

CITY OF CAÑON CITY, COLORADO



2019 BUDGET



CITY OF CAÑON CITY COLORADO



2019 BUDGET

Administrative Officials

Tony O'Rourke
City Administrator

Hasmukh (Harry) Patel
Director of Finance



CITY OF CAÑON CITY COLORADO

Elected Officials

Mayor
Council Member – District 1
Council Member – District 2
Council Member – District 3
Council Member – District 4
Council Member – At-Large
Council Member – At-Large
Council Member – At-Large

Preston Troutman
Frank Jaquez
Ashley Smith
John Hamrick
Kaitlin Turner
Amanda Cochran
Dolly Gonzales
Jim Meisner

Appointed Officials

City Administrator
City Attorneys

Municipal Judge

Tony O'Rourke
Corey Hoffmann
Kathryn Sellars
Larry Dean Allen

Department Heads

Parks Director
City Clerk
Water Superintendent
Police Chief
City Engineer
Library Director
Human Resources Director
Finance/IT Director
Equipment/Facilities/Streets Director
Director of Economic Development
Museum Director
Community Development Director

Rex Brady
Cindy Foster Owens
Bob Hartzman
Daric Harvey
Adam Lancaster
Suzanne Lasha
Stephanie Masse
Hasmukh (Harry) Patel
George Stepleton
Ryan Stevens
Lisa Studts
Deana Swetlik

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Office of the
City Administrator

City of Cañon City

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BUDGET MESSAGE For the Fiscal Year 2019

Prepared By
Tony O'Rourke
City Administrator

I am pleased to submit the 2019 Adopted Budget to City Council. The 2019 Budget of \$39.7 million is \$8.6 million, or 27.5% increase over the 2018 budget. Seventy percent of the Budget increase is related to Stormwater Fund capital improvements and related debt service payments, property acquisition costs and increased street improvement project costs. The major components of the \$8.6 million total budget increase are:

	<u>Increased \$'s</u>
• Stormwater Fund \$8 million in capital improvements and related debt service payments	\$2,272,000
• General Fund property acquisition costs	\$2,045,000
• Street Improvement Fund projects	\$1,700,000
• Water Fund Capital outlay	\$ 613,000
• Police Annex renovation costs	\$ 200,000
• Parks staffing increase (3.07 FTE's)	\$ 129,000
• Pedestrian bridge repairs	\$ 150,000
• 1 st Phase of an updated Master Plan	\$ 60,000

The 2019 Budget is balanced, prudent, and responsive to City Council's Strategic Plan and the following community priorities:

- ✓ Public Safety
- ✓ Infrastructure Improvements
- ✓ Economic Development/Downtown Revitalization
- ✓ Built Environment
- ✓ Community Investments; and
- ✓ Public Trust and Accountability

City Budget

The FY 2019 budget, including all funds, is balanced. The FY 2019 expenditures budget is \$39.7 million and represents an \$8.6 million increase over the FY 2018 budget. The FY 2019 budget is supported by revenue of \$30.5 million, other financing sources of \$2.0 million and operating and capital reserves of \$7.2 million. Year-end FY 2019 total operating reserves are projected to be \$8.2 million or 36.5% of total operating expenditures. The following charts highlight expenditure and revenue changes between the FY 2019 budget and FY 2018 budget.

2018 VS. 2019 EXPENDITURE BUDGET COMPARISON

	2018 Budget	2019 Expenditures	'18 vs. '19 Budget % Change
General Fund	\$10,723,686	\$11,651,299	8.7%
Park Improvement Fund	1,150,061	1,419,803	23.5%
Other Special Revenue Funds	51,700	53,800	4.1%
Total General Government Operating	11,925,447	13,124,902	10.1%
General Government Debt Service	873,265	1,036,160	18.7%
General Government Capital Outlay	9,123,743	12,889,200	41.3%
Enterprise Fund Operating	4,631,855	4,999,806	7.9%
Enterprise Fund Debt Service	876,050	1,652,015	88.6%
Enterprise Fund Capital Outlay	1,456,000	3,569,000	145.1%
Self-Insurance Fund	2,236,360	2,394,920	7.1%
Total - Citywide Expenditures	\$31,122,720	\$39,666,003	27.5%

**2018 VS. 2019
REVENUE BUDGET COMPARISON**

	2018 Budget	2019 Projected Revenue	'18 vs. '19 Budget % Change
General Fund	\$ 11,226,560	\$ 12,121,160	8.0%
Park Improvement Fund	1,376,500	1,458,400	5.9%
Other Special Revenue Funds	139,050	143,300	3.1%
Total General Government Operating Funds	12,742,110	13,722,860	7.7%
Capital Project Funds	5,629,156	5,549,300	-1.4%
Debt Service Fund	3,200	8,300	159.4%
Enterprise Funds	6,947,800	8,847,100	27.3%
Self-Insurance Fund	2,245,600	2,371,630	5.6%
Total - Citywide Revenues	\$ 27,567,866	\$ 30,499,190	10.6%

General Government Funds

The proposed 2019 General Fund expenditure budget, which represents most core City services, is balanced at \$17.2 million and represents a \$3.7 million or 27.1% increase from the 2018 budget. The revenue budget is \$12.1 million, an \$895,000 or 8.0%, increase over the 2018 budget revenues. The 2019 year-end General Fund operating reserves are projected to be \$3.1 million, 25.8% of 2019 operating expenditures and are consistent with the City Council's Financial Management Policy of maintaining a 20% to 30% operating reserve.

The 2019 General Government incremental revenue growth of \$0.9 million is based on the following:

- ✓ \$207,000 or 3.0% growth in sales tax (4.5% average annual growth the past four years).
- ✓ Franchise tax growth of 2.5% (0.0% annual growth the past four years).
- ✓ Royal Gorge Bridge lease incremental revenue growth of \$52,600.

Balancing Strategy

We have balanced the 2019 General Fund budget using the following strategies:

- ✓ Minimal change in staffing levels for 2019.
- ✓ Re-organization of the Self Insurance program and implementation benefit modifications in 2017 have resulted in two consecutive years without a rate increase.
- ✓ Use of \$3,057,000 in General Fund Assigned Fund Balance for capital improvements.

Key Cost Drivers

The principal cost increases in the General Government Funds proposed 2019 budget are due to:

- ✓ Capital Improvements \$ 5,173,000
- ✓ Personnel performance merit pay (average 3%) \$ 171,500
- ✓ Two additional full time Parks employees and increased seasonal staff \$ 129,000
- ✓ 0.5 new full time equivalent staff - Increased part time staff at the Library and Museum \$ 13,300
- ✓ There will be no Self-insurance Health Plan premium increase necessary for 2019.
- ✓ The General Fund includes a budgeted \$46,400 for potential costs in implementing Classification and Compensation Plan revisions.

Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City.

- ✓ Three (3) new SUV Patrol Units - \$157,000 to replace sedan patrol units over 10 years old and over 140,000 miles.
- ✓ Police building Phase I renovation, 1145 Ohio Ave. - \$200,000
- ✓ Replacement of unmarked vehicle. \$ 15,000
- ✓ Replacement of a transport evidence van. \$15,000
- ✓ Upgrade a current Administrative position to a Records Manager position.
- ✓ Special Response Team, Training & Equipment - \$21,400.
- ✓ Public Safety Equipment - \$46,600.

Economic Development Investments

In 2018 Cañon City residents identified economic development at the top priority for the community to focus on. In 2018 only 21% believe the downtown is vibrant, only 16% rated shopping opportunities as positive and only 12% believed job opportunities were positive. Given the community's desire for more jobs, retail opportunities, a vibrant downtown, and economic diversification, the 2019 budget includes the following initiatives to foster a more robust and vital economy.

- ✓ To encourage entrepreneurship within the community and help fund new business starts \$ 88,000
- ✓ Life safety grant program \$ 50,000
- ✓ Downtown Alley Improvements \$200,000
- ✓ Design and construction of gateway signage and wayfinding \$100,000

Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. In 2018 only 44% of citizen survey respondents rated the overall built environment of Cañon City as positive. To that end, the following 2019 budget initiatives are proposed.

- ✓ Continuation of the street improvements program funded by the 2A sales tax \$5,200,000

Streets planned for reconstruction:

- Main Street - 9th Street to 14th Street
- 12th Street - College Ave to Royal Gorge Blvd
- S. 4th Street - Ellsworth Ave to Dalmatian Drive
- Myrtle Lane - S. 4th Street to S. 7th Street
- Forge Road - Bellows Ct to Evelyn Drive
- Harding Ave - 5th Street to 9th Street

- ✓ Road Resurfacing \$ 400,000
This proposal is to continue overlay, chip-sealing and crack sealing work by rehabilitating approximately 15 center lane miles of City streets during 2019.
- ✓ Hydraulic Ditch crossing construction \$ 100,000
- ✓ Pave Gravel Streets \$ 482,000
\$399,000 is from Federal Grants
- ✓ Cañon City Middle School Intersection/Sidewalk Improvements \$ 500,000
\$160,000 is from Federal grants
- ✓ US 50 Pedestrian crossing design \$ 650,000
\$520,000 is from a Federal Grant
- ✓ Lincoln School Safe Routes to School – construction of curb and sidewalks on S. 4th Street and Myrtle Lane \$ 363,200
\$290,600 is from a Federal Grant

Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2018 Citizen Survey indicated a very strong level of support to continue funding enhancements at Centennial Park and other recreation venues in Cañon City. To that end, the City proposes the following cultural and recreational investments:

✓ Centennial Park Master Plan, Phase III – parking, soccer field & road improvements	\$ 550,000
✓ Pedestrian bridge repairs	\$ 150,000
✓ Campground and fencing improvements at the Royal Gorge Park	\$ 40,000
✓ Royal Gorge Park fencing – Phase II	\$ 50,000
✓ Temple Canyon – road resurfacing	\$ 85,000
✓ Red Canyon Park – road resurfacing	\$ 85,000
✓ Rudd House Renovations \$148,000 is from a state grant and \$52,000 is from Museum Charitable donations	\$ 200,000
✓ Additional dinosaur art	\$ 10,000
✓ ADA playground and facility revisions	\$ 25,000

Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will invest in the following:

✓ Citizen Survey	\$ 15,000
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The annual citizen survey provides valuable information to the City Council and staff as to what the citizens think about the community and suggestions on how funds should be spent. The results help the Council establish and set priorities of City programs and services to respond to the citizens' needs.

✓ Employee Survey	\$ 12,000
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The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational

improvements. This assessment is one tool to help City leadership leverage strengths and address opportunities to continue its work to create a higher performing organization.

Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$ 50,000
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To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$3.1 million at year end or 25.8% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintains a General Fund operating reserve of at least 20.5% and a maximum of 30%.

Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, and life and disability insurance programs. The proposed 2019 Self-Insurance expenditures are budgeted at \$2,394,920 a \$158,600 or 7.1% increase from the 2018 adopted budget. This increase is the primarily the result of ongoing medical inflation experienced by all medical plans. The estimated annual claims cost per employee is increased by 3.1% for 2019. The Self-Insurance 2019 revenue is budgeted at \$2,371,600 a \$126,000 or 5.6% increase over the 2018 budget revenue. This increase is the result of a change in the mix of family and single coverages among the City's employment and from additional full time employees included in the 2019 budget. The City estimates that the Self-Insurance fund's retained earnings will decrease by \$23,290 in 2019. The projected year-end 2019 Self Insurance Fund Retained Earnings Balance is \$1,145,825 or 47.8% of total expenditures. Due to the strong financial health of the Self-Insurance Fund, a premium increase is not recommended for 2019.

Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities and the repayment of debt obligations. The

two major funds of this type are Water Fund and the Stormwater Fund. The City contracted for an independent utility rate study concerning the Water and Stormwater user rates in 2018. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9.0% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The Proposed Budget does not reflect a 2019 rate increase. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018. An additional 45% stormwater fee increase is effective on January 1, 2019 that will produce sufficient additional revenues to provide funding for annual debt service payments for an \$8.0 million financing of multiple stormwater capital improvements to be constructed beginning in 2019 and completed in 2021.

Water Fund

The 2019 Water Fund expenditure budget is \$7,610,905 which is a \$1,014,800 or 15.4% increase over the 2018 expenditure budget. The majority of this increase is related to an increased capital budget for water lines related to the 2A street improvements and for a 5 MG steel tank rehabilitation project. The revenue budget is \$7,010,000, an \$896,400 or 14.7% increase over the adopted 2018 revenue budget. The excess expenses and other uses of \$853,800 over total revenues and other sources are being offset by available operating reserves. Total year-end projected Water Fund available resources are 31.2% or \$1,855,208. The City Council Financial Management Policy requires a minimum 20.5% operation reserve.

Stormwater Fund

The proposed 2019 Stormwater Fund expenditures budget is \$2,582,416, which is a \$2,244,906 or 685% increase over the 2018 adopted expenditure budget. The primary reasons for this significant increase is the \$1.5 million capital outlay budget for the initiation of a 3-yr. stormwater systems improvement program funded by the issuance of \$8 million of Certificates of Participation (COP's). Additionally, the budget includes the accompanying annual debt service payment for the COP's in the amount of \$483,815 and Cost of Issuance expenditures in the amount of \$288,250. The revenue budget is \$1,795,400 or \$989,700 a 123% increase over the 2018 adopted revenue budget. This increase is the result of a 40% stormwater rate increase implemented in April, 2018 and a planned 45% rate increase on January 1, 2019. Total combined year-end projected operating reserves and unreserved available resources are \$290,545 or 27.7% of the combined operating expenditures and transfers. These reserve balances are in compliance with City Council's minimum 20.5% operating reserve policy.

Capital Improvement

The City proposes to invest \$16,458,200 in capital improvements, a \$5,878,457 or 56% increase over the 2018 capital budget. The City will be able to invest significant resources towards capital improvements in 2019 due to a combination of \$5,200,000 of available 2A resources, \$1,500,000 of stormwater projects funded by COP proceeds and \$1,518,000 in

Federal & State grants. The additional planned 2019 capital improvements will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the proposed 2019 capital outlay is included in the final pages of this Proposed Budget document. Additional capital request information for the years 2020-2023 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details each 2019 proposed capital project and the funding sources for those projects.

Project Description	TOTAL PROJECT COST	FUNDING SOURCES			
		Federal Grants	State Grants	Museum Donations	Royal Gorge Bridge Revenues
CMAQ Projects	\$ 482,000	\$399,000	\$ -	\$ -	\$ 83,000
Rudd House Rehabilitation- Phase II	200,000	-	148,000	52,000	-
US50/CO115 Pedestrian Crossing Improvements	650,000	520,000	-	-	130,000
Lincoln School Safe Routes to School	363,200	290,600	-	-	72,600
CCMS Main St. Safety Improvements	500,000	160,000	-	-	340,000
TOTAL QUALITY OF LIFE FUND	<u>\$2,195,200</u>	<u>\$1,369,600</u>	<u>\$148,000</u>	<u>\$ 52,000</u>	<u>\$ 625,600</u>

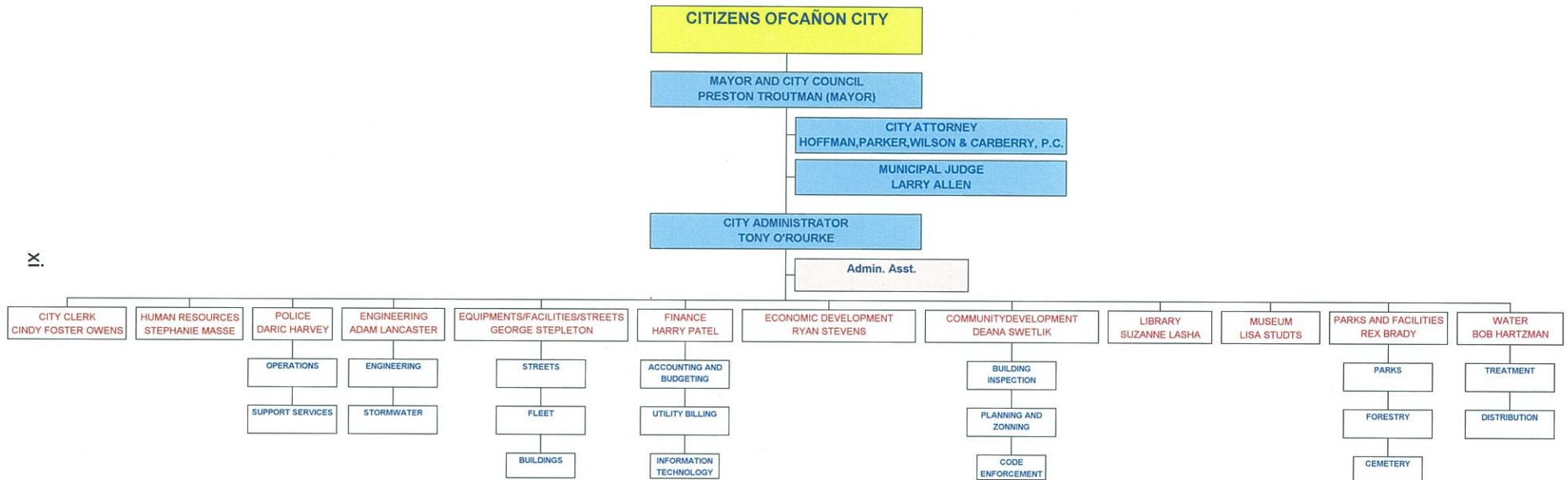
Conclusion

The 2019 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize Harry Patel, John McBride and the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in adopting and conducting the annual Citizen Survey, which has served as the foundation for the 2019 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

CITY OF CAÑON CITY ORGANIZATIONAL CHART



PRELIMINARY TIMELINE FOR 2019 FISCAL YEAR BUDGET

	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	6/19	6/19			
	2	Meeting with Department Heads	City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines.	6/19-6/29	6/19-6/29			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	7/6	7/6			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	7/9-7/27				
	5	Budget Review with Department Heads	City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	7/27-7/31	7/27-7/31			
	6	Community Agency/Contracts packets distributed	City Administrator distributes packets to all applicable Community Agencies & contractors.	8/24		8/24		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to the City Administrator	9/14		9/14		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	10/5		10/5		10/5
Budget Legal Compliance	10	Budget Submitted to Council	The 2019 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2019 Budget.	10/15			10/15	10/15
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	11/9				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2019 budget and conducts the 1st reading of the Appropriations Ordinance	11/19			11/19	11/19
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/3			12/3	12/3
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2019 Budget Message is written by the City Administrator.	12/14				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/14				
	18	Final Budget Document	Final 2019 Budget Document is distributed to Council, staff, media and various agencies.	12/31				

NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.

The budget process includes city staff, council, board members, budget committee and the general public.

CITY OF CAÑON CITY

TOTAL BUDGET - 2019

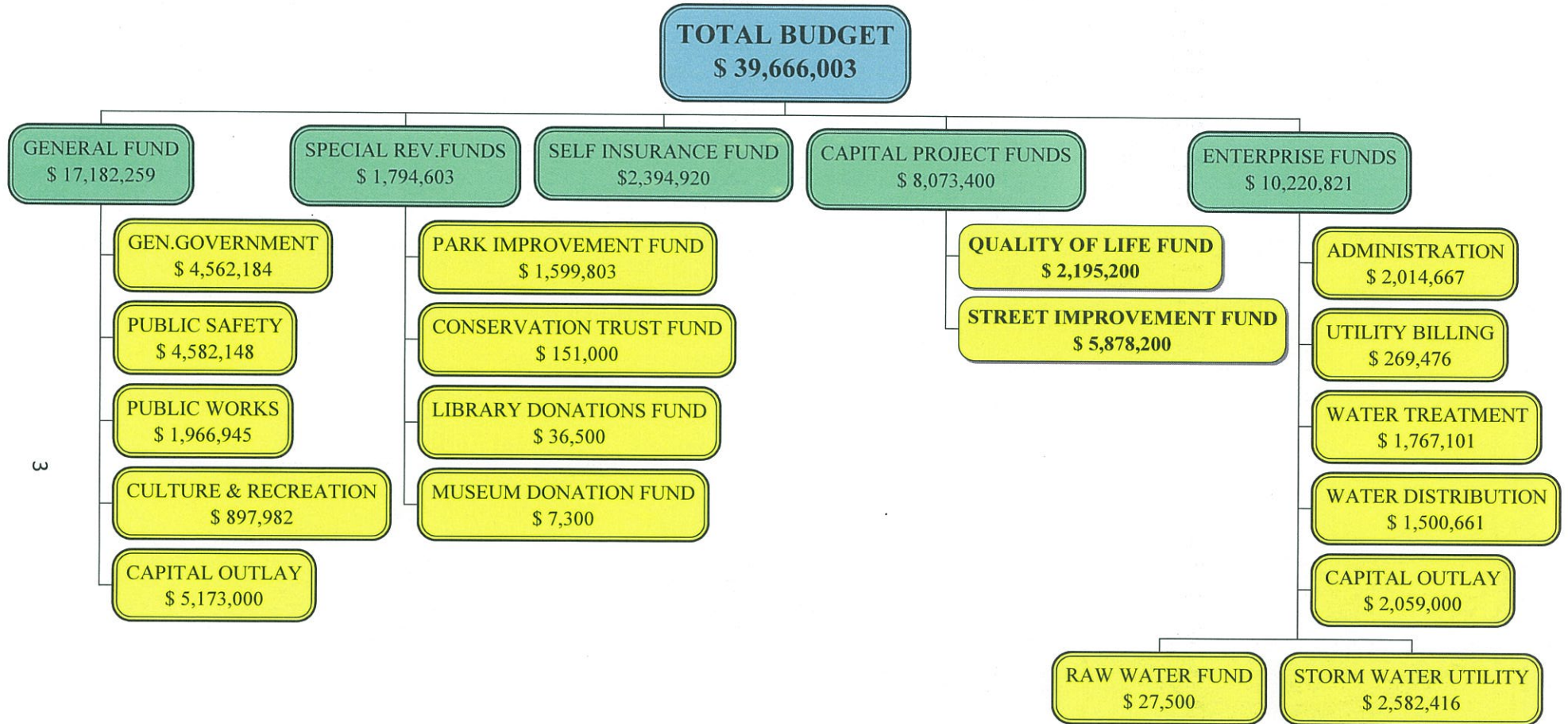
	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Enterprise Funds	Internal Service Fund	Total Funds
Revenues:							
Taxes	\$ 8,667,970	\$ -	\$ 3,702,200	\$ -	\$ -	\$ -	\$ 12,370,170
Licenses and Permits	351,100	-	-	-	-	-	351,100
Intergovernmental	1,131,190	126,000	1,517,600	-	-	-	2,774,790
Charges for Services	231,800	122,000	-	-	8,332,000	2,347,230	11,033,030
Fines and Forfeitures	162,000	-	-	-	-	-	162,000
Interest	159,400	10,300	51,500	8,300	278,600	24,400	532,500
Royal Gorge Bridge	1,156,000	1,297,000	278,000	-	-	-	2,731,000
Other (Misc Revenue)	261,700	46,400	-	-	99,400	-	407,500
Total Revenues	\$ 12,121,160	\$ 1,601,700	\$ 5,549,300	\$ 8,300	\$ 8,847,100	\$ 2,371,630	\$ 30,499,190
Expenditures:							
General Government	\$ 4,204,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,204,224
Public Safety	4,582,148	-	-	-	-	-	4,582,148
Public Works	1,966,945	-	-	-	-	-	1,966,945
Culture and Recreation	897,982	1,473,603	-	-	-	-	2,371,585
Self Insurance	-	-	-	-	-	2,394,920	2,394,920
Water	-	-	-	-	4,671,955	-	4,671,955
Stormwater Utility	-	-	-	-	310,351	-	310,351
Raw Water Acquisition	-	-	-	-	17,500	-	17,500
Debt Service	357,960	-	678,200	-	1,652,015	-	2,688,175
Capital Outlay	5,173,000	321,000	7,395,200	-	3,569,000	-	16,458,200
Total Expenditures	\$ 17,182,259	\$ 1,794,603	\$ 8,073,400	\$ -	\$ 10,220,821	\$ 2,394,920	\$ 39,666,003
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (5,061,099)	\$ (192,903)	\$ (2,524,100)	\$ 8,300	\$ (1,373,721)	\$ (23,290)	\$ (9,166,813)
Other Financing Sources (Uses)							
Proceeds from Sale of Fixed Assets	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000
Financing Proceeds	340,000	-	-	-	8,285,500	-	8,625,500
Operating Transfers In	1,106,500	-	52,000	-	140,900	-	1,299,400
Operating Transfers Out	(100,000)	(52,000)	-	(15,000)	(1,132,400)	-	(1,299,400)
Total Other Financing Sources (Uses)	\$ 1,651,500	\$ (52,000)	\$ 52,000	\$ (15,000)	\$ 7,294,000	\$ -	\$ 8,930,500
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (3,409,599)	\$ (244,903)	\$ (2,472,100)	\$ (6,700)	\$ 5,920,279	\$ (23,290)	\$ (236,313)
Fund Balances/Available Resources, Beginning	9,314,157	722,146	3,308,674	337,692	8,208,838	1,169,115	23,060,622
Fund Balances/Available Resources, Ending	\$ 5,904,558	\$ 477,243	\$ 836,574	\$ 330,992	\$ 14,129,117	\$ 1,145,825	\$ 22,824,309
Fund Balance / Available Resources Classifications Analysis:							
Nonspendable Fund Balance	880,200	15,700	-	-	-	-	895,900
Restricted Fund Balance	320,400	26,387	-	3,000	-	-	349,787
Committed Fund Balance	619,352	-	-	-	-	-	619,352
Assigned Fund Balance	984,638	435,156	836,574	327,992	-	-	2,584,360
Unassigned Fund Balance	3,099,968	-	-	-	-	-	3,099,968
Reserved Available Resources	-	-	-	-	11,101,763	-	11,101,763
Unreserved Available Resources	-	-	-	-	3,027,354	1,145,825	4,173,179
Total Fund Balance / Available Resources Classifications	\$ 5,904,558	\$ 477,243	\$ 836,574	\$ 330,992	\$ 14,129,117	\$ 1,145,825	\$ 22,824,309



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CITY OF CAÑON CITY

2019 BUDGET



CITY OF CAÑON CITY

2019 BUDGET

TOTAL BUDGET SUMMARY

There are 13 budget funds. Presented below is a summary of the 2019 budget expenditures by fund,
compared to the 2018 budget

Budget Fund	2018 Budget	2019 Budget	% Change
General Fund			
Operating Expenditures	\$ 10,723,686	\$ 11,651,299	8.65%
Debt Service	237,265	357,960	50.87%
Capital Outlay	2,553,466	5,173,000	102.59%
Total General Fund	<u>\$ 13,514,417</u>	<u>\$ 17,182,259</u>	<u>27.14%</u>
Special Revenue Funds:			
Park Improvement Fund			
Operating Expenditures	\$ 1,150,061	\$ 1,419,803	23.45%
Capital Outlay	290,000	180,000	-37.93%
Total Park Improvement Fund	<u>\$ 1,440,061</u>	<u>\$ 1,599,803</u>	<u>11.09%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	100,000	141,000	41.00%
Total Conservation Trust Fund	<u>\$ 110,000</u>	<u>\$ 151,000</u>	<u>37.27%</u>
Library Donation Fund (operating expend.)	<u>\$ 38,700</u>	<u>\$ 36,500</u>	<u>-5.68%</u>
Museum Donation Fund (operating expend.)	<u>\$ 3,000</u>	<u>\$ 7,300</u>	<u>143.33%</u>
Capital Projects Fund:			
Quality of Life Fund (grant funded capital expend.)	<u>\$ 2,680,277</u>	<u>\$ 2,195,200</u>	<u>-18.10%</u>
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 3,500,000	\$ 5,200,000	48.57%
Debt Service	\$ 636,000	\$ 678,200	6.64%
Total Street Improvement Fund	<u>\$ 4,136,000</u>	<u>\$ 5,878,200</u>	<u>42.12%</u>
Debt Service Fund:			
Excess Special Improvement Fund	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
GENERAL GOVERNMENT SUMMARY:			
Operating Expenditures	\$ 11,925,447	\$ 13,124,902	10.06%
Debt Service	873,265	1,036,160	18.65%
Capital Outlay	9,123,743	12,889,200	41.27%
Total General Government Expenditures	<u>\$ 21,922,455</u>	<u>\$ 27,050,262</u>	<u>23.39%</u>

Budget Fund	2018 Budget	2019 Budget	% Change
Enterprise Funds:			
Water Fund			
Operating Expenditures	\$ 4,274,045	\$ 4,671,955	9.31%
Debt Service	876,050	879,950	0.45%
Capital Outlay	1,446,000	2,059,000	42.39%
Total Water Fund	<u>\$ 6,596,095</u>	<u>\$ 7,610,905</u>	<u>15.39%</u>
Raw Water Fund			
Operating Expenditures	\$ 20,300	\$ 17,500	-13.79%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 30,300</u>	<u>\$ 27,500</u>	<u>-9.24%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 337,510	\$ 310,351	-8.05%
Debt Service	-	772,065	100.00%
Capital Outlay	-	1,500,000	100.00%
Total Stormwater Fund	<u>\$ 337,510</u>	<u>\$ 2,582,416</u>	<u>665.14%</u>
ENTERPRISE FUND SUMMARY:			
Operating Expenditures	\$ 4,631,855	\$ 4,999,806	7.94%
Debt Service	876,050	1,652,015	88.58%
Capital Outlay	1,456,000	3,569,000	145.12%
Total Enterprise Fund Expenditures	<u>\$ 6,963,905</u>	<u>\$ 10,220,821</u>	<u>46.77%</u>
INTERNAL SERVICE FUND SUMMARY:			
Self Insurance Fund (operating expend.)	<u>\$ 2,236,360</u>	<u>\$ 2,394,920</u>	<u>7.09%</u>
CITY-WIDE SUMMARY:			
Operating Expenditures	\$ 18,793,662	\$ 20,519,628	9.18%
Debt Service	1,749,315	2,688,175	53.67%
Capital Outlay	10,579,743	16,458,200	55.56%
Total City-Wide Expenditures	<u>\$ 31,122,720</u>	<u>\$ 39,666,003</u>	<u>27.45%</u>
Transfers Out	908,000	1,299,400	43.11%
GRAND TOTAL	<u><u>\$ 32,030,720</u></u>	<u><u>\$ 40,965,403</u></u>	<u><u>27.89%</u></u>

THE BUDGET PROCESS

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for the each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

The first phase of the budget process starts in the month of June. The City Administrator and/or the Finance Director conducts a pre-budget workshop with City Council and Department Heads to review current year budget status and to give direction on long-range budget issues. The City Administrator reviews the goals and objectives and prepares the framework for the next year's budget.

The City's Finance Director then requests all Department Heads to submit budget line item detail proposals to him. The City Administrator then conducts individual meetings with Department Heads and reviews the results with the Director of Finance. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing was conducted on October 15, 2018. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their final decisions.

The City Council sets the Mill Levy through a resolution. In December, the City Council formally adopts the budget through a resolution and appropriation ordinance.

BUDGET BASIS

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

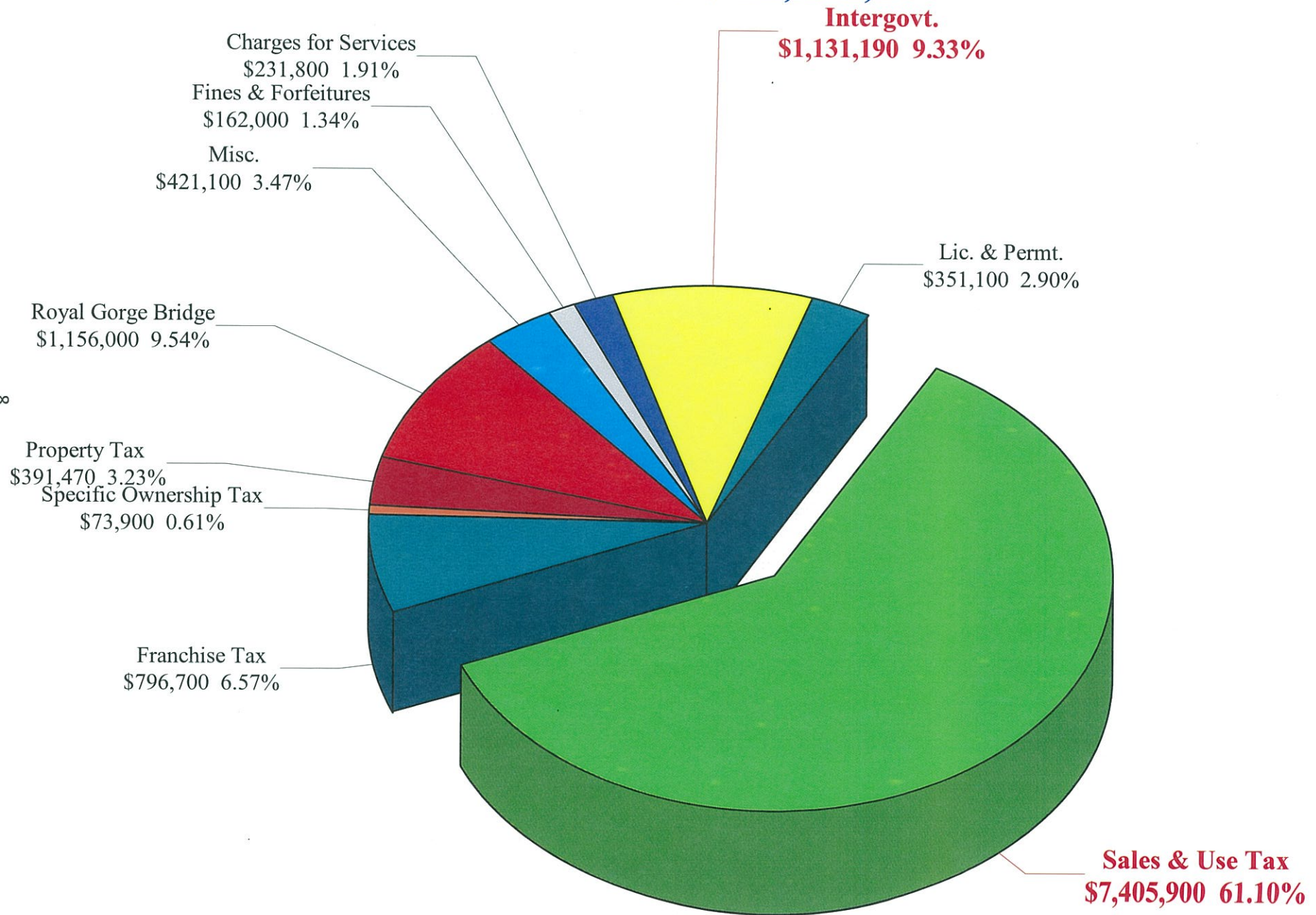
CITY OF CAÑON CITY

2019 BUDGET

GENERAL FUND SUMMARY

	2018 Budget	2019 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 7,897,439	\$ 9,314,157	17.94%
Revenues:			
Taxes	\$ 8,253,390	\$ 8,667,970	5.02%
Licenses and Permits	198,300	351,100	77.05%
Intergovernmental	1,009,220	1,131,190	12.09%
Charges for Services	224,250	231,800	3.37%
Fines and Forfeitures	211,600	162,000	-23.44%
Interest	67,700	159,400	135.45%
Royal Gorge Bridge	1,030,000	1,156,000	12.23%
Misc Revenue	227,100	261,700	15.24%
Total Revenues	<u>\$ 11,221,560</u>	<u>\$ 12,121,160</u>	<u>8.02%</u>
Total Sources of Funds	<u><u>\$ 19,118,999</u></u>	<u><u>\$ 21,435,317</u></u>	<u><u>12.12%</u></u>
Uses of Funds			
General Government	\$ 3,831,166	\$ 4,562,184	19.08%
Public Safety	4,359,132	4,582,148	5.12%
Public Works	1,944,638	1,966,945	1.15%
Culture and Recreation	838,515	897,982	7.09%
Capital Outlay:			
Street Projects	1,465,000	1,384,440	-5.50%
All Other Capital Outlay	1,075,966	3,788,560	252.11%
Total Uses of Funds	<u><u>\$ 13,514,417</u></u>	<u><u>\$ 17,182,259</u></u>	<u><u>27.14%</u></u>
Other Financing Sources (Uses)			
Proceeds from Sale of Fixed Assets	5,000	305,000	6000.00%
Financing Proceeds	-	340,000	100.00%
Operating Transfers In	816,600	1,106,500	35.50%
Operating Transfers Out	-	(100,000)	100.00%
Total Other Financing Sources (Uses)	<u><u>\$ 821,600</u></u>	<u><u>\$ 1,651,500</u></u>	<u><u>101.01%</u></u>

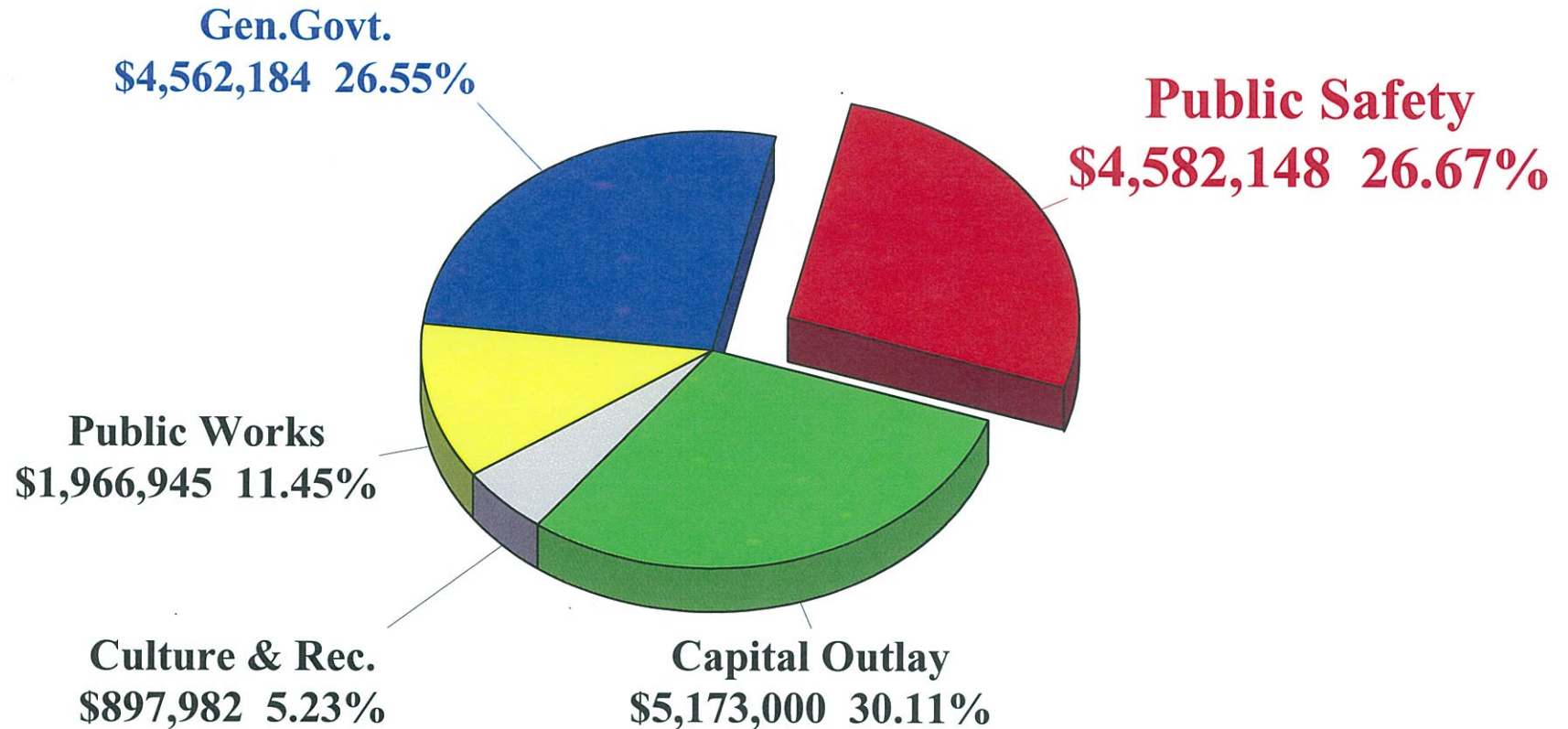
GENERAL FUND REVENUES \$ 12,121,160



GENERAL FUND EXPENDITURES

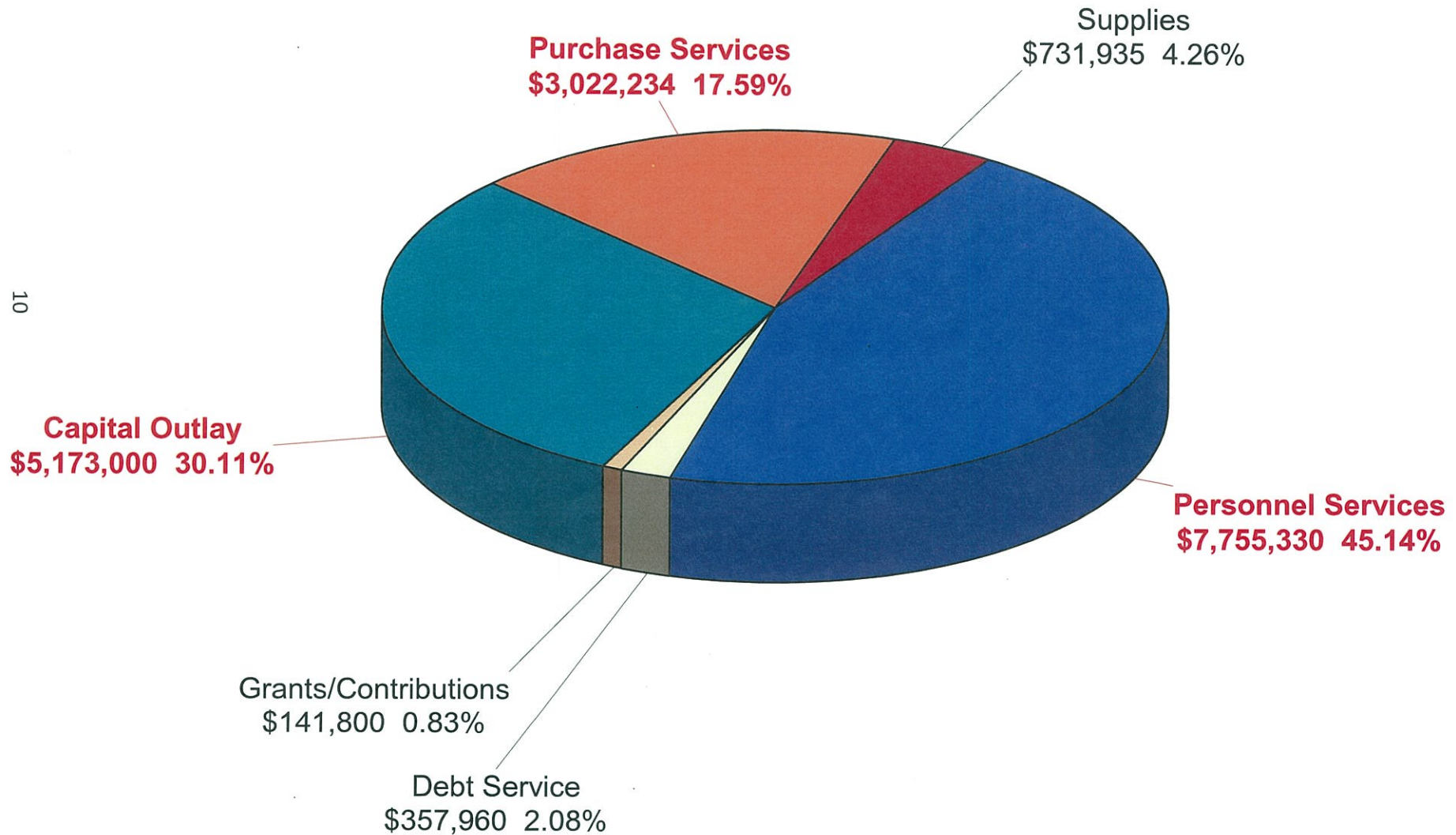
\$ 17,182,259

2019 BUDGET



GENERAL FUND EXPENDITURES BY CATEGORIES

\$ 17,182,259



CITY OF CAÑON CITY

2019 BUDGET

GENERAL FUND EXPENDITURES BY CATEGORY

	Personal Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
City Council	52,508	1,750	16,000	-	-	-	70,258
City Clerk/Customer Service	81,861	4,300	21,150	-	-	-	107,311
Elections	-	500	23,000	-	-	-	23,500
Municipal Court	179,745	2,050	12,005	-	-	-	193,800
City Administrator	176,710	2,500	79,860	-	-	-	259,070
Public Information Officer	47,529	500	5,800	-	-	-	53,829
Human Resources	116,625	8,500	55,350	-	-	-	180,475
Computer Resources	165,926	65,450	77,450	-	-	171,000	479,826
General Government Buildings	135,307	48,050	316,800	-	-	85,000	585,157
Finance	446,086	2,000	99,180	-	-	5,000	552,266
Non-departmental	104,753	13,000	771,300	357,960	86,500	2,045,000	3,378,513
Community Development	608,854	19,760	355,565	-	-	-	984,179
TOTAL GENERAL GOV'T.	2,115,904	168,360	1,833,460	357,960	86,500	2,306,000	6,868,184
Public Safety	3,522,438	198,340	839,070	-	22,300	420,060	5,002,208
Equipment Repair	170,050	14,125	23,130	-	-	6,500	213,805
Public Works: Streets	858,086	271,800	202,625	-	-	340,000	1,672,511
Engineering	359,069	9,860	58,200	-	-	16,000	443,129
Street Projs.	-	-	-	-	-	1,384,440	1,384,440
Culture & Recreation	729,783	69,450	65,749	-	33,000	700,000	1,597,982
TOTAL OTHER CATEGORIES	5,639,426	563,575	1,188,774	-	55,300	2,867,000	10,314,075
2019 GENERAL FUND BUDGET	\$ 7,755,330	\$ 731,935	\$ 3,022,234	\$ 357,960	\$ 141,800	\$ 5,173,000	\$ 17,182,259
2018 GENERAL FUND BUDGET	\$ 7,486,625	\$ 678,440	\$ 2,459,501	\$ 237,265	\$ 99,120	\$ 2,553,466	\$ 13,514,417
% CHANGE	3.6%	7.9%	22.9%	50.9%	43.1%	102.6%	27.1%

CITY OF CAÑON CITY

2019 BUDGET

PARK IMPROVEMENT FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 352,922	\$ 494,983	40.25%
Revenues:			
Royal Gorge Bridge	\$ 1,272,000	\$ 1,297,000	1.97%
Charges for Services	76,500	122,000	59.48%
Interest	4,500	6,500	44.44%
Other (Tower Lease)	23,500	32,900	40.00%
Total Revenues	\$ 1,376,500	\$ 1,458,400	5.95%
Total Sources of Funds	<u>\$ 1,729,422</u>	<u>\$ 1,953,383</u>	<u>12.95%</u>
Uses of Funds			
Culture and Recreation (Parks)	\$ 1,150,061	\$ 1,419,803	23.45%
Capital Outlay	290,000	180,000	-37.93%
Total Uses of Funds	<u>\$ 1,440,061</u>	<u>\$ 1,599,803</u>	<u>11.09%</u>

CITY OF CAÑON CITY
2019 BUDGET
CONSERVATION TRUST FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 34,975	\$ 81,387	132.70%
Revenues:			
Intergovernmental	\$ 93,000	\$ 95,000	2.15%
Interest	400	1,000	150.00%
Total Revenues	\$ 93,400	\$ 96,000	2.78%
Total Sources of Funds	<u>\$ 128,375</u>	<u>\$ 177,387</u>	<u>38.18%</u>
Uses of Funds			
Culture & Recreation	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	100,000	141,000	41.00%
Total Uses of Funds	<u>\$ 110,000</u>	<u>\$ 151,000</u>	<u>37.27%</u>

CITY OF CAÑON CITY
2019 BUDGET
LIBRARY DONATIONS FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 23,062	\$ 36,753	59.37%
Revenues			
Intergovernmental	\$ 31,000	\$ 31,000	0.00%
Interest	250	800	220.00%
Other (Donations)	6,500	6,500	0.00%
Total Revenues	\$ 37,750	\$ 38,300	1.46%
Total Sources of Funds	<u>\$ 60,812</u>	<u>\$ 75,053</u>	<u>23.42%</u>
Uses of Funds			
Supplies	\$ 5,200	\$ 3,500	-32.69%
Purchased Services	2,500	2,000	-20.00%
Grants	31,000	31,000	0.00%
Total Uses of Funds	<u>\$ 38,700</u>	<u>\$ 36,500</u>	<u>-5.68%</u>

CITY OF CAÑON CITY
2019 BUDGET
MUSEUM DONATION FUND SUMMARY

	<u>2018</u> <u>Budget</u>	<u>2019</u> <u>Budget</u>	<u>%</u> <u>Change</u>
Sources of Funds			
Beginning Balance	\$ 109,697	\$ 109,023	-0.61%
Revenues:			
Interest	\$ 900	\$ 2,000	122.22%
Other - Donations	7,000	7,000	0.00%
Total Revenues	\$ 7,900	\$ 9,000	13.92%
Total Sources of Funds	<u>\$ 117,597</u>	<u>\$ 118,023</u>	<u>0.36%</u>
Uses of Funds			
Culture and Recreation	\$ 3,000	\$ 7,300	143.33%
Total Uses of Funds	<u>\$ 3,000</u>	<u>\$ 7,300</u>	<u>143.33%</u>
Other Financing Sources (Uses)			
Transfers to Other Funds	\$ 52,000	\$ 52,000	0.00%
Total Other Financing Sources (Uses)	<u>\$ 52,000</u>	<u>\$ 52,000</u>	<u>0.00%</u>

CITY OF CAÑON CITY
2019 BUDGET
QUALITY OF LIFE FUND SUMMARY

	<u>2018</u> <u>Budget</u>	<u>2019</u> <u>Budget</u>	<u>%</u> <u>Change</u>
Sources of Funds			
Beginning Balance	\$ 839,952	\$ 613,121	-27.01%
Revenues:			
Intergovernmental	\$ 1,863,456	\$ 1,517,600	-18.56%
Royal Gorge Bridge	273,000	278,000	1.83%
Earnings on Investments	3,000	6,500	116.67%
Total Revenues	<u>\$ 2,139,456</u>	<u>\$ 1,802,100</u>	<u>-15.77%</u>
Total Sources of Funds	<u><u>\$ 2,979,408</u></u>	<u><u>\$ 2,415,221</u></u>	<u><u>-18.94%</u></u>
Uses of Funds			
Capital Outlay - Culture and Recreation	200,000	200,000	0.00%
Capital Outlay - Public Safety	321,000	-	-100.00%
Capital Outlay - Public Works	<u>2,159,277</u>	<u>1,995,200</u>	<u>-7.60%</u>
Total Use of Funds	<u><u>\$ 2,680,277</u></u>	<u><u>\$ 2,195,200</u></u>	<u><u>-18.10%</u></u>
Other Financing Sources (Uses)			
Operating Transfer In	\$ 52,000	\$ 52,000	0.00%
Total Other Financing Sources (Uses)	<u><u>\$ 52,000</u></u>	<u><u>\$ 52,000</u></u>	<u><u>0.00%</u></u>

CITY OF CAÑON CITY
2019 BUDGET
STREET IMPROVEMENT FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 1,345,300	\$ 2,695,553	100.37%
Revenues:			
Taxes	\$ 3,478,700	\$ 3,702,200	6.42%
Earnings on Investments	11,000	45,000	309.09%
Total Revenues	<u>\$ 3,489,700</u>	<u>\$ 3,747,200</u>	<u>7.38%</u>
Total Sources of Funds	<u><u>\$ 4,835,000</u></u>	<u><u>\$ 6,442,753</u></u>	<u><u>33.25%</u></u>
Uses of Funds			
Capital Outlay - Streets	3,500,000	5,200,000	48.57%
Debt Service	<u>636,000</u>	<u>678,200</u>	<u>6.64%</u>
Total Use of Funds	<u><u>\$ 4,136,000</u></u>	<u><u>\$ 5,878,200</u></u>	<u><u>42.12%</u></u>

CITY OF CAÑON CITY
2019 BUDGET
EXCESS SPECIAL IMPROVEMENT FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 300,238	\$ 337,692	12.47%
Revenues			
Non-Operating Revenue (Interest Earnings)	\$ 3,200	\$ 8,300	159.38%
Total Revenues	\$ 3,200	\$ 8,300	159.38%
Total Sources of Funds	<u>\$ 303,438</u>	<u>\$ 345,992</u>	<u>14.02%</u>
Other Financing Sources (Uses)			
Transfers In - Closed PID's	\$ 18,701	\$ -	-100.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
Total Other Financing Sources (Uses)	<u>\$ 3,701</u>	<u>\$ (15,000)</u>	<u>-505.30%</u>

CITY OF CAÑON CITY

2019 BUDGET

WATER FUND SUMMARY

	<u>2018</u> <u>Budget</u>	<u>2019</u> <u>Budget</u>	<u>%</u> <u>Change</u>
Sources of Funds			
Beginning Balance	\$ 6,181,611	\$ 6,854,413	10.88%
Revenues:			
Operating Revenue	\$ 5,882,000	\$ 6,709,100	14.06%
Non-Operating Revenue	148,500	180,600	21.62%
Tap Fees	83,100	120,300	44.77%
Total Revenues	<u>\$ 6,113,600</u>	<u>\$ 7,010,000</u>	<u>14.66%</u>
Total Sources of Funds	<u><u>\$ 12,295,211</u></u>	<u><u>\$ 13,864,413</u></u>	<u><u>12.76%</u></u>
Uses of Funds			
Water Administration	\$ 1,807,424	\$ 2,014,667	11.47%
Utility Billing	269,221	269,476	0.09%
Water Treatment	1,637,939	1,767,101	7.89%
Water Distribution	1,435,511	1,500,661	4.54%
Capital Outlay:			
Equipment and Other Improvements	446,000	1,059,000	137.44%
Water Projects	1,000,000	1,000,000	0.00%
Total Uses of Funds	<u><u>\$ 6,596,095</u></u>	<u><u>\$ 7,610,905</u></u>	<u><u>15.39%</u></u>
Other Financing Sources (Uses)			
Transfer from Other Funds	\$ 39,400	\$ 140,900	257.61%
Transfer to Other Funds	(220,400)	(393,800)	78.68%
Transfer to Other Funds	<u><u>\$ (181,000)</u></u>	<u><u>\$ (252,900)</u></u>	<u><u>-39.72%</u></u>

CITY OF CAÑON CITY
2019 BUDGET
RAW WATER ACQUISITION FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 1,045,797	\$ 1,082,401	3.50%
Revenues:			
Tap Fees	\$ 13,500	\$ 16,800	24.44%
Non-Operating Revenue	15,000	24,900	66.00%
Total Revenue	\$ 28,500	\$ 41,700	46.32%
Total Sources of Funds	<u>\$ 1,074,297</u>	<u>\$ 1,124,101</u>	<u>4.64%</u>
Uses of Funds			
Raw Water Acquisition	\$ 30,300	\$ 27,500	-9.24%
Total Uses of Funds	<u>\$ 30,300</u>	<u>\$ 27,500</u>	<u>-9.24%</u>

CITY OF CAÑON CITY
2019 BUDGET
STORMWATER UTILITY FUND SUMMARY

	2018 Budget	2019 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 304,485	\$ 272,024	-10.66%
Revenues:			
Operating Revenue	\$ 792,700	\$ 1,622,900	104.73%
Non-Operating Revenue	13,000	172,500	1226.92%
Total Revenues	\$ 805,700	\$ 1,795,400	122.84%
Total Sources of Funds	<u>\$ 1,110,185</u>	<u>\$ 2,067,424</u>	<u>86.22%</u>
Uses of Funds			
Stormwater Operations	\$ 337,510	\$ 310,351	-8.05%
Debt Service	-	772,065	100.00%
Capital Outlay	-	1,500,000	100.00%
Total Uses of Funds	<u>\$ 337,510</u>	<u>\$ 2,582,416</u>	<u>665.14%</u>
Other Financing Sources (Uses)			
COP Financing Proceeds	\$ -	\$ 8,285,500	100.00%
Transfer to Other Funds	(620,600)	(738,600)	19.01%
Total Other Financing Sources (Uses)	<u>\$ (620,600)</u>	<u>\$ 7,546,900</u>	<u>1316.07%</u>

CITY OF CAÑON CITY
2019 BUDGET
SELF INSURANCE FUND SUMMARY

	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>% Change</u>
Sources of Funds			
Beginning Balance	\$ 741,419	\$ 1,169,115	57.69%
Revenues			
Charges for Services	\$ 2,235,600	\$ 2,347,230	4.99%
Interest	10,000	24,400	144.00%
Total Revenues	\$ 2,245,600	\$ 2,371,630	5.61%
Total Sources of Funds	<u>\$ 2,987,019</u>	<u>\$ 3,540,745</u>	<u>18.54%</u>
Uses of Funds			
Claims	\$ 1,770,850	\$ 1,862,100	5.15%
Premiums	334,700	393,700	17.63%
Administration Fees	130,810	139,120	6.35%
Total Uses of Funds	<u>\$ 2,236,360</u>	<u>\$ 2,394,920</u>	<u>7.09%</u>

THE CITY OF CAÑON CITY

GENERAL FUND - BUDGET STATEMENT

	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Revenues:				
Taxes	\$ 8,136,175	\$ 8,253,390	\$ 8,418,900	\$ 8,667,970
Licenses and Permits	353,377	198,300	359,140	351,100
Intergovernmental	1,012,949	1,009,220	1,244,217	1,131,190
Charges for Services	233,957	224,250	204,200	231,800
Fines and Forfeitures	192,601	211,600	131,350	162,000
Interest	79,809	67,700	144,100	159,400
Royal Gorge Bridge	983,623	1,030,000	706,300	1,156,000
Other (Misc Revenue)	344,569	227,100	330,680	261,700
Total Revenues	\$ 11,337,060	\$ 11,221,560	\$ 11,538,887	\$ 12,121,160
Expenditures:				
Current:				
General Government	\$ 3,411,423	\$ 3,831,166	\$ 3,779,637	\$ 4,562,184
Public Safety	4,340,892	4,359,132	4,314,594	4,582,148
Public Works	1,791,769	1,944,638	1,816,320	1,966,945
Culture and Recreation	794,273	838,515	833,826	897,982
Total Operating Expenditures	10,338,357	10,973,451	10,744,377	12,009,259
Capital Outlay:				
Street Projects	751,205	1,465,000	880,560	1,384,440
Capital Projects - Excess Fund Balance	966,323	596,100	168,900	1,311,914
All Other Capital Outlay	501,851	479,866	844,850	2,476,646
Total Expenditures	\$ 12,557,736	\$ 13,514,417	\$ 12,638,687	\$ 17,182,259
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (1,220,676)	\$ (2,292,857)	\$ (1,099,800)	\$ (5,061,099)
Other Financing Sources (Uses)				
Proceeds from the Sale of Fixed Assets	\$ -	\$ 5,000	\$ 1,133,650	\$ 305,000
Financing Proceeds	-	-	-	340,000
Operating Transfers In	816,600	816,600	1,106,500	1,106,500
Operating Transfers Out - Economic Devel.	-	-	(140,000)	(100,000)
Total Other Financing Sources (Uses)	\$ 816,600	\$ 821,600	\$ 2,100,150	\$ 1,651,500
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (404,076)	\$ (1,471,257)	\$ 1,000,350	\$ (3,409,599)
Fund Balances, Beginning of Year	8,717,883	7,897,439	8,313,807	9,314,157
Fund Balances, End of Year	\$ 8,313,807	\$ 6,426,182	\$ 9,314,157	\$ 5,904,558
Less Classified Fund Balance:				
Nonspendable				
Inventory	93,554	108,800	96,400	99,300
Prepaid Items	2,955	3,300	3,040	3,100
Interfund Receivable	1,000,000	-	888,900	777,800
Restricted for				
Emergencies	302,055	295,700	311,100	320,400
K-9 Program	14,804	8,900	14,000	-
Committed to				
Royal Gorge Capital	600,000	600,000	600,000	600,000
Capital Improvements	121,352	97,632	99,352	19,352
Assigned to				
Property Acquisition	1,685,010	1,685,010	2,453,660	708,660
Capital Improvements	96,578	62,914	152,478	215,978
Capital Projects/Use of Reserve	1,159,663	-	1,311,914	-
Marketing/Economic Development	-	300,000	160,000	60,000
Total Classified Fund Balance	\$ 5,075,971	\$ 3,162,256	\$ 6,090,844	\$ 2,804,590
Unassigned Fund Balance	\$ 3,237,836	\$ 3,263,926	\$ 3,223,313	\$ 3,099,968

THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
310-Taxes					
10-310-31101	General Property Tax	\$ 393,987	\$ 395,300	\$ 395,900	401,300
10-310-31201	Specific Ownership Tax	67,026	56,600	70,700	73,900
10-310-31301	Sales Tax	6,597,767	6,809,000	6,906,700	7,114,000
10-310-31302	Use Tax	289,711	129,000	238,400	272,000
10-310-31601	Cablevision	126,879	126,500	126,600	126,900
10-310-31602	Telephone	9,504	9,400	8,900	8,300
10-310-31603	Electricity	512,440	572,100	518,600	518,600
10-310-31604	Gas	128,916	144,700	142,900	142,900
10-310-31901	Penalty & Int. on Del. Tax	1,216	1,600	1,500	1,500
10-310-31912	Pen & Int/Del on Use Tax	18,321	19,300	18,400	18,400
10-310-31999	Co Treas/Clerk Coll Fee	(9,592)	(10,110)	(9,700)	(9,830)
	Total Taxes	\$ 8,136,175	\$ 8,253,390	\$ 8,418,900	\$ 8,667,970
320-Licenses & Permits					
10-320-32101	Liquor	\$ 11,749	\$ 12,000	\$ 15,700	\$ 12,500
10-320-32104	Sales/Use Tax Lic Fee	28,960	30,200	30,200	30,600
10-320-32106	Professional & Occup.	43,625	45,200	44,100	44,800
10-320-32201	Building Permits	195,327	81,200	214,400	211,000
10-320-32205	Zone/Variance/Ex	7,765	4,600	6,300	6,600
10-320-32209	Other (Sign Permits)	2,533	2,100	2,600	2,300
10-320-32210	Street Excav. Rehab	63,418	23,000	45,600	43,300
10-320-32212	ROW-Dumpster Permits	-	-	240	-
	Total Licenses & Permits	\$ 353,377	\$ 198,300	\$ 359,140	\$ 351,100
330-Intergovernmental					
10-330-33501	Add'l Motor Vehicle Reg/Fees	\$ 65,181	\$ 62,800	\$ 62,800	\$ 63,100
10-330-33502	Highway Users Tax	592,901	589,700	752,100	625,900
10-330-33503	Mineral Leasing	32,038	27,200	22,137	22,150
10-330-33504	Severance Tax	13,980	12,000	13,200	13,200
10-330-33505	Tobacco Products Tax	32,872	33,230	33,000	32,370
10-330-33506	Water Fund - PILT	170,351	177,700	208,300	218,500
10-330-33507	Stormwater Fund - PILT	23,778	23,760	32,000	33,300
10-330-33713	Road and Bridge	57,601	60,100	58,000	59,000
10-330-33716	Vale Grant	13,733	13,730	13,730	13,730
10-330-33734	Justice Assistance Grant	1,841	-	-	-
10-330-33735	Bullet Proof Vest Grant	6,328	-	-	-
10-330-33741	Colorado Post Grant	-	-	14,550	4,500
10-330-33742	CATPA Grant	-	-	22,900	9,940
10-330-33743	Safe Streets Task Force Grant	-	-	2,500	2,500
10-330-33752	BLM Grant	2,345	9,000	9,000	33,000
	Total Intergovernmental	\$ 1,012,949	\$ 1,009,220	\$ 1,244,217	\$ 1,131,190

THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
340-Charges for Services					
10-340-34101	Court Costs, Fees & Charges	\$ 66,992	\$ 64,500	\$ 37,600	\$ 52,300
10-340-34108	Photocopy Machine	4,049	2,500	3,200	3,100
10-340-34110	Local History Center General	485	600	800	600
10-340-34111	Local History Center Sales	888	1,030	800	800
10-340-34311	Collection Fees - FD Impact Fees	1,057	230	500	500
10-340-34510	Police Fees	14,492	17,010	14,300	14,400
10-340-34511	Off Duty Employment	32,683	32,300	29,700	31,200
10-340-34513	SRO IGA	98,969	92,500	103,400	114,800
10-340-34706	Library Use Fees	7,999	7,360	7,800	7,900
10-340-34803	Fuel Surcharge - Inside	6,343	6,220	6,100	6,200
	Total Charges for Serv.	\$ 233,957	\$ 224,250	\$ 204,200	\$ 231,800
350-Fines/Forfeitures					
10-350-35101	Traffic - Municipal Court	\$ 143,366	\$ 163,600	\$ 93,900	\$ 118,700
10-350-35102	Traffic - District Court	16,725	14,100	15,300	16,000
10-350-35103	Other-Complaints	8,220	5,400	5,100	6,700
10-350-35105	Surcharges - Victim Assistance	20,987	24,200	13,400	17,200
10-350-35201	Library	2,555	3,400	2,900	2,700
10-350-35202	Payment/Lost Materials	128	-	-	-
10-350-35301	Return Check Fee-General	120	200	250	200
10-350-35401	CCMC Violations	500	700	500	500
	Total Fines/Forfeitures	\$ 192,601	\$ 211,600	\$ 131,350	\$ 162,000
360-Interest					
10-360-36101	Earnings on Dep. & Investments	\$ 79,809	\$ 67,700	\$ 144,100	\$ 159,400
	Total Interest	\$ 79,809	\$ 67,700	\$ 144,100	\$ 159,400
360-Royal Gorge Bridge					
10-360-36211	Royal Gorge	\$ 983,623	\$ 1,030,000	\$ 706,300	\$ 1,156,000
	Total Royal Gorge Bridge	\$ 983,623	\$ 1,030,000	\$ 706,300	\$ 1,156,000

THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
360 - Misc. Revenue					
10-360-36202	Rent from Buildings	\$ 33,144	\$ 33,800	\$ 56,200	\$ 18,000
10-360-36203	Rent-Park Properties	112,191	75,900	108,200	113,600
10-360-36402	Refund of Expenditures	71,045	70,000	70,000	35,000
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	11,328	-	1,000	4,400
10-360-36405	Weed Abatement	3,255	-	2,800	2,900
10-360-36535	Street Damage Restoration Fees	73,663	20,000	53,300	63,500
10-360-36536	Traffic Impact Fees	2,632	-	2,600	-
10-360-36702	Donations	15,118	19,500	23,200	14,500
10-360-36801	Other	11,935	3,400	8,000	6,800
10-360-36802	Sidewalk Project Revenue	1,819	3,300	2,900	2,800
10-360-36805	Cash Over/Short	(1)	-	30	-
10-360-36807	PD - Restitution	542	1,200	200	200
10-360-36810	Library - Over/Short	1	-	-	-
10-390-39201	Insurance Recoveries	7,897	-	2,250	-
Total 360 Other (Misc)		\$ 344,569	\$ 227,100	\$ 330,680	\$ 261,700
Total Revenues		\$ 11,337,060	\$ 11,221,560	\$ 11,538,887	\$ 12,121,160
Other Financing Sources					
390 - Sale of Assets / Financing Proceeds					
10-390-39112	Sale of Assets-Buildings	\$ -	-	\$ 1,133,650	300,000
10-390-39113	Sale of Assets-Equipment	-	5,000	-	5,000
10-390-39203	Financing Proceeds	-	-	-	340,000
Total 390 - Sale of Assets / Financing Proceeds		\$ -	\$ 5,000	\$ 1,133,650	\$ 645,000
370 Transfers (Internal)					
10-370-37103	Operating Transfer - Water Fund	\$ 220,400	\$ 220,400	\$ 393,800	\$ 393,800
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	581,200	581,200	697,700	697,700
Total 370 Transfers		\$ 816,600	\$ 816,600	\$ 1,106,500	\$ 1,106,500
Total Other Finances Sources		\$ 816,600	\$ 821,600	\$ 2,240,150	\$ 1,751,500
GRAND TOTAL SOURCES		\$ 12,153,660	\$ 12,043,160	\$ 13,779,037	\$ 13,872,660

General Fund - General Property Tax

Account # 10-310-31101

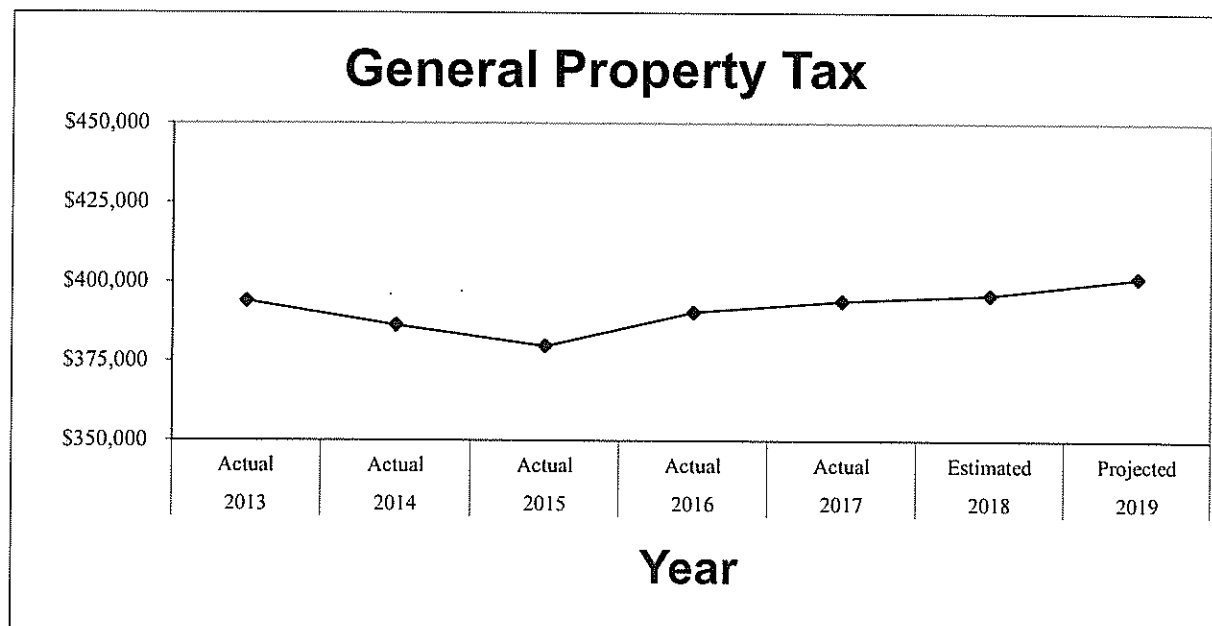
Description: Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2018 mill levy (for 2019 collections) is 2.889 mills which includes a temporary mill levy of 0.002 mills to recover refunds and abatements from the previous year. Revenues are collected by Fremont County and remitted to the City monthly.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 393,896	-0.30%
2014	Actual	\$ 386,258	-1.94%
2015	Actual	\$ 379,698	-1.70%
2016	Actual	\$ 390,452	2.83%
2017	Actual	\$ 393,987	0.91%
2018	Estimated	\$ 395,900	0.49%
2019	Projected	\$ 401,300	1.36%

Projection: The 2019 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. After a 5-year decline in property tax revenues (2011-2015), primarily due to declines in taxable values of real property, revenues began to increase in 2016 as market conditions improved. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

Comments: The final 2018 City assessed valuation certified by the County Assessor on 12/03/18 is \$139,804,438. This represents a 1.9% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years. The City's net property tax rate (2.889 mills for the 2019 collections) was 62.4% lower than the statewide average (7.676 mills) municipal mill levy.



General Fund - Specific Ownership Tax

Account # 10-310-31201

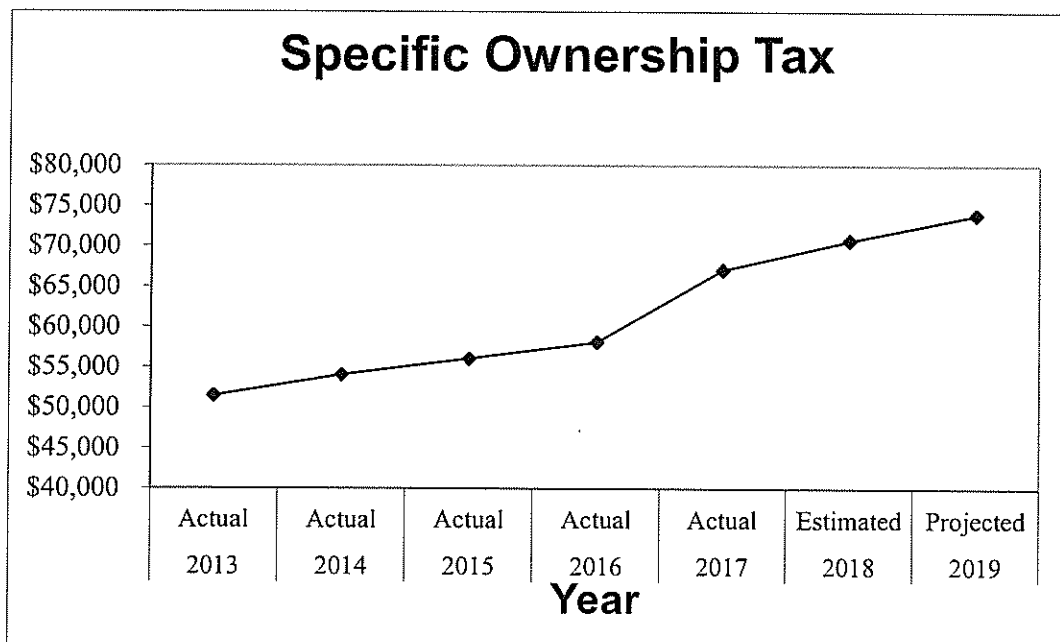
Description: A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 51,455	8.81%
2014	Actual	\$ 54,067	5.08%
2015	Actual	\$ 56,066	3.70%
2016	Actual	\$ 58,090	3.61%
2017	Actual	\$ 67,026	15.38%
2018	Estimated	\$ 70,700	5.48%
2019	Projected	\$ 73,900	4.53%

Projection: The 2018 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 6.6% increase. The Passage of a mill levy increase for the Fire District should slightly reduce the City's proportionate share of the County-wide collections.

Comments: These revenues are allocated to local taxing jurisdictions by the County based on their prorated share of the overall property tax levy. The passage of a 6.04 mill levy increase for the School District in 2017 was expected to reduce the City's share of this revenue. That assumption was not borne out, however, the City should be cautious concerning the projections of this revenue source.



General Fund - Sales Tax

Account # 10-310-31301

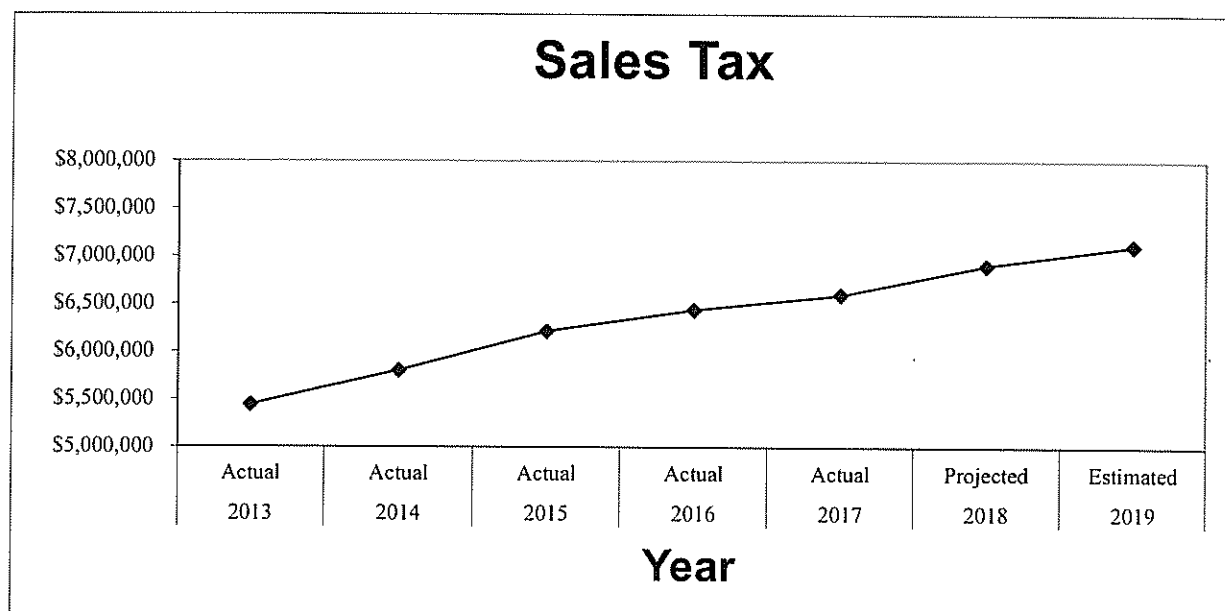
Description: A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 5,442,106	3.21%
2014	Actual	\$ 5,799,559	6.57%
2015	Actual	\$ 6,214,004	7.15%
2016	Actual	\$ 6,437,283	3.59%
2017	Actual	\$ 6,597,767	2.49%
2018	Projected	\$ 6,906,700	4.68%
2019	Estimated	\$ 7,114,000	3.00%

Projection: The 2019 projection is based on the continued moderate growth rate of taxable sales after the recovery following the 2013 Royal Gorge Bridge fire. The re-opening of the Royal Gorge Bridge and Park in September, 2014 had a positive effect on local sales in the subsequent two years. The City will continue to closely monitor the variety of economic factors in the region that impact taxable sales.

Comments: The average annual percentage increase in sales tax revenue from 2012-2017 was 4.31%. The City's 3.0% sales tax rate is 2.8% lower than the statewide municipal sales tax rate of 3.085%. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund.



General Fund - Use Tax

Account # 10-310-31302

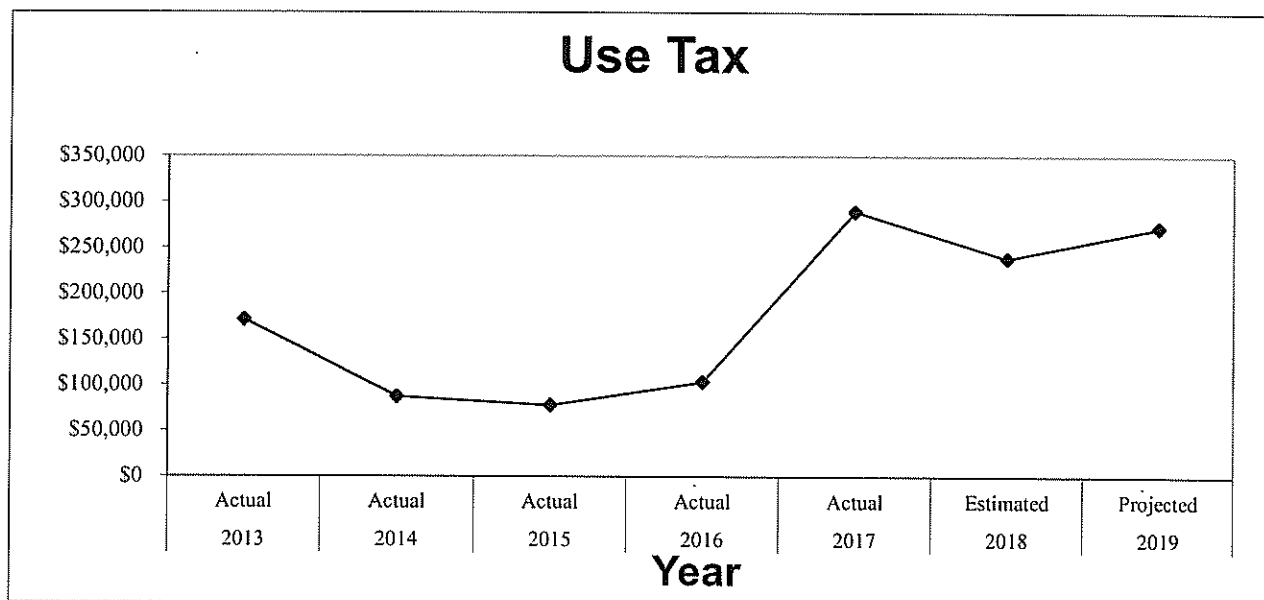
Description: A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 171,113	-16.79%
2014	Actual	\$ 86,882	-49.23%
2015	Actual	\$ 77,660	-10.61%
2016	Actual	\$ 103,168	32.85%
2017	Actual	\$ 289,711	180.81%
2018	Estimated	\$ 238,400	-17.71%
2019	Projected	\$ 272,000	14.09%

Projection: The significant revenue increased new construction activity that began in 2017 is expected to continue through 2019.

Comments: The City had previously collected use tax on building permits using the industry standard of valuation at 60% materials/40% labor. Beginning January 1, 2014, a 50%/50% valuation split was applied to the calculation of construction use tax. Additionally, City Council implemented a policy that was effective in the years 2014-2016 waived the collection of use tax on the construction on certain properties. This policy had the effect of reducing use tax revenues during those years.



General Fund - Cable

Account # 10-310-31601

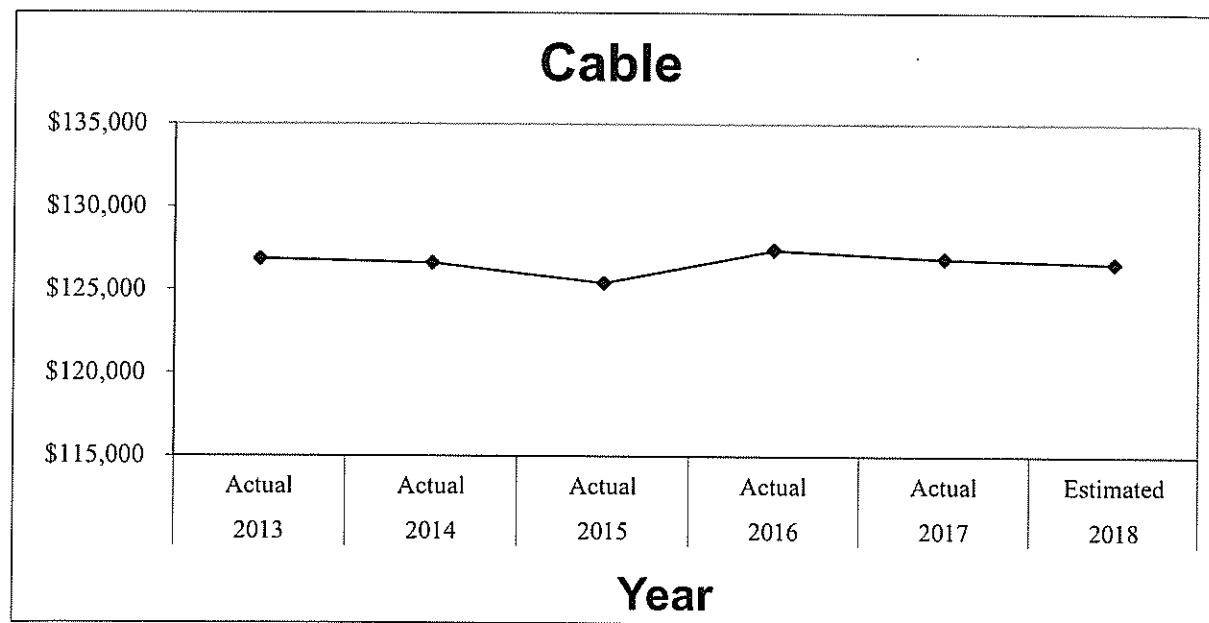
Description: The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.0% of the gross revenues received from subscribers within the City. Additionally, the franchise agreement allows for the collection of a \$0.50 per month, per residential subscriber Public, Educational and Governmental Access (PEG) fee. The PEG fees collected may be used to provide funding for eligible upgrades to the broadcast system.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 126,848	-18.90%
2014	Actual	\$ 126,608	-0.19%
2015	Actual	\$ 125,406	-0.95%
2016	Actual	\$ 127,405	1.59%
2017	Actual	\$ 126,879	-0.41%
2018	Estimated	\$ 126,600	-0.22%
2019	Projected	\$ 126,900	0.24%

Projection: The projection is based on an assumption that the cable company revenues will remain at the same levels.

Comments: The 2019 budget includes plans to utilize \$10,000 of the accumulated PEG fees for upgrades to the CCTV broadcast system.



General Fund - Telephone Occupation Tax

Account # 10-310-31602

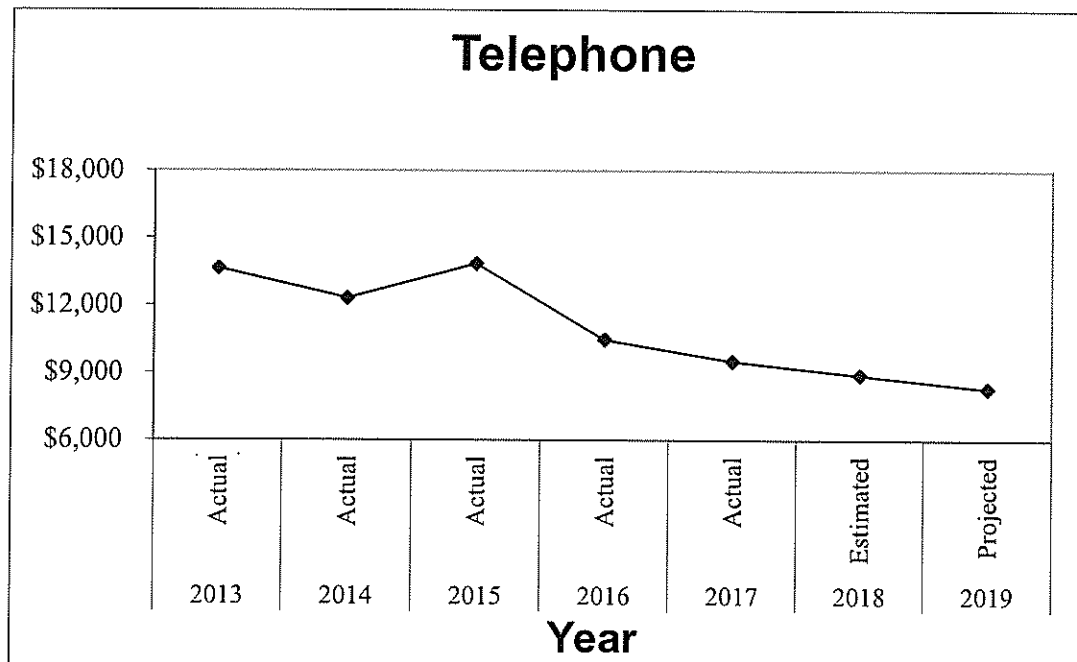
Description: Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 13,635	-7.42%
2014	Actual	\$ 12,309	-9.72%
2015	Actual	\$ 13,852	12.54%
2016	Actual	\$ 10,466	-24.44%
2017	Actual	\$ 9,504	-9.19%
2018	Estimated	\$ 8,900	-6.36%
2019	Projected	\$ 8,300	-6.74%

Projection: Until 2007, the net change in this revenue source over the previous years had been negligible. Due to the significant revenue decreases in the prior eleven years, the projection for 2019 is based on the assumption that this revenue source will continue to decline at a similar rate.

Comments: This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



General Fund - Electricity Franchise Fee

Account # 10-310-31603

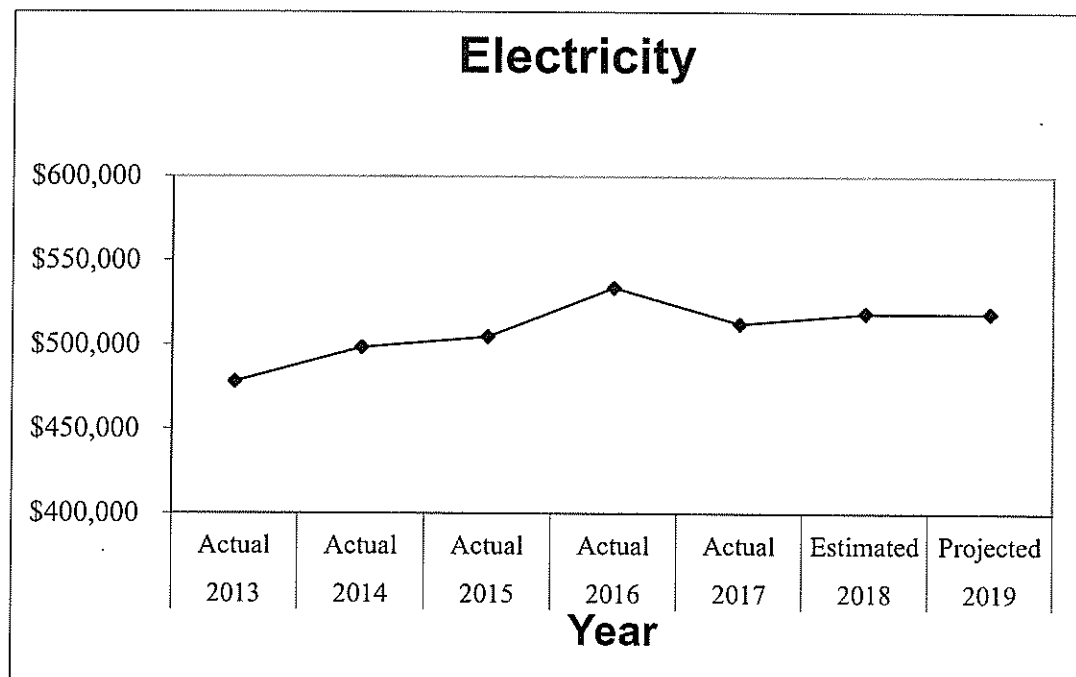
Description: A sum equal to 3% of all gross revenues per annum from the sale of electricity within the City limits. Fees are collected monthly from Black Hills Energy (based on the previous month's revenue).

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 478,001	-3.32%
2014	Actual	\$ 498,341	4.26%
2015	Actual	\$ 504,831	1.30%
2016	Actual	\$ 533,923	5.76%
2017	Actual	\$ 512,440	-4.02%
2018	Estimated	\$ 518,600	1.20%
2019	Projected	\$ 518,600	0.00%

Projection: The 2019 projection is based on the assumption that the rates charged by Black Hills Energy will remain relatively stable.

Comments: This revenue source is driven by new construction within the City and changes in rates by the electric utility. The average annual increase in this revenue source from 2013-2018 has been 0.86%. The franchise agreement between Black Hills Energy and the City of Cañon is currently under negotiation for renewal.



General Fund - Gas Franchise Fee

Account # 10-310-31604

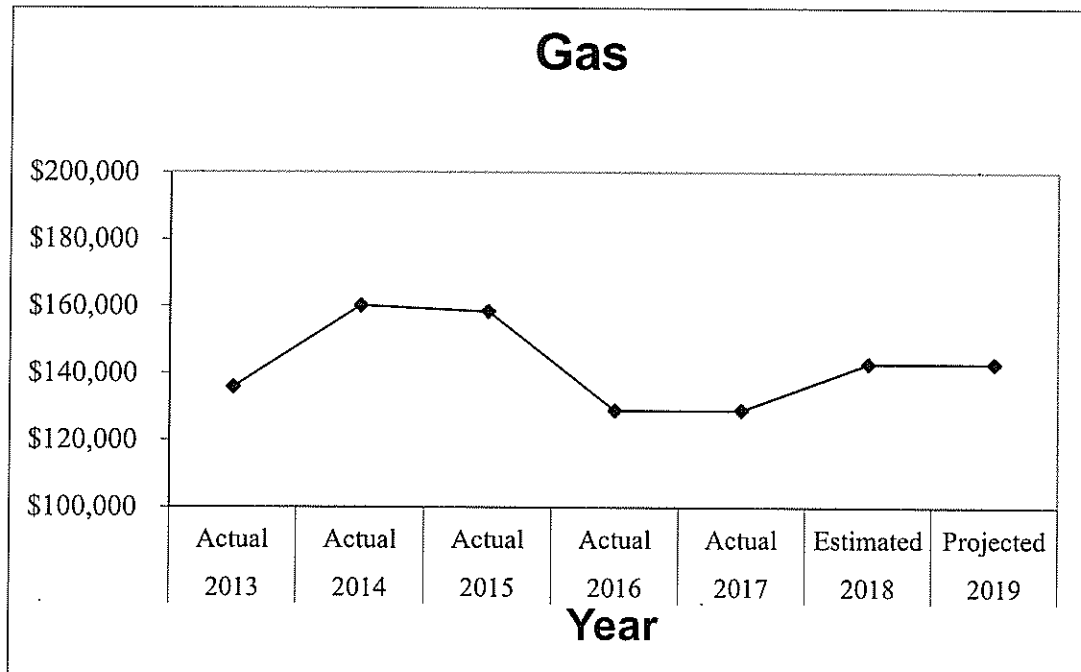
Description: A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 135,802	8.81%
2014	Actual	\$ 160,202	17.97%
2015	Actual	\$ 158,438	-1.10%
2016	Actual	\$ 128,929	-18.62%
2017	Actual	\$ 128,916	-0.01%
2018	Estimated	\$ 142,900	10.85%
2019	Projected	\$ 142,900	0.00%

Projection: The 2019 revenue projection is based on revenues / rates remaining relatively stable.

Comments: The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2013-2018 was 2.98%.



General Fund - Building Permit Fees

Account # 10-320-32201

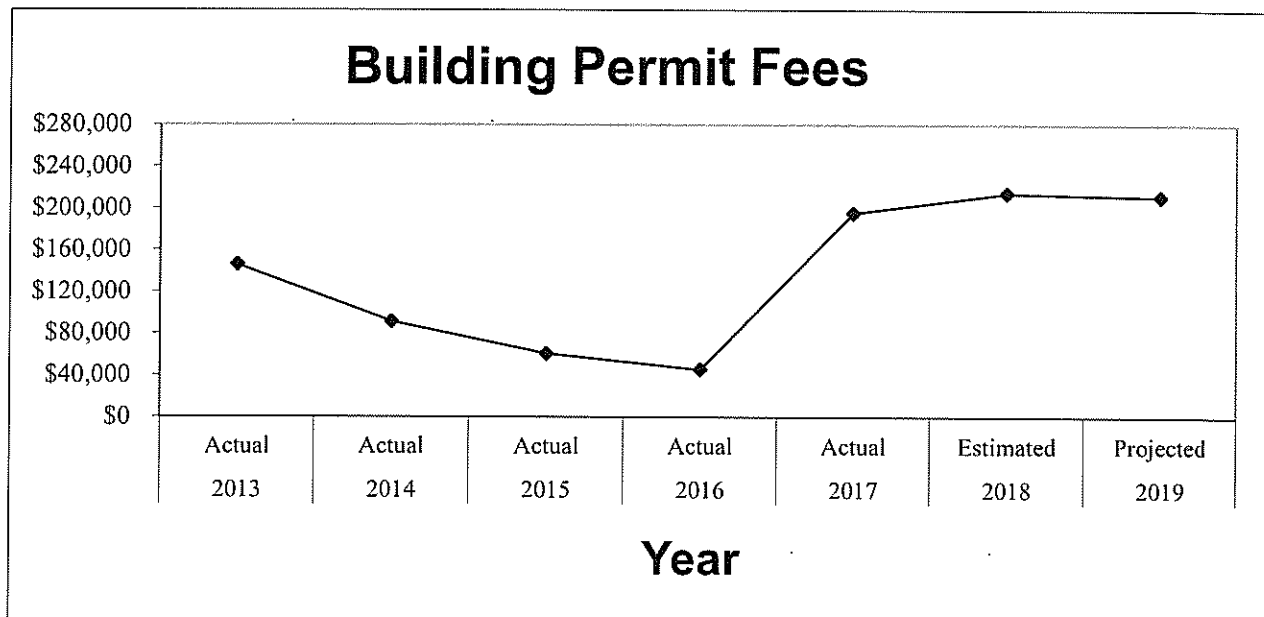
Description: Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 145,899	60.47%
2014	Actual	\$ 91,100	-37.56%
2015	Actual	\$ 60,505	-33.58%
2016	Actual	\$ 45,349	-25.05%
2017	Actual	\$ 195,327	330.72%
2018	Estimated	\$ 214,400	9.76%
2019	Projected	\$ 211,000	-1.59%

Projection: The 2019 revenue projection is based on the continued strong new construction environment. Revenues are projected to remain at similar levels as the prior two years.

Comments: In 2014, City Council established a program that was intended to encourage new construction within the City. In accordance with this program, building permit fees were waived for certain qualifying new residential, commercial or industrial buildings. This policy had the effect of significantly reducing building permit fee revenues during the years 2014-2016.



General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

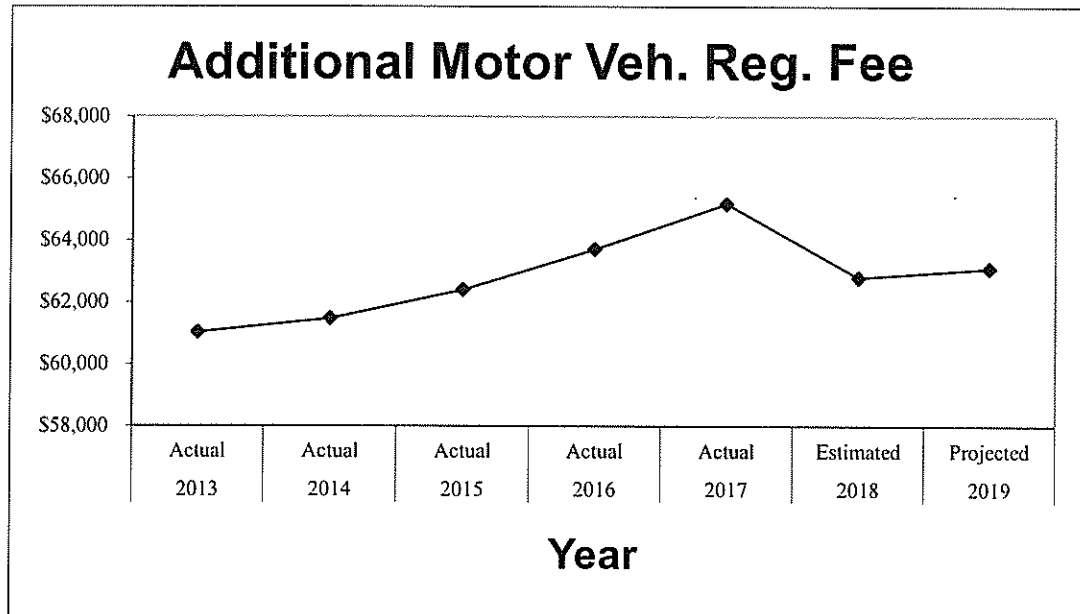
Description: This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 61,032	1.59%
2014	Actual	\$ 61,476	0.73%
2015	Actual	\$ 62,404	1.51%
2016	Actual	\$ 63,711	2.09%
2017	Actual	\$ 65,181	2.31%
2018	Estimated	\$ 62,800	-3.65%
2019	Projected	\$ 63,100	0.48%

Projection: The 2019 revenue estimate was projected conservatively due to the relatively flat previous 6-year trend (average annual increase = 0.76%).

Comments: The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



General Fund - Highway Users Tax Fund

Account # 10-330-33502

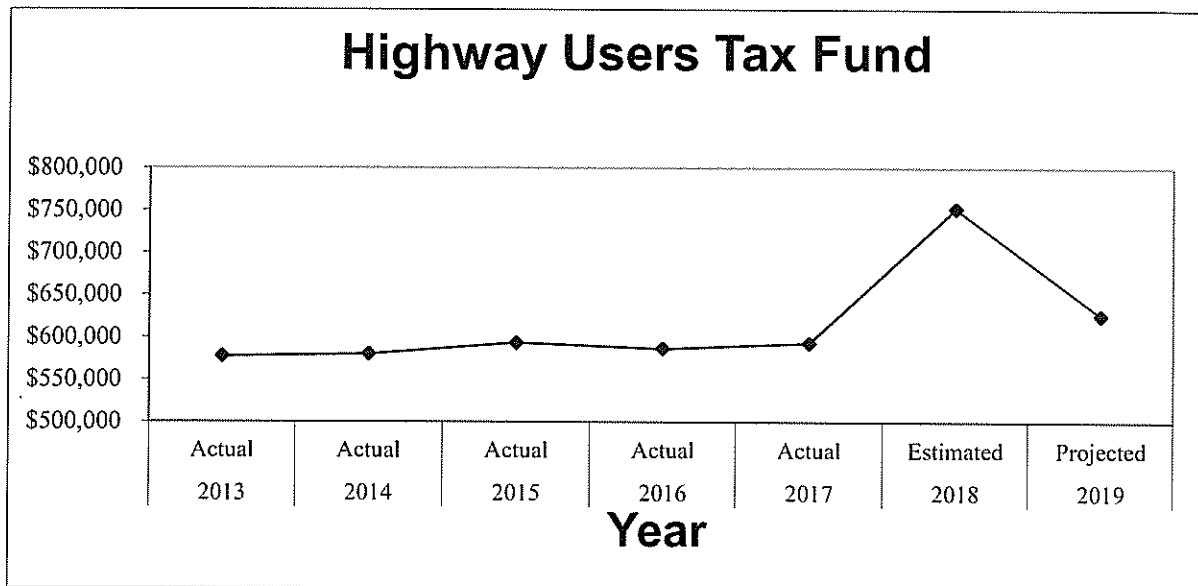
Description: The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 577,263	-1.60%
2014	Actual	\$ 579,889	0.45%
2015	Actual	\$ 593,423	2.33%
2016	Actual	\$ 586,403	-1.18%
2017	Actual	\$ 592,901	1.11%
2018	Estimated	\$ 752,100	26.85%
2019	Projected	\$ 625,900	-16.78%

Projection: The 2019 estimate is the projection provided by the Colorado Municipal League.

Comments: This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments. The City will receive a portion (\$49k) of this increased funding in 2019.



General Fund - Tobacco Products Tax

Account # 10-330-33505

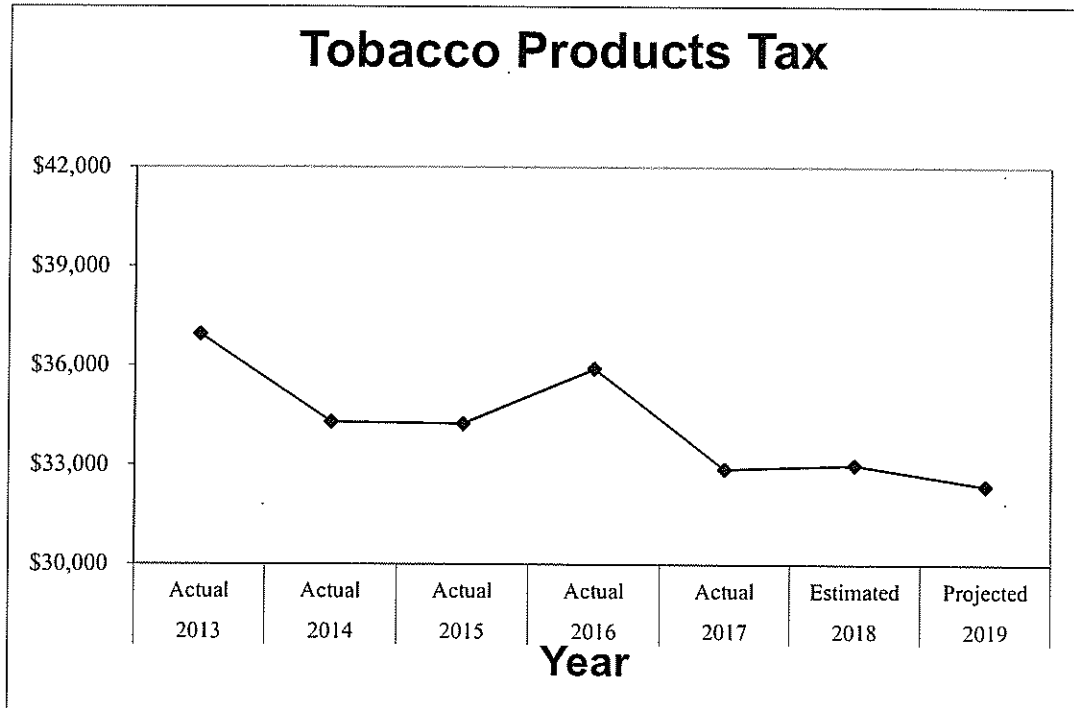
Description: The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 36,940	-8.11%
2014	Actual	\$ 34,291	-7.17%
2015	Actual	\$ 34,236	-0.16%
2016	Actual	\$ 35,905	4.87%
2017	Actual	\$ 32,872	-8.45%
2018	Estimated	\$ 33,000	0.39%
2019	Projected	\$ 32,370	-1.91%

Projection: The 2019 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

Comments: Tobacco Products Tax distributions have decreased by an annual average of -3.10% during the period of 2013-2018.



General Fund - Traffic Fines

Account # 10-350-35101

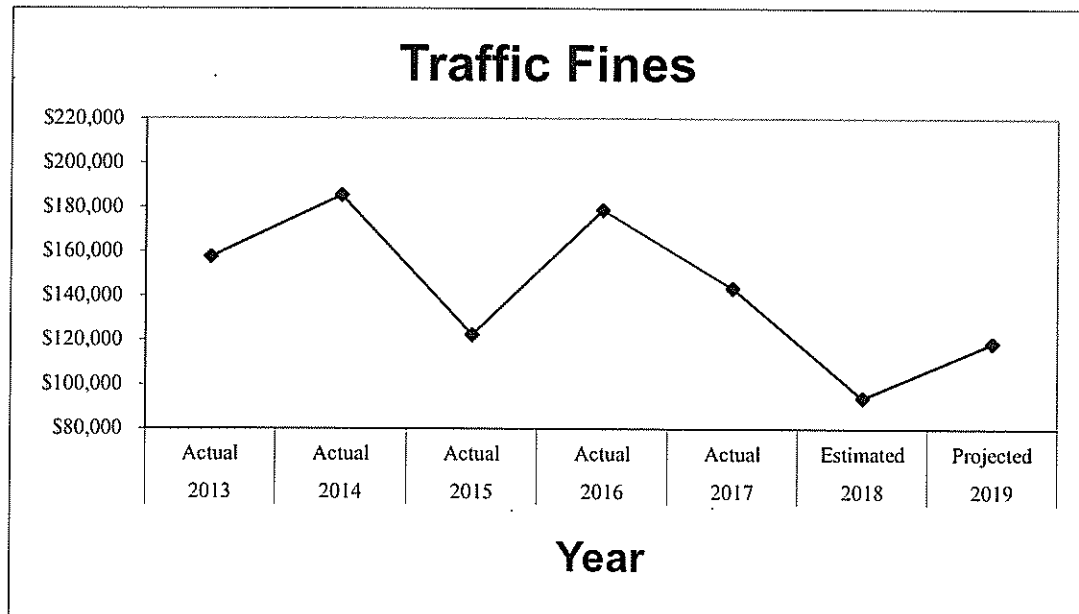
Description: This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 157,494	-2.07%
2014	Actual	\$ 185,286	17.65%
2015	Actual	\$ 122,303	-33.99%
2016	Actual	\$ 178,764	46.16%
2017	Actual	\$ 143,366	-19.80%
2018	Estimated	\$ 93,900	-34.50%
2019	Projected	\$ 118,700	26.41%

Projection: The 2019 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

Comments: Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

Description: The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

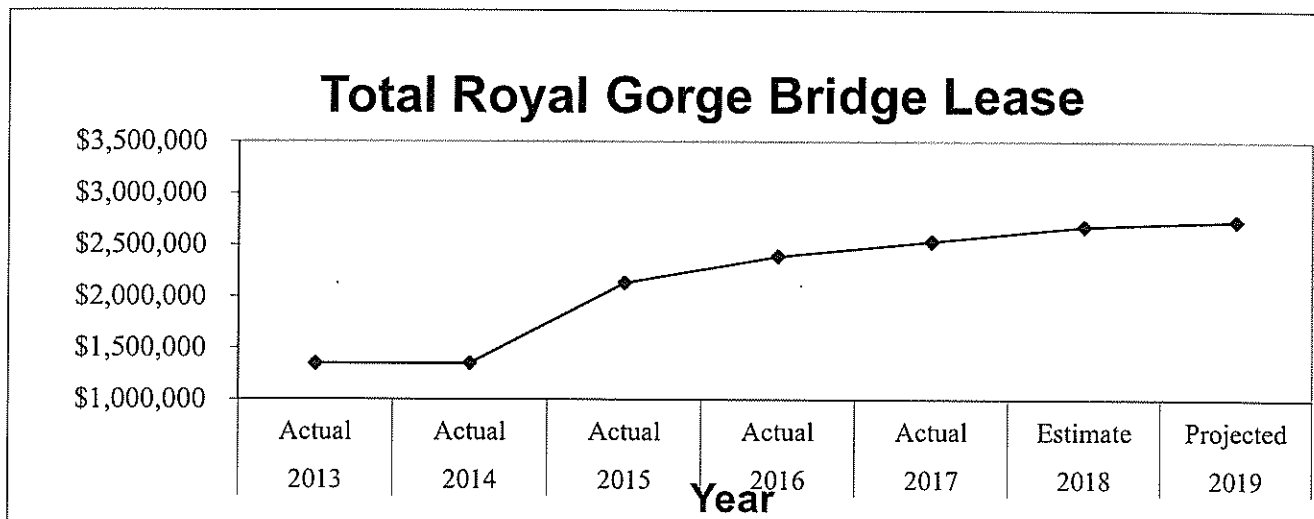
History:

		FUND ALLOCATION		
		Total RGB Revenue	% Change from Prev. Year	
Year				
2013	Actual	\$ 1,346,351	-19.94%	
2014	Actual	\$ 1,347,351	0.07%	
2015	Actual	\$ 2,130,552	58.13%	
2016	Actual	\$ 2,387,470	12.06%	
2017	Actual	\$ 2,532,623	6.08%	
2018	Estimate	\$ 2,678,500	5.76%	
2019	Projected	\$ 2,731,000	1.96%	

General Fund	Park Improvement Fund	Quality of Life Fund
\$ 487,162	\$ 859,189	\$ -
\$ 847,351	\$ 500,000	\$ -
\$ 1,146,552	\$ 709,000	\$ 275,000
\$ 707,470	\$ 1,095,000	\$ 585,000
\$ 983,623	\$ 1,185,000	\$ 364,000
\$ 706,300	\$ 1,429,000	\$ 543,200
\$ 1,156,000	\$ 1,297,000	\$ 278,000

Projection: The projected 2019 total RGB Revenue is conservatively based on the estimated total revenue for 2018. The first four years of revenue after the Royal Gorge Bridge and Park reopened following the 2013 fire have been very strong. With the expected addition of new attractions over the next few years, the attendance should continue to grow.

Comments: On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.



CITY OF CAÑON CITY

GENERAL FUND - USES OF FUNDS

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
General Government					
Dept 111	City Council	\$ 43,471	\$ 61,550	\$ 65,350	\$ 70,258
Dept 114	City Clerk/Customer Service	142,812	134,530	179,792	107,311
Dept 116	Elections	17,835	16,200	25,200	23,500
Dept 121	Municipal Court	179,381	185,448	189,510	193,800
Dept 132	City Administrator	232,341	316,499	300,860	259,070
Dept 133	Public Information Officer	-	-	-	53,829
Dept 137	Human Resources	199,766	151,677	161,393	180,475
Dept 144	Computer Resources	161,422	273,653	222,412	308,826
Dept 146	General Government Buildings	378,191	478,415	470,650	500,157
Dept 151	Finance	504,949	519,522	532,450	547,266
Dept 155	Nondepartmental	858,626	942,282	924,905	1,333,513
Community Development:					
Dept 195	Building Division	155,808	163,819	165,437	185,052
Dept 196	Planning & Zoning Division	289,856	255,562	248,200	323,341
Dept 197	Code Enforcement Division	140,280	177,561	137,023	162,113
Dept 198	Economic Development	106,685	154,448	156,455	313,673
Total Operating		3,411,423	3,831,166	3,779,637	4,562,184
Capital Outlay		75,834	166,606	472,000	2,306,000
Total General Government		\$ 3,487,257	\$ 3,997,772	\$ 4,251,637	\$ 6,868,184
Public Safety					
Dept 210	Victims Assistance	\$ 59,037	\$ 62,037	\$ 61,668	\$ 70,206
Dept 211	Police Administration	966,572	1,023,214	1,063,722	1,425,911
Dept 212	Stop Program	19,521	18,280	16,760	-
Dept 213	Patrol/Traffic	2,442,349	2,447,456	2,439,400	2,934,709
Dept 214	Investigations	523,457	480,703	402,425	-
Dept 216	Parking & Code Enforcement	190,950	199,648	187,339	-
Dept 218	School Resource Program	135,188	124,794	139,590	151,322
Dept 220	Community Programs	3,818	3,000	3,690	-
Total Operating		4,340,892	4,359,132	4,314,594	4,582,148
Capital Outlay		204,947	202,000	263,420	420,060
Total Public Safety		\$ 4,545,839	\$ 4,561,132	\$ 4,578,014	\$ 5,002,208
Public Works					
Dept 311	Equipment Repair	\$ 258,509	\$ 215,010	\$ 208,715	\$ 207,305
Dept 314	Streets	1,195,850	1,311,296	1,230,115	1,332,511
Dept 318	Engineering	337,410	418,332	377,490	427,129
Total Operating		\$ 1,791,769	\$ 1,944,638	\$ 1,816,320	\$ 1,966,945
Capital Outlay - Equipment		\$ 221,070	\$ 111,260	\$ 109,430	\$ 362,500

CITY OF CAÑON CITY

GENERAL FUND - USES OF FUNDS

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Street Projects					
Dept 320	Street Resurfacing	391,524	450,000	450,000	400,000
Dept 321	Hydraulic Ditch Cross	-	200,000	-	100,000
Dept 323	Misc. Concrete Projects	38,159	100,000	100,000	100,000
Dept 366	Wayfinding Kiosk	-	400,000	15,560	584,440
Dept 369	Downtown Alleys	129,542	150,000	150,000	200,000
Dept 370	US-50 Corridor	9,467	25,000	25,000	-
Dept 371	Pump Hill Stabilization	122,435	-	-	-
Dept 376	RR Crossing Surface Renewal - S. 3rd St.	60,078	140,000	140,000	-
Subtotal Street Proj-CIP		\$ 751,205	\$ 1,465,000	\$ 880,560	\$ 1,384,440
Total Public Works		\$ 2,764,044	\$ 3,520,898	\$ 2,806,310	\$ 3,713,885
Culture & Recreation					
Dept 551/555	Library / Museum	\$ 794,273	\$ 838,515	\$ 833,826	\$ 897,982
Total Library / Museum Operating		\$ 794,273	\$ 838,515	\$ 833,826	\$ 897,982
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -
Total Library / Museum		\$ 794,273	\$ 838,515	\$ 833,826	\$ 897,982
Dept 590	Culture & Rec. Capital Projects	966,323	596,100	168,900	700,000
Total Culture & Recreation		\$ 1,760,596	\$ 1,434,615	\$ 1,002,726	\$ 1,597,982
TOTAL EXPENDITURES		\$ 12,557,736	\$ 13,514,417	\$ 12,638,687	\$ 17,182,259

CITY OF CAÑON CITY

2019 BUDGET PROGRAM/ACTIVITIES

Department **General Government**

Division/Program: **Total of all Divisions/Programs**

Fund: **General**

Expenditures:	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Personal Services (100)	\$ 1,663,119	\$ 2,041,945	\$ 2,027,780	\$ 2,115,904
Supplies (200)	85,748	142,480	146,667	168,360
Purchased Services (300)	1,307,559	1,323,356	1,285,445	1,833,460
Debt Service (600)	241,570	237,265	237,265	357,960
Grants/Contrib (700)	78,560	86,120	77,080	86,500
Capital Outlay (900)	110,701	166,606	477,400	2,306,000
Total	\$ 3,487,257	\$ 3,997,772	\$ 4,251,637	\$ 6,868,184

Program Funding Sources				
Licenses & Permits	\$ 289,959	\$ 175,300	\$ 313,540	\$ 307,800
Charges for Services	86,681	67,230	45,100	63,200
Rent	33,144	33,800	56,200	18,000
Donations	-	-	-	-
Oper. Transfers - Central services reimbursements	172,000	172,000	261,000	261,000
General City Revenues	2,905,473	3,549,442	3,575,797	4,370,113
Fund Balance Assigned to Property Acquisition	-	-	-	1,745,000
Unassigned Fund Balance	-	-	-	103,071
Total Funding Sources	\$ 3,487,257	\$ 3,997,772	\$ 4,251,637	\$ 6,868,184

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2019 Budget

City Council Overview

The Mayor and Council of the City of Cañon City review and direct the actions, budgets, contracts, legislation, long-range plans, policies, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution, or motions passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
GENERAL GOVERNMENT					
CITY COUNCIL					
	Personal Services (100)				
10-410-111-110	Salaries & Wages	\$ 30,184	\$ 41,400	\$ 44,220	\$ 46,200
10-410-111-142	Workers' Compensation	34	34	30	38
10-410-111-143	Life & Health Insurance	1,175	1,200	1,175	2,736
10-410-111-144	FICA Taxes	2,299	3,166	3,375	3,534
	Total Personal Services (100)	\$ 33,692	\$ 45,800	\$ 48,800	\$ 52,508
	Supplies & Materials (200)				
10-410-111-200	Office Supplies	\$ 15	\$ 250	\$ 750	\$ 750
10-410-111-210	Operating Supplies-General	177	500	2,800	1,000
	Total Supplies & Materials (200)	\$ 192	\$ 750	\$ 3,550	\$ 1,750
	Purchased Services (300)				
10-410-111-320	Printing	\$ 60	\$ -	\$ -	\$ -
10-410-111-335	Travel & Training	4,527	9,000	9,000	10,000
10-410-111-399	Potential Projects	5,000	6,000	4,000	6,000
	Total Purchased Services (300)	\$ 9,587	\$ 15,000	\$ 13,000	\$ 16,000
	TOTAL CITY COUNCIL	\$ 43,471	\$ 61,550	\$ 65,350	\$ 70,258

City of Cañon City 2019 Budget

City Clerk Overview

The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the Mayor, City Council, City Administrator, and City Staff.

2018 Major Goals and Accomplishments:

- ♦ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies—August 16, 2018.
- ♦ Coordinate with Information Technology Department and the Public Information Officer to continue video broadcasts of Council meetings, Committee meetings, Planning Commission meetings, and Board of Adjustment meetings via the website and posted Council, Planning Commission, and Committee meeting packets and materials on the web.
- ♦ Continue to host the Board recognition Awards Dinner recognizing local volunteers—December 11, 2018.
- ♦ Establish a Charter Committee for possible Charter amendments (City Council decided against this course of action.)
- ♦ Recruited and seated two City Council members and two Planning Commission members.
- ♦ Assumed new City Clerk duties.

2019 Major Goals:

- ♦ Coordinate with Information Technology Department and the Public Information Officer to continue video broadcasts of Council meetings, Committee meetings, Planning Commission meetings, and Board of Adjustment meetings via the website and posted Council, Planning Commission, and Committee meeting packets and materials on the web.
- ♦ Continue to host the Board recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ♦ Conduct Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ♦ Refine the process for Business License holders including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc.
- ♦ Start process of reorganizing and refining files.
- ♦ Resume the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
CITY CLERK					
Personal Services (100)					
10-410-114-110	Salaries & Wages	\$ 61,178	\$ 62,401	\$ 40,000	\$ 57,565
10-410-114-134	Vac/Sick Pay Payoff	7,809	-	11,520	-
10-410-114-135	Longevity Pay	850	850	-	-
10-410-114-142	Workers' Compensation	190	193	160	70
10-410-114-143	Life & Health Insurance	14,638	14,638	10,500	17,235
10-410-114-144	FICA Taxes	5,141	4,641	3,800	4,171
10-410-114-145	City Retirement	2,995	3,057	1,960	2,820
	Total Personal Services (100)	\$ 92,801	\$ 85,780	\$ 67,940	\$ 81,861
Supplies & Materials (200)					
10-410-114-200	Office Supplies	\$ 2,500	\$ 4,000	\$ 1,000	\$ 3,000
10-410-114-205	Small Items of Equipment	-	500	500	500
10-410-114-210	Operating Supplies-General	51	300	300	800
	Total Supplies & Materials (200)	\$ 2,551	\$ 4,800	\$ 1,800	\$ 4,300
Purchased Services (300)					
10-410-114-300	Professional Services	\$ 3,659	\$ 10,000	\$ 10,000	\$ 10,000
10-410-114-305	Contracted Services-General	1,482	3,000	67,100	4,000
10-410-114-312	Software Titles	-	-	3,302	200
10-410-114-315	Postage/Freight	210	250	250	250
10-410-114-325	Publications/Advertising	1,980	3,000	2,500	3,000
10-410-114-330	Subscriptions/Membership Fees	-	500	250	500
10-410-114-335	Travel & Training	938	2,400	1,000	2,500
10-410-114-340	Material/Equipment Rental	25,287	24,000	25,000	-
10-410-114-380	Telephone/Voice/Data	665	800	650	700
	Total Purchased Services (300)	\$ 34,221	\$ 43,950	\$ 110,052	\$ 21,150
Capital Outlay (900)					
10-410-114-920	Equipment	\$ 13,239	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ 13,239	\$ -	\$ -	\$ -
	TOTAL CITY CLERK	\$ 142,812	\$ 134,530	\$ 179,792	\$ 107,311

City of Cañon City 2019 Budget

Elections Division Overview

The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

2018 Major Goals and Accomplishments:

- ◆ Complete a special municipal election through the Fremont County Clerk & Recorder for possible Charter amendments and complete same election for any additional ballot measure(s) that may be brought forward—November 6, 2018.
- ◆ Conduct a special election for the Black Hills Franchise (moved to 2019).

2019 Major Goals:

- ◆ Work alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session
- ◆ Conduct a special election for the Black Hills Franchise

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
ELECTIONS					
	Supplies & Materials (200)				
10-410-116-200	Office Supplies	\$ -	\$ 200	\$ 200	\$ 500
	Total Supplies & Materials (200)	\$ -	\$ 200	\$ 200	\$ 500
	Purchased Services (300)				
10-410-116-300	Professional Services	\$ -	\$ -	\$ -	\$ 5,000
10-410-116-305	Contracted Services-General	17,835	16,000	25,000	18,000
	Total Purchased Services (300)	\$ 17,835	\$ 16,000	\$ 25,000	\$ 23,000
	TOTAL ELECTIONS	\$ 17,835	\$ 16,200	\$ 25,200	\$ 23,500

City of Cañon City 2019 Budget

Municipal Court Overview

The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to: perform bailiff duties during court proceedings; complete appropriate documents following court such as deferred sentences, notices, and disposition reports; prepare purchase orders for supplies and equipment; processing of tickets through the system; complete court dockets for Arraignments, Payment Review & Trials; gather information from C.B.I. for case files (such as drivers history); gather information to process and complete bench warrants; maintaining and retrieval of records; notify police department and dispatch of arraignment court dates; end of month duties; checking backgrounds; preparing legal notices; scheduling court appearances with defendants, attorneys, police officers, and staff; receiving and posting money from defendants; prepare bank deposit and prepare postings for city hall; interact with the public on the phone and in person. Clerks must be able to answer questions and provide information in accordance with policies and regulations for the public and guide them through the process without giving any legal advice.

2018 Major Goals and Accomplishments:

- ◆ Last year, in 2017, Cañon City Municipal Court processed a total of 1,712 tickets: 35 animal violations, 92 complaint violation and 1585 traffic violations.
- ◆ The court and staff continue to support the Charitable Giving Fund. Thanks to the City approved program, \$32,127.00 was donated in 2017 by municipal defendants for the benefit of local charities. The program, established in 2001, has distributed \$768,426.00 dollars from defendant's donations.
- ◆ For safety, a bullet proof glass and intercom system has been installed at the front counter.
- ◆ A panic button in the courtroom has been activated in order to contact 911 for dangerous situations that may arise.
- ◆ The Municipal court is a 2 person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ Adapt to a new City Prosecutor.

2019 Major Goals:

- ◆ Civil code violations are becoming more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a challenge for the city in 2019. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing.
- ◆ The court will continue to support the charitable giving fund.
- ◆ The adoption of the electronic payment system has been very beneficial for the defendants.
- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
MUNICIPAL COURT					
	Personal Services (100)				
10-410-121-110	Salaries & Wages	\$ 123,488	\$ 128,040	\$ 128,300	\$ 129,502
10-410-121-112	Salaries-Temporary	1,171	2,100	2,900	4,900
10-410-121-134	Vac/Sick Payoff	2,501	-	-	-
10-410-121-135	Longevity Pay	-	-	-	438
10-410-121-142	Workers' Compensation	383	397	330	163
10-410-121-143	Life & Health Insurance	28,462	28,463	28,600	28,463
10-410-121-144	FICA Taxes	9,342	9,573	9,660	9,933
10-410-121-145	City Retirement	6,045	6,275	6,270	6,346
	Total Personal Services (100)	\$ 171,392	\$ 174,848	\$ 176,060	\$ 179,745
	Supplies & Materials (200)				
10-410-121-200	Office Supplies	\$ 693	\$ 900	\$ 900	\$ 900
10-410-121-205	Small Items of Equipment	599	1,000	900	1,000
10-410-121-210	Operating Supplies	-	100	75	100
10-410-121-280	Janitorial Supplies	50	50	50	50
	Total Supplies & Materials (200)	\$ 1,342	\$ 2,050	\$ 1,925	\$ 2,050
	Purchased Services (300)				
10-410-121-300	Professional Services	\$ 1,440	\$ 2,000	\$ 2,500	\$ 3,000
10-410-121-305	Contracted Services-General	-	200	200	300
10-410-121-310	Contracted Services-Repair/Maint.	1,709	1,800	2,000	2,130
10-410-121-312	Software Titles	-	200	650	200
10-410-121-315	Postage/Freight	664	1,000	900	1,000
10-410-121-320	Printing	1,020	1,000	900	1,000
10-410-121-330	Subscriptions/Membership Fees	60	100	100	100
10-410-121-335	Travel & Training	161	2,000	2,000	2,000
10-410-121-340	Material/Equipment Rental	58	200	200	200
10-410-121-350	Other Fees & Charges	1,462	-	2,000	2,000
10-410-121-380	Telephone/Voice/Data	73	50	75	75
	Total Purchased Services (300)	\$ 6,647	\$ 8,550	\$ 11,525	\$ 12,005
	Capital Outlay (900)				
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL MUNICIPAL COURT	\$ 179,381	\$ 185,448	\$ 189,510	\$ 193,800

City of Cañon City 2019 Budget

City Administrator Overview

The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operations of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
CITY ADMINISTRATOR					
	Personal Services (100)				
10-410-132-110	Salaries & Wages	\$ 119,599	\$ 145,429	\$ 145,620	\$ 126,776
10-410-132-112	Salaries - Part Time	16,002	-	-	-
10-410-132-121	Overtime	336	-	300	-
10-410-132-134	Vac/Sick Payoff	5,250	-	4,500	-
10-410-132-135	Longevity Pay	700	700	700	875
10-410-132-142	Workers' Compensation	2,352	2,437	2,010	155
10-410-132-143	Life & Health Insurance	28,386	42,579	42,800	28,386
10-410-132-144	FICA Taxes	9,909	10,528	10,390	9,382
10-410-132-145	City Retirement	6,041	7,692	6,710	6,213
10-410-132-147	457 Plan - City Match	4,641	4,734	4,760	4,923
	Total Personal Services (100)	\$ 193,216	\$ 214,099	\$ 217,790	\$ 176,710
	Supplies & Materials (200)				
10-410-132-200	Office Supplies	\$ 2,140	\$ 1,100	\$ 2,000	\$ 2,000
10-410-132-205	Small Items of Equipment	348	-	-	-
10-410-132-210	Operating Supplies-General	8	-	-	-
10-410-132-225	Vehicle/Equip. Parts	4	50	50	50
10-410-132-245	Gas & Diesel Fuel	308	250	375	400
10-410-132-250	Oil, Grease, etc.	20	50	50	50
10-410-132-255	Tires	48	-	-	-
	Total Supplies & Materials (200)	\$ 2,876	\$ 1,450	\$ 2,475	\$ 2,500
	Purchased Services (300)				
10-410-132-305	Contracted Services-General	\$ 1,035	\$ 18,000	\$ 19,035	\$ 19,610
10-410-132-312	Software Titles	-	-	3,860	1,000
10-410-132-315	Postage/Freight	41	50	120	120
10-410-132-330	Subscriptions/Membership Fees	650	900	780	800
10-410-132-335	Travel & Training	4,413	5,000	5,000	5,000
10-410-132-340	Material/Equipment Rental	-	-	-	1,330
10-410-132-380	Telephone/Voice/Data	1,993	2,000	1,800	2,000
10-410-132-399	Contingency	28,117	75,000	50,000	50,000
	Total Purchased Services (300)	\$ 36,249	\$ 100,950	\$ 80,595	\$ 79,860
	TOTAL CITY ADMIN.	\$ 232,341	\$ 316,499	\$ 300,860	\$ 259,070



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CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
PUBLIC INFORMATION OFFICER					
	Personal Services (100)				
10-410-133-110	Salaries & Wages				\$ 29,757
10-410-133-142	Workers' Compensation				36
10-410-133-143	Life & Health Insurance				14,193
10-410-133-144	FICA Taxes				2,085
10-410-133-145	City Retirement				1,458
	Total Personal Services (100)	\$ -	\$ -	\$ -	\$ 47,529
	Supplies & Materials (200)				
10-410-133-200	Office Supplies				\$ 500
10-410-133-210	Operating Supplies-General	-	-	-	-
	Total Supplies & Materials (200)	\$ -	\$ -	\$ -	\$ 500
	Purchased Services (300)				
10-410-133-305	Contracted Services-General				\$ 2,000
10-410-133-312	Software Titles				1,000
10-410-133-315	Postage/Freight				200
10-410-133-320	Printing				-
10-410-133-325	Publications/Advertising				-
10-410-133-330	Subscriptions/Membership Fees				500
10-410-133-335	Travel & Training				1,500
10-410-133-380	Telephone/Voice/Data				600
	Total Purchased Services (300)	\$ -	\$ -	\$ -	\$ 5,800
	TOTAL PUBLIC INFORMATION OFFICER	\$ -	\$ -	\$ -	\$ 53,829

Human Resources Overview

The strongest asset of the City of Cañon City is its employees. Human Resources is responsible for supporting the employees who work to make this community function smoothly. Human Resources supports programs that enhance the personal and professional lives of the City's employees. Human Resources' goal is to attract the highest quality employees possible through effective recruiting. Retention of valuable employees through training, development and education to promote individual success increases and overall value to our City. Other areas of importance include benefits services; classification and pay services; management of employee relations; personnel policy review; and administering compliance with laws and regulations as they affect the employer/employee relationship. The Risk Management component currently includes safety inspections and training, partnering with the Worker's Compensation Carrier and Liability/Property Insurer (CIRSA) and leadership of the Safety Program within the City.

2018 Major Goals and Accomplishments:

- ◆ Evaluated, researched, analyzed and made recommendations for 2018 Classification and Compensation Plan. Successfully completed all steps and updated all positions that fell short of the new minimum of the range.
- ◆ Conducted 2018 Employee Survey through Innovative HR Solutions in order to seek input from employees on the health and climate of the organization.
- ◆ Continued to improve the City Workers' Compensation Program. The Workers' Compensation Claims by number and cost of claims are on track to be less this year than in recent past. The City successfully passed the 2018 CIRSA Loss Control Standards Audit.
- ◆ Reviewed and revised some of the Personnel Policy Manual policies such as Drug & Alcohol Policy.
- ◆ Successfully continue to work within budget constraints offering appropriate HR related strategies and implementation of approved plans.
- ◆ Support the continued need to decrease costs related to health insurance and worker's compensation insurance while maintaining appropriate benefit levels.
- ◆ Continued to coordinate the handling of difficult employee issues.

2019 Major Goals:

- ◆ Establish a new Performance Management system (to include new Performance Review Forms)
- ◆ Continue to Work on moving towards more electronic systems such as all employee forms, applicant tracking, employee training files, and performance management systems.
- ◆ Review and revise the Personnel Policy Manual. Inform and gain support of the General Government Committee of the revisions.
- ◆ Evaluate, research, analyze and make recommendations for 2018 Classification and Compensation Plan. Successfully complete all steps and update all positions that fell short of the new minimum of the range.
- ◆ Conduct 2019 Employee Survey through Innovative HR Solutions in order to seek input from employees on the health and climate of the organization and increase participation.
- ◆ Continue to revamp the procedures for evaluating and monitoring employee performance throughout the organization.
- ◆ Continue to improve the City Workers' Compensation Program. The Workers' Compensation Claims by number and cost of claims are on track to be less this year than in recent past. The City successfully passed the 2018 CIRSA Loss Control Standards Audit.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
HUMAN RESOURCES					
	Personal Services (100)				
10-410-137-110	Salaries & Wages	\$ 75,467	\$ 50,037	\$ 50,300	\$ 54,693
10-410-137-112	Salaries-Part Time	-	17,062	21,700	29,352
10-410-137-134	Vac-Sick Payoff	447	-	-	-
10-410-137-142	Workers' Compensation	208	179	150	103
10-410-137-143	Life & Health Insurance	21,560	14,193	30,140	22,230
10-410-137-144	FICA Taxes	5,498	4,236	5,020	6,129
10-410-137-145	City Retirement	3,743	2,870	3,020	4,118
	Total Personal Services (100)	\$ 106,923	\$ 88,577	\$ 110,330	\$ 116,625
	Supplies & Materials (200)				
10-410-137-200	Office Supplies	\$ 530	\$ 1,000	\$ 750	\$ 1,500
10-410-137-210	Operating Supplies-General	6,743	7,000	5,000	7,000
	Total Supplies & Materials (200)	\$ 7,273	\$ 8,000	\$ 5,750	\$ 8,500
	Purchased Services (300)				
10-410-137-300	Professional Services	\$ 29,055	\$ 24,250	\$ 24,250	\$ 32,000
10-410-137-305	Contracted Services-General	20,504	15,000	4,000	5,000
10-410-137-312	Software Titles	-	-	1,713	1,000
10-410-137-315	Postage/Freight	58	100	100	100
10-410-137-325	Publications/Advertising	2,852	2,000	1,500	2,000
10-410-137-330	Subscription/Membership Fees	1,785	500	500	500
10-410-137-335	Travel & Training	8,995	2,500	2,500	4,000
10-410-137-337	Tuition Reimbursement	-	10,000	10,000	10,000
10-410-137-380	Telephone/Voice/Data	693	750	750	750
	Total Purchased Services (300)	\$ 63,942	\$ 55,100	\$ 45,313	\$ 55,350
10-410-137-920	Equipment	\$ 21,628	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ 21,628	\$ -	\$ -	\$ -
	TOTAL HUMAN RESOURCES	\$ 199,766	\$ 151,677	\$ 161,393	\$ 180,475

City of Cañon City 2019 Budget

Computer Resources Department Overview

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training, and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

2018 Major Goals and Accomplishments:

- ◆ Implemented new mobile data terminals for the Police Department (PD).
- ◆ Completed majority of multi-year network infrastructure redesign.
- ◆ Realigned City resources to save over \$15k in software licensing costs.
- ◆ Implemented new software for the PD to allow for electronic citation and crash reporting.
- ◆ Setup new office for investigation and patrol staff.
- ◆ Reduced server overhead by continued virtualization of City assets.
- ◆ Upgraded and expanded City virtualization platform to cover more sites.
- ◆ Reduced a portion of City cellular expenditure by almost 20% by monitoring and reevaluating usage and plans.
- ◆ Completed transition to new asset management software.
- ◆ Reduced department expenditure by reduction of unnecessary contracts and more efficient use of resources.
- ◆ Assisted in setup of remote access of GIS information and ADG.
- ◆ Upgraded licensing and software on majority of computer inventory.
- ◆ Completed in-depth inventory of department assets.
- ◆ Implemented new storage solutions without increasing annual expenditure.
- ◆ Applied a secure method for access to Library's research databases.
- ◆ Assisted in upgrade of water treatment systems.
- ◆ Added additional layers of security for email.
- ◆ Designed and began to transition to a 5-year PC replacement program.
- ◆ Redesigned networking infrastructure in-house.
- ◆ Setup a new inventory management and distribution system for the department.
- ◆ Designed new departmental policies.
- ◆ Implemented new mobile device management solution.

2019 Major Goals:

- ◆ Setup a citywide off-site replicated backup solution.
- ◆ Implement security related end-user training.
- ◆ Deploy new large storage solution for retention of backups.
- ◆ Continue to transition infrastructure assets to improved design and equipment.
- ◆ Expand deployment of the Veeam Backup solution.
- ◆ Complete an upgrade of the CATV system.
- ◆ Continue to transition to a 5-year PC replacement program.
- ◆ Begin replacement of Multi-Function Printers and place new machines into maintenance schedule.
- ◆ Implement improved email solution.
- ◆ Setup network and security monitoring for improved intrusion detection.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
ADMINISTRATIVE SERVICES: COMPUTER RESOURCES					
Personal Services (100)					
10-410-144-110	Salaries & Wages	\$ 71,994	\$ 117,754	\$ 92,520	\$ 120,489
10-410-144-121	Overtime	1,155	10,000	400	5,000
10-410-144-134	Vac/Sick Payoff	11,477	-	-	-
10-410-144-142	Workers' Compensation	326	388	320	150
10-410-144-143	Life & Health Insurance	13,394	25,258	25,390	25,258
10-410-144-144	FICA Taxes	6,443	9,422	6,800	9,125
10-410-144-145	City Retirement	3,623	5,770	3,750	5,904
	Total Personal Services (100)	\$ 108,412	\$ 168,592	\$ 129,180	\$ 165,926
Supplies & Materials (200)					
10-410-144-200	Office Supplies	\$ 107	\$ 640	\$ 200	\$ 500
10-410-144-205	Small Items of Equipment	25,321	53,020	53,000	62,500
10-410-144-210	Operating Supplies-General	78	500	-	-
10-410-144-225	Vehicle/Equip Parts	-	300	16	300
10-410-144-245	Gas & Diesel Fuel	233	400	250	400
10-410-144-250	Oil, Grease, Etc.	-	50	18	50
10-410-144-299	CCTV - Operating	995	995	950	1,700
	Total Supplies & Materials (200)	\$ 26,734	\$ 55,905	\$ 54,434	\$ 65,450
Purchased Services (300)					
10-410-144-300	Professional Services	\$ 50	\$ 300	\$ -	\$ -
10-410-144-305	Contracted Services-General	24,264	36,326	25,000	41,500
10-410-144-312	Software Titles	-	8,430	8,608	28,250
10-410-144-315	Postage/Freight	31	100	90	200
10-410-144-335	Travel & Training	-	2,000	2,000	4,000
10-410-144-380	Telephone/Voice/Data	1,931	2,000	3,100	3,500
	Total Purchased Services (300)	\$ 26,276	\$ 49,156	\$ 38,798	\$ 77,450
10-410-144-920	Equipment	\$ 45,536	\$ 67,606	\$ 65,000	\$ 71,000
10-410-144-925	CCTV - Equipment	9,883	42,000	42,000	100,000
	Total Capital Outlay (900)	\$ 55,419	\$ 109,606	\$ 107,000	\$ 171,000
	TOTAL COMPUTER RESOURCES	\$ 216,841	\$ 383,259	\$ 329,412	\$ 479,826

City of Cañon City 2019 Budget

General Government Buildings Division Overview

The General Government Buildings Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, the Police Department, the Police Annex, the Parks Department, the Public Works Facility and the Water Treatment Plant. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

2018 Major Goals and Accomplishments:

- ◆ Continue to make compliance updates to the ADA Transition plan.
- ◆ Develop Standard Operating Procedure (SOP) for programming secure locks.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Remodeled and upgraded finishes to the old recall room at the Police department and installed gym equipment.
- ◆ Upgraded bathroom facilities at the vehicle maintenance shop.
- ◆ Replaced old T-12 lighting fixtures with high efficiency LED fixtures at vehicle maintenance shop.
- ◆ Replaced Two evaporative coolers at vehicle maintenance shop and repaired roof damage from the old models that had been leaking.
- ◆ Installed new LED lighting in Public works shop area as well as water distribution shop area.
- ◆ Built a wall in city hall server room to better secure the IT network server.
- ◆ Built a new office at city hall for the water billing department with a secure service window.
- ◆ Designed and built new offices in the finance department to eliminate the old cubicles and make more efficient use of existing area.
- ◆ Erected walls and partitions in the Building department to make more efficient use of existing space.
- ◆ Repaired and refinished window casings at the museum that had deteriorated over the years.
- ◆ Installed security cameras on the exterior of the library and city hall.
- ◆ Replaced water heater and recirc pump at city hall.
- ◆ Demolition of sinks and cabinets at 1145 Ohio and capped plumbing in offices.
- ◆ Refinished walls in offices at 1145 Ohio and patched carpet where needed.
- ◆ Moved furniture from annex to 1145 Ohio and storage at Police department prior to closing.
- ◆ Completed punch list items to facilitate sale of the police annex.
- ◆ Completed installation of ten more dinosaurs around the Cañon City area.
- ◆ Assisted with construction of the City float for Music and Blossom festival.
- ◆ Completed all preventative maintenance tasks on equipment in all assigned properties.
- ◆ Completed repairs of all items identified on the annual property survey conducted by CIRSA on city owned assets.

2019 Major Goals

- ◆ Purchase/Implement new Building Automation System for the Police Department & Municipal Court.
- ◆ Replace boilers at the Police Department.
- ◆ Replace all T-12 lighting at the Museum with high efficiency LED lighting.
- ◆ Continue with carpet replacement at City Hall and Police Department.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Assist Police Department with transition to 1145 Ohio property.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
ADMINISTRATIVE SERVICES:					
GENERAL GOVERNMENT BUILDINGS					
Personal Services (100)					
10-410-146-110	Salaries & Wages	\$ 44,022	\$ 89,850	\$ 86,800	\$ 100,865
10-410-146-121	Overtime-Permanent	391	1,000	400	1,000
10-410-146-134	Vacation/Sick Payoff	1,021	-	-	-
10-410-146-135	Longevity Pay	-	700	100	125
10-410-146-137	Uniform/Boot Allowance	200	440	440	420
10-410-146-142	Workers' Compensation	3,135	5,577	4,600	3,502
10-410-146-143	Life & Health Insurance	8,037	28,090	26,120	16,878
10-410-146-144	FICA Taxes	3,170	6,625	6,450	7,575
10-410-146-145	City Retirement	1,688	4,403	3,530	4,942
	Total Personal Services (100)	\$ 61,664	\$ 136,685	\$ 128,440	\$ 135,307
Supplies & Materials (200)					
10-410-146-205	Small Items of Equipment	\$ 417	\$ 400	\$ 450	\$ 450
10-410-146-210	Operating Supplies-General	3,050	4,680	5,500	6,500
10-410-146-215	Operating Supplies-Equip/Maint.	6,456	5,000	6,000	7,000
10-410-146-220	Operating Supplies-Bldg. Materials	6,557	7,000	9,500	9,000
10-410-146-223	Operating Supplies-ADA Compliance	-	10,000	10,000	10,000
10-410-146-225	Vehicle/Equip Parts	247	250	200	250
10-410-146-237	Uniform Purchases	-	800	-	-
10-410-146-245	Gas & Diesel Fuel	755	750	750	800
10-410-146-250	Oil, grease, Etc.	24	50	50	50
10-410-146-255	Tires	-	450	450	-
10-410-146-280	Janitorial Supplies	13,736	13,500	13,200	14,000
	Total Supplies & Materials (200)	\$ 31,242	\$ 42,880	\$ 46,100	\$ 48,050
Purchased Services (300)					
10-410-146-305	Contracted Services-General	\$ 73,224	\$ 70,000	\$ 70,000	\$ 75,000
10-410-146-310	Contracted Services-Repair/Maint.	50,601	55,000	45,000	55,000
10-410-146-312	Software Titles	-	-	1,760	-
10-410-146-335	Travel & Training	36	600	600	600
10-410-146-340	Material/Equipment Rental	1,915	2,600	2,800	3,300
10-410-146-365	Electric	116,624	125,000	125,000	125,000
10-410-146-370	Gas	12,009	16,500	13,500	16,500
10-410-146-375	Sewer	2,123	2,000	2,100	2,200
10-410-146-380	Telephone/Voice/Data	20,101	17,500	21,000	21,000
10-410-146-385	Water	5,088	6,000	9,100	9,800
10-410-146-390	Stormwater	3,564	3,650	5,250	8,400
	Total Purchased Services (300)	\$ 285,285	\$ 298,850	\$ 296,110	\$ 316,800
Capital Outlay (900)					
10-410-146-950	Other Improvements	\$ 20,415	\$ 52,000	\$ -	\$ 85,000
	Total Capital Outlay (900)	\$ 20,415	\$ 52,000	\$ -	\$ 85,000
	TOTAL GEN'L GOVERNMENT BLDGS.	\$ 398,606	\$ 530,415	\$ 470,650	\$ 585,157

City of Cañon City 2019 Budget

Finance Department Overview

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s Sales and Use tax ordinance, and overseeing collection of City sales tax receipts.

2018 Major Goals and Accomplishments:

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2017 Comprehensive Annual Financial Report (CAFR). Received an unqualified opinion from the City’s independent auditor. For the 21st consecutive year, the entire CAFR was prepared in-house by Finance Department staff and the City again received the GFOA’s Certificate of Achievement for Excellence in Financial Reporting award.
- ◆ Completed the first annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. The City received an unqualified opinion from the independent auditor. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Completed an RFP process for banking services. After evaluating the multiple proposals, a new banking institution was selected and a successful conversion was completed.
- ◆ Completed the work on standardized definitions for sales tax to comply with the Colorado Municipal League (CML) recommendations.
- ◆ Completed the Stormwater rate analysis project, initiated in 2017, and implemented the new rates on April 1st. A secondary analysis was completed for the purpose of increasing Stormwater rates for the purpose of providing the necessary funding for an \$8M Certificates of Participation issuance in 2019. City Council approved this additional rate increase for implementation on January 1, 2019.
- ◆ Initiate the process for the issuance of \$8M of Certificates of Participation (COP’s) in early 2019. The proceeds from these COP’s will be used to provide funding for a 3-year stormwater infrastructure improvement plan.

2019 Major Goals:

- ◆ Continue to maintain City’s fiscal health in order to provide high quality services to the citizens. Will provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2019.
- ◆ Revisit sales tax enforcement and collection procedures.
- ◆ Implement procedures and system for online collection of sales tax returns.
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Complete the issuance of Certificates of Participation for stormwater improvements. Establish the required financial recording for the 3-year project monitoring and completion.
- ◆ Implement a mandatory sales tax filing procedure and re-negotiate E-check charges for the filing of online sales tax returns.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
FINANCE					
Personal Services (100)					
10-410-151-110	Salaries & Wages	\$ 317,476	\$ 328,111	\$ 330,140	\$ 325,827
10-410-151-121	Overtime-Permanent	31	840	840	1,250
10-410-151-134	Vac/Sick Payoff	33,449	-	16,600	-
10-410-151-135	Longevity Pay	3,210	3,415	3,030	2,495
10-410-151-142	Workers' Compensation	977	1,013	840	399
10-410-151-143	Life & Health Insurance	65,536	66,139	68,540	75,967
10-410-151-144	FICA Taxes	25,747	24,526	25,290	24,182
10-410-151-145	City Retirement	15,071	16,078	15,770	15,966
	Total Personal Services (100)	\$ 461,497	\$ 440,122	\$ 461,050	\$ 446,086
Supplies & Materials (200)					
10-410-151-200	Office Supplies	\$ 679	\$ 1,500	\$ 1,400	\$ 1,500
10-410-151-205	Small Items of Equipment	311	500	500	500
	Total Supplies & Materials (200)	\$ 990	\$ 2,000	\$ 1,900	\$ 2,000
Purchased Services (300)					
10-410-151-300	Professional Services	\$ 22,083	\$ 40,000	\$ 35,000	\$ 47,580
10-410-151-312	Software Titles	-	7,500	7,500	7,500
10-410-151-315	Postage/Freight	2,752	2,800	2,700	2,800
10-410-151-320	Printing	2,009	2,300	1,800	2,300
10-410-151-325	Publications/Advertising	716	1,600	1,600	1,600
10-410-151-330	Subscriptions/Membership Fees	1,316	2,000	1,700	2,500
10-410-151-335	Travel & Training	2,472	3,500	2,500	4,000
10-410-151-342	Workers' Comp. Deductible	307	-	-	-
10-410-151-350	Other Fees & Charges	10,144	17,000	16,000	30,000
10-410-151-380	Telephone/Voice/Data	663	700	700	900
	Total Purchased Services (300)	\$ 42,462	\$ 77,400	\$ 69,500	\$ 99,180
Capital Outlay (900)					
10-410-151-920	Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000
	Total Capital Outlay (900)	\$ -	\$ 5,000	\$ -	\$ 5,000
	TOTAL FINANCE	\$ 504,949	\$ 524,522	\$ 532,450	\$ 552,266



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CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
NONDEPARTMENTAL					
	Personal Services (100)				
10-410-155-134	PTO Payoffs	\$ 131	\$ 87,000	\$ 82,400	\$ 89,100
10-410-155-141	Unemployment Insurance	6,420	9,000	19,000	9,000
10-410-155-142	Workers' Compensation	1,515	3,522	3,320	1,778
10-410-155-143	Life & Health Insurance	407	430	440	430
10-410-155-144	F.I.C.A. Taxes	-	4,245	4,100	4,445
	Total Personal Services (100)	\$ 8,473	\$ 104,197	\$ 109,260	\$ 104,753
	Supplies & Materials (200)				
10-410-155-210	Operating Supplies-General	\$ 2,301	\$ 15,600	\$ 20,500	\$ 13,000
	Total Supplies & Materials (200)	\$ 2,301	\$ 15,600	\$ 20,500	\$ 13,000
	Purchased Services (300)				
10-410-155-300	Professional Services	\$ 247,353	\$ 258,200	\$ 231,500	\$ 247,000
10-410-155-305	Contracted Services-General	121,237	79,000	94,000	95,000
10-410-155-330	Subscription/Membership Fees	11,314	12,000	11,900	12,500
10-410-155-350	Other Fees & Charges	7,985	15,000	7,500	20,500
10-410-155-355	Insurance/Bonds	139,833	134,900	135,900	131,300
10-410-155-398	Community Services	-	-	-	265,000
	Total Purchased Services (300)	\$ 527,722	\$ 499,100	\$ 480,800	\$ 771,300
	Debt Service (600)				
10-410-155-610	Principal	\$ 210,000	\$ 210,000	\$ 210,000	\$ 321,400
10-410-155-620	Interest	31,570	27,265	27,265	36,560
	Total Debt Service (600)	\$ 241,570	\$ 237,265	\$ 237,265	\$ 357,960
	Grants/Contributions (700)				
10-410-155-725	Regional Recycling	\$ 13,067	\$ 13,500	\$ 13,500	\$ 13,500
10-410-155-726	GIS Authority	22,193	22,620	22,580	23,000
10-410-155-781	Community Agencies	43,300	50,000	41,000	50,000
	Total Grants/Contributions (700)	\$ 78,560	\$ 86,120	\$ 77,080	\$ 86,500
	Capital Outlay (900)				
10-410-155-900	Property Acquisitions	\$ -	\$ -	\$ 365,000	\$ 2,045,000
	Total Capital Outlay (900)	\$ -	\$ -	\$ 365,000	\$ 2,045,000
	TOTAL NONDEPARTMENTAL	\$ 858,626	\$ 942,282	\$ 1,289,905	\$ 3,378,513

City of Cañon City 2018 Budget

Building Division Overview

The Building Division of the Community Development Department is responsible for accepting and reviewing building and mechanical permit applications as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction projects for construction methods, materials, mechanical systems and location. The Building Division staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Division staff is responsible for conducting alleged health, housing and unsafe building violation inspections; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The division is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Division is staffed by one Building Official and one Building Inspector. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

2018 Major Goals and Accomplishments:

- ◆ Continue membership, activity, and training with the International Code Council-Colorado Chapter.
- ◆ Sr. Building/Mechanical Inspector successfully tested to become a Certified Building Official. **Accomplishment:** We have a Certified Building Official.
- ◆ Trainee Building/Mechanical Inspector (and new hire) successfully tested on residential building & mechanical codes. **Accomplishment:** We have a Certified Residential Building/Mechanical Inspector.
- ◆ Updated all application forms for consistency and ease of use (**in-progress as of 7/12/18**)
- ◆ Will process approximately 550-600 permits by end of year in line with 2017's total of 613.

2019 Major Goals:

- ◆ Continue membership, activity, and training with the International Code Council-Colorado Chapter.
- ◆ Residential Building/Mechanical Inspector successfully tests on commercial building & mechanical codes.
- ◆ Begin work reviewing the 2018 codes to ascertain what is recommended to be adopted/excluded and fully understand changes between 2006 and 2018 codes.
- ◆ Meet with a Building Code Committee to solicit input on the 2018 codes and educate on prospective changes with adoption of 2018 codes with staff recommended modifications.
- ◆ Update Contractor licensing.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
COMMUNITY DEVELOPMENT: BUILDING DIVISION					
Personal Services (100)					
10-410-195-110	Salaries & Wages	\$ 86,644	\$ 105,956	\$ 105,320	\$ 113,612
10-410-195-112	Salaries-Temporary	6,265	-	-	-
10-410-195-121	Overtime	2,233	1,000	600	1,000
10-410-195-134	Vac/Sick Payoff	16,197	-	5,160	-
10-410-195-135	Longevity Pay	1,000	1,450	1,000	1,250
10-410-195-137	Uniform/Boot Allowance	400	400	400	400
10-410-195-142	Workers' Compensation	1,878	2,647	2,180	1,898
10-410-195-143	Life & Health Insurance	19,507	28,313	26,770	28,313
10-410-195-144	FICA Taxes	8,221	7,911	7,710	8,482
10-410-195-145	City Retirement	3,696	5,192	4,280	5,567
	Total Personal Services (100)	\$ 146,041	\$ 152,869	\$ 153,420	\$ 160,522
Supplies & Materials (200)					
10-410-195-200	Office Supplies	\$ 201	\$ 350	\$ 350	\$ 500
10-410-195-210	Operating Supplies-General	1,399	250	284	9,500
10-410-195-225	Vehicle/Equip./Parts	288	250	300	350
10-410-195-237	Uniform Purchases	-	800	800	800
10-410-195-245	Gas & Diesel Fuel	932	800	900	900
10-410-195-250	Oil, Grease, etc.	51	100	100	100
10-410-195-255	Tires, Tubes, etc.	540	500	500	500
	Total Supplies & Materials (200)	\$ 3,411	\$ 3,050	\$ 3,234	\$ 12,650
Purchased Services (300)					
10-410-195-300	Professional Services	\$ 2,339	\$ 2,300	\$ 2,300	\$ 3,630
10-410-195-310	Contracted Services-Repair/Maint.	-	200	-	200
10-410-195-312	Software Titles	-	-	1,713	2,000
10-410-195-315	Postage/Freight	366	400	420	450
10-410-195-320	Printing	170	400	550	600
10-410-195-330	Subscriptions/Membership Fees	135	200	200	300
10-410-195-335	Travel & Training	1,293	2,900	2,000	3,000
10-410-195-342	Workers' Comp. Deductible	1,000	-	-	-
10-410-195-380	Telephone/Voice/Data	1,053	1,500	1,600	1,700
	Total Purchased Services (300)	\$ 6,356	\$ 7,900	\$ 8,783	\$ 11,880
10-410-195-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL BUILDING DIVISION	\$ 155,808	\$ 163,819	\$ 165,437	\$ 185,052

City of Cañon City 2019 Budget

Planning and Zoning Division Overview

For budgeting purposes, both Community Development Director activities and City Planner activities are accounted for in this section of the City budget. The Community Development Department focuses on short and long term growth and development within Cañon City including:

- ◆ Long term strategic planning,
- ◆ Community revitalization and economic vitality,
- ◆ Special projects and studies,
- ◆ Updates to municipal codes relating namely to Title 17 and Title 8,
- ◆ Current planning and zoning, including the subdivision of land,
- ◆ Building construction, permitting and inspections, and
- ◆ Code enforcement.

There are three Divisions within Community Development: Planning & Zoning, Building Division, and Code Enforcement.

The Planning and Zoning Division of the Community Development Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted uses, zone changes, special review uses, site plan review, variance requests, and annexation inquiries. Staff is familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

2018 Major Goals and Accomplishments:

- ◆ Completed the Recreation/Aquatics Center Feasibility Study.
- ◆ Completed design of a gateway monument and directional/wayfinding signage and began installation of Phase I.
- ◆ Processed approximately 24 zoning and subdivision-related applications, two (2) annexation applications, and seven (7) major site plan applications.
- ◆ Created and stewarded eight (8) major ordinance revisions (Title 8, 16 or 17).
- ◆ Completed updates to eight (8) planning and zoning development application packets.
- ◆ Began work on creation of Riverfront zone district language. Retained UC-Denver Capstone student assistance.
- ◆ Began work on zoning code changes related to the implementation of the Highway 50 Corridor Plan. Retained Capstone student assistance.
- ◆ Created "Opening a Business 101" presentation/program.
- ◆ Began monthly KRLN (local radio) spot to educate and update on Community Development related activities.

2019 Major Goals:

- ◆ Finalize creation of Riverfront Zone Districts.
- ◆ Substantially finalize calibration to commercial zone districts including zoning map.
- ◆ Continue major updates to Development Assistance Packets for all land use application types, and ensuring their accessibility from the City's website.
- ◆ Creation of Planning Technician position to manage zoning enquiries, "drop in" planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts, assist in the City's new Master Plan, and provide secondary assistance to the Building Division as a Permit Tech.
- ◆ Begin new Master Plan process.
- ◆ Oversee design and placement of Phase 2 of the City's signage identification program.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
COMMUNITY DEVELOPMENT: PLANNING/ZONING					
Personal Services (100)					
10-410-196-110	Salaries & Wages	\$ 88,189	\$ 164,738	\$ 169,670	\$ 179,013
10-410-196-112	Salaries - Temporary	2,615	-	-	-
10-410-196-134	Vacation/Sick Leave Payoff	8,914	-	-	-
10-410-196-142	Workers' Compensation	218	502	410	1,308
10-410-196-143	Life & Health Insurance	7,367	25,258	16,160	16,074
10-410-196-144	FICA Taxes	7,331	12,261	12,780	13,478
10-410-196-145	City Retirement	1,912	11,978	8,840	13,218
	Total Personal Services (100)	\$ 116,546	\$ 214,737	\$ 207,860	\$ 223,091
Supplies & Materials (200)					
10-410-196-200	Office Supplies	\$ 489	\$ 1,000	\$ 1,000	\$ 1,600
10-410-196-205	Small Items of Equipment	2,681	1,500	500	800
10-410-196-210	Operating Supplies-General	200	175	40	-
	Total Supplies & Materials (200)	\$ 3,370	\$ 2,675	\$ 1,540	\$ 2,400
Purchased Services (300)					
10-410-196-305	Contracted Services-General	\$ 162,106	\$ 30,650	\$ 30,650	\$ 81,600
10-410-196-312	Software Titles	-	1,500	2,850	1,800
10-410-196-315	Postage/Freight	510	450	400	5,500
10-410-196-320	Printing	347	200	200	200
10-410-196-325	Publications/Advertising	2,117	2,000	1,000	3,000
10-410-196-330	Subscriptions/Membership Fees	1,054	900	1,100	1,300
10-410-196-335	Travel & Training	3,002	1,000	1,500	3,000
10-410-196-380	Telephone/Voice/Data	804	1,450	1,100	1,450
	Total Purchased Services (300)	\$ 169,940	\$ 38,150	\$ 38,800	\$ 97,850
	TOTAL PLANNING/ZONING	\$ 289,856	\$ 255,562	\$ 248,200	\$ 323,341

City of Cañon City 2019 Budget

Code Enforcement Division Overview

The Code Enforcement Division of the Community Development Department is responsible for the enforcement of Title 8 Health and Safety and Title 17 Zoning, as well as other relevant sections of the Cañon City Municipal Code. Title 8 primarily deals with various nuisances including things like weeds, litter, and inoperable vehicles. Title 17 includes the sign code, building setbacks, animals/livestock, fences, walls and hedges, home occupations, and junkyards. Mobile home parks' (M-1 and M-2 Zone Districts) annual reviews are processed through this Division. The Code Enforcement Division provides code research, analysis and interpretation of code sections relevant to enforcement and code compliance determinations.

Enforcement activities include extensive public contact by phone and in person through field visits and site inspections. The majority of complaints and violations are resolved through voluntary compliance and positive public interaction. The Code Enforcement Officers maintain substantial knowledge and expertise in legal issues and procedures associated with enforcement when additional legal action is necessary.

2018 Major Goals and Accomplishments:

- ◆ Division maintained an approximate 93% compliance rate for resolution of initial violations.
- ◆ Created a "Code Enforcement 101" education program, presented twice and taped for replay on local access channel.
- ◆ Formally rolled out "Keep Cañon Clean" moniker and utilized consistently.
- ◆ Rolled out a Code Ranger program.
- ◆ Established a new neighborhood clean-up program in conjunction with Project 365 (Police Department).
- ◆ An amended Trash Ordinance was adopted by Council and rolled out mid-year.
- ◆ An overhaul of Title 8 was completed (in-progress at mid-year).

2019 Major Goals:

- ◆ Continue "Keep Cañon Clean" clean-up programs for the community.
- ◆ Continue to aim to respond to complaints within 24 hours and to resolve at least 90% of the complaints by working with violators, rather than through subsequent fines or court actions.
- ◆ Continue membership and accreditation in the Colorado Association of Code Enforcement Officials and pursue additional training opportunities associated with property maintenance issues.
- ◆ Continue to become more efficient and consistent in forms, formats and protocol for code enforcement efforts.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
COMMUNITY DEVELOPMENT: CODE ENFORCEMENT					
Personal Services (100)					
10-410-197-110	Salaries & Wages	\$ 62,351	\$ 69,899	\$ 69,910	\$ 74,214
10-410-197-121	Overtime-Permanent	4,255	-	-	-
10-410-197-134	Vac/Sick Payoff	6,020	-	-	-
10-410-197-137	Uniform/Boot Allowance	400	400	400	400
10-410-197-142	Workers' Compensation	1,631	1,712	1,410	1,219
10-410-197-143	Life & Health Insurance	14,371	16,074	16,160	16,074
10-410-197-144	FICA Taxes	4,944	5,131	5,100	5,460
10-410-197-145	City Retirement	2,199	3,425	3,420	3,636
	Total Personal Services (100)	\$ 96,171	\$ 96,641	\$ 96,400	\$ 101,003
Supplies & Materials (200)					
10-410-197-200	Office Supplies	\$ 289	\$ 120	\$ 120	\$ 420
10-410-197-205	Small Items of Equipment	-	-	-	-
10-410-197-210	Operating Supplies-General	318	400	500	1,700
10-410-197-225	Vehicle/Equip. Parts	460	500	450	600
10-410-197-237	Uniform Purchases	-	800	800	800
10-410-197-245	Gas & Diesel Fuel	1,053	1,000	800	900
10-410-197-250	Oil, Grease, etc.	34	100	90	90
	Total Supplies & Materials (200)	\$ 2,154	\$ 2,920	\$ 2,760	\$ 4,510
Purchased Services (300)					
10-410-197-305	Contracted Services - General	\$ 2,312	\$ 2,500	\$ -	\$ -
10-410-197-310	Contracted Services - R&M	-	100	-	-
10-410-197-312	Software Titles	-	-	1,713	-
10-410-197-315	Postage/Freight	1,690	700	1,500	1,700
10-410-197-320	Printing	1,468	1,100	700	800
10-410-197-325	Publications/Advertising	-	50	100	150
10-410-197-330	Subscriptions/Membership Fees	225	300	300	300
10-410-197-335	Travel & Training	1,083	1,600	1,900	2,000
10-410-197-359	Property Clean-up Costs	34,100	70,000	30,000	50,000
10-410-197-380	Telephone/Voice/Data	1,077	1,650	1,650	1,650
	Total Purchased Services (300)	\$ 41,955	\$ 78,000	\$ 37,863	\$ 56,600
	TOTAL CODE ENFORCEMENT	\$ 140,280	\$ 177,561	\$ 137,023	\$ 162,113

City of Cañon City 2019 Budget

Economic Development Department Overview

The Economic Development office works to be an advocate for local businesses and to help streamline the process and make the community more business friendly. The Economic Development office is working on building better relationships with community partners, reviewing city policies, and working on existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A primary job is a business or industry that generates more than 60% of its revenue from outside of a region's trade area. Canon City's trade area is primarily Fremont County.

2018 Major Goals and Accomplishments:

- Passing of a historic preservation ordinance, a key step to establishing a Certified Local Government
- Worked with the new owners of the Hotel St. Cloud to restore a key piece of downtown for productive use.
- Worked with developers on several projects including Starbucks, Holiday Inn Express, and Colorado Legacy Land.
- Helped to establish the second technology partnership in the state and wrote the grant application for a \$30,000 award to FEDC from the Colorado Department of Labor and Employment.

2019 Major Goals:

- Complete application process for Certified Local Government status.
- Continue to partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long term economic benefit to Cañon City.
- Re-examine the City's building, zoning and land use regulations to facilitate a transparent, predictable, fair and balanced regulatory environment for business retention and growth, while ensuring protection of the public's health, safety, and welfare.
- Explore the possibility of establishing an Urban Renewal Authority as another economic development tool.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
COMMUNITY DEVELOPMENT: ECONOMIC DEVELOPMENT					
Personal Services (100)					
10-410-198-110	Salaries & Wages	\$ 50,451	\$ 87,720	\$ 89,690	\$ 92,513
10-410-198-142	Workers' Compensation	244	267	220	112
10-410-198-143	Life & Health Insurance	11,827	20,276	20,380	20,276
10-410-198-144	FICA Taxes	3,442	6,437	6,570	6,804
10-410-198-145	City Retirement	327	4,298	4,390	4,533
	Total Personal Services (100)	\$ 66,291	\$ 118,998	\$ 121,250	\$ 124,238
Supplies & Materials (200)					
10-410-198-200	Office Supplies	\$ 1,312	\$ 200	\$ 100	\$ 200
10-410-198-210	Operating Supplies-General	-	-	399	-
	Total Supplies & Materials (200)	\$ 1,312	\$ 200	\$ 499	\$ 200
Purchased Services (300)					
10-410-198-305	Contracted Services-General	\$ 34,579	\$ -	\$ 14,800	\$ 103,000
10-410-198-306	Business Plan Competition	-	30,000	4,000	15,000
10-410-198-312	Software Titles	-	-	856	8,100
10-410-198-315	Postage/Freight	-	100	50	100
10-410-198-320	Printing	450	-	-	500
10-410-198-325	Publications/Advertising	202	500	5,500	5,900
10-410-198-330	Subscriptions/Membership Fees	250	1,050	1,050	1,070
10-410-198-335	Travel & Training	3,193	3,000	2,450	4,965
10-410-198-380	Telephone/Voice/Data	408	600	600	600
10-410-198-397	Life Safety Grant				50,000
	Total Purchased Services (300)	\$ 39,082	\$ 35,250	\$ 29,306	\$ 189,235
Capital Outlay (900)					
10-410-198-920	Equipment	\$ -	\$ -	\$ 5,400	\$ -
	Capital Outlay (900)	\$ -	\$ -	\$ 5,400	\$ -
	TOTAL ECONOMIC DEVELOPMENT	\$ 106,685	\$ 154,448	\$ 156,455	\$ 313,673
GRAND TOTAL GENERAL GOVERN.		\$ 3,487,257	\$ 3,997,772	\$ 4,251,637	\$ 6,868,184



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CITY OF CAÑON CITY

2019 BUDGET PROGRAM/ACTIVITIES

Department: Public Safety

Division/Program: Total of all Divisions/Programs

Fund: General

Expenditures:	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Personal Services (100)	\$ 3,321,423	\$ 3,404,182	\$ 3,310,360	\$ 3,522,438
Supplies (200)	218,037	157,600	170,193	198,340
Purchased Services (300)	796,989	793,350	798,564	839,070
Grants (700)	4,443	4,000	35,477	22,300
Capital Outlay (900)	204,947	202,000	263,420	420,060
Total	\$ 4,545,839	\$ 4,561,132	\$ 4,578,014	\$ 5,002,208

Program Funding Sources				
Grants	\$ 21,902	\$ 13,730	\$ 53,680	\$ 30,670
Charges for Services	146,144	141,810	147,400	160,400
Fines & Forfeitures	189,840	208,500	127,900	158,800
Donations	15,118	19,500	23,200	14,500
Operating Transfer	9,400	9,400	-	-
General City Revenues	4,163,435	4,168,192	4,225,834	4,530,972
Unassigned Fund Balance	-	-	-	106,866
Total Funding Sources	\$ 4,545,839	\$ 4,561,132	\$ 4,578,014	\$ 5,002,208

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2019 Budget

Police Support Services

Administrative Services Overview

This division supports the Chief of Police and Operations Division of the department by performing the administrative and support functions necessary to maintain operational effectiveness. Effective community partnerships are essential for a modern police agency to maintain legitimacy and trust within the community.

2019 Major Goals:

- ◆ Develop a standardized operations policy for specialized positions/units within the agency.
- ◆ Analyze national trends in use of force and 2018 incidents of force in Cañon City to develop training for 2019.
- ◆ Continue to improve and expand community policing activities and programs, with a focus on youth, mental health, and consumption of illegal substances.
- ◆ Evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents.
- ◆ Begin construction for community function and training rooms in the new police annex.
- ◆ Implement a quartermaster system to track department issued property and forecast replacement costs of capital assets based on useful lifespan.
- ◆ Implement innovative programs to address homelessness, drug addiction, and justice involvement in mental health related issues.
- ◆ Develop a supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors.
- ◆ Review Records Management practices and systems to reduce time required to complete incident reports and ensure timely response to citizen requests for information.
- ◆ Attain re-accredited status by the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies.

Community Programs Overview

Crime Prevention: The Cañon City Police Department continues to work closely with the community through programs coordinated by a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

Citizens' Police Academy: Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either a volunteer or a paid civilian.

2019 Major Goals:

- ◆ Increase our Neighborhood Watch participation.
- ◆ Increase education and participation in National Night Out program.
- ◆ Increase Business Watch and Retail Theft Alliance programs to help prevent property crime.
- ◆ Develop the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

City of Cañon City 2019 Budget

Police Support Services (cont.)

Investigations Unit Overview

The Investigative Unit of the Cañon City Police Department is supervised by two Detective Sergeants and four full-time Detectives. A sergeant and two detectives are assigned to investigate general crimes, and the other sergeant and two officers investigate narcotics crime. The Detective Sergeants and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

2019 Major Goals:

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement a solvability matrix and a detective training program.

Evidence/Property Unit Overview

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

The disposition of evidence has become a major issue for all law enforcement agencies and Cañon City is no exception. In 2015 - 2,871 pieces of evidence were collected by officers and investigators of the Cañon City Police Department. During the same year only 260 pieces were able to be removed from evidence inventory and disposed of. During 2019 we will continue to try to reduce the property and evidence being held by the department.

2019 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Continue to work with the DEA on the prescription drug take-back program.
- ◆ Explore Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies – Evidence.

Animal Control /Parking Enforcement Overview

In 2017 the City expanded the duties of parking enforcement and hired one additional part time staff to cover parking enforcement needs in the downtown area. The Animal Control Unit was absorbed in this expansion and renamed a Community Services Officer. Both of these staff are cross trained in parking enforcement and animal control issues, handling calls for service on both domestic cats and dogs and wild life that interacts with our citizens.

In addition to their parking enforcement duties, the Community Services Officers work closely with the Colorado Division of Parks and Wildlife, Wildlife Rehab, the Humane Shelter and local predator control specialists to deal with a myriad of animal control problems that a foothills community faces. Their main function is to provide safety and public service to the citizens of Cañon City while also protecting the welfare of animals through enforcement and education. While domesticated dogs make up the largest number of calls for service; Community Services Officers are also called upon to handle a wide variety of wildlife, exotics, and livestock. Whenever possible they give classes in dog bite avoidance to school children and youth groups as part of a community prevention program.

2019 Major Goals:

- ◆ Conduct effective parking enforcement and education in the downtown area and handicap parking enforcement in large parking lots.
- ◆ Establish an effective written warning system resulting in either compliance or enforcement action.
- ◆ Conduct public education campaigns



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CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
POLICE DEPT					
POLICE SUPPORT SERVICES					
Personal Services (100)					
10-420-211-110	Salaries & Wages	\$ 132,769	\$ 238,139	\$ 240,920	\$ 460,857
10-420-211-112	Salaries - Part Time	35,527	10,914	7,200	18,639
10-420-211-121	Overtime	383	-	2,000	29,600
10-420-211-123	Holiday Pay	-	-	-	2,900
10-420-211-125	Overtime - Safe Streets Task Force	-	-	-	2,500
10-420-211-134	Vac/Sick Payoff	20,960	-	200	-
10-420-211-135	Longevity Pay	-	-	-	2,064
10-420-211-137	Uniform/Boot Allowance	2,615	1,000	-	-
10-420-211-142	Workers' Compensation	8,848	7,917	6,520	10,402
10-420-211-143	Life & Health Insurance	47,735	64,663	63,300	90,920
10-420-211-144	FICA Taxes	12,031	11,948	12,130	17,951
10-420-211-145	City Retirement	4,850	6,569	6,410	7,764
10-420-211-146	Police Pension	6,108	11,554	11,790	33,567
10-420-211-148	AD&D	1,486	2,810	2,870	8,467
Total Personal Services (100)		\$ 273,312	\$ 355,514	\$ 353,340	\$ 685,631
Supplies & Materials (200)					
10-420-211-200	Office Supplies	\$ 3,757	\$ 2,800	\$ 2,700	\$ 3,600
10-420-211-205	Small Items of Equipment	4,170	1,300	1,000	3,300
10-420-211-210	Operating Supplies-General	3,916	2,000	2,000	5,250
10-420-211-211	Operating Supplies-National Night Out on Crime	-	-	-	1,500
10-420-211-225	Vehicle/Equip Parts	716	500	2,100	3,100
10-420-211-237	Uniform Purchases	-	1,600	1,600	5,600
10-420-211-245	Gas & Diesel Fuel	1,854	2,000	2,100	5,000
10-420-211-250	Oil, Grease, etc.	20	200	40	450
10-420-211-255	Tires	-	2,000	1,000	2,000
Total Supplies & Materials (200)		\$ 14,433	\$ 12,400	\$ 12,540	\$ 29,800
Purchased Services (300)					
10-420-211-305	Contracted Services-General	\$ 45,609	\$ 8,700	\$ 6,800	\$ 10,900
10-420-211-306	CRCA Dispatching Agreement	563,849	563,850	563,850	546,183
10-420-211-310	Contracted Services-Repair/Maint.	-	500	902	1,000
10-420-211-312	Software Titles	-	20,200	37,973	77,297
10-420-211-315	Postage/Freight	2,021	1,500	1,500	1,500
10-420-211-320	Printing	1,029	3,750	1,500	2,000
10-420-211-325	Publications/Advertising	246	300	300	900
10-420-211-330	Subscriptions/Membership Fees	4,511	3,000	3,000	3,300
10-420-211-335	Travel & Training	9,009	5,000	6,210	14,500
10-420-211-340	Material/Equipment Rental	10,977	10,000	10,000	10,000
10-420-211-342	Workers' Comp. Deductible	3,540	2,500	1,000	1,500
10-420-211-380	Voice/Data Service	36,195	36,000	34,000	36,800
10-420-211-381	Confidential Funds	-	-	-	100
Total Purchased Services (300)		\$ 676,986	\$ 655,300	\$ 667,035	\$ 705,980
Grants/Contributions (700)					
10-420-211-719	JAG Grant	\$ 1,841	\$ -	\$ -	\$ -
10-420-211-722	POST Grant	-	-	9,607	4,500
10-420-211-723	BATTLE Grant	-	-	21,200	-
Total Grants/Contributions (700)		\$ 1,841	\$ -	\$ 30,807	\$ 4,500
Capital Outlay (900)					
10-420-211-910	Building	\$ -	\$ -	\$ 50,000	\$ 200,000
10-420-211-920	Equipment	60,283	18,000	29,420	30,000
Total Capital Outlay (900)		\$ 60,283	\$ 18,000	\$ 79,420	\$ 230,000
TOTAL POLICE SUPPORT SERVICES		\$ 1,026,855	\$ 1,041,214	\$ 1,143,142	\$ 1,655,911

City of Cañon City 2019 Budget

Victim Assistance Unit Overview

The Victim Assistance Unit (VAU) of the Cañon City Police Department consists of one full-time Coordinator. Two active volunteers assist the Coordinator and respond 24/7 to victims of violent or serious crimes. Services are also offered to non-violent crime victims, survivors of suicide completions, unattended deaths, and SIDS incidents. The VAU also assists with death notifications and has provided aid and services for other victim assistance units in our region as well as receives assistance from other units in the county.

The VAU provides direct assistance to an average of 350 victims of violent crimes annually. The Victim Assistance Coordinator (VAC) also has contact with an average of 150 victims of various crimes each month. The VAC ensures that victims are afforded their rights under the Colorado Victim Rights Act (VRA).

The VAC has traditionally been funded a little over 28 hours per week through the City of Cañon City with the remainder of the salary provided through a local VALE grant. This grant was slightly reduced in 2017 due to funding being reduced.

The VAC works closely with other agencies and victim assistance advocates to coordinate fundraising activities and to promote victim's rights awareness, especially during Domestic Violence Awareness Month and Victims' Rights Week. In addition to other duties, the VAC assists the Crime Prevention Officer with the CCPD Citizen's Police Academy and the Community Watch Program as well as the National Night Out program.

2019 Major Goals:

- ◆ Provide department training.
- ◆ Strengthen the Victim Advocate Program through recruitment of quality volunteers, on-going training and increased involvement of the volunteers.
- ◆ Provide Public Education forums on Victims' Rights.
- ◆ Coordinate/establish Peer Mentor Groups.
- ◆ Expand the program participants and functions to include grief counseling, navigating the justice system, and serving as a liaison.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
POLICE DEPT					
VICTIMS ASSISTANCE					
Personal Services (100)					
10-420-210-110	Salaries & Wages	\$ 40,310	\$ 42,505	\$ 41,330	\$ 43,949
10-420-210-121	Overtime	3,316	3,500	4,500	9,600
10-420-210-135	Longevity Pay	400	450	450	625
10-420-210-137	Uniform/Boot Allowance	520	-	-	-
10-420-210-142	Workers' Compensation	331	366	310	156
10-420-210-143	Life & Health Ins.	8,037	8,037	8,080	8,037
10-420-210-144	FICA Taxes	3,300	3,446	3,450	4,035
10-420-210-145	City Retirement	2,001	2,083	2,020	2,154
Total Personal Services (100)		\$ 58,215	\$ 60,387	\$ 60,140	\$ 68,556
Supplies & Materials (200)					
10-420-210-210	Operating Supplies-General	\$ 146	\$ 200	\$ 428	\$ 200
10-420-210-237	Uniform Purchases	-	400	400	400
Total Supplies & Materials (200)		\$ 146	\$ 600	\$ 828	\$ 600
Purchased Services (300)					
10-420-210-330	Subscriptions/Membership Fees	\$ 50	\$ 50	\$ 50	\$ 50
10-420-210-335	Travel & Training	626	1,000	650	1,000
Total Purchased Services (300)		\$ 676	\$ 1,050	\$ 700	\$ 1,050
TOTAL VICTIMS ADVOCATE		\$ 59,037	\$ 62,037	\$ 61,668	\$ 70,206

City of Cañon City 2019 Budget

School Resource Officer Overview

The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

2019 Major Goals:

- ♦ Coordinate “Public Safety Days” for children.
- ♦ Conduct “Youth Academy”.
- ♦ Coordinate “Shop with a Cop”.
- ♦ Reunification training at all Cañon City Schools.
- ♦ Conduct Lockdown Drill Training at every RE-1 school.
- ♦ Implement a regular schedule of presentations.
- ♦ Conduct the Summer Mentor Programs.
- ♦ DA Juvenile Prosecutors.
- ♦ Diversion Program.
- ♦ Develop partnerships with youth serving organizations.
- ♦ Provide youth safety/justice education.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
POLICE DEPT					
SCHOOL RESOURCE PROGRAM					
	Personal Services (100)				
10-420-218-110	Salaries & Wages	\$ 83,257	\$ 85,739	\$ 88,630	\$ 99,168
10-420-218-121	Overtime-Permanent	2,635	-	1,800	-
10-420-218-123	Holiday Pay	410	-	800	-
10-420-218-134	Vacation / Sick Leave Payoff	5,516	-	2,630	-
10-420-218-135	Longevity Pay	-	-	650	1,313
10-420-218-137	Uniform/Boot Allowance	2,000	2,000	-	-
10-420-218-142	Worker's Compensation	5,585	5,448	5,200	2,858
10-420-218-143	Life & Health Insurance	21,382	16,074	23,880	28,313
10-420-218-144	FICA Taxes	1,366	1,202	1,300	1,385
10-420-218-146	Police Pension	9,298	9,517	9,890	11,008
10-420-218-148	AD&D	2,403	2,314	2,410	2,777
	Total Personal Services (100)	\$ 133,852	\$ 122,294	\$ 137,190	\$ 146,822
	Supplies & Materials (200)				
10-420-218-210	Operating Supplies-General	\$ -	\$ 1,500	\$ 1,200	\$ 1,000
10-420-218-237	Uniform Purchases	-	-	200	2,000
	Total Supplies & Materials (200)	\$ -	\$ 1,500	\$ 1,400	\$ 3,000
	Purchased Services (300)				
10-420-218-335	Travel & Training	\$ 1,336	\$ 1,000	\$ 1,000	\$ 1,500
	Total Purchased Services (300)	\$ 1,336	\$ 1,000	\$ 1,000	\$ 1,500
	TOTAL SCH RESOURCE PRGM	\$ 135,188	\$ 124,794	\$ 139,590	\$ 151,322

City of Cañon City 2019 Budget

Police Operations

Patrol/Traffic Division Overview

Police patrol is the core service of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 29,324 calls for service per year. The Division has twenty-four people assigned to Patrol functions and will be adding a dedicated traffic officer in 2019.

Patrol response is the most important service as related to immediate “law and order” or when an officer is needed “now”. However, records keeping, and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become “window dressing”. Easily eighty percent of the Department’s resources may be found in these two basic functions.

2019 Major Goals:

- ◆ Sponsor two local applicants to the police academy and implement a strategic recruitment plan for certified officers.
- ◆ Implement a STEP Plan to retain current sworn members.
- ◆ Maintain staffing level above 85%.
- ◆ Complete at least two traffic safety initiatives to identify and reduce impaired drivers.
- ◆ Complete an analysis of traffic crash locations and citizen complaints to determine strategic traffic enforcement locations.
- ◆ Implement Zone Assignments and neighborhood-based policing.
- ◆ Have at least 20% of officers trained in Crisis Intervention Training (CIT) and 100% in Mental Health First Aid (MHFA).
- ◆ Establish problem-based policing for areas identified as high crime locations or those having high citizen complaints.
- ◆ Expand the coverage of police canine units to assist in apprehensions of violent felons and detecting drugs.
- ◆ Develop an online reporting process for certain types of reports and non-emergency traffic complaints.
- ◆ Increase alternate forms of patrol to include:
 - Bike Patrol
 - Foot Patrol
 - E-Bikes

SWAT (Special Weapons and Tactics Team) Function & Overview:

The Cañon City Police Department Operational Unit of the Special Weapons and Tactics Team is designed for high-risk enforcement actions involving high-risk warrants and hostage rescue. Cañon City Police Department also operates a Crisis Negotiations Unit certified as level 3 negotiators by the FBI Hostage Negotiations Unit. In a high risk or critical incident, both teams are deployed simultaneously to resolve situations as quickly and safely as possible.

Although several agencies possess SWAT teams, currently no interagency training or relief agreements exist between those agencies in Southern Colorado.

2019 Major Goals:

- ◆ Establish regional MOU’s for relief teams and regionalized training.
- ◆ Implement a risk assessment instrument for SWAT deployments.
- ◆ Establish clear organizational structure on teams.
- ◆ Identify and train instructors in all special assignment areas: chemical munitions, rappelling, mechanical and explosive breaching, sniper, special vehicles and drones, and hostage rescue.
- ◆ Create an internal team for deployment when SRT not appropriate.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
POLICE DEPT					
POLICE OPERATIONS					
Personal Services (100)					
10-420-213-110	Salaries & Wages	\$ 1,311,144	\$ 1,408,876	\$ 1,427,000	\$ 1,723,504
10-420-213-113	Off Duty Employment	32,521	32,700	32,500	32,700
10-420-213-121	Overtime-Permanent	41,135	40,000	52,150	50,000
10-420-213-123	Holiday Pay	16,590	15,400	20,250	19,000
10-420-213-124	Overtime-BATTLE Grant	-	-	1,700	9,940
10-420-213-134	Vac/Sick Payoff	137,891	-	16,730	-
10-420-213-135	Longevity Pay	6,350	6,800	8,200	9,691
10-420-213-137	Uniform/Boot Allowance	27,500	30,000	-	-
10-420-213-142	Workers' Compensation	98,573	103,025	89,300	50,167
10-420-213-143	Life & Health Insurance	346,007	390,786	375,700	468,345
10-420-213-144	FICA Taxes	20,331	22,964	23,900	33,089
10-420-213-145	City Retirement	-	-	-	5,167
10-420-213-146	Police Pension	145,976	168,461	156,700	177,162
10-420-213-148	AD & D	29,370	35,044	32,100	42,664
Total Personal Services (100)		\$ 2,213,388	\$ 2,254,056	\$ 2,236,230	\$ 2,621,429
Supplies & Materials (200)					
10-420-213-205	Small Items of Equipment	\$ 56,958	19,000	\$ 18,000	24,000
10-420-213-206	Safety Equipment	11,099	13,500	5,000	13,500
10-420-213-210	Operating Supplies-General	3,351	4,500	4,000	12,140
10-420-213-225	Vehicle/Equip Parts	31,707	25,000	25,000	15,200
10-420-213-235	Chem, Lab & Medical Supplies	-	-	-	200
10-420-213-237	Uniform Purchases	-	-	21,000	32,000
10-420-213-240	Firearm Supplies	14,893	8,500	8,500	14,300
10-420-213-245	Gas & Diesel Fuel	42,367	35,000	39,000	45,000
10-420-213-250	Oil, Grease, Etc.	2,095	2,000	1,200	2,100
10-420-213-255	Tires	8,574	7,600	7,600	6,500
Total Supplies & Materials (200)		\$ 171,044	\$ 115,100	\$ 129,300	\$ 164,940
Purchased Services (300)					
10-420-213-300	Professional Services	\$ 125	\$ -	\$ -	\$ -
10-420-213-305	Contracted Services-General	9,816	4,000	1,900	64,660
10-420-213-310	Contracted Services-Repair/Maint	18,367	7,000	7,000	7,000
10-420-213-312	Software Titles	-	38,000	38,000	26,100
10-420-213-320	Printing	990	300	100	3,780
10-420-213-335	Travel & Training	16,748	20,000	18,000	24,000
10-420-213-387	Lab Tests	9,269	5,000	4,200	5,000
Total Purchased Services (300)		\$ 55,315	\$ 74,300	\$ 69,200	\$ 130,540
Grants/Contributions (700)					
10-420-213-709	K-9 Program	\$ 2,602	\$ 4,000	\$ 4,670	\$ 17,800
Total Grants/Contributions (700)		\$ 2,602	\$ 4,000	\$ 4,670	\$ 17,800
Capital Outlay (900)					
10-420-213-920	Equipment	\$ 144,664	\$ 184,000	\$ 184,000	\$ 190,060
Total Capital Outlay (900)		\$ 144,664	\$ 184,000	\$ 184,000	\$ 190,060
TOTAL POLICE OPERATIONS		\$ 2,587,013	\$ 2,631,456	\$ 2,623,400	\$ 3,124,769



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CITY OF CAÑON CITY

2019 BUDGET PROGRAM/ACTIVITIES

Department **Public Works**

Division/Program: **Total of all Divisions/Programs**

Fund: **General**

Expenditures:	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Personal Services (100)	\$ 1,288,708	\$ 1,352,723	\$ 1,316,345	\$ 1,387,205
Supplies (200)	228,926	311,435	242,860	295,785
Purchased Services (300)	274,135	280,480	257,115	283,955
Capital Outlay (900)	972,275	1,576,260	989,990	1,746,940
Total	\$ 2,764,044	\$ 3,520,898	\$ 2,806,310	\$ 3,713,885

Program Funding Sources				
Licenses & Permits	\$ 63,418	\$ 23,000	\$ 45,600	\$ 43,300
Highway Users Tax	592,901	589,700	752,100	625,900
Road & Bridge - County Shareback	57,601	60,100	58,000	59,000
Charges for Services	84,457	29,520	64,900	72,500
Financing Proceeds	-	-	-	340,000
Oper. Transfers - Central services reimbursements	635,200	635,200	845,500	845,500
General City Revenues	592,789	878,533	1,040,210	1,090,059
Fund Balance Assigned to Capital Projects	737,678	1,304,845	-	611,917
Unassigned Fund Balance	-	-	-	25,709
Total Funding Sources	\$ 2,764,044	\$ 3,520,898	\$ 2,806,310	\$ 3,713,885

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2019 Budget

Fleet Department Overview

The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

2018 Major Goals and Accomplishments:

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.

2019 Major Goals:

- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Coordinate vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance by 25-30%.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost effective replacement.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
PUBLIC WORKS					
EQUIPMENT REPAIR					
Personal Services (100)					
10-430-311-110	Salaries & Wages	\$ 142,970	\$ 133,894	\$ 126,440	\$ 129,007
10-430-311-121	Overtime-Permanent	48	-	-	-
10-430-311-134	Vac/Sick Payoff	22,967	-	4,260	-
10-430-311-135	Longevity Pay	2,145	2,060	1,605	2,048
10-430-311-137	Uniform/Boot Allowance	520	490	490	490
10-430-311-142	Workers' Compensation	6,509	6,299	5,190	2,734
10-430-311-143	Life & Health Insurance	20,896	19,691	19,320	19,691
10-430-311-144	FICA Taxes	12,530	10,134	9,890	9,760
10-430-311-145	City Retirement	6,989	6,562	5,620	6,320
	Total Personal Services (100)	\$ 215,574	\$ 179,130	\$ 172,815	\$ 170,050
Supplies & Materials (200)					
10-430-311-200	Office Supplies	\$ 400	\$ 600	\$ 550	\$ 600
10-430-311-205	Small Items of Equipment	1,907	3,900	2,500	3,300
10-430-311-210	Operating Supplies-General	2,544	2,200	1,900	2,200
10-430-311-215	Operating Supplies-Equipment/Maint.	552	600	750	650
10-430-311-220	Operating Supplies-Bldg. Materials	797	500	450	500
10-430-311-225	Vehicle/Equip Parts	1,313	500	750	800
10-430-311-245	Gas & Diesel Fuel	2,724	3,000	2,600	2,900
10-430-311-250	Oil, Grease, etc.	67	125	100	125
10-430-311-255	Tires, Tubes, etc.	4,414	450	400	550
10-430-311-265	Specialized Equipment Repair	1,200	1,200	1,200	1,200
10-430-311-270	Fuel Station Repair & Maintenance	1,780	1,300	1,100	1,300
	Total Supplies & Materials (200)	\$ 17,698	\$ 14,375	\$ 12,300	\$ 14,125
Purchased Services (300)					
10-430-311-300	Professional Services	\$ 1,600	\$ 2,000	\$ 1,650	\$ 1,700
10-430-311-305	Contracted Services-General	917	1,350	1,200	1,350
10-430-311-310	Contracted Services-Repair/Maint	5,855	310	900	900
10-430-311-312	Software Titles	-	-	1,800	-
10-430-311-315	Postage/Freight	-	20	-	20
10-430-311-330	Subscriptions/Membership Fees	914	1,500	1,200	1,500
10-430-311-335	Travel & Training	1,380	1,200	1,250	1,300
10-430-311-340	Material/Equipment Rental	2,752	2,600	2,500	2,600
10-430-311-342	Workers' Comp. Deductible	-	250	-	250
10-430-311-365	Electric	6,385	6,000	6,900	7,000
10-430-311-370	Gas	1,740	2,900	1,900	2,000
10-430-311-375	Sewer	280	275	300	310
10-430-311-380	Telephone/Voice/Data	2,603	2,100	2,500	2,600
10-430-311-385	Water	811	1,000	1,500	1,600
	Total Purchased Services (300)	\$ 25,237	\$ 21,505	\$ 23,600	\$ 23,130
Capital Outlay (900)					
10-430-311-920	Equipment	\$ 6,495	\$ -	\$ -	\$ 6,500
	Total Capital Outlay (900)	\$ 6,495	\$ -	\$ -	\$ 6,500
	TOTAL EQUIPMENT REPAIR	\$ 265,004	\$ 215,010	\$ 208,715	\$ 213,805

City of Cañon City 2019 Budget

Street Division Overview

The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

2018 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust control, 2.52 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Continued routine cleaning of stormwater drainage boxes and vaults, culverts and ditches.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual leaf pick up in the fall.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 107 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan.
- ◆ Implemented crack sealing/chip sealing project of approx. 4.99 miles of roads.
- ◆ Installed containment enclosure for the 10,000-gallon Magnesium Tank (winter de-icer).
- ◆ Still in progress, storm clean up from major rain/hail event mid-summer (Dawson Ranch)
- ◆ Continued weed spraying program on Hwy. 50.

2019 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust control.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the new federal retro-reflectivity mandates and MUTCD updates.
- ◆ Implementation of Pavement Management System.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
PUBLIC WORKS					
STREETS					
Personal Services (100)					
10-430-314-110	Salaries & Wages	\$ 477,036	\$ 512,302	\$ 525,390	\$ 555,590
10-430-314-121	Overtime-Permanent	13,074	11,000	16,000	16,600
10-430-314-134	Vac/Sick Payoff	54,423	-	-	-
10-430-314-135	Longevity Pay	7,100	6,350	6,350	8,189
10-430-314-137	Uniform/Boot Allowance	2,520	2,680	2,680	2,680
10-430-314-142	Workers' Compensation	45,844	47,249	38,900	30,727
10-430-314-143	Life & Health Insurance	157,407	175,039	176,210	175,039
10-430-314-144	FICA Taxes	39,949	39,096	39,730	42,036
10-430-314-145	City Retirement	21,243	25,705	25,640	27,225
Total Personal Services (100)		\$ 818,596	\$ 819,421	\$ 830,900	\$ 858,086
Supplies & Materials (200)					
10-430-314-200	Office Supplies	\$ 554	\$ 700	\$ 700	\$ 700
10-430-314-205	Small Items of Equipment	2,594	2,700	2,700	3,900
10-430-314-210	Operating Supplies-General	10,189	10,350	10,000	10,300
10-430-314-215	Operating Supplies-Equip/Maint	44,061	46,350	45,000	46,000
10-430-314-220	Operating Supplies-Bldg Materials	41,148	115,000	60,000	100,000
10-430-314-225	Vehicle/Equip Parts	49,043	35,000	33,000	35,000
10-430-314-237	Uniform Purchases	-	5,600	5,600	5,600
10-430-314-245	Gas & Diesel Fuel	32,309	34,000	32,000	34,000
10-430-314-250	Oil, Grease, etc.	4,898	2,800	2,000	2,300
10-430-314-255	Tires, Tubes, etc.	6,669	15,000	13,500	14,000
10-430-314-265	Specialized Equipment Repair	10,483	20,000	17,000	20,000
Total Supplies & Materials (200)		\$ 201,948	\$ 287,500	\$ 221,500	\$ 271,800
Purchased Services (300)					
10-430-314-300	Professional Services	\$ 1,005	\$ 900	\$ 900	\$ 900
10-430-314-305	Contracted Services-General	3,372	3,000	2,900	3,000
10-430-314-310	Contracted Services-Repair/Maint	7,746	7,200	11,000	10,000
10-430-314-312	Software Titles	-	-	7,980	6,440
10-430-314-315	Postage/Freight	97	100	110	150
10-430-314-320	Printing	60	150	100	150
10-430-314-325	Publications/Advertising	-	100	50	100
10-430-314-330	Subscriptions/Membership Fees	116	125	125	125
10-430-314-335	Travel & Training	136	1,000	300	1,000
10-430-314-340	Material/Equipment Rental	1,967	3,000	2,000	2,800
10-430-314-342	Workers' Comp. Deductible	-	2,000	1,000	1,500
10-430-314-365	Electric	153,701	180,000	145,000	170,000
10-430-314-370	Gas	1,277	1,500	1,000	1,200
10-430-314-375	Sewer	140	150	150	160
10-430-314-380	Telephone/Voice/Data	5,400	5,000	4,500	4,500
10-430-314-385	Water	289	150	600	600
Total Purchased Services (300)		\$ 175,306	\$ 204,375	\$ 177,715	\$ 202,625
Capital Outlay (900)					
10-430-314-920	Equipment	\$ 214,575	\$ -	\$ -	\$ 340,000
Total Capital Outlay (900)		\$ 214,575	\$ -	\$ -	\$ 340,000
TOTAL STREETS		\$ 1,410,425	\$ 1,311,296	\$ 1,230,115	\$ 1,672,511

City of Cañon City 2019 Budget

Engineering Department Overview

Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

2018 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Designed and constructed the 2018 CMAQ Paving Project on Four Mile Lane.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Designed CDOT SRTS project on S. 4th St & Myrtle Ln adjacent to Lincoln School.
- ◆ Completed design and clearance of US50/CO115 Pedestrian Crossings and Improvements.
- ◆ Completed Highway US50 East Access Control Plan.
- ◆ Completed Highway US50 West (downtown) Access Control Plan.
- ◆ Completed second year of 2A Street Improvement Project.
- ◆ Completed repair of the 4th Street viaduct.
- ◆ Completed reconstruction of some downtown alleys south of Main Street.
- ◆ Completed pavement design and construction support for Centennial Park Master Plan improvements.
- ◆ Completed design and started construction of WKRP expansion and riverbank improvements.
- ◆ Implemented Cartegraph OMS Asset Database conversion.

2019 Major Goals:

- ◆ Design and construct additional PIDs/projects to utilize CMAQ funding to pave gravel streets and coordinate improvement with water line replacements/improvements where appropriate.
- ◆ Construct stormwater improvements within the drainage design area at yet-to-be-determined locations.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Construct US50/CO115 Pedestrian Crossings and Improvements.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Construct CDOT SRTS project on S. 4th St & Myrtle Ln adjacent to Lincoln School.
- ◆ Construct CDOT-TAP grant project on Main Street at Cañon City Middle School.
- ◆ Continue implementation of Cartegraph OMS Asset Database conversion.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
PUBLIC WORKS					
ENGINEERING					
Personal Services (100)					
10-430-318-110	Salaries & Wages	\$ 175,406	\$ 252,788	\$ 217,000	\$ 251,259
10-430-318-112	Salaries - P/T	3,380	2,000	2,500	-
10-430-318-121	Overtime-Permanent	-	1,500	200	12,894
10-430-318-134	Vac/Sick Payoff	17,870	-	10,490	-
10-430-318-135	Longevity Pay	1,575	2,650	2,650	2,157
10-430-318-137	Uniform/Boot Allowance	640	900	940	900
10-430-318-142	Workers' Compensation	1,389	6,795	5,600	817
10-430-318-143	Life & Health Insurance	31,606	56,100	46,640	59,155
10-430-318-144	FICA Taxes	14,552	19,052	17,110	19,575
10-430-318-145	City Retirement	8,120	12,387	9,500	12,312
Total Personal Services (100)		\$ 254,538	\$ 354,172	\$ 312,630	\$ 359,069
Supplies & Materials (200)					
10-430-318-200	Office Supplies	\$ 330	\$ 250	\$ 250	\$ 300
10-430-318-205	Small Items of Equipment	6,654	1,000	1,500	1,000
10-430-318-210	Operating Supplies-General	954	2,000	3,000	2,000
10-430-318-225	Vehicle/Equip Parts	498	500	500	500
10-430-318-237	Uniform Purchases	-	2,400	2,400	2,400
10-430-318-245	Gas & Diesel Fuel	803	750	750	1,000
10-430-318-250	Oil, Grease, etc.	41	60	60	60
10-430-318-255	Tires, Tubes, etc.	-	600	600	600
10-430-318-265	Specialized Equipment Repair	-	2,000	-	2,000
Total Supplies & Materials (200)		\$ 9,280	\$ 9,560	\$ 9,060	\$ 9,860
Purchased Services (300)					
10-430-318-300	Professional Services	\$ 27,555	\$ 15,000	\$ 15,000	\$ 10,000
10-430-318-305	Contracted Services-General	34,914	1,000	1,000	1,000
10-430-318-310	Contracted Services-Repair/Maint	1,800	1,500	1,500	1,500
10-430-318-312	Software Titles	-	30,000	30,000	35,000
10-430-318-315	Postage/Freight	273	300	400	400
10-430-318-320	Printing	2,368	200	200	200
10-430-318-325	Publications/Advertising	173	100	200	100
10-430-318-330	Subscription/Membership Fees	385	500	500	500
10-430-318-335	Travel & Training	2,091	2,000	3,000	3,000
10-430-318-380	Telephone/Voice/Data	4,033	4,000	4,000	6,500
Total Purchased Services (300)		\$ 73,592	\$ 54,600	\$ 55,800	\$ 58,200
Capital Outlay (900)					
10-430-318-920	Equipment	\$ -	\$ 111,260	\$ 109,430	\$ 16,000
Total Capital Outlay (900)		\$ -	\$ 111,260	\$ 109,430	\$ 16,000
TOTAL ENGINEERING		\$ 337,410	\$ 529,592	\$ 486,920	\$ 443,129



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CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
PUBLIC WORKS					
	STREET PROJECTS				
	Capital Outlay (900)				
10-430-320-931	Roads, Streets, Parking Lots	\$ 391,524	\$ 450,000	\$ 450,000	\$ 400,000
	Total Capital Outlay (900)	\$ 391,524	\$ 450,000	\$ 450,000	\$ 400,000
	TOTAL (320) STREET RESURF.	\$ 391,524	\$ 450,000	\$ 450,000	\$ 400,000
	Capital Outlay (900)				
10-430-321-932	Bridges & Tunnels		\$ 200,000	\$ -	\$ 100,000
	Total Capital Outlay (900)	\$ -	\$ 200,000	\$ -	\$ 100,000
	TOTAL (321) HYDRIC DITCH CRSS	\$ -	\$ 200,000	\$ -	\$ 100,000
	Capital Outlay (900)				
10-430-323-931	Roads, Street & Parking Lots	\$ 38,159	\$ 100,000	\$ 100,000	\$ 100,000
	Total Capital Outlay (900)	\$ 38,159	\$ 100,000	\$ 100,000	\$ 100,000
	TOTAL (323) MISC CONC PROJ	\$ 38,159	\$ 100,000	\$ 100,000	\$ 100,000
	Capital Outlay (900)				
10-430-366-931	Roads, Street & Parking Lots		\$ 400,000	\$ 15,560	\$ 584,440
	Total Capital Outlay (900)	\$ -	\$ 400,000	\$ 15,560	\$ 584,440
	TOTAL (366) WAYFINDING KIOSK	\$ -	\$ 400,000	\$ 15,560	\$ 584,440
	Capital Outlay (900)				
10-430-369-931	Roads, Street & Parking Lots	\$ 129,542	\$ 150,000	\$ 150,000	\$ 200,000
	Total Capital Outlay (900)	\$ 129,542	\$ 150,000	\$ 150,000	\$ 200,000
	TOTAL (369) DOWNTOWN ALLEYS	\$ 129,542	\$ 150,000	\$ 150,000	\$ 200,000
	Capital Outlay (900)				
10-430-370-931	Roads, Street & Parking Lots	\$ 9,467	\$ 25,000	\$ 25,000	\$ -
	Total Capital Outlay (900)	\$ 9,467	\$ 25,000	\$ 25,000	\$ -
	TOTAL (370) US-50 CORRIDOR	\$ 9,467	\$ 25,000	\$ 25,000	\$ -
	Capital Outlay (900)				
10-430-371-931	Roads, Street & Parking Lots	\$ 122,435	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ 122,435	\$ -	\$ -	\$ -
	TOTAL (371) PUMP HILL STABILIZATION	\$ 122,435	\$ -	\$ -	\$ -
	Capital Outlay (900)				
10-430-376-931	Roads, Street & Parking Lots	\$ 60,078	\$ 140,000	\$ 140,000	\$ -
	Total Capital Outlay (900)	\$ 60,078	\$ 140,000	\$ 140,000	\$ -
	TOTAL (376) RR CROSSING SURFACE RENEWAL - S.	\$ 60,078	\$ 140,000	\$ 140,000	\$ -
	SUBTOTAL STREET PROJ.	\$ 751,205	\$ 1,465,000	\$ 880,560	\$ 1,384,440
	GRAND TOTAL PUBLIC WORKS	\$ 2,764,044	\$ 3,520,898	\$ 2,806,310	\$ 3,713,885



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CITY OF CAÑON CITY

2019 BUDGET PROGRAM/ACTIVITIES

Department: Culture & Recreation

Division/Program: Total of All Divisions

Fund: General

Expenditures:	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Personal Services (100)	\$ 676,785	\$ 687,775	\$ 682,290	\$ 729,783
Supplies (200)	60,601	67,125	66,466	69,450
Purchased Services (300)	49,015	62,115	63,590	65,749
Grants (700)	1,845	9,000	9,000	33,000
Capital Outlay (900)	972,350	608,600	181,380	700,000
Total	<u><u>\$ 1,760,596</u></u>	<u><u>\$ 1,434,615</u></u>	<u><u>\$ 1,002,726</u></u>	<u><u>\$ 1,597,982</u></u>

Program Funding Sources				
Charges for Services	\$ 9,372	\$ 8,990	\$ 9,400	\$ 9,300
Grants	2,345	9,000	9,000	33,000
Rent	112,191	75,900	108,200	113,600
Fines & Forfeitures	2,803	3,400	2,900	2,700
General City Revenues	661,535	741,225	873,226	722,345
Fund Balance Assigned to Capital Outlay	972,350	596,100	-	700,000
Fund Balance	-	-	-	17,037
Total Funding Sources	<u><u>\$ 1,760,596</u></u>	<u><u>\$ 1,434,615</u></u>	<u><u>\$ 1,002,726</u></u>	<u><u>\$ 1,597,982</u></u>

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2019 Budget

Cañon City Public Library Public

The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public library needs of the community and to uphold the public's freedom of access to information.

2018 Major Goals and Accomplishments:

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-library use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of e-books, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Provided assistance to patrons using online educational databases, as well as Automotive Repair, Small Engine Repair, Value-Line for people interested in investment research, and major fee-based genealogy databases, which can be logged into at home or at the library.
- ◆ Continued to develop our Makerspace Room with the addition of a new hard drive for the iMac and an external hard drive for audio and video production. Added Blue Tooth wireless speakers to our video equipment.
- ◆ Continued to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the library and participated in these programs with area schools, preschools, daycares, local authors and the local theatre.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations such as the Fremont Center for The Arts, Child Maltreatment Group, First Friday Events, National Night Out, and Community Resource Day.

2019 Major Goals:

- ◆ Continue to expand and update library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard library practices through staff development.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
CULTURE & RECREATION:					
LIBRARY					
	Personal Services (100)				
10-450-551-110	Salaries & Wages	\$ 277,744	\$ 285,743	\$ 287,200	\$ 281,073
10-450-551-112	Salaries-Temporary	30,136	39,859	34,000	50,700
10-450-551-134	Vacation/Sick Payoff	16,313	-	-	-
10-450-551-135	Longevity Pay	3,300	3,450	3,450	4,438
10-450-551-142	Workers' Compensation	965	1,003	830	406
10-450-551-143	Life & Health Insurance	94,952	93,136	93,600	99,105
10-450-551-144	FICA Taxes	23,541	23,915	23,620	24,383
10-450-551-145	City Retirement	13,209	14,003	14,260	13,772
	Total Personal Services (100)	\$ 460,160	\$ 461,109	\$ 456,960	\$ 473,877
	Supplies & Materials (200)				
10-450-551-200	Office Supplies	\$ 2,470	\$ 2,500	\$ 2,500	\$ 2,500
10-450-551-205	Small Items of Equipment	2,681	5,000	5,000	7,000
10-450-551-210	Operating Supplies-General	6,760	10,000	9,500	10,000
10-450-551-245	Gas & Diesel Fuel	-	75	-	-
10-450-551-275	Books, Videos, etc/	38,880	40,000	40,000	40,000
	Total Supplies & Materials (200)	\$ 50,791	\$ 57,575	\$ 57,000	\$ 59,500
	Purchased Services (300)				
10-450-551-300	Professional Services	\$ 1,125	\$ 1,500	\$ 1,200	\$ 1,500
10-450-551-305	Contracted Services-General	6,457	6,500	6,500	22,654
10-450-551-310	Contracted Services-Repair/Maint.	11,435	11,000	11,000	-
10-450-551-312	Software Titles	-	1,675	9,100	1,700
10-450-551-315	Postage/Freight	745	750	700	750
10-450-551-325	Publications/Advertising	280	1,200	650	700
10-450-551-330	Subscriptions/Membership Fees	4,030	3,900	3,900	4,870
10-450-551-335	Travel & Training	3,354	3,750	3,750	4,000
10-450-551-340	Material/Equipment Rental	4,179	6,500	3,500	4,000
10-450-551-342	Workers' Comp. Deductible	364	600	350	600
10-450-551-380	Telephone/Voice/Data	4,392	5,690	5,000	5,000
	Total Purchased Services (300)	\$ 36,361	\$ 43,065	\$ 45,650	\$ 45,774
	Capital Outlay (900)				
10-450-551-920	Equipment	\$ 6,027	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ 6,027	\$ -	\$ -	\$ -
TOTAL LIBRARY		\$ 553,339	\$ 561,749	\$ 559,610	\$ 579,151

City of Cañon City 2019 Budget

Royal Gorge Regional Museum & History Center Overview

The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

2018 Major Goals and Accomplishments:

- ◆ Completed the grant process for obtaining the construction documents for the exterior of the Anson Rudd Stone House with matching grant funds awarded from the State Historic Fund.
- ◆ Installation of a permanent monument sign for the Museum in front of the Municipal Building will be completed by year's end.
- ◆ Developed a Collections Plan that focuses on areas of greatest need within the museum's diverse collections, and outlines strategies to improve collection storage.
- ◆ Researched and developed new exhibits including our "From Here to Over There: Fremont County in the Great War" and "Treasures of the Earth" along with two other smaller displays.
- ◆ Partnered with Fremont Adventure Recreation (FAR) to develop a new public program the "Historic Bike Tours" and collaborated with BLM and Fremont Elementary for a new fossil outreach program.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the geology collection, doll collection, and the museum's map collection.
- ◆ Revamped the museum's Program Room to acquire more usable space for small exhibits and for public programs.
- ◆ Painted the old fishpond to the west of the Municipal Building with the help of Museum Volunteers.

2019 Major Goals:

- ◆ Achieve silver certification in meeting the national museum standards for collections set forth by the StEPS (Standards and Excellence Program for History Organizations).
- ◆ Apply for a State Historic Fund grant to rehabilitate the exterior of the Anson Rudd Stone House as outlined in the construction documents.
- ◆ Continue to inventory and reconcile the Museum's collection by updating catalog records and indicating storage locations on the collection database Past Perfect.
- ◆ Continue planning exhibits, improving collection storage capabilities, and developing the collection.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further, develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery of the rich history of this region.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
MUSEUM	ROYAL GORGE REGIONAL MUSEUM & HISTORY CENTER				
	Personal Services (100)				
10-450-555-110	Salaries & Wages	\$ 148,768	\$ 166,089	\$ 164,340	\$ 187,712
10-450-555-112	Salaries-Temporary	-	1,500	500	3,360
10-450-555-134	Vac/Sick Payoff	14,896	-	2,600	-
10-450-555-135	Longevity Pay	950	1,050	1,050	1,063
10-450-555-142	Workers' Compensation	551	515	430	234
10-450-555-143	Life & Health Insurance	33,621	36,970	36,400	40,185
10-450-555-144	FICA Taxes	12,017	12,403	12,350	14,155
10-450-555-145	City Retirement	5,822	8,139	7,660	9,197
	Total Personal Services (100)	\$ 216,625	\$ 226,666	\$ 225,330	\$ 255,906
	Supplies & Materials (200)				
10-450-555-200	Office Supplies	\$ 996	\$ 1,000	\$ 1,000	\$ 1,000
10-450-555-205	Small Items of Equipment	1,515	1,500	1,500	1,550
10-450-555-210	Operating Supplies-General	5,969	6,000	6,000	6,100
10-450-555-230	Materials for Resale	212	300	250	300
10-450-555-275	Books, Videos, etc.	1,118	750	716	1,000
	Total Supplies & Materials (200)	\$ 9,810	\$ 9,550	\$ 9,466	\$ 9,950
	Purchased Services (300)				
10-450-555-300	Professional Services	\$ 500	\$ 500	\$ 500	\$ 500
10-450-555-305	Contracted Services-General	2,932	500	500	500
10-450-555-310	Contracted Services-Repair/Maint.	623	700	650	700
10-450-555-312	Software Titles	-	3,000	2,950	4,000
10-450-555-315	Postage/Freight	386	450	400	450
10-450-555-320	Printing	927	1,000	950	1,000
10-450-555-325	Publications/Advertising	5,065	6,000	6,000	6,000
10-450-555-330	Subscriptions/Membership Fees	705	900	890	925
10-450-555-335	Travel & Training	585	600	300	600
10-450-555-340	Material/Equipment Rental	281	1,100	500	1,000
10-450-555-345	Building Rent	-	3,600	3,600	3,600
10-450-555-380	Telephone/Voice/Data	650	700	700	700
	Total Purchased Services (300)	\$ 12,654	\$ 19,050	\$ 17,940	\$ 19,975
	Grants/Contributions (700)				
10-450-555-752	BLM Grant	\$ 1,845	\$ 9,000	\$ 9,000	\$ 33,000
	Total Grants/Contributions (700)	\$ 1,845	\$ 9,000	\$ 9,000	\$ 33,000
	Capital Outlay (900)				
10-450-555-950	Other Improvements	\$ -	\$ 12,500	\$ 12,480	\$ -
	Total Capital Outlay (900)	\$ -	\$ 12,500	\$ 12,480	\$ -
TOTAL LIBRARY -RGRMHC		\$ 240,934	\$ 276,766	\$ 274,216	\$ 318,831

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
CULTURE & RECREATION CAPITAL PROJECTS:					
10-450-590-901	Centennial Park Playground	\$ 255,454	\$ -	\$ -	\$ -
10-450-590-902	Splashpad Fountain	374,371	-	-	-
10-450-590-903	River Beautification & Rec..Enhancement	59,209	427,200	-	-
10-450-590-904	Centennial Park Restroom	168,032	-	-	-
10-450-590-905	Mountain View Park Improvements	14,831	-	-	-
10-450-590-907	Centennial Park Improvements	94,426	-	-	-
10-450-590-908	Centennial Park Master Plan, Phase III - parking, soccer field & road improvements	-	118,900	118,900	550,000
10-450-590-909	Pavillion and Landscape	-	50,000	50,000	-
10-450-590-910	Pedestrian Bridge Repairs	-	-	-	150,000
TOTAL CULTURE & REC. CAPITAL PROJECTS		<u>\$ 966,323</u>	<u>\$ 596,100</u>	<u>\$ 168,900</u>	<u>\$ 700,000</u>
TOTAL CULTURE & RECREATION		<u>\$ 1,760,596</u>	<u>\$ 1,434,615</u>	<u>\$ 1,002,726</u>	<u>\$ 1,597,982</u>
GRAND TOTAL GENERAL FUND		12,557,736	13,514,417	12,638,687	17,182,259

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues				
Royal Gorge Bridge	\$ 1,185,000	\$ 1,272,000	\$ 1,429,000	\$ 1,297,000
Intergovernmental Revenue	11,418	-	-	-
Charges for Services	76,643	76,500	76,100	122,000
Interest	5,762	4,500	6,000	6,500
Other	30,910	23,500	31,600	32,900
Total Revenues	<u>\$ 1,309,733</u>	<u>\$ 1,376,500</u>	<u>\$ 1,542,700</u>	<u>\$ 1,458,400</u>
Expenditures by Function				
Current:				
Culture and Recreation	\$ 1,097,389	\$ 1,150,061	\$ 1,212,995	\$ 1,419,803
Capital Outlay	39,674	290,000	265,000	180,000
Total Expenditures	<u>\$ 1,137,063</u>	<u>\$ 1,440,061</u>	<u>\$ 1,477,995</u>	<u>\$ 1,599,803</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 172,670	\$ (63,561)	\$ 64,705	\$ (141,403)
Fund Balances, Beginning of Year	<u>\$ 257,608</u>	<u>\$ 352,922</u>	<u>\$ 430,278</u>	<u>\$ 494,983</u>
Fund Balances, End of Year	<u>\$ 430,278</u>	<u>\$ 289,361</u>	<u>\$ 494,983</u>	<u>\$ 353,580</u>
Less Classified Fund Balance:				
Nonspendable				
Inventory	14,805	10,900	15,200	15,700
Assigned to				
Trail Improvements	3,908	3,908	3,908	3,908
Assigned Fund Balance	<u>\$ 411,565</u>	<u>\$ 274,553</u>	<u>\$ 475,875</u>	<u>\$ 333,972</u>



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CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
20-330-33721	State Historical Fund Grant	\$ 11,418	\$ -	\$ -	\$ -
	Total Dept 330	\$ 11,418	\$ -	\$ -	\$ -
20-340-34601	Grave Openings	\$ 54,800	\$ 55,000	\$ 49,900	\$ 52,400
20-340-34603	Other Cemetery Assessments	10,573	10,500	9,000	9,800
20-340-34605	Sale of Grave Spaces	11,120	11,000	17,200	14,200
20-340-34607	Greenwood Cemetery Revenue	150	-	-	-
20-340-34611	Campground Fees	-	-	-	45,600
	Total Dept 340	\$ 76,643	\$ 76,500	\$ 76,100	\$ 122,000
20-341-36211	Royal Gorge	\$ 1,185,000	\$ 1,272,000	\$ 1,429,000	\$ 1,297,000
	Total Dept 341	\$ 1,185,000	\$ 1,272,000	\$ 1,429,000	\$ 1,297,000
20-360-36101	Earnings on Deposits & Invest	\$ 5,762	\$ 4,500	\$ 6,000	\$ 6,500
20-360-36219	Other Park Rent-Tower Lease	28,048	19,000	27,100	28,400
20-360-36402	Refund of Expenditure	168	500	500	500
20-360-36410	Surplus Wood Sales	2,694	4,000	4,000	4,000
20-360-36702	Donations	-	-	-	-
	Total Dept 360	\$ 36,672	\$ 28,000	\$ 37,600	\$ 39,400
	Total Park Improvement	\$ 1,309,733	\$ 1,376,500	\$ 1,542,700	\$ 1,458,400

City of Cañon City 2019 Budget

Parks Department Overview

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, trails and open space in the Cañon City area. The Cañon City Parks Department maintains twenty-nine public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

2018 Major Goals and Accomplishments:

- ◆ Continued Royal Gorge Park Campground Reconstruction Project.
- ◆ Completed phases one and two of Centennial Park Restoration Project, splash pad, new restroom facility, and new playground were installed in 2017. The new pavilion, parking lot, concrete work and landscaping will be completed by years end.
- ◆ Completed construction and landscaping of the new wayfinding kiosk site east of town.
- ◆ Constructed 6 miles of new trail in the Royal Gorge Park.
- ◆ Completed survey of the north boundary at the Royal Gorge Park, will complete installation of cattle guards on County Roads 3A and F30 and begin fencing in the Fall.
- ◆ Assist in the river improvement project in reach one from 1st to 4th streets through Centennial Park.

2019 Major Goals:

- ◆ Continue planning and construction of hiking/biking trails in all our mountain parks.
- ◆ Begin phase three of the Centennial Park Renovation Project.
- ◆ Continue the planning, complete public processes and begin construction of the connection trail linking Tunnel Drive Trail to the Royal Gorge Park.
- ◆ Increase Parks staff to properly maintain both existing and new park amenities and infrastructure.
- ◆ Resurface 3 miles of gravel road in Temple Canyon Park.
- ◆ Continue Royal Gorge Park Campground Reconstruction Project.

**CITY OF CANON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Personal Services (100)				
20-200-522-110	Salaries & Wages	\$ 374,581	\$ 350,569	\$ 346,610	\$ 422,075
20-200-522-112	Salaries - Temporary	29,507	63,580	77,900	102,180
20-200-522-121	Overtime - Permanent	1,439	1,000	2,700	1,000
20-200-522-134	PTO Payoff	29,064	4,800	6,850	5,000
20-200-522-135	Longevity Pay	2,895	2,360	2,255	3,267
20-200-522-137	Uniform/Boot Allowance	1,320	1,688	1,690	2,090
20-200-522-141	Unemployment Insurance	4,068	5,000	5,000	5,000
20-200-522-142	Workers' Compensation	26,456	27,147	22,400	14,180
20-200-522-143	Life & Health Insurance	129,400	131,055	128,500	165,497
20-200-522-144	FICA Taxes	31,345	31,684	32,060	38,582
20-200-522-145	City Retirement	13,832	17,178	16,280	20,682
	Total Personal Services (100)	\$ 643,907	\$ 636,061	\$ 642,245	\$ 779,553
	Supplies & Materials (200)				
20-200-522-200	Office Supplies	\$ 295	\$ 500	\$ 500	\$ 500
20-200-522-205	Small Items of Equipment	6,395	7,000	7,000	7,000
20-200-522-210	Operating Supplies-General	14,363	13,800	13,800	13,800
20-200-522-215	Operating Supplies-Equip/Maint	6,517	7,000	7,000	7,000
20-200-522-220	Operating Supplies-Bldg Materials	16,324	7,000	7,000	7,000
20-200-522-225	Vehicle/Equip Parts	10,709	10,000	10,000	11,000
20-200-522-235	Chem, Lab & Medical Supplies	792	5,000	5,000	7,000
20-200-522-237	Uniform Purchases	-	3,200	3,200	3,200
20-200-522-245	Gas & Diesel Fuel	13,749	15,000	12,500	15,000
20-200-522-250	Oil, Grease, Etc.	922	1,200	1,500	1,500
20-200-522-255	Tires, Tubes, Etc.	2,617	3,000	3,000	4,000
20-200-522-280	Janitorial Supplies	579	1,000	1,500	1,000
	Total Supplies & Materials (200)	\$ 73,262	\$ 73,700	\$ 72,000	\$ 78,000
	Purchased Services (300)				
20-200-522-300	Professional Services	\$ 3,950	\$ -	\$ -	\$ -
20-200-522-305	Contracted Services-General	200,018	225,000	225,000	274,500
20-200-522-310	Contracted Services-Repair/Maint	2,592	34,000	25,000	25,000
20-200-522-312	Software Titles	-	-	4,450	500
20-200-522-315	Postage/Freight	51	200	150	150
20-200-522-325	Publications/Advertising	114	300	300	300
20-200-522-330	Subscriptions/Membership Fees	291	200	300	300
20-200-522-335	Travel & Training	700	1,500	1,500	1,500
20-200-522-340	Material/Equipment Rental	857	2,000	2,000	2,000
20-200-522-342	Workers' Comp. Deductible	-	1,000	1,000	1,000
20-200-522-355	Insurance/Bonds	12,060	11,500	11,450	15,100
20-200-522-365	Electric	30,549	34,000	36,000	36,000
20-200-522-370	Gas	2,250	3,000	2,400	3,000
20-200-522-375	Sewer	2,108	1,600	2,200	2,300
20-200-522-380	Telephone/Voice/Data	4,911	5,000	5,000	5,200
20-200-522-385	Water	108,356	106,000	172,000	185,400
20-200-522-701	Greenwood Cemetery Master Plan	5,500	-	-	-
20-200-522-705	Greenwood Cemetery Oper. Expend.	5,913	15,000	10,000	10,000
	Total Purchased Services (300)	\$ 380,220	\$ 440,300	\$ 498,750	\$ 562,250
	Capital Outlay				
20-200-590-920	Equipment	\$ -	\$ -	\$ -	\$ -
20-200-590-950	Park Improvements	39,674	290,000	265,000	180,000
	Total Capital Outlay (900)	\$ 39,674	\$ 290,000	\$ 265,000	\$ 180,000
	TOTAL PARK IMPROVEMENT	\$ 1,137,063	\$ 1,440,061	\$ 1,477,995	\$ 1,599,803



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CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - BUDGET STATEMENT

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimate</u>	<u>2019 Budget</u>
Revenues				
Intergovernmental	\$ 90,547	\$ 93,000	\$ 97,500	\$ 95,000
Interest	354	400	1,500	1,000
Total Revenues	<u>\$ 90,901</u>	<u>\$ 93,400</u>	<u>\$ 99,000</u>	<u>\$ 96,000</u>
Expenditures by Function				
Current:				
Culture and Recreation	\$ 13,044	\$ 10,000	\$ 10,000	\$ 10,000
Capital Outlay	73,345	100,000	76,200	141,000
Total Expenditures	<u>\$ 86,389</u>	<u>\$ 110,000</u>	<u>\$ 86,200</u>	<u>\$ 151,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 4,512	\$ (16,600)	\$ 12,800	\$ (55,000)
Fund Balances, Beginning of Year	<u>64,075</u>	<u>34,975</u>	<u>68,587</u>	<u>81,387</u>
Fund Balances, End of Year	<u><u>\$ 68,587</u></u>	<u><u>\$ 18,375</u></u>	<u><u>\$ 81,387</u></u>	<u><u>\$ 26,387</u></u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
23-330-33508	State Lottery Revenue	\$ 80,547	\$ 83,000	\$ 87,500	\$ 85,000
23-330-33520	Fremont County	10,000	10,000	10,000	10,000
	Total Dept 330	\$ 90,547	\$ 93,000	\$ 97,500	\$ 95,000
23-360-36101	Earnings on Deposits & Invest	\$ 354	\$ 400	\$ 1,500	\$ 1,000
	Total Dept 360	\$ 354	\$ 400	\$ 1,500	\$ 1,000
	Total Conservation Trust Fund	\$ 90,901	\$ 93,400	\$ 99,000	\$ 96,000

Conservation Trust Fund - Lottery

Account # 23-330-33508

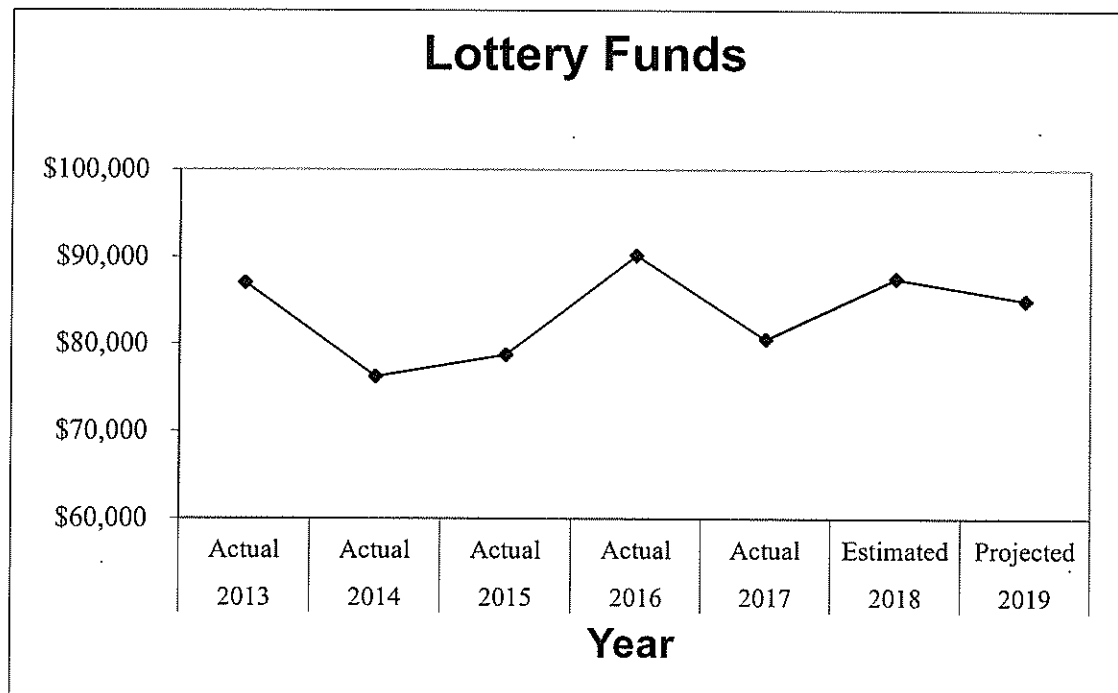
Description: Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 87,007	0.21%
2014	Actual	\$ 76,250	-12.36%
2015	Actual	\$ 78,756	3.29%
2016	Actual	\$ 90,162	14.48%
2017	Actual	\$ 80,547	-10.66%
2018	Estimated	\$ 87,500	8.63%
2019	Projected	\$ 85,000	-2.86%

Projection: The 2019 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

Comments: After a significant increase in lottery distributions following the recession, the annual distributions to the City have been relatively flat. The average annual increase from 2013-2018 has been 0.60%.



City of Cañon City 2019 Budget

Conservation Trust Fund Overview

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

2018 Major Goals and Accomplishments:

- ♦ Purchased new pick-up truck.
- ♦ Continued new campsite construction project at Eastridge Campground.
- ♦ Began NEPA process and planning for the Royal Gorge Park Tunnel Drive trail connection.

2019 Major Goals:

- ♦ Continue Eastridge Campground renovations.
- ♦ Purchase new backhoe loader.

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Supplies & Materials (200)				
23-230-230-205	Small Items of Equipment	\$ 3,044	\$ -	\$ -	\$ -
23-230-230-275	Books	10,000	10,000	10,000	10,000
	Total Supplies & Materials (200)	\$ 13,044	\$ 10,000	\$ 10,000	\$ 10,000
	Capital Outlay (900)				
23-230-230-920	Equipment	\$ 10,770	\$ 30,000	\$ 26,200	\$ 16,000
23-230-230-936	Parks & Rec. Facilities	62,575	70,000	50,000	125,000
	Total Capital Outlay (900)	\$ 73,345	\$ 100,000	\$ 76,200	\$ 141,000
TOTAL CONSERVATION TRUST FUND		\$ 86,389	\$ 110,000	\$ 86,200	\$ 151,000

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues				
Intergovernmental	\$ 14,641	\$ 31,000	\$ 12,000	\$ 31,000
Interest	326	250	620	800
Donations	6,527	6,500	6,750	6,500
Total Revenues	<u>\$ 21,494</u>	<u>\$ 37,750</u>	<u>\$ 19,370</u>	<u>\$ 38,300</u>
Expenditures by Function				
Current:				
Culture and Recreation	\$ 19,418	\$ 38,700	\$ 13,000	\$ 36,500
Total Expenditures	<u>\$ 19,418</u>	<u>\$ 38,700</u>	<u>\$ 13,000</u>	<u>\$ 36,500</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 2,076	\$ (950)	\$ 6,370	\$ 1,800
Fund Balances, Beginning of Year	<u>\$ 28,307</u>	<u>\$ 23,062</u>	<u>\$ 30,383</u>	<u>\$ 36,753</u>
Fund Balances, End of Year	<u><u>\$ 30,383</u></u>	<u><u>\$ 22,112</u></u>	<u><u>\$ 36,753</u></u>	<u><u>\$ 38,553</u></u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - REVENUE DETAIL

<u>Account #</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimate</u>	<u>2019 Budget</u>
74-330-33714	Miscellaneous Library Grant Revenues	\$ 14,641	\$ 31,000	\$ 12,000	\$ 31,000
74-360-36101	Earnings on Dep & Invest	326	250	620	800
74-360-36702	Donations	6,527	6,500	6,750	6,500
	Total Library Donations Fund	\$ 21,494	\$ 37,750	\$ 19,370	\$ 38,300

City of Cañon City 2019 Budget

Library Donations Fund Overview

The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

2018 Major Goals and Accomplishments:

- ♦ Purchased new stools for teen room.
- ♦ Purchased children's computer table and chairs.
- ♦ Purchased Summer Reading Program prizes and materials for programming. Funded Summer Reading Program performances and the Summer Reading Program pool and pizza party.

2019 Major Goals:

- ♦ Continue to solicit and receive cash donations to this fund for the betterment of the library's collection, services, programs and facilities.
- ♦ Purchase books and equipment as designated by donors for the library.
- ♦ Continue to seek outside funding for special projects.
- ♦ Purchase new meeting room chairs.

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Supplies (200)				
74-740-740-205	Small Items of Equipment	\$ 3,285	\$ 4,000	\$ 1,000	\$ 1,500
74-740-740-210	Operating Supplies-General	1,462	1,200		1,000
74-740-740-275	Books	-	-	-	1,000
	Total Supplies (200)	\$ 4,747	\$ 5,200	\$ 1,000	\$ 3,500
	Purchased Services (300)				
74-740-740-300	Professional Services	\$ -	\$ 1,000	\$ -	\$ 1,000
74-740-740-305	Contracted Services-General	-	1,500	-	1,000
	Total Purchased Services (300)	\$ -	\$ 2,500	\$ -	\$ 2,000
	Grants (700)				
74-740-740-705	Miscellaneous Library Grants	\$ 8,700	\$ 25,000	\$ 6,000	\$ 25,000
74-740-740-715	Early Literacy State Grant	5,971	6,000	6,000	6,000
	Total Grants (700)	\$ 14,671	\$ 31,000	\$ 12,000	\$ 31,000
GRAND TOTAL LIBRARY DONATIONS FUND		\$ 19,418	\$ 38,700	\$ 13,000	\$ 36,500

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues				
Interest	\$ 1,099	\$ 900	\$ 1,800	\$ 2,000
Other	5,919	7,000	7,000	7,000
Total Revenues	<u>\$ 7,018</u>	<u>\$ 7,900</u>	<u>\$ 8,800</u>	<u>\$ 9,000</u>
Expenditures by Function				
Current:				
Culture and Recreation	\$ 1,343	\$ 3,000	\$ 2,050	\$ 7,300
Total Expenditures	<u>\$ 1,343</u>	<u>\$ 3,000</u>	<u>\$ 2,050</u>	<u>\$ 7,300</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 5,675	\$ 4,900	\$ 6,750	\$ 1,700
Other Financing Sources (Uses)				
Operating Transfers - Quality of Life Fund	(11,620)	(52,000)	(7,500)	(52,000)
Total Other Financing Sources (Uses)	<u>\$ (11,620)</u>	<u>\$ (52,000)</u>	<u>\$ (7,500)</u>	<u>\$ (52,000)</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (5,945)	\$ (47,100)	\$ (750)	\$ (50,300)
Fund Balances, Beginning of Year	\$ 115,718	\$ 109,697	\$ 109,773	\$ 109,023
Fund Balances, End of Year	<u><u>\$ 109,773</u></u>	<u><u>\$ 62,597</u></u>	<u><u>\$ 109,023</u></u>	<u><u>\$ 58,723</u></u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - REVENUE DETAIL

<u>Account #</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimate</u>	<u>2019 Budget</u>
78-360-36101	Earnings on Deposits & Invest	\$ 1,099	\$ 900	\$ 1,800	\$ 2,000
78-360-36702	Donations	5,919	7,000	7,000	7,000
	Total Museum Donation Fund	\$ 7,018	\$ 7,900	\$ 8,800	\$ 9,000

City of Cañon City 2019 Budget

Museum Donations Fund Overview

For the benefit of its citizens and as required by the Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

2018 Major Goals and Accomplishments:

- ◆ Received donation funds for the purchase of an archival flat file cabinet to store maps and engineering drawings from the City of Cañon City and Fremont County.

2019 Major Goals:

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the rehabilitation of the Anson Rudd Stone House Project and for the preservation and digitization of the Daily Record Collection.
- ◆ Receive donation funds from the Friends of the Museum for preservation and conservation projects.

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Supplies & Materials				
78-780-780-205	Small Items of Equipment	\$ -	\$ 1,000	\$ 1,550	\$ 5,300
78-780-780-210	Operating Supplies - General	415	2,000	500	2,000
	Total Supplies & Materials (300)	\$ 415	\$ 3,000	\$ 2,050	\$ 7,300
	Purchased Services (300)				
78-780-780-305	Contracted Services-General	\$ 928	\$ -	\$ -	\$ -
	Total Purchased Services (300)	\$ 928	\$ -	\$ -	\$ -
GRAND TOTAL MUSEUM DONATION FUND		\$ 1,343	\$ 3,000	\$ 2,050	\$ 7,300



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CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
QUALITY OF LIFE FUND - BUDGET STATEMENT

	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Revenues				
Intergovernmental	\$ 127,337	\$ 1,863,456	\$ 1,809,623	\$ 1,517,600
Royal Gorge Bridge	364,000	273,000	543,200	278,000
Other Revenue	6,374	3,000	10,500	6,500
Total Revenues	\$ 497,711	\$ 2,139,456	\$ 2,363,323	\$ 1,802,100
Expenditures by Function				
Capital Outlay:				
Culture and Recreation	\$ 6,141	\$ 200,000	\$ 1,007,440	\$ 200,000
Public Safety	-	321,000	326,700	-
Public Works	390,069	2,159,277	1,102,000	1,995,200
Total Expenditures	\$ 396,210	\$ 2,680,277	\$ 2,436,140	\$ 2,195,200
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 101,501	\$ (540,821)	\$ (72,817)	\$ (393,100)
Other Financing Sources (Uses)				
Operating Transfers In	11,620	52,000	7,500	52,000
Total Other Financing Sources (Uses)	\$ 11,620	\$ 52,000	\$ 7,500	\$ 52,000
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 113,121	\$ (488,821)	\$ (65,317)	\$ (341,100)
Fund Balances, Beginning of Year	\$ 565,317	\$ 839,952	\$ 678,438	\$ 613,121
Fund Balances, End of Year	\$ 678,438	\$ 351,131	\$ 613,121	\$ 272,021

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
26-330-33511	GOCO Grant	\$ -	\$ -	\$ 465,000	\$ -
26-330-33708	Fishing is Fun Grant	7,500	-	-	-
26-330-33725	CDOT - CMAQ	-	684,634	451,200	399,000
26-330-33729	State Historical Fund - Rudd House	7,657	148,000	22,200	148,000
26-330-33730	TAP Grants	112,180	320,000	220,223	680,000
26-330-33733	CDOT - Special Bridge Fund	-	505,822	445,600	-
26-330-33734	CDOT - SRTS Grant (Lincoln School)	-	-	-	290,600
26-330-33736	CDOT - MDT Grant	-	205,000	205,400	-
	Total Intergovernmental Revenue	\$ 127,337	\$ 1,863,456	\$ 1,809,623	\$ 1,517,600
26-341-36211	Royal Gorge	\$ 364,000	\$ 273,000	\$ 543,200	\$ 278,000
	Total Royal Gorge Bridge	\$ 364,000	\$ 273,000	\$ 543,200	\$ 278,000
26-360-36101	Earnings on Deposits & Invest	\$ 6,374	\$ 3,000	10,500	6,500
	Total Other Revenue	\$ 6,374	\$ 3,000	\$ 10,500	\$ 6,500
26-370-37078	Operating Transfer - Museum Donations Fd	\$ 11,620	\$ 52,000	\$ 7,500	\$ 52,000
	Total Other Financing Sources	\$ 11,620	\$ 52,000	\$ 7,500	\$ 52,000
	Total Quality of Life	\$ 509,331	\$ 2,191,456	\$ 2,370,823	\$ 1,854,100

City of Cañon City 2019 Budget

Quality of Life Fund Overview

The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors, a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

2018 Major Goals and Accomplishments:

- ◆ Completed design of pedestrian crossings and improvements between 3rd Street and 9th Street on Highway US50 and Highway CO115 in conjunction with an Access Control Plan.
- ◆ Utilized Congestion Mitigation and Air Quality (CMAQ) grant funding for the paving of 0.5 miles of Four Mile Lane.
- ◆ Repaired the S. 4th Street Viaduct superstructure utilizing an 80% CDOT-FHWA grant. This project is necessary to maintain the viaduct for the health, safety, and welfare of the traveling public.
- ◆ Obtained construction clearance for CDOT-TAP grant project on Main Street at Cañon City Middle School.
- ◆ Obtained construction clearance for Safe Routes to School (SRTS) grant project for Lincoln Elementary School safety improvements in the right-of-way surrounding the school.

2019 Major Goals:

- ◆ Complete construction of pedestrian crossings and improvements between 3rd Street and 9th Street on Highway US50 and Highway CO115.
- ◆ Utilize Congestion Mitigation and Air Quality (CMAQ) grant funding for the paving of gravel streets to reduce airborne dust. The City still maintains approximately 18 miles of gravel roads.
- ◆ Construct CDOT-TAP grant project on Main Street at Cañon City Middle School.
- ◆ Construct Safe Routes to School (SRTS) grant project for Lincoln Elementary School safety improvements in the right-of-way surrounding the school.
- ◆ With the extension of the trail system, there is a need to add restroom facilities and improve parking, drainage and accessibility.
- ◆ Continue Highway US50 Corridor Plan with Fremont Drive devolution and construction design and phasing.
- ◆ Continue improvements with Macon Plaza.

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Capital Outlay (900)				
26-260-297-950	CMAQ Projects	\$ -	827,000	\$ 545,000	482,000
	Total Capital Outlay (900)	\$ -	\$ 827,000	\$ 545,000	\$ 482,000
	Total Project 297-CMAQ Projects	\$ -	\$ 827,000	\$ 545,000	\$ 482,000
	Capital Outlay (900)				
26-260-300-950	Rudd House Project	\$ 6,141	200,000	\$ 29,700	200,000
	Total Capital Outlay (900)	\$ 6,141	\$ 200,000	\$ 29,700	\$ 200,000
	Total Project 300-Rudd House Project	\$ 6,141	\$ 200,000	\$ 29,700	\$ 200,000
	Capital Outlay (900)				
26-260-302-950	Project Study/Design Costs	\$ 80,231	200,000	\$ -	650,000
	Total Capital Outlay (900)	\$ 80,231	\$ 200,000	\$ -	\$ 650,000
	Total Project 302-US-50 Pedestrian Crossing	\$ 80,231	\$ 200,000	\$ -	\$ 650,000
	Capital Outlay (900)				
26-260-307-950	Field Ave. Sidewalk	\$ 275,143	-	-	-
	Total Capital Outlay (900)	\$ 275,143	\$ -	\$ -	\$ -
	Total Project 307 - Field Ave. Sidewalk	\$ 275,143	\$ -	\$ -	\$ -
	Capital Outlay (900)				
26-260-308-950	S. 4th Street Viaduct	\$ 2,955	632,277	\$ 557,000	-
	Total Capital Outlay (900)	\$ 2,955	\$ 632,277	\$ 557,000	\$ -
	Total Project 308 -S. 4th St. Viaduct	\$ 2,955	\$ 632,277	\$ 557,000	\$ -
	Capital Outlay (900)				
26-260-310-950	CCMS Main St. Safety Improvements	\$ -	500,000	\$ -	500,000
	Total Capital Outlay (900)	\$ -	\$ 500,000	\$ -	\$ 500,000
	Total Project 310 -CCMS Main St.	\$ -	\$ 500,000	\$ -	\$ 500,000
	Capital Outlay (900)				
26-260-312-950	Centennial Park Fishing Pond	\$ 31,740	-	-	-
	Total Capital Outlay (900)	\$ 31,740	\$ -	\$ -	\$ -
	Total Project 311 -Centennial Park Fishing Po	\$ 31,740	\$ -	\$ -	\$ -
	Capital Outlay (900)				
26-260-314-950	Mobile Data Terminals (MDT's) Project	\$ -	321,000	\$ 326,700	-
	Total Capital Outlay (900)	\$ -	\$ 321,000	\$ 326,700	\$ -
	Total Project 314 -MDT Project	\$ -	\$ 321,000	\$ 326,700	\$ -

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
26-260-315-950	River Corridor Improvements	\$ -	-	\$ 977,740	-
	Total Capital Outlay (900)	\$ -	\$ -	\$ 977,740	\$ -
	Total Project 315 -River Corridor Improv.	\$ -	\$ -	\$ 977,740	\$ -
26-260-317-950	Lincoln School Safe Routes to School	\$ -	-	\$ -	363,200
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ 363,200
	Total Project 311 - Lincoln Sch. Safe Routes	\$ -	\$ -	\$ -	\$ 363,200
TOTAL QUALITY OF LIFE FUND		\$ 396,210	\$ 2,680,277	\$ 2,436,140	\$ 2,195,200



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CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
STREET IMPROVEMENT FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues				
Taxes	\$ 3,428,169	\$ 3,478,700	\$ 3,581,800	\$ 3,702,200
Earnings on Investments	39,124	11,000	50,400	45,000
Total Revenues	<u>\$ 3,467,293</u>	<u>\$ 3,489,700</u>	<u>\$ 3,632,200</u>	<u>\$ 3,747,200</u>
Expenditures by Function				
Capital Outlay - Street Improvements	\$ 6,878,762	\$ 3,500,000	\$ 1,800,000	\$ 5,200,000
Debt Service	59,178	636,000	666,000	678,200
Total Expenditures	<u>\$ 6,937,940</u>	<u>\$ 4,136,000</u>	<u>\$ 2,466,000</u>	<u>\$ 5,878,200</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (3,470,647)	\$ (646,300)	\$ 1,166,200	\$ (2,131,000)
Other Financing Sources (Uses)				
Interfund Loans	\$ 5,000,000	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	<u>\$ 5,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 1,529,353	\$ (646,300)	\$ 1,166,200	\$ (2,131,000)
Fund Balances, Beginning of Year	\$ -	\$ 1,345,300	\$ 1,529,353	\$ 2,695,553
Fund Balances, End of Year	<u><u>\$ 1,529,353</u></u>	<u><u>\$ 699,000</u></u>	<u><u>\$ 2,695,553</u></u>	<u><u>\$ 564,553</u></u>

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
STREET IMPROVEMENT FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
27-310-31301	Sales Tax	\$ 3,281,332	\$ 3,404,500	\$ 3,453,400	\$ 3,557,000
27-310-31302	Use Tax	141,549	64,500	119,200	136,000
27-310-31912	Penalty & Interest on Del. Tax	5,288	9,700	9,200	9,200
	Total Taxes	\$ 3,428,169	\$ 3,478,700	\$ 3,581,800	\$ 3,702,200
27-360-36101	Earnings on Deposits & Invest	\$ 39,124	\$ 11,000	\$ 50,400	\$ 45,000
	Total Other Revenue	\$ 39,124	\$ 11,000	\$ 50,400	\$ 45,000
	Total Street Improvement Fund	\$ 3,467,293	\$ 3,489,700	\$ 3,632,200	\$ 3,747,200

City of Cañon City 2019 Budget

Street Improvement Fund Overview

The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent Sales and Use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

2018 Major Goals and Accomplishments:

- ◆ City Council changed the project delivery process from Design/Build to Design/Bid/Build after RFP responses were received citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
- ◆ Reconstruction of Field Ave from Central Ave to High Street and Park Ave from S. 9th Street to S.12th Street.

2019 Major Goals:

- ◆ Continue street improvement projects City-wide.

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
STREET IMPROVEMENT FUND - EXPENDITURE DETAIL

A/C #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Street Construction Projects:				
27-270-400-950	Street Improvement Projects	\$ 6,878,762	\$ 3,500,000	\$ 1,800,000	\$ 5,200,000
	Total Street Projects	\$ 6,878,762	\$ 3,500,000	\$ 1,800,000	\$ 5,200,000
	Debt Service				
27-270-400-610	Principal	\$ -	\$ 556,000	\$ 556,000	\$ 556,000
27-270-400-620	Interest	59,178	80,000	110,000	122,200
	Total Debt Service	\$ 59,178	\$ 636,000	\$ 666,000	\$ 678,200
TOTAL STREET IMPROVEMENT FUND		\$ 6,937,940	\$ 4,136,000	\$ 2,466,000	\$ 5,878,200

CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimate</u>	<u>2019 Budget</u>
Revenues				
Non-Operating Revenue (Interest Earnings)	\$ 2,755	\$ 3,200	\$ 6,600	\$ 8,300
Total Revenues	<u>\$ 2,755</u>	<u>\$ 3,200</u>	<u>\$ 6,600</u>	<u>\$ 8,300</u>
Other Financing Sources (Uses)				
Operating Transfers In - PID' 2004-01	\$ 26,467	\$ -	\$ -	\$ -
Operating Transfers In - PID 2005-02	33,278	-	-	-
Operating Transfers In - PID 2005-01	-	18,701	18,739	-
Operating Transfers Out - General Fund	(15,000)	(15,000)	(15,000)	(15,000)
Total Other Financing Sources (Uses)	<u>\$ 44,745</u>	<u>\$ 3,701</u>	<u>\$ 3,739</u>	<u>\$ (15,000)</u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ 47,500	\$ 6,901	\$ 10,339	\$ (6,700)
Fund Balances, Beginning of Year	<u>279,853</u>	<u>300,238</u>	<u>327,353</u>	<u>337,692</u>
Fund Balances, End of Year	<u>\$ 327,353</u>	<u>\$ 307,139</u>	<u>\$ 337,692</u>	<u>\$ 330,992</u>
Less Fund Balance Restricted to Debt Service	<u>6,000</u>	<u>5,000</u>	<u>5,000</u>	<u>3,000</u>
Assigned Fund Balance	<u><u>\$ 321,353</u></u>	<u><u>\$ 302,139</u></u>	<u><u>\$ 332,692</u></u>	<u><u>\$ 327,992</u></u>

City of Cañon City 2019 Budget

Excess Special Improvement Fund Overview

The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

2018 Major Goals and Accomplishments:

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

2019 Major Goals:

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2019.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

CITY OF CAÑON CITY

ENTERPRISE FUNDS

WATER FUND - BUDGET STATEMENT

	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Revenues:				
Operating Revenue	\$ 5,778,598	\$ 5,882,000	\$ 6,532,300	\$ 6,709,100
Non-Operating Revenue	182,212	148,500	216,300	180,600
Total Operating/Non Operating Revenue	\$ 5,960,810	\$ 6,030,500	\$ 6,748,600	\$ 6,889,700
 Tap Fees	 \$ 189,630	 \$ 83,100	 \$ 189,500	 \$ 120,300
Total Other Financing Sources	\$ 189,630	\$ 83,100	\$ 189,500	\$ 120,300
 Total Revenues	 \$ 6,150,440	 \$ 6,113,600	 \$ 6,938,100	 \$ 7,010,000
Uses of Funds:				
Current:				
Water Administration	\$ 1,882,292	\$ 1,807,424	\$ 1,946,420	\$ 2,014,667
Utility Billing	161,785	269,221	258,030	269,476
Water Treatment	1,576,095	1,637,939	1,551,439	1,767,101
Water Distribution	1,419,546	1,435,511	1,393,567	1,500,661
Capital Outlay				
Equipment and Other Improvements	311,145	446,000	441,000	1,059,000
Water Projects	2,156,365	1,000,000	365,000	1,000,000
Total Uses of Funds	\$ 7,507,228	\$ 6,596,095	\$ 5,955,456	\$ 7,610,905
 Excess of Revenues Over (Under)				
Uses of Funds	\$ (1,356,788)	\$ (482,495)	\$ 982,644	\$ (600,905)
 Other Financing Sources (Uses)				
Financing Proceeds	850,537	-	-	-
Transfer from Other Funds	39,400	39,400	180,900	140,900
Transfer to Other Funds	(220,400)	(220,400)	(393,800)	(393,800)
Total Other Financing Sources (Uses)	\$ 669,537	\$ (181,000)	\$ (212,900)	\$ (252,900)
 Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ (687,251)	(663,495)	769,744	(853,805)
 Available Resources, Beginning of Year	 6,771,920	 6,181,611	 6,084,669	 6,854,413
 Available Resources, End of Year	 \$ 6,084,669	 \$ 5,518,116	 \$ 6,854,413	 \$ 6,000,608
 Less Reserved Available Resources:				
Operating Reserve	1,605,000	1,693,200	1,535,000	1,665,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Subsequent Year's Water Proj. Lease Payment	875,250	875,000	877,100	880,400
Total Reserved Available Resources	4,080,250	4,168,200	4,012,100	4,145,400
 Unreserved Available Resources	 \$ 2,004,419	 \$ 1,349,916	 \$ 2,842,313	 \$ 1,855,208

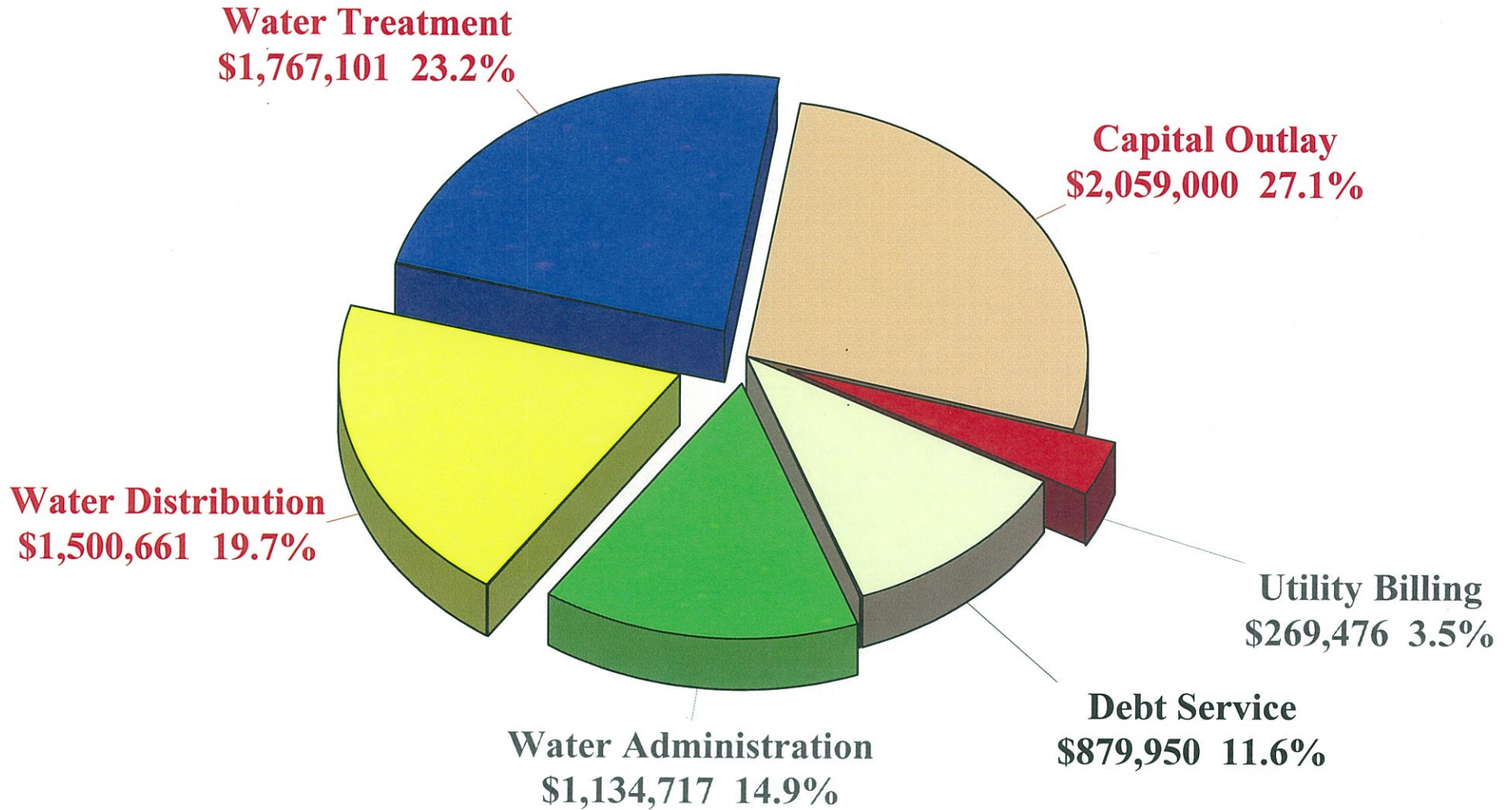


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WATER FUND EXPENSES

2019 BUDGET

\$ 7,610,905



CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Operating Revenues					
50-344-00412	Metered Water Sales	\$ 5,402,371	\$ 5,542,000	\$ 6,040,200	\$ 6,245,200
50-344-00413	Hydrant Sales	30,956	9,900	12,100	13,500
50-344-00414	Account Maintenance Fees	1,425	1,100	1,400	6,400
50-344-00415	Interdepartmental Sale	115,259	121,300	174,500	175,600
50-344-00416	Zone Charges	143,386	140,000	174,700	152,400
50-344-00417	Bulk Water Sales	85,201	67,700	99,200	84,900
50-344-00418	Augmentation Water Sales	-	-	30,200	31,100
	Total Operating Revenue	\$ 5,778,598	\$ 5,882,000	\$ 6,532,300	\$ 6,709,100
Non-Operating Revenues					
50-345-00511	Interest on Investment	\$ 69,066	\$ 62,500	\$ 94,400	\$ 98,700
50-345-00521	Other	5,520	2,400	3,200	3,200
50-345-00522	Penalty/Water Billing	34,512	38,600	47,100	39,400
50-345-00524	Charges For Services	1,983	800	1,300	1,400
50-345-00525	Water Meter Fee	24,498	15,800	26,100	20,000
50-345-00528	Sale of Repair Parts	2,480	4,000	4,600	3,300
50-345-00529	Bulk Water Service Fee	1,208	1,300	1,500	1,300
50-345-00530	Refund of Expenditures	13,264	22,600	12,200	11,700
50-345-00535	Return Check Fee - Water	580	500	800	600
50-345-00536	Water Impact Fees	1,601	-	1,200	1,000
50-393-00936	Capital Contributions	27,500	-	23,900	-
	Total Non-Operating Revenue	\$ 182,212	\$ 148,500	\$ 216,300	\$ 180,600
Other Financing Sources					
50-345-00526	Tap Fees	\$ 189,630	\$ 83,100	\$ 189,500	\$ 120,300
50-393-00110	Operating Transfer In - General Fund	-	-	140,000	100,000
50-393-00155	Operating Transfer In - Stormwater Fund	39,400	39,400	40,900	40,900
	Total Other Financing Sources	\$ 229,030	\$ 122,500	\$ 370,400	\$ 261,200
	GRAND TOTAL REVENUES	\$ 6,189,840	\$ 6,153,000	\$ 7,119,000	\$ 7,150,900

Water Fund - Metered Water Sales

Account # 50-344-00412

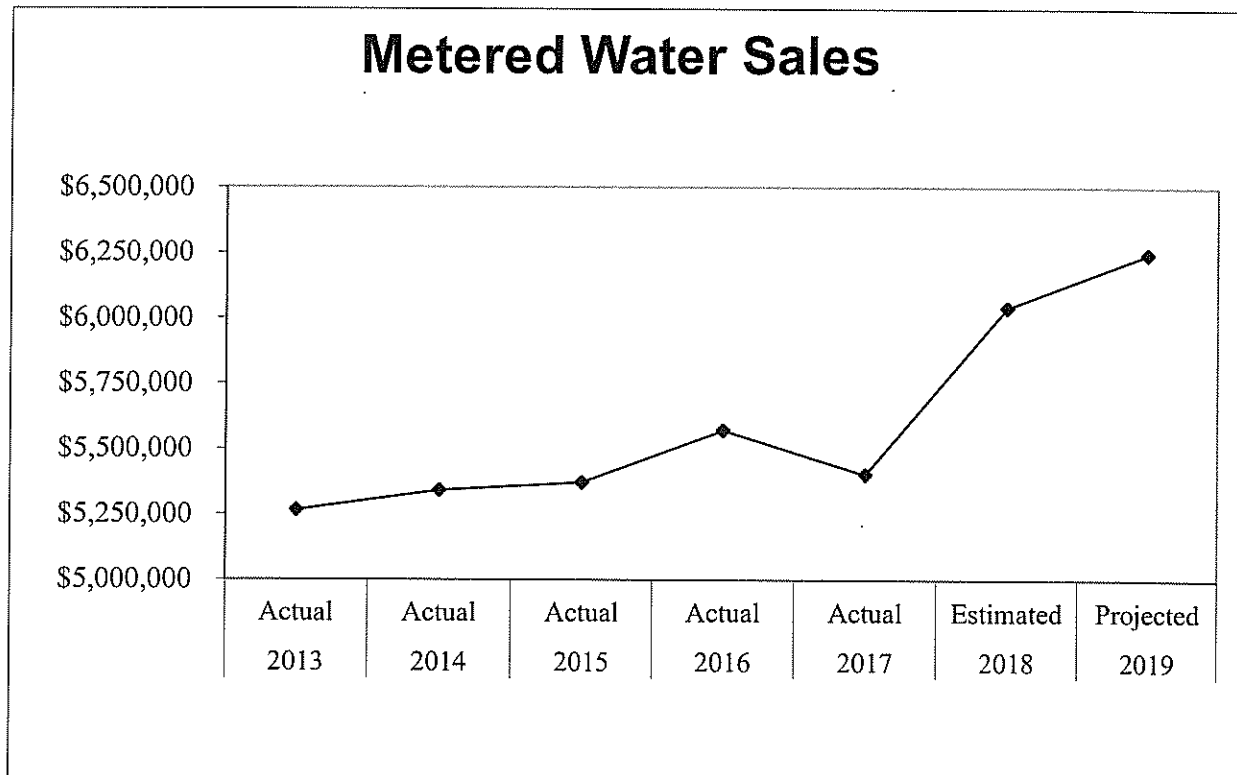
Description: Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design. On April 1, 2018 the City converted from the historical quarterly residential billing to monthly billing. The commercial customers will continue to be billed on a monthly basis.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 5,265,106	-8.11%
2014	Actual	\$ 5,341,479	1.45%
2015	Actual	\$ 5,371,397	0.56%
2016	Actual	\$ 5,570,983	3.72%
2017	Actual	\$ 5,402,371	-3.03%
2018	Estimated	\$ 6,040,200	11.81%
2019	Projected	\$ 6,245,200	3.39%

Projection: The 2019 consumption projection is based on 2016-2017 average consumption by user classifications. The revenue projection is based on this consumption projection, adjusted by the inflationary 3.0% rate increase that will be implemented on January 1, 2019.

Comments: During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City Council adopted the consultant's recommendations for varying rates of increase throughout the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%.



Water Fund - Bulk Water Sales

Account # 50-344-00417

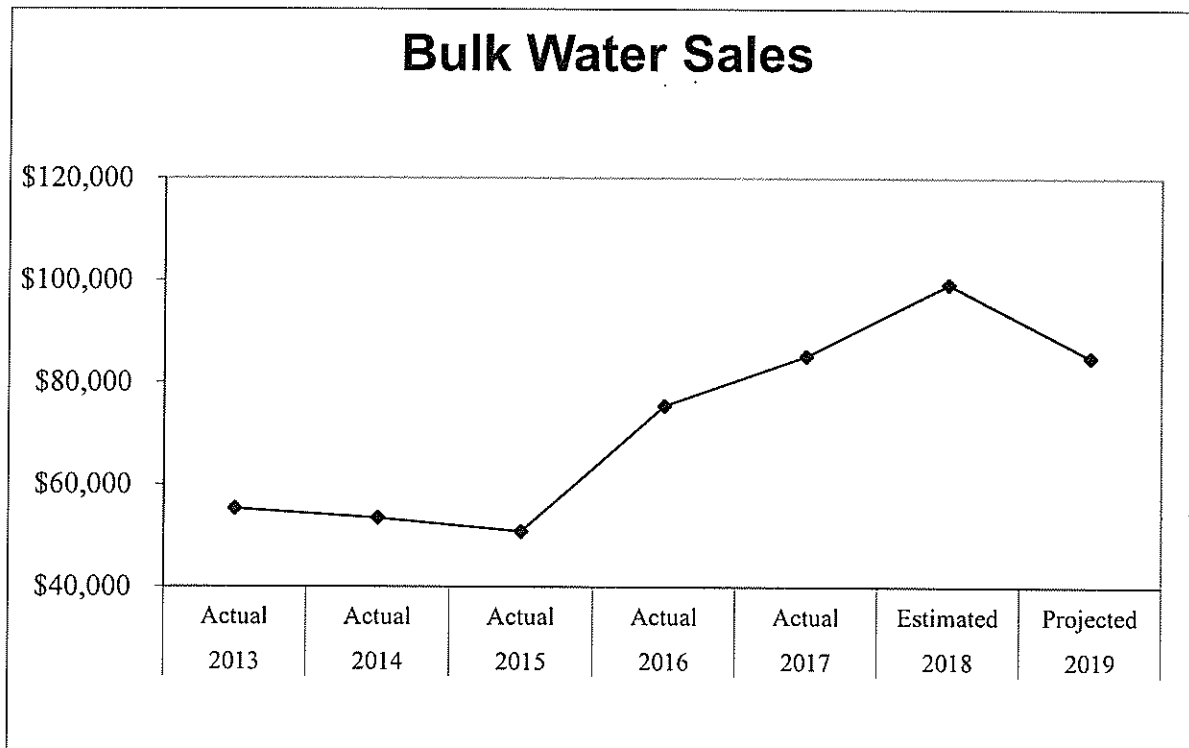
Description: Water sales from the bulk water station. The 2019 rate is \$7.20 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the remote access system on an as needed basis.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 55,319	-14.06%
2014	Actual	\$ 53,432	-3.41%
2015	Actual	\$ 50,830	-4.87%
2016	Actual	\$ 75,423	48.38%
2017	Actual	\$ 85,201	12.96%
2018	Estimated	\$ 99,200	16.43%
2019	Projected	\$ 84,900	-14.42%

Projection: The 2019 projection is based on a 4-year weighted average of consumption. The City increased the bulk water rate by 9.0% on April 1, 2018 in conjunction with the comprehensive rate structure modification as developed by an independent consultant. A 3.0% inflationary increase will be effective on January 1, 2019.

Comments: The volatility of the year-by-year consumption levels is primarily due to annual climate and economic conditions.



Water Fund - Tap Fees

Account # 50-345-00526

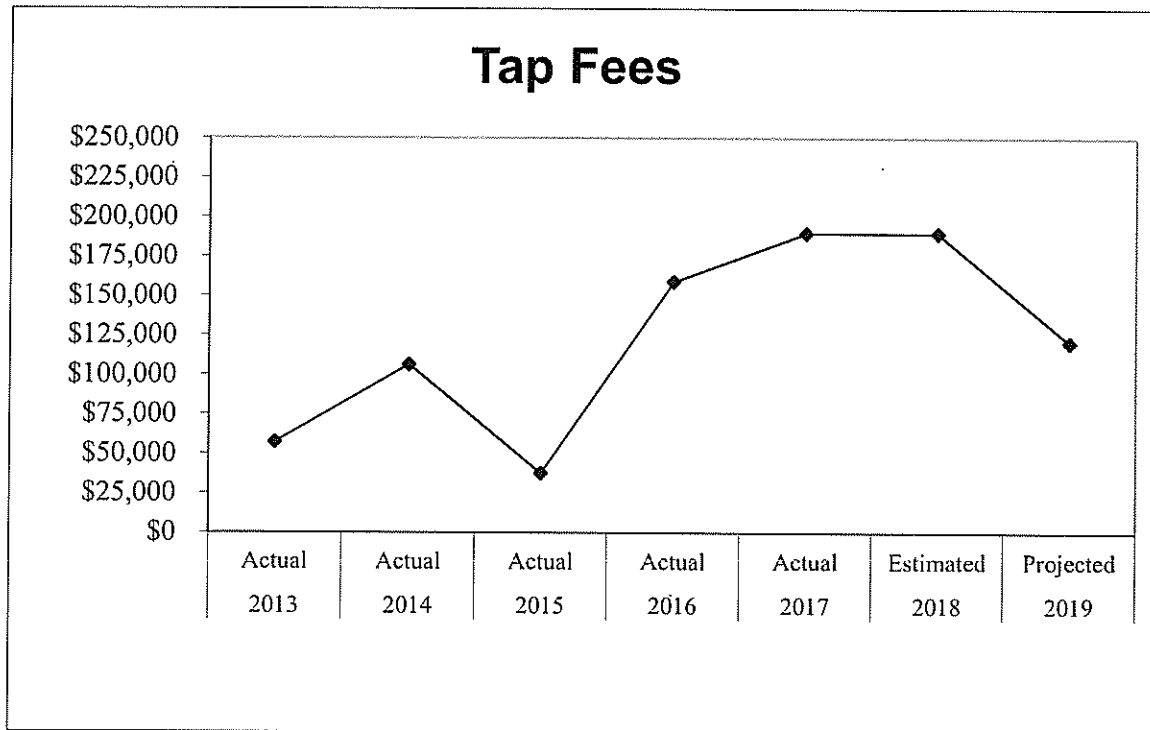
Description: Tap fees (system development fees) are charged for each new residential and commercial service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" residential connection for a new customer within the City limits is \$5,000.00.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 57,082	-36.38%
2014	Actual	\$ 106,211	86.07%
2015	Actual	\$ 37,410	-64.78%
2016	Actual	\$ 158,713	324.25%
2017	Actual	\$ 189,630	19.48%
2018	Estimated	\$ 189,500	-0.07%
2019	Projected	\$ 120,300	-36.52%

Projection: The 2019 projection is based on the assumption that the City's residential new construction may decline somewhat. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

Comments: Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund. The high revenue levels in 2016/2017 were primarily the result of a DOC water tap purchase and the construction of several major projects.



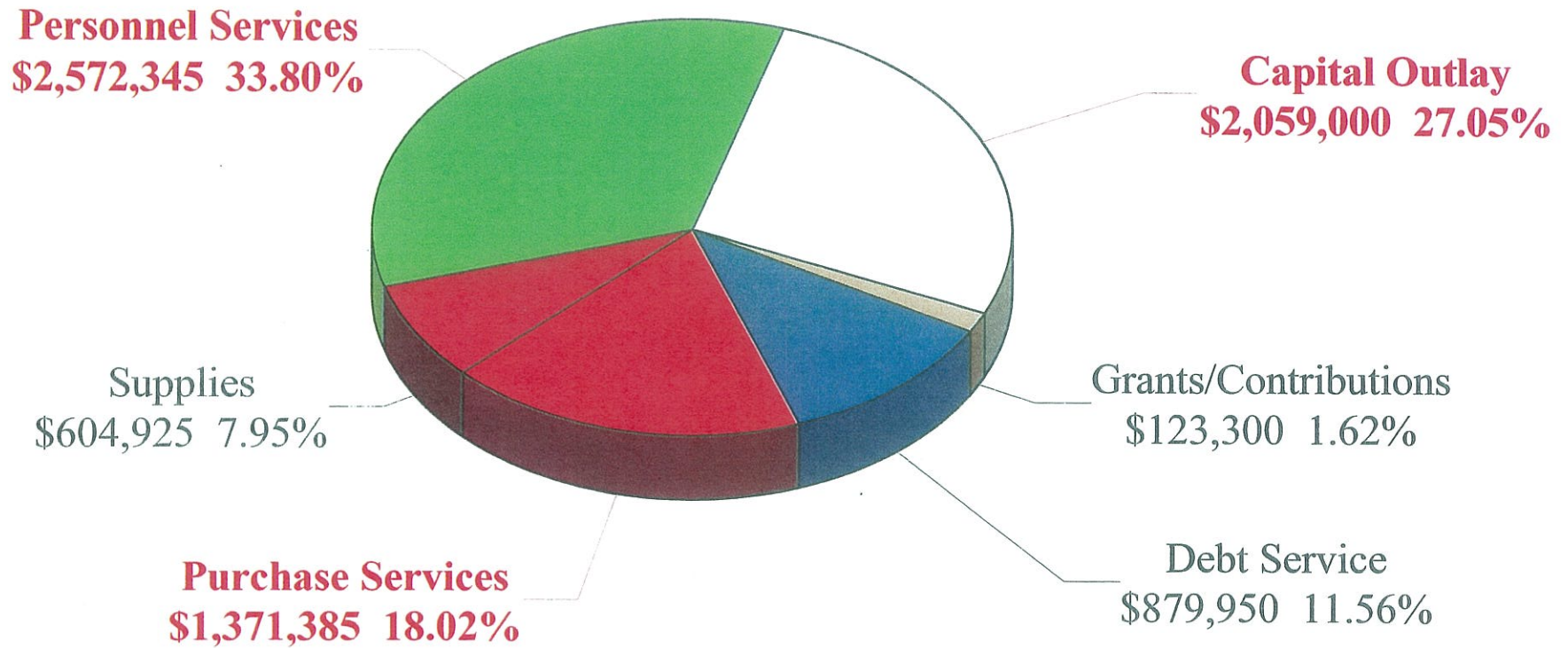
CITY OF CAÑON CITY
2019 BUDGET
WATER FUND EXPENDITURES BY CATEGORY

	<u>Personal Services</u>	<u>Supplies & Materials</u>	<u>Purchased Services</u>	<u>Debt Service</u>	<u>Grants/ Contrib.</u>	<u>Capital Outlay</u>	<u>Total</u>
Administration	510,017	800	500,600	879,950	123,300	5,000	2,019,667
Water Treatment	899,811	256,850	610,440	-	-	962,000	2,729,101
Distribution	1,028,841	346,475	125,345	-	-	92,000	1,592,661
Utility Billing	133,676	800	135,000	-	-	-	269,476
Water Projects	-	-	-	-	-	1,000,000	1,000,000
2019 WATER FUND	<u>\$ 2,572,345</u>	<u>\$ 604,925</u>	<u>\$ 1,371,385</u>	<u>\$ 879,950</u>	<u>\$ 123,300</u>	<u>\$ 2,059,000</u>	<u>\$ 7,610,905</u>
2018 WATER FUND	<u>\$ 2,419,305</u>	<u>\$ 610,150</u>	<u>\$ 1,221,290</u>	<u>\$ 876,050</u>	<u>\$ 23,300</u>	<u>\$ 1,446,000</u>	<u>\$ 6,596,095</u>
% CHANGE	6.33%	-0.86%	12.29%	0.45%	429.18%	42.39%	15.39%



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WATER FUND
EXPENSES BY CATEGORIES
\$ 7,610,905
2019 BUDGET



City of Cañon City 2019 Budget

Water Administration Overview

Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

2018 Major Goals and Accomplishments:

- ◆ Prepare an updated Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Completed the updated water rate study. The new rate structure was implemented effective April 1, 2018.

2019 Major Goals:

- ◆ Prepare an updated Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved inflationary water rate schedule effective January 1, 2019.



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CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	WATER ADMINISTRATION				
	Personal Services (100)				
50-490-913-110	Salaries & Wages	\$ 316,545	\$ 336,710	\$ 310,000	\$ 368,295
50-490-913-112	Salaries - Part time	6,858	-	200	-
50-490-913-121	Overtime-Permanent	172	360	200	536
50-490-913-134	PTO Cash Out	17,295	5,800	5,800	5,800
50-490-913-135	Longevity Pay	2,475	2,365	2,090	2,601
50-490-913-137	Uniform/Boot Allowance	520	480	380	480
50-490-913-141	Unemployment Insurance	-	1,500	500	1,500
50-490-913-142	Workers' Compensation	4,521	3,775	3,110	1,275
50-490-913-143	Life & Health Insurance	67,089	78,759	72,370	81,628
50-490-913-144	FICA Taxes	25,679	25,304	23,300	27,744
50-490-913-145	City Retirement	14,900	16,742	15,200	18,048
50-490-913-147	457 Plan - City Match	1,989	2,029	2,040	2,110
	Total Personal Services (100)	\$ 458,043	\$ 473,824	\$ 435,190	\$ 510,017
	Supplies & Materials(200)				
50-490-913-200	Office Supplies	\$ 462	\$ 700	\$ 600	\$ 600
50-490-913-205	Small Items of Equipment	133	250	200	200
50-490-913-210	Operating Supplies - General	80	-	-	-
	Total Supplies & Materials (200)	\$ 675	\$ 950	\$ 800	\$ 800
	Purchased Services (300)				
50-490-913-300	Professional Services	\$ 131,556	\$ 105,000	\$ 114,200	\$ 123,900
50-490-913-312	Software Titles		3,200	3,200	3,200
50-490-913-315	Postage/Freight	3	100	100	100
50-490-913-320	Printing	711	1,500	800	1,000
50-490-913-325	Publications/Advertising	1,397	1,600	700	700
50-490-913-330	Subscriptions/Membership Fees	574	1,100	700	1,100
50-490-913-335	Travel & Training	1,020	1,500	1,100	1,700
50-490-913-350	Other Fees & Charges	209,844	216,000	247,200	257,600
50-490-913-355	Insurance Bonds	105,997	103,000	103,300	110,800
50-490-913-380	Telephone/Voice/Data	281	300	500	500
	Total Purch Services (300)	\$ 451,383	\$ 433,300	\$ 471,800	\$ 500,600
	Debt Service (600)				
50-490-913-610	Principal	\$ 675,000	\$ 575,000	\$ 575,000	\$ 595,000
50-490-913-620	Interest	165,945	298,300	298,300	282,200
50-490-913-630	Cost of Issuance	109,053	-	-	-
50-490-913-640	Paying Agent Fees	-	2,750	2,750	2,750
	Total Debt Service (600)	\$ 949,998	\$ 876,050	\$ 876,050	\$ 879,950
	Grants/Contrib/Indem (700)				
50-490-913-726	GIS Authority	\$ 22,193	\$ 23,300	\$ 22,580	\$ 23,300
50-490-913-730	4-Mile Golf Course Subsidy	-	-	140,000	100,000
	Total Grants, Etc. (700)	\$ 22,193	\$ 23,300	\$ 162,580	\$ 123,300
	Transfers(700)				
50-490-913-750	Transfer to General Fund	\$ 220,400	\$ 220,400	\$ 393,800	393,800
	Total Transfers(700)	\$ 220,400	\$ 220,400	\$ 393,800	\$ 393,800
	Capital Outlay (900)				
50-490-913-920	Equipment	\$ -	\$ 5,000	\$ -	5,000
	Total Capital Outlay (900)	\$ -	\$ 5,000	\$ -	\$ 5,000
	TOTAL WATER ADMIN	\$ 2,102,692	\$ 2,032,824	\$ 2,340,220	\$ 2,413,467

City of Cañon City 2019 Budget

Water Treatment Overview

Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

2018 Major Goals and Accomplishments:

- ◆ Continued production and supply of high quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replaced the coating systems on the 1 MG Tank located in the Dawson Ranch Subdivision.
- ◆ Replaced critical asset computers that interface with the water treatment plant's automated control network to insure uninterrupted operations of the water treatment plant.

2019 Major Goals:

- ◆ Continue with the production and supply of high quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replace the coating system on the 5 MG Tank located on Fourmile Lane and install a tank mixer to help maintain water quality.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
WATER TREATMENT					
Personal Services (100)					
50-490-922-110	Salaries & Wages	\$ 438,501	\$ 496,003	\$ 468,200	\$ 572,081
50-490-922-112	Salaries-Temporary	473	2,400	-	-
50-490-922-121	Overtime-Permanent	20,504	26,360	24,000	38,582
50-490-922-123	Holiday Pay	2,836	2,800	3,400	3,528
50-490-922-134	Vacation/Sick Leave Payoff	30,636	-	-	-
50-490-922-135	Longevity Pay	3,900	4,600	5,250	6,939
50-490-922-137	Uniform/Boot Allowance	2,100	2,080	1,880	2,300
50-490-922-142	Workers' Compensation	25,825	25,243	20,780	19,495
50-490-922-143	Life & Health Insurance	161,817	161,941	163,000	184,245
50-490-922-144	FICA Taxes	36,908	38,504	35,700	45,010
50-490-922-145	City Retirement	21,166	23,903	20,600	27,631
Total Personal Services (100)		\$ 744,666	\$ 783,834	\$ 742,810	\$ 899,811
Supplies & Materials(200)					
50-490-922-200	Office Supplies	\$ 1,064	\$ 900	\$ 900	\$ 950
50-490-922-205	Small Items of Equipment	8,275	18,500	18,500	27,000
50-490-922-210	Operating Supplies-General	6,505	6,000	6,000	3,500
50-490-922-215	Operating Supplies-Equip/Maint.	7,828	8,500	8,500	8,500
50-490-922-220	Operating Supplies-Bldg Materials	2,114	4,500	4,200	4,500
50-490-922-225	Vehicle Equip Parts	2,665	3,200	2,500	3,200
50-490-922-235	Chem, Lab & Medical Supplies	159,310	148,000	148,000	151,000
50-490-922-237	Uniform Purchases	-	4,400	3,544	4,400
50-490-922-245	Gas & Diesel Fuel	4,753	9,000	8,600	8,700
50-490-922-250	Oil, grease, etc.	257	300	290	300
50-490-922-255	Tires, Tubes, etc.	1,374	2,500	2,000	2,000
50-490-922-260	Repair Parts-Water	83	-	-	-
50-490-922-265	Specialized Equipment	41,799	61,000	45,000	42,500
50-490-922-280	Janitorial Supplies	103	300	200	300
Total Supplies & Materials (200)		\$ 236,130	\$ 267,100	\$ 248,234	\$ 256,850
Purchased Services (300)					
50-490-922-300	Professional Services	\$ 390	\$ 2,000	\$ 500	\$ 6,200
50-490-922-305	Contracted Services-General	15,539	23,000	15,000	23,000
50-490-922-310	Contracted Services-Repair/Maint.	77,598	45,000	36,000	50,000
50-490-922-312	Software Titles	-	-	7,280	-
50-490-922-315	Postage/Freight	3,228	2,000	2,000	3,400
50-490-922-320	Printing	-	200	113	200
50-490-922-325	Publications/Advertising	18	75	75	150
50-490-922-330	Subscriptions/Membership Fees	1,855	1,700	1,700	1,280
50-490-922-335	Travel & Training	2,530	2,700	1,500	5,000
50-490-922-340	Material/Equipment Rental	320	1,500	800	16,500
50-490-922-342	Workers' Comp. Deductible	857	1,100	257	1,100
50-490-922-365	Electric	449,201	445,000	440,000	440,000
50-490-922-370	Gas	5,125	8,700	7,000	7,300
50-490-922-380	Telephone/Voice/Data	4,753	7,000	6,500	7,000
50-490-922-387	Lab Tests	26,839	40,000	32,500	35,000
50-490-922-390	Stormwater	7,046	7,030	9,170	14,310
Total Purch Services (300)		\$ 595,299	\$ 587,005	\$ 560,395	\$ 610,440
Capital Outlay (900)					
50-490-922-920	Equipment	\$ 32,318	\$ 30,000	\$ 30,000	\$ 12,000
50-490-922-950	Other Improvements	157,283	305,000	305,000	950,000
Total Capital Outlay (900)		\$ 189,601	\$ 335,000	\$ 335,000	\$ 962,000
TOTAL WATER TREATMENT		\$ 1,765,696	\$ 1,972,939	\$ 1,886,439	\$ 2,729,101

City of Cañon City 2019 Budget

Water Distribution Overview

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution of water mains in the system.

The Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

2018 Major Goals and Accomplishments:

- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,334 fire hydrants, and 94 blow-off assemblies, 3,285 valves and 8,731 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices. Implemented new software tracking program for backflow prevention assemblies.
- ◆ Completed the 2018 Fire Hydrant Exercise Program.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Renewed 1,700' of 6"/8" Cast Iron water main with 12" PVC on Park Avenue from 9th Street to 12th Street in conjunction with the City's 2A Street Improvement Project.

2019 Major Goals:

- ◆ Renew watermain in conjunction with the City's 2A Street Improvement Project. The watermain planned for renewal are:
 - Main Street: 10th Street to 14th Street
 - 12th Street: College Avenue to Royal Gorge Boulevard
 - S. 4th Street: Griffin Avenue to Highland Avenue
 - Myrtle Avenue: 4th Street to 7th Street
 - Harding Avenue: 5th Street to 8th Street
 - Meadows Avenue: 10th Street to 12th Street
- ◆ Continue with the comprehensive water asset infrastructure survey to develop an asset management database.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
DISTRIBUTION					
Personal Services (100)					
50-490-923-110	Salaries & Wages	\$ 597,104	\$ 642,841	\$ 627,450	\$ 671,347
50-490-923-121	Overtime-Permanent	18,378	25,980	22,000	27,900
50-490-923-134	Vac/Sick Payoff	17,561	-	5,420	-
50-490-923-135	Longevity Pay	7,850	6,900	6,950	8,314
50-490-923-137	Uniform/Boot Allowance	2,580	2,800	2,900	2,800
50-490-923-142	Workers' Compensation	31,608	30,194	24,860	21,017
50-490-923-143	Life & Health Insurance	230,499	240,890	219,550	213,338
50-490-923-144	FICA Taxes	47,951	48,421	47,800	51,230
50-490-923-145	City Retirement	27,086	31,500	29,300	32,895
	Total Personal Services (100)	\$ 980,617	\$ 1,029,526	\$ 986,230	\$ 1,028,841
Supplies & Materials(200)					
50-490-923-200	Office Supplies	\$ 1,433	\$ 1,400	\$ 1,120	\$ 1,400
50-490-923-205	Small Items of Equipment	8,547	10,000	10,000	11,075
50-490-923-210	Operating Supplies-General	19,648	16,200	16,200	16,200
50-490-923-215	Operating Supplies-Equip./Maint.	3,532	5,300	4,800	5,300
50-490-923-220	Operating Supplies-Bldg Materials	51,103	50,000	50,000	53,000
50-490-923-225	Vehicle/Equip Parts	17,020	10,000	10,000	10,000
50-490-923-237	Uniform Purchases	-	5,600	4,800	6,200
50-490-923-245	Gas & Diesel Fuel	16,428	20,000	18,500	20,000
50-490-923-250	Oil, Grease, etc.	1,471	1,700	1,000	1,700
50-490-923-255	Tires, Tubes, etc.	3,817	3,600	3,600	3,600
50-490-923-260	Repair Parts - Water, Sewer	195,835	218,000	218,000	218,000
50-490-923-265	Specialized Equipment Repair	440	-	3,721	-
	Total Supplies & Materials (200)	\$ 319,274	\$ 341,800	\$ 341,741	\$ 346,475
Purchased Services (300)					
50-490-923-300	Professional Services	\$ 4,613	\$ 3,600	\$ 3,600	\$ 3,900
50-490-923-305	Contracted Services-General	1,161	650	580	650
50-490-923-310	Contracted Services-Repair/Maint.	90,763	34,000	34,000	86,100
50-490-923-312	Software Titles	-	-	7,140	5,800
50-490-923-315	Postage/Freight	389	420	420	1,300
50-490-923-320	Printing	245	200	200	600
50-490-923-325	Publications/Advertising	-	200	-	200
50-490-923-330	Subscriptions/Membership Fees	195	200	200	1,280
50-490-923-335	Travel & Training	4,193	6,000	3,000	5,000
50-490-923-340	Material/Equipment Rental	2,350	2,500	2,500	3,800
50-490-923-342	Workers' Comp. Deductible	1,079	1,270	216	1,270
50-490-923-365	Electric	5,350	6,000	5,300	6,000
50-490-923-370	Gas	1,277	1,800	1,500	1,800
50-490-923-375	Sewer	140	145	140	145
50-490-923-380	Telephone/Voice/Data	7,612	6,800	6,500	7,100
50-490-923-385	Water	288	400	300	400
	Total Purch Services (300)	\$ 119,655	\$ 64,185	\$ 65,596	\$ 125,345
Capital Outlay (900)					
50-490-923-920	Equipment	\$ 121,544	\$ 106,000	\$ 106,000	\$ 92,000
	Total Capital Outlay (900)	\$ 121,544	\$ 106,000	\$ 106,000	\$ 92,000
	TOTAL DISTRIBUTION	\$ 1,541,090	\$ 1,541,511	\$ 1,499,567	\$ 1,592,661

City of Cañon City 2019 Budget

Utility Billing Overview

Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

2018 Major Goals and Accomplishments:

- ♦ Continued the ongoing evaluation of ways to address customer needs.
- ♦ Implemented the various system and process revisions necessary for conversion from quarterly residential billing to monthly residential billing.
- ♦ Hired an additional utility billing employee. This additional staff will allow for the enhancement of customer service.
- ♦ Relocated the Utility Billing office to a location adjacent to the main lobby. This allows for direct assistance to walk-in utility customers improving the overall level of customer service.

2019 Major Goals:

- ♦ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2019.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
UTILITY BILLING					
Personal Services (100)					
50-490-914-110	Salaries & Wages	\$ 67,123	\$ 78,957	\$ 78,990	\$ 83,018
50-490-914-112	Salaries-Temporary	-	1,125	-	1,125
50-490-914-121	Overtime-Permanent	-	3,900	1,000	3,900
50-490-914-134	PTO Payoff	53	-	-	-
50-490-914-135	Longevity Pay	400	450	450	625
50-490-914-142	Workers' Compensation	270	371	310	181
50-490-914-143	Life & Health Insurance	30,435	37,497	37,650	34,442
50-490-914-144	FICA Taxes	4,551	5,952	5,570	6,317
50-490-914-145	City Retirement	2,030	3,869	3,860	4,068
Total Personal Services (100)		\$ 104,862	\$ 132,121	\$ 127,830	\$ 133,676
Supplies & Materials(200)					
50-490-914-200	Office Supplies	\$ 181	\$ 300	\$ 200	\$ 300
50-490-914-205	Small Items of Equipment	1,348	-	-	500
Total Supplies & Materials (200)		\$ 1,529	\$ 300	\$ 200	\$ 800
Purchased Services (300)					
50-490-914-300	Professional Services	\$ 2,787	\$ -	\$ -	\$ -
50-490-914-305	Contracted Services-General	24,522	65,000	63,000	65,000
50-490-914-312	Software Titles	-	2,800	6,000	3,500
50-490-914-315	Postage/Freight	100	500	300	500
50-490-914-320	Printing	-	500	500	500
50-490-914-335	Travel & Training	-	500	200	500
50-490-914-350	Other Fees & Charges	27,985	67,500	60,000	65,000
Total Purch Services (300)		\$ 55,394	\$ 136,800	\$ 130,000	\$ 135,000
TOTAL UTILITY BILLING		\$ 161,785	\$ 269,221	\$ 258,030	\$ 269,476

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
WATER PROJECTS					
Capital Outlay (900)					
50-490-928-934	Draing. Water Supply & Storage	\$ 2,086,039	\$ 1,000,000	\$ 365,000	\$ 1,000,000
	Total Capital Outlay (900)	\$ 2,086,039	\$ 1,000,000	\$ 365,000	\$ 1,000,000
	Total Other Wtr Main Projects (928)	\$ 2,086,039	\$ 1,000,000	\$ 365,000	\$ 1,000,000
Capital Outlay (900)					
50-490-978-950	Other Improvements	\$ 70,326	\$ -		\$ -
	Total Capital Outlay (900)	\$ 70,326	\$ -	\$ -	\$ -
	Total Radio Read Meters (978)	\$ 70,326	\$ -	\$ -	\$ -
TOTAL WATER PROJECTS		\$ 2,156,365	\$ 1,000,000	\$ 365,000	\$ 1,000,000
GRAND TOTAL WATER		\$ 7,727,628	\$ 6,816,495	\$ 6,349,256	\$ 8,004,705

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues:				
Tap Fees	\$ 30,870	\$ 13,500	\$ 30,800	\$ 16,800
Non-Operating Revenue (Interest Earnings)	13,203	15,000	21,800	24,900
Total Revenue	<u>\$ 44,073</u>	<u>\$ 28,500</u>	<u>\$ 52,600</u>	<u>\$ 41,700</u>
 Total Sources of Funds	 <u>\$ 44,073</u>	 <u>\$ 28,500</u>	 <u>\$ 52,600</u>	 <u>\$ 41,700</u>
 Uses of Funds:				
Current:				
Raw Water	\$ 14,964	\$ 20,300	\$ 13,200	\$ 17,500
Capital Outlay	-	10,000	6,900	10,000
Total Uses of Funds	<u>\$ 14,964</u>	<u>\$ 30,300</u>	<u>\$ 20,100</u>	<u>\$ 27,500</u>
 Excess of Revenues Over (Under)				
Uses of Funds	\$ 29,109	\$ (1,800)	\$ 32,500	\$ 14,200
 Available Resources, Beginning of Year	<u>1,020,792</u>	<u>1,045,797</u>	<u>1,049,901</u>	<u>1,082,401</u>
 Available Resources, End of Year	 <u><u>\$ 1,049,901</u></u>	 <u><u>\$ 1,043,997</u></u>	 <u><u>\$ 1,082,401</u></u>	 <u><u>\$ 1,096,601</u></u>

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Operating Revenues				
52-340-34101	Tap Fees	\$ 30,870	\$ 13,500	\$ 30,800	\$ 16,800
	Total Dept 345	\$ 30,870	\$ 13,500	\$ 30,800	\$ 16,800
52-360-36101	Earnings on Dep & Invest.	\$ 13,203	\$ 15,000	21,800	24,900
	Total Dept 360	\$ 13,203	\$ 15,000	\$ 21,800	\$ 24,900
	TOTAL	\$ 44,073	\$ 28,500	\$ 52,600	\$ 41,700

City of Cañon City 2019 Budget

Raw Water Fund Overview

The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

2018 Major Goals and Accomplishments:

- ◆ Purchased additional water shares in accordance with the findings of the Water Resource Master Plan.
- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

2019 Major Goals:

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Purchased Services (300)				
52-520-903-300	Professional Services	\$ 8,554	\$ 10,000	\$ 6,500	\$ 10,000
52-520-903-305	Contracted Services-General	4,764	5,500	5,000	5,500
52-520-903-310	Storage Acquisition Fees & Charges	1,646	4,800	1,700	2,000
	Total Purchased Services (300)	\$ 14,964	\$ 20,300	\$ 13,200	\$ 17,500
	Capital Outlay (900)				
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ 6,900	\$ 10,000
	Total Capital Outlay (900)	\$ -	\$ 10,000	\$ 6,900	\$ 10,000
	Total Raw Water Acquisition Fund	\$ 14,964	\$ 30,300	\$ 20,100	\$ 27,500

CITY OF CAÑON CITY

ENTERPRISE FUNDS

STORMWATER UTILITY FUND - BUDGET STATEMENT

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Estimate</u>	<u>2019</u> <u>Budget</u>
Revenues:				
Operating Revenue	\$ 792,711	\$ 792,700	\$ 1,036,000	\$ 1,622,900
Non-Operating Revenue	112,527	13,000	169,800	172,500
Total Operating/Non Operating Revenue	<u>\$ 905,238</u>	<u>\$ 805,700</u>	<u>\$ 1,205,800</u>	<u>\$ 1,795,400</u>
Uses of Funds:				
Stormwater Operations	\$ 554,974	\$ 337,510	\$ 553,330	\$ 310,351
Debt Service	-	-	-	772,065
Capital Outlay	278,893	-	-	1,500,000
Total Uses of Funds	<u>\$ 833,867</u>	<u>\$ 337,510</u>	<u>\$ 553,330</u>	<u>\$ 2,582,416</u>
 Excess of Revenues Over (Under)				
Uses of Funds	\$ 71,371	\$ 468,190	\$ 652,470	\$ (787,016)
 Other Financing Sources (Uses)				
COP Financing Proceeds	\$ -	\$ -	\$ -	\$ 8,285,500
Transfer to Other Funds	(620,600)	(620,600)	(738,600)	(738,600)
Total Other Financing Sources	<u>\$ (620,600)</u>	<u>\$ (620,600)</u>	<u>\$ (738,600)</u>	<u>\$ 7,546,900</u>
 Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ (549,229)	\$ (152,410)	\$ (86,130)	\$ 6,759,884
 Available Resources, Beginning of Year	907,383	304,485	358,154	272,024
Available Resources, End of Year	<u>\$ 358,154</u>	<u>\$ 152,075</u>	<u>\$ 272,024</u>	<u>\$ 7,031,908</u>
 Less Reserved Available Resources:				
Operating Reserve	\$ -	\$ -	\$ -	\$ 215,500
COP Project Fund	-	-	-	6,640,000
Capital Reserve	83,863	81,646	95,863	100,863
Total Reserved Available Resources	<u>\$ 83,863</u>	<u>\$ 81,646</u>	<u>\$ 95,863</u>	<u>\$ 6,956,363</u>
 Unreserved Available Resources	<u><u>\$ 274,291</u></u>	<u><u>\$ 70,429</u></u>	<u><u>\$ 176,161</u></u>	<u><u>\$ 75,545</u></u>

Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

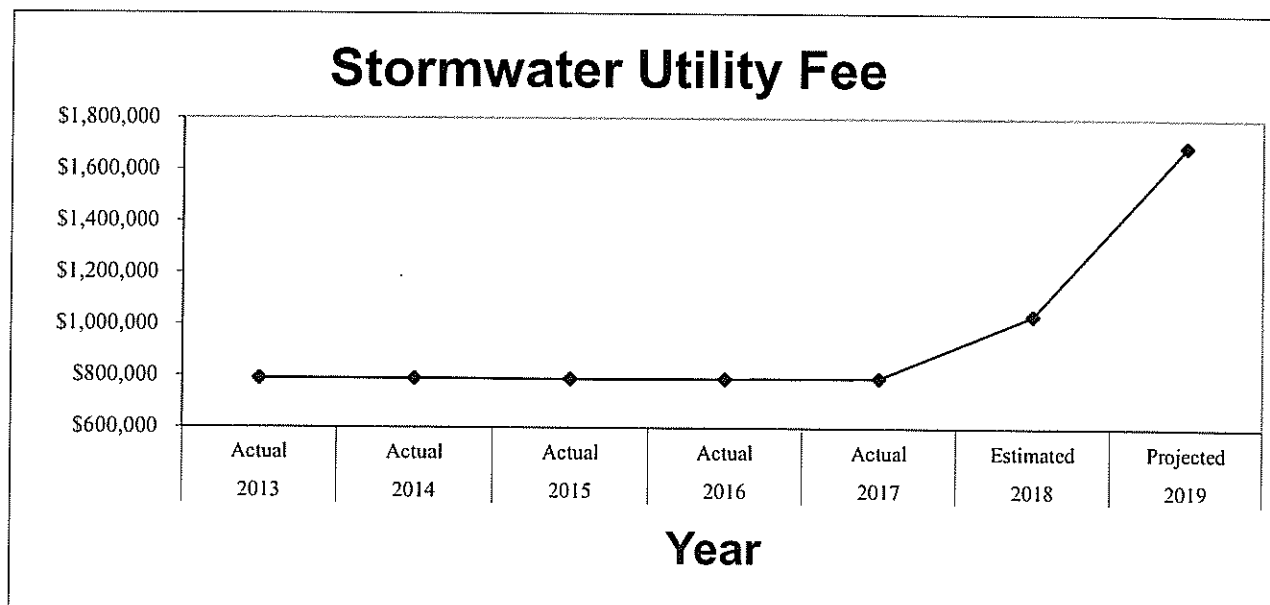
Description: The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

History:

Year		Amount	% Change from Previous Year
2013	Actual	\$ 788,823	0.37%
2014	Actual	\$ 789,549	0.09%
2015	Actual	\$ 788,466	-0.14%
2016	Actual	\$ 789,164	0.09%
2017	Actual	\$ 792,711	0.45%
2018	Estimated	\$ 1,036,000	30.69%
2019	Projected	\$ 1,692,900	63.41%

Projection: The 2019 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.) and the 2019 annual stormwater fee (\$0.044352 / sq. ft.).

Comments: The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the last thirteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates on April 1, 2018 by 40% and will increase rates again by 45% on January 1, 2019. The revenue generated by these increase will provide funding for the full cost of the Stormwater operations, as well as, for a \$484k debt service payment for a Certificates of Participation (COP) issuance that will provide \$8 million for various stormwater improvement projects that will be completed over the next 3-year period.



CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - REVENUE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Operating Revenues					
55-344-00451	Stormwater Utility Fees	\$ 792,711	\$ 792,700	\$ 1,036,000	\$ 1,622,900
	Total Operating Revenue	\$ 792,711	\$ 792,700	\$ 1,036,000	\$ 1,622,900
Non-Operating Revenues					
55-345-00511	Interest on Investment	\$ 6,467	\$ 4,000	\$ 5,700	\$ 155,000
55-345-00522	Penalty - Stormwater Billings	7,146	7,500	10,900	9,500
55-345-00523	Penalty - Stormwater Enforcement	-	-	-	-
55-345-00526	Stormwater Impact Fee	2,577	-	12,000	5,000
55-345-00530	Refund of Expenditures	-	-	100	-
55-345-00551	Stormwater Runoff Mgmt. Fees	2,610	1,500	3,600	3,000
55-345-00592	CWCB Project Funding	93,727	-	137,500	-
	Total Non-Operating Revenue	\$ 112,527	\$ 13,000	\$ 169,800	\$ 172,500
	GRAND TOTAL REVENUES	\$ 905,238	\$ 805,700	\$ 1,205,800	\$ 1,795,400

City of Cañon City 2019 Budget

Stormwater Utility Overview

The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities.

2018 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Presentations to groups, schools, and stenciling of storm drains. Attended and served as Secretary for the Colorado Storm Council Meetings. Continuance of newsletters & PSA's.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Outfall sampling and detection for illicit discharges. Database implementation: Continued tracking of stormwater-related calls and illicit discharges to better quantify response for state permit, water quality.
 - Construction SW management: Administered permitting for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Cañon City for contractors, municipal employees and other interested parties.
 - Post-construction SW management: Performed inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Implemented utility rate increase.
- ◆ Adjusted impact fee calculation and collection method.
- ◆ Completed Hydraulic Ditch Flood Study.
- ◆ Completed Dawson Ranch Culvert Analysis.
- ◆ Investigated funding mechanisms including formation of Stormwater Utility District.

2019 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
 - Construction SW management: Administer permitting for Grading, Erosion, and Sediment Control.
 - Post-construction SW management: Perform inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed stormwater facilities and other facilities twice a year. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Begin process of Stormwater Utility District formation.
- ◆ Complete flood improvements to the Hydraulic Ditch.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
STORMWATER OPERATIONS					
Personal Services (100)					
55-480-913-110	Salaries & Wages	\$ 36,810	\$ 48,889	\$ 49,450	\$ 51,045
55-480-913-134	Vac/Sick Payoff	6,136	400	-	400
55-480-913-135	Longevity Pay	550	600	600	813
55-480-913-137	Uniform/Boot Allowance	200	200	200	200
55-480-913-142	Workers' Compensation	392	399	330	155
55-480-913-143	Life & Health Insurance	17,556	17,221	17,290	17,221
55-480-913-144	FICA Taxes	3,902	3,584	3,500	3,766
55-480-913-145	City Retirement	2,441	2,396	2,420	2,501
	Total Personal Services (100)	\$ 67,987	\$ 73,689	\$ 73,790	\$ 76,101
Supplies & Materials(200)					
55-480-913-200	Office Supplies	\$ 38	\$ 150	\$ 150	\$ 150
55-480-913-205	Small Items of Equipment	78	1,000	1,000	500
55-480-913-210	Operating Supplies - General	3,383	5,000	5,000	5,000
55-480-913-225	Vehicle/Equipment Parts	256	500	500	500
55-480-913-237	Uniform Purchases	-	400	400	400
55-480-913-245	Gas & Diesel Fuel	525	500	500	500
55-480-913-250	Oil, Grease, Etc.	34	50	50	50
55-480-913-255	Tires, Tubes, Etc.	539	-	-	500
	Total Supplies & Materials (200)	\$ 4,853	\$ 7,600	\$ 7,600	\$ 7,600
Purchased Services (300)					
55-480-913-300	Professional Services	\$ 276,573	\$ 10,000	\$ 217,000	\$ 10,000
55-480-913-310	Contracted Services-Repair/Maint.	149,882	190,000	190,000	150,000
55-480-913-312	Software Titles	-	-	900	900
55-480-913-315	Postage/Freight	141	200	200	200
55-480-913-320	Printing	40	100	100	100
55-480-913-325	Publications/Advertising	4,559	4,000	4,500	4,500
55-480-913-330	Subscriptions/Membership Fees	565	900	600	700
55-480-913-335	Travel & Training	1,544	3,000	3,000	3,000
55-480-913-350	Other Fees & Charges	23,777	23,700	32,000	33,300
55-480-913-355	Insurance Bonds	3,753	1,800	1,773	1,450
55-480-913-365	Electric	451	500	500	500
55-480-913-380	Telephone/Voice/Data	355	400	400	400
55-480-913-385	Water	477	600	600	600
	Total Purch Services (300)	\$ 462,117	\$ 235,200	\$ 451,573	\$ 205,650
Debt Service (600)					
55-480-913-610	Principal	\$ -	\$ -	\$ -	\$ 110,000
55-480-913-620	Interest	-	-	-	373,815
55-480-913-630	Cost of Issuance	-	-	-	285,500
55-480-913-640	Paying Agent Fees	-	-	-	2,750
	Total Debt Service (600)	\$ -	\$ -	\$ -	\$ 772,065
Grants/Contrib/Indem (700)					
55-480-913-726	GIS Authority	\$ 20,017	\$ 21,021	\$ 20,367	\$ 21,000
	Total Grants, Etc. (700)	\$ 20,017	\$ 21,021	\$ 20,367	\$ 21,000

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description		2017 Actual	2018 Budget	2018 Estimate	2019 Budget
Transfers(700)					
55-480-913-750	Transfer to Other Funds	\$ 620,600	\$ 620,600	\$ 738,600	\$ 738,600
	Total Transfers(700)	\$ 620,600	\$ 620,600	\$ 738,600	\$ 738,600
Capital Outlay (900)					
55-480-913-920	Equipment	\$ 19,836	\$ -	\$ -	\$ -
55-480-913-950	Other Improvements	110,216	-	-	1,500,000
55-480-913-957	Field Avenue Improvements	148,841	-	-	-
	Total Capital Outlay (900)	\$ 278,893	\$ -	\$ -	\$ 1,500,000
TOTAL STORMWATER OPERATIONS		\$ 1,454,467	\$ 958,110	\$ 1,291,930	\$ 3,321,016

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - BUDGET STATEMENT

	2017	2018	2018	2019
	Actual	Budget	Estimate	Budget
Revenues				
Charges for Services	\$ 2,552,370	\$ 2,235,600	\$ 2,186,240	\$ 2,347,230
Interest	15,689	10,000	25,490	24,400
Total Revenues	\$ 2,568,059	\$ 2,245,600	\$ 2,211,730	\$ 2,371,630
Expenditures by Function				
Current:				
Self Insurance	\$ 2,207,609	\$ 2,236,360	\$ 2,205,435	\$ 2,394,920
Total Expenditures	\$ 2,207,609	\$ 2,236,360	\$ 2,205,435	\$ 2,394,920
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 360,450	\$ 9,240	\$ 6,295	\$ (23,290)
Retained Earnings, Beginning of Year	\$ 802,370	\$ 741,419	\$ 1,162,820	\$ 1,169,115
Retained Earnings, End of Year	\$ 1,162,820	\$ 750,659	\$ 1,169,115	\$ 1,145,825

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - REVENUE DETAIL

<u>Account #</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimate</u>	<u>2019 Budget</u>
	340 - Charges for Services				
60-340-34901	Premiums - City of Canon City	\$ 2,052,486	\$ 2,217,280	\$ 2,157,080	\$ 2,308,750
60-340-34902	Premiums - Fremont Sanitation District	324,666	-	-	-
60-340-34903	Premiums - Fire District	162,817	-	-	-
60-340-34905	Premiums - COBRA/Retirees	12,401	18,320	29,160	38,480
	Total Charges for Services	2,552,370	2,235,600	2,186,240	2,347,230
	360 - Misc. Revenue				
60-360-36101	Earnings on Investments	15,689	10,000	25,490	24,400
	Total Misc. Revenue	15,689	10,000	25,490	24,400
	Total Self Insurance Fund	\$ 2,568,059	\$ 2,245,600	\$ 2,211,730	\$ 2,371,630

City of Cañon City 2019 Budget

Self Insurance Fund Overview

The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

2018 Major Goals and Accomplishments:

- ◆ Prepared a comprehensive rate analysis for the 2019 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continued the annual Wellness Risk Assessment Screening program. Each employee is provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ In 2017 both the Cañon City Fire Protection District and the Fremont Sanitation District voluntarily withdrew from the program. The final withdrawal settlement was calculated concerning the Sanitation District 2018.
- ◆ Due to the continuation of the program's financial health in 2018, the Finance Department recommended that there be no change in the current premiums for 2019.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

2019 Major Goals:

- ◆ Prepare a comprehensive rate analysis for the 2020 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program towards the goal of early detection of major health issues and as a means of encouraging employees to continue practices toward the overall improvement of their health.
- ◆ Implement a planned enhancement to the program's benefits. The Life Insurance benefit will be increased from \$50,000 to \$150,000 beginning in 2019. An evaluation will also be conducted concerning the possible taxability of a portion of this benefit increase.

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - EXPENDITURE DETAIL

Account #	Description	2017 Actual	2018 Budget	2018 Estimate	2019 Budget
	Purchased Services (300)				
60-410-180-388	Claims	\$ 1,708,445	\$ 1,945,850	\$ 1,815,700	\$ 1,972,100
60-410-180-389	Claims Reimbursements	(139,723)	(165,000)	(76,300)	(108,000)
60-410-180-390	Misc. Reimbursements	(3,715)	(10,000)	(1,000)	(2,000)
60-410-180-391	Stop Loss - Specific	223,916	279,200	270,100	303,600
60-410-180-392	Other fees & expenses	42,131	26,100	20,300	31,300
60-410-180-393	Dental Network Access Fee	3,686	3,330	3,100	3,420
60-410-180-394	Meritain Admin Fees	66,610	60,700	56,800	62,400
60-410-180-395	PPO Fees	32,883	29,800	28,100	30,700
60-410-180-396	Pre-Certification Fees	7,081	6,400	6,000	6,600
60-410-180-397	Pre-Existing Condition Fees (HPPA)	4,288	3,900	3,600	4,000
60-410-180-398	LTD Premiums	28,929	30,400	27,200	33,300
60-410-180-399	Life Insurance Premiums	28,694	25,100	23,300	56,800
60-410-180-400	PCORI Fee	898	580	800	700
60-410-180-500	Plan Withdrawal Settlement	203,486	-	27,735	-
	Total Purchased Services (300)	\$ 2,207,609	\$ 2,236,360	\$ 2,205,435	\$ 2,394,920
GRAND TOTAL SELF INSURANCE FUND		\$ 2,207,609	\$ 2,236,360	\$ 2,205,435	\$ 2,394,920

CITY OF CAÑON CITY

COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed a six member committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

Community Agency	2017 Budget	2018 Budget	2019 Budget
Boys and Girls Club of Fremont County	\$ 5,000	\$ 7,500	\$ 7,500
Cañon City Chamber of Commerce	-	5,000	-
Cañon City Educational Organization for Excellence	-	-	1,000
Cañon City Literacy Center	2,000	3,000	2,500
Cañon City Pregnancy Center	4,000	-	2,000
Family Crisis Services, Inc.	-	-	1,000
First Christian Church/Mercy Today	4,000	-	-
Fremont Adventure Recreation	2,600	2,500	2,000
Fremont Community Foundation	500	-	-
Fremont County Community Concert	700	900	800
Fremont Search & Rescue	1,500	-	1,232
Fremont Starfire Cadet Squadron	-	500	-
Golden Age Center	3,000	3,200	-
JJ's Helping Paws	-	-	2,000
Laundry Love	-	-	2,000
Loaves & Fishes	5,500	4,500	5,000
Meals on Wheels	2,500	3,500	5,000
Mercy Today Ministries	3,000	3,400	-
Museum of Colorado Prisons	2,000	-	-
Place Called Home	-	-	5,000
Senior Services Solutions Plus	2,500	-	2,500
Starpoint	-	-	-
The Pantry of Fremont	4,000	3,000	4,000
UAACOG Head Start	4,000	-	800
TOTAL COMMUNITY AGENCY FUNDING	\$ 46,800	\$ 37,000	\$ 44,332

CITY OF CAÑON CITY CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2019 Budget	2020	2021	2022	2023
GENERAL FUND:					
Finance (Harry Patel):					
Accounting Software	5,000	10,000	10,000	10,000	10,000
Non-Departmental (Council):					
Property Acquisitions	2,045,000	-	-	-	-
Computer Resources (Harry Patel):					
Printer refresh: replace all printers/copiers City-wide	40,000	45,000	-	-	-
Offsite data storage	19,000	-	-	-	-
Phone software upgrade	12,000	-	-	-	-
CCTV System Improvements	100,000	-	-	-	-
Fiber WAN	-	250,000	250,000	-	-
Server replacement	-	20,000	-	20,000	75,000
Building cabling	-	12,000	-	-	-
HyperVisor Upgrade	-	30,000	-	-	-
Microsoft renewal	-	80,000	-	-	-
UPS replacement	-	-	45,000	-	-
General Govt. Buildings (George Stepleton):					
Boiler replacement at PD	23,000	-	-	-	-
Carpet replacement at PD	10,000	10,000	10,000	-	-
Building Automation System at PD	52,000	-	-	-	-
Boiler replacement at Museum	-	30,000	-	-	-
Community Dev./Bldg. Division (Deana Swetlik)					
Pickup replacement	-	30,000	-	-	-
Police Support Services (Daric Harvey):					
Evidence transport van	15,000	-	-	-	-
Unmarked staff replacement vehicle	15,000	15,000	-	-	-
Police Building Renovation (1145 Ohio Ave.)	200,000	200,000	200,000	200,000	-
Police Operations (Daric Harvey):					
Marked fleet replacement	157,000	157,000	157,000	157,000	157,000
Body camera, radios and digital evidence	33,060	33,060	33,060	33,060	33,060
Equipment Repair (George Stepleton):					
Diagnostic scanner	6,500	-	-	-	-
Streets Maintenance (George Stepleton):					
Sweeper replacement	225,000	-	-	-	-
Backhoe replacement	115,000	-	-	-	-
Steel drum vibratory asphalt roller	-	70,000	-	-	-
Loader replacement	-	-	150,000	-	-
Service truck replacement	-	-	-	70,000	-
Engineering (Adam Lancaster):					
Request Management Tool	16,000	-	-	-	-

Dept. / Capital Outlay Description	2019 Budget	2020	2021	2022	2023
Streets Projects (Adam Lancaster):					
Street reconstruction / overlays	400,000	400,000	400,000	400,000	400,000
Ditch Crossings	100,000	200,000	200,000	200,000	200,000
Miscellaneous concrete & City sidewalk replacement program	100,000	100,000	100,000	100,000	100,000
Downtown alleys	200,000	225,000	250,000	275,000	300,000
US50 gateway signage & wayfinding	584,440	-	228,000	-	-
Macon Plaza	-	100,000	100,000	-	-
Main Street - Downtown Improvements	-	600,000	625,000	650,000	-
1st Street Bridge repair	-	500,000	-	-	-
Culture & Recreation Projects					
Centennial Park Master Plan, Phase III - parking, soccer field & road improvements	550,000	575,000	200,000	100,000	-
Pedestrian bridge repairs	150,000	300,000	-	-	-
TOTAL GENERAL FUND	\$ 5,173,000	\$ 3,992,060	\$ 2,958,060	\$ 2,215,060	\$ 1,275,060
PARK IMPROVEMENT FUND (R.Brady):					
Fremont Peak to Tunnel Drive trail connection	20,000	-	-	-	-
ADA playground and facility revisions	25,000	25,000	25,000	25,000	25,000
Royal Gorge Park fencing	50,000	-	-	-	-
Temple Canyon - road resurfacing	85,000	-	-	-	-
Backhoe loader	-	110,000	-	-	-
TOTAL PARK IMPROVEMENT FUND	\$ 180,000	\$ 135,000	\$ 25,000	\$ 25,000	\$ 25,000
CONSERVATION TRUST FUND (R.Brady):					
Royal Gorge campground reconstruction project	40,000	40,000	40,000	40,000	40,000
Red Canyon Park - road resurfacing	85,000	85,000	-	-	-
Commercial turf mower	16,000	-	16,000	-	-
Pick up replacement	-	30,000	-	30,000	-
Resurface Centennial Park Tennis Courts.	-	-	36,000	-	-
Replace restrooms Rudd Park	-	-	175,000	-	-
TOTAL CONSERVATION TRUST FUND	\$ 141,000	\$ 155,000	\$ 267,000	\$ 70,000	\$ 40,000
QUALITY OF LIFE FUND:					
CMAQ projects (paving gravel streets	482,000	200,000	200,000	200,000	200,000
Rudd House Rehabilitation Project: - Phase III	200,000	-	-	-	-
CCMS Main Street safety Improvements	500,000	-	-	-	-
US50/CO115 Pedestrian Improvements	650,000	3,350,000	-	-	-
Lincoln School Safe Routes to School	363,200	363,200	-	-	-
US50 Corridor	-	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL QUALITY OF LIFE FUND	\$ 2,195,200	\$ 5,913,200	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000
STREET IMPROVEMENT FUND:					
Street Improvements	5,200,000	3,500,000	3,500,000	3,500,000	3,500,000
TOTAL STREET IMPROVEMENT FUND	\$ 5,200,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
WATER FUND:					
Water Administration (Harry Patel):					
Accounting Software	5,000	10,000	10,000	100,000	10,000
Water Treatment (Bob Hartzman):					
5 MG @ 4MR steel tank re-hab project	950,000	-	-	-	-
5 MG @MR Tank mixing unit	12,000	-	-	-	-
Low Head Pump Station flygt pump retro-fit project	-	-	250,000	-	-
HighHead Pump Station & Low Head Pump Stat. MCC Upgrade	-	-	-	379,000	-

Dept. / Capital Outlay Description	2019 Budget	2020	2021	2022	2023
Water Distribution (Bob Hartzman):					
Utility service truck replacements	92,000	-	-	97,000	99,000
Skid steer replacement	-	62,000	-	-	-
Backhoe replacement	-	125,000	-	-	-
Pick-up truck replacements	-	25,000	-	-	28,000
Flat bed dump truck	-	-	75,000	-	-
Canñon City Water Dept. shop expansion project	-	-	155,000	-	-
Water Tanker Truck	-	-	-	130,000	-
Mini-Excavator	-	-	-	-	45,000
Water Projects (Bob Hartzman):					
Water main replacement - 2A Projects	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL WATER FUND	\$ 2,059,000	\$ 1,222,000	\$ 1,490,000	\$ 1,706,000	\$ 1,619,000
RAW WATER FUND (Bob Hartzman)					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
TOTAL RAW WATER FUND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
STORMWATER UTILITY FUND (A. Lancaster)					
Stormwater capital improvement projects	1,500,000	2,500,000	4,272,900	500,000	500,000
Property acquisition	-	75,000	-	100,000	-
Vac Con truck replacement	-	200,000	-	-	-
TOTAL STORMWATER UTILITY	\$ 1,500,000	\$ 2,775,000	\$ 4,272,900	\$ 600,000	\$ 500,000
CITYWIDE GRAND TOTAL	\$ 16,458,200	\$ 17,702,260	\$ 14,722,960	\$ 10,326,060	\$ 9,169,060

CITY OF CAÑON CITY

2019 - LEASE PAYMENTS & DEBT SCHEDULES

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
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CITY HALL

10-410-155-610	6/1/2019	11,480.00	-	11,480.00		
10-410-155-620	12/1/2019	11,480.00	215,000.00	226,480.00		
	2019 Total	22,960.00	215,000.00	237,960.00	\$ 905,000	Dec 2023

STREETS SWEEPER & LOADER

10-410-155-610	12/31/2019	13,600.00	106,400.00	120,000.00		
10-410-155-620	2019 Total	13,600.00	106,400.00	120,000.00	\$ 233,600	Dec 2021

WATER PROJECTS

50-490-913-610	5/15/2019	141,062.00	-	141,062.00		
50-490-913-620	11/15/2019	141,062.00	595,000.00	736,062.00		
	2019 Total	282,124.00	595,000.00	877,124.00	\$ 9,445,000	Nov 2032

STORMWATER PROJECTS

55-480-913-610	6/1/2019	186,907.50	-	186,907.50		
55-480-913-620	12/1/2019	186,907.50	110,000.00	296,907.50		
	2019 Total	373,815.00	110,000.00	483,815.00	\$ 7,890,000	Dec 2038

INTERFUND LOAN - STREET IMPROVEMENT FUND

27-270-400-610	12/31/2019	122,200.00	556,000.00	678,200.00		
27-270-400-620	2019 Total	122,200.00	556,000.00	678,200.00	\$ 3,888,000	Dec 2026

GRAND TOTAL OBLIGATIONS	\$ 814,699.00	\$ 1,582,400.00	\$ 2,397,099.00	\$ 22,361,600.00		
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Obligation Summary by Fund

General Fund	36,560.00	321,400.00	357,960.00	1,138,600.00		
Water Fund	282,124.00	595,000.00	877,124.00	9,445,000.00		
Street Improvement Fund	122,200.00	556,000.00	678,200.00	3,888,000.00		
Stormwater Utility Fund	373,815.00	110,000.00	483,815.00	7,890,000.00		
			\$ 2,397,099.00	\$ 22,361,600.00		



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