



# CITY OF CAÑON CITY

## 2020 ADOPTED BUDGET



FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2020

# CITY OF CAÑON CITY COLORADO



## 2020 BUDGET

### Administrative Officials

Ryan Stevens  
City Administrator

Tammy Nordyke  
Director of Finance

# **City of Cañon City, Colorado**

## **Elected Officials**

**As of December 19, 2019**



**Mayor**  
**Preston R. Troutman**  
**At Large**



**Council Member**  
**Frank Jaquez**  
**District 1**



**Council Member**  
**Ashley R. Smith**  
**District 2**



**Council Member**  
**John Hamrick**  
**District 3**



**Council Member**  
**Amanda Cochran**  
**At Large**



**Council Member**  
**Dolly Gonzales**  
**At Large**



**Council Member**  
**Jim Meisner**  
**At Large**



**Council Member**  
**Kaitlin B. Turner**  
**District 4**

# **City of Cañon City, Colorado**

## **Appointed Officials**

City Administrator	Ryan Stevens
City Attorneys	Hoffmann, Parker, Wilson & Carberry, P.C.
Municipal Court Judge	Larry D. Allen

## **Department Heads**

Parks Director	Rex Brady
Water Superintendent	Bob Hartzman
Police Chief	Daric Harvey
City Engineer/IT Director	Adam Lancaster
Library Director	Suzanne Lasha
Human Resources Director	Ivy Morris
Finance Director	Tammy Nordyke
City Clerk	Cindy Foster-Owens
Equipment/Facilities/Streets Director	Jim Johnson
Economic Development Director	Ryan Stevens
Museum Director	Lisa Studts
Long Range Planning	Deana Swetlik

# Organizational Chart

as of December 19, 2019

## CITIZENS OF CAÑON CITY

### MAYOR AND CITY COUNCIL

Preston Troutman - MAYOR

Frank Jaquez, Ashley Smith, John Hamrick, Kaitlin Turner, Dolly Gonzales, Amanda Cochran, Jim Meisner

### CITY ATTORNEY

Hoffman, Parker, Wilson, & Carberry, P.C.

### MUNICIPAL JUDGE

Larry Allen

### CITY ADMINISTRATOR

Ryan Stevens

### ADMIN ASSISTANT

Denise Warren

#### BUILDING

Kathy Ulsh

#### CITY CLERK

Cindy Foster Owens

#### ECONOMIC DEVELOPMENT

Ryan Stevens

#### ENGINEERING

Adam Lancaster

#### ENGINEERING

#### STORMWATER

#### INFORMATION TECHNOLOGY

#### FINANCE

Tammy Nordyke

#### ACCOUNTING & BUDGETING

#### UTILITY BILLING

#### HUMAN RESOURCES

Ivy Morris

#### LIBRARY

Suzanne Lasha

#### LONG RANGE PLANNING

Deana Swetlik

#### MUSEUM

Lisa Studts

#### PARKS & FACILITIES

Rex Brady

#### PARKS

#### OPEN SPACE

#### CEMETERY

#### PLANNING & ZONING

Patrick Mulready

#### POLICE

Daric Harvey

#### OPERATIONS

#### SUPPORT SERVICES

#### NEIGHBORHOOD PARTNERSHIP

#### PUBLIC INFORMATION

Kristy Gotham

#### STREETS, FLEETS, BUILDINGS

Jim Johnson

#### STREETS

#### FLEET

#### BUILDING

#### WATER

Bob Hartzman

#### TREATMENT

#### DISTRIBUTION

# CITY OF CAÑON CITY, COLORADO

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# ***City of Cañon City***

**P.O. Box 1460 – 128 Main Street – Cañon City, CO 81215-1460**  
**(719) 269-9011 – Fax: (719) 269-9017**

TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 19, 2019

RE: Fiscal Year 2020 Budget Message

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I am pleased to submit the 2020 Budget to City Council. The 2020 Budget of \$42.8 million is less than a one percent increase (0.33%) over 2019. The largest overall increase is related to Stormwater Fund Capital improvements.

The 2020 Budget is balanced, prudent, and responsive to City Council's Strategic Plan and the following community priorities:

- ✓ Public Safety
- ✓ Infrastructure Improvements
- ✓ Economic Development/Downtown Revitalization
- ✓ Built Environment
- ✓ Community Investments; and
- ✓ Public Trust and Accountability

## City Budget

The FY 2020 budget, including all funds, is balanced. The FY 2020 budget excluding transfers is \$41.6 million and represents a nearly \$200,000 increase over the FY 2019 budget. The FY 2020 budget is supported by revenue of \$32 million, other financing sources of \$1.2 million and operating and capital reserves of \$9.6 million. Year-end FY 2020 total reserves are projected to be \$18.4 million.

The following table compares the budgeted expenditures by fund for FY 2020 and FY 2019. The expenditures are shown less operating transfers out.

## **EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
General Fund	\$ 11,966,844	\$ 12,552,638	4.90%
Park Improvement Fund	1,419,803	1,443,685	1.68%
Other Special Revenue Funds	53,800	67,200	24.91%
<b>Total General Government Operating</b>	<b>13,440,447</b>	<b>14,063,523</b>	<b>4.64%</b>
General Government Debt Service	1,036,160	1,021,999	-1.37%
General Government Capital Outlay	14,330,630	9,056,747	-36.91%
Enterprise Fund Operating	\$ 5,686,556	\$ 5,252,874	-7.63%
Enterprise Fund Debt Service	\$ 1,649,265	\$ 1,442,705	-12.52%
Enterprise Fund Capital Outlay	\$ 2,885,000	\$ 8,327,532	188.65%
Self-Insurance Fund	\$ 2,394,920	\$ 2,481,642	3.62%
<b>Total - Citywide Expenditures</b>	<b>\$ 41,422,978</b>	<b>\$ 41,647,023</b>	<b>0.48%</b>

The following table compares the budgeted revenue by fund for FY 2020 and FY 2019. The revenues are shown less operating transfers in.

## **REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
General Fund	\$ 12,155,090	\$ 12,254,653	0.82%
Park Improvement Fund	1,458,400	1,464,085	0.39%
Other Special Revenue Funds	143,300	159,300	11.17%
<b>Total General Government Operating</b>	<b>13,756,790</b>	<b>13,878,038</b>	<b>0.88%</b>
Capital Project Funds	5,549,300	6,215,952	12.01%
Debt Service Fund	3,200	8,300	159.38%
Enterprise Funds	\$ 8,847,100	\$ 9,384,200	6.07%
Self-Insurance Fund	\$ 2,371,630	\$ 2,591,026	9.25%
<b>Total - Citywide Revenues</b>	<b>\$ 30,528,020</b>	<b>\$ 32,077,516</b>	<b>5.08%</b>

### General Government Funds

The 2020 General Fund expenditure budget, which represents most core City services, is balanced at \$15.8 million and represents a \$2.1 million or 11.87% decrease from the 2019 budget. The revenue budget is \$12.2 million, a \$99,563 or 0.82%, increase over the 2019 budgeted revenues. The 2020 year-end General Fund operating reserves are projected to be \$3 million, 23.36%, of 2020 operating

expenditures and are consistent with the City Council's Financial Management Policy of maintaining a 20.5% to 30% operating reserve.

The 2020 General Government incremental revenue increase of \$41,449 is based on the following:

- ✓ \$110,000 or 1.5% growth in sales tax
- ✓ Potential loss of electrical franchise revenue
- ✓ Royal Gorge Bridge lease incremental revenue growth of \$52,600.
- ✓ \$52,000 in local funding for Recreation/Aquatic Center

### Balancing Strategy

We have balanced the 2020 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased 8.5% primarily due to higher than anticipated claims and multiple years without a rate increase.
- ✓ Use of General Fund Assigned Fund Balance for capital improvements.

### Key Cost Drivers

The principal cost increases in the General Government function of the 2020 budget are due to:

Capital Outlay	\$898,000
Purchased Services	\$212,986

The increase in purchased services relates to the re-writing of Title 16 and Title 17 of the Municipal Code as well as a joint funded next step analysis for a recreation/aquatic center.

### Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City.

Four (4) Patrol Units	\$190,583
Police building Phase I renovation, 1145 Ohio Ave.	\$350,000
Replacement of unmarked vehicles	\$30,000
Mobile Data Terminal replacements	\$41,000

### Economic Development Investments

In 2018 Cañon City residents identified economic development at the top priority for the community to focus on. In 2018 only 21% believe the downtown is vibrant, only 16% rated shopping opportunities as positive and only 12% believed job opportunities were positive. Given the community's desire for more jobs, retail opportunities, a vibrant downtown, and economic diversification, the 2020 budget includes the following initiatives to foster a more robust and vital economy:

Life safety grant program	\$95,132
Downtown alleys	\$200,000
Façade grant program	\$30,000

### Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. In 2018 only 44% of citizen survey respondents rated the overall built environment of Cañon City as positive. The 2020 Budget continues to work towards improving the community's image by dedicating nearly \$6 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$3,500,000
Road Resurfacing	
This proposal is to continue overlay, chip-sealing and crack sealing	\$400,000
Hydraulic Ditch crossing construction	\$200,000
Pave Gravel Streets - Federal Grants	\$599,664
US 50 Pedestrian crossing design	\$830,000
US 50 Corridor	\$450,000

### Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2018 Citizen Survey indicated a very strong level of support to continue funding enhancements at Centennial Park and other recreation venues in Cañon City. The 2020 Budget continues to enhance the cultural and recreational investments to include:

Centennial Park Master Plan improvements	\$30,000
Pedestrian bridge/trestle repairs	\$40,000
Tunnel Drive/RGP Trail Connection	\$20,000
ADA playground and facility revisions	\$25,000
Royal Gorge Park fencing	\$40,000
Royal Gorge campground reconstruction project	\$65,000
Pick up replacement	\$28,000
Utility Maintenance Vehicle	\$17,000
Commercial turf mower	\$15,500

### Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will invest in the following:

✓ Citizen Survey	\$15,000
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The annual citizen survey provides valuable information to the City Council and staff as to what the citizens think about the community and suggestions on how funds should be spent. The results help the Council establish and set priorities of City programs and services to respond to the citizens' needs.

The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational improvements. With the implementation of a Human Resources Information Management System, the City will be able to leverage the system and its functionality to help City leadership assess strengths and address opportunities to continue its work to create a higher performing organization.

✓ Human Resources Information Management System	\$20 per employee per month
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#### Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$50,000
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To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

#### General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$3 million at year end or 23.36% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintains a General Fund operating reserve of at least 20.5% and a maximum of 30%.

#### Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, life and disability insurance programs. The 2020 Self-Insurance expenditures are budgeted at \$2,481,642 a \$86,722 or 3.62% increase from the 2019 adopted budget. This increase is the primarily the result of ongoing medical inflation experienced by all medical plans. The estimated annual claims cost per employee is increased by 3.85% for 2020. The Self-Insurance 2020 revenue is budgeted at \$2,591,026 a \$219,936 or 9.25% increase over the 2019 budget revenue. This increase is the result of a change in the mix of family and single coverages among the City's employment and from additional full-time employees included in the 2020 budget as well as a 8.5% premium increase. The City estimates that the Self-Insurance fund's retained earnings will increase by \$109,384 in 2020. Due to the financial health of the Self-Insurance Fund, a premium increase of 8.5% was implemented for 2020.

#### Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities and the repayment of debt

obligations. The two major funds of this type are Water Fund and the Stormwater Fund. The City contracted for an independent utility rate study concerning the Water and Stormwater user rates in 2018. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9.0% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The 2020 budget reflects a 9% increase in water revenues. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018.

### Water Fund

The proposed 2020 Water Fund expenditure budget excluding transfers is \$7,593,274 which is a \$17,631 or less than one percent decrease over the 2019 expenditure budget. The majority of this decrease is related to a decrease in the 4-Mile Golf Course Subsidy. The revenue budget is \$7,615,500 a \$605,500 or 8.6% increase over the adopted 2019 revenue budget. The excess revenue of \$22,226 will become part of operating reserves. Total year-end projected Water Fund available resources are \$6,112,718 or a 30.4% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operation reserve.

### Stormwater Fund

The proposed 2020 Stormwater Fund expenditures budget excluding transfers is \$7,402,337, which is a \$4.8 million or 186.64% increase over the 2019 adopted expenditure budget. The primary reason for this significant increase is the \$6.5 million capital outlay budget for the initiation of a 3-yr. stormwater systems improvement program funded by the issuance of \$8 million of Certificates of Participation (COP's). Additionally, the budget includes the accompanying annual debt service payment for the COP's in the amount of \$562,300. The operating revenue budget is \$1,731,900 a \$63,500 or 3.5% decrease over the 2019 adopted revenue budget. This decrease is due to an anticipated decrease in investment earnings. A 40% stormwater rate increase was implemented in April, 2018. City Council will review the rates in early 2020 to determine what increase should be implemented. Total year-end projected operational reserves are \$458,268 or 27.7% which is consistent with the City Council 's 20.5% operating reserve policy.

### Capital Improvement

The City proposes to invest \$17,384,279 in capital improvements, a \$142,999 or 0.83% increase over the 2019 capital budget. The City will be able to invest significant resources towards capital improvements in 2020 due to a combination of \$3,500,000 of available 2A resources, \$6,500,000 of stormwater projects funded by COP proceeds and \$1,899,462 in Federal & State grants. The additional planned 2020 capital improvements will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the proposed 2020 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2021-2024 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details the 2020 grant funded capital projects and funding sources.

### FUNDING SOURCES

Project Description	TOTAL				Royal Gorge Bridge Revenues	
	PROJECT COST	Federal Grants	State Grants	Museum Donations	Bridge Revenues	
CMAQ Projects	\$599,664	\$496,462	\$-	\$-	\$103,202	
US 50 Pedestrian Improvements	450,000	-	360,000	-	90,000	
CO115 Pedestrian Improvements	830,000	830,000	-	-	-	
St. Cloud Historic Hotel	200,000	-	200,000	-	-	
Rudd House Rehabilitation	200,000	-	148,000	52,000	-	
Comprehensive Master Plan	129,000	-	65,000	-	64,000	
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$2,408,664</b>	<b>\$1,326,462</b>	<b>\$773,000</b>	<b>\$52,000</b>	<b>\$257,202</b>	

#### Conclusion

The 2020 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the annual business plan along with the strategic plan, which has served as the foundation for the 2020 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

## **THE BUDGET PROCESS**

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

The first phase of the budget process starts in the month of June. The City Administrator and/or the Finance Director conducts a pre-budget workshop with City Council and Department Heads to review current year budget status and to give direction on long-range budget issues. The City Administrator reviews the goals and objectives and prepares the framework for the next year's budget.

The City's Finance Director then requests all Department Heads to submit budget line item detail proposals to him. The City Administrator then conducts individual meetings with Department Heads and reviews the results with the Director of Finance. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing will be conducted on October 21, 2019. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their final decisions.

The City Council sets the Mill Levy through a resolution. In December, the City Council formally adopts the budget through a resolution and appropriation ordinance.

## **BUDGET BASIS**

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

**TIMELINE FOR  
2020 FISCAL YEAR BUDGET**

	Item #	Process Description	Purpose / Explanation		Finance / Admin.	Department Heads	Community Agencies	Public	City Council
<b>Budgetary Information</b>	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.		6/25	6/25			
	2	Meeting with Department Heads	City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines.		7/2	7/2			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.		7/31	7/31			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.		8/1-8/16				
	5	Budget Review with Department Heads	City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget		8/19-8/23	8/19-8/23			
	6	Community Agency/Contracts packets distributed	City Administrator distributes packets to all applicable Community Agencies & contractors.		8/6		8/6		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.		8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to the City Administrator		9/6		9/6		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.		9/15		9/15		9/15
<b>Budget Legal Compliance</b>	10	Budget Submitted to Council	The 2020 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing		10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2020 Budget.		10/21			10/21	10/21
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.		10/22-11/13				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2020 budget and conducts the 1st reading of the Appropriations Ordinance		11/18			11/18	11/18
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy		12/2			12/2	12/2
	15	Final certification of values	Final values certification received from Assessor		12/10				
	16	Preparation of Budget Message	2020 Budget Message is written by the City Administrator.		12/13				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.		12/13				
	18	Final Budget Document	Final 2020 Budget Document is distributed to Council, staff, media and various agencies.		12/31				

**NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.**

**The budget process includes city staff, council, board members, budget committee and the general public.**

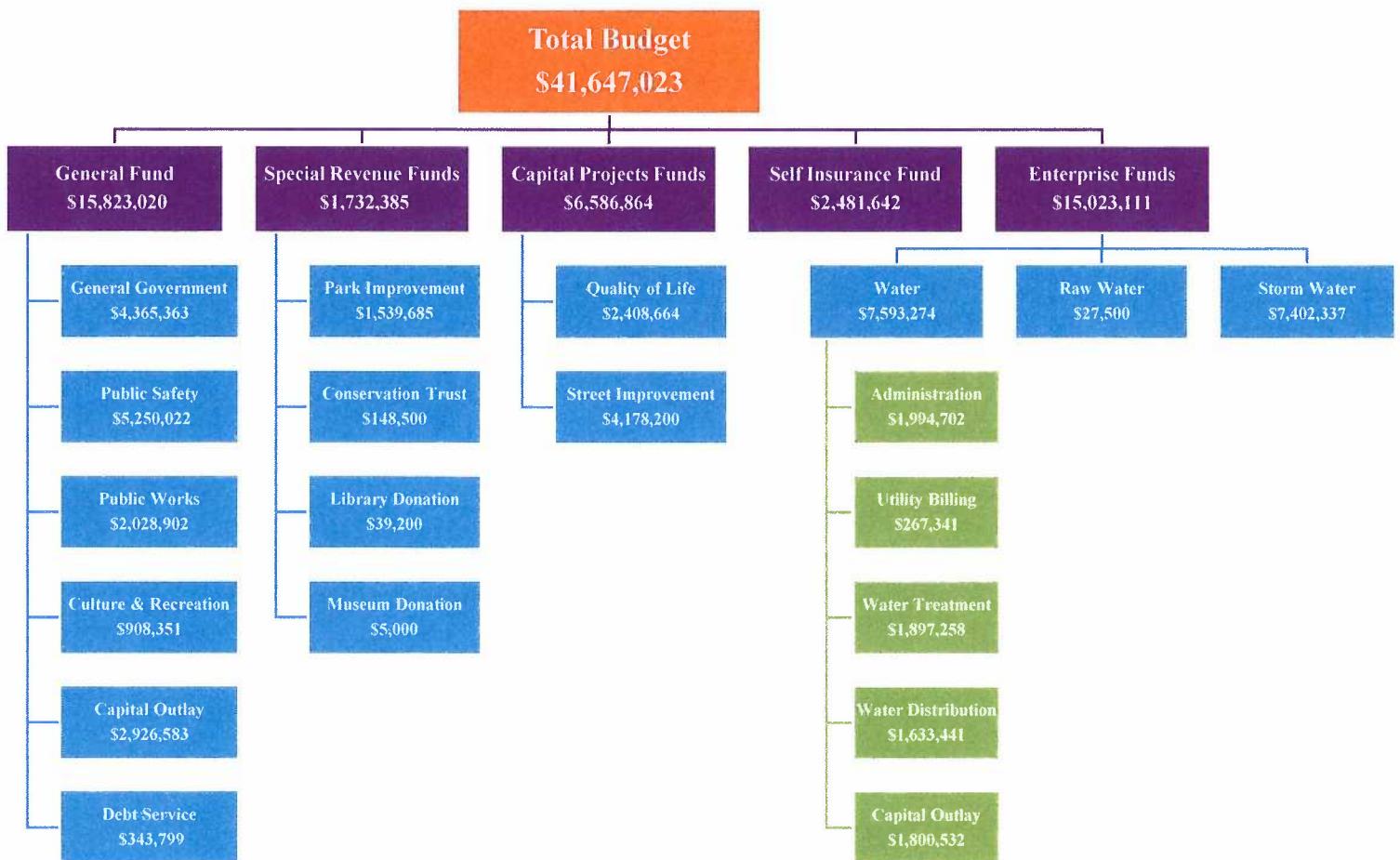


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**CITY OF CAÑON CITY  
TOTAL BUDGET - 2020**

	Special		Capital		Debt		Internal		<b>Total</b>
	General	Revenue	Projects	Service	Enterprise	Service			
	Fund	Funds	Fund	Fund	Funds	Fund			
<b>Revenues:</b>									
Taxes	\$ 8,425,476	\$ -	\$ 3,772,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,197,576
Licenses and Permits	453,200	-	-	-	-	-	-	-	453,200
Intergovernmental	1,486,597	146,000	2,099,462	-	-	-	-	-	3,732,059
Charges for Services	201,500	121,100	-	-	8,942,800	2,571,026	-	-	11,836,426
Fines and Forfeitures	100,200	-	-	-	-	-	-	-	100,200
Interest	150,000	10,800	65,000	8,300	218,700	20,000	-	-	472,800
Royal Gorge Bridge	1,161,780	1,303,485	279,390	-	-	-	-	-	2,744,655
Other (Misc Revenue)	-	42,000	-	-	85,600	-	-	-	127,600
<b>Total Revenues</b>	<b>\$ 11,978,753</b>	<b>\$ 1,623,385</b>	<b>\$ 6,215,952</b>	<b>\$ 8,300</b>	<b>\$ 9,384,200</b>	<b>\$ 2,591,026</b>	<b>\$ 31,801,616</b>		
<b>Expenditures:</b>									
General Government	\$ 4,365,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,365,363
Public Safety	5,250,022	-	-	-	-	-	-	-	5,250,022
Public Works	2,028,902	-	-	-	-	-	-	-	2,028,902
Culture and Recreation	908,351	1,510,885	-	-	-	-	-	-	2,419,236
Self Insurance	-	-	-	-	-	-	2,481,642	2,481,642	2,481,642
Water	-	-	-	-	4,909,587	-	-	-	4,909,587
Stormwater Utility	-	-	-	-	323,037	-	-	-	323,037
Raw Water Acquisition	-	-	-	-	17,500	-	-	-	17,500
Debt Service	343,799	-	678,200	-	1,445,455	-	-	-	2,467,454
Capital Outlay	2,926,583	221,500	5,908,664	-	8,327,532	-	-	-	17,384,279
<b>Total Expenditures</b>	<b>\$ 15,823,020</b>	<b>\$ 1,732,385</b>	<b>\$ 6,586,864</b>	<b>\$ -</b>	<b>\$ 15,023,111</b>	<b>\$ 2,481,642</b>	<b>\$ 41,647,023</b>		
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (3,844,267)	\$ (109,000)	\$ (370,912)	\$ 8,300	\$ (5,638,911)	\$ 109,384	\$ (9,845,407)		
<b>Other Financing Sources (Uses)</b>									
Proceeds from Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financing Proceeds	-	-	-	-	-	-	-	-	-
Operating Transfers In	699,200	-	52,000	-	80,900	-	-	-	832,100
Operating Transfers Out	(40,000)	(52,000)	-	(15,000)	(1,133,900)	-	-	-	(1,240,900)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 659,200</b>	<b>\$ (52,000)</b>	<b>\$ 52,000</b>	<b>\$ (15,000)</b>	<b>\$ (1,053,000)</b>	<b>\$ -</b>	<b>\$ (408,800)</b>		
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (3,185,067)	\$ (161,000)	\$ (318,912)	\$ (6,700)	\$ (6,691,911)	\$ 109,384	\$ (10,254,207)		
Fund Balances/Available Resources, Beginning	8,265,934	632,296	2,612,646	337,692	14,381,367	840,558	-	-	27,070,493
<b>Fund Balances/Available Resources, Ending</b>	<b>\$ 5,080,867</b>	<b>\$ 471,296</b>	<b>\$ 2,293,734</b>	<b>\$ 330,992</b>	<b>\$ 7,689,455</b>	<b>\$ 949,942</b>	<b>\$ 16,816,286</b>		
<b>Fund Balance / Available Resources</b>									
<b>Classifications Analysis:</b>									
Nonspendable Fund Balance	808,800	15,700	-	-	-	-	-	-	824,500
Restricted Fund Balance	327,300	26,387	-	3,000	-	-	-	-	356,687
Committed Fund Balance	531,575	-	-	-	-	-	-	-	531,575
Assigned Fund Balance	1,090,889	439,936	2,293,734	327,992	-	-	-	-	4,152,551
Unassigned Fund Balance	3,012,003	-	-	-	-	-	-	-	3,012,003
Reserved Available Resources	-	-	-	-	4,719,856	-	-	-	4,719,856
Unreserved Available Resources	-	-	-	-	2,969,599	949,942	-	-	3,919,541
<b>Total Fund Balance / Available Resources Classifications</b>	<b>\$ 5,770,567</b>	<b>\$ 482,023</b>	<b>\$ 2,293,734</b>	<b>\$ 330,992</b>	<b>\$ 7,689,455</b>	<b>\$ 949,942</b>	<b>\$ 17,516,713</b>		

**CITY OF CAÑON CITY  
2020 EXPENDITURE BUDGET  
LESS TRANSFERS**



**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**TOTAL BUDGET SUMMARY**

There are 13 budget funds. Presented below is a summary of the 2020 budget expenditures by fund, compared to the 2019 budget

Budget Fund	2019 Budget	2020 Budget	% Change
<b>General Fund</b>			
Operating Expenditures	\$ 11,966,844	\$ 12,552,638	4.90%
Debt Service	357,960	343,799	-3.96%
Capital Outlay	5,784,430	2,926,583	-49.41%
Total General Fund	<u>\$ 18,109,234</u>	<u>\$ 15,823,020</u>	<u>-12.62%</u>
<b>Special Revenue Funds:</b>			
Park Improvement Fund			
Operating Expenditures	\$ 1,419,803	\$ 1,443,685	1.68%
Capital Outlay	180,000	96,000	-46.67%
Total Park Improvement Fund	<u>\$ 1,599,803</u>	<u>\$ 1,539,685</u>	<u>-3.76%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 10,000	\$ 23,000	130.00%
Capital Outlay	141,000	125,500	-10.99%
Total Conservation Trust Fund	<u>\$ 151,000</u>	<u>\$ 148,500</u>	<u>-1.66%</u>
Library Donation Fund (operating expend.)	\$ 36,500	\$ 39,200	7.40%
Museum Donation Fund (operating expend.)	<u>\$ 7,300</u>	<u>\$ 5,000</u>	<u>-31.51%</u>
<b>Capital Projects Fund:</b>			
Quality of Life Fund (grant funded capital expend.)	\$ 3,025,200	\$ 2,408,664	-20.38%
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 5,200,000	\$ 3,500,000	-32.69%
Debt Service	\$ 678,200	\$ 678,200	0.00%
Total Street Improvement Fund	<u>\$ 5,878,200</u>	<u>\$ 4,178,200</u>	<u>-28.92%</u>
<b>Debt Service Fund:</b>			
Excess Special Improvement Fund	\$ -	\$ -	0.00%
<b>GENERAL GOVERNMENT SUMMARY:</b>			
Operating Expenditures	\$ 13,440,447	\$ 14,063,523	4.64%
Debt Service	1,036,160	1,021,999	-1.37%
Capital Outlay	14,330,630	9,056,747	-36.80%
Total General Government Expenditures	<u>\$ 28,807,237</u>	<u>\$ 24,142,269</u>	<u>-16.19%</u>

Budget Fund	2019 Budget	2020 Budget	% Change
<b>Enterprise Funds:</b>			
Water Fund			
Operating Expenditures	\$ 5,358,705	\$ 4,912,337	-8.33%
Debt Service	877,200	880,405	0.37%
Capital Outlay	1,375,000	1,800,532	30.95%
Total Water Fund	<u>\$ 7,610,905</u>	<u>\$ 7,593,274</u>	<u>-0.23%</u>
Raw Water Fund			
Operating Expenditures	\$ 17,500	\$ 17,500	0.00%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 27,500</u>	<u>\$ 27,500</u>	<u>0.00%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 310,351	\$ 323,037	4.09%
Debt Service	772,065	562,300	-27.17%
Capital Outlay	1,500,000	6,517,000	334.47%
Total Stormwater Fund	<u>\$ 2,582,416</u>	<u>\$ 7,402,337</u>	<u>186.64%</u>
<b>ENTERPRISE FUND SUMMARY:</b>			
Operating Expenditures	\$ 5,686,556	\$ 5,252,874	-7.63%
Debt Service	1,649,265	1,442,705	-12.52%
Capital Outlay	2,885,000	8,327,532	188.65%
<b>Total Enterprise Fund Expenditures</b>	<b><u>\$ 10,220,821</u></b>	<b><u>\$ 15,023,111</u></b>	<b><u>46.99%</u></b>
<b>INTERNAL SERVICE FUND SUMMARY:</b>			
Self Insurance Fund (operating expend.)	<u>\$ 2,394,920</u>	<u>\$ 2,481,642</u>	<u>3.62%</u>
<b>CITY-WIDE SUMMARY:</b>			
Operating Expenditures	\$ 21,521,923	\$ 21,798,040	1.28%
Debt Service	2,685,425	2,464,704	-8.22%
Capital Outlay	17,215,630	17,384,279	0.98%
<b>Total City-Wide Expenditures</b>	<b><u>\$ 41,422,978</u></b>	<b><u>\$ 41,647,023</u></b>	<b><u>0.54%</u></b>
Transfers Out	1,299,400	1,240,900	-4.50%
<b>GRAND TOTAL</b>	<b><u>\$ 42,722,378</u></b>	<b><u>\$ 42,887,923</u></b>	<b><u>0.39%</u></b>

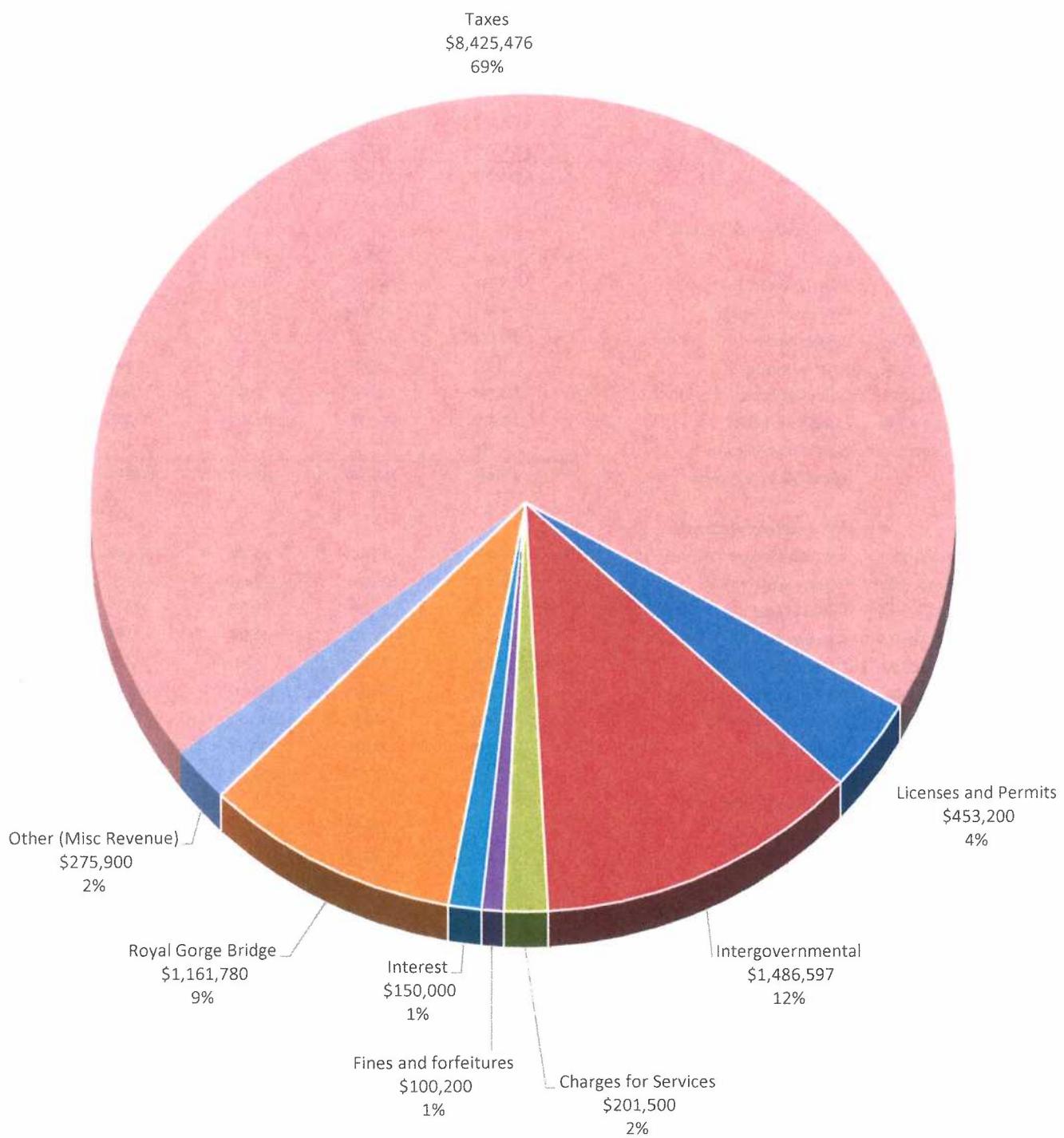
**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**GENERAL FUND SUMMARY**

	<b>2019</b>	<b>2020</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 9,314,157	\$ 8,265,934	-11.25%
<b>Revenues:</b>			
Taxes	\$ 8,667,970	\$ 8,425,476	-2.80%
Licenses and Permits	351,100	453,200	29.08%
Intergovernmental	1,165,120	1,486,597	27.59%
Charges for Services	231,800	201,500	-13.07%
Fines and Forfeitures	162,000	100,200	-38.15%
Interest	159,400	150,000	-5.90%
Royal Gorge Bridge	1,156,000	1,161,780	0.50%
Misc Revenue	261,700	275,900	5.43%
<b>Total Revenues</b>	<u>\$ 12,155,090</u>	<u>\$ 12,254,653</u>	0.82%
<b>Total Sources of Funds</b>	<u><u>\$ 21,469,247</u></u>	<u><u>\$ 20,520,587</u></u>	<u><u>-4.42%</u></u>
<b>Uses of Funds</b>			
General Government	\$ 4,425,199	\$ 4,598,916	3.93%
Public Safety	5,023,056	5,250,022	4.52%
Public Works	1,966,945	2,139,148	8.75%
Culture and Recreation	909,604	908,351	-0.14%
Capital Outlay:			
Street Projects	1,637,440	1,194,000	-27.08%
All Other Capital Outlay	3,992,640	1,732,583	-56.61%
<b>Total Uses of Funds</b>	<u><u>\$ 17,954,884</u></u>	<u><u>\$ 15,823,020</u></u>	<u><u>-11.87%</u></u>
<b>Other Financing Sources (Uses)</b>			
Proceeds from Sale of Fixed Assets	305,000	5,000	-98.36%
Financing Proceeds	340,000	-	100.00%
Operating Transfers In	1,106,500	1,108,000	0.14%
Operating Transfers Out	(100,000)	(40,000)	100.00%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ 1,651,500</u></u>	<u><u>\$ 1,073,000</u></u>	<u><u>-35.03%</u></u>

**THE CITY OF CAÑON CITY  
GENERAL FUND - BUDGET STATEMENT**

	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Revenues:</b>				
Taxes	\$ 8,485,749	\$ 8,667,970	\$ 8,636,691	\$ 8,425,476
Licenses and Permits	476,835	351,100	498,242	453,200
Intergovernmental	1,209,033	1,165,120	1,089,376	1,486,597
Charges for Services	195,801	231,800	195,066	201,500
Fines and Forfeitures	101,843	162,000	101,724	100,200
Interest	149,680	159,400	167,372	150,000
Royal Gorge Bridge	742,130	1,156,000	1,156,000	1,161,780
Other (Misc Revenue)	340,020	261,700	266,582	275,900
<b>Total Revenues</b>	<b>\$ 11,701,091</b>	<b>\$ 12,155,090</b>	<b>\$ 12,111,053</b>	<b>\$ 12,254,653</b>
<b>Expenditures:</b>				
Current:				
General Government	\$ 3,735,673	\$ 4,425,199	\$ 3,775,958	\$ 4,598,916
Public Safety	4,389,472	5,023,056	4,812,742	5,250,022
Public Works	2,303,807	1,966,945	2,038,767	2,139,148
Culture and Recreation	571,419	909,604	891,051	908,351
<b>Total Operating Expenditures</b>	<b>11,000,371</b>	<b>12,324,804</b>	<b>11,518,518</b>	<b>12,896,437</b>
Capital Outlay:				
Street Projects	282,817	1,637,440	950,000	1,194,000
Capital Projects - Excess Fund Balance	277,166	578,585	492,000	681,914
All Other Capital Outlay	644,508	3,414,055	1,046,500	1,050,669
<b>Total Expenditures</b>	<b>\$ 12,204,862</b>	<b>\$ 17,954,884</b>	<b>\$ 14,007,018</b>	<b>\$ 15,823,020</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (503,771)	\$ (5,799,794)	\$ (1,895,965)	\$ (3,568,367)
<b>Other Financing Sources (Uses)</b>				
Proceeds from the Sale of Fixed Assets	\$ 430,689	\$ 305,000	\$ 18,905	\$ 5,000
Financing Proceeds	-	340,000	-	-
Operating Transfers In	1,108,000	1,106,500	1,034,269	1,108,000
Operating Transfers Out - Economic Devel.	(140,000)	(100,000)	(100,000)	(40,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,398,689</b>	<b>\$ 1,651,500</b>	<b>\$ 953,174</b>	<b>\$ 1,073,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 894,918	\$ (4,148,294)	\$ (942,791)	\$ (2,495,367)
<b>Fund Balances, Beginning of Year</b>	<b>8,313,807</b>	<b>9,314,157</b>	<b>9,208,725</b>	<b>8,265,934</b>
<b>Fund Balances, End of Year</b>	<b>\$ 9,208,725</b>	<b>\$ 5,165,863</b>	<b>\$ 8,265,934</b>	<b>\$ 5,770,567</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	102,848	108,800	105,900	109,100
Prepaid Items	7,828	3,300	8,060	8,300
Interfund Receivable	888,889	-	790,100	691,400
Restricted for				
Emergencies	318,440	295,700	328,000	337,800
K-9 Program	13,371	8,900	(600)	(10,500)
Committed to				
Royal Gorge Capital	600,000	600,000	600,000	600,000
Capital Improvements	116,575	97,632	136,575	(68,425)
Assigned to				
Property Acquisition	1,773,675	1,685,010	1,378,915	878,915
Capital Improvements	124,311	62,914	174,374	211,974
Capital Projects/Use of Reserve	1,446,155	-	1,289,055	-
Marketing/Economic Development	160,000	-	-	-
Total Classified Fund Balance	<b>\$ 5,552,092</b>	<b>\$ 2,862,256</b>	<b>\$ 4,810,379</b>	<b>\$ 2,758,564</b>
<b>Unassigned Fund Balance</b>	<b>\$ 3,656,633</b>	<b>\$ 2,303,607</b>	<b>\$ 3,455,555</b>	<b>\$ 3,012,003</b>

GENERAL FUND  
REVENUE  
\$12,254,653



**THE CITY OF CAÑON CITY**  
**GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>310-Taxes</b>					
10-310-31101	General Property Tax	\$ 396,017	\$ 401,300	\$ 394,040	440,886
10-310-31201	Specific Ownership Tax	66,537	73,900	73,900	75,000
10-310-31301	Sales Tax	6,920,819	7,114,000	7,081,977	7,224,000
10-310-31302	Use Tax	304,651	272,000	295,997	301,800
10-310-31601	Cablevision	127,233	126,900	126,423	126,700
10-310-31602	Telephone	6,717	8,300	6,836	6,400
10-310-31603	Electricity	508,406	518,600	505,815	100,000
10-310-31604	Gas	144,508	142,900	140,453	140,500
10-310-31901	Penalty & Int. on Del. Tax	1,386	1,500	1,300	1,300
10-310-31912	Pen & Int/Del on Use Tax	19,200	18,400	19,600	19,600
10-310-31999	Co Treas/Clerk Coll Fee	(9,724)	(9,830)	(9,650)	(10,710)
<b>Total Taxes</b>		<b>\$ 8,485,749</b>	<b>\$ 8,667,970</b>	<b>\$ 8,636,691</b>	<b>\$ 8,425,476</b>
<b>320-Licenses &amp; Permits</b>					
10-320-32101	Liquor	\$ 15,660	\$ 12,500	\$ 11,081	\$ 12,400
10-320-32104	Sales/Use Tax Lic Fee	27,540	30,600	30,600	30,600
10-320-32106	Professional & Occup.	51,671	44,800	45,961	46,400
10-320-32201	Building Permits	278,892	211,000	324,800	275,000
10-320-32205	Zone/Variance/Ex	9,705	6,600	8,200	8,600
10-320-32209	Other (Sign Permits)	4,717	2,300	2,700	3,400
10-320-32210	Street Excav. Rehab	87,690	43,300	74,900	76,800
10-320-32212	ROW-Dumpster Permits	960	-	-	-
<b>Total Licenses &amp; Permits</b>		<b>\$ 476,835</b>	<b>\$ 351,100</b>	<b>\$ 498,242</b>	<b>\$ 453,200</b>
<b>330-Intergovernmental</b>					
10-330-33501	Add'l Motor Vehicle Reg/Fees	\$ 63,890	\$ 63,100	\$ 63,385	\$ 63,700
10-330-33502	Highway Users Tax	736,213	625,900	616,642	648,600
10-330-33503	Mineral Leasing	22,137	22,150	28,100	28,100
10-330-33504	Severance Tax	13,200	13,200	12,400	13,200
10-330-33505	Tobacco Products Tax	32,282	32,370	24,751	32,370
10-330-33506	Water Fund - PILT	191,116	218,500	198,030	200,000
10-330-33507	Stormwater Fund - PILT	32,054	33,300	40,238	50,000
10-330-33713	Road and Bridge	58,058	59,000	59,100	64,600
10-330-33716	Vale Grant	13,733	13,730	13,730	13,730
10-330-33735	Bullet Proof Vest Grant	707	-	-	2,700
10-330-33741	Colorado Post Grant	4,950	38,430	-	40,000
10-330-33742	CATPA Grant	19,471	9,940	-	-
10-330-33743	Safe Streets Task Force Grant	-	2,500	-	-
10-330-33744	CDHS BEHVIORAL HEALTH GRANT	-	-	-	248,778
10-330-33750	NEH GRANT	-	-	-	6,500
10-330-33752	BLM Grant	21,221	33,000	33,000	38,750
10-330-33753	MISC POLICE GRANTS	-	-	-	35,569
<b>Total Intergovernmental</b>		<b>\$ 1,209,033</b>	<b>\$ 1,165,120</b>	<b>\$ 1,089,376</b>	<b>\$ 1,486,597</b>

**THE CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>340-Charges for Services</b>									
10-340-34101	Court Costs, Fees & Charges	\$ 23,270	\$ 52,300	\$ 16,038	\$ 19,700				
10-340-34108	Photocopy Machine	4,108	3,100	3,253	3,800				
10-340-34110	Local History Center General	865	600	500	600				
10-340-34111	Local History Center Sales	1,032	800	1,450	1,200				
10-340-34311	Collection Fees - FD Impact Fees	703	500	788	600				
10-340-34510	Police Fees	13,460	14,400	12,439	12,900				
10-340-34511	Off Duty Employment	36,740	31,200	31,450	34,100				
10-340-34513	SRO IGA	102,339	114,800	114,800	114,800				
10-340-34706	Library Use Fees	7,523	7,900	7,506	7,500				
10-340-34803	Fuel Surcharge - Inside	5,761	6,200	6,842	6,300				
	<b>Total Charges for Serv.</b>	<b>\$ 195,801</b>	<b>\$ 231,800</b>	<b>\$ 195,066</b>	<b>\$ 201,500</b>				
<b>350-Fines/Forfeitures</b>									
10-350-35101	Traffic - Municipal Court	\$ 68,341	\$ 118,700	\$ 68,918	\$ 68,600				
10-350-35102	Traffic - District Court	15,601	16,000	11,685	13,600				
10-350-35103	Other-Complaints	4,435	6,700	7,415	5,900				
10-350-35105	Surcharges - Victim Assistance	9,148	17,200	9,137	9,100				
10-350-35201	Library	2,346	2,700	2,029	2,200				
10-350-35202	Payment/Lost Materials	-	-	-	-				
10-350-35301	Return Check Fee-General	272	200	340	300				
10-350-35401	CCMC Violations	1,700	500	2,200	500				
	<b>Total Fines/Forfeitures</b>	<b>\$ 101,843</b>	<b>\$ 162,000</b>	<b>\$ 101,724</b>	<b>\$ 100,200</b>				
<b>360-Interest</b>									
10-360-36101	Earnings on Dep. & Investments	\$ 149,680	\$ 159,400	\$ 167,372	\$ 150,000				
	<b>Total Interest</b>	<b>\$ 149,680</b>	<b>\$ 159,400</b>	<b>\$ 167,372</b>	<b>\$ 150,000</b>				
<b>360-Royal Gorge Bridge</b>									
10-360-36211	Royal Gorge	\$ 742,130	\$ 1,156,000	\$ 1,156,000	\$ 1,161,780				
	<b>Total Royal Gorge Bridge</b>	<b>\$ 742,130</b>	<b>\$ 1,156,000</b>	<b>\$ 1,156,000</b>	<b>\$ 1,161,780</b>				
<b>360 - Misc. Revenue</b>									
10-360-36202	Rent from Buildings	\$ 59,081	\$ 18,000	\$ 35,487	\$ -				
10-360-36203	Rent-Park Properties	111,157	113,600	96,886	120,000				
10-360-36402	Refund of Expenditures	37,676	35,000	41,967	35,000				
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	21,369	4,400	798	1,000				
10-360-36405	Weed Abatement	8,249	2,900	4,039	3,000				
10-360-36535	Street Damage Restoration Fees	25,101	63,500	50,063	37,600				
10-360-36536	Traffic Impact Fees	2,632	-	-	-				
10-360-36702	Donations	51,645	14,500	19,989	14,500				
10-360-36801	Other	15,210	6,800	13,628	10,500				
10-360-36802	Sidewalk Project Revenue	1,880	2,800	3,605	2,200				
10-360-36805	Cash Over/Short	3	-	-	-				
10-360-36807	PD - Restitution	29	200	120	100				
10-360-36810	Library - Over/Short	-	-	-	-				
10-360-36901	Local Funding - Feasibility Study	-	-	-	52,000				
10-390-39201	Insurance Recoveries	5,988	-	-	-				
	<b>Total 360 Other (Misc)</b>	<b>\$ 340,020</b>	<b>\$ 261,700</b>	<b>\$ 266,582</b>	<b>\$ 275,900</b>				
	<b>Total Revenues</b>	<b>\$ 11,701,091</b>	<b>\$ 12,155,090</b>	<b>\$ 12,111,053</b>	<b>\$ 12,254,653</b>				

**THE CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Other Financing Sources</b>					
<b>390 - Sale of Assets / Financing Proceeds</b>					
10-390-39112	Sale of Assets-Buildings	\$ 430,689	\$ 300,000	\$ -	\$ -
10-390-39113	Sale of Assets-Equipment	-	5,000	18,905	5,000
10-390-39203	Financing Proceeds	-	340,000	-	-
	<b>Total 390 - Sale of Assets / Financing Proceeds</b>	<b>\$ 430,689</b>	<b>\$ 645,000</b>	<b>\$ 18,905</b>	<b>\$ 5,000</b>
<b>370 Transfers (Internal)</b>					
10-370-37103	Operating Transfer - Water Fund	\$ 393,800	\$ 393,800	\$ 320,069	\$ 393,800
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	699,200	697,700	699,200	699,200
	<b>Total 370 Transfers</b>	<b>\$ 1,108,000</b>	<b>\$ 1,106,500</b>	<b>\$ 1,034,269</b>	<b>\$ 1,108,000</b>
	<b>Total Other Finances Sources</b>	<b>\$ 1,538,689</b>	<b>\$ 1,751,500</b>	<b>\$ 1,053,174</b>	<b>\$ 1,113,000</b>
	<b>GRAND TOTAL SOURCES</b>	<b>\$ 13,239,780</b>	<b>\$ 13,906,590</b>	<b>\$ 13,164,227</b>	<b>\$ 13,367,653</b>

## General Fund - General Property Tax

Account # 10-310-31101

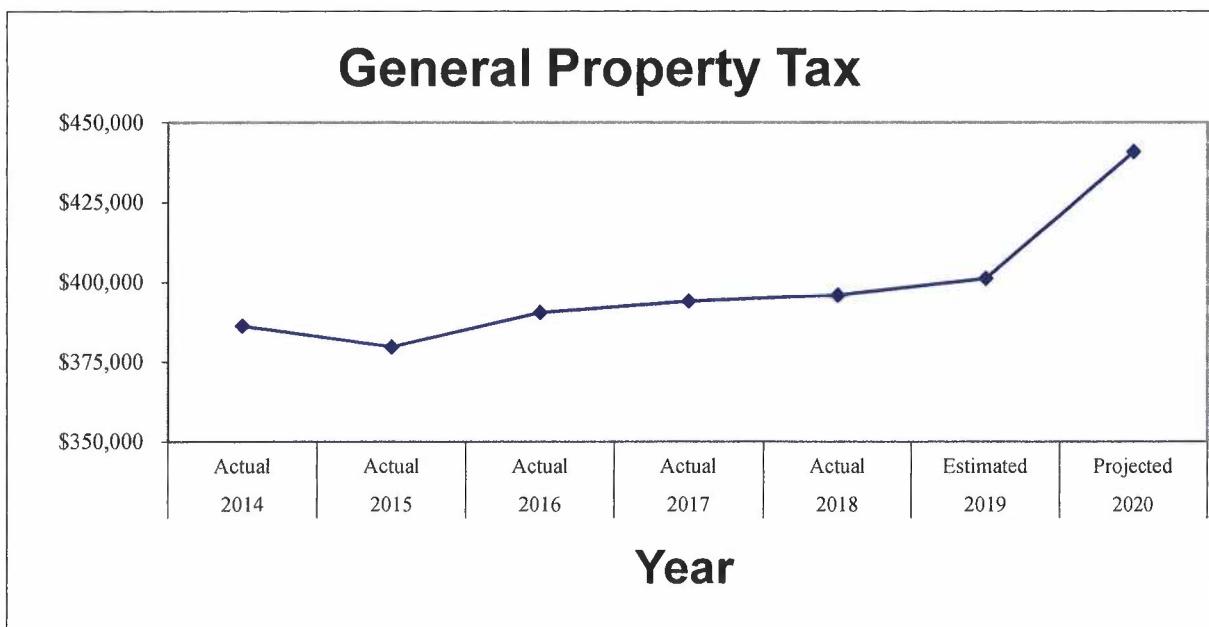
**Description:** Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2019 mill levy (for 2020 collections) is 2.887. Revenues are collected by Fremont County and remitted to the City monthly.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 386,258	-1.94%
2015	Actual	\$ 379,698	-1.70%
2016	Actual	\$ 390,452	2.83%
2017	Actual	\$ 393,987	0.91%
2018	Actual	\$ 396,017	0.52%
2019	Estimated	\$ 401,300	1.33%
2020	Projected	\$ 440,886	9.86%

**Projection:** The 2020 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. After a 5-year decline in property tax revenues (2011-2015), primarily due to declines in taxable values of real property, revenues began to increase in 2016 as market conditions improved. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

**Comments:** The preliminary 2019 City assessed valuation certified by the County Assessor is \$152,486,770. This represents a 9.07% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years. The City's net property tax rate (2.887 mills for the 2020 collections) was 62.4% lower than the statewide average (7.676 mills) municipal mill levy.



## General Fund - Specific Ownership Tax

Account # 10-310-31201

**Description:** A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

**History:**

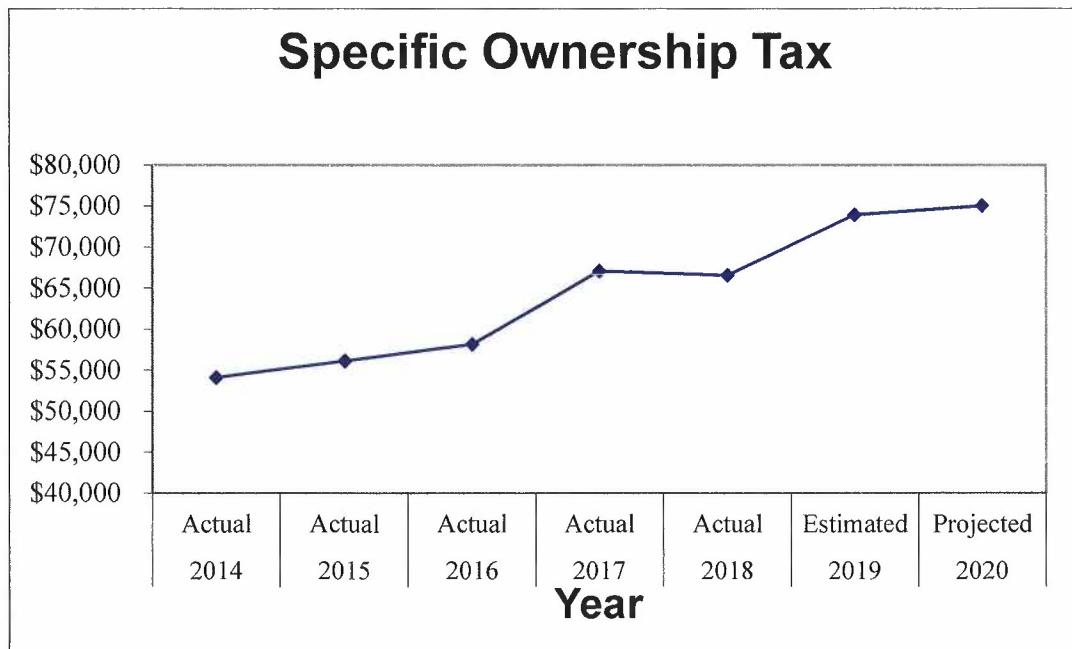
Year		Amount	% Change from Previous Year
2013	Actual	\$ 51,455	8.81%
2014	Actual	\$ 54,067	5.08%
2015	Actual	\$ 56,066	3.70%
2016	Actual	\$ 58,090	3.61%
2017	Actual	\$ 67,026	15.38%
2018	Actual	\$ 66,537	-0.73%
2019	Estimated	\$ 73,900	11.07%
2020	Projected	\$ 75,000	1.49%

**Projection:**

The 2020 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 5.6% increase. The Passage of a mill levy increase for the Fire District should slightly reduce the City's proportionate share of the County-wide collections.

**Comments:**

These revenues are allocated to local taxing jurisdictions by the County based on their proportionate share of the overall property tax levy. The passage of a 6.04 mill levy increase for the School District in 2017 was expected to reduce the City's share of this revenue. That assumption was not borne out, however, the City should be cautious concerning the projections of this revenue source.



## General Fund - Sales Tax

Account # 10-310-31301

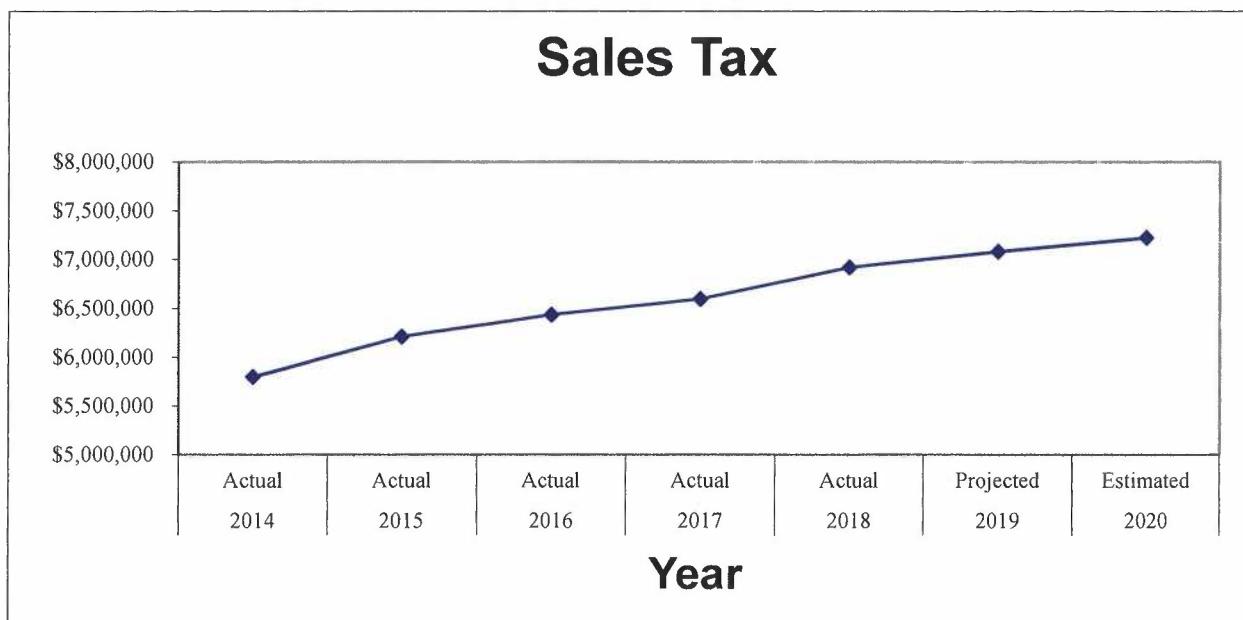
**Description:** A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 5,799,559	6.57%
2015	Actual	\$ 6,214,004	7.15%
2016	Actual	\$ 6,437,283	3.59%
2017	Actual	\$ 6,597,767	2.49%
2018	Actual	\$ 6,920,819	4.90%
2019	Projected	\$ 7,081,977	2.33%
2020	Estimated	\$ 7,224,000	2.01%

**Projection:** The 2020 projection is based on the continued moderate growth rate of taxable sales after the recovery following the 2013 Royal Gorge Bridge fire. The re-opening of the Royal Gorge Bridge and Park in September, 2014 had a positive effect on local sales in the subsequent two years. The City will continue to closely monitor the variety of economic factors in the region that impact taxable sales.

**Comments:** The average annual percentage increase in sales tax revenue from 2014-2018 was 4.94%. The City's 3.0% sales tax rate is 2.8% lower than the statewide municipal sales tax rate of 3.085%. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund.



## General Fund - Use Tax

Account # 10-310-31302

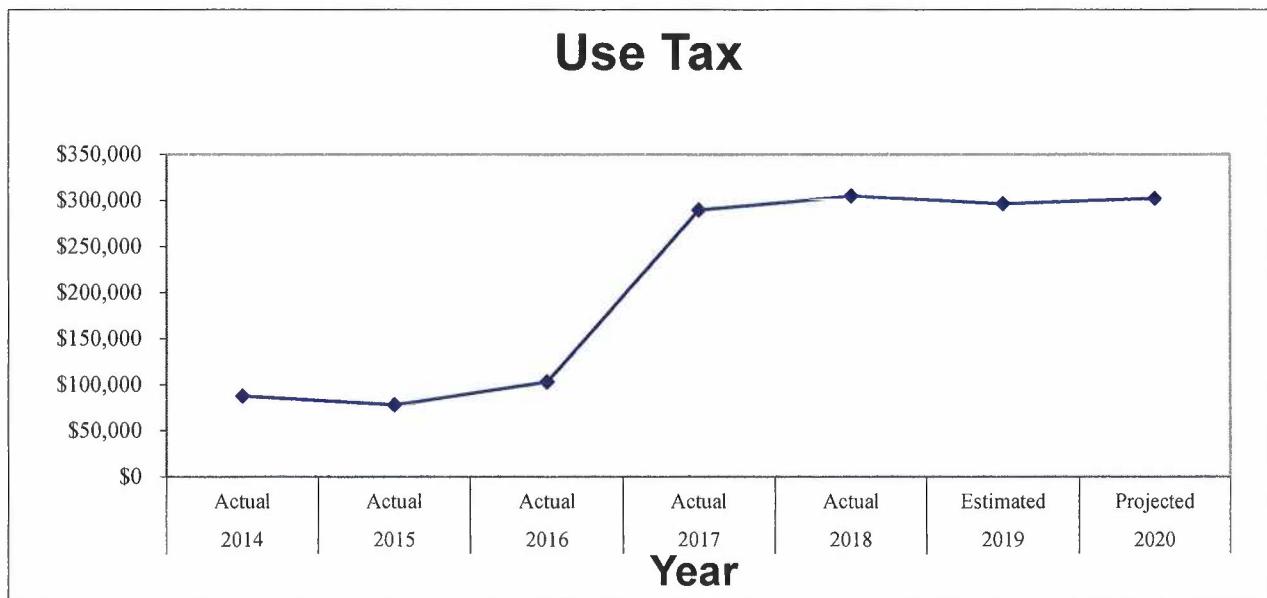
**Description:** A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 86,882	-49.23%
2015	Actual	\$ 77,660	-10.61%
2016	Actual	\$ 103,168	32.85%
2017	Actual	\$ 289,711	180.81%
2018	Actual	\$ 304,651	5.16%
2019	Estimated	\$ 295,997	-2.84%
2020	Projected	\$ 301,800	1.96%

**Projection:** The significant revenue increase new construction activity that began in 2017 is expected to continue through 2020.

**Comments:** The City had previously collected use tax on building permits using the industry standard of valuation at 60% materials/40% labor. Beginning January 1, 2014, a 50%/50% valuation split was applied to the calculation of construction use tax. Additionally, City Council implemented a policy that was effective in the years 2014-2016 waived the collection of use tax on the construction on certain properties. This policy had the effect of reducing use tax revenues during those years.



## General Fund - Cable

Account # 10-310-31601

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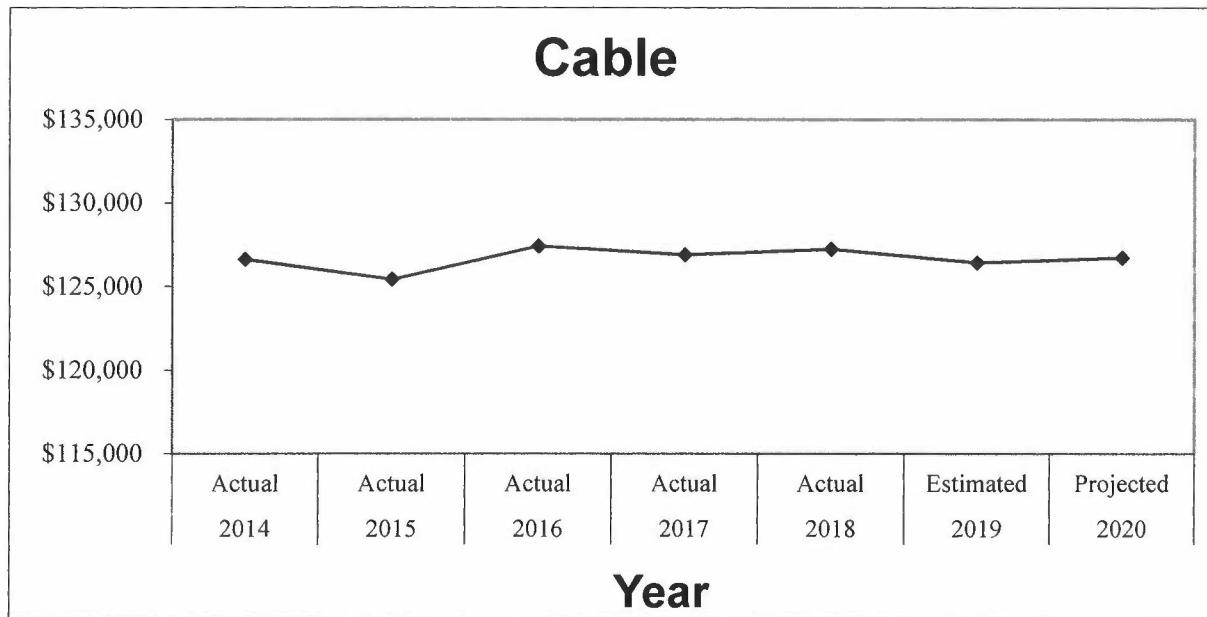
**Description:** The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.0% of the gross revenues received from subscribers within the City. Additionally, the franchise agreement allows for the collection of a \$0.50 per month, per residential subscriber Public, Educational and Governmental Access (PEG) fee. The PEG fees collected may be used to provide funding for eligible upgrades to the broadcast system.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 126,608	-0.19%
2015	Actual	\$ 125,406	-0.95%
2016	Actual	\$ 127,405	1.59%
2017	Actual	\$ 126,879	-0.41%
2018	Actual	\$ 127,233	0.28%
2019	Estimated	\$ 126,423	-0.64%
2020	Projected	\$ 126,700	0.22%

**Projection:** The projection is based on an assumption that the cable company revenues will remain at the same levels.

**Comments:** The 2020 budget includes plans to utilize \$58,000 of the accumulated PEG fees for upgrades to the CCTV broadcast system.



## General Fund - Telephone Occupation Tax

Account # 10-310-31602

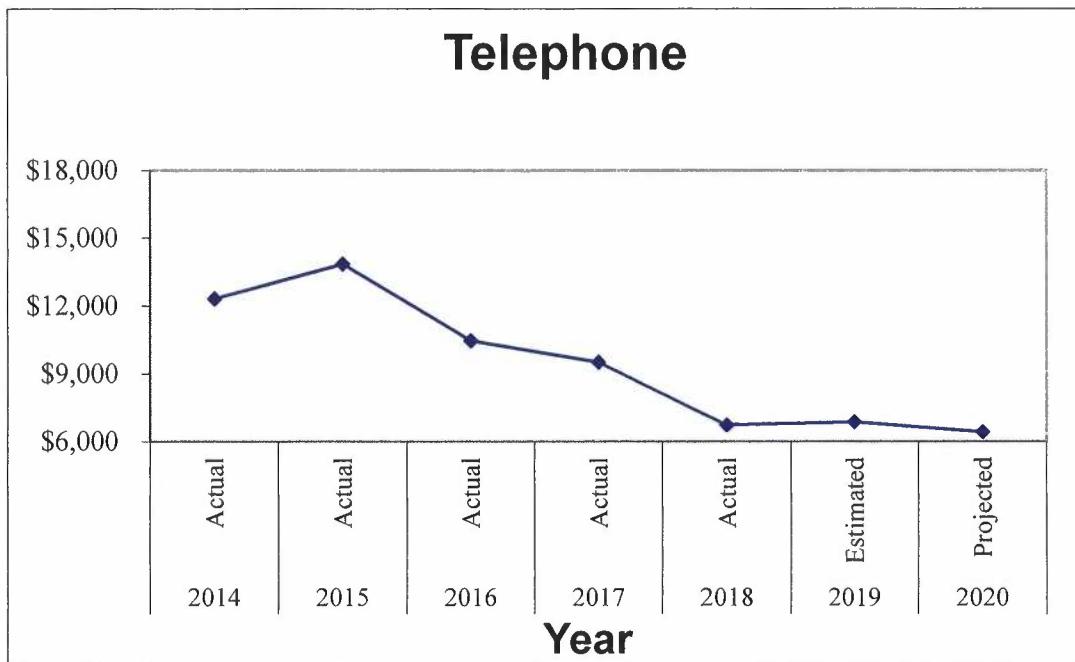
**Description:** Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 12,309	-9.72%
2015	Actual	\$ 13,852	12.54%
2016	Actual	\$ 10,466	-24.44%
2017	Actual	\$ 9,504	-9.19%
2018	Actual	\$ 6,717	-29.32%
2019	Estimated	\$ 6,836	1.77%
2020	Projected	\$ 6,400	-6.38%

**Projection:** Until 2007, the net change in this revenue source over the previous years had been negligible. Due to the significant revenue decreases in the prior eleven years, the projection for 2020 is based on the assumption that this revenue source will continue to decline at a similar rate.

**Comments:** This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



## General Fund - Electricity Franchise Fee

Account # 10-310-31603

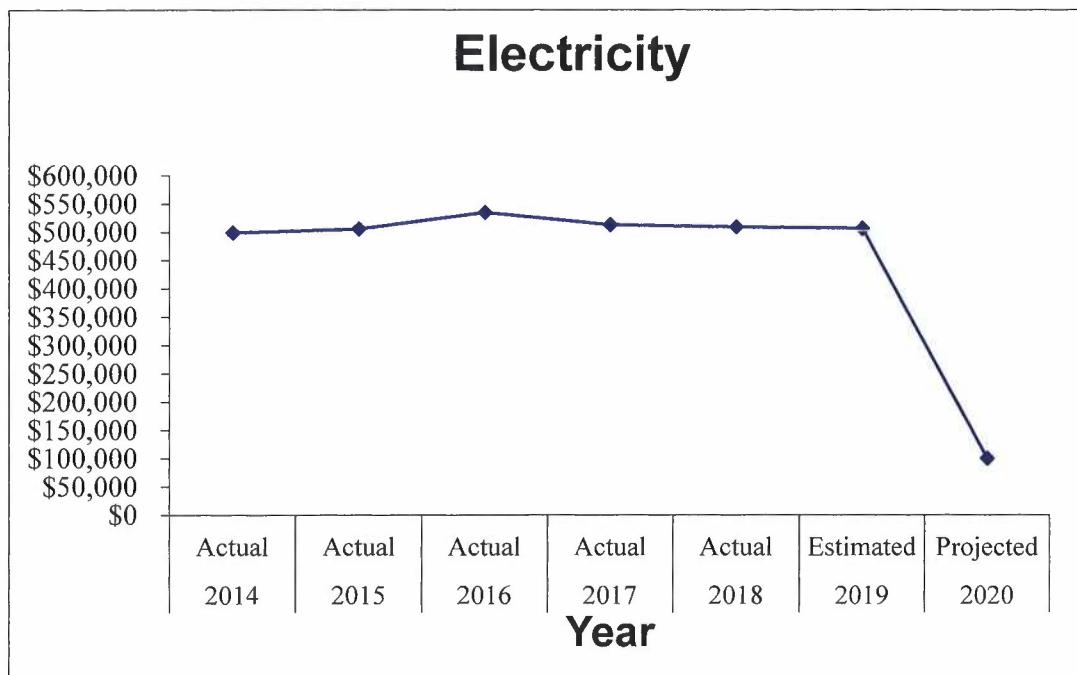
**Description:** A sum equal to 3% of all gross revenues per annum from the sale of electricity within the City limits. Fees are collected monthly from Black Hills Energy (based on the previous month's revenue).

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 498,341	4.26%
2015	Actual	\$ 504,831	1.30%
2016	Actual	\$ 533,923	5.76%
2017	Actual	\$ 512,440	-4.02%
2018	Actual	\$ 508,406	-0.79%
2019	Estimated	\$ 505,815	-0.51%
2020	Projected	\$ 100,000	-80.23%

**Projection:** The 2020 projection is based on the assumption that the rates charged by Black Hills Energy will remain relatively stable. There is a possibility that the franchise fee will not be renewed. The projection reflects this.

**Comments:** This revenue source is driven by new construction within the City and changes in rates by the electric utility. The average annual increase in this revenue source from 2014-2019 has been 1%. The franchise agreement between Black Hills Energy and the City of Cañon is currently under negotiation for renewal and subject to a special election.



## General Fund - Gas Franchise Fee

Account # 10-310-31604

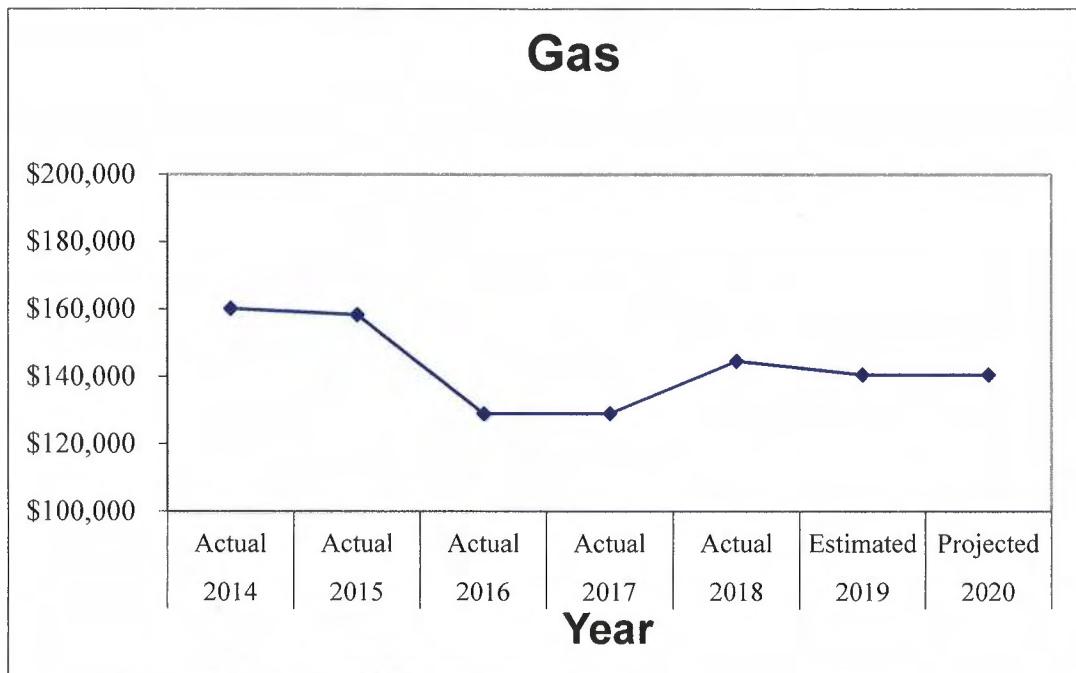
**Description:** A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 160,202	17.97%
2015	Actual	\$ 158,438	-1.10%
2016	Actual	\$ 128,929	-18.62%
2017	Actual	\$ 128,916	-0.01%
2018	Actual	\$ 144,508	12.09%
2019	Estimated	\$ 140,453	-2.81%
2020	Projected	\$ 140,500	0.03%

**Projection:** The 2020 revenue projection is based on revenues / rates remaining relatively stable.

**Comments:** The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2013-2018 was 2.07%.



## General Fund - Building Permit Fees

Account # 10-320-32201

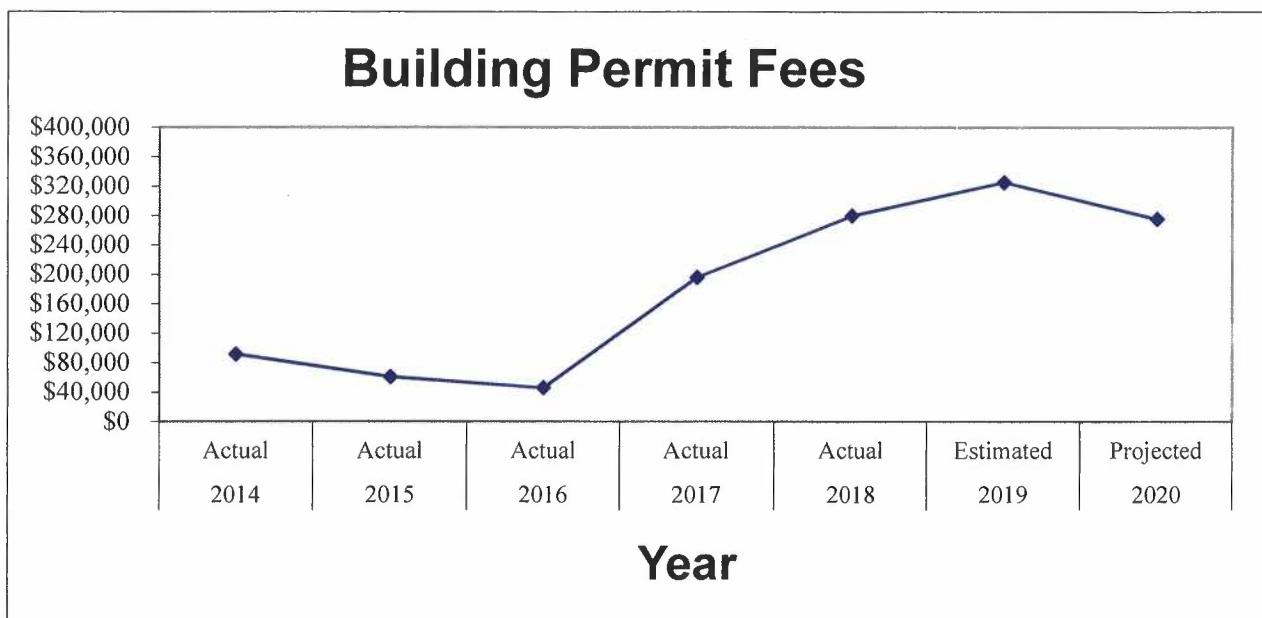
**Description:** Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 91,100	-37.56%
2015	Actual	\$ 60,505	-33.58%
2016	Actual	\$ 45,349	-25.05%
2017	Actual	\$ 195,327	330.72%
2018	Actual	\$ 278,892	42.78%
2019	Estimated	\$ 324,800	16.46%
2020	Projected	\$ 275,000	-15.33%

**Projection:** The 2020 revenue projection is based on the continued strong new construction environment. Revenues are projected to remain at similar levels as the prior two years.

**Comments:** In 2014, City Council established a program that was intended to encourage new construction within the City. In accordance with this program, building permit fees were waived for certain qualifying new residential, commercial or industrial buildings. This policy had the effect of significantly reducing building permit fee revenues during the years 2014-2016.



## General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

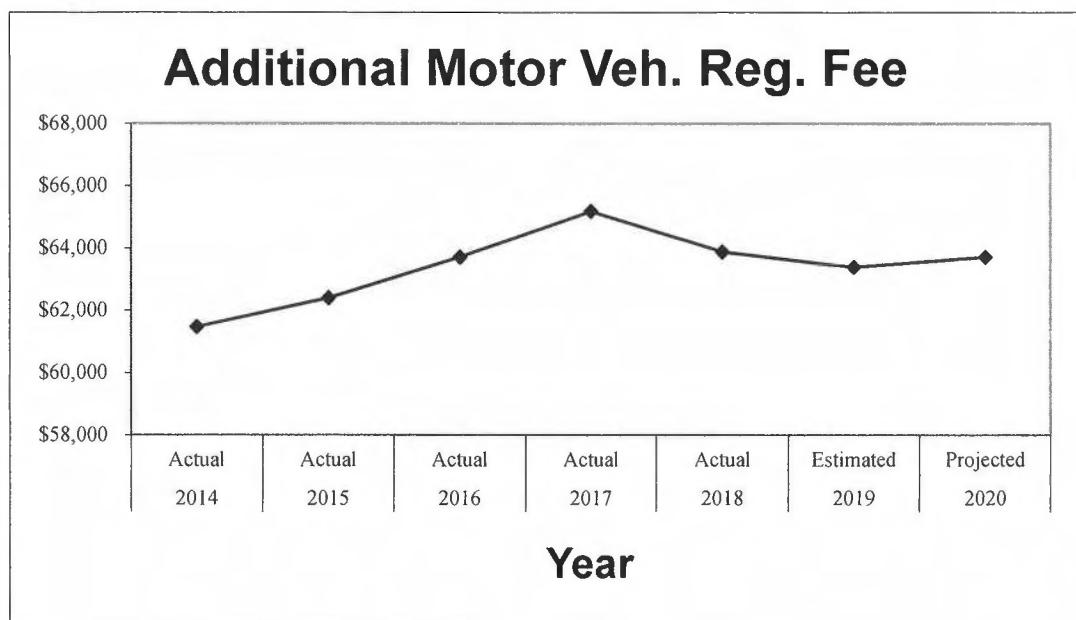
**Description:** This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 61,476	0.73%
2015	Actual	\$ 62,404	1.51%
2016	Actual	\$ 63,711	2.09%
2017	Actual	\$ 65,181	2.31%
2018	Actual	\$ 63,890	-1.98%
2019	Estimated	\$ 63,385	-0.79%
2020	Projected	\$ 63,700	0.50%

**Projection:** The 2020 revenue estimate was projected conservatively due to the relatively flat previous 6-year trend (average annual increase = 0.64%).

**Comments:** The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



## General Fund - Highway Users Tax Fund

Account # 10-330-33502

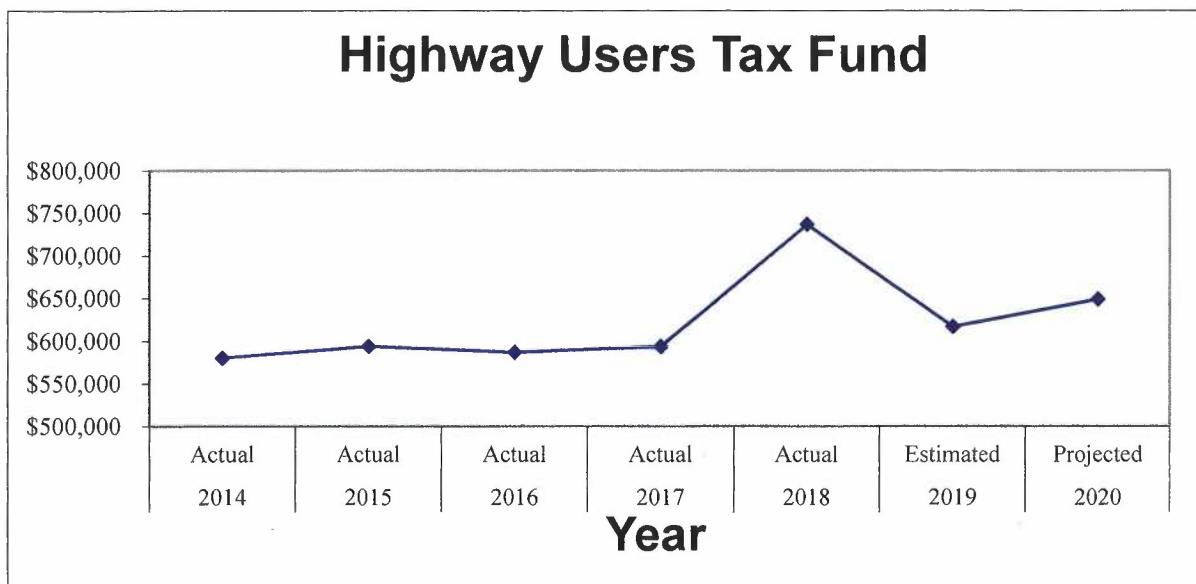
**Description:** The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 579,889	0.45%
2015	Actual	\$ 593,423	2.33%
2016	Actual	\$ 586,403	-1.18%
2017	Actual	\$ 592,901	1.11%
2018	Actual	\$ 736,213	24.17%
2019	Estimated	\$ 616,642	-16.24%
2020	Projected	\$ 648,600	5.18%

**Projection:** The 2020 estimate is the projection provided by the Colorado Municipal League.

**Comments:** This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments. The City will receive a portion (\$49k) of this increased funding in 2020.



## General Fund - Tobacco Products Tax

Account # 10-330-33505

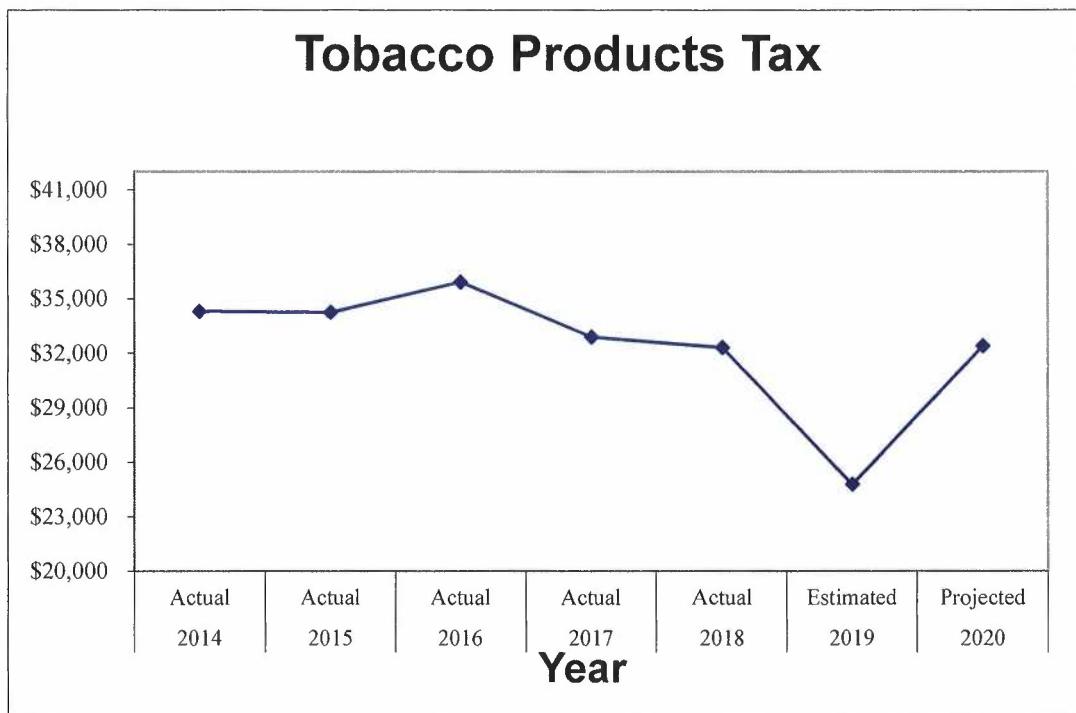
**Description:** The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 34,291	-7.17%
2015	Actual	\$ 34,236	-0.16%
2016	Actual	\$ 35,905	4.87%
2017	Actual	\$ 32,872	-8.45%
2018	Actual	\$ 32,282	-1.79%
2019	Estimated	\$ 24,751	-23.33%
2020	Projected	\$ 32,370	30.78%

**Projection:** The 2020 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

**Comments:** Tobacco Products Tax distributions have decreased by an annual average of -6.31% during the period of 2014-2019.



## General Fund - Traffic Fines

Account # 10-350-35101

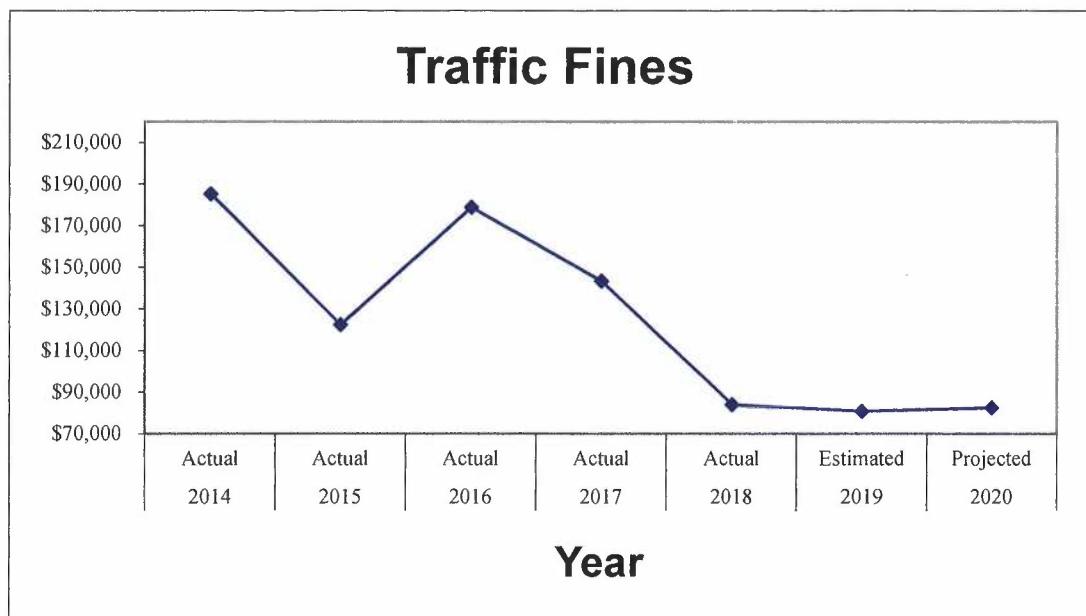
**Description:** This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 185,286	17.65%
2015	Actual	\$ 122,303	-33.99%
2016	Actual	\$ 178,764	46.16%
2017	Actual	\$ 143,366	-19.80%
2018	Actual	\$ 83,942	-41.45%
2019	Estimated	\$ 80,603	-3.98%
2020	Projected	\$ 82,200	1.98%

**Projection:** The 2020 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

**Comments:** Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



## General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

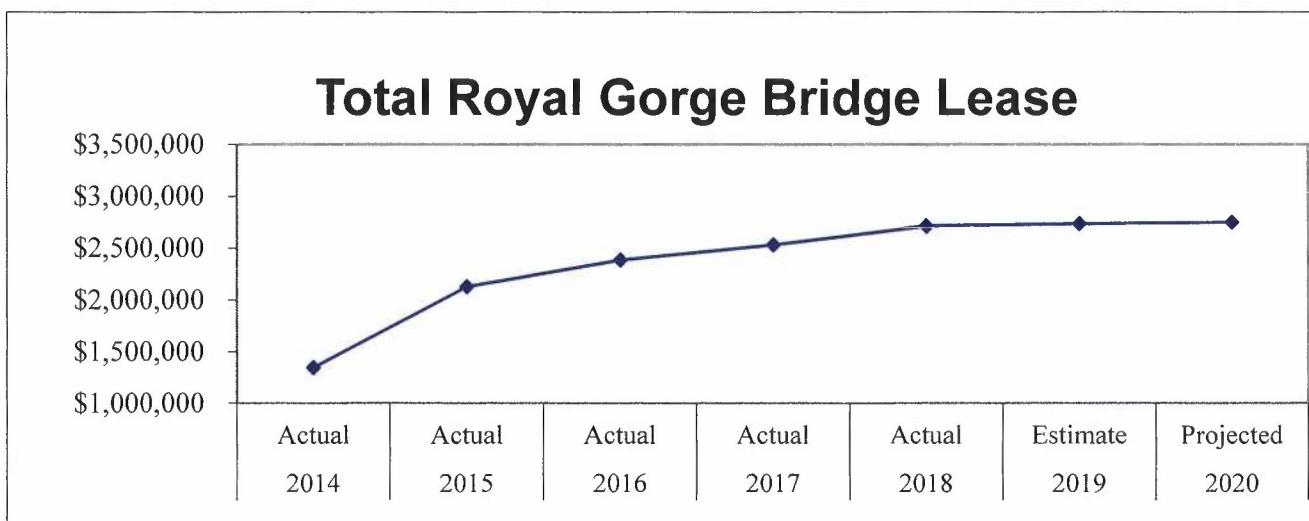
**Description:** The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

**History:**

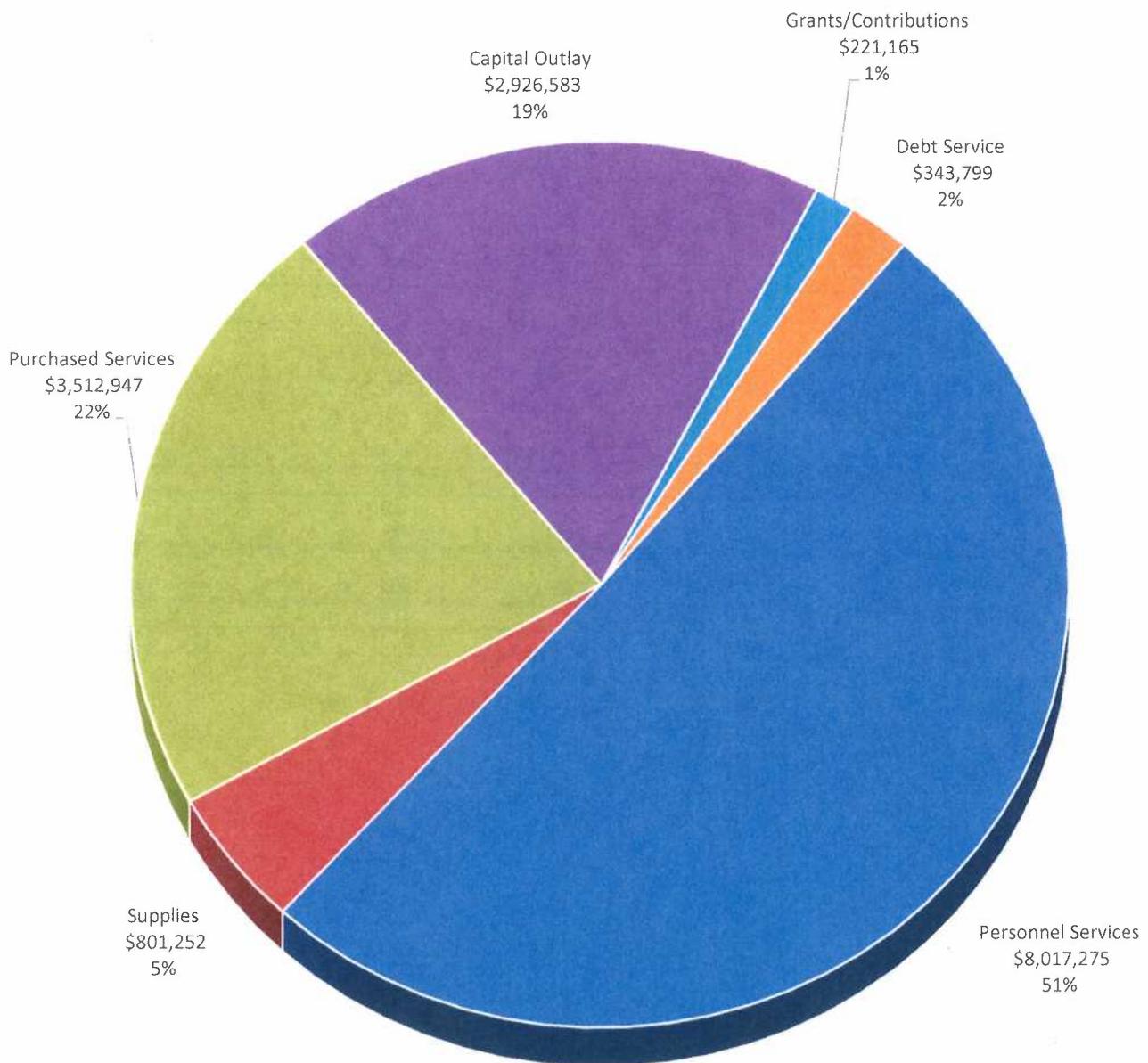
Year	Year	Total RGB Revenue	% Change from Prev. Year	FUND ALLOCATION		
		General Fund	Park Improvement Fund	Quality of Life Fund		
2014	Actual	\$ 1,347,351	0.07%	\$ 847,351	\$ 500,000	\$ -
2015	Actual	\$ 2,130,552	58.13%	\$ 1,146,552	\$ 709,000	\$ 275,000
2016	Actual	\$ 2,387,470	12.06%	\$ 707,470	\$ 1,095,000	\$ 585,000
2017	Actual	\$ 2,532,623	6.08%	\$ 983,623	\$ 1,185,000	\$ 364,000
2018	Actual	\$ 2,714,330	7.17%	\$ 742,130	\$ 1,429,000	\$ 543,200
2019	Estimate	\$ 2,731,000	0.61%	\$ 1,156,000	\$ 1,297,000	\$ 278,000
2020	Projected	\$ 2,744,655	0.50%	\$ 1,161,780	\$ 1,303,485	\$ 279,390

**Projection:** The projected 2020 total RGB Revenue is conservatively based on the estimated total revenue for 2019. The first four years of revenue after the Royal Gorge Bridge and Park reopened following the 2013 fire have been very strong. With the expected addition of new attractions over the next few years, the attendance should continue to grow.

**Comments:** On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.



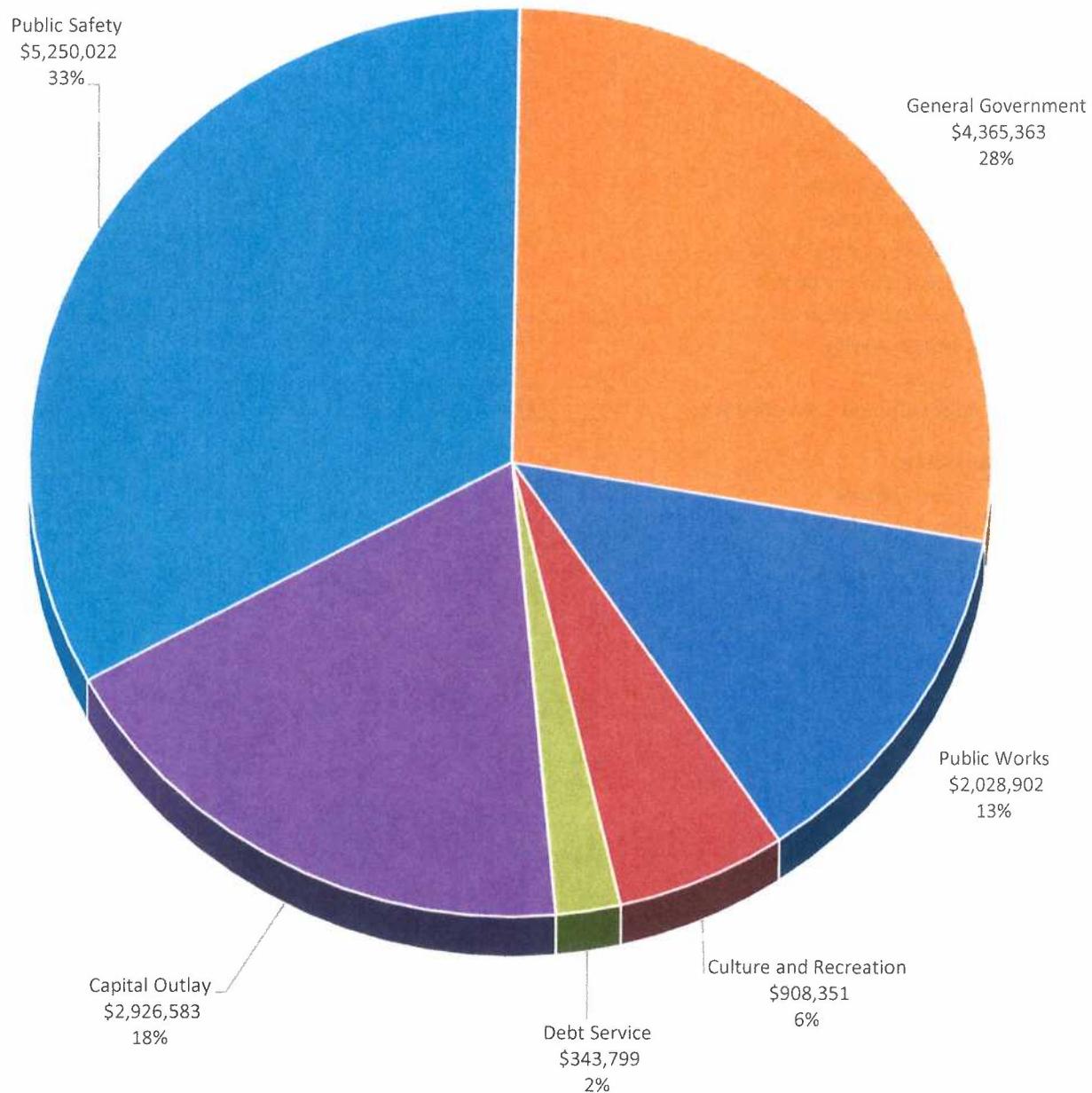
GENERAL FUND  
EXPENDITURES BY CATEGORIES  
\$15,823,020



**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**GENERAL FUND EXPENDITURES BY CATEGORY**

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
City Council	66,190	1,750	18,000	-	-	-	85,940
City Clerk/Customer Service	84,507	4,300	18,150	-	-	-	106,957
Elections	-	500	48,000	-	-	-	48,500
Municipal Court	187,626	3,050	11,900	-	-	-	202,576
City Administrator	180,887	2,500	127,220	-	-	-	310,607
Public Information Officer	49,381	500	5,600	-	-	-	55,481
Human Resources	85,425	8,500	70,050	-	-	-	163,975
Computer Resources	152,461	72,650	260,300	-	348,000	833,411	
General Government Facilities	149,690	44,250	298,294	-	50,000	542,234	
Finance	450,660	3,100	95,360	-	-	-	549,120
Non-departmental	109,450	13,600	574,500	233,553	87,220	500,000	1,518,323
Community Development	592,765	10,050	476,977	-	-	-	1,079,792
<b>TOTAL GENERAL GOV'T.</b>	<b>2,109,042</b>	<b>164,750</b>	<b>2,004,351</b>	<b>233,553</b>	<b>87,220</b>	<b>898,000</b>	<b>5,496,916</b>
Public Safety	3,764,854	280,072	1,116,402	-	88,695	661,583	5,911,605
Equipment Repair	187,159	14,425	20,468	-	-	17,000	239,052
Public Works: Streets	834,537	270,900	218,630	110,246	-	80,000	1,514,313
Engineering	361,123	18,800	102,860	-	-	6,000	488,783
Street Projs.	-	-	-	-	-	1,194,000	1,194,000
Culture & Recreation	760,560	52,305	50,236	-	45,250	70,000	978,351
<b>TOTAL OTHER CATEGORIES</b>	<b>5,908,233</b>	<b>636,502</b>	<b>1,508,596</b>	<b>110,246</b>	<b>133,945</b>	<b>2,028,583</b>	<b>10,326,104</b>
<b>2020 GENERAL FUND BUDGET</b>	<b>\$ 8,017,275</b>	<b>\$ 801,252</b>	<b>\$ 3,512,947</b>	<b>\$ 343,799</b>	<b>\$ 221,165</b>	<b>\$ 2,926,583</b>	<b>\$ 15,823,020</b>
<b>2019 GENERAL FUND BUDGET</b>	<b>\$ 7,858,462</b>	<b>\$ 756,985</b>	<b>\$ 3,120,667</b>	<b>\$ 357,960</b>	<b>\$ 230,730</b>	<b>\$ 5,630,080</b>	<b>\$ 17,954,884</b>
<b>% CHANGE</b>	<b>2.0%</b>	<b>5.8%</b>	<b>12.6%</b>	<b>-4.0%</b>	<b>-4.1%</b>	<b>-48.0%</b>	<b>-11.9%</b>

GENERAL FUND  
EXPENDITURES BY FUNCTION  
\$15,823,020



**CITY OF CAÑON CITY**  
**GENERAL FUND - USES OF FUNDS**

<b>Description</b>		<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>General Government</b>					
Dept 111	City Council	\$ 66,406	\$ 70,258	\$ 70,258	\$ 85,940
Dept 114	City Clerk/Customer Service	203,859	107,311	107,311	106,957
Dept 116	Elections	26,492	23,500	23,500	48,500
Dept 121	Municipal Court	189,034	193,800	191,845	202,576
Dept 132	City Administrator	265,648	259,070	257,794	310,607
Dept 133	Public Information Officer	-	64,452	64,452	55,481
Dept 137	Human Resources	178,801	180,475	131,247	163,975
Dept 144	Computer Resources	278,752	308,826	303,791	485,411
Dept 146	General Government Buildings	489,242	499,662	487,560	492,234
Dept 151	Finance	509,991	547,266	507,643	549,120
Dept 155	Nondepartmental	834,262	1,348,513	968,011	1,018,323
Community Development:					
Dept 193	Long Range Planning	-	-	-	331,639
Dept 195	Building Division	164,385	185,052	185,252	197,267
Dept 196	Planning & Zoning Division	244,099	323,341	259,621	162,268
Dept 197	Code Enforcement Division	113,733	-	-	-
Dept 198	Economic Development	170,971	313,673	217,673	388,618
<b>Total Operating</b>		<b>3,735,673</b>	<b>4,425,199</b>	<b>3,775,958</b>	<b>4,598,916</b>
Capital Outlay		<b>352,442</b>	<b>2,631,000</b>	<b>480,000</b>	<b>898,000</b>
<b>Total General Government</b>		<b>\$ 4,088,115</b>	<b>\$ 7,056,199</b>	<b>\$ 4,255,958</b>	<b>\$ 5,496,916</b>
<b>Public Safety</b>					
Dept 210	Victims Assistance	\$ 62,775	\$ 70,206	\$ 70,206	\$ 70,875
Dept 211	Police Administration	1,109,729	1,690,019	1,708,380	2,328,365
Dept 212	Stop Program	7,699	-	-	-
Dept 213	Patrol/Traffic	2,519,352	2,929,709	2,701,034	2,469,928
Dept 214	Investigations	354,364	-	-	-
Dept 216	Parking & Code Enforcement	184,168	-	-	-
Dept 218	School Resource Program	143,621	151,322	151,322	132,041
Dept 219	Behavioral Health	-	181,800	181,800	248,814
Dept 220	Community Programs	7,763	-	-	-
<b>Total Operating</b>		<b>4,389,472</b>	<b>5,023,056</b>	<b>4,812,742</b>	<b>5,250,022</b>
Capital Outlay		<b>204,640.27</b>	<b>420,060.00</b>	<b>223,000.00</b>	<b>661,583</b>
<b>Total Public Safety</b>		<b>\$ 4,594,112</b>	<b>\$ 5,443,116</b>	<b>\$ 5,035,742</b>	<b>\$ 5,911,605</b>
<b>Public Works</b>					
Dept 311	Equipment Repair	\$ 222,532	\$ 207,305	\$ 218,645	\$ 222,052
Dept 314	Streets	1,705,168	1,332,511	1,397,847	1,434,313
Dept 318	Engineering	376,106	427,129	422,275	482,783
<b>Total Operating</b>		<b>\$ 2,303,807</b>	<b>\$ 1,966,945</b>	<b>\$ 2,038,767</b>	<b>\$ 2,139,148</b>
Capital Outlay - Equipment		<b>\$ 87,425</b>	<b>\$ 362,995</b>	<b>\$ 343,500</b>	<b>\$ 103,000</b>

**CITY OF CAÑON CITY  
GENERAL FUND - USES OF FUNDS**

<b>Description</b>		<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Street Projects</b>					
Dept 320	Street Resurfacing	-	400,000	400,000	400,000
Dept 321	Hydraulic Ditch Cross	-	200,000	200,000	200,000
Dept 323	Misc. Concrete Projects	-	64,000	64,000	75,000
Dept 366	Wayfinding Kiosk	15,560	584,440	50,000	319,000
Dept 369	Downtown Alleys	124,527	200,000	200,000	200,000
Dept 370	US-50 Corridor	23,600	153,000	-	-
Dept 372	Macon Plaza	-	-	-	-
Dept 376	RR Crossing Surface Renewal - S. 3rd St.	119,131	36,000	36,000	-
<b>Subtotal Street Proj-CIP</b>		<b>\$ 282,817</b>	<b>\$ 1,637,440</b>	<b>\$ 950,000</b>	<b>\$ 1,194,000</b>
<b>Total Public Works</b>					
		<b>\$ 2,674,049</b>	<b>\$ 3,967,380</b>	<b>\$ 3,332,267</b>	<b>\$ 3,436,148</b>
<b>Culture &amp; Recreation</b>					
Dept 551/555	Library / Museum	\$ 836,105	\$ 909,604	\$ 891,051	\$ 908,351
<b>Total Library / Museum Operating</b>		<b>\$ 836,105</b>	<b>\$ 909,604</b>	<b>\$ 891,051</b>	<b>\$ 908,351</b>
<b>Capital Outlay - Equipment</b>		<b>\$ 12,480</b>	\$ -	\$ -	\$ -
<b>Total Library / Museum</b>		<b>\$ 571,419</b>	<b>\$ 909,604</b>	<b>\$ 891,051</b>	<b>\$ 908,351</b>
Dept 590	Culture & Rec. Capital Projects	277,166	732,935	492,000	70,000
<b>Total Culture &amp; Recreation</b>		<b>\$ 848,585</b>	<b>\$ 1,642,539</b>	<b>\$ 1,383,051</b>	<b>\$ 978,351</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,204,862</b>	<b>\$ 18,109,234</b>	<b>\$ 14,007,018</b>	<b>\$ 15,823,020</b>

# **CITY OF CAÑON CITY**

## **2020 BUDGET PROGRAM/ACTIVITIES**

Department	General Government			
Division/Program:	Total of all Divisions/Programs			
Fund:	General			
Expenditures:	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
Personal Services (100)	\$ 1,961,193	\$ 2,025,524	\$ 1,966,274	\$ 2,109,042
Supplies (200)	177,356	150,850	163,507	164,750
Purchased Services (300)	1,262,838	1,791,365	1,321,517	2,004,351
Debt Service (600)	237,265	357,960	237,960	233,553
Grants/Contrib (700)	76,648	86,500	86,700	87,220
Capital Outlay (900)	352,442	2,631,000	480,000	898,000
<b>Total</b>	<b>\$ 4,067,742</b>	<b>\$ 7,043,199</b>	<b>\$ 4,255,958</b>	<b>\$ 5,496,916</b>
Program Funding Sources				
Licenses & Permits	\$ 383,468	\$ 307,800	\$ 307,800	\$ 373,000
Grants	-	-	-	-
Charges for Services	28,081	63,200	63,200	24,100
Rent	59,081	18,000	35,487	-
Donations	-	-	-	-
Oper. Transfers - Central services reimbursements	393,800	261,000	320,069	393,800
General City Revenues	3,203,312	4,545,623	3,717,029	4,236,016
Fund Balance Assigned to Property Acquisition	-	1,745,000	-	400,000
Unassigned Fund Balance	-	103,071	-	-
<b>Total Funding Sources</b>	<b>\$ 4,067,742</b>	<b>\$ 7,043,694</b>	<b>\$ 4,443,585</b>	<b>\$ 5,426,916</b>

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*



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## City of Cañon City 2020 Budget

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### **City Council Overview**

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The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>GENERAL GOVERNMENT</b>						
<b>CITY COUNCIL</b>						
<b>Personnel Services (100)</b>						
10-410-111-110	Salaries & Wages	\$ 44,901	\$ 46,200	\$ 46,200	\$ 60,249	
10-410-111-142	Workers' Compensation	28	38	38	32	
10-410-111-143	Life & Health Insurance	1,175	2,736	2,736	1,200	
10-410-111-144	FICA Taxes	3,375	3,534	3,534	4,709	
<b>Total Personnel Services (100)</b>		<b>\$ 49,479</b>	<b>\$ 52,508</b>	<b>\$ 52,508</b>	<b>\$ 66,190</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-111-200	Office Supplies	\$ 1,563	\$ 750	\$ 750	\$ 750	
10-410-111-210	Operating Supplies-General	5,468	1,000	1,000	1,000	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 7,031</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>	
<b>Purchased Services (300)</b>						
10-410-111-315	Postage/Freight	\$ 11	\$ -	\$ -	\$ -	
10-410-111-335	Travel & Training	9,885	10,000	10,000	10,000	
10-410-111-336	Meals	-	-	-	2,000	
10-410-111-399	Potential Projects	-	6,000	6,000	6,000	
<b>Total Purchased Services (300)</b>		<b>\$ 9,896</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 18,000</b>	
<b>TOTAL CITY COUNCIL</b>						
		<b>\$ 66,406</b>	<b>\$ 70,258</b>	<b>\$ 70,258</b>	<b>\$ 85,940</b>	

## City of Cañon City 2020 Budget

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### **City Clerk**

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The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff. .

#### **2019 Major Goals and Accomplishments:**

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Refined the process for Business License holders including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc.
- ◆ Started process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.

#### **2020 Major Goals:**

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.
- ◆ Work to streamline processes and become more digital/less paper bound.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>		<b>Budget</b>		<b>Estimate</b>		<b>Budget</b>		
<b>CITY CLERK</b>										
<b>Personnel Services (100)</b>										
10-410-114-110	Salaries & Wages	\$	42,197	\$	57,565	\$	57,565	\$	58,492	
10-410-114-134	Vac/Sick Pay Payoff		12,780		-		-		-	
10-410-114-135	Longevity Pay		-		-		-		-	
10-410-114-142	Workers' Compensation		158		70		70		80	
10-410-114-143	Life & Health Insurance		10,418		17,235		17,235		18,849	
10-410-114-144	FICA Taxes		4,033		4,171		4,171		4,220	
10-410-114-145	City Retirement		2,047		2,820		2,820		2,866	
	<b>Total Personnel Services (100)</b>	<b>\$</b>	<b>71,633</b>	<b>\$</b>	<b>81,861</b>	<b>\$</b>	<b>81,861</b>	<b>\$</b>	<b>84,507</b>	
<b>Supplies &amp; Materials (200)</b>										
10-410-114-200	Office Supplies	\$	5,270	\$	3,000	\$	3,000	\$	3,000	
10-410-114-205	Small Items of Equipment		1,353		500		500		500	
10-410-114-210	Operating Supplies-General		366		800		800		800	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$</b>	<b>6,988</b>	<b>\$</b>	<b>4,300</b>	<b>\$</b>	<b>4,300</b>	<b>\$</b>	<b>4,300</b>	
<b>Purchased Services (300)</b>										
10-410-114-300	Professional Services	\$	11,657	\$	10,000	\$	10,000	\$	5,000	
10-410-114-305	Contracted Services-General		70,321		4,000		4,000		4,000	
10-410-114-312	Software Titles		3,397		200		200		200	
10-410-114-315	Postage/Freight		359		250		250		250	
10-410-114-325	Publications/Advertising		3,794		3,000		3,000		3,000	
10-410-114-330	Subscriptions/Membership Fees		116		500		500		500	
10-410-114-335	Travel & Training		341		2,500		2,500		4,000	
10-410-114-336	Meals		-		-		-		500	
10-410-114-340	Material/Equipment Rental		34,278		-		-		-	
10-410-114-380	Telephone/Voice/Data		973		700		700		700	
	<b>Total Purchased Services (300)</b>	<b>\$</b>	<b>125,237</b>	<b>\$</b>	<b>21,150</b>	<b>\$</b>	<b>21,150</b>	<b>\$</b>	<b>18,150</b>	
<b>Capital Outlay (900)</b>										
10-410-114-920	Equipment	\$	-	\$	-	\$	-	\$	-	
	<b>Total Capital Outlay (900)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>TOTAL CITY CLERK</b>										
		<b>\$</b>	<b>203,859</b>	<b>\$</b>	<b>107,311</b>	<b>\$</b>	<b>107,311</b>	<b>\$</b>	<b>106,957</b>	

## City of Cañon City 2020 Budget

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### **Elections Division Overview**

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The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

#### **2019 Major Goals and Accomplishments:**

- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session
- ◆ Conduct a special election for the Black Hills Franchise (moved to 2020)

#### **2020 Major Goals:**

- ◆ Be ready to complete an election through the Fremont County Clerk & Recorder for possible ballot measure(s) that may be brought forward—November 3, 2020.
- ◆ Continue training of Colorado Election law and work on refining processes.
- ◆ Conduct a special election for the Black Hills Franchise.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>ELECTIONS</b>									
	<b>Supplies &amp; Materials (200)</b>								
10-410-116-200	Office Supplies	\$ 200	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 200</b>	<b>\$ 500</b>						
	<b>Purchased Services (300)</b>								
10-410-116-300	Professional Services	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000		
10-410-116-305	Contracted Services-General		26,292	18,000	18,000	18,000	28,000		
	<b>Total Purchased Services (300)</b>	<b>\$ 26,292</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ 48,000</b>		
	<b>TOTAL ELECTIONS</b>	<b>\$ 26,492</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 48,500</b>		

## City of Cañon City 2020 Budget

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### **Municipal Court Overview**

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The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

### **Major Goals and Accomplishments:**

- ◆ For safety, a bullet proof glass and intercom system has been installed at the front counter.
- ◆ A panic button in the courtroom has been activated in order to contact 911 for dangerous situations that may arise.
- ◆ The Municipal court is a 2 person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ Adapt to a new City Prosecutor.

### **2020 Major Goals:**

- ◆ Civil code violations are becoming more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a challenge for the city in 2020. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing.
- ◆ The court will continue to support the charitable giving fund.
- ◆ The adoption of the electronic payment system has been very beneficial for the defendants.
- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The court is in the process of contracting with a collection agency for collection of unpaid fines and costs.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ A new electronic evidence system is in the development stage and the Court will cooperate in that project.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>			
<b>MUNICIPAL COURT</b>										
<b>Personnel Services (100)</b>										
10-410-121-110	Salaries & Wages	\$ 129,448	\$ 129,502	\$ 129,502	\$ 138,633					
10-410-121-112	Salaries-Temporary	3,044	4,900	4,900	-					
10-410-121-134	Vac/Sick Payoff	539	-	-	-					
10-410-121-135	Longevity Pay	-	438	438	850					
10-410-121-142	Workers' Compensation	326	163	163	168					
10-410-121-143	Life & Health Insurance	28,463	28,463	28,463	31,208					
10-410-121-144	FICA Taxes	9,726	9,933	9,933	10,214					
10-410-121-145	City Retirement	6,308	6,346	6,346	6,553					
	<b>Total Personnel Services (100)</b>	<b>\$ 177,854</b>	<b>\$ 179,745</b>	<b>\$ 179,745</b>	<b>\$ 187,626</b>					
<b>Supplies &amp; Materials (200)</b>										
10-410-121-200	Office Supplies	\$ 657	\$ 900	\$ 900	\$ 900					
10-410-121-205	Small Items of Equipment	808	1,000	-	2,000					
10-410-121-210	Operating Supplies	-	100	75	100					
10-410-121-280	Janitorial Supplies	30	50	50	50					
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,495</b>	<b>\$ 2,050</b>	<b>\$ 1,025</b>	<b>\$ 3,050</b>					
<b>Purchased Services (300)</b>										
10-410-121-300	Professional Services	\$ 1,022	\$ 3,000	\$ 2,000	\$ 2,500					
10-410-121-305	Contracted Services-General	-	300	200	300					
10-410-121-310	Contracted Services-Repair/Maint.	1,568	2,130	2,000	2,000					
10-410-121-312	Software Titles	4,071	200	700	800					
10-410-121-315	Postage/Freight	698	1,000	800	1,000					
10-410-121-320	Printing	465	1,000	1,000	1,000					
10-410-121-330	Subscriptions/Membership Fees	80	100	100	100					
10-410-121-335	Travel & Training	86	2,000	2,000	2,000					
10-410-121-340	Material/Equipment Rental	163	200	200	200					
10-410-121-350	Other Fees & Charges	1,487	2,000	2,000	2,000					
10-410-121-380	Telephone/Voice/Data	45	75	75	-					
	<b>Total Purchased Services (300)</b>	<b>\$ 9,685</b>	<b>\$ 12,005</b>	<b>\$ 11,075</b>	<b>\$ 11,900</b>					
<b>Capital Outlay (900)</b>										
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ -					
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$ 189,034</b>	<b>\$ 193,800</b>	<b>\$ 191,845</b>	<b>\$ 202,576</b>					

## City of Cañon City 2020 Budget

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### **C**ity Administrator Overview

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The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>		
<b>CITY ADMINISTRATOR</b>									
	<b>Personnel Services (100)</b>								
10-410-132-110	Salaries & Wages	\$ 148,152	\$ 126,776	\$ 125,500	\$ 130,685				
10-410-132-112	Salaries - Part Time	78	-	-	-				
10-410-132-121	Overtime	164	-	-	-				
10-410-132-134	Vac/Sick Payoff	8,080	-	-	-				
10-410-132-135	Longevity Pay	700	875	875	700				
10-410-132-142	Workers' Compensation	2,003	155	155	151				
10-410-132-143	Life & Health Insurance	42,579	28,386	28,386	31,406				
10-410-132-144	FICA Taxes	10,763	9,382	9,382	11,029				
10-410-132-145	City Retirement	7,199	6,213	6,213	6,916				
10-410-132-147	457 Plan - City Match	4,752	4,923	4,923	-				
	<b>Total Personnel Services (100)</b>	<b>\$ 224,469</b>	<b>\$ 176,710</b>	<b>\$ 175,434</b>	<b>\$ 180,887</b>				
	<b>Supplies &amp; Materials (200)</b>								
10-410-132-200	Office Supplies	\$ 2,694	\$ 2,000	\$ 2,000	\$ 2,000				
10-410-132-205	Small Items of Equipment	-	-	-	-				
10-410-132-210	Operating Supplies-General	51	-	-	-				
10-410-132-225	Vehicle/Equip. Parts	246	50	50	50				
10-410-132-245	Gas & Diesel Fuel	334	400	400	400				
10-410-132-250	Oil, Grease, etc.	64	50	50	50				
10-410-132-255	Tires	-	-	-	-				
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 3,389</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>				
	<b>Purchased Services (300)</b>								
10-410-132-305	Contracted Services-General	\$ 13,950	\$ 19,610	\$ 19,610	\$ 19,000				
10-410-132-312	Software Titles	3,857	1,000	1,000	1,000				
10-410-132-315	Postage/Freight	145	120	120	120				
10-410-132-330	Subscriptions/Membership Fees	192	800	800	800				
10-410-132-335	Travel & Training	5,139	5,000	5,000	5,000				
10-410-132-336	Meals	-	-	-	-				
10-410-132-340	Material/Equipment Rental	-	1,330	1,330	-				
10-410-132-380	Telephone/Voice/Data	1,986	2,000	2,000	1,300				
10-410-132-399	Contingency	12,521	50,000	50,000	100,000				
	<b>Total Purchased Services (300)</b>	<b>\$ 37,790</b>	<b>\$ 79,860</b>	<b>\$ 79,860</b>	<b>\$ 127,220</b>				
	<b>TOTAL CITY ADMIN.</b>	<b>\$ 265,648</b>	<b>\$ 259,070</b>	<b>\$ 257,794</b>	<b>\$ 310,607</b>				

## City of Cañon City 2020 Budget

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### **Public Information Department Overview**

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The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

#### **2019 Major Goals and Accomplishments:**

- Increased social media effectiveness by increasing number of posts and sharing them with other City entities including the Chamber of Commerce and local media outlets.
- Continue to revise and enhance City outreach to better engage residents.
- Continue to help city departments keep their website department pages current by uploading documents, photos, and videos in a timely manner.
- Continue to release PSA's to the media and public to increase City education and outreach efforts
- Hire PT intern to focus on area based photography and Instagram account in order to bring attention to community projects and enhancements.
- Launch redesign of City website that is focused on enhanced user functionality and increased exposure for online applications, online reservations, city council information, and events/meetings.
- Continue to increase effectiveness of social media by utilizing a variety of platforms including Facebook, Twitter, Instagram, Nextdoor, and LinkedIn.
- Continue to maintain and keep current the City's website, intranet, and social media accounts
- Redesigned and published the Cañon City Colorado Relocation Guide.

#### **2020 Major Goals:**

- Create a Citywide social media plan
- Continue to increase social media effectiveness by following the newly developed Citywide social media plan and attending annual social media training.
- Continue to revise and enhance City outreach to better engage residents.
- Create a full branding package based off the new City logo.
- Continue to focus on connecting the public to the City's vision and Strategic Plan.
- Continue to enhance the City website in ways that encourage openness and transparency.
- Implement a Citywide digital asset management system to catalog and efficiently find photos, videos, and other digital files for all City departments.
- Continue to help City departments and committees implement internal communication goals and special projects.
- Continue to coordinate with IT and the City Clerk to upload City Council meeting packets, materials, and videos on the City website and social media in a timely manner.
- Continue to maintain and keep current the City's website, intranet, and social media accounts.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>PUBLIC INFORMATION OFFICER</b>					
<b>Personnel Services (100)</b>					
10-410-133-110	Salaries & Wages	\$ -	\$ 39,157	\$ 39,157	\$ 30,236
10-410-133-142	Workers' Compensation	-	539	539	36
10-410-133-143	Life & Health Insurance	-	14,193	14,193	15,523
10-410-133-144	FICA Taxes	-	2,805	2,805	2,104
10-410-133-145	City Retirement	-	1,458	1,458	1,482
	<b>Total Personnel Services (100)</b>	<b>\$ -</b>	<b>\$ 58,152</b>	<b>\$ 58,152</b>	<b>\$ 49,381</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-133-200	Office Supplies	\$ -	\$ 500	\$ 500	\$ 500
10-410-133-210	Operating Supplies-General	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Purchased Services (300)</b>					
10-410-133-305	Contracted Services-General	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
10-410-133-312	Software Titles	-	1,000	1,000	1,000
10-410-133-315	Postage/Freight	-	200	200	-
10-410-133-320	Printing	-	-	-	-
10-410-133-325	Publications/Advertising	-	-	-	-
10-410-133-330	Subscriptions/Membership Fees	-	500	500	250
10-410-133-335	Travel & Training	-	1,500	1,500	1,700
10-410-133-380	Telephone/Voice/Data	-	600	600	650
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 5,800</b>	<b>\$ 5,800</b>	<b>\$ 5,600</b>
<b>TOTAL PUBLIC INFORMATION OFFICER</b>					
		<b>\$ -</b>	<b>\$ 64,452</b>	<b>\$ 64,452</b>	<b>\$ 55,481</b>

## **Human Resources Overview**

The strongest asset of the City of Cañon City is its employees. Human Resources is responsible for supporting the employees who work to make this community function smoothly. Human Resources supports programs that enhance the personal and professional lives of the City's employees. Human Resources' goal is to attract the highest quality employees possible through effective recruiting. Retention of valuable employees through training, development and education to promote individual success increases overall value to our City. Other areas of importance include benefits services, classification and pay services; management of employee relations; personnel policy review and administering compliance with laws and regulations as they affect the employer/employee relationship. The Risk Management component currently includes safety inspections and training, partnering with the Worker's Compensation Carrier and Liability/Property Insurer (CIRSA) and leadership of the Safety Program within the City.

### **2019 Major Goals and Accomplishments:**

- ◆ Evaluated, researched, analyzed and made recommendations for 2019 Classification and Compensation Plan. Successfully complete all steps and update all positions that fell short of the new minimum of the range.
- ◆ Successfully continue to work within budget constraints offering appropriate HR related strategies and implementation of approved plans.
- ◆ Support the continued need to decrease costs related to health insurance and worker's compensation insurance while maintaining appropriate benefit levels.
- ◆ Continued to coordinate the handling of difficult employee issues.

### **2020 Major Goals:**

- ◆ Implement a new Human Resources Information System with applicant tracking, onboarding, time and attendance, and new payroll modules.
- ◆ Establish a new Performance Management system (to include new Performance Review Forms)
- ◆ Review and revise the Personnel Policy Manual. Inform and gain support of the General Government Committee of the revisions.
- ◆ Evaluate, research, analyze and make recommendations for 2020 Classification and Compensation Plan. Successfully complete all steps and update all positions that fell short of the new minimum of the range.
- ◆ Conduct 2020 Employee Survey in order to seek input from employees on the health and climate of the organization and increase participation.
- ◆ Continue to revamp the procedures for evaluating and monitoring employee performance throughout the organization.
- ◆ Continue to improve the City Workers' Compensation Program. The Workers' Compensation Claims by number and cost of claims are on track to be less this year than in recent past.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>HUMAN RESOURCES</b>						
<b>Personnel Services (100)</b>						
10-410-137-110	Salaries & Wages	\$ 72,839	\$ 54,693	\$ 54,693	\$ 64,260	
10-410-137-112	Salaries-Part Time	-	29,352	-	-	
10-410-137-134	Vac-Sick Payoff	1,927	-	2,861	-	
10-410-137-142	Workers' Compensation	146	103	103	75	
10-410-137-143	Life & Health Insurance	26,845	22,230	14,000	13,203	
10-410-137-144	FICA Taxes	5,094	6,129	6,129	4,738	
10-410-137-145	City Retirement	2,722	4,118	1,611	3,149	
	<b>Total Personnel Services (100)</b>	<b>\$ 109,574</b>	<b>\$ 116,625</b>	<b>\$ 79,397</b>	<b>\$ 85,425</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-137-200	Office Supplies	\$ 607	\$ 1,500	\$ 1,500	\$ 1,500	
10-410-137-210	Operating Supplies-General	4,823	7,000	7,000	7,000	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 5,429</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	
<b>Purchased Services (300)</b>						
10-410-137-300	Professional Services	\$ 21,489	\$ 32,000	\$ 20,000	\$ 38,700	
10-410-137-305	Contracted Services-General	17,731	5,000	5,000	5,000	
10-410-137-312	Software Titles	1,804	1,000	1,000	1,000	
10-410-137-315	Postage/Freight	6	100	100	100	
10-410-137-325	Publications/Advertising	8,202	2,000	2,000	3,500	
10-410-137-330	Subscription/Membership Fees	1,225	500	500	7,000	
10-410-137-335	Travel & Training	2,611	4,000	4,000	4,000	
10-410-137-337	Tuition Reimbursement	10,000	10,000	10,000	10,000	
10-410-137-380	Telephone/Voice/Data	730	750	750	750	
	<b>Total Purchased Services (300)</b>	<b>\$ 63,798</b>	<b>\$ 55,350</b>	<b>\$ 43,350</b>	<b>\$ 70,050</b>	
10-410-137-920	Equipment	\$ -	\$ -	\$ -	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL HUMAN RESOURCES</b>						
		<b>\$ 178,801</b>	<b>\$ 180,475</b>	<b>\$ 131,247</b>	<b>\$ 163,975</b>	

## City of Cañon City 2020 Budget

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### **C**omputer Resources Department Overview

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

#### **2019 Major Goals and Accomplishments:**

- ◆ Continued multi-year network infrastructure redesign.
- ◆ Reduced server overhead by expanded virtualization of City assets.
- ◆ Reduced unnecessary expenditure on City data and telecommunications costs
- ◆ Upgraded City licensing to match current office software platforms.
- ◆ Continued development of electronic citation software for the Police Department (PD).
- ◆ Continued development of new communications platform for the PD.
- ◆ Assisted in beginning transition to a new evidence storage system for the PD.
- ◆ Assisted in implementing new body-worn cameras for the PD.
- ◆ Continued transition to a 5-year PC replacement program.
- ◆ Implemented security related end-user training.
- ◆ Deployed new large storage solutions for retention of backup data.
- ◆ Completed a major upgrade of the CATV system.
- ◆ Began replacement of Multi-Function Printers.
- ◆ Implemented an improved email solution.
- ◆ Redesigned and implemented improved wireless backhaul solution for satellite locations.
- ◆ Upgraded VOIP system.
- ◆ Implemented network and security monitoring

#### **2020 Major Goals:**

- ◆ Complete infrastructure redesign and upgrades
- ◆ Continue transition to a 5-year PC replacement program.
- ◆ Complete an audio addition to the Council chambers.
- ◆ Complete replacement of Multi-Function Printers.
- ◆ Transition to a Fiber WAN.
- ◆ Improve network and security monitoring.
- ◆ Transition to a new data and telecommunications service.
- ◆ Complete setup of training equipment at the PD Annex.
- ◆ Continue assisting in transition to new evidence storage system for the PD.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>ADMINISTRATIVE SERVICES:</b>						
<b>COMPUTER RESOURCES</b>						
	<b>Personnel Services (100)</b>					
10-410-144-110	Salaries & Wages	\$ 95,302	\$ 120,489	\$ 120,489	\$ 110,028	
10-410-144-121	Overtime	176	5,000	3,000	500	
10-410-144-134	Vac/Sick Payoff	865	-	-	-	
10-410-144-142	Workers' Compensation	318	150	150	301	
10-410-144-143	Life & Health Insurance	25,258	25,258	25,258	27,743	
10-410-144-144	FICA Taxes	6,823	9,125	9,125	8,497	
10-410-144-145	City Retirement	3,322	5,904	5,904	5,392	
	<b>Total Personnel Services (100)</b>	<b>\$ 132,064</b>	<b>\$ 165,926</b>	<b>\$ 163,926</b>	<b>\$ 152,461</b>	
	<b>Supplies &amp; Materials (200)</b>					
10-410-144-200	Office Supplies	\$ 288	\$ 500	\$ 300	\$ 800	
10-410-144-205	Small Items of Equipment	85,101	62,500	62,000	69,500	
10-410-144-210	Operating Supplies-General	96	-	-	-	
10-410-144-225	Vehicle/Equip Parts	16	300	165	300	
10-410-144-237	Uniform Purchases	-	-	-	100	
10-410-144-245	Gas & Diesel Fuel	157	400	150	400	
10-410-144-250	Oil, Grease, Etc.	32	50	-	50	
10-410-144-299	CCTV - Operating	763	1,700	1,700	1,500	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 86,453</b>	<b>\$ 65,450</b>	<b>\$ 64,315</b>	<b>\$ 72,650</b>	
	<b>Purchased Services (300)</b>					
10-410-144-300	Professional Services	\$ -	\$ -	\$ -	\$ -	
10-410-144-305	Contracted Services-General	23,433	41,500	41,500	19,200	
10-410-144-312	Software Titles	32,062	28,250	28,000	122,500	
10-410-144-315	Postage/Freight	38	200	50	100	
10-410-144-335	Travel & Training	1,593	4,000	2,500	5,500	
10-410-144-340	Material/Equipment Rental	-	-	-	60,000	
10-410-144-380	Telephone/Voice/Data	3,109	3,500	3,500	53,000	
	<b>Total Purchased Services (300)</b>	<b>\$ 60,235</b>	<b>\$ 77,450</b>	<b>\$ 75,550</b>	<b>\$ 260,300</b>	
	<b>Capital Outlay (900)</b>					
10-410-144-920	Equipment	\$ 10,188	\$ 71,000	\$ 70,000	\$ 65,000	
10-410-144-925	CCTV - Equipment	\$ -	\$ 100,000	\$ -	\$ 58,000	
10-410-144-950	Other Improvements	-	-	-	225,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ 10,188</b>	<b>\$ 171,000</b>	<b>\$ 70,000</b>	<b>\$ 348,000</b>	
	<b>TOTAL COMPUTER RESOURCES</b>	<b>\$ 288,939</b>	<b>\$ 479,826</b>	<b>\$ 373,791</b>	<b>\$ 833,411</b>	

## City of Cañon City 2020 Budget

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### **G**eneral Government Facilities Overview

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The General Government Buildings Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, the Police Department, the Police Annex, the Parks Department, the Public Works Facility and the Water Treatment Plant. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

#### **2019 Major Goals and Accomplishments:**

- Completed installation of building automation system at the Police Department.
- Completed installation of new Boilers at the Police Department.
- Completed retro-fit of LED lighting in the lower level of the Museum.
- Continued with Carpet replacement plan at City Hall.
- Continued Carpet replacement plan at 161 Justice center Road. (police department)
- Continue to provide a high-level of service to the users of all City-wide facilities
- Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- Assist Police Department with transition to 1145 Ohio property.
- Continue to make compliance updates to the ADA Transition plan.
- Continue to work with the safety committee to provide safe work conditions throughout the City.
- Completed all preventative maintenance tasks on equipment in all assigned properties.

#### **2020 Major Goals**

- ◆ Continue with carpet replacement at City Hall and Police Department.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Assist Police Department with transition to 1145 Ohio property.
- ◆ Provide construction oversite on renovations to Police Annex at 1145 Ohio.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>ADMINISTRATIVE SERVICES:</b>					
<b>GENERAL GOVERNMENT FACILITIES</b>					
	<b>Personnel Services (100)</b>				
10-410-146-110	Salaries & Wages	\$ 92,612	\$ 100,865	\$ 100,865	\$ 100,655
10-410-146-121	Overtime-Permanent	391	1,000	500	1,000
10-410-146-134	Vacation/Sick Payoff	900	-	-	-
10-410-146-135	Longevity Pay	100	125	125	-
10-410-146-137	Uniform/Boot Allowance	440	420	420	400
10-410-146-142	Workers' Compensation	4,579	3,502	3,502	3,487
10-410-146-143	Life & Health Insurance	21,932	16,878	16,878	31,946
10-410-146-144	FICA Taxes	6,564	7,575	7,575	7,269
10-410-146-145	City Retirement	3,510	4,942	4,942	4,933
	<b>Total Personnel Services (100)</b>	<b>\$ 131,029</b>	<b>\$ 135,307</b>	<b>\$ 134,807</b>	<b>\$ 149,690</b>
	<b>Supplies &amp; Materials (200)</b>				
10-410-146-205	Small Items of Equipment	\$ 1,402	\$ 450	\$ -	\$ 3,500
10-410-146-210	Operating Supplies-General	7,281	6,500	6,500	6,500
10-410-146-215	Operating Supplies-Equip/Maint.	19,333	7,000	7,000	7,000
10-410-146-220	Operating Supplies-Bldg. Materials	8,782	9,000	9,000	9,000
10-410-146-223	Operating Supplies-ADA Compliance	8,617	10,000	8,617	10,000
10-410-146-225	Vehicle/Equip Parts	-	250	150	250
10-410-146-237	Uniform Purchases	-	-	-	-
10-410-146-245	Gas & Diesel Fuel	953	800	800	800
10-410-146-250	Oil, grease, Etc.	-	50	50	50
10-410-146-255	Tires	23	-	700	150
10-410-146-280	Janitorial Supplies	12,202	14,000	13,500	7,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 58,593</b>	<b>\$ 48,050</b>	<b>\$ 46,317</b>	<b>\$ 44,250</b>
	<b>Purchased Services (300)</b>				
10-410-146-305	Contracted Services-General	\$ 78,083	\$ 75,000	\$ 76,500	\$ 82,500
10-410-146-310	Contracted Services-Repair/Maint.	48,811	54,505	45,000	45,000
10-410-146-312	Software Titles	1,754	-	-	-
10-410-146-335	Travel & Training	26	600	300	600
10-410-146-340	Material/Equipment Rental	2,792	3,300	3,000	3,000
10-410-146-365	Electric	114,001	125,000	120,000	125,004
10-410-146-370	Gas	13,737	16,500	17,000	17,004
10-410-146-375	Sewer	3,439	2,200	3,550	3,600
10-410-146-380	Telephone/Voice/Data	21,053	21,000	22,000	2,000
10-410-146-385	Water	10,754	9,800	10,500	11,000
10-410-146-390	Stormwater	5,170	8,400	8,586	8,586
	<b>Total Purchased Services (300)</b>	<b>\$ 299,619</b>	<b>\$ 316,305</b>	<b>\$ 306,436</b>	<b>\$ 298,294</b>
	<b>Capital Outlay (900)</b>				
10-410-146-950	Other Improvements	\$ -	\$ 85,000	\$ 85,000	\$ 50,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 50,000</b>
	<b>TOTAL GEN'L GOVERNMENT FACILITIES</b>	<b>\$ 489,242</b>	<b>\$ 584,662</b>	<b>\$ 572,560</b>	<b>\$ 542,234</b>

## City of Cañon City 2020 Budget

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### Finance Department Overview

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Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City's annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City's benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City's sales and use tax ordinance, and overseeing collection of City sales tax receipts.

#### 2019 Major Goals and Accomplishments:

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors' adjustments to the City's accounting records.
- ◆ Completed the preparation of the 2018 Comprehensive Annual Financial Report (CAFR). Received an unqualified opinion from the City's independent auditor. For the 22<sup>nd</sup> consecutive year, the entire CAFR was prepared in-house by Finance Department staff and the City anticipates receiving the GFOA's Certificate of Achievement for Excellence in Financial Reporting award.
- ◆ Completed the second annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. The City received an unqualified opinion from the independent auditor. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Add a Senior Purchasing Technician to the staff to ensure compliance with the City's current purchasing policy.

#### 2020 Major Goals:

- ◆ Continue to maintain City's fiscal health in order to provide high quality services to the citizens. Will provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2020.
- ◆ Revisit sales tax enforcement and collection procedures.
- ◆ Research and evaluate online collection of sales tax returns.
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
  - Customer service
  - Financial reporting
  - Review purchasing policy for possible modifications
  - Research potential cost savings through the Senior Purchasing Technician
  - Implement an online bid submittal process
  - Develop educational program for p-card usage and Departmental accountability

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>FINANCE</b>					
<b>Personnel Services (100)</b>					
10-410-151-110	Salaries & Wages	\$ 320,693	\$ 325,827	\$ 285,000	\$ 322,455
10-410-151-121	Overtime-Permanent	511	1,250	1,250	1,250
10-410-151-134	Vac/Sick Payoff	13,359	-	21,250	-
10-410-151-135	Longevity Pay	3,415	2,495	2,495	2,350
10-410-151-142	Workers' Compensation	831	399	399	380
10-410-151-143	Life & Health Insurance	69,277	75,967	75,967	82,411
10-410-151-144	FICA Taxes	24,482	24,182	24,182	25,700
10-410-151-145	City Retirement	15,685	15,966	12,000	16,114
	<b>Total Personnel Services (100)</b>	<b>\$ 448,252</b>	<b>\$ 446,086</b>	<b>\$ 422,543</b>	<b>\$ 450,660</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-151-200	Office Supplies	\$ 846	\$ 1,500	\$ 3,000	\$ 2,500
10-410-151-205	Small Items of Equipment	\$ 387	\$ 500	\$ 500	\$ 500
10-410-151-210	Operating Supplies - General	80	-	-	100
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,313</b>	<b>\$ 2,000</b>	<b>\$ 3,500</b>	<b>\$ 3,100</b>
<b>Purchased Services (300)</b>					
10-410-151-300	Professional Services	\$ 32,546	\$ 47,580	\$ 30,000	\$ 42,300
10-410-151-312	Software Titles	5,937	7,500	7,500	10,000
10-410-151-315	Postage/Freight	2,566	2,800	2,800	3,500
10-410-151-320	Printing	1,810	2,300	2,300	3,550
10-410-151-325	Publications/Advertising	1,374	1,600	1,600	1,500
10-410-151-330	Subscriptions/Membership Fees	1,589	2,500	2,500	3,010
10-410-151-335	Travel & Training	2,491	4,000	4,000	9,100
10-410-151-336	Meals	-	-	-	1,500
10-410-151-340	Material/Equipment Rental	67	-	-	-
10-410-151-342	Workers' Comp. Deductible	-	-	-	-
10-410-151-350	Other Fees & Charges	10,908	30,000	30,000	20,000
10-410-151-380	Telephone/Voice/Data	1,138	900	900	900
	<b>Total Purchased Services (300)</b>	<b>\$ 60,425</b>	<b>\$ 99,180</b>	<b>\$ 81,600</b>	<b>\$ 95,360</b>
<b>Capital Outlay (900)</b>					
10-410-151-920	Equipment	\$ -	\$ 5,000	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL FINANCE</b>					
		<b>\$ 509,991</b>	<b>\$ 552,266</b>	<b>\$ 507,643</b>	<b>\$ 549,120</b>



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**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>NONDEPARTMENTAL</b>										
<b>Personnel Services (100)</b>										
10-410-155-121	Overtime - Permanent	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10-410-155-134	PTO Payoffs	\$ -	\$ 89,100	\$ 89,100	\$ 89,100	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	
10-410-155-141	Unemployment Insurance	\$ 23,759	\$ 9,000	\$ 18,000	\$ 18,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	
10-410-155-142	Workers' Compensation	\$ 3,312	\$ 1,778	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
10-410-155-143	Life & Health Insurance	\$ 445	\$ 430	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	
10-410-155-144	F.I.C.A. Taxes	\$ -	\$ 4,445	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	
<b>Total Personnel Services (100)</b>		<b>\$ 27,965</b>	<b>\$ 104,753</b>	<b>\$ 110,550</b>	<b>\$ 110,550</b>	<b>\$ 109,450</b>	<b>\$ 109,450</b>	<b>\$ 109,450</b>	<b>\$ 109,450</b>	
<b>Supplies &amp; Materials (200)</b>										
10-410-155-200	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000	
10-410-155-210	Operating Supplies-General	\$ 20,373	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 600	\$ 600	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 20,373</b>	<b>\$ 13,000</b>	<b>\$ 13,600</b>	<b>\$ 13,600</b>					
<b>Purchased Services (300)</b>										
10-410-155-300	Professional Services	\$ 220,509	\$ 247,000	\$ 247,000	\$ 247,000	\$ 280,000	\$ 280,000	\$ 280,000	\$ 280,000	
10-410-155-305	Contracted Services-General	\$ 97,390	\$ 110,000	\$ 110,000	\$ 110,000	\$ 127,000	\$ 127,000	\$ 127,000	\$ 127,000	
10-410-155-325	Publications/Advertising	\$ 294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10-410-155-330	Subscription/Membership Fees	\$ 10,898	\$ 12,500	\$ 11,001	\$ 11,001	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	
10-410-155-350	Other Fees & Charges	\$ 1,640	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	
10-410-155-355	Insurance/Bonds	\$ 141,280	\$ 131,300	\$ 131,300	\$ 131,300	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	
10-410-155-398	Community Services	\$ -	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Purchased Services (300)</b>		<b>\$ 472,011</b>	<b>\$ 786,300</b>	<b>\$ 519,801</b>	<b>\$ 519,801</b>	<b>\$ 574,500</b>	<b>\$ 574,500</b>	<b>\$ 574,500</b>	<b>\$ 574,500</b>	
<b>Debt Service (600)</b>										
10-410-155-610	Principal	\$ 210,000	\$ 321,400	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	
10-410-155-620	Interest	\$ 27,265	\$ 36,560	\$ 22,960	\$ 22,960	\$ 18,553	\$ 18,553	\$ 18,553	\$ 18,553	
<b>Total Debt Service (600)</b>		<b>\$ 237,265</b>	<b>\$ 357,960</b>	<b>\$ 237,960</b>	<b>\$ 237,960</b>	<b>\$ 233,553</b>	<b>\$ 233,553</b>	<b>\$ 233,553</b>	<b>\$ 233,553</b>	
<b>Grants/Contributions (700)</b>										
10-410-155-725	Regional Recycling	\$ 13,067	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	
10-410-155-726	GIS Authority	\$ 22,581	\$ 23,000	\$ 23,200	\$ 23,200	\$ 23,720	\$ 23,720	\$ 23,720	\$ 23,720	
10-410-155-781	Community Agencies	\$ 41,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
<b>Total Grants/Contributions (700)</b>		<b>\$ 76,648</b>	<b>\$ 86,500</b>	<b>\$ 86,700</b>	<b>\$ 86,700</b>	<b>\$ 87,220</b>	<b>\$ 87,220</b>	<b>\$ 87,220</b>	<b>\$ 87,220</b>	
<b>Capital Outlay (900)</b>										
10-410-155-900	Property Acquisitions	\$ 342,255	\$ 2,045,000	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	
10-410-155-990	Capital Improvements - RGB	\$ -	\$ 325,000	\$ 325,000	\$ 325,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
<b>Total Capital Outlay (900)</b>		<b>\$ 342,255</b>	<b>\$ 2,370,000</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	
<b>TOTAL NONDEPARTMENTAL</b>		<b>\$ 1,176,517</b>	<b>\$ 3,718,513</b>	<b>\$ 1,293,011</b>	<b>\$ 1,293,011</b>	<b>\$ 1,518,323</b>	<b>\$ 1,518,323</b>	<b>\$ 1,518,323</b>	<b>\$ 1,518,323</b>	

## City of Cañon City 2020 Budget

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### Long Range Planning Overview

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For budgeting purposes, a new Advanced Planning Department has been established to better track advanced planning and special project work previously led by the Community Development Director position. This department will advance community revitalization and economic vitality through:

- ◆ Strategic planning including analyzing and proposing changes to existing policy.
- ◆ Leadership in redevelopment/new development projects and sites within the community.
- ◆ Special projects and studies such as feasibility analyses.
- ◆ Long-range planning such as corridor, district or master plan work.

Staff possesses a wide array of community and economic development related skills and knowledge base in order to adequately complete Advanced Planning work for the City.

#### **2019 Major Goals and Accomplishments:**

- ◆ Began and completed a major effort in creating new riverfront zone district language for the Cañon City Municipal Code. *(estimated to be complete by year-end)*
- ◆ Completed design and CDOT approvals of community based signage and wayfinding.
- ◆ Participation in US 50 RGB Access Control Plan (ongoing into 2020).
- ◆ Participation in UAACOG Housing Study.
- ◆ Issue RFP for next steps Rec Center Feasibility work. *(estimated by year-end)*
- ◆ Submit grant application for Master Plan. *(estimated by year-end)*
- ◆ Continued KRLN (local radio) spot to educate and update the general public on Community Development related activities.

#### **2020 Major Goals:**

- ◆ Complete riverfront area concept design working with outside consultant and cross-department participation.
- ◆ Complete Rec Center Next Steps Study.
- ◆ Create and release RFP for developer solicitation to redevelop the Constantinos site owned by the City.
- ◆ Create and release RFP for developer solicitation to redevelop the Skyline Steele Site owned by the City.
- ◆ Create RFP for consultant team for new Master Plan for the community.
- ◆ Create a Grant Writer position to focus on solicitation of grant funding for the community.
- ◆ Retain VistaCorp position for staff assistance, with a focus on the Master Plan.
- ◆ Begin new Master Plan process.
- ◆ Continue to advocate for advanced planning and project identification leading up to the City's sesquicentennial Anniversary in 2022.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>COMMUNITY DEVELOPMENT: LONG RANGE PLANNING</b>					
<b>Personnel Services (100)</b>					
10-410-193-110	Salaries & Wages	\$ -	\$ -	\$ -	\$ 165,124
10-410-193-142	Workers' Compensation	\$ -	\$ -	\$ -	\$ 363
10-410-193-143	Life & Health Insurance	\$ -	\$ -	\$ -	\$ 24,406
10-410-193-144	FICA Taxes	\$ -	\$ -	\$ -	\$ 12,904
10-410-193-145	City Retirement	\$ -	\$ -	\$ -	\$ 8,092
	<b>Total Personnel Services (100)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,889</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-193-200	Office Supplies	\$ -	\$ -	\$ -	\$ 800
10-410-193-205	Small Items of Equipment	\$ -	\$ -	\$ -	\$ 2,400
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,200</b>
<b>Purchased Services (300)</b>					
10-410-193-305	Contracted Services - General	\$ -	\$ -	\$ -	\$ 102,000
10-410-193-312	Software Titles	\$ -	\$ -	\$ -	\$ 4,100
10-410-193-315	Postage/Freight	\$ -	\$ -	\$ -	\$ 4,150
10-410-193-320	Printing	\$ -	\$ -	\$ -	\$ 700
10-410-193-325	Publications/Advertising	\$ -	\$ -	\$ -	\$ 200
10-410-193-330	Subscriptions/Memberships Fees	\$ -	\$ -	\$ -	\$ 3,000
10-410-193-335	Travel & Training	\$ -	\$ -	\$ -	\$ 2,000
10-410-193-380	Telephone/Voice/Data	\$ -	\$ -	\$ -	\$ 1,400
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,550</b>
10-410-195-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL LONG RANGE PLANNING DIVISION</b>					
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 331,639</b>

## City of Cañon City 2020 Budget

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### Building Department Overview

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The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting alleged health, housing and unsafe building violation inspections; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official and one Building Inspector. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

#### 2019 Major Goals and Accomplishments:

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Residential Building/Mechanical Inspector successfully test on commercial building & mechanical codes. **Accomplishment:** The City has a Certified Commercial Building/Mechanical Inspector.
- ◆ Begin work reviewing the 2018 codes to ascertain what is recommended to be adopted/excluded and fully understand changes between 2006 and 2018 codes. **(Review of codes started in September 2019)**
- ◆ Update all application forms for consistency and ease of use **(in-progress: complete by 12/31/2019)**
- ◆ Meet with a Building Code Committee to solicit input on the 2018 codes and educate on prospective changes with adoption of 2018 codes with staff recommended modifications.
- ◆ Update Contractor licensing. **(will be included in ordinance with 2018 code adoption in 2020)**
- ◆ Will process approximately 700-800 permits by end of year. 2018 total of permits were 1100 of which 491 permits were issued due to a hail storm.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

#### 2020 Major Goals:

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Meet with a Building Code Committee to solicit input on the 2018 codes and educate on prospective changes with adoption of 2018 codes with staff recommended modifications.
- ◆ Colorado Code Consulting will be the consulting firm helping perform the adoption of the 2018 codes with direction from the City of Cañon City Building Department.
- ◆ Colorado Code Consulting could also provide two meetings for the Contractors on all code updates before the 2018 adoption.
- ◆ Adoption of the 2018 International codes to include Building, Accessibility, Residential, Energy, Mechanical, Fuel Gas, Existing Building, Property Maintenance and Swimming Pool & Spa.
- ◆ Adoption of new ordinance to update Contractor Licensing.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>COMMUNITY DEVELOPMENT:</b> <b>BUILDING DIVISION</b>										
<b>Personnel Services (100)</b>										
10-410-195-110	Salaries & Wages	\$ 105,853	\$ 113,612	\$ 113,612	\$ 115,772					
10-410-195-112	Salaries-Temporary	-	-	-	-					
10-410-195-121	Overtime	561	1,000	500	1,000					
10-410-195-134	Vac/Sick Payoff	5,165	-	-	-					
10-410-195-135	Longevity Pay	1,000	1,250	1,250	1,000					
10-410-195-137	Uniform/Boot Allowance	400	400	400	400					
10-410-195-142	Workers' Compensation	2,173	1,898	1,898	317					
10-410-195-143	Life & Health Insurance	26,623	28,313	28,313	31,058					
10-410-195-144	FICA Taxes	8,180	8,482	8,482	9,047					
10-410-195-145	City Retirement	4,035	5,567	5,567	5,673					
	<b>Total Personnel Services (100)</b>	<b>\$ 153,990</b>	<b>\$ 160,522</b>	<b>\$ 160,022</b>	<b>\$ 164,267</b>					
<b>Supplies &amp; Materials (200)</b>										
10-410-195-200	Office Supplies	\$ 308	\$ 500	\$ 500	\$ 500					
10-410-195-210	Operating Supplies-General	284	9,500	9,000	1,200					
10-410-195-225	Vehicle/Equip./Parts	130	350	1,400	500					
10-410-195-237	Uniform Purchases	681	800	800	800					
10-410-195-245	Gas & Diesel Fuel	1,006	900	900	1,000					
10-410-195-250	Oil, Grease, etc.	26	100	100	100					
10-410-195-255	Tires, Tubes, etc.	-	500	500	500					
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,436</b>	<b>\$ 12,650</b>	<b>\$ 13,200</b>	<b>\$ 4,600</b>					
<b>Purchased Services (300)</b>										
10-410-195-300	Professional Services	\$ 2,073	\$ 3,630	\$ 3,630	\$ 15,700					
10-410-195-310	Contracted Services-Repair/Maint.	-	200	200	200					
10-410-195-312	Software Titles	1,713	2,000	1,900	1,000					
10-410-195-315	Postage/Freight	501	450	700	800					
10-410-195-320	Printing	460	600	600	700					
10-410-195-325	Publications/Advertising	-	-	-	5,000					
10-410-195-330	Subscriptions/Membership Fees	166	300	300	300					
10-410-195-335	Travel & Training	1,615	3,000	3,000	3,000					
10-410-195-342	Workers' Comp. Deductible	-	-	-	-					
10-410-195-380	Telephone/Voice/Data	1,432	1,700	1,700	1,700					
	<b>Total Purchased Services (300)</b>	<b>\$ 7,959</b>	<b>\$ 11,880</b>	<b>\$ 12,030</b>	<b>\$ 28,400</b>					
10-410-195-920	Equipment	\$ -	\$ -	\$ -	\$ -					
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					
	<b>TOTAL BUILDING DIVISION</b>	<b>\$ 164,385</b>	<b>\$ 185,052</b>	<b>\$ 185,252</b>	<b>\$ 197,267</b>					

## City of Cañon City 2019 Budget

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### Planning and Zoning Division Overview

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For budgeting purposes, the City Planner activities are accounted for in this section of the City budget. The Planning and Zoning Division within the Community Development Department focuses on Current Development Review Cañon City including:

- ◆ Community redevelopment and economic vitality,
- ◆ New development projects (residential, commercial and industrial)
- ◆ Updates to municipal codes relating namely to Titles 16 (Subdivision and Development Regulations) and Title 17 (Zoning),
- ◆ Processing of land use applications for zone changes, discretionary zoning requests and zoning variances
- ◆ As an outcome of Site Plans, site inspections prior to release of a certificate of occupancy to ensure parking minimums and landscape minimums have been met, and that the built project is consistent with what was shown during the review phase
- ◆ Processing of Sign Permits
- ◆ Staff support to the Planning Commission, an advisory body which evaluates current development review projects and Municipal Code updates to ensure they are ready for consideration by Council
- ◆ Staff support to the Board of Adjustment, a decision-making body which evaluates requests by citizens from certain provisions of Title 17 for site-specific hardship.

This Division within Community Development also has a high degree of inter-relation with the Comprehensive Planning Division and the Building Division. This Division also works closely with the Engineering Department on the review of active land use applications.

The Planning and Zoning Division of the Community Development Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted uses, zone changes, special review uses, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

#### **2019 Major Goals and Accomplishments:**

- ◆ Completed the revisions to Titles 8, 9, 12 and 19 to clarify Nuisance violations.
- ◆ Completed an amendment to Titles 16 and 17 simplifying the Major Subdivision and Planned Unit Development Preliminary and Final application process to save the applicant time.
- ◆ Processed approximately 6 zoning/rezoning applications, 14 subdivision-related applications, 2 annexation applications, and 4 major site plan applications.
- ◆ Created and stewarded 5 major ordinance revisions (Title 8, 16 or 17).
- ◆ Completed updates to 8 planning and zoning development application packets.
- ◆ Began work on creation of Riverfront zone district language. Retained UC-Denver Capstone student assistance.
- ◆ Processed 14 Special Events Permits for projects in Cañon City.
- ◆ Organized the "Information Nook" at City Hall for display of relevant flyers and brochures on popular subjects
- ◆ Regular participation in monthly KRLN (local radio) spot to educate and update on Community Development related activities.

#### **2020 Major Goals:**

- ◆ Amend Annexation and Subdivision process to simplify.
- ◆ Continue major updates to Development Assistance Packets for all land use application types, and ensuring their accessibility from the City's website.
- ◆ Creation of Planning Technician position to manage zoning enquiries, "drop in" planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts, assist in the City's new Master Plan, and provide secondary assistance to the Building Division as a Permit Tech.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>COMMUNITY DEVELOPMENT:</b> <b>PLANNING/ZONING</b>						
<b>Personnel Services (100)</b>						
10-410-196-110	Salaries & Wages	\$ 173,040	\$ 179,013	\$ 179,013	\$ 72,869	
10-410-196-112	Salaries - Temporary	-	-	-	-	
10-410-196-134	Vacation/Sick Leave Payoff	6,659	-	-	-	
10-410-196-142	Workers' Compensation	411	1,308	1,308	200	
10-410-196-143	Life & Health Insurance	16,074	16,074	16,074	8,883	
10-410-196-144	FICA Taxes	13,280	13,478	13,478	5,695	
10-410-196-145	City Retirement	6,902	13,218	13,218	3,571	
<b>Total Personnel Services (100)</b>		<b>\$ 216,366</b>	<b>\$ 223,091</b>	<b>\$ 223,091</b>	<b>\$ 91,218</b>	
<b>Supplies &amp; Materials (200)</b>						
10-410-196-200	Office Supplies	\$ 1,083	\$ 1,600	\$ 1,600	\$ 1,200	
10-410-196-205	Small Items of Equipment	185	800	2,300	850	
10-410-196-210	Operating Supplies-General	154	-	-	-	
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 1,422</b>	<b>\$ 2,400</b>	<b>\$ 3,900</b>	<b>\$ 2,050</b>	
<b>Purchased Services (300)</b>						
10-410-196-305	Contracted Services-General	\$ 16,741	\$ 81,600	\$ 23,000	\$ 60,000	
10-410-196-312	Software Titles	2,847	1,800	-	1,800	
10-410-196-315	Postage/Freight	314	5,500	350	600	
10-410-196-320	Printing	170	200	180	200	
10-410-196-325	Publications/Advertising	1,169	3,000	3,100	3,000	
10-410-196-330	Subscriptions/Membership Fees	2,001	1,300	1,400	700	
10-410-196-335	Travel & Training	1,683	3,000	3,500	2,000	
10-410-196-380	Telephone/Voice/Data	1,386	1,450	1,100	700	
<b>Total Purchased Services (300)</b>		<b>\$ 26,311</b>	<b>\$ 97,850</b>	<b>\$ 32,630</b>	<b>\$ 69,000</b>	
<b>TOTAL PLANNING/ZONING</b>						
		<b>\$ 244,099</b>	<b>\$ 323,341</b>	<b>\$ 259,621</b>	<b>\$ 162,268</b>	

## City of Cañon City 2020 Budget

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### **Economic Development Department Overview**

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The Economic Development office works to be an advocate for local businesses and to help streamline the process and make the community more business friendly. The Economic Development office is working on building better relationships with community partners, reviewing city policies, and working on existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A primary job is a business or industry that generates more than 60% of its revenue from outside of a region's trade area. Canon City's trade area is primarily Fremont County.

#### **2019 Major Goals and Accomplishments:**

- Top 6 recognition for the Small Business Revolution television show and a huge amount of exposure for Cañon City.
- Continued to work with the new owners of the Hotel St. Cloud to restore a key piece of downtown to productive use.
- Worked with developers on several projects including St. Scholastica, Holiday Inn Express as well as the City projects for former Skyline Steel and Constantino's sites.
- Participated with Fremont Economic Development's Brownfield Coalition to evaluate possible sites that could benefit from the \$600,000 grant.
- Established a \$20,000 Façade Improvement grant to assist businesses with improving their storefronts.
- Started discussions to establish an Urban Renewal Authority as an economic development tool.

#### **2020 Major Goals:**

- Complete application process for Certified Local Government status.
- Continue to partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long term economic benefit to Cañon City.
- Re-examine the City's building, zoning and land use regulations to facilitate a transparent, predictable, fair and balanced regulatory environment for business retention and growth, while ensuring protection of the public's health, safety, and welfare.
- Continue the discussion around an Urban Renewal Authority as another economic development tool.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>COMMUNITY DEVELOPMENT:</b> <b>ECONOMIC DEVELOPMENT</b>										
<b>Personnel Services (100)</b>										
10-410-198-110	Salaries & Wages	\$ 89,751	\$ 92,513	\$ 92,513	\$ 92,513	\$ 92,513	\$ 94,364			
10-410-198-134	Vac/Sick Payoff	\$ 3,441	\$ -	\$ -	\$ -	\$ -	\$ -			
10-410-198-142	Workers' Compensation		218	112		112	121			
10-410-198-143	Life & Health Insurance		20,276	20,276	20,276	20,276	19,958			
10-410-198-144	FICA Taxes		6,824	6,804	6,804	6,804	7,343			
10-410-198-145	City Retirement		4,378	4,533	4,533	4,533	4,605			
	<b>Total Personnel Services (100)</b>	<b>\$ 124,888</b>	<b>\$ 124,238</b>	<b>\$ 124,238</b>	<b>\$ 124,238</b>	<b>\$ 124,238</b>	<b>\$ 126,391</b>			
<b>Supplies &amp; Materials (200)</b>										
10-410-198-200	Office Supplies	\$ -	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200			
10-410-198-210	Operating Supplies-General		399	-	-	-	-			
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 399</b>	<b>\$ 200</b>							
<b>Purchased Services (300)</b>										
10-410-198-305	Contracted Services-General	\$ 27,309	\$ 103,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 99,000			
10-410-198-306	Business Plan Competition		-	15,000		20,000	5,000			
10-410-198-312	Software Titles		6,256	8,100	8,100	8,100	9,000			
10-410-198-315	Postage/Freight		811	100	100	100	100			
10-410-198-320	Printing		-	500	500	500	500			
10-410-198-325	Publications/Advertising		5,719	5,900	5,900	5,900	5,900			
10-410-198-330	Subscriptions/Membership Fees		978	1,070	1,070	1,070	9,745			
10-410-198-335	Travel & Training		3,919	4,965	4,965	4,965	5,000			
10-410-198-336	Meals		-	-	-	-	2,000			
10-410-198-380	Telephone/Voice/Data		693	600	600	600	650			
10-410-198-397	Life Safety Grant		-	50,000	-	-	95,132			
10-410-198-398	Façade Grant Program		-	-	-	-	30,000			
	<b>Total Purchased Services (300)</b>	<b>\$ 45,685</b>	<b>\$ 189,235</b>	<b>\$ 93,235</b>	<b>\$ 93,235</b>	<b>\$ 93,235</b>	<b>\$ 262,027</b>			
<b>Capital Outlay (900)</b>										
10-410-198-920	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	<b>Capital Outlay (900)</b>	<b>\$ -</b>								
<b>TOTAL ECONOMIC DEVELOPMENT</b>										
		<b>\$ 170,971</b>	<b>\$ 313,673</b>	<b>\$ 217,673</b>	<b>\$ 217,673</b>	<b>\$ 217,673</b>	<b>\$ 388,618</b>			
<b>GRAND TOTAL GENERAL GOVERN.</b>										
		<b>\$ 4,088,115</b>	<b>\$ 7,056,199</b>	<b>\$ 4,255,958</b>	<b>\$ 4,255,958</b>	<b>\$ 4,255,958</b>	<b>\$ 5,496,916</b>			



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**CITY OF CAÑON CITY**  
**2020 BUDGET PROGRAM/ACTIVITIES**

<b>Department:</b>	<b>Public Safety</b>			
<b>Division/Program:</b>	<b>Total of all Divisions/Programs</b>			
<b>Fund:</b>	<b>General</b>			
<b>Expenditures:</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personal Services (100)	\$ 3,175,097	\$ 3,637,328	\$ 3,427,014	\$ 3,729,240
Supplies (200)	190,428	242,950	242,950	297,297
Purchased Services (300)	846,964	1,062,026	1,062,026	1,251,563
Grants (700)	33,363	111,230	111,230	88,695
Capital Outlay (900)	204,640	420,060	223,000	661,583
<b>Total</b>	<b>\$ 4,450,491</b>	<b>\$ 5,473,594</b>	<b>\$ 5,066,220</b>	<b>\$ 6,028,378</b>

<b>Program Funding Sources</b>					
Grants	\$ 38,861	\$ 30,670	\$ 30,670	\$ 340,777	
Charges for Services	152,539	160,400	160,400	161,800	
Fines & Forfeitures	97,525	158,800	158,800	97,200	
Donations	51,645	14,500	14,500	14,500	
Operating Transfer	9,400	-	-	9,400	
General City Revenues	4,100,471	5,045,022	5,002,358	5,004,701	
Unassigned Fund Balance		106,866	106,866	400,000	
<b>Total Funding Sources</b>	<b>\$ 4,450,441</b>	<b>\$ 5,516,258</b>	<b>\$ 5,473,594</b>	<b>\$ 6,028,378</b>	

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2020 Budget

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### **Victim Assistance Unit Overview**

The Victim Assistance Unit of the Cañon City Police Department consists of one full-time Coordinator. Three active volunteers assist the Coordinator and respond 24/7 to victims of violent or serious crimes. Services are also offered to non-violent crime victims, survivors of suicide completions, unattended deaths and SIDS incidents. The VAU also assists with death notifications and has provided aid and services for other victim assistance units in our region as well as receives assistance from other units in the county.

The VAU provides direct assistance to an average of 350 victims of violent crimes annually. The Victim Assistance Coordinator (VAC) also has contact with an average of 150 victims of various crimes each month. The VAC ensures that victims are afforded their rights under the Colorado Victims Rights Act (VRA).

The VAC has traditionally been funded a little over 28 hours per week through the City of Cañon City with the remainder of the salary provided through a local VALE grant. This grant was slightly reduced in 2017 due to funding being reduced.

The VAC works closely with other agencies and victim assistance advocates to coordinate fundraising activities and to promote victim's rights awareness, especially during Domestic Violence Awareness Month and Victim's Rights Week. In addition to other duties, the VAC assists the Crime Prevention Officer with the CCPD Citizen's Police Academy and the Community Watch Program as well as the National Night Out program.

### **2020 Major Goals:**

- ◆ Provide department training.
- ◆ Strengthen the Victim Advocate Program through recruitment of quality volunteers, on-going training and increased involvement of the volunteers.
- ◆ Provide Public Education forums on Victims' Rights.
- ◆ Coordinate/establish Peer Mentor Groups.
- ◆ Expand the program participants and functions to include grief counseling, navigating the justice system, and serving as a liaison.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>POLICE DEPT</b>					
<b>VICTIMS ASSISTANCE</b>					
	<b>Personnel Services (100)</b>				
10-420-210-110	Salaries & Wages	\$ 41,915	\$ 43,949	\$ 43,949	\$ 44,439
10-420-210-121	Overtime	5,221	9,600	9,600	9,500
10-420-211-123	Holiday	-	-	-	-
10-420-210-135	Longevity Pay	450	625	625	700
10-420-210-137	Uniform/Boot Allowance	-	-	-	-
10-420-210-142	Workers' Compensation	302	156	156	52
10-420-210-143	Life & Health Ins.	8,037	8,037	8,037	8,883
10-420-210-144	FICA Taxes	3,450	4,035	4,035	3,473
10-420-210-145	City Retirement	2,017	2,154	2,154	2,178
	<b>Total Personnel Services (100)</b>	<b>\$ 61,392</b>	<b>\$ 68,556</b>	<b>\$ 68,556</b>	<b>\$ 69,225</b>
	<b>Supplies &amp; Materials (200)</b>				
10-420-210-210	Operating Supplies-General	\$ 573	\$ 200	\$ 200	\$ 200
10-420-210-237	Uniform Purchases	163	400	400	400
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 736</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>
	<b>Purchased Services (300)</b>				
10-420-210-330	Subscriptions/Membership Fees	\$ 50	\$ 50	\$ 50	\$ 50
10-420-210-335	Travel & Training	597	1,000	1,000	1,000
	<b>Total Purchased Services (300)</b>	<b>\$ 647</b>	<b>\$ 1,050</b>	<b>\$ 1,050</b>	<b>\$ 1,050</b>
	<b>TOTAL VICTIMS ADVOCATE</b>	<b>\$ 62,775</b>	<b>\$ 70,206</b>	<b>\$ 70,206</b>	<b>\$ 70,875</b>



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# City of Cañon City 2020 Budget

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## ***Police Support Services***

### ***Administrative Services Overview***

This division supports the Chief of Police and Operations Division of department by performing the administrative and support functions necessary to maintain operational effectiveness. Effective community partnerships are essential for a modern police agency to maintain legitimacy and trust within the community.

#### **2020 Major Goals:**

- ◆ Develop a standardized operations policy for specialized positions/units within the agency.
- ◆ Analyze national trends in use of force and 2019 incidents of force in Cañon City to develop training for 2020.
- ◆ Continue to improve and expand community policing activities and programs, with a focus on youth, mental health, and consumption of illegal substances.
- ◆ Evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents.
- ◆ Begin construction for community functions and regional training rooms in the new police annex.
- ◆ Integrate the quartermaster system used track department issued property and forecast replace costs of capital assets based on useful lifespan into Finance and Human Resources Systems.
- ◆ Implement innovative programs to address homelessness, drug addiction, and justice involvement in mental health related issues.
- ◆ Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors.
- ◆ Review Records Management practices and systems to reduce time required to complete incident reports and ensure timely response to citizen requests for information.
- ◆ Attain re-accredited status by the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies.

### ***Community Programs Overview***

**Crime Prevention:** The Cañon City Police Department continues to work closely with the community through programs coordinated by a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

**Citizens' Police Academy:** Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either a volunteer or a paid civilian.

#### **2020 Major Goals:**

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Increase education and participation in National Night Out program in Macon Plaza.
- ◆ Increase Business Watch and Retail Theft Alliance programs to help prevent property crime.
- ◆ Support the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

### ***Investigations Unit Overview***

The Investigative Unit of the Cañon City Police Department is supervised by two Detective Sergeants and four full-time Detectives. A sergeant and two detectives are assigned to investigate general crimes, and the other sergeant and two officers investigate narcotics crime. In addition, the narcotics detectives are being assigned to also investigate property crimes. The Detective Sergeants and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

## **2020 Major Goals:**

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through successful resolution of cases and prosecution of offenders
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement a solvability matrix and a detective training program.

### ***Evidence/Property Unit Overview***

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

During 2019, a pipe burst inside the evidence unit and caused evidence in several cases, including major felonies, to be water logged. In addition to the physical structure of the vault, the storage and security of digital evidence will also be explored.

## **2020 Major Goals:**

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Continue to work with the DEA on the prescription drug take back program.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies – Evidence.
- ◆ Begin planning the evidence facility at the Annex and plan for transition upon completion.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.

### ***Neighborhood Partnership Initiative Overview***

In 2019 the City combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of three full time employees and a part time employee charged with leading the city's preventative and enforcement efforts of these functions.

## **2020 Major Goals:**

- ◆ Conduct effective parking enforcement and education in the downtown area and handicap parking enforcement in large parking lots.
- ◆ Manage See Click Fix complaints that fall under the Initiatives area of responsibility.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Conduct public education campaigns for:
  - Code Enforcement Compliance
  - Community Clean Up
  - City grant funded program for Neighborhood Improvement
  - Animal Safety
  - Dog waste removal

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>POLICE DEPT</b>					
<b>POLICE SUPPORT SERVICES</b>					
<b>Personnel Services (100)</b>					
10-420-211-110	Salaries & Wages	\$ 238,986	\$ 542,571	\$ 542,571	\$ 900,743
10-420-211-112	Salaries - Part Time	10,782	18,639	37,000	-
10-420-211-121	Overtime	2,396	29,600	29,600	29,600
10-420-211-123	Holiday Pay	3	2,900	2,900	2,900
10-420-211-125	Overtime - Safe Streets Task Force	-	2,500	2,500	2,500
10-420-211-134	Vac/Sick Payoff	4,974	-	-	-
10-420-211-135	Longevity Pay	-	2,064	2,064	5,100
10-420-211-137	Uniform/Boot Allowance	-	400	400	-
10-420-211-142	Workers' Compensation	6,501	11,621	11,621	16,538
10-420-211-143	Life & Health Insurance	58,573	106,994	106,994	223,004
10-420-211-144	FICA Taxes	12,093	23,976	23,976	36,307
10-420-211-145	City Retirement	6,310	11,400	11,400	18,976
10-420-211-146	Police Pension	11,767	33,567	33,567	58,917
10-420-211-148	AD&D	2,862	8,467	8,467	14,862
<b>Total Personnel Services (100)</b>		<b>\$ 355,247</b>	<b>\$ 794,699</b>	<b>\$ 813,060</b>	<b>\$ 1,309,447</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-211-200	Office Supplies	\$ 2,074	\$ 4,020	\$ 4,020	\$ 4,370
10-420-211-205	Small Items of Equipment	1,918	3,300	3,300	17,148
10-420-211-210	Operating Supplies-General	1,762	11,950	11,950	14,550
10-420-211-211	Operating Supplies-National Night Out on Crime	-	1,500	1,500	3,000
10-420-211-225	Vehicle/Equip Parts	2,439	3,700	3,700	4,700
10-420-211-237	Uniform Purchases	1,709	6,400	6,400	3,600
10-420-211-245	Gas & Diesel Fuel	2,509	5,900	5,900	11,900
10-420-211-250	Oil, Grease, etc.	232	540	540	1,050
10-420-211-255	Tires	511	2,000	2,000	2,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 13,155</b>	<b>\$ 39,310</b>	<b>\$ 39,310</b>	<b>\$ 62,318</b>
<b>Purchased Services (300)</b>					
10-420-211-300	Professional Services	\$ 50	\$ -	\$ -	\$ -
10-420-211-305	Contracted Services-General	29,657	10,900	10,900	94,750
10-420-211-306	CRCA Dispatching Agreement	563,849	546,183	546,183	552,000
10-420-211-310	Contracted Services-Repair/Maint.	901	1,000	1,000	5,100
10-420-211-312	Software Titles	39,781	77,297	77,297	66,291
10-420-211-315	Postage/Freight	1,848	3,200	3,200	3,700
10-420-211-320	Printing	2,007	2,800	2,800	3,900
10-420-211-325	Publications/Advertising	106	1,050	1,050	1,100
10-420-211-330	Subscriptions/Membership Fees	3,338	3,600	3,600	3,900
10-420-211-335	Travel & Training	8,631	16,500	16,500	46,359
10-420-211-340	Material/Equipment Rental	15,588	10,000	10,000	10,000
10-420-211-342	Workers' Comp. Deductible	4,273	1,500	1,500	4,500
10-420-211-359	Property Cleanup Costs	-	50,000	50,000	50,000
10-420-211-380	Voice/Data Service	42,874	38,450	38,450	40,000
10-420-211-381	Confidential Funds	-	100	100	-
<b>Total Purchased Services (300)</b>		<b>\$ 712,904</b>	<b>\$ 762,580</b>	<b>\$ 762,580</b>	<b>\$ 881,600</b>
<b>Grants/Contributions (700)</b>					
10-420-211-722	POST Grant	\$ 8,952	\$ 38,430	\$ 38,430	\$ 40,000
10-420-211-723	BATTLE Grant	19,471	-	-	-
10-420-211-724	Facade Grant Program	-	20,000	20,000	-
10-420-211-725	Neighborhood Grant Program	-	35,000	35,000	35,000
<b>Total Grants/Contributions (700)</b>		<b>\$ 28,423</b>	<b>\$ 93,430</b>	<b>\$ 93,430</b>	<b>\$ 75,000</b>
<b>Capital Outlay (900)</b>					
10-420-211-910	Building	\$ 11,744	\$ 200,000	\$ 50,000	\$ 350,000
10-420-211-920	Equipment	29,420	-	-	30,000
<b>Total Capital Outlay (900)</b>		<b>\$ 41,165</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 380,000</b>
<b>TOTAL POLICE SUPPORT SERVICES</b>					
		<b>\$ 1,150,894</b>	<b>\$ 1,890,019</b>	<b>\$ 1,758,380</b>	<b>\$ 2,708,365</b>

## City of Cañon City 2020 Budget

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### ***Police Operations***

#### ***Patrol/Traffic Division Overview***

Police patrol is the core service of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 29,324 calls for service per year. The Division has twenty-four people assigned to Patrol functions and will be adding a dedicated traffic officer in 2019.

Patrol response is the most important service as related to immediate “law and order” or when an officer is needed “now”. However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become “window dressing”. Easily eighty percent of the Department’s resources may be found in these two basic functions.

#### **2020 Major Goals:**

- ◆ Sponsor two local applicants to the police academy and implement a strategic recruitment plan for certified officers.
- ◆ Implement a STEP Plan to retain current sworn members.
- ◆ Maintain staffing level above 85%.
- ◆ Complete at least two traffic safety initiatives to identify and reduce impaired drivers.
- ◆ Complete an analysis of traffic crash locations and citizen complaints to determine strategic traffic enforcement locations.
- ◆ Implement Zone Assignments and neighborhood based policing.
- ◆ Have at least 20% of officers trained in Crisis Intervention Training (CIT) and 100% in Mental Health First Aid (MHFA).
- ◆ Establish problem based policing for areas identified as a high crime locations or those having high citizen complaints.
- ◆ Expand the coverage of police canine units to assist in apprehensions of violent felons and detecting drugs.
- ◆ Develop an online reporting process for certain types of reports and non-emergency traffic complaints.
- ◆ Increase alternate forms of patrol to include:
  - Bike Patrol
  - Foot Patrol
  - E-Bikes

#### ***SWAT (Special Weapons and Tactics Team) Function & Overview:***

The Cañon City Police Department Operational Unit of the Special Weapons and Tactics Team is designed for high-risk enforcement actions involving high-risk warrants and hostage rescue. Cañon City Police Department also operates a Crisis Negotiations Unit certified as level 3 negotiators by the FBI Hostage Negotiations Unit. In a high risk or critical incident, both teams are deployed simultaneously to resolve situations as quickly and safely as possible.

Although several agencies possess SWAT teams, currently no interagency training or relief agreements exist between those agencies in Southern Colorado.

#### **2020 Major Goals:**

- ◆ Establish regional MOU's for relief teams and regionalized training.
- ◆ Implement a risk assessment instrument for SWAT deployments.
- ◆ Establish clear organizational structure on teams.
- ◆ Identify and train instructors in all special assignment areas: chemical munitions, rappelling, mechanical and explosive breaching, sniper, special vehicles and drones, and hostage rescue.
- ◆ Create an internal team for deployment when SRT not appropriate.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>POLICE DEPT</b>										
<b>POLICE OPERATIONS</b>										
<b>Personnel Services (100)</b>										
10-420-213-110	Salaries & Wages	\$ 1,407,692	\$ 1,718,504	\$ 1,475,000	\$ 1,356,104					
10-420-213-113	Off Duty Employment	35,574	32,700	52,000	36,000					
10-420-213-121	Overtime-Permanent	94,432	50,000	135,000	50,000					
10-420-213-123	Holiday Pay	23,461	19,000	9,940	23,000					
10-420-213-124	Overtime-BATTLE Grant	66,854	9,940	-	-					
10-420-213-134	Vac/Sick Payoff	5,800	-	-	-					
10-420-213-135	Longevity Pay	-	9,691	9,691	3,350					
10-420-213-137	Uniform/Boot Allowance	-	-	-	-					
10-420-213-142	Workers' Compensation	84,280	50,167	50,167	36,828					
10-420-213-143	Life & Health Insurance	363,097	468,345	400,000	454,793					
10-420-213-144	FICA Taxes	24,229	33,089	33,089	17,673					
10-420-213-145	City Retirement	-	5,167	5,167	-					
10-420-213-146	Police Pension	151,162	177,162	150,000	150,900					
10-420-213-148	AD & D	31,360	42,664	35,000	38,065					
<b>Total Personnel Services (100)</b>		<b>\$ 2,287,941</b>	<b>\$ 2,616,429</b>	<b>\$ 2,387,754</b>	<b>\$ 2,166,713</b>					
<b>Supplies &amp; Materials (200)</b>										
10-420-213-205	Small Items of Equipment	\$ 19,401	24,000	\$ 24,000	37,389					
10-420-213-206	Safety Equipment	8,556	13,500	13,500	14,430					
10-420-213-210	Operating Supplies-General	1,643	12,140	12,140	12,140					
10-420-213-225	Vehicle/Equip Parts	21,541	15,200	15,200	15,120					
10-420-213-235	Chem, Lab & Medical Supplies	-	200	200	1,500					
10-420-213-237	Uniform Purchases	36,442	32,000	32,000	39,000					
10-420-213-240	Firearm Supplies	8,536	14,300	14,300	14,000					
10-420-213-245	Gas & Diesel Fuel	49,716	45,000	45,000	51,750					
10-420-213-250	Oil, Grease, Etc.	2,087	2,100	2,100	2,100					
10-420-213-255	Tires	6,139	6,500	6,500	6,500					
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 154,061</b>	<b>\$ 164,940</b>	<b>\$ 164,940</b>	<b>\$ 193,929</b>					
<b>Purchased Services (300)</b>										
10-420-213-300	Professional Services	\$ 50	\$ -	\$ -	\$ -					
10-420-213-305	Contracted Services-General	11,559	64,660	64,660	-					
10-420-213-310	Contracted Services-Repair/Maint	8,127	7,000	7,000	-					
10-420-213-312	Software Titles	27,563	26,100	26,100	61,811					
10-420-213-320	Printing	450	3,780	3,780	3,780					
10-420-213-335	Travel & Training	19,387	24,000	24,000	25,000					
10-420-213-387	Lab Tests	5,275	5,000	5,000	5,000					
<b>Total Purchased Services (300)</b>		<b>\$ 72,411</b>	<b>\$ 130,540</b>	<b>\$ 130,540</b>	<b>\$ 95,591</b>					
<b>Grants/Contributions (700)</b>										
10-420-213-709	K-9 Program	\$ 4,940	\$ 17,800	\$ 17,800	\$ 13,695					
<b>Total Grants/Contributions (700)</b>		<b>\$ 4,940</b>	<b>\$ 17,800</b>	<b>\$ 17,800</b>	<b>\$ 13,695</b>					
<b>Capital Outlay (900)</b>										
10-420-213-920	Equipment	\$ 163,476	\$ 220,060	\$ 173,000	\$ 281,583					
<b>Total Capital Outlay (900)</b>		<b>\$ 163,476</b>	<b>\$ 220,060</b>	<b>\$ 173,000</b>	<b>\$ 281,583</b>					
<b>TOTAL POLICE OPERATIONS</b>		<b>\$ 2,682,828</b>	<b>\$ 3,149,769</b>	<b>\$ 2,874,034</b>	<b>\$ 2,751,511</b>					

## City of Cañon City 2020 Budget

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### **School Resource Officer Overview**

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The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

### **2020 Major Goals:**

- ◆ Plan and facilitate reunification and active shooter training with the Cañon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE1 school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate “Public Safety Days” for children.
- ◆ Conduct a junior law enforcement academy and facilitate the BSA Police Explorer Program.
- ◆ Develop relationships with the District Attorney’s Office Juvenile Prosecutor(s) and support their Diversion Program.
- ◆ Develop partnerships with youth serving organizations in Cañon City, specifically including the Boys and Girls Club and the Bridge.
- ◆ Address concerns and complaints involving minors in Rudd Park.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>POLICE DEPT</b>					
<b>SCHOOL RESOURCE PROGRAM</b>					
<b>Personnel Services (100)</b>					
10-420-218-110	Salaries & Wages	\$ 89,239	\$ 99,168	\$ 99,168	\$ 93,101
10-420-218-121	Overtime-Permanent	3,822	-	-	-
10-420-218-123	Holiday Pay	698	-	-	-
10-420-218-134	Vacation / Sick Leave Payoff	5,162	-	-	-
10-420-218-135	Longevity Pay	650	1,313	1,313	-
10-420-218-137	Uniform/Boot Allowance	-	-	-	-
10-420-218-142	Worker's Compensation	4,800	2,858	2,858	2,523
10-420-218-143	Life & Health Insurance	23,738	28,313	28,313	17,765
10-420-218-144	FICA Taxes	1,371	1,385	1,385	1,211
10-420-218-146	Police Pension	9,869	11,008	11,008	10,334
10-420-218-148	AD&D	2,401	2,777	2,777	2,607
<b>Total Personnel Services (100)</b>		<b>\$ 141,750</b>	<b>\$ 146,822</b>	<b>\$ 146,822</b>	<b>\$ 127,541</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-218-210	Operating Supplies-General	\$ 1,730	\$ 1,000	\$ 1,000	\$ 1,000
10-420-218-237	Uniform Purchases	140	2,000	2,000	2,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 1,870</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Purchased Services (300)</b>					
10-420-218-335	Travel & Training	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Purchased Services (300)</b>		<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>TOTAL SCH RESOURCE PRGM</b>					
		<b>\$ 143,621</b>	<b>\$ 151,322</b>	<b>\$ 151,322</b>	<b>\$ 132,041</b>

## City of Cañon City 2020 Budget

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### **Co-Responder Unit Overview**

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The Co-responder program is a partnership between Fremont County's state designated crisis response organization, Solvista Health, and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2022. The program pairs a police detective and a behavioral health clinician as a single response unit that answers calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field level diversions to treatment programs.

#### **2020 Major Goals:**

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Manage and report all required metrics for continued OBH grant funding.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>POLICE DEPT</b>										
<b>CO-RESPONDER PROGRAM</b>										
	<b>Personnel Services (100)</b>									
10-420-219-110	Salaries & Wages	\$	-	\$	51,662	\$	51,662	\$	54,060	
10-420-219-121	Overtime-Permanent		-		-		-		9,325	
10-420-219-123	Holiday Pay		-		-		-		-	
10-420-219-134	Vacation / Sick Leave Payoff		-		-		-		-	
10-420-219-135	Longevity Pay		-		-		-		-	
10-420-219-137	Uniform/Boot Allowance		-		2,800		2,800		-	
10-420-219-142	Worker's Compensation		-		1,460		1,460		1,465	
10-420-219-143	Life & Health Insurance		-		12,000		12,000		18,860	
10-420-219-144	FICA Taxes		-		3,900		3,900		703	
10-420-219-146	Police Pension		-		5,600		5,600		6,001	
10-420-219-148	AD&D		-		1,400		1,400		1,514	
	<b>Total Personnel Services (100)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>78,822</b>	<b>\$</b>	<b>78,822</b>	<b>\$</b>	<b>91,928</b>	
	<b>Supplies &amp; Materials (200)</b>									
10-420-219-200	Office Supplies	\$	-	\$	2,000	\$	2,000	\$	2,000	
10-420-219-205	Small items of Equipment		-		6,050		6,050		4,057	
10-420-219-210	Operating Supplies-General				11,000		11,000		11,000	
10-420-219-237	Uniform Purchase		-		-		-		2,800	
10-420-219-245	Gas & Diesel Fuel		-		-		-		300	
10-420-219-250	Oil & Grease		-		-		-		68	
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>19,050</b>	<b>\$</b>	<b>19,050</b>	<b>\$</b>	<b>20,225</b>	
	<b>Purchased Services (300)</b>									
10-420-219-305	Contracted Services - General	\$	-	\$	79,768	\$	79,768	\$	132,465	
10-420-219-335	Travel & Training		-		3,200		3,200		3,200	
10-420-219-380	Telephone/Voice Data		-		960		960		996	
	<b>Total Purchased Services (300)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>83,928</b>	<b>\$</b>	<b>83,928</b>	<b>\$</b>	<b>136,661</b>	
	<b>Capital Outlay (900)</b>									
10-420-219-920	Equipment	\$	-	\$	-	\$	-	\$	-	
	<b>Total Capital Outlay (900)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>TOTAL CO-RESPONDER PROGRAM</b>										
		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>181,800</b>	<b>\$</b>	<b>181,800</b>	<b>\$</b>	<b>248,814</b>	
<b>GRAND TOTAL POLICE DEPT</b>										
		<b>\$</b>	<b>4,594,112</b>	<b>\$</b>	<b>5,443,116</b>	<b>\$</b>	<b>5,035,742</b>	<b>\$</b>	<b>5,911,605</b>	



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**CITY OF CAÑON CITY**  
**2020 BUDGET PROGRAM/ACTIVITIES**

<b>Department</b>	<b>Public Works</b>			
<b>Division/Program:</b>	<b>Total of all Divisions/Programs</b>			
<b>Fund:</b>	<b>General</b>			
<b>Expenditures:</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
Personal Services (100)	\$ 1,323,939	\$ 1,387,205	\$ 1,377,671	\$ 1,382,819
Supplies (200)	301,621	295,785	262,025	304,125
Purchased Services (300)	678,247	283,955	288,826	341,958
Debt Service (600)	-	-	110,245	110,246
Capital Outlay (900)	370,243	2,000,435	1,293,500	1,297,000
<b>Total</b>	<b>\$ 2,674,049</b>	<b>\$ 3,967,380</b>	<b>\$ 3,332,267</b>	<b>\$ 3,436,148</b>

<b>Program Funding Sources</b>					
Licenses & Permits	\$ 93,367	\$ 43,300	\$ 25,560	\$ 80,200	
Highway Users Tax	736,213	625,900	586,860	648,600	
Road & Bridge - County Shareback	63,890	59,000	57,200	63,700	
Charges for Services	5,761	72,500	32,240	6,300	
Financing Proceeds	-	340,000	340,000	-	
Oper. Transfers - Central services reimbursements		845,500	845,500	699,200	
General City Revenues	1,404,575	1,343,059	978,476	641,148	
Fund Balance Assigned to Capital Projects	370,243	637,626	890,626	1,297,000	
<b>Total Funding Sources</b>	<b>\$ 2,674,049</b>	<b>\$ 3,966,885</b>	<b>\$ 3,756,462</b>	<b>\$ 3,436,148</b>	

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2020 Budget

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### **Fleet Department Overview**

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The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles. This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

#### **2019 Major Goals and Accomplishments:**

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Continued vehicle replacement policy with replacement of four patrol vehicles at the Police Department.
- ◆ Upgraded Fleet technology with purchase of Diesel lap top with dealer level programming for heavy trucks.
- ◆ Upgrade Fuel Management software

#### **2020 Major Goals:**

- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Coordinate vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance by 10-15%.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>PUBLIC WORKS</b>										
<b>EQUIPMENT REPAIR</b>										
	<b>Personnel Services (100)</b>									
10-430-311-110	Salaries & Wages	\$ 131,309	\$ 129,007	\$ 129,007	\$ 139,034					
10-430-311-121	Overtime-Permanent	5	-	250	300					
10-430-311-123	Holiday Pay	-	-	-	-					
10-430-311-134	Vac/Sick Payoff	6,312	-	-	-					
10-430-311-135	Longevity Pay	1,605	2,048	2,048	1,800					
10-430-311-137	Uniform/Boot Allowance	490	490	600	600					
10-430-311-142	Workers' Compensation	5,172	2,734	2,734	2,876					
10-430-311-143	Life & Health Insurance	20,511	19,691	19,691	24,871					
10-430-311-144	FICA Taxes	10,339	9,760	9,760	10,865					
10-430-311-145	City Retirement	5,673	6,320	6,320	6,813					
	<b>Total Personnel Services (100)</b>	<b>\$ 181,416</b>	<b>\$ 170,050</b>	<b>\$ 170,410</b>	<b>\$ 187,159</b>					
	<b>Supplies &amp; Materials (200)</b>									
10-430-311-200	Office Supplies	\$ 459	\$ 600	\$ 600	\$ 600					
10-430-311-205	Small Items of Equipment	1,880	3,300	3,000	3,000					
10-430-311-210	Operating Supplies-General	1,928	2,200	2,200	2,200					
10-430-311-215	Operating Supplies-Equipment/Maint.	2,884	650	1,000	650					
10-430-311-220	Operating Supplies-Bldg. Materials	39	500	500	500					
10-430-311-225	Vehicle/Equip Parts	1,706	800	1,500	1,500					
10-430-311-245	Gas & Diesel Fuel	2,730	2,900	2,800	2,900					
10-430-311-250	Oil, Grease, etc.	151	125	125	125					
10-430-311-255	Tires, Tubes, etc.	814	550	600	550					
10-430-311-265	Specialized Equipment Repair	993	1,200	1,200	1,200					
10-430-311-270	Fuel Station Repair & Maintenance	3,019	1,300	15,000	1,200					
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 16,603</b>	<b>\$ 14,125</b>	<b>\$ 28,525</b>	<b>\$ 14,425</b>					
	<b>Purchased Services (300)</b>									
10-430-311-300	Professional Services	\$ 370	\$ 1,700	\$ 1,800	\$ 1,800					
10-430-311-305	Contracted Services-General	2,141	1,350	1,400	1,400					
10-430-311-310	Contracted Services-Repair/Maint	1,714	900	1,000	1,000					
10-430-311-312	Software Titles	1,795	-	-	-					
10-430-311-315	Postage/Freight	7	20	-	-					
10-430-311-330	Subscriptions/Membership Fees	375	1,500	1,000	1,500					
10-430-311-335	Travel & Training	1,363	1,300	1,250	1,300					
10-430-311-340	Material/Equipment Rental	2,988	2,600	2,700	2,700					
10-430-311-342	Workers' Comp. Deductible	55	250	-	250					
10-430-311-365	Electric	5,276	7,000	3,900	3,900					
10-430-311-370	Gas	1,855	2,000	2,150	2,100					
10-430-311-375	Sewer	294	310	310	310					
10-430-311-380	Telephone/Voice/Data	4,749	2,600	2,600	2,600					
10-430-311-385	Water	1,532	1,600	1,600	1,608					
	<b>Total Purchased Services (300)</b>	<b>\$ 24,514</b>	<b>\$ 23,130</b>	<b>\$ 19,710</b>	<b>\$ 20,468</b>					
	<b>Capital Outlay (900)</b>									
10-430-311-920	Equipment	\$ -	\$ 6,995	\$ -	\$ 7,500					
10-430-311-950	Buildings	-	-	6,500	9,500					
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 6,995</b>	<b>\$ 6,500</b>	<b>\$ 17,000</b>					
	<b>TOTAL EQUIPMENT REPAIR</b>	<b>\$ 222,532</b>	<b>\$ 214,300</b>	<b>\$ 225,145</b>	<b>\$ 239,052</b>					

## City of Cañon City 2020 Budget

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### Street Division Overview

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The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

#### 2019 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust control, 2.52 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Continued routine cleaning of stormwater drainage boxes and vaults, culverts and ditches.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual leaf pick up in fall.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 107 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan.
- ◆ Implemented crack sealing/chip sealing project of approx. 4.99 miles of roads.
- ◆ Installed containment enclosure for the 10,000 gallon Magnesium Tank (winter deicer).
- ◆ Still in progress, storm clean up from major rain/hail event mid-summer (Dawson Ranch)
- ◆ Continued weed spraying program on Hwy. 50.

#### 2020 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust control.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the new federal retro-reflectivity mandates and MUTCD updates.
- ◆ Implementation of Pavement Management System.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>PUBLIC WORKS</b>										
<b>STREETS</b>										
<b>Personnel Services (100)</b>										
10-430-314-110	Salaries & Wages	\$ 522,823	\$ 555,590	\$ 555,590	\$ 522,046					
10-430-314-121	Overtime-Permanent	16,462	16,600	16,600	18,000					
10-430-314-134	Vac/Sick Payoff	7,319	-	-	-					
10-430-314-135	Longevity Pay	6,350	8,189	8,189	6,950					
10-430-314-137	Uniform/Boot Allowance	2,680	2,680	2,680	2,680					
10-430-314-142	Workers' Compensation	38,802	30,727	30,727	26,642					
10-430-314-143	Life & Health Insurance	173,993	175,039	175,039	191,946					
10-430-314-144	FICA Taxes	39,651	42,036	42,036	40,732					
10-430-314-145	City Retirement	25,476	27,225	27,225	25,541					
<b>Total Personnel Services (100)</b>		<b>\$ 833,555</b>	<b>\$ 858,086</b>	<b>\$ 858,086</b>	<b>\$ 834,537</b>					
<b>Supplies &amp; Materials (200)</b>										
10-430-314-200	Office Supplies	\$ 497	\$ 700	\$ 700	\$ 700					
10-430-314-205	Small Items of Equipment	2,528	3,900	3,000	3,000					
10-430-314-210	Operating Supplies-General	5,229	10,300	-	10,300					
10-430-314-215	Operating Supplies-Equip/Maint	22,383	46,000	45,000	46,000					
10-430-314-220	Operating Supplies-Bldg Materials	123,382	100,000	65,000	100,000					
10-430-314-225	Vehicle/Equip Parts	43,653	35,000	45,000	35,000					
10-430-314-237	Uniform Purchases	5,033	5,600	5,600	5,600					
10-430-314-245	Gas & Diesel Fuel	36,502	34,000	30,000	34,000					
10-430-314-250	Oil, Grease, etc.	3,242	2,300	2,300	2,300					
10-430-314-255	Tires, Tubes, etc.	6,696	14,000	10,000	14,000					
10-430-314-265	Specialized Equipment Repair	26,882	20,000	17,000	20,000					
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 276,026</b>	<b>\$ 271,800</b>	<b>\$ 223,600</b>	<b>\$ 270,900</b>					
<b>Purchased Services (300)</b>										
10-430-314-300	Professional Services	\$ 1,075	\$ 900	\$ 1,500	\$ 1,500					
10-430-314-305	Contracted Services-General	2,105	3,000	2,700	3,000					
10-430-314-310	Contracted Services-Repair/Maint	434,059	10,000	9,000	18,000					
10-430-314-312	Software Titles	2,979	6,440	5,000	6,500					
10-430-314-315	Postage/Freight	86	150	100	150					
10-430-314-320	Printing	-	150	100	150					
10-430-314-325	Publications/Advertising	-	100	50	100					
10-430-314-330	Subscriptions/Membership Fees	116	125	125	130					
10-430-314-335	Travel & Training	16	1,000	300	1,000					
10-430-314-340	Material/Equipment Rental	1,343	2,800	2,000	2,000					
10-430-314-342	Workers' Comp. Deductible	508	1,500	2,000	2,000					
10-430-314-365	Electric	146,330	170,000	175,526	176,000					
10-430-314-370	Gas	1,476	1,200	1,275	1,300					
10-430-314-375	Sewer	164	160	180	200					
10-430-314-380	Telephone/Voice/Data	4,616	4,500	5,500	6,000					
10-430-314-385	Water	715	600	560	600					
<b>Total Purchased Services (300)</b>		<b>\$ 595,587</b>	<b>\$ 202,625</b>	<b>\$ 205,916</b>	<b>\$ 218,630</b>					
<b>Debt Service (600)</b>										
10-430-314-610	Principal	\$ -	\$ -	\$ 110,245	\$ 103,174					
10-430-314-620	Interest	-	-	-	7,072					
<b>Total Debt Service (600)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,245</b>	<b>\$ 110,246</b>					
<b>Capital Outlay (900)</b>										
10-430-314-920	Equipment	\$ -	\$ 340,000	\$ 321,000	\$ 80,000					
<b>Total Capital Outlay (900)</b>		<b>\$ -</b>	<b>\$ 340,000</b>	<b>\$ 321,000</b>	<b>\$ 80,000</b>					
<b>TOTAL STREETS</b>		<b>\$ 1,705,168</b>	<b>\$ 1,672,511</b>	<b>\$ 1,718,847</b>	<b>\$ 1,514,313</b>					

# City of Cañon City 2020 Budget

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## Engineering Department Overview

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Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

### 2019 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Designed the 2020 CMAQ Paving Project at 8<sup>th</sup> Street and Bridge Street.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Constructed CDOT SRTS project on S. 4<sup>th</sup> St & Myrtle Ln adjacent to Lincoln School.
- ◆ Began design and clearance of CO115 Pedestrian Improvements.
- ◆ Began Highway US50 West Access Control Plan.
- ◆ Completed third year of 2A Street Improvement Project.
- ◆ Completed repairs of pedestrian bridges.
- ◆ Completed reconstruction of some downtown alleys north of Main Street.
- ◆ Completed design and construction support for Centennial Park Master Plan improvements.
- ◆ Completed construction of WKRP expansion and riverbank improvements.
- ◆ Completed design and installation of wayfinding signs including parks and gateways.
- ◆ Completed demolition of 110 S. 1<sup>st</sup> Street “Constantino’s”.
- ◆ Began design and construction of stormwater capital improvements funded with COPs.
- ◆ Implemented Cartegraph OMS Assess Database conversion and SeeClickFix request and work software.

### 2020 Major Goals:

- ◆ Construct the 2020 CMAQ Paving Project at 8<sup>th</sup> Street and Bridge Street.
- ◆ Finish design and continue construction of stormwater capital improvements funded with COPs.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Construct CO115 Pedestrian Improvements.
- ◆ Complete design of US50 Pedestrian Crossings and Improvements.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Continue implementation of Cartegraph OMS Assess Database conversion.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>PUBLIC WORKS</b>					
<b>ENGINEERING</b>					
	<b>Personnel Services (100)</b>				
10-430-318-110	Salaries & Wages	\$ 212,567	\$ 251,259	\$ 251,259	\$ 260,820
10-430-318-112	Salaries - P/T	\$ -	\$ -	\$ -	\$ -
10-430-318-121	Overtime-Permanent	225	12,894	3,000	3,000
10-430-318-134	Vac/Sick Payoff	15,012	-	-	-
10-430-318-135	Longevity Pay	2,650	2,157	2,157	2,350
10-430-318-137	Uniform/Boot Allowance	945	900	900	900
10-430-318-142	Workers' Compensation	5,579	817	817	716
10-430-318-143	Life & Health Insurance	45,937	59,155	59,155	59,910
10-430-318-144	FICA Taxes	16,897	19,575	19,575	20,570
10-430-318-145	City Retirement	9,157	12,312	12,312	12,857
	<b>Total Personnel Services (100)</b>	<b>\$ 308,968</b>	<b>\$ 359,069</b>	<b>\$ 349,175</b>	<b>\$ 361,123</b>
	<b>Supplies &amp; Materials (200)</b>				
10-430-318-200	Office Supplies	\$ 155	\$ 300	\$ 300	\$ 300
10-430-318-205	Small Items of Equipment	1,449	1,000	1,000	9,500
10-430-318-210	Operating Supplies-General	3,616	2,000	2,000	2,000
10-430-318-225	Vehicle/Equip Parts	1,809	500	500	500
10-430-318-237	Uniform Purchases	351	2,400	2,400	2,400
10-430-318-245	Gas & Diesel Fuel	1,420	1,000	1,000	1,000
10-430-318-250	Oil, Grease, etc.	145	60	100	100
10-430-318-255	Tires, Tubes, etc.	46	600	600	1,000
10-430-318-265	Specialized Equipment Repair	-	2,000	2,000	2,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 8,992</b>	<b>\$ 9,860</b>	<b>\$ 9,900</b>	<b>\$ 18,800</b>
	<b>Purchased Services (300)</b>				
10-430-318-300	Professional Services	\$ 10,902	\$ 10,000	\$ 10,000	\$ 30,000
10-430-318-305	Contracted Services-General	895	1,000	1,000	1,600
10-430-318-310	Contracted Services-Repair/Maint	17	1,500	1,500	1,300
10-430-318-312	Software Titles	38,571	35,000	40,000	55,860
10-430-318-315	Postage/Freight	427	400	400	400
10-430-318-320	Printing	60	200	200	300
10-430-318-325	Publications/Advertising	113	100	100	200
10-430-318-330	Subscription/Membership Fees	432	500	500	700
10-430-318-335	Travel & Training	2,480	3,000	3,000	6,000
10-430-318-380	Telephone/Voice/Data	4,248	6,500	6,500	6,500
	<b>Total Purchased Services (300)</b>	<b>\$ 58,146</b>	<b>\$ 58,200</b>	<b>\$ 63,200</b>	<b>\$ 102,860</b>
	<b>Capital Outlay (900)</b>				
10-430-318-920	Equipment	\$ 87,425	\$ 16,000	\$ 16,000	\$ 6,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 87,425</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 6,000</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 463,531</b>	<b>\$ 443,129</b>	<b>\$ 438,275</b>	<b>\$ 488,783</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>	
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
<b>PUBLIC WORKS</b>						
<b>STREET PROJECTS</b>						
	<b>Capital Outlay (900)</b>					
10-430-320-931	Roads, Streets, Parking Lots	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	
	<b>TOTAL (320) STREET RESURF.</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	
	<b>Capital Outlay (900)</b>					
10-430-321-932	Bridges & Tunnels	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	
	<b>TOTAL (321) HYDRLC DITCH CRSS</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	
	<b>Capital Outlay (900)</b>					
10-430-323-931	Roads, Street & Parking Lots	\$ -	\$ 64,000	\$ 64,000	\$ 75,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>\$ 75,000</b>	
	<b>TOTAL (323) MISC CONC PROJ</b>	<b>\$ -</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>\$ 75,000</b>	
	<b>Capital Outlay (900)</b>					
10-430-366-931	Wayfinding Kiosks	\$ 15,560	\$ 584,440	\$ 50,000	\$ 319,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ 15,560</b>	<b>\$ 584,440</b>	<b>\$ 50,000</b>	<b>\$ 319,000</b>	
	<b>TOTAL (366) WAYFINDING</b>	<b>\$ 15,560</b>	<b>\$ 584,440</b>	<b>\$ 50,000</b>	<b>\$ 319,000</b>	
	<b>Capital Outlay (900)</b>					
10-430-372-931	Roads, Street & Parking Lots	\$ -	\$ -	\$ -	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL (368) MACON PLAZA</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>Capital Outlay (900)</b>					
10-430-369-931	Roads, Street & Parking Lots	\$ 124,527	\$ 200,000	\$ 200,000	\$ 200,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ 124,527</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	
	<b>TOTAL (369) DOWNTOWN ALLEYS</b>	<b>\$ 124,527</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	
	<b>Capital Outlay (900)</b>					
10-430-370-931	Roads, Street & Parking Lots	\$ 23,600	\$ 153,000	\$ -	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ 23,600</b>	<b>\$ 153,000</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL (370) US-50 CORRIDOR</b>	<b>\$ 23,600</b>	<b>\$ 153,000</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>Capital Outlay (900)</b>					
10-430-376-931	Roads, Street & Parking Lots	\$ 119,131	\$ 36,000	\$ 36,000	\$ -	
	<b>Total Capital Outlay (900)</b>	<b>\$ 119,131</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ -</b>	
	<b>TOTAL (376) RR CROSSING SURFACE RENEWAL - S.</b>	<b>\$ 119,131</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ -</b>	
	<b>SUBTOTAL STREET PROJ.</b>	<b>\$ 282,817</b>	<b>\$ 1,637,440</b>	<b>\$ 950,000</b>	<b>\$ 1,194,000</b>	
<b>GRAND TOTAL PUBLIC WORKS</b>						
		<b>\$ 2,674,049</b>	<b>\$ 3,967,380</b>	<b>\$ 3,332,267</b>	<b>\$ 3,436,148</b>	

**CITY OF CAÑON CITY**  
**2020 BUDGET PROGRAM/ACTIVITIES**

**Department:** Culture & Recreation

**Division/Program:** Total of All Divisions

**Fund:** General

<b>Expenditures:</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
Personal Services (100)	\$ 686,841	\$ 740,405	\$ 740,405	\$ 760,560
Supplies (200)	64,362	70,450	65,682	52,305
Purchased Services (300)	63,681	65,749	51,964	50,236
Grants (700)	21,221	33,000	33,000	45,250
Capital Outlay (900)	289,646	732,935	492,000	70,000
<b>Total</b>	<b>\$ 1,125,751</b>	<b>\$ 1,642,539</b>	<b>\$ 1,383,051</b>	<b>\$ 978,351</b>

<b>Program Funding Sources</b>						
Charges for Services	\$ 1,897	\$ 9,300	\$ 9,300	\$ 1,800		
Grants	21,221	33,000	33,000	45,250		
Rent	111,157	113,600	113,600	120,000		
Fines & Forfeitures	2,346	2,700	2,700	2,200		
General City Revenues	971,104	722,345	732,451	739,101		
Fund Balance Assigned to Capital Outlay		589,207	492,000	70,000		
Fund Balance	-	17,037	-	-		
<b>Total Funding Sources</b>	<b>\$ 1,107,726</b>	<b>\$ 1,487,189</b>	<b>\$ 1,383,051</b>	<b>\$ 978,351</b>		

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2020 Budget

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### **Cañon City Public Library Public**

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The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

#### **2019 Major Goals and Accomplishments:**

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of ebooks, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Provided assistance to patrons using on-line educational databases, as well as Automotive Repair, Small Engine Repair, and major fee-based genealogy databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be heavily used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors and the local theatre.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations such as the Fremont Center for The Arts, Child Maltreatment Group, First Friday Events, National Night Out, and Community Resource Day.

#### **2020 Major Goals:**

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard Library practices through staff development.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>CULTURE &amp; RECREATION:</b>					
<b>LIBRARY</b>					
	<b>Personnel Services (100)</b>				
10-450-551-110	Salaries & Wages	\$ 280,788	\$ 287,873	\$ 287,873	\$ 351,947
10-450-551-112	Salaries-Temporary	34,638	50,700	50,700	-
10-450-551-134	Vacation/Sick Payoff	8,576	-	-	-
10-450-551-135	Longevity Pay	3,450	4,438	4,438	3,600
10-450-551-142	Workers' Compensation	823	771	771	481
10-450-551-143	Life & Health Insurance	91,125	99,105	99,105	98,740
10-450-551-144	FICA Taxes	23,591	24,903	24,903	27,875
10-450-551-145	City Retirement	14,478	13,772	13,772	17,422
	<b>Total Personnel Services (100)</b>	<b>\$ 457,469</b>	<b>\$ 481,562</b>	<b>\$ 481,562</b>	<b>\$ 500,065</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-551-200	Office Supplies	\$ 2,377	\$ 2,500	\$ 2,000	\$ 2,000
10-450-551-205	Small Items of Equipment	4,108	7,000	7,000	4,000
10-450-551-210	Operating Supplies-General	8,890	10,000	7,000	7,000
10-450-551-245	Gas & Diesel Fuel	-	-	-	-
10-450-551-275	Books, Videos, etc/	39,745	40,000	40,000	30,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 55,120</b>	<b>\$ 59,500</b>	<b>\$ 56,000</b>	<b>\$ 43,000</b>
	<b>Purchased Services (300)</b>				
10-450-551-300	Professional Services	\$ 1,109	\$ 1,500	\$ 500	\$ 600
10-450-551-305	Contracted Services-General	6,309	22,654	20,654	23,786
10-450-551-310	Contracted Services-Repair/Maint.	10,537	-	-	-
10-450-551-312	Software Titles	8,604	1,700	765	1,000
10-450-551-315	Postage/Freight	729	750	700	700
10-450-551-325	Publications/Advertising	150	700	100	300
10-450-551-330	Subscriptions/Membership Fees	3,866	4,870	4,870	5,190
10-450-551-335	Travel & Training	3,316	4,000	500	2,500
10-450-551-340	Material/Equipment Rental	3,375	4,000	4,000	4,500
10-450-551-342	Workers' Comp. Deductible	-	600	-	600
10-450-551-380	Telephone/Voice/Data	4,637	5,000	5,000	-
	<b>Total Purchased Services (300)</b>	<b>\$ 42,633</b>	<b>\$ 45,774</b>	<b>\$ 37,089</b>	<b>\$ 39,176</b>
	<b>Capital Outlay (900)</b>				
10-450-551-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL LIBRARY</b>	<b>\$ 555,222</b>	<b>\$ 586,836</b>	<b>\$ 574,651</b>	<b>\$ 582,241</b>

## City of Cañon City 2020 Budget

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### Royal Gorge Regional Museum & History Center Overview

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The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

#### 2019 Major Goals and Accomplishments:

- ◆ Conducted surveys of our stakeholders including volunteers, patrons, and members of our board to obtain input and suggestions that will help in developing a strategic plan for the museum.
- ◆ Researched and developed a new exhibit “Suspended Through Time: 90<sup>th</sup> Anniversary of the Royal Gorge Bridge” and augmented the Dinosaur Discovery display with more interpretation of the Western Interior Seaway.
- ◆ Continued to reconcile and provide better storage for the Museum’s collections including the geology collection, documents, and the museum’s map collection.
- ◆ Applied for and was awarded a grant from the Bureau of Land Management to go toward developing educational videos on the local paleontological resources.
- ◆ Completed the first phase of processing the *Daily Record* Collection and began rehousing and cataloging the thousands of copy prints and negatives.

#### 2020 Major Goals:

- ◆ Develop a long-range strategic plan for the museum that will guide the development of the museum for the next five years.
- ◆ Achieve silver certification in meeting the national museum standards for collections set forth by the StEPS (Standards and Excellence Program for History Organizations).
- ◆ Research and develop educational videos on the local paleontological resources to be viewed on the local broadcasting channel and the museum’s social media sites.
- ◆ Apply for a State Historic Fund grant to rehabilitate the exterior of the Anson Rudd Stone House.
- ◆ Continue to inventory and reconcile the Museum’s collection by updating catalog records and indicating storage locations on the collection database Past Perfect.
- ◆ Continue planning exhibits, improving collection storage capabilities, and developing the collection.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further, develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery of the rich history of this region.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>MUSEUM</b>		<b>ROYAL GORGE REGIONAL MUSEUM &amp; HISTORY CENTER</b>								
	<b>Personnel Services (100)</b>									
10-450-555-110	Salaries & Wages	\$ 166,257	\$ 190,312	\$ 190,312	\$ 190,312	\$ 190,359				
10-450-555-112	Salaries-Temporary	\$ -	\$ 3,360	\$ 3,360	\$ 3,360	\$ -				
10-450-555-134	Vac/Sick Payoff	\$ 5,015	\$ -	\$ -	\$ -	\$ -				
10-450-555-135	Longevity Pay	\$ 1,050	\$ 1,063	\$ 1,063	\$ 1,063	\$ 1,300				
10-450-555-142	Workers' Compensation	\$ 423	\$ 371	\$ 371	\$ 371	\$ 220				
10-450-555-143	Life & Health Insurance	\$ 36,300	\$ 40,185	\$ 40,185	\$ 40,185	\$ 44,412				
10-450-555-144	FICA Taxes	\$ 12,522	\$ 14,355	\$ 14,355	\$ 14,355	\$ 14,876				
10-450-555-145	City Retirement	\$ 7,805	\$ 9,197	\$ 9,197	\$ 9,197	\$ 9,328				
	<b>Total Personnel Services (100)</b>	<b>\$ 229,372</b>	<b>\$ 258,843</b>	<b>\$ 258,843</b>	<b>\$ 258,843</b>	<b>\$ 260,495</b>				
	<b>Supplies &amp; Materials (200)</b>									
10-450-555-200	Office Supplies	\$ 1,020	\$ 1,000	\$ 1,000	\$ 1,000	\$ 850				
10-450-555-205	Small Items of Equipment	\$ 1,267	\$ 1,550	\$ 1,550	\$ 1,500	\$ 1,500				
10-450-555-210	Operating Supplies-General	\$ 5,968	\$ 7,100	\$ 7,100	\$ 6,100	\$ 6,000				
10-450-555-230	Materials for Resale	\$ 271	\$ 300	\$ 300	\$ 280	\$ 150				
10-450-555-275	Books, Videos, etc.	\$ 716	\$ 1,000	\$ 1,000	\$ 802	\$ 805				
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 9,242</b>	<b>\$ 10,950</b>	<b>\$ 9,682</b>	<b>\$ 9,682</b>	<b>\$ 9,305</b>				
	<b>Purchased Services (300)</b>									
10-450-555-300	Professional Services	\$ 542	\$ 500	\$ 500	\$ 500	\$ 100				
10-450-555-305	Contracted Services-General	\$ 1,318	\$ 500	\$ 500	\$ 500	\$ 100				
10-450-555-310	Contracted Services-Repair/Maint.	\$ -	\$ 700	\$ 700	\$ 700	\$ 700				
10-450-555-312	Software Titles	\$ 9,308	\$ 4,000	\$ 4,000	\$ 2,500	\$ 2,352				
10-450-555-315	Postage/Freight	\$ 212	\$ 450	\$ 450	\$ 125	\$ 200				
10-450-555-320	Printing	\$ 834	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500				
10-450-555-325	Publications/Advertising	\$ 4,997	\$ 6,000	\$ 6,000	\$ 5,000	\$ 2,500				
10-450-555-330	Subscriptions/Membership Fees	\$ 879	\$ 925	\$ 925	\$ 850	\$ 908				
10-450-555-335	Travel & Training	\$ 393	\$ 600	\$ 600	\$ 100	\$ 100				
10-450-555-340	Material/Equipment Rental	\$ 1,894	\$ 1,000	\$ 1,000	\$ -	\$ -				
10-450-555-345	Building Rent	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600				
10-450-555-380	Telephone/Voice/Data	\$ 671	\$ 700	\$ 700	\$ -	\$ -				
	<b>Total Purchased Services (300)</b>	<b>\$ 21,048</b>	<b>\$ 19,975</b>	<b>\$ 14,875</b>	<b>\$ 14,875</b>	<b>\$ 11,060</b>				
	<b>Grants/Contributions (700)</b>									
10-450-555-750	NEH Grant	\$ -	\$ -	\$ -	\$ -	\$ 6,500				
10-450-555-752	BLM Grant	\$ 21,221	\$ 33,000	\$ 33,000	\$ 33,000	\$ 38,750				
	<b>Total Grants/Contributions (700)</b>	<b>\$ 21,221</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ 45,250</b>				
	<b>Capital Outlay (900)</b>									
10-450-555-950	Other Improvements	\$ 12,480	\$ -	\$ -	\$ -	\$ -				
	<b>Total Capital Outlay (900)</b>	<b>\$ 12,480</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>TOTAL LIBRARY -RGRMHC</b>		<b>\$ 293,363</b>	<b>\$ 322,768</b>	<b>\$ 316,400</b>	<b>\$ 316,400</b>	<b>\$ 326,110</b>				

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>CULTURE &amp; RECREATION CAPITAL PROJECTS:</b>					
10-450-590-400	Operating Costs	\$ 18,025	\$ -	\$ -	\$ -
10-450-590-901	Centennial Park Playground	-	-	-	-
10-450-590-902	Splashpad Fountain	-	-	-	-
10-450-590-903	River Beautification & Rec..Enhancement	58,739	-	-	-
10-450-590-904	Centennial Park Restroom	-	-	-	-
10-450-590-905	Mountain View Park Improvements	-	-	-	-
10-450-590-907	Centennial Park Improvements	-	-	-	-
10-450-590-908	Centennial Park Master Plan, Phase III - parking, soccer field & road improvements	103,107	410,585	325,000	30,000
10-450-590-909	Pavillion and Landscape	97,295	-	-	-
10-450-590-910	Pedestrian Bridge Repairs	-	150,000	15,000	-
10-450-590-911	Trestle Bridge Repairs	-	172,350	152,000	40,000
<b>TOTAL CULTURE &amp; REC. CAPITAL PROJECTS</b>		<b>\$ 277,166</b>	<b>\$ 732,935</b>	<b>\$ 492,000</b>	<b>\$ 70,000</b>
<hr/>					
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$ 1,125,751</b>	<b>\$ 1,642,539</b>	<b>\$ 1,383,051</b>	<b>\$ 978,351</b>
<hr/>					
<b>GRAND TOTAL GENERAL FUND</b>		12,482,028	18,109,234	14,007,018	15,823,020

**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**PARK IMPROVEMENT FUND SUMMARY**

	<b>2019</b>	<b>2020</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 494,983	\$ 433,960	-12.33%
<b>Revenues:</b>			
Royal Gorge Bridge	\$ 1,297,000	\$ 1,303,485	0.50%
Charges for Services	122,000	121,100	-0.74%
Interest	6,500	7,500	15.38%
Other (Tower Lease)	32,900	32,000	-2.74%
<b>Total Revenues</b>	<u>\$ 1,458,400</u>	<u>\$ 1,464,085</u>	0.39%
<b>Total Sources of Funds</b>	<u><u>\$ 1,953,383</u></u>	<u><u>\$ 1,898,045</u></u>	<u><u>-2.83%</u></u>
<b>Uses of Funds</b>			
Culture and Recreation (Parks)	\$ 1,419,803	\$ 1,443,685	1.68%
Capital Outlay	360,000	96,000	-73.33%
<b>Total Uses of Funds</b>	<u><u>\$ 1,779,803</u></u>	<u><u>\$ 1,539,685</u></u>	<u><u>-13.49%</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Royal Gorge Bridge	\$ 1,429,000	\$ 1,297,000	\$ 1,297,000	\$ 1,303,485
Intergovernmental Revenue	-	-	-	-
Charges for Services	70,349	122,000	68,457	121,100
Interest	7,244	6,500	8,500	7,500
Other	30,844	32,900	28,500	32,000
<b>Total Revenues</b>	<b>\$ 1,537,438</b>	<b>\$ 1,458,400</b>	<b>\$ 1,402,457</b>	<b>\$ 1,464,085</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 1,199,269	\$ 1,419,803	\$ 1,395,395	\$ 1,443,685
Capital Outlay	220,549	360,000	145,000	96,000
<b>Total Expenditures</b>	<b>\$ 1,419,818</b>	<b>\$ 1,779,803</b>	<b>\$ 1,540,395</b>	<b>\$ 1,539,685</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 117,619	\$ (321,403)	\$ (137,938)	\$ (75,600)
Fund Balances, Beginning of Year	<u>\$ 454,279</u>	<u>\$ 494,983</u>	<u>\$ 571,898</u>	<u>\$ 433,960</u>
<b>Fund Balances, End of Year</b>	<b>\$ 571,898</b>	<b>\$ 173,580</b>	<b>\$ 433,960</b>	<b>\$ 358,360</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	14,805	10,900	15,200	15,700
Assigned to				
Trail Improvements	<u>3,908</u>	<u>3,908</u>	<u>3,908</u>	<u>3,908</u>
<b>Assigned Fund Balance</b>	<b><u>\$ 553,185</u></b>	<b><u>\$ 158,772</u></b>	<b><u>\$ 414,852</u></b>	<b><u>\$ 338,752</u></b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
20-330-33721	State Historical Fund Grant	\$ -	\$ -	\$ -	\$ -
	Total Dept 330	\$ -	\$ -	\$ -	\$ -
20-340-34601	Grave Openings	\$ 43,550	\$ 52,400	\$ 41,700	\$ 50,000
20-340-34603	Other Cemetery Assessments	\$ 8,249	\$ 9,800	\$ 8,757	\$ 9,000
20-340-34605	Sale of Grave Spaces	\$ 18,550	\$ 14,200	\$ 18,000	\$ 16,500
20-340-34611	Campground Fees	\$ -	\$ 45,600	\$ -	\$ 45,600
	Total Dept 340	\$ 70,349	\$ 122,000	\$ 68,457	\$ 121,100
20-341-36211	Royal Gorge	\$ 1,429,000	\$ 1,297,000	\$ 1,297,000	\$ 1,303,485
	Total Dept 341	\$ 1,429,000	\$ 1,297,000	\$ 1,297,000	\$ 1,303,485
20-360-36101	Earnings on Deposits & Invest	\$ 7,244	\$ 6,500	\$ 8,500	\$ 7,500
20-360-36219	Other Park Rent-Tower Lease	\$ 27,789	\$ 28,400	\$ 27,000	\$ 29,000
20-360-36402	Refund of Expenditure	\$ 498	\$ 500	\$ 500	\$ 500
20-360-36410	Surplus Wood Sales	\$ 2,556	\$ 4,000	\$ 1,000	\$ 2,500
20-360-36702	Donations	\$ -	\$ -	\$ -	\$ -
	Total Dept 360	\$ 38,089	\$ 39,400	\$ 37,000	\$ 39,500
	<b>Total Park Improvement</b>	<b>\$ 1,537,438</b>	<b>\$ 1,458,400</b>	<b>\$ 1,402,457</b>	<b>\$ 1,464,085</b>

## City of Cañon City 2020 Budget

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### **Parks Department Overview**

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, trails and open space in the Cañon City area. The Cañon City Parks Department maintains twenty-nine public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

### **2019 Major Goals and Accomplishments:**

- ◆ Complete phase three of Centennial Park Project, including, three new 16'x24' picnic pavilions, drainage system installation, new asphalt parking lot and roadways, concrete sidewalk work, installed handicap ramp, bridge lighting and landscaping will be completed by years end.
- ◆ Completed decking and railing of three trestle bridges at Point Alta Vista in the Royal Gorge Park.
- ◆ Assisted in the river improvement project in reach one from 1<sup>st</sup> to 4<sup>th</sup> streets through Centennial Park.
- ◆ Resurfaced 2.6 miles of gravel road in Temple Canyon Park.
- ◆ Constructed 4.0 miles of new trail in the Royal Gorge Park.
- ◆ Began NEPA process and planning for the Royal Gorge Park Tunnel Drive trail connection.
- ◆ Completed survey of the north boundary at the Royal Gorge Park, completed installation of cattle guards on County Roads 3A and F30, fencing will continue through 2019 and into 2020.

### **2020 Major Goals:**

- ◆ Continue planning and construction of hiking/biking/horse trails in all our mountain parks.
- ◆ Continue the planning, complete public processes and begin construction of the connection trail linking Tunnel Drive Trail to the Royal Gorge Park.
- ◆ Reinstitute a City Forestry Department.
- ◆ Complete Royal Gorge Park fencing project.

**CITY OF CANON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Personal Services (100)</b>					
20-200-522-110	Salaries & Wages	\$ 344,207	\$ 422,075	\$ 422,075	\$ 480,277
20-200-522-112	Salaries - Temporary	82,781	102,180	92,000	125,258
20-200-522-121	Overtime - Permanent	2,640	1,000	1,000	2,000
20-200-522-134	PTO Payoff	6,889	5,000	5,000	-
20-200-522-135	Longevity Pay	2,255	3,267	3,267	2,400
20-200-522-137	Uniform/Boot Allowance	1,690	2,090	1,910	6,600
20-200-522-141	Unemployment Insurance	3,522	5,000	5,000	5,000
20-200-522-142	Workers' Compensation	22,293	14,180	14,180	16,000
20-200-522-143	Life & Health Insurance	127,328	165,497	165,497	206,000
20-200-522-144	FICA Taxes	31,518	38,582	38,582	48,000
20-200-522-145	City Retirement	15,636	20,682	20,682	24,000
<b>Total Personal Services (100)</b>		<b>\$ 640,759</b>	<b>\$ 779,553</b>	<b>\$ 769,193</b>	<b>\$ 915,535</b>
<b>Supplies &amp; Materials (200)</b>					
20-200-522-200	Office Supplies	\$ 313	\$ 500	\$ 350	\$ 500
20-200-522-205	Small Items of Equipment	6,464	7,000	7,000	14,000
20-200-522-210	Operating Supplies-General	15,628	13,800	13,500	14,800
20-200-522-215	Operating Supplies-Equip/Maint	8,213	7,000	7,000	8,500
20-200-522-220	Operating Supplies-Bldg Materials	9,523	7,000	7,000	8,000
20-200-522-225	Vehicle/Equip Parts	14,726	11,000	15,000	15,000
20-200-522-235	Chem, Lab & Medical Supplies	1,169	7,000	6,500	8,000
20-200-522-237	Uniform Purchases	3,092	3,200	-	-
20-200-522-245	Gas & Diesel Fuel	15,971	15,000	15,000	22,000
20-200-522-250	Oil, Grease, Etc.	2,571	1,500	1,700	2,000
20-200-522-255	Tires, Tubes, Etc.	2,772	4,000	3,800	5,500
20-200-522-280	Janitorial Supplies	1,464	1,000	-	11,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 81,907</b>	<b>\$ 78,000</b>	<b>\$ 76,850</b>	<b>\$ 109,300</b>
<b>Purchased Services (300)</b>					
20-200-522-300	Professional Services	\$ -	\$ -	\$ -	\$ 5,000
20-200-522-305	Contracted Services-General	213,578	274,500	273,000	112,000
20-200-522-310	Contracted Services-Repair/Maint	19,935	25,000	22,000	37,000
20-200-522-312	Software Titles	4,446	500	1,500	1,000
20-200-522-315	Postage/Freight	44	150	75	150
20-200-522-325	Publications/Advirtising	249	300	220	300
20-200-522-330	Subscriptions/Membership Fees	158	300	207	300
20-200-522-335	Travel & Training	1,445	1,500	400	2,000
20-200-522-340	Material/Equipment Rental	1,755	2,000	1,000	2,000
20-200-522-342	Workers' Comp. Deductible	-	1,000	1,000	1,500
20-200-522-355	Insurance/Bonds	11,448	15,100	16,050	15,000
20-200-522-365	Electric	32,597	36,000	33,000	36,000
20-200-522-370	Gas	2,347	3,000	3,000	3,000
20-200-522-375	Sewer	2,858	2,300	2,400	2,400
20-200-522-380	Telephone/Voice/Data	4,272	5,200	3,000	5,200
20-200-522-385	Water	175,037	185,400	185,000	186,000
20-200-522-705	Greenwood Cemetery Oper. Expend.	6,435	10,000	7,500	10,000
<b>Total Purchased Services (300)</b>		<b>\$ 476,603</b>	<b>\$ 562,250</b>	<b>\$ 549,352</b>	<b>\$ 418,850</b>
<b>Capital Outlay</b>					
20-200-522-920	Equipment	\$ -	\$ -	\$ -	\$ 11,000
20-200-522-950	Other Improvements	\$ -	\$ 180,000	\$ 145,000	\$ -
20-200-590-950	Park Improvements	220,549	180,000	-	85,000
<b>Total Capital Outlay (900)</b>		<b>\$ 220,549</b>	<b>\$ 360,000</b>	<b>\$ 145,000</b>	<b>\$ 96,000</b>
<b>TOTAL PARK IMPROVEMENT</b>					
		<b>\$ 1,419,818</b>	<b>\$ 1,779,803</b>	<b>\$ 1,540,395</b>	<b>\$ 1,539,685</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**CONSERVATION TRUST FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 81,387	\$ 34,942	-57.07%
<b>Revenues:</b>			
Intergovernmental	\$ 95,000	\$ 115,000	21.05%
Interest	1,000	1,000	0.00%
<b>Total Revenues</b>	<b>\$ 96,000</b>	<b>\$ 116,000</b>	<b>20.83%</b>
<b>Total Sources of Funds</b>	<b>\$ 177,387</b>	<b>\$ 150,942</b>	<b>-14.91%</b>
<b>Uses of Funds</b>			
Culture & Recreation	\$ 10,000	\$ 23,000	130.00%
Capital Outlay	141,000	125,500	-10.99%
<b>Total Uses of Funds</b>	<b>\$ 151,000</b>	<b>\$ 148,500</b>	<b>-1.66%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 116,479	\$ 95,000	\$ 99,000	\$ 115,000
Interest	1,523	1,000	1,500	1,000
<b>Total Revenues</b>	<b>\$ 118,002</b>	<b>\$ 96,000</b>	<b>\$ 100,500</b>	<b>\$ 116,000</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 45,968	\$ 10,000	\$ 10,000	\$ 23,000
Capital Outlay	61,679	141,000	134,500	125,500
<b>Total Expenditures</b>	<b>\$ 107,647</b>	<b>\$ 151,000</b>	<b>\$ 144,500</b>	<b>\$ 148,500</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 10,355	\$ (55,000)	\$ (44,000)	\$ (32,500)
Fund Balances, Beginning of Year	68,587	81,387	78,942	34,942
<b>Fund Balances, End of Year</b>	<b>\$ 78,942</b>	<b>\$ 26,387</b>	<b>\$ 34,942</b>	<b>\$ 2,442</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
23-330-33508	State Lottery Revenue	\$ 96,479	\$ 85,000	\$ 89,000	\$ 95,000
23-330-33510	Canon City Recreation District	\$ 10,000	\$ -	\$ -	\$ -
23-330-33520	Fremont County	10,000	10,000	10,000	20,000
	<b>Total Dept 330</b>	<b>\$ 116,479</b>	<b>\$ 95,000</b>	<b>\$ 99,000</b>	<b>\$ 115,000</b>
23-360-36101	Earnings on Deposits & Invest	\$ 1,523	\$ 1,000	\$ 1,500	\$ 1,000
	<b>Total Dept 360</b>	<b>\$ 1,523</b>	<b>\$ 1,000</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>
	<b>Total Conservation Trust Fund</b>	<b>\$ 118,002</b>	<b>\$ 96,000</b>	<b>\$ 100,500</b>	<b>\$ 116,000</b>

## Conservation Trust Fund - Lottery

Account # 23-330-33508

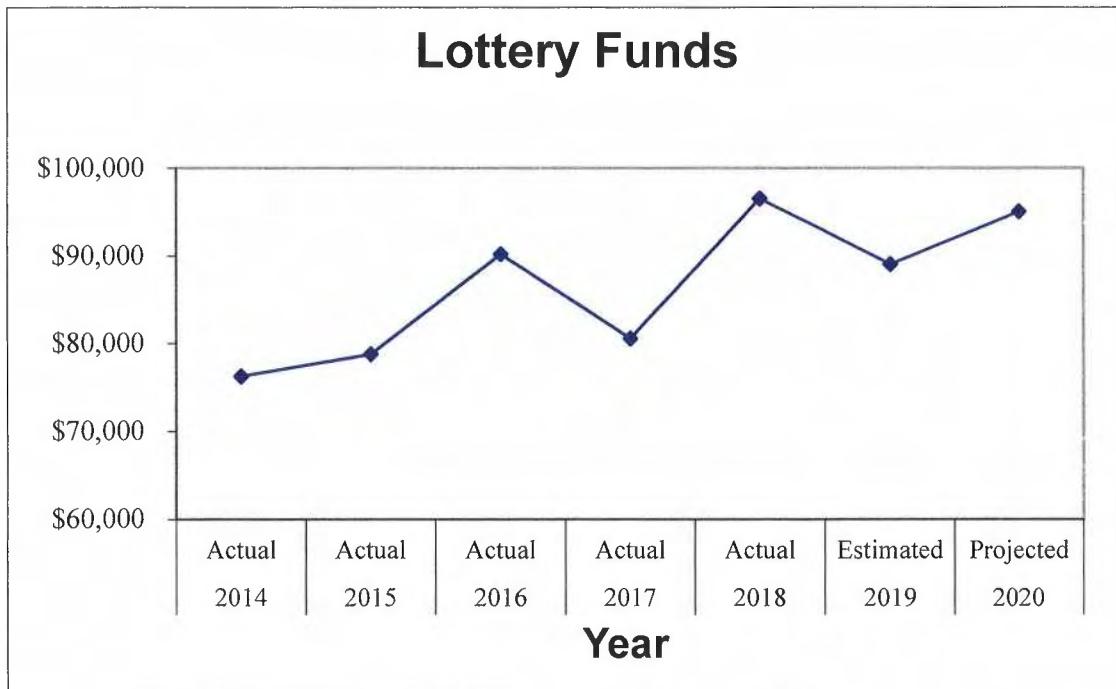
**Description:** Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 76,250	-12.36%
2015	Actual	\$ 78,756	3.29%
2016	Actual	\$ 90,162	14.48%
2017	Actual	\$ 80,547	-10.66%
2018	Actual	\$ 96,479	19.78%
2019	Estimated	\$ 89,000	-7.75%
2020	Projected	\$ 95,000	6.74%

**Projection:** The 2020 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

**Comments:** After a significant increase in lottery distributions following the recession, the annual distributions to the City have been relatively flat.



## City of Cañon City 2020 Budget

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### **Conservation Trust Fund Overview**

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The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

#### **2019 Major Goals and Accomplishments:**

- ◆ Completed Royal Gorge Park Campground Reconstruction Project, 21 new campsites.
- ◆ Purchased new commercial mower.
- ◆ Resurfaced 3.2 miles of gravel road in Red Canyon Park.

#### **2020 Major Goals:**

- ◆ Purchase new pick-up truck.
- ◆ Purchase new irrigation trailer.
- ◆ Purchase new maintenance utility vehicle.
- ◆ Purchase commercial mower.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Supplies &amp; Materials (200)</b>					
23-230-230-205	Small Items of Equipment	\$ -	\$ -	\$ -	\$ -
23-230-230-220	Operating Supplies		15,968		
23-230-230-275	Books		10,000	10,000	20,000
23-230-230-720	Grants, Donation Other CTF agencies		-	-	3,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 25,968</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 23,000</b>
<b>Purchased Services (300)</b>					
23-230-230-300	Professional Services	\$ 10,000	\$ -	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay (900)</b>					
23-230-230-920	Equipment	\$ 26,167	\$ 16,000	\$ 14,500	\$ 60,500
23-230-230-936	Parks & Rec. Facilities		35,512	125,000	120,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 61,679</b>	<b>\$ 141,000</b>	<b>\$ 134,500</b>	<b>\$ 125,500</b>
<b>TOTAL CONSERVATION TRUST FUND</b>		<b>\$ 97,647</b>	<b>\$ 151,000</b>	<b>\$ 144,500</b>	<b>\$ 148,500</b>

**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**LIBRARY DONATIONS FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 36,753	\$ 47,495	29.23%
<b>Revenues</b>			
Intergovernmental	\$ 31,000	\$ 31,000	0.00%
Interest	800	800	0.00%
Other (Donations)	6,500	5,000	-23.08%
<b>Total Revenues</b>	<b>\$ 38,300</b>	<b>\$ 36,800</b>	<b>-3.92%</b>
<b>Total Sources of Funds</b>	<b>\$ 75,053</b>	<b>\$ 84,295</b>	<b>12.31%</b>
<b>Uses of Funds</b>			
Supplies	\$ 3,500	\$ 5,000	42.86%
Purchased Services	2,000	1,600	-20.00%
Grants	31,000	32,600	5.16%
<b>Total Uses of Funds</b>	<b>\$ 36,500</b>	<b>\$ 39,200</b>	<b>7.40%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 11,927	\$ 31,000	\$ 12,000	\$ 31,000
Interest	672	800	620	800
Donations	6,890	6,500	6,850	5,000
<b>Total Revenues</b>	<b>\$ 19,489</b>	<b>\$ 38,300</b>	<b>\$ 19,470</b>	<b>\$ 36,800</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 12,597	\$ 36,500	\$ 9,250	\$ 39,200
<b>Total Expenditures</b>	<b>\$ 12,597</b>	<b>\$ 36,500</b>	<b>\$ 9,250</b>	<b>\$ 39,200</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 6,892	\$ 1,800	\$ 10,220	\$ (2,400)
Fund Balances, Beginning of Year	<u>\$ 30,383</u>	<u>\$ 36,753</u>	<u>\$ 37,275</u>	<u>\$ 47,495</u>
<b>Fund Balances, End of Year</b>	<b><u>\$ 37,275</u></b>	<b><u>\$ 38,553</u></b>	<b><u>\$ 47,495</u></b>	<b><u>\$ 45,095</u></b>

**CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
LIBRARY DONATIONS FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
74-330-33714	Miscellaneous Library Grant Revenues	\$ 11,927	\$ 31,000	\$ 12,000	\$ 31,000
74-360-36101	Earnings on Dep & Invest	672	800	620	800
74-360-36702	Donations	6,890	6,500	6,850	5,000
	<b>Total Library Donations Fund</b>	<b>\$ 19,489</b>	<b>\$ 38,300</b>	<b>\$ 19,470</b>	<b>\$ 36,800</b>

## City of Cañon City 2020 Budget

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### **Library Donations Fund Overview**

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The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

#### **2019 Major Goals and Accomplishments:**

- ◆ Purchased new laptop computers for public use.
- ◆ Purchased books for youth department.
- ◆ Purchased Summer Reading Program prizes and materials for programming. Funded Summer Reading Program performances and the Summer Reading Program pool and pizza party.

#### **2020 Major Goals:**

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Supplies (200)</b>					
74-740-740-205	Small Items of Equipment	\$ 259	\$ 1,500	\$ 1,000	\$ 3,000
74-740-740-210	Operating Supplies-General	200	1,000	500	1,000
74-740-740-275	Books	-	1,000	800	1,000
	<b>Total Supplies (200)</b>	<b>\$ 459</b>	<b>\$ 3,500</b>	<b>\$ 2,300</b>	<b>\$ 5,000</b>
<b>Purchased Services (300)</b>					
74-740-740-300	Professional Services	\$ -	\$ 1,000	\$ -	\$ 600
74-740-740-305	Contracted Services-General	200	1,000	950	1,000
	<b>Total Purchased Services (300)</b>	<b>\$ 200</b>	<b>\$ 2,000</b>	<b>\$ 950</b>	<b>\$ 1,600</b>
<b>Grants (700)</b>					
74-740-740-705	Miscellaneous Library Grants	\$ 5,938	\$ 25,000	\$ -	\$ 25,000
74-740-740-715	Early Literacy State Grant	6,000	6,000	6,000	7,600
	<b>Total Grants (700)</b>	<b>\$ 11,938</b>	<b>\$ 31,000</b>	<b>\$ 6,000</b>	<b>\$ 32,600</b>
<b>GRAND TOTAL LIBRARY DONATIONS FUND</b>					
		<b>\$ 12,597</b>	<b>\$ 36,500</b>	<b>\$ 9,250</b>	<b>\$ 39,200</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**MUSEUM DONATION FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 109,023	\$ 115,899	6.31%
<b>Revenues:</b>			
Interest	\$ 2,000	\$ 1,500	-25.00%
Other - Donations	7,000	5,000	-28.57%
<b>Total Revenues</b>	<b>\$ 9,000</b>	<b>\$ 6,500</b>	<b>-27.78%</b>
<b>Total Sources of Funds</b>	<b>\$ 118,023</b>	<b>\$ 122,399</b>	<b>3.71%</b>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 7,300	\$ 5,000	-31.51%
<b>Total Uses of Funds</b>	<b>\$ 7,300</b>	<b>\$ 5,000</b>	<b>-31.51%</b>
<b>Other Financing Sources (Uses)</b>			
Transfers to Other Funds	\$ 52,000	\$ 52,000	0.00%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>0.00%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Interest	\$ 2,089	\$ 2,000	\$ 2,000	\$ 1,500
Other	4,831	7,000	7,000	5,000
<b>Total Revenues</b>	<b>\$ 6,920</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 6,500</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 1,610	\$ 7,300	\$ 7,300	\$ 5,000
<b>Total Expenditures</b>	<b>\$ 1,610</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 5,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 5,310	\$ 1,700	\$ 1,700	\$ 1,500
<b>Other Financing Sources (Uses)</b>				
Operating Transfers - Quality of Life Fund	(884)	(52,000)	-	(52,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (884)</b>	<b>\$ (52,000)</b>	<b>\$ -</b>	<b>\$ (52,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 4,426	\$ (50,300)	\$ 1,700	\$ (50,500)
Fund Balances, Beginning of Year	\$ 109,773	\$ 109,023	\$ 114,199	\$ 115,899
<b>Fund Balances, End of Year</b>	<b>\$ 114,199</b>	<b>\$ 58,723</b>	<b>\$ 115,899</b>	<b>\$ 65,399</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
78-360-36101	Earnings on Deposits & Invest	\$ 2,089	\$ 2,000	\$ 2,000	\$ 1,500
78-360-36702	Donations	4,831	7,000	7,000	5,000
	<b>Total Museum Donation Fund</b>	<b>\$ 6,920</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 6,500</b>

## City of Cañon City 2020 Budget

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### **Museum Donations Fund Overview**

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For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

#### **2019 Major Goals and Accomplishments:**

- ◆ Received donation funds for the purchase of a scanner and archival storage supplies for the thousands of historic photographs and negatives of the *Cañon City Daily Record* Collection.

#### **2020 Major Goals:**

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the rehabilitation of the Anson Rudd Stone House Project and for the preservation of the *Daily Record* Collection and the natural history collections.
- ◆ Receive donation funds from the Friends of the Museum for preservation and conservation projects.

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Supplies &amp; Materials</b>					
78-780-780-205	Small Items of Equipment	\$ 1,550	\$ 5,300	\$ 5,300	\$ 2,500
78-780-780-210	Operating Supplies - General	130	2,000	2,000	2,500
	<b>Total Supplies &amp; Materials (300)</b>	<b>\$ 1,680</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 5,000</b>
<b>Purchased Services (300)</b>					
78-780-780-305	Contracted Services-General	\$ (70)	\$ -	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ (70)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL MUSEUM DONATION FUND</b>		<b>\$ 1,610</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 5,000</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**QUALITY OF LIFE FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 613,121	\$ 599,686	-2.19%
<b>Revenues:</b>			
Intergovernmental	\$ 1,517,600	\$ 2,099,462	38.34%
Royal Gorge Bridge	278,000	279,390	0.50%
Earnings on Investments	6,500	10,000	53.85%
<b>Total Revenues</b>	<b>\$ 1,802,100</b>	<b>\$ 2,388,852</b>	<b>32.56%</b>
<b>Total Sources of Funds</b>	<b>\$ 2,415,221</b>	<b>\$ 2,988,538</b>	<b>23.74%</b>
<b>Uses of Funds</b>			
Capital Outlay - Culture and Recreation	200,000	200,000	0.00%
Capital Outlay - Public Safety	-	-	-100.00%
Capital Outlay - Public Works	2,825,200	2,208,664	-21.82%
<b>Total Use of Funds</b>	<b>\$ 3,025,200</b>	<b>\$ 2,408,664</b>	<b>-20.38%</b>
<b>Other Financing Sources (Uses)</b>			
Operating Transfer In	\$ 52,000	\$ 52,000	0.00%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>0.00%</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**QUALITY OF LIFE FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 1,546,922	\$ 1,517,600	\$ 469,600	\$ 2,099,462
Royal Gorge Bridge	543,200	278,000	278,000	279,390
Other Revenue	12,298	6,500	10,000	10,000
<b>Total Revenues</b>	<b>\$ 2,102,420</b>	<b>\$ 1,802,100</b>	<b>\$ 757,600</b>	<b>\$ 2,388,852</b>
<b>Expenditures by Function</b>				
Capital Outlay:				
Culture and Recreation	\$ 3,500	\$ 200,000	\$ -	\$ 200,000
Public Safety	-	-	-	-
Public Works	1,982,291	2,825,200	863,200	2,208,664
<b>Total Expenditures</b>	<b>\$ 1,985,791</b>	<b>\$ 3,025,200</b>	<b>\$ 863,200</b>	<b>\$ 2,408,664</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 116,629	\$ (1,223,100)	\$ (105,600)	\$ (19,812)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	884	52,000	-	52,000
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 884</b>	<b>\$ 52,000</b>	<b>\$ -</b>	<b>\$ 52,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 117,513	\$ (1,171,100)	\$ (105,600)	\$ 32,188
Fund Balances, Beginning of Year	\$ 587,773	\$ 613,121	\$ 705,286	\$ 599,686
<b>Fund Balances, End of Year</b>	<b>\$ 705,286</b>	<b>\$ (557,979)</b>	<b>\$ 599,686</b>	<b>\$ 631,874</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>		<b>2019</b>		<b>2019</b>		<b>2020</b>	
		<b>Actual</b>		<b>Budget</b>		<b>Estimate</b>		<b>Budget</b>	
26-330-33511	GOCO Grant	\$ 175,000		\$ -		\$ 175,000		\$ -	
26-330-33703	DOLA Grant	\$ -		\$ -		\$ -		\$ 65,000	
26-330-33725	CDOT - CMAQ	\$ 435,048		\$ 399,000		\$ -		\$ 496,462	
26-330-33729	State Historical Fund - Rudd House	\$ 3,500		\$ 148,000		\$ -		\$ 148,000	
26-330-33730	TAP Grants	\$ 220,223		\$ 680,000		\$ 4,000		\$ -	
26-330-33733	CDOT - Special Bridge Fund	\$ 422,019		\$ -		\$ -		\$ -	
26-330-33734	CDOT - SRTS Grant (Lincoln School)	\$ -		\$ 290,600		\$ 290,600		\$ -	
26-330-33736	CDOT - MDT Grant	\$ 205,400		\$ -		\$ -		\$ -	
26-330-33726	CDOT Grant - RPP/ADA	\$ -		\$ -		\$ -		\$ 333,260	
26-330-33732	FWHA/CDOT GRANT	\$ -		\$ -		\$ -		\$ 856,740	
26-330-33901	Other Agency Grants	\$ 85,731		\$ -		\$ -		\$ 200,000	
<b>Total Intergovernmental Revenue</b>		\$ 1,546,922		\$ 1,517,600		\$ 469,600		\$ 2,099,462	
26-341-36211	Royal Gorge	\$ 543,200		\$ 278,000		\$ 278,000		\$ 279,390	
<b>Total Royal Gorge Bridge</b>		\$ 543,200		\$ 278,000		\$ 278,000		\$ 279,390	
26-360-36101	Earnings on Deposits & Invest	\$ 12,298		\$ 6,500		\$ 10,000		\$ 10,000	
<b>Total Other Revenue</b>		\$ 12,298		\$ 6,500		\$ 10,000		\$ 10,000	
26-370-37078	Operating Transfer - Museum Donations Fd	\$ 884		\$ 52,000		\$ -		\$ 52,000	
<b>Total Other Financing Sources</b>		\$ 884		\$ 52,000		\$ -		\$ 52,000	
<b>Total Quality of Life</b>		<b>\$ 2,103,304</b>		<b>\$ 1,854,100</b>		<b>\$ 757,600</b>		<b>\$ 2,440,852</b>	

## City of Cañon City 2020 Budget

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### **Quality of Life Fund Overview**

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The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

#### **2019 Major Goals and Accomplishments:**

- ◆ Began design of pedestrian improvements on S. 9<sup>th</sup> Street (Highway CO115).
- ◆ Completed construction of WKRP expansion and riverbank improvements.
- ◆ Designed and obtained clearance for CDOT Congestion Mitigation and Air Quality (CMAQ) grant project for the paving of S. 8<sup>th</sup> Street and Bridge Street.
- ◆ Constructed CDOT SRTS project on S. 4<sup>th</sup> St & Myrtle Ln adjacent to Lincoln School.

#### **2020 Major Goals:**

- ◆ Complete design of pedestrian crossings and improvements between 3<sup>rd</sup> Street and 9<sup>th</sup> Street on Highway US50.
- ◆ Construct the CDOT Congestion Mitigation and Air Quality (CMAQ) grant project for the paving of S. 8<sup>th</sup> Street and Bridge Street.
- ◆ With the extension of the trail system, there is a need to add restroom facilities and improve parking, drainage and accessibility.
- ◆ Continue improvements with Macon Plaza.

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Capital Outlay (900)</b>					
26-260-295-705	St. Cloud Historic Hotel	\$ -	-	-	200,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
	<b>Total Project 295 - St. Cloud Hotel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Capital Outlay (900)</b>					
26-260-297-950	CMAQ Projects	\$ 525,550	232,000	-	599,664
	<b>Total Capital Outlay (900)</b>	<b>\$ 525,550</b>	<b>\$ 232,000</b>	<b>\$ -</b>	<b>\$ 599,664</b>
	<b>Total Project 297-CMAQ Projects</b>	<b>\$ 525,550</b>	<b>\$ 232,000</b>	<b>\$ -</b>	<b>\$ 599,664</b>
<b>Capital Outlay (900)</b>					
26-260-300-950	Rudd House Project	\$ 3,500	200,000	\$ -	200,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 3,500</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>
	<b>Total Project 300-Rudd House Project</b>	<b>\$ 3,500</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Capital Outlay (900)</b>					
26-260-260-300	Project Study/Design Costs	\$ -	-	\$ -	129,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,000</b>
	<b>Total Project 300 Comprehensive Plan</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,000</b>
<b>Capital Outlay (900)</b>					
26-260-302-950	Project Study/Design Costs - US50 Pedestrian Imp	\$ 7,500	650,000	\$ -	450,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 7,500</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
	<b>US50 Pedestrian Improvements</b>	<b>\$ 7,500</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>Capital Outlay (900)</b>					
26-260-308-950	S. 4th Street Viaduct	\$ 545,597	-	\$ -	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 545,597</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
	<b>Total Project 308 -S. 4th St. Viaduct</b>	<b>\$ 545,597</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Capital Outlay (900)</b>					
26-260-310-950	CCMS Main St. Safety Improvements	\$ -	500,000	500,000	-
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
	<b>Total Project 310 -CCMS Main St.</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
<b>Mobile Data Terminals (MDT's) Project</b>					
26-260-314-950	Mobile Data Terminals (MDT's) Project	\$ 217,770	-	\$ -	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 217,770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
	<b>Total Project 314 -MDT Project</b>	<b>\$ 217,770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>River Corridor Improvements</b>					
26-260-315-950	River Corridor Improvements	\$ 685,873	250,000	\$ -	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 685,873</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>-</b>
	<b>Total Project 315 -River Corridor Improv.</b>	<b>\$ 685,873</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>		<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>	
26-260-317-950	Lincoln School Safe Routes to School	\$ -	363,200	\$ 363,200		\$ -
	<b>Total Capital Outlay (900)</b>	\$ -	\$ 363,200	\$ 363,200	\$ -	\$ -
	<b>Total Project 311 - Lincoln Sch. Safe Routes</b>	\$ -	\$ 363,200	\$ 363,200	\$ -	\$ -
26-260-318-950	US50 West ACP	\$ -	830,000	\$ -		830,000
	<b>Total Capital Outlay (900)</b>	\$ -	\$ 830,000	\$ -	\$ -	830,000
	<b>Total Project -US50 West ACP</b>	\$ -	\$ 830,000	\$ -	\$ -	830,000
<b>TOTAL QUALITY OF LIFE FUND</b>		<b>\$ 1,985,791</b>	<b>\$ 3,025,200</b>	<b>\$ 863,200</b>	<b>\$ 2,408,664</b>	

**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**2A STREET IMPROVEMENT FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 2,695,553	\$ 2,012,960	-25.32%
<b>Revenues:</b>			
Taxes	\$ 3,702,200	\$ 3,772,100	1.89%
Earnings on Investments	45,000	55,000	22.22%
<b>Total Revenues</b>	<b>\$ 3,747,200</b>	<b>\$ 3,827,100</b>	2.13%
<b>Total Sources of Funds</b>	<b>\$ 6,442,753</b>	<b>\$ 5,840,060</b>	<b>-9.35%</b>
<b>Uses of Funds</b>			
Capital Outlay - Streets	5,200,000	3,500,000	-32.69%
Debt Service	678,200	678,200	0.00%
<b>Total Use of Funds</b>	<b>\$ 5,878,200</b>	<b>\$ 4,178,200</b>	<b>-28.92%</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**2A STREET IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Taxes	\$ 3,620,852	\$ 3,702,200	\$ 3,702,200	\$ 3,772,100
Earnings on Investments	62,610	45,000	45,000	55,000
<b>Total Revenues</b>	<b>\$ 3,683,462</b>	<b>\$ 3,747,200</b>	<b>\$ 3,747,200</b>	<b>\$ 3,827,100</b>
<b>Expenditures by Function</b>				
Capital Outlay - Street Improvements	\$ 1,684,671	\$ 5,200,000	\$ 4,500,000	\$ 3,500,000
Debt Service	117,485	678,200	644,900	678,200
<b>Total Expenditures</b>	<b>\$ 1,802,156</b>	<b>\$ 5,878,200</b>	<b>\$ 5,144,900</b>	<b>\$ 4,178,200</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 1,881,307	\$ (2,131,000)	\$ (1,397,700)	\$ (351,100)
<b>Other Financing Sources (Uses)</b>				
Interfund Loans	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 1,881,307	\$ (2,131,000)	\$ (1,397,700)	\$ (351,100)
Fund Balances, Beginning of Year	\$ 1,529,353	\$ 2,695,553	\$ 3,410,660	\$ 2,012,960
<b>Fund Balances, End of Year</b>	<b>\$ 3,410,660</b>	<b>\$ 564,553</b>	<b>\$ 2,012,960</b>	<b>\$ 1,661,860</b>

**CITY OF CAÑON CITY  
CAPITAL PROJECTS FUNDS**  
**2A STREET IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
27-310-31301	Sales Tax	\$ 3,460,332	\$ 3,557,000	\$ 3,557,000	\$ 3,612,000
27-310-31302	Use Tax	152,326	136,000	136,000	150,900
27-310-31912	Penalty & Interest on Del. Tax	8,194	9,200	9,200	9,200
	<b>Total Taxes</b>	<b>\$ 3,620,852</b>	<b>\$ 3,702,200</b>	<b>\$ 3,702,200</b>	<b>\$ 3,772,100</b>
27-360-36101	Earnings on Deposits & Invest	\$ 62,610	\$ 45,000	\$ 45,000	\$ 55,000
	<b>Total Other Revenue</b>	<b>\$ 62,610</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 55,000</b>
	<b>Total Street Improvement Fund</b>	<b>\$ 3,683,462</b>	<b>\$ 3,747,200</b>	<b>\$ 3,747,200</b>	<b>\$ 3,827,100</b>

## City of Cañon City 2020 Budget

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### **2A Street Improvement Fund Overview**

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The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

#### **2019 Major Goals and Accomplishments:**

- ◆ City Council reaffirmed the project delivery process of Design/Bid/Build citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
  - Main Street – 9<sup>th</sup> Street to 14<sup>th</sup> Street.
  - 12<sup>th</sup> Street – Royal Gorge Blvd (US50) to Main Street.
  - S. 4<sup>th</sup> Street – Ellsworth Ave to Dalmatian Drive.
  - Myrtle Ave – S. 4<sup>th</sup> Street to S. 6<sup>th</sup> Street.
  - Forge Road – Bellows Ct to Shiloh Drive.

#### **2020 Major Goals:**

- ◆ Continue street improvement projects City-wide.
  - 9<sup>th</sup> Street – Royal Gorge Blvd (US50) to Mystic Ave.
  - Meadows Ave – N. 10<sup>th</sup> Street to N. 12<sup>th</sup> Street.
  - Harding Ave – N. 5<sup>th</sup> Street to N. 9<sup>th</sup> Street.
  - Evelyn Drive – Shiloh Drive to Tanner Parkway.

**CITY OF CAÑON CITY  
CAPITAL PROJECTS FUNDS**

**2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL**

<b>A/C #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Street Construction Projects:</b>					
27-270-400-950	Street Improvement Projects	\$ 1,684,671	\$ 5,200,000	\$ 4,500,000	\$ 3,500,000
	<b>Total Street Projects</b>	<b>\$ 1,684,671</b>	<b>\$ 5,200,000</b>	<b>\$ 4,500,000</b>	<b>\$ 3,500,000</b>
<b>Debt Service</b>					
27-270-400-610	Principal	\$ -	\$ 556,000	\$ 556,000	\$ 556,000
27-270-400-620	Interest	<u>117,485</u>	<u>122,200</u>	<u>88,900</u>	<u>122,200</u>
	<b>Total Debt Service</b>	<b>\$ 117,485</b>	<b>\$ 678,200</b>	<b>\$ 644,900</b>	<b>\$ 678,200</b>
<b>TOTAL STREET IMPROVEMENT FUND</b>					
		<b>\$ 1,802,156</b>	<b>\$ 5,878,200</b>	<b>\$ 5,144,900</b>	<b>\$ 4,178,200</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**EXCESS SPECIAL IMPROVEMENT FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 337,692</u>	<u>\$ 320,654</u>	<u>-5.05%</u>
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ 3,200	\$ 8,300	159.38%
<b>Total Revenues</b>	<u>\$ 3,200</u>	<u>\$ 8,300</u>	<u>159.38%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 340,892</u></u>	<u><u>\$ 328,954</u></u>	<u><u>-3.50%</u></u>
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 5,956	\$ 8,300	\$ 8,300	\$ 8,000
<b>Total Revenues</b>	<b>\$ 5,956</b>	<b>\$ 8,300</b>	<b>\$ 8,300</b>	<b>\$ 8,000</b>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PIDs	18,992	-	-	-
Operating Transfers Out - General Fund	(15,000)	(15,000)	(15,000)	(15,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 3,992</b>	<b>\$ (15,000)</b>	<b>\$ (15,000)</b>	<b>\$ (15,000)</b>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ 9,948	\$ (6,700)	\$ (6,700)	\$ (7,000)
Fund Balances, Beginning of Year	<u>317,405</u>	<u>337,692</u>	<u>327,354</u>	<u>320,654</u>
<b>Fund Balances, End of Year</b>	<b>\$ 327,354</b>	<b>\$ 330,992</b>	<b>\$ 320,654</b>	<b>\$ 313,654</b>
Less Fund Balance Restricted to Debt Service	5,000	5,000	3,000	3,000
<b>Assigned Fund Balance</b>	<b>\$ 322,354</b>	<b>\$ 325,992</b>	<b>\$ 317,654</b>	<b>\$ 310,654</b>

## City of Cañon City 2020 Budget

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### **Excess Special Improvement Fund Overview**

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The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

#### **2019 Major Goals and Accomplishments:**

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

#### **2020 Major Goals:**

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2020.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**WATER FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 6,854,413</b>	<b>\$ 6,403,392</b>	<b>-6.58%</b>
<b>Revenues:</b>			
Operating Revenue	\$ 6,709,100	\$ 7,319,900	9.10%
Non-Operating Revenue	180,600	175,300	-2.93%
Tap Fees	120,300	120,300	0.00%
<b>Total Revenues</b>	<b>\$ 7,010,000</b>	<b>\$ 7,615,500</b>	<b>8.64%</b>
<b>Total Sources of Funds</b>	<b>\$ 13,864,413</b>	<b>\$ 14,018,892</b>	<b>1.11%</b>
<b>Uses of Funds</b>			
Water Administration	\$ 2,014,667	\$ 1,994,702	-0.99%
Utility Billing	269,476	267,341	-0.79%
Water Treatment	2,451,101	1,897,258	-22.60%
Water Distribution	1,500,661	1,633,441	8.85%
Capital Outlay:			
Equipment and Other Improvements	375,000	800,532	113.48%
Water Projects	1,000,000	1,000,000	0.00%
<b>Total Uses of Funds</b>	<b>\$ 7,610,905</b>	<b>\$ 7,593,274</b>	<b>-0.23%</b>
<b>Other Financing Sources (Uses)</b>			
Transfer from Other Funds	\$ 140,900	\$ 80,900	-42.58%
Transfer to Other Funds	(393,800)	(393,800)	0.00%
<b>Transfer to Other Funds</b>	<b>\$ (252,900)</b>	<b>\$ (312,900)</b>	<b>-23.72%</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - BUDGET STATEMENT**

	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 6,336,947	\$ 6,709,100	\$ 6,709,100	\$ 7,319,900
Non-Operating Revenue	235,171	180,600	180,600	175,300
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 6,572,118</b>	<b>\$ 6,889,700</b>	<b>\$ 6,889,700</b>	<b>\$ 7,495,200</b>
Tap Fees	\$ 258,077	\$ 120,300	\$ 120,300	\$ 120,300
<b>Total Other Financing Sources</b>	<b>\$ 258,077</b>	<b>\$ 120,300</b>	<b>\$ 120,300</b>	<b>\$ 120,300</b>
<b>Total Revenues</b>	<b>\$ 6,830,194</b>	<b>\$ 7,010,000</b>	<b>\$ 7,010,000</b>	<b>\$ 7,615,500</b>
<b>Uses of Funds:</b>				
Current:				
Water Administration	\$ 1,338,853	\$ 2,014,667	\$ 2,014,667	\$ 1,994,702
Utility Billing	228,193	269,476	269,476	267,341
Water Treatment	1,804,871	2,451,101	2,234,727	1,897,258
Water Distribution	1,492,374	1,500,661	1,489,646	1,633,441
Capital Outlay				
Equipment and Other Improvements	112,229	375,000	283,000	800,532
Water Projects	244,957	1,000,000	1,013,298	1,000,000
<b>Total Uses of Funds</b>	<b>\$ 5,221,478</b>	<b>\$ 7,610,905</b>	<b>\$ 7,304,814</b>	<b>\$ 7,593,274</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 1,608,717	\$ (600,905)	\$ (294,814)	\$ 22,226
<b>Other Financing Sources (Uses)</b>				
Financing Proceeds				
Transfer from Other Funds	180,900	140,900	140,900	80,900
Transfer to Other Funds	(393,800)	(393,800)	(393,800)	(393,800)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (212,900)</b>	<b>\$ (252,900)</b>	<b>\$ (252,900)</b>	<b>\$ (312,900)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ 1,395,817	(853,805)	(547,714)	(290,674)
Available Resources, Beginning of Year	6,084,669	6,854,413	6,951,106	6,403,392
<b>Available Resources, End of Year</b>	<b>\$ 6,951,106</b>	<b>\$ 6,000,608</b>	<b>\$ 6,403,392</b>	<b>\$ 6,112,718</b>
Less Reserved Available Resources:				
Operating Reserve	1,641,000	1,693,200	2,020,000	1,873,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Subsequent Year's Water Proj. Lease Payment	875,000	875,000	880,405	878,123
Total Reserved Available Resources	4,116,000	4,168,200	4,500,405	4,351,123
<b>Unreserved Available Resources</b>	<b>\$ 2,835,106</b>	<b>\$ 1,832,408</b>	<b>\$ 1,902,987</b>	<b>\$ 1,761,595</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Operating Revenues</b>					
50-344-00412	Metered Water Sales	\$ 5,819,246	\$ 6,245,200	\$ 6,245,200	\$ 6,799,500
50-344-00413	Hydrant Sales	13,565	13,500	13,500	14,715
50-344-00414	Account Maintenance Fees	1,739	6,400	6,400	2,000
50-344-00415	Interdepartmental Sale	191,820	175,600	175,600	197,385
50-344-00416	Zone Charges	166,674	152,400	152,400	168,800
50-344-00417	Bulk Water Sales	99,336	84,900	84,900	102,500
50-344-00418	Augmentation Water Sales	44,569	31,100	31,100	35,000
<b>Total Operating Revenue</b>		<b>\$ 6,336,947</b>	<b>\$ 6,709,100</b>	<b>\$ 6,709,100</b>	<b>\$ 7,319,900</b>
<b>Non-Operating Revenues</b>					
50-345-00511	Interest on Investment	\$ 119,454	\$ 98,700	\$ 98,700	\$ 98,700
50-345-00521	Other	5,243	3,200	3,200	3,200
50-345-00522	Penalty/Water Billing	51,272	39,400	39,400	36,000
50-345-00524	Charges For Services	5,522	1,400	1,400	1,500
50-345-00525	Water Meter Fee	32,738	20,000	20,000	20,000
50-345-00528	Sale of Repair Parts	4,646	3,300	3,300	3,000
50-345-00529	Bulk Water Service Fee	1,444	1,300	1,300	1,300
50-345-00530	Refund of Expenditures	12,524	11,700	11,700	10,000
50-345-00535	Return Check Fee - Water	1,100	600	600	600
50-345-00536	Water Impact Fees	1,229	1,000	1,000	1,000
50-393-00936	Capital Contributions	26,647	-	-	-
<b>Total Non-Operating Revenue</b>		<b>\$ 261,818</b>	<b>\$ 180,600</b>	<b>\$ 180,600</b>	<b>\$ 175,300</b>
<b>Other Financing Sources</b>					
50-345-00526	Tap Fees	\$ 234,180	\$ 120,300	\$ 120,300	\$ 120,300
50-393-00110	Operating Transfer In - General Fund	140,000	100,000	100,000	40,000
50-393-00155	Operating Transfer In - Stormwater Fund	40,900	40,900	40,900	40,900
50-393-00937	Financing Proceeds	-	-	-	-
<b>Total Other Financing Sources</b>		<b>\$ 415,080</b>	<b>\$ 261,200</b>	<b>\$ 261,200</b>	<b>\$ 201,200</b>
<b>GRAND TOTAL REVENUES</b>		<b>\$ 7,013,844</b>	<b>\$ 7,150,900</b>	<b>\$ 7,150,900</b>	<b>\$ 7,696,400</b>

## Water Fund - Metered Water Sales

Account # 50-344-00412

**Description:** Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design. Residential customers are billed quarterly and commercial customers are billed monthly.

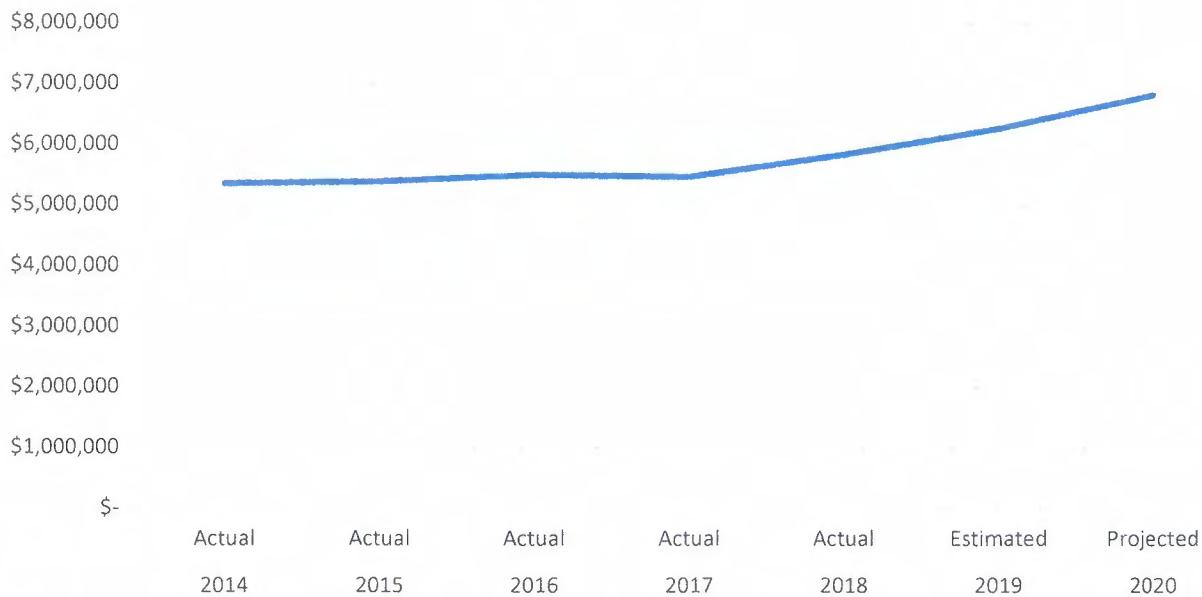
### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 5,341,479	1.45%
2015	Actual	\$ 5,371,397	0.56%
2016	Actual	\$ 5,485,090	2.12%
2017	Actual	\$ 5,453,000	-0.59%
2018	Actual	\$ 5,819,246	6.72%
2019	Estimated	\$ 6,245,200	7.32%
2020	Projected	\$ 6,799,500	8.88%

**Projection:** The 2020 consumption projection is based on the 2019 budget.

**Comments:** During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase throughout the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%

### Metered Water Sales



## Water Fund - Tap Fees

Account # 50-345-00526

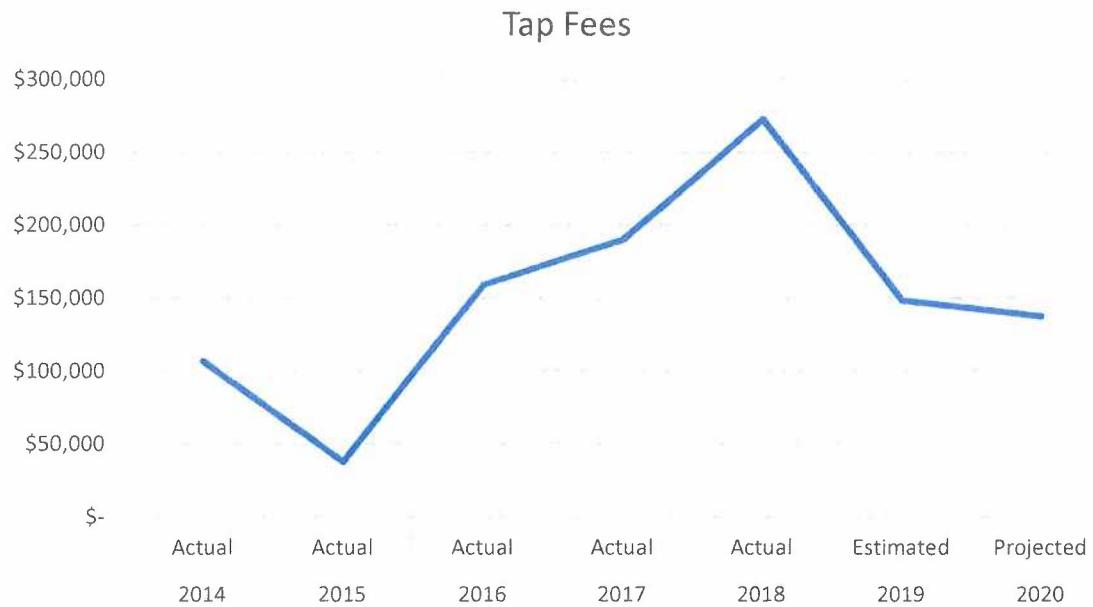
**Description:** Tap fees (system development fees) are charged for each new residential and commercial service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" residential connection for a new customer within the City limits is \$5,000.00.

**History:**

Year		Amount	% Change from Previous Year
2014	Actual	\$ 106,211	86.07%
2015	Actual	\$ 37,410	-64.78%
2016	Actual	\$ 158,713	324.25%
2017	Actual	\$ 189,630	19.48%
2018	Actual	\$ 272,302	43.60%
2019	Estimated	\$ 147,889	-45.69%
2020	Projected	\$ 137,100	-7.30%

**Projection:** The 2020 projection is based on the assumption that the City's residential new construction may remain consistent with 2019. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

**Comments:** Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund. The 2016/2017 revenue spike was primarily the result of a DOC water tap purchase and the construction of several major projects.



## Water Fund - Bulk Water Sales

Account # 50-344-00417

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**Description:** Water sales from the bulk water station. The current rate is \$6.41 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the remote access system on an as needed basis.

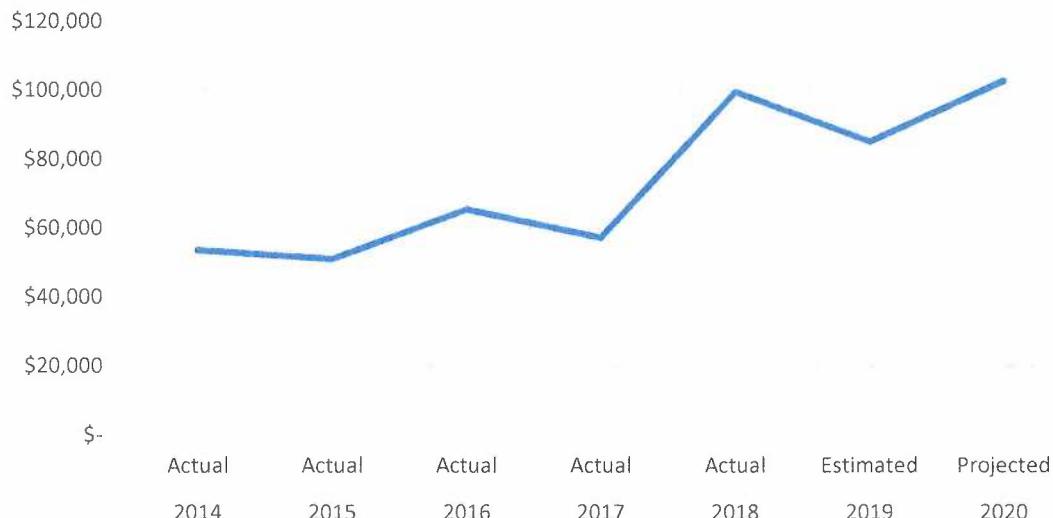
### History:

Year		Amount	% Change from Previous Year
2014	Actual	\$ 53,432	-3.41%
2015	Actual	\$ 50,830	-4.87%
2016	Actual	\$ 65,180	28.23%
2017	Actual	\$ 57,000	-12.55%
2018	Actual	\$ 99,336	74.27%
2019	Estimated	\$ 84,900	-14.53%
2020	Projected	\$ 102,500	20.73%

**Projection:** The 2020 projection is based on the 2019 budget.

**Comments:** The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.

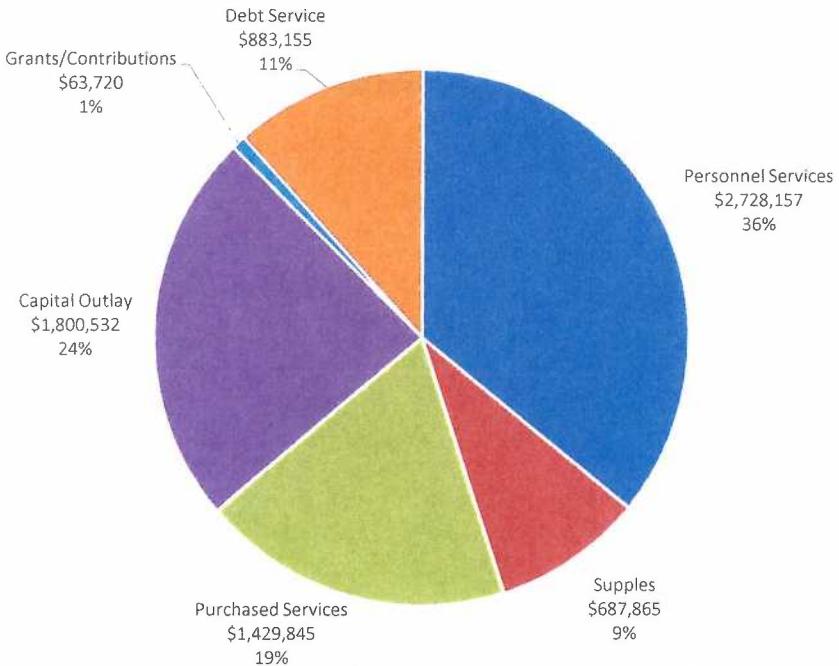
Bulk Water Sales



**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**WATER FUND EXPENDITURES BY CATEGORY**

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
Administration	537,577	1,750	508,500	883,155	63,720	180,000	2,174,702
Water Treatment	985,048	274,815	637,395	-	-	424,000	2,321,258
Distribution	1,078,841	410,500	144,100	-	-	196,532	1,829,973
Utility Billing	126,691	800	139,850	-	-	-	267,341
Water Projects	-	-	-	-	-	1,000,000	1,000,000
<b>2020 WATER FUND</b>	<b>\$ 2,728,157</b>	<b>\$ 687,865</b>	<b>\$ 1,429,845</b>	<b>\$ 883,155</b>	<b>\$ 63,720</b>	<b>\$ 1,800,532</b>	<b>\$ 7,593,274</b>
<b>2019 WATER FUND</b>	<b>\$ 2,572,345</b>	<b>\$ 604,925</b>	<b>\$ 2,055,385</b>	<b>\$ 879,950</b>	<b>\$ 123,300</b>	<b>\$ 1,375,000</b>	<b>\$ 7,610,905</b>
<b>% CHANGE</b>	<b>6.06%</b>	<b>13.71%</b>	<b>-30.43%</b>	<b>0.36%</b>	<b>-48.32%</b>	<b>30.95%</b>	<b>-0.23%</b>

**Water Fund  
Expenses By Categories  
2020 Budget**



## City of Cañon City 2020 Budget

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### Water Administration Overview

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Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

#### **2019 Major Goals and Accomplishments:**

- ◆ Prepared an updated Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved inflationary water rate schedule effective January 1, 2019.

#### **2020 Major Goals:**

- ◆ Prepare an updated Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved inflationary water rate schedule effective January 1, 2020.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>WATER ADMINISTRATION</b>				
<b>Personnel Services (100)</b>				
50-490-913-110 Salaries & Wages	\$ 300,695	\$ 368,295	\$ 368,295	\$ 385,231
50-490-913-112 Salaries - Part time	-	-	-	-
50-490-913-121 Overtime-Permanent	72	536	536	-
50-490-913-134 PTO Cash Out	3,579	5,800	5,800	-
50-490-913-135 Longevity Pay	2,075	2,601	2,601	2,520
50-490-913-137 Uniform/Boot Allowance	380	480	480	480
50-490-913-141 Unemployment Insurance	-	1,500	1,500	1,500
50-490-913-142 Workers' Compensation	3,100	1,275	1,275	1,052
50-490-913-143 Life & Health Insurance	68,105	81,628	81,628	97,495
50-490-913-144 FICA Taxes	22,682	27,744	27,744	28,859
50-490-913-145 City Retirement	14,688	18,048	18,048	18,040
50-490-913-147 457 Plan - City Match	2,037	2,110	2,110	2,400
<b>Total Personnel Services (100)</b>	<b>\$ 417,413</b>	<b>\$ 510,017</b>	<b>\$ 510,017</b>	<b>\$ 537,577</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-913-200 Office Supplies	\$ 354	\$ 600	\$ 600	\$ 1,500
50-490-913-205 Small Items of Equipment	129	200	200	200
50-490-913-210 Operating Supplies - General	34	-	-	50
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 518</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>\$ 1,750</b>
<b>Purchased Services (300)</b>				
50-490-913-300 Professional Services	\$ 114,650	\$ 123,900	\$ 123,900	\$ 125,000
50-490-913-305 Contracted Services - General	\$ -	\$ -	\$ -	\$ 500
50-490-913-312 Software Titles	2,544	3,200	3,200	5,000
50-490-913-315 Postage/Freight	5	100	100	100
50-490-913-320 Printing	776	1,000	1,000	1,000
50-490-913-325 Publications/Advertising	1,434	700	700	2,000
50-490-913-330 Subscriptions/Membership Fees	681	1,100	1,100	1,200
50-490-913-335 Travel & Training	896	1,700	1,700	1,700
50-490-913-350 Other Fees & Charges	234,892	257,600	257,600	260,000
50-490-913-355 Insurance Bonds	103,346	110,800	110,800	112,000
50-490-913-380 Telephone/Voice/Data	486	500	500	-
50-490-913-399 Contingency	-	-	-	-
<b>Total Purch Services (300)</b>	<b>\$ 459,711</b>	<b>\$ 500,600</b>	<b>\$ 500,600</b>	<b>\$ 508,500</b>
<b>Debt Service (600)</b>				
50-490-913-610 Principal	-	595,000	595,000	615,000
50-490-913-620 Interest	296,130	282,200	282,200	265,405
50-490-913-630 Cost of Issuance	-	-	-	-
50-490-913-640 Paying Agent Fees	2,500	2,750	2,750	2,750
<b>Total Debt Service (600)</b>	<b>\$ 298,630</b>	<b>\$ 879,950</b>	<b>\$ 879,950</b>	<b>\$ 883,155</b>
<b>Grants/Contrib/Indem (700)</b>				
50-490-913-726 GIS Authority	\$ 22,581	\$ 23,300	\$ 23,300	\$ 23,720
50-490-913-730 4-Mile Golf Course Subsidy	140,000	100,000	100,000	40,000
<b>Total Grants, Etc. (700)</b>	<b>\$ 162,581</b>	<b>\$ 123,300</b>	<b>\$ 123,300</b>	<b>\$ 63,720</b>
<b>Transfers(700)</b>				
50-490-913-750 Transfer to General Fund	\$ 393,800	\$ 393,800	\$ 393,800	\$ 393,800
<b>Total Transfers(700)</b>	<b>\$ 393,800</b>	<b>\$ 393,800</b>	<b>\$ 393,800</b>	<b>\$ 393,800</b>
<b>Capital Outlay (900)</b>				
50-490-913-920 Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000
50-490-913-920 Equipment	-	-	-	175,000
<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 180,000</b>
<b>TOTAL WATER ADMIN</b>	<b>\$ 1,732,653</b>	<b>\$ 2,413,467</b>	<b>\$ 2,408,467</b>	<b>\$ 2,568,502</b>

## City of Cañon City 2020 Budget

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### Water Treatment Overview

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Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

#### 2019 Major Goals and Accomplishments:

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replaced the coating systems on the 5 MG Tank located on Four Mile Lane.
- ◆ Automated Inlet Control Valve for the 5 MG Tank located on Four Mile Lane.
- ◆ Updated the Southfield Remote Pumping Stations radio communications link.

#### 2020 Major Goals:

- ◆ Continue with the production and supply of a high quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Replace the Electrical Motor Control Cabinets for the Low Head Pump Station and the High Head Pump Station.
- ◆ Remove the accumulated sand bar in the Raw Water Settling Pond.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>WATER TREATMENT</b>				
<b>Personnel Services (100)</b>				
50-490-922-110 Salaries & Wages	\$ 459,177	\$ 572,081	\$ 572,081	\$ 644,433
50-490-922-112 Salaries-Temporary	-	-	-	-
50-490-922-121 Overtime-Permanent	22,160	38,582	38,582	21,730
50-490-922-123 Holiday Pay	5,190	3,528	3,528	-
50-490-922-134 Vacation/Sick Leave Payoff	6,539	-	-	-
50-490-922-135 Longevity Pay	5,200	6,939	6,939	5,200
50-490-922-137 Uniform/Boot Allowance	1,880	2,300	2,300	2,400
50-490-922-142 Workers' Compensation	20,730	19,495	19,495	20,285
50-490-922-143 Life & Health Insurance	157,277	184,245	184,245	206,300
50-490-922-144 FICA Taxes	34,205	45,010	45,010	52,058
50-490-922-145 City Retirement	21,065	27,631	27,631	32,642
<b>Total Personnel Services (100)</b>	<b>\$ 733,421</b>	<b>\$ 899,811</b>	<b>\$ 899,811</b>	<b>\$ 985,048</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-922-200 Office Supplies	\$ 1,130	\$ 950	\$ 900	\$ 1,000
50-490-922-205 Small Items of Equipment	37,448	27,000	27,000	10,000
50-490-922-210 Operating Supplies-General	5,616	3,500	6,000	6,000
50-490-922-215 Operating Supplies-Equip/Maint.	9,150	8,500	4,000	8,500
50-490-922-220 Operating Supplies-Bldg Materials	5,556	4,500	4,000	4,500
50-490-922-225 Vehicle Equip Parts	1,264	3,200	2,500	3,200
50-490-922-235 Chem, Lab & Medical Supplies	176,983	151,000	140,000	180,000
50-490-922-237 Uniform Purchases	2,727	4,400	4,400	4,800
50-490-922-245 Gas & Diesel Fuel	6,329	8,700	5,000	6,000
50-490-922-250 Oil, grease, etc.	666	300	125	300
50-490-922-255 Tires, Tubes, etc.	23	2,000	1,288	2,000
50-490-922-260 Repair Parts-Water	2,158	-	-	-
50-490-922-265 Specialized Equipment	38,241	42,500	40,000	48,205
50-490-922-280 Janitorial Supplies	126	300	250	310
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 287,416</b>	<b>\$ 256,850</b>	<b>\$ 235,463</b>	<b>\$ 274,815</b>
<b>Purchased Services (300)</b>				
50-490-922-300 Professional Services	\$ 2,860	\$ 6,200	\$ 300	\$ 2,000
50-490-922-305 Contracted Services-General	17,290	23,000	22,500	23,600
50-490-922-310 Contracted Services-Repair/Maint.	294,433	734,000	628,068	70,500
50-490-922-312 Software Titles	7,279	-	-	20,000
50-490-922-315 Postage/Freight	3,538	3,400	2,000	2,700
50-490-922-320 Printing	113	200	75	250
50-490-922-325 Publications/Advertising	192	150	-	550
50-490-922-330 Subscriptions/Membership Fees	1,700	1,280	-	1,265
50-490-922-335 Travel & Training	3,486	5,000	4,500	6,730
50-490-922-340 Material/Equipment Rental	849	16,500	-	1,000
50-490-922-342 Workers' Comp. Deductible	614	1,100	-	1,200
50-490-922-365 Electric	403,015	440,000	400,000	453,000
50-490-922-370 Gas	4,532	7,300	6,500	7,000
50-490-922-380 Telephone/Voice/Data	3,648	7,000	3,200	4,800
50-490-922-387 Lab Tests	31,321	35,000	18,000	28,000
50-490-922-390 Stormwater	9,165	14,310	14,310	14,800
<b>Total Purch Services (300)</b>	<b>\$ 784,034</b>	<b>\$ 1,294,440</b>	<b>\$ 1,099,453</b>	<b>\$ 637,395</b>
<b>Capital Outlay (900)</b>				
50-490-922-920 Equipment	\$ 6,184	\$ 12,000	\$ 12,000	\$ 28,000
50-490-922-950 Other Improvements	-	266,000	266,000	396,000
<b>Total Capital Outlay (900)</b>	<b>\$ 6,184</b>	<b>\$ 278,000</b>	<b>\$ 278,000</b>	<b>\$ 424,000</b>
<b>TOTAL WATER TREATMENT</b>	<b>\$ 1,811,055</b>	<b>\$ 2,729,101</b>	<b>\$ 2,512,727</b>	<b>\$ 2,321,258</b>

## City of Cañon City 2020 Budget

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### Water Distribution Overview

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Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

#### 2019 Major Goals and Accomplishments:

- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,175 fire hydrants, and 97 blow-off assemblies, 3,415 valves and 8,803 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Completed the 2019 Fire Hydrant Exercise Program.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Renewed 5,576 linear feet of various sizes and materials of water main with new PVC water main in conjunction with the City's 2A Street Improvement Project.

#### 2020 Major Goals:

- ◆ Renew watermain in conjunction with the City's 2A Street Improvement and CMAQ Projects.
- ◆ Bridge Street: Replace 400' of 4" Asbestos Cement with 8" PVC
- ◆ Bring on line a second Bulk Water Station dispensing station
- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>DISTRIBUTION</b>				
<b>Personnel Services (100)</b>				
50-490-923-110 Salaries & Wages	\$ 626,363	\$ 671,347	\$ 671,347	\$ 698,356
50-490-923-121 Overtime-Permanent	20,696	27,900	27,900	20,350
50-490-923-134 Vac/Sick Payoff	11,947	-	-	-
50-490-923-135 Longevity Pay	6,900	8,314	8,314	6,900
50-490-923-137 Uniform/Boot Allowance	2,900	2,800	2,800	2,800
50-490-923-142 Workers' Compensation	24,796	21,017	21,017	20,539
50-490-923-143 Life & Health Insurance	214,960	213,338	213,338	238,515
50-490-923-144 FICA Taxes	47,262	51,230	51,230	56,164
50-490-923-145 City Retirement	28,914	32,895	32,895	35,217
<b>Total Personnel Services (100)</b>	<b>\$ 984,739</b>	<b>\$ 1,028,841</b>	<b>\$ 1,028,841</b>	<b>\$ 1,078,841</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-923-200 Office Supplies	\$ 858	\$ 1,400	\$ 950	\$ 1,300
50-490-923-205 Small Items of Equipment	9,185	11,075	10,500	9,700
50-490-923-210 Operating Supplies-General	15,759	16,200	13,500	16,000
50-490-923-215 Operating Supplies-Equip./Maint.	4,038	5,300	4,200	4,500
50-490-923-220 Operating Supplies-Bldg Materials	52,455	53,000	42,000	53,000
50-490-923-225 Vehicle/Equip Parts	10,691	10,000	8,500	10,000
50-490-923-237 Uniform Purchases	4,750	6,200	5,800	6,000
50-490-923-245 Gas & Diesel Fuel	23,435	20,000	18,000	19,000
50-490-923-250 Oil, Grease, etc.	2,815	1,700	1,650	1,700
50-490-923-255 Tires, Tubes, etc.	4,144	3,600	3,900	4,000
50-490-923-260 Repair Parts - Water, Sewer	231,651	218,000	230,000	282,300
50-490-923-265 Specialized Equipment Repair	7,526	-	-	3,000
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 367,306</b>	<b>\$ 346,475</b>	<b>\$ 339,000</b>	<b>\$ 410,500</b>
<b>Purchased Services (300)</b>				
50-490-923-300 Professional Services	\$ 7,081	\$ 3,900	\$ 4,800	\$ 4,000
50-490-923-305 Contracted Services-General	680	650	600	650
50-490-923-310 Contracted Services-Repair/Maint.	95,930	86,100	82,000	83,200
50-490-923-312 Software Titles	9,347	5,800	5,000	21,990
50-490-923-315 Postage/Freight	1,039	1,300	1,300	1,300
50-490-923-320 Printing	460	600	350	350
50-490-923-325 Publications/Advertising	-	200	-	200
50-490-923-330 Subscriptions/Membership Fees	587	1,280	-	1,250
50-490-923-335 Travel & Training	3,200	5,000	4,600	5,755
50-490-923-340 Material/Equipment Rental	4,069	3,800	2,900	3,900
50-490-923-342 Workers' Comp. Deductible	693	1,270	1,500	1,000
50-490-923-365 Electric	7,171	6,000	6,400	6,400
50-490-923-370 Gas	1,476	1,800	1,500	1,550
50-490-923-375 Sewer	164	145	155	160
50-490-923-380 Telephone/Voice/Data	7,686	7,100	10,000	11,650
50-490-923-385 Water	745	400	700	745
<b>Total Purch Services (300)</b>	<b>\$ 140,328</b>	<b>\$ 125,345</b>	<b>\$ 121,805</b>	<b>\$ 144,100</b>
<b>Capital Outlay (900)</b>				
50-490-923-920 Equipment	\$ 106,045	\$ 92,000	\$ 5,000	\$ 196,532
<b>Total Capital Outlay (900)</b>	<b>\$ 106,045</b>	<b>\$ 92,000</b>	<b>\$ 5,000</b>	<b>\$ 196,532</b>
<b>TOTAL DISTRIBUTION</b>	<b>\$ 1,598,419</b>	<b>\$ 1,592,661</b>	<b>\$ 1,494,646</b>	<b>\$ 1,829,973</b>

## City of Cañon City 2020 Budget

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### **Utility Billing Overview**

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Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

#### **2019 Major Goals and Accomplishments:**

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Hired an additional utility billing employee. This additional staff will allow for the enhancement of customer service.
- ◆ Re-located the Utility Billing office to a location adjacent to the main lobby. This allows for direct assistance to walk-in utility customers improving the overall level of customer service.

#### **2020 Major Goals:**

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2020.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>UTILITY BILLING</b>				
<b>Personnel Services (100)</b>				
50-490-914-110 Salaries & Wages	\$ 68,052	\$ 83,018	\$ 83,018	\$ 83,969
50-490-914-112 Salaries-Temporary	-	1,125	1,125	-
50-490-914-121 Overtime-Permanent	1,561	3,900	3,900	3,500
50-490-914-134 PTO Payoff	1,020	-	-	-
50-490-914-135 Longevity Pay	450	625	625	550
50-490-914-142 Workers' Compensation	306	181	181	150
50-490-914-143 Life & Health Insurance	32,245	34,442	34,442	27,750
50-490-914-144 FICA Taxes	5,003	6,317	6,317	6,630
50-490-914-145 City Retirement	3,235	4,068	4,068	4,142
<b>Total Personnel Services (100)</b>	<b>\$ 111,873</b>	<b>\$ 133,676</b>	<b>\$ 133,676</b>	<b>\$ 126,691</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-914-200 Office Supplies	\$ 29	\$ 300	\$ 300	\$ 300
50-490-914-205 Small Items of Equipment	50	500	500	500
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 79</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>\$ 800</b>
<b>Purchased Services (300)</b>				
50-490-914-300 Professional Services	\$ -	\$ -	\$ -	\$ 3,000
50-490-914-305 Contracted Services-General	53,660	65,000	65,000	65,000
50-490-914-312 Software Titles	4,549	3,500	3,500	5,000
50-490-914-315 Postage/Freight	109	500	500	500
50-490-914-320 Printing	420	500	500	500
50-490-914-330 Subscriptions/Membership Fees	-	-	-	100
50-490-914-335 Travel & Training	-	500	500	750
50-490-914-350 Other Fees & Charges	57,504	65,000	65,000	65,000
<b>Total Purch Services (300)</b>	<b>\$ 116,241</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 139,850</b>
<b>TOTAL UTILITY BILLING</b>	<b>\$ 228,193</b>	<b>\$ 269,476</b>	<b>\$ 269,476</b>	<b>\$ 267,341</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>WATER PROJECTS</b>					
<b>Capital Outlay (900)</b>					
50-490-928-934	Draing. Water Supply & Storage	\$ 244,957	\$ 1,000,000	\$ 1,013,298	\$ 1,000,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 244,957</b>	<b>\$ 1,000,000</b>	<b>\$ 1,013,298</b>	<b>\$ 1,000,000</b>
	<b>Total Other Wtr Main Projects (928)</b>	<b>\$ 244,957</b>	<b>\$ 1,000,000</b>	<b>\$ 1,013,298</b>	<b>\$ 1,000,000</b>
<b>Capital Outlay (900)</b>					
50-490-978-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Radio Read Meters (978)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay (900)</b>					
50-490-986-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total CC WTP FWST Coating Rehab (986)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL WATER PROJECTS</b>					
		\$ 244,957	\$ 1,000,000	\$ 1,013,298	\$ 1,000,000
<b>Fixed Asset Adjustment</b>					
		\$ (361,312)	\$ -	\$ -	\$ -
		<b>\$ (361,312)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL WATER</b>					
		\$ 5,253,966	\$ 8,004,705	\$ 7,698,614	\$ 7,987,074

**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**RAW WATER ACQUISITION FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,082,401</u>	<u>\$ 1,109,169</u>	<u>2.47%</u>
<b>Revenues:</b>			
Tap Fees	\$ 16,800	\$ 16,800	0.00%
Non-Operating Revenue	24,900	20,000	-19.68%
<b>Total Revenue</b>	<u>\$ 41,700</u>	<u>\$ 36,800</u>	<u>-11.75%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 1,124,101</u></u>	<u><u>\$ 1,145,969</u></u>	<u><u>1.95%</u></u>
<b>Uses of Funds</b>			
Raw Water Acquisition	\$ 27,500	\$ 27,500	0.00%
<b>Total Uses of Funds</b>	<u><u>\$ 27,500</u></u>	<u><u>\$ 27,500</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - BUDGET STATEMENT**

	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Revenues:</b>				
Tap Fees	\$ 38,122	\$ 16,800	\$ 54,639	\$ 16,800
Non-Operating Revenue (Interest Earnings)	23,429	24,900	27,589	20,000
<b>Total Revenue</b>	<b>\$ 61,551</b>	<b>\$ 41,700</b>	<b>\$ 82,229</b>	<b>\$ 36,800</b>
 <b>Total Sources of Funds</b>	 <b>\$ 61,551</b>	 <b>\$ 41,700</b>	 <b>\$ 82,229</b>	 <b>\$ 36,800</b>
 <b>Uses of Funds:</b>				
Current:				
Raw Water	\$ 11,807	\$ 17,500	\$ 18,960	\$ 17,500
Capital Outlay	4,125	10,000	4,000	10,000
<b>Total Uses of Funds</b>	<b>\$ 15,932</b>	<b>\$ 27,500</b>	<b>\$ 22,960</b>	<b>\$ 27,500</b>
 Excess of Revenues Over (Under)				
Uses of Funds	\$ 45,620	\$ 14,200	\$ 59,269	\$ 9,300
 Available Resources, Beginning of Year	 1,004,281	 1,082,401	 1,049,901	 1,109,169
 <b>Available Resources, End of Year</b>	 <b>\$ 1,049,901</b>	 <b>\$ 1,096,601</b>	 <b>\$ 1,109,169</b>	 <b>\$ 1,118,469</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - REVENUE DETAIL**

Account #	Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>Operating Revenues</b>					
52-340-34101	Tap Fees	\$ 38,122	\$ 16,800	\$ 54,639	\$ 16,800
	<b>Total Dept 345</b>	<b>\$ 38,122</b>	<b>\$ 16,800</b>	<b>\$ 54,639</b>	<b>\$ 16,800</b>
<b>Earnings on Dep &amp; Invest.</b>					
52-360-36101	Earnings on Dep & Invest.	\$ 23,429	\$ 24,900	27,589	20,000
	<b>Total Dept 360</b>	<b>\$ 23,429</b>	<b>\$ 24,900</b>	<b>\$ 27,589</b>	<b>\$ 20,000</b>
	<b>TOTAL</b>	<b>\$ 61,551</b>	<b>\$ 41,700</b>	<b>\$ 82,229</b>	<b>\$ 36,800</b>

## City of Cañon City 2020 Budget

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### **R**aw Water Fund Overview

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The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

#### **2020 Major Goals and Accomplishments:**

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

#### **2019 Major Goals:**

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**

**RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Purchased Services (300)</b>					
52-520-903-300	Professional Services	\$ 5,150	\$ 10,000	\$ 8,500	\$ 10,000
52-520-903-305	Contracted Services-General	4,575	5,500	9,000	5,500
52-520-903-310	Storage Acquisition Fees & Charges	1,452	2,000	1,460	-
52-520-903-350	Other Fees & Charges	630	-	-	2,000
	<b>Total Purchased Services (300)</b>	<b>\$ 11,807</b>	<b>\$ 17,500</b>	<b>\$ 18,960</b>	<b>\$ 17,500</b>
<b>Capital Outlay (900)</b>					
52-520-903-960	Ditch Stock	\$ 4,125	\$ 10,000	\$ 4,000	\$ 10,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 4,125</b>	<b>\$ 10,000</b>	<b>\$ 4,000</b>	<b>\$ 10,000</b>
	<b>Total Raw Water Acquisition Fund</b>	<b>\$ 15,932</b>	<b>\$ 27,500</b>	<b>\$ 22,960</b>	<b>\$ 27,500</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**STORMWATER UTILITY FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 272,024</b>	<b>\$ 6,868,805</b>	<b>2425.07%</b>
<b>Revenues:</b>			
Operating Revenue	\$ 1,622,900	\$ 1,622,900	0.00%
Non-Operating Revenue	172,500	109,000	-36.81%
<b>Total Revenues</b>	<b>\$ 1,795,400</b>	<b>\$ 1,731,900</b>	<b>-3.54%</b>
<b>Total Sources of Funds</b>	<b>\$ 2,067,424</b>	<b>\$ 8,600,705</b>	<b>316.01%</b>
<b>Uses of Funds</b>			
Stormwater Operations	\$ 310,351	\$ 323,037	4.09%
Debt Service	772,065	562,300	100.00%
Capital Outlay	1,500,000	6,517,000	100.00%
<b>Total Uses of Funds</b>	<b>\$ 2,582,416</b>	<b>\$ 7,402,337</b>	<b>186.64%</b>
<b>Other Financing Sources (Uses)</b>			
COP Financing Proceeds	\$ 8,285,500	\$ -	100.00%
Transfer to Other Funds	(738,600)	(740,100)	0.20%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 7,546,900</b>	<b>\$ (740,100)</b>	<b>109.81%</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - BUDGET STATEMENT**

	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 1,036,188	\$ 1,622,900	\$ 1,560,000	\$ 1,622,900
Non-Operating Revenue	196,224	172,500	190,916	109,000
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 1,232,412</b>	<b>\$ 1,795,400</b>	<b>\$ 1,750,916</b>	<b>\$ 1,731,900</b>
<b>Uses of Funds:</b>				
Stormwater Operations	\$ 543,996	\$ 310,351	\$ 312,301	\$ 323,037
Debt Service	-	772,065	773,815	562,300
Capital Outlay	-	1,500,000	1,500,000	6,517,000
<b>Total Uses of Funds</b>	<b>\$ 543,996</b>	<b>\$ 2,582,416</b>	<b>\$ 2,586,116</b>	<b>\$ 7,402,337</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 688,416	\$ (787,016)	\$ (835,200)	\$ (5,670,437)
<b>Other Financing Sources (Uses)</b>				
COP Financing Proceeds	\$ -	\$ 8,285,500	\$ 8,119,385	\$ -
Sale of Assets	8,000	-	-	-
Contributed Capital	8,750	-	-	-
Transfer to Other Funds	(740,100)	(738,600)	(738,600)	(740,100)
<b>Total Other Financing Sources</b>	<b>\$ (723,350)</b>	<b>\$ 7,546,900</b>	<b>\$ 7,380,785</b>	<b>\$ (740,100)</b>
Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ (34,934)	\$ 6,759,884	\$ 6,545,585	\$ (6,410,537)
Available Resources, Beginning of Year	358,154	272,024	323,220	6,868,805
<b>Available Resources, End of Year</b>	<b>\$ 323,220</b>	<b>\$ 7,031,908</b>	<b>\$ 6,868,805</b>	<b>\$ 458,268</b>
Less Reserved Available Resources:				
Operating Reserve	\$ -	\$ 215,500	\$ -	\$ 218,500
COP Project Fund	-	6,640,000	-	-
Capital Reserve	110,233	100,863	145,233	150,233
<b>Total Reserved Available Resources</b>	<b>\$ 110,233</b>	<b>\$ 6,956,363</b>	<b>\$ 145,233</b>	<b>\$ 368,733</b>
<b>Unreserved Available Resources</b>	<b>\$ 212,987</b>	<b>\$ 75,545</b>	<b>\$ 6,723,572</b>	<b>\$ 89,535</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
STORMWATER UTILITY FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Estimate</b>	<b>2020 Budget</b>
<b>Operating Revenues</b>					
55-344-00451	Stormwater Utility Fees	\$ 1,036,188	\$ 1,622,900	\$ 1,560,000	\$ 1,622,900
	<b>Total Operating Revenue</b>	<b>\$ 1,036,188</b>	<b>\$ 1,622,900</b>	<b>\$ 1,560,000</b>	<b>\$ 1,622,900</b>
<b>Non-Operating Revenues</b>					
55-345-00511	Interest on Investment	\$ 6,337	\$ 155,000	\$ 150,000	\$ 100,000
55-345-00522	Penalty - Stormwater Billings	11,525	9,500	2,500	1,000
55-345-00523	Penalty - Stormwater Enforcement	-	-	416	-
55-345-00526	Stormwater Impact Fee	26,370	5,000	35,000	5,000
55-345-00530	Refund of Expenditures	101	-	-	-
55-345-00551	Stormwater Runoff Mgmt. Fees	4,390	3,000	3,000	3,000
55-345-00592	CWCB Project Funding	137,500			
55-345-00601	Local Funding	\$ 10,000			
	<b>Total Non-Operating Revenue</b>	<b>\$ 196,224</b>	<b>\$ 172,500</b>	<b>\$ 190,916</b>	<b>\$ 109,000</b>
<b>Other Financing Sources</b>					
55-390-00910	Sale of Assets	\$ 8,000	\$ -	\$ -	\$ -
55-390-00937	Financing Proceeds	-	8,285,500	8,119,385	-
		<b>\$ 8,000</b>	<b>\$ 8,285,500</b>	<b>\$ 8,119,385</b>	<b>\$ -</b>
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 1,240,412</b>	<b>\$ 10,080,900</b>	<b>\$ 9,870,301</b>	<b>\$ 1,731,900</b>

## Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

**Description:** The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

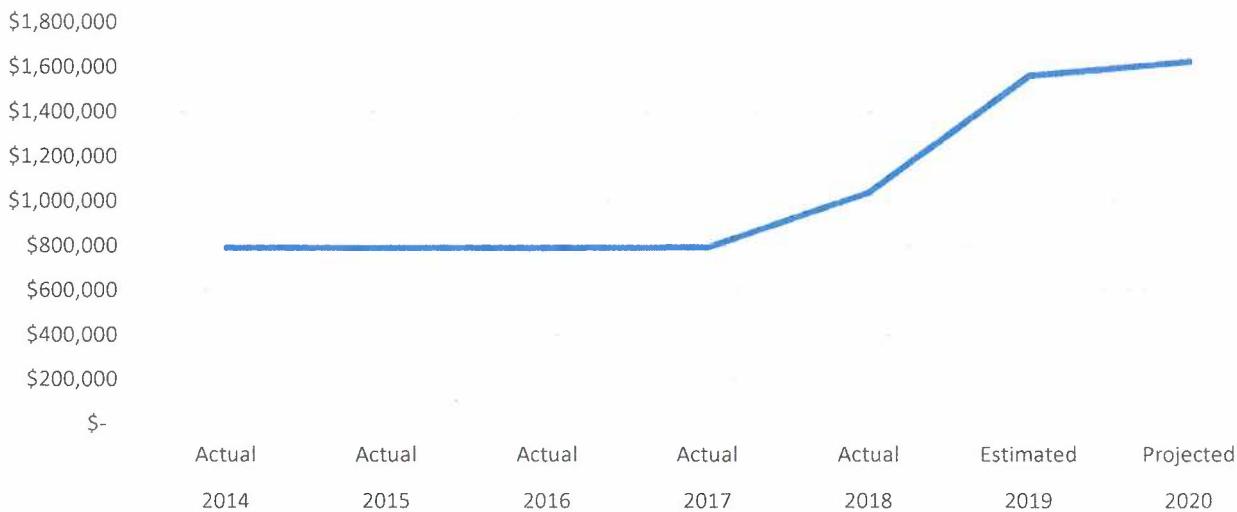
**History:**

Year	Amount	% Change from Previous Year	
		Actual	Estimated
2014	\$ 789,549	0.09%	
2015	\$ 788,466	-0.14%	
2016	\$ 789,164	0.09%	
2017	\$ 792,711	0.45%	
2018	\$ 1,036,188	30.71%	
2019	\$ 1,560,000	50.55%	
2020	\$ 1,622,900	4.03%	

**Projection:** The 2020 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.) and the 2020 annual stormwater fee (\$0.0444352 / sq. ft.).

**Comments:** The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the lastfourteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and will increase rates again on January 1, 2020. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$484k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects that will be completed over the next 2-year period.

## Stormwater Utility Fee



## City of Cañon City 2020 Budget

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### Stormwater Utility Overview

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The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities.

#### 2019 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Presentations to groups, schools, completion of the first phase of the Public Arts Mural Program and participation in a local water festival for school children and a local teacher's workshop. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation: Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
  - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties, presented a training on the City's updated GESC program and manual for local contractors.
  - Post-construction SW management: Performed inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Began design and construction of stormwater capital improvements funded with COPs.
  - Dawson Ranch/Wolf Park Culverts.
  - N. 9th Street Stormsewer Replacement.
  - Abbey Drainage – Rhodes Ave Drainage Improvements.
  - NE Cañon Drainage – WPA Drainage Improvements.
- ◆ Updated stormwater regulations to align with NPDES Phase II Storm Water Permit.
- ◆ Investigated funding mechanisms including formation of Stormwater Utility District.

#### 2020 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
  - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
  - Post-construction SW management: Perform inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Finish design and continue construction of stormwater capital improvements funded with COPs.
  - Dawson Ranch/Wolf Park Culverts.
  - N. 9th Street Stormsewer Replacement.
  - Abbey Drainage – Rhodes Ave Drainage Improvements.
  - NE Cañon Drainage – WPA Drainage Improvements.
- ◆ Begin process of Stormwater Utility District formation.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

Description	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
<b>STORMWATER OPERATIONS</b>				
<b>Personal Services (100)</b>				
55-480-913-110 Salaries & Wages	\$ 50,070	\$ 51,045	\$ 51,045	\$ 56,096
55-480-913-134 Vac/Sick Payoff	1,424	400	400	-
55-480-913-135 Longevity Pay	600	813	813	-
55-480-913-137 Uniform/Boot Allowance	200	200	200	200
55-480-913-142 Workers' Compensation	327	155	155	155
55-480-913-143 Life & Health Insurance	17,221	17,221	17,221	18,861
55-480-913-144 FICA Taxes	3,489	3,766	3,766	4,333
55-480-913-145 City Retirement	2,414	2,501	2,501	2,749
<b>Total Personal Services (100)</b>	<b>\$ 75,744</b>	<b>\$ 76,101</b>	<b>\$ 76,101</b>	<b>\$ 82,394</b>
<b>Supplies &amp; Materials(200)</b>				
55-480-913-200 Office Supplies	\$ 25	\$ 150	\$ 150	\$ 150
55-480-913-205 Small Items of Equipment	137	500	500	500
55-480-913-210 Operating Supplies - General	3,399	5,000	5,000	6,500
55-480-913-225 Vehicle/Equipment Parts	471	500	500	500
55-480-913-237 Uniform Purchases	95	400	400	400
55-480-913-245 Gas & Diesel Fuel	517	500	500	500
55-480-913-250 Oil, Grease, Etc.	26	50	50	50
55-480-913-255 Tires, Tubes, Etc.	-	500	500	500
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 4,671</b>	<b>\$ 7,600</b>	<b>\$ 7,600</b>	<b>\$ 9,100</b>
<b>Purchased Services (300)</b>				
55-480-913-300 Professional Services	\$ 209,618	\$ 10,000	\$ 10,000	\$ 10,000
55-480-913-310 Contracted Services-Repair/Maint.	188,440	150,000	150,000	152,350
55-480-913-312 Software Titles	856	900	900	-
55-480-913-315 Postage/Freight	318	200	200	200
55-480-913-320 Printing	225	100	100	300
55-480-913-325 Publications/Advertising	4,445	4,500	4,500	4,500
55-480-913-330 Subscriptions/Membership Fees	900	700	1,000	1,150
55-480-913-335 Travel & Training	2,541	3,000	2,500	3,000
55-480-913-350 Other Fees & Charges	32,054	33,300	33,300	35,000
55-480-913-355 Insurance Bonds	1,773	1,450	3,500	1,500
55-480-913-365 Electric	406	500	500	500
55-480-913-380 Telephone/Voice/Data	707	400	500	1,050
55-480-913-385 Water	931	600	600	600
<b>Total Purch Services (300)</b>	<b>\$ 443,213</b>	<b>\$ 205,650</b>	<b>\$ 207,600</b>	<b>\$ 210,150</b>
<b>Debt Service (600)</b>				
55-480-913-610 Principal	\$ -	\$ 110,000	\$ 110,000	\$ 260,000
55-480-913-620 Interest	-	373,815	373,815	302,300
55-480-913-630 Cost of Issuance	-	285,500	285,500	-
55-480-913-640 Paying Agent Fees	-	2,750	4,500	-
<b>Total Debt Service (600)</b>	<b>\$ -</b>	<b>\$ 772,065</b>	<b>\$ 773,815</b>	<b>\$ 562,300</b>
<b>Grants/Contrib/Indem (700)</b>				
55-480-913-726 GIS Authority	\$ 20,367	\$ 21,000	\$ 21,000	\$ 21,393
<b>Total Grants, Etc. (700)</b>	<b>\$ 20,367</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>	<b>\$ 21,393</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Transfers(700)</b>				
55-480-913-750 Transfer to Other Funds	\$ 740,100	\$ 738,600	\$ 738,600	\$ 740,100
<b>Total Transfers(700)</b>	<b>\$ 740,100</b>	<b>\$ 738,600</b>	<b>\$ 738,600</b>	<b>\$ 740,100</b>
<b>Capital Outlay (900)</b>				
55-480-913-920 Equipment	\$ -	\$ -	\$ -	\$ 17,000
55-480-913-950 Other Improvements	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 6,500,000
<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 6,517,000</b>
<b>TOTAL STORMWATER OPERATIONS</b>	<b>\$ 1,284,096</b>	<b>\$ 3,321,016</b>	<b>\$ 3,324,716</b>	<b>\$ 8,142,437</b>



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**CITY OF CAÑON CITY**  
**2020 BUDGET**  
**SELF INSURANCE FUND SUMMARY**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,169,115</u>	<u>\$ 868,861</u>	<u>-25.68%</u>
<b>Revenues</b>			
Charges for Services	\$ 2,347,230	\$ 2,571,026	9.53%
Interest	24,400	20,000	-18.03%
<b>Total Revenues</b>	<u>\$ 2,371,630</u>	<u>\$ 2,591,026</u>	<u>9.25%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 3,540,745</u></u>	<u><u>\$ 3,459,887</u></u>	<u><u>-2.28%</u></u>
<b>Uses of Funds</b>			
Claims	\$ 1,862,100	\$ 1,924,592	3.36%
Premiums	393,700	385,100	-2.18%
Administration Fees	139,120	171,950	23.60%
Plan Withdrawal Settlement	-	-	0.00%
<b>Total Uses of Funds</b>	<u><u>\$ 2,394,920</u></u>	<u><u>\$ 2,481,642</u></u>	<u><u>3.62%</u></u>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - BUDGET STATEMENT**

	<b>2018</b> <b>Actual</b>	<b>2019</b> <b>Budget</b>	<b>2019</b> <b>Estimate</b>	<b>2020</b> <b>Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 2,183,806	\$ 2,347,230	\$ 2,145,583	\$ 2,571,026
Interest	26,375	24,400	28,159	20,000
<b>Total Revenues</b>	<b>\$ 2,210,181</b>	<b>\$ 2,371,630</b>	<b>\$ 2,173,741</b>	<b>\$ 2,591,026</b>
<b>Expenditures by Function</b>				
Current:				
Self Insurance	\$ 2,304,576	\$ 2,394,920	\$ 2,373,306	\$ 2,481,642
<b>Total Expenditures</b>	<b>\$ 2,304,576</b>	<b>\$ 2,394,920</b>	<b>\$ 2,373,306</b>	<b>\$ 2,481,642</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (94,395)	\$ (23,290)	\$ (199,564)	\$ 109,384
Retained Earnings, Beginning of Year	<u>\$ 1,162,820</u>	<u>\$ 1,169,115</u>	<u>\$ 1,068,425</u>	<u>\$ 868,861</u>
<b>Retained Earnings, End of Year</b>	<b><u>\$ 1,068,425</u></b>	<b><u>\$ 1,145,825</u></b>	<b><u>\$ 868,861</u></b>	<b><u>\$ 978,245</u></b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>340 - Charges for Services</b>					
60-340-34901	Premiums - City of Canon City	\$ 2,155,065	\$ 2,308,750	\$ 2,116,481	\$ 2,515,356
60-340-34905	Premiums - COBRA/Retirees	28,741	38,480	29,102	55,670
	<b>Total Charges for Services</b>	<b>2,183,806</b>	<b>2,347,230</b>	<b>2,145,583</b>	<b>2,571,026</b>
<b>360 - Misc. Revenue</b>					
60-360-36101	Earnings on Investments	26,375	24,400	28,159	20,000
	<b>Total Misc. Revenue</b>	<b>26,375</b>	<b>24,400</b>	<b>28,159</b>	<b>20,000</b>
	<b>Total Self Insurance Fund</b>	<b>\$ 2,210,181</b>	<b>\$ 2,371,630</b>	<b>\$ 2,173,741</b>	<b>\$ 2,591,026</b>

## City of Cañon City 2020 Budget

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### **Self Insurance Fund Overview**

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The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

#### **2019 Major Goals and Accomplishments:**

- ◆ Prepared a comprehensive rate analysis for the 2020 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program. Each employee is provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ In 2017 both the Cañon City Fire Protection District and the Fremont Sanitation District voluntarily withdrew from the program. The final withdrawal settlement was paid concerning the Sanitation District in 2019.
- ◆ Due to the program's financial health in 2019, the Finance Department recommended that there be an 8.5% increase in the premiums for 2020.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.
- ◆ Implemented a planned enhancement to the program's benefits. The Life Insurance benefit was increased from \$50,000 to \$150,000 beginning in 2019. An evaluation was conducted concerning the taxability of a portion of this benefit increase.

#### **2020 Major Goals:**

- ◆ Prepare a comprehensive rate analysis for the 2021 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

**CITY OF CAÑON CITY  
INTERNAL SERVICE FUND  
SELF INSURANCE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Purchased Services (300)</b>					
60-410-180-388	Claims	\$ 1,913,483	\$ 1,972,100	\$ 2,053,737	\$ 2,042,592
60-410-180-389	Claims Reimbursements	(74,607)	(108,000)	(247,105)	(116,000)
60-410-180-390	Misc. Reimbursements	(877)	(2,000)	(4,790)	(2,000)
60-410-180-391	Stop Loss - Specific	267,895	303,600	275,000	293,800
60-410-180-392	Other fees & expenses	17,485	31,300	17,146	63,180
60-410-180-393	Dental Network Access Fee	3,169	3,420	3,500	3,470
60-410-180-394	Meritain Admin Fees	57,699	62,400	65,000	63,200
60-410-180-395	PPO Fees	28,273	30,700	30,000	30,700
60-410-180-396	Pre-Certification Fees	6,088	6,600	5,709	6,700
60-410-180-397	Pre-Existing Condition Fees (HPPA)	3,686	4,000	3,456	4,000
60-410-180-398	LTD Premiums	29,984	33,300	33,300	34,400
60-410-180-399	Life Insurance Premiums	23,734	56,800	56,000	56,900
60-410-180-400	PCORI Fee	829	700	657	700
60-410-180-500	Plan Withdrawal Settlement	27,734	-	81,696	-
<b>Total Purchased Services (300)</b>		<b>\$ 2,304,576</b>	<b>\$ 2,394,920</b>	<b>\$ 2,373,306</b>	<b>\$ 2,481,642</b>
<b>GRAND TOTAL SELF INSURANCE FUND</b>		<b>\$ 2,304,576</b>	<b>\$ 2,394,920</b>	<b>\$ 2,373,306</b>	<b>\$ 2,481,642</b>



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# City of Cañon City, Colorado

## Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

<u>Administration</u>	<u>FTE</u>	<u>Fleet</u>	<u>FTE</u>
City Administrator	1	Equipment Mechanic	1
Senior Administrative Clerk	1	Equipment Repair Shop Foreman	1
		Equipment Service Technician	1
<b><u>Building Dept</u></b>			
Building Inspector	1	<b><u>Human Resources</u></b>	
Building Official	1	Human Resources Director	1
<b><u>City Clerk</u></b>		<b><u>Library</u></b>	
City Clerk	1	Assistant Librarian	1
		Deputy Director of Library	1
		Librarian	1
<b><u>Economic Development</u></b>			
Economic Development/Downtown	1	Library Assistant PT	2
		Library Director	1
		Library Technician	3
<b><u>Engineering</u></b>			
Construction Inspector	1		
City Engineer	1	<b><u>Long Range Planning</u></b>	
Engineer Specialist	2	Grant Writer	1
Engineering/Drafting Technician	1	Community Development Director	1
Geographic Information Systems Specialist	1		
IT Analyst	1	<b><u>Municipal Court</u></b>	
IT Technician	1	Deputy Municipal Court Clerk	1
Videographer	0.25	Municipal Court Clerk	1
Stormwater Technician	1	Municipal Court Clerk Temp	0.25
		Municipal Judge	0.5
<b><u>Facilities</u></b>			
Facilities Maintenance Foreman	1	<b><u>Museum</u></b>	
Facilities Maintenance Worker	1	Archives Librarian/Visitor Services Manager	1
		Curator of Collections & Exhibits	1
		Education Coordinator	1
<b><u>Finance</u></b>			
Accounting Manager	3	Museum Director	1
Accounting Technician - AP	0.5	Museum/Library Assistant	1
Accounting Technician - Payroll	0.5		
Sales and Use Tax Technician	1	<b><u>Parks</u></b>	
Cashier	1	Administrative Clerk - Parks	1
Director of Finance	1	Equipment Operator/Park Maintenance Worker	1
Utility Billing Specialist II	1	Park Maintenance Worker	7
Utility Billing Specialist I	1	Parks Director	1
Senior Purchasing Technician	1	Parks Foreman	1
		Parks Maintenance Worker PT	2.5
		Trail Builder	0.5
		Forestry Foreman	1
		Forestry Technician	1.5

# City of Cañon City, Colorado

## Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

<u>Planning</u>	<u>FTE</u>	<u>Streets</u>	<u>FTE</u>
City Planner	1	Equipment Operator/Street Maintenance Worker	5
		Street Crew Leader	1
		Streets Field Supervisor	1
<u>Police</u>			
Community Service Officer	2.5	Streets Maintenance Worker	5
Crime Analyst	1	Streets Superintendent	1
Crime Prevention Coordinator	1	Director of Equipment/Facilities/Streets	1
Evidence Technician	1		
Police Chief	1	<u>Water</u>	
Police Commander	2	Customer Service Representative	1
Police Corporal	1	Chief Plant Operator	1
Police Officer (School Resource Officer)	2	Cross Connection Inspector	1
Police Officer	26	Equipment Operator/Utility Maintenance Worker	2
Police Records Supervisor	1	Facilities Maintenance Worker Utilities	1
Police Records Technician	2	Senior Administrative Clerk	1
Police Sergeant	7	Utility Crew Leader	3
Victim Assistance Coordinator	1	Utility Maintenance Worker	6
Neighborhood Services Partnership Manager	1	Water Distribution Inspector	1
		Water Distribution Supervisor	1
<u>Public Information</u>		Water Superintendent	1
Admin Clerk	0.25	Water Treatment Plant Operator	7
Public Information Officer	1	WTP Electrical, Instrumentation & Control Tech	1
		WTP Maintenance Foreman	1

Total FTEs authorized for Fiscal Year beginning January 1, 2020 =

# CITY OF CAÑON CITY

## COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

<b>Community Agency</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>2020 Budget</b>
Boys and Girls Club of Fremont County	\$ 7,500	\$ 7,500	\$ 7,500
Cañon City Chamber of Commerce	5,000	-	-
Cañon City Educational Organization for Excellence	-	1,000	-
Cañon City Literacy Center	3,000	2,500	2,500
Cañon City Pregnancy Center	-	2,000	4,000
Family Crisis Services, Inc.	-	1,000	-
Fremont Adventure Recreation	2,500	2,000	2,500
Fremont Community Foundation	-	-	-
Fremont County Community Concert	900	800	600
Fremont Search & Rescue	-	1,232	1,012
Fremont Starfire Cadet Squadron	500	-	1,425
Gold Belt Tour Scenic & Historic Byway Assoc	-	-	4,000
Golden Age Center	3,200	-	-
JJ's Helping Paws	-	2,000	2,000
Laundry Love	-	2,000	2,000
Loaves & Fishes	4,500	5,000	5,000
Meals on Wheels	3,500	5,000	-
Mercy Today Ministries	3,400	-	-
Place Called Home	-	5,000	5,000
Senior Services Solutions Plus	-	2,500	3,000
The Pantry of Fremont	3,000	4,000	4,000
UAACOG Head Start	-	800	590
<b>TOTAL COMMUNITY AGENCY FUNDING</b>	<b>\$ 37,000</b>	<b>\$ 44,332</b>	<b>\$ 45,127</b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2020 Budget	2021	2022	2023	2024
<b>GENERAL FUND:</b>					
<b>Finance (Tammy Nordyke):</b>					
Software Upgrades	10,000	10,000	10,000	10,000	10,000
<b>Non-Departmental (Council):</b>					
Property Acquisitions	400,000	-	-	-	-
Royal Gorge Sinking Fund	100,000	100,000	100,000	25,000	-
<b>Computer Resources (Adam Lancaster):</b>					
Server replacement	15,000	15,000	-	50,000	15,000
Printer refresh: replace all printers/copiers City-wide	50,000				
Council Audio	40,000				
Video Equipment A002 South	18,000				
Fiber WAN	225,000	-	-	-	-
<b>General Govt. Buildings (Jim Johnson):</b>					
Boiler replacement at Museum	40,000	-	-	-	-
Carpet replacement	10,000	10,000	-	-	-
<b>Community Dev./Bldg. Division (Kathy Ulsh):</b>					
Pickup replacement	-	28,000	-	-	-
<b>Police Administration (Daric Harvey):</b>					
Interview equipment for (1145 Ohio Ave)	-	-	-	-	-
Unmarked staff replacement vehicle	30,000	-	-	-	-
Police Building Renovation (1145 Ohio Ave.)	350,000	-	-	-	-
<b>Police Patrol (Daric Harvey):</b>					
Marked fleet replacement w/required equipment	240,583	157,000	157,000	157,000	157,000
7 Panasonic toughbook (MDT) w/required equipment	41,000	35,000	35,000	35,000	35,000
<b>Equipment Repair (Jim Johnson):</b>					
Refrigerant recovery machine	7,500	-	-	-	-
Add overhead door to fleet shop	9,500				
<b>Streets Maintenance (Jim Johnson):</b>					
Roller Replacement	80,000	-	-	-	-
Service Truck	-	75,000			
Backhoe	-		125,000	-	-
Loader			-	125,000	-
10' Slide in sander				-	50,000
<b>Engineering (Adam Lancaster):</b>					
Plotter	6,000	-	-	-	-
Vehicle Replacement	-	70,000	-	-	-
<b>Streets Projects (Adam Lancaster):</b>					
Street reconstruction / overlays	400,000	450,000	450,000	450,000	450,000
Ditch Crossings	200,000	200,000	200,000	200,000	200,000
Miscellaneous concrete & City sidewalk replacement program	75,000	100,000	100,000	100,000	100,000
Downtown alleys	200,000	250,000	275,000	300,000	325,000
Wayfinding Kiosks	319,000				
Main Street - Downtown Improvements	-	487,500	506,250	-	-
Macon Plaza	-	100,000	-	-	-
1st Street Bridge repair	-	500,000	-	-	-
<b>Culture &amp; Recreation Projects</b>					
Centennial Park Master Plan, Phase III	30,000	700,000	300,000	-	-
Pedestrian bridge/trestle repairs	40,000				
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,926,583</b>	<b>\$ 3,287,500</b>	<b>\$ 2,258,250</b>	<b>\$ 1,452,000</b>	<b>\$ 1,342,000</b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2020 Budget	2021	2022	2023	2024
<b>PARK IMPROVEMENT FUND (R.Brady):</b>					
Trailer	6,000	-	-	-	-
Bobcat	5,000	-	-	-	-
Tunnel Drive/RGP Trail Connection	20,000	-	-	-	-
ADA playground and facility revisions	25,000	25,000	25,000	25,000	25,000
Royal Gorge Park fencing	40,000	-	-	-	-
<b>TOTAL PARK IMPROVEMENT FUND</b>	<b>\$ 90,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>CONSERVATION TRUST FUND (R.Brady):</b>					
Royal Gorge campground reconstruction project	65,000	20,000	20,000	20,000	20,000
Pick up replacement	28,000	-	30,000	-	32,000
Utility Maintenance Vehicle	17,000	-	-	-	-
Commercial turf mower	15,500	-	16,500	-	17,500
Resurface Centennial Park/Rudd Park Tennis Courts.	-	-	36,000	-	38,000
Replace restrooms Rudd Park	-	-	195,000	-	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 125,500</b>	<b>\$ 20,000</b>	<b>\$ 297,500</b>	<b>\$ 20,000</b>	<b>\$ 107,500</b>
<b>QUALITY OF LIFE FUND:</b>					
CMAQ projects (paving gravel streets	599,664	-	-	-	-
Rudd House Rehabilitation Project: - Phase III	200,000	-	-	-	-
Comprehensive Plan	129,000	151,000	-	-	-
US50/CO115 Pedestrian Improvements	830,000	-	-	-	-
US50 Corridor	450,000	2,000,000	-	-	-
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$ 2,208,664</b>	<b>\$ 2,151,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>STREET IMPROVEMENT FUND:</b>					
Main Street - Downtown Improvements	-	162,500	168,750	506,250	-
Street Improvements	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>TOTAL STREET IMPROVEMENT FUND</b>	<b>\$ 3,500,000</b>				
<b>WATER FUND:</b>					
<b>Water Administration (Tammy Nordyke):</b>					
Fiber WAN	175,000	-	-	-	-
Accounting Software	5,000	10,000	10,000	100,000	10,000
<b>Water Treatment (Bob Hartzman):</b>					
Pick-up truck replacements	28,000	-	-	-	-
HighHead Pump Station & Low Head Pump Stat. MCC Upgrade	396,000	-	-	-	-
Filtration Facility Filter media Replacement Project	-	550,000	-	-	-
Low Head Pump Station Submersible Pump Replacement	-	-	100,000	-	-
Low Head Pump Station Pump Sump Improvements	-	-	450,000	-	-
Programmable Logic Controller Upgrade	-	-	-	300,000	-
Chlorine Dioxide Generator Replacement	-	-	-	130,000	-
HHPS/Pond A: Distribution Manifold Upgrade	-	-	-	-	220,000
<b>Water Distribution (Bob Hartzman):</b>					
Pick-up truck replacements	28,000	-	-	31,000	-
Second Bulk Water Loading Station	66,000	-	-	-	-
Skid steer replacement	-	68,700	-	-	-
Backhoe replacement	-	125,000	-	-	-
Utility service truck replacements	102,532	-	112,500	116,000	-
Flat bed dump truck	-	130,000	-	-	142,000
Dump Truck	-	-	-	-	152,000
Canñon City Water Dept. shop expansion project	-	155,000	-	-	-
Water Tanker Truck	-	-	146,000	-	-
Mini-Excavator	-	-	-	70,000	-

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2020 Budget	2021	2022	2023	2024
<b>Water Projects (Bob Hartzman):</b>					
Water main replacement - 2A Projects	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>TOTAL WATER FUND</b>	<b>\$ 1,800,532</b>	<b>\$ 2,038,700</b>	<b>\$ 1,818,500</b>	<b>\$ 1,747,000</b>	<b>\$ 1,524,000</b>
<b>RAW WATER FUND (Bob Hartzman)</b>					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
<b>TOTAL RAW WATER FUND</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>STORMWATER UTILITY FUND (A. Lancaster)</b>					
Stormwater capital improvement projects	6,500,000	500,000	500,000	500,000	500,000
Stormsewer Inspection Camera	17,000				
Property acquisition	-	75,000	-	100,000	-
Vac Con truck replacement	-	500,000	-	-	-
<b>TOTAL STORMWATER UTILITY</b>	<b>\$ 6,517,000</b>	<b>\$ 1,075,000</b>	<b>\$ 500,000</b>	<b>\$ 600,000</b>	<b>\$ 500,000</b>
<b>CITYWIDE GRAND TOTAL</b>	<b>\$ 17,178,279</b>	<b>\$ 12,107,200</b>	<b>\$ 8,409,250</b>	<b>\$ 7,354,000</b>	<b>\$ 7,008,500</b>

**CITY OF CAÑON CITY**  
**2020 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
<b>CITY HALL</b>						
10-410-155-610	6/1/2020	9,276.25	-	9,276.25		
10-410-155-620	12/1/2020	9,276.25	224,276.25	233,552.50		
	<b>2020 Total</b>	<b>18,552.50</b>	<b>224,276.25</b>	<b>242,828.75</b>	<b>\$ 718,495</b>	<b>Dec 2023</b>
<b>STREETS SWEEPER &amp; LOADER</b>						
10-410-155-610	2/28/2020	7,071.07	103,173.66	110,244.73		
10-410-155-620	<b>2020 Total</b>	<b>7,071.07</b>	<b>103,173.66</b>	<b>110,244.73</b>	<b>\$ 110,245</b>	<b>Feb 2021</b>
<b>WATER PROJECTS</b>						
50-490-913-610	5/15/2020	132,702.25	-	132,702.25		
50-490-913-620	11/15/2020	132,702.25	615,000.00	747,702.25		
	<b>2020 Total</b>	<b>265,404.50</b>	<b>615,000.00</b>	<b>880,404.50</b>	<b>\$ 8,830,000</b>	<b>Nov 2032</b>
<b>STORMWATER PROJECTS</b>						
55-480-913-610	6/1/2020	151,150.00	-	151,150.00		
55-480-913-620	12/1/2020	151,150.00	260,000.00	411,150.00		
	<b>2020 Total</b>	<b>302,300.00</b>	<b>260,000.00</b>	<b>562,300.00</b>	<b>\$ 7,830,000</b>	<b>Dec 2038</b>
<b>INTERFUND LOAN - STREET IMPROVEMENT FUND</b>						
27-270-400-610	12/31/2020	122,200.00	556,000.00	678,200.00		
27-270-400-620	<b>2020 Total</b>	<b>122,200.00</b>	<b>556,000.00</b>	<b>678,200.00</b>	<b>\$ 3,332,000</b>	<b>Dec 2026</b>
<b>GRAND TOTAL OBLIGATIONS</b>						
		<b>\$ 715,528.07</b>	<b>\$ 1,758,449.91</b>	<b>\$ 2,473,977.98</b>	<b>\$ 20,820,739.73</b>	

***Obligation Summary by Fund***

General Fund	25,623.57	327,449.91	353,073.48	828,739.73
Water Fund	265,404.50	615,000.00	880,404.50	8,830,000.00
Street Improvement Fund	122,200.00	556,000.00	678,200.00	3,332,000.00
Stormwater Utility Fund	302,300.00	260,000.00	562,300.00	7,830,000.00
		<b>\$ 2,473,977.98</b>	<b>\$ 20,820,739.73</b>	

**RESOLUTION NO. 25, SERIES OF 2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY,  
COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH  
FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY,  
COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY  
OF JANUARY, 2020 AND ENDING ON THE LAST DAY OF DECEMBER, 2020.**

**WHEREAS**, the City Council of the City of Cañon City has appointed Ryan Stevens, Acting City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

**WHEREAS**, on or before October 1, 2019, the said Acting City Administrator submitted a proposed budget to this governing body for its consideration;

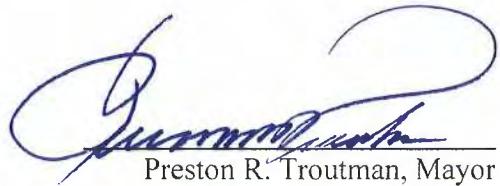
**WHEREAS**, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its regular meeting on October 21, 2019 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

**WHEREAS**, all modifications to the proposed budget made during the budget process are such that the budget to be adopted through this resolution remains in balance, as is required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY,  
as follows:**

1. That the 2020 Budget of the City of Cañon City, Colorado, as presented by the Acting City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, shall be and is hereby adopted as the official budget for the fiscal year of 2020.
2. That the adoption of the 2020 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.
3. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.
4. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 18th day of November, 2019.



Preston R. Troutman, Mayor

Cindy Foster Owens  
Cindy L. Foster-Owens, City Clerk  
City of Cañon City, Colorado

**A BILL FOR**  
**ORDINANCE NO. 29, SERIES OF 2019**

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2020 BUDGET YEAR.**

**WHEREAS**, on November 18, 2019, by Resolution No. 25, Series of 2019, the Council of Cañon City adopted the annual budget for the City's 2020 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

**WHEREAS**, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAÑON CITY, COLORADO, as follows:**

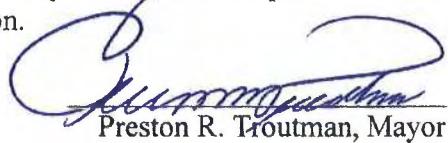
**Section 1.** That for the 2020 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

<b>Fund</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Total Appropriation</b>
General Fund	\$15,823,020	\$40,000	\$15,863,020
Park Improvement Fund	1,539,685	0	1,539,685
Conservation Trust Fund	148,500	0	148,500
Library Donations Fund	39,200	0	39,200
Museum Donation Fund	5,000	52,000	57,000
Quality of Life Fund	2,408,664	0	2,408,664
Street Improvement Fund	4,178,200	0	4,178,200
Excess Special Improvement Fund	0	15,000	15,000
Self Insurance Fund	2,481,642	0	2,481,642
Water Fund	7,593,274	393,800	7,987,074
Raw Water Fund	27,500	0	27,500
Stormwater Utility Fund	7,402,337	740,100	8,142,437
<b>Total Appropriations</b>	<b><u>\$41,647,022</u></b>	<b><u>\$1,240,900</u></b>	<b><u>\$42,887,922</u></b>

**Section 2.** **Severability.** If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or

unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.



Preston R. Troutman, Mayor

ATTESTATION & CERTIFICATION

11/18/2019 – Introduced, Read by title & Passed on first reading

11/23/2019 – Published

12/02/2019 – Passed and Adopted on second reading

12/07/2019 – Published

12/07/2019 – Effective



Cindy Foster Owens

Cindy Foster Owens

City Clerk

**RESOLUTION NO. 26, SERIES OF 2019**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO  
HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY,  
COLORADO, FOR THE 2020 BUDGET YEAR.**

**WHEREAS**, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on November 18, 2019; and

**WHEREAS**, the amount of money necessary to balance the budget for general operating expenses, is \$440,886.00; and

**WHEREAS**, the 2019 valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$152,486,770.

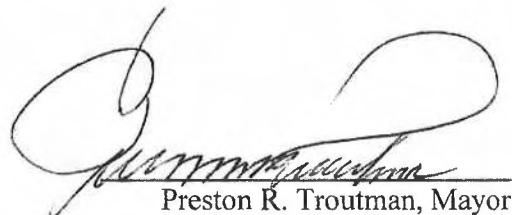
**NOW, THEREFORE, BE IT RESOLVED** by the Council of Cañon City, Colorado:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2020 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2019.

2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.004 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2019.

3. That the Acting City Administrator is authorized and has certified to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 16<sup>th</sup> day of December, 2019.



Preston R. Troutman

Cindy Foster Owens

Cindy L. Foster Owens, City Clerk  
City of Cañon City, Colorado

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

**TO:** County Commissioners<sup>1</sup> of Fremont County, Colorado.

**On behalf of the** City of Canon City,  
(taxing entity)<sup>A</sup>  
the City Council,  
(governing body)<sup>B</sup>  
of the City of Canon City,  
(local government)<sup>C</sup>

Hereby officially certifies the following mills  
to be levied against the taxing entity's GROSS \$  
assessed valuation of:

152,486,770

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

152,486,770

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
BY ASSESSOR NO LATER THAN DECEMBER 10

**Submitted:** 12/16/2019 for budget/fiscal year 2020  
(no later than Dec. 15) (mm/dd/yyyy)

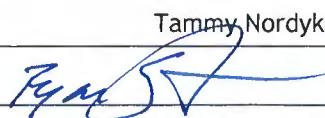
<b>PURPOSE</b> (see end notes for definitions and examples)	<b>LEVY<sup>2</sup></b>		<b>REVENUE<sup>2</sup></b>	
	<u>2.887</u>	mills	<u>\$ 440,229</u>	
1. General Operating Expenses <sup>H</sup>	<u>2.887</u>	mills	<u>\$ 440,229</u>	
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	<u>&lt; 0.000</u>	> mills	<u>\$ &lt; 0</u>	>
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>2.887</b>	<b>mills</b>	<b>\$ 440,229</b>	
3. General Obligation Bonds and Interest <sup>J</sup>	<u>0.000</u>	mills	<u>\$ 0</u>	
4. Contractual Obligations <sup>K</sup>	<u>0.000</u>	mills	<u>\$ 0</u>	
5. Capital Expenditures <sup>L</sup>	<u>0.000</u>	mills	<u>\$ 0</u>	
6. Refunds/Abatements <sup>M</sup>	<u>0.004</u>	mills	<u>\$ 657</u>	
7. Other <sup>N</sup> (specify):	<u>0.000</u>	mills	<u>\$ 0</u>	
	<u>0.000</u>	mills	<u>\$ 0</u>	
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>2.891</b>	<b>mills</b>	<b>\$ 440,886</b>	

Contact person:  
(print)

Tammy Nordyke

Daytime  
phone: ( 719 ) 276-5251

Signed:



Title: Acting City Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the *taxing entity*'s boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).



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