



CITY OF CAÑON CITY

2021 ADOPTED BUDGET

FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2021



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CITY OF CAÑON CITY

City Administrator

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TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 7, 2020

RE: Fiscal Year 2021 Budget Message

I am pleased to submit the Fiscal Year 2021 Budget to City Council. The Fiscal Year 2021 Budget of \$43.8 million is approximately 2.31% greater than 2020. The largest overall increase is related to general government debt service. This is up 15% over 2020.

The 2021 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and code
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced, diversified economy
- ✓ Create programming that engages people, and
- ✓ Provide opportunities for staff growth and training

City Budget

The Fiscal Year 2021 budget, including all funds, is balanced. When revenues do not cover expenditures, reserves are used to balance the budget according to policy. The Fiscal Year 2021 budget excluding transfers is \$42.7 million and represents a \$1.07 million increase over the Fiscal Year 2020 budget. The Fiscal Year 2021 budget is supported by revenue of \$32 million, other financing sources of \$1.6 million and operating and capital reserves of \$10.4 million. Year-end Fiscal Year 2021 total reserves are projected to be \$16.7 million.

The following table compares the budgeted expenditures by fund for Fiscal Year 2021 and Fiscal Year 2020. The expenditures are shown net of operating transfers out.

EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS

	2020 Budget	2021 Budget	% Change
General Fund	\$ 12,504,636	\$ 12,957,669	3.62%
Park Improvement Fund	1,443,685	1,516,312	5.03%
Other Special Revenue Funds	67,200	64,500	-4.02%
Total General Government Operating	14,015,521	14,538,481	3.73%
General Government Debt Service	1,021,999	1,176,001	15.07%
General Government Capital Outlay	9,104,747	9,487,552	4.20%
Enterprise Fund Operating	\$ 5,518,829	\$ 5,790,840	4.93%
Enterprise Fund Debt Service	\$ 1,177,300	\$ 1,299,200	10.35%
Enterprise Fund Capital Outlay	\$ 8,327,532	\$ 7,988,000	-4.08%
Self-Insurance Fund	\$ 2,481,642	\$ 2,443,590	-1.53%
Total - Citywide Expenditures	\$ 41,647,571	\$ 42,723,664	2.58%

The following table compares the budgeted revenue by fund for Fiscal Year 2021 and Fiscal Year 2020. The revenues are shown net of operating transfers in.

REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS

	2020 Budget	2021 Budget	% Change
General Fund	\$ 12,254,653	\$ 11,825,161	-3.50%
Park Improvement Fund	1,464,085	1,573,812	7.49%
Other Special Revenue Funds	159,300	147,400	-7.47%
Total General Government Operating	13,878,038	13,546,373	-2.39%
Capital Project Funds	6,215,952	7,638,736	22.89%
Debt Service Fund	-	32,000	0.00%
Enterprise Funds	\$ 9,384,200	\$ 8,655,117	-7.77%
Self-Insurance Fund	\$ 2,591,026	\$ 2,376,284	-8.29%
Total - Citywide Revenues	\$ 32,069,216	\$ 32,248,510	0.56%

General Government Funds

The 2021 General Fund expenditure budget, which represents most core City services, is balanced at nearly \$15.2 million and represents a \$630,905 or 4.0% decrease from the 2020 budget. The revenue budget is \$12.5 million, a \$429,492 or 3.5%, decrease over the 2020 budgeted revenues.

The 2021 General Government revenue decrease of \$429,492 related largely to the loss of the electrical franchise revenue. In November of 2020, the voters of Canon City turned down the franchise agreement with Black Hills Energy. This resulted in a loss of revenue of over \$450,000 annually.

Balancing Strategy

We have balanced the 2021 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased 3.5%
- ✓ Use of General Fund Assigned Fund Balance for capital improvements.
- ✓ Implemented a fleet management leasing program

Key Cost Drivers

The principal cost decreases in the General Government function of the 2021 budget are due to:

Grants/Contributions	\$28,243
Capital Outlay	\$1,238,383

The decrease in grants/contributions can be attributed to the loss of grants funding for a combination of programs. It is anticipated that in 2021, the City will reapply for grant funding of the programs in order to help offset the costs.

The decrease in capital outlay is attributed to the completion of a large capital project in 2020 along with a reduction in right of way capital projects. The right of way capital projects had been funded primarily with revenue generated from the electrical franchise.

Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City.

Implement a fleet management program	\$148,000
Police building Phase II renovation, 1145 Ohio Ave.	\$60,000
Mobile Data Terminal replacements	\$44,000

The increase in debt service relates to the implementation of a fleet management program. This program will allow the City a manageable way of replacing the Police Fleet. Currently the Police fleet has vehicles that are reaching the end of their useful and safe life. This program will allow the City to replace the Police fleet on a 4 to 5-year cycle versus the current 10 plus year cycle.

Economic Development Investments

In 2018 Cañon City residents identified economic development at the top priority for the community to focus on. In 2018 only 21% believe the downtown is vibrant, only 16% rated shopping opportunities as positive and only 12% believed job opportunities were positive. Given the community's desire for more jobs, retail opportunities, a vibrant downtown, and economic diversification, the 2021 budget includes the following initiatives to foster a more robust and vital economy:

Downtown alleys	\$125,000
Buxton Retail Analytics	\$50,000
Comprehensive plan and code re-write	\$163,000
Economic Development Market Analysis	\$65,000

As part of the dedication of the City to spur economic growth within the community, the Economic Development department was reorganized to include a Grant Writer and a Small Business & Main Street Program Manager. These positions were filled in 2020 and will prove to be valuable assets to both the City and the community.

Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. In 2018 only 44% of citizen survey respondents rated the overall built environment of Cañon City as positive. The 2021 Budget continues to work towards improving the community's image by dedicating nearly \$5.5 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$3,800,000
Road Resurfacing	
This proposal is to continue overlay, chip-sealing and crack sealing	\$330,000
Hydraulic Ditch crossing construction	\$200,000
Pave Gravel Streets - Federal Grants	\$587,800
US 50/CO115 Pedestrian Improvement	\$2,000,000
US 50 East Lighting	\$725,000
Four Mile Lane Bridge	\$199,600

Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2018 Citizen Survey indicated a very strong level of support to continue funding enhancements at Centennial Park and other recreation venues in Cañon City. The 2021 Budget continues to enhance the cultural and recreational investments to include:

Centennial Park Master Plan improvements	\$35,000
River Beautification	\$12,000
Tree Row Fencing	\$17,500

Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In order to start addressing this the City will:

- ✓ Complete a compensation/job description study \$50,000

Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up \$72,100

To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$4 million at year end or 29.97% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintains a General Fund operating reserve of at least 20.5% and a maximum of 30%.

Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, life and disability insurance programs. The 2021 Self-Insurance expenditures are budgeted at \$2,443,590 a \$38,052 or 1.53% decrease from the 2020 adopted budget. This decrease is the primarily the result of anticipated declining claims as well as plan changes. The estimated annual claims cost per employee is decreased by 2.36% for 2021. The Self-Insurance 2021 revenue is projected at \$2,376,284 a \$214,742 or 8.29% decrease over the 2020 budgeted revenue. This decrease is the result of a change in the mix of family and single coverages among the City's employment and from additional full-time employees included

in the 2021 budget as well as a 2% premium increase. The City estimates that the Self-Insurance fund's retained earnings will decrease \$67,306 in 2021. In order to maintain the financial health of the Self-Insurance Fund, a premium increase of 2% was implemented for 2021.

Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities and the repayment of debt obligations. The two major funds of this type are Water Fund and the Stormwater Fund.

The City contracted for an independent utility rate study concerning the Water and Stormwater user rates in 2018. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9.0% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018.

The 2021 budget reflects an inflationary increase of 3% in water rates. The average bill for a residential inside city limits customer will be approximately \$13.44 a year. The average bill for a non-residential inside city limits customer will be approximately \$12.08 per year.

Per the City's municipal code, the budget also reflects an increase of 5.532%. The average residential bill will increase \$9.82 a year. The average commercial bill will increase \$50.59 a year.

Water Fund

The 2021 Water Fund expenditure budget excluding transfers is \$7,722,670 which is a \$128,846 or a 1.7% increase over the 2020 expenditure budget. The majority of this increase is related to capital projects. The revenue budget is \$6,665,800 a \$949,700 or 12.47% decrease over the adopted 2020 revenue budget. The decrease is related to revenue projections being adjusted to follow the trend over the last three years. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$5,217,918 or a 36.1% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operation reserve.

Stormwater Fund

The 2021 Stormwater Fund expenditures budget excluding transfers is \$7327,870, which is a \$74,467 or 1.01% decrease over the 2020 adopted expenditure budget. The primary reason for this slight decrease is the \$6 million capital outlay budget for the continuation of a 3-yr. stormwater systems improvement program funded by the issuance of \$8 million of Certificates of Participation (COP's) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COP's and lease purchase agreements in the amount of \$669,200. The operating revenue budget is \$1,832,517 a \$209,617 or 12.92% increase over the 2020 adopted revenue budget. This increase is due to a rate increase implemented in early 2020. Total year-end projected operational reserves are \$438,764 or 34.8% which is consistent with the City Council's 20.5% operating reserve policy.

Capital Improvement

The City proposes to invest \$17,475,552 in capital improvements, an increase of \$43,273 or 0.25% over the 2020 capital budget. The City will be able to invest significant resources towards capital improvements in 2021 due to a combination of \$3,800,000 of available 2A resources, \$5,566,000 of stormwater projects funded by COP proceeds and \$3494,443 in Federal & State grants. The additional planned 2021 capital improvements will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2021 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2021-2025 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details the 2021 grant funded capital projects and funding sources.

Project Description	FUNDING SOURCES			
	TOTAL PROJECT COST	Federal Grants	State Grants	Royal Gorge Bridge & Other
CMAQ Projects	\$587,800	\$492,518	\$-	\$95,282
US 50 Pedestrian Improvements	2,000,000	-	2,000,000	-
US 50 East Lighting	725,000	240,000	362,500	122,500
Four Mile Lane Bridge	199,600	-	159,670	39,930
Campground/Trails	129,225	-	129,225	-
Rudd House Rehabilitation	48,227	-	35,000	13,277
Comprehensive Master Plan	151,000	-	75,500	75,500
TOTAL QUALITY OF LIFE FUND	\$3,840,852	\$732,518	\$2,761,895	\$346,489

Conclusion

The 2021 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance score card as the basis for strategic planning, which has served as the foundation for the 2021 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

THE BUDGET PROCESS

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

The first phase of the budget process typically starts in the month of June. The City Administrator and/or the Finance Director conducts a pre-budget workshop with City Council and Department Heads to review current year budget status and to give direction on long-range budget issues. The City Administrator reviews the goals and objectives and prepares the framework for the next year's budget. Due to the COVID-19 pandemic no pre-budget workshop was held.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing was conducted on October 21, 2020. The public Hearing was open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

BUDGET BASIS

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

**TIMELINE FOR
2021 FISCAL YEAR BUDGET**

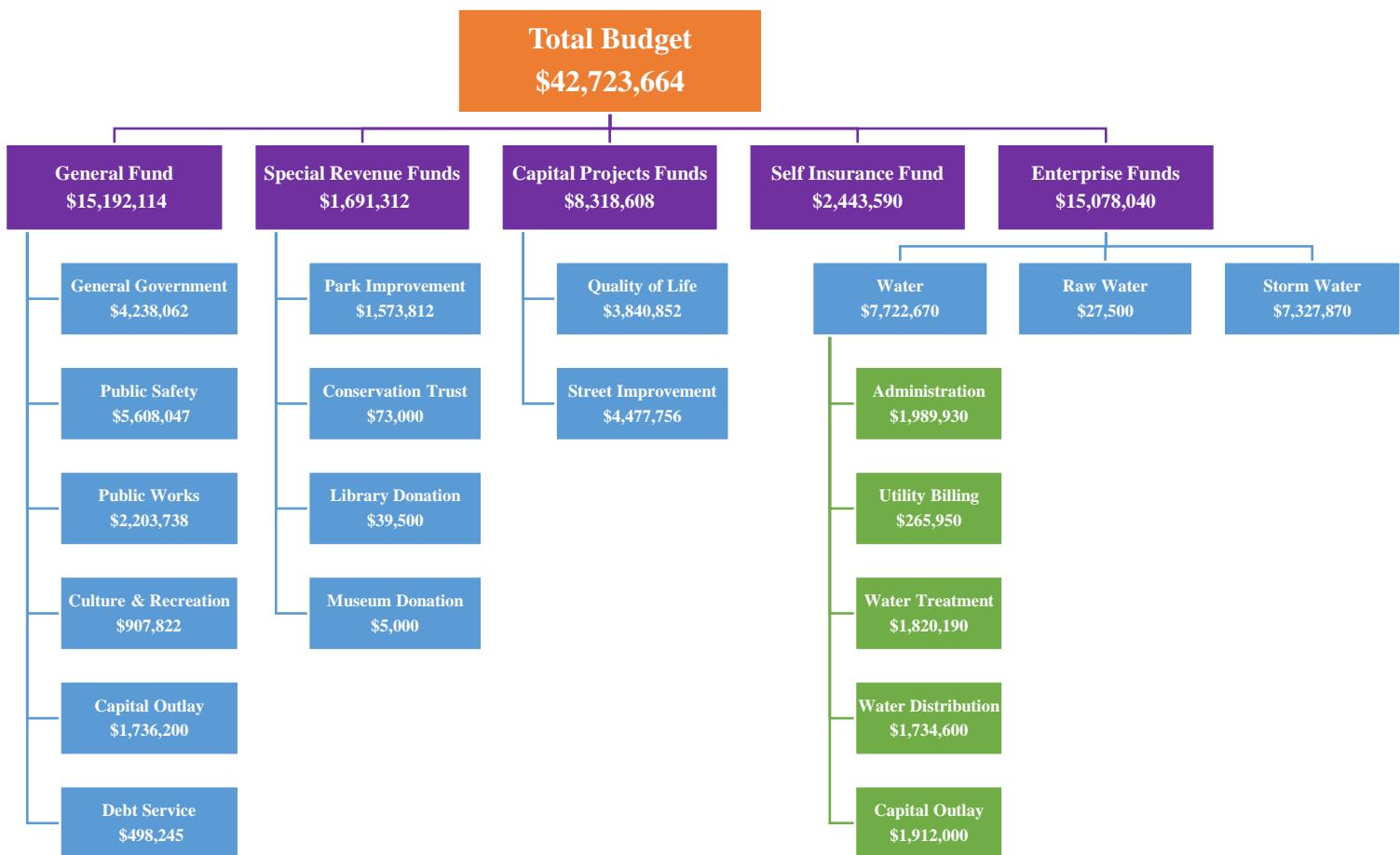
	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	7/23	8/15			
	2	Meeting with Department Heads	City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines.	7/21	7/21			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	8/15	8/15			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	8/17-8/31				
	5	Budget Review with Department Heads	City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	9/1-9/11	9/1-9/11			
	6	Community Agency/Contracts packets distributed	City Administrator distributes packets to all applicable Community Agencies & contractors.	8/1		8/1		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to the City Administrator	9/4		9/4		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	10/23		10/23		10/23
Budget Legal Compliance	10	Budget Submitted to Council	The 2021 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2021 Budget.	10/21			10/21	10/21
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	10/22-11/13				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2021 budget and conducts the 1st reading of the Appropriations Ordinance	11/16			11/16	11/16
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/7			12/7	12/7
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2021 Budget Message is written by the City Administrator.	12/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	Final Budget Document	Final 2021 Budget Document is distributed to Council, staff, media and various agencies.	12/31				

NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.

The budget process includes city staff, council, board members, budget committee and the general public.

CITY OF CAÑON CITY TOTAL BUDGET - 2021

	Special		Capital		Debt		Internal			
	General	Revenue	Projects	Service	Enterprise	Service	Permanent	Total	Fund	Funds
	Fund	Funds	Fund	Fund	Funds	Fund	Fund	Fund	Fund	Funds
Revenues:										
Taxes	\$ 8,392,038	\$ -	\$ 3,787,884	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,179,922
Licenses and Permits	411,278	-	-	-	-	-	-	-	-	411,278
Intergovernmental	-	136,000	3,494,443	-	-	-	-	-	-	3,630,443
Charges for Services	6,400	117,600	-	-	8,276,517	2,371,284	20,000	10,791,801	-	
Fines and Forfeitures	-	-	-	-	-	-	-	-	-	-
Interest	50,000	7,000	14,000	600	81,000	5,000	12,000	169,600	-	
Royal Gorge Bridge	893,126	1,421,512	342,409	-	-	-	-	-	-	2,657,047
Other (Misc Revenue)	-	39,100	-	-	160,800	-	-	199,900	-	
Tap Fees	-	-	-	-	136,800	-	-	136,800	-	
Total Revenues	\$ 9,752,842	\$ 1,721,212	\$ 7,638,736	\$ 600	\$ 8,655,117	\$ 2,376,284	\$ 32,000	\$ 30,176,791		
Expenditures:										
General Government	\$ 4,238,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,238,062
Public Safety	5,608,047	-	-	-	-	-	-	-	-	5,608,047
Public Works	2,203,738	-	-	-	-	-	-	-	-	2,203,738
Culture and Recreation	907,822	1,580,812	-	-	-	-	-	-	-	2,488,634
Self Insurance	-	-	-	-	-	2,443,590	-	-	-	2,443,590
Water	-	-	-	-	4,929,770	-	-	-	-	4,929,770
Stormwater Utility	-	-	-	-	592,670	-	-	-	-	592,670
Raw Water Acquisition	-	-	-	-	17,500	-	-	-	-	17,500
Debt Service	498,245	-	677,756	-	1,550,100	-	-	-	-	2,726,101
Capital Outlay	1,736,200	110,500	7,640,852	-	7,988,000	-	-	-	-	17,475,552
Total Expenditures	\$ 15,192,114	\$ 1,691,312	\$ 8,318,608	\$ -	\$ 15,078,040	\$ 2,443,590	\$ -	\$ 42,723,664		
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (5,439,272)	\$ 29,900	\$ (679,872)	\$ 600	\$ (6,422,923)	\$ (67,306)	\$ 32,000	\$ (12,546,873)		
Other Financing Sources (Uses)										
Proceeds from Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financing Proceeds	-	-	-	-	500,000	-	-	-	-	500,000
Operating Transfers In	699,200	-	-	-	40,900	-	-	-	-	740,100
Interagency Loan	-	-	-	-	-	-	-	(500,000)	(500,000)	
Operating Transfers Out	-	-	-	(15,000)	(1,140,100)	-	-	-	-	(1,155,100)
Total Other Financing Sources (Uses)	\$ 699,200	\$ -	\$ (15,000)	\$ (15,000)	\$ (599,200)	\$ -	\$ (500,000)	\$ (415,000)		
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (4,740,072)	\$ 29,900	\$ (679,872)	\$ (14,400)	\$ (7,022,123)	\$ (67,306)	\$ (468,000)	\$ (12,961,873)		
Fund Balances/Available Resources, Beginning	8,683,572	753,002	1,680,521	337,692	14,216,359	840,558	840,558	27,352,262		
Fund Balances/Available Resources, Ending	\$ 3,943,501	\$ 782,902	\$ 1,000,649	\$ 323,292	\$ 7,194,236	\$ 773,252	\$ 372,558	\$ 14,390,389		
Fund Balance / Available Resources Classifications Analysis:										
Nonspendable Fund Balance	731,100	15,700	-	-	-	-	-	-	-	746,800
Restricted Fund Balance	334,300	26,387	-	3,000	-	-	-	-	-	363,687
Committed Fund Balance	285,146	-	-	-	-	-	-	-	-	285,146
Assigned Fund Balance	1,045,786	650,368	1,000,649	327,992	-	-	-	-	-	3,024,795
Unassigned Fund Balance	4,033,288	-	-	-	-	-	-	-	-	4,033,288
Reserved Available Resources	-	-	-	-	4,769,183	-	-	-	-	4,769,183
Unreserved Available Resources	-	-	-	-	2,425,053	773,252	372,558	372,558	372,558	3,570,863
Total Fund Balance / Available Resources Classifications	\$ 6,429,620	\$ 692,455	\$ 1,000,649	\$ 330,992	\$ 7,194,236	\$ 773,252	\$ 372,558	\$ 16,793,762		



CITY OF CAÑON CITY
2021 BUDGET
TOTAL BUDGET SUMMARY

There are 13 budget funds. Presented below is a summary of the 2021 budget expenditures by fund, compared to the 2020 budget

Budget Fund	2020 Budget	2021 Budget	% Change
General Fund			
Operating Expenditures	\$ 12,504,636	\$ 12,957,669	3.62%
Debt Service	343,799	498,245	44.92%
Capital Outlay	2,974,583	1,736,200	-41.63%
Total General Fund	<u>\$ 15,823,018</u>	<u>\$ 15,192,114</u>	-3.99%
Special Revenue Funds:			
Park Improvement Fund			
Operating Expenditures	\$ 1,443,685	\$ 1,516,312	5.03%
Capital Outlay	96,000	57,500	-40.10%
Total Park Improvement Fund	<u>\$ 1,539,685</u>	<u>\$ 1,573,812</u>	2.22%
Conservation Trust Fund			
Operating Expenditures	\$ 23,000	\$ 20,000	-13.04%
Capital Outlay	125,500	53,000	-57.77%
Total Conservation Trust Fund	<u>\$ 148,500</u>	<u>\$ 73,000</u>	-50.84%
Library Donation Fund (operating expend.)	\$ 39,200	\$ 39,500	0.77%
Museum Donation Fund (operating expend.)	\$ 5,000	\$ 5,000	0.00%
Capital Projects Fund:			
Quality of Life Fund (grant funded capital expend.)	\$ 2,408,664	\$ 3,840,852	59.46%
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 3,500,000	\$ 3,800,000	8.57%
Debt Service	\$ 678,200	\$ 677,756	-0.07%
Total Street Improvement Fund	<u>\$ 4,178,200</u>	<u>\$ 4,477,756</u>	7.17%
Debt Service Fund:			
Excess Special Improvement Fund	\$ -	\$ -	0.00%
GENERAL GOVERNMENT SUMMARY:			
Operating Expenditures	\$ 14,015,521	\$ 14,538,481	3.73%
Debt Service	1,021,999	1,176,001	15.07%
Capital Outlay	9,104,747	9,487,552	4.20%
Total General Government Expenditures	<u>\$ 24,142,267</u>	<u>\$ 25,202,034</u>	4.39%

Budget Fund	2020 Budget	2021 Budget	% Change
Enterprise Funds:			
Water Fund			
Operating Expenditures	\$ 5,178,292	\$ 5,180,670	0.05%
Debt Service	615,000	630,000	2.44%
Capital Outlay	1,800,532	1,912,000	6.19%
Total Water Fund	<u>\$ 7,593,824</u>	<u>\$ 7,722,670</u>	<u>1.70%</u>
Raw Water Fund			
Operating Expenditures	\$ 17,500	\$ 17,500	0.00%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 27,500</u>	<u>\$ 27,500</u>	<u>0.00%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 323,037	\$ 592,670	83.47%
Debt Service	562,300	669,200	19.01%
Capital Outlay	6,517,000	6,066,000	-6.92%
Total Stormwater Fund	<u>\$ 7,402,337</u>	<u>\$ 7,327,870</u>	<u>-1.01%</u>
ENTERPRISE FUND SUMMARY:			
Operating Expenditures	\$ 5,518,829	\$ 5,790,840	4.93%
Debt Service	1,177,300	1,299,200	10.35%
Capital Outlay	8,327,532	7,988,000	-4.08%
Total Enterprise Fund Expenditures	<u>\$ 15,023,661</u>	<u>\$ 15,078,040</u>	<u>0.36%</u>
INTERNAL SERVICE FUND SUMMARY:			
Self Insurance Fund (operating expend.)	<u>\$ 2,481,642</u>	<u>\$ 2,443,590</u>	<u>-1.53%</u>
CITY-WIDE SUMMARY:			
Operating Expenditures	\$ 22,015,993	\$ 22,772,911	3.44%
Debt Service	2,199,299	2,475,201	12.54%
Capital Outlay	17,432,279	17,475,552	0.25%
Total City-Wide Expenditures	<u>\$ 41,647,571</u>	<u>\$ 42,723,664</u>	<u>2.58%</u>
Transfers Out	1,240,900	1,155,100	-6.91%
GRAND TOTAL	<u>\$ 42,888,471</u>	<u>\$ 43,878,764</u>	<u>2.31%</u>

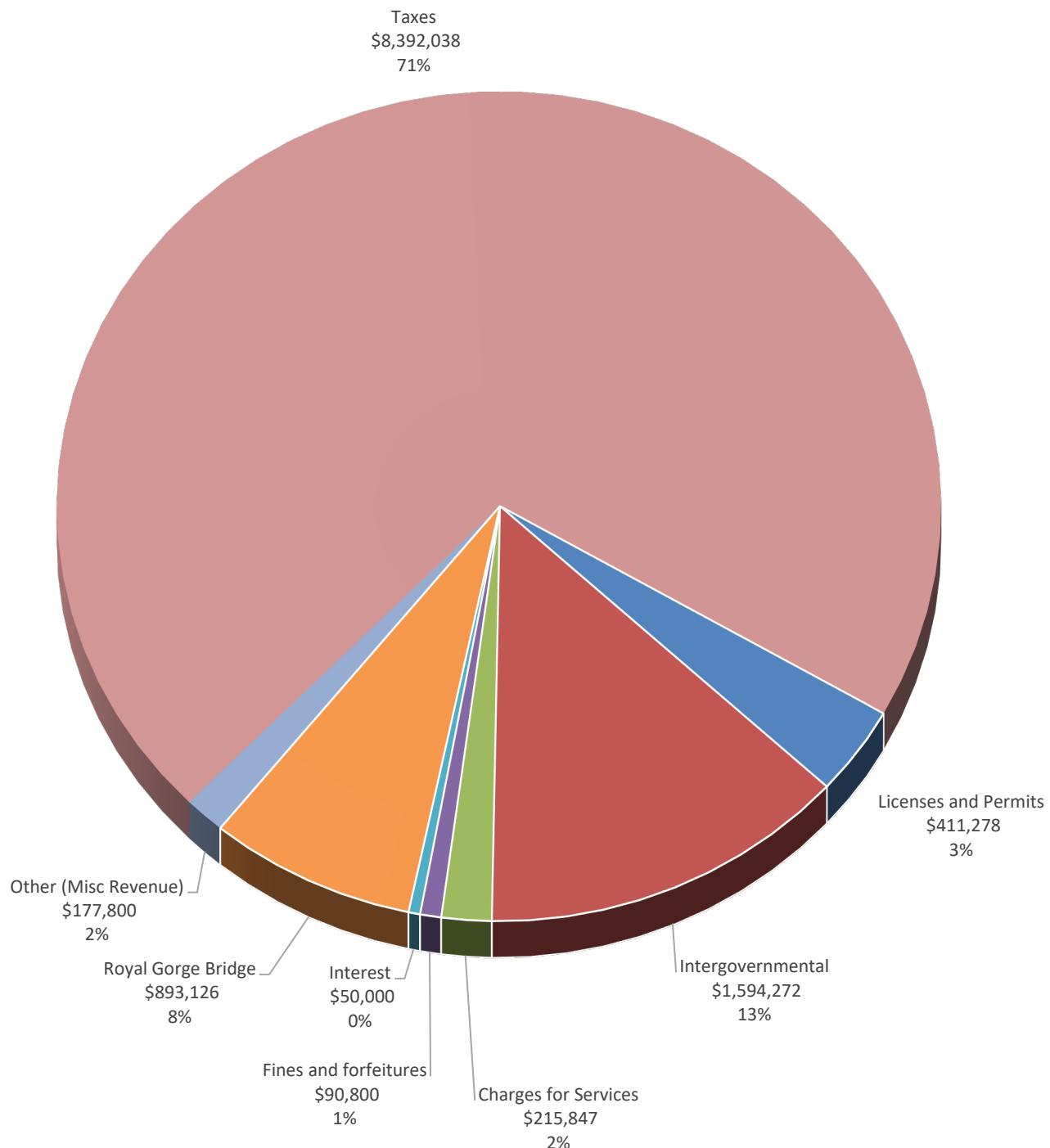
CITY OF CAÑON CITY
2021 BUDGET
GENERAL FUND SUMMARY

	2020	2021	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	\$ 8,265,934	\$ 8,683,572	5.05%
Revenues:			
Taxes	\$ 8,425,476	\$ 8,392,038	-0.40%
Licenses and Permits	453,200	411,278	-9.25%
Intergovernmental	1,486,597	1,594,272	7.24%
Charges for Services	201,500	215,847	7.12%
Fines and Forfeitures	100,200	90,800	-9.38%
Interest	150,000	50,000	-66.67%
Royal Gorge Bridge	1,161,780	893,126	-23.12%
Misc Revenue	275,900	177,800	-35.56%
Total Revenues	<u>\$ 12,254,653</u>	<u>\$ 11,825,161</u>	<u>-3.50%</u>
Total Sources of Funds	<u><u>\$ 20,520,587</u></u>	<u><u>\$ 20,508,733</u></u>	<u><u>-0.06%</u></u>
Uses of Funds			
General Government	\$ 4,550,806	\$ 4,478,062	-1.60%
Public Safety	5,250,020	5,756,047	9.64%
Public Works	2,139,148	2,313,983	8.17%
Culture and Recreation	908,461	907,822	-0.07%
Capital Outlay:			
Street Projects	1,242,000	715,000	-42.43%
All Other Capital Outlay	1,732,583	1,021,200	-41.06%
Total Uses of Funds	<u><u>\$ 15,823,018</u></u>	<u><u>\$ 15,192,114</u></u>	<u><u>-3.99%</u></u>
Other Financing Sources (Uses)			
Proceeds from Sale of Fixed Assets	5,000	5,000	0.00%
Financing Proceeds	-	-	100.00%
Operating Transfers In	1,108,000	1,108,000	0.00%
Operating Transfers Out	(40,000)	-	100.00%
Total Other Financing Sources (Uses)	<u><u>\$ 1,073,000</u></u>	<u><u>\$ 1,113,000</u></u>	<u><u>3.73%</u></u>

THE CITY OF CAÑON CITY
GENERAL FUND - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues:				
Taxes	\$ 8,698,241	\$ 8,425,476	\$ 8,859,623	\$ 8,392,038
Licenses and Permits	506,103	453,200	452,345	411,278
Intergovernmental	1,350,349	1,486,597	1,777,494	1,594,272
Charges for Services	182,685	201,500	230,468	215,847
Fines and Forfeitures	107,694	100,200	81,341	90,800
Interest	180,444	150,000	70,500	50,000
Royal Gorge Bridge	1,151,245	1,161,780	582,000	893,126
Other (Misc Revenue)	336,079	275,900	281,573	177,800
Total Revenues	\$ 12,512,840	\$ 12,254,653	\$ 12,335,344	\$ 11,825,161
Expenditures:				
Current:				
General Government	\$ 3,596,954	\$ 4,550,806	\$ 4,486,537	\$ 4,478,062
Public Safety	4,544,430	5,250,020	4,655,928	5,756,047
Public Works	1,872,242	2,139,148	1,981,228	2,313,983
Culture and Recreation	866,062	908,461	837,723	907,822
Total Operating Expenditures	10,879,687	12,848,435	11,961,416	13,455,914
Capital Outlay:				
Street Projects	770,856	1,242,000	944,000	715,000
Capital Projects - Excess Fund Balance	603,242	70,000	6,114	47,000
All Other Capital Outlay	2,109,415	1,662,583	1,010,500	974,200
Total Expenditures	\$ 14,363,199	\$ 15,823,018	\$ 13,922,030	\$ 15,192,114
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (1,850,360)	\$ (3,568,365)	\$ (1,586,686)	\$ (3,366,953)
Other Financing Sources (Uses)				
Proceeds from the Sale of Fixed Assets	\$ 775,605	\$ 5,000	\$ 18,905	\$ 5,000
Financing Proceeds	320,069	-	-	-
Operating Transfers In	1,106,480	1,108,000	1,108,000	1,108,000
Operating Transfers Out - Economic Devel.	(100,000)	(40,000)	(40,000)	-
Total Other Financing Sources (Uses)	\$ 2,102,154	\$ 1,073,000	\$ 1,086,905	\$ 1,113,000
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 251,794	\$ (2,495,365)	\$ (499,781)	\$ (2,253,953)
Fund Balances, Beginning of Year	8,931,559	8,265,934	9,183,353	8,683,572
Fund Balances, End of Year	\$ 9,183,353	\$ 5,770,569	\$ 8,683,572	\$ 6,429,620
Less Classified Fund Balance:				
Nonspendable				
Inventory	113,999	109,100	117,400	120,900
Prepaid Items	4,970	8,300	5,100	5,300
Interfund Receivable	777,778	691,400	691,400	604,900
Restricted for				
Emergencies	339,241	337,800	349,400	359,900
K-9 Program	(318)	(10,500)	(13,500)	(25,600)
Committed to				
Royal Gorge Capital	275,000	600,000	375,000	475,000
Capital Improvements	35,146	(68,425)	(189,854)	(189,854)
Assigned to				
Property Acquisition	1,436,127	878,915	1,435,127	1,035,127
Capital Improvements	191,718	211,974	260,659	10,659
Capital Projects/Use of Reserve	2,722,983	-	2,064,415	-
Marketing/Economic Development	40,000	-	-	-
Total Classified Fund Balance	\$ 5,936,644	\$ 2,758,564	\$ 5,095,147	\$ 2,396,332
Unassigned Fund Balance	\$ 3,246,709	\$ 3,012,005	\$ 3,588,425	\$ 4,033,288

GENERAL FUND
REVENUE
\$11,825,161



General Fund - General Property Tax

Account # 10-310-31101

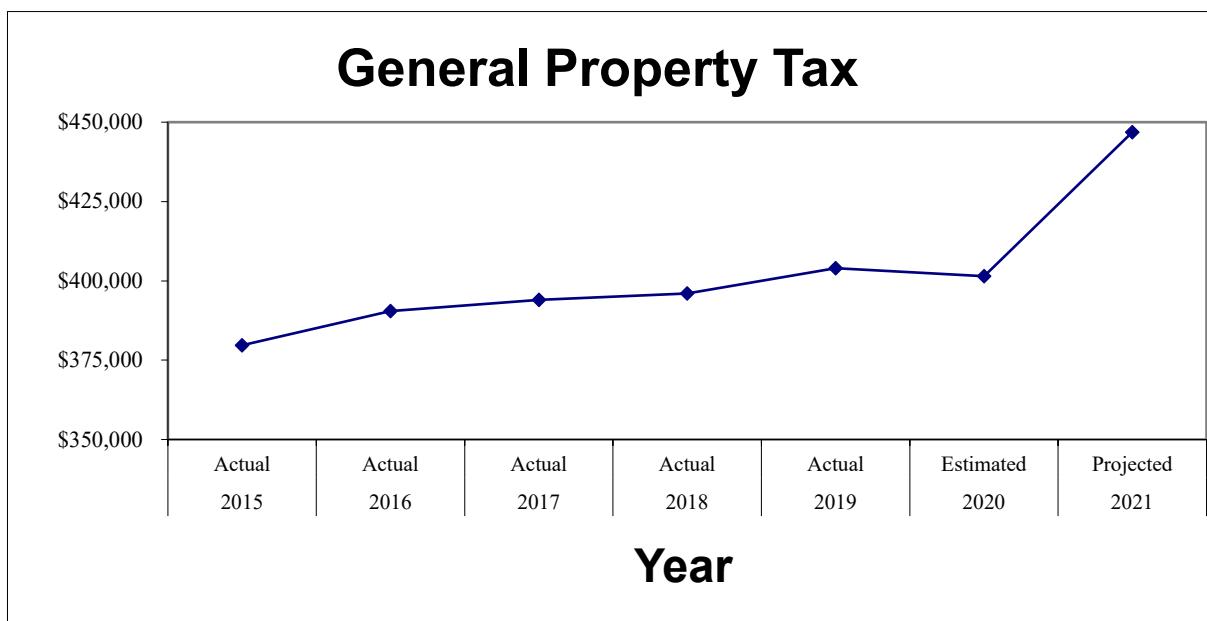
Description: Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2019 mill levy (for 2020 collections) is 2.887. Revenues are collected by Fremont County and remitted to the City monthly.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 379,698	-1.70%
2016	Actual	\$ 390,452	2.83%
2017	Actual	\$ 393,987	0.91%
2018	Actual	\$ 396,017	0.52%
2019	Actual	\$ 403,960	2.01%
2020	Estimated	\$ 401,490	-0.61%
2021	Projected	\$ 446,857	11.30%

Projection: The 2021 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. After a 5-year decline in property tax revenues (2011-2015), primarily due to declines in taxable values of real property, revenues began to increase in 2016 as market conditions improved. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

Comments: The preliminary 2020 City assessed valuation certified by the County Assessor is \$153,998,362. This represents less than a 1% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years. The City's net property tax rate (2.887 mills for the 2020 collections) was 62.4% lower than the statewide average (7.676 mills) municipal mill levy.



General Fund - Specific Ownership Tax

Account # 10-310-31201

Description: A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

History:

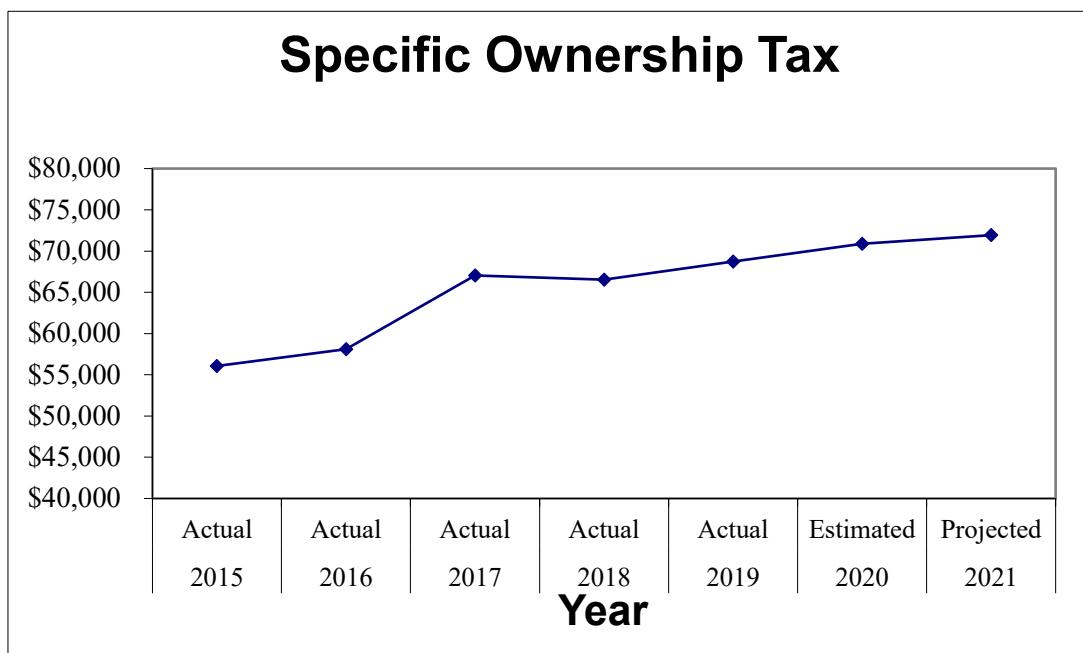
Year		Amount	% Change from Previous Year
2015	Actual	\$ 56,066	3.70%
2016	Actual	\$ 58,090	3.61%
2017	Actual	\$ 67,026	15.38%
2018	Actual	\$ 66,537	-0.73%
2019	Actual	\$ 68,741	3.31%
2020	Estimated	\$ 70,886	3.12%
2021	Projected	\$ 71,929	1.47%

Projection:

The 2021 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 5% increase. The Passage of a mill levy increase for the Fire District should slightly reduce the City's proportionate share of the County-wide collections.

Comments:

These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy. The passage of a 6.04 mill levy increase for the School District in 2017 was expected to reduce the City's share of this revenue. That assumption was not borne out, however, the City should be cautious concerning the projections of this revenue source.



General Fund - Sales Tax

Account # 10-310-31301

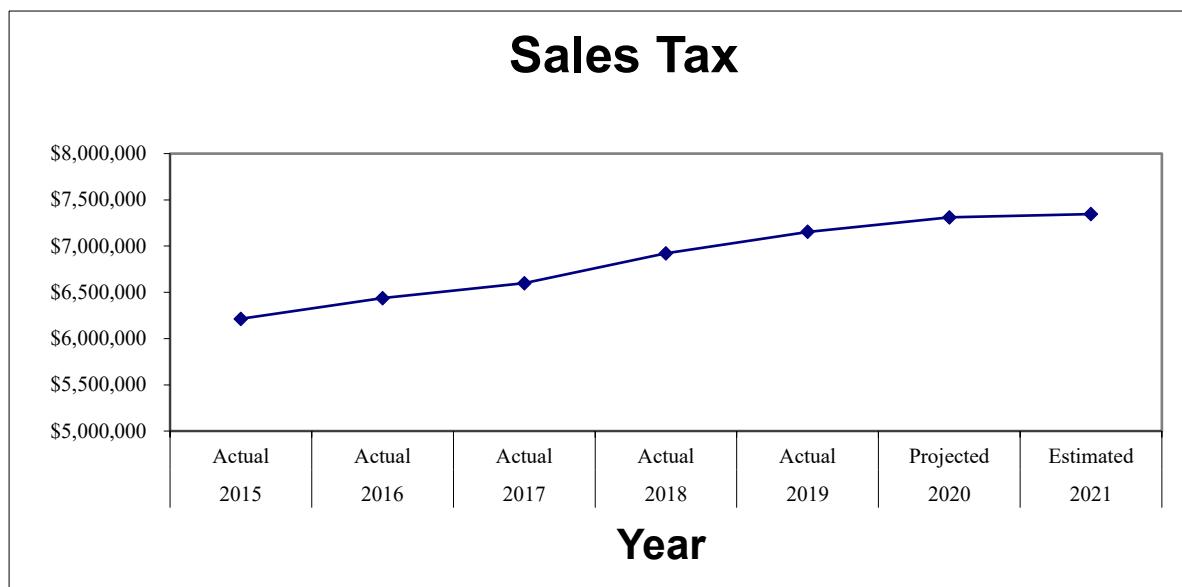
Description: A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 6,214,004	7.15%
2016	Actual	\$ 6,437,283	3.59%
2017	Actual	\$ 6,597,767	2.49%
2018	Actual	\$ 6,920,819	4.90%
2019	Actual	\$ 7,153,985	3.37%
2020	Projected	\$ 7,310,478	2.19%
2021	Estimated	\$ 7,346,000	0.49%

Projection: The 2021 projection is based on the continued moderate growth rate of taxable sales after the recovery following the 2013 Royal Gorge Bridge fire. The re-opening of the Royal Gorge Bridge and Park in September, 2014 had a positive effect on local sales in the subsequent two years. The City will continue to closely monitor the variety of economic factors, including COVID-19, in the region that impact taxable sales.

Comments: The average annual percentage increase in sales tax revenue from 2015-2019 was 4.3%. The City's 3.0% sales tax rate is 2.8% lower than the statewide municipal sales tax rate of 3.085%. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund.



General Fund - Use Tax

Account # 10-310-31302

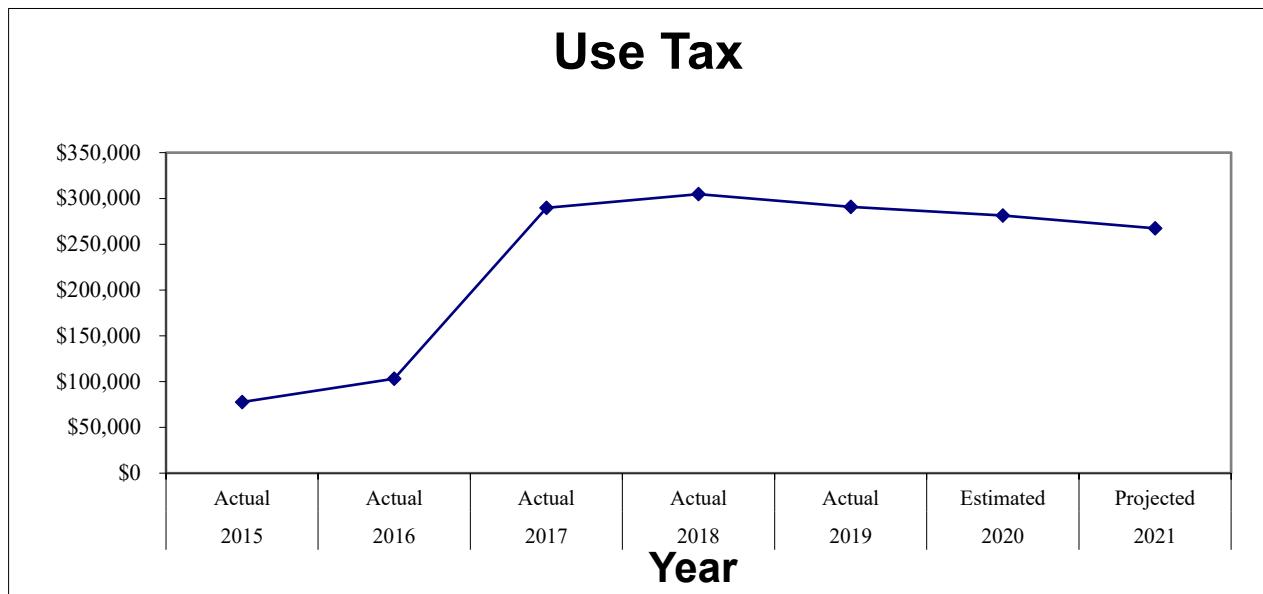
Description: A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 77,660	-10.61%
2016	Actual	\$ 103,168	32.85%
2017	Actual	\$ 289,711	180.81%
2018	Actual	\$ 304,651	5.16%
2019	Actual	\$ 290,863	-4.53%
2020	Estimated	\$ 281,318	-3.28%
2021	Projected	\$ 267,252	-5.00%

Projection: The significant revenue increase was based on new construction activity that began in 2017. This activity continues but at a slower pace.

Comments: The City had previously collected use tax on building permits using the industry standard of valuation at 60% materials/40% labor. Beginning January 1, 2014, a 50%/50% valuation split was applied to the calculation of construction use tax. Additionally, City Council implemented a policy that was effective in the years 2014-2016 waived the collection of use tax on the construction on certain properties. This policy had the effect of reducing use tax revenues during those years.



General Fund - Cable

Account # 10-310-31601

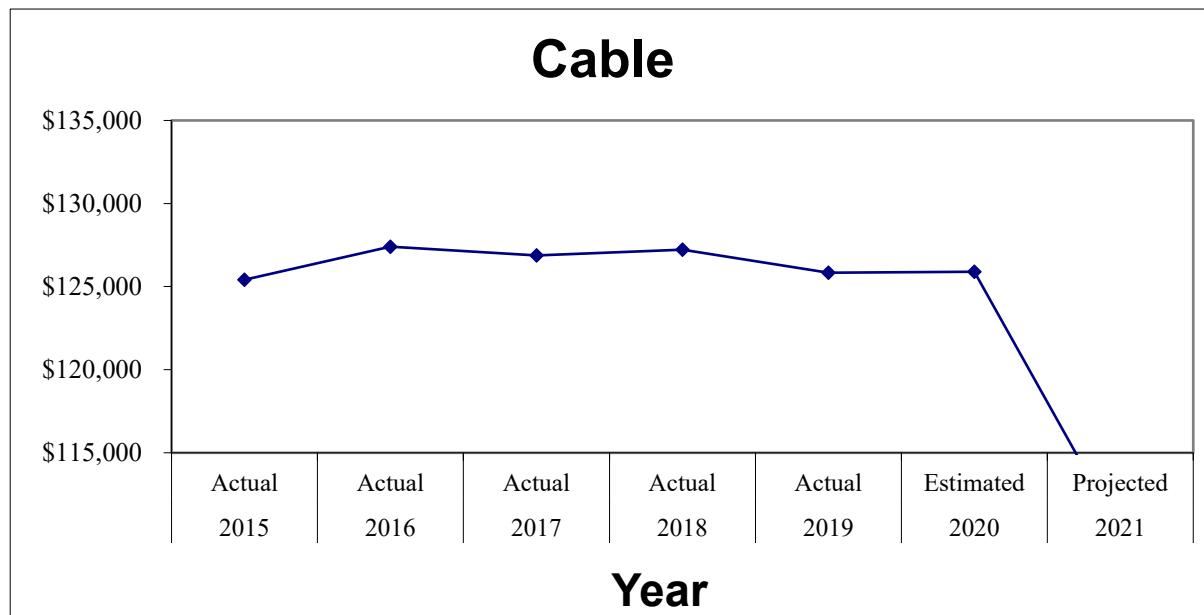
Description: The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.0% of the gross revenues received from subscribers within the City. Additionally, the franchise agreement allows for the collection of a \$0.50 per month, per residential subscriber Public, Educational and Governmental Access (PEG) fee. The PEG fees collected may be used to provide funding for eligible upgrades to the broadcast system.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 125,406	-0.95%
2016	Actual	\$ 127,405	1.59%
2017	Actual	\$ 126,879	-0.41%
2018	Actual	\$ 127,233	0.28%
2019	Actual	\$ 125,830	-1.10%
2020	Estimated	\$ 125,894	0.05%
2021	Projected	\$ 110,200	-12.47%

Projection: The projection is based on an assumption that the cable company revenues will remain at the same levels.

Comments: The 2021 budgeted revenue projects a decrease in PEG fees.



General Fund - Telephone Occupation Tax

Account # 10-310-31602

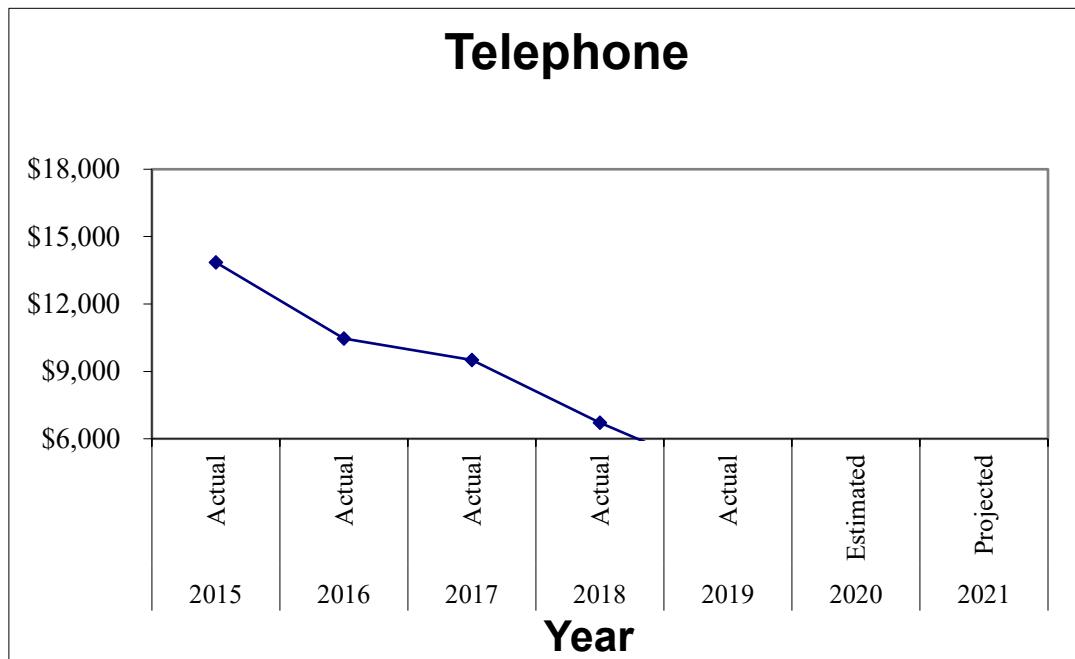
Description: Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 13,852	12.54%
2016	Actual	\$ 10,466	-24.44%
2017	Actual	\$ 9,504	-9.19%
2018	Actual	\$ 6,717	-29.32%
2019	Actual	\$ 4,274	-36.37%
2020	Estimated	\$ 3,767	-11.86%
2021	Projected	\$ 3,500	-7.09%

Projection: Until 2007, the net change in this revenue source over the previous years had been negligible. Due to the significant revenue decreases in the prior eleven years, the projection for 2021 is based on the assumption that this revenue source will continue to decline at a similar rate.

Comments: This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



General Fund - Electricity Franchise Fee

Account # 10-310-31603

Description: A sum equal to 3% of all gross revenues per annum from the sale of electricity within the City limits. Fees are collected monthly from Black Hills Energy (based on the previous month's revenue).

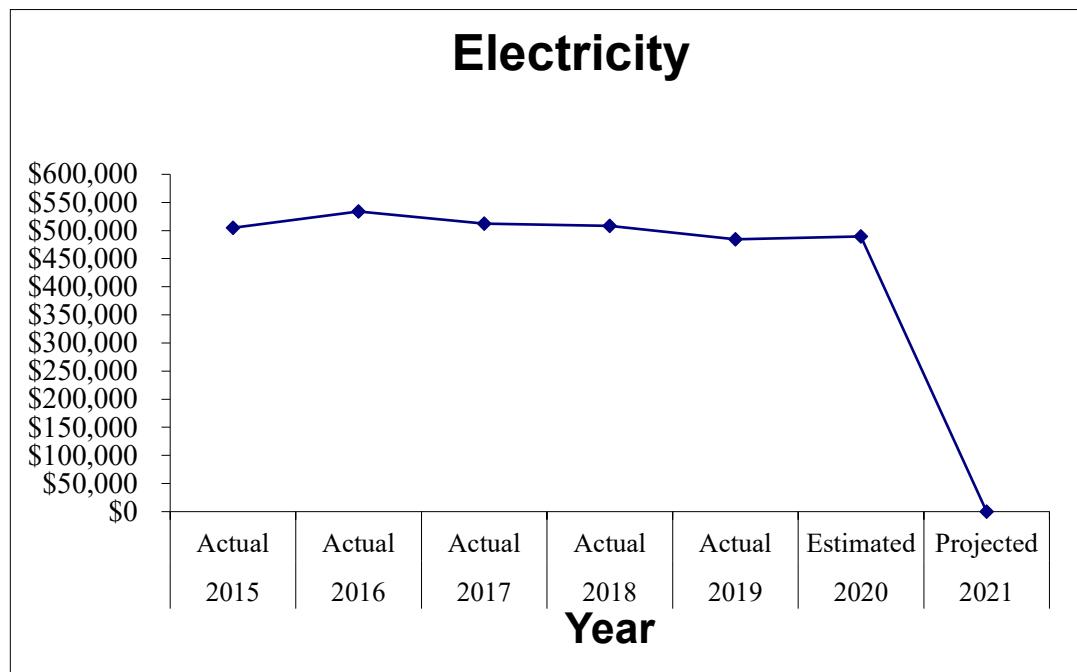
History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 504,831	1.30%
2016	Actual	\$ 533,923	5.76%
2017	Actual	\$ 512,440	-4.02%
2018	Actual	\$ 508,406	-0.79%
2019	Actual	\$ 484,238	-4.75%
2020	Estimated	\$ 489,733	1.13%
2021	Projected	\$ -	-100.00%

Projection: The 2021 projection is based on the November 2020 election results.

This revenue source is driven by new construction within the City and changes in rates by the electric utility. The average annual revenue from this source has been declining since 2017. The franchise agreement between Black Hills Energy and the City of Cañon

Comments: was voted down in the 2020 election effectively removing this revenue source.



General Fund - Gas Franchise Fee

Account # 10-310-31604

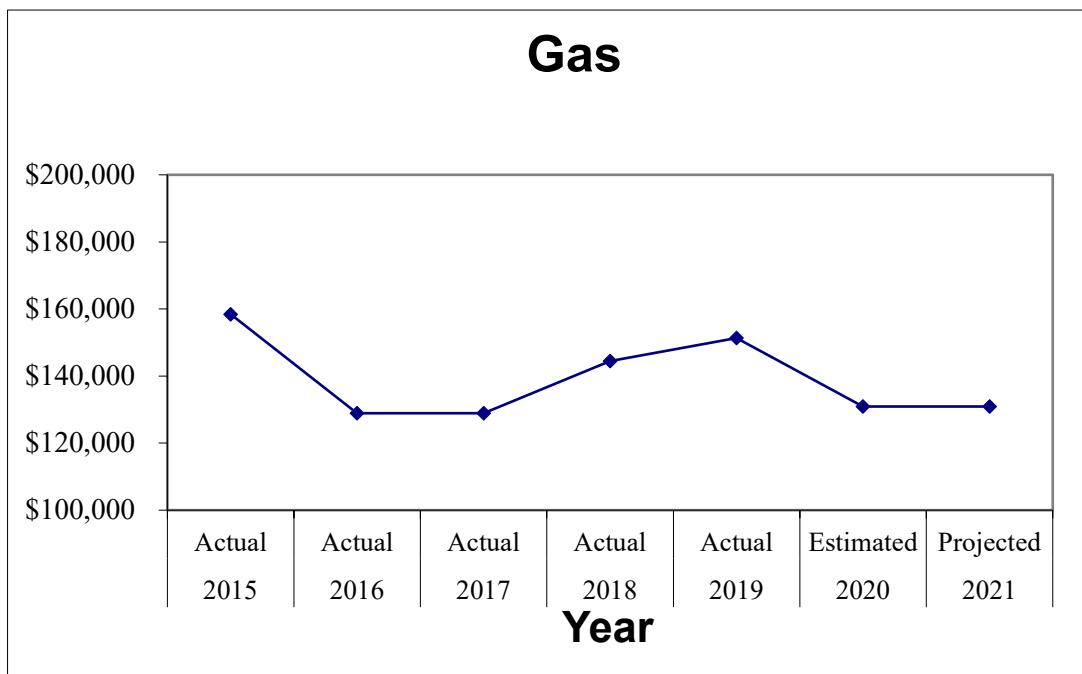
Description: A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 158,438	-1.10%
2016	Actual	\$ 128,929	-18.62%
2017	Actual	\$ 128,916	-0.01%
2018	Actual	\$ 144,508	12.09%
2019	Actual	\$ 151,315	4.71%
2020	Estimated	\$ 130,867	-13.51%
2021	Projected	\$ 130,900	0.03%

Projection: The 2021 revenue projection is based on revenues / rates remaining relatively stable.

Comments: The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2015-2019 has been a negative 2.93%.



General Fund - Building Permit Fees

Account # 10-320-32201

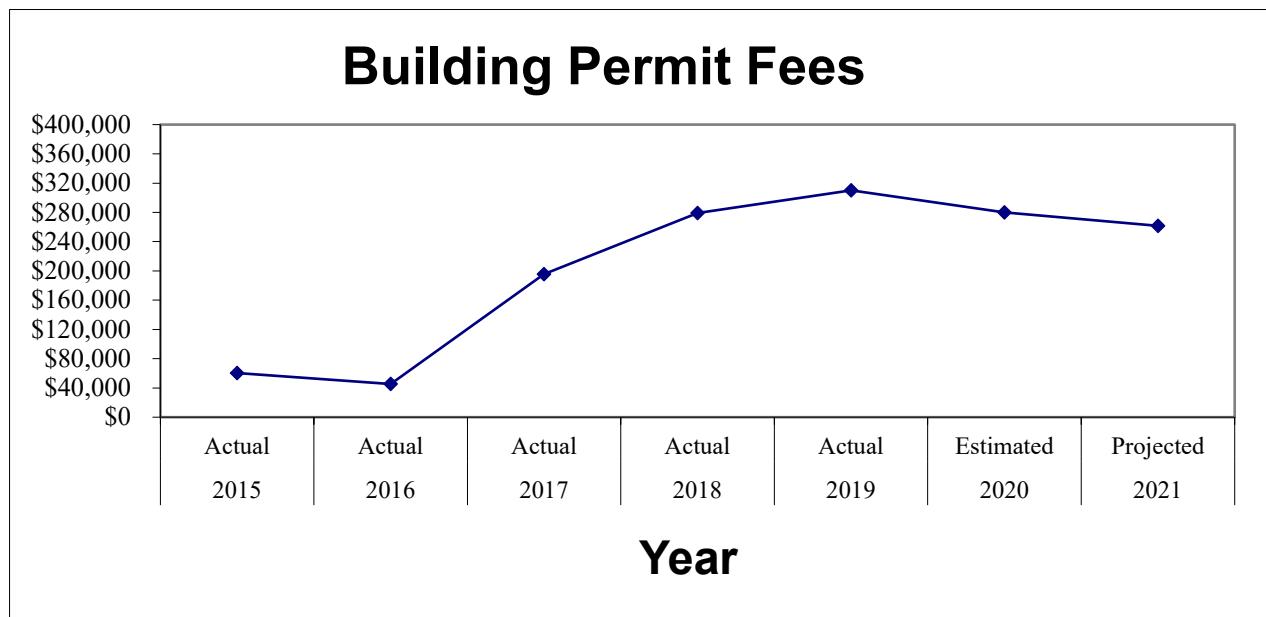
Description: Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 60,505	-33.58%
2016	Actual	\$ 45,349	-25.05%
2017	Actual	\$ 195,327	330.72%
2018	Actual	\$ 278,892	42.78%
2019	Actual	\$ 310,110	11.19%
2020	Estimated	\$ 279,900	-9.74%
2021	Projected	\$ 261,443	-6.59%

Projection: The 2021 revenue projection is based on the continued strong new construction environment. Revenues are projected to decrease from the prior two years.

Comments: In 2014, City Council established a program that was intended to encourage new construction within the City. In accordance with this program, building permit fees were waived for certain qualifying new residential, commercial or industrial buildings. This policy had the effect of significantly reducing building permit fee revenues during the years 2014-2016.



General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

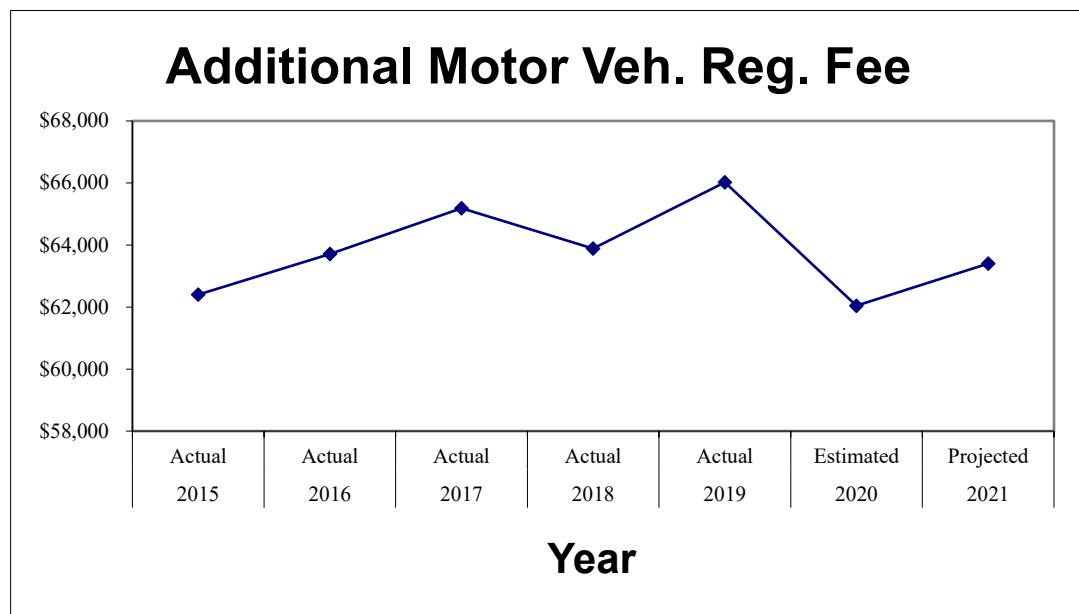
Description: This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 62,404	1.51%
2016	Actual	\$ 63,711	2.09%
2017	Actual	\$ 65,181	2.31%
2018	Actual	\$ 63,890	-1.98%
2019	Actual	\$ 66,021	3.34%
2020	Estimated	\$ 62,043	-6.03%
2021	Projected	\$ 63,400	2.19%

Projection: The 2021 revenue estimate was projected conservatively due to the relatively flat previous 5-year trend (average annual increase = 1.45%).

Comments: The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



General Fund - Highway Users Tax Fund

Account # 10-330-33502

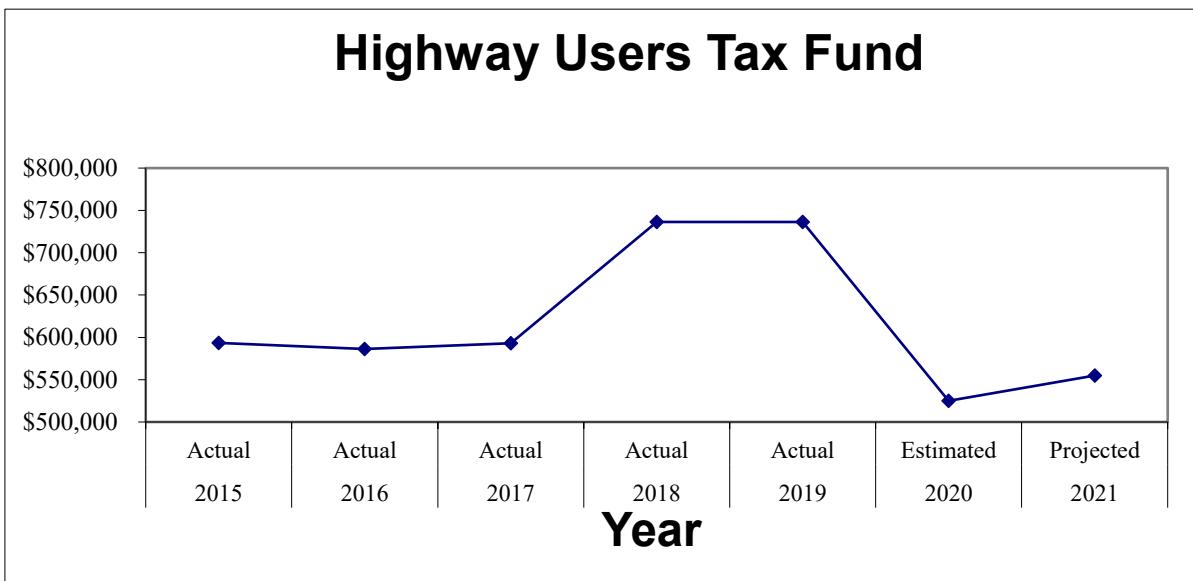
Description: The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 593,423	2.33%
2016	Actual	\$ 586,403	-1.18%
2017	Actual	\$ 592,901	1.11%
2018	Actual	\$ 736,213	24.17%
2019	Actual	\$ 736,328	0.02%
2020	Estimated	\$ 525,000	-28.70%
2021	Projected	\$ 555,000	5.71%

Projection: The 2021 estimate is the projection provided by the Colorado Municipal League.

Comments: This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments.



General Fund - Tobacco Products Tax

Account # 10-330-33505

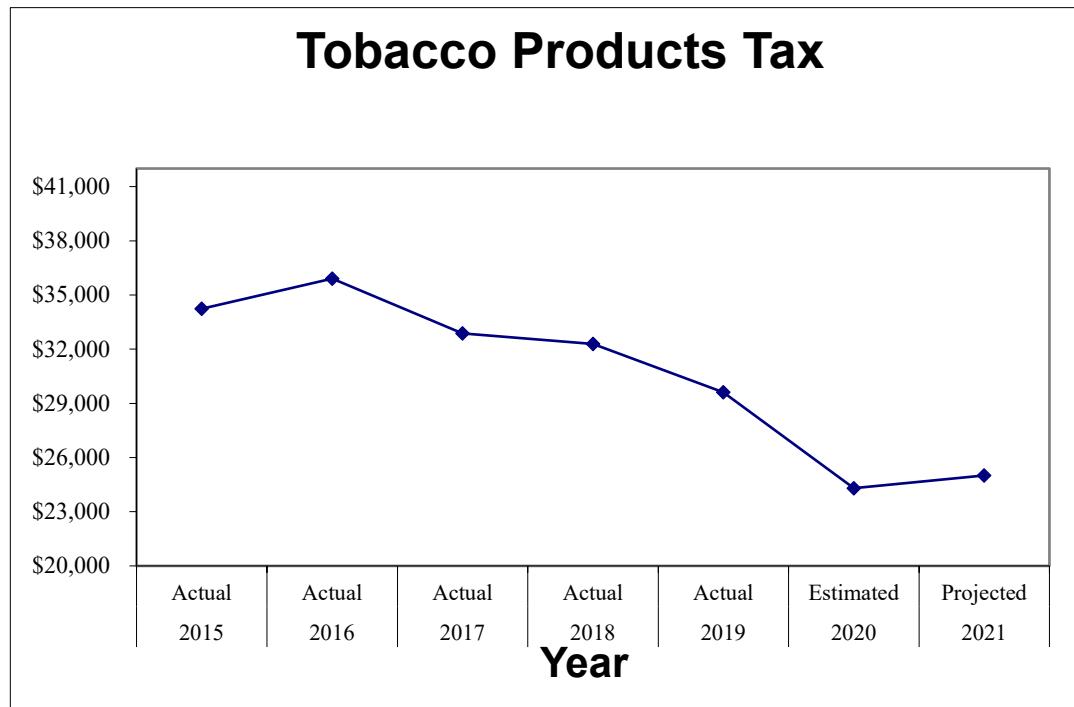
Description: The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 34,236	-0.16%
2016	Actual	\$ 35,905	4.87%
2017	Actual	\$ 32,872	-8.45%
2018	Actual	\$ 32,282	-1.79%
2019	Actual	\$ 29,609	-8.28%
2020	Estimated	\$ 24,304	-17.92%
2021	Projected	\$ 25,000	2.86%

Projection: The 2021 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

Comments: Tobacco Products Tax distributions have decreased by an annual average of -2.76% during the period of 2015-2019.



General Fund - Traffic Fines

Account # 10-350-35101

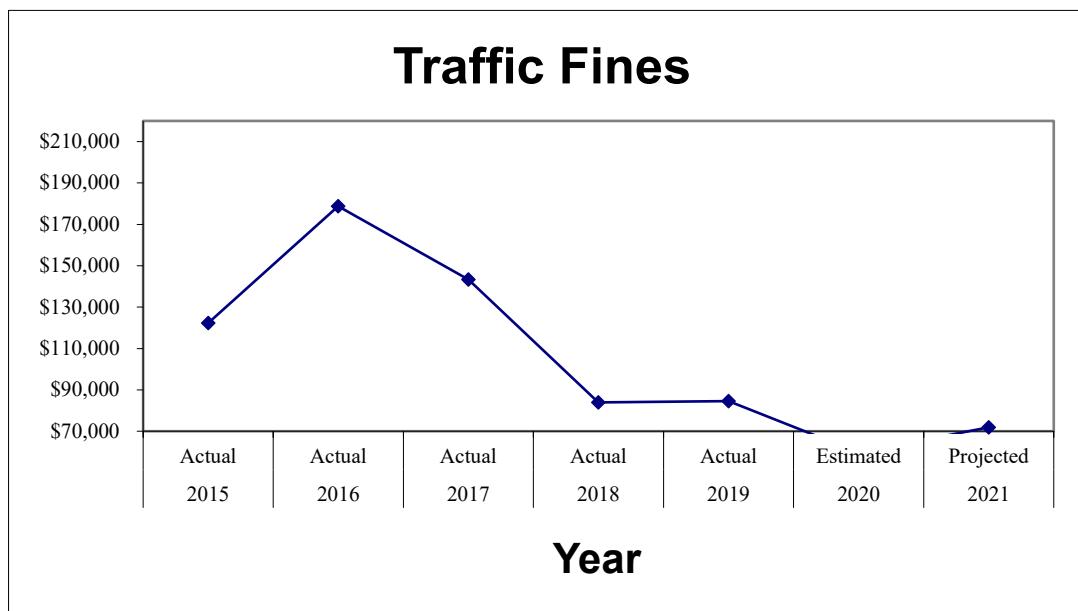
Description: This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 122,303	-33.99%
2016	Actual	\$ 178,764	46.16%
2017	Actual	\$ 143,366	-19.80%
2018	Actual	\$ 83,942	-41.45%
2019	Actual	\$ 84,625	0.81%
2020	Estimated	\$ 59,718	-29.43%
2021	Projected	\$ 71,900	20.40%

Projection: The 2021 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

Comments: Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

Description: The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

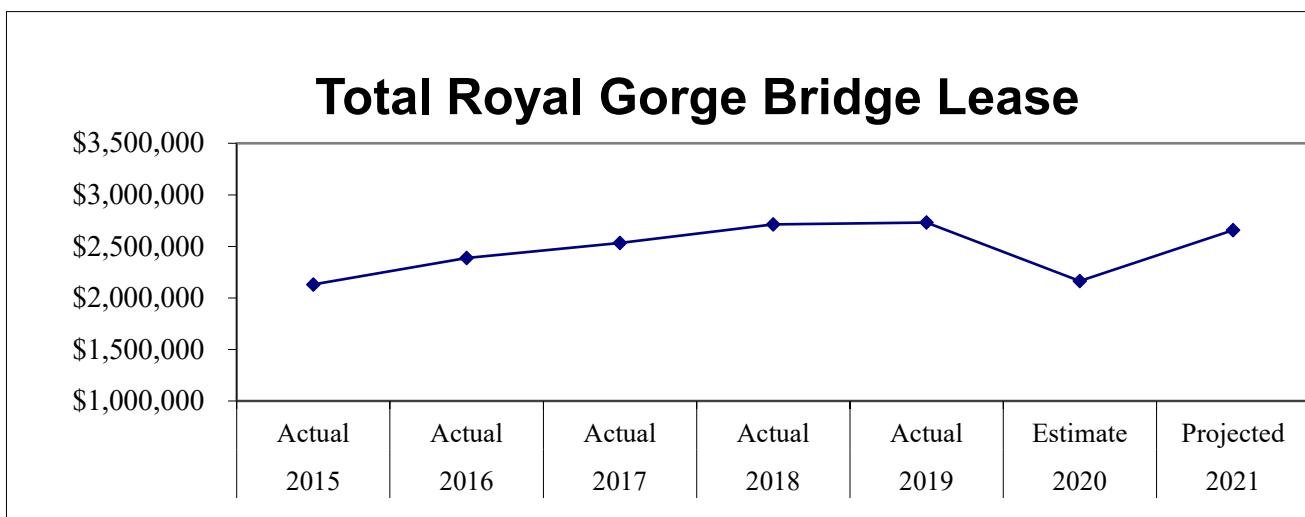
History:

Year		Total RGB Revenue	% Change from Prev. Year
2015	Actual	\$ 2,130,552	58.13%
2016	Actual	\$ 2,387,470	12.06%
2017	Actual	\$ 2,532,623	6.08%
2018	Actual	\$ 2,714,330	7.17%
2019	Actual	\$ 2,731,000	0.61%
2020	Estimate	\$ 2,163,485	-20.78%
2021	Projected	\$ 2,657,047	22.81%

FUND ALLOCATION		
General Fund	Park Improvement Fund	Quality of Life Fund
\$ 1,146,552	\$ 709,000	\$ 275,000
\$ 707,470	\$ 1,095,000	\$ 585,000
\$ 983,623	\$ 1,185,000	\$ 364,000
\$ 742,130	\$ 1,429,000	\$ 543,200
\$ 1,156,000	\$ 1,297,000	\$ 278,000
\$ 582,000	\$ 1,303,485	\$ 278,000
\$ 893,126	\$ 1,421,512	\$ 342,409

Projection: The projected 2021 total RGB Revenue is conservatively based on the estimated total revenue of prior years. Although the revenue from the Royal Gorge Bridge and Park has been increasing since it's re-opening in 2013 after the fire, revenue decreased in 2020 due to the COVID19 pandemic. The effects of this in future years is unknown.

Comments: On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.



THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
310-Taxes					
10-310-31101	General Property Tax	\$ 403,960	440,886	\$ 431,300	446,857
10-310-31201	Specific Ownership Tax	68,741	75,000	70,866	71,929
10-310-31301	Sales Tax	7,153,985	7,224,000	7,310,478	7,346,000
10-310-31302	Use Tax	290,863	301,800	281,318	267,252
10-310-31601	Cablevision	125,830	126,700	125,894	110,200
10-310-31602	Telephone	4,274	6,400	3,767	3,500
10-310-31603	Electricity	484,238	100,000	489,733	-
10-310-31604	Gas	151,315	140,500	130,867	130,900
10-310-31901	Penalty & Int. on Del. Tax	1,379	1,300	1,300	1,300
10-310-31912	Pen & Int/Del on Use Tax	23,550	19,600	25,100	25,100
10-310-31999	Co Treas/Clerk Coll Fee	(9,895)	(10,710)	(11,000)	(11,000)
	Total Taxes	\$ 8,698,241	\$ 8,425,476	\$ 8,859,623	\$ 8,392,038
320-Licenses & Permits					
10-320-32101	Liquor	\$ 10,388	\$ 12,400	\$ 8,595	\$ 12,200
10-320-32104	Sales/Use Tax Lic Fee	37,820	30,600	30,600	-
10-320-32106	Professional & Occup.	54,950	46,400	46,950	47,300
10-320-32201	Building Permits	310,110	275,000	279,900	261,443
10-320-32205	Zone/Variance/Ex	10,025	8,600	9,100	9,165
10-320-32209	Other (Sign Permits)	1,372	3,400	3,700	2,874
10-320-32210	Street Excav. Rehab	79,639	76,800	72,300	76,916
10-320-32212	ROW-Dumpster Permits	1,800	-	1,200	1,380
	Total Licenses & Permits	\$ 506,103	\$ 453,200	\$ 452,345	\$ 411,278
330-Intergovernmental					
10-330-33501	Add'l Motor Vehicle Reg/Fees	\$ 66,021	\$ 63,700	\$ 62,043	\$ 63,400
10-330-33502	Highway Users Tax	736,328	648,600	525,000	555,000
10-330-33503	Mineral Leasing	26,505	28,100	26,505	26,999
10-330-33504	Severance Tax	34,303	13,200	41,012	17,087
10-330-33505	Tobacco Products Tax	29,609	32,370	24,304	25,000
10-330-33506	Water Fund - PILT	182,162	200,000	200,000	200,000
10-330-33507	Stormwater Fund - PILT	48,647	50,000	50,000	50,000
10-330-33510	DOLA - Redevelopment/Reinvestment	-	-	10,000	-
10-330-33XXX	DOLA - REDI Grant	-	-	-	42,250
10-330-33713	Road and Bridge	59,426	64,600	64,500	64,600
10-330-33714	Urban Renewal Authority Fees	-	-	-	30,900
10-330-33716	Vale Grant	13,733	13,730	3,433	-
10-330-33735	Bullet Proof Vest Grant	-	2,700	2,900	3,625
10-330-33741	Colorado Post Grant	43,522	40,000	10,797	3,300
10-330-33744	CDHS Behavioral Health Grant	92,450	248,778	120,000	249,766
10-330-33748	CO State Library CARES Act Grant	-	-	10,000	-
10-330-33750	NEH GRANT	-	6,500	-	-
10-330-33752	BLM Grant	17,642	38,750	33,000	56,250

THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
10-330-33753	MISC POLICE GRANTS	-	8,069	-	3,095
10-330-33755	USDA K-9 Vehicle	-	27,500	27,500	-
10-330-337XX	Charge Ahead Colorado	-	-	-	28,000
10-330-337XX	Misc Grant	-	-	-	175,000
10-330-33746	Newmont Mining Grant	-	-	36,500	-
10-330-33747	El Pomar Small Business Capacity	-	-	30,000	-
10-330-33754	DOLA- Corona Virus Relief Fund/CVRF	-	-	500,000	-
Total Intergovernmental		\$ 1,350,349	\$ 1,486,597	\$ 1,777,494	\$ 1,594,272

340-Charges for Services

10-340-34101	Court Costs, Fees & Charges	\$ 12,025	\$ 19,700	\$ 12,338	\$ 17,647
10-340-34108	Photocopy Machine	3,844	3,800	3,253	3,900
10-340-34110	Local History Center General	639	600	500	600
10-340-34111	Local History Center Sales	1,531	1,200	1,580	1,300
10-340-34311	Collection Fees - FD Impact Fees	1,892	600	1,008	700
10-340-34510	Police Fees	12,787	12,900	12,439	13,500
10-340-34511	Off Duty Employment	65,603	34,100	73,050	50,000
10-340-34513	SRO IGA	70,934	114,800	114,800	114,800
10-340-34706	Library Use Fees	7,060	7,500	4,500	7,000
10-340-34803	Fuel Surcharge - Inside	6,371	6,300	7,000	6,400
Total Charges for Serv.		\$ 182,685	\$ 201,500	\$ 230,468	\$ 215,847

350-Fines/Forfeitures

10-350-35101	Traffic - Municipal Court	\$ 74,273	\$ 68,600	\$ 50,210	\$ 59,300
10-350-35102	Traffic - District Court	10,353	13,600	9,508	12,600
10-350-35103	Other-Complaints	9,653	5,900	12,876	8,700
10-350-35105	Surcharges - Victim Assistance	10,204	9,100	8,175	8,700
10-350-35201	Library	1,773	2,200	572	1,500
10-350-35202	Payment/Lost Materials	-	-	-	-
10-350-35301	Return Check Fee-General	340	300	-	-
10-350-35401	CCMC Violations	1,100	500	-	-
Total Fines/Forfeitures		\$ 107,694	\$ 100,200	\$ 81,341	\$ 90,800

360-Interest

10-360-36101	Earnings on Dep. & Investments	\$ 180,444	\$ 150,000	\$ 70,500	\$ 50,000
Total Interest		\$ 180,444	\$ 150,000	\$ 70,500	\$ 50,000

360-Royal Gorge Bridge

10-360-36211	Royal Gorge	\$ 1,151,245	\$ 1,161,780	\$ 582,000	\$ 893,126
Total Royal Gorge Bridge		\$ 1,151,245	\$ 1,161,780	\$ 582,000	\$ 893,126

360 - Misc. Revenue

10-360-36202	Rent from Buildings	\$ 35,687	\$ -	\$ -	\$ -
10-360-36203	Rent-Park Properties	130,141	120,000	111,636	110,000
10-360-36402	Refund of Expenditures	50,116	35,000	51,990	-

THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	-	1,000	-	-
10-360-36405	Weed Abatement	1,650	3,000	-	-
10-360-36535	Street Damage Restoration Fees	67,407	37,600	68,941	50,000
10-360-36536	Traffic Impact Fees	-	-	-	-
10-360-36702	Donations	15,762	14,500	4,500	5,000
10-360-36801	Other	22,922	10,500	13,628	10,500
10-360-36802	Sidewalk Project Revenue	7,426	2,200	4,718	2,200
10-360-36805	Cash Over/Short	128	-	29	-
10-360-36807	PD - Restitution	86	100	680	100
10-360-36810	Library - Over/Short	(9)	-	(3)	-
10-360-36901	Local Funding - Feasibility Study	-	52,000	22,000	-
10-390-39201	Insurance Recoveries	4,765	-	3,454	-
Total 360 Other (Misc)		\$ 336,079	\$ 275,900	\$ 281,573	\$ 177,800
Total Revenues		\$ 12,512,840	\$ 12,254,653	\$ 12,335,344	\$ 11,825,161

Other Financing Sources

390 - Sale of Assets / Financing Proceeds

10-390-39112	Sale of Assets-Buildings	\$ 754,800	-	\$ -	-
10-390-39113	Sale of Assets-Equipment	20,805	5,000	18,905	5,000
10-390-39203	Financing Proceeds	320,069	-	-	-
Total 390 - Sale of Assets / Financing Proce		\$ 1,095,674	\$ 5,000	\$ 18,905	\$ 5,000

370 Transfers (Internal)

10-370-37103	Operating Transfer - Water Fund	\$ 393,800	\$ 393,800	\$ 393,800	\$ 393,800
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	697,680	699,200	699,200	699,200
Total 370 Transfers		\$ 1,106,480	\$ 1,108,000	\$ 1,108,000	\$ 1,108,000

Total Other Finances Sources

\$ 2,202,154

\$ 1,113,000

\$ 1,126,905

\$ 1,113,000

GRAND TOTAL SOURCES

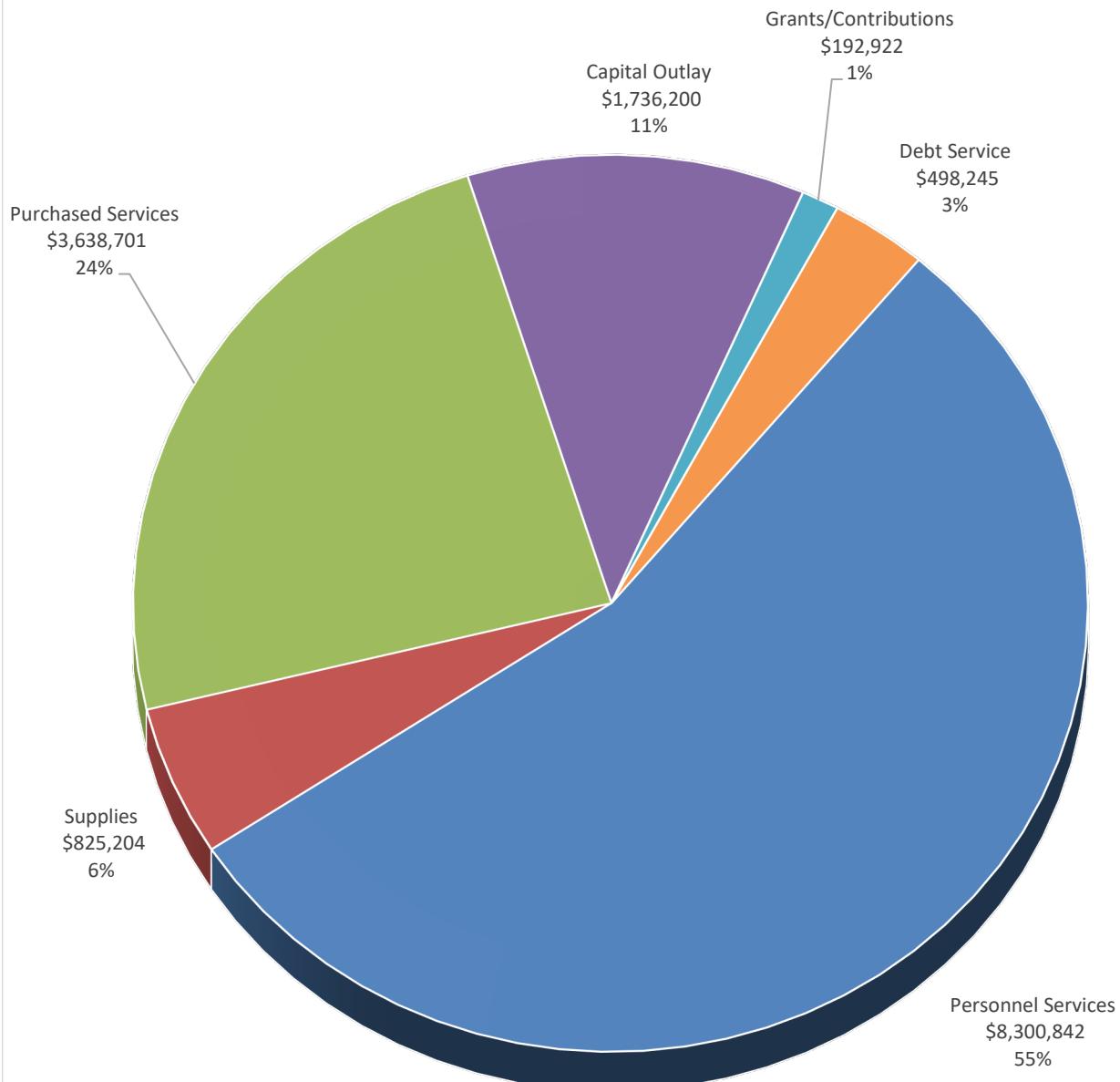
\$ 14,714,994

\$ 13,367,653

\$ 13,462,249

\$ 12,938,161

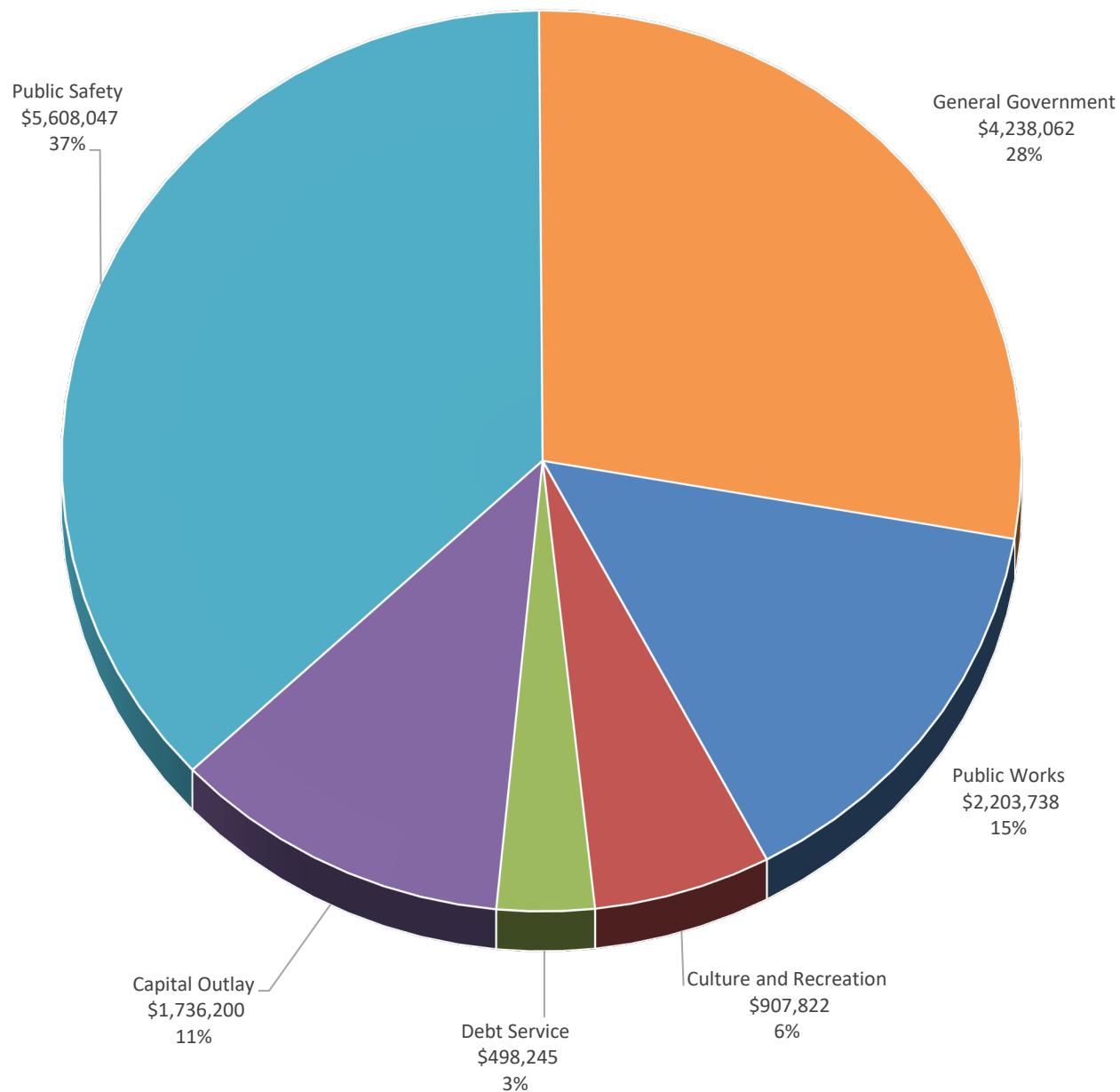
GENERAL FUND
EXPENDITURES BY CATEGORIES
\$15,192,114



CITY OF CAÑON CITY
2021 BUDGET
GENERAL FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
City Council	57,504	10,450	30,025	-	-	-	97,979
City Clerk/Customer Service	87,641	5,620	25,975	-	-	-	119,236
Elections	-	500	20,000	-	-	-	20,500
Municipal Court	218,749	8,880	12,900	-	-	-	240,529
City Administrator	170,595	3,700	74,175	-	-	-	248,470
Public Information Officer	63,134	300	18,900	-	-	-	82,334
Human Resources	110,350	10,922	117,845	-	-	-	239,117
Computer Resources	128,070	77,250	176,200	-	74,000	74,000	455,520
General Government Facilities	141,135	36,115	293,900	-	-	225,000	696,150
Finance	415,125	3,750	96,010	-	-	-	514,885
Non-departmental	175,500	14,100	630,000	240,000	75,000	400,000	1,534,600
Community Development	527,738	11,250	328,754	-	60,000	-	927,742
TOTAL GENERAL GOV'T.	2,095,541	182,837	1,824,684	240,000	135,000	699,000	5,177,062
Public Safety	3,970,853	278,117	1,340,155	148,000	18,922	133,200	5,889,247
Fleet	177,973	14,900	21,775	-	-	10,000	224,648
Public Works: Streets	897,800	285,900	222,900	110,245	-	117,000	1,633,845
Engineering	388,190	12,300	182,000	-	-	15,000	597,490
Street Projs.	-	-	-	-	-	715,000	715,000
Culture & Recreation	770,485	51,150	47,187	-	39,000	47,000	954,822
TOTAL OTHER CATEGORIES	6,205,301	642,367	1,814,017	258,245	57,922	1,037,200	10,015,052
2021 GENERAL FUND BUDGET	\$ 8,300,842	\$ 825,204	\$ 3,638,701	\$ 498,245	\$ 192,922	\$ 1,736,200	\$ 15,192,114
2020 GENERAL FUND BUDGET	\$ 7,972,205	\$ 812,672	\$ 3,498,595	\$ 343,799	\$ 221,165	\$ 2,974,583	\$ 15,823,018
% CHANGE	4.1%	1.5%	4.0%	44.9%	-12.8%	-41.6%	-4.0%

GENERAL FUND
EXPENDITURES BY FUNCTION
\$15,192,114



**CITY OF CAÑON CITY
GENERAL FUND - USES OF FUNDS**

Description		2019 Actual	2020 Budget	2020 Estimate	2021 Budget
General Government					
Dept 111	City Council	\$ 71,043	\$ 88,640	\$ 74,161	\$ 97,979
Dept 114	City Clerk/Customer Service	115,113	106,957	99,381	119,236
Dept 116	Elections	18,371	48,500	20,500	20,500
Dept 121	Municipal Court	186,895	202,626	189,817	240,529
Dept 132	City Administrator	232,920	261,417	188,178	248,470
Dept 133	Public Information Officer	63,031	57,981	65,937	82,334
Dept 137	Human Resources	135,382	163,975	144,000	239,117
Dept 144	Computer Resources	252,162	482,551	408,732	381,520
Dept 146	General Government Buildings	454,422	492,234	448,325	471,150
Dept 151	Finance	471,318	549,120	484,853	514,885
Dept 155	Nondepartmental	966,522	1,038,857	1,428,483	1,134,600
Community Development:					
Dept 195	Building Division	180,402	197,267	162,120	195,628
Dept 196	Planning & Zoning Division	249,434	227,318	246,568	222,230
Dept 198	Economic Development	199,939	633,363	525,482	509,884
Total Operating		3,596,954	4,550,806	4,486,537	4,478,062
Capital Outlay		1,647,066	898,000	352,000	699,000
Total General Government		\$ 5,244,019	\$ 5,448,806	\$ 4,838,537	\$ 5,177,062
Public Safety					
Dept 210	Victims Assistance	\$ 67,835	\$ 70,875	\$ 20,560	\$ -
Dept 211	Police Administration	1,746,424	2,326,064	1,995,340	2,813,262
Dept 213	Patrol/Traffic	2,523,856	2,472,227	2,366,850	2,527,190
Dept 218	School Resource Program	102,300	132,041	107,100	129,878
Dept 219	Behavioral Health	104,015	248,814	166,078	285,717
Total Operating		4,544,430	5,250,020	4,655,928	5,756,047
Capital Outlay		105,480	661,583	572,500	133,200
Total Public Safety		\$ 4,649,909	\$ 5,911,603	\$ 5,228,428	\$ 5,889,247
Public Works					
Dept 311	Fleet	\$ 231,357	\$ 222,052	\$ 211,060	\$ 214,648
Dept 314	Streets	1,218,311	1,434,313	1,325,018	1,516,845
Dept 318	Engineering	422,573	482,783	445,150	582,490
Total Operating		\$ 1,872,242	\$ 2,139,148	\$ 1,981,228	\$ 2,313,983
Capital Outlay - Equipment		\$ 356,869	\$ 103,000	\$ 86,000	\$ 142,000

**CITY OF CAÑON CITY
GENERAL FUND - USES OF FUNDS**

Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Street Projects				
Dept 320 Street Resurfacing	392,057	400,000	60,000	330,000
Dept 321 Hydraulic Ditch Cross	-	200,000	-	200,000
Dept 323 Misc. Concrete Projects	49,034	75,000	75,000	50,000
Dept 366 Wayfinding Kiosk	43,241	319,000	525,000	10,000
Dept 369 Downtown Alleys	180,274	200,000	200,000	125,000
Dept 370 US-50 Corridor	106,252	48,000	48,000	-
Dept 376 RR Crossing Surface Renewal - S. 3rd St.	-	-	36,000	-
Subtotal Street Proj-CIP	\$ 770,856	\$ 1,242,000	\$ 944,000	\$ 715,000
Total Public Works	\$ 2,999,967	\$ 3,484,148	\$ 3,011,228	\$ 3,170,983
Culture & Recreation				
Dept 551/555 Library / Museum	\$ 860,068	\$ 908,461	\$ 837,723	\$ 907,822
Total Library / Museum Operating	\$ 860,068	\$ 908,461	\$ 837,723	\$ 907,822
Capital Outlay - Equipment	\$ 5,993	\$ -	\$ -	\$ -
Total Library / Museum	\$ 866,062	\$ 908,461	\$ 837,723	\$ 907,822
Dept 590 Culture & Rec. Capital Projects	603,242	70,000	6,114	47,000
Total Culture & Recreation	\$ 1,469,303	\$ 978,461	\$ 843,837	\$ 954,822
TOTAL EXPENDITURES	\$ 14,363,199	\$ 15,823,018	\$ 13,922,030	\$ 15,192,114



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CITY OF CAÑON CITY
2021 BUDGET PROGRAM/ACTIVITIES

Department	General Government			
Division/Program:	Total of all Divisions/Programs			
Fund:	General			
Expenditures:	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Personnel Services (100)	\$ 1,840,023	\$ 2,063,932	\$ 1,773,576	\$ 2,095,541
Supplies (200)	118,444	162,610	134,257	182,837
Purchased Services (300)	1,193,374	1,989,891	1,691,431	1,824,684
Debt Service (600)	348,205	233,553	233,553	240,000
Grants/Contrib (700)	77,458	87,220	619,720	75,000
Capital Outlay (900)	1,647,066	898,000	352,000	699,000
Total	\$ 5,224,570	\$ 5,435,206	\$ 4,804,537	\$ 5,117,062

Program Funding Sources					
Licenses & Permits	\$ 423,293	\$ 307,800	\$ 307,800	\$ 330,108	
Grants	-	-	-	-	
Charges for Services	17,760	63,200	63,200	22,247	
Rent	35,687	-	-	-	
Donations	-	-	-	-	
Oper. Transfers - Central services reimbursements	393,800	261,000	393,800	393,800	
General City Revenues	3,425,118	4,545,623	3,551,292	4,067,137	
Fund Balance Assigned to Property Acquisition	-	1,745,000	-	400,000	
Unassigned Fund Balance	-	103,071	-	-	
Total Funding Sources	\$ 4,295,658	\$ 7,025,694	\$ 4,316,092	\$ 5,213,292	

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

City Council Overview

The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
GENERAL GOVERNMENT					
CITY COUNCIL					
	Personnel Services (100)				
10-410-111-110	Salaries & Wages	\$ 46,567	\$ 60,249	\$ 60,249	\$ 51,000
10-410-111-121	Overtime	\$ -	\$ 2,500	\$ 1,800	\$ 2,500
10-410-111-142	Workers' Compensation	\$ 36	\$ 32	\$ 32	\$ 102
10-410-111-143	Life & Health Insurance	\$ 3,738	\$ 1,200	\$ 80	\$ -
10-410-111-144	FICA Taxes	\$ 3,534	\$ 4,909	\$ 4,500	\$ 3,902
	Total Personnel Services (100)	\$ 53,875	\$ 68,890	\$ 66,661	\$ 57,504
	Supplies & Materials (200)				
10-410-111-200	Office Supplies	\$ 612	\$ 750	\$ 500	\$ 600
10-410-111-205	Small Items of Equipment	\$ -	\$ -	\$ -	\$ 8,000
10-410-111-210	Operating Supplies-General	\$ 876	\$ 1,000	\$ 500	\$ 1,850
	Total Supplies & Materials (200)	\$ 1,487	\$ 1,750	\$ 1,000	\$ 10,450
	Purchased Services (300)				
10-410-111-310	Professional Services	\$ -	\$ -	\$ -	\$ 500
10-410-111-310	Contracted Services				\$ 10,000
10-410-111-335	Travel & Training	\$ 9,779	\$ 10,000	\$ 3,000	\$ 11,425
10-410-111-336	Meals	\$ -	\$ 2,000	\$ 1,000	\$ 2,100
10-410-111-399	Potential Projects	\$ 5,902	\$ 6,000	\$ 2,500	\$ 6,000
	Total Purchased Services (300)	\$ 15,681	\$ 18,000	\$ 6,500	\$ 30,025
	TOTAL CITY COUNCIL	\$ 71,043	\$ 88,640	\$ 74,161	\$ 97,979

City of Cañon City 2021 Budget

City Clerk

The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff.

2020 Major Goals and Accomplishments:

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Started to streamline the processes and become more digital/less paper bound.
- ◆ Continued process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.

2021 Major Goals:

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.
- ◆ Continue work to streamline processes and become more digital/less paper bound.
- ◆ Refine the process for Business License holders including security guards, medical marijuana, door-to-door sales, trash haulers, etc.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
CITY CLERK					
Personnel Services (100)					
10-410-114-110	Salaries & Wages	\$ 57,490	\$ 58,492	\$ 58,492	\$ 60,047
10-410-114-134	Vac/Sick Pay Payoff	1,103	-	-	-
10-410-114-142	Workers' Compensation	64	80	100	120
10-410-114-143	Life & Health Insurance	17,686	18,849	18,849	19,950
10-410-114-144	FICA Taxes	4,207	4,220	4,220	4,600
10-410-114-145	City Retirement	2,804	2,866	2,866	2,924
	Total Personnel Services (100)	\$ 83,354	\$ 84,507	\$ 84,527	\$ 87,641
Supplies & Materials (200)					
10-410-114-200	Office Supplies	\$ 1,423	\$ 3,000	\$ 1,500	\$ 3,620
10-410-114-205	Small Items of Equipment	272	500	1,000	1,200
10-410-114-210	Operating Supplies-General	771	800	800	800
	Total Supplies & Materials (200)	\$ 2,466	\$ 4,300	\$ 3,300	\$ 5,620
Purchased Services (300)					
10-410-114-300	Professional Services	\$ 7,043	\$ 5,000	\$ 5,500	\$ 10,000
10-410-114-305	Contracted Services-General	8,957	4,000	1,000	4,000
10-410-114-312	Software Titles	204	200	204	225
10-410-114-315	Postage/Freight	386	250	500	250
10-410-114-325	Publications/Advertising	8,227	3,000	2,500	5,000
10-410-114-330	Subscriptions/Membership Fees	385	500	200	500
10-410-114-335	Travel & Training	3,347	4,000	1,000	4,800
10-410-114-336	Meals	104	500	-	500
10-410-114-380	Telephone/Voice/Data	639	700	650	700
	Total Purchased Services (300)	\$ 29,292	\$ 18,150	\$ 11,554	\$ 25,975
Capital Outlay (900)					
10-410-114-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
TOTAL CITY CLERK					
		<u><u>\$ 115,113</u></u>	<u><u>\$ 106,957</u></u>	<u><u>\$ 99,381</u></u>	<u><u>\$ 119,236</u></u>

City of Cañon City 2021 Budget

Elections Division Overview

The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

2020 Major Goals and Accomplishments:

- ◆ Worked alongside the Fremont County Clerk and staff to complete an election through the Fremont County Clerk & Recorder for possible ballot measure(s) that may be brought forward—November 3, 2020, regarding Black Hills Franchise.

2021 Major Goals:

- ◆ Continue training of Colorado Election law and work on refining processes.
- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
ELECTIONS					
	Supplies & Materials (200)				
10-410-116-200	Office Supplies	\$ 464	\$ 500	\$ 500	\$ 500
	Total Supplies & Materials (200)	\$ 464	\$ 500	\$ 500	\$ 500
	Purchased Services (300)				
10-410-116-300	Professional Services	\$ -	\$ 20,000	\$ -	\$ -
10-410-116-305	Contracted Services-General	\$ 17,907	\$ 28,000	\$ 20,000	\$ 20,000
	Total Purchased Services (300)	\$ 17,907	\$ 48,000	\$ 20,000	\$ 20,000
	TOTAL ELECTIONS	\$ 18,371	\$ 48,500	\$ 20,500	\$ 20,500

City of Cañon City 2021 Budget

Municipal Court Overview

The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

Major Goals and Accomplishments:

- ◆ The Municipal court is a 2-person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ The SARS CoV-2 pandemic presented many challenges. Health Department guidance required us to adapt to a method of administering justice while doing everything possible to protect the health of the public and court staff.
- ◆ A virtual court appearance system, WebEx, and other technologies were established to balance the duties of the court with the restrictions of social distancing. Those have proven effective.
- ◆ For in court appearances, we have maintained strict adherence to Health Department guidance for social distancing. We have also eliminated the exchange of paper documents between the court and the public. Electronic data exchange has replaced the physical exchange of documents in order to reduce the possible spread of any virus.

2021 Major Goals:

- ◆ Civil code violations are becoming more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a continuing challenge for the city in 2021. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing. We expect the full transition to be delayed due to budget issues.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. The development of a system capable of presenting video evidence in those cases will be operational this year.
- ◆ The police department has converted to an electronic evidence system and we will be creating methods to present that evidence as a part of the system mentioned above.
- ◆ The adoption of the electronic payment system has been very beneficial for the defendants. We were fortunate to have received approval to implement that system as it is a necessary part of the current

efforts to address the pandemic by reducing person contact and the exchange of physical forms of payment that could transmit a virus.

- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The City has contracted with a collection agency for collection of unpaid fines and costs. Early results show promise and use of that service will be increasing.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ There is much work to be done in developing a system at the Police Department to process bench warrants for defendants failing to appear in court. The Fremont County Sheriff announced this year that he will not process municipal warrants from any municipal courts in Fremont County. That is a significant deviation from prior practices and will create a substantial burden on the Canon City Police Department. The court will assist the Department in all appropriate ways possible.
- ◆ Many categories of convictions now require the defendant to be fingerprinted and their convictions to be made part of criminal justice databases. The fingerprinting duties also fall on the Police Department. Due to the viral pandemic, completion of the printing has been delayed. The court will work with the Police Department to address the existing backlog.
- ◆ Due to the pandemic, warrants have been issued for defendants failing to appear at their arraignments. Execution of the warrants was stayed due to the pandemic. Going forward we expect the execution of warrants will present a logistical challenge and will work with the Police Department to produce correct outcomes.
- ◆ There is a distinct pattern of the defendants on the Walmart theft cases failing to appear in court. The dramatic increase in the number of non-appearance bench warrants will require development of new processes to solve that dilemma.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
MUNICIPAL COURT					
Personnel Services (100)					
10-410-121-110	Salaries & Wages	\$ 131,553	\$ 133,733	\$ 133,733	\$ 164,000
10-410-121-112	Salaries-Temporary	1,200	4,900	200	-
10-410-121-134	Vac/Sick Payoff	557	-	-	-
10-410-121-135	Longevity Pay	350	850	400	450
10-410-121-142	Workers' Compensation	152	168	200	275
10-410-121-143	Life & Health Insurance	29,689	31,208	31,208	33,024
10-410-121-144	FICA Taxes	9,886	10,214	10,214	12,800
10-410-121-145	City Retirement	6,416	6,553	6,553	8,200
	Total Personnel Services (100)	\$ 179,804	\$ 187,626	\$ 182,508	\$ 218,749
Supplies & Materials (200)					
10-410-121-200	Office Supplies	\$ 633	\$ 900	\$ 500	\$ 900
10-410-121-205	Small Items of Equipment	253	2,000	750	7,830
10-410-121-210	Operating Supplies	-	100	-	100
10-410-121-280	Janitorial Supplies	27	50	50	50
	Total Supplies & Materials (200)	\$ 913	\$ 3,050	\$ 1,300	\$ 8,880
Purchased Services (300)					
10-410-121-300	Professional Services	\$ -	\$ 2,500	\$ -	\$ 2,500
10-410-121-305	Contracted Services-General	-	300	-	300
10-410-121-310	Contracted Services-Repair/Maint.	1,746	2,000	2,000	2,000
10-410-121-312	Software Titles	654	800	700	1,700
10-410-121-315	Postage/Freight	440	1,000	500	1,000
10-410-121-320	Printing	538	995	600	1,000
10-410-121-330	Subscriptions/Membership Fees	100	105	104	125
10-410-121-335	Travel & Training	643	2,000	500	2,000
10-410-121-340	Material/Equipment Rental	223	200	50	200
10-410-121-350	Other Fees & Charges	1,785	2,000	1,500	2,000
10-410-121-380	Telephone/Voice/Data	51	50	55	75
	Total Purchased Services (300)	\$ 6,179	\$ 11,950	\$ 6,009	\$ 12,900
Capital Outlay (900)					
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL MUNICIPAL COURT	\$ 186,895	\$ 202,626	\$ 189,817	\$ 240,529



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City of Cañon City 2021 Budget

City Administrator Overview

The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
CITY ADMINISTRATOR					
Personnel Services (100)					
10-410-132-110	Salaries & Wages	\$ 119,264	\$ 130,685	\$ 120,000	\$ 120,520
10-410-132-121	Overtime	539	-	-	1,000
10-410-132-134	Vac/Sick Payoff	6,950	-	-	-
10-410-132-135	Longevity Pay	700	700	700	700
10-410-132-142	Workers' Compensation	144	151	151	231
10-410-132-143	Life & Health Insurance	33,208	31,406	31,406	32,844
10-410-132-144	FICA Taxes	9,760	11,029	11,029	9,300
10-410-132-145	City Retirement	3,658	6,916	6,916	6,000
10-410-132-147	457 Plan - City Match	1,879	-	-	-
Total Personnel Services (100)		\$ 176,103	\$ 180,887	\$ 170,202	\$ 170,595
Supplies & Materials (200)					
10-410-132-200	Office Supplies	\$ 1,078	\$ 2,000	\$ 1,000	\$ 2,000
10-410-132-205	Small Items of Equipment	-	500	500	500
10-410-132-210	Operating Supplies-General	7	60	10	100
10-410-132-225	Vehicle/Equip. Parts	51	150	500	500
10-410-132-245	Gas & Diesel Fuel	264	400	500	500
10-410-132-250	Oil, Grease, etc.	29	50	40	50
10-410-132-255	Tires	15	-	-	50
Total Supplies & Materials (200)		\$ 1,443	\$ 3,160	\$ 2,550	\$ 3,700
Purchased Services (300)					
10-410-132-305	Contracted Services-General	\$ 382	\$ 19,000	\$ 10,000	\$ 15,000
10-410-132-312	Software Titles	258	1,000	500	1,000
10-410-132-315	Postage/Freight	11	120	75	100
10-410-132-330	Subscriptions/Membership Fees	-	950	1,051	1,125
10-410-132-335	Travel & Training	3,504	5,000	2,500	4,950
10-410-132-336	Meals	-	-	-	500
10-410-132-380	Telephone/Voice/Data	926	1,300	-	1,500
10-410-132-399	Contingency	50,293	50,000	1,300	50,000
Total Purchased Services (300)		\$ 55,375	\$ 77,370	\$ 15,426	\$ 74,175
TOTAL CITY ADMIN.					
		\$ 232,920	\$ 261,417	\$ 188,178	\$ 248,470

City of Cañon City 2021 Budget

Public Information Department Overview

The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

2020 Major Goals and Accomplishments:

- Created, updated, and maintained two COVID-19 website pages for residents and businesses with relevant and up-to-date information on local/state/national resources.
- Relayed COVID-19 and State and County Public Health orders and information to the public via social media on a daily basis.
- Increased outreach and messaging regarding opportunities for community participation in city and council meetings via online participation.
- Set up and managed an online registration system for the City's Splash Pad at Centennial Parks.
- Created a full branding package (department headers, letterhead, business cards, email signature) based off the new City logo and a brand style guide that outlines usage of colors, fonts, placement, and style.
- Created a Citywide social media plan.
- Continued to increase social media effectiveness by increasing number of posts on our social media platforms and sharing them with other City entities including the Chamber of Commerce and local media outlets.
- Continued to revise and enhance City outreach to better engage residents.
- Continued to help city departments keep their website department pages current by uploading documents, photos, and videos in a timely manner.
- Continued to release PSA's to the media and public to increase City education and outreach efforts.
- Continued to maintain and keep current the City's website, intranet, and social media accounts.

2021 Major Goals:

- Create a City News & Projects newsletter to be published quarterly in the Shopper.
- Publish hard copies of the Cañon City Colorado Relocation Guide for mail distribution by the Chamber of Commerce.
- Increase resident subscriptions to the city's e-notify system through increased community outreach efforts.
- Continue to increase social media effectiveness by following the newly developed Citywide social media plan and attending annual social media training.
- Continue to revise and enhance City outreach to better engage residents.
- Continue to enhance the City website in ways that encourage openness and transparency.
- Continue to help City departments and committees implement internal communication goals and special projects.
- Continue to maintain and keep current the City's website, intranet, and social media accounts.
- Continue professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.
- Archiving social media for CORA requests.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
PUBLIC INFORMATION OFFICER					
Personnel Services (100)					
10-410-133-110	Salaries & Wages	\$ 40,539	\$ 30,236	\$ 40,303	\$ 41,400
10-410-133-142	Workers' Compensation	32	36	36	82
10-410-133-143	Life & Health Insurance	13,984	15,523	15,523	16,422
10-410-133-144	FICA Taxes	2,788	2,104	3,000	3,200
10-410-133-145	City Retirement	1,855	1,482	2,000	2,030
	Total Personnel Services (100)	\$ 59,197	\$ 49,381	\$ 60,862	\$ 63,134
Supplies & Materials (200)					
10-410-133-200	Office Supplies	\$ 278	\$ 500	\$ 300	\$ 300
10-410-133-210	Operating Supplies-General	-	-	-	-
	Total Supplies & Materials (200)	\$ 278	\$ 500	\$ 300	\$ 300
Purchased Services (300)					
10-410-133-305	Contracted Services-General	\$ 260	\$ 2,000	\$ 500	\$ 6,500
10-410-133-312	Software Titles	960	1,000	1,000	1,200
10-410-133-320	Printing	-	-	-	3,200
10-410-133-325	Publications/Advertising	-	-	-	5,000
10-410-133-330	Subscriptions/Membership Fees	-	250	-	650
10-410-133-335	Travel & Training	1,681	1,700	75	1,700
10-410-133-380	Telephone/Voice/Data	654	650	700	650
10-410-133-710	2020 Census Grant	-	2,500	2,500	-
	Total Purchased Services (300)	\$ 3,555	\$ 8,100	\$ 4,775	\$ 18,900
TOTAL PUBLIC INFORMATION OFFICER					
		\$ 63,031	\$ 57,981	\$ 65,937	\$ 82,334

Human Resources Overview

The Human Resources Department supports employees and management as they strive to provide outstanding services to citizens and guests of the City of Cañon City in a manner that is as productive, efficient, and cost effective as possible. In addition, the Department serves as an aid to the City Administrator and Council in meeting objectives as they relate to employees, compliance, risk management, culture, and productivity and supports the City departments in minimizing employee risk and maximizing employee productivity through recruiting, retention, performance management, safety trainings, and transparent hiring practices.

In support of the City's principles, values, vision and mission, the Human Resources Department ensures effective selection, development and retention of the City's workforce. This includes recruitment; testing and selection; salary and fringe benefit administration; and policy and procedure development. Additional services include coordination of citywide training and development programs; administration of recognition and incentive programs; employee relations; development and administration of workplace safety and loss control programs; and administration of the City's workers' compensation program.

2020 Major Goals and Accomplishments:

- ◆ Implement a new Human Resources Information System to include recruiting, onboarding, benefits, training and survey modules.
- ◆ Update the Employee Handbook and develop a Policies and Procedure Manual. Inform and gain support of the General Government Committee of the revisions.
- ◆ Conduct 2020 Employee Survey in order to seek input from employees on the health and climate of the organization and develop strategies to increase engagement and decrease turnover.
- ◆ Successfully continue to work within budget constraints offering appropriate HR related strategies and implementation of approved plans.
- ◆ Support the continued need to decrease costs related to health insurance and worker's compensation insurance while maintaining appropriate benefit levels.

2021 Major Goals:

- ◆ Establish a new Performance Management system incorporating a balanced scorecard approach to assist the City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to their full potential and create a performance management program that motivates, rewards, and recognizes high performance.
- ◆ Evaluate, research, analyze and make recommendations for 2022 Classification and Compensation Plan to ensure we attract and retain a qualified workforce.
- ◆ Continue to enhance and develop a comprehensive onboarding plan to include new hire orientation and 30-60-90 day follow up surveys to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Develop and implement citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
HUMAN RESOURCES					
Personnel Services (100)					
10-410-137-110	Salaries & Wages	\$ 53,318	\$ 64,260	\$ 64,260	\$ 85,650
10-410-137-134	Vac-Sick Payoff	2,861	-	-	-
10-410-137-142	Workers' Compensation	96	75	75	200
10-410-137-143	Life & Health Insurance	13,423	13,203	13,203	13,800
10-410-137-144	FICA Taxes	4,080	4,738	4,738	6,500
10-410-137-145	City Retirement	1,611	3,149	3,149	4,200
	Total Personnel Services (100)	\$ 75,389	\$ 85,425	\$ 85,425	\$ 110,350
Supplies & Materials (200)					
10-410-137-200	Office Supplies	\$ 1,957	\$ 1,500	\$ 1,500	\$ 3,922
10-410-137-210	Operating Supplies-General	4,941	7,000	5,000	7,000
	Total Supplies & Materials (200)	\$ 6,898	\$ 8,500	\$ 6,500	\$ 10,922
Purchased Services (300)					
10-410-137-300	Professional Services	\$ 17,150	\$ 38,700	\$ 30,000	\$ 90,750
10-410-137-305	Contracted Services-General	5,341	5,000	3,500	1,820
10-410-137-312	Software Titles	204	1,000	400	1,000
10-410-137-315	Postage/Freight	18	100	50	100
10-410-137-325	Publications/Advertising	10,144	3,500	500	2,000
10-410-137-330	Subscription/Membership Fees	6,411	7,000	6,375	7,425
10-410-137-335	Travel & Training	3,380	4,000	500	4,000
10-410-137-337	Tuition Reimbursement	9,918	10,000	10,000	10,000
10-410-137-380	Telephone/Voice/Data	530	750	750	750
	Total Purchased Services (300)	\$ 53,096	\$ 70,050	\$ 52,075	\$ 117,845
10-410-137-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL HUMAN RESOURCES	\$ 135,382	\$ 163,975	\$ 144,000	\$ 239,117

City of Cañon City 2021 Budget

Computer Resources Department Overview

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

2020 Major Goals and Accomplishments:

- ◆ Expanded on a multi-year network infrastructure redesign.
- ◆ Completed a refresh of Multi-Function Printers and reduced maintenance costs.
- ◆ Continued transition to a 5-year PC replacement program.
- ◆ Expanded end-user cybersecurity training.
- ◆ Expanded storage solutions for production and backup data.
- ◆ Expanded the current CATV system.
- ◆ Completed transition to a new email system.
- ◆ Improved network and security monitoring.
- ◆ Began transition to a Fiber WAN.
- ◆ Installed a new dedicated data service.
- ◆ Completed setup of new training/meeting system for PD.
- ◆ Completed a refresh of Library public service management systems.
- ◆ Completed a network refresh at the Parks department, Library, PD Annex, and PD.
- ◆ Implemented a new video conferencing solution for Council & Committees.
- ◆ Implemented a new A/V system for the Municipal Court including video conferencing.
- ◆ Began LAN upgrades at multiple locations.
- ◆ Implemented new security access control systems in multiple locations.
- ◆ Implemented new security surveillance systems in multiple locations.
- ◆ Implemented a new system for work from home personnel.
- ◆ Implemented multiple new software systems for multiple departments.
- ◆ Implemented a new asset management system for technology assets and licensing.

2021 Major Goals:

- ◆ Continue infrastructure/network upgrades.
- ◆ Continue transition to a 5-year PC replacement program.
- ◆ Begin a 5-year transition program for critical infrastructure hardware.
- ◆ Complete transition to a Fiber WAN.
- ◆ Transition to a new telecommunications service.
- ◆ Implement redundancy for data and telecommunications services.
- ◆ Implement power backup solutions for critical infrastructure.
- ◆ Expand City security posture.
- ◆ Upgrade the City public access channel and assist in developing new content.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
COMPUTER RESOURCES					
Personnel Services (100)					
10-410-144-110	Salaries & Wages	\$ 100,251	\$ 102,928	\$ 80,000	\$ 95,700
10-410-144-121	Overtime	58	2,000	2,000	-
10-410-144-134	Vac/Sick Payoff	913	3,100	-	-
10-410-144-135	Longevity Pay	-	-	-	350
10-410-144-142	Workers' Compensation	140	301	300	350
10-410-144-143	Life & Health Insurance	26,170	27,743	18,000	19,200
10-410-144-144	FICA Taxes	7,377	8,297	7,000	7,600
10-410-144-145	City Retirement	4,884	5,392	4,500	4,870
	Total Personnel Services (100)	\$ 139,794	\$ 149,761	\$ 111,800	\$ 128,070
Supplies & Materials (200)					
10-410-144-200	Office Supplies	\$ 177	\$ 800	\$ 500	\$ 1,700
10-410-144-205	Small Items of Equipment	53,600	69,500	62,000	65,000
10-410-144-225	Vehicle/Equip Parts	169	300	-	300
10-410-144-237	Uniform Purchases	-	100	100	600
10-410-144-245	Gas & Diesel Fuel	101	400	200	400
10-410-144-250	Oil, Grease, Etc.	-	50	32	50
10-410-144-299	CCTV - Operating	1,257	1,500	1,500	9,200
	Total Supplies & Materials (200)	\$ 55,304	\$ 72,650	\$ 64,332	\$ 77,250
Purchased Services (300)					
10-410-144-300	Professional Services	\$ -	\$ -	\$ -	\$ -
10-410-144-305	Contracted Services-General	12,300	19,200	15,000	17,000
10-410-144-312	Software Titles	42,469	122,500	135,000	66,000
10-410-144-315	Postage/Freight	94	100	100	200
10-410-144-335	Travel & Training	-	5,500	2,500	4,000
10-410-144-340	Material/Equipment Rental	-	60,000	25,000	30,000
10-410-144-380	Telephone/Voice/Data	2,200	52,840	55,000	59,000
	Total Purchased Services (300)	\$ 57,064	\$ 260,140	\$ 232,600	\$ 176,200
10-410-144-920	Equipment	\$ 53,038	\$ 65,000	\$ 62,000	\$ 74,000
10-410-144-925	CCTV - Equipment	\$ 99,397	\$ 58,000	\$ 58,000	\$ -
10-410-144-950	Other Improvements	-	225,000	225,000	-
	Total Capital Outlay (900)	\$ 152,435	\$ 348,000	\$ 345,000	\$ 74,000
TOTAL COMPUTER RESOURCES					
		\$ 404,597	\$ 830,551	\$ 753,732	\$ 455,520

City of Cañon City 2021 Budget

Facilities

The Facilities Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, the Police Department, the Police Annex, the Parks Department, the Public Works Facility and the Water Treatment Plant. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

2020 Major Goals And Accomplishments

- ◆ Completed carpet replacement at the Police Department and Municipal Courts.
- ◆ Completed Carpet replacement on upper level of City Hall.
- ◆ Installed new electronic locks at The Police Department 161 Justice Center Road.
- ◆ Installed new electronic locks at the Police Annex 1145 Ohio.
- ◆ Completed renovations on the east side of Police Annex.
- ◆ Installed security cameras at the Museum, Library, Police Dept, Police Annex and Parks office.
- ◆ Installed touchless hand sanitizer stations throughout the City Buildings.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Assist Police Department with transition to 1145 Ohio property.
- ◆ Assisted I T department installing cat 6 wiring in Library, Parks offices, Police Department and Annex.
- ◆ Took over Maintenance and up keep of the down town clock tower.

2021 Major Goals.

- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue with carpet replacement at City Hall and Police Department.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Continue to assist the Police Department with renovations to the Annex 1145 Ohio.
- ◆ Replace boilers at Royal Gorge Museum
- ◆ Replace roof on out building at royal Gorge Museum.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
FACILITIES					
Personnel Services (100)					
10-410-146-110	Salaries & Wages	\$ 99,943	\$ 100,655	\$ 98,000	\$ 104,300
10-410-146-121	Overtime-Permanent	775	1,000	1,000	1,000
10-410-146-134	Vacation/Sick Payoff	2,534	-	-	-
10-410-146-135	Longevity Pay	100	-	-	35
10-410-146-137	Uniform/Boot Allowance	420	400	420	400
10-410-146-142	Workers' Compensation	3,256	3,487	3,200	2,100
10-410-146-143	Life & Health Insurance	18,465	31,946	22,000	20,100
10-410-146-144	FICA Taxes	7,732	7,269	7,000	8,000
10-410-146-145	City Retirement	3,849	4,933	5,000	5,200
	Total Personnel Services (100)	\$ 137,074	\$ 149,690	\$ 136,620	\$ 141,135
Supplies & Materials (200)					
10-410-146-205	Small Items of Equipment	\$ 887	\$ 3,500	\$ 3,500	\$ 700
10-410-146-210	Operating Supplies-General	5,401	6,500	3,000	6,000
10-410-146-215	Operating Supplies-Equip/Maint.	6,451	7,000	5,000	6,500
10-410-146-220	Operating Supplies-Bldg. Materials	9,204	9,000	9,000	8,000
10-410-146-223	Operating Supplies-ADA Compliance	366	10,000	2,500	6,500
10-410-146-225	Vehicle/Equip Parts	207	250	250	300
10-410-146-245	Gas & Diesel Fuel	726	800	850	900
10-410-146-250	Oil, grease, Etc.	27	50	55	65
10-410-146-255	Tires	682	150	150	150
10-410-146-280	Janitorial Supplies	8,400	7,000	6,500	7,000
	Total Supplies & Materials (200)	\$ 32,352	\$ 44,250	\$ 30,805	\$ 36,115
Purchased Services (300)					
10-410-146-305	Contracted Services-General	\$ 70,944	\$ 82,500	\$ 80,000	\$ 82,500
10-410-146-310	Contracted Services-Repair/Maint.	40,134	45,000	30,000	40,000
10-410-146-335	Travel & Training	223	600	600	600
10-410-146-340	Material/Equipment Rental	2,112	3,000	3,000	3,000
10-410-146-365	Electric	111,716	125,004	125,000	125,000
10-410-146-370	Gas	16,341	17,004	17,000	17,000
10-410-146-375	Sewer	3,308	3,600	3,600	3,600
10-410-146-380	Telephone/Voice/Data	21,089	2,000	2,200	2,200
10-410-146-385	Water	10,761	11,000	11,000	11,500
10-410-146-390	Stormwater	8,368	8,586	8,500	8,500
	Total Purchased Services (300)	\$ 284,996	\$ 298,294	\$ 280,900	\$ 293,900
Capital Outlay (900)					
10-410-146-950	Other Improvements	\$ 78,066	\$ 50,000	\$ 6,000	\$ 225,000
	Total Capital Outlay (900)	\$ 78,066	\$ 50,000	\$ 6,000	\$ 225,000
	TOTAL GEN'L GOVERNMENT FACILITIES	\$ 532,488	\$ 542,234	\$ 454,325	\$ 696,150

City of Cañon City 2021 Budget

Finance Department Overview

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance, and overseeing collection of City sales tax receipts.

2020 Major Goals and Accomplishments:

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2019 Comprehensive Annual Financial Report (CAFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the third annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. The City received an unqualified opinion from the independent auditor. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Hired a Senior Purchasing Technician to the staff to ensure compliance with the City’s current purchasing policy.
- ◆ Worked with legal counsel to make the necessary code changes to move to State collection for sales tax.

2021 Major Goals:

- ◆ Continue to maintain City’s fiscal health in order to provide high quality services to the citizens. Will provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2021.
- ◆ Revisit use tax collection procedures.
- ◆ Research and evaluate accounting software
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
 - Customer service
 - Financial reporting
 - Review purchasing policy for possible modifications
 - Research potential cost savings through the Senior Purchasing Technician
 - Implement an online bid submittal process
 - Develop educational program for p-card usage and Departmental accountability

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
FINANCE					
Personnel Services (100)					
10-410-151-110	Salaries & Wages	\$ 290,315	\$ 317,155	\$ 298,000	\$ 300,000
10-410-151-121	Overtime-Permanent	1,521	1,250	1,000	1,250
10-410-151-134	Vac/Sick Payoff	22,564	5,300	5,273	-
10-410-151-135	Longevity Pay	2,660	2,350	2,350	875
10-410-151-142	Workers' Compensation	372	380	380	1,000
10-410-151-143	Life & Health Insurance	63,416	82,411	70,000	74,000
10-410-151-144	FICA Taxes	23,417	25,700	24,000	23,000
10-410-151-145	City Retirement	11,450	16,114	13,000	15,000
	Total Personnel Services (100)	\$ 415,714	\$ 450,660	\$ 414,003	\$ 415,125
Supplies & Materials (200)					
10-410-151-200	Office Supplies	\$ 4,387	\$ 2,450	\$ 2,000	\$ 2,500
10-410-151-205	Small Items of Equipment	\$ 404	\$ 550	\$ 550	\$ 750
10-410-151-210	Operating Supplies - General	455	100	500	500
	Total Supplies & Materials (200)	\$ 5,246	\$ 3,100	\$ 3,050	\$ 3,750
Purchased Services (300)					
10-410-151-300	Professional Services	\$ 22,025	\$ 42,300	\$ 35,000	\$ 40,000
10-410-151-312	Software Titles	2,198	10,000	10,400	11,000
10-410-151-315	Postage/Freight	2,989	3,500	3,600	3,500
10-410-151-320	Printing	1,994	3,550	500	2,500
10-410-151-325	Publications/Advertising	1,270	1,500	1,500	4,100
10-410-151-330	Subscriptions/Membership Fees	889	3,010	1,500	2,560
10-410-151-335	Travel & Training	4,975	9,100	2,000	9,650
10-410-151-336	Meals	-	1,500	100	1,500
10-410-151-350	Other Fees & Charges	12,993	20,000	12,000	20,000
10-410-151-380	Telephone/Voice/Data	1,026	900	1,200	1,200
	Total Purchased Services (300)	\$ 50,358	\$ 95,360	\$ 67,800	\$ 96,010
Capital Outlay (900)					
10-410-151-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL FINANCE	\$ 471,318	\$ 549,120	\$ 484,853	\$ 514,885



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CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
NONDEPARTMENTAL					
Personnel Services (100)					
10-410-155-110	Salaries & Wages	\$ -	\$ 16,434	\$ -	\$ 50,000
10-410-155-134	PTO Payoffs	\$ -	\$ 90,000	\$ -	\$ 90,000
10-410-155-141	Unemployment Insurance	\$ 9,323	\$ 9,000	\$ 45,000	\$ 25,000
10-410-155-142	Workers' Compensation	\$ 2,071	\$ 3,000	\$ 3,000	\$ 3,000
10-410-155-143	Life & Health Insurance	\$ 445	\$ 450	\$ 500	\$ 500
10-410-155-144	F.I.C.A. Taxes	\$ -	\$ 7,000	\$ -	\$ 7,000
Total Personnel Services (100)		\$ 11,839	\$ 125,884	\$ 48,500	\$ 175,500
Supplies & Materials (200)					
10-410-155-200	Office Supplies	\$ 70	\$ 13,000	\$ 5,000	\$ 10,500
10-410-155-205	Small Items of Equipment	\$ 10,246	\$ -	\$ 500	\$ -
10-410-155-210	Operating Supplies-General	\$ 9,134	\$ 600	\$ 2,500	\$ 3,600
Total Supplies & Materials (200)		\$ 19,450	\$ 13,600	\$ 8,000	\$ 14,100
Purchased Services (300)					
10-410-155-300	Professional Services	\$ 247,762	\$ 280,000	\$ 280,000	\$ 300,000
10-410-155-305	Contracted Services-General	\$ 114,957	\$ 127,000	\$ 95,000	\$ 115,000
10-410-155-312	Software Titles	\$ -	\$ 2,100	\$ -	\$ -
10-410-155-320	Printing	\$ -	\$ 2,000	\$ 2,000	\$ -
10-410-155-330	Subscription/Membership Fees	\$ 11,001	\$ 12,000	\$ 10,710	\$ 11,000
10-410-155-350	Other Fees & Charges	\$ 1,150	\$ 20,500	\$ 1,000	\$ 20,000
10-410-155-355	Insurance/Bonds	\$ 134,501	\$ 135,000	\$ 130,000	\$ 184,000
10-410-155-398	Community Services	\$ 200	\$ -	\$ -	\$ -
Total Purchased Services (300)		\$ 509,570	\$ 578,600	\$ 518,710	\$ 630,000
Debt Service (600)					
10-410-155-610	Principal	\$ 325,245	\$ 215,000	\$ 215,000	\$ 225,000
10-410-155-620	Interest	\$ 22,960	\$ 18,553	\$ 18,553	\$ 15,000
Total Debt Service (600)		\$ 348,205	\$ 233,553	\$ 233,553	\$ 240,000
Grants/Contributions (700)					
10-410-155-725	Regional Recycling	\$ 13,067	\$ 13,500	\$ 13,500	\$ -
10-410-155-726	GIS Authority	\$ 23,069	\$ 23,720	\$ 23,720	\$ 25,000
10-410-155-783	El Pomar Small Business Capacity	\$ -	\$ -	\$ 30,000	\$ -
10-410-155-785	Newmont Mining PPE	\$ -	\$ -	\$ 12,500	\$ -
10-410-155-786	DOLA- Corona Virus Relief Fund/CVRF	\$ -	\$ -	\$ 500,000	\$ -
10-410-155-781	Community Agencies	\$ 41,322	\$ 50,000	\$ 40,000	\$ 50,000
Total Grants/Contributions (700)		\$ 77,458	\$ 87,220	\$ 619,720	\$ 75,000
Capital Outlay (900)					
10-410-155-900	Property Acquisitions	\$ 1,091,564	\$ 400,000	\$ 1,000	\$ 400,000
10-410-155-990	Capital Improvements - RGB	\$ 325,000	\$ 100,000	\$ -	\$ -
Total Capital Outlay (900)		\$ 1,416,564	\$ 500,000	\$ 1,000	\$ 400,000
TOTAL NONDEPARTMENTAL					
\$ 2,383,086					
\$ 1,538,857					
\$ 1,429,483					
\$ 1,534,600					

City of Cañon City 2021 Budget

Building Department Overview

The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official and one Building Inspector. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

2020 Major Goals and Accomplishments:

- ◆ Residential Building/Mechanical Inspector to successfully test on residential building & mechanical codes. **Accomplishment:** The City has a Certified Residential Building/Mechanical Inspector.
- ◆ Begin work reviewing the 2018 codes to ascertain what is recommended to be adopted/excluded and fully understand changes between 2006 and 2018 codes. **(Adoption of 2018 codes completed by December 2020)**
- ◆ Building , mechanical and any other fee schedule. **(Adoption completed by December 2020)**
- ◆ Update all application forms for consistency and ease of use **(Completed January 2020)**
- ◆ Meet with a Building Code Committee to solicit input on the 2018 codes and educate on prospective changes with adoption of 2018 codes with staff recommended modifications. **(Completed January 2020)**
- ◆ Update Contractor licensing. **(Completed May of 2020)**
- ◆ Will process approximately 700-800 permits by end of year. 2019 total of permits issued were 762.

2021 Major Goals:

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Residential Building/Mechanical Inspector to successfully test on commercial building & mechanical codes.
- ◆ Provide meetings with the Building Code Committee to implement the new 2018 codes. Education on changes on the new 2018 adopted codes.
- ◆ Creations of part time Permit Technician position to manage front desk questions, answer questions of what is needed to obtain a permit, permit issuance, and review submitted items to see if anything missing from packet before forwarding to approving person.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
BUILDING DEPARTMENT					
Personnel Services (100)					
10-410-195-110	Salaries & Wages	\$ 113,062	\$ 115,772	\$ 110,000	\$ 135,700
10-410-195-121	Overtime	\$ -	\$ 1,000	\$ -	\$ 1,000
10-410-195-134	Vac/Sick Payoff	\$ 1,986	\$ -	\$ -	\$ -
10-410-195-135	Longevity Pay	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
10-410-195-137	Uniform/Boot Allowance	\$ 400	\$ 400	\$ 400	\$ 400
10-410-195-142	Workers' Compensation	\$ 1,764	\$ 317	\$ -	\$ 2,500
10-410-195-143	Life & Health Insurance	\$ 28,034	\$ 31,058	\$ 19,000	\$ 19,128
10-410-195-144	FICA Taxes	\$ 8,530	\$ 9,047	\$ 8,500	\$ 10,500
10-410-195-145	City Retirement	\$ 5,252	\$ 5,673	\$ 5,500	\$ 6,700
Total Personnel Services (100)		\$ 160,027	\$ 164,267	\$ 144,400	\$ 176,928
Supplies & Materials (200)					
10-410-195-200	Office Supplies	\$ 185	\$ 500	\$ 400	\$ 500
10-410-195-205	Small Items of Equipment	\$ -	\$ -	\$ -	\$ 2,500
10-410-195-210	Operating Supplies-General	\$ 7,467	\$ 1,200	\$ 1,000	\$ 1,200
10-410-195-225	Vehicle/Equip./Parts	\$ 1,535	\$ 500	\$ 500	\$ 500
10-410-195-237	Uniform Purchases	\$ 717	\$ 800	\$ 770	\$ 800
10-410-195-245	Gas & Diesel Fuel	\$ 1,129	\$ 1,000	\$ 1,000	\$ 1,000
10-410-195-250	Oil, Grease, etc.	\$ 77	\$ 100	\$ 100	\$ 100
10-410-195-255	Tires, Tubes, etc.	\$ 23	\$ 500	\$ 450	\$ 500
Total Supplies & Materials (200)		\$ 11,133	\$ 4,600	\$ 4,220	\$ 7,100
Purchased Services (300)					
10-410-195-300	Professional Services	\$ 1,857	\$ 15,700	\$ 5,000	\$ 3,500
10-410-195-310	Contracted Services-Repair/Maint.	\$ 112	\$ 200	\$ 200	\$ 200
10-410-195-312	Software Titles	\$ 1,656	\$ 1,000	\$ 1,000	\$ 1,000
10-410-195-315	Postage/Freight	\$ 449	\$ 800	\$ 800	\$ 800
10-410-195-320	Printing	\$ 560	\$ 700	\$ 700	\$ 700
10-410-195-325	Publications/Advertising	\$ -	\$ 5,000	\$ 2,500	\$ -
10-410-195-330	Subscriptions/Membership Fees	\$ 166	\$ 300	\$ 300	\$ 400
10-410-195-335	Travel & Training	\$ 2,962	\$ 3,000	\$ 3,000	\$ 3,000
10-410-195-342	Workers' Comp. Deductible	\$ -	\$ -	\$ -	\$ -
10-410-195-380	Telephone/Voice/Data	\$ 1,480	\$ 1,700	\$ 2,000	\$ 2,000
Total Purchased Services (300)		\$ 9,242	\$ 28,400	\$ 13,500	\$ 11,600
10-410-195-920	Equipment	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay (900)		\$ -	\$ -	\$ -	\$ -
TOTAL BUILDING DEPARTMENT		\$ 180,402	\$ 197,267	\$ 162,120	\$ 195,628

City of Cañon City 2021 Budget

Planning and Zoning Overview

The Planning and Zoning Division of the Community Development Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

2020 Major Goals and Accomplishments:

- ◆ Kicked off the Update to the City's Comprehensive Plan and Zoning/Subdivision/Development Regulations after a competitive RFP process.
- ◆ Drafted and Published the RFP to update the City's Comprehensive Plan and Zoning/Subdivision/Development Regulations and created a committee composed of a member of City Council, and Member of the Planning Commission, the City Administrator, the City Engineer and the City Planner to evaluate all submitted proposals
- ◆ Completed an amendment to Titles 16 and 17 simplifying the PDD – Planned Development District application process to save the applicant time and to clarify that PDD districts are customized zoning.
- ◆ Processed approximately 6 zoning/rezoning applications, 9 subdivision-related applications, 2 annexation applications, and 5 major site plan applications, 3 variance applications, 2 Special Review Use applications (including 1 ADU), and 1 Conditional Use Permit.
- ◆ Simplified the Annexation application process to be compliant with State Statute and removed extraneous regulations and requirements.
- ◆ Created Planning and Zoning Development Assistance Packets to aid the development community in understanding the City's land use application processes.
- ◆ Processed 6 Special Events Permits for projects in Cañon City.
- ◆ Organized the “Information Nook” at City Hall for display of relevant flyers and brochures on popular subjects
- ◆ Regular participation in monthly KRLN (local radio) spot to educate and update on Community Development related activities.

2021 Major Goals:

- ◆ Finalize the City's Comprehensive Plan and adoption by Planning Commission and Council.
- ◆ Finalize the City's Zoning/Subdivision/Development Regulations to make them more specifically applicable to Cañon City, more user friendly, and more robustly impactful to Cañon City's built environment, and then oversee adoption of these regulations by Planning Commission and City Council.
- ◆ Creation of Planning Technician position to manage zoning enquiries, “drop in” planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts, and provide secondary assistance to the Building Division as a Permit Tech.
- ◆ Participate with other departments in exploring a web-based system for project intake, evaluation, processing and approval in order to make the such municipal operations transparent to the general public.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
PLANNING/ZONING					
Personnel Services (100)					
10-410-196-110	Salaries & Wages	\$ 178,423	\$ 72,869	\$ 72,869	\$ 74,810
10-410-196-134	Vacation/Sick Leave Payoff	2,800	-	-	-
10-410-196-142	Workers' Compensation	1,216	200	200	500
10-410-196-143	Life & Health Insurance	16,899	8,883	8,883	9,600
10-410-196-144	FICA Taxes	13,538	5,695	5,695	5,800
10-410-196-145	City Retirement	8,719	3,571	3,571	3,700
Total Personnel Services (100)		\$ 221,593	\$ 91,218	\$ 91,218	\$ 94,410
Supplies & Materials (200)					
10-410-196-200	Office Supplies	\$ 165	\$ 1,200	\$ 400	\$ 1,300
10-410-196-205	Small Items of Equipment	246	850	-	850
10-410-196-210	Operating Supplies-General	-	-	-	-
Total Supplies & Materials (200)		\$ 412	\$ 2,050	\$ 400	\$ 2,150
Purchased Services (300)					
10-410-196-305	Contracted Services-General	\$ 17,727	\$ 120,000	\$ 150,000	\$ 110,000
10-410-196-312	Software Titles	1,461	1,800	-	1,200
10-410-196-315	Postage/Freight	395	4,750	1,200	4,750
10-410-196-320	Printing	-	900	-	1,000
10-410-196-325	Publications/Advertising	2,457	3,200	1,500	3,200
10-410-196-330	Subscriptions/Membership Fees	1,544	700	500	1,020
10-410-196-335	Travel & Training	2,369	2,000	250	3,000
10-410-196-380	Telephone/Voice/Data	1,475	700	1,500	1,500
Total Purchased Services (300)		\$ 27,429	\$ 134,050	\$ 154,950	\$ 125,670
TOTAL PLANNING/ZONING					
		\$ 249,434	\$ 227,318	\$ 246,568	\$ 222,230

City of Cañon City 2021 Budget

Economic Development Department Overview

The Economic Development office works to be an advocate for local businesses, attract new business and primary jobs to the community, help streamline the development processes to make the community more business friendly, and to seek out grant funding that will benefit the greater Canon City area. The Economic Development office is working on building better relationships with community partners, reviewing city policies, and working on existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A primary job is a business or industry that generates more than 60% of its revenue from outside of a region's trade area. Canon City's trade area is primarily Fremont County.

2020 Major Goals and Accomplishments:

- Creation and approval of the C-CARE (Canon City Area Investment Reinvestment Expansion) Urban Renewal Authority and Urban Renewal Plan as an economic development tool.
- Obtained in excess of \$1,000,000 in grant funding for community and civic initiatives.
- Continued to work with the new owners of the Hotel St. Cloud to restore key pieces of downtown to productive use and create an event atmosphere downtown.
- Worked with developers on several projects including St. Scholastica, Holiday Inn Express as well as the City projects for former Skyline Steel and Constantino's sites.
- Participated with Fremont Economic Development's Brownfield Coalition to evaluate possible sites that could benefit from the \$600,000 grant.
- Partnered with Newmont Mining, Martin Marietta and El Pomar Foundation to provide over \$66,000 of financial assistance to area businesses in the form of sidewalk café expansion grants and PPE supplies to small businesses.

2021 Major Goals:

- Utilize EPA Brownfield Multipurpose grant funds to clean up the Skyline Steel property, preparing it for riverfront development.
- Utilize Buxton Company GPS/Retail analytics and Retail matching to recruit new retail and hospitality businesses to Canon City and provide marketing services to area businesses and industries.
- Continue to partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long-term economic benefit to Cañon City.
- Put a greater focus on creating infrastructure and recruiting manufacturing, service, technology and other industries to Canon City.
- Re-examine the City's building, zoning and land use regulations to facilitate a transparent, predictable, fair and balanced regulatory environment for business retention and growth, while ensuring protection of the public's health, safety, and welfare.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
ECONOMIC DEVELOPMENT					
Personnel Services (100)					
10-410-198-110	Salaries & Wages	\$ 91,641	\$ 180,364	\$ 135,000	\$ 184,000
10-410-198-134	Vac/Sick Payoff	\$ 3,543	\$ 208	\$ -	\$ -
10-410-198-142	Workers' Compensation	104	19,484	500	400
10-410-198-143	Life & Health Insurance	19,418	44,364	28,000	48,900
10-410-198-144	FICA Taxes	7,052	18,619	10,350	14,100
10-410-198-145	City Retirement	4,502	12,697	3,000	9,000
	Total Personnel Services (100)	\$ 126,260	\$ 275,736	\$ 176,850	\$ 256,400
Supplies & Materials (200)					
10-410-198-200	Office Supplies	\$ 49	\$ 1,000	\$ 500	\$ 1,000
10-410-198-210	Operating Supplies-General	-	13,200	7,500	1,000
	Total Supplies & Materials (200)	\$ 49	\$ 14,200	\$ 8,000	\$ 2,000
Purchased Services (300)					
10-410-198-305	Contracted Services-General	\$ 31,782	\$ 172,000	\$ 172,000	\$ 149,200
10-410-198-306	Business Plan Competition	20,000	5,000	2,500	5,000
10-410-198-312	Software Titles	8,100	9,000	2,500	9,000
10-410-198-315	Postage/Freight	-	100	-	500
10-410-198-320	Printing	96	500	750	500
10-410-198-325	Publications/Advertising	9,400	5,900	500	6,000
10-410-198-330	Subscriptions/Membership Fees	395	12,745	10,000	9,984
10-410-198-335	Travel & Training	3,211	7,000	500	6,800
10-410-198-336	Meals	-	2,000	250	3,000
10-410-198-380	Telephone/Voice/Data	645	4,050	2,500	1,500
10-410-198-397	Life Safety Grant	-	95,132	95,132	-
10-410-198-398	Facade Grant Program	-	30,000	20,000	-
	Total Purchased Services (300)	\$ 73,629	\$ 343,427	\$ 306,632	\$ 191,484
Grants/Contributions (700)					
10-410-198-705	DOLA - Redevelopment/Reinvestment	\$ -	\$ -	\$ 10,000	\$ -
10-410-198-701	DOLA - REDI Grant	-	-	-	60,000
10-410-198-710	Newmont Mining Patios	-	-	24,000	-
	Total Grants/Contributions (700)	\$ 0	\$ 0	\$ 34,000	\$ 60,000
Capital Outlay (900)					
10-410-198-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
TOTAL ECONOMIC DEVELOPMENT					
		\$ 199,939	\$ 633,363	\$ 525,482	\$ 509,884
GRAND TOTAL GENERAL GOVERN.					
		\$ 5,244,019	\$ 5,448,806	\$ 4,838,537	\$ 5,177,062



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CITY OF CAÑON CITY
2021 BUDGET PROGRAM/ACTIVITIES

Department: **Public Safety**

Division/Program: **Total of all Divisions/Programs**

Fund: **General**

Expenditures:	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Personnel Services (100)	\$ 3,385,624	\$ 3,764,854	\$ 3,412,703	\$ 3,970,853
Supplies (200)	195,000	280,072	201,125	278,117
Purchased Services (300)	899,409	1,116,400	1,020,600	1,340,155
Debt Service (600)	-	-	-	140,000
Grants (700)	64,397	88,695	21,500	18,922
Capital Outlay (900)	105,480	661,583	572,500	133,200
Total	\$ 4,649,909	\$ 5,911,603	\$ 5,228,428	\$ 5,881,247

Program Funding Sources					
Grants	\$ 149,705	\$ 319,777	\$ 137,130	\$ 259,786	
Charges for Services	149,323	160,400	160,400	178,300	
Fines & Forfeitures	104,482	158,800	158,800	89,300	
Donations	15,762	14,500	14,500	5,000	
Operating Transfer	9,400	-	-	-	
General City Revenues	4,380,990	5,045,022	5,002,358	4,799,634	
Unassigned Fund Balance		106,866	106,866	400,000	
Total Funding Sources	\$ 4,809,662	\$ 5,805,365	\$ 5,580,054	\$ 5,732,020	

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

Victim Assistance Unit Overview

The Victim Assistance Unit of the Cañon City Police Department will be contracted through Kindred Kids to perform the victim's advocate services 24/7 for victims of violent or serious crimes. Services are also offered to non-violent crime victims, survivors of suicide completions, unattended deaths and SIDS incidents. The VAU services also assists with death notifications and has provided aid and services for other victim assistance units in our region as well as receives assistance from other units in the county. The contracted services with Kindred Kids will begin immediately and as of November 3rd, 2020.

The program provides direct assistance to an average of 350 victims of violent crimes annually and also has contact with an average of 150 victims of various crimes each month. This ensures that victims are afforded their rights under the Colorado Victims Rights Act (VRA).

The program members will work closely with other agencies and victim assistance advocates to coordinate fundraising activities and to promote victim's rights awareness, especially during Domestic Violence Awareness Month and Victim's Rights Week. In addition to other duties, the VAC assists the Crime Prevention Officer with the CCPD Citizen's Police Academy and the Community Watch Program as well as the National Night Out program.

2021 Major Goals:

- ◆ Provide department training.
- ◆ Strengthen the Victim Advocate Program through recruitment of quality volunteers, on-going training and increased involvement of the volunteers.
- ◆ Provide Public Education forums on Victims' Rights.
- ◆ Coordinate/establish Peer Mentor Groups.
- ◆ Expand the program participants and functions to include grief counseling, navigating the justice system, and serving as a liaison.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
POLICE DEPT					
VICTIMS ASSISTANCE					
	Personnel Services (100)				
10-420-210-110	Salaries & Wages	\$ 44,888	\$ 44,439	\$ 10,000	\$ -
10-420-210-121	Overtime	6,901	9,500	1,500	-
10-420-210-135	Longevity Pay	500	700	385	-
10-420-210-142	Workers' Compensation	144	52	150	-
10-420-210-143	Life & Health Ins.	8,473	8,883	4,400	-
10-420-210-144	FICA Taxes	3,930	3,473	1,900	-
10-420-210-145	City Retirement	2,184	2,178	1,200	-
	Total Personnel Services (100)	\$ 67,020	\$ 69,225	\$ 19,535	\$ -
	Supplies & Materials (200)				
10-420-210-210	Operating Supplies-General	\$ 15	\$ 200	\$ 25	\$ -
10-420-210-237	Uniform Purchases	-	400	-	-
	Total Supplies & Materials (200)	\$ 15	\$ 600	\$ 25	\$ -
	Purchased Services (300)				
10-420-210-330	Subscriptions/Membership Fees	\$ -	\$ 50	\$ -	\$ -
10-420-210-335	Travel & Training	800	1,000	-	-
10-420-210-342	Workers Comp Ded	-	-	1,000	-
	Total Purchased Services (300)	\$ 800	\$ 1,050	\$ 1,000	\$ -
	TOTAL VICTIMS ADVOCATE	\$ 67,835	\$ 70,875	\$ 20,560	\$ -

City of Cañon City 2021 Budget

Police Support Services

Administrative Services Overview

This division supports the Chief of Police and Operations Division of department by performing the administrative and support functions necessary to maintain operational effectiveness. Effective community partnerships are essential for a modern police agency to maintain legitimacy and trust within the community.

2021 Major Goals:

- ◆ Develop a standardized operations policy for specialized positions/units within the agency.
- ◆ Analyze national trends in use of force and 2020 incidents of force in Cañon City to develop training for 2021.
- ◆ Continue to improve and expand community policing activities and programs, with a focus on youth, mental health, and consumption of illegal substances.
- ◆ Evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents.
- ◆ Begin construction for community functions and regional training rooms in the new police annex.
- ◆ Integrate the quartermaster system used track department issued property and forecast replace costs of capital assets based on useful lifespan into Finance and Human Resources Systems.
- ◆ Implement innovative programs to address homelessness, drug addiction, and justice involvement in mental health related issues.
- ◆ Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors.
- ◆ Review Records Management practices and systems to reduce time required to complete incident reports and ensure timely response to citizen requests for information.
- ◆ Attain re-accredited status by the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies.

Community Programs Overview

Crime Prevention: The Cañon City Police Department continues to work closely with the community through programs coordinated by a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

Citizens' Police Academy: Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either a volunteer or a paid civilian.

2021 Major Goals:

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Increase education and participation in National Night Out program in Macon Plaza.
- ◆ Increase Business Watch and Retail Theft Alliance programs to help prevent property crime.
- ◆ Support the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

Investigations Unit Overview

The Investigative Unit of the Cañon City Police Department is supervised by two Detective Sergeants and four full-time Detectives. A sergeant and two detectives are assigned to investigate general crimes, and the other sergeant and two officers investigate narcotics crime. In addition, the narcotics detectives are being assigned to also investigate property crimes. The Detective Sergeants and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

2021 Major Goals:

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through successful resolution of cases and prosecution of offenders
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement a solvability matrix and a detective training program.

Evidence/Property Unit Overview

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

During 2019, a pipe burst inside the evidence unit and caused evidence in several cases, including major felonies, to be water logged. In addition to the physical structure of the vault, the storage and security of digital evidence will also be explored.

2021 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies – Evidence.
- ◆ Begin planning the evidence facility at the Annex and plan for transition upon completion.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.
- ◆ Implement a progressive purge process in regards to an excessive amount of property that is housed at the main office. Intense research will be required to avoid purging property/evidence still needed for on-going cases.
- ◆ Requesting additional part-time personnel to assist in the amount of property/evidence booked in, purging, digital evidence and any other duties as assigned to this position.

Neighborhood Partnership Initiative Overview

In 2019 the City combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of three full time employees and a part time employee charged with leading the city's preventative and enforcement efforts of these functions.

2021 Major Goals:

- ◆ Conduct effective parking enforcement and education in the downtown area and handicap parking enforcement in large parking lots.
- ◆ Manage See Click Fix complaints that fall under the Initiatives area of responsibility.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Conduct public education campaigns for:
 - Code Enforcement Compliance
 - Community Clean Up
 - City grant funded program for Neighborhood Improvement
 - Animal Safety
 - Dog waste removal

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
POLICE DEPT					
POLICE SUPPORT SERVICES					
Personnel Services (100)					
10-420-211-110	Salaries & Wages	\$ 641,777	\$ 855,743	\$ 810,600	\$ 1,153,400
10-420-211-112	Salaries - Part Time	37,176	45,000	9,216	-
10-420-211-113	Off Duty Employment	966	-	1,974	-
10-420-211-121	Overtime	27,732	29,600	29,600	32,000
10-420-211-123	Holiday Pay	2,157	2,900	2,000	3,000
10-420-211-125	Overtime - Safe Streets Task Force	-	2,500	-	-
10-420-211-134	Vac/Sick Payoff	13,273	-	-	-
10-420-211-135	Longevity Pay	1,200	5,100	3,550	4,550
10-420-211-137	Uniform/Boot Allowance	400	-	-	-
10-420-211-142	Workers' Compensation	10,800	16,538	18,000	23,000
10-420-211-143	Life & Health Insurance	145,397	223,004	135,000	300,120
10-420-211-144	FICA Taxes	26,149	36,307	3,300	37,000
10-420-211-145	City Retirement	7,192	18,976	16,000	17,000
10-420-211-146	Police Pension	45,485	58,917	46,000	85,920
10-420-211-148	AD&D	11,459	14,862	12,000	22,000
Total Personnel Services (100)		\$ 971,164	\$ 1,309,447	\$ 1,087,240	\$ 1,677,990
Supplies & Materials (200)					
10-420-211-200	Office Supplies	\$ 1,842	\$ 4,370	\$ 2,000	\$ 4,425
10-420-211-205	Small Items of Equipment	2,165	17,148	8,000	9,500
10-420-211-210	Operating Supplies-General	7,959	14,550	8,000	14,990
10-420-211-211	Operating Supplies-National Night Out on Crime	2,586	3,000	2,500	3,000
10-420-211-225	Vehicle/Equip Parts	4,385	4,700	4,500	4,850
10-420-211-237	Uniform Purchases	3,181	3,600	3,200	6,000
10-420-211-245	Gas & Diesel Fuel	6,501	11,900	7,000	12,300
10-420-211-250	Oil, Grease, etc.	171	1,050	1,000	1,100
10-420-211-255	Tires	526	2,000	2,000	2,075
Total Supplies & Materials (200)		\$ 29,316	\$ 62,318	\$ 38,200	\$ 58,240
Purchased Services (300)					
10-420-211-300	Professional Services	\$ -	\$ -	\$ 1,050	\$ -
10-420-211-305	Contracted Services-General	15,219	92,450	92,450	162,455
10-420-211-306	CRCA Dispatching Agreement	544,481	552,000	552,000	583,360
10-420-211-307	Victim's Advocate Contract	-	-	-	55,000
10-420-211-310	Contracted Services-Repair/Maint.	2,939	5,100	3,000	5,100
10-420-211-312	Software Titles	57,777	66,290	65,500	66,500
10-420-211-315	Postage/Freight	1,073	3,700	1,200	3,815
10-420-211-320	Printing	542	3,900	1,500	4,020
10-420-211-325	Publications/Advertising	252	1,100	500	1,135
10-420-211-330	Subscriptions/Membership Fees	2,014	3,900	2,200	4,270
10-420-211-335	Travel & Training	12,584	46,359	18,000	45,155
10-420-211-340	Material/Equipment Rental	5,982	10,000	5,000	10,300
10-420-211-342	Workers' Comp. Deductible	5,064	4,500	3,000	4,700
10-420-211-359	Property Cleanup Costs	104	50,000	70,000	72,100
10-420-211-380	Voice/Data Service	50,364	40,000	50,000	45,000
10-420-211-381	Confidential Funds	-	-	-	3,100
Total Purchased Services (300)		\$ 698,394	\$ 879,299	\$ 865,400	\$ 1,066,010
Debt Service (600)					
10-430-314-630	Fleet Management Lease	\$ -	\$ -	\$ -	\$ 8,000
Total Debt Service (600)		\$ -	\$ -	\$ -	\$ 8,000
Grants/Contributions (700)					
10-420-211-722	POST Grant	\$ 47,550	\$ 40,000	\$ 4,500	\$ 3,022
10-420-211-725	Neighborhood Grant Program	-	35,000	-	-
Total Grants/Contributions (700)		\$ 47,550	\$ 75,000	\$ 4,500	\$ 3,022
Capital Outlay (900)					
10-420-211-910	Building	\$ 28,112	\$ 350,000	\$ 362,500	\$ 60,000
10-420-211-920	Equipment	-	30,000	30,000	-
Total Capital Outlay (900)		\$ 28,112	\$ 380,000	\$ 392,500	\$ 60,000
TOTAL POLICE SUPPORT SERVICES		\$ 1,774,536	\$ 2,706,064	\$ 2,387,840	\$ 2,873,262



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City of Cañon City 2021 Budget

Police Operations

Patrol/Traffic Division Overview

Police patrol is the core service of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-four people assigned to Patrol functions and will be adding a dedicated traffic officer in 2020 with the purchase of an unmarked utility vehicle.

Patrol response is the most important service as related to immediate “law and order” or when an officer is needed “now”. However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become “window dressing”. Easily eighty percent of the Department’s resources may be found in these two basic functions.

2021 Major Goals:

- ◆ Sponsor two local applicants to the police academy and implement a strategic recruitment plan for certified officers.
- ◆ Maintain staffing level above 85%.
- ◆ Complete at least two traffic safety initiatives to identify and reduce impaired drivers in conjunction with Colorado State Patrol.
- ◆ Complete an analysis of traffic crash locations and citizen complaints to determine strategic traffic enforcement locations.
- ◆ Continue Zone Assignments and neighborhood based policing.
- ◆ Have at least 20% of officers trained in Crisis Intervention Training (CIT) and 100% in Mental Health First Aid (MHFA).
- ◆ Establish problem based policing for areas identified as a high crime locations or those having high citizen complaints.
- ◆ Continue with coverage of police canine units to assist in apprehensions of violent felons and detecting drugs.
- ◆ Develop an online reporting process for certain types of reports and non-emergency traffic complaints.
- ◆ Increase alternate forms of patrol to include:
 - Bike Patrol
 - Foot Patrol

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
POLICE DEPT					
POLICE OPERATIONS					
Personnel Services (100)					
10-420-213-110	Salaries & Wages	\$ 1,321,680	\$ 1,346,104	\$ 1,341,000	\$ 1,305,000
10-420-213-113	Off Duty Employment	58,736	36,000	65,000	50,000
10-420-213-121	Overtime-Permanent	127,106	50,000	60,000	60,000
10-420-213-123	Holiday Pay	27,859	23,000	18,000	30,000
10-420-213-134	Vac/Sick Payoff	44,221	4,000	-	-
10-420-213-135	Longevity Pay	5,800	3,350	5,450	5,450
10-420-213-142	Workers' Compensation	47,169	36,828	36,000	30,000
10-420-213-143	Life & Health Insurance	360,674	454,793	370,000	391,000
10-420-213-144	FICA Taxes	29,209	17,673	30,200	28,300
10-420-213-145	City Retirement	3,924	6,000	3,200	5,650
10-420-213-146	Police Pension	135,493	150,900	148,000	132,000
10-420-213-148	AD & D	32,127	38,065	34,000	31,000
Total Personnel Services (100)		\$ 2,193,999	\$ 2,166,713	\$ 2,110,850	\$ 2,068,400
Supplies & Materials (200)					
10-420-213-205	Small Items of Equipment	\$ 21,976	37,389	\$ 22,000	32,100
10-420-213-206	Safety Equipment	8,700	14,430	16,000	11,480
10-420-213-210	Operating Supplies-General	8,110	12,140	6,000	12,600
10-420-213-225	Vehicle/Equip Parts	17,936	15,120	15,200	15,120
10-420-213-235	Chem, Lab & Medical Supplies	-	1,500	-	750
10-420-213-237	Uniform Purchases	21,341	39,000	28,000	40,200
10-420-213-240	Firearm Supplies	14,013	14,000	14,000	12,340
10-420-213-245	Gas & Diesel Fuel	51,314	51,750	45,000	53,300
10-420-213-250	Oil, Grease, Etc.	2,028	2,100	2,100	2,175
10-420-213-255	Tires	5,450	6,500	7,500	6,700
Total Supplies & Materials (200)		\$ 150,868	\$ 193,929	\$ 155,800	\$ 186,765
Purchased Services (300)					
10-420-213-305	Contracted Services-General	\$ 68,671	\$ 2,300	\$ 9,000	\$ -
10-420-213-310	Contracted Services-Repair/Maint	13,080	-	8,000	-
10-420-213-312	Software Titles	52,645	61,810	55,000	97,000
10-420-213-320	Printing	3,294	3,780	4,000	6,625
10-420-213-335	Travel & Training	22,532	25,000	5,000	25,000
10-420-213-387	Lab Tests	1,921	5,000	2,200	2,500
Total Purchased Services (300)		\$ 162,142	\$ 97,890	\$ 83,200	\$ 131,125
Debt Service (600)					
10-430-314-630	Fleet Management Lease	\$ -	\$ -	\$ -	\$ 125,000
Total Debt Service (600)		\$ -	\$ -	\$ -	\$ 125,000
Grants/Contributions (700)					
10-420-213-709	K-9 Program	\$ 16,847	\$ 13,695	\$ 17,000	\$ 15,900
Total Grants/Contributions (700)		\$ 16,847	\$ 13,695	\$ 17,000	\$ 15,900
Capital Outlay (900)					
10-420-213-920	Equipment	\$ 77,368	\$ 281,583	\$ 180,000	\$ 73,200
Total Capital Outlay (900)		\$ 77,368	\$ 281,583	\$ 180,000	\$ 73,200
TOTAL POLICE OPERATIONS		\$ 2,601,224	\$ 2,753,810	\$ 2,546,850	\$ 2,600,390

City of Cañon City 2021 Budget

School Resource Officer Overview

The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

2021 Major Goals:

- ◆ Plan and facilitate reunification and active shooter training with the Cañon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE1 school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate “Public Safety Days” for children.
- ◆ Conduct a junior law enforcement academy and facilitate the BSA Police Explorer Program.
- ◆ Develop relationships with the District Attorney’s Office Juvenile Prosecutor(s) and support their Diversion Program.
- ◆ Develop partnerships with youth serving organizations in Cañon City, specifically including the Boys and Girls Club and the Bridge.
- ◆ Address concerns and complaints involving minors in Rudd Park.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
POLICE DEPT					
SCHOOL RESOURCE PROGRAM					
	Personnel Services (100)				
10-420-218-110	Salaries & Wages	\$ 65,746	\$ 92,901	\$ 75,000	\$ 90,000
10-420-218-121	Overtime-Permanent	1,220	-	1,500	-
10-420-218-123	Holiday Pay	361	200	500	-
10-420-218-134	Vacation / Sick Leave Payoff	6,215	-	-	-
10-420-218-142	Worker's Compensation	2,119	2,523	2,200	2,000
10-420-218-143	Life & Health Insurance	14,821	17,765	15,000	19,128
10-420-218-144	FICA Taxes	1,077	1,211	1,600	1,300
10-420-218-146	Police Pension	7,279	10,334	10,000	10,400
10-420-218-148	AD&D	1,833	2,607	300	2,550
	Total Personnel Services (100)	\$ 100,672	\$ 127,541	\$ 106,100	\$ 125,378
	Supplies & Materials (200)				
10-420-218-210	Operating Supplies-General	\$ 920	\$ 1,000	\$ 1,000	\$ 1,000
10-420-218-237	Uniform Purchases	-	2,000	-	2,000
	Total Supplies & Materials (200)	\$ 920	\$ 3,000	\$ 1,000	\$ 3,000
	Purchased Services (300)				
10-420-218-335	Travel & Training	\$ 707	\$ 1,500	\$ -	\$ 1,500
	Total Purchased Services (300)	\$ 707	\$ 1,500	\$ -	\$ 1,500
	TOTAL SCH RESOURCE PRGM	\$ 102,300	\$ 132,041	\$ 107,100	\$ 129,878

City of Cañon City 2021 Budget

Co-Responder Unit Overview

The Co-responder program is a partnership between Fremont County's state designated crisis response organization, Solvista Health, and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2022. The program pairs a police detective and a behavioral health clinician as a single response unit that answers calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field level diversions to treatment programs.

2021 Major Goals:

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Manage and report all required metrics for continued OBH grant funding.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
POLICE DEPT					
CO-RESPONDER PROGRAM					
	Personnel Services (100)				
10-420-219-110	Salaries & Wages	\$ 35,131	\$ 54,060	\$ 60,000	\$ 55,600
10-420-219-121	Overtime-Permanent	255	9,325	900	9,500
10-420-219-123	Holiday Pay	382	-	-	-
10-420-219-135	Longevity Pay	-	-	-	600
10-420-219-137	Uniform/Boot Allowance	715	-	-	-
10-420-219-142	Worker's Compensation	-	1,465	1,000	1,125
10-420-219-143	Life & Health Insurance	11,287	18,860	18,860	23,460
10-420-219-144	FICA Taxes	457	703	703	800
10-420-219-146	Police Pension	3,627	6,001	6,001	6,400
10-420-219-148	AD&D	915	1,514	1,514	1,600
	Total Personnel Services (100)	\$ 52,770	\$ 91,928	\$ 88,978	\$ 99,085
	Supplies & Materials (200)				
10-420-219-200	Office Supplies	\$ 774	\$ 2,000	\$ 800	\$ 2,220
10-420-219-205	Small items of Equipment	12,686	4,057	2,000	6,517
10-420-219-210	Operating Supplies-General	421	11,000	500	11,000
10-420-219-237	Uniform Purchase	-	2,800	2,800	10,000
10-420-219-245	Gas & Diesel Fuel	-	300	-	300
10-420-219-250	Oil & Grease	-	68	-	75
	Total Supplies & Materials (200)	\$ 13,881	\$ 20,225	\$ 6,100	\$ 30,112
	Purchased Services (300)				
10-420-219-305	Contracted Services - General	\$ 35,623	\$ 132,465	\$ 70,000	\$ 135,000
10-420-219-335	Travel & Training	1,181	3,200	-	5,520
10-420-219-380	Telephone/Voice Data	561	996	1,000	1,000
	Total Purchased Services (300)	\$ 37,364	\$ 136,661	\$ 71,000	\$ 141,520
	Debt Service (600)				
10-420-219-610	Principal	\$ -	\$ -	\$ -	\$ 15,000
10-420-219-620	Interest	-	-	-	-
	Total Debt Service (600)	\$ -	\$ -	\$ -	\$ 15,000
	Capital Outlay (900)				
10-420-219-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL CO-RESPONDER PROGRAM	\$ 104,015	\$ 248,814	\$ 166,078	\$ 285,717
GRAND TOTAL POLICE DEPT					
		\$ 4,649,909	\$ 5,911,603	\$ 5,228,428	\$ 5,889,247



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CITY OF CAÑON CITY
2021 BUDGET PROGRAM/ACTIVITIES

Department	Public Works			
Division/Program:	Total of all Divisions/Programs			
Fund:	General			
Expenditures:	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
Personnel Services (100)	\$ 1,402,396	\$ 1,382,859	\$ 1,371,780	\$ 1,463,963
Supplies (200)	207,907	304,085	191,935	313,100
Purchased Services (300)	261,939	341,958	307,267	426,675
Debt Service (600)	-	110,246	110,246	110,245
Capital Outlay (900)	1,127,725	1,345,000	1,030,000	857,000
Total	\$ 2,999,967	\$ 3,484,148	\$ 3,011,228	\$ 3,170,983
 Program Funding Sources				
Licenses & Permits	\$ 82,810	\$ 43,300	\$ 25,560	\$ 81,170
Highway Users Tax	736,328	625,900	586,860	555,000
Road & Bridge - County Shareback	66,021	59,000	57,200	63,400
Charges for Services	6,371	72,500	32,240	6,400
Financing Proceeds	-	340,000	340,000	-
Oper. Transfers - Central services reimbursements		845,500	845,500	699,200
General City Revenues	1,502,430	1,343,059	978,476	615,012
Fund Balance Assigned to Capital Projects	1,127,725	637,626	890,626	857,000
Total Funding Sources	\$ 3,521,686	\$ 3,966,885	\$ 3,756,462	\$ 2,877,182

City of Cañon City 2021 Budget

Fleet Department Overview

The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

2020 Major Goals and Accomplishments:

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Upgraded fuel management software.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.

- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance by 10-15%.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

2021 Major Goals:

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Complete the procurement of a new Vac-Truck for better stormwater management and maintenance.
- ◆ Increase training opportunities for employee's through partnerships with CIRSA.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Fleet					
Personnel Services (100)					
10-430-311-110	Salaries & Wages	\$ 139,621	\$ 139,034	\$ 118,000	\$ 132,000
10-430-311-121	Overtime-Permanent	181	300	300	300
10-430-311-134	Vac/Sick Payoff	8,946	-	-	-
10-430-311-135	Longevity Pay	1,638	1,800	1,800	1,378
10-430-311-137	Uniform/Boot Allowance	560	600	600	600
10-430-311-142	Workers' Compensation	2,540	2,876	3,800	3,500
10-430-311-143	Life & Health Insurance	23,113	24,871	24,000	23,500
10-430-311-144	FICA Taxes	11,290	10,865	9,500	10,160
10-430-311-145	City Retirement	6,840	6,813	6,100	6,535
Total Personnel Services (100)		\$ 194,727	\$ 187,159	\$ 164,100	\$ 177,973
Supplies & Materials (200)					
10-430-311-200	Office Supplies	\$ 521	\$ 600	\$ 600	\$ 600
10-430-311-205	Small Items of Equipment	2,635	3,000	2,000	3,000
10-430-311-210	Operating Supplies-General	1,530	2,200	2,100	2,200
10-430-311-215	Operating Supplies-Equipment/Maint.	968	650	700	800
10-430-311-220	Operating Supplies-Bldg. Materials	141	500	500	550
10-430-311-225	Vehicle/Equip Parts	2,324	1,500	1,000	1,500
10-430-311-245	Gas & Diesel Fuel	3,224	2,900	2,900	3,000
10-430-311-250	Oil, Grease, etc.	113	125	135	150
10-430-311-255	Tires, Tubes, etc.	198	550	800	700
10-430-311-265	Specialized Equipment Repair	1,186	1,200	1,200	1,200
10-430-311-270	Fuel Station Repair & Maintenance	400	1,200	1,200	1,200
Total Supplies & Materials (200)		\$ 13,239	\$ 14,425	\$ 13,135	\$ 14,900
Purchased Services (300)					
10-430-311-300	Professional Services	\$ 15	\$ 1,800	\$ 1,800	\$ 1,800
10-430-311-305	Contracted Services-General	446	1,400	1,400	1,400
10-430-311-310	Contracted Services-Repair/Maint	3,729	1,000	1,000	1,000
10-430-311-330	Subscriptions/Membership Fees	2,536	1,550	1,500	2,750
10-430-311-335	Travel & Training	1,461	1,250	500	1,500
10-430-311-340	Material/Equipment Rental	3,723	2,700	2,700	2,700
10-430-311-342	Workers' Comp. Deductible	-	250	-	-
10-430-311-365	Electric	3,883	3,900	3,900	3,900
10-430-311-370	Gas	2,518	2,100	2,100	2,200
10-430-311-375	Sewer	336	310	325	325
10-430-311-380	Telephone/Voice/Data	3,043	2,600	2,600	2,600
10-430-311-385	Water	1,702	1,608	16,000	1,600
Total Purchased Services (300)		\$ 23,391	\$ 20,468	\$ 33,825	\$ 21,775
Capital Outlay (900)					
10-430-311-920	Equipment	\$ 21,700	\$ 7,500	\$ 6,000	\$ -
10-430-311-950	Buildings	-	9,500	-	10,000
Total Capital Outlay (900)		\$ 21,700	\$ 17,000	\$ 6,000	\$ 10,000
TOTAL FLEET					
		\$ 253,057	\$ 239,052	\$ 217,060	\$ 224,648

City of Cañon City 2021 Budget

Street Division Overview

The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

2020 Major Goals and Accomplishments:

- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Continued routine cleaning of stormwater drainage boxes and vaults, culverts and ditches.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual leaf pick up in fall.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 90 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan.
- ◆ Implemented crack sealing project on approx. 4.4 miles of roads.
- ◆ Installation of new school flashers on Field Ave. and South Street.
- ◆ Continued addressing requests received from See Click Fix.
- ◆ Continued weed spraying program on Hwy. 50.

2021 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust control.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the new federal retro-reflectivity mandates and MUTCD updates.
- ◆ Implementation of Pavement Management System.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019	2020	2020	2021	
		Actual	Budget	Estimate	Budget	
STREETS						
Personnel Services (100)						
10-430-314-110	Salaries & Wages	\$ 540,242	\$ 522,046	\$ 553,000	\$ 583,000	
10-430-314-121	Overtime-Permanent	24,530	18,000	18,000	20,000	
10-430-314-134	Vac/Sick Payoff	12,810	-	-	-	
10-430-314-135	Longevity Pay	5,850	6,950	5,850	5,300	
10-430-314-137	Uniform/Boot Allowance	2,480	2,680	2,680	3,000	
10-430-314-142	Workers' Compensation	28,560	26,642	30,000	30,000	
10-430-314-143	Life & Health Insurance	167,615	191,946	168,000	182,500	
10-430-314-144	FICA Taxes	42,400	40,732	43,000	45,100	
10-430-314-145	City Retirement	23,405	25,541	24,000	28,900	
	Total Personnel Services (100)	\$ 847,893	\$ 834,537	\$ 844,530	\$ 897,800	
Supplies & Materials (200)						
10-430-314-200	Office Supplies	\$ 255	\$ 700	\$ 300	\$ 700	
10-430-314-205	Small Items of Equipment	2,996	3,000	3,000	3,000	
10-430-314-210	Operating Supplies-General	5,747	10,300	4,000	10,300	
10-430-314-215	Operating Supplies-Equip/Maint	27,490	46,000	32,000	46,000	
10-430-314-220	Operating Supplies-Bldg Materials	52,380	100,000	55,000	100,000	
10-430-314-225	Vehicle/Equip Parts	44,346	35,000	20,000	35,000	
10-430-314-237	Uniform Purchases	4,449	5,600	4,500	5,600	
10-430-314-245	Gas & Diesel Fuel	32,685	34,000	34,000	34,000	
10-430-314-246	Operating Supplies - Street Lighting	-	-	-	15,000	
10-430-314-250	Oil, Grease, etc.	1,942	2,300	2,200	2,300	
10-430-314-255	Tires, Tubes, etc.	5,150	14,000	6,000	14,000	
10-430-314-265	Specialized Equipment Repair	9,232	20,000	7,500	20,000	
	Total Supplies & Materials (200)	\$ 186,672	\$ 270,900	\$ 168,500	\$ 285,900	
Purchased Services (300)						
10-430-314-300	Professional Services	\$ 1,300	\$ 1,500	\$ 1,200	\$ 1,500	
10-430-314-305	Contracted Services-General	3,060	3,000	2,500	3,000	
10-430-314-310	Contracted Services-Repair/Maint	8,457	18,000	18,000	18,000	
10-430-314-312	Software Titles	3,690	6,500	6,500	6,500	
10-430-314-315	Postage/Freight	19	150	10	150	
10-430-314-320	Printing	-	150	-	150	
10-430-314-325	Publications/Advertising	183	100	100	100	
10-430-314-330	Subscriptions/Membership Fees	116	130	120	150	
10-430-314-335	Travel & Training	33	1,000	100	1,000	
10-430-314-340	Material/Equipment Rental	787	2,000	1,000	2,000	
10-430-314-342	Workers' Comp. Deductible	1,000	2,000	1,012	2,000	
10-430-314-365	Electric	155,296	176,000	160,000	180,000	
10-430-314-370	Gas	1,854	1,300	3,000	1,350	
10-430-314-375	Sewer	169	200	200	200	
10-430-314-380	Telephone/Voice/Data	7,028	6,000	7,200	6,200	
10-430-314-385	Water	754	600	800	600	
	Total Purchased Services (300)	\$ 183,746	\$ 218,630	\$ 201,742	\$ 222,900	
Debt Service (600)						
10-430-314-610	Principal	\$ -	\$ 103,174	\$ 103,174	\$ 106,651	
10-430-314-620	Interest	-	7,072	7,072	3,594	
	Total Debt Service (600)	\$ -	\$ 110,246	\$ 110,246	\$ 110,245	
Capital Outlay (900)						
10-430-314-920	Equipment	\$ 320,669	\$ 80,000	\$ 80,000	\$ 117,000	
	Total Capital Outlay (900)	\$ 320,669	\$ 80,000	\$ 80,000	\$ 117,000	
	TOTAL STREETS	\$ 1,538,980	\$ 1,514,313	\$ 1,405,018	\$ 1,633,845	

City of Cañon City 2021 Budget

Engineering Department Overview

Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

2020 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Completed the 2020 CMAQ Paving Project on S. 8th Street and Bridge Street.
- ◆ Designed the 2021 CMAQ Paving Project.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Assisted in application for CDOT SRTS project on N. 9th Street between Washington Street and College Ave.
- ◆ Completed design and clearance of CO Highway 115 Pedestrian Improvements.
- ◆ Completed US Highway 50 West Access Control Plan.
- ◆ Completed design of US Highway 50 Pedestrian Crossing Project.
- ◆ Completed fourth year of 2A Street Improvement Project.
- ◆ Completed design for additional reconstruction of some downtown alleys south of Main Street.
- ◆ Completed installation of wayfinding signs at gateways and on Main Street, highways US50 and CO115.
- ◆ Finished design and proceeded with construction of stormwater capital improvements funded with COPs.
- ◆ Implemented Cartegraph OMS Assess Database for Water Treatment Plant.
- ◆ Managed project with provider to connect City-owned dark fiber to all City facilities.
- ◆ Completed Railroad Crossing Surface Renewal on S. 11th Street with UPRR.

2021 Major Goals:

- ◆ Complete construction the 2021 CMAQ Paving Project.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
- ◆ Complete fifth year of 2A Street Improvement Project.
- ◆ Design CDOT SRTS project on N. 9th Street between Washington Street and College Ave.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Construct CO Highway 115 Pedestrian Improvements.
- ◆ Complete construction of US Highway 50 Pedestrian Crossing Project Phase I.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Continue optimization of Cartegraph OMS Assess Database use.
- ◆ Finalize US Highway 50 East Access Control Plan IGA.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
ENGINEERING					
Personnel Services (100)					
10-430-318-110	Salaries & Wages	\$ 262,413	\$ 260,820	\$ 266,000	\$ 270,700
10-430-318-121	Overtime-Permanent	120	3,000	-	3,000
10-430-318-134	Vac/Sick Payoff	4,386	-	-	-
10-430-318-135	Longevity Pay	1,725	2,350	1,950	2,050
10-430-318-137	Uniform/Boot Allowance	740	940	940	940
10-430-318-142	Workers' Compensation	760	716	760	1,000
10-430-318-143	Life & Health Insurance	58,690	59,910	60,000	76,000
10-430-318-144	FICA Taxes	19,498	20,570	20,500	21,000
10-430-318-145	City Retirement	11,444	12,857	13,000	13,500
Total Personnel Services (100)		\$ 359,776	\$ 361,163	\$ 363,150	\$ 388,190
Supplies & Materials (200)					
10-430-318-200	Office Supplies	\$ 220	\$ 300	\$ 200	\$ 300
10-430-318-205	Small Items of Equipment	1,384	9,500	2,000	1,000
10-430-318-210	Operating Supplies-General	383	2,000	500	4,000
10-430-318-225	Vehicle/Equip Parts	2,074	500	1,500	500
10-430-318-237	Uniform Purchases	935	2,360	1,000	2,400
10-430-318-245	Gas & Diesel Fuel	1,701	1,000	2,000	1,000
10-430-318-250	Oil, Grease, etc.	115	100	100	100
10-430-318-255	Tires, Tubes, etc.	1,184	1,000	1,000	1,000
10-430-318-265	Specialized Equipment Repair	-	2,000	2,000	2,000
Total Supplies & Materials (200)		\$ 7,996	\$ 18,760	\$ 10,300	\$ 12,300
Purchased Services (300)					
10-430-318-300	Professional Services	\$ 5,631	\$ 30,000	\$ 6,000	\$ 95,000
10-430-318-305	Contracted Services-General	647	1,600	800	1,600
10-430-318-310	Contracted Services-Repair/Maint	1,060	1,300	750	1,500
10-430-318-312	Software Titles	37,078	55,860	56,000	70,200
10-430-318-315	Postage/Freight	252	400	300	400
10-430-318-320	Printing	250	300	300	100
10-430-318-325	Publications/Advertising	672	200	200	200
10-430-318-330	Subscription/Membership Fees	249	700	350	500
10-430-318-335	Travel & Training	3,478	6,000	1,000	6,000
10-430-318-380	Telephone/Voice/Data	5,485	6,500	6,000	6,500
Total Purchased Services (300)		\$ 54,802	\$ 102,860	\$ 71,700	\$ 182,000
Capital Outlay (900)					
10-430-318-920	Equipment	\$ 14,500	\$ 6,000	\$ -	\$ 15,000
Total Capital Outlay (900)		\$ 14,500	\$ 6,000	\$ -	\$ 15,000
TOTAL ENGINEERING					
		\$ 437,073	\$ 488,783	\$ 445,150	\$ 597,490

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
STREET PROJECTS					
	Capital Outlay (900)				
10-430-320-931	Street Resurfacing	\$ 392,057	\$ 400,000	\$ 60,000	\$ 330,000
10-430-321-932	Hydraulic Ditch Crossings	\$ -	\$ 200,000	\$ -	\$ 200,000
10-430-323-931	Misc Concrete & Sidewalk Replacement Program	\$ 49,034	\$ 75,000	\$ 75,000	\$ 50,000
10-430-366-931	Wayfinding Kiosks	\$ 43,241	\$ 319,000	\$ 525,000	\$ 10,000
10-430-369-931	Downtown Alleys	\$ 180,274	\$ 200,000	\$ 200,000	\$ 125,000
10-430-370-931	US 50 Corridor	\$ 106,252	\$ 48,000	\$ 48,000	\$ -
10-430-376-931	Rail Road Crossing Resurfacing	\$ -	\$ -	\$ 36,000	\$ -
TOTAL STREET PROJECTS		\$ 770,856	\$ 1,242,000	\$ 944,000	\$ 715,000
GRAND TOTAL PUBLIC WORKS					
		\$ 2,999,967	\$ 3,484,148	\$ 3,011,228	\$ 3,170,983

CITY OF CAÑON CITY
2021 BUDGET PROGRAM/ACTIVITIES

Department: **Culture & Recreation**

Division/Program: **Total of All Divisions**

Fund: **General**

Expenditures:	2018	2019	2019	2020
	Actual	Budget	Estimate	Budget
Personnel Services (100)	\$ 729,317	\$ 760,560	\$ 713,655	\$ 770,485
Supplies (200)	63,180	52,305	47,250	51,150
Purchased Services (300)	40,680	50,346	35,068	47,187
Grants (700)	26,891	45,250	41,750	39,000
Capital Outlay (900)	609,235	70,000	6,114	47,000
Total	\$ 1,469,303	\$ 978,461	\$ 843,837	\$ 954,822

Program Funding Sources					
Charges for Services	\$ 2,170	\$ 9,300	\$ 9,300	\$ 1,900	
Grants	17,642	33,000	33,000	56,250	
Rent	130,141	113,600	113,600	110,000	
Fines & Forfeitures	1,773	2,700	2,700	1,500	
General City Revenues	1,036,341	722,345	732,451	706,934	
Fund Balance Assigned to Capital Outlay		589,207	6,114	47,000	
Fund Balance	-	17,037	-	-	
Total Funding Sources	\$ 1,188,066	\$ 1,487,189	\$ 897,165	\$ 923,584	

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

Cañon City Public Library Public

The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

2020 Major Goals and Accomplishments:

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of ebooks, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Provided assistance to patrons using on-line educational databases, as well as Automotive Repair, Small Engine Repair, and major fee-based genealogy databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors and the local theatre.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations as allowed under our variance for Covid-19.

2021 Major Goals:

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard Library practices through staff development.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
CULTURE & RECREATION:					
LIBRARY					
	Personnel Services (100)				
10-450-551-110	Salaries & Wages	\$ 286,927	\$ 305,947	\$ 305,000	\$ 360,360
10-450-551-112	Salaries-Temporary	42,975	46,000	12,000	-
10-450-551-134	Vacation/Sick Payoff	7,130	-	-	-
10-450-551-135	Longevity Pay	3,550	3,600	3,600	5,140
10-450-551-142	Workers' Compensation	376	481	500	500
10-450-551-143	Life & Health Insurance	93,220	98,740	92,000	109,000
10-450-551-144	FICA Taxes	24,599	27,875	24,260	28,000
10-450-551-145	City Retirement	14,624	17,422	15,800	18,000
	Total Personnel Services (100)	\$ 473,400	\$ 500,065	\$ 453,160	\$ 521,000
	Supplies & Materials (200)				
10-450-551-200	Office Supplies	\$ 2,498	\$ 2,000	\$ 1,500	\$ 1,500
10-450-551-205	Small Items of Equipment	809	4,000	4,000	4,000
10-450-551-210	Operating Supplies-General	8,184	7,000	6,000	6,500
10-450-551-275	Books, Videos, etc/	42,524	30,000	30,000	30,000
	Total Supplies & Materials (200)	\$ 54,016	\$ 43,000	\$ 41,500	\$ 42,000
	Purchased Services (300)				
10-450-551-300	Professional Services	\$ 645	\$ 600	\$ -	\$ 400
10-450-551-305	Contracted Services-General	17,042	23,786	21,000	24,000
10-450-551-310	Contracted Services-Repair/Maint.	85	-	-	-
10-450-551-312	Software Titles	465	1,000	1,500	1,700
10-450-551-315	Postage/Freight	689	700	600	700
10-450-551-325	Publications/Advertising	75	300	-	300
10-450-551-330	Subscriptions/Membership Fees	4,676	5,190	5,000	5,600
10-450-551-335	Travel & Training	362	2,500	500	2,000
10-450-551-340	Material/Equipment Rental	1,911	4,500	-	1,500
10-450-551-342	Workers' Comp. Deductible	336	600	-	600
10-450-551-380	Telephone/Voice/Data	3,288	60	60	60
	Total Purchased Services (300)	\$ 29,574	\$ 39,236	\$ 28,660	\$ 36,860
	Grants/Contributions (700)				
10-450-551-780	CO State Library CARES Act Grant	-	-	10,000	-
	Total Grants/Contributions (700)	\$ -	\$ -	\$ 10,000	\$ -
	Capital Outlay (900)				
10-450-551-920	Equipment	\$ 5,993	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ 5,993	\$ -	\$ -	\$ -
TOTAL LIBRARY					
		\$ 562,983	\$ 582,301	\$ 523,320	\$ 599,860

City of Cañon City 2021 Budget

Royal Gorge Regional Museum & History Center Overview

The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

2020 Major Goals and Accomplishments:

- ◆ Applied for and awarded a State Historic Fund grant to improve the drainage and rehabilitate the front porch of the Anson Rudd Stone House.
- ◆ Partnered with community organizations and local citizens in the development and rendering of educational videos to be viewed on the museum's social media platforms and the City's public access channel – Channel 191.
- ◆ Researched and developed a new exhibit "From Head to Toe: A Century of Fashion in Fremont County" and assisted the City's Historic Preservation Committee in developing a local landmark nomination application form.
- ◆ Completed the application process for the City of Cañon City to become a Certified Local Government.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the furniture collection, and the oral history interviews and video recordings collections.
- ◆ Applied for and was awarded additional grant funding from the Bureau of Land Management to go toward developing educational videos on the local paleontological resources.
- ◆ Continued to process the *Cañon City Daily Record* Collection rehousing and cataloging the thousands of copy prints and negatives.

2021 Major Goals:

- ◆ Research and develop more educational videos on the local paleontological and historical resources to be viewed on the local broadcasting channel and the museum's social media sites.
- ◆ Continue to inventory and reconcile the Museum's collection by updating catalog records and indicating storage locations on the collections database Past Perfect.
- ◆ Continue planning exhibits including a display of the 150th Anniversary of the City of Cañon City, as well as improving collection storage capabilities, and developing the collection.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery of the rich history of this region.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
MUSEUM		ROYAL GORGE REGIONAL MUSEUM & HISTORY CENTER			
Personnel Services (100)					
10-450-555-110	Salaries & Wages	\$ 187,024	\$ 190,359	\$ 190,359	\$ 181,000
10-450-555-121	Overtime	10	-	-	-
10-450-555-134	Vac/Sick Payoff	3,318	-	-	-
10-450-555-135	Longevity Pay	500	1,300	1,300	1,110
10-450-555-142	Workers' Compensation	216	220	220	375
10-450-555-143	Life & Health Insurance	42,247	44,412	44,412	44,000
10-450-555-144	FICA Taxes	14,013	14,876	14,876	14,000
10-450-555-145	City Retirement	8,590	9,328	9,328	9,000
	Total Personnel Services (100)	\$ 255,917	\$ 260,495	\$ 260,495	\$ 249,485
Supplies & Materials (200)					
10-450-555-200	Office Supplies	\$ 954	\$ 850	\$ 800	\$ 1,000
10-450-555-205	Small Items of Equipment	1,486	1,500	1,000	1,500
10-450-555-210	Operating Supplies-General	6,006	6,000	3,000	6,000
10-450-555-230	Materials for Resale	300	150	150	150
10-450-555-275	Books, Videos, etc.	418	805	800	500
	Total Supplies & Materials (200)	\$ 9,165	\$ 9,305	\$ 5,750	\$ 9,150
Purchased Services (300)					
10-450-555-300	Professional Services	\$ 200	\$ 100	-	\$ 250
10-450-555-305	Contracted Services-General	-	100	-	250
10-450-555-310	Contracted Services-Repair/Maint.	-	700	-	700
10-450-555-312	Software Titles	2,560	2,352	2,400	2,722
10-450-555-315	Postage/Freight	380	200	50	200
10-450-555-320	Printing	905	500	500	500
10-450-555-325	Publications/Advertising	5,204	2,500	2,500	1,000
10-450-555-330	Subscriptions/Membership Fees	899	908	908	955
10-450-555-335	Travel & Training	25	100	-	100
10-450-555-340	Material/Equipment Rental	780	-	-	-
10-450-555-345	Building Rent	-	3,600	-	3,600
10-450-555-380	Telephone/Voice/Data	152	50	50	50
	Total Purchased Services (300)	\$ 11,105	\$ 11,110	\$ 6,408	\$ 10,327
Grants/Contributions (700)					
10-450-555-750	NEH Grant	\$ -	\$ 6,500	\$ 3,000	\$ 5,000
10-450-555-752	BLM Grant	26,891	38,750	38,750	34,000
	Total Grants/Contributions (700)	\$ 26,891	\$ 45,250	\$ 41,750	\$ 39,000
Capital Outlay (900)					
10-450-555-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
TOTAL LIBRARY -RGRMHC		\$ 303,079	\$ 326,160	\$ 314,403	\$ 307,962

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
CULTURE & RECREATION CAPITAL PROJECTS:					
10-450-590-903	River Beautification & Rec..Enhancement	14,816	-	-	12,000
10-450-590-908	Centennial Park Master Plan, Phase III - parking, soccer field &	292,593	30,000	6,114	35,000
10-450-590-910	Pedestrian Bridge Repairs	117,968	-	-	-
10-450-590-911	Trestle Bridge Repairs	177,865	40,000	-	-
TOTAL CULTURE & REC. CAPITAL PROJECTS		\$ 603,242	\$ 70,000	\$ 6,114	\$ 47,000
TOTAL CULTURE & RECREATION		<u>\$ 1,469,303</u>	<u>\$ 978,461</u>	<u>\$ 843,837</u>	<u>\$ 954,822</u>
GRAND TOTAL GENERAL FUND		14,363,199	15,823,018	13,922,030	15,192,114

City of Cañon City 2021 Budget

Parks, Forestry and Cemetery Department Overview

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

2020 Major Goals and Accomplishments:

- ◆ Completed phase three of Centennial Park Project, including, three new 16'x24' picnic pavilions, drainage system installation, new asphalt parking lot and roadways, new park entry sign, concrete sidewalk work, installed handicap ramp, loaner life jacket kiosks, landscaping and an LED bridge lighting system.
- ◆ Completed decking and railing of the third and final trestle bridges at Point Alta Vista in the Royal Gorge Park.
- ◆ Installed rapid blocks in the upper whitewater park feature in Centennial Park.
- ◆ Implemented a new Forestry Division.
- ◆ Constructed 4.8 miles of new trail in the Royal Gorge Park.
- ◆ Completed the NEPA process and planning for the Royal Gorge Park Tunnel Drive trail connection and began construction.
- ◆ Completed the construction of twenty-three new designated campsites in the Eastridge Campground as well as a pay station kiosk and instructional signage. Due to Covid-19 budget cuts, plans to install electrical and employ a campground host have been delayed until 2021.
- ◆ Opened the splashpad during Covid-19 using a new and very successful reservation system.

2021 Major Goals:

- ◆ Continue planning and construction of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Complete construction of the connection trail linking Tunnel Drive Trail to the Royal Gorge Park if not complete in 2020. Install wildlife water guzzlers as part of the agreement made with CPW.
- ◆ Repair/replace french drain system in the ball field area in Centennial Park.
- ◆ Open the Eastridge Campground in the Royal Gorge Park as a pay site with campground host during peak summer months.
- ◆ Continue operating splash pad through the reservation system established in 2020.

CITY OF CANON CITY
2021 BUDGET
PARK IMPROVEMENT FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 433,960	\$ 568,792	31.07%
Revenues:			
Royal Gorge Bridge	\$ 1,303,485	\$ 1,421,512	9.05%
Charges for Services	121,100	117,600	-2.89%
Interest	7,500	5,600	-25.33%
Other (Tower Lease)	32,000	29,100	-9.06%
Total Revenues	<u>\$ 1,464,085</u>	<u>\$ 1,573,812</u>	<u>7.49%</u>
Total Sources of Funds	<u><u>\$ 1,898,045</u></u>	<u><u>\$ 2,142,604</u></u>	<u><u>12.88%</u></u>
Uses of Funds			
Culture and Recreation (Parks)	\$ 1,443,685	\$ 1,516,312	5.03%
Capital Outlay	96,000	57,500	-40.10%
Total Uses of Funds	<u><u>\$ 1,539,685</u></u>	<u><u>\$ 1,573,812</u></u>	<u><u>2.22%</u></u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues				
Royal Gorge Bridge	\$ 1,297,000	\$ 1,303,485	\$ 1,303,485	\$ 1,421,512
Intergovernmental Revenue	-	-	-	-
Charges for Services	74,419	121,100	68,457	117,600
Interest	12,890	7,500	5,600	5,600
Other	53,456	32,000	28,500	29,100
Total Revenues	\$ 1,437,765	\$ 1,464,085	\$ 1,406,042	\$ 1,573,812
Expenditures by Function				
Current:				
Culture and Recreation	\$ 1,349,175	\$ 1,443,685	\$ 1,392,146	\$ 1,516,312
Capital Outlay	101,592	96,000	4,000	57,500
Total Expenditures	\$ 1,450,766	\$ 1,539,685	\$ 1,396,146	\$ 1,573,812
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (13,002)	\$ (75,600)	\$ 9,896	\$ -
Fund Balances, Beginning of Year	<u>\$ 571,898</u>	<u>\$ 433,960</u>	<u>\$ 558,896</u>	<u>\$ 568,792</u>
Fund Balances, End of Year	\$ 558,896	\$ 358,360	\$ 568,792	\$ 568,792
Less Classified Fund Balance:				
Nonspendable				
Inventory	9,964	15,700	10,300	10,600
Assigned to				
Trail Improvements	<u>3,908</u>	<u>3,908</u>	<u>3,908</u>	<u>3,908</u>
Assigned Fund Balance	<u>\$ 545,024</u>	<u>\$ 338,752</u>	<u>\$ 554,584</u>	<u>\$ 554,284</u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
20-330-33701	DOLA- Corona Virus Relief Fund/CVRF	\$ -	\$ -	\$ -	\$ -
	Total Dept 330	\$ -	\$ -	\$ -	\$ -
20-340-34601	Grave Openings	\$ 41,100	\$ 50,000	\$ 41,700	\$ 46,500
20-340-34603	Other Cemetery Assessments	9,169	9,000	8,757	9,000
20-340-34605	Sale of Grave Spaces	24,150	16,500	18,000	16,500
20-340-34611	Campground Fees	-	45,600	-	45,600
	Charges for Service	\$ 74,419	\$ 121,100	\$ 68,457	\$ 117,600
20-341-36211	Royal Gorge	\$ 1,297,000	\$ 1,303,485	\$ 1,303,485	\$ 1,421,512
	Royal Gorge Bridge	\$ 1,297,000	\$ 1,303,485	\$ 1,303,485	\$ 1,421,512
20-360-36101	Earnings on Deposits & Invest	\$ 12,890	\$ 7,500	\$ 5,600	\$ 5,600
20-360-36219	Other Park Rent-Tower Lease	32,535	29,000	27,000	27,600
20-360-36402	Refund of Expenditure	1,235	500	500	500
20-360-36410	Surplus Wood Sales	907	2,500	1,000	1,000
20-390-39201	Insurance Recovery	18,779	-	-	-
	Other (Misc)	\$ 66,346	\$ 39,500	\$ 34,100	\$ 34,700
Total Park Improvement		\$ 1,437,765	\$ 1,464,085	\$ 1,406,042	\$ 1,573,812

**CITY OF CANON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Personal Services (100)					
20-200-522-110	Salaries & Wages	\$ 410,509	\$ 480,277	\$ 480,277	\$ 671,200
20-200-522-112	Salaries - Temporary	85,772	125,258	125,258	-
20-200-522-121	Overtime - Permanent	256	2,000	500	2,000
20-200-522-134	PTO Payoff	7,154	-	-	-
20-200-522-135	Longevity Pay	2,263	2,400	2,400	3,678
20-200-522-137	Uniform/Boot Allowance	1,660	6,289	6,000	6,300
20-200-522-141	Unemployment Insurance	1,180	5,000	5,000	5,000
20-200-522-142	Workers' Compensation	13,180	16,000	16,000	15,430
20-200-522-143	Life & Health Insurance	149,346	206,000	206,000	193,304
20-200-522-144	FICA Taxes	36,783	48,000	48,000	51,650
20-200-522-145	City Retirement	17,689	24,000	24,000	29,050
Total Personal Services (100)		\$ 725,790	\$ 915,224	\$ 913,435	\$ 977,612
Supplies & Materials (200)					
20-200-522-200	Office Supplies	\$ 129	\$ 500	\$ 500	\$ 600
20-200-522-205	Small Items of Equipment	5,696	14,000	12,500	14,000
20-200-522-210	Operating Supplies-General	12,361	14,800	14,000	26,000
20-200-522-215	Operating Supplies-Equip/Maint	7,701	8,500	8,000	8,500
20-200-522-220	Operating Supplies-Bldg Materials	10,356	8,000	7,500	8,500
20-200-522-225	Vehicle/Equip Parts	24,780	15,000	22,000	25,000
20-200-522-235	Chem, Lab & Medical Supplies	5,522	8,000	5,500	7,000
20-200-522-237	Uniform Purchases	2,928	311	361	500
20-200-522-245	Gas & Diesel Fuel	18,447	22,000	22,000	23,000
20-200-522-250	Oil, Grease, Etc.	1,243	2,000	1,800	2,000
20-200-522-255	Tires, Tubes, Etc.	5,355	5,500	6,500	7,000
20-200-522-265	Specialized Equipment Repair	-	-	5,000	5,000
20-200-522-280	Janitorial Supplies	2,761	11,000	11,000	13,000
Total Supplies & Materials (200)		\$ 97,279	\$ 109,611	\$ 116,661	\$ 140,100
Purchased Services (300)					
20-200-522-300	Professional Services	\$ -	\$ 5,000	\$ 600	\$ 5,000
20-200-522-305	Contracted Services-General	269,817	112,000	105,000	116,000
20-200-522-310	Contracted Services-Repair/Maint	18,105	37,000	14,000	13,000
20-200-522-312	Software Titles	1,643	1,000	800	1,000
20-200-522-315	Postage/Freight	47	150	150	200
20-200-522-320	Printing	-	-	350	500
20-200-522-325	Publications/Advertisng	155	300	250	300
20-200-522-330	Subscriptions/Membership Fees	354	300	400	400
20-200-522-335	Travel & Training	168	2,000	300	3,000
20-200-522-340	Material/Equipment Rental	1,194	2,000	600	2,000
20-200-522-342	Workers' Comp. Deductible	1,466	1,500	800	1,500
20-200-522-355	Insurance/Bonds	16,314	15,000	15,000	15,000
20-200-522-365	Electric	27,386	36,000	31,000	36,000
20-200-522-370	Gas	2,962	3,000	3,000	3,200
20-200-522-375	Sewer	3,117	2,400	2,800	3,000
20-200-522-380	Telephone/Voice/Data	3,492	5,200	5,000	5,500
20-200-522-385	Water	178,787	186,000	180,000	186,000
20-200-522-705	Greenwood Cemetery Oper. Expend.	1,098	10,000	2,000	7,000
Total Purchased Services (300)		\$ 526,106	\$ 418,850	\$ 362,050	\$ 398,600
Capital Outlay					
20-200-522-920	Equipment	\$ -	\$ 11,000	\$ 4,000	\$ -
20-200-522-950	Other Improvements	-	-	-	15,000
20-200-590-950	Park Improvements	101,592	85,000	-	42,500
Total Capital Outlay (900)		\$ 101,592	\$ 96,000	\$ 4,000	\$ 57,500
TOTAL PARK IMPROVEMENT					
		\$ 1,450,766	\$ 1,539,685	\$ 1,396,146	\$ 1,573,812



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City of Cañon City 2021 Budget

Conservation Trust Fund Overview

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

2020 Major Goals and Accomplishments:

- ◆ Purchased new maintenance utility vehicle.
- ◆ Purchased new commercial mower.
- ◆ Purchased new pick-up truck.
- ◆ Purchased new irrigation trailer.

2021 Major Goals:

- ◆ Purchase new pick-up truck.
- ◆ Purchase new utility maintenance vehicle for Lakeside Cemetery.
- ◆ Purchase new commercial mower.
- ◆ Purchase new vault toilet building for Eastridge Campground.
- ◆ Install electrical service at Eastridge Campground.

CITY OF CAÑON CITY
2021 BUDGET
CONSERVATION TRUST FUND SUMMARY

	2020	2021	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	\$ 34,942	\$ 39,971	14.39%
Revenues:			
Intergovernmental	\$ 115,000	\$ 105,000	-8.70%
Interest	1,000	500	-50.00%
Total Revenues	\$ 116,000	\$ 105,500	-9.05%
Total Sources of Funds	\$ 150,942	\$ 145,471	-3.62%
Uses of Funds			
Culture & Recreation	\$ 23,000	\$ 20,000	-13.04%
Capital Outlay	125,500	53,000	-57.77%
Total Uses of Funds	\$ 148,500	\$ 73,000	-50.84%

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - BUDGET STATEMENT

	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
Revenues				
Intergovernmental	\$ 74,033	\$ 115,000	\$ 103,000	\$ 105,000
Interest	1,462	1,000	650	500
Total Revenues	\$ 75,495	\$ 116,000	\$ 103,650	\$ 105,500
Expenditures by Function				
Current:				
Culture and Recreation	\$ 9,894	\$ 23,000	\$ 23,000	\$ 20,000
Capital Outlay	139,622	125,500	55,600	53,000
Total Expenditures	\$ 149,516	\$ 148,500	\$ 78,600	\$ 73,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (74,021)	\$ (32,500)	\$ 25,050	\$ 32,500
Fund Balances, Beginning of Year	88,942	34,942	14,921	39,971
Fund Balances, End of Year	\$ 14,921	\$ 2,442	\$ 39,971	\$ 72,471

Conservation Trust Fund - Lottery

Account # 23-330-33508

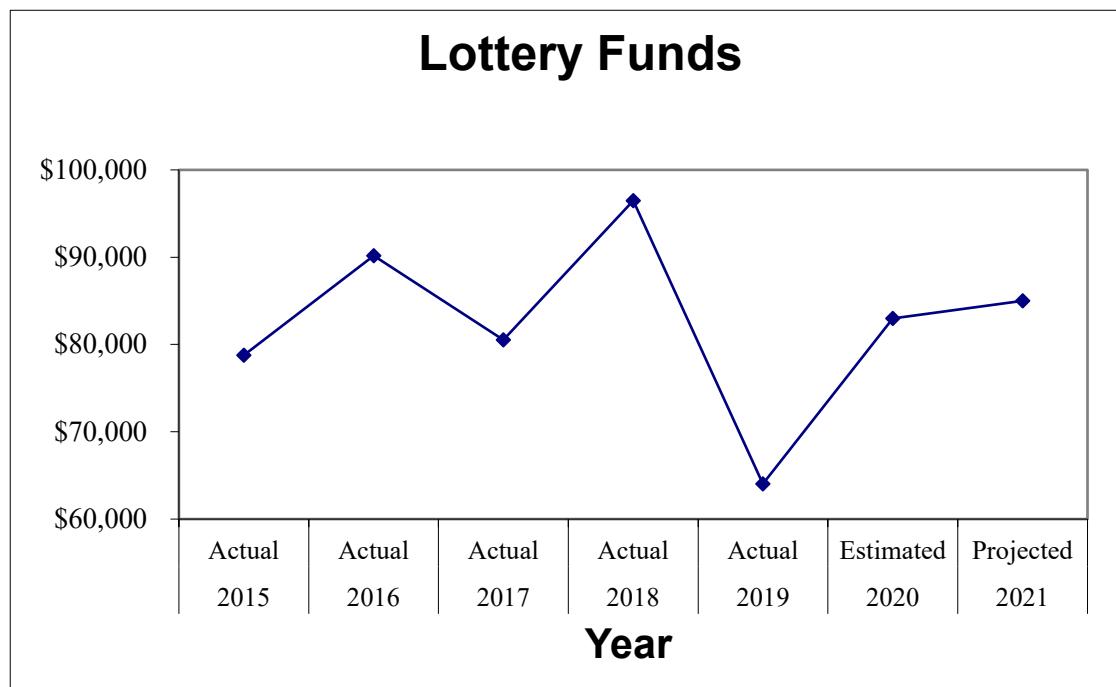
Description: Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 78,756	3.29%
2016	Actual	\$ 90,162	14.48%
2017	Actual	\$ 80,547	-10.66%
2018	Actual	\$ 96,479	19.78%
2019	Actual	\$ 64,033	-33.63%
2020	Estimated	\$ 83,000	29.62%
2021	Projected	\$ 85,000	2.41%

Projection: The 2021 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

Comments: After a significant increase in lottery distributions following the recession, the annual distributions to the City have been relatively flat. The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. This will level out future years.



CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
23-330-33508	State Lottery Revenue	\$ 64,033	\$ 95,000	\$ 83,000	\$ 85,000
23-330-33510	Canon City Recreation District	\$ -	\$ -	\$ 10,000	\$ -
23-330-33520	Fremont County	10,000	20,000	10,000	20,000
	Total Dept 330	\$ 74,033	\$ 115,000	\$ 103,000	\$ 105,000
23-360-36101	Earnings on Deposits & Invest	\$ 1,462	\$ 1,000	\$ 650	\$ 500
	Total Dept 360	\$ 1,462	\$ 1,000	\$ 650	\$ 500
	Total Conservation Trust Fund	\$ 75,495	\$ 116,000	\$ 103,650	\$ 105,500

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Supplies & Materials (200)					
23-230-230-275	Books	\$ 9,894	\$ 20,000	\$ 10,000	\$ 20,000
23-230-230-720	Grants, Donation Other CTF agencies	- -	3,000	3,000	- -
	Total Supplies & Materials (200)	\$ 9,894	\$ 23,000	\$ 13,000	\$ 20,000
Purchased Services (300)					
23-230-230-300	Professional Services	\$ - -	\$ - -	\$ 10,000	\$ - -
	Total Purchased Services (300)	\$ - -	\$ - -	\$ 10,000	\$ - -
Capital Outlay (900)					
23-230-230-920	Equipment	\$ 14,309	\$ 60,500	\$ 51,600	\$ 28,000
23-230-230-936	Parks & Rec. Facilities	125,313	65,000	4,000	25,000
	Total Capital Outlay (900)	\$ 139,622	\$ 125,500	\$ 55,600	\$ 53,000
TOTAL CONSERVATION TRUST FUND					
		\$ 149,516	\$ 148,500	\$ 78,600	\$ 73,000

City of Cañon City 2021 Budget

Library Donations Fund Overview

The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

2020 Major Goals and Accomplishments:

- ◆ Purchased new computers for public use.
- ◆ Purchased books for youth department.
- ◆ Purchased Summer Reading Program prizes and materials for programming. Funded Summer Reading Program performances and the Summer Reading Program pool and pizza party.

2021 Major Goals:

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Purchase new greeter's desk.

CITY OF CAÑON CITY
2021 BUDGET
LIBRARY DONATIONS FUND SUMMARY

	2020	2021	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	\$ 47,495	\$ 31,005	-34.72%
Revenues			
Intergovernmental	\$ 31,000	\$ 31,000	0.00%
Interest	800	400	-50.00%
Other (Donations)	5,000	5,000	0.00%
Total Revenues	\$ 36,800	\$ 36,400	-1.09%
Total Sources of Funds	\$ 84,295	\$ 67,405	-20.04%
Uses of Funds			
Supplies	\$ 5,000	\$ 5,000	0.00%
Purchased Services	1,600	1,500	-6.25%
Grants	32,600	33,000	1.23%
Total Uses of Funds	\$ 39,200	\$ 39,500	0.77%

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - BUDGET STATEMENT

	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
Revenues				
Intergovernmental	\$ 5,956	\$ 31,000	\$ 8,000	\$ 31,000
Interest	910	800	400	400
Donations	5,567	5,000	3,600	5,000
Total Revenues	\$ 12,433	\$ 36,800	\$ 12,000	\$ 36,400
Expenditures by Function				
Current:				
Culture and Recreation	\$ 9,347	\$ 39,200	\$ 21,356	\$ 39,500
Total Expenditures	\$ 9,347	\$ 39,200	\$ 21,356	\$ 39,500
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 3,086	\$ (2,400)	\$ (9,356)	\$ (3,100)
Fund Balances, Beginning of Year	\$ 37,275	\$ 47,495	\$ 40,361	\$ 31,005
Fund Balances, End of Year	\$ 40,361	\$ 45,095	\$ 31,005	\$ 27,905

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
74-330-33714	Miscellaneous Library Grant Revenues	\$ 5,956	\$ 31,000	\$ 8,000	\$ 31,000
74-360-36101	Earnings on Dep & Invest	910	800	400	400
74-360-36702	Donations	5,567	5,000	3,600	5,000
	Total Library Donations Fund	\$ 12,433	\$ 36,800	\$ 12,000	\$ 36,400

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - EXPENDITURE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
Supplies (200)					
74-740-740-205	Small Items of Equipment	\$ 1,384	\$ 3,000	\$ 3,000	\$ 3,000
74-740-740-210	Operating Supplies-General	762	1,000	350	1,000
74-740-740-275	Books	1,000	1,000	900	1,000
	Total Supplies (200)	\$ 3,147	\$ 5,000	\$ 4,250	\$ 5,000
Purchased Services (300)					
74-740-740-300	Professional Services	\$ -	\$ 600	\$ -	\$ 500
74-740-740-305	Contracted Services-General	200	1,000	-	1,000
	Total Purchased Services (300)	\$ 200	\$ 1,600	\$ -	\$ 1,500
Grants (700)					
74-740-740-705	Miscellaneous Library Grants	\$ -	\$ 25,000	\$ 10,000	\$ 25,000
74-740-740-715	Early Literacy State Grant	6,000	7,600	7,106	8,000
	Total Grants (700)	\$ 6,000	\$ 32,600	\$ 17,106	\$ 33,000
GRAND TOTAL LIBRARY DONATIONS FUND					
		\$ 9,347	\$ 39,200	\$ 21,356	\$ 39,500



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City of Cañon City 2021 Budget

Museum Donations Fund Overview

For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

2020 Major Goals and Accomplishments:

- ◆ Received a donation from the Cañon City Rotary Club to produce and install three interpretative panels downtown.
- ◆ Received donation funds for the purchase of a quality video camera and various accessories to record and produce quality educational programs.

2021 Major Goals:

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the preservation of the *Daily Record* Collection and the natural history collections.
- ◆ Receive donation funds from the Friends of the Museum for preservation and conservation projects.

CITY OF CAÑON CITY
2021 BUDGET
MUSEUM DONATION FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 115,899	\$ 113,233	-2.30%
Revenues:			
Interest	\$ 1,500	\$ 500	-66.67%
Other - Donations	\$ 5,000	\$ 5,000	0.00%
Total Revenues	\$ 6,500	\$ 5,500	-15.38%
Total Sources of Funds	\$ 122,399	\$ 118,733	-3.00%
Uses of Funds			
Culture and Recreation	\$ 5,000	\$ 5,000	0.00%
Total Uses of Funds	\$ 5,000	\$ 5,000	0.00%
Other Financing Sources (Uses)			
Transfers to Other Funds	\$ 52,000	\$ -	-100.00%
Total Other Financing Sources (Uses)	\$ 52,000	\$ -	-100.00%

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - BUDGET STATEMENT

	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
Revenues				
Interest	\$ 2,535	\$ 1,500	\$ 1,300	\$ 500
Other	9,069	5,000	9,800	5,000
Total Revenues	\$ 11,605	\$ 6,500	\$ 11,100	\$ 5,500
Expenditures by Function				
Current:				
Culture and Recreation	\$ 4,252	\$ 5,000	\$ 8,300	\$ 5,000
Total Expenditures	\$ 4,252	\$ 5,000	\$ 8,300	\$ 5,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 7,353	\$ 1,500	\$ 2,800	\$ 500
Other Financing Sources (Uses)				
Operating Transfers - Quality of Life Fund	(11,119)	(52,000)	-	-
Total Other Financing Sources (Uses)	\$ (11,119)	\$ (52,000)	\$ -	\$ -
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (3,766)	\$ (50,500)	\$ 2,800	\$ 500
Fund Balances, Beginning of Year	\$ 114,199	\$ 115,899	\$ 110,433	\$ 113,233
Fund Balances, End of Year	\$ 110,433	\$ 65,399	\$ 113,233	\$ 113,733

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
78-360-36101	Earnings on Deposits & Invest	\$ 2,535	\$ 1,500	\$ 1,300	\$ 500
78-360-36702	Donations	9,069	5,000	9,800	5,000
	Total Museum Donation Fund	\$ 11,605	\$ 6,500	\$ 11,100	\$ 5,500

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - EXPENDITURE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Supplies & Materials					
78-780-780-205	Small Items of Equipment	\$ 3,805	\$ 2,500	\$ 5,300	\$ 2,500
78-780-780-210	Operating Supplies - General	447	2,500	3,000	2,500
	Total Supplies & Materials (300)	\$ 4,252	\$ 5,000	\$ 8,300	\$ 5,000
Purchased Services (300)					
78-780-780-305	Contracted Services-General	\$ -	\$ -	\$ -	\$ -
	Total Purchased Services (300)	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL MUSEUM DONATION FUND					
		\$ 4,252	\$ 5,000	\$ 8,300	\$ 5,000



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City of Cañon City 2021 Budget

Quality of Life Fund Overview

The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

2020 Major Goals and Accomplishments:

- ◆ Complete design of pedestrian improvements on S. 9th Street (CO Highway 115).
- ◆ Complete design of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Constructed CDOT Congestion Mitigation and Air Quality (CMAQ) grant project - paving of S. 8th Street and Bridge Street.
- ◆ Apply for application - CDOT SRTS project on N. 9th Street from Washington Street to College Ave.
- ◆ Designed Water Street Sewer Main Connection per River Corridor Plan.

2021 Major Goals:

- ◆ Complete design of lighting improvements in East Cañon (US Highway 50).
- ◆ Complete construction of pedestrian improvements on S. 9th Street (CO Highway 115).
- ◆ Complete construction of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Construct CDOT Congestion Mitigation and Air Quality (CMAQ) grant project for the paving gravel roads.
- ◆ Complete reconstruction of Clock Tower Parking Lot.
- ◆ Construct Water Street Sewer Main Connection per River Corridor Plan.

CITY OF CAÑON CITY
2021 BUDGET
QUALITY OF LIFE FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 599,686	\$ 533,469	-11.04%
Revenues:			
Intergovernmental	\$ 2,099,462	\$ 3,494,443	66.44%
Royal Gorge Bridge	279,390	342,409	22.56%
Earnings on Investments	10,000	4,000	-60.00%
Total Revenues	\$ 2,388,852	\$ 3,840,852	60.78%
Total Sources of Funds	\$ 2,988,538	\$ 4,374,321	46.37%
Uses of Funds			
Capital Outlay - General Government	129,000	151,000	17.05%
Capital Outlay - Culture and Recreation	400,000	177,452	
Capital Outlay - Public Safety	-	-	-100.00%
Capital Outlay - Public Works	<u>1,879,664</u>	<u>3,512,400</u>	<u>86.86%</u>
Total Use of Funds	\$ 2,408,664	\$ 3,840,852	59.46%
Other Financing Sources (Uses)			
Operating Transfer In	\$ 52,000	\$ -	-100.00%
Total Other Financing Sources (Uses)	\$ 52,000	\$ -	-100.00%

CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
QUALITY OF LIFE FUND - BUDGET STATEMENT

	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
Revenues				
Intergovernmental	\$ 515,660	\$ 2,099,462	\$ 268,200	\$ 3,494,443
Royal Gorge Bridge	278,000	279,390	279,390	342,409
Other Revenue	12,938	10,000	8,000	4,000
Total Revenues	\$ 806,598	\$ 2,388,852	\$ 555,590	\$ 3,840,852
Expenditures by Function				
Capital Outlay:				
General Government	\$ -	\$ 129,000	\$ 20,000	\$ 151,000
Culture and Recreation	23,700	400,000	-	177,452
Public Safety	-	-	-	-
Public Works	735,993	1,879,664	637,342	3,512,400
Total Expenditures	\$ 759,693	\$ 2,408,664	\$ 657,342	\$ 3,840,852
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 46,905	\$ (19,812)	\$ (101,752)	\$ -
Other Financing Sources (Uses)				
Operating Transfers In	11,119	52,000	-	-
Total Other Financing Sources (Uses)	\$ 11,119	\$ 52,000	\$ -	\$ -
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 58,024	\$ 32,188	\$ (101,752)	\$ -
Fund Balances, Beginning of Year	\$ 613,121	\$ 599,686	\$ 635,221	\$ 533,469
Fund Balances, End of Year	\$ 635,221	\$ 631,874	\$ 533,469	\$ 533,469

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
26-330-33511	GOCO Grant	\$ 175,000	\$ -	\$ -	\$ 129,255
26-330-33703	DOLA Grant Master Plan 2040	-	65,000	-	75,500
26-330-33725	CDOT - CMAQ	-	496,462	-	492,518
26-330-33729	State Historical Fund - Rudd House	16,831	148,000	-	35,000
26-330-33730	TAP Grants	4,000	-	-	240,000
26-330-33734	CDOT - SRTS Grant (Lincoln School)	290,560	-	-	-
26-330-33716	CDOT Grant - Four Mile Lane Bridge	-	-	-	159,670
26-330-33726	CDOT Grant	-	333,260	180,000	2,000,000
26-330-33732	FWHA/CDOT GRANT	-	856,740	88,200	-
26-330-33901	Other Agency Grants	29,269	200,000	-	362,500
Total Intergovernmental Revenue		\$ 515,660	\$ 2,099,462	\$ 268,200	\$ 3,494,443
26-341-36211	Royal Gorge	\$ 278,000	\$ 279,390	\$ 279,390	\$ 342,409
	Total Royal Gorge Bridge	\$ 278,000	\$ 279,390	\$ 279,390	\$ 342,409
26-360-36101	Earnings on Deposits & Invest	\$ 12,938	\$ 10,000	\$ 8,000	\$ 4,000
	Total Other Revenue	\$ 12,938	\$ 10,000	\$ 8,000	\$ 4,000
26-370-37078	Operating Transfer - Museum Donations Fd	\$ 11,119	\$ 52,000	\$ -	\$ -
	Total Other Financing Sources	\$ 11,119	\$ 52,000	\$ -	\$ -
Total Quality of Life		\$ 817,717	\$ 2,440,852	\$ 555,590	\$ 3,840,852

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

Account #	Description	2019		2020		2020		2021	
		Actual		Budget		Estimate		Budget	
General Government									
26-260-295-706	DOLA - Canon City Master Plan	\$	-	129,000	\$	20,000		151,000	
	Total General Government	\$	-	\$ 129,000	\$	\$ 20,000	\$	\$ 151,000	
Culture & Recreation									
26-260-295-705	St. Cloud Historic Hotel	\$	-	200,000		-		-	
26-260-295-707	GOCO Campground/Trails	\$	-	-		-		129,225	
26-260-300-950	Rudd House Project	\$	23,700	200,000	\$	-		48,227	
	Total Culture & Recreation	\$ 23,700	\$ 400,000	\$	\$ -	\$	\$ 177,452		
Public Works									
26-260-297-950	CMAQ Projects	\$	2,621	\$ 599,664	\$	277,342	\$	587,800	
26-260-302-950	Project Study/Design Costs - US50 Pedestrian Imp		32,513	450,000		180,000		2,000,000	
26-260-315-950	River Corridor Improvements		234,224	-		-		-	
26-260-317-950	Lincoln School Safe Routes to School		381,135	-		-		-	
26-260-318-950	US50 West ACP		85,500	830,000		180,000		-	
26-260-319-950	Four Mile Lane Bridge		-	-		-		199,600	
26-260-XXX-XXX	US HWY 50 East Lighting		-	-		-		725,000	
	Total Public Works	\$ 735,993	\$ 1,879,664	\$	\$ 637,342	\$	\$ 3,512,400		
TOTAL QUALITY OF LIFE FUND									
		\$ 759,693		\$ 2,408,664	\$	\$ 657,342	\$	\$ 3,840,852	



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City of Cañon City 2021 Budget

2A Street Improvement Fund Overview

The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

2020 Major Goals and Accomplishments:

- ◆ City Council reaffirmed the project delivery process of Design/Bid/Build citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
 - N. 9th Street – US Highway 50 (Royal Gorge Blvd to Mystic Ave).
 - Meadow Ave – N. 10th Street to N. 11th Street.

2021 Major Goals:

- ◆ Continue street improvement projects City-wide.
 - Orchard Ave – Cherry Street to City Limit.
 - Allison Ave – Yale Place to N. 15th Street.
 - N. 10th Street – College Ave to Mystic Ave.
 - S. 11th Street – US Highway 50 (Royal Gorge Blvd) to Main Street.
 - N. 8th Street – Fairview Ave to Barr Ave.
 - Harding Ave – N. 5th Street to N. 9th Street.
 - Evelyn Drive – Shiloh Drive to Tanner Parkway.

CITY OF CAÑON CITY
2021 BUDGET
2A STREET IMPROVEMENT FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 2,012,960	\$ 1,680,521	-16.51%
Revenues:			
Taxes	\$ 3,772,100	\$ 3,787,884	0.42%
Earnings on Investments	55,000	10,000	-81.82%
Total Revenues	\$ 3,827,100	\$ 3,797,884	-0.76%
Total Sources of Funds	\$ 5,840,060	\$ 5,478,405	-6.19%
Uses of Funds			
Capital Outlay - Streets	3,500,000	3,800,000	8.57%
Debt Service	678,200	677,756	-0.07%
Total Use of Funds	\$ 4,178,200	\$ 4,477,756	7.17%

CITY OF CANON CITY
CAPITAL PROJECTS FUND
2A STREET IMPROVEMENT FUND - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues				
Taxes	\$ 3,776,406	\$ 3,772,100	\$ 3,156,900	\$ 3,787,884
Earnings on Investments	74,138	55,000	10,000	10,000
Total Revenues	\$ 3,850,544	\$ 3,827,100	\$ 3,166,900	\$ 3,797,884
Expenditures by Function				
Capital Outlay - Street Improvements	\$ 4,793,007	\$ 3,500,000	\$ 2,042,000	\$ 3,800,000
Debt Service	673,311	678,200	677,756	677,756
Total Expenditures	\$ 5,466,318	\$ 4,178,200	\$ 2,719,756	\$ 4,477,756
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (1,615,774)	\$ (351,100)	\$ 447,144	\$ (679,872)
Other Financing Sources (Uses)				
Interfund Loans	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (1,615,774)	\$ (351,100)	\$ 447,144	\$ (679,872)
Fund Balances, Beginning of Year*	\$ 2,849,151	\$ 2,012,960	\$ 1,233,377	\$ 1,680,521
Fund Balances, End of Year*	\$ 1,233,377	\$ 1,661,860	\$ 1,680,521	\$ 1,000,649

*Shown before Interfund Payable

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
2A STREET IMPROVEMENT FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
27-310-31301	Sales Tax	\$ 3,578,309	\$ 3,612,000	\$ 3,000,000	\$ 3,631,984
27-310-31302	Use Tax	190,747	150,900	150,900	150,900
27-310-31912	Penalty & Interest on Del. Tax	7,350	9,200	6,000	5,000
	Total Taxes	\$ 3,776,406	\$ 3,772,100	\$ 3,156,900	\$ 3,787,884
27-360-36101	Earnings on Deposits & Invest	\$ 74,138	\$ 55,000	\$ 10,000	\$ 10,000
	Total Other Revenue	\$ 74,138	\$ 55,000	\$ 10,000	\$ 10,000
	Total Street Improvement Fund	\$ 3,850,544	\$ 3,827,100	\$ 3,166,900	\$ 3,797,884

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS

2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL

A/C #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
Street Construction Projects:					
27-270-400-950	Street Improvement Projects	\$ 4,793,007	\$ 3,500,000	\$ 2,042,000	\$ 3,800,000
	Total Street Projects	\$ 4,793,007	\$ 3,500,000	\$ 2,042,000	\$ 3,800,000
Debt Service					
27-270-400-610	Principal	\$ 555,556	\$ 556,000	\$ 555,556	\$ 555,556
27-270-400-620	Interest	117,755	122,200	122,200	122,200
	Total Debt Service	\$ 673,311	\$ 678,200	\$ 677,756	\$ 677,756
TOTAL STREET IMPROVEMENT FUND					
		\$ 5,466,318	\$ 4,178,200	\$ 2,719,756	\$ 4,477,756



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City of Cañon City 2021 Budget

Excess Special Improvement Fund Overview

The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

2020 Major Goals and Accomplishments:

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

2021 Major Goals:

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2021.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

CITY OF CAÑON CITY
2021 BUDGET
EXCESS SPECIAL IMPROVEMENT FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 320,654	\$ 316,675	-1.24%
Revenues			
Non-Operating Revenue (Interest Earnings)	\$ 8,000	\$ 600	-92.50%
Total Revenues	<u>\$ 8,000</u>	<u>\$ 600</u>	<u>-92.50%</u>
Total Sources of Funds	<u><u>\$ 328,654</u></u>	<u><u>\$ 317,275</u></u>	<u><u>-3.46%</u></u>
Other Financing Sources (Uses)			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
Total Other Financing Sources (Uses)	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY
DEBT SERVICE FUND**
EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues				
Non-Operating Revenue (Interest Earnings)	\$ 7,173	\$ 8,000	\$ 2,200	\$ 600
Total Revenues	<u>\$ 7,173</u>	<u>\$ 8,000</u>	<u>\$ 2,200</u>	<u>\$ 600</u>
Other Financing Sources (Uses)				
Operating Transfers In - PIDs	-	-	-	-
Operating Transfers Out - General Fund	<u>(15,000)</u>	<u>(15,000)</u>	<u>(15,000)</u>	<u>(15,000)</u>
Total Other Financing Sources (Uses)	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ (7,827)	\$ (7,000)	\$ (12,800)	\$ (14,400)
Fund Balances, Beginning of Year	<u>337,302</u>	<u>320,654</u>	<u>329,475</u>	<u>316,675</u>
Fund Balances, End of Year	<u>\$ 329,475</u>	<u>\$ 313,654</u>	<u>\$ 316,675</u>	<u>\$ 302,275</u>
Less Fund Balance Restricted to Debt Service	<u>5,000</u>	<u>5,000</u>	<u>3,000</u>	<u>3,000</u>
Assigned Fund Balance	<u>\$ 324,475</u>	<u>\$ 308,654</u>	<u>\$ 313,675</u>	<u>\$ 299,275</u>

CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
81-301-200	Earnings on Dep & Invest.	\$ 7,173	\$ 8,000	\$ 2,200	\$ 600
	Total Revenue	<u>\$ 7,173</u>	<u>\$ 8,000</u>	<u>\$ 2,200</u>	<u>\$ 600</u>

CITY OF CAÑON CITY
2021 BUDGET
WATER FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 6,403,392</u>	<u>\$ 6,633,888</u>	<u>3.60%</u>
Revenues:			
Operating Revenue	\$ 7,319,900	\$ 6,444,000	-11.97%
Non-Operating Revenue	175,300	101,800	-41.93%
Tap Fees	120,300	120,000	-0.25%
Total Revenues	<u>\$ 7,615,500</u>	<u>\$ 6,665,800</u>	<u>-12.47%</u>
Total Sources of Funds	<u><u>\$ 14,018,892</u></u>	<u><u>\$ 13,299,688</u></u>	<u><u>-5.13%</u></u>
Uses of Funds			
Water Administration	\$ 1,995,052	\$ 1,989,930	-0.26%
Utility Billing	267,341	265,950	-0.52%
Water Treatment	1,897,458	1,820,190	-4.07%
Water Distribution	1,633,441	1,734,600	6.19%
Capital Outlay:			
Equipment and Other Improvements	800,532	417,000	-47.91%
Water Projects	1,000,000	1,495,000	49.50%
Total Uses of Funds	<u><u>\$ 7,593,824</u></u>	<u><u>\$ 7,722,670</u></u>	<u><u>1.70%</u></u>
Other Financing Sources (Uses)			
Transfer from Other Funds	\$ 80,900	\$ 40,900	-49.44%
Transfer to Other Funds	(393,800)	(400,000)	1.57%
Transfer to Other Funds	<u><u>\$ (312,900)</u></u>	<u><u>\$ (359,100)</u></u>	<u><u>-14.77%</u></u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - BUDGET STATEMENT**

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues:				
Operating Revenue	\$ 6,340,744	\$ 7,319,900	\$ 6,213,352	\$ 6,444,000
Non-Operating Revenue	250,974	175,300	88,800	101,800
Total Operating/Non Operating Revenue	\$ 6,591,718	\$ 7,495,200	\$ 6,302,152	\$ 6,545,800
Tap Fees	\$ 347,223	\$ 120,300	\$ 160,000	\$ 120,000
Total Other Financing Sources	\$ 347,223	\$ 120,300	\$ 160,000	\$ 120,000
Total Revenues	\$ 6,938,941	\$ 7,615,500	\$ 6,462,152	\$ 6,665,800
Uses of Funds:				
Current:				
Water Administration	\$ 1,919,536	\$ 1,995,052	\$ 1,916,531	\$ 1,989,930
Utility Billing	220,798	267,341	253,261	265,950
Water Treatment	2,310,250	1,897,458	1,732,270	1,820,190
Water Distribution	1,446,166	1,633,441	1,525,969	1,734,600
Capital Outlay				
Equipment and Other Improvements	5,000	800,532	231,000	417,000
Water Projects	1,091,749	1,000,000	500,000	1,495,000
Total Uses of Funds	\$ 6,993,499	\$ 7,593,824	\$ 6,159,031	\$ 7,722,670
Excess of Revenues Over (Under)				
Uses of Funds	\$ (54,559)	\$ 21,676	\$ 303,121	\$ (1,056,870)
Other Financing Sources (Uses)				
Financing Proceeds	-	-	-	-
Transfer from Other Funds	140,920	80,900	80,900	40,900
Transfer to Other Funds	(393,800)	(393,800)	(393,800)	(400,000)
Total Other Financing Sources (Uses)	\$ (252,880)	\$ (312,900)	\$ (312,900)	\$ (359,100)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ (307,439)	(291,224)	(9,779)	(1,415,970)
Available Resources, Beginning of Year	6,951,106	6,403,392	6,643,667	6,633,888
Available Resources, End of Year	\$ 6,643,667	\$ 6,112,168	\$ 6,633,888	\$ 5,217,918
Less Reserved Available Resources:				
Operating Reserve	1,666,000	1,873,000	1,873,000	1,884,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Subsequent Year's Water Proj. Lease Payment	880,400	878,123	878,123	875,420
Total Reserved Available Resources	4,146,400	4,351,123	4,351,123	4,359,420
Unreserved Available Resources	\$ 2,497,267	\$ 1,761,045	\$ 2,282,765	\$ 858,498

Water Fund - Metered Water Sales

Account # 50-344-00412

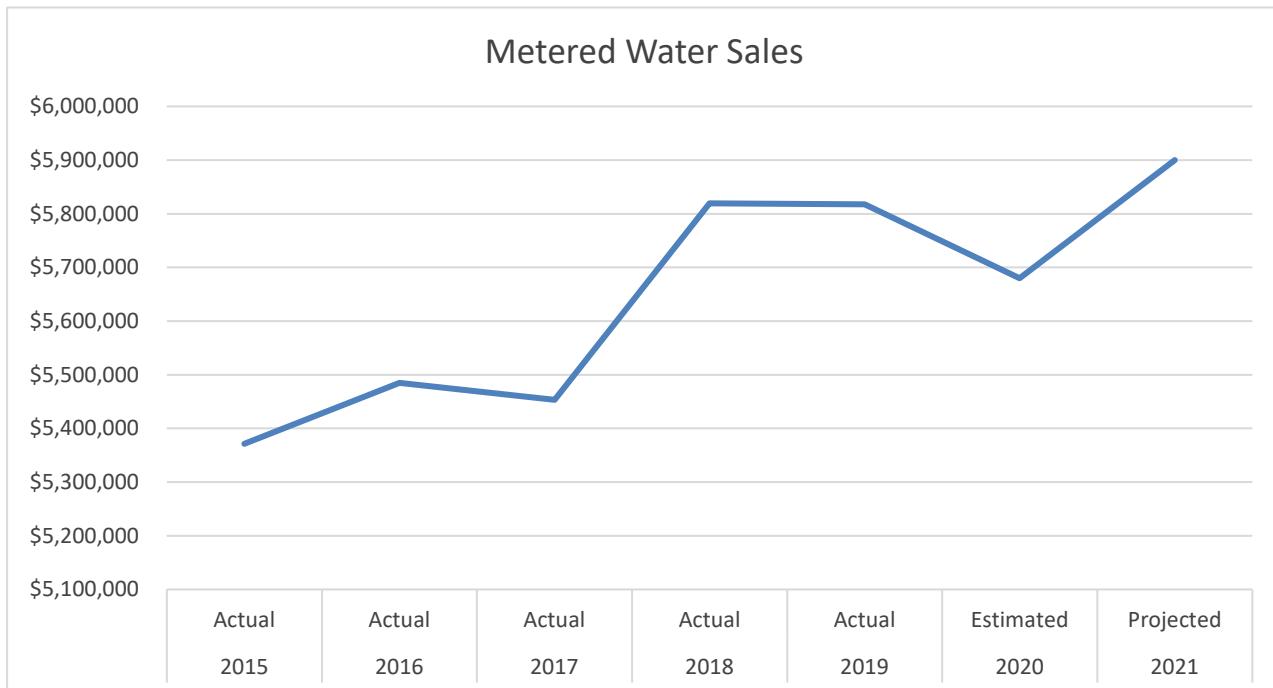
Description: Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 5,371,397	0.56%
2016	Actual	\$ 5,485,090	2.12%
2017	Actual	\$ 5,453,000	-0.59%
2018	Actual	\$ 5,819,246	6.72%
2019	Actual	\$ 5,817,533	-0.03%
2020	Estimated	\$ 5,679,717	-2.37%
2021	Projected	\$ 5,900,000	3.88%

Projection: The 2021 metered water sales projection is based on the decline in usage over the last couple of years.

Comments: During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase through the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%



Water Fund - Tap Fees

Account # 50-345-00526

Description: Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 37,410	-64.78%
2016	Actual	\$ 158,713	324.25%
2017	Actual	\$ 189,630	19.48%
2018	Actual	\$ 272,302	43.60%
2019	Actual	\$ 308,853	13.42%
2020	Estimated	\$ 160,000	-41.24%
2021	Projected	\$ 120,000	-61.15%

Projection: The 2021 projection is based on the assumption that the City's residential new construction may remain consistent with 2020. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

Comments: Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund. The 2016/2017 revenue spike was primarily the result of a DOC water tap purchase and the construction of several major projects.



Water Fund - Bulk Water Sales

Account # 50-344-00417

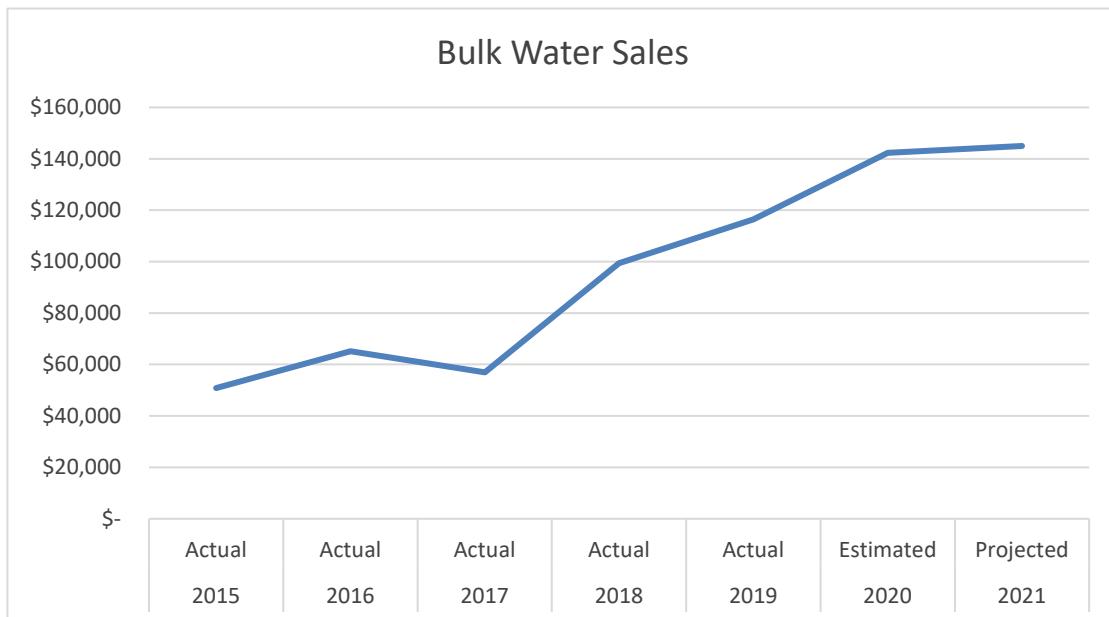
Description: Water sales from the bulk water station. The current rate is \$7.85 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 50,830	-4.87%
2016	Actual	\$ 65,180	28.23%
2017	Actual	\$ 57,000	-12.55%
2018	Actual	\$ 99,336	74.27%
2019	Actual	\$ 116,419	17.20%
2020	Estimated	\$ 142,282	22.22%
2021	Projected	\$ 145,000	1.91%

Projection: The 2021 projection is based on the 2020 budget.

Comments: The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.

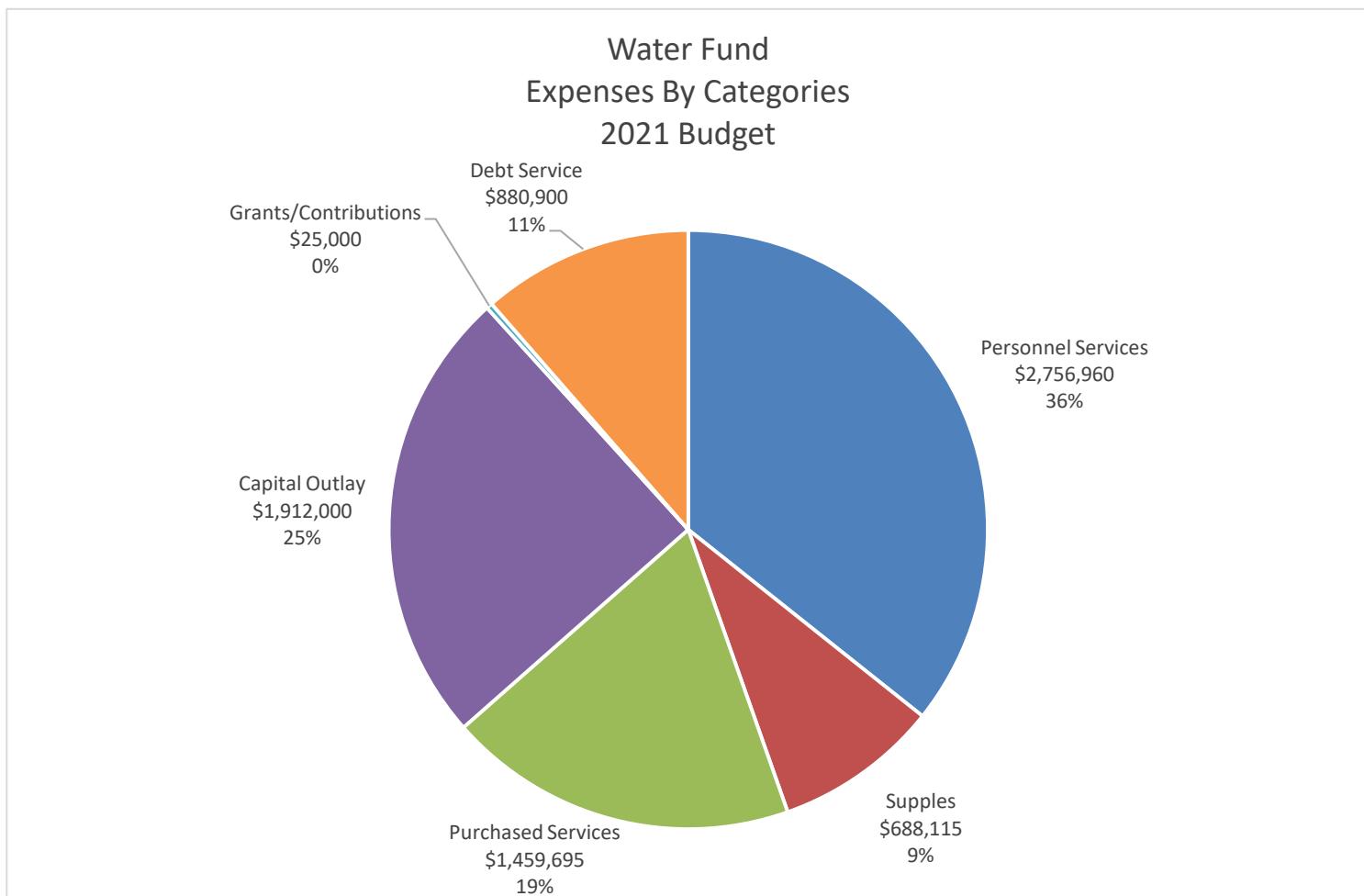


**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - REVENUE DETAIL**

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
Operating Revenues					
50-344-00412	Metered Water Sales	\$ 5,817,533	\$ 6,799,500	\$ 5,679,717	\$ 5,900,000
50-344-00413	Hydrant Sales	27,303	14,715	14,000	15,000
50-344-00414	Account Maintenance Fees	2,324	2,000	1,835	2,000
50-344-00415	Interdepartmental Sale	190,731	197,385	182,045	185,000
50-344-00416	Zone Charges	153,212	168,800	165,296	167,000
50-344-00417	Bulk Water Sales	116,419	102,500	142,282	145,000
50-344-00418	Augmentation Water Sales	33,223	35,000	28,177	30,000
Total Operating Revenue		\$ 6,340,744	\$ 7,319,900	\$ 6,213,352	\$ 6,444,000
Non-Operating Revenues					
50-345-00511	Interest on Investment	\$ 165,348	\$ 98,700	\$ 49,000	\$ 50,000
50-345-00521	Other	9,462	3,200	10,000	6,000
50-345-00522	Penalty/Water Billing	25,746	36,000	-	20,000
50-345-00524	Charges For Services	2,727	1,500	2,000	2,000
50-345-00525	Water Meter Fee	34,343	20,000	24,000	20,000
50-345-00528	Sale of Repair Parts	7,200	3,000	1,000	1,000
50-345-00529	Bulk Water Service Fee	1,500	1,300	1,300	1,300
50-345-00530	Refund of Expenditures	(300)	10,000	-	-
50-345-00535	Return Check Fee - Water	920	600	500	500
50-345-00536	Water Impact Fees	4,027	1,000	1,000	1,000
50-393-00936	Capital Contributions	-	-	-	-
Total Non-Operating Revenue		\$ 250,974	\$ 175,300	\$ 88,800	\$ 101,800
Other Financing Sources					
50-345-00526	Tap Fees	\$ 308,853	\$ 120,300	\$ 160,000	\$ 120,000
50-393-00110	Operating Transfer In - General Fund	100,000	40,000	40,000	-
50-393-00155	Operating Transfer In - Stormwater Fund	40,920	40,900	40,900	40,900
50-393-00937	Financing Proceeds	-	-	-	-
Total Other Financing Sources		\$ 449,773	\$ 201,200	\$ 240,900	\$ 160,900
GRAND TOTAL REVENUES					
		\$ 7,041,491	\$ 7,696,400	\$ 6,543,052	\$ 6,706,700

CITY OF CAÑON CITY
2021 BUDGET
WATER FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/Contrib.	Capital Outlay	Total
Administration	551,130	1,800	531,100	880,900	25,000	5,000	1,994,930
Water Treatment	907,980	274,815	637,395	-	-	370,500	2,190,690
Distribution	1,180,000	410,500	144,100	-	-	41,500	1,776,100
Utility Billing	117,850	1,000	147,100	-	-	-	265,950
Water Projects	-	-	-	-	-	1,495,000	1,495,000
2021 WATER FUND	\$ 2,756,960	\$ 688,115	\$ 1,459,695	\$ 880,900	\$ 25,000	\$ 1,912,000	\$ 7,722,670
2020 WATER FUND	\$ 2,728,457	\$ 687,765	\$ 1,429,845	\$ 883,155	\$ 64,070	\$ 1,800,532	\$ 7,593,824
% CHANGE	1.04%	0.05%	2.09%	-0.26%	-60.98%	6.19%	1.70%



City of Cañon City 2021 Budget

Water Administration Overview

Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

2020 Major Goals and Accomplishments:

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2020.

2021 Major Goals:

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2021.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
WATER FUND - EXPENDITURE DETAIL

Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
WATER ADMINISTRATION				
Personnel Services (100)				
50-490-913-110 Salaries & Wages	\$ 308,154	\$ 375,731	\$ 347,303	\$ 379,935
50-490-913-112 Salaries - Part time	10,536	7,000	1,400	-
50-490-913-121 Overtime-Permanent	887	200	200	1,000
50-490-913-134 PTO Cash Out	9,107	2,300	2,300	-
50-490-913-135 Longevity Pay	2,365	2,520	825	1,995
50-490-913-137 Uniform/Boot Allowance	340	480	380	-
50-490-913-141 Unemployment Insurance	-	1,500	-	-
50-490-913-142 Workers' Compensation	1,184	1,052	900	1,200
50-490-913-143 Life & Health Insurance	64,549	97,495	81,600	115,000
50-490-913-144 FICA Taxes	24,978	28,859	26,583	32,000
50-490-913-145 City Retirement	13,112	18,040	17,365	20,000
50-490-913-147 457 Plan - City Match	805	2,400	-	-
Total Personnel Services (100)	\$ 436,017	\$ 537,577	\$ 478,856	\$ 551,130
Supplies & Materials(200)				
50-490-913-200 Office Supplies	\$ 1,492	\$ 1,500	\$ 600	\$ 1,500
50-490-913-205 Small Items of Equipment	88	200	200	200
50-490-913-210 Operating Supplies - General	14	50	50	100
Total Supplies & Materials (200)	\$ 1,594	\$ 1,750	\$ 850	\$ 1,800
Purchased Services (300)				
50-490-913-300 Professional Services	\$ 108,282	\$ 125,000	\$ 120,000	\$ 125,000
50-490-913-305 Contracted Services - General	\$ 194	\$ 500	\$ 200	\$ 500
50-490-913-312 Software Titles	-	5,000	3,200	5,000
50-490-913-315 Postage/Freight	-	100	-	100
50-490-913-320 Printing	116	1,000	250	1,000
50-490-913-325 Publications/Advertising	1,002	2,000	1,600	2,000
50-490-913-330 Subscriptions/Membership Fees	134	1,200	500	1,000
50-490-913-335 Travel & Training	37	1,700	500	1,500
50-490-913-337 Tuition Reimbursement	-	-	-	10,000
50-490-913-350 Other Fees & Charges	221,392	260,000	251,700	260,000
50-490-913-355 Insurance Bonds	111,767	112,000	112,000	125,000
50-490-913-380 Telephone/Voice/Data	164	-	-	-
50-490-913-399 Contingency	-	-	-	-
Total Purch Services (300)	\$ 443,088	\$ 508,500	\$ 489,950	\$ 531,100
Debt Service (600)				
50-490-913-610 Principal	\$ 595,000	\$ 615,000	\$ 615,000	\$ 630,000
50-490-913-620 Interest	318,267	265,405	265,405	248,150
50-490-913-630 Cost of Issuance	-	-	-	-
50-490-913-640 Paying Agent Fees	2,500	2,750	2,750	2,750
Total Debt Service (600)	\$ 915,767	\$ 883,155	\$ 883,155	\$ 880,900
Grants/Contrib/Indem (700)				
50-490-913-726 GIS Authority	\$ 23,069	\$ 23,720	\$ 23,720	\$ 25,000
50-490-913-730 4-Mile Golf Course Subsidy	\$ 100,000	\$ 40,000	\$ 40,000	\$ -
50-490-913-741 Bad Debt Expense	-	350	-	-
Total Grants, Etc. (700)	\$ 123,069	\$ 64,070	\$ 63,720	\$ 25,000
Transfers(700)				
50-490-913-750 Transfer to General Fund	\$ 393,800	\$ 393,800	\$ 393,800	\$ 400,000
Total Transfers(700)	\$ 393,800	\$ 393,800	\$ 393,800	\$ 400,000
Capital Outlay (900)				
50-490-913-920 Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000
50-490-913-920 Equipment	-	175,000	175,000	-
Total Capital Outlay (900)	\$ -	\$ 180,000	\$ 175,000	\$ 5,000
TOTAL WATER ADMIN	\$ 2,313,336	\$ 2,568,852	\$ 2,485,331	\$ 2,394,930

City of Cañon City 2021 Budget

Water Treatment Overview

Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

2020 Major Goals and Accomplishments:

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Automated Inlet Control Valve for the 5 MG Tank located on Four Mile Lane.
- ◆ Began High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade project. Project will finish in 2021.

2021 Major Goals:

- ◆ Finish the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade Project
- ◆ Updated the Southfield Remote Pumping Stations radio communications link
- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
WATER TREATMENT				
Personnel Services (100)				
50-490-922-110 Salaries & Wages	\$ 548,886	\$ 643,233	\$ 589,261	\$ 587,500
50-490-922-112 Salaries-Temporary	-	-	-	-
50-490-922-121 Overtime-Permanent	18,822	21,730	15,000	21,730
50-490-922-123 Holiday Pay	5,966	1,200	6,000	6,000
50-490-922-134 Vacation/Sick Leave Payoff	12,013	-	-	-
50-490-922-135 Longevity Pay	5,550	5,200	5,200	5,850
50-490-922-137 Uniform/Boot Allowance	2,300	2,400	2,100	2,400
50-490-922-142 Workers' Compensation	18,120	20,285	21,000	18,000
50-490-922-143 Life & Health Insurance	171,944	206,300	176,600	191,000
50-490-922-144 FICA Taxes	41,814	52,058	45,200	46,000
50-490-922-145 City Retirement	25,071	32,642	29,500	29,500
Total Personnel Services (100)	\$ 850,485	\$ 985,048	\$ 889,861	\$ 907,980
Supplies & Materials(200)				
50-490-922-200 Office Supplies	\$ 1,224	\$ 1,000	\$ 500	\$ 1,000
50-490-922-205 Small Items of Equipment	35,106	10,000	10,000	10,000
50-490-922-210 Operating Supplies-General	9,241	6,000	6,000	6,310
50-490-922-215 Operating Supplies-Equip/Maint.	10,082	8,500	8,500	8,500
50-490-922-220 Operating Supplies-Bldg Materials	7,065	4,500	4,500	4,500
50-490-922-225 Vehicle Equip Parts	3,251	3,200	3,000	3,200
50-490-922-235 Chem, Lab & Medical Supplies	165,266	180,000	180,000	180,000
50-490-922-237 Uniform Purchases	3,205	4,800	4,800	4,800
50-490-922-245 Gas & Diesel Fuel	6,036	6,000	5,000	6,000
50-490-922-250 Oil, grease, etc.	246	300	300	300
50-490-922-255 Tires, Tubes, etc.	1,288	2,000	1,600	2,000
50-490-922-260 Repair Parts-Water	431	200	-	-
50-490-922-265 Specialized Equipment	35,231	48,205	48,205	48,205
50-490-922-280 Janitorial Supplies	254	310	180	-
Total Supplies & Materials (200)	\$ 277,926	\$ 275,015	\$ 272,585	\$ 274,815
Purchased Services (300)				
50-490-922-300 Professional Services	\$ 100	\$ 2,000	\$ 1,868	\$ 2,000
50-490-922-305 Contracted Services-General	12,062	23,600	20,000	23,600
50-490-922-310 Contracted Services-Repair/Maint.	738,278	70,500	65,500	86,000
50-490-922-312 Software Titles	-	20,000	-	5,700
50-490-922-315 Postage/Freight	1,941	2,700	2,700	2,700
50-490-922-320 Printing	75	250	75	250
50-490-922-325 Publications/Advertising	217	550	76	550
50-490-922-330 Subscriptions/Membership Fees	1,265	1,265	1,195	1,265
50-490-922-335 Travel & Training	3,991	6,730	6,000	6,730
50-490-922-340 Material/Equipment Rental	2,344	1,000	-	1,900
50-490-922-342 Workers' Comp. Deductible	428	1,200	110	1,200
50-490-922-365 Electric	380,868	453,000	420,000	453,000
50-490-922-370 Gas	6,208	7,000	6,800	7,000
50-490-922-380 Telephone/Voice/Data	2,617	4,800	2,700	2,700
50-490-922-387 Lab Tests	17,133	28,000	28,000	28,000
50-490-922-390 Stormwater	14,311	14,800	14,800	14,800
Total Purch Services (300)	\$ 1,181,839	\$ 637,395	\$ 569,824	\$ 637,395
Capital Outlay (900)				
50-490-922-920 Equipment	\$ -	\$ 28,000	\$ 28,000	\$ -
50-490-922-950 Other Improvements	-	396,000	28,000	370,500
Total Capital Outlay (900)	\$ -	\$ 424,000	\$ 56,000	\$ 370,500
TOTAL WATER TREATMENT	\$ 2,310,250	\$ 2,321,458	\$ 1,788,270	\$ 2,190,690

City of Cañon City 2021 Budget

Water Distribution Overview

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

2020 Major Goals and Accomplishments:

- ◆ Renewed 2,950 linear feet 8" cast iron water main with new 8" PVC water main in conjunction with the City's 2A Street Improvement Project on N. 9th St.
- ◆ Renew 140 linear feet of 12" PVC with 24" water main in conjunction with the City's Stormwater Project for East Main and Rhodes.
- ◆ Renewed 400 linear feet of 4" Asbestos-Cement water main with 8" PVC water main on Bridge St.
- ◆ Renew 1,320 linear feet of 14" Asbestos-Cement water main with 20" water main on Central Ave.
- ◆ Completed the 2020 Fire Hydrant Exercise Program.
- ◆ Completed installation of a second Bulk Water Fill Station.
- ◆ Updated Water Distribution Administration Staffing with one additional employee to address work load and backup.
- ◆ Continued with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,178 fire hydrants, and 102 blow-off assemblies, 3,378 valves and 8,820 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.

2021 Major Goals:

- ◆ Orchard Avenue Cherry to South Street: Replace 400' of 4" cast iron water main with 8" water main in conjunction with the City's 2A Street Improvement Projects.
- ◆ US HWY 50 19th Street to Greydene: Renew 2,700 linear feet of 14" cast iron water main with 12" water main.
- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
WATER FUND - EXPENDITURE DETAIL

Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
DISTRIBUTION				
Personnel Services (100)				
50-490-923-110 Salaries & Wages	\$ 683,087	\$ 692,956	\$ 686,000	\$ 766,000
50-490-923-121 Overtime-Permanent	23,297	20,350	21,000	22,000
50-490-923-134 Vac/Sick Payoff	6,788	5,400	5,400	-
50-490-923-135 Longevity Pay	6,650	6,900	6,900	6,000
50-490-923-137 Uniform/Boot Allowance	2,900	3,100	3,100	-
50-490-923-142 Workers' Compensation	19,536	20,539	21,000	18,000
50-490-923-143 Life & Health Insurance	207,643	238,515	209,200	270,000
50-490-923-144 FICA Taxes	52,011	56,164	52,600	60,000
50-490-923-145 City Retirement	32,031	35,217	35,000	38,000
Total Personnel Services (100)	\$ 1,033,944	\$ 1,079,141	\$ 1,040,200	\$ 1,180,000
Supplies & Materials(200)				
50-490-923-200 Office Supplies	\$ 435	\$ 1,300	\$ 1,000	\$ 1,300
50-490-923-205 Small Items of Equipment	8,438	9,700	9,000	9,700
50-490-923-210 Operating Supplies-General	13,425	16,000	16,000	16,000
50-490-923-215 Operating Supplies-Equip./Maint.	2,054	4,500	4,000	4,500
50-490-923-220 Operating Supplies-Bldg Materials	45,728	53,000	50,000	53,000
50-490-923-225 Vehicle/Equip Parts	16,654	10,000	18,000	10,000
50-490-923-237 Uniform Purchases	5,335	5,700	5,800	7,000
50-490-923-245 Gas & Diesel Fuel	22,880	19,000	19,000	18,000
50-490-923-250 Oil, Grease, etc.	1,158	1,700	1,500	1,700
50-490-923-255 Tires, Tubes, etc.	3,623	4,000	4,000	4,000
50-490-923-260 Repair Parts - Water, Sewer	183,570	282,300	250,000	282,300
50-490-923-265 Specialized Equipment Repair	2,167	3,000	2,500	3,000
Total Supplies & Materials (200)	\$ 305,466	\$ 410,200	\$ 380,800	\$ 410,500
Purchased Services (300)				
50-490-923-300 Professional Services	\$ 4,250	\$ 4,000	\$ 4,000	\$ 5,180
50-490-923-305 Contracted Services-General	1,498	650	600	650
50-490-923-310 Contracted Services-Repair/Maint.	62,029	83,200	50,000	73,845
50-490-923-312 Software Titles	2,609	21,990	21,500	30,995
50-490-923-315 Postage/Freight	1,442	1,300	1,300	1,400
50-490-923-320 Printing	418	350	520	350
50-490-923-325 Publications/Advertising	70	200	-	100
50-490-923-330 Subscriptions/Membership Fees	1,250	1,250	1,194	1,250
50-490-923-335 Travel & Training	4,802	5,755	4,000	5,775
50-490-923-340 Material/Equipment Rental	3,232	3,900	3,900	3,700
50-490-923-342 Workers' Comp. Deductible	1,715	1,000	-	1,000
50-490-923-365 Electric	6,805	6,400	5,000	6,400
50-490-923-370 Gas	1,678	1,550	1,400	1,550
50-490-923-375 Sewer	168	160	160	160
50-490-923-380 Telephone/Voice/Data	13,932	11,650	10,650	11,000
50-490-923-385 Water	861	745	745	745
Total Purch Services (300)	\$ 106,756	\$ 144,100	\$ 104,969	\$ 144,100
Capital Outlay (900)				
50-490-923-900 Property Acquisitions	\$ -	\$ -	\$ -	\$ 12,500
50-490-923-920 Equipment	5,000	196,532	-	29,000
50-490-923-950 Other improvements	-	-	-	-
Total Capital Outlay (900)	\$ 5,000	\$ 196,532	\$ -	\$ 41,500
TOTAL DISTRIBUTION	\$ 1,451,166	\$ 1,829,973	\$ 1,525,969	\$ 1,776,100

City of Cañon City 2021 Budget

Utility Billing Overview

Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

2020 Major Goals and Accomplishments:

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Hired an additional utility billing employee. This additional staff will allow for the enhancement of customer service.
- ◆ Re-located the Utility Billing office to a location adjacent to the main lobby. This allows for direct assistance to walk-in utility customers improving the overall level of customer service.

2021 Major Goals:

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2021.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
UTILITY BILLING				
Personnel Services (100)				
50-490-914-110 Salaries & Wages	\$ 67,628	\$ 83,969	\$ 74,700	\$ 73,200
50-490-914-112 Salaries-Temporary	-	-	-	-
50-490-914-121 Overtime-Permanent	418	3,500	3,000	3,500
50-490-914-134 PTO Payoff	1,051	-	-	-
50-490-914-135 Longevity Pay	500	550	550	-
50-490-914-142 Workers' Compensation	168	150	150	250
50-490-914-143 Life & Health Insurance	23,035	27,750	26,758	31,600
50-490-914-144 FICA Taxes	5,188	6,630	5,718	5,700
50-490-914-145 City Retirement	3,096	4,142	3,735	3,600
Total Personnel Services (100)	\$ 101,085	\$ 126,691	\$ 114,611	\$ 117,850
Supplies & Materials(200)				
50-490-914-200 Office Supplies	\$ 51	\$ 300	\$ 300	\$ 500
50-490-914-205 Small Items of Equipment	-	500	200	500
Total Supplies & Materials (200)	\$ 51	\$ 800	\$ 500	\$ 1,000
Purchased Services (300)				
50-490-914-300 Professional Services	\$ 2,809	\$ 3,000	\$ 3,000	\$ 3,000
50-490-914-305 Contracted Services-General	53,687	65,000	60,000	65,000
50-490-914-312 Software Titles	-	5,000	3,500	5,000
50-490-914-315 Postage/Freight	76	500	500	500
50-490-914-320 Printing	-	500	100	500
50-490-914-330 Subscriptions/Membership Fees	-	100	-	100
50-490-914-335 Travel & Training	171	750	-	1,000
50-490-914-342 Worker's Comp Deductible	-	-	1,000	-
50-490-914-350 Other Fees & Charges	62,870	65,000	70,000	72,000
50-490-914-380 Telephone	49	-	50	-
Total Purch Services (300)	\$ 119,662	\$ 139,850	\$ 138,150	\$ 147,100
TOTAL UTILITY BILLING	\$ 220,798	\$ 267,341	\$ 253,261	\$ 265,950

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
WATER PROJECTS				
Capital Outlay (900)				
50-490-928-934 Other Water Main Projects	\$ 1,091,749	\$ 1,000,000	\$ 500,000	\$ 1,495,000
TOTAL WATER PROJECTS	\$ 1,091,749	\$ 1,000,000	\$ 500,000	\$ 1,495,000
GRAND TOTAL WATER	\$ 7,387,299	\$ 7,987,624	\$ 6,552,831	\$ 8,122,670

City of Cañon City 2021 Budget

Raw Water Fund Overview

The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

2020 Major Goals and Accomplishments:

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

2021 Major Goals:

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

CITY OF CAÑON CITY
2021 BUDGET
RAW WATER ACQUISITION FUND SUMMARY

	2020	2021	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	\$ 1,109,169	\$ 1,132,491	2.10%
Revenues:			
Tap Fees	\$ 16,800	\$ 16,800	0.00%
Non-Operating Revenue	20,000	6,000	-70.00%
Total Revenue	<u>\$ 36,800</u>	<u>\$ 22,800</u>	<u>-38.04%</u>
Total Sources of Funds	<u><u>\$ 1,145,969</u></u>	<u><u>\$ 1,155,291</u></u>	<u><u>0.81%</u></u>
Uses of Funds			
Raw Water Acquisition	\$ 27,500	\$ 27,500	0.00%
Total Uses of Funds	<u><u>\$ 27,500</u></u>	<u><u>\$ 27,500</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
RAW WATER ACQUISITION FUND - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues:				
Tap Fees	\$ 50,278	\$ 16,800	\$ 25,000	\$ 16,800
Non-Operating Revenue (Interest Earnings)	27,459	20,000	12,000	6,000
Total Revenue	\$ 77,738	\$ 36,800	\$ 37,000	\$ 22,800
Total Sources of Funds	\$ 77,738	\$ 36,800	\$ 37,000	\$ 22,800
Uses of Funds:				
Current:				
Raw Water	\$ 14,715	\$ 17,500	\$ 17,432	\$ 17,500
Capital Outlay	-	10,000	-	10,000
Total Uses of Funds	\$ 14,715	\$ 27,500	\$ 17,432	\$ 27,500
Excess of Revenues Over (Under)				
Uses of Funds	\$ 63,022	\$ 9,300	\$ 19,568	\$ (4,700)
Available Resources, Beginning of Year	<u>1,049,901</u>	<u>1,109,169</u>	<u>1,112,923</u>	<u>1,132,491</u>
Available Resources, End of Year	<u>\$ 1,112,923</u>	<u>\$ 1,118,469</u>	<u>\$ 1,132,491</u>	<u>\$ 1,127,791</u>

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - REVENUE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Operating Revenues					
52-340-34101	Tap Fees	\$ 50,278	\$ 16,800	\$ 25,000	\$ 16,800
	Total Dept 345	\$ 50,278	\$ 16,800	\$ 25,000	\$ 16,800
 					
52-360-36101	Earnings on Dep & Invest.	\$ 27,459	\$ 20,000	\$ 12,000	\$ 6,000
	Total Dept 360	\$ 27,459	\$ 20,000	\$ 12,000	\$ 6,000
 					
	TOTAL	\$ 77,738	\$ 36,800	\$ 37,000	\$ 22,800

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**

RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
Purchased Services (300)					
52-520-903-300	Professional Services	\$ 8,710	\$ 10,000	\$ 8,500	\$ 10,000
52-520-903-305	Contracted Services-General	4,574	5,500	7,472	5,500
52-520-903-310	Storage Acquisition Fees & Charges	1,432	2,000	1,460	2,000
	Total Purchased Services (300)	\$ 14,715	\$ 17,500	\$ 17,432	\$ 17,500
Capital Outlay (900)					
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
	Total Capital Outlay (900)	\$ -	\$ 10,000	\$ -	\$ 10,000
	Total Raw Water Acquisition Fund	\$ 14,715	\$ 27,500	\$ 17,432	\$ 27,500



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City of Cañon City 2021 Budget

Stormwater Utility Overview

The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit.

2020 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Presentations to groups, schools, completion of the first phase of the Public Arts Mural Program and participation in a local water festival for school children and a local teacher's workshop. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation: Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
 - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties, presented a training on the City's updated GESC program and manual for local contractors.
 - Post-construction SW management: Performed inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Form new stormwater maintenance crew and acquire new vacuum truck.
- ◆ Complete design and proceed with construction of stormwater capital improvements funded with COPs.
 - Dawson Ranch/Wolf Park Culverts.
 - N. 9th Street Stormsewer Replacement.
 - Abbey Drainage – Rhodes Ave Drainage Improvements.
 - NE Cañon Drainage – WPA Drainage Improvements.

2021 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
 - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
 - Post-construction SW management: Perform inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
 - Abbey Drainage – Rhodes Ave Drainage Improvements.
 - NE Cañon Drainage – WPA Drainage Improvements.
- ◆ Continue process of Stormwater Utility District formation.
- ◆ Launch new stormwater maintenance crew with new vacuum truck.

CITY OF CAÑON CITY
2021 BUDGET
STORMWATER UTILITY FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 6,868,805</u>	<u>\$ 6,449,980</u>	<u>-6.10%</u>
Revenues:			
Operating Revenue	\$ 1,622,900	\$ 1,832,517	12.92%
Non-Operating Revenue	109,000	134,000	22.94%
Total Revenues	<u>\$ 1,731,900</u>	<u>\$ 1,966,517</u>	<u>13.55%</u>
Total Sources of Funds	<u><u>\$ 8,600,705</u></u>	<u><u>\$ 8,416,497</u></u>	<u><u>-2.14%</u></u>
Uses of Funds			
Stormwater Operations	\$ 323,037	\$ 592,670	83.47%
Debt Service	562,300	669,200	100.00%
Capital Outlay	6,517,000	6,066,000	100.00%
Total Uses of Funds	<u><u>\$ 7,402,337</u></u>	<u><u>\$ 7,327,870</u></u>	<u><u>-1.01%</u></u>
Other Financing Sources (Uses)			
Transfer to Other Funds	\$ (740,100)	\$ (740,100)	0.00%
Total Other Financing Sources (Uses)	<u><u>\$ (740,100)</u></u>	<u><u>\$ (240,100)</u></u>	<u><u>67.56%</u></u>

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues:				
Operating Revenue	\$ 1,621,530	\$ 1,622,900	\$ 1,832,517	\$ 1,832,517
Non-Operating Revenue	184,562	109,000	187,143	134,000
Total Operating/Non Operating Revenue	\$ 1,806,092	\$ 1,731,900	\$ 2,019,660	\$ 1,966,517
Uses of Funds:				
Stormwater Operations	\$ 323,644	\$ 323,037	\$ 353,265	\$ 592,670
Debt Service	458,910	562,300	564,800	669,200
Capital Outlay	382,222	6,517,000	2,187,607	6,066,000
Total Uses of Funds	\$ 1,164,776	\$ 7,402,337	\$ 3,105,672	\$ 7,327,870
Excess of Revenues Over (Under)				
Uses of Funds	\$ 641,316	\$ (5,670,437)	\$ (1,086,012)	\$ (5,361,353)
Other Financing Sources (Uses)				
Proceeds from Financing	\$ 8,072,871	\$ -	\$ -	\$ 500,000
Sale of Assets	-	-	-	-
Transfer to Other Funds	(738,600)	(740,100)	(740,100)	(740,100)
Total Other Financing Sources	\$ 7,334,271	\$ (740,100)	\$ (740,100)	\$ (240,100)
Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ 7,975,587	\$ (6,410,537)	\$ (1,826,112)	\$ (5,601,453)
Available Resources, Beginning of Year	300,505	6,868,805	8,276,092	6,449,980
Available Resources, End of Year	\$ 8,276,092	\$ 458,268	\$ 6,449,980	\$ 848,527
Less Reserved Available Resources:				
Operating Reserve	\$ 345,000	\$ 218,500	\$ 224,700	\$ 273,900
COP Project Fund	7,736,607	-	5,566,000	-
Capital Reserve	100,863	150,233	130,863	135,863
Total Reserved Available Resources	\$ 8,182,470	\$ 368,733	\$ 5,921,563	\$ 409,763
Unreserved Available Resources	\$ 93,622	\$ 89,535	\$ 528,417	\$ 438,764

Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

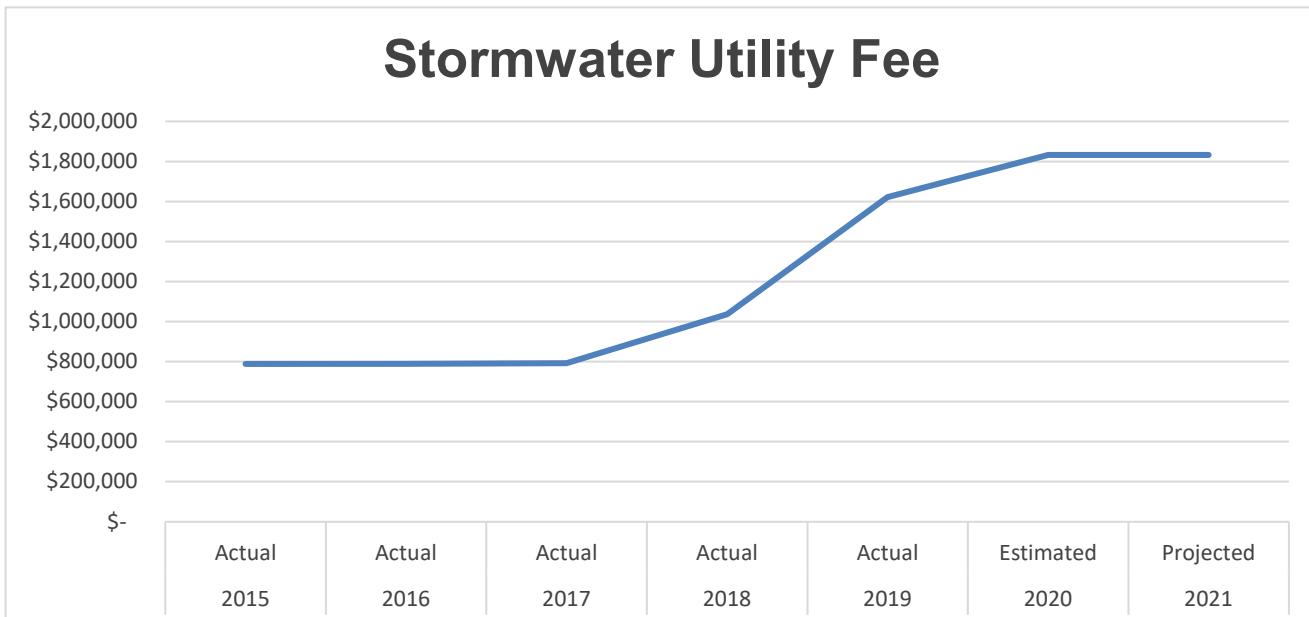
Description: The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 788,466	-0.14%
2016	Actual	\$ 789,164	0.09%
2017	Actual	\$ 792,711	0.45%
2018	Actual	\$ 1,036,188	30.71%
2019	Actual	\$ 1,621,530	56.49%
2020	Estimated	\$ 1,832,517	13.01%
2021	Projected	\$ 1,832,517	0.00%

Projection: The 2021 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.).

Comments: The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the last fourteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
STORMWATER UTILITY FUND - REVENUE DETAIL

Account #	Description	2019	2020	2020	2021
		Actual	Budget	Estimate	Budget
Operating Revenues					
55-344-00451	Stormwater Utility Fees	\$ 1,621,530	\$ 1,622,900	\$ 1,832,517	\$ 1,832,517
	Total Operating Revenue	\$ 1,621,530	\$ 1,622,900	\$ 1,832,517	\$ 1,832,517
Non-Operating Revenues					
55-345-00511	Interest on Investment	\$ 141,012	\$ 100,000	\$ 51,497	\$ 25,000
55-345-00522	Penalty - Stormwater Billings	3,436	1,000	2,646	1,000
55-345-00523	Penalty - Stormwater Enforcement	416	-	-	-
55-345-00526	Stormwater Impact Fee	36,858	5,000	30,000	5,000
55-345-00530	Refund of Expenditures	-	-	-	-
55-345-00551	Stormwater Runoff Mgmt. Fees	2,840	3,000	3,000	3,000
55-345-00601	Local Funding	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
	Total Non-Operating Revenue	\$ 184,562	\$ 109,000	\$ 187,143	\$ 134,000
Other Financing Sources					
55-390-00910	Sale of Assets	\$ -	\$ -	\$ -	\$ -
55-390-00937	Financing Proceeds	8,119,000	-	-	500,000
	GRAND TOTAL REVENUES	\$ 9,925,092	\$ 1,731,900	\$ 2,019,660	\$ 2,466,517

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
STORMWATER OPERATIONS				
Personal Services (100)				
55-480-913-110 Salaries & Wages	\$ 51,630	\$ 56,096	\$ 60,000	\$ 145,000
55-480-913-134 Vac/Sick Payoff	1,474	-	-	-
55-480-913-135 Longevity Pay	650	-	700	1,150
55-480-913-137 Uniform/Boot Allowance	200	200	200	800
55-480-913-142 Workers' Compensation	144	155	155	300
55-480-913-143 Life & Health Insurance	17,745	18,861	18,899	63,000
55-480-913-144 FICA Taxes	3,866	4,333	4,592	10,500
55-480-913-145 City Retirement	2,497	2,749	2,976	6,720
Total Personal Services (100)	\$ 78,207	\$ 82,394	\$ 87,522	\$ 227,470
Supplies & Materials(200)				
55-480-913-200 Office Supplies	\$ 106	\$ 150	\$ 150	\$ 150
55-480-913-205 Small Items of Equipment	484	500	500	15,500
55-480-913-210 Operating Supplies - General	5,316	6,500	5,000	7,000
55-480-913-225 Vehicle/Equipment Parts	7,419	500	10,000	20,500
55-480-913-237 Uniform Purchases	195	400	200	400
55-480-913-245 Gas & Diesel Fuel	485	500	500	2,000
55-480-913-250 Oil, Grease, Etc.	19	50	50	300
55-480-913-255 Tires, Tubes, Etc.	-	500	500	1,100
Total Supplies & Materials (200)	\$ 14,025	\$ 9,100	\$ 16,900	\$ 46,950
Purchased Services (300)				
55-480-913-300 Professional Services	\$ 6,189	\$ 10,000	\$ 5,000	\$ 10,000
55-480-913-310 Contracted Services-Repair/Maint.	142,477	152,350	152,350	205,000
55-480-913-315 Postage/Freight	330	200	200	350
55-480-913-320 Printing	356	300	150	350
55-480-913-325 Publications/Advertising	5,131	4,500	4,500	4,500
55-480-913-330 Subscriptions/Membership Fees	805	1,150	750	1,200
55-480-913-335 Travel & Training	1,364	3,000	500	3,000
55-480-913-350 Other Fees & Charges	48,647	35,000	50,000	50,000
55-480-913-355 Insurance Bonds	3,696	1,500	12,000	20,000
55-480-913-365 Electric	262	500	300	500
55-480-913-380 Telephone/Voice/Data	715	1,050	1,000	750
55-480-913-385 Water	634	600	700	600
Total Purch Services (300)	\$ 210,605	\$ 210,150	\$ 227,450	\$ 296,250
Debt Service (600)				
55-480-913-610 Principal	\$ 110,000	\$ 260,000	\$ 260,000	\$ 367,000
55-480-913-620 Interest	172,905	302,300	302,300	299,700
55-480-913-630 Cost of Issuance	171,505	-	-	-
55-480-913-640 Paying Agent Fees	4,500	-	2,500	2,500
Total Debt Service (600)	\$ 458,910	\$ 562,300	\$ 564,800	\$ 669,200
Grants/Contrib/Indem (700)				
55-480-913-726 GIS Authority	\$ 20,807	\$ 21,393	\$ 21,393	\$ 22,000
Total Grants, Etc. (700)	\$ 20,807	\$ 21,393	\$ 21,393	\$ 22,000

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description	2019	2020	2020	2021
	Actual	Budget	Estimate	Budget
Transfers(700)				
55-480-913-750 Transfer to Other Funds	\$ 738,600	\$ 740,100	\$ 740,100	\$ 740,100
Total Transfers(700)	\$ 738,600	\$ 740,100	\$ 740,100	\$ 740,100
Capital Outlay (900)				
55-480-913-900 Property Acquisition	\$ (171)	\$ -	\$ -	\$ -
55-480-913-920 Equipment	\$ -	\$ 17,000	\$ 17,000	\$ 500,000
55-480-913-950 Other Improvements	\$ 382,393	\$ 6,500,000	\$ 2,170,607	\$ 5,566,000
Total Capital Outlay (900)	\$ 382,222	\$ 6,517,000	\$ 2,187,607	\$ 6,066,000
TOTAL STORMWATER OPERATIONS	\$ 1,903,376	\$ 8,142,437	\$ 3,845,772	\$ 8,067,970



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City of Cañon City 2021 Budget

Self Insurance Fund Overview

The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

2020 Major Goals and Accomplishments:

- ◆ Prepared a comprehensive rate analysis for the 2021 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program. Each employee is provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ Due to the program's financial health in 2019, the City implemented an 8.5% increase in the premiums for 2020.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

2021 Major Goals:

- ◆ Prepare a comprehensive rate analysis for the 2022 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 2% increase in premiums
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

CITY OF CAÑON CITY
2021 BUDGET
SELF INSURANCE FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 868,861</u>	<u>\$ 815,206</u>	<u>-6.18%</u>
Revenues			
Charges for Services	\$ 2,571,026	\$ 2,371,284	-7.77%
Interest	20,000	5,000	-75.00%
Total Revenues	<u>\$ 2,591,026</u>	<u>\$ 2,376,284</u>	<u>-8.29%</u>
Total Sources of Funds	<u><u>\$ 3,459,887</u></u>	<u><u>\$ 3,191,490</u></u>	<u><u>-7.76%</u></u>
Uses of Funds			
Claims	\$ 1,924,592	\$ 1,970,000	2.36%
Premiums	385,100	323,800	-15.92%
Administration Fees	171,950	149,790	-12.89%
Plan Withdrawal Settlement	-	-	0.00%
Total Uses of Funds	<u><u>\$ 2,481,642</u></u>	<u><u>\$ 2,443,590</u></u>	<u><u>-1.53%</u></u>

**CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - BUDGET STATEMENT**

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues				
Charges for Services	\$ 2,128,482	\$ 2,571,026	\$ 2,320,322	\$ 2,371,284
Interest	26,982	20,000	10,830	5,000
Total Revenues	\$ 2,155,464	\$ 2,591,026	\$ 2,331,152	\$ 2,376,284
Expenditures by Function				
Current:				
Self Insurance	\$ 2,455,122	\$ 2,481,642	\$ 2,284,713	\$ 2,443,590
Total Expenditures	\$ 2,455,122	\$ 2,481,642	\$ 2,284,713	\$ 2,443,590
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (299,658)	\$ 109,384	\$ 46,439	\$ (67,306)
Retained Earnings, Beginning of Year	\$ 1,068,425	\$ 868,861	\$ 768,767	\$ 815,206
Retained Earnings, End of Year	\$ 768,767	\$ 978,245	\$ 815,206	\$ 747,900

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - REVENUE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
340 - Charges for Services					
60-340-34901	Premiums - City of Canon City	\$ 2,098,946	\$ 2,515,356	\$ 2,306,671	\$ 2,352,804
60-340-34905	Premiums - COBRA/Retirees	29,536	55,670	13,651	18,480
	Total Charges for Services	2,128,482	2,571,026	2,320,322	2,371,284
360 - Misc. Revenue					
60-360-36101	Earnings on Investments	26,982	20,000	10,830	5,000
	Total Misc. Revenue	26,982	20,000	10,830	5,000
	Total Self Insurance Fund	\$ 2,155,464	\$ 2,591,026	\$ 2,331,152	\$ 2,376,284

**CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - EXPENDITURE DETAIL**

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Purchased Services (300)					
60-410-180-388	Claims	\$ 2,300,740	\$ 2,042,592	\$ 1,849,714	\$ 2,000,000
60-410-180-389	Claims Reimbursements	(253,758)	(116,000)	(3,989)	(30,000)
60-410-180-390	Misc. Reimbursements	(5,484)	(2,000)	-	-
60-410-180-391	Stop Loss - Specific	266,577	293,800	262,386	291,100
60-410-180-392	Other fees & expenses	10,384	63,180	5,892	43,390
60-410-180-393	Dental Network Access Fee	3,224	3,470	3,168	-
60-410-180-394	Meritain Admin Fees	62,878	63,200	91,638	95,000
60-410-180-395	PPO Fees	28,832	30,700	28,545	-
60-410-180-396	Pre-Certification Fees	6,209	6,700	6,184	6,500
60-410-180-397	Pre-Existing Condition Fees (HPPA)	3,759	4,000	3,770	3,900
60-410-180-398	LTD Premiums	31,103	34,400	32,365	32,700
60-410-180-399	Life Insurance Premiums	-	56,900	4,349	-
60-410-180-400	PCORI Fee	657	700	691	1,000
60-410-180-500	Plan Withdrawal Settlement	-	-	-	-
Total Purchased Services (300)		\$ 2,455,122	\$ 2,481,642	\$ 2,284,713	\$ 2,443,590
GRAND TOTAL SELF INSURANCE FUND					
		\$ 2,455,122	\$ 2,481,642	\$ 2,284,713	\$ 2,443,590



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City of Cañon City 2021 Budget

Lakeside and Greenwood Cemeteries Overview

The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated at that time. Lakeside Cemetery is a perpetual care facility that averages over 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained and irrigation system maintenance is performed. Lakeside Cemetery has produced revenue in excess of \$91,000 annually over the last five years from the sale of grave spaces, grave openings and closings, foundation installation and other services provided by the Parks Department which is deposited in the Perpetual Care Fund.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

2020 Major Goals and Accomplishments:

- ◆ Successfully operated and maintained all aspects of both cemeteries.

2021 Major Goals:

- ◆ Continue successful operation and maintenance of both facilities.

CITY OF CAÑON CITY
2021 BUDGET
CEMETERY FUND SUMMARY

	2020 Budget	2021 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 2,102,974	\$ 2,223,232	5.72%
Revenues			
Revenues	\$ -	\$ 32,000	100.00%
Total Revenues	\$ -	\$ 32,000	100.00%
Total Sources of Funds	\$ 2,102,974	\$ 2,255,232	7.24%
Other Financing Sources (Uses)			
Interagency Loan	-	500,000	100.00%
Total Other Financing Sources (Uses)	\$ -	\$ 500,000	100.00%

CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - BUDGET STATEMENT

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Revenues				
Non-Operating Revenue (Interest Earnings)	\$ 74,258	\$ -	\$ 46,000	\$ 32,000
Total Revenues	<u>\$ 74,258</u>	<u>\$ -</u>	<u>\$ 46,000</u>	<u>\$ 32,000</u>
Other Financing Sources (Uses)				
Interfund Loan - CCARE	\$ -	\$ -	\$ -	\$ (500,000)
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (500,000)</u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ 74,258	\$ -	\$ 46,000	\$ (468,000)
Fund Balances, Beginning of Year	<u>\$ 2,102,974</u>	<u>\$ 2,102,974</u>	<u>\$ 2,177,232</u>	<u>\$ 2,223,232</u>
Fund Balances, End of Year	\$ 2,177,232	\$ 2,102,974	\$ 2,223,232	\$ 1,755,232

CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - REVENUE DETAIL

Account #	Description	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
21-340-34605	Sale of Grave Spaces	\$ 19,250	-	\$ 20,000	\$ 20,000
21-360-36101	Earnings on Dep & Invest.	54,608	-	26,000	12,000
21-360-36802	Other	400	-	-	-
	Total Revenue	\$ 74,258	\$ -	\$ 46,000	\$ 32,000

Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

*Indicates change in FTE

<u>Administration</u>	FTE	<u>Fleet</u>	FTE
City Administrator	1	Equipment Mechanic	1
Senior Administrative Clerk	1	Equipment Repair Shop Foreman	1
		Equipment Service Technician	1
<u>Building Dept</u>		<u>Human Resources</u>	
Building Inspector	1	Human Resources Director	1
Building Official	1	Payroll/HR Coordinator*	.5
Permit Technician*	.5		
<u>City Clerk</u>		<u>Library</u>	
City Clerk	1	Assistant Librarian	1
		Deputy Director of Library	1
		Librarian	1
<u>Economic Development</u>		<u>Municipal Court</u>	
Economic Development Manager	1	Deputy Municipal Court Clerk	1
Grant Writer	1	Municipal Court Clerk	1
Main Street Program Manager	1	Municipal Court Clerk Temp*	0.25
		Municipal Judge	0.5
<u>Engineering</u>		<u>Museum</u>	
City Engineer	1	Archives Librarian/Visitor Services Manager	1
Construction Inspector	1	Curator of Collections & Exhibits	1
Engineer Specialist	2	Education Coordinator	1
Engineering/Drafting Technician	1	Museum Director	1
Geographic Information Systems Specialist	1	Museum/Library Assistant	1
<u>Information Technology</u>		<u>Parks</u>	
IT Manager	1	Administrative Clerk - Parks	1
IT Technician	1	Arborist Laborer	0.5
<u>Facilities</u>			
Facilities Maintenance Foreman	1	Equipment Operator/Park Maintenance Worker	4
Facilities Maintenance Worker	1	Junior Arborist Technician	1
<u>Finance</u>			
Accountant	1	Park Maintenance Worker	4
Accounting Manager	2	Parks Director	1
Accounting Technician - AP	0.5	Parks Foreman	1
Cashier	1	Parks Laborer	2.5
Director of Finance	1	Senior Arborist Technician	1
Sales and Use Tax Technician	1	Splash Pad Attendant*	.5
Senior Purchasing Technician	1	Trail Builder	0.5
Utility Billing Specialist I	1		
Utility Billing Specialist II	1		

Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

*Indicates change in FTE

<u>Planning</u>	<u>FTE</u>	<u>Streets</u>	<u>FTE</u>
City Planner	1	Director of Equipment/Facilities/Streets	1
		Equipment Operator/Street Maintenance Worker	7
		Street Crew Leader	1
<u>Police</u>			
Community Service Officer*	3	Streets Field Supervisor	1
Crime Analyst	1	Streets Maintenance Worker	3
Crime Prevention Coordinator	1	Streets Superintendent	1
Evidence Technician*	1.5		
Neighborhood Services Partnership Manager	1	<u>Water</u>	
Police Chief	1	Chief Plant Operator	1
Police Commander	2	Cross Connection Inspector	1
Police Corporal	1	Equipment Operator/Utility Maintenance Worker	2
Police Officer	26	Facilities Maintenance Worker Utilities	1
Police Officer (School Resource Officer)	2	Utility Crew Leader	3
Police Records Manager	1	Utility Locate Technician*	1
Police Records Technician*	2	Utility Maintenance Worker	6
Police Sergeant	7	Water Admin Clerk I	1
Victim Assistance Coordinator	1	Water Admin Clerk II	1
		Water Distribution Inspector	1
		Water Distribution Supervisor	1
<u>Public Information</u>			
Public Information Officer	1	Water Superintendent	1
		Water Treatment Plant Operator	7
<u>Storm Water</u>			
Stormwater Coordinator	1	WTP Maintenance Foreman	1
Stormwater Field Supervisor	1	WTP Systems Specialist	1
Stormwater Maintenance Technician	1		

CITY OF CAÑON CITY

COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

Community Agency	2019 Budget	2020 Budget	2021 Budget
Boys and Girls Club of Fremont County	\$ 7,500	\$ 7,500	\$ 7,500
Bridge Youth Center	\$ -	\$ -	\$ 5,000
Cañon City Educational Organization for Excellence	1,000	-	-
Cañon City Literacy Center	2,500	2,500	5,000
Cañon City Pregnancy Center	2,000	4,000	-
Family Crisis Services, Inc.	1,000	-	-
Fremont Adventure Recreation	2,000	2,500	1,000
Fremont County Community Concert	800	600	600
Fremont Search & Rescue	1,232	1,012	1,200
Fremont Starfire Cadet Squadron	-	1,425	-
Gold Belt Tour Scenic & Historic Byway Assoc	-	4,000	-
JJ's Helping Paws	2,000	2,000	3,000
Laundry Love	2,000	2,000	-
Loaves & Fishes	5,000	5,000	-
Meals on Wheels	5,000	-	-
Place Called Home	5,000	5,000	-
Senior Services Solutions Plus	2,500	3,000	5,000
The Pantry of Fremont	4,000	4,000	6,000
UAACOG Head Start	800	590	-
TOTAL COMMUNITY AGENCY FUNDING	\$ 44,332	\$ 45,127	\$ 34,300



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CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2021 Budget	2022	2023	2024	2025
GENERAL FUND:					
Non-Departmental (Council):					
Property Acquisitions	400,000	-	-	-	-
Computer Resources (Adam Lancaster):					
Server replacement	20,000	20,000	60,000	20,000	40,000
NAS Replacements	12,000	24,000	12,000	-	-
Firewall Replacement	6,500	-	-	-	-
Surveillance Camera Project	35,500	-	-	-	-
General Govt. Buildings (Jim Johnson):					
Boiler replacement at Museum	40,000	-	-	-	-
Carpet replacement	10,000	-	-	-	-
Backup generator at City Hall	175,000	-	-	-	-
Community Dev./Bldg. Division (Kathy Ulsh)					
Pickup replacement	-	28,000	-	-	-
Police Administration (John Schick):					
Police Building Renovation (1145 Ohio Ave.)	60,000	200,000	200,000	50,000	50,000
Police Patrol (John Schick):					
Panasonic toughbook (MDT) w/required equipment	44,000	27,000	27,000	27,000	27,000
Vehicle upfitting	29,200	-	-	-	-
Fleet (Jim Johnson):					
Add overhead door to fleet shop	10,000	-	-	-	-
Streets Maintenance (Jim Johnson):					
Roller Replacement	80,000	-	-	-	-
Crew Cab Pickup	37,000	75,000	-	-	-
Backhoe	-	125,000	-	-	-
Loader	-	125,000	-	-	-
10' Slide in sander	-	50,000	-	-	-
Engineering (Adam Lancaster):					
Nuclear density Gauge	15,000	-	-	-	-
Vehicle Replacement	-	35,000	-	-	-
Streets Projects (Adam Lancaster):					
Street reconstruction / overlays	330,000	450,000	460,000	470,000	480,000
Ditch Crossings	200,000	200,000	200,000	200,000	200,000
Miscellaneous concrete & City sidewalk replacement program	50,000	100,000	100,000	100,000	100,000
Downtown alleys	125,000	250,000	275,000	300,000	325,000
Wayfinding Kiosks	10,000	-	-	-	-
Clock Tower Parking Lot	-	82,000	-	-	-
Main Street - Downtown Improvements	-	625,000	650,000	675,000	-
US 50 Corridor Improvements	-	2,000,000	2,000,000	2,000,000	2,000,000
SRTS Sidewalk N 9th Street - College Ave to Washington St	-	750,000	-	-	-
1st Street Bridge repair	-	500,000	-	-	-
Culture & Recreation Projects					
Centennial Park Master Plan, Phase III	35,000	750,000	325,000	-	-
River Beautification	12,000	-	-	-	-
TOTAL GENERAL FUND	\$ 1,736,200	\$ 6,116,000	\$ 4,434,000	\$ 3,967,000	\$ 3,272,000
PARK IMPROVEMENT FUND (Rex Brady):					
Tree Row Fencing	17,500	-	-	-	-
Shop Expansion Project	15,000	-	-	-	-
ADA playground and facility revisions	25,000	25,000	25,000	25,000	25,000
Backhoe - Cemetery	-	100,000	-	-	-
Centennial Park/Rudd Park Tennis Resurfacing	-	-	36,000	-	38,000
TOTAL PARK IMPROVEMENT FUND	\$ 57,500	\$ 125,000	\$ 61,000	\$ 25,000	\$ 63,000
CONSERVATION TRUST FUND (Rex Brady):					
Royal Gorge campground restroom	10,000	10,000	10,000	10,000	10,000
Royal Gorge campground electrical	15,000	-	-	-	-
Utility Maintenance Vehicles	11,500	-	-	-	-
Pick up replacement	-	29,000	30,000	31,000	32,000
Commercial turf mower	16,500	16,500	16,500	-	17,500
Resurface Centennial Park/Rudd Park Tennis Courts.	-	-	36,000	-	38,000
Replace restrooms Rudd Park	-	-	195,000	-	-
TOTAL CONSERVATION TRUST FUND	\$ 53,000	\$ 55,500	\$ 287,500	\$ 41,000	\$ 97,500
QUALITY OF LIFE FUND:					
CMAQ projects (paving gravel streets)	587,800	-	-	-	-
Rudd House Rehabilitation Project: - Phase II	48,227	-	-	-	-
US50/CO115 Pedestrian Improvements	2,000,000	-	-	-	-
US50 East Lighting	725,000	-	-	-	-
Four Mile Lane Bridge	199,600	-	-	-	-
Campground Restroom /Trails	129,225	-	-	-	-
US50 Corridor	-	2,000,000	-	-	-
Macon Plaza	-	100,000	-	-	-
TOTAL QUALITY OF LIFE FUND	\$ 3,689,852	\$ 2,100,000	\$ -	\$ -	\$ -

CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2021 Budget	2022	2023	2024	2025
STREET IMPROVEMENT FUND:					
Street Improvements	3,800,000	3,500,000	3,500,000	3,500,000	3,500,000
TOTAL STREET IMPROVEMENT FUND	\$ 3,800,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
WATER FUND:					
Water Administration (Tammy Nordyke):					
Accounting Software	5,000	10,000	10,000	100,000	10,000
Water Treatment (Bob Hartzman):					
HighHead Pump Station & Low Head Pump Stat. MCC Upgrade	370,500	-	-	-	-
Filtration Facility Filter media Replacement Project	-	550,000	-	-	-
Low Head Pump Station Vertical Pump Replacement	-	-	125,000	-	-
Low Head Pump Station 30" Discharge Line Rehab Project	-	-	133,000	-	-
Programmable Logic Controller Upgrade	-	-	300,000	-	-
Chlorine Dioxide Generator Replacement	-	-	130,000	-	-
Hydraulic Ditch Pump Station	35,000		640,000	640,000	
HHPS/Pond A: Distribution Manifold Upgrade	-	-	127,500		
Maintenance Building	-	-	-	100,000	-
Water Distribution (Bob Hartzman):					
Pick-up truck replacements	29,000	-	-	31,000	31,000
Skid steer replacement	-	-	-	-	68,700
Backhoe replacement	-	100,000	-	-	-
Utility service truck replacements	-	136,000	-	120,000	-
Flat bed dump truck	-	80,000	-	85,000	-
Dump Truck	-	-	-	-	152,000
Shop Expansion Project	12,500	155,000	-	-	-
Mini-Excavator	-	70,000			
30" Valve Vault Upgrade	-	-	-	65,000	-
Water Projects (Bob Hartzman):					
Water main replacement and 2A Projects	1,495,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL WATER FUND	\$ 1,912,000	\$ 2,136,000	\$ 1,825,500	\$ 2,141,000	\$ 1,901,700
RAW WATER FUND (Bob Hartzman)					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
TOTAL RAW WATER FUND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
STORMWATER UTILITY FUND (A. Lancaster)					
Stormwater capital improvement projects	5,566,000	500,000	500,000	500,000	500,000
Property acquisition	-	75,000	-	100,000	-
Vac Con truck replacement	500,000	-	-	-	-
TOTAL STORMWATER UTILITY	\$ 6,066,000	\$ 575,000	\$ 500,000	\$ 600,000	\$ 500,000
CITYWIDE GRAND TOTAL	\$ 17,324,552	\$ 14,617,500	\$ 10,618,000	\$ 10,284,000	\$ 9,344,200

CITY OF CAÑON CITY
2021 - LEASE PAYMENTS & DEBT SCHEDULES

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
CITY HALL						
10-410-155-610	6/1/2021	9,276.25	-	9,276.25		
10-410-155-620	12/1/2021	9,276.25	224,276.25	233,552.50		
	2021 Total	18,552.50	224,276.25	242,828.75	\$ 479,350	Dec 2023
STREETS SWEEPER & LOADER						
10-410-155-610	2/28/2021	3,594.12	106,650.61	110,244.73		
10-410-155-620	2021 Total	3,594.12	106,650.61	110,244.73	\$ -	Feb 2021
WATER PROJECTS						
50-490-913-610	5/15/2021	124,061.50	-	124,061.50		
50-490-913-620	11/15/2021	124,061.50	630,000.00	754,061.50		
	2021 Total	248,123.00	630,000.00	878,123.00	\$ 8,200,000	Nov 2032
STORMWATER PROJECTS						
55-480-913-610	6/1/2021	145,950.00	-	145,950.00		
55-480-913-620	12/1/2021	145,950.00	270,000.00	415,950.00		
	2021 Total	291,900.00	270,000.00	561,900.00	\$ 7,300,000	Dec 2038
INTERFUND LOAN - STREET IMPROVEMENT FUND						
27-270-400-610	12/31/2021	122,200.00	556,000.00	678,200.00		
27-270-400-620	2021 Total	122,200.00	556,000.00	678,200.00	\$ 2,777,776	Dec 2026
GRAND TOTAL OBLIGATIONS		\$ 684,369.62	\$ 1,786,926.86	\$ 2,471,296.48	\$ 18,757,126.00	

Obligation Summary by Fund

General Fund	22,146.62	330,926.86	353,073.48	479,350.00
Water Fund	248,123.00	630,000.00	878,123.00	8,200,000.00
Street Improvement Fund	122,200.00	556,000.00	678,200.00	2,777,776.00
Stormwater Utility Fund	291,900.00	270,000.00	561,900.00	7,300,000.00
			\$ 2,471,296.48	\$ 18,757,126.00

Revised on 10/01/2020

*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.



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RESOLUTION NO. 25, SERIES OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY, COLORADO REPEALING RESOLUTION NO. 24, SERIES OF 2020 AND SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

WHEREAS, on or before October 1, 2020, the said City Administrator submitted a proposed budget to this governing body for its consideration;

WHEREAS, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 21, 2020 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

WHEREAS, on or November 16, 2020, the City Council adopted the proposed budget through Resolution No. 24, Series 2020;

WHEREAS, the City determined that budget modifications were necessary after the adoption of the budget on November 16, 2020; and

WHEREAS, due to these necessary modifications, the City desires to repeal its adoption of the budget through Resolution No. 24, Series 2020 and adopt this Resolution in its place.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:

1. That Resolution 24, Series of 2020 is repealed and replaced with this Resolution.
2. That the 2021 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, shall be and is hereby adopted as the official budget for the fiscal year of 2021.
3. That the adoption of the 2021 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.

4. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.
5. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 7th day of December, 2020.



Ashley Smith
Ashley Smith, Mayor



Cindy Foster Owens

Cindy L. Foster-Owens, City Clerk
City of Cañon City, Colorado

A BILL FOR
ORDINANCE NO. 21, SERIES OF 2020

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO
APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE
AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY,
COLORADO, FOR THE 2021 BUDGET YEAR.**

WHEREAS, on November 16, 2020, by Resolution No. 24, Series of 2020, the Council of Cañon City adopted the annual budget for the City's 2021 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, on December 7, 2020, by Resolution No. 25, Series of 2020, the Council of Cañon City repealed and replaced Resolution No. 24, Series of 2020 and re-adopted the annual budget for the City's 2021 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF CAÑON CITY, COLORADO, as follows:**

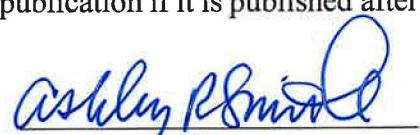
Section 1. That for the 2021 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

Fund	Expenditures	Transfers Out	Total Appropriation
General Fund	\$ 15,192,114	-	\$15,192,114
Park Improvement Fund	1,573,812	0	\$1,573,812
Conservation Trust Fund	73,000	0	\$73,000
Library Donations Fund	39,500	0	\$39,500
Museum Donation Fund	5,000	0	\$5,000
Quality of Life Fund	3,840,852	0	\$3,840,852
Street Improvement Fund	4,477,756	0	\$4,477,756
Excess Special Improvement Fund	0	15,000	\$15,000
Self Insurance Fund	2,443,590	0	\$2,443,590

Water Fund	7,722,670	400,000	\$8,122,670
Raw Water Fund	27,500	0	\$27,500
Stormwater Utility Fund	7,327,870	740,100	\$8,067,970
Total Appropriations	<u>\$42,723,664</u>	<u>\$1,155,100</u>	<u>\$43,878,764</u>

Section 2. Severability. If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.



Ashley Smith, Mayor

ATTESTATION & CERTIFICATION

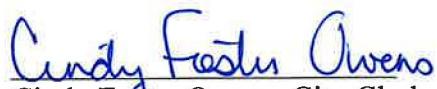
11/16/2020 – Introduced, Read by title & Passed on first reading

11/21/2020 – Published

12/07/2020 – Passed and Adopted on second reading

12/12/2020 – Published

12/17/2020 - Effective



Cindy Foster Owens, City Clerk
City of Cañon City (Attest)

RESOLUTION NO. 26, SERIES OF 2020

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO
HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY,
COLORADO, FOR THE 2021 BUDGET YEAR.**

WHEREAS, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on December 7, 2020;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses, is \$446,879.00; and

WHEREAS, the 2020 valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$154,006,068.

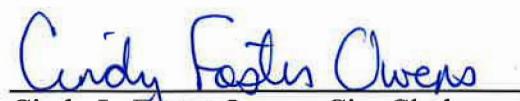
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2021 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2020.
2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.014 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2020.
3. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 7th day of December, 2020.



Ashley Smith, Mayor



Cindy Foster Owens
Cindy L. Foster Owens, City Clerk
City of Cañon City, Colorado

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Fremont County, Colorado.

On behalf of the City of Canon City,
 the City Council
 of the City of Canon City
 (local government)

Hereby officially certifies the following mills
 to be levied against the taxing entity's GROSS \$ 154,006,068
 assessed valuation of:

(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

\$

154,006,068

(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED
BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/08/2020 for budget/fiscal year 2021
 (no later than Dec. 15) (mm/dd/yyyy)

PURPOSE (see end notes for definitions and examples)**LEVY²****REVENUE²**

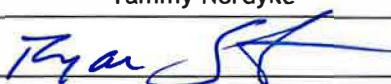
1. General Operating Expenses ^H	<u>2.887</u>	mills	\$ <u>444,615</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	<u>< 0.000</u>	mills	\$ <u>< 0</u>
SUBTOTAL FOR GENERAL OPERATING:			
3. General Obligation Bonds and Interest ^J	<u>0.000</u>	mills	\$ <u>0</u>
4. Contractual Obligations ^K	<u>0.000</u>	mills	\$ <u>0</u>
5. Capital Expenditures ^L	<u>0.000</u>	mills	\$ <u>0</u>
6. Refunds/Abatements ^M	<u>0.014</u>	mills	\$ <u>2,264</u>
7. Other ^N (specify):	<u>0.000</u>	mills	\$ <u>0</u>
	<u>0.000</u>	mills	\$ <u>0</u>
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]		<u>2.901</u>	mills <u>\$ 446,879</u>

Contact person:
(print)

Tammy Nordyke

Daytime
phone: (719) 276-5251

Signed:



Title: City Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total *NET assessed valuation* (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).