855	-12.6%
Enterprise Fund Debt Service	998,700	876,050	-12.3%
Enterprise Fund Capital Outlay	<u>2,791,900</u>	<u>1,456,000</u>	<u>-47.8%</u>
<b>Total Enterprise Fund Expenditures</b>	<b>\$ 9,089,245</b>	<b>\$ 6,963,905</b>	<b>-23.4%</b>
<b>Self Insurance Fund</b>	<b>\$ 3,498,970</b>	<b>\$ 2,236,360</b>	<b>-36.1%</b>
<b>TOTAL - CITYWIDE EXPENDITURES</b>	<b>\$ 40,114,752</b>	<b>\$ 31,122,720</b>	<b>-22.4%</b>

**2017 VS. 2018**  
**REVENUE BUDGET COMPARISON**

	2017	17 vs. '18	
	Amended	2018	Budget %
	Budget	Revenues	Change
General Fund	\$ 11,027,260	\$ 11,226,560	1.8%
Park Improvement Fund	1,293,520	1,376,500	6.4%
Other Special Revenue Funds	<u>141,450</u>	<u>139,050</u>	<u>-1.7%</u>
Total General Government Operating	12,462,230	12,742,110	2.2%
Capital Project Funds	6,368,700	5,629,156	-11.6%
Debt Service Fund	<u>1,400</u>	<u>3,200</u>	<u>128.6%</u>
<b>Total General Government Revenues</b>	<b>\$ 18,832,330</b>	<b>\$ 18,374,466</b>	<b>-2.4%</b>
Water Fund	5,934,900	6,113,600	3.0%
Raw Water Fund	13,900	28,500	105.0%
Stormwater Fund	<u>831,900</u>	<u>805,700</u>	<u>-3.1%</u>
<b>Total Enterprise Fund Revenues</b>	<b>\$ 6,780,700</b>	<b>\$ 6,947,800</b>	<b>2.5%</b>
<b>Self Insurance Fund</b>	<b>\$ 3,403,100</b>	<b>\$ 2,245,600</b>	<b>-34.0%</b>
<b>TOTAL - CITYWIDE REVENUES</b>	<b>\$ 29,016,130</b>	<b>\$ 27,567,866</b>	<b>-5.0%</b>

General Government Funds

The proposed 2018 General Government Funds' operating expenditure budgets, which represents most core City services, are balanced at \$11.9 million and represents a \$0.1 million or 1.0% increase from the 2017 amended Governmental Funds' operating expenditures budgets of \$11.8 million. The General Government Funds' operating revenue budget is \$12.7 million, a \$280,000 or 2.2%, increase over the 2017 amended Governmental Funds' operating budget revenues. The 2018 year-end General Government Funds' operating reserves are projected to be \$3.6 million, 30.4%, of 2018 operating expenditures and are consistent with the City Council's Financial Management Policy of maintaining a 20% to 30% operating reserve.

The 2018 General Government incremental revenue growth of \$0.3 million is based on the following:

- ✓ \$198,000 or 3.0% growth in sales tax.
- ✓ Franchise tax growth of 3.4%.
- ✓ Royal Gorge Bridge lease incremental revenue growth of \$50,000.

## Balancing Strategy

We have balanced the 2018 General Government Funds budget using the following strategies:

- ✓ Instituted a 2% vacancy rate to save: \$180,300  
Personal costs are budgeted at 98% to account for a minimum 2% position turnover/vacancy factor.
- ✓ Prior to the implementation of the new PTO policy in mid-2017, the City's annual vacation and sick leave payoff costs for terminated employees had been averaging \$128k annually. These costs are expected to decrease significantly under the PTO program.
- ✓ Use of \$1,901,000 in General Fund Assigned Fund Balance for capital improvements.

## Key Cost Drivers

The principal cost increases in the General Government proposed 2018 budget are due to:

- ✓ Capital Improvements \$ 9,124,000
- ✓ Personnel performances pay (average 2%) \$ 121,000
- ✓ 1.25 new full time equivalent staff \$ 117,000
  - Planner (1.0)
  - Increase hours for Public Information Officer (0.25)
- ✓ There will be no Self-insurance Health Plan premium increase necessary for 2018.
- ✓ The General Fund includes a budgeted \$178,400 that is allocated among the applicable departments for the cost of implementing the new Classification and Compensation Plan revisions.

## Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City.

- ✓ Four (4) new SUV Patrol Units - \$184,000 to replace sedan patrol units over 10 years old and over 140,000 miles.
- ✓ A replacement unmarked vehicle.
- ✓ Upgrade a current Administrative position to a Crime Analyst position - \$9,000.
- ✓ Special Response Team, Training & Equipment - \$18,300.
- ✓ Public Safety Equipment - \$13,500.
- ✓ Installation of mobile data terminals (MDT's) in all marked police vehicles - \$321,000  
The majority of the acquisition and startup costs for the MDT project are grant funded (\$205k) and, consequently, are accounted for in the Quality of Life Fund. The subsequent

years' ongoing MDT annual costs (\$30-100k) consisting of software subscriptions, maintenance and computer replacement will need to be included within the General Fund budget.

### Economic Development Investments

In 2016 Cañon City residents identified economic development as one of the two top priorities for the community to focus on in the next 2 years. In 2017 only 23% believe the downtown is vibrant, only 20% rated shopping opportunities as positive and only 13% believed job opportunities were positive. Given the community's desire for more jobs, retail opportunities, a vibrant downtown, and economic diversification, the 2018 budget includes the following initiatives to foster a more robust and vital economy.

- ✓ The City's new Economic Development Department includes an amount budgeted to encourage entrepreneurship within the community and help fund new business starts \$ 30,000
- ✓ Downtown Alley Improvements \$150,000
- ✓ Library parking lot repaving \$ 50,000
- ✓ A Fund Balance Assigned to Marketing/Economic Development has been created \$300,000

### Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. In 2017 only 46% of citizen survey respondents rated the overall built environment of Cañon City as positive. To that end, the following 2018 budget initiatives are proposed.

- ✓ Continuation of the street improvements program funded by the 2A sales tax \$3,500,000
- ✓ Road Resurfacing \$ 400,000  
This proposal is to continue overlay, chip-sealing and crack sealing work by rehabilitating approximately 5 center lane miles of City streets during 2018.
- ✓ Pave Gravel Streets \$ 827,000  
\$684,600 is from Federal Grants
- ✓ S. 4<sup>th</sup> Street Viaduct construction \$ 632,300  
\$505,800 is from a Federal grant.
- ✓ Cañon City Middle School Intersection/Sidewalk Improvements \$ 500,000  
\$160,000 is from Federal grants.
- ✓ US 50 Pedestrian crossing design \$200,000  
80% of this project is funded from a Federal Grant

✓ Reconstruction of railroad crossing surface in south Cañon City	\$ 140,000
✓ Colburn Street construction	\$ 50,000
✓ Wayfinding monument and signage project	\$ 400,000

### Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2016 Citizen Survey indicated a very strong level of support to continue funding enhancements at Centennial Park and other recreation venues in Cañon City. To that end, the City proposes the following cultural and recreational investments:

✓ Centennial Park Master Plan – Phase II	\$ 308,900
✓ Pavilion Landscaping project	\$ 50,000
✓ Construction of river beautification and recreational enhancements project	\$ 427,200
✓ New Museum signage	\$ 12,500
✓ Campground and fencing improvements at the Royal Gorge Park	\$ 115,000
✓ Rudd House Renovations \$148,000 is from a state grant and \$52,000 is from Museum Charitable donations	\$ 200,000
✓ ADA playground and facility revisions	\$ 25,000

### Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will invest in the following:

✓ Citizen Survey	\$ 15,000
------------------	-----------

The annual citizen survey provides valuable information to the City Council and staff as to what the citizens think about the community and suggestions on how funds should be spent. The results help the Council establish and set priorities of City programs and services to respond to the citizens' needs.

✓ Employee Survey	\$ 12,000
-------------------	-----------

The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational improvements. This assessment is one tool to help City leadership leverage strengths and address opportunities to continue its work to create a higher performing organization.

#### Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

- |                     |           |
|---------------------|-----------|
| ✓ Property Clean up | \$ 70,000 |
|---------------------|-----------|

To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

#### General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$3.3 million at year end or 29.8% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintain a General Fund operating reserve of at least 20.5% and a maximum of 30%.

#### Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, life and disability insurance programs. The proposed 2018 Self-Insurance expenditures are budgeted at \$2,236,360 a \$1,262,610 or 36.1% decrease from the 2017 adopted budget. This significant decrease is the result of the withdrawal from the City's plan by the Fire District and the Sanitation District during 2017. The estimated annual claims cost per employee is increased by 2.7% for 2018. The Self-Insurance 2018 revenue is budgeted at \$2,245,600 a \$1,157,500 or 34.0% decrease from the 2017 budget revenue. Again, this decrease is the result of the withdrawal of the two Districts in 2017. The City estimates that the Self-Insurance fund's retained earnings will increase by \$9,240 in 2018. The projected year-end 2018 Self Insurance Fund Retained Earnings Balance is \$750,659 or 33.6% of total expenditures. Due to the good financial health of the Self-Insurance Fund, a premium increase was not recommended for 2018.

#### Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado

Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities and the repayment of debt obligations. The two major funds of this type are Water Fund and the Stormwater Fund. Currently, an independent utility rate study is being performed for the City concerning the Water and Stormwater user rates and system development fees (tap fees). The results of this professional rate analysis will not be completed until later in 2017, consequently, there are no revenue change assumptions included in the Enterprise Fund's 2018 Proposed Budgets.

### Water Fund

The proposed 2018 Water Fund expenditure budget is \$6,596,095, which is a \$1,593,118 or 19.5% decrease from the 2017 amended expenditure budget. The majority of this decrease is related to a lower capital budget for water lines related to the 2A street improvements and from decreased capital budgets in Water Distribution and Water Treatment. The revenue budget is \$6,113,600, a \$178,700 or 3.0% increase over the adopted 2017 revenue budget. The excess expenses of \$663,495 over total revenues are being offset by available operating reserves. Total year-end projected Water Fund available resources are 26.2% of operating expenditures or \$1,349,916. The City Council Financial Management Policy requires a minimum 20.5% operation reserve.

### Stormwater Fund

The proposed 2018 Stormwater Fund expenditures budget is \$337,510, which is a \$527,022 or 61% decrease from the 2017 adopted expenditure budget. The primary reasons for this significant decrease are a \$620,600 deficit in 2017 has reduced the Fund's resources to minimal levels and beginning in 2017 the operating transfer to the General Fund was increased by \$256,000 for reimbursement of Street's labor and equipment used in the ongoing Stormwater maintenance activities. The revenue budget is \$805,700 or \$26,200 a 3.1% decrease from the 2017 adopted revenue budget. Total year-end projected operational reserves are \$70,429 or 21% of operating expenditures, in excess of the City Council's 20.5% operating reserve requirement. The results and recommendations from the Stormwater rate study that was conducted in 2017 will be considered for approval subsequent to the adoption of the 2018 budget. If approved by Council, the new Stormwater rates will become effective on April 1, 2018. The implementation of the Stormwater rate increase will likely result in the need for a supplemental appropriation to provide the authority for the operating and capital revisions that will be necessary in the Stormwater Fund.

### Capital Improvement

The City proposes to invest \$10,579,743 in capital improvements, a \$7,648,680 or 42% decrease from the amended 2017 capital budget. The City was able to invest significant additional resources towards capital improvements in 2017 due to the \$5,000,000 Interfund Loan Program to the Street Improvement Fund and from \$850,000 in Water Fund financing

proceeds realized from the refunding of the 2008 Certificate of Participation issuance. A detailed listing of the proposed 2018 capital outlay is included in the final pages of this Proposed Budget document. Additional capital request information for the years 2019-2022 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details each 2018 proposed capital project and the funding sources for those projects.

Project Description	TOTAL PROJECT COST	FUNDING SOURCES				Royal Gorge Bridge Revenues
		Federal Grants	State Grants	Museum Donations		
		Grants	Revenues			
CMAQ Projects	\$ 827,000	\$684,634	\$ -	\$ -	\$ -	\$ 142,366
Rudd House Rehabilitation-Phase II	200,000	-	148,000	52,000	-	-
US50 Pedestrian Crossing Design	200,000	160,000	-	-	-	40,000
S. 4 <sup>th</sup> Street Viaduct	632,277	505,822	-	-	-	126,455
CCMS Main St. Safety Improvements	500,000	160,000	-	-	-	340,000
Mobile Data Terminals (MDT's ) Project	321,000,	205,000	-	-	-	116,000
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$2,680,277</b>	<b>\$1,715,456</b>	<b>\$148,000</b>	<b>\$52,000</b>	<b>\$ -</b>	<b>764,821</b>

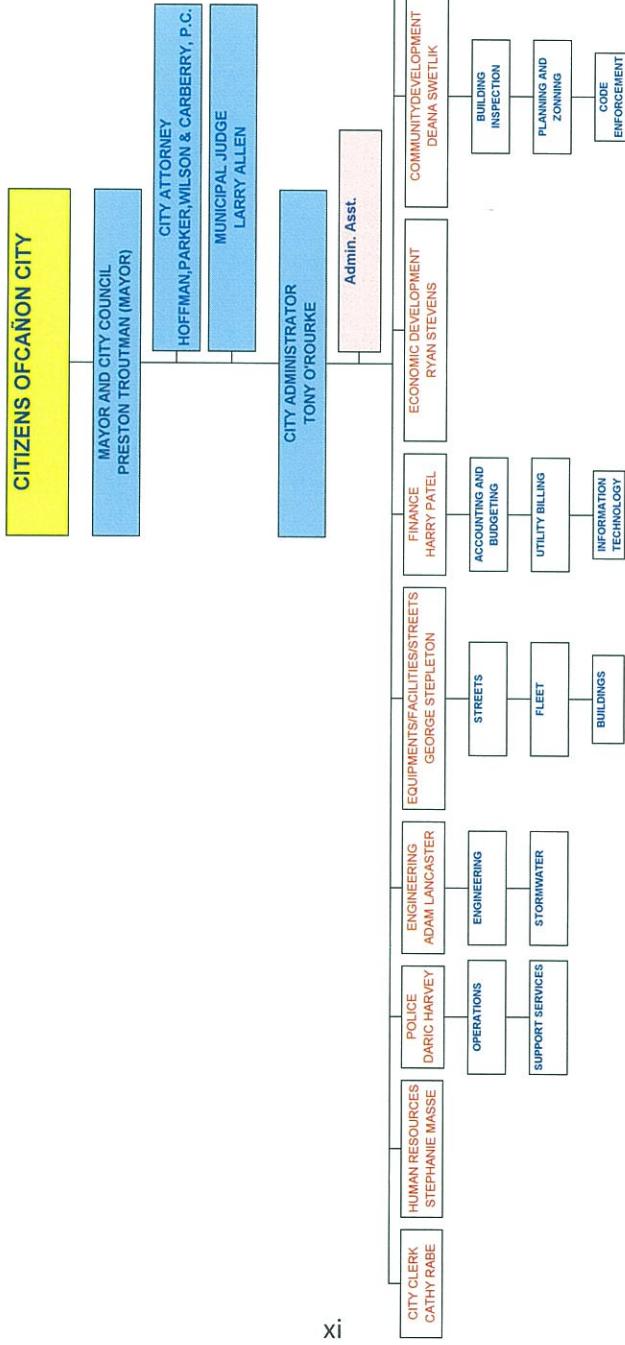
## Conclusion

The 2018 proposed budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize Harry Patel, John McBride and the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in adopting and conducting the annual Citizen Survey, which has served as the foundation for the proposed 2018 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

# CITY OF CAÑON CITY ORGANIZATIONAL CHART



**PRELIMINARY TIMELINE FOR  
2018 FISCAL YEAR BUDGET**

	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	6/19	6/16			
	2	Meeting with Department Heads	City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines.	6/19-6/30	6/19-6/30			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	7/7	7/7			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	7/10-7/21				
	5	Budget Review with Department Heads	City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	7/24-7/28	7/24-7/28			
	6	Community Agency/Contracts packets distributed	City Administrator distributes packets to all applicable Community Agencies & contractors.	8/25		8/25		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to the City Administrator	9/15		9/15		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	9/29		9/29		9/29
Budget Legal Compliance	10	Budget Submitted to Council	The 2018 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/2			10/2	10/2
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2018 Budget.	10/16			10/16	10/16
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	11/10				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2018 budget and conducts the 1st reading of the Appropriations Ordin.	11/20			11/20	11/20
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/4			12/4	12/4
	15	Final certification of values	Final values certification received from Assessor	12/8				
	16	Preparation of Budget Message	2018 Budget Message is written by the City Administrator.	12/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	5-Yr. Financial Plan, 2018 Business Plan, and 2018-2020 Strategic Plan	City Council and City Administration complete the updates of these planning documents for inclusion in the Annual Budget Document.	1/19				1/19
	19	Final Budget Document	Final 2018 Budget Document is distributed to Council, staff, media and various agencies.	2/5				

*NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.*

The budget process includes city staff, council, board members, budget committee and the general public.

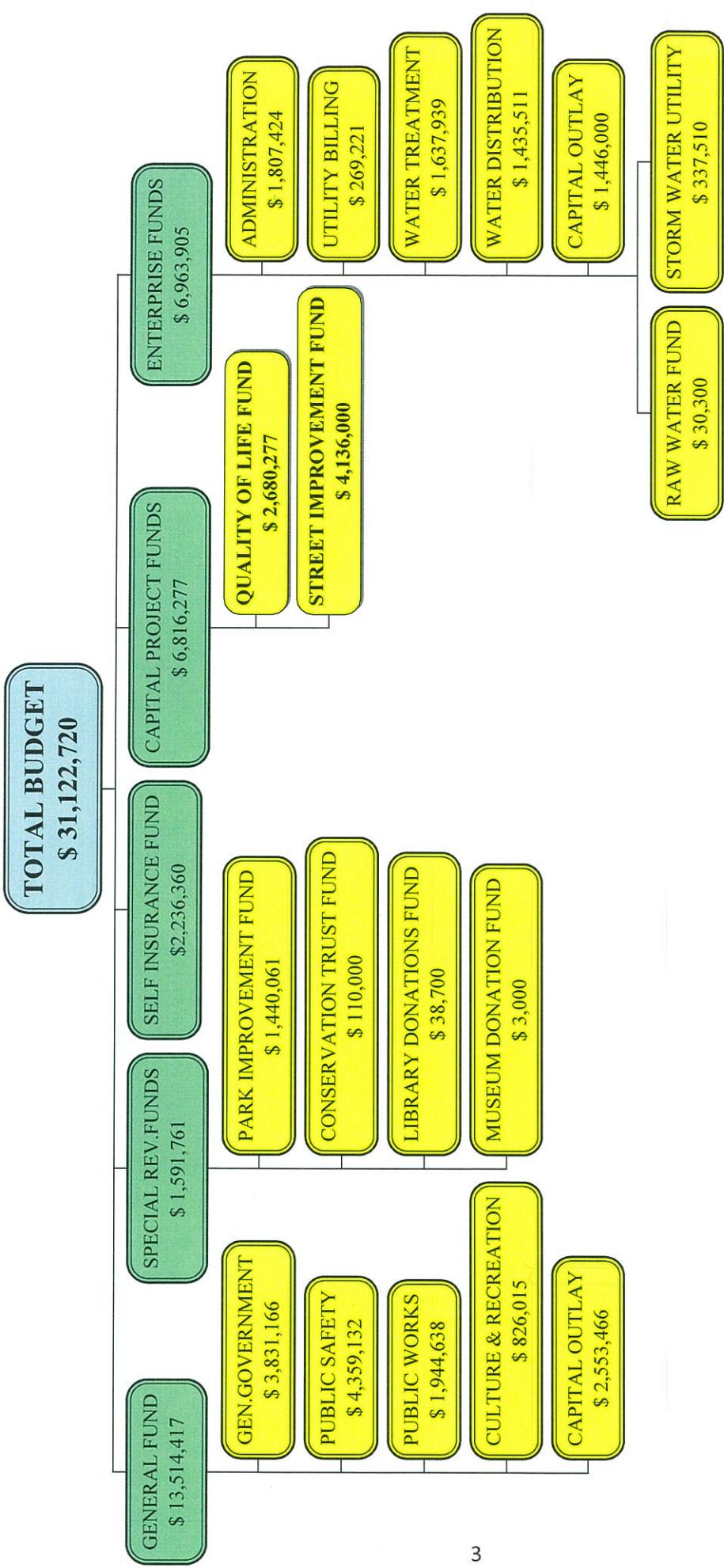
**CITY OF CAÑON CITY  
TOTAL BUDGET - 2018**

	Special		Capital		Debt		Internal		
	General	Revenue	Projects	Service	Enterprise	Service	Total		
	Fund	Funds	Fund	Fund	Funds	Fund	Funds		
<b>Revenues:</b>									
Taxes	\$ 8,253,390	\$ -	\$ 3,478,700	\$ -	\$ -	\$ -	\$ -	\$ 11,732,090	
Licenses and Permits		\$ 198,300							\$ 198,300
Intergovernmental		1,009,220	124,000	1,863,456					2,996,676
Charges for Services		224,250	76,500			6,674,700	2,235,600		9,211,050
Fines and Forfeitures		211,600							211,600
Interest		67,700	6,050	14,000	3,200	81,500	10,000		182,450
Royal Gorge Bridge		1,030,000	1,272,000	273,000					2,575,000
Proceeds from Sale of Fixed Assets		5,000							5,000
Other (Misc Revenue)		227,100	37,000			95,000			359,100
<b>Total Revenues</b>	<b>\$ 11,226,560</b>	<b>\$ 1,515,550</b>	<b>\$ 5,629,156</b>	<b>\$ 3,200</b>	<b>\$ 6,947,800</b>	<b>\$ 2,245,600</b>	<b>\$ 27,567,866</b>		
<b>Expenditures:</b>									
General Government	\$ 3,593,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,593,901	
Public Safety		4,359,132							4,359,132
Public Works		1,944,638							1,944,638
Culture and Recreation		826,015	1,201,761						2,027,776
Self Insurance								2,236,360	2,236,360
Water						4,274,045			4,274,045
Stormwater Utility						337,510			337,510
Raw Water Acquisition						20,300			20,300
Debt Service		237,265		636,000		876,050			1,749,315
Capital Outlay		2,553,466	390,000	6,180,277		1,456,000			10,579,743
<b>Total Expenditures</b>	<b>\$ 13,514,417</b>	<b>\$ 1,591,761</b>	<b>\$ 6,816,277</b>	<b>\$ -</b>	<b>\$ 6,963,905</b>	<b>\$ 2,236,360</b>	<b>\$ 31,122,720</b>		
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (2,287,857)	\$ (76,211)	\$ (1,187,121)	\$ 3,200	\$ (16,105)	\$ 9,240	\$ (3,554,854)		
<b>Other Financing Sources (Uses)</b>									
Operating Transfers In	\$ 816,600	\$ -	\$ 52,000	\$ -	\$ 39,400	\$ -	\$ 908,000		
Transfer from Closed PID		-			18,701				18,701
Operating Transfers Out		-	(52,000)		(15,000)	(841,000)			(908,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 816,600</b>	<b>\$ (52,000)</b>	<b>\$ 52,000</b>	<b>\$ 3,701</b>	<b>\$ (801,600)</b>	<b>\$ -</b>	<b>\$ 18,701</b>		
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (1,471,257)	\$ (128,211)	\$ (1,135,121)	\$ 6,901	\$ (817,705)	\$ 9,240	\$ (3,536,153)		
Fund Balances/Available Resources, Beginning	7,897,439	520,656	2,185,252	300,238	7,531,893	741,419		19,176,897	
<b>Fund Balances/Available Resources, Ending</b>	<b>\$ 6,426,182</b>	<b>\$ 392,445</b>	<b>\$ 1,050,131</b>	<b>\$ 307,139</b>	<b>\$ 6,714,188</b>	<b>\$ 750,659</b>	<b>\$ 15,640,744</b>		
<b>Fund Balance / Available Resources</b>									
<b>Classifications Analysis:</b>									
Nonspendable Fund Balance	112,100	10,900							123,000
Restricted Fund Balance	304,600	18,375			5,000				327,975
Committed Fund Balance	697,632								697,632
Assigned Fund Balance	2,047,924	363,170	1,050,131	302,139					3,763,364
Unassigned Fund Balance	3,263,926								3,263,926
Reserved Available Resources						4,249,846			4,249,846
Unreserved Available Resources						2,464,342	750,659		3,215,001
<b>Total Fund Balance / Available Resources Classifications</b>	<b>\$ 6,426,182</b>	<b>\$ 392,445</b>	<b>\$ 1,050,131</b>	<b>\$ 307,139</b>	<b>\$ 6,714,188</b>	<b>\$ 750,659</b>	<b>\$ 15,640,744</b>		



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# CITY OF CAÑON CITY 2018 BUDGET



**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**TOTAL BUDGET SUMMARY**

There are 13 budget funds. Presented below is a summary of the 2018 budget expenditures by fund, compared to the 2017 budget

Budget Fund	2017 Budget	2018 Budget	% Change
<b>General Fund</b>			
Operating Expenditures	\$ 10,551,218	\$ 10,723,686	1.63%
Debt Service	241,570	237,265	-1.78%
Capital Outlay	3,680,623	2,553,466	-30.62%
Total General Fund	<u>\$ 14,473,411</u>	<u>\$ 13,514,417</u>	<u>-6.63%</u>
<b>Special Revenue Funds:</b>			
Park Improvement Fund			
Operating Expenditures	\$ 1,193,286	\$ 1,150,061	-3.62%
Capital Outlay	72,000	290,000	302.78%
Total Park Improvement Fund	<u>\$ 1,265,286</u>	<u>\$ 1,440,061</u>	<u>13.81%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 13,500	\$ 10,000	-25.93%
Capital Outlay	109,000	100,000	-8.26%
Total Conservation Trust Fund	<u>\$ 122,500</u>	<u>\$ 110,000</u>	<u>-10.20%</u>
Library Donation Fund (operating expend.)	\$ 43,500	\$ 38,700	-11.03%
Museum Donation Fund (operating expend.)	\$ 6,940	\$ 3,000	-56.77%
<b>Capital Projects Fund:</b>			
Quality of Life Fund (grant funded capital expend.)	\$ 3,574,900	\$ 2,680,277	-25.03%
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 8,000,000	\$ 3,500,000	-56.25%
Debt Service	\$ 40,000	\$ 636,000	1490.00%
Total Street Improvement Fund	<u>\$ 8,040,000</u>	<u>\$ 4,136,000</u>	<u>-48.56%</u>
<b>Debt Service Fund:</b>			
Excess Special Improvement Fund	\$ -	\$ -	0.00%
<b>GENERAL GOVERNMENT SUMMARY:</b>			
Operating Expenditures	\$ 11,808,444	\$ 11,925,447	0.99%
Debt Service	281,570	873,265	210.14%
Capital Outlay	15,436,523	9,123,743	-40.90%
Total General Government Expenditures	<u>\$ 27,526,537</u>	<u>\$ 21,922,455</u>	<u>-20.36%</u>

Budget Fund	2017 Budget	2018 Budget	% Change
<b>Enterprise Funds:</b>			
Water Fund			
Operating Expenditures	\$ 4,660,513	\$ 4,274,045	-8.29%
Debt Service	998,700	876,050	-12.28%
Capital Outlay	2,530,000	1,446,000	-42.85%
Total General Fund	\$ 8,189,213	\$ 6,596,095	-19.45%
Raw Water Fund			
Operating Expenditures	\$ 25,500	\$ 20,300	-20.39%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	\$ 35,500	\$ 30,300	-14.65%
Stormwater Utility Fund			
Operating Expenditures	\$ 612,632	\$ 337,510	-44.91%
Capital Outlay	251,900	-	-100.00%
Total Stormwater Fund	\$ 864,532	\$ 337,510	-60.96%
<b>ENTERPRISE FUND SUMMARY:</b>			
Operating Expenditures	\$ 5,298,645	\$ 4,631,855	-12.58%
Debt Service	998,700	876,050	-12.28%
Capital Outlay	2,791,900	1,456,000	-47.85%
<b>Total Enterprise Fund Expenditures</b>	<b>\$ 9,089,245</b>	<b>\$ 6,963,905</b>	<b>-23.38%</b>
<b>INTERNAL SERVICE FUND SUMMARY:</b>			
Self Insurance Fund (operating expend.)	\$ 3,498,970	\$ 2,236,360	-36.09%
<b>CITY-WIDE SUMMARY:</b>			
Operating Expenditures	\$ 20,606,059	\$ 18,793,662	-8.80%
Debt Service	1,280,270	1,749,315	36.64%
Capital Outlay	18,228,423	10,579,743	-41.96%
<b>Total City-Wide Expenditures</b>	<b>\$ 40,114,752</b>	<b>\$ 31,122,720</b>	<b>-22.42%</b>
Transfers Out	958,200	908,000	-5.24%
<b>GRAND TOTAL</b>	<b>\$ 41,072,952</b>	<b>\$ 32,030,720</b>	<b>-22.02%</b>

## **THE BUDGET PROCESS**

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

The first phase of the budget process starts in the month of July. The City Administrator and/or the Finance Director conducts a pre-budget workshop with City Council and Department Heads to review current year budget status and to give direction on long-range budget issues. The City Administrator reviews the goals and objectives and prepares the framework for the next year's budget.

The City's Finance Director then requests all Department Heads to submit budget line item detail proposals to him. The City Administrator then conducts individual meetings with Department Heads and reviews the results with the Director of Finance. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing was conducted on October 16, 2017. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their final decisions.

The City Council sets the Mill Levy through a resolution. In December, the City Council formally adopts the budget through a resolution and appropriation ordinance.

## **BUDGET BASIS**

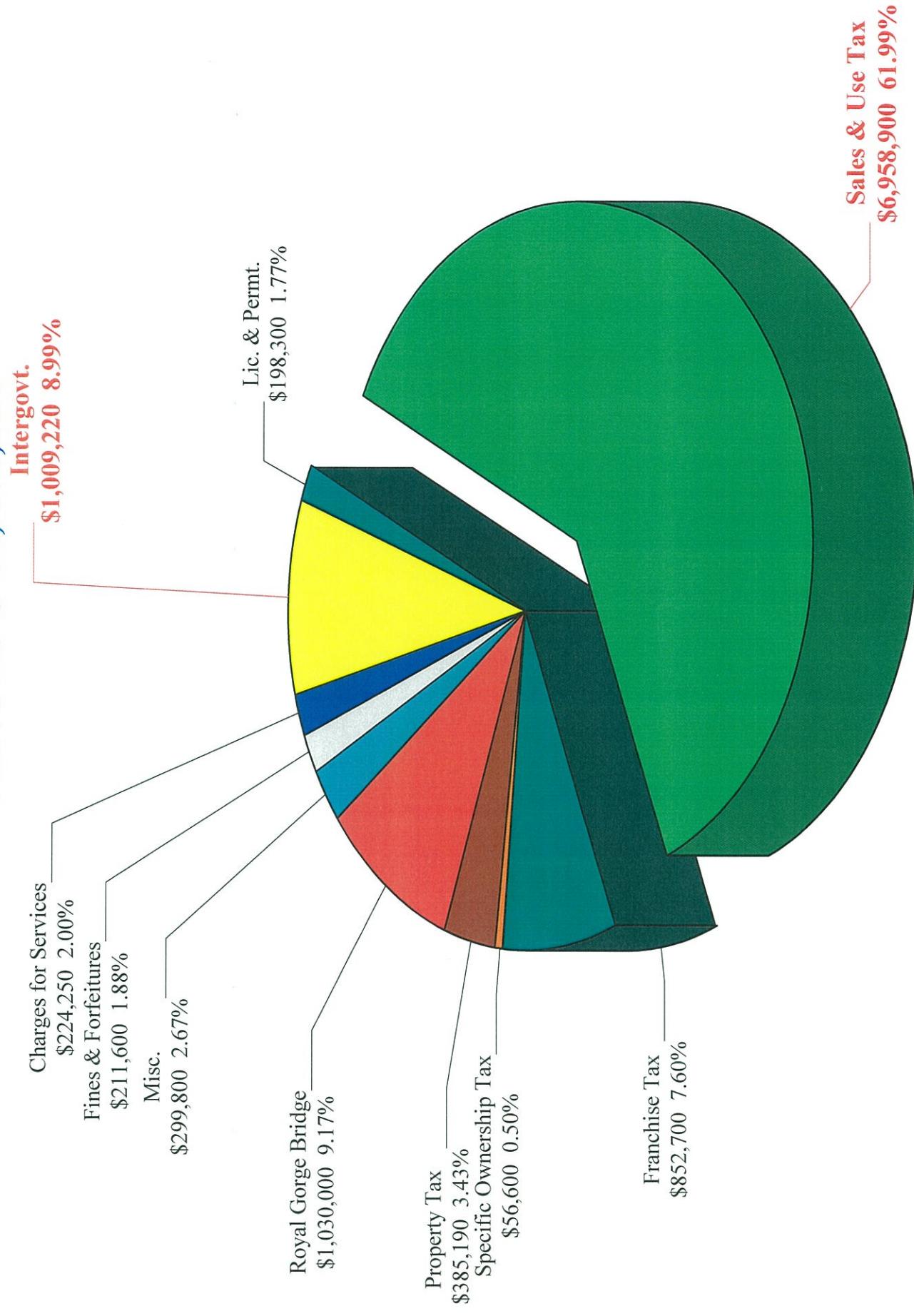
Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**GENERAL FUND SUMMARY**

	<b>2017</b>	<b>2018</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 8,477,887	\$ 7,897,439	-6.85%
<b>Revenues:</b>			
Taxes	\$ 8,184,410	\$ 8,253,390	0.84%
Licenses and Permits	166,010	198,300	19.45%
Intergovernmental	1,001,600	1,009,220	0.76%
Charges for Services	258,860	224,250	-13.37%
Fines and Forfeitures	211,470	211,600	0.06%
Interest	43,000	67,700	57.44%
Royal Gorge Bridge	975,000	1,030,000	5.64%
Proceeds from Sale of Fixed Assets	5,000	5,000	0.00%
Misc Revenue	181,910	227,100	24.84%
<b>Total Revenues</b>	<u>\$ 11,027,260</u>	<u>\$ 11,226,560</u>	<u>1.81%</u>
<b>Total Sources of Funds</b>	<u>\$ 19,505,147</u>	<u>\$ 19,123,999</u>	<u>-1.95%</u>
<b>Uses of Funds</b>			
General Government	\$ 3,601,077	\$ 3,831,166	6.39%
Public Safety	4,434,532	4,359,132	-1.70%
Public Works	1,887,185	1,944,638	3.04%
Culture and Recreation	869,994	826,015	-5.06%
Capital Outlay:			
Street Projects	1,098,500	1,465,000	33.36%
All Other Capital Outlay	2,582,123	1,088,466	-57.85%
<b>Total Uses of Funds</b>	<u>\$ 14,473,411</u>	<u>\$ 13,514,417</u>	<u>-6.63%</u>
<b>Other Financing Sources (Uses)</b>			
Operating Transfers In	816,600	816,600	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ 816,600</u>	<u>\$ 816,600</u>	<u>0.00%</u>

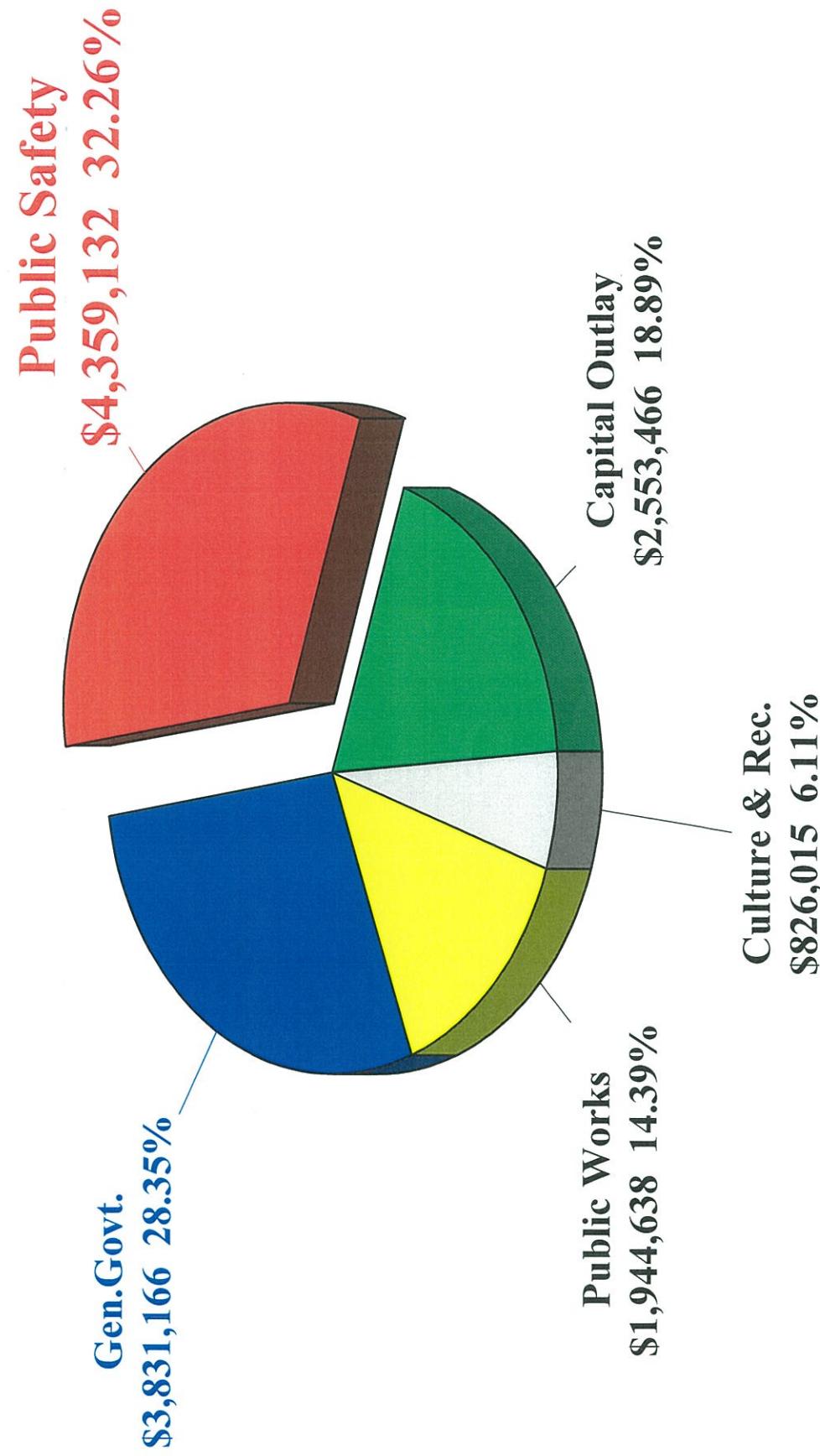
# GENERAL FUND REVENUES \$ 11,226,560



# GENERAL FUND EXPENDITURES

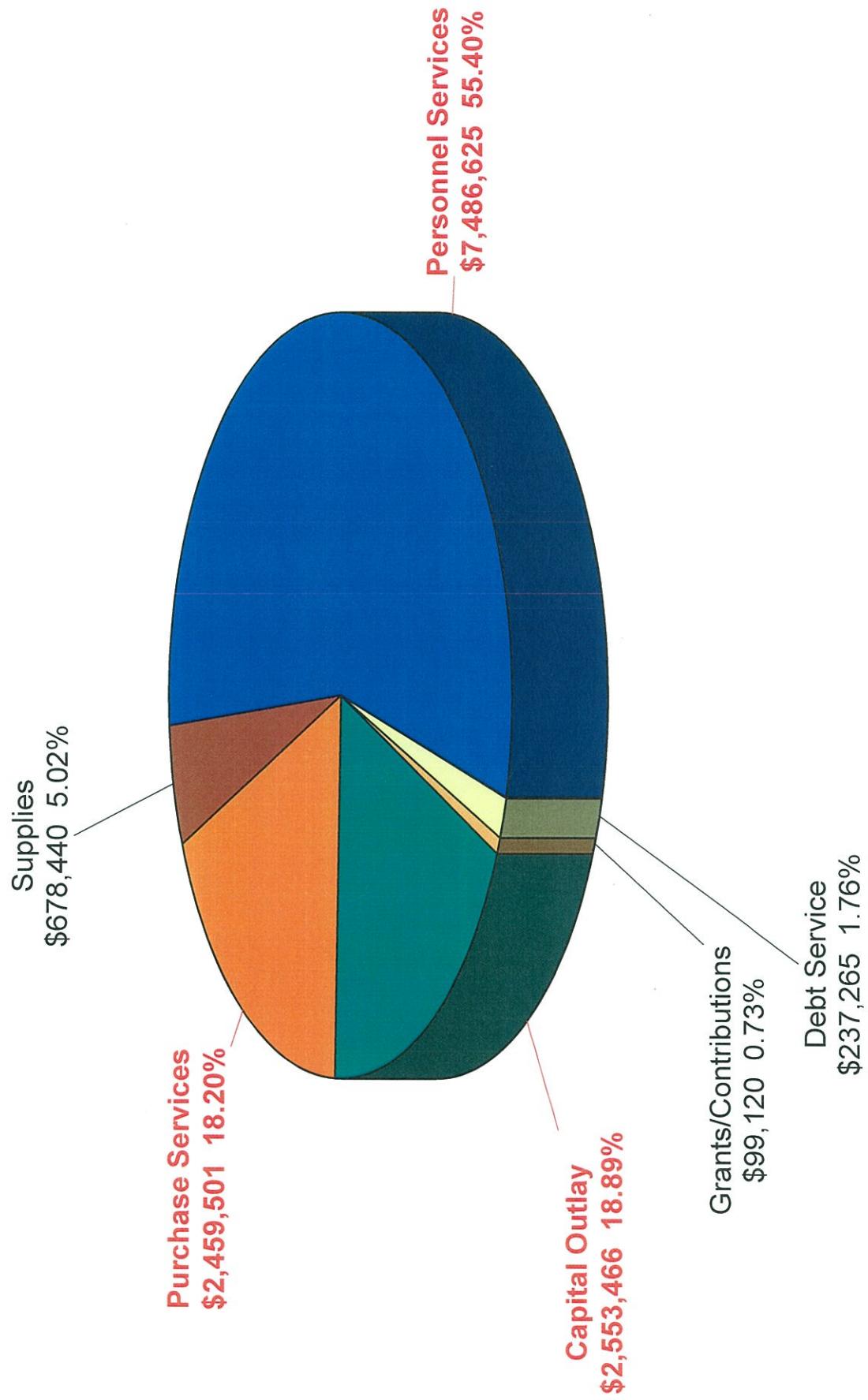
**\$ 13,514,417**

2018 BUDGET



# GENERAL FUND EXPENDITURES BY CATEGORIES

**\$ 13,514,417**



# CITY OF CAÑON CITY

## 2018 BUDGET

### GENERAL FUND EXPENDITURES BY CATEGORY

	Personal Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
City Council	45,800	750	15,000	-	-	-	61,550
City Clerk/Customer Service	85,780	4,800	43,950	16,200	-	-	134,530
Elections	-	-	-	-	-	-	16,200
Municipal Court	174,848	2,050	8,550	-	-	-	185,448
City Administrator	214,099	1,450	100,950	-	-	-	316,499
Human Resources	88,577	8,000	55,100	-	-	-	151,677
Computer Resources	168,592	55,905	49,156	-	109,606	-	383,259
General Government Buildings	136,685	42,880	298,850	-	52,000	-	530,415
Finance	440,122	2,000	77,400	-	-	5,000	524,522
City Attorney	-	-	-	-	-	-	-
Non-departmental	104,197	15,600	499,100	237,265	86,120	-	942,282
Community Development	583,245	8,845	159,300	-	-	-	751,390
<b>TOTAL GENERAL GOVT.</b>	<b>2,041,945</b>	<b>142,280</b>	<b>1,323,556</b>	<b>237,265</b>	<b>86,120</b>	<b>166,606</b>	<b>3,997,772</b>
Public Safety	3,404,182	157,600	793,350	-	4,000	202,000	4,561,132
Equipment Repair	179,130	14,375	21,505	-	-	-	215,010
Public Works: Streets	819,421	287,500	204,375	-	-	-	1,311,296
Engineering	354,172	9,560	54,600	-	-	111,260	529,592
Street Proj.	-	-	-	-	-	1,465,000	1,465,000
Culture & Recreation	687,775	67,125	62,115	-	9,000	608,600	1,434,615
<b>TOTAL OTHER CATEGORIES</b>	<b>5,444,680</b>	<b>536,160</b>	<b>1,135,945</b>	<b>-</b>	<b>13,000</b>	<b>2,386,860</b>	<b>9,516,645</b>
<b>2018 GENERAL FUND BUDGET</b>	<b>\$ 7,486,625</b>	<b>\$ 678,440</b>	<b>\$ 2,459,501</b>	<b>\$ 237,265</b>	<b>\$ 99,120</b>	<b>\$ 2,553,466</b>	<b>\$ 13,514,417</b>
<b>2017 GENERAL FUND BUDGET</b>	<b>\$ 7,239,484</b>	<b>\$ 618,568</b>	<b>\$ 2,580,766</b>	<b>\$ 241,570</b>	<b>\$ 102,400</b>	<b>\$ 3,690,623</b>	<b>\$ 14,473,411</b>
<b>% CHANGE</b>	<b>3.4%</b>	<b>9.7%</b>	<b>-4.7%</b>	<b>-1.8%</b>	<b>-3.2%</b>	<b>-30.8%</b>	<b>-6.6%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**PARK IMPROVEMENT FUND SUMMARY**

	<b>2017</b> <b>Budget</b>	<b>2018</b> <b>Budget</b>	<b>%</b> <b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 181,297</b>	<b>\$ 352,922</b>	<b>94.67%</b>
<b>Revenues:</b>			
Intergovernmental	\$ 11,420	\$ -	100.00%
Royal Gorge Bridge	1,185,000	1,272,000	7.34%
Charges for Services	72,500	76,500	5.52%
Interest	800	4,500	462.50%
Other (Tower Lease)	23,800	23,500	-1.26%
<b>Total Revenues</b>	<b>\$ 1,293,520</b>	<b>\$ 1,376,500</b>	<b>6.42%</b>
<b>Total Sources of Funds</b>	<b>\$ 1,474,817</b>	<b>\$ 1,729,422</b>	<b>17.26%</b>
<b>Uses of Funds</b>			
Culture and Recreation (Parks)	\$ 1,193,286	\$ 1,150,061	-3.62%
Capital Outlay	72,000	290,000	302.78%
<b>Total Uses of Funds</b>	<b>\$ 1,265,286</b>	<b>\$ 1,440,061</b>	<b>13.81%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**CONSERVATION TRUST FUND SUMMARY**

	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 58,055</b>	<b>\$ 34,975</b>	<b>-39.76%</b>
<b>Revenues:</b>			
Intergovernmental	\$ 93,000	\$ 93,000	0.00%
Interest	300	400	33.33%
<b>Total Revenues</b>	<b>\$ 93,300</b>	<b>\$ 93,400</b>	<b>0.11%</b>
<b>Total Sources of Funds</b>	<b>\$ 151,355</b>	<b>\$ 128,375</b>	<b>-15.18%</b>
<b>Uses of Funds</b>			
Culture & Recreation	\$ 13,500	\$ 10,000	-25.93%
Capital Outlay	109,000	100,000	-8.26%
<b>Total Uses of Funds</b>	<b>\$ 122,500</b>	<b>\$ 110,000</b>	<b>-10.20%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**LIBRARY DONATIONS FUND SUMMARY**

	<b>2017</b>	<b>2018</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 28,996	\$ 23,062	-20.46%
<b>Revenues</b>			
Intergovernmental	\$ 31,000	\$ 31,000	0.00%
Interest	150	250	66.67%
Other (Donations)	6,500	6,500	0.00%
<b>Total Revenues</b>	<b>\$ 37,650</b>	<b>\$ 37,750</b>	<b>0.27%</b>
<b>Total Sources of Funds</b>	<b>\$ 66,646</b>	<b>\$ 60,812</b>	<b>-8.75%</b>
<b>Uses of Funds</b>			
Supplies	\$ 11,500	\$ 5,200	-54.78%
Purchased Services	1,000	2,500	150.00%
Grants	31,000	31,000	0.00%
<b>Total Uses of Funds</b>	<b>\$ 43,500</b>	<b>\$ 38,700</b>	<b>-11.03%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**MUSEUM DONATION FUND SUMMARY**

	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 122,666	\$ 109,697	-10.57%
<b>Revenues:</b>			
Interest	\$ 500	\$ 900	80.00%
Other - Donations	10,000	7,000	-30.00%
<b>Total Revenues</b>	<b>\$ 10,500</b>	<b>\$ 7,900</b>	<b>-24.76%</b>
<b>Total Sources of Funds</b>	<b>\$ 133,166</b>	<b>\$ 117,597</b>	<b>-11.69%</b>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 6,940	\$ 3,000	-56.77%
<b>Total Uses of Funds</b>	<b>\$ 6,940</b>	<b>\$ 3,000</b>	<b>-56.77%</b>
<b>Other Financing Sources (Uses)</b>			
Transfers to Other Funds	\$ 102,200	\$ 52,000	-49.12%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 102,200</b>	<b>\$ 52,000</b>	<b>-49.12%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**QUALITY OF LIFE FUND SUMMARY**

	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 540,769</u>	<u>\$ 839,952</u>	<u>55.33%</u>
<b>Revenues:</b>			
Intergovernmental	\$ 2,625,900	\$ 1,863,456	-29.04%
Royal Gorge Bridge	364,000	273,000	-25.00%
Earnings on Investments	1,800	3,000	66.67%
<b>Total Revenues</b>	<u>\$ 2,991,700</u>	<u>\$ 2,139,456</u>	<u>-28.49%</u>
<b>Total Sources of Funds</b>	<u>\$ 3,532,469</u>	<u>\$ 2,979,408</u>	<u>-15.66%</u>
<b>Uses of Funds</b>			
Capital Outlay - Culture and Recreation	857,200	200,000	-76.67%
Capital Outlay - Public Works	2,427,700	2,159,277	-11.06%
<b>Total Use of Funds</b>	<u>\$ 3,284,900</u>	<u>\$ 2,359,277</u>	<u>-28.18%</u>
<b>Other Financing Sources (Uses)</b>			
Operating Transfer In	\$ 102,200	\$ 52,000	-49.12%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ 102,200</u>	<u>\$ 52,000</u>	<u>-49.12%</u>

**CITY OF CANON CITY**  
**2018 BUDGET**  
**STREET IMPROVEMENT FUND SUMMARY**

	2017 Budget	2018 Budget	%
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ -	\$ 1,345,300	100.00%
<b>Revenues:</b>			
Taxes	\$ 3,374,000	\$ 3,478,700	3.10%
Earnings on Investments	3,000	11,000	266.67%
<b>Total Revenues</b>	<b>\$ 3,377,000</b>	<b>\$ 3,489,700</b>	<b>3.34%</b>
<b>Other Financing Sources:</b>			
Interfund Loans	5,000,000	-	-100.00%
<b>Total Other Financing Sources</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Total Sources of Funds</b>	<b>\$ 8,377,000</b>	<b>\$ 4,835,000</b>	<b>-42.28%</b>
<b>Uses of Funds</b>			
Capital Outlay - Streets	8,040,000	3,500,000	-56.47%
Debt Service	-	636,000	100.00%
<b>Total Use of Funds</b>	<b>\$ 8,040,000</b>	<b>\$ 4,136,000</b>	<b>-48.56%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**EXCESS SPECIAL IMPROVEMENT FUND SUMMARY**

	<b>2017</b>	<b>2018</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 305,707	\$ 300,238	-1.79%
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ 1,400	\$ 3,200	128.57%
<b>Total Revenues</b>	<u>\$ 1,400</u>	<u>\$ 3,200</u>	<u>128.57%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 307,107</u></u>	<u><u>\$ 303,438</u></u>	<u><u>-1.19%</u></u>
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ 32,985	\$ 18,701	-43.30%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ 17,985</u></u>	<u><u>\$ 3,701</u></u>	<u><u>-79.42%</u></u>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**WATER FUND SUMMARY**

	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 6,665,144</u>	<u>\$ 6,181,611</u>	<u>-7.25%</u>
<b>Revenues:</b>			
Operating Revenue	\$ 5,772,300	\$ 5,882,000	1.90%
Non-Operating Revenue	107,000	148,500	38.79%
Tap Fees	<u>55,600</u>	<u>83,100</u>	<u>49.46%</u>
<b>Total Revenues</b>	<u>\$ 5,934,900</u>	<u>\$ 6,113,600</u>	<u>3.01%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 12,600,044</u></u>	<u><u>\$ 12,295,211</u></u>	<u><u>-2.42%</u></u>
<b>Uses of Funds</b>			
Water Administration	\$ 1,951,806	\$ 1,807,424	-7.40%
Utility Billing	236,942	269,221	13.62%
Water Treatment	1,912,323	1,637,939	-14.35%
Water Distribution	1,558,142	1,435,511	-7.87%
Capital Outlay:			
Equipment and Other Improvements	428,000	446,000	4.21%
Water Projects	<u>2,102,000</u>	<u>1,000,000</u>	<u>-52.43%</u>
<b>Total Uses of Funds</b>	<u><u>\$ 8,189,213</u></u>	<u><u>\$ 6,596,095</u></u>	<u><u>-19.45%</u></u>
<b>Other Financing Sources (Uses)</b>			
Financing Proceeds	\$ 1,118,500	\$ -	-100.00%
Transfer from Other Funds	39,400	39,400	0.00%
Transfer to Other Funds	<u>(220,400)</u>	<u>(220,400)</u>	<u>0.00%</u>
<b>Transfer to Other Funds</b>	<u><u>\$ 937,500</u></u>	<u><u>\$ (181,000)</u></u>	<u><u>119.31%</u></u>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**RAW WATER ACQUISITION FUND SUMMARY**

	<b>2017</b> <b>Budget</b>	<b>2018</b> <b>Budget</b>	<b>%</b> <b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,013,340	\$ 1,045,797	3.20%
<b>Revenues:</b>			
Tap Fees	\$ 9,100	\$ 13,500	48.35%
Non-Operating Revenue	4,800	15,000	212.50%
<b>Total Revenue</b>	<b>\$ 13,900</b>	<b>\$ 28,500</b>	<b>105.04%</b>
<b>Total Sources of Funds</b>	<b>\$ 1,027,240</b>	<b>\$ 1,074,297</b>	<b>4.58%</b>
<b>Uses of Funds</b>			
Raw Water Acquisition	\$ 35,500	\$ 30,300	-14.65%
<b>Total Uses of Funds</b>	<b>\$ 35,500</b>	<b>\$ 30,300</b>	<b>-14.65%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**STORMWATER UTILITY FUND SUMMARY**

	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 907,383</b>	<b>\$ 304,485</b>	<b>-66.44%</b>
<b>Revenues:</b>			
Operating Revenue	\$ 789,300	\$ 792,700	0.43%
Non-Operating Revenue	42,600	13,000	-69.48%
<b>Total Revenues</b>	<b>\$ 831,900</b>	<b>\$ 805,700</b>	<b>-3.15%</b>
<b>Total Sources of Funds</b>	<b>\$ 1,739,283</b>	<b>\$ 1,110,185</b>	<b>-36.17%</b>
<b>Uses of Funds</b>			
Stormwater Operations	\$ 612,632	\$ 337,510	-44.91%
Capital Outlay	251,900	-	-100.00%
<b>Total Uses of Funds</b>	<b>\$ 864,532</b>	<b>\$ 337,510</b>	<b>-60.96%</b>
<b>Other Financing Sources (Uses)</b>			
Transfer to Other Funds	\$ (620,600)	\$ (620,600)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (620,600)</b>	<b>\$ (620,600)</b>	<b>0.00%</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**SELF INSURANCE FUND SUMMARY**

	<b>2017</b>	<b>2018</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,088,555</u>	<u>\$ 741,419</u>	<u>-31.89%</u>
<b>Revenues</b>			
Charges for Services	\$ 3,394,200	\$ 2,235,600	-34.13%
Interest	8,900	10,000	12.36%
<b>Total Revenues</b>	<u>\$ 3,403,100</u>	<u>\$ 2,245,600</u>	<u>-34.01%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 4,491,655</u></u>	<u><u>\$ 2,987,019</u></u>	<u><u>-33.50%</u></u>
<b>Uses of Funds</b>			
Claims	\$ 2,788,800	\$ 1,770,850	-36.50%
Premiums	340,700	334,700	-1.76%
Administration Fees	164,470	130,810	-20.47%
Plan Withdrawal Settlement	205,000	-	-100.00%
<b>Total Uses of Funds</b>	<u>\$ 3,498,970</u>	<u>\$ 2,236,360</u>	<u>-36.09%</u>

**THE CITY OF CAÑON CITY**  
**GENERAL FUND - BUDGET STATEMENT**

	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>Revenues:</b>				
Taxes	\$ 7,798,439	\$ 8,184,410	\$ 8,144,810	\$ 8,253,390
Licenses and Permits	155,126	166,010	280,510	198,300
Intergovernmental	1,008,626	1,001,600	1,010,160	1,009,220
Charges for Services	225,960	258,860	226,960	224,250
Fines and Forfeitures	212,101	211,470	214,550	211,600
Interest	40,127	43,000	60,000	67,700
Royal Gorge Bridge	707,470	975,000	975,900	1,030,000
Proceeds from Sale of Fixed Assets	-	5,000	4,000	5,000
Other (Misc Revenue)	184,704	181,910	267,480	227,100
<b>Total Revenues</b>	<b>\$ 10,332,553</b>	<b>\$ 11,027,260</b>	<b>\$ 11,184,370</b>	<b>\$ 11,226,560</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General Government	\$ 2,772,451	\$ 3,601,077	\$ 3,508,772	\$ 3,831,166
Public Safety	3,676,267	4,434,532	4,309,537	4,359,132
Public Works	1,594,459	1,887,185	1,841,608	1,944,638
Culture and Recreation	783,169	869,994	807,109	826,015
<b>Total Operating Expenditures</b>	<b>8,826,346</b>	<b>10,792,788</b>	<b>10,467,026</b>	<b>10,960,951</b>
<b>Capital Outlay:</b>				
Street Projects	629,809	1,098,500	802,435	1,465,000
Capital Projects - Excess Fund Balance	-	1,780,000	1,018,353	596,100
All Other Capital Outlay	154,379	802,123	533,600	492,366
<b>Total Expenditures</b>	<b>\$ 9,610,534</b>	<b>\$ 14,473,411</b>	<b>\$ 12,821,414</b>	<b>\$ 13,514,417</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ 722,019</b>	<b>\$ (3,446,151)</b>	<b>\$ (1,637,044)</b>	<b>\$ (2,287,857)</b>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	\$ 458,700	\$ 816,600	\$ 816,600	\$ 816,600
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 458,700</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>
<b>Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses</b>				
	\$ 1,180,719	\$ (2,629,551)	\$ (820,444)	\$ (1,471,257)
<b>Fund Balances, Beginning of Year</b>	<b>7,537,164</b>	<b>8,477,887</b>	<b>8,717,883</b>	<b>7,897,439</b>
<b>Fund Balances, End of Year</b>	<b>\$ 8,717,883</b>	<b>\$ 5,848,336</b>	<b>\$ 7,897,439</b>	<b>\$ 6,426,182</b>
<b>Less Classified Fund Balance:</b>				
<b>Nonspendable</b>				
Inventory	102,511	140,300	105,600	108,800
Prepaid Items	3,138	700	3,230	3,300
<b>Restricted for</b>				
Emergencies	278,747	284,600	287,100	295,700
K-9 Program	13,896	5,400	12,900	8,900
<b>Committed to</b>				
Royal Gorge Capital	600,000	600,000	600,000	600,000
Capital Improvements	111,832	73,200	119,632	97,632
<b>Assigned to</b>				
Property Acquisition	1,685,010	1,658,766	1,685,010	1,685,010
Capital Improvements	20,284	20,284	42,914	62,914
Capital Projects/Use of Reserve	2,893,664	-	1,900,945	-
Marketing/Economic Development	-	-	-	300,000
<b>Total Classified Fund Balance</b>	<b>\$ 5,709,082</b>	<b>\$ 2,783,250</b>	<b>\$ 4,757,331</b>	<b>\$ 3,162,256</b>
<b>Unassigned Fund Balance</b>	<b>\$ 3,008,801</b>	<b>\$ 3,065,086</b>	<b>\$ 3,140,108</b>	<b>\$ 3,263,926</b>

**THE CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>310-Taxes</b>					
10-310-31101	General Property Tax	\$ 390,452	\$ 393,100	\$ 391,470	\$ 395,300
10-310-31201	Specific Ownership Tax	58,090	61,500	61,700	56,600
10-310-31301	Sales Tax	6,437,283	6,631,000	6,611,000	6,809,000
10-310-31302	Use Tax	103,168	245,000	245,000	129,000
10-310-31601	Cablevision	127,405	126,500	126,200	126,500
10-310-31602	Telephone	10,466	9,800	10,040	9,400
10-310-31603	Electricity	533,923	562,700	555,400	572,100
10-310-31604	Gas	128,929	142,600	133,200	144,700
10-310-31901	Penalty & Int. on Del. Tax	1,312	1,700	1,600	1,600
10-310-31912	Pen & Int/Del on Use Tax	16,949	19,700	18,750	19,300
10-310-31999	Co Treas/Clerk Coll Fee	(9,538)	(9,190)	(9,550)	(10,110)
	<b>Total Taxes</b>	<b>\$ 7,798,439</b>	<b>\$ 8,184,410</b>	<b>\$ 8,144,810</b>	<b>\$ 8,253,390</b>
<b>320-Licenses &amp; Permits</b>					
10-320-32101	Liquor	\$ 11,792	\$ 12,200	\$ 11,550	\$ 12,000
10-320-32104	Sales/Use Tax Lic Fee	27,700	23,500	29,000	30,200
10-320-32106	Professional & Occup.	44,645	44,300	44,500	45,200
10-320-32201	Building Permits	45,349	57,400	160,000	81,200
10-320-32205	Zone/Variance/Ex	5,675	3,650	8,000	4,600
10-320-32209	Other (Sign Permits)	1,568	2,460	1,900	2,100
10-320-32210	Street Excav. Rehab	18,397	22,500	25,560	23,000
	<b>Total Licenses &amp; Permits</b>	<b>\$ 155,126</b>	<b>\$ 166,010</b>	<b>\$ 280,510</b>	<b>\$ 198,300</b>
<b>330-Intergovernmental</b>					
10-330-33501	Add'l Motor Vehicle Reg/Fees	\$ 63,711	\$ 62,300	\$ 61,550	\$ 62,800
10-330-33502	Highway Users Tax	586,403	586,300	586,860	589,700
10-330-33503	Mineral Leasing	30,246	27,200	32,040	27,200
10-330-33504	Severance Tax	10,118	12,000	13,980	12,000
10-330-33505	Tobacco Products Tax	35,905	33,250	34,090	33,230
10-330-33506	Water Fund - PILT	176,118	174,220	174,220	177,700
10-330-33507	Stormwater Fund - PILT	23,673	23,700	23,700	23,760
10-330-33590	FEMA Grants	1,005	-	-	-
10-330-33713	Road and Bridge	57,058	58,200	57,200	60,100
10-330-33716	Vale Grant	13,733	13,730	13,730	13,730
10-330-33734	Justice Assistance Grant	3,800	5,700	1,840	-
10-330-33735	Bullet Proof Vest Grant	-	-	4,500	-
10-330-33741	Colorado Post Grant	2,356	-	4,950	-
10-330-33752	BLM Grant	4,500	5,000	1,500	9,000
	<b>Total Intergovernmental</b>	<b>\$ 1,008,626</b>	<b>\$ 1,001,600</b>	<b>\$ 1,010,160</b>	<b>\$ 1,009,220</b>

**THE CITY OF CAÑON CITY**  
**GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>340-Charges for Services</b>					
10-340-34101	Court Costs, Fees & Charges	\$ 58,109	\$ 80,400	\$ 64,470	\$ 64,500
10-340-34108	Photocopy Machine	1,993	1,800	3,150	2,500
10-340-34110	Local History Center General	635	600	590	600
10-340-34111	Local History Center Sales	604	1,110	1,030	1,030
10-340-34311	Collection Fees - FD Impact Fees	342	200	230	230
10-340-34510	Police Fees	16,513	21,420	16,670	17,010
10-340-34511	Off Duty Employment	37,052	34,000	32,300	32,300
10-340-34513	SRO IGA	96,447	106,500	95,070	92,500
10-340-34706	Library Use Fees	8,012	6,570	7,290	7,360
10-340-34803	Fuel Surcharge - Inside	6,253	6,260	6,160	6,220
	<b>Total Charges for Serv.</b>	<b>\$ 225,960</b>	<b>\$ 258,860</b>	<b>\$ 226,960</b>	<b>\$ 224,250</b>
<b>350-Fines/Forfeitures</b>					
10-350-35101	Traffic - Municipal Court	\$ 178,764	\$ 161,390	\$ 168,230	\$ 163,600
10-350-35102	Traffic - District Court	953	14,000	14,140	14,100
10-350-35103	Other-Complaints	4,181	7,510	4,260	5,400
10-350-35105	Surcharges - Victim Assistance	24,801	25,170	24,000	24,200
10-350-35201	Library	2,762	3,000	3,070	3,400
10-350-35301	Return Check Fee-General	240	200	150	200
10-350-35401	CCMC Violations	400	200	700	700
	<b>Total Fines/Forfeitures</b>	<b>\$ 212,101</b>	<b>\$ 211,470</b>	<b>\$ 214,550</b>	<b>\$ 211,600</b>
<b>360-Interest</b>					
10-360-36101	Earnings on Dep. & Investments	\$ 40,127	\$ 43,000	\$ 60,000	\$ 67,700
	<b>Total Interest</b>	<b>\$ 40,127</b>	<b>\$ 43,000</b>	<b>\$ 60,000</b>	<b>\$ 67,700</b>
<b>360-Royal Gorge Bridge</b>					
10-360-36211	Royal Gorge	\$ 707,470	\$ 975,000	\$ 975,900	\$ 1,030,000
	<b>Total Royal Gorge Bridge</b>	<b>\$ 707,470</b>	<b>\$ 975,000</b>	<b>\$ 975,900</b>	<b>\$ 1,030,000</b>

**THE CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>360 - Misc. Revenue</b>					
10-360-36202	Rent from Buildings	\$ 39,849	\$ 32,510	\$ 33,140	\$ 33,800
10-360-36203	Rent-Park Properties	69,961	71,100	112,300	75,900
10-360-36402	Refund of Expenditures	56,579	69,000	70,000	70,000
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	-	-	11,330	-
10-360-36535	Street Damage Restoration Fees	-	-	20,000	20,000
10-360-36536	Traffic Impact Fees	-	-	2,630	-
10-360-36702	Donations	4,820	-	5,150	19,500
10-360-36801	Other	1,251	4,100	6,660	3,400
10-360-36802	Sidewalk Project Revenue	1,561	4,000	3,450	3,300
10-360-36805	Cash Over/Short	54	-	40	-
10-360-36807	PD - Restitution	2,745	1,200	1,540	1,200
10-360-36810	Library - Over/Short	3	-	-	-
10-390-39201	Insurance Recoveries	7,881	-	1,240	-
<b>Total 360 Other (Misc)</b>		<b>\$ 184,704</b>	<b>\$ 181,910</b>	<b>\$ 267,480</b>	<b>\$ 227,100</b>
<b>390 - Sale of Fixed Assets</b>					
10-390-39113	Sale of Assets-Equipment	\$ -	\$ 5,000	\$ 4,000	\$ 5,000
<b>Total Sale of Fixed Assets</b>		<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 4,000</b>	<b>\$ 5,000</b>
<b>Total Revenues</b>		<b>\$ 10,332,553</b>	<b>\$ 11,027,260</b>	<b>\$ 11,184,370</b>	<b>\$ 11,226,560</b>
<b>370 Transfers (Internal)</b>					
10-370-37103	Operating Transfer - Water Fund	\$ 204,700	\$ 220,400	\$ 220,400	\$ 220,400
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	239,000	581,200	581,200	581,200
<b>Total 370 Transfers</b>		<b>\$ 458,700</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>
<b>Total Other Finances Sources</b>		<b>\$ 458,700</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>	<b>\$ 816,600</b>
<b>GRAND TOTAL SOURCES</b>		<b>\$ 10,791,253</b>	<b>\$ 11,843,860</b>	<b>\$ 12,000,970</b>	<b>\$ 12,043,160</b>

## General Fund - General Property Tax

Account # 10-310-31101

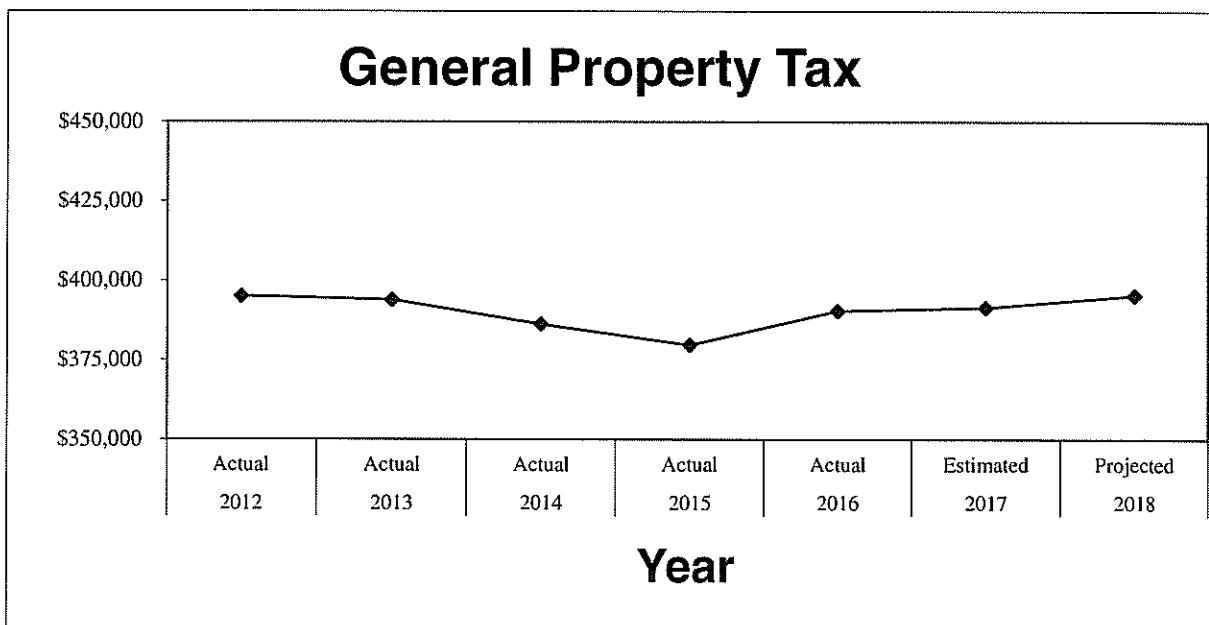
**Description:** Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2017 mill levy (for 2018 collections) is 2.899 mills which includes a temporary mill levy of 0.012 mills to recover refunds and abatements from the previous year. Revenues are collected by Fremont County and remitted to the City monthly.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 395,091	-1.38%
2013	Actual	\$ 393,896	-0.30%
2014	Actual	\$ 386,258	-1.94%
2015	Actual	\$ 379,698	-1.70%
2016	Actual	\$ 390,452	2.83%
2017	Estimated	\$ 391,470	0.26%
2018	Projected	\$ 395,300	0.98%

**Projection:** The 2018 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. After a 5-year decline in property tax revenues, primarily due to declines in taxable values of real property, revenues began to increase in 2016 as market conditions improved.

**Comments:** The final 2017 City assessed valuation certified by the County Assessor on 11/30/17 is \$137,250,509. This represents a 1.4% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years. The City's net property tax rate (2.899 mills for the 2018 collections) was 62.3% lower than the statewide average (7.668 mills) municipal mill levy.



## General Fund - Specific Ownership Tax

Account # 10-310-31201

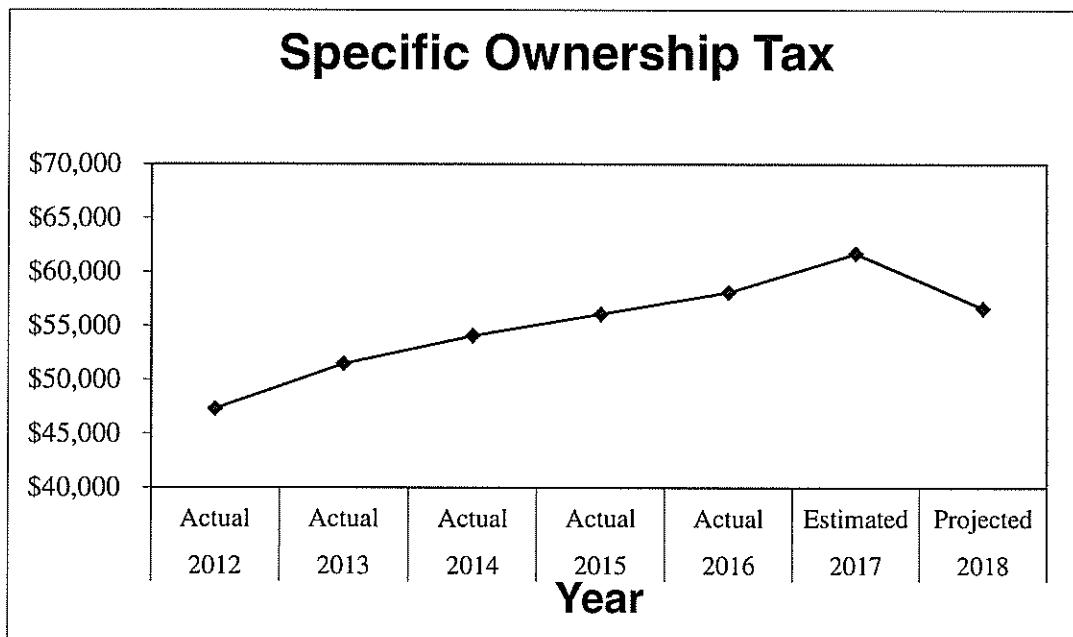
**Description:** A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 47,291	-1.44%
2013	Actual	\$ 51,455	8.81%
2014	Actual	\$ 54,067	5.08%
2015	Actual	\$ 56,066	3.70%
2016	Actual	\$ 58,090	3.61%
2017	Estimated	\$ 61,700	6.21%
2018	Projected	\$ 56,600	-8.27%

**Projection:** The 2018 revenue estimate is based on the assumption that the City's share of the overall county-wide Specific Ownership Tax collections will decrease due to the 2017 voter approved School District property tax increase.

**Comments:** These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy. In addition to the expected decrease in 2018, the City's % share of the overall levy was decreased in 2015 due to the voter approved mill levy increase for the Fire District.



## General Fund - Sales Tax

Account # 10-310-31301

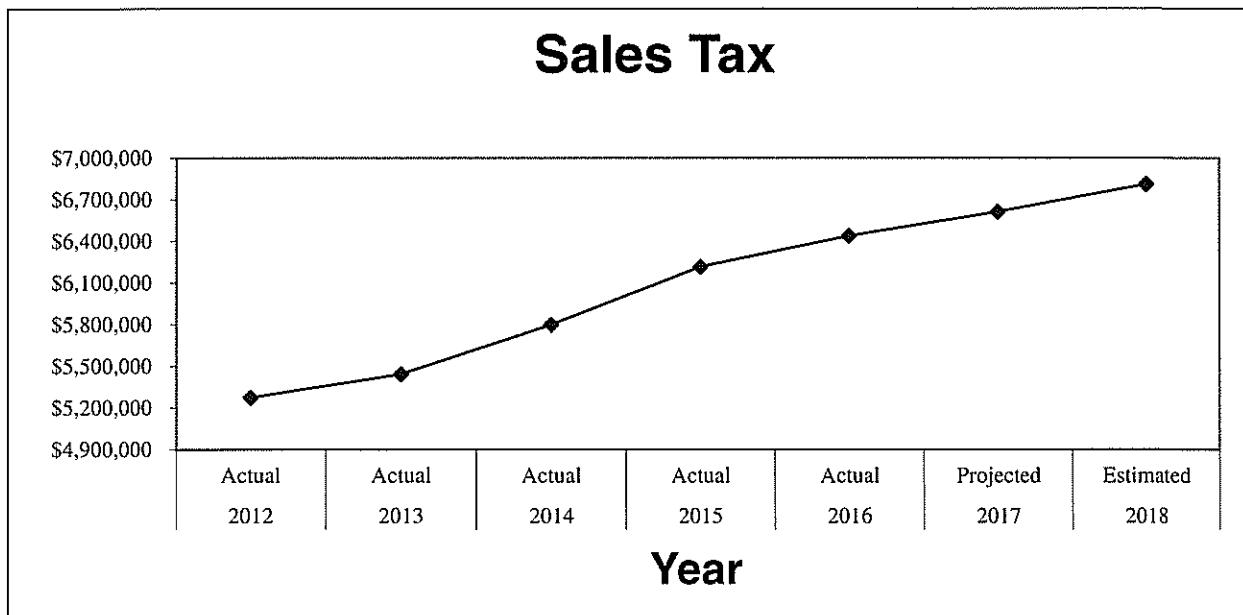
**Description:** A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

**History:**

Year	Amount	% Change from
		Previous Year
2012	\$ 5,272,864	2.84%
2013	\$ 5,442,106	3.21%
2014	\$ 5,799,559	6.57%
2015	\$ 6,214,004	7.15%
2016	\$ 6,437,283	3.59%
2017	Projected \$ 6,611,000	2.70%
2018	Estimated \$ 6,809,000	3.00%

**Projection:** The 2018 projection is based on the regression in the growth rate of taxable sales after the recovery following the 2013 Royal Gorge Bridge fire. The re-opening of the Royal Gorge Bridge and Park in September, 2014 had a positive effect on local sales. The City will continue to closely monitor the variety of economic factors in the region that impact taxable sales.

**Comments:** The average annual percentage increase in sales tax revenue from 2011-2016 was 4.63%. The City's 3.0% sales tax rate is 2.8% lower than the statewide municipal sales tax rate of 3.085%. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund.



## General Fund - Use Tax

Account # 10-310-31302

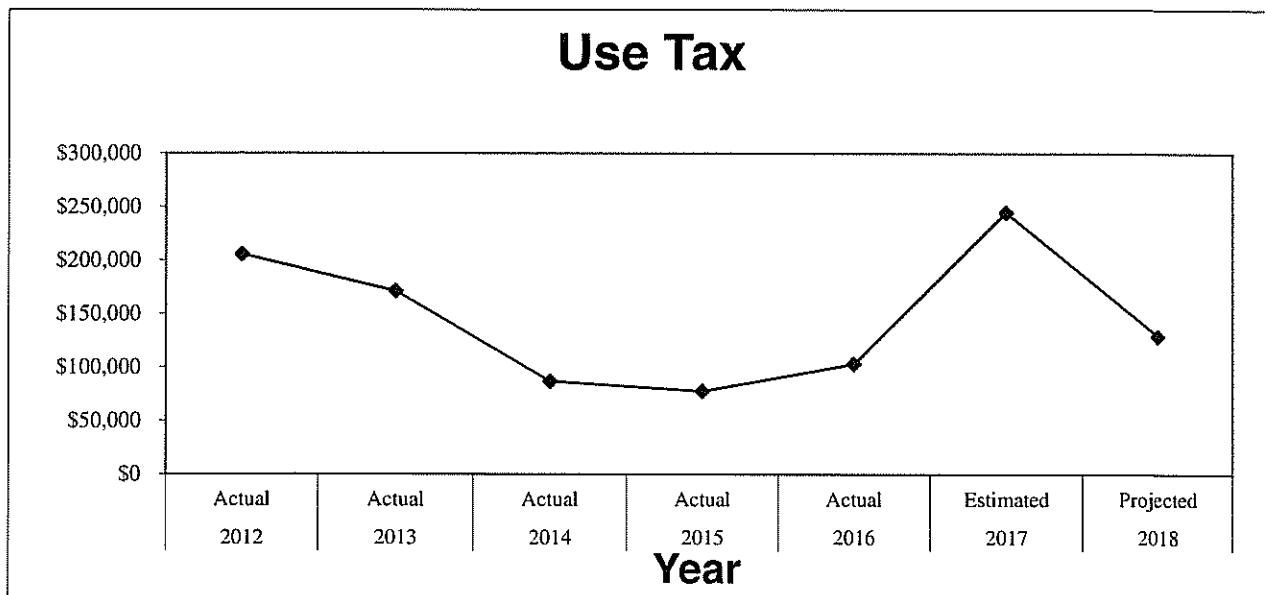
**Description:** A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 205,639	83.39%
2013	Actual	\$ 171,113	-16.79%
2014	Actual	\$ 86,882	-49.23%
2015	Actual	\$ 77,660	-10.61%
2016	Actual	\$ 103,168	32.85%
2017	Estimated	\$ 245,000	137.48%
2018	Projected	\$ 129,000	-47.35%

**Projection:** The significant revenue increase in 2017 was primarily due to a number of major commercial projects. The 2018 projection does not include an assumption of continued major commercial project activity. It is, however based on the moderate recovery in our local housing market.

**Comments:** The City had previously collected use tax on building permits using the industry standard of valuation at 60% materials/40% labor. Beginning January 1, 2014, a 50%/50% valuation split was applied to the calculation of construction use tax. Additionally, City Council implemented a policy that was effective in the years 2014-2016 waived the collection of use tax on the construction on certain properties. This policy had the effect of reducing use tax revenues during those years.



## General Fund - Cable

Account # 10-310-31601

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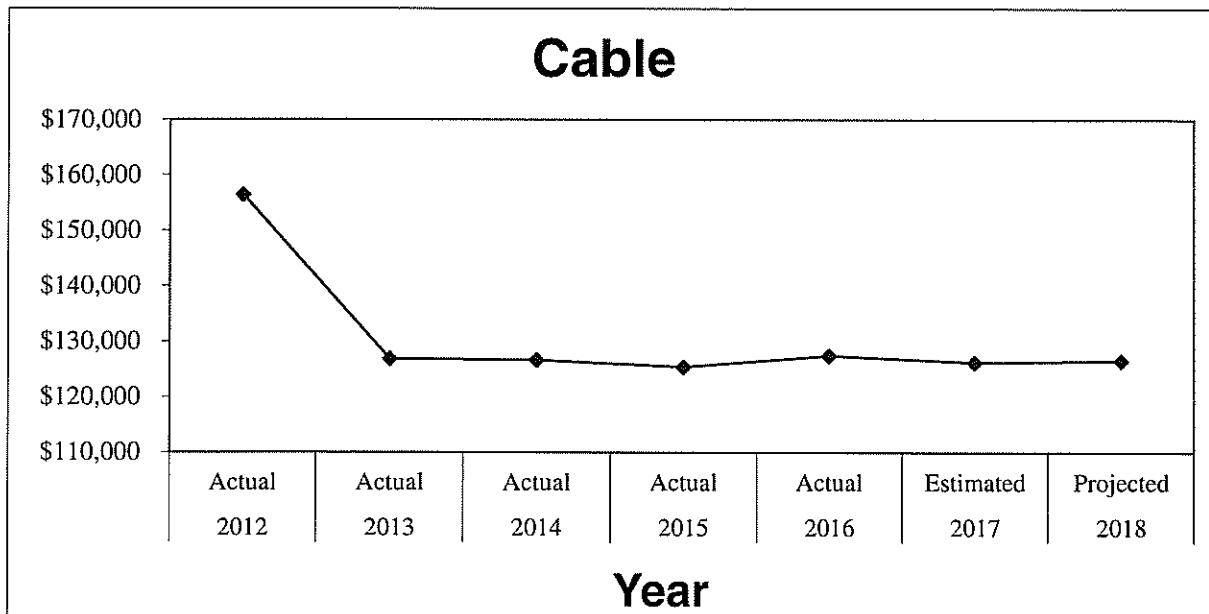
**Description:** The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.0% of the gross revenues received from subscribers within the City. Additionally, the franchise agreement allows for the collection of a \$0.50 per month, per residential subscriber Public, Educational and Governmental Access (PEG) fee. The PEG fees collected may be used to provide funding for eligible upgrades to the broadcast system.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 156,417	28.75%
2013	Actual	\$ 126,848	-18.90%
2014	Actual	\$ 126,608	-0.19%
2015	Actual	\$ 125,406	-0.95%
2016	Actual	\$ 127,405	1.59%
2017	Estimated	\$ 126,200	-0.95%
2018	Projected	\$ 126,500	0.24%

**Projection:** The projection is based on an assumption that the cable company revenues will remain at the same levels. The significant revenue change in 2012 was due to an accounting change whereby PEG fees that had previously been recorded as Deferred Revenue were recognized as revenue in that year and the unused accumulated balance was recorded into Fund Balance Committed to Capital Improvements.

**Comments:** The 2018 budget includes plans to utilize \$42,000 of the accumulated PEG fees for upgrades to the CCTV broadcast system.



## General Fund - Telephone Occupation Tax

Account # 10-310-31602

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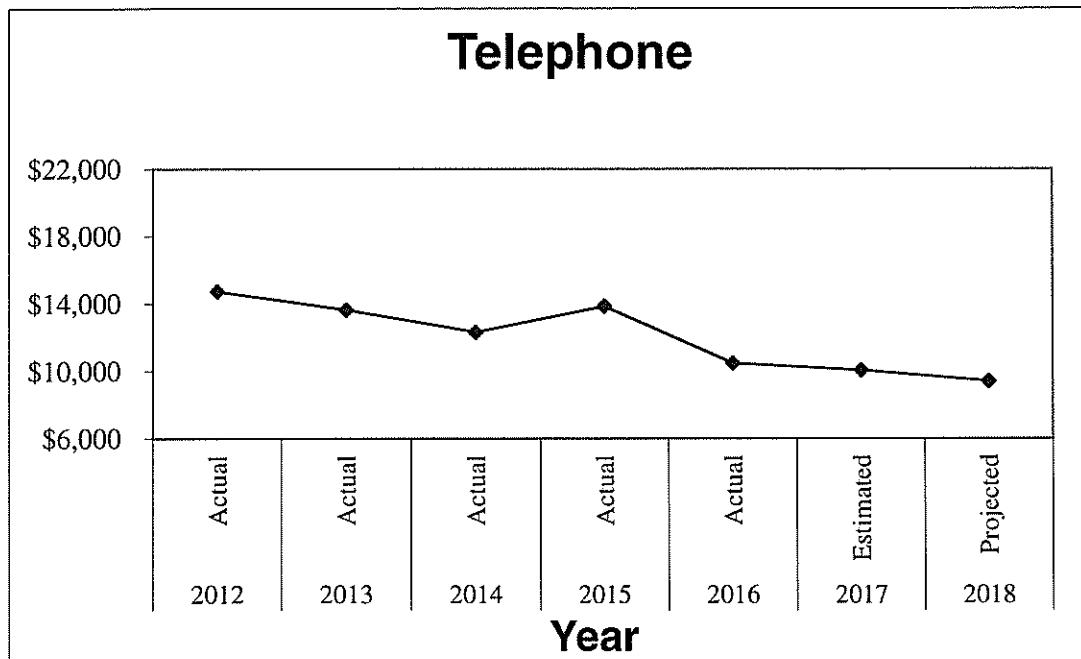
**Description:** Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 14,728	-8.87%
2013	Actual	\$ 13,635	-7.42%
2014	Actual	\$ 12,309	-9.72%
2015	Actual	\$ 13,852	12.54%
2016	Actual	\$ 10,466	-24.44%
2017	Estimated	\$ 10,040	-4.07%
2018	Projected	\$ 9,400	-6.37%

**Projection:** Until 2007, the net change in this revenue source over the previous years had been negligible. Due to the significant revenue decreases in the prior ten years, the projection for 2018 is based on the assumption that this revenue source will continue to decline at a similar rate.

**Comments:** This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



## General Fund - Electricity Franchise Fee

Account # 10-310-31603

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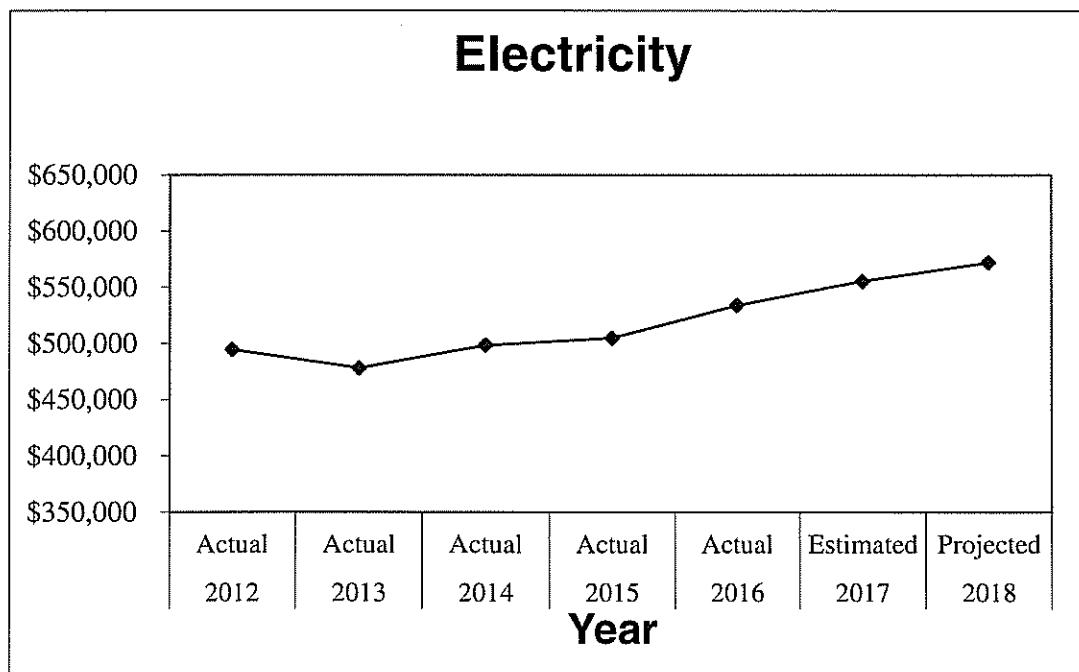
**Description:** A sum equal to 3% of all gross revenues per annum from the sale of electricity within the City limits. Fees are collected monthly from Black Hills Energy (based on the previous month's revenue).

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 494,428	13.72%
2013	Actual	\$ 478,001	-3.32%
2014	Actual	\$ 498,341	4.26%
2015	Actual	\$ 504,831	1.30%
2016	Actual	\$ 533,923	5.76%
2017	Estimated	\$ 555,400	4.02%
2018	Projected	\$ 572,100	3.01%

**Projection:** The 2018 projection is based on the possibility of the PUC's approval of a rate increase request submitted by Black Hills Energy.

**Comments:** This revenue source is driven by new construction within the City and changes in rates by the electric utility. The average annual increase in this revenue source from 2012-2017 has been 4.29%.



## General Fund - Gas Franchise Fee

Account # 10-310-31604

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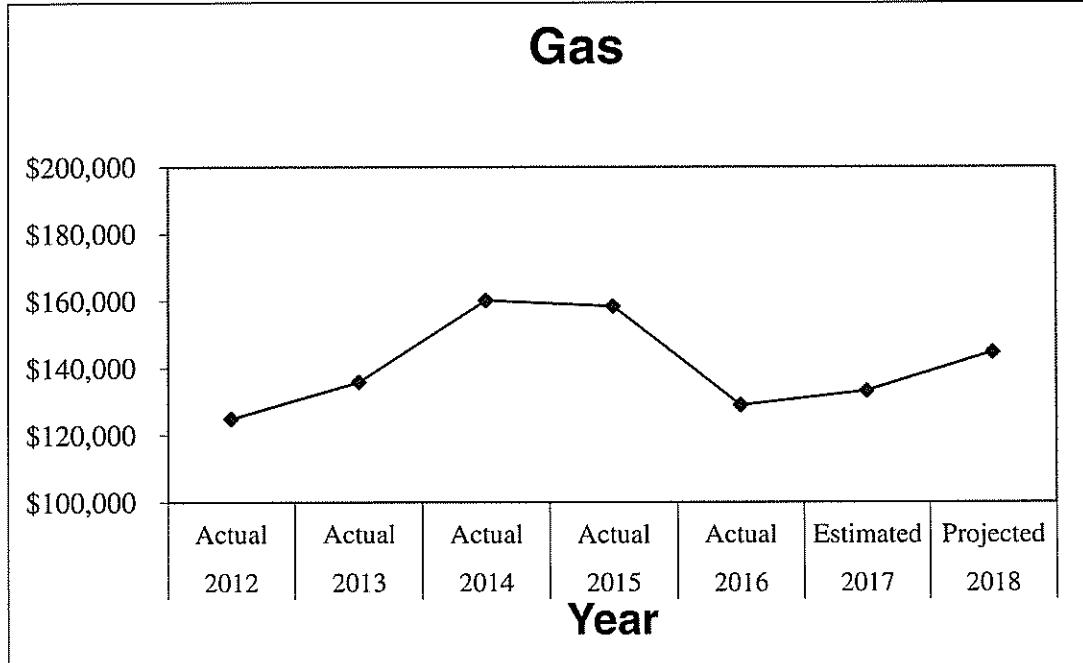
**Description:** A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 124,809	-12.22%
2013	Actual	\$ 135,802	8.81%
2014	Actual	\$ 160,202	17.97%
2015	Actual	\$ 158,438	-1.10%
2016	Actual	\$ 128,929	-18.62%
2017	Estimated	\$ 133,200	3.31%
2018	Projected	\$ 144,700	8.63%

**Projection:** The 2018 revenue projection is based on revenues / rates remaining relatively stable.

**Comments:** The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2012-2017 was -0.31%.



## General Fund - Building Permit Fees

Account # 10-320-32201

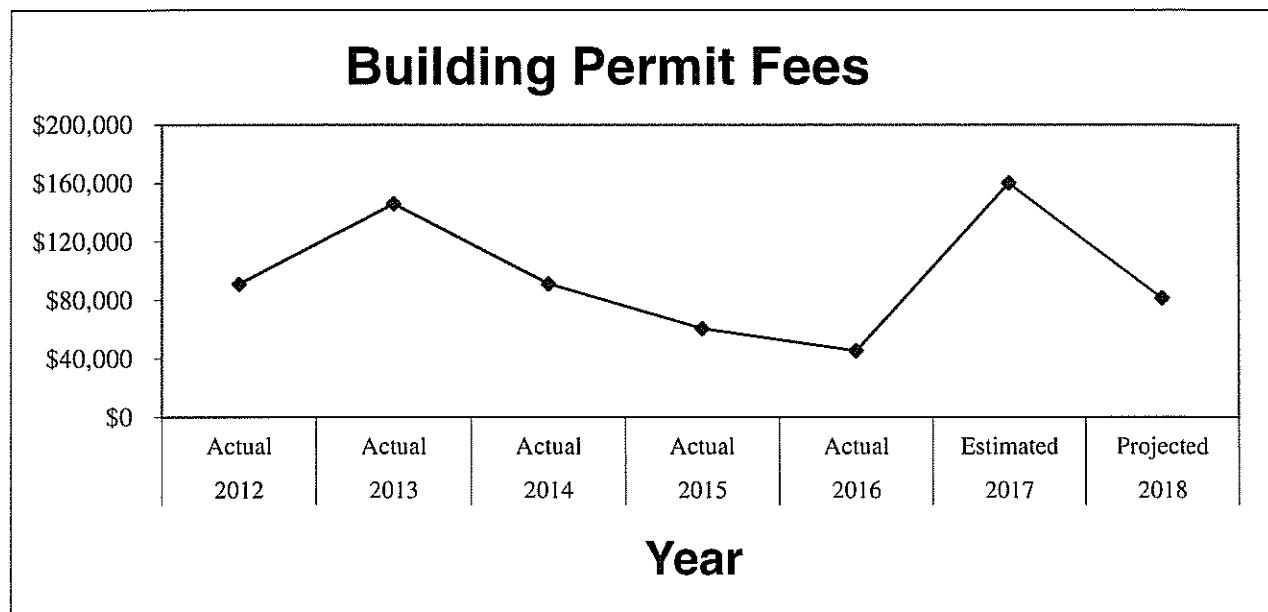
**Description:** Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

**History:**

Year	Amount	% Change from Previous Year
2012	Actual \$ 90,917	36.00%
2013	Actual \$ 145,899	60.47%
2014	Actual \$ 91,100	-37.56%
2015	Actual \$ 60,505	-33.58%
2016	Actual \$ 45,349	-25.05%
2017	Estimated \$ 160,000	252.82%
2018	Projected \$ 81,200	-49.25%

**Projection:** The significant revenue increase in 2017 was primarily due to a number of major commercial projects. The 2018 projection does not include an assumption of continued major commercial project activity. It is, however based on the moderate recovery in our local housing market.

**Comments:** In 2014, City Council established a program that was intended to encourage new construction within the City. In accordance with this program, building permit fees were waived for certain qualifying new residential, commercial or industrial buildings. This policy had the effect of significantly reducing building permit fee revenues during the years 2014-2016.



## General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

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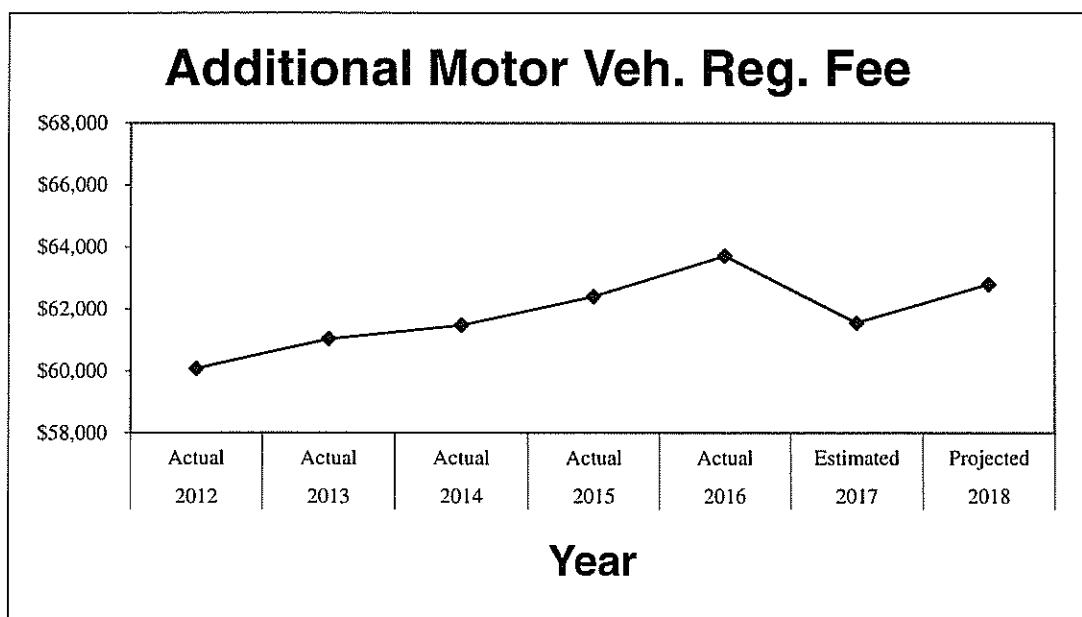
**Description:** This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 60,076	-0.29%
2013	Actual	\$ 61,032	1.59%
2014	Actual	\$ 61,476	0.73%
2015	Actual	\$ 62,404	1.51%
2016	Actual	\$ 63,711	2.09%
2017	Estimated	\$ 61,550	-3.39%
2018	Projected	\$ 62,800	2.03%

**Projection:** The 2018 revenue estimate was projected conservatively due to the relatively flat previous 6-year trend (average annual increase = 0.37%).

**Comments:** The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



## General Fund - Highway Users Tax Fund

Account # 10-330-33502

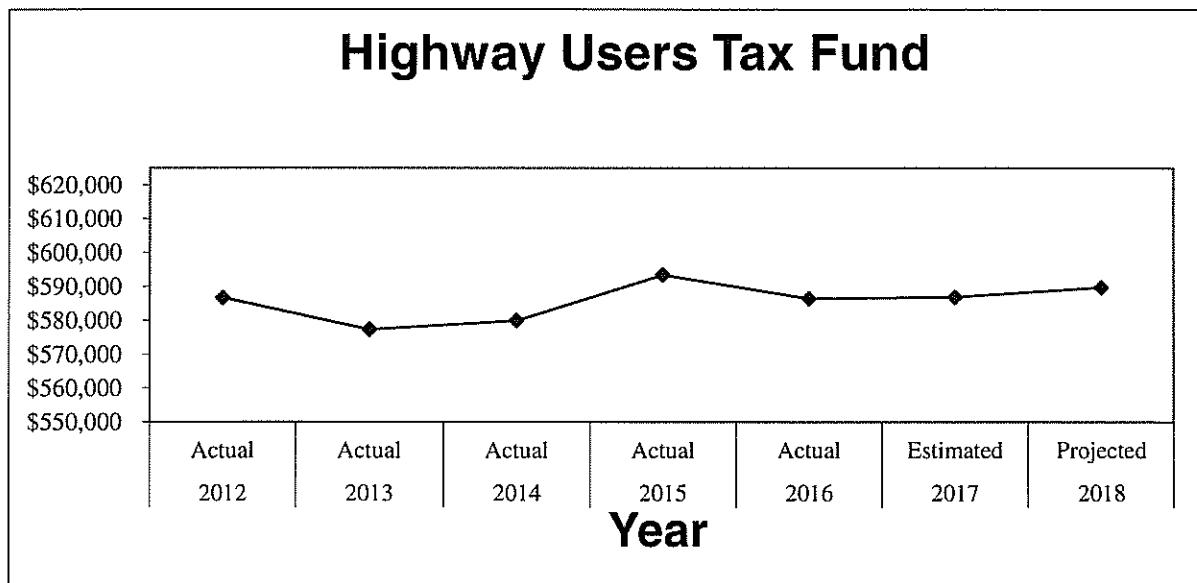
**Description:** The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 586,650	-0.81%
2013	Actual	\$ 577,263	-1.60%
2014	Actual	\$ 579,889	0.45%
2015	Actual	\$ 593,423	2.33%
2016	Actual	\$ 586,403	-1.18%
2017	Estimated	\$ 586,860	0.08%
2018	Projected	\$ 589,700	0.48%

**Projection:** The 2018 estimate is the projection provided by the Colorado Municipal League.

**Comments:** This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. Effective 7/01/09, SB 09-10 (FASTER bill) imposed a road safety surcharge to vehicle registration fees. The municipal allocation of the FASTER surcharges is 18% of the total additional revenue.



## General Fund - Tobacco Products Tax

Account # 10-330-33505

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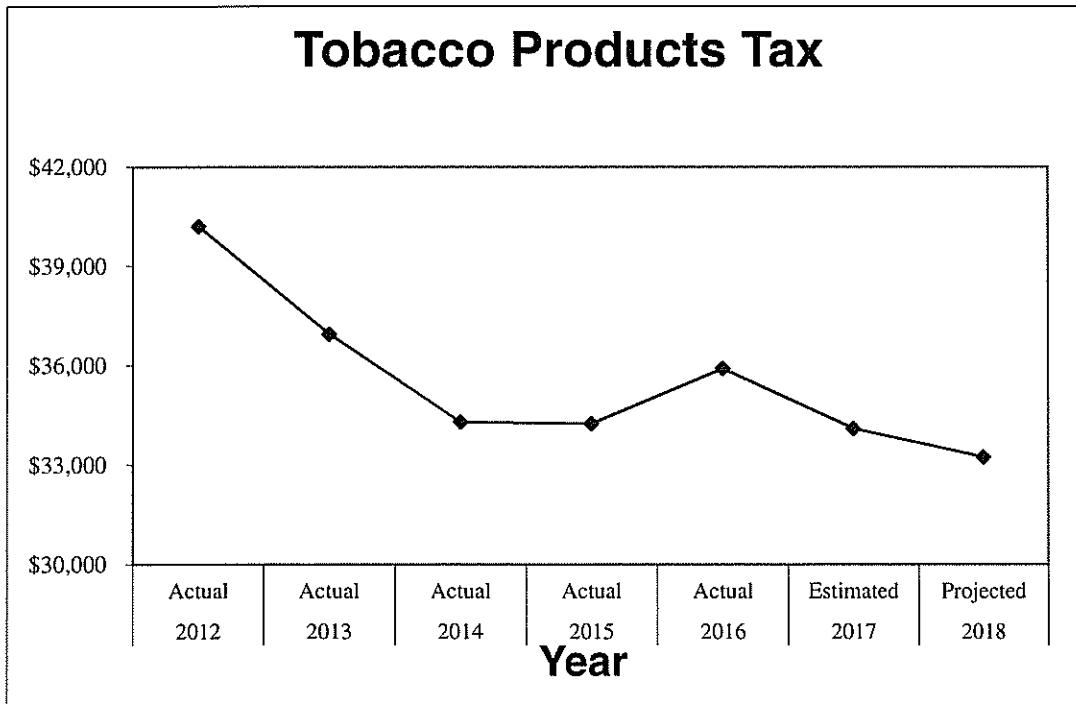
**Description:** The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 40,200	-0.54%
2013	Actual	\$ 36,940	-8.11%
2014	Actual	\$ 34,291	-7.17%
2015	Actual	\$ 34,236	-0.16%
2016	Actual	\$ 35,905	4.87%
2017	Estimated	\$ 34,090	-5.06%
2018	Projected	\$ 33,230	-2.52%

**Projection:** The 2018 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

**Comments:** Tobacco Products Tax distributions have decreased by an annual average of -2.69% during the period of 2012-2017.



## General Fund - Traffic Fines

Account # 10-350-35101

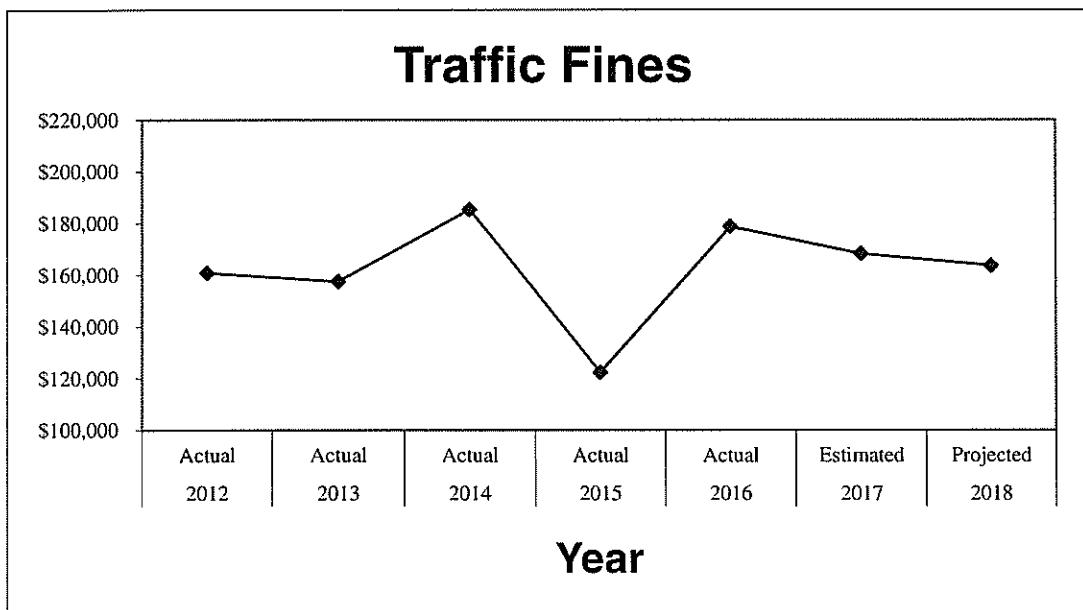
**Description:** This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 160,830	-9.82%
2013	Actual	\$ 157,494	-2.07%
2014	Actual	\$ 185,286	17.65%
2015	Actual	\$ 122,303	-33.99%
2016	Actual	\$ 178,764	46.16%
2017	Estimated	\$ 168,230	-5.89%
2018	Projected	\$ 163,600	-2.75%

**Projection:** The 2018 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

**Comments:** Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



## General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

**Description:** The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

### History:

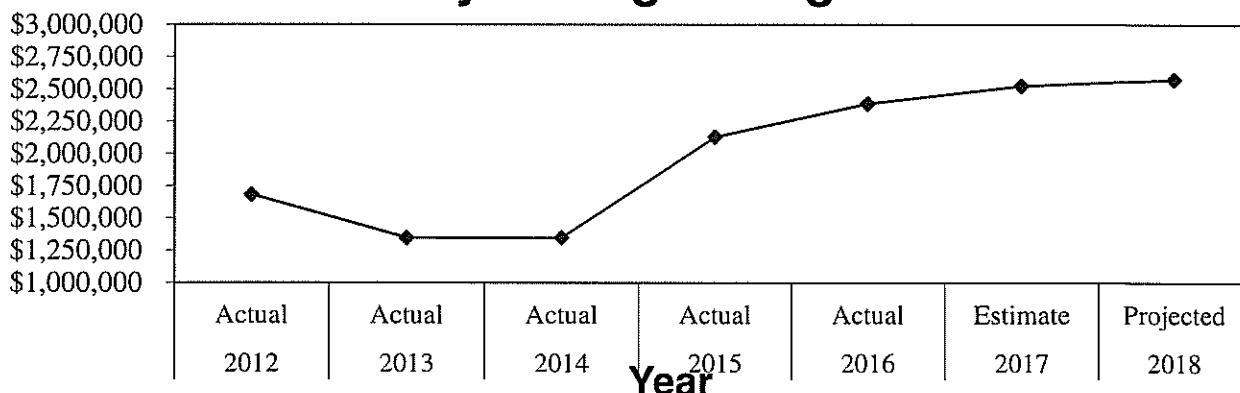
Year		Total RGB Revenue	% Change from Prev. Year
2012	Actual	\$ 1,681,688	0.06%
2013	Actual	\$ 1,346,351	-19.94%
2014	Actual	\$ 1,347,351	0.07%
2015	Actual	\$ 2,130,552	58.13%
2016	Actual	\$ 2,387,470	12.06%
2017	Estimate	\$ 2,524,900	5.76%
2018	Projected	\$ 2,575,000	1.98%

FUND ALLOCATION		
General Fund	Park Improvement Fund	Quality of Life Fund
\$ 751,688	\$ 575,000	\$ 355,000
\$ 487,162	\$ 859,189	\$ -
\$ 847,351	\$ 500,000	\$ -
\$ 1,146,552	\$ 709,000	\$ 275,000
\$ 707,470	\$ 1,095,000	\$ 585,000
\$ 975,900	\$ 1,185,000	\$ 364,000
\$ 1,030,000	\$ 1,209,000	\$ 336,000

**Projection:** The projected 2018 total RGB Revenue is conservatively based on the estimated total revenue for 2017. The first three years of revenue after the Royal Gorge Bridge and Park reopened following the 2013 fire have been very strong. With the expected addition of new attractions over the next few years, the attendance should continue to grow.

**Comments:** On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.

### Total Royal Gorge Bridge Lease



**CITY OF CAÑON CITY**  
**GENERAL FUND - USES OF FUNDS**

<b>Description</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>General Government</b>					
Dept 111	City Council	\$ 42,019	\$ 50,172	\$ 45,859	\$ 61,550
Dept 114	City Clerk/Customer Service	151,916	143,511	144,861	134,530
Dept 116	Elections	15,841	43,000	36,200	16,200
Dept 121	Municipal Court	184,920	179,974	181,688	185,448
Dept 132	City Administrator	213,122	260,272	262,222	316,499
Dept 137	Human Resources	119,642	159,818	174,904	151,677
Dept 144	Computer Resources	177,284	212,820	187,711	273,653
Dept 146	General Government Buildings	379,787	379,734	369,980	478,415
Dept 151	Finance	440,341	526,831	517,050	519,522
Dept 155	Nondepartmental	765,054	902,243	875,285	942,282
Community Development:					
Dept 195	Building Division	141,110	154,416	153,046	163,819
Dept 196	Planning & Zoning Division	76,507	287,131	290,288	255,562
Dept 197	Code Enforcement Division	64,908	177,171	168,751	177,561
Dept 198	Economic Development	-	123,984	100,927	154,448
<b>Total Operating</b>		<b>2,772,451</b>	<b>3,601,077</b>	<b>3,508,772</b>	<b>3,831,166</b>
Capital Outlay		<b>20,132</b>	<b>173,600</b>	<b>90,100</b>	<b>166,606</b>
<b>Total General Government</b>		<b>\$ 2,792,583</b>	<b>\$ 3,774,677</b>	<b>\$ 3,598,872</b>	<b>\$ 3,997,772</b>
<b>Public Safety</b>					
Dept 210	Victims Assistance	\$ 54,652	\$ 57,365	\$ 60,766	\$ 62,037
Dept 211	Police Administration	907,357	972,559	929,520	1,023,214
Dept 212	Stop Program	6,655	41,440	31,310	18,280
Dept 213	Patrol/Traffic	2,018,731	2,494,877	2,461,210	2,447,456
Dept 214	Investigations	394,180	506,241	505,725	480,703
Dept 216	Parking & Code Enforcement	158,243	199,132	182,626	199,648
Dept 218	School Resource Program	133,569	161,218	135,380	124,794
Dept 220	Community Programs	2,880	1,700	3,000	3,000
<b>Total Operating</b>		<b>3,676,267</b>	<b>4,434,532</b>	<b>4,309,537</b>	<b>4,359,132</b>
Capital Outlay		<b>104,933</b>	<b>403,023</b>	<b>217,000</b>	<b>202,000</b>
<b>Total Public Safety</b>		<b>\$ 3,781,200</b>	<b>\$ 4,837,555</b>	<b>\$ 4,526,537</b>	<b>\$ 4,561,132</b>
<b>Public Works</b>					
Dept 311	Equipment Repair	\$ 232,939	\$ 250,648	\$ 245,585	\$ 215,010
Dept 314	Streets	1,161,339	1,254,928	1,230,959	1,311,296
Dept 318	Engineering	200,181	381,609	365,064	418,332
<b>Total Operating</b>		<b>\$ 1,594,459</b>	<b>\$ 1,887,185</b>	<b>\$ 1,841,608</b>	<b>\$ 1,944,638</b>
Capital Outlay - Equipment		<b>\$ 29,314</b>	<b>\$ 225,500</b>	<b>\$ 226,500</b>	<b>\$ 111,260</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - USES OF FUNDS**

<b>Description</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>Street Projects</b>				
Dept 320 Street Resurfacing	50,027	400,000	400,000	450,000
Dept 321 Hydraulic Ditch Cross	125,654	100,000	-	200,000
Dept 323 Misc. Concrete Projects	39,869	50,000	50,000	100,000
Dept 325 Chip/Crack Projects	55,566	-	-	-
Dept 366 Wayfinding Kiosk	71,084	200,000	-	400,000
Dept 369 Downtown Alleys	125,546	150,000	150,000	150,000
Dept 370 US-50 Corridor	-	-	4,000	25,000
Dept 371 Pump Hill Stabilization	162,063	122,500	122,435	-
Dept 376 RR Crossing Surface Renewal - S. 3rd St.	-	76,000	76,000	140,000
<b>Subtotal Street Proj-CIP</b>	<b>\$ 629,809</b>	<b>\$ 1,098,500</b>	<b>\$ 802,435</b>	<b>\$ 1,465,000</b>
<b>Total Public Works</b>	<b>\$ 2,253,582</b>	<b>\$ 3,211,185</b>	<b>\$ 2,870,543</b>	<b>\$ 3,520,898</b>
<b>Culture &amp; Recreation</b>				
Dept 551/555 Library / Museum	\$ 783,169	\$ 869,994	\$ 807,109	\$ 826,015
<b>Total Library / Museum Operating</b>	<b>\$ 783,169</b>	<b>\$ 869,994</b>	<b>\$ 807,109</b>	<b>\$ 826,015</b>
Capital Outlay - Equipment	\$ -	\$ -	\$ -	\$ 12,500
<b>Total Library / Museum</b>	<b>\$ 783,169</b>	<b>\$ 869,994</b>	<b>\$ 807,109</b>	<b>\$ 838,515</b>
Dept 590 Culture & Rec. Capital Projects	-	1,780,000	1,018,353	596,100
<b>Total Culture &amp; Recreation</b>	<b>\$ 783,169</b>	<b>\$ 2,649,994</b>	<b>\$ 1,825,462</b>	<b>\$ 1,434,615</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,610,534</b>	<b>\$ 14,473,411</b>	<b>\$ 12,821,414</b>	<b>\$ 13,514,417</b>

**CITY OF CAÑON CITY**  
**2018 BUDGET PROGRAM/ACTIVITIES**

<b>Department</b>	<b>General Government</b>			
<b>Division/Program:</b>	<b>Total of all Divisions/Programs</b>			
<b>Fund:</b>	<b>General</b>			
<b>Expenditures:</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personal Services (100)	\$ 1,404,173	\$ 1,739,202	\$ 1,701,400	\$ 2,041,945
Supplies (200)	62,551	79,858	87,132	142,480
Purchased Services (300)	974,797	1,444,747	1,362,772	1,323,356
Debt Service (600)	235,670	241,570	241,570	237,265
Grants/Contrib (700)	95,260	85,700	85,270	86,120
Capital Outlay (900)	20,132	183,600	120,728	166,606
<b>Total</b>	<b>\$ 2,792,583</b>	<b>\$ 3,774,677</b>	<b>\$ 3,598,872</b>	<b>\$ 3,997,772</b>

<b>Program Funding Sources</b>					
Licenses & Permits	\$ 136,729	\$ 143,510	\$ 254,950	\$ 175,300	
Grants	1,005	-	-	-	
Charges for Services	60,444	82,400	79,180	67,230	
Rent	39,849	32,510	33,140	33,800	
Donations	-	-	-	19,500	
Oper. Transfers - Central services reimbursements	165,700	172,034	172,000	172,000	
General City Revenues	2,388,856	3,228,817	3,059,602	3,529,942	
Fund Balance Assigned to Capital Projects	-	115,406	-	-	
<b>Total Funding Sources</b>	<b>\$ 2,792,583</b>	<b>\$ 3,774,677</b>	<b>\$ 3,598,872</b>	<b>\$ 3,997,772</b>	

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2018 Budget

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### **C**ity Council Overview

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The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>GENERAL GOVERNMENT</b>					
<b>CITY COUNCIL</b>					
	<b>Personal Services (100)</b>				
10-410-111-110	Salaries & Wages	\$ 30,233	\$ 30,600	\$ 30,050	\$ 41,400
10-410-111-142	Workers' Compensation	76	34	34	34
10-410-111-143	Life & Health Insurance	1,188	1,200	1,075	1,200
10-410-111-144	FICA Taxes	2,314	2,338	2,300	3,166
	<b>Total Personal Services (100)</b>	<b>\$ 33,811</b>	<b>\$ 34,172</b>	<b>\$ 33,459</b>	<b>\$ 45,800</b>
	<b>Supplies &amp; Materials (200)</b>				
10-410-111-200	Office Supplies	\$ 859	\$ 500	\$ 100	\$ 250
10-410-111-210	Operating Supplies-General	458	500	300	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,317</b>	<b>\$ 1,000</b>	<b>\$ 400</b>	<b>\$ 750</b>
	<b>Purchased Services (300)</b>				
10-410-111-335	Travel & Training	\$ 6,766	\$ 9,000	\$ 6,000	\$ 9,000
10-410-111-399	Potential Projects	125	6,000	6,000	6,000
	<b>Total Purchased Services (300)</b>	<b>\$ 6,891</b>	<b>\$ 15,000</b>	<b>\$ 12,000</b>	<b>\$ 15,000</b>
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 42,019</b>	<b>\$ 50,172</b>	<b>\$ 45,859</b>	<b>\$ 61,550</b>

## City of Cañon City 2018 Budget

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### **City Clerk Overview**

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The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office assembles informational packets and reports for the City Council; tracking and developing a record of all formal meetings and actions of the Council; and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council; and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the Mayor, City Council, City Administrator, and City Staff.

#### **2017 Major Goals and Accomplishments:**

- ◆ Conducted liquor licensee training to sellers and servers within the community and the outlying county businesses along with training for non-profit agencies.
- ◆ Continued video broadcasts of Council meetings, Committee meetings, Planning Commission meetings, and Board of Adjustment meetings via the website and posted Council, Planning Commission, and Committee meeting packets and materials on the web.
- ◆ Recognition of volunteers through the Board Recognition Awards Dinner.
- ◆ Conducted Orientation Sessions for Planning Commission and Board of Adjustment.

#### **2018 Major Goals:**

- ◆ Resume the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies.
- ◆ Conduct City Council, Planning Orientation Sessions, and Board of Adjustment alongside CIRSA.
- ◆ Continue video broadcasts of Council meetings, Committee meetings, Planning Commission meetings, and Board of Adjustment meetings via the website and posted Council, Planning Commission, and Committee meeting packets and materials on the web.
- ◆ Continue to host the Board recognition Awards Dinner recognizing local volunteers.
- ◆ Establish a Charter Committee for possible Charter amendments.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>CITY CLERK</b>						
<b>Personal Services (100)</b>						
10-410-114-110	Salaries & Wages	\$ 70,990	\$ 61,177	\$ 61,177	\$ 62,401	
10-410-114-112	Salaries-Temporary	4,054	-	-	-	
10-410-114-134	Vac/Sick Pay Payoff	8,507	8,400	8,400	-	
10-410-114-135	Longevity Pay	850	850	850	850	
10-410-114-142	Workers' Compensation	298	190	190	193	
10-410-114-143	Life & Health Insurance	16,420	14,648	14,648	14,638	
10-410-114-144	FICA Taxes	5,976	4,548	4,548	4,641	
10-410-114-145	City Retirement	3,442	2,998	2,998	3,057	
<b>Total Personal Services (100)</b>		<b>\$ 110,537</b>	<b>\$ 92,811</b>	<b>\$ 92,811</b>	<b>\$ 85,780</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-114-200	Office Supplies	\$ 3,080	\$ 5,000	\$ 5,000	\$ 4,000	
10-410-114-205	Small Items of Equipment	25	500	500	500	
10-410-114-210	Operating Supplies-General	30	800	800	300	
10-410-114-245	Gas & Diesel Fuel	159	-	-	-	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 3,294</b>	<b>\$ 6,300</b>	<b>\$ 6,300</b>	<b>\$ 4,800</b>	
<b>Purchased Services (300)</b>						
10-410-114-300	Professional Services	\$ 8,189	\$ 6,000	\$ 6,000	\$ 10,000	
10-410-114-305	Contracted Services-General	1,565	4,000	4,000	3,000	
10-410-114-315	Postage/Freight	121	300	250	250	
10-410-114-325	Publications/Advertising	782	300	2,000	3,000	
10-410-114-330	Subscriptions/Membership Fees	467	500	500	500	
10-410-114-335	Travel & Training	24	4,500	1,200	2,400	
10-410-114-340	Material/Equipment Rental	26,245	18,000	22,000	24,000	
10-410-114-380	Telephone/Voice/Data	692	800	800	800	
<b>Total Purchased Services (300)</b>		<b>\$ 38,085</b>	<b>\$ 34,400</b>	<b>\$ 36,750</b>	<b>\$ 43,950</b>	
<b>Capital Outlay (900)</b>						
10-410-114-920	Equipment	\$ -	\$ 10,000	\$ 9,000	\$ -	
<b>Total Capital Outlay (900)</b>		<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>	
<b>TOTAL CITY CLERK</b>		<b>\$ 151,916</b>	<b>\$ 143,511</b>	<b>\$ 144,861</b>	<b>\$ 134,530</b>	

## City of Cañon City 2018 Budget

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### **Elections Division Overview**

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The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

#### **2017 Major Goals and Accomplishments:**

- ◆ Worked alongside the Fremont County Clerk and her staff in a coordinated election to successfully complete the general municipal election for two TABOR questions regarding an extension of the TABOR timeout and creating a new lodging tax for marketing within the City and for Mayor and three (3) Council seats, including training of all candidates, insuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session

#### **2018 Major Goals:**

- ◆ Complete a special municipal election through the Fremont County Clerk & Recorder for possible Charter amendments and complete same election for any additional ballot measure(s) that may be brought forward.
- ◆ Conduct a special election for the Black Hills Franchise.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>ELECTIONS</b>					
	<b>Supplies &amp; Materials (200)</b>				
10-410-116-200	Office Supplies	\$ -	\$ 1,000	\$ 200	\$ 200
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 200</b>	<b>\$ 200</b>
	<b>Purchased Services (300)</b>				
10-410-116-300	Professional Services	\$ -	\$ 6,000	\$ -	\$ -
10-410-116-305	Contracted Services-General	\$ 15,841	\$ 36,000	\$ 36,000	\$ 16,000
	<b>Total Purchased Services (300)</b>	<b>\$ 15,841</b>	<b>\$ 42,000</b>	<b>\$ 36,000</b>	<b>\$ 16,000</b>
	<b>TOTAL ELECTIONS</b>	<b>\$ 15,841</b>	<b>\$ 43,000</b>	<b>\$ 36,200</b>	<b>\$ 16,200</b>

## City of Cañon City 2018 Budget

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### Municipal Court Overview

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The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and one fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

#### 2017 Major Goals and Accomplishments:

- ◆ Last year, in 2016, Cañon City Municipal Court processed a total of 2,179 tickets: 25 animal violations, 68 complaint violations, 2086 traffic violations.
- ◆ So far as of May 2017, 904 tickets have been written to the court. As the year progresses, I see significantly higher numbers due to new officers being trained and on the road.
- ◆ The court and staff continue to support the Charitable Giving Fund. Thanks to the City approved program, \$27,436.00 was donated in 2016 by municipal defendants for the benefit of local charities. This year's charities include Boys & Girls Club of Fremont County, Cañon City Literacy Center, Cañon City Pregnancy Center, First Christian Church/Mercy Today, Fremont Adventure Recreation, Fremont Community Foundation, Fremont County Community Concert, Fremont Search & Rescue, Golden Age Center, Loaves & Fishes, Meals on Wheels, Museum of Colorado Prison, Rocky Mtn. Behavioral Health, Senior Services Solutions Plus, Starpoint, The Pantry of Fremont, UAACOG Head Start. The program, established in 2001, has distributed \$736,299 dollars from defendant's donations.
- ◆ An essential credit card system has been put in place for a more convenient way for defendants to pay.
- ◆ Default Judgements – This required developing a new procedure in order to accomplish a new process for this court along with submitting paperwork accurately to the Division of Motor Vehicles..
- ◆ Civil code violations written into municipal court. Prepare appropriate court documents & notices accurately for all parties involved.
- ◆ Court basics 1-3 training for Deputy clerk.
- ◆ Court basics 1-3 training for Court clerk.

#### 2018 Major Goals:

- ◆ Court clerk and the Judge will continue to attend state meeting and trainings to keep the court up-to-date and progressive.
- ◆ Emphasis will be placed on training for the Deputy Court Clerk.
- ◆ For safety, have a bullet-proof glass and intercom system installed at the front counter.
- ◆ Have a panic button in the courtroom to contact 911 for dangerous situations that may arise.
- ◆ The municipal court is a 2 person office which can be a challenge, due to the abundant responsibilities to keep things running smoothly and efficiently for the City of Canon City.
- ◆ Continue Charitable Giving Fund.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>MUNICIPAL COURT</b>						
<b>Personal Services (100)</b>						
10-410-121-110	Salaries & Wages	\$ 129,192	\$ 122,232	\$ 123,370	\$ 128,040	
10-410-121-112	Salaries-Temporary	1,912	3,319	1,000	2,100	
10-410-121-134	Vac/Sick Payoff	8,121	-	-	-	
10-410-121-135	Longevity Pay	250	-	-	-	
10-410-121-142	Workers' Compensation	416	383	383	397	
10-410-121-143	Life & Health Insurance	21,535	28,479	28,580	28,463	
10-410-121-144	FICA Taxes	10,002	9,222	9,090	9,573	
10-410-121-145	City Retirement	5,633	5,989	6,040	6,275	
	<b>Total Personal Services (100)</b>	<b>\$ 177,061</b>	<b>\$ 169,624</b>	<b>\$ 168,463</b>	<b>\$ 174,848</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-121-200	Office Supplies	\$ 686	\$ 900	\$ 900	\$ 900	
10-410-121-205	Small Items of Equipment	350	700	3,000	1,000	
10-410-121-210	Operating Supplies	-	100	75	100	
10-410-121-280	Janitorial Supplies	51	50	50	50	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,087</b>	<b>\$ 1,750</b>	<b>\$ 4,025</b>	<b>\$ 2,050</b>	
<b>Purchased Services (300)</b>						
10-410-121-300	Professional Services	\$ 2,250	\$ 2,000	\$ 2,500	\$ 2,000	
10-410-121-305	Contracted Services-General	-	200	300	200	
10-410-121-310	Contracted Services-Repair/Maint.	2,022	2,250	2,250	1,800	
10-410-121-312	Software Titles	-	-	200	200	
10-410-121-315	Postage/Freight	687	1,000	900	1,000	
10-410-121-320	Printing	552	1,000	900	1,000	
10-410-121-330	Subscriptions/Membership Fees	100	100	100	100	
10-410-121-335	Travel & Training	1,118	2,000	2,000	2,000	
10-410-121-340	Material/Equipment Rental	-	-	-	200	
10-410-121-380	Telephone/Voice/Data	43	50	50	50	
	<b>Total Purchased Services (300)</b>	<b>\$ 6,772</b>	<b>\$ 8,600</b>	<b>\$ 9,200</b>	<b>\$ 8,550</b>	
<b>Capital Outlay (900)</b>						
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$ 184,920</b>	<b>\$ 179,974</b>	<b>\$ 181,688</b>	<b>\$ 185,448</b>	

## City of Cañon City 2018 Budget

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### **C**ity Administrator Overview

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The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018
		Actual	Budget	Estimate	Budget
<b>CITY ADMINISTRATOR</b>					
	<b>Personal Services (100)</b>				
10-410-132-110	Salaries & Wages	\$ 96,595	\$ 117,435	\$ 115,850	\$ 145,429
10-410-132-112	Salaries - Part Time	\$ -	\$ 16,000	\$ 15,990	\$ -
10-410-132-134	Vac/Sick Payoff	\$ 26,940	\$ 5,500	\$ 5,250	\$ -
10-410-132-135	Longevity Pay	\$ 385	\$ 700	\$ 700	\$ 700
10-410-132-142	Workers' Compensation	\$ 1,977	\$ 2,351	\$ 2,352	\$ 2,437
10-410-132-143	Life & Health Insurance	\$ 14,174	\$ 29,065	\$ 28,540	\$ 42,579
10-410-132-144	FICA Taxes	\$ 9,089	\$ 10,383	\$ 10,080	\$ 10,528
10-410-132-145	City Retirement	\$ 4,763	\$ 5,754	\$ 6,070	\$ 7,692
10-410-132-147	457 Plan - City Match	\$ 3,236	\$ 4,734	\$ 4,640	\$ 4,734
	<b>Total Personal Services (100)</b>	<b>\$ 157,159</b>	<b>\$ 191,922</b>	<b>\$ 189,472</b>	<b>\$ 214,099</b>
	<b>Supplies &amp; Materials (200)</b>				
10-410-132-200	Office Supplies	\$ 833	\$ 500	\$ 1,100	\$ 1,100
10-410-132-205	Small Items of Equipment	\$ 564	\$ 100	\$ -	\$ -
10-410-132-210	Operating Supplies-General	\$ -	\$ 200	\$ -	\$ -
10-410-132-225	Vehicle/Equip. Parts	\$ 156	\$ 50	\$ 50	\$ 50
10-410-132-245	Gas & Diesel Fuel	\$ 198	\$ 500	\$ 150	\$ 250
10-410-132-250	Oil, Grease, etc.	\$ 25	\$ 50	\$ 50	\$ 50
10-410-132-255	Tires	\$ 23	\$ -	\$ -	\$ -
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,799</b>	<b>\$ 1,400</b>	<b>\$ 1,350</b>	<b>\$ 1,450</b>
	<b>Purchased Services (300)</b>				
10-410-132-305	Contracted Services-General	\$ 15,716	\$ 15,000	\$ 15,000	\$ 18,000
10-410-132-310	Contracted Services-Repair/Maint	\$ 160	\$ -	\$ -	\$ -
10-410-132-315	Postage/Freight	\$ 42	\$ 50	\$ 30	\$ 50
10-410-132-330	Subscriptions/Membership Fees	\$ 295	\$ 300	\$ 900	\$ 900
10-410-132-335	Travel & Training	\$ 11,905	\$ 1,000	\$ 3,500	\$ 5,000
10-410-132-380	Telephone/Voice/Data	\$ 917	\$ 600	\$ 1,970	\$ 2,000
10-410-132-399	Contingency	\$ 25,129	\$ 50,000	\$ 50,000	\$ 75,000
	<b>Total Purchased Services (300)</b>	<b>\$ 54,164</b>	<b>\$ 66,950</b>	<b>\$ 71,400</b>	<b>\$ 100,950</b>
	<b>TOTAL CITY ADMIN.</b>	<b>\$ 213,122</b>	<b>\$ 260,272</b>	<b>\$ 262,222</b>	<b>\$ 316,499</b>

## Human Resources Overview

The strongest asset of the City of Cañon City is its employees. Human Resources is responsible for supporting the employees who work to make this community function smoothly. Human Resources supports programs that enhance the personal and professional lives of the City's employees. Human Resources' goal is to attract the highest quality employees possible through effective recruiting. Retention of valuable employees through training, development and education to promote individual success increases overall value to our City. Other areas of importance include benefits services, classification and pay services; management of employee relations; personnel policy review and administering compliance with laws and regulations as they affect the employer/employee relationship. The Risk Management component currently includes safety inspections and training, partnering with the Worker's Compensation Carrier and Liability/Property Insurer (CIRSA) and leadership of the Safety Program within the City.

### **2017 Major Goals and Accomplishments:**

- ◆ Change the current leave policy to include combining vacation and sick into a total PTO program.
- ◆ Review and revise the Personnel Policy Manual. Inform and gain support of the General Government Committee of the revisions.
- ◆ Evaluate, research, analyze and make recommendations for 2018 Classification and Compensation Plan. Successfully complete all steps and update all positions that fell short of the new minimum of the range.
- ◆ Evaluate all Health Plan Documents and make revisions necessary to those documents to ensure consistency between Plans and Personnel Policies.
- ◆ Continue to revamp the procedures for evaluating and monitoring employee performance throughout the organization.
- ◆ Continue to improve the City Workers' Compensation Program. The Workers' Compensation Claims by number and cost of claims are on track to be less this year than in recent past. The City successfully passed the 2017 CIRSA Loss Control Standards Audit.
- ◆ Support the continued need to decrease costs related to Health Insurance while maintaining appropriate benefit levels.
- ◆ Successfully continue to work within budget constraints offering appropriate HR related strategies and implementation of approved plans.
- ◆ Support the continued need to decrease costs related to health insurance and worker's compensation insurance while maintaining appropriate benefit levels.
- ◆ Continue to coordinate the handling of difficult employee issues.

### **2018 Major Goals:**

- ◆ Establish a new Performance Management system (to include new Performance Review Forms)
- ◆ Update ALL job descriptions for all City positions.
- ◆ Continue to Work on moving towards more electronic systems such as all employee forms, applicant tracking, employee training files, and performance management systems.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>HUMAN RESOURCES</b>						
<b>Personal Services (100)</b>						
10-410-137-110	Salaries & Wages	\$ 45,857	\$ 78,942	\$ 76,640	\$ 50,037	
10-410-137-112	Salaries-Part Time	7,568	-	-	17,062	
10-410-137-134	Vac-Sick Payoff	-	-	-	-	
10-410-137-142	Workers' Compensation	127	208	208	179	
10-410-137-143	Life & Health Insurance	12,289	22,242	22,350	14,193	
10-410-137-144	FICA Taxes	3,587	4,897	5,510	4,236	
10-410-137-145	City Retirement	2,368	3,329	3,760	2,870	
	<b>Total Personal Services (100)</b>	<b>\$ 71,796</b>	<b>\$ 109,618</b>	<b>\$ 108,468</b>	<b>\$ 88,577</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-137-200	Office Supplies	\$ 457	\$ 1,000	\$ 1,012	\$ 1,000	
10-410-137-210	Operating Supplies-General	3,149	3,500	4,200	7,000	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 3,606</b>	<b>\$ 4,500</b>	<b>\$ 5,212</b>	<b>\$ 8,000</b>	
<b>Purchased Services (300)</b>						
10-410-137-300	Professional Services	\$ 7,465	\$ 29,000	\$ 22,051	\$ 24,250	
10-410-137-305	Contracted Services-General	31,199	11,000	12,993	15,000	
10-410-137-315	Postage/Freight	16	50	-	100	
10-410-137-325	Publications/Advertising	2,638	2,000	1,484	2,000	
10-410-137-330	Subscription/Membership Fees	386	400	468	500	
10-410-137-335	Travel & Training	1,838	2,500	2,000	2,500	
10-410-137-337	Tuition Reimbursement	-	-	-	10,000	
10-410-137-380	Telephone/Voice/Data	698	750	600	750	
	<b>Total Purchased Services (300)</b>	<b>\$ 44,240</b>	<b>\$ 45,700</b>	<b>\$ 39,596</b>	<b>\$ 55,100</b>	
10-410-137-920	Equipment	\$ -	\$ 23,700	\$ 21,628	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 23,700</b>	<b>\$ 21,628</b>	<b>\$ -</b>	
	<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 119,642</b>	<b>\$ 183,518</b>	<b>\$ 174,904</b>	<b>\$ 151,677</b>	

## City of Cañon City 2018 Budget

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### **Computer Resources Department Overview**

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The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

#### **2017 Major Goals and Accomplishments:**

- ◆ Deployed 1 new VMWare server hosts at City Hall. This will further reduce the overhead and replace aged units.
- ◆ Deployed 1 new VMWare server host at the Police Department along with a Synology Data Store for On-Site Backup.
- ◆ Installation of Security Camera System for the Museum.
- ◆ Re-fit the Public Works Building Network System. Remove/Replace current Ethernet cable, Punch-Down's and Switches.
- ◆ Re-fit of Police Department Tel-Comm. Including re-wire of Ethernet cable, Punch-Down's and Switches to accommodate new server/backup solution.
- ◆ Extend the current Veeam Backup Solution to cover all VMWare host server's City-wide.
- ◆ Deployed 15 Workstations and 4 Laptops City-wide as part of the revolving asset plan.
- ◆ Extend the Audio / Video Components of the CCTV System to include the South Conference room.
- ◆ Continued to improve the technology systems at all City departments as part of their strategic plan implementation.
- ◆ Expand the City's inventory and asset tracking to include all related technology devices.
- ◆ Reviewed and updated standard operating procedures (SOPs) for IT related systems.
- ◆ Implemented a re-organization for improved organizational efficiency by assigning this Division to the City Finance Director.

#### **2018 Major Goals:**

- ◆ Install the APC smart-UPS uninterruptible power supply.
- ◆ Deploy the Synology High-availability NAS.
- ◆ Deploy the upgrade for the City VoIP phone system.
- ◆ Complete the Dell networking project.
- ◆ Deploy the VMWare vSphere Enterprise Plus.
- ◆ Complete an upgrade of the CCTV system.
- ◆ Acquire camera and recording equipment for a project to be completed by Gunnison High School.
- ◆ Complete the departmental staffing re-organization by recruiting and hiring a 2<sup>nd</sup> Computer Systems Analyst.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>ADMINISTRATIVE SERVICES:</b>						
<b>COMPUTER RESOURCES</b>						
	<b>Personal Services (100)</b>					
10-410-144-110	Salaries & Wages	\$ 93,605	\$ 107,329	\$ 87,240	\$ 117,754	
10-410-144-112	Salaries-Temporary	\$ 28	\$ -	\$ -	\$ -	
10-410-144-121	Overtime	\$ 444	\$ -	\$ 300	\$ 10,000	
10-410-144-134	Vac/Sick Payoff	\$ 1,162	\$ 7,900	\$ 7,900	\$ -	
10-410-144-142	Workers' Compensation	\$ 740	\$ 326	\$ 326	\$ 388	
10-410-144-143	Life & Health Insurance	\$ 13,524	\$ 16,080	\$ 16,160	\$ 25,258	
10-410-144-144	FICA Taxes	\$ 6,768	\$ 7,982	\$ 6,510	\$ 9,422	
10-410-144-145	City Retirement	\$ 3,787	\$ 5,260	\$ 4,710	\$ 5,770	
	<b>Total Personal Services (100)</b>	<b>\$ 120,058</b>	<b>\$ 144,877</b>	<b>\$ 123,146</b>	<b>\$ 168,592</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-410-144-200	Office Supplies	\$ 337	\$ 500	\$ 400	\$ 640	
10-410-144-205	Small Items of Equipment	\$ 19,813	\$ 26,603	\$ 26,600	\$ 53,020	
10-410-144-210	Operating Supplies-General	\$ -	\$ 500	\$ -	\$ 500	
10-410-144-225	Vehicle/Equip Parts	\$ -	\$ 300	\$ -	\$ 300	
10-410-144-245	Gas & Diesel Fuel	\$ 328	\$ 400	\$ 200	\$ 400	
10-410-144-250	Oil, Grease, Etc.	\$ -	\$ 50	\$ -	\$ 50	
10-410-144-299	CCTV - Operating	\$ 995	\$ -	\$ 995	\$ 995	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 21,473</b>	<b>\$ 28,353</b>	<b>\$ 28,195</b>	<b>\$ 55,905</b>	
	<b>Purchased Services (300)</b>					
10-410-144-300	Professional Services	\$ 77	\$ 2,500	\$ -	\$ 300	
10-410-144-305	Contracted Services-General	\$ 33,433	\$ 34,440	\$ 34,440	\$ 36,326	
10-410-144-312	Software Titles	\$ -	\$ -	\$ -	\$ 8,430	
10-410-144-315	Postage/Freight	\$ 41	\$ 100	\$ 30	\$ 100	
10-410-144-330	Subscription/Membership Fees	\$ -	\$ 150	\$ -	\$ -	
10-410-144-335	Travel & Training	\$ 163	\$ 700	\$ -	\$ 2,000	
10-410-144-380	Telephone/Voice/Data	\$ 2,039	\$ 1,700	\$ 1,900	\$ 2,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 35,753</b>	<b>\$ 39,590</b>	<b>\$ 36,370</b>	<b>\$ 49,156</b>	
10-410-144-920	Equipment	\$ 10,117	\$ 48,900	\$ 48,900	\$ 67,606	
10-410-144-925	CCTV - Equipment	\$ -	\$ 67,000	\$ 12,200	\$ 42,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ 10,117</b>	<b>\$ 115,900</b>	<b>\$ 61,100</b>	<b>\$ 109,606</b>	
	<b>TOTAL COMPUTER RESOURCES</b>	<b>\$ 187,401</b>	<b>\$ 328,720</b>	<b>\$ 248,811</b>	<b>\$ 383,259</b>	

## City of Cañon City 2018 Budget

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### General Government Buildings Division Overview

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The General Government Buildings Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, the Police Department, the Police Annex, the Parks Department, the Public Works Facility and the Water Treatment Plant. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

#### 2017 Major Goals and Accomplishments:

- ◆ Continued to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continued to manage service contracts from outside agencies and businesses doing work inside all City-wide facilities.
- ◆ Installed new HVAC system at the Museum.
- ◆ Replaced roof top cooling unit at the Water Treatment Plant.
- ◆ Replaced front doors at Library, according to the ADA Transition Plan.
- ◆ Installed Bullet resistant glass at the Municipal Court's reception window.
- ◆ Replaced HVAC chiller at the Police Department.
- ◆ Reconstruct Public Works restrooms according to the ADA Transition Plan.
- ◆ Installed protective barrier fence in Police Department impound lot.
- ◆ Remodel Police Department old dispatch room.
- ◆ Painted interior walls at Police Department.
- ◆ Repaired damaged ceiling in Municipal Court Room.
- ◆ Coordinated with the safety committee to establish processes and resources for ensuring proper safety in all public buildings and facilities.
- ◆ Where necessary, established and maintained check lists and procedures for all equipment to provide outstanding maintenance and to reduce operating costs and minimize replacement needs.

#### 2018 Major Goals:

- ◆ Purchase/Implement new Building Automation System for the Police Department & Municipal Court.
- ◆ Continue to make compliance updates to the ADA Transition plan.
- ◆ Develop Standard Operating Procedure (SOP) for programming secure locks.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>ADMINISTRATIVE SERVICES:</b>						
<b>GENERAL GOVERNMENT BUILDINGS</b>						
<b>Personal Services (100)</b>						
10-410-146-110	Salaries & Wages	\$ 40,870	\$ 41,575	\$ 43,860	\$ 89,850	
10-410-146-121	Overtime-Permanent	97	1,000	800	1,000	
10-410-146-134	Vacation/Sick Payoff	3,580	5,200	5,200	-	
10-410-146-135	Longevity Pay	583	-	-	700	
10-410-146-137	Uniform/Boot Allowance	150	200	200	440	
10-410-146-142	Workers' Compensation	3,763	3,133	3,135	5,577	
10-410-146-143	Life & Health Insurance	9,357	8,040	8,080	28,090	
10-410-146-144	FICA Taxes	3,160	3,149	3,210	6,625	
10-410-146-145	City Retirement	1,508	2,037	1,690	4,403	
<b>Total Personal Services (100)</b>		<b>\$ 63,068</b>	<b>\$ 64,334</b>	<b>\$ 66,175</b>	<b>\$ 136,685</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-146-205	Small Items of Equipment	\$ 1,698	\$ 400	\$ 400	\$ 400	
10-410-146-210	Operating Supplies-General	4,131	4,400	4,500	4,680	
10-410-146-215	Operating Supplies-Equip/Maint.	3,104	3,500	4,500	5,000	
10-410-146-220	Operating Supplies-Bldg. Materials	3,443	3,500	5,500	7,000	
Operating Supplies-ADA Compliance		-	-	-	10,000	
10-410-146-225	Vehicle/Equip Parts	-	250	175	250	
10-410-146-237	Uniform Purchases	-	-	-	800	
10-410-146-245	Gas & Diesel Fuel	364	1,200	700	750	
10-410-146-250	Oil, grease, Etc.	-	50	30	50	
10-410-146-255	Tires	-	400	-	450	
10-410-146-280	Janitorial Supplies	11,043	14,500	13,000	13,500	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 23,783</b>	<b>\$ 28,200</b>	<b>\$ 28,805</b>	<b>\$ 42,880</b>	
<b>Purchased Services (300)</b>						
10-410-146-305	Contracted Services-General	\$ 62,295	\$ 70,000	\$ 65,000	\$ 70,000	
10-410-146-310	Contracted Services-Repair/Maint.	61,643	44,000	47,000	55,000	
10-410-146-335	Travel & Training	475	600	600	600	
10-410-146-340	Material/Equipment Rental	389	1,200	1,500	2,600	
10-410-146-365	Electric	124,540	125,000	120,000	125,000	
10-410-146-370	Gas	13,963	18,600	13,000	16,500	
10-410-146-375	Sewer	3,032	2,000	1,900	2,000	
10-410-146-380	Telephone/Voice/Data	17,322	16,200	16,500	17,500	
10-410-146-385	Water	5,708	6,000	5,900	6,000	
10-410-146-390	Stormwater	3,569	3,600	3,600	3,650	
<b>Total Purchased Services (300)</b>		<b>\$ 292,936</b>	<b>\$ 287,200</b>	<b>\$ 275,000</b>	<b>\$ 298,850</b>	
<b>Capital Outlay (900)</b>						
10-410-146-950	Other Improvements	\$ 10,015	\$ 29,000	\$ 29,000	\$ 52,000	
<b>Total Capital Outlay (900)</b>		<b>\$ 10,015</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 52,000</b>	
<b>TOTAL GEN'L GOVERNMENT BLDGS.</b>		<b>\$ 389,802</b>	<b>\$ 408,734</b>	<b>\$ 398,980</b>	<b>\$ 530,415</b>	

## City of Cañon City 2018 Budget

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### **Finance Department Overview**

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City's annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City's benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City's sales and use tax ordinance, and overseeing collection of City sales tax receipts.

#### **2017 Major Goals and Accomplishments:**

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors' adjustments to the City's accounting records.
- ◆ Completed the preparation of the 2016 Comprehensive Annual Financial Report (CAFR). Received an unqualified opinion from the City's independent auditor. For the 20<sup>th</sup> consecutive year, the entire CAFR was prepared in-house by Finance Department staff and the City again received the GFOA's Certificate of Achievement for Excellence in Financial Reporting award.
- ◆ Implemented the financial reporting for the Street Improvement Program and initiated the Interfund Loan program to provide \$5 million of advance funding to accelerate the completion of street construction projects. The development of the Interfund Loan program resulted in an estimated savings of over \$100,000 in debt financing issuance costs.
- ◆ Completed the process of refunding the 2008 Water Fund COP's resulting in \$850,500 in proceeds available for water line replacement on 2A street improvement projects.
- ◆ Completed the conversion of the City's vacation & sick leave policies to a Personal Time Off (PTO) policy and developed and implemented a modified Longevity policy to a more fair and equitable system.

#### **2018 Major Goals:**

- ◆ Continue to maintain City's fiscal health in order to provide high quality services to the citizens. Will provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2018.
- ◆ Work on standardized definitions for sales tax to comply with CML's recommendations.
- ◆ Revisit sales tax enforcement and collection procedures.
- ◆ Research and evaluate online collection of sales tax returns.
- ◆ Complete an RFP process for a potential conversion of the banking services provided to the City.
- ◆ Initiate a program with the assistance of an outside investment advisor to enhance the City's earnings on investments.
- ◆ Complete the Stormwater rate analysis project that was initiated in 2017 with a goal of implementing the new rate structure by April 1<sup>st</sup>.
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
  - Customer service
  - Financial reporting
  - Review purchasing policy for possible modifications
  - Develop educational program for p-card usage and Departmental accountability.
- ◆ Implementation of succession plan due to the potential of management employees near retirement age.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>FINANCE</b>					
<b>Personal Services (100)</b>					
10-410-151-110	Salaries & Wages	\$ 305,208	\$ 318,063	\$ 318,660	\$ 328,111
10-410-151-121	Overtime-Permanent	15	840	100	840
10-410-151-134	Vac/Sick Payoff	2,786	36,000	36,000	-
10-410-151-135	Longevity Pay	3,404	3,690	3,415	3,415
10-410-151-142	Workers' Compensation	1,368	977	1,285	1,013
10-410-151-143	Life & Health Insurance	46,677	66,533	66,780	66,139
10-410-151-144	FICA Taxes	21,938	23,317	23,220	24,526
10-410-151-145	City Retirement	14,603	15,311	15,070	16,078
	<b>Total Personal Services (100)</b>	<b>\$ 395,999</b>	<b>\$ 464,731</b>	<b>\$ 464,530</b>	<b>\$ 440,122</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-151-200	Office Supplies	\$ 1,234	\$ 1,500	\$ 1,200	\$ 1,500
10-410-151-205	Small Items of Equipment	403	500	500	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,637</b>	<b>\$ 2,000</b>	<b>\$ 1,700</b>	<b>\$ 2,000</b>
<b>Purchased Services (300)</b>					
10-410-151-300	Professional Services	\$ 20,622	\$ 28,500	\$ 25,000	\$ 40,000
10-410-151-312	Software Titles	-	-	-	7,500
10-410-151-315	Postage/Freight	2,677	3,000	2,600	2,800
10-410-151-320	Printing	1,531	3,500	1,600	2,300
10-410-151-325	Publications/Advertising	1,623	1,500	1,450	1,600
10-410-151-330	Subscriptions/Membership Fees	1,663	2,500	1,570	2,000
10-410-151-335	Travel & Training	2,128	3,500	3,000	3,500
10-410-151-350	Other Fees & Charges	11,857	17,000	15,000	17,000
10-410-151-380	Telephone/Voice/Data	604	600	600	700
	<b>Total Purchased Services (300)</b>	<b>\$ 42,705</b>	<b>\$ 60,100</b>	<b>\$ 50,820</b>	<b>\$ 77,400</b>
<b>Capital Outlay (900)</b>					
10-410-151-920	Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>
	<b>TOTAL FINANCE</b>	<b>\$ 440,341</b>	<b>\$ 531,831</b>	<b>\$ 517,050</b>	<b>\$ 524,522</b>



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**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>		<b>2018</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>NONDEPARTMENTAL</b>										
<b>Personal Services (100)</b>										
10-410-155-134	PTO Payoffs	\$ -	\$ 3,000	\$ 6,100	\$ 87,000					
10-410-155-141	Unemployment Insurance	\$ 6,549	\$ 10,000	\$ 10,000	\$ 9,000					
10-410-155-142	Workers' Compensation	\$ 1,064	\$ 1,514	\$ 1,515	\$ 3,522					
10-410-155-143	Life & Health Insurance	\$ 423	\$ 430	\$ 430	\$ 430					
10-410-155-144	F.I.C.A. Taxes	\$ -	\$ 2,264	\$ 1,600	\$ 4,245					
	<b>Total Personal Services (100)</b>	<b>\$ 8,036</b>	<b>\$ 17,208</b>	<b>\$ 19,645</b>	<b>\$ 104,197</b>					
<b>Supplies &amp; Materials (200)</b>										
10-410-155-210	Operating Supplies-General	\$ -	\$ -	\$ 600	\$ 15,600					
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 15,600</b>					
<b>Purchased Services (300)</b>										
10-410-155-300	Professional Services	\$ 166,138	\$ 260,715	\$ 253,200	\$ 258,200					
10-410-155-305	Contracted Services-General	\$ 105,721	\$ 125,600	\$ 117,000	\$ 79,000					
10-410-155-330	Subscription/Membership Fees	\$ 11,015	\$ 11,450	\$ 12,000	\$ 12,000					
10-410-155-350	Other Fees & Charges	\$ 1,783	\$ 15,000	\$ 6,000	\$ 15,000					
10-410-155-355	Insurance/Bonds	\$ 141,431	\$ 145,000	\$ 140,000	\$ 134,900					
	<b>Total Purchased Services (300)</b>	<b>\$ 426,088</b>	<b>\$ 557,765</b>	<b>\$ 528,200</b>	<b>\$ 499,100</b>					
<b>Debt Service (600)</b>										
10-410-155-610	Principal	\$ 200,000	\$ 210,000	\$ 210,000	\$ 210,000					
10-410-155-620	Interest	\$ 35,670	\$ 31,570	\$ 31,570	\$ 27,265					
	<b>Total Debt Service (600)</b>	<b>\$ 235,670</b>	<b>\$ 241,570</b>	<b>\$ 241,570</b>	<b>\$ 237,265</b>					
<b>Grants/Contributions (700)</b>										
10-410-155-725	Regional Recycling	\$ 13,067	\$ 13,500	\$ 13,070	\$ 13,500					
10-410-155-726	GIS Authority	\$ 22,193	\$ 22,200	\$ 22,200	\$ 22,620					
10-410-155-781	Community Agencies	\$ 60,000	\$ 50,000	\$ 50,000	\$ 50,000					
	<b>Total Grants/Contributions (700)</b>	<b>\$ 95,260</b>	<b>\$ 85,700</b>	<b>\$ 85,270</b>	<b>\$ 86,120</b>					
<b>TOTAL NONDEPARTMENTAL</b>										
		<b>\$ 765,054</b>	<b>\$ 902,243</b>	<b>\$ 875,285</b>	<b>\$ 942,282</b>					

## City of Cañon City 2018 Budget

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### Building Division Overview

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The Building Division of the Community Development Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Division staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Division staff is responsible for conducting alleged health, housing and unsafe building violation inspections; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The division is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Division is staffed by two Building Inspectors. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continued to be active with the International Code Council-Colorado Chapter and maintained certifications for division staff.
- ◆ Hired second full time building inspector.
- ◆ Created Commercial Building Permit process diagram.
- ◆ Began work on Building Code Committee review of current city Building Codes and processes, educate on upcoming changes in going from 2006 to 2018 Building Codes.
- ◆ Continued communication, coordination and interaction with real estate and building community and other key stakeholders by informing and training groups on matters related to work loads, interpretations, etc.
- ◆ Will process approximately 450-500 permits by end of year in line with 2016's total of 464.

#### **2018 Major Goals:**

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Sr. Building/Mechanical Inspector successfully test to become a Certified Building Official.
- ◆ Trainee Building/Mechanical Inspector successfully test on residential building & mechanical codes.
- ◆ Continue work on Building Code Committee.
- ◆ Reach out to other outside entities to eliminate redundancies and miscommunication between departments. For example, State Electrical and Plumbing, Fire Department, etc.
- ◆ Provide additional process flow charts for the general public and applicants to better understand various building division processes.
- ◆ Hold quarterly building meetings with contractors to update them on any code changes and to discuss concerns/ideas that they have on processes and codes.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>		<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>COMMUNITY DEVELOPMENT: BUILDING DIVISION</b>									
	<b>Personal Services (100)</b>								
10-410-195-110	Salaries & Wages	\$ 85,653	\$ 87,233	\$ 85,910	\$ 105,956				
10-410-195-112	Salaries-Temporary	\$ -	\$ 5,000	\$ 4,170	\$ -				
10-410-195-121	Overtime	\$ 2,109	\$ 3,000	\$ 3,000	\$ 1,000				
10-410-195-134	Vac/Sick Payoff	\$ 22,879	\$ 17,400	\$ 17,400	\$ -				
10-410-195-135	Longevity Pay	\$ 463	\$ 400	\$ 1,000	\$ 1,450				
10-410-195-137	Uniform/Boot Allowance	\$ 300	\$ 400	\$ 400	\$ 400				
10-410-195-142	Workers' Compensation	\$ 2,423	\$ 1,877	\$ 2,880	\$ 2,647				
10-410-195-143	Life & Health Insurance	\$ 9,071	\$ 20,449	\$ 19,650	\$ 28,313				
10-410-195-144	FICA Taxes	\$ 8,243	\$ 7,021	\$ 6,980	\$ 7,911				
10-410-195-145	City Retirement	\$ 4,076	\$ 3,736	\$ 3,700	\$ 5,192				
	<b>Total Personal Services (100)</b>	<b>\$ 135,217</b>	<b>\$ 146,516</b>	<b>\$ 145,090</b>	<b>\$ 152,869</b>				
	<b>Supplies &amp; Materials (200)</b>								
10-410-195-200	Office Supplies	\$ 299	\$ 500	\$ 300	\$ 350				
10-410-195-210	Operating Supplies-General	\$ 180	\$ 250	\$ 1,500	\$ 250				
10-410-195-225	Vehicle/Equip./Parts	\$ 152	\$ 300	\$ 175	\$ 250				
10-410-195-237	Uniform Purchases	\$ -	\$ -	\$ -	\$ 800				
10-410-195-245	Gas & Diesel Fuel	\$ 571	\$ 1,000	\$ 650	\$ 800				
10-410-195-250	Oil, Grease, etc.	\$ -	\$ 100	\$ 100	\$ 100				
10-410-195-255	Tires, Tubes, etc.	\$ -	\$ 500	\$ 500	\$ 500				
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,202</b>	<b>\$ 2,650</b>	<b>\$ 3,225</b>	<b>\$ 3,050</b>				
	<b>Purchased Services (300)</b>								
10-410-195-300	Professional Services	\$ 2,946	\$ 1,700	\$ 1,731	\$ 2,300				
10-410-195-310	Contracted Services-Repair/Maint.	\$ -	\$ 200	\$ 200	\$ 200				
10-410-195-315	Postage/Freight	\$ 304	\$ 500	\$ 200	\$ 400				
10-410-195-320	Printing	\$ 170	\$ 250	\$ 200	\$ 400				
10-410-195-330	Subscriptions/Membership Fees	\$ 165	\$ 200	\$ 200	\$ 200				
10-410-195-335	Travel & Training	\$ 400	\$ 1,600	\$ 1,500	\$ 2,900				
10-410-195-380	Telephone/Voice/Data	\$ 706	\$ 800	\$ 700	\$ 1,500				
	<b>Total Purchased Services (300)</b>	<b>\$ 4,691</b>	<b>\$ 5,250</b>	<b>\$ 4,731</b>	<b>\$ 7,900</b>				
	<b>TOTAL BUILDING DIVISION</b>	<b>\$ 141,110</b>	<b>\$ 154,416</b>	<b>\$ 153,046</b>	<b>\$ 163,819</b>				

# City of Cañon City 2018 Budget

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## Planning and Zoning Division Overview

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The Planning and Zoning Division of the Community Development Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted uses, zone changes, special review uses, site plan review, variance requests, and annexation inquiries. Staff is familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

The Planning and Zoning Division includes community development activities associated with building, planning and code enforcement intended to provide positive results for citizens, businesses and the City's economy in general. Activities include special projects and studies, community outreach and support for grant applications.

### **2017 Major Goals and Accomplishments:**

- ◆ Will have processed approximately 38 zoning and subdivision-related applications, two (2) annexation applications, and four (4) major site plan review applications.
- ◆ Improved efficiency by creating an emailed referral process for utilities and external agencies.
- ◆ Set up a simplified checklist process for owners of pre-existing/existing accessory dwelling units that qualify for "legalization".
- ◆ Created and stewarded through approximately eight (8) Title 8 or Title 17 ordinance changes.
- ◆ Continued improving information to the public and developers and providing timely responses to applicants for development review, including one page diagrams illustrating processes such as site plan review.
- ◆ Continued to assess the subdivision and zoning codes and regulations to determine the need for additional revisions to fully bring them into alignment with community desires and needs as well as current practices.

### **2018 Major Goals:**

- ◆ Continue to assess the subdivision and zoning codes and regulations to determine the need for additional revisions to fully bring them into alignment with community desires and needs as well as current practices and to make them more user-friendly.
- ◆ Begin recommendations on the establishment of basic development standards including landscape, lighting, signs and architectural standards.
- ◆ Complete necessary zoning code changes related to the implementation of the Highway 50 Corridor Plan.
- ◆ Complete necessary zoning code changes related to the implementation of the Arkansas River Corridor Master Plan.
- ◆ Provide more community outreach and education on topics of interest to the community, in particular enhancing information available on the City website.
- ◆ Continue to process additional diagrams that quickly and clearly illustrate typical zoning and subdivision application processes.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>		<b>2018</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>COMMUNITY DEVELOPMENT:</b> <b>PLANNING/ZONING</b>										
<b>Personal Services (100)</b>										
10-410-196-110	Salaries & Wages	\$ 59,894	\$ 102,574	\$ 102,500	\$ 164,738					
10-410-196-134	Vacation/Sick Leave Payoff	\$ -	\$ 9,000	\$ 8,915	\$ -					
10-410-196-142	Workers' Compensation	\$ 166	\$ 218	\$ 218	\$ 502					
10-410-196-143	Life & Health Insurance	\$ 6,293	\$ 8,040	\$ 7,410	\$ 25,258					
10-410-196-144	FICA Taxes	\$ 4,250	\$ 5,367	\$ 6,730	\$ 12,261					
10-410-196-145	City Retirement	\$ 2,895	\$ 3,507	\$ 2,400	\$ 11,978					
	<b>Total Personal Services (100)</b>	<b>\$ 73,498</b>	<b>\$ 128,706</b>	<b>\$ 128,173</b>	<b>\$ 214,737</b>					
<b>Supplies &amp; Materials (200)</b>										
10-410-196-200	Office Supplies	\$ 306	\$ 300	\$ 500	\$ 1,000					
10-410-196-205	Small Items of Equipment	\$ -	\$ 200	\$ 2,800	\$ 1,500					
10-410-196-210	Operating Supplies-General	\$ 250	\$ 100	\$ 250	\$ 175					
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 556</b>	<b>\$ 600</b>	<b>\$ 3,550</b>	<b>\$ 2,675</b>					
<b>Purchased Services (300)</b>										
10-410-196-305	Contracted Services-General	\$ 37	\$ 155,100	\$ 155,000	\$ 30,650					
10-410-196-312	Software Titles	\$ -	\$ -	\$ -	\$ 1,500					
10-410-196-315	Postage/Freight	\$ 390	\$ 400	\$ 450	\$ 450					
10-410-196-320	Printing	\$ -	\$ 125	\$ 165	\$ 200					
10-410-196-325	Publications/Advertising	\$ 1,009	\$ 1,000	\$ 1,500	\$ 2,000					
10-410-196-330	Subscriptions/Membership Fees	\$ 465	\$ 350	\$ 500	\$ 900					
10-410-196-335	Travel & Training	\$ 477	\$ 750	\$ 750	\$ 1,000					
10-410-196-380	Telephone/Voice/Data	\$ 75	\$ 100	\$ 200	\$ 1,450					
	<b>Total Purchased Services (300)</b>	<b>\$ 2,453</b>	<b>\$ 157,825</b>	<b>\$ 158,565</b>	<b>\$ 38,150</b>					
	<b>TOTAL PLANNING/ZONING</b>	<b>\$ 76,507</b>	<b>\$ 287,131</b>	<b>\$ 290,288</b>	<b>\$ 255,562</b>					

## City of Cañon City 2018 Budget

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### **Code Enforcement Division Overview**

The Code Enforcement Division of the Community Development Department is responsible for the enforcement of Title 8 Health and Safety and Title 17 Zoning, as well as other relevant sections of the Cañon City Municipal Code. Title 8 primarily deals with Inoperable Vehicles, Weeds, and various Nuisances. Title 17 includes the sign code, building setbacks, animals/livestock, fences, walls and hedges, home occupations, and junkyards. Mobile homes in the M-1 and M-2 Zone Districts are processed through this Division. The Code Enforcement Division provides code research, analysis and interpretation of code sections relevant to enforcement and code compliance determinations.

Enforcement activities include extensive public contact by phone and in person through field visits and site inspections. The majority of complaints and violations are resolved through voluntary compliance and positive public interaction. The Code Enforcement Officers maintain substantial knowledge and expertise in legal issues and procedures associated with enforcement when additional legal action is necessary. At least one Code Enforcement Officer is expected to be certified with the Colorado Association of Code Enforcement Officers before the end of 2017, with certification of the 2017 hire expected by end of 2018.

#### **2017 Major Goals and Accomplishments:**

- ◆ Division maintained an approximate 90% compliance rate for resolution of initial violations.
- ◆ Completed four large abatement projects.
- ◆ Created and implemented vendor contracting contracts, protocols and procedures.
- ◆ Doubled division size by hire of second code enforcement officer in January.
- ◆ Hired replacement code enforcement officer in August.
- ◆ Assisted with research for abandoned and vacant properties program.

#### **2018 Major Goals:**

- ◆ Continue membership and accreditation in the Colorado Association of Code Enforcement Officials and pursue additional training opportunities associated with property maintenance issues.
- ◆ Aim to respond to complaints within 24 hours and to resolve at least 90% of the complaints by working with violators, rather than through subsequent fines or court actions.
- ◆ Create file naming and organizational protocol for electronic files.
- ◆ Continue to refine the Division's systematic approach for surveying the community and focusing enforcement activities.
- ◆ Resolve more code enforcement issues than previous year and reduce timeframes for compliance.
- ◆ Focus on signs: regulations, permitting, violations, and compliance.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>COMMUNITY DEVELOPMENT:</b> <b>CODE ENFORCEMENT</b>						
	<b>Personal Services (100)</b>					
10-410-197-110	Salaries & Wages	\$ 32,655	\$ 62,582	\$ 62,150	\$ 69,899	
10-410-197-112	Salaries - Temporary	10,640	-	-	-	
10-410-197-121	Overtime-Permanent	72	5,000	4,500	-	
10-410-197-134	Vac/Sick Payoff	996	6,000	5,930	-	
10-410-197-135	Longevity Pay	492	-	-	-	
10-410-197-137	Uniform/Boot Allowance	-	400	400	400	
10-410-197-142	Workers' Compensation	1,452	1,630	1,631	1,712	
10-410-197-143	Life & Health Insurance	7,605	14,273	18,000	16,074	
10-410-197-144	FICA Taxes	3,242	4,752	4,900	5,131	
10-410-197-145	City Retirement	779	3,262	1,580	3,425	
	<b>Total Personal Services (100)</b>	<b>\$ 57,933</b>	<b>\$ 97,899</b>	<b>\$ 99,091</b>	<b>\$ 96,641</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-410-197-200	Office Supplies	\$ 13	\$ 80	\$ 220	\$ 120	
10-410-197-205	Small Items of Equipment	-	50	50	-	
10-410-197-210	Operating Supplies-General	302	75	150	400	
10-410-197-225	Vehicle/Equip. Parts	1,251	200	200	500	
10-410-197-237	Uniform Purchases	-	-	-	800	
10-410-197-245	Gas & Diesel Fuel	1,166	1,000	1,000	1,000	
10-410-197-250	Oil, Grease, etc.	42	50	50	100	
10-410-197-255	Tires	23	450	450	-	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,797</b>	<b>\$ 1,905</b>	<b>\$ 2,120</b>	<b>\$ 2,920</b>	
	<b>Purchased Services (300)</b>					
10-410-197-305	Contracted Services - General	\$ -	\$ 10,000	\$ 300	\$ 2,500	
10-410-197-310	Contracted Services - R&M	980	100	100	100	
10-410-197-315	Postage/Freight	573	200	700	700	
10-410-197-320	Printing	700	650	1,300	1,100	
10-410-197-325	Publications/Advertising	-	50	50	50	
10-410-197-330	Subscriptions/Membership Fees	196	290	290	300	
10-410-197-335	Travel & Training	915	750	1,600	1,600	
10-410-197-359	Property Clean-up Costs	165	65,000	62,500	70,000	
10-410-197-380	Telephone/Voice/Data	649	327	700	1,650	
	<b>Total Purchased Services (300)</b>	<b>\$ 4,178</b>	<b>\$ 77,367</b>	<b>\$ 67,540</b>	<b>\$ 78,000</b>	
	<b>TOTAL CODE ENFORCEMENT</b>	<b>\$ 64,908</b>	<b>\$ 177,171</b>	<b>\$ 168,751</b>	<b>\$ 177,561</b>	

## City of Cañon City 2018 Budget

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### Economic Development Department Overview

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Economic Development is a new department within the city with Economic Development Director Ryan Stevens starting on June 1<sup>st</sup> of 2017. The Economic Development office works to be an advocate for local businesses and to help streamline the process and make the community more business friendly. The Economic Development office is working on building better relationships with community partners, reviewing city policies, and working on existing plans such as the Downtown Master Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A primary job is a business or industry that generates more than 60% of its revenue from outside of a region's trade area. Canon City's trade area is primarily Fremont County.

#### **2017 Major Goals and Accomplishments:**

- Hire an Economic Development Director to build relationships with downtown businesses and increase city involvement and partnerships with economic development partners.
- Develop a plan for the Arkansas River Corridor – The Arkansas River Corridor Master Plan was completed and adopted in 2017.
- Partner with the developer to repurpose the abandoned St. Scholastica property. This property sold in late 2017 and is undergoing redevelopment.

#### **2018 Major Goals:**

- Create a business plan competition to encourage entrepreneurship in Cañon City.
- Develop additional tools such as the Certified Local Government program to assist with the redevelopment of Cañon City's historic downtown.
- Partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long term economic benefit to Cañon City.
- Re-examine the City's building, zoning and land use regulations to facilitate a transparent, predictable, fair and balanced regulatory environment for business retention and growth, while ensuring protection of the public's health, safety, and welfare.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018
		Actual	Budget	Estimate	Budget
<b>COMMUNITY DEVELOPMENT:</b> <b>ECONOMIC DEVELOPMENT</b>					
	<b>Personal Services (100)</b>				
10-410-198-110	Salaries & Wages	\$ -	\$ 58,000	\$ 47,010	\$ 87,720
10-410-198-142	Workers' Compensation	-	244	244	267
10-410-198-143	Life & Health Insurance	-	12,233	11,933	20,276
10-410-198-144	FICA Taxes	-	5,887	3,440	6,437
10-410-198-145	City Retirement	-	420	250	4,298
	<b>Total Personal Services (100)</b>	<b>\$ -</b>	<b>\$ 76,784</b>	<b>\$ 62,877</b>	<b>\$ 118,998</b>
	<b>Supplies &amp; Materials (200)</b>				
10-410-198-200	Office Supplies	\$ -	\$ 200	\$ 1,450	\$ 200
10-410-198-210	Operating Supplies-General	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 1,450</b>	<b>\$ 200</b>
	<b>Purchased Services (300)</b>				
10-410-198-305	Contracted Services-General	\$ -	\$ 44,500	\$ 32,500	\$ -
10-410-198-306	Business Plan Competition	-	-	-	30,000
10-410-198-315	Postage/Freight	-	100	-	100
10-410-198-325	Publications/Advertising	-	500	-	500
10-410-198-330	Subscriptions/Membership Fees	-	300	250	1,050
10-410-198-335	Travel & Training	-	1,000	3,450	3,000
10-410-198-380	Telephone/Voice/Data	-	600	400	600
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 47,000</b>	<b>\$ 36,600</b>	<b>\$ 35,250</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$ -</b>	<b>\$ 123,984</b>	<b>\$ 100,927</b>	<b>\$ 154,448</b>
<b>GRAND TOTAL GENERAL GOVERN.</b>					
		<b>\$ 2,792,583</b>	<b>\$ 3,774,677</b>	<b>\$ 3,598,872</b>	<b>\$ 3,997,772</b>



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**CITY OF CAÑON CITY**  
**2018 BUDGET PROGRAM/ACTIVITIES**

**Department:** Public Safety

**Division/Program:** Total of all Divisions/Programs

**Fund:** General

<b>Expenditures:</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
Personal Services (100)	\$ 2,875,445	\$ 3,434,382	\$ 3,374,432	\$ 3,404,182
Supplies (200)	132,540	220,600	188,370	157,600
Purchased Services (300)	661,259	767,850	743,395	793,350
Grants (700)	7,023	11,700	3,340	4,000
Capital Outlay (900)	104,933	403,023	217,000	202,000
<b>Total</b>	<b>\$ 3,781,200</b>	<b>\$ 4,837,555</b>	<b>\$ 4,526,537</b>	<b>\$ 4,561,132</b>

<b>Program Funding Sources</b>						
Grants	\$ 19,889	\$ 19,430	\$ 25,020	\$ 13,730		
Charges for Services	150,012	161,920	144,040	141,810		
Fines & Forfeitures	211,444	209,270	212,170	208,500		
Donations	4,820	-	5,150	-		
Operating Transfer	8,600	9,400	9,400	9,400		
General City Revenues	3,386,435	4,437,535	4,130,757	4,187,692		
<b>Total Funding Sources</b>	<b>\$ 3,781,200</b>	<b>\$ 4,837,555</b>	<b>\$ 4,526,537</b>	<b>\$ 4,561,132</b>		

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2018 Budget

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### **Victim Assistance Unit Overview**

The Victim Assistance Unit of the Cañon City Police Department consists of one full-time Coordinator. Two active volunteers assist the Coordinator and respond 24/7 to victims of violent or serious crimes. Services are also offered to non-violent crime victims, survivors of suicide completions, unattended deaths and SIDS incidents. The VAU also assists with death notifications and has provided aid and services for other victim assistance units in our region as well as receives assistance from other units in the county.

The VAU provides direct assistance to an average of 350 victims of violent crimes annually. The Victim Assistance Coordinator (VAC) also has contact with an average of 150 victims of various crimes each month. The VAC ensures that victims are afforded their rights under the Colorado Victims Rights Act (VRA).

The VAC has traditionally been funded a little over 28 hours per week through the City of Cañon City with the remainder of the salary provided through a local VALE grant. This grant was slightly reduced in 2017 due to funding being reduced.

The VAC works closely with other agencies and victim assistance advocates to coordinate fundraising activities and to promote victim's rights awareness, especially during Domestic Violence Awareness Month and Victim's Rights Week. In addition to other duties, the VAC assists the Crime Prevention Officer with the CCPD Citizen's Police Academy and the Community Watch Program as well as the National Night Out program.

#### **2017 Major Goals:**

- ◆ Continue with all 2016 Goals. Met.
- ◆ Continue to replace volunteers as necessary. Continuing process.
- ◆ Seek replacement funding for VALE (State) grant with possibly VOCA (Federal) funds. On going.

#### **2018 Major Goals:**

- ◆ Continue with 2017 goals.
- ◆ Strengthen the Victim Advocate Program through recruitment of quality volunteers, on-going training and increased involvement of the volunteers.
- ◆ Conduct two in-service trainings for officers in compliance with the Victim's Rights Act.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>VICTIMS ASSISTANCE</b>						
<b>Personal Services (100)</b>						
10-420-210-110	Salaries & Wages	\$ 41,007	\$ 41,672	\$ 41,640	\$ 42,505	
10-420-210-121	Overtime	-	-	3,500	3,500	
10-420-210-135	Longevity Pay	350	400	400	450	
10-420-210-137	Uniform/Boot Allowance	520	520	520	-	
10-420-210-142	Workers' Compensation	1,000	331	331	366	
10-420-210-143	Life & Health Ins.	6,293	8,040	8,080	8,037	
10-420-210-144	FICA Taxes	2,955	3,110	3,190	3,446	
10-420-210-145	City Retirement	2,000	2,042	2,040	2,083	
<b>Total Personal Services (100)</b>		<b>\$ 54,125</b>	<b>\$ 56,115</b>	<b>\$ 59,701</b>	<b>\$ 60,387</b>	
<b>Supplies &amp; Materials (200)</b>						
10-420-210-210	Operating Supplies-General	\$ 70	\$ 200	\$ 200	\$ 200	
10-420-210-237	Uniform Purchases	-	-	-	400	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 70</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 600</b>	
<b>Purchased Services (300)</b>						
10-420-210-330	Subscriptions/Membership Fees	\$ 25	\$ 50	\$ 50	\$ 50	
10-420-210-335	Travel & Training	432	1,000	815	1,000	
<b>Total Purchased Services (300)</b>		<b>\$ 457</b>	<b>\$ 1,050</b>	<b>\$ 865</b>	<b>\$ 1,050</b>	
<b>TOTAL VICTIMS ADVOCATE</b>						
		<b>\$ 54,652</b>	<b>\$ 57,365</b>	<b>\$ 60,766</b>	<b>\$ 62,037</b>	

## City of Cañon City 2018 Budget

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### **Administrative Services Division Overview**

This division supports the Chief of Police and the Records Section of the department. The Chief of Police exercises control and delegates responsibility through a deputy chief and two division commanders. The Chief of Police works with members of the community to create diverse volunteer organizations for the purpose of assisting law enforcement at times of natural disasters, terror incidents and scheduled events. The Chief fosters a relationship with the community and other agencies to work together for the betterment of the citizens of Cañon City.

#### **2017 Major Goals and Achievements:**

- ◆ Develop and update Arrest Control program to conventional standards including less lethal options – On Going
- ◆ Continue with leadership training for all supervisors – On going
- ◆ Remodel old dispatch center into a modern training center – on going

#### **2018 Major Goals:**

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>POLICE ADMINISTRATION</b>						
	<b>Personal Services (100)</b>					
10-420-211-110	Salaries & Wages	\$ 231,264	\$ 150,603	\$ 148,690	\$ 238,139	
10-420-211-112	Salaries - Part Time	16,098	38,800	37,000	10,914	
10-420-211-121	Overtime	295	-	250	-	
10-420-211-134	Vac/Sick Payoff	2,179	-	1,970	-	
10-420-211-135	Longevity Pay	-	350	-	-	
10-420-211-137	Uniform/Boot Allowance	3,210	2,820	2,610	1,000	
10-420-211-142	Workers' Compensation	8,511	8,843	8,850	7,917	
10-420-211-143	Life & Health Insurance	23,722	43,160	42,900	64,663	
10-420-211-144	FICA Taxes	16,820	18,519	12,410	11,948	
10-420-211-145	City Retirement	2,854	5,264	4,630	6,569	
10-420-211-146	Police Pension	-	6,000	6,100	11,554	
10-420-211-148	AD&D	-	-	1,480	2,810	
	<b>Total Personal Services (100)</b>	<b>\$ 304,953</b>	<b>\$ 274,359</b>	<b>\$ 266,890</b>	<b>\$ 355,514</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-420-211-200	Office Supplies	\$ 2,421	\$ 2,800	\$ 2,600	\$ 2,800	
10-420-211-205	Small Items of Equipment	2,957	13,200	3,000	1,300	
10-420-211-210	Operating Supplies-General	1,465	3,000	2,000	2,000	
10-420-211-225	Vehicle/Equip Parts	460	500	400	500	
10-420-211-237	Uniform Purchases	-	-	-	1,600	
10-420-211-245	Gas & Diesel Fuel	1,964	2,500	1,500	2,000	
10-420-211-250	Oil, Grease, etc.	75	200	90	200	
10-420-211-255	Tires, Tubes, etc.	-	300	500	2,000	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 9,342</b>	<b>\$ 22,500</b>	<b>\$ 10,090</b>	<b>\$ 12,400</b>	
	<b>Purchased Services (300)</b>					
10-420-211-305	Contracted Services-General	\$ 39,792	\$ 48,000	\$ 10,000	\$ 8,700	
10-420-211-306	CRCA Dispatching Agreement	484,944	564,000	563,850	563,850	
10-420-211-310	Contracted Services-Repair/Maint.	572	500	500	500	
10-420-211-312	Software Titles	-	-	18,500	20,200	
10-420-211-315	Postage/Freight	1,172	1,500	1,400	1,500	
10-420-211-320	Printing	2,969	1,750	1,000	3,750	
10-420-211-325	Publications/Advertising	15	250	250	300	
10-420-211-330	Subscriptions/Membership Fees	2,813	2,000	3,000	3,000	
10-420-211-335	Travel & Training	4,190	2,500	7,000	5,000	
10-420-211-340	Material/Equipment Rental	12,418	11,000	8,000	10,000	
10-420-211-342	Workers' Comp. Deductible	4,525	2,500	1,200	2,500	
10-420-211-380	Voice/Data Service	35,766	36,000	36,000	36,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 589,176</b>	<b>\$ 670,000</b>	<b>\$ 650,700</b>	<b>\$ 655,300</b>	
	<b>Grants/Contributions (700)</b>					
10-420-211-719	JAG Grant	\$ 3,886	\$ 5,700	\$ 1,840	\$ -	
10-420-211-720	Bullet Proof Vest Grant	-	-	-	-	
	<b>Total Grants/Contributions (700)</b>	<b>\$ 3,886</b>	<b>\$ 5,700</b>	<b>\$ 1,840</b>	<b>\$ -</b>	
	<b>Capital Outlay (900)</b>					
10-420-211-920	Equipment	\$ -	\$ 66,023	\$ 65,000	\$ 18,000	
10-420-211-950	Other Improvements	14,068	-	5,000	-	
	<b>Total Capital Outlay (900)</b>	<b>\$ 14,068</b>	<b>\$ 66,023</b>	<b>\$ 70,000</b>	<b>\$ 18,000</b>	
	<b>TOTAL POLICE ADMIN.</b>	<b>\$ 921,425</b>	<b>\$ 1,038,582</b>	<b>\$ 999,520</b>	<b>\$ 1,041,214</b>	

## City of Cañon City 2018 Budget

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### **SRT (Special Response Team) Function & Overview:**

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The Cañon City Police Department Operational Unit of the Special Response Team was non-operational as a stand-alone unit in 2017 due to difficulties in staffing and the lack of trained personnel. However, the Crisis Negotiations Unit was fully staffed at seven officers and detectives; all trained by the FBI Hostage Negotiations Unit, and this element of the team is able to be deployed on high risk call-outs.

The SRT and the department continue to improve our less-than-lethal capabilities. Much progress is being made in research to disarm/defuse violent individuals.

During the first quarter of 2017 MOUs were signed between the Fremont County Sheriff's Office, the Salida Police Department and the Cañon City Police Department with the focus being to establish a county-wide special response team with the ability to assist the City of Salida in a mutual aid capacity. Since the signing of these MOUs, officers from the Cañon City Police Department have begun training as operators and precision marksmen with the Fremont County Combined response Team and as crisis negotiators with the Salida and Fremont County negotiations units.

### **2017 Major Goals and Accomplishments:**

- ◆ Sign an MOU with the Fremont County Sheriff's Office - met.
- ◆ Sign an MOU with the Salida Police Department- met.
- ◆ Begin training with the Fremont County Special Response Team – met.
- ◆ Begin joint CNU training with both the FCSO and Salida PD - met.

### **2018 Major Goals:**

- ◆ Continue with all 2017 goals.
- ◆ Develop a core group of tactically trained officers.
- ◆ Continue to train and develop the CNU.
- ◆ Complete the renovation of a donated ambulance into a CNU/command post vehicle.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>POLICE DEPT</b>					
<b>SRT (Special Response Team)</b>					
	<b>Personal Services (100)</b>				
10-420-212-121	Overtime-Permanent	\$ -	\$ 11,430	\$ 11,400	\$ 10,000
10-420-212-142	Worker's Compensation	-	740	740	635
10-420-212-144	FICA Taxes	-	170	170	145
	<b>Total Personal Services (100)</b>	<b>\$ -</b>	<b>\$ 12,340</b>	<b>\$ 12,310</b>	<b>\$ 10,780</b>
	<b>Supplies &amp; Materials (200)</b>				
10-420-212-205	Small Items of Equipment	\$ 3,267	\$ 24,100	\$ 18,000	\$ 5,000
10-420-212-210	Operating Supplie-General	2,216	500	500	1,500
10-420-212-240	Firearm Supplies	1,172	500	500	1,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 6,655</b>	<b>\$ 25,100</b>	<b>\$ 19,000</b>	<b>\$ 7,500</b>
	<b>Purchased Services (300)</b>				
10-420-212-310	Contracted Services-Repair/Maint	\$ -	\$ 4,000	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL SRT PROGRAM</b>	<b>\$ 6,655</b>	<b>\$ 41,440</b>	<b>\$ 31,310</b>	<b>\$ 18,280</b>

## City of Cañon City 2018 Budget

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### **Patrol/Traffic Division Overview**

Police patrol is the backbone of the police department. All other police services support this function. With thirty-one personnel assigned, this is the largest division of the Cañon City Police Department. Patrol officers make most of the arrests for the department and those personnel are encouraged to conclude as many cases as possible, rather than refer them for follow-up investigators. This Division's enforcement efforts resulted in 2,838 citations (this includes traffic, criminal misdemeanor, petty offenses, parking, (Municipal Court as well as County Court) being issued in 2016.

The patrol division responded to 29,679 calls for service in 2016, an average of over 81 a day. Of these, 711 were Part 1 crimes (serious). Some calls were traffic-related with the vast remainder classed as crisis related problems. In 2016 the Patrol Division completed 819 physical arrests, 794 adults and 25 juveniles. We are continuing to notice a rise in domestic violence calls and civil standbys for related property/child custody issues as well as an increasing level of physical violence associated with all types of calls.

Patrol response is the most important service as related to immediate "law and order" or when an officer is needed "now". However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become "window dressing". Easily eighty percent of the Department's resources may be found in these two basic functions.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continue working to recruit and retain qualified officers – On going.
- ◆ Maintain staffing level above 85% - Not met.
- ◆ Develop a Traffic and Crime Team (TACT) – Not met.
- ◆ Continue to implement and improve training and awareness programs for everyone in the division - On going.
- ◆ Continue to improve and expand community policing activities and programs – On going.
- ◆ Continue to evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents – On going.

#### **2018 Major Goals:**

- ◆ Maintain a staffing level above 85%.
- ◆ Complete at least two traffic oriented COPS initiatives.
- ◆ Have at least 50% of officers trained in Crisis Intervention Training (CIT).
- ◆ Meet POST mandated training standards by the beginning of the fourth quarter .

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>PATROL/TRAFFIC</b>						
<b>Personal Services (100)</b>						
10-420-213-110	Salaries & Wages	\$ 1,254,774	\$ 1,343,755	\$ 1,338,000	\$ 1,408,876	
10-420-213-112	Salaries - P/T	\$ -	\$ 9,865	\$ -	\$ -	
10-420-213-113	Off Duty Employment	\$ 35,865	\$ 32,700	\$ 31,900	\$ 32,700	
10-420-213-121	Overtime-Permanent	\$ 35,174	\$ 40,000	\$ 40,500	\$ 40,000	
10-420-213-123	Holiday Pay	\$ 10,798	\$ 15,400	\$ 12,500	\$ 15,400	
10-420-213-134	Vac/Sick Payoff	\$ 19,144	\$ 145,800	\$ 150,800	\$ -	
10-420-213-135	Longevity Pay	\$ 6,050	\$ 6,500	\$ 6,500	\$ 6,800	
10-420-213-137	Uniform/Boot Allowance	\$ 24,500	\$ 30,000	\$ 29,750	\$ 30,000	
10-420-213-142	Workers' Compensation	\$ 95,305	\$ 98,120	\$ 99,180	\$ 103,025	
10-420-213-143	Life & Health Insurance	\$ 239,387	\$ 357,512	\$ 366,600	\$ 390,786	
10-420-213-144	FICA Taxes	\$ 17,272	\$ 21,737	\$ 20,000	\$ 22,964	
10-420-213-146	Police Pension	\$ 139,489	\$ 157,568	\$ 149,000	\$ 168,461	
10-420-213-148	AD & D	\$ 27,318	\$ 32,620	\$ 30,000	\$ 35,044	
<b>Total Personal Services (100)</b>		<b>\$ 1,905,076</b>	<b>\$ 2,291,577</b>	<b>\$ 2,274,730</b>	<b>\$ 2,254,056</b>	
<b>Supplies &amp; Materials (200)</b>						
10-420-213-205	Small Items of Equipment	\$ 16,498	\$ 54,500	\$ 46,000	\$ 19,000	
10-420-213-206	Safety Equipment	\$ -	\$ 20,000	\$ 15,000	\$ 13,500	
10-420-213-210	Operating Supplies-General	\$ 4,504	\$ 4,400	\$ 4,000	\$ 4,500	
10-420-213-225	Vehicle/Equip Parts	\$ 26,087	\$ 20,000	\$ 26,000	\$ 25,000	
10-420-213-240	Firearm Supplies	\$ 657	\$ 7,000	\$ 7,500	\$ 8,500	
10-420-213-245	Gas & Diesel Fuel	\$ 33,668	\$ 40,000	\$ 35,000	\$ 35,000	
10-420-213-250	Oil, Grease, Etc.	\$ 2,203	\$ 2,000	\$ 1,800	\$ 2,000	
10-420-213-255	Tires, Tubes, etc.	\$ 6,155	\$ 5,500	\$ 5,200	\$ 7,600	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 89,772</b>	<b>\$ 153,400</b>	<b>\$ 140,500</b>	<b>\$ 115,100</b>	
<b>Purchased Services (300)</b>						
10-420-213-300	Professional Services	\$ 85	\$ -	\$ -	\$ -	
10-420-213-305	Contracted Services-General	\$ 6,554	\$ 15,000	\$ 3,000	\$ 4,000	
10-420-213-310	Contracted Services-Repair/Maint	\$ 7,946	\$ 6,500	\$ 6,500	\$ 7,000	
10-420-213-312	Software Titles	\$ -	\$ -	\$ 12,700	\$ 38,000	
10-420-213-320	Printing	\$ 280	\$ 400	\$ 280	\$ 300	
10-420-213-335	Travel & Training	\$ 1,735	\$ 20,000	\$ 18,000	\$ 20,000	
10-420-213-387	Lab Tests	\$ 4,146	\$ 2,000	\$ 4,000	\$ 5,000	
<b>Total Purchased Services (300)</b>		<b>\$ 20,746</b>	<b>\$ 43,900</b>	<b>\$ 44,480</b>	<b>\$ 74,300</b>	
<b>Grants/Contributions (700)</b>						
10-420-213-709	K-9 Program	\$ 3,137	\$ 6,000	\$ 1,500	\$ 4,000	
<b>Total Grants/Contributions (700)</b>		<b>\$ 3,137</b>	<b>\$ 6,000</b>	<b>\$ 1,500</b>	<b>\$ 4,000</b>	
<b>Capital Outlay (900)</b>						
10-420-213-920	Equipment	\$ 90,865	\$ 337,000	\$ 147,000	\$ 184,000	
<b>Total Capital Outlay (900)</b>		<b>\$ 90,865</b>	<b>\$ 337,000</b>	<b>\$ 147,000</b>	<b>\$ 184,000</b>	
<b>TOTAL PATROL/TRAFFIC</b>		<b>\$ 2,109,596</b>	<b>\$ 2,831,877</b>	<b>\$ 2,608,210</b>	<b>\$ 2,631,456</b>	

## City of Cañon City 2018 Budget

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### **Investigations Section Overview**

The Investigative Division of the Cañon City Police Department is supervised by a division commander and is staffed by a Detective Sergeant and three full-time Detectives. The Detective Sergeant and two Detectives continue to operate out of the Police Department's Annex located on South Ninth Street. One Detective is assigned to the county drug task force and works felony drug cases exclusively.

In 2017 this division worked over 100 felony cases. Some of the major cases investigated include: two suspicious deaths, two robberies, eight adult sexual assaults, thirty eight sexual assaults on children, ten child pornography cases five felony child abuse cases, nine embezzlements and three arsons. This number does not include drug cases which are tracked by the Drug Task Force, although a significant number of the 160+ arrests by the task force were Cañon City cases. Sexual Assault on a Child caseloads accounted for 35% of the investigations case load for the year.

Currently, the conviction rate for cases referred to investigations stands at 88%.

### **2017 Major Goals and Accomplishments:**

- ◆ Send two detectives to the Crimes Against Children conference in Dallas, Texas. Met.
- ◆ Upgrade of video recording equipment, as the current system is 10 years old. Not met.
  
- ◆ Upgrade of surveillance equipment, as the current equipment is older than ten years and has a high failure rate. Not met.

### **2018 Major Goals:**

- ◆ Continue with 2017 goals.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>POLICE DEPT</b>						
<b>INVESTIGATIONS</b>						
	<b>Personal Services (100)</b>					
10-420-214-110	Salaries & Wages	\$ 199,924	\$ 266,956	\$ 266,400	\$ 280,274	
10-420-214-112	Salaries-Temporary	\$ 35,153	\$ 29,000	\$ 29,000	-	
10-420-214-121	Overtime-Permanent	\$ 13,723	\$ 22,000	\$ 20,600	\$ 17,000	
10-420-214-123	Holiday Pay	\$ 462	\$ 2,300	\$ 500	\$ 2,300	
10-420-214-134	Vac/Sick Payoff	\$ 363	\$ 24,000	\$ 24,000	-	
10-420-214-135	Longevity Pay	\$ 1,500	\$ 2,600	\$ 2,600	\$ 2,650	
10-420-214-137	Uniform/Boot Allowance	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	
10-420-214-142	Workers' Compensation	\$ 18,946	\$ 18,335	\$ 18,345	\$ 18,972	
10-420-214-143	Life & Health Insurance	\$ 53,781	\$ 76,947	\$ 81,600	\$ 84,668	
10-420-214-144	FICA Taxes	\$ 5,461	\$ 4,063	\$ 5,500	\$ 4,162	
10-420-214-146	Police Pension	\$ 22,574	\$ 29,632	\$ 29,800	\$ 31,110	
10-420-214-148	AD & D	\$ 5,210	\$ 7,208	\$ 7,250	\$ 7,567	
	<b>Total Personal Services (100)</b>	<b>\$ 361,097</b>	<b>\$ 488,041</b>	<b>\$ 490,595</b>	<b>\$ 453,703</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-420-214-200	Office Supplies	\$ 495	\$ 500	\$ 500	\$ 800	
10-420-214-205	Small Items of Equipment	\$ 1,277	\$ 2,000	\$ 1,900	\$ 2,000	
10-420-214-210	Operating Supplies-General	\$ 1,074	\$ 750	\$ 600	\$ 750	
10-420-214-225	Vehicle/Equip Parts	\$ 5,099	\$ 2,500	\$ 1,900	\$ 2,500	
10-420-214-240	Firearm Supplies	\$ 6,572	\$ -	\$ 1,430	\$ -	
10-420-214-245	Gas & Diesel Fuel	\$ 2,937	\$ 4,000	\$ 2,500	\$ 3,000	
10-420-214-250	Oil, Grease, etc.	\$ 255	\$ 250	\$ 200	\$ 250	
10-420-214-255	Tires	\$ 1,203	\$ 1,000	\$ 900	\$ 1,000	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 18,912</b>	<b>\$ 11,000</b>	<b>\$ 9,930</b>	<b>\$ 10,300</b>	
	<b>Purchased Services (300)</b>					
10-420-214-305	Contracted Services-General	\$ 1,142	\$ 4,000	\$ -	\$ 3,000	
10-420-214-310	Contracted Services-Repair/Maint	\$ 482	\$ 700	\$ 400	\$ 500	
10-420-214-312	Software Titles	\$ -	\$ -	\$ -	\$ 7,700	
10-420-214-330	Subscriptions/Membership Fees	\$ 374	\$ 100	\$ 100	\$ 100	
10-420-214-335	Travel & Training	\$ 10,177	\$ 1,000	\$ 3,500	\$ 3,000	
10-420-214-380	Voice/Data Service	\$ 1,990	\$ 1,400	\$ 1,200	\$ 1,400	
10-420-214-381	Confidential Funds	\$ 6	\$ -	\$ -	\$ 1,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 14,171</b>	<b>\$ 7,200</b>	<b>\$ 5,200</b>	<b>\$ 16,700</b>	
	<b>Capital Outlay (900)</b>					
10-420-214-920	Equipment	\$ -	\$ -	\$ -	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL INVESTIGATIONS</b>	<b>\$ 394,180</b>	<b>\$ 506,241</b>	<b>\$ 505,725</b>	<b>\$ 480,703</b>	

## City of Cañon City 2018 Budget

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### **Evidence Custodian/Animal Control /Parking Enforcement Overview**

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The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

The disposition of evidence has become a major issue for all law enforcement agencies and Cañon City is no exception. In 2015 2,871 pieces of evidence were collected by officers and investigators of the Cañon City Police Department. During the same year only 260 pieces were able to be removed from evidence inventory and disposed of. During 2017 we will continue to try to reduce the property and evidence being held by the department.

In 2017 the City expanded the duties of parking enforcement and hired one additional part time staff to cover parking enforcement needs in the downtown area. The Animal Control Unit was absorbed in this expansion and renamed a Community Services Officer. Both of these staff are cross trained in parking enforcement and animal control issues, handling calls for service on both domestic cats and dogs and wild life that interacts with our citizens.

In addition to their parking enforcement duties, the Community Services Officers work closely with the Colorado Division of Parks and Wildlife, Wildlife Rehab, the Humane Shelter and local predator control specialists to deal with a myriad of animal control problems that a foothills community faces. Their main function is to provide safety and public service to the citizens of Cañon City while also protecting the welfare of animals through enforcement and education.

While domesticated dogs make up the largest number of calls for service, Community Services Officers are also called upon to handle a wide variety of wildlife, exotics, and livestock. When possible they give classes in dog bite avoidance to school children and youth groups as part of a community prevention program.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continue with drug burn pace - met.
- ◆ Review all policies and procedures for documenting evidence, evaluate effectiveness of current procedures and make all necessary changes to ensure the highest level of accuracy including record keeping in the new ITI Records Management System – on going.
- ◆ Continue to work with the DEA on the prescription drug take back program – on going.
- ◆ Complete audit of all evidence and property being held by the Cañon City Police – Completed.
- ◆ Work with the District Attorney's Office to resolve discovery issues - On-going.

#### **2018 Major Goals:**

##### **Evidence:**

- ◆ Continue with 2017 goals.
- ◆ Continue with drug burn pace established in 2013.
- ◆ Complete install of Evidence management software and re-label all evidence.
- ◆ Complete major evidence purge.
- ◆ Revise evidence processing/procedure manual.

##### **Community Services:**

- ◆ Establish E-Ticketing.
- ◆ Conduct effective parking enforcement and education in the downtown area and handicap parking enforcement in large parking lots.
- ◆ Establish an effective written warning system resulting in either compliance or enforcement action.
- ◆ Conduct public education campaigns for:
  - Municipal Leash Law
  - Animal Safety
  - Dog waste removal

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>PARKING &amp; CODE ENFORCEMENT</b>						
<b>Personal Services (100)</b>						
10-420-216-110	Salaries & Wages	\$ 80,987	\$ 86,774	\$ 80,840	\$ 83,169	
10-420-216-112	Salaries - Part Time	-	8,900	8,900	21,348	
10-420-216-134	Vacation / Sick Leave Payoff	1,637	4,300	4,300		
10-420-216-135	Longevity Pay	1,700	1,750	1,800	1,800	
10-420-216-137	Uniform/Boot Allowance	1,040	1,560	1,560	-	
10-420-216-142	Workers' Compensation	2,333	2,864	2,866	2,960	
10-420-216-143	Life & Health Insurance	19,772	33,890	25,400	25,258	
10-420-216-144	FICA Taxes	5,772	7,261	6,700	7,792	
10-420-216-145	City Retirement	3,949	4,933	3,960	5,121	
	<b>Total Personal Services (100)</b>	<b>\$ 117,190</b>	<b>\$ 152,232</b>	<b>\$ 136,326</b>	<b>\$ 147,448</b>	
<b>Supplies &amp; Materials (200)</b>						
10-420-216-210	Operating Supplies-General	\$ 3,004	\$ 3,000	\$ 4,000	\$ 3,500	
10-420-216-225	Vehicle/Equip Parts	164	200	250	200	
10-420-216-235	Chem, Lab & Medical Supplies	-	200	200	200	
10-420-216-237	Uniform Purchases	-	-	-	1,200	
10-420-216-245	Gas & Diesel Fuel	1,309	3,000	2,000	2,000	
10-420-216-250	Oil, Grease, etc.	58	-	100	100	
10-420-216-255	Tires, Tubes, etc.	13	-	100	500	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 4,548</b>	<b>\$ 6,400</b>	<b>\$ 6,650</b>	<b>\$ 7,700</b>	
<b>Purchased Services (300)</b>						
10-420-216-305	Contracted Services-General	\$ 36,435	\$ 40,000	\$ 39,500	\$ 44,350	
10-420-216-310	Contracted Services-Repair/Maint.	70	-	-	-	
10-420-216-330	Subscription/Membership Fees	-	500	150	150	
	<b>Total Purchased Services (300)</b>	<b>\$ 36,505</b>	<b>\$ 40,500</b>	<b>\$ 39,650</b>	<b>\$ 44,500</b>	
	<b>TOTAL PARKING/CODE ENF</b>	<b>\$ 158,243</b>	<b>\$ 199,132</b>	<b>\$ 182,626</b>	<b>\$ 199,648</b>	

## City of Cañon City 2018 Budget

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### **School Resource Officer Overview**

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The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

#### **2017 Major Goals and Accomplishments:**

- ◆ Coordinate “Public Safety Days” for kids in 2017 – met.
- ◆ Conduct another “Youth Academy” in 2017 - met.
- ◆ Coordinate “How Not to Get a Ticket” in 2017– met.
- ◆ Coordinate another “Shop with a Cop” in 2017 - met.
- ◆ Reunification training at all Cañon City Schools – met.
- ◆ Conduct Lockdown Drill Training at every RE1 school – met.
- ◆ Conduct Seat Belt COPPs project at CCHS. - met

#### **2018 Major Goals:**

- ◆ Continue with ongoing 2017 goals - on-going.
- ◆ Conduct another Youth Academy during summer of 2018.
- ◆ Implement a regular schedule of presentations.
- ◆ Continue to coordinate efforts to start an Explorers post with cooperation from the School District.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>SCHOOL RESOURCE PROGRAM</b>						
<b>Personal Services (100)</b>						
10-420-218-110	Salaries & Wages	\$ 85,837	\$ 93,715	\$ 83,570	\$ 85,739	
10-420-218-121	Overtime-Permanent	749	-	1,900	-	
10-420-218-123	Holiday Pay	516	-	700	-	
10-420-218-134	Vacation / Sick Leave Payoff	-	5,900	5,900	-	
10-420-218-135	Longevity Pay	350	400	-	-	
10-420-218-137	Uniform/Boot Allowance	1,750	2,000	2,000	2,000	
10-420-218-142	Worker's Compensation	5,600	5,980	5,500	5,448	
10-420-218-143	Life & Health Insurance	25,320	37,522	21,470	16,074	
10-420-218-144	FICA Taxes	1,109	1,268	1,260	1,202	
10-420-218-146	Police Pension	9,539	10,403	9,280	9,517	
10-420-218-148	AD&D	2,234	2,530	2,300	2,314	
	<b>Total Personal Services (100)</b>	<b>\$ 133,004</b>	<b>\$ 159,718</b>	<b>\$ 133,880</b>	<b>\$ 122,294</b>	
<b>Supplies &amp; Materials (200)</b>						
10-420-218-210	Operating Supplies-General	\$ 565	\$ 500	\$ 500	\$ 1,500	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 565</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	
<b>Purchased Services (300)</b>						
10-420-218-335	Travel & Training	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	
<b>TOTAL SCH RESOURCE PRGM</b>						
		<b>\$ 133,569</b>	<b>\$ 161,218</b>	<b>\$ 135,380</b>	<b>\$ 124,794</b>	

## City of Cañon City 2018 Budget

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### **Community Programs Overview**

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**Crime Prevention:** The Cañon City Police Department continues to work closely with the community through the office of a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

**Citizens' Police Academy:** Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members.

**Behind the Badge:** A support group made up of the spouses and significant others of staff and officers. This group meets periodically for educational and social events and responds as a multi-faceted resource in emergencies and critical incidents. "Behind the Badge" also serves as the welcoming group for new hires to the Police Department and acts as a resource for Police Department employees who have relocated to the area.

#### **2017 Major Goals and Accomplishments:**

- ◆ Expand "Behind the Badge" to "Spouses Academy"- not met
- ◆ Continue to grow "Crime Free" multi-housing project - Met
- ◆ Continue our success with the National Night Out program – Met

#### **2018 Major Goals:**

- ◆ Increase "Crime Free" multi-housing.
- ◆ Increase our Neighborhood Watch participation.
- ◆ Increase education and participation in National Night Out program.
- ◆ Increase participation and education of public safety matters for the business community.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>POLICE DEPT</b>						
<b>COMMUNITY PROGRAMS</b>						
	<b>Supplies &amp; Materials (200)</b>					
10-420-220-210	Operating Supplies-General	\$ 2,676	\$ 1,500	\$ 1,500	\$ 2,500	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,676</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 2,500</b>	
	<b>Purchased Services (300)</b>					
10-420-220-335	Travel & Training	\$ 204	\$ 200	\$ 1,500	\$ 500	
	<b>Total Purchased Services (300)</b>	<b>\$ 204</b>	<b>\$ 200</b>	<b>\$ 1,500</b>	<b>\$ 500</b>	
	<b>TOTAL COMMUNITY PROG</b>	<b>\$ 2,880</b>	<b>\$ 1,700</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	
 <b>GRAND TOTAL POLICE DEPT</b>						
		<b>\$ 3,781,200</b>	<b>\$ 4,837,555</b>	<b>\$ 4,526,537</b>	<b>\$ 4,561,132</b>	



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**CITY OF CAÑON CITY**  
**2018 BUDGET PROGRAM/ACTIVITIES**

<b>Department</b>	<b>Public Works</b>			
<b>Division/Program:</b>	<b>Total of all Divisions/Programs</b>			
<b>Fund:</b>	<b>General</b>			
<b>Expenditures:</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
Personal Services (100)	\$ 1,071,983	\$ 1,329,981	\$ 1,307,703	\$ 1,352,723
Supplies (200)	247,947	251,635	246,430	311,435
Purchased Services (300)	274,529	305,569	287,475	280,480
Capital Outlay (900)	659,123	1,324,000	1,028,935	1,576,260
<b>Total</b>	<b>\$ 2,253,582</b>	<b>\$ 3,211,185</b>	<b>\$ 2,870,543</b>	<b>\$ 3,520,898</b>

<b>Program Funding Sources</b>					
Licenses & Permits	\$ 18,397	\$ 22,500	\$ 25,560	\$ 23,000	
Highway Users Tax	586,403	586,300	586,860	589,700	
Road & Bridge - County Shareback	57,058	58,200	57,200	60,100	
Charges for Services	7,814	10,260	32,240	29,520	
Oper. Transfers - Central services reimbursements	284,400	635,166	635,200	635,200	
General City Revenues	1,299,510	800,259	1,533,483	878,533	
Fund Balance Assigned to Capital Projects	-	1,098,500	-	1,304,845	
<b>Total Funding Sources</b>	<b>\$ 2,253,582</b>	<b>\$ 3,211,185</b>	<b>\$ 2,870,543</b>	<b>\$ 3,520,898</b>	

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2018 Budget

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### Fleet Department Overview

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The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles. This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

#### 2017 Major Goals and Accomplishments:

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Relocate Welcome Sign for Kiosk Project.

#### 2018 Major Goals:

- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Coordinate vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance by 25-30%.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost effective replacement.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>PUBLIC WORKS</b>						
<b>EQUIPMENT REPAIR</b>						
	<b>Personal Services (100)</b>					
10-430-311-110	Salaries & Wages	\$ 136,930	\$ 138,212	\$ 142,640	\$ 133,894	
10-430-311-121	Overtime-Permanent	\$ -	\$ -	\$ -	\$ -	
10-430-311-134	Vac/Sick Payoff	2,287	22,400	22,400	-	
10-430-311-135	Longevity Pay	2,080	2,146	2,146	2,060	
10-430-311-137	Uniform/Boot Allowance	390	520	520	490	
10-430-311-142	Workers' Compensation	6,358	6,505	6,509	6,299	
10-430-311-143	Life & Health Insurance	21,923	28,866	21,000	19,691	
10-430-311-144	FICA Taxes	10,076	10,347	10,830	10,134	
10-430-311-145	City Retirement	6,633	6,772	6,990	6,562	
	<b>Total Personal Services (100)</b>	<b>\$ 186,677</b>	<b>\$ 215,768</b>	<b>\$ 213,035</b>	<b>\$ 179,130</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-430-311-200	Office Supplies	\$ 538	\$ 600	\$ 550	\$ 600	
10-430-311-205	Small Items of Equipment	\$ 1,220	\$ 3,900	\$ 3,100	\$ 3,900	
10-430-311-210	Operating Supplies-General	1,813	2,200	1,800	2,200	
10-430-311-215	Operating Supplies-Equipment/Maint.	1,510	600	450	600	
10-430-311-220	Operating Supplies-Bldg. Materials	230	300	500	500	
10-430-311-225	Vehicle/Equip Parts	962	550	500	500	
10-430-311-245	Gas & Diesel Fuel	2,641	3,000	2,800	3,000	
10-430-311-250	Oil, Grease, etc.	273	125	120	125	
10-430-311-255	Tires, Tubes, etc.	650	650	400	450	
10-430-311-265	Specialized Equipment Repair	1,200	1,200	1,200	1,200	
10-430-311-270	Fuel Station Repair & Maintenance	1,111	1,300	900	1,300	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 12,148</b>	<b>\$ 14,425</b>	<b>\$ 12,320</b>	<b>\$ 14,375</b>	
	<b>Purchased Services (300)</b>					
10-430-311-300	Professional Services	\$ 1,800	\$ 1,900	\$ 1,900	\$ 2,000	
10-430-311-305	Contracted Services-General	\$ 1,248	\$ 900	\$ 1,300	\$ 1,350	
10-430-311-310	Contracted Services-Repair/Maint	\$ 13,005	\$ 310	\$ 300	\$ 310	
10-430-311-315	Postage/Freight	21	20	10	20	
10-430-311-330	Subscriptions/Membership Fees	2,462	1,500	1,400	1,500	
10-430-311-335	Travel & Training	1,225	1,200	1,000	1,200	
10-430-311-340	Material/Equipment Rental	2,953	2,400	2,450	2,600	
10-430-311-342	Workers' Comp. Deductible	-	250	-	250	
10-430-311-365	Electric	6,513	5,900	5,800	6,000	
10-430-311-370	Gas	1,822	2,900	2,800	2,900	
10-430-311-375	Sewer	275	275	270	275	
10-430-311-380	Telephone/Voice/Data	1,972	1,900	2,100	2,100	
10-430-311-385	Water	818	1,000	900	1,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 34,114</b>	<b>\$ 20,455</b>	<b>\$ 20,230</b>	<b>\$ 21,505</b>	
	<b>Capital Outlay (900)</b>					
10-430-311-920	Equipment	\$ -	\$ 6,500	\$ 6,500	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ -</b>	
	<b>TOTAL EQUIPMENT REPAIR</b>	<b>\$ 232,939</b>	<b>\$ 257,148</b>	<b>\$ 252,085</b>	<b>\$ 215,010</b>	

## City of Cañon City 2018 Budget

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### Street Division Overview

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The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

#### 2017 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust control, 2.6 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Continued routine cleaning of stormwater drainage boxes and vaults, culverts and ditches.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual leaf pick up in fall.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 80 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan.
- ◆ Implemented crack sealing/chip sealing project of approximately 5.4 miles of roads.
- ◆ Participated in the sign relocation for the Kiosk Project.
- ◆ Completed stormwater culvert project on Orchard.
- ◆ Implemented weed spraying program on Hwy 50.

#### 2018 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust control.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the new federal retro-reflectivity mandates and MUTCD updates.
- ◆ Implementation of Pavement Management System.
- ◆ Paint (twice annually) pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>PUBLIC WORKS</b>					
<b>STREETS</b>					
	<b>Personal Services (100)</b>				
10-430-314-110	Salaries & Wages	\$ 483,686	\$ 482,231	\$ 476,500	\$ 512,302
10-430-314-112	Salaries-Temporary	\$ -	\$ 3,200	\$ -	\$ -
10-430-314-121	Overtime-Permanent	\$ 11,009	\$ 11,000	\$ 13,000	\$ 11,000
10-430-314-134	Vac/Sick Payoff	\$ 6,058	\$ 54,400	\$ 58,400	\$ -
10-430-314-135	Longevity Pay	\$ 6,867	\$ 7,100	\$ 6,500	\$ 6,350
10-430-314-137	Uniform/Boot Allowance	\$ 1,740	\$ 2,720	\$ 2,720	\$ 2,680
10-430-314-142	Workers' Compensation	\$ 46,144	\$ 45,818	\$ 45,844	\$ 47,249
10-430-314-143	Life & Health Insurance	\$ 120,524	\$ 160,800	\$ 159,000	\$ 175,039
10-430-314-144	FICA Taxes	\$ 34,687	\$ 36,756	\$ 36,900	\$ 39,096
10-430-314-145	City Retirement	\$ 20,402	\$ 23,889	\$ 21,700	\$ 25,705
	<b>Total Personal Services (100)</b>	<b>\$ 731,117</b>	<b>\$ 827,914</b>	<b>\$ 820,564</b>	<b>\$ 819,421</b>
	<b>Supplies &amp; Materials (200)</b>				
10-430-314-200	Office Supplies	\$ 575	\$ 700	\$ 650	\$ 700
10-430-314-205	Small Items of Equipment	\$ 1,781	\$ 2,500	\$ 2,400	\$ 2,700
10-430-314-210	Operating Supplies-General	\$ 10,191	\$ 12,000	\$ 12,000	\$ 10,350
10-430-314-215	Operating Supplies-Equip/Maint	\$ 49,716	\$ 45,000	\$ 47,000	\$ 46,350
10-430-314-220	Operating Supplies-Bldg Materials	\$ 64,369	\$ 60,000	\$ 60,000	\$ 115,000
10-430-314-225	Vehicle/Equip Parts	\$ 45,145	\$ 40,000	\$ 35,000	\$ 35,000
10-430-314-237	Uniform Purchases	\$ -	\$ -	\$ -	\$ 5,600
10-430-314-245	Gas & Diesel Fuel	\$ 28,549	\$ 35,000	\$ 33,000	\$ 34,000
10-430-314-250	Oil, Grease, etc.	\$ 3,194	\$ 2,700	\$ 3,100	\$ 2,800
10-430-314-255	Tires, Tubes, etc.	\$ 11,780	\$ 16,000	\$ 15,000	\$ 15,000
10-430-314-265	Specialized Equipment Repair	\$ 12,718	\$ 10,000	\$ 16,000	\$ 20,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 228,018</b>	<b>\$ 223,900</b>	<b>\$ 224,150</b>	<b>\$ 287,500</b>
	<b>Purchased Services (300)</b>				
10-430-314-300	Professional Services	\$ 1,004	\$ 1,000	\$ 900	\$ 900
10-430-314-305	Contracted Services-General	\$ 2,440	\$ 3,000	\$ 2,500	\$ 3,000
10-430-314-310	Contracted Services-Repair/Maint	\$ 9,189	\$ 7,000	\$ 7,200	\$ 7,200
10-430-314-315	Postage/Freight	\$ 30	\$ 100	\$ 100	\$ 100
10-430-314-320	Printing	\$ -	\$ 150	\$ 125	\$ 150
10-430-314-325	Publications/Advertising	\$ 18	\$ 100	\$ 100	\$ 100
10-430-314-330	Subscriptions/Membership Fees	\$ 112	\$ -	\$ 120	\$ 125
10-430-314-335	Travel & Training	\$ 1,160	\$ 1,000	\$ 700	\$ 1,000
10-430-314-340	Material/Equipment Rental	\$ 1,121	\$ 3,000	\$ 2,500	\$ 3,000
10-430-314-342	Workers' Comp. Deductible	\$ 735	\$ 2,000	\$ -	\$ 2,000
10-430-314-365	Electric	\$ 177,598	\$ 174,610	\$ 165,000	\$ 180,000
10-430-314-370	Gas	\$ 1,349	\$ 1,854	\$ 1,300	\$ 1,500
10-430-314-375	Sewer	\$ 137	\$ 150	\$ 100	\$ 150
10-430-314-380	Telephone/Voice/Data	\$ 7,030	\$ 9,000	\$ 5,500	\$ 5,000
10-430-314-385	Water	\$ 281	\$ 150	\$ 100	\$ 150
	<b>Total Purchased Services (300)</b>	<b>\$ 202,204</b>	<b>\$ 203,114</b>	<b>\$ 186,245</b>	<b>\$ 204,375</b>
	<b>Capital Outlay (900)</b>				
10-430-314-920	Equipment	\$ 29,314	\$ 219,000	\$ 220,000	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ 29,314</b>	<b>\$ 219,000</b>	<b>\$ 220,000</b>	<b>\$ -</b>
	<b>TOTAL STREETS</b>	<b>\$ 1,190,653</b>	<b>\$ 1,473,928</b>	<b>\$ 1,450,959</b>	<b>\$ 1,311,296</b>

## City of Cañon City 2018 Budget

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### **Engineering Department Overview**

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Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the Street Division that includes stewardship of City streets.

#### **2017 Major Goals and Accomplishments:**

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Designed and constructed the storm sewer improvements on Field Ave north of Central Ave.
- ◆ Designed and constructed the CDOT TAP Field Ave Sidewalk Project.
- ◆ Designed and constructed the 2017 CMAQ Paving Project on Four Mile Lane.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed CDOT TAP project for pedestrian improvements on Main St adjacent to Middle School.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Designed CDTOSRTS project on S. 4<sup>th</sup> St & Myrtle Ln adjacent to Lincoln School.
- ◆ Completed US50 Pedestrian Crossing CDOT TAP Grant study/design.
- ◆ Completed first year of 2A Street Improvement Project.
- ◆ Continued NE Cañon Drainage Study and Detention Basin design and prepared FEMA grant application.
- ◆ Completed repair of the 4<sup>th</sup> Street viaduct.
- ◆ Continued Access Control Plan process with CDOT for US50 east for implementation of US50 Corridor Plan.
- ◆ Completed reconstruction of some downtown alleys south of Main Street.
- ◆ Completed site design for Centennial Park Master Plan improvements.
- ◆ Completed design and started construction of WKRP expansion and riverbank improvements.

#### **2018 Major Goals:**

- ◆ Design and construct additional PIDs/projects to utilize CMAQ funding to pave gravel streets and coordinate improvement with water line replacements/improvements where appropriate.
- ◆ Construct stormwater improvements within the drainage design area at yet-to-be-determined locations.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance of overlays as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Obtain construction clearance for US50 Pedestrian Crossing CDOT TAP project.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Obtain construction clearance of remaining CDOT TAP projects.
- ◆ Continue implementation of US50 Corridor Plan.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>PUBLIC WORKS</b>						
<b>ENGINEERING</b>						
	<b>Personal Services (100)</b>					
10-430-318-110	Salaries & Wages	\$ 118,622	\$ 187,625	\$ 181,900	\$ 252,788	
10-430-318-112	Salaries - P/T	\$ -	\$ 2,000	\$ 500	\$ 2,000	
10-430-318-121	Overtime-Permanent	\$ -	\$ 1,500	\$ 700	\$ 1,500	
10-430-318-134	Vac/Sick Payoff	\$ 925	\$ 29,200	\$ 30,000	\$ -	
10-430-318-135	Longevity Pay	\$ 900	\$ 1,575	\$ 1,575	\$ 2,650	
10-430-318-137	Uniform/Boot Allowance	\$ 180	\$ 700	\$ 640	\$ 900	
10-430-318-142	Workers' Compensation	\$ 1,034	\$ 1,388	\$ 1,389	\$ 6,795	
10-430-318-143	Life & Health Insurance	\$ 19,548	\$ 38,899	\$ 35,700	\$ 56,100	
10-430-318-144	FICA Taxes	\$ 8,451	\$ 14,218	\$ 13,600	\$ 19,052	
10-430-318-145	City Retirement	\$ 4,529	\$ 9,194	\$ 8,100	\$ 12,387	
	<b>Total Personal Services (100)</b>	<b>\$ 154,189</b>	<b>\$ 286,299</b>	<b>\$ 274,104</b>	<b>\$ 354,172</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-430-318-200	Office Supplies	\$ 179	\$ 250	\$ 250	\$ 250	
10-430-318-205	Small Items of Equipment	\$ 1,864	\$ 6,000	\$ 6,000	\$ 1,000	
10-430-318-210	Operating Supplies-General	\$ 3,846	\$ 1,800	\$ 1,800	\$ 2,000	
10-430-318-225	Vehicle/Equip Parts	\$ 585	\$ 500	\$ 500	\$ 500	
10-430-318-237	Uniform Purchases	\$ -	\$ -	\$ -	\$ 2,400	
10-430-318-245	Gas & Diesel Fuel	\$ 752	\$ 1,500	\$ 750	\$ 750	
10-430-318-250	Oil, Grease, etc.	\$ 55	\$ 60	\$ 60	\$ 60	
10-430-318-255	Tires, Tubes, etc.	\$ 500	\$ 1,200	\$ 600	\$ 600	
10-430-318-265	Specialized Equipment Repair	\$ -	\$ 2,000	\$ -	\$ 2,000	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 7,781</b>	<b>\$ 13,310</b>	<b>\$ 9,960</b>	<b>\$ 9,560</b>	
	<b>Purchased Services (300)</b>					
10-430-318-300	Professional Services	\$ 2,110	\$ 40,000	\$ 40,000	\$ 15,000	
10-430-318-305	Contracted Services-General	\$ 28,794	\$ 30,000	\$ 30,000	\$ 1,000	
10-430-318-310	Contracted Services-Repair/Maint	\$ 1,427	\$ 1,500	\$ 1,500	\$ 1,500	
10-430-318-312	Software Titles	\$ -	\$ -	\$ -	\$ 30,000	
10-430-318-315	Postage/Freight	\$ 285	\$ 300	\$ 300	\$ 300	
10-430-318-320	Printing	\$ 150	\$ 3,600	\$ 3,600	\$ 200	
10-430-318-325	Publications/Advertising	\$ 217	\$ 100	\$ 100	\$ 100	
10-430-318-330	Subscription/Membership Fees	\$ 386	\$ 500	\$ 500	\$ 500	
10-430-318-335	Travel & Training	\$ 790	\$ 3,000	\$ 1,000	\$ 2,000	
10-430-318-380	Telephone/Voice/Data	\$ 4,052	\$ 3,000	\$ 4,000	\$ 4,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 38,211</b>	<b>\$ 82,000</b>	<b>\$ 81,000</b>	<b>\$ 54,600</b>	
	<b>Capital Outlay (900)</b>					
10-430-318-920	Equipment	\$ -	\$ -	\$ -	\$ 111,260	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 111,260</b>	
	<b>TOTAL ENGINEERING</b>	<b>\$ 200,181</b>	<b>\$ 381,609</b>	<b>\$ 365,064</b>	<b>\$ 529,592</b>	



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**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>PUBLIC WORKS</b>						
<b>STREET PROJECTS</b>						
	Capital Outlay (900)					
10-430-320-931	Roads, Streets, Parking Lots	\$ 50,027	\$ 400,000	\$ 400,000	\$ 450,000	
	Total Capital Outlay (900)	\$ 50,027	\$ 400,000	\$ 400,000	\$ 450,000	
	<b>TOTAL (320) STREET RESURF.</b>	<b>\$ 50,027</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 450,000</b>	
	Capital Outlay (900)					
10-430-321-932	Bridges & Tunnels	\$ 125,654	\$ 100,000	\$ -	\$ 200,000	
	Total Capital Outlay (900)	\$ 125,654	\$ 100,000	\$ -	\$ 200,000	
	<b>TOTAL (321) HYDRLC DITCH CRSS</b>	<b>\$ 125,654</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	
	Capital Outlay (900)					
10-430-323-931	Roads, Street & Parking Lots	\$ 39,869	\$ 50,000	\$ 50,000	\$ 100,000	
	Total Capital Outlay (900)	\$ 39,869	\$ 50,000	\$ 50,000	\$ 100,000	
	<b>TOTAL (323) MISC CONC PROJ</b>	<b>\$ 39,869</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	
	Capital Outlay (900)					
10-430-325-931	Roads, Street & Parking Lots	\$ 55,566	\$ -	\$ -	\$ -	
	Total Capital Outlay (900)	\$ 55,566	\$ -	\$ -	\$ -	
	<b>TOTAL (325) CHIP/CRACK PROJECTS</b>	<b>\$ 55,566</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Capital Outlay (900)					
10-430-366-931	Roads, Street & Parking Lots	\$ 71,084	\$ 200,000	\$ -	\$ 400,000	
	Total Capital Outlay (900)	\$ 71,084	\$ 200,000	\$ -	\$ 400,000	
	<b>TOTAL (366) WAYFINDING KIOSK</b>	<b>\$ 71,084</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 400,000</b>	
	Capital Outlay (900)					
10-430-369-931	Roads, Street & Parking Lots	\$ 125,546	\$ 150,000	\$ 150,000	\$ 150,000	
	Total Capital Outlay (900)	\$ 125,546	\$ 150,000	\$ 150,000	\$ 150,000	
	<b>TOTAL (369) DOWNTOWN ALLEYS</b>	<b>\$ 125,546</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	
	Capital Outlay (900)					
10-430-370-931	Roads, Street & Parking Lots	\$ -	\$ -	\$ 4,000	\$ 25,000	
	Total Capital Outlay (900)	\$ -	\$ -	\$ 4,000	\$ 25,000	
	<b>TOTAL (370) US-50 CORRIDOR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 25,000</b>	
	Capital Outlay (900)					
10-430-371-931	Roads, Street & Parking Lots	\$ 162,063	\$ 122,500	\$ 122,435	\$ -	
	Total Capital Outlay (900)	\$ 162,063	\$ 122,500	\$ 122,435	\$ -	
	<b>TOTAL (371) PUMP HILL STABILIZATION</b>	<b>\$ 162,063</b>	<b>\$ 122,500</b>	<b>\$ 122,435</b>	<b>\$ -</b>	
	Capital Outlay (900)					
10-430-376-931	Roads, Street & Parking Lots	\$ -	\$ 76,000	\$ 76,000	\$ 140,000	
	Total Capital Outlay (900)	\$ -	\$ 76,000	\$ 76,000	\$ 140,000	
	<b>TOTAL (376) RR CROSSING SURFACE RENEWAL - S.</b>	<b>\$ -</b>	<b>\$ 76,000</b>	<b>\$ 76,000</b>	<b>\$ 140,000</b>	
	<b>SUBTOTAL STREET PROJ.</b>	<b>\$ 629,809</b>	<b>\$ 1,098,500</b>	<b>\$ 802,435</b>	<b>\$ 1,465,000</b>	
<b>GRAND TOTAL PUBLIC WORKS</b>						
		<b>\$ 2,253,582</b>	<b>\$ 3,211,185</b>	<b>\$ 2,870,543</b>	<b>\$ 3,520,898</b>	



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**CITY OF CAÑON CITY**  
**2018 BUDGET PROGRAM/ACTIVITIES**

**Department:** Culture & Recreation

**Division/Program:** Total of All Divisions

**Fund:** General

<b>Expenditures:</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
Personal Services (100)	\$ 668,426	\$ 735,919	\$ 687,966	\$ 687,775
Supplies (200)	64,626	67,475	65,525	67,125
Purchased Services (300)	45,117	61,600	52,618	62,115
Grants (700)	5,000	5,000	1,000	9,000
Capital Outlay (900)	-	1,780,000	1,018,353	608,600
<b>Total</b>	<b>\$ 783,169</b>	<b>\$ 2,649,994</b>	<b>\$ 1,825,462</b>	<b>\$ 1,434,615</b>

<b>Program Funding Sources</b>						
Charges for Services	\$ 9,251	\$ 8,280	\$ 8,910	\$ 8,990		
Grants	4,500	5,000	1,500	9,000		
Rent	69,961	71,100	112,300	75,900		
Fines & Forfeitures	3,002	3,000	3,070	3,400		
General City Revenues	696,455	782,614	706,963	741,225		
Fund Balance Assigned to Capital Outlay	-	1,780,000	992,719	596,100		
Fund Balance	-	-	-	-		
<b>Total Funding Sources</b>	<b>\$ 783,169</b>	<b>\$ 2,649,994</b>	<b>\$ 1,825,462</b>	<b>\$ 1,434,615</b>		

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2018 Budget

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### **Cañon City Public Library Public**

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The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public library needs of the community and to uphold the public's freedom of access to information.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-Library use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of ebooks, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Provided assistance to patrons using on-line educational databases, as well as Automotive Repair, Small Engine Repair, Value-Line for people interested in investment research, and major fee-based genealogy databases, which can be logged into at home or at the Library.
- ◆ Continued to develop our Makerspace Room with the addition of a mobile cart for the 3-D printer and a video camera.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, and daycares.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations such as the Fremont Center for The Arts, Communities that Care, First Friday events in downtown Cañon City.

#### **2018 Major Goals:**

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard Library practices through staff development.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>CULTURE &amp; RECREATION:</b>					
<b>LIBRARY</b>					
	<b>Personal Services (100)</b>				
10-450-551-110	Salaries & Wages	\$ 280,603	\$ 283,381	\$ 280,000	\$ 285,743
10-450-551-112	Salaries-Temporary	20,531	29,859	28,500	39,859
10-450-551-134	Vacation/Sick Payoff	15,183	15,600	17,360	-
10-450-551-135	Longevity Pay	3,333	3,300	3,300	3,450
10-450-551-142	Workers' Compensation	1,011	964	965	1,003
10-450-551-143	Life & Health Insurance	78,804	102,380	104,600	93,136
10-450-551-144	FICA Taxes	21,711	22,833	22,480	23,915
10-450-551-145	City Retirement	12,369	13,886	13,210	14,003
	<b>Total Personal Services (100)</b>	<b>\$ 433,545</b>	<b>\$ 472,203</b>	<b>\$ 470,415</b>	<b>\$ 461,109</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-551-200	Office Supplies	\$ 2,002	\$ 2,500	\$ 2,200	\$ 2,500
10-450-551-205	Small Items of Equipment	4,469	5,000	4,500	5,000
10-450-551-210	Operating Supplies-General	9,752	10,000	9,800	10,000
10-450-551-245	Gas & Diesel Fuel	74	125	75	75
10-450-551-275	Books, Videos, etc/	38,660	39,500	39,500	40,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 54,957</b>	<b>\$ 57,125</b>	<b>\$ 56,075</b>	<b>\$ 57,575</b>
	<b>Purchased Services (300)</b>				
10-450-551-300	Professional Services	\$ 1,537	\$ 1,550	\$ 1,200	\$ 1,500
10-450-551-305	Contracted Services-General	12,141	6,500	6,457	6,500
10-450-551-310	Contracted Services-Repair/Maint.	6,690	12,350	12,345	11,000
10-450-551-312	Software Titles	-	-	-	1,675
10-450-551-315	Postage/Freight	662	750	725	750
10-450-551-325	Publications/Advertising	592	1,200	1,100	1,200
10-450-551-330	Subscriptions/Membership Fees	3,727	3,800	3,800	3,900
10-450-551-335	Travel & Training	1,566	5,300	3,200	3,750
10-450-551-340	Material/Equipment Rental	4,072	7,000	5,200	6,500
10-450-551-342	Workers' Comp. Deductible	-	600	-	600
10-450-551-380	Telephone/Voice/Data	4,167	4,500	4,650	5,690
	<b>Total Purchased Services (300)</b>	<b>\$ 35,154</b>	<b>\$ 43,550</b>	<b>\$ 38,677</b>	<b>\$ 43,065</b>
<b>TOTAL LIBRARY</b>					
		<b>\$ 523,656</b>	<b>\$ 572,878</b>	<b>\$ 565,167</b>	<b>\$ 561,749</b>

## City of Cañon City 2018 Budget

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### **Royal Gorge Regional Museum & History Center Overview**

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The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

#### **2017 Major Goals and Accomplishments:**

- ◆ Completed the rehabilitation and repair of the Anson Rudd Stone House roof, chimneys, and bat mitigation with matching grant funds awarded from the State Historic Fund.
- ◆ Installation of security cameras in museum galleries, storage area, and entrances.
- ◆ Installation of a new HVAC system for the second floor of the Municipal Building.
- ◆ Developed a searchable online database for 500 artifacts from the museum's collection.
- ◆ Restructured staff positions to reflect the needs of the public and the museum.
- ◆ Researched and developed a new exhibit – "Around the World in 80 Artifacts".
- ◆ Expanded our social media reach to over 870 followers on Facebook and started Twitter and Instagram accounts for the Royal Gorge Regional Museum & History Center.
- ◆ Continued to reconcile and provided better storage for the Museum's collections including the Natural History collections, archaeology collection, gun collection, and the museum's textile collection.
- ◆ Participated in developing educational opportunities for this year's Colorado Preservation Youth Summit for the Gold Belt Byway and a Junior Fossil Program for Fremont Elementary.

#### **2018 Major Goals:**

- ◆ Partner with the Fremont Stones 'N Bones Group in the research and development of a display on the Western Interior Seaway.
- ◆ Enroll in the StEPS (Standards and Excellence Program for History Organizations) to assess our policies and procedures with national museum standards.
- ◆ Continue to inventory and reconcile the Museum's collection by updating catalog records and indicating storage locations on the collection database Past Perfect.
- ◆ Continue planning exhibits, improving collection storage capabilities, and developing the collection.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery of the rich history of this region.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>MUSEUM</b> <b>ROYAL GORGE REGIONAL MUSEUM &amp; HISTORY CENTER</b>						
Personal Services (100)						
10-450-555-110	Salaries & Wages	\$ 168,090	\$ 174,962	\$ 147,640	\$ 166,089	
10-450-555-112	Salaries-Temporary	2,070	3,000	1,500	1,500	
10-450-555-134	Vac/Sick Payoff	12,447	14,500	15,920	-	
10-450-555-135	Longevity Pay	2,433	2,750	950	1,050	
10-450-555-142	Workers' Compensation	531	551	551	515	
10-450-555-143	Life & Health Insurance	27,767	46,177	33,810	36,970	
10-450-555-144	FICA Taxes	13,286	13,202	11,140	12,403	
10-450-555-145	City Retirement	8,257	8,574	6,040	8,139	
	<b>Total Personal Services (100)</b>	<b>\$ 234,881</b>	<b>\$ 263,716</b>	<b>\$ 217,551</b>	<b>\$ 226,666</b>	
Supplies & Materials (200)						
10-450-555-200	Office Supplies	\$ 954	\$ 1,000	\$ 1,000	\$ 1,000	
10-450-555-205	Small Items of Equipment	1,451	1,550	1,500	1,500	
10-450-555-210	Operating Supplies-General	5,991	6,000	6,000	6,000	
10-450-555-230	Materials for Resale	290	300	200	300	
10-450-555-275	Books, Videos, etc.	983	1,500	750	750	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 9,669</b>	<b>\$ 10,350</b>	<b>\$ 9,450</b>	<b>\$ 9,550</b>	
Purchased Services (300)						
10-450-555-300	Professional Services	\$ 815	\$ 500	\$ 500	\$ 500	
10-450-555-305	Contracted Services-General	1,932	2,900	2,904	500	
10-450-555-310	Contracted Services-Repair/Maint.	-	700	623	700	
10-450-555-312	Software Titles	-	-	-	3,000	
10-450-555-315	Postage/Freight	259	400	414	450	
10-450-555-320	Printing	971	1,000	500	1,000	
10-450-555-325	Publications/Advertising	2,859	3,000	2,800	6,000	
10-450-555-330	Subscriptions/Membership Fees	840	850	850	900	
10-450-555-335	Travel & Training	594	600	600	600	
10-450-555-340	Material/Equipment Rental	1,105	500	500	1,100	
10-450-555-345	Building Rent	-	3,600	3,600	3,600	
10-450-555-380	Telephone/Voice/Data	588	4,000	650	700	
	<b>Total Purchased Services (300)</b>	<b>\$ 9,963</b>	<b>\$ 18,050</b>	<b>\$ 13,941</b>	<b>\$ 19,050</b>	
Grants/Contributions (700)						
10-450-555-752	BLM Grant	\$ 5,000	\$ 5,000	\$ 1,000	\$ 9,000	
	<b>Total Grants/Contributions (700)</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 1,000</b>	<b>\$ 9,000</b>	
Capital Outlay (900)						
10-450-555-950	Other Improvements	\$ -	\$ -	\$ -	\$ 12,500	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,500</b>	
<b>TOTAL LIBRARY -RGRMHC</b>						
		<b>\$ 259,513</b>	<b>\$ 297,116</b>	<b>\$ 241,942</b>	<b>\$ 276,766</b>	

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>CULTURE &amp; RECREATION CAPITAL PROJECTS:</b>					
10-450-590-901	Centennial Park Playground	\$ -	\$ 250,000	\$ 252,554	\$ -
10-450-590-902	Splashpad Fountain	-	400,000	379,600	-
10-450-590-903	River Beautification & Rec..Enhancement	-	500,000	72,780	427,200
10-450-590-904	Centennial Park Restroom	-	180,000	164,419	-
10-450-590-905	Mountain View Park Improvements	-	186,000	75,000	-
10-450-590-906	Wayfinding Signage	-	200,000	-	-
10-450-590-907	Centennial Park Improvements	-	64,000	74,000	-
10-450-590-908	Centennial Park Renovation Phase II	-	-	-	118,900
10-450-590-909	Pavillion and Landscape	-	-	-	50,000
<b>TOTAL CULTURE &amp; REC. CAPITAL PROJECTS</b>		<b>\$ -</b>	<b>\$ 1,780,000</b>	<b>\$ 1,018,353</b>	<b>\$ 596,100</b>
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$ 783,169</b>	<b>\$ 2,649,994</b>	<b>\$ 1,825,462</b>	<b>\$ 1,434,615</b>
<b>GRAND TOTAL GENERAL FUND</b>		<b>9,610,534</b>	<b>14,473,411</b>	<b>12,821,414</b>	<b>13,514,417</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Royal Gorge Bridge	\$ 1,095,000	\$ 1,185,000	\$ 1,185,000	\$ 1,272,000
Intergovernmental Revenue	52,495	11,420	11,420	-
Charges for Services	70,716	72,500	76,650	76,500
Interest	1,709	800	4,000	4,500
Other	34,794	23,800	32,600	23,500
<b>Total Revenues</b>	<b>\$ 1,254,714</b>	<b>\$ 1,293,520</b>	<b>\$ 1,309,670</b>	<b>\$ 1,376,500</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 1,070,491	\$ 1,193,286	\$ 1,142,356	\$ 1,150,061
Capital Outlay	5,662	72,000	72,000	290,000
<b>Total Expenditures</b>	<b>\$ 1,076,153</b>	<b>\$ 1,265,286</b>	<b>\$ 1,214,356</b>	<b>\$ 1,440,061</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 178,561	\$ 28,234	\$ 95,314	\$ (63,561)
Fund Balances, Beginning of Year	<b>\$ 79,047</b>	<b>\$ 181,297</b>	<b>\$ 257,608</b>	<b>\$ 352,922</b>
<b>Fund Balances, End of Year</b>	<b>\$ 257,608</b>	<b>\$ 209,531</b>	<b>\$ 352,922</b>	<b>\$ 289,361</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	10,306	10,600	10,600	10,900
Assigned to				
Trail Improvements	3,908	3,908	3,908	3,908
<b>Assigned Fund Balance</b>	<b>\$ 243,394</b>	<b>\$ 195,023</b>	<b>\$ 338,414</b>	<b>\$ 274,553</b>



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**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
20-330-33511	GOCO Grant	\$ 41,000	\$ -	\$ -	\$ -
20-330-33590	FEMA Grant	11,495	-	-	-
20-330-33721	State Historical Fund Grant	-	11,420	11,420	-
	Total Dept 330	<u>\$ 52,495</u>	<u>\$ 11,420</u>	<u>\$ 11,420</u>	<u>\$ -</u>
20-340-34601	Grave Openings	\$ 53,103	\$ 47,000	\$ 55,000	\$ 55,000
20-340-34603	Other Cemetery Assessments	9,051	10,500	10,500	10,500
20-340-34605	Sale of Grave Spaces	8,562	15,000	11,000	11,000
20-340-34607	Greenwood Cemetery Revenue	-	-	150	-
	Total Dept 340	<u>\$ 70,716</u>	<u>\$ 72,500</u>	<u>\$ 76,650</u>	<u>\$ 76,500</u>
20-341-36211	Royal Gorge	<u>\$ 1,095,000</u>	<u>\$ 1,185,000</u>	<u>\$ 1,185,000</u>	<u>\$ 1,272,000</u>
	Total Dept 341	<u>\$ 1,095,000</u>	<u>\$ 1,185,000</u>	<u>\$ 1,185,000</u>	<u>\$ 1,272,000</u>
20-360-36101	Earnings on Deposits & Invest	\$ 1,709	\$ 800	\$ 4,000	\$ 4,500
20-360-36219	Other Park Rent-Tower Lease	17,490	17,800	28,100	19,000
20-360-36402	Refund of Expenditure	510	1,000	500	500
20-360-36410	Surplus Wood Sales	5,844	5,000	4,000	4,000
20-360-36702	Donations	10,950	-	-	-
	Total Dept 360	<u>\$ 36,503</u>	<u>\$ 24,600</u>	<u>\$ 36,600</u>	<u>\$ 28,000</u>
	<b>Total Park Improvement</b>	<b><u>\$ 1,254,714</u></b>	<b><u>\$ 1,293,520</u></b>	<b><u>\$ 1,309,670</u></b>	<b><u>\$ 1,376,500</u></b>

## City of Cañon City 2018 Budget

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### **Parks Department Overview**

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The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, trails and open space in the Cañon City area. The Cañon City Parks Department maintains twenty-nine public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained; recreational facilities are safe, cleaned and repaired; camp grounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, as well as contracted mowing and trimming services. The City of Cañon City Parks Department and the Cañon City Area Metropolitan Recreation & Park District share park areas and equipment so duplication of services does not occur. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continued Royal Gorge Park Campground Reconstruction Project.
- ◆ Began phase one of the Centennial Park Restoration Project, splash pad and new restroom facility have been installed, playground installation and concrete work will be completed prior to years end.
- ◆ Began construction and landscaping of the new wayfinding kiosk site east of town.
- ◆ Constructed 12 miles of new trail in the Royal Gorge Park.
- ◆ Completed new rest area in the Royal Gorge Park.
- ◆ Completed the Centennial Park Pond Reconstruction Project.
- ◆ Completed the Veterans Park Restroom Renovation Project.
- ◆ Completed the Mountainview Park Restroom Renovation Project.

#### **2018 Major Goals:**

- ◆ Continue planning and construction of hiking/biking trails in all our mountain parks.
- ◆ Continue phase one and two of the Centennial Park Renovation Project.
- ◆ Replace aging infrastructure, restroom facilities, picnic shelters, playground equipment, etc.
- ◆ Begin planning and construction of the connection trail linking Tunnel Drive Trail to the Royal Gorge Park.
- ◆ Increase Parks staff to properly maintain both existing and new park amenities and infrastructure.
- ◆ Assist in the river improvement project in reach one from 1<sup>st</sup> to 4<sup>th</sup> streets through Centennial Park.

**CITY OF CANON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>Personal Services (100)</b>					
20-200-522-110	Salaries & Wages	\$ 283,837	\$ 394,655	\$ 376,900	\$ 350,569
20-200-522-112	Salaries - Temporary	83,941	30,300	30,000	63,580
20-200-522-121	Overtime - Permanent	878	1,000	1,500	1,000
20-200-522-134	PTO Payoff	15,361	29,300	29,300	4,800
20-200-522-135	Longevity Pay	2,980	2,896	2,500	2,360
20-200-522-137	Uniform/Boot Allowance	840	1,718	3,120	1,688
20-200-522-141	Unemployment Insurance	13,625	10,000	5,000	5,000
20-200-522-142	Workers' Compensation	24,457	26,441	26,456	27,147
20-200-522-143	Life & Health Insurance	81,021	155,621	130,100	131,055
20-200-522-144	FICA Taxes	26,936	30,784	30,550	31,684
20-200-522-145	City Retirement	11,809	16,971	14,450	17,178
<b>Total Personal Services (100)</b>		<b>\$ 545,685</b>	<b>\$ 699,686</b>	<b>\$ 649,876</b>	<b>\$ 636,061</b>
<b>Supplies &amp; Materials (200)</b>					
20-200-522-200	Office Supplies	\$ 143	\$ 400	\$ 500	\$ 500
20-200-522-205	Small Items of Equipment	5,580	7,000	6,000	7,000
20-200-522-210	Operating Supplies-General	11,271	17,150	17,150	13,800
20-200-522-215	Operating Supplies-Equip/Maint	7,195	7,000	7,000	7,000
20-200-522-220	Operating Supplies-Bldg Materials	8,425	6,500	6,500	7,000
20-200-522-225	Vehicle/Equip Parts	9,714	10,000	10,000	10,000
20-200-522-235	Chem, Lab & Medical Supplies	6,291	5,000	5,000	5,000
20-200-522-237	Uniform Purchases	-	-	-	3,200
20-200-522-245	Gas & Diesel Fuel	9,958	16,000	15,000	15,000
20-200-522-250	Oil, Grease, Etc.	1,211	800	1,200	1,200
20-200-522-255	Tires, Tubes, Etc.	1,746	2,500	3,000	3,000
20-200-522-280	Janitorial Supplies	965	1,000	1,000	1,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 62,499</b>	<b>\$ 73,350</b>	<b>\$ 72,350</b>	<b>\$ 73,700</b>
<b>Purchased Services (300)</b>					
20-200-522-300	Professional Services	\$ 360	\$ -	\$ -	\$ -
20-200-522-305	Contracted Services-General	288,281	229,500	232,000	225,000
20-200-522-310	Contracted Services-Repair/Maint	3,061	4,000	4,000	34,000
20-200-522-315	Postage/Freight	109	200	200	200
20-200-522-325	Publications/Advertising	189	250	300	300
20-200-522-330	Subscriptions/Membership Fees	35	200	200	200
20-200-522-335	Travel & Training	-	1,000	-	1,500
20-200-522-340	Material/Equipment Rental	710	2,000	2,000	2,000
20-200-522-342	Workers' Comp. Deductible	1,000	1,000	1,000	1,000
20-200-522-355	Insurance/Bonds	13,485	14,000	12,030	11,500
20-200-522-365	Electric	34,502	34,000	34,000	34,000
20-200-522-370	Gas	2,501	3,000	3,000	3,000
20-200-522-375	Sewer	1,547	1,500	1,600	1,600
20-200-522-380	Telephone/Voice/Data	4,597	7,500	4,500	5,000
20-200-522-385	Water	109,080	106,000	106,000	106,000
20-200-522-701	Greenwood Cemetery Master Plan	2,000	5,500	8,700	-
20-200-522-705	Greenwood Cemetery Oper. Expend.	850	10,600	10,600	15,000
<b>Total Purchased Services (300)</b>		<b>\$ 462,307</b>	<b>\$ 420,250</b>	<b>\$ 420,130</b>	<b>\$ 440,300</b>
<b>Capital Outlay</b>					
20-200-590-900	Hogback Open Space Recreation Area Proj.	\$ 4,018	\$ -	\$ -	\$ -
20-200-590-950	Park Improvements	1,644	72,000	72,000	290,000
<b>Total Capital Outlay (900)</b>		<b>\$ 5,662</b>	<b>\$ 72,000</b>	<b>\$ 72,000</b>	<b>\$ 290,000</b>
<b>TOTAL PARK IMPROVEMENT</b>		<b>\$ 1,076,153</b>	<b>\$ 1,265,286</b>	<b>\$ 1,214,356</b>	<b>\$ 1,440,061</b>



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**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 100,162	\$ 93,000	\$ 93,000	\$ 93,000
Interest	388	300	400	400
<b>Total Revenues</b>	<b>\$ 100,550</b>	<b>\$ 93,300</b>	<b>\$ 93,400</b>	<b>\$ 93,400</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 10,000	\$ 13,500	\$ 13,500	\$ 10,000
Capital Outlay	82,130	109,000	109,000	100,000
<b>Total Expenditures</b>	<b>\$ 92,130</b>	<b>\$ 122,500</b>	<b>\$ 122,500</b>	<b>\$ 110,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 8,420	\$ (29,200)	\$ (29,100)	\$ (16,600)
Fund Balances, Beginning of Year	55,655	58,055	64,075	34,975
<b>Fund Balances, End of Year</b>	<b>\$ 64,075</b>	<b>\$ 28,855</b>	<b>\$ 34,975</b>	<b>\$ 18,375</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
23-330-33508	State Lottery Revenue	\$ 90,162	\$ 83,000	\$ 83,000	\$ 83,000
23-330-33520	Fremont County	10,000	10,000	10,000	10,000
	<b>Total Dept 330</b>	<b>\$ 100,162</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>
23-360-36101	Earnings on Deposits & Invest	\$ 388	\$ 300	\$ 400	\$ 400
	<b>Total Dept 360</b>	<b>\$ 388</b>	<b>\$ 300</b>	<b>\$ 400</b>	<b>\$ 400</b>
	<b>Total Conservation Trust Fund</b>	<b>\$ 100,550</b>	<b>\$ 93,300</b>	<b>\$ 93,400</b>	<b>\$ 93,400</b>

## Conservation Trust Fund - Lottery

Account # 23-330-33508

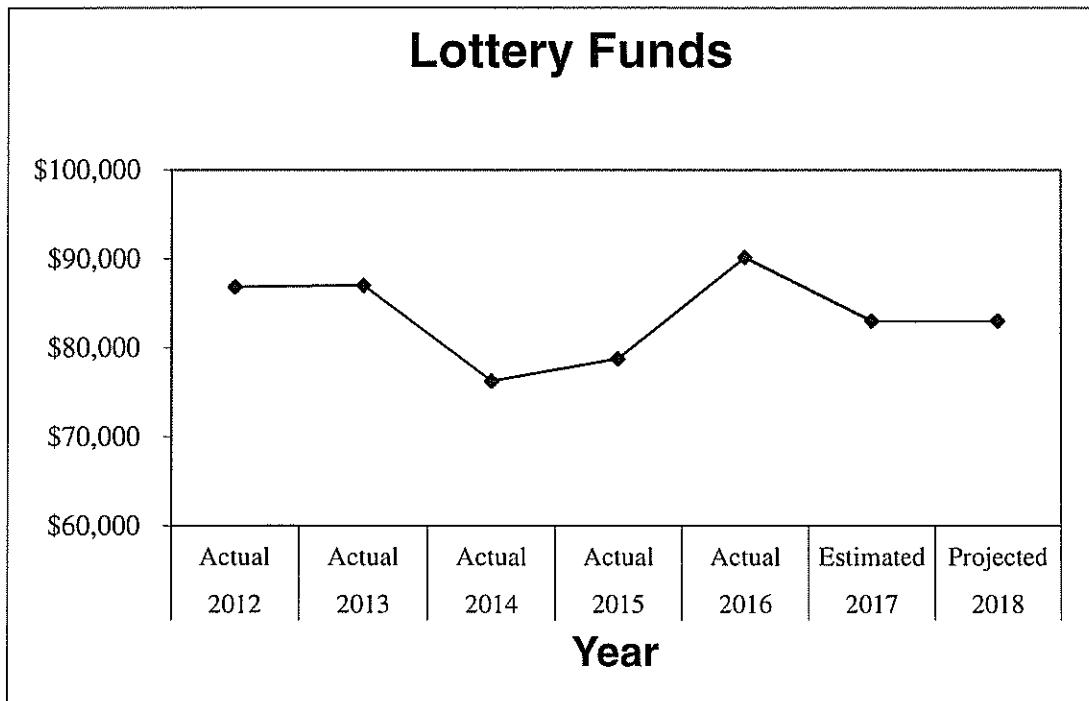
**Description:** Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 86,821	21.42%
2013	Actual	\$ 87,007	0.21%
2014	Actual	\$ 76,250	-12.36%
2015	Actual	\$ 78,756	3.29%
2016	Actual	\$ 90,162	14.48%
2017	Estimated	\$ 83,000	-7.94%
2018	Projected	\$ 83,000	0.00%

**Projection:** The 2017 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

**Comments:** After a significant increase in lottery distributions following the recession, the annual distributions to the City have been relatively flat.



## City of Cañon City 2018 Budget

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### **Conservation Trust Fund Overview**

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

#### **2017 Major Goals and Accomplishments:**

- ◆ Purchased Rokon trail bike and trailer.
- ◆ Constructed 12 miles of new trail in the Royal Gorge Park.

#### **2018 Major Goals:**

- ◆ Purchase new pickup for the Department.
- ◆ Construct approximately 3 miles of barbed wire fencing in the Royal Gorge Park.
- ◆ Continue Eastridge Campground renovations.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Supplies &amp; Materials (200)</b>					
23-230-230-205	Small Items of Equipment	\$ -	\$ 3,500	\$ 3,500	\$ -
23-230-230-275	Books	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 10,000</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 10,000</b>
<b>Capital Outlay (900)</b>					
23-230-230-920	Equipment	\$ 44,797	\$ 10,000	\$ 10,000	\$ 30,000
23-230-230-936	Parks & Rec. Facilities	\$ 37,333	\$ 99,000	\$ 99,000	\$ 70,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 82,130</b>	<b>\$ 109,000</b>	<b>\$ 109,000</b>	<b>\$ 100,000</b>
<b>TOTAL CONSERVATION TRUST FUND</b>					
		<b>\$ 92,130</b>	<b>\$ 122,500</b>	<b>\$ 122,500</b>	<b>\$ 110,000</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
<b>Revenues</b>				
Intergovernmental	\$ 5,291	\$ 31,000	\$ 8,700	\$ 31,000
Interest	172	150	290	250
Donations	6,639	6,500	6,750	6,500
<b>Total Revenues</b>	<b>\$ 12,102</b>	<b>\$ 37,650</b>	<b>\$ 15,740</b>	<b>\$ 37,750</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 10,791	\$ 43,500	\$ 20,985	\$ 38,700
<b>Total Expenditures</b>	<b>\$ 10,791</b>	<b>\$ 43,500</b>	<b>\$ 20,985</b>	<b>\$ 38,700</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 1,311	\$ (5,850)	\$ (5,245)	\$ (950)
Fund Balances, Beginning of Year	<u>\$ 26,996</u>	<u>\$ 28,996</u>	<u>\$ 28,307</u>	<u>\$ 23,062</u>
<b>Fund Balances, End of Year</b>	<b><u>\$ 28,307</u></b>	<b><u>\$ 23,146</u></b>	<b><u>\$ 23,062</u></b>	<b><u>\$ 22,112</u></b>

**CITY OF CANON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
74-330-33714	Miscellaneous Library Grant Revenues	\$ 5,291	\$ 31,000	\$ 8,700	\$ 31,000
74-360-36101	Earnings on Dep & Invest	172	150	290	250
74-360-36702	Donations	6,639	6,500	6,750	6,500
	<b>Total Library Donations Fund</b>	<b>\$ 12,102</b>	<b>\$ 37,650</b>	<b>\$ 15,740</b>	<b>\$ 37,750</b>

## City of Cañon City 2018 Budget

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### **Library Donations Fund Overview**

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The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

#### **2017 Major Goals and Accomplishments:**

- ◆ Purchased window shades for the Carnegie area of the library.
- ◆ Purchased three staff computers.
- ◆ Purchased Summer Reading Program prizes and materials for programming. Funded Summer Reading Program performances by entertainers.
- ◆ Funded a Swim Party for the end of the Summer Reading Program.

#### **2018 Major Goals:**

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Supplies (200)</b>					
74-740-740-205	Small Items of Equipment	\$ 3,201	\$ 10,000	\$ 3,785	\$ 4,000
74-740-740-210	Operating Supplies-General	\$ 1,349	\$ 1,500	\$ 1,500	\$ 1,200
	<b>Total Supplies (200)</b>	<b>\$ 4,550</b>	<b>\$ 11,500</b>	<b>\$ 5,285</b>	<b>\$ 5,200</b>
<b>Purchased Services (300)</b>					
74-740-740-300	Professional Services	\$ 950	\$ 1,000	\$ 1,000	\$ 1,000
74-740-740-305	Contracted Services-General	\$ -	\$ -	\$ -	\$ 1,500
	<b>Total Purchased Services (300)</b>	<b>\$ 950</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 2,500</b>
<b>Grants (700)</b>					
74-740-740-705	Miscellaneous Library Grants	\$ -	\$ 25,000	\$ 8,700	\$ 25,000
74-740-740-715	Early Literacy State Grant	\$ 5,291	\$ 6,000	\$ 6,000	\$ 6,000
	<b>Total Grants (700)</b>	<b>\$ 5,291</b>	<b>\$ 31,000</b>	<b>\$ 14,700</b>	<b>\$ 31,000</b>
<b>GRAND TOTAL LIBRARY DONATIONS FUND</b>		<b>\$ 10,791</b>	<b>\$ 43,500</b>	<b>\$ 20,985</b>	<b>\$ 38,700</b>

**CITY OF CANON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Interest	\$ 672	\$ 500	\$ 900	\$ 900
Other	20,821	10,000	7,000	7,000
<b>Total Revenues</b>	<b>\$ 21,493</b>	<b>\$ 10,500</b>	<b>\$ 7,900</b>	<b>\$ 7,900</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 5,430	\$ 6,940	\$ 2,300	\$ 3,000
<b>Total Expenditures</b>	<b>\$ 13,905</b>	<b>\$ 6,940</b>	<b>\$ 2,300</b>	<b>\$ 3,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 7,588	\$ 3,560	\$ 5,600	\$ 4,900
<b>Other Financing Sources (Uses)</b>				
Operating Transfers - Quality of Life Fund	(8,541)	(102,200)	(11,621)	(52,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (8,541)</b>	<b>\$ (102,200)</b>	<b>\$ (11,621)</b>	<b>\$ (52,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (953)	\$ (98,640)	\$ (6,021)	\$ (47,100)
Fund Balances, Beginning of Year	\$ 116,671	\$ 122,666	\$ 115,718	\$ 109,697
<b>Fund Balances, End of Year</b>	<b>\$ 115,718</b>	<b>\$ 24,026</b>	<b>\$ 109,697</b>	<b>\$ 62,597</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
78-340-34108	Material/Equipment Rental	\$ -	\$ 200	\$ -	\$ -
78-360-36101	Earnings on Deposits & Invest	672	500	900	900
78-360-36702	Donations	20,821	10,000	7,000	7,000
	<b>Total Museum Donation Fund</b>	<b>\$ 21,493</b>	<b>\$ 10,700</b>	<b>\$ 7,900</b>	<b>\$ 7,900</b>

## City of Cañon City 2018 Budget

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### **Museum Donations Fund Overview**

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For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continued to receive donation funds to be used as matching monies for the History Colorado State Historic Fund Grant to rehabilitate the Anson Rudd Stone House.

#### **2018 Major Goals:**

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the rehabilitation of the Anson Rudd Stone House Project.
- ◆ Receive donation funds from the Friends of the Museum to install a Western Interior Seaway display with two large interpretative panels and a custom-made display case.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Supplies &amp; Materials</b>					
78-780-780-205	Small Items of Equipment	\$ 5,430	\$ 2,000	\$ -	\$ 1,000
78-780-780-210	Operating Supplies - General	\$ -	\$ 2,300	\$ 2,300	\$ 2,000
	<b>Total Supplies &amp; Materials (300)</b>	<b>\$ 5,430</b>	<b>\$ 4,300</b>	<b>\$ 2,300</b>	<b>\$ 3,000</b>
<b>Purchased Services (300)</b>					
78-780-780-340	Material/Equipment Rental	\$ -	\$ 2,640	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 2,640</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay (900)</b>					
78-780-780-910	Other Improvements	\$ 8,475	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ 8,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL MUSEUM DONATION FUND</b>					
		<b>\$ 13,905</b>	<b>\$ 6,940</b>	<b>\$ 2,300</b>	<b>\$ 3,000</b>



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**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**QUALITY OF LIFE FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 549,577	\$ 2,625,900	\$ 343,955	\$ 1,863,456
Royal Gorge Bridge	585,000	364,000	364,000	273,000
Other Revenue	2,432	1,800	3,500	3,000
<b>Total Revenues</b>	<b>\$ 1,137,009</b>	<b>\$ 2,991,700</b>	<b>\$ 711,455</b>	<b>\$ 2,139,456</b>
<b>Expenditures by Function</b>				
Capital Outlay:				
Culture and Recreation	\$ 325,218	\$ 857,200	\$ 37,441	\$ 200,000
Public Safety	-	-	-	321,000
Public Works	668,396	2,427,700	411,000	2,159,277
<b>Total Expenditures</b>	<b>\$ 993,614</b>	<b>\$ 3,284,900</b>	<b>\$ 448,441</b>	<b>\$ 2,680,277</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 143,395	\$ (293,200)	\$ 263,014	\$ (540,821)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	8,541	102,200	11,621	52,000
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 8,541</b>	<b>\$ 102,200</b>	<b>\$ 11,621</b>	<b>\$ 52,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 151,936	\$ (191,000)	\$ 274,635	\$ (488,821)
Fund Balances, Beginning of Year	\$ 413,381	\$ 540,769	\$ 565,317	\$ 839,952
<b>Fund Balances, End of Year</b>	<b>\$ 565,317</b>	<b>\$ 349,769</b>	<b>\$ 839,952</b>	<b>\$ 351,131</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
26-330-33511	GOCO Grant	\$ -	\$ 332,900	\$ -	\$ -
26-330-33702	FEMA Grant	\$ 37,687	\$ -	\$ -	\$ -
26-330-33708	Fishing is Fun Grant	\$ -	\$ 12,000	\$ 7,500	\$ -
26-330-33725	CDOT - CMAQ	\$ 300,108	\$ 339,400	\$ -	\$ 684,634
26-330-33729	State Historical Fund - Rudd House	\$ 48,582	\$ 247,500	\$ 7,655	\$ 148,000
26-330-33730	TAP Grants	\$ -	\$ 864,000	\$ 328,800	\$ 320,000
26-330-33731	TE Grant	\$ 163,200	\$ -	\$ -	\$ -
26-330-33733	CDOT - Special Bridge Fund	\$ -	\$ 830,100	\$ -	\$ 505,822
26-330-33736	CDOT - MDT Grant	\$ -	\$ -	\$ -	\$ 205,000
<b>Total Intergovernmental Revenue</b>		<b>\$ 549,577</b>	<b>\$ 2,625,900</b>	<b>\$ 343,955</b>	<b>\$ 1,863,456</b>
26-341-36211	Royal Gorge	\$ 585,000	\$ 364,000	\$ 364,000	\$ 273,000
	<b>Total Royal Gorge Bridge</b>	<b>\$ 585,000</b>	<b>\$ 364,000</b>	<b>\$ 364,000</b>	<b>\$ 273,000</b>
26-360-36101	Earnings on Deposits & Invest	\$ 2,432	\$ 1,800	\$ 3,500	\$ 3,000
	<b>Total Other Revenue</b>	<b>\$ 2,432</b>	<b>\$ 1,800</b>	<b>\$ 3,500</b>	<b>\$ 3,000</b>
26-370-37078	Operating Transfer - Museum Donations Fd	\$ 8,541	\$ 102,200	\$ 11,621	\$ 52,000
	<b>Total Other Financing Sources</b>	<b>\$ 8,541</b>	<b>\$ 102,200</b>	<b>\$ 11,621</b>	<b>\$ 52,000</b>
<b>Total Quality of Life</b>		<b>\$ 1,145,550</b>	<b>\$ 3,093,900</b>	<b>\$ 723,076</b>	<b>\$ 2,191,456</b>

## City of Cañon City 2018 Budget

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### **Quality of Life Fund Overview**

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The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

#### **2017 Major Goals and Accomplishments:**

- ◆ Completed study and designed pedestrian crossings between 3<sup>rd</sup> Street and 9<sup>th</sup> Street. This project was primarily funded by an 80% CDOT-TAP grant.
- ◆ Completed the Field Avenue sidewalk project utilizing an 80% CDOT-TAP grant. This project provides a safe route for school children and eliminates a dangerous mid-block crosswalk and open ditch.
- ◆ Complete a roof replacement and building renovation project at the Municipal Museum's Rudd House, a National Register of Historic Places building. This project was funded by a State Historical Fund grant and from local donations to the Museum.

#### **2018 Major Goals:**

- ◆ Utilize Congestion Mitigation and Air Quality (CMAQ) grant funding for the paving of gravel streets to reduce airborne dust. The City still maintains approximately 18 miles of gravel roads.
- ◆ Repair the S. 4<sup>th</sup> Street Viaduct superstructure utilizing an 80% CDOT-FHWA grant. This project is necessary to maintain the viaduct for the health, safety and welfare of the traveling public.
- ◆ Obtain construction clearance for pedestrian crossing project between 3<sup>rd</sup> Street and 9<sup>th</sup> Street. This project will be primarily funded by CDOT-RPP funding.
- ◆ Obtain construction clearance for CDOT-TAP grant projects on Main Street at Cañon City Middle School.
- ◆ With the extension of the trail system, there is a need to add restroom facilities and improve parking, drainage and accessibility.
- ◆ Obtain construction clearance for Safe Routes to School (SRTS) grant project for Lincoln Elementary School safety improvements in the right-of-way surrounding the school.

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
	<b>Capital Outlay (900)</b>				
26-260-296-950	US50 & Dozier Ave. Project	\$ 234,178	-	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	\$ 234,178	\$ -	\$ -	\$ -
	<b>Total Project 296-US50 &amp; Dozier Ave.</b>	\$ 234,178	\$ -	\$ -	\$ -
	<b>Capital Outlay (900)</b>				
26-260-297-950	CMAQ Projects	\$ 362,493	410,000	\$ -	827,000
	<b>Total Capital Outlay (900)</b>	\$ 362,493	\$ 410,000	\$ -	\$ 827,000
	<b>Total Project 297-CMAQ Projects</b>	\$ 362,493	\$ 410,000	\$ -	\$ 827,000
	<b>Capital Outlay (900)</b>				
26-260-300-950	Rudd House Project	\$ 70,258	349,700	\$ 6,141	200,000
	<b>Total Capital Outlay (900)</b>	\$ 70,258	\$ 349,700	\$ 6,141	\$ 200,000
	<b>Total Project 300-Rudd House Project</b>	\$ 70,258	\$ 349,700	\$ 6,141	\$ 200,000
	<b>Capital Outlay (900)</b>				
26-260-302-950	Project Study/Design Costs	\$ 59,993	250,000	\$ 200,000	200,000
	<b>Total Capital Outlay (900)</b>	\$ 59,993	\$ 250,000	\$ 200,000	\$ 200,000
	<b>Total Project 302-US-50 Pedestrian Crossing</b>	\$ 59,993	\$ 250,000	\$ 200,000	\$ 200,000
	<b>Capital Outlay (900)</b>				
26-260-305-950	Tunnel Drive Trail Head	\$ 210,110	-	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	\$ 210,110	\$ -	\$ -	\$ -
	<b>Total Project 305 - Tunnel Dr. Trailhead</b>	\$ 210,110	\$ -	\$ -	\$ -
	<b>Capital Outlay (900)</b>				
26-260-306-950	Tunnel Dr. - Rock Fall Mitigation	\$ 44,850	-	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	\$ 44,850	\$ -	\$ -	\$ -
	<b>Total Project 306 - Tunnel Dr. - Rock Fall Mit</b>	\$ 44,850	\$ -	\$ -	\$ -
	<b>Capital Outlay (900)</b>				
26-260-307-950	Field Ave. Sidewalk	\$ -	290,000	\$ 211,000	\$ -
	<b>Total Capital Outlay (900)</b>	\$ -	\$ 290,000	\$ 211,000	\$ -
	<b>Total Project 307 - Field Ave. Sidewalk</b>	\$ -	\$ 290,000	\$ 211,000	\$ -

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
	<b>Capital Outlay (900)</b>				
26-260-308-950	S. 4th Street Viaduct	\$ 11,732	1,037,700	\$ -	632,277
	<b>Total Capital Outlay (900)</b>	<b>\$ 11,732</b>	<b>\$ 1,037,700</b>	<b>\$ -</b>	<b>\$ 632,277</b>
	<b>Total Project 308 -S. 4th St. Viaduct</b>	<b>\$ 11,732</b>	<b>\$ 1,037,700</b>	<b>\$ -</b>	<b>\$ 632,277</b>
	<b>Capital Outlay (900)</b>				
26-260-309-900	Property Acquisition - Trails	\$ -	475,500	\$ -	-
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 475,500</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Project 30 -Property Acq.- Trails</b>	<b>\$ -</b>	<b>\$ 475,500</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
26-260-310-950	CCMS Main St. Safety Improvements	\$ -	500,000	\$ -	500,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
	<b>Total Project 310 -CCMS Main St.</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
	<b>Capital Outlay (900)</b>				
26-260-311-950	Fremont Drive Sidewalk	\$ -	230,000	\$ -	-
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Project 311 - Fremont Dr. Sidewalk</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
26-260-312-950	Centennial Park Fishing Pond	\$ -	32,000	\$ 31,300	-
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 32,000</b>	<b>\$ 31,300</b>	<b>\$ -</b>
	<b>Total Project 311 -Centennial Park Fishing Po</b>	<b>\$ -</b>	<b>\$ 32,000</b>	<b>\$ 31,300</b>	<b>\$ -</b>
	<b>Mobile Data Terminals (MDT's) Project</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>321,000</b>
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,000</b>
	<b>Total Project 311 -MDT Project</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,000</b>
<b>TOTAL QUALITY OF LIFE FUND</b>		<b>\$ 993,614</b>	<b>\$ 3,284,900</b>	<b>\$ 448,441</b>	<b>\$ 2,680,277</b>



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**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**STREET IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Taxes	\$ -	\$ 3,374,000	\$ 3,431,300	\$ 3,478,700
Earnings on Investments	- -	3,000	30,000	11,000
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 3,377,000</b>	<b>\$ 3,461,300</b>	<b>\$ 3,489,700</b>
<b>Expenditures by Function</b>				
Capital Outlay - Street Improvements	\$ -	\$ 8,040,000	\$ 7,078,500	\$ 3,500,000
Debt Service	- -	- -	37,500	636,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 8,040,000</b>	<b>\$ 7,116,000</b>	<b>\$ 4,136,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ -	\$ (4,663,000)	\$ (3,654,700)	\$ (646,300)
<b>Other Financing Sources (Uses)</b>				
Interfund Loans	\$ -	\$ 5,000,000	\$ 5,000,000	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ -	\$ 337,000	\$ 1,345,300	\$ (646,300)
Fund Balances, Beginning of Year	\$ -	\$ -	\$ -	\$ 1,345,300
<b>Fund Balances, End of Year</b>	<b>\$ -</b>	<b>\$ 337,000</b>	<b>\$ 1,345,300</b>	<b>\$ 699,000</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**STREET IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>		<b>2018</b>	
		<b>Actual</b>		<b>Budget</b>		<b>Estimate</b>		<b>Budget</b>	
27-310-31301	Sales Tax	\$	-	\$ 3,316,000		\$ 3,300,000		\$ 3,404,500	
27-310-31302	Use Tax		-	48,000		122,000		64,500	
27-310-31912	Penalty & Interest on Del. Tax		-	10,000		9,300		9,700	
	<b>Total Taxes</b>	\$	-	\$ 3,374,000		\$ 3,431,300		\$ 3,478,700	
27-360-36101	Earnings on Deposits & Invest	\$	-	\$ 3,000		\$ 30,000		\$ 11,000	
	<b>Total Other Revenue</b>	\$	-	\$ 3,000		\$ 30,000		\$ 11,000	
	<b>Total Street Improvement Fund</b>	\$	-	<b>\$ 3,377,000</b>		<b>\$ 3,461,300</b>		<b>\$ 3,489,700</b>	

## City of Cañon City 2018 Budget

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### Street Improvement Fund Overview

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The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

#### 2017 Major Goals and Accomplishments:

- ◆ City Council approved interfund loan in the amount of \$5M (General Fund \$1M, Cemetery Fund \$2M, Water Fund \$1.25M, & Raw Water Fund \$0.75M) to be repaid over a 10 year period at an interest rate of the average yield of the City's pooled investments plus 0.5%. This financing methodology saved the Street Improvement Fund a minimum of \$100,000 in issuance costs + tens of thousands of dollars in interest cost in the first year of this program. A significant amount of interest cost savings is also expected over the remaining nine years of the financing.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Build Contract for \$8.5M.

#### 2018 Major Goals:

- ◆ Continue street improvement projects.

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**STREET IMPROVEMENT FUND - EXPENDITURE DETAIL**

<b>A/C #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Street Construction Projects:</b>					
27-270-400-950	Street Improvement Projects	\$ -	\$ 8,040,000	\$ 7,078,500	\$ 3,500,000
	<b>Total Street Projects</b>	\$ -	\$ 8,040,000	\$ 7,078,500	\$ 3,500,000
<b>Debt Service</b>					
27-270-400-610	Principal	\$ -	\$ -	\$ -	\$ 556,000
27-270-400-620	Interest	\$ -	\$ -	\$ 37,500	\$ 80,000
	<b>Total Debt Service</b>	\$ -	\$ -	\$ 37,500	\$ 636,000
<b>TOTAL STREET IMPROVEMENT FUND</b>		<b>\$ -</b>	<b>\$ 8,040,000</b>	<b>\$ 7,116,000</b>	<b>\$ 4,136,000</b>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 1,622	\$ 1,400	\$ 2,400	\$ 3,200
<b>Total Revenues</b>	<b>\$ 1,622</b>	<b>\$ 1,400</b>	<b>\$ 2,400</b>	<b>\$ 3,200</b>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PID' 2004-02	\$ 3,814	\$ -	\$ -	\$ -
Operating Transfers In - PID 2005-02	- -	32,985	32,985	-
Operating Transfers In - PID 2005-01	- -	- -	- -	18,701
Operating Transfers Out - General Fund	(15,000)	(15,000)	(15,000)	(15,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (11,186)</b>	<b>\$ 17,985</b>	<b>\$ 17,985</b>	<b>\$ 3,701</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (9,564)	\$ 19,385	\$ 20,385	\$ 6,901
Fund Balances, Beginning of Year	<u>289,417</u>	<u>305,707</u>	<u>279,853</u>	<u>300,238</u>
<b>Fund Balances, End of Year</b>	<b>\$ 279,853</b>	<b>\$ 325,092</b>	<b>\$ 300,238</b>	<b>\$ 307,139</b>
Less Fund Balance Restricted to Debt Service	9,000	6,000	6,000	5,000
<b>Assigned Fund Balance</b>	<b><u>\$ 270,853</u></b>	<b><u>\$ 319,092</u></b>	<b><u>\$ 294,238</u></b>	<b><u>\$ 302,139</u></b>

## City of Cañon City 2018 Budget

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### **Excess Special Improvement Fund Overview**

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The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

#### **2017 Major Goals and Accomplishments:**

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

#### **2018 Major Goals:**

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from PID 2005-01 which is scheduled to close in 2018.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - BUDGET STATEMENT**

	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 5,923,740	\$ 5,772,300	\$ 5,975,730	\$ 5,882,000
Non-Operating Revenue	<u>113,007</u>	<u>107,000</u>	<u>144,215</u>	<u>148,500</u>
<b>Total Operating/Non Operating Revenue</b>	<b><u>\$ 6,036,747</u></b>	<b><u>\$ 5,879,300</u></b>	<b><u>\$ 6,119,945</u></b>	<b><u>\$ 6,030,500</u></b>
Tap Fees	\$ 158,713	\$ 55,600	\$ 161,000	\$ 83,100
<b>Total Other Financing Sources</b>	<b><u>\$ 158,713</u></b>	<b><u>\$ 55,600</u></b>	<b><u>\$ 161,000</u></b>	<b><u>\$ 83,100</u></b>
<b>Total Revenues</b>	<b><u>\$ 6,195,460</u></b>	<b><u>\$ 5,934,900</u></b>	<b><u>\$ 6,280,945</u></b>	<b><u>\$ 6,113,600</u></b>
<b>Uses of Funds:</b>				
Current:				
Water Administration	\$ 1,696,674	\$ 1,951,806	\$ 1,920,961	\$ 1,807,424
Utility Billing	98,490	236,942	171,270	269,221
Water Treatment	1,470,125	1,912,323	1,550,138	1,637,939
Water Distribution	1,385,510	1,558,142	1,334,372	1,435,511
Capital Outlay				
Equipment and Other Improvements	9,998	428,000	395,000	446,000
Water Projects	<u>124,124</u>	<u>2,102,000</u>	<u>2,085,357</u>	<u>1,000,000</u>
<b>Total Uses of Funds</b>	<b><u>\$ 4,784,921</u></b>	<b><u>\$ 8,189,213</u></b>	<b><u>\$ 7,457,098</u></b>	<b><u>\$ 6,596,095</u></b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 1,410,539	\$ (2,254,313)	\$ (1,176,153)	\$ (482,495)
<b>Other Financing Sources (Uses)</b>				
Financing Proceeds	-	1,118,500	850,537	-
Transfer from Other Funds	22,200	39,400	39,400	39,400
Transfer to Other Funds	<u>(204,700)</u>	<u>(220,400)</u>	<u>(220,400)</u>	<u>(220,400)</u>
<b>Total Other Financing Sources (Uses)</b>	<b><u>\$ (182,500)</u></b>	<b><u>\$ 937,500</u></b>	<b><u>\$ 669,537</u></b>	<b><u>\$ (181,000)</u></b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ 1,228,039	(1,316,813)	(506,616)	(663,495)
Available Resources, Beginning of Year	<u>5,460,188</u>	<u>6,665,144</u>	<u>6,688,227</u>	<u>6,181,611</u>
<b>Available Resources, End of Year</b>	<b><u>\$ 6,688,227</u></b>	<b><u>\$ 5,348,331</u></b>	<b><u>\$ 6,181,611</u></b>	<b><u>\$ 5,518,116</u></b>
Less Reserved Available Resources:				
Operating Reserve	1,594,000	1,860,600	1,636,200	1,693,200
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Subsequent Year's Water Proj. Lease Payment	<u>877,400</u>	<u>875,250</u>	<u>873,300</u>	<u>875,000</u>
Total Reserved Available Resources	<u>4,071,400</u>	<u>4,335,850</u>	<u>4,109,500</u>	<u>4,168,200</u>
<b>Unreserved Available Resources</b>	<b><u>\$ 2,616,827</u></b>	<b><u>\$ 1,012,481</u></b>	<b><u>\$ 2,072,111</u></b>	<b><u>\$ 1,349,916</u></b>

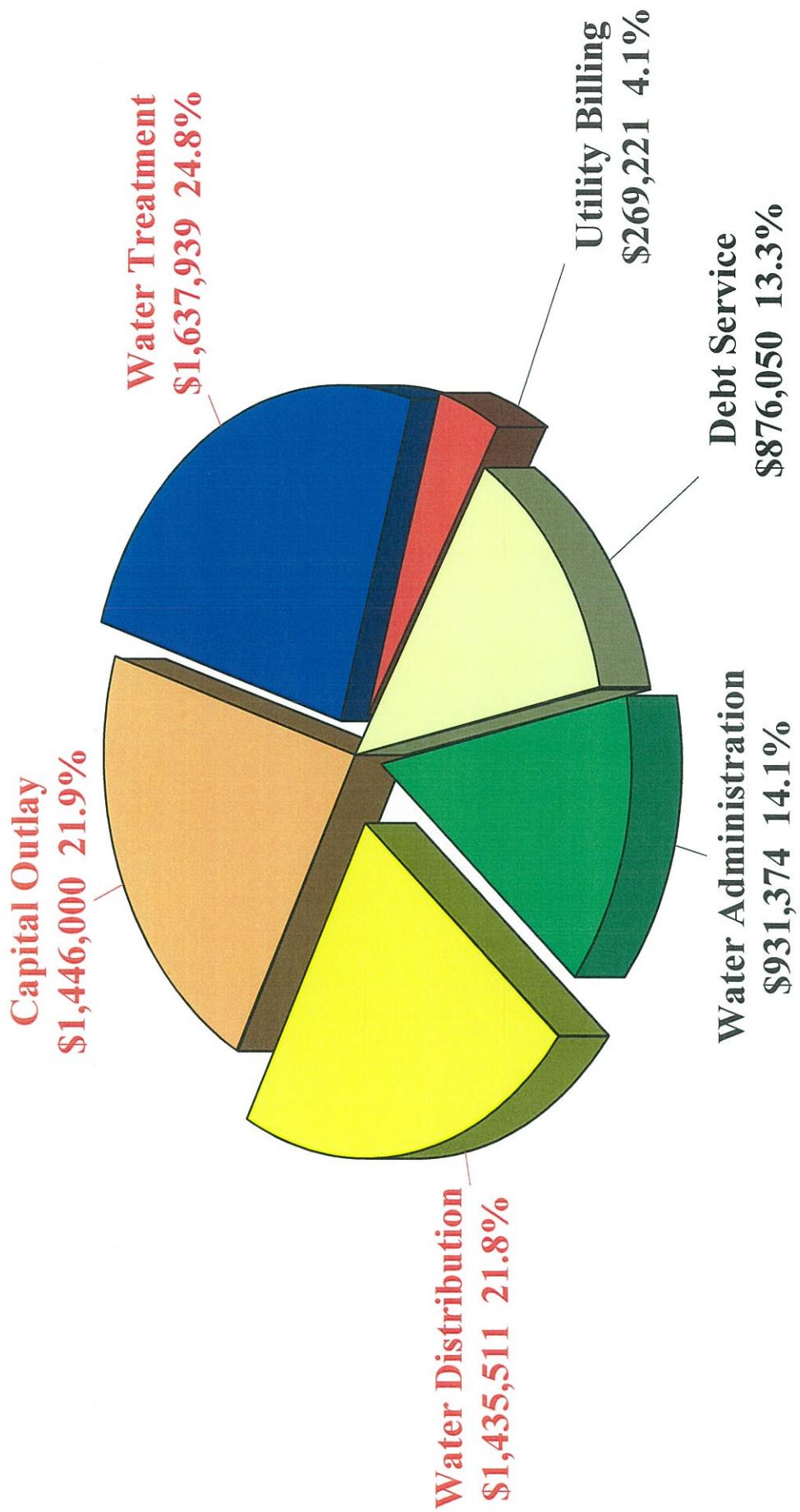


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# WATER FUND EXPENSES

## 2018 BUDGET

\$6,596,095



**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Operating Revenues</b>					
50-344-00412	Metered Water Sales	\$ 5,570,983	\$ 5,453,000	\$ 5,572,900	\$ 5,542,000
50-344-00413	Hydrant Sales	3,901	6,800	28,000	9,900
50-344-00414	Account Maintenance Fees	1,182	800	1,230	1,100
50-344-00415	Interdepartmental Sale	116,776	123,700	125,800	121,300
50-344-00416	Zone Charges	155,475	131,000	158,500	140,000
50-344-00417	Bulk Water Sales	75,423	57,000	89,300	67,700
	<b>Total Operating Revenue</b>	<b>\$ 5,923,740</b>	<b>\$ 5,772,300</b>	<b>\$ 5,975,730</b>	<b>\$ 5,882,000</b>
<b>Non-Operating Revenues</b>					
50-345-00511	Interest on Investment	\$ 29,431	\$ 21,500	\$ 56,800	\$ 62,500
50-345-00521	Other	1,205	2,800	1,510	2,400
50-345-00522	Penalty/Water Billing	37,607	39,300	36,700	38,600
50-345-00524	Charges For Services	1,071	400	1,190	800
50-345-00525	Water Meter Fee	21,258	12,500	20,100	15,800
50-345-00528	Sale of Repair Parts	2,920	4,300	3,090	4,000
50-345-00529	Bulk Water Service Fee	1,530	1,900	1,300	1,300
50-345-00530	Refund of Expenditures	17,215	23,800	22,600	22,600
50-345-00535	Return Check Fee - Water	460	500	460	500
50-345-00536	Water Impact Fees	310	-	465	-
50-393-00936	Capital Contributions	-	-	-	-
	<b>Total Non-Operating Revenue</b>	<b>\$ 113,007</b>	<b>\$ 107,000</b>	<b>\$ 144,215</b>	<b>\$ 148,500</b>
<b>Other Financing Sources</b>					
50-345-00526	Tap Fees	\$ 158,713	\$ 55,600	\$ 161,000	\$ 83,100
50-393-00155	Operating Transfer In - Stormwater Fund	22,200	39,400	39,400	39,400
50-393-00937	Financing Proceeds	-	1,118,500	850,537	-
	<b>Total Other Financing Sources</b>	<b>\$ 180,913</b>	<b>\$ 1,213,500</b>	<b>\$ 1,050,937</b>	<b>\$ 122,500</b>
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 6,217,660</b>	<b>\$ 7,092,800</b>	<b>\$ 7,170,882</b>	<b>\$ 6,153,000</b>

## Water Fund - Metered Water Sales

Account # 50-344-00412

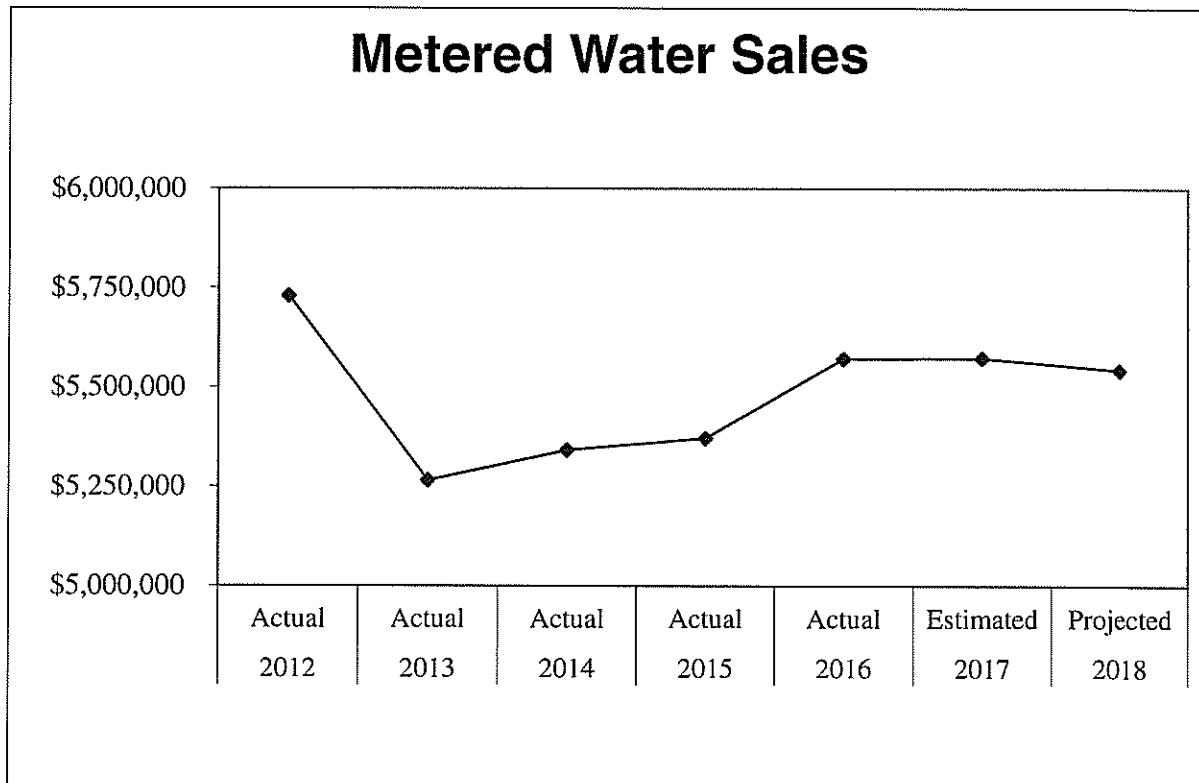
**Description:** Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design. The City's historical utility billing schedule has been that residential customers are billed quarterly and commercial customers are billed monthly. Beginning with the January, 2018 water consumption, the City will convert to a monthly utility billing schedule for all customer accounts.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 5,729,893	3.20%
2013	Actual	\$ 5,265,106	-8.11%
2014	Actual	\$ 5,341,479	1.45%
2015	Actual	\$ 5,371,397	0.56%
2016	Actual	\$ 5,570,983	3.72%
2017	Estimated	\$ 5,572,900	0.03%
2018	Projected	\$ 5,542,000	-0.55%

**Projection:** The 2017 consumption projection is based on 2015-2017 average consumption by user classifications. The revenue projection is based on this consumption projection, adjusted by the most recent 3.0% rate increase adopted by City Council effective January 1, 2015.

**Comments:** During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. At the time of the budget adoption, the results of the analysis had not been completed. The revenue estimates included in Water Fund do not include the possible rate changes that may be adopted by City Council.



## Water Fund - Bulk Water Sales

Account # 50-344-00417

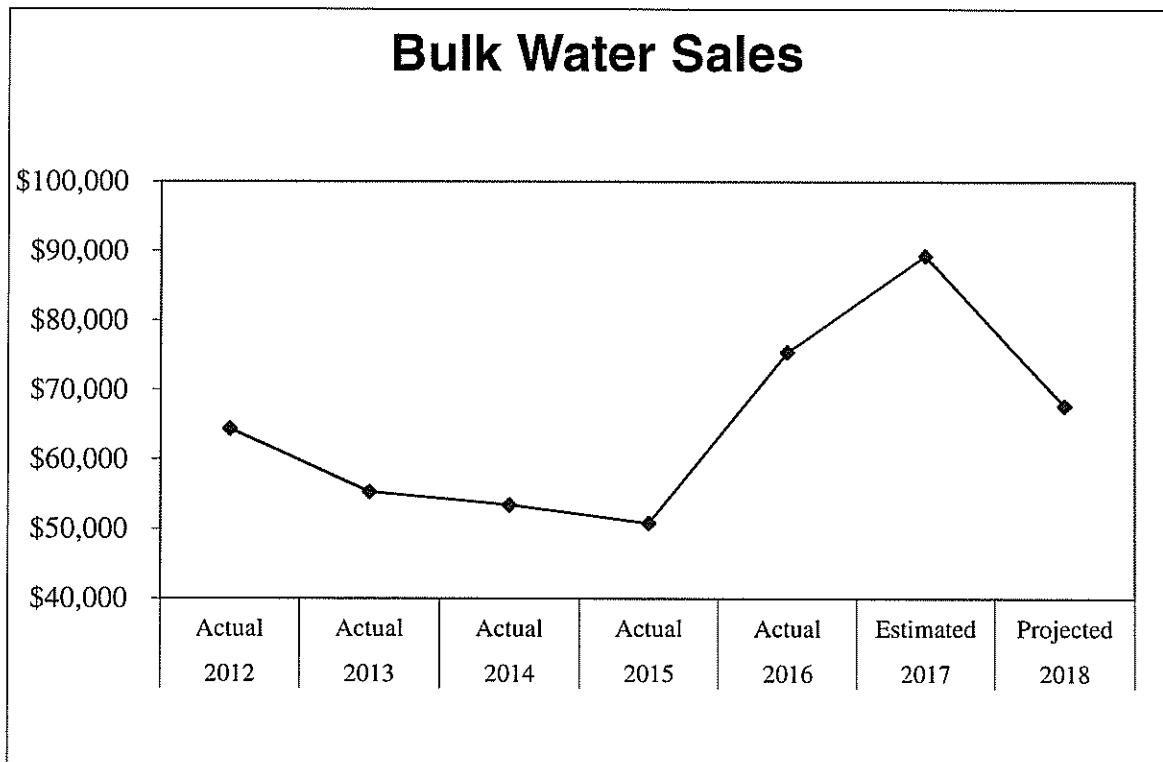
**Description:** Water sales from the bulk water station. The current rate is \$6.41 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the remote access system on an as needed basis.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 64,370	0.08%
2013	Actual	\$ 55,319	-14.06%
2014	Actual	\$ 53,432	-3.41%
2015	Actual	\$ 50,830	-4.87%
2016	Actual	\$ 75,423	48.38%
2017	Estimated	\$ 89,300	18.40%
2018	Projected	\$ 67,700	-24.19%

**Projection:** The 2018 projection is based on a 3-year weighted average of consumption. The most recent (1/01/15) rate increase (3.0%) approved by City Council is also factored into the revenue projection.

**Comments:** The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



## Water Fund - Tap Fees

Account # 50-345-00526

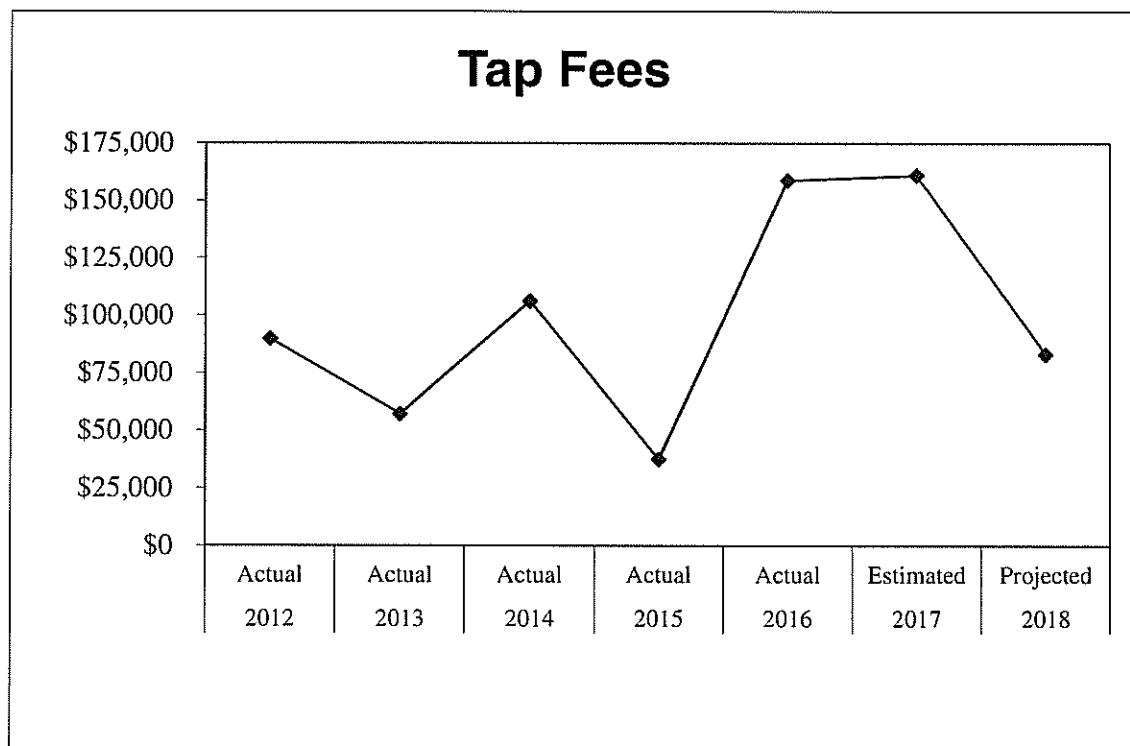
**Description:** Tap fees (system development fees) are charged for each new residential and commercial service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" residential connection for a new customer within the City limits is \$5,000.00.

**History:**

Year		Amount	% Change from Previous Year
2012	Actual	\$ 89,722	27.11%
2013	Actual	\$ 57,082	-36.38%
2014	Actual	\$ 106,211	86.07%
2015	Actual	\$ 37,410	-64.78%
2016	Actual	\$ 158,713	324.25%
2017	Estimated	\$ 161,000	1.44%
2018	Projected	\$ 83,100	-48.39%

**Projection:** The 2018 projection is based on the anticipation that the City's residential new construction will remain relatively constant. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

**Comments:** Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund. The 2016-2017 revenue spikes was primarily the result of a DOC water tap purchase and the construction of several major projects.



**CITY OF CAÑON CITY**  
**2018 BUDGET**  
**WATER FUND EXPENDITURES BY CATEGORY**

	<u>Personal Services</u>	<u>Supplies &amp; Materials</u>	<u>Purchased Services</u>	<u>Debt Service</u>	<u>Grants/ Contrib.</u>	<u>Capital Outlay</u>	<u>Total</u>
Administration	473,824	950	433,300	876,050	23,300	5,000	1,812,424
Water Treatment	783,834	267,100	587,005	-	-	335,000	1,972,939
Distribution	1,029,526	341,800	64,185	-	-	106,000	1,541,511
Utility Billing	132,121	300	136,800	-	-	-	269,221
Water Projects	-	-	-	-	-	1,000,000	1,000,000
<b>2018 WATER FUND</b>	<b>\$ 2,419,305</b>	<b>\$ 610,150</b>	<b>\$ 1,221,290</b>	<b>\$ 876,050</b>	<b>\$ 23,300</b>	<b>\$ 1,446,000</b>	<b>\$ 6,596,095</b>
<b>2017 WATER FUND</b>	<b>\$ 2,528,208</b>	<b>\$ 757,600</b>	<b>\$ 1,352,505</b>	<b>\$ 998,700</b>	<b>\$ 22,200</b>	<b>\$ 2,530,000</b>	<b>\$ 8,189,213</b>
<b>% CHANGE</b>	<b>-4.31%</b>	<b>-19.46%</b>	<b>-9.70%</b>	<b>-12.28%</b>	<b>4.95%</b>	<b>-42.85%</b>	<b>-19.45%</b>



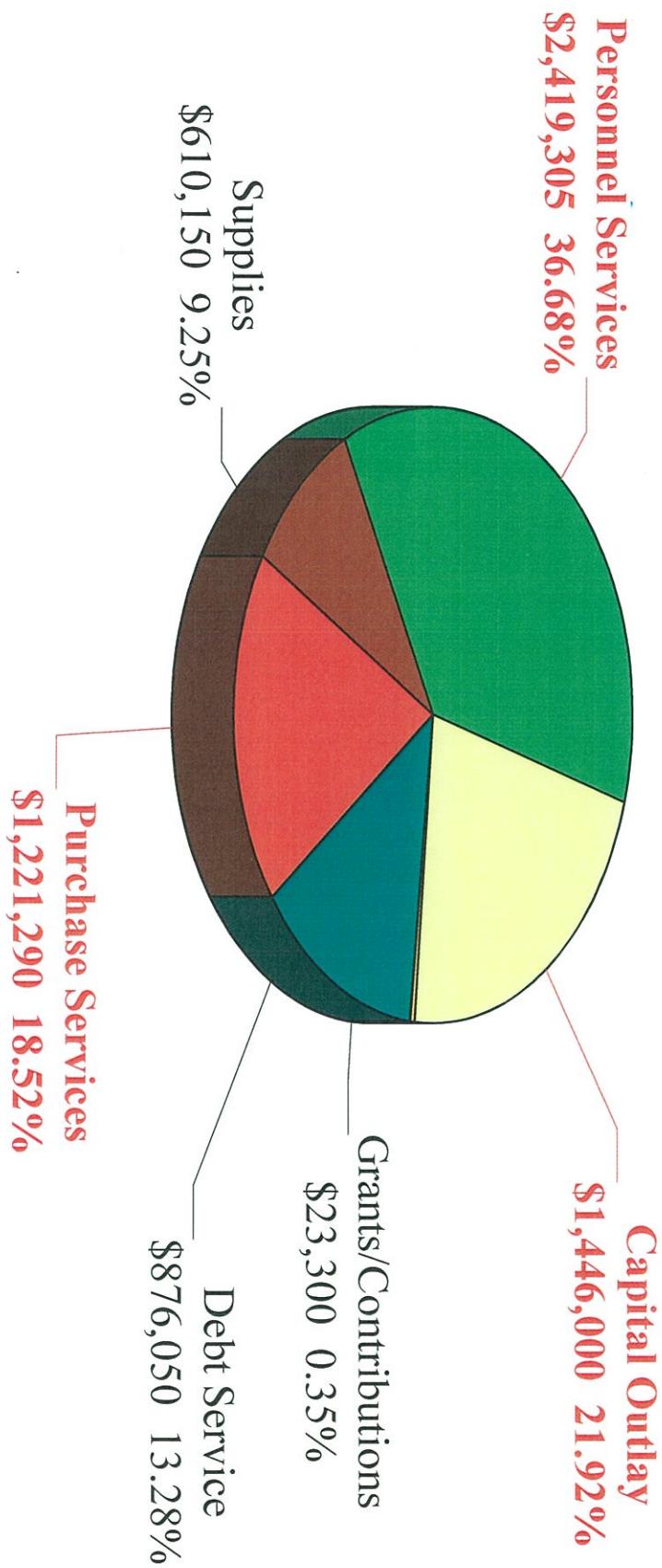
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## WATER FUND

### EXPENSES BY CATEGORIES

**\$ 6,596,095**

**2018 BUDGET**



## City of Cañon City 2018 Budget

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### Water Administration Overview

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Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

#### **2017 Major Goals and Accomplishments:**

- ◆ Completed the process of issuing Certificates of Participation (COP's) for the refunding of the COP, Series 2008. The significantly lower interest rates available in the current market resulted in approximately \$850k in savings which was received at closing and utilized for water main replacement projects in conjunction with the street improvement program in the Street Improvement Fund.
- ◆ Completed the updated water rate study. The new rate structure will be implemented effective April 1, 2018.

#### **2018 Major Goals:**

- ◆ Prepare an updated Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implement the conversion from quarterly residential utility billing to monthly billing. Continue to develop and promote alternate payment methods that will lessen the impact of processing the additional 4,300 utility payments that will be received each month.



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**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>WATER ADMINISTRATION</b>				
<b>Personal Services (100)</b>				
50-490-913-110 Salaries & Wages	\$ 316,114	\$ 349,852	\$ 320,200	\$ 336,710
50-490-913-112 Salaries - Part time	\$ -	\$ -	\$ 6,800	\$ -
50-490-913-121 Overtime-Permanent	\$ 17	\$ 360	\$ 100	\$ 360
50-490-913-134 PTO Cash Out	\$ 21,689	\$ 5,800	\$ 46,000	\$ 5,800
50-490-913-135 Longevity Pay	\$ 2,721	\$ 2,895	\$ 2,400	\$ 2,365
50-490-913-137 Uniform/Boot Allowance	\$ 240	\$ 520	\$ 520	\$ 480
50-490-913-141 Unemployment Insurance	\$ -	\$ 1,500	\$ -	\$ 1,500
50-490-913-142 Workers' Compensation	\$ 4,219	\$ 4,442	\$ 4,521	\$ 3,775
50-490-913-143 Life & Health Insurance	\$ 54,977	\$ 83,950	\$ 69,500	\$ 78,759
50-490-913-144 FICA Taxes	\$ 24,717	\$ 26,313	\$ 25,000	\$ 25,304
50-490-913-145 City Retirement	\$ 14,351	\$ 17,145	\$ 14,900	\$ 16,742
50-490-913-147 457 Plan - City Match	\$ 1,387	\$ 2,029	\$ 1,990	\$ 2,029
<b>Total Personal Services (100)</b>	<b>\$ 440,432</b>	<b>\$ 494,806</b>	<b>\$ 491,931</b>	<b>\$ 473,824</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-913-200 Office Supplies	\$ 394	\$ 600	\$ 500	\$ 700
50-490-913-205 Small Items of Equipment	\$ 682	\$ 200	\$ 220	\$ 250
50-490-913-210 Operating Supplies - General	\$ 68	\$ -	\$ -	\$ -
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,144</b>	<b>\$ 800</b>	<b>\$ 720</b>	<b>\$ 950</b>
<b>Purchased Services (300)</b>				
50-490-913-300 Professional Services	\$ 23,155	\$ 117,000	\$ 99,400	\$ 105,000
50-490-913-312 Software Titles	\$ -	\$ -	\$ -	\$ 3,200
50-490-913-315 Postage/Freight	\$ 14	\$ 100	\$ 50	\$ 100
50-490-913-320 Printing	\$ 378	\$ 1,000	\$ 700	\$ 1,500
50-490-913-325 Publications/Advertising	\$ 1,725	\$ 1,300	\$ 1,560	\$ 1,600
50-490-913-330 Subscriptions/Membership Fees	\$ 1,002	\$ 1,100	\$ 700	\$ 1,100
50-490-913-335 Travel & Training	\$ 1,516	\$ 1,500	\$ 1,100	\$ 1,500
50-490-913-350 Other Fees & Charges	\$ 210,462	\$ 210,500	\$ 210,000	\$ 216,000
50-490-913-355 Insurance Bonds	\$ 114,386	\$ 102,500	\$ 106,000	\$ 103,000
50-490-913-380 Telephone/Voice/Data	\$ 258	\$ 300	\$ 250	\$ 300
<b>Total Purch Services (300)</b>	<b>\$ 352,896</b>	<b>\$ 435,300</b>	<b>\$ 419,760</b>	<b>\$ 433,300</b>
<b>Debt Service (600)</b>				
50-490-913-610 Principal	\$ 415,000	\$ 430,000	\$ 675,000	\$ 575,000
50-490-913-620 Interest	\$ 462,259	\$ 447,450	\$ 197,400	\$ 298,300
50-490-913-630 Cost of Issuance	\$ -	\$ 118,500	\$ 111,200	\$ -
50-490-913-640 Paying Agent Fees	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750
<b>Total Debt Service (600)</b>	<b>\$ 880,009</b>	<b>\$ 998,700</b>	<b>\$ 986,350</b>	<b>\$ 876,050</b>
<b>Grants/Contrib/Indem (700)</b>				
50-490-913-726 GIS Authority	\$ 22,193	\$ 22,200	\$ 22,200	\$ 23,300
<b>Total Grants, Etc. (700)</b>	<b>\$ 22,193</b>	<b>\$ 22,200</b>	<b>\$ 22,200</b>	<b>\$ 23,300</b>
<b>Transfers(700)</b>				
50-490-913-750 Transfer to General Fund	\$ 204,700	\$ 220,400	\$ 220,400	\$ 220,400
<b>Total Transfers(700)</b>	<b>\$ 204,700</b>	<b>\$ 220,400</b>	<b>\$ 220,400</b>	<b>\$ 220,400</b>
<b>Capital Outlay (900)</b>				
50-490-913-920 Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000
<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>
<b>TOTAL WATER ADMIN</b>	<b>\$ 1,901,374</b>	<b>\$ 2,177,206</b>	<b>\$ 2,141,361</b>	<b>\$ 2,032,824</b>

## City of Cañon City 2018 Budget

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### Water Treatment Overview

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Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective, robust, and reliable operation.

#### 2017 Major Goals and Accomplishments:

- ◆ Continued production and supply of high quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replaced the coating systems on the .5 MG Tank located in the Dawson Ranch Subdivision.
- ◆ Installed a tank mixer in the 4 MG Tank to assist in maintaining water quality.

#### 2018 Major Goals:

- ◆ Continue with the production and supply of a high quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replace the coating system on the 1 MG Tank and install a tank mixer to help maintain water quality.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

Description	2016 Actual	2017 Budget	2017 Estimate	2018 Budget
<b>WATER TREATMENT</b>				
<b>Personal Services (100)</b>				
50-490-922-110 Salaries & Wages	\$ 488,762	\$ 508,646	\$ 460,500	\$ 496,003
50-490-922-112 Salaries-Temporary	822	1,000	600	2,400
50-490-922-121 Overtime-Permanent	20,780	26,360	22,700	26,360
50-490-922-123 Holiday Pay	2,290	2,800	2,800	2,800
50-490-922-134 Vacation/Sick Leave Payoff	1,619	-	20,000	-
50-490-922-135 Longevity Pay	4,800	5,150	5,000	4,600
50-490-922-137 Uniform/Boot Allowance	1,725	2,300	2,100	2,080
50-490-922-142 Workers' Compensation	24,576	25,811	26,653	25,243
50-490-922-143 Life & Health Insurance	133,835	168,956	134,200	161,941
50-490-922-144 FICA Taxes	34,744	39,353	35,800	38,504
50-490-922-145 City Retirement	22,809	24,727	21,200	23,903
<b>Total Personal Services (100)</b>	<b>\$ 736,762</b>	<b>\$ 805,103</b>	<b>\$ 731,553</b>	<b>\$ 783,834</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-922-200 Office Supplies	\$ 1,003	\$ 900	\$ 900	\$ 900
50-490-922-205 Small Items of Equipment	8,135	7,500	9,700	18,500
50-490-922-210 Operating Supplies-General	6,144	9,000	8,500	6,000
50-490-922-215 Operating Supplies-Equip/Maint.	5,582	7,000	7,000	8,500
50-490-922-220 Operating Supplies-Bldg Materials	2,617	4,500	4,500	4,500
50-490-922-225 Vehicle Equip Parts	2,175	3,200	2,200	3,200
50-490-922-235 Chem, Lab & Medical Supplies	159,485	154,500	138,500	148,000
50-490-922-237 Uniform Purchases	-	-	-	4,400
50-490-922-245 Gas & Diesel Fuel	5,217	10,000	5,700	9,000
50-490-922-250 Oil, grease, etc.	434	300	225	300
50-490-922-255 Tires, Tubes, etc.	2,100	2,500	2,000	2,500
50-490-922-260 Repair Parts-Watersewer	65	-	-	-
50-490-922-265 Specialized Equipment	26,847	59,000	58,500	61,000
50-490-922-280 Janitorial Supplies	75	300	250	300
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 219,879</b>	<b>\$ 258,700</b>	<b>\$ 237,975</b>	<b>\$ 267,100</b>
<b>Purchased Services (300)</b>				
50-490-922-300 Professional Services	\$ -	\$ 2,000	\$ 500	\$ 2,000
50-490-922-305 Contracted Services-General	17,192	23,000	22,000	23,000
50-490-922-310 Contracted Services-Repair/Maint.	54,140	321,900	70,325	45,000
50-490-922-315 Postage/Freight	1,282	1,000	2,000	2,000
50-490-922-320 Printing	-	200	-	200
50-490-922-325 Publications/Advertising	-	75	50	75
50-490-922-330 Subscriptions/Membership Fees	915	1,000	1,855	1,700
50-490-922-335 Travel & Training	2,550	2,700	2,100	2,700
50-490-922-340 Material/Equipment Rental	52	1,500	450	1,500
50-490-922-342 Workers' Comp. Deductible	-	1,100	-	1,100
50-490-922-365 Electric	402,622	440,000	435,000	445,000
50-490-922-370 Gas	4,942	8,700	7,500	8,700
50-490-922-380 Telephone/Voice/Data	3,676	8,315	6,800	7,000
50-490-922-387 Lab Tests	19,091	30,000	25,000	40,000
50-490-922-390 Stormwater	7,022	7,030	7,030	7,030
<b>Total Purch Services (300)</b>	<b>\$ 513,484</b>	<b>\$ 848,520</b>	<b>\$ 580,610</b>	<b>\$ 587,005</b>
<b>Capital Outlay (900)</b>				
50-490-922-920 Equipment	\$ -	\$ 34,000	\$ 34,000	\$ 30,000
50-490-922-950 Other Improvements		245,000	235,000	305,000
<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 279,000</b>	<b>\$ 269,000</b>	<b>\$ 335,000</b>
<b>TOTAL WATER TREATMENT</b>	<b>\$ 1,470,125</b>	<b>\$ 2,191,323</b>	<b>\$ 1,819,138</b>	<b>\$ 1,972,939</b>

## City of Cañon City 2018 Budget

### Water Distribution Overview

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

#### 2017 Major Goals and Accomplishments:

- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,033 fire hydrants, and 92 blow-off assemblies, 3,000+ valves and 8,702 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices. Implemented new software tracking program for backflow prevention assemblies.
- ◆ Completed the 2017 Fire Hydrant Exercise Program.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System free of leaks to ensure the supply of high quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Completed upgrade of water meters in the Distribution System to be capable of radio read by the AMI Data Collectors.
- ◆ Renewed approximately 2,863' of 6" Cast Iron/Asbestos-Cement water main with 8" PVC water main on Yale Avenue from College to Harding, renewed approximately 710' of 6" Cast Iron/PVC water main with 8" PVC water main on N. 16<sup>th</sup> Street from Greenwood to Franklin and renewed approximately 400' of 6" Cast Iron water main with 12" PVC water main on Orchard Avenue from East Main to US Highway 50 in conjunction with the 2A Street Improvement Project.

#### 2018 Major Goals:

- ◆ Renew 1,700' of 6"/8" Cast Iron water main with 12" PVC on Park Avenue from 9<sup>th</sup> Street to 12<sup>th</sup> Street in conjunction with the City's 2A Street Improvement Project.
- ◆ Continue with the comprehensive water main survey to develop an asset management database that will include locating of the water mains and appurtenances and obtaining Global Positioning System coordinates for the Geographic Information System (GIS).
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program and development of a customer service program to educate property owners regarding the protection of irrigation systems with proper backflow devices.
- ◆ Continue with the renewal of aged water main to coincide with the 2A Street Improvement Project for streets within the City limits.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

Description	2016	2017	2017	2018
	Actual	Budget	Estimate	Budget
<b>DISTRIBUTION</b>				
<b>Personal Services (100)</b>				
50-490-923-110 Salaries & Wages	\$ 626,445	\$ 688,648	\$ 607,000	\$ 642,841
50-490-923-121 Overtime-Permanent	19,212	25,980	23,500	25,980
50-490-923-134 Vac/Sick Payoff	10,777	-	10,000	-
50-490-923-135 Longevity Pay	7,867	8,250	7,700	6,900
50-490-923-137 Uniform/Boot Allowance	2,085	3,280	2,580	2,800
50-490-923-142 Workers' Compensation	31,552	31,590	31,687	30,194
50-490-923-143 Life & Health Insurance	187,053	275,883	241,500	240,890
50-490-923-144 FICA Taxes	45,207	51,579	45,400	48,421
50-490-923-145 City Retirement	28,261	33,747	28,800	31,500
<b>Total Personal Services (100)</b>	<b>\$ 958,459</b>	<b>\$ 1,118,957</b>	<b>\$ 998,167</b>	<b>\$ 1,029,526</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-923-200 Office Supplies	\$ 683	\$ 1,400	\$ 1,400	\$ 1,400
50-490-923-205 Small Items of Equipment	9,125	14,800	14,000	10,000
50-490-923-210 Operating Supplies-General	19,747	19,000	18,500	16,200
50-490-923-215 Operating Supplies-Equip./Maint.	4,779	4,000	4,000	5,300
50-490-923-220 Operating Supplies-Bldg Materials	53,610	57,000	45,000	50,000
50-490-923-225 Vehicle/Equip Parts	13,472	10,000	12,000	10,000
50-490-923-237 Uniform Purchases	-	-	-	5,600
50-490-923-245 Gas & Diesel Fuel	15,264	27,000	16,000	20,000
50-490-923-250 Oil, Grease, etc.	1,095	1,500	1,500	1,700
50-490-923-255 Tires, Tubes, etc.	7,528	3,600	3,000	3,600
50-490-923-260 Repair Parts - Water, Sewer	262,878	258,400	180,500	218,000
50-490-923-265 Specialized Equipment Repair	1,004	-	-	-
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 389,185</b>	<b>\$ 396,700</b>	<b>\$ 295,900</b>	<b>\$ 341,800</b>
<b>Purchased Services (300)</b>				
50-490-923-300 Professional Services	\$ 3,592	\$ 3,500	\$ 3,500	\$ 3,600
50-490-923-305 Contracted Services-General	642	1,000	870	650
50-490-923-310 Contracted Services-Repair/Maint.	8,644	15,065	15,065	34,000
50-490-923-315 Postage/Freight	697	420	420	420
50-490-923-320 Printing	-	200	100	200
50-490-923-325 Publications/Advertising	82	200	-	200
50-490-923-330 Subscriptions/Membership Fees	191	195	195	200
50-490-923-335 Travel & Training	4,533	3,000	3,450	6,000
50-490-923-340 Material/Equipment Rental	2,221	2,500	2,200	2,500
50-490-923-342 Workers' Comp. Deductible	1,442	1,270	-	1,270
50-490-923-365 Electric	6,390	6,000	5,500	6,000
50-490-923-370 Gas	1,349	1,800	1,700	1,800
50-490-923-375 Sewer	137	135	135	145
50-490-923-380 Telephone/Voice/Data	7,703	6,800	6,800	6,800
50-490-923-385 Water	243	400	370	400
<b>Total Purch Services (300)</b>	<b>\$ 37,866</b>	<b>\$ 42,485</b>	<b>\$ 40,305</b>	<b>\$ 64,185</b>
<b>Capital Outlay (900)</b>				
50-490-923-920 Equipment	\$ 9,998	\$ 144,000	\$ 126,000	\$ 106,000
<b>Total Capital Outlay (900)</b>	<b>\$ 9,998</b>	<b>\$ 144,000</b>	<b>\$ 126,000</b>	<b>\$ 106,000</b>
<b>TOTAL DISTRIBUTION</b>	<b>\$ 1,395,508</b>	<b>\$ 1,702,142</b>	<b>\$ 1,460,372</b>	<b>\$ 1,541,511</b>

## City of Cañon City 2018 Budget

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### **Utility Billing Overview**

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Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

#### **2017 Major Goals and Accomplishments:**

- ◆ Continue the ongoing evaluation of ways to address customer needs.
- ◆ Completed an evaluation of the cost/benefits of converting from the current quarterly residential billing system to monthly residential billing.

#### **2018 Major Goals:**

- ◆ Implement the various system and process revisions necessary for conversion from quarterly residential billing to monthly residential billing.
- ◆ Re-evaluate the current leak credit policy and determine if modifications are warranted.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>UTILITY BILLING</b>				
<b>Personal Services (100)</b>				
50-490-914-110 Salaries & Wages	\$ 34,698	\$ 69,952	\$ 64,400	\$ 78,957
50-490-914-112 Salaries-Temporary	\$ -	\$ 1,125	\$ -	\$ 1,125
50-490-914-121 Overtime-Permanent	\$ -	\$ 3,900	\$ -	\$ 3,900
50-490-914-135 Longevity Pay	\$ -	\$ -	\$ 400	\$ 450
50-490-914-142 Workers' Compensation	\$ 124	\$ 270	\$ 270	\$ 371
50-490-914-143 Life & Health Insurance	\$ 7,806	\$ 25,273	\$ 30,600	\$ 37,497
50-490-914-144 FICA Taxes	\$ 2,234	\$ 5,394	\$ 4,560	\$ 5,952
50-490-914-145 City Retirement	\$ 802	\$ 3,428	\$ 2,050	\$ 3,869
<b>Total Personal Services (100)</b>	<b>\$ 45,664</b>	<b>\$ 109,342</b>	<b>\$ 102,280</b>	<b>\$ 132,121</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-914-200 Office Supplies	\$ -	\$ 300	\$ 300	\$ 300
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Purchased Services (300)</b>				
50-490-914-300 Professional Services	\$ 2,787	\$ 5,000	\$ 2,790	\$ -
50-490-914-305 Contracted Services-General	\$ 26,391	\$ 65,300	\$ 30,000	\$ 65,000
50-490-914-312 Software Titles	\$ -	\$ -	\$ -	\$ 2,800
50-490-914-315 Postage/Freight	\$ 136	\$ 500	\$ 150	\$ 500
50-490-914-320 Printing	\$ 210	\$ 1,000	\$ 250	\$ 500
50-490-914-335 Travel & Training	\$ -	\$ 500	\$ 500	\$ 500
50-490-914-350 Other Fees & Charges	\$ 23,302	\$ 55,000	\$ 35,000	\$ 67,500
<b>Total Purch Services (300)</b>	<b>\$ 52,826</b>	<b>\$ 127,300</b>	<b>\$ 68,690</b>	<b>\$ 136,800</b>
<b>TOTAL UTILITY BILLING</b>	<b>\$ 98,490</b>	<b>\$ 236,942</b>	<b>\$ 171,270</b>	<b>\$ 269,221</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

	Description	2016	2017	2017	2018	
		Actual	Budget	Estimate	Budget	
<b>WATER PROJECTS</b>						
Capital Outlay (900)						
50-490-928-934	Draing. Water Supply & Storage	\$ -	\$ 2,062,000	\$ 2,045,550	\$ 1,000,000	
	Total Capital Outlay (900)	\$ -	\$ 2,062,000	\$ 2,045,550	\$ 1,000,000	
	Total Other Wtr Main Projects (928)	\$ -	\$ 2,062,000	\$ 2,045,550	\$ 1,000,000	
Capital Outlay (900)						
50-490-978-950	Other Improvements	\$ 124,124	\$ 40,000	\$ 39,807	\$ -	
	Total Capital Outlay (900)	\$ 124,124	\$ 40,000	\$ 39,807	\$ -	
	Total Radio Read Meters (978)	\$ 124,124	\$ 40,000	\$ 39,807	\$ -	
<b>TOTAL WATER PROJECTS</b>						
		\$ 124,124	\$ 2,102,000	\$ 2,085,357	\$ 1,000,000	
<b>GRAND TOTAL WATER</b>						
		\$ 4,989,621	\$ 8,409,613	\$ 7,677,498	\$ 6,816,495	

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - BUDGET STATEMENT**

	<b>2016</b> <b>Actual</b>	<b>2017</b> <b>Budget</b>	<b>2017</b> <b>Estimate</b>	<b>2018</b> <b>Budget</b>
<b>Revenues:</b>				
Tap Fees	\$ 25,837	\$ 9,100	\$ 26,200	\$ 13,500
Non-Operating Revenue (Interest Earnings)	<u>5,737</u>	<u>4,800</u>	<u>12,200</u>	<u>15,000</u>
<b>Total Revenue</b>	<b><u>\$ 31,574</u></b>	<b><u>\$ 13,900</u></b>	<b><u>\$ 38,400</u></b>	<b><u>\$ 28,500</u></b>
<b>Total Sources of Funds</b>	<b><u>\$ 31,574</u></b>	<b><u>\$ 13,900</u></b>	<b><u>\$ 38,400</u></b>	<b><u>\$ 28,500</u></b>
<b>Uses of Funds:</b>				
Current:				
Raw Water	\$ 18,918	\$ 25,500	\$ 13,394	\$ 20,300
Capital Outlay	-	10,000	-	10,000
<b>Total Uses of Funds</b>	<b><u>\$ 18,918</u></b>	<b><u>\$ 35,500</u></b>	<b><u>\$ 13,394</u></b>	<b><u>\$ 30,300</u></b>
Excess of Revenues Over (Under) Uses of Funds	\$ 12,656	\$ (21,600)	\$ 25,006	\$ (1,800)
<b>Available Resources, Beginning of Year</b>	<b><u>1,008,135</u></b>	<b><u>1,013,340</u></b>	<b><u>1,020,791</u></b>	<b><u>1,045,797</u></b>
<b>Available Resources, End of Year</b>	<b><u>\$ 1,020,791</u></b>	<b><u>\$ 991,740</u></b>	<b><u>\$ 1,045,797</u></b>	<b><u>\$ 1,043,997</u></b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Operating Revenues</b>					
52-340-34101	Tap Fees	\$ 25,837	\$ 9,100	\$ 26,200	\$ 13,500
	<b>Total Dept 345</b>	<b>\$ 25,837</b>	<b>\$ 9,100</b>	<b>\$ 26,200</b>	<b>\$ 13,500</b>
52-360-36101	Earnings on Dep & Invest.	\$ 5,737	\$ 4,800	\$ 12,200	\$ 15,000
	<b>Total Dept 360</b>	<b>\$ 5,737</b>	<b>\$ 4,800</b>	<b>\$ 12,200</b>	<b>\$ 15,000</b>
	<b>TOTAL</b>	<b>\$ 31,574</b>	<b>\$ 13,900</b>	<b>\$ 38,400</b>	<b>\$ 28,500</b>

## City of Cañon City 2018 Budget

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### **Raw Water Fund Overview**

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The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

#### **2017 Major Goals and Accomplishments:**

- ◆ Purchased additional water shares in accordance with the findings of the Water Resource Master Plan.
- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

#### **2018 Major Goals:**

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Purchased Services (300)</b>					
52-520-903-300	Professional Services	\$ 12,006	\$ 15,000	\$ 4,130	\$ 10,000
52-520-903-305	Contracted Services-General	4,972	6,000	4,764	5,500
52-520-903-310	Storage Acquisition Fees & Charges	1,940	4,500	4,500	4,800
	<b>Total Purchased Services (300)</b>	<b>\$ 18,918</b>	<b>\$ 25,500</b>	<b>\$ 13,394</b>	<b>\$ 20,300</b>
<b>Capital Outlay (900)</b>					
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
	<b>Total Raw Water Acquisition Fund</b>	<b>\$ 18,918</b>	<b>\$ 35,500</b>	<b>\$ 13,394</b>	<b>\$ 30,300</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - BUDGET STATEMENT**

	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 789,164	\$ 789,300	\$ 791,600	\$ 792,700
Non-Operating Revenue	22,164	42,600	85,460	13,000
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 811,328</b>	<b>\$ 831,900</b>	<b>\$ 877,060</b>	<b>\$ 805,700</b>
<b>Uses of Funds:</b>				
Stormwater Operations	\$ 309,459	\$ 612,632	\$ 610,758	\$ 337,510
Capital Outlay	61,797	251,900	248,600	-
<b>Total Uses of Funds</b>	<b>\$ 371,256</b>	<b>\$ 864,532</b>	<b>\$ 859,358</b>	<b>\$ 337,510</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 440,072	\$ (32,632)	\$ 17,702	\$ 468,190
<b>Other Financing Sources (Uses)</b>				
Transfer to Other Funds	\$ (261,200)	\$ (620,600)	\$ (620,600)	\$ (620,600)
<b>Total Other Financing Sources</b>	<b>\$ (261,200)</b>	<b>\$ (620,600)</b>	<b>\$ (620,600)</b>	<b>\$ (620,600)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds				
	\$ 178,872	\$ (653,232)	\$ (602,898)	\$ (152,410)
Available Resources, Beginning of Year	728,511	907,383	907,383	304,485
<b>Available Resources, End of Year</b>	<b>\$ 907,383</b>	<b>\$ 254,151</b>	<b>\$ 304,485</b>	<b>\$ 152,075</b>
Less Reserved Available Resources:				
Capital Reserve	\$ 381,286	\$ 77,886	\$ 81,646	\$ 81,646
<b>Total Reserved Available Resources</b>	<b>\$ 381,286</b>	<b>\$ 77,886</b>	<b>\$ 81,646</b>	<b>\$ 81,646</b>
<b>Unreserved Available Resources</b>	<b>\$ 526,097</b>	<b>\$ 176,265</b>	<b>\$ 222,839</b>	<b>\$ 70,429</b>

## Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

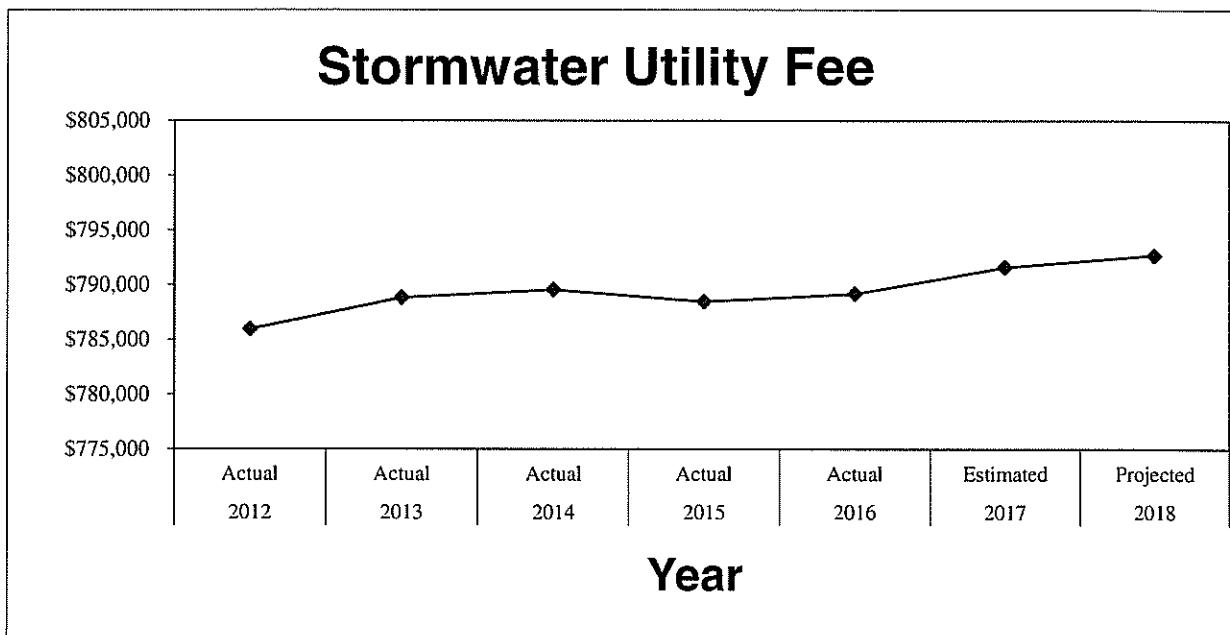
**Description:** The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

### History:

Year		Amount	% Change from Previous Year
2012	Actual	\$ 785,946	1.29%
2013	Actual	\$ 788,823	0.37%
2014	Actual	\$ 789,549	0.09%
2015	Actual	\$ 788,466	-0.14%
2016	Actual	\$ 789,164	0.09%
2017	Estimated	\$ 791,600	0.31%
2018	Projected	\$ 792,700	0.14%

**Projection:** The 2018 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,329,600 sq. ft.) and the 2017 annual stormwater fee (\$0.02182 / sq. ft.).

**Comments:** The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.1% during the last twelve years due to new construction within the City and for square footage corrections determined by the City. The average 2018 residential Stormwater Utility Fee is estimated to be \$6.71/month. City Council with an independent utility rate consultant in 2017. At the time of budget adoption, City Council had not yet approved the potential rate increase which may impact stormwater revenues beginning in 2018.



**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Operating Revenues</b>					
55-344-00451	Stormwater Utility Fees	\$ 789,164	\$ 789,300	\$ 791,600	\$ 792,700
	<b>Total Operating Revenue</b>	<b>\$ 789,164</b>	<b>\$ 789,300</b>	<b>\$ 791,600</b>	<b>\$ 792,700</b>
<b>Non-Operating Revenues</b>					
55-345-00511	Interest on Investment	\$ 4,477	\$ 3,300	\$ 6,000	\$ 4,000
55-345-00522	Penalty - Stormwater Billings	7,582	7,500	7,600	7,500
55-345-00523	Penalty - Stormwater Enforcement	250	-	-	-
55-345-00526	Stormwater Impact Fee	8,265	-	360	-
55-345-00530	Refund of Expenditures	-	-	-	-
55-345-00551	Stormwater Runoff Mgmt. Fees	1,590	1,800	1,500	1,500
55-345-00592	CWCB Project Funding	-	30,000	70,000	-
	<b>Total Non-Operating Revenue</b>	<b>\$ 22,164</b>	<b>\$ 42,600</b>	<b>\$ 85,460</b>	<b>\$ 13,000</b>
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 811,328</b>	<b>\$ 831,900</b>	<b>\$ 877,060</b>	<b>\$ 805,700</b>

## City of Cañon City 2018 Budget

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### Stormwater Utility Overview

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The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities.

#### 2017 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Presentations to groups, schools, and stenciling of storm drains. Attended and served as Secretary for the Colorado Storm Council Meetings. Continuance of newsletters & PSA's.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Outfall sampling and detection for illicit discharges. Database implementation: Continued tracking of stormwater-related calls and illicit discharges to better quantify response for state permit, water quality.
  - Construction SW management: Administered permitting for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Cañon City for contractors, municipal employees and other interested parties.
  - Post-construction SW management: Performed inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Continued the NE Cañon Drainage Basin study, design, and FEMA grant application preparation.
- ◆ Completed installation of storm sewer north of Central Ave. on Orchard Ave.
- ◆ Implement requirements of the new Statewide Phase II General Stormwater Permit, including updates to all pertinent manuals and SOPs.
- ◆ Installation of pipe and repair ditch on Vine Street between 9<sup>th</sup> St. and 10<sup>th</sup> St.
- ◆ Complete utility rate increase study.

#### 2018 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
  - Construction SW management: Administer permitting for Grading, Erosion, and Sediment Control.
  - Post-construction SW management: Perform inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities twice a year. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Implement utility rate increase.
- ◆ Finalize NE Cañon Drainage Basin design and obtain construction clearance.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

Description	2016	2017	2017	2018
	Actual	Budget	Estimate	Budget
<b>STORMWATER OPERATIONS</b>				
<b>Personal Services (100)</b>				
55-480-913-110 Salaries & Wages	\$ 99,514	\$ 47,931	\$ 48,000	\$ 48,889
55-480-913-134 Vac/Sick Payoff	\$ -	\$ 400	\$ -	\$ 400
55-480-913-135 Longevity Pay	\$ 1,100	\$ 550	\$ 550	\$ 600
55-480-913-137 Uniform/Boot Allowance	\$ 300	\$ 200	\$ 200	\$ 200
55-480-913-142 Workers' Compensation	\$ 1,552	\$ 392	\$ 392	\$ 399
55-480-913-143 Life & Health Insurance	\$ 19,772	\$ 17,233	\$ 17,233	\$ 17,221
55-480-913-144 FICA Taxes	\$ 6,904	\$ 3,507	\$ 3,511	\$ 3,584
55-480-913-145 City Retirement	\$ 4,757	\$ 2,349	\$ 2,349	\$ 2,396
<b>Total Personal Services (100)</b>	<b>\$ 133,899</b>	<b>\$ 72,562</b>	<b>\$ 72,235</b>	<b>\$ 73,689</b>
<b>Supplies &amp; Materials(200)</b>				
55-480-913-200 Office Supplies	\$ 29	\$ 150	\$ 150	\$ 150
55-480-913-205 Small Items of Equipment	\$ 844	\$ 1,000	\$ 200	\$ 1,000
55-480-913-210 Operating Supplies - General	\$ 4,266	\$ 5,000	\$ 5,000	\$ 5,000
55-480-913-225 Vehicle/Equipment Parts	\$ 489	\$ 500	\$ 500	\$ 500
55-480-913-237 Uniform Purchases	\$ -	\$ -	\$ -	\$ 400
55-480-913-245 Gas & Diesel Fuel	\$ 443	\$ 1,000	\$ 400	\$ 500
55-480-913-250 Oil, Grease, Etc.	\$ 21	\$ 50	\$ 50	\$ 50
55-480-913-255 Tires, Tubes, Etc.	\$ -	\$ 200	\$ 550	\$ -
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 6,092</b>	<b>\$ 7,900</b>	<b>\$ 6,850</b>	<b>\$ 7,600</b>
<b>Purchased Services (300)</b>				
55-480-913-300 Professional Services	\$ 1,220	\$ 325,000	\$ 325,000	\$ 10,000
55-480-913-310 Contracted Services-Repair/Maint.	\$ 112,519	\$ 150,000	\$ 150,000	\$ 190,000
55-480-913-315 Postage/Freight	\$ 149	\$ 200	\$ 200	\$ 200
55-480-913-320 Printing	\$ -	\$ 100	\$ 100	\$ 100
55-480-913-325 Publications/Advertising	\$ 3,895	\$ 4,000	\$ 4,000	\$ 4,000
55-480-913-330 Subscriptions/Membership Fees	\$ 855	\$ 900	\$ 900	\$ 900
55-480-913-335 Travel & Training	\$ 2,530	\$ 3,000	\$ 2,500	\$ 3,000
55-480-913-350 Other Fees & Charges	\$ 23,672	\$ 23,700	\$ 23,700	\$ 23,700
55-480-913-355 Insurance Bonds	\$ 3,194	\$ 3,750	\$ 3,753	\$ 1,800
55-480-913-365 Electric	\$ 460	\$ 500	\$ 500	\$ 500
55-480-913-380 Telephone/Voice/Data	\$ 368	\$ 400	\$ 400	\$ 400
55-480-913-385 Water	\$ 589	\$ 600	\$ 600	\$ 600
<b>Total Purch Services (300)</b>	<b>\$ 149,451</b>	<b>\$ 512,150</b>	<b>\$ 511,653</b>	<b>\$ 235,200</b>
<b>Grants/Contrib/Indem (700)</b>				
55-480-913-726 GIS Authority	\$ 20,017	\$ 20,020	\$ 20,020	\$ 21,021
<b>Total Grants, Etc. (700)</b>	<b>\$ 20,017</b>	<b>\$ 20,020</b>	<b>\$ 20,020</b>	<b>\$ 21,021</b>
<b>Transfers(700)</b>				
55-480-913-750 Transfer to Other Funds	\$ 261,200	\$ 620,600	\$ 620,600	\$ 620,600
<b>Total Transfers(700)</b>	<b>\$ 261,200</b>	<b>\$ 620,600</b>	<b>\$ 620,600</b>	<b>\$ 620,600</b>
<b>Capital Outlay (900)</b>				
55-480-913-920 Equipment	\$ -	\$ 22,000	\$ 19,900	\$ -
55-480-913-950 Other Improvements	\$ 61,797	\$ 92,700	\$ 92,700	\$ -
55-480-913-957 Field Avenue Improvements	\$ -	\$ 137,200	\$ 136,000	\$ -
<b>Total Capital Outlay (900)</b>	<b>\$ 61,797</b>	<b>\$ 251,900</b>	<b>\$ 248,600</b>	<b>\$ -</b>
<b>TOTAL STORMWATER OPERATIONS</b>	<b>\$ 632,456</b>	<b>\$ 1,485,132</b>	<b>\$ 1,479,958</b>	<b>\$ 958,110</b>



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**CITY OF CANON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - BUDGET STATEMENT**

	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 2,813,707	\$ 3,394,200	\$ 2,562,827	\$ 2,235,600
Interest	8,431	8,900	13,225	10,000
<b>Total Revenues</b>	<b>\$ 2,822,138</b>	<b>\$ 3,403,100</b>	<b>\$ 2,576,052</b>	<b>\$ 2,245,600</b>
<b>Expenditures by Function</b>				
Current:				
Self Insurance	\$ 3,046,491	\$ 3,498,970	\$ 2,637,003	\$ 2,236,360
<b>Total Expenditures</b>	<b>\$ 3,046,491</b>	<b>\$ 3,498,970</b>	<b>\$ 2,637,003</b>	<b>\$ 2,236,360</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (224,353)	\$ (95,870)	\$ (60,951)	\$ 9,240
Retained Earnings, Beginning of Year	\$ 1,026,723	\$ 1,088,555	\$ 802,370	\$ 741,419
<b>Retained Earnings, End of Year</b>	<b>\$ 802,370</b>	<b>\$ 992,685</b>	<b>\$ 741,419</b>	<b>\$ 750,659</b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>340 - Charges for Services</b>					
60-340-34901	Premiums - City of Canon City	\$ 1,783,076	\$ 2,266,590	\$ 2,055,717	\$ 2,217,280
60-340-34902	Premiums - Fremont Sanitation District	423,099	463,740	323,874	-
60-340-34903	Premiums - Fire District	584,652	634,550	162,817	-
60-340-34905	Premiums - COBRA/Retirees	22,880	29,320	20,419	18,320
	<b>Total Charges for Services</b>	<b>2,813,707</b>	<b>3,394,200</b>	<b>2,562,827</b>	<b>2,235,600</b>
<b>360 - Misc. Revenue</b>					
60-360-36101	Earnings on Investments	8,431	8,900	13,225	10,000
	<b>Total Misc. Revenue</b>	<b>8,431</b>	<b>8,900</b>	<b>13,225</b>	<b>10,000</b>
	<b>Total Self Insurance Fund</b>	<b>\$ 2,822,138</b>	<b>\$ 3,403,100</b>	<b>\$ 2,576,052</b>	<b>\$ 2,245,600</b>

## City of Cañon City 2018 Budget

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### **Self Insurance Fund Overview**

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The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

#### **2017 Major Goals and Accomplishments:**

- ◆ The City implemented a plan to aggressively curb the long term major claims costs that the plan may incur by diverting nearly every employee into the annual Wellness Risk Assessment Screening program. This will be accomplished by offering employees a significant reduction (from 30% to 15%) in their share of the health insurance premiums in exchange for the employee and their covered spouses participation in the biometric screening program. Each employee will be provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ On April 1, 2017 the Cañon City Fire Protection District voluntarily withdrew from participation in the City's health insurance program and on September 1, 2017 the Fremont Sanitation District also voluntarily withdrew from the program. The City believes that this restructuring of our self-insurance program will improve on the current financial strength of the program and will allow for better control and flexibility for managing this program for the benefit of City Employees.
- ◆ Due to the continuation of the program's financial health in 2017, the Finance Department recommended that there be no change in the current premiums for 2018.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.
- ◆ A number of substantive modifications were implemented in the 2017 plan year including:
  - The Specific Attachment Point for re-insurance coverage was increased from \$50,000 per covered individual to \$150,000 per individual.
  - Deductibles were decreased from \$500 person / \$1,500 family to \$200 person / \$600 family
  - A \$15/\$30 in-network copay was implemented
  - Vision benefits were improved by allowing a \$300 benefit per calendar year rather than the current \$300 benefit every other year.

#### **2018 Major Goals:**

- ◆ Prepare a comprehensive rate analysis for the 2019 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program towards the goal of early detection of major health issues and as a means of encouraging employees to continue practices toward the overall improvement of their health.

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Purchased Services (300)</b>					
60-410-180-388	Claims	\$ 3,171,026	\$ 3,013,800	\$ 2,206,406	\$ 1,945,850
60-410-180-389	Claims Reimbursements	(705,638)	(200,000)	(170,618)	(165,000)
60-410-180-390	Misc. Reimbursements	(10,146)	(25,000)	(5,000)	(10,000)
60-410-180-391	Stop Loss - Specific	379,885	275,500	225,070	279,200
60-410-180-392	Other fees & expenses	7,917	18,600	11,861	26,100
60-410-180-393	Dental Network Access Fee	4,298	4,670	3,639	3,330
60-410-180-394	Meritain Admin Fees	76,599	83,900	66,370	60,700
60-410-180-395	PPO Fees	38,341	42,000	32,765	29,800
60-410-180-396	Pre-Certification Fees	8,256	9,000	7,093	6,400
60-410-180-397	Pre-Existing Condition Fees (HPPA)	5,187	5,400	4,321	3,900
60-410-180-398	LTD Premiums	25,173	29,900	26,621	30,400
60-410-180-399	Life Insurance Premiums	33,622	35,300	28,377	25,100
60-410-180-400	Health Care Exchange Fee	11,971	900	898	580
60-410-180-500	Plan Withdrawal Settlement	-	205,000	199,200	-
<b>Total Purchased Services (300)</b>		<b>\$ 3,046,491</b>	<b>\$ 3,498,970</b>	<b>\$ 2,637,003</b>	<b>\$ 2,236,360</b>
<b>GRAND TOTAL SELF INSURANCE FUND</b>		<b>\$ 3,046,491</b>	<b>\$ 3,498,970</b>	<b>\$ 2,637,003</b>	<b>\$ 2,236,360</b>

**CITY OF CAÑON CITY**  
**2018 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
<b>CITY HALL</b>						
10-410-155-610	6/1/2018	13,632.50	-	13,632.50		
10-410-155-620	12/1/2018	13,632.50	210,000.00	223,632.50		
	<b>2018 Total</b>	<b>27,265.00</b>	<b>210,000.00</b>	<b>237,265.00</b>	<b>\$ 1,120,000</b>	<b>Dec 2023</b>
<b>WATER PROJECTS</b>						
50-490-913-610	5/15/2018	149,140.75	-	149,140.75		
50-490-913-620	11/15/2018	149,140.75	575,000.00	724,140.75		
	<b>2018 Total</b>	<b>298,281.50</b>	<b>575,000.00</b>	<b>873,281.50</b>	<b>\$ 10,040,000</b>	<b>Nov 2032</b>
<b>INTERFUND LOAN - STREET IMPROVEMENT FUND</b>						
27-270-400-610	12/31/2018	80,000.00	556,000.00	636,000.00		
	<b>2018 Total</b>	<b>80,000.00</b>	<b>556,000.00</b>	<b>636,000.00</b>	<b>\$ 4,444,000</b>	<b>Dec 2026</b>
<b>GRAND TOTAL OBLIGATIONS</b>		<b>\$ 405,546.50</b>	<b>\$ 1,341,000.00</b>	<b>\$ 1,746,546.50</b>	<b>\$ 15,604,000.00</b>	

<b><i>Obligation Summary by Fund</i></b>					
<i>General Fund</i>		27,265.00	210,000.00	237,265.00	1,120,000.00
<i>Water Fund</i>		298,281.50	575,000.00	873,281.50	10,040,000.00
<i>Street Improvement Fund</i>		80,000.00	556,000.00	636,000.00	4,444,000.00
				<b>\$ 1,746,546.50</b>	<b>\$ 15,604,000.00</b>



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## CITY OF CAÑON CITY COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed a six member committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

Community Agency	2016 Budget	2017 Budget	2018 Budget
Boys and Girls Club of Fremont County	\$ 3,500	\$ 5,000	\$ 7,500
Cañon City Chamber of Commerce	-	-	5,000
Cañon City Literacy Center	2,500	2,000	3,000
Cañon City Pregnancy Center	4,000	4,000	-
Family Crisis Services, Inc.	4,000	-	-
First Christian Church/Mercy Today	-	4,000	-
Fremont Adventure Recreation	-	2,600	2,500
Fremont Community Foundation	-	500	-
Fremont County Community Concert	500	700	900
Fremont Regional Hospice	2,500	-	-
Fremont Search & Rescue	-	1,500	-
Fremont Starfire Cadet Squadron	500	-	500
Golden Age Center	2,000	3,000	3,200
Heart of Colorado CASA	6,000	-	-
Loaves & Fishes	7,000	5,500	4,500
Meals on Wheels	2,500	2,500	3,500
Mercy Today Ministries	9,000	3,000	3,400
Mile High Youth Corp.	2,000	-	-
Museum of Colorado Prisons	-	2,000	-
Rocky Mountain Behavioral Health	4,000	-	-
Sangre de Cristo Hospice	1,000	-	-
Senior Services Solutions Plus	3,000	2,500	-
Starpoint	1,000	-	-
The Pantry of Fremont	5,000	4,000	3,000
UAACOG Head Start	-	4,000	-
<b>TOTAL COMMUNITY AGENCY FUNDING</b>	<b>\$ 60,000</b>	<b>\$ 46,800</b>	<b>\$ 37,000</b>

**CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN**

Dept. / Capital Outlay Description	2018 Budget	2019	2020	2021	2022
<b>GENERAL FUND:</b>					
<b>Finance (Harry Patel):</b>					
Accounting Software	5,000	10,000	10,000	10,000	10,000
<b>Computer Resources (Harry Patel):</b>					
APC Smart-UPS Uninterruptible Power Supply (UPS)	10,000	-	-	-	-
Synology High-Availability NAS	19,000	-	-	-	-
IP Office R10 Upgrade for City VoIP Phone System	10,606	-	-	-	-
Dell Networking	12,500	-	-	-	-
VMWare vSphere Enterprise Plus - (V.3)	15,500	-	-	-	-
CCTV System Improvements	42,000				
<b>General Govt. Buildings (George Stepleton):</b>					
Building Automation System (BAS) at PD	52,000	-	-	-	-
Boiler replacement at PD	-	20,000	-	-	-
Carpet replacement at PD	-	10,000	10,000	-	-
Boiler replacement at Museum	-	30,000			
<b>Police Administration(Daric Harvey):</b>					
Unmarked fleet replacement	18,000	45,000	45,000	45,000	45,000
Parking lot & restroom upgrades	-	30,000	10,800	-	-
<b>Police Patrol(Daric Harvey):</b>					
Marked fleet replacement	184,000	184,000	184,000	184,000	184,000
<b>Streets Maintenance (George Stepleton):</b>					
Backhoe	-	110,000	-	-	-
Replace (2) Bob-tail slide in sanders	-	40,000	-	-	-
Steel drum vibratory in asphalt roller	-	-	70,000	-	-
Loader	-	-	-	150,000	-
Replace service truck used for sign installation	-	-	-	-	70,000
<b>Engineering (Adam Lancaster):</b>					
Asset Management Database	111,260	-	-	-	-
<b>Streets Projects (Adam Lancaster):</b>					
Street reconstruction / overlays	400,000	400,000	400,000	400,000	400,000
Ditch Crossings	200,000	200,000	100,000	100,000	100,000
Miscellaneous concrete & City sidewalk replacement program	50,000	50,000	50,000	50,000	50,000
RR crossing surface renewals	140,000	140,000	-	-	-
Downtown alleys	150,000	225,000	250,000	275,000	300,000
Library parking lot repaving	50,000	-	-	-	-
Colburn Street construction	50,000	-	-	-	-
US50 Corridor	25,000	2,000,000	2,000,000	2,000,000	2,000,000
Main Street - Downtown Improvements	-	550,000	575,000	600,000	625,000
US50 gateway signage & wayfinding	400,000	200,000	228,000	228,000	-
<b>Museum (Lisa Studts)</b>					
Museum Permanent Signage	12,500	-	-	-	-

Dept. / Capital Outlay Description	2018 Budget	2019	2020	2021	2022
<b>Culture &amp; Recreation Projects</b>					
Centennial Park Renovation Phase II	118,900	-	-	-	-
Pavillion landscaping	50,000	-	-	-	-
River Beautification and Recreational Enhancements	427,200				
Macon Plaza	-	100,000	100,000	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,553,466</b>	<b>\$ 4,344,000</b>	<b>\$ 4,032,800</b>	<b>\$ 4,042,000</b>	<b>\$ 3,784,000</b>
<b>PARK IMPROVEMENT FUND (R.Brady):</b>					
Centennial Park Renovation Phase II	190,000	250,000	-	575,000	250,000
Royal Gorge Park Fencing	75,000	-	-	-	-
ADA playground and facility revisions	25,000	25,000	25,000	25,000	25,000
Resurface Mountain Park Roads	-	70,000	70,000	-	-
<b>TOTAL PARK IMPROVEMENT FUND</b>	<b>\$ 290,000</b>	<b>\$ 345,000</b>	<b>\$ 95,000</b>	<b>\$ 600,000</b>	<b>\$ 275,000</b>
<b>CONSERVATION TRUST FUND (R.Brady):</b>					
Royal Gorge campground reconstruction project	40,000	40,000	40,000	40,000	40,000
Pick up replacement	30,000	-	-	-	-
Fremont Peak to Tunnel Drive trail connection	30,000	-	-	-	-
Commercial turf mower	-	26,000	-	26,000	-
Resurface Centennial Park Tennis Courts.	-	-	36,000	-	-
Replace restrooms Rudd Park	-	-	165,000	-	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 100,000</b>	<b>\$ 66,000</b>	<b>\$ 241,000</b>	<b>\$ 66,000</b>	<b>\$ 40,000</b>
<b>QUALITY OF LIFE FUND:</b>					
CMAQ projects (paving gravel streets	827,000	200,000	200,000	200,000	200,000
Rudd House Rehabilitation Project: - Phase II	200,000	-	-	-	-
CCMS Main Street safety Improvements	500,000	-	-	-	-
4th Street Viaduct	632,277	-	-	-	-
US50 Pedestrian Crossing	200,000	2,000,000	-	-	-
Mobile Data Terminals (MDTs)	321,000	-	-	-	-
Fremont Drive Sidewalk	-	630,000	-	-	-
Lincoln School Safe Routes to School	-	363,200	-	-	-
Rudd House Rehabilitation Project: - Phase III	-	-	86,500	-	-
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$ 2,680,277</b>	<b>\$ 3,193,200</b>	<b>\$ 286,500</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>STREET IMPROVEMENT FUND:</b>					
Street Improvements	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>TOTAL STREET IMPROVEMENT FUND</b>	<b>\$ 3,500,000</b>				
<b>WATER FUND:</b>					
<b>Water Administration (Harry Patel):</b>					
Accounting Software	5,000	10,000	10,000	100,000	10,000
<b>Water Treatment (Bob Hartzman):</b>					
1 MG Tank coating rehabilitation project	305,000	-	-	-	-
1 MG Tank mixing unit	10,000	-	-	-	-
HMI PC Replacement Project	20,000	-	-	-	-
5 MG @ 4MR steel tank re-hab project	475,000	475,000	-	-	-
5 MG @MR Tank mixing unit	-	12,000	-	-	-
Low Head Pump Station flight pump retro-fit project	-	-	225,000	-	-
Low Head Pump Statation pump sump	-	-	150,000	-	-
Chlorine Dioxide Generator Replacement	-	-	130,000	-	-
HighHead Pump Station & Low Head Pump Stat. MCC Upgrade	-	-	-	379,000	-
Highhead Pump Statton pump control valve replacement project	-	-	-	-	30,000

Dept. / Capital Outlay Description	2018 Budget	2019	2020	2021	2022
<b>Water Distribution (Bob Hartzman):</b>					
Pick-up truck replacements	24,000	-	24,000	-	-
Vac Unit purchase	82,000	-	-	-	-
Utility service truck replacements	88,000	-	-	-	88,000
Skid steer replacement	60,000	-	-	-	-
Backhoe replacement	-	125,000			
Flat bed dump truck	-	-	75,000	-	-
Canion City Water Dept. shop expansion project	-	-	155,000	-	-
Water Tanker Truck	-	-	-	130,000	
<b>Water Projects (Bob Hartzman):</b>					
General water main replacement / upgrade projects	-	1,316,900	1,316,900	1,316,900	2,252,900
Water main replacement - 2A Projects	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>TOTAL WATER FUND</b>	<b>\$ 1,446,000</b>	<b>\$ 2,949,900</b>	<b>\$ 2,962,900</b>	<b>\$ 3,151,900</b>	<b>\$ 3,889,900</b>
<b>RAW WATER FUND (Bob Hartzman)</b>					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
<b>TOTAL RAW WATER FUND</b>	<b>\$ 10,000</b>				
<b>STORMWATER UTILITY FUND (A. Lancaster)</b>					
Stormwater capital improvement projects	-	12,000,000	500,000	500,000	500,000
Property acquisition	-	75,000	-	100,000	-
Vac Con truck replacement	-	-	200,000	-	-
<b>TOTAL STORMWATER UTILITY</b>	<b>\$ -</b>	<b>\$ 12,075,000</b>	<b>\$ 700,000</b>	<b>\$ 600,000</b>	<b>\$ 500,000</b>
<b>CITYWIDE GRAND TOTAL</b>	<b>\$ 10,579,743</b>	<b>\$ 26,483,100</b>	<b>\$ 11,828,200</b>	<b>\$ 12,169,900</b>	<b>\$ 12,198,900</b>