



CITY OF CAÑON CITY

2021 ADOPTED BUDGET

FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2021

CAÑON CITY



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CITY OF CAÑON CITY

City Administrator

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TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 7, 2020

RE: Fiscal Year 2021 Budget Message

I am pleased to submit the Fiscal Year 2021 Budget to City Council. The Fiscal Year 2021 Budget of \$43.8 million is approximately 2.31% greater than 2020. The largest overall increase is related to general government debt service. This is up 15% over 2020.

The 2021 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and code
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced, diversified economy
- ✓ Create programming that engages people, and
- ✓ Provide opportunities for staff growth and training

City Budget

The Fiscal Year 2021 budget, including all funds, is balanced. When revenues do not cover expenditures, reserves are used to balance the budget according to policy. The Fiscal Year 2021 budget excluding transfers is \$42.7 million and represents a \$1.07 million increase over the Fiscal Year 2020 budget. The Fiscal Year 2021 budget is supported by revenue of \$32 million, other financing sources of \$1.6 million and operating and capital reserves of \$10.4 million. Year-end Fiscal Year 2021 total reserves are projected to be \$16.7 million.

The following table compares the budgeted expenditures by fund for Fiscal Year 2021 and Fiscal Year 2020. The expenditures are shown net of operating transfers out.

EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS

| | 2020 Budget | 2021 Budget | % Change |
|---|----------------------|----------------------|--------------|
| General Fund | \$ 12,504,636 | \$ 12,957,669 | 3.62% |
| Park Improvement Fund | 1,443,685 | 1,516,312 | 5.03% |
| Other Special Revenue Funds | 67,200 | 64,500 | -4.02% |
| Total General Government Operating | 14,015,521 | 14,538,481 | 3.73% |
| General Government Debt Service | 1,021,999 | 1,176,001 | 15.07% |
| General Government Capital Outlay | 9,104,747 | 9,487,552 | 4.20% |
| Enterprise Fund Operating | \$ 5,518,829 | \$ 5,790,840 | 4.93% |
| Enterprise Fund Debt Service | \$ 1,177,300 | \$ 1,299,200 | 10.35% |
| Enterprise Fund Capital Outlay | \$ 8,327,532 | \$ 7,988,000 | -4.08% |
| Self-Insurance Fund | \$ 2,481,642 | \$ 2,443,590 | -1.53% |
| Total - Citywide Expenditures | <u>\$ 41,647,571</u> | <u>\$ 42,723,664</u> | <u>2.58%</u> |

The following table compares the budgeted revenue by fund for Fiscal Year 2021 and Fiscal Year 2020. The revenues are shown net of operating transfers in.

REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS

| | 2020 Budget | 2021 Budget | % Change |
|---|----------------------|----------------------|--------------|
| General Fund | \$ 12,254,653 | \$ 11,825,161 | -3.50% |
| Park Improvement Fund | 1,464,085 | 1,573,812 | 7.49% |
| Other Special Revenue Funds | 159,300 | 147,400 | -7.47% |
| Total General Government Operating | 13,878,038 | 13,546,373 | -2.39% |
| Capital Project Funds | 6,215,952 | 7,638,736 | 22.89% |
| Debt Service Fund | - | 32,000 | 0.00% |
| Enterprise Funds | \$ 9,384,200 | \$ 8,655,117 | -7.77% |
| Self-Insurance Fund | \$ 2,591,026 | \$ 2,376,284 | -8.29% |
| Total - Citywide Revenues | <u>\$ 32,069,216</u> | <u>\$ 32,248,510</u> | <u>0.56%</u> |

General Government Funds

The 2021 General Fund expenditure budget, which represents most core City services, is balanced at nearly \$15.2 million and represents a \$630,905 or 4.0% decrease from the 2020 budget. The revenue budget is \$12.5 million, a \$429,492 or 3.5%, decrease over the 2020 budgeted revenues.

The 2021 General Government revenue decrease of \$429,492 related largely to the loss of the electrical franchise revenue. In November of 2020, the voters of Canon City turned down the franchise agreement with Black Hills Energy. This resulted in a loss of revenue of over \$450,000 annually.

Balancing Strategy

We have balanced the 2021 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased 3.5%
- ✓ Use of General Fund Assigned Fund Balance for capital improvements.
- ✓ Implemented a fleet management leasing program

Key Cost Drivers

The principal cost decreases in the General Government function of the 2021 budget are due to:

| | |
|----------------------|-------------|
| Grants/Contributions | \$28,243 |
| Capital Outlay | \$1,238,383 |

The decrease in grants/contributions can be attributed to the loss of grants funding for a combination of programs. It is anticipated that in 2021, the City will reapply for grant funding of the programs in order to help offset the costs.

The decrease in capital outlay is attributed to the completion of a large capital project in 2020 along with a reduction in right of way capital projects. The right of way capital projects had been funded primarily with revenue generated from the electrical franchise.

Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City.

| | |
|---|-----------|
| Implement a fleet management program | \$148,000 |
| Police building Phase II renovation, 1145 Ohio Ave. | \$60,000 |
| Mobile Data Terminal replacements | \$44,000 |

The increase in debt service relates to the implementation of a fleet management program. This program will allow the City a manageable way of replacing the Police Fleet. Currently the Police fleet has vehicles that are reaching the end of their useful and safe life. This program will allow the City to replace the Police fleet on a 4 to 5-year cycle versus the current 10 plus year cycle.

Economic Development Investments

In 2018 Cañon City residents identified economic development at the top priority for the community to focus on. In 2018 only 21% believe the downtown is vibrant, only 16% rated shopping opportunities as positive and only 12% believed job opportunities were positive. Given the community's desire for more jobs, retail opportunities, a vibrant downtown, and economic diversification, the 2021 budget includes the following initiatives to foster a more robust and vital economy:

| | |
|--------------------------------------|-----------|
| Downtown alleys | \$125,000 |
| Buxton Retail Analytics | \$50,000 |
| Comprehensive plan and code re-write | \$163,000 |
| Economic Development Market Analysis | \$65,000 |

As part of the dedication of the City to spur economic growth within the community, the Economic Development department was reorganized to include a Grant Writer and a Small Business & Main Street Program Manager. These positions were filled in 2020 and will prove to be valuable assets to both the City and the community.

Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. In 2018 only 44% of citizen survey respondents rated the overall built environment of Cañon City as positive. The 2021 Budget continues to work towards improving the community's image by dedicating nearly \$5.5 million towards key infrastructure to include:

| | |
|--|-------------|
| Street improvements program funded by the 2A sales tax | \$3,800,000 |
| Road Resurfacing | |
| This proposal is to continue overlay, chip-sealing and crack sealing | \$330,000 |
| Hydraulic Ditch crossing construction | \$200,000 |
| Pave Gravel Streets - Federal Grants | \$587,800 |
| US 50/CO115 Pedestrian Improvement | \$2,000,000 |
| US 50 East Lighting | \$725,000 |
| Four Mile Lane Bridge | \$199,600 |

Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2018 Citizen Survey indicated a very strong level of support to continue funding enhancements at Centennial Park and other recreation venues in Cañon City. The 2021 Budget continues to enhance the cultural and recreational investments to include:

| | |
|--|----------|
| Centennial Park Master Plan improvements | \$35,000 |
| River Beautification | \$12,000 |
| Tree Row Fencing | \$17,500 |

Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In order to start addressing this the City will:

- ✓ Complete a compensation/job description study \$50,000

Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

- ✓ Property Clean up \$72,100

To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$4 million at year end or 29.97% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintains a General Fund operating reserve of at least 20.5% and a maximum of 30%.

Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, life and disability insurance programs. The 2021 Self-Insurance expenditures are budgeted at \$2,443,590 a \$38,052 or 1.53% decrease from the 2020 adopted budget. This decrease is the primarily the result of anticipated declining claims as well as plan changes. The estimated annual claims cost per employee is decreased by 2.36% for 2021. The Self-Insurance 2021 revenue is projected at \$2,376,284 a \$214,742 or 8.29% decrease over the 2020 budgeted revenue. This decrease is the result of a change in the mix of family and single coverages among the City's employment and from additional full-time employees included

in the 2021 budget as well as a 2% premium increase. The City estimates that the Self-Insurance fund's retained earnings will decrease \$67,306 in 2021. In order to maintain the financial health of the Self-Insurance Fund, a premium increase of 2% was implemented for 2021.

Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities and the repayment of debt obligations. The two major funds of this type are Water Fund and the Stormwater Fund.

The City contracted for an independent utility rate study concerning the Water and Stormwater user rates in 2018. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9.0% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018.

The 2021 budget reflects an inflationary increase of 3% in water rates. The average bill for a residential inside city limits customer will be approximately \$13.44 a year. The average bill for a non-residential inside city limits customer will be approximately \$12.08 per year.

Per the City's municipal code, the budget also reflects an increase of 5.532%. The average residential bill will increase \$9.82 a year. The average commercial bill will increase \$50.59 a year.

Water Fund

The 2021 Water Fund expenditure budget excluding transfers is \$7,722,670 which is a \$128,846 or a 1.7% increase over the 2020 expenditure budget. The majority of this increase is related to capital projects. The revenue budget is \$6,665,800 a \$949,700 or 12.47% decrease over the adopted 2020 revenue budget. The decrease is related to revenue projections being adjusted to follow the trend over the last three years. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$5,217,918 or a 36.1% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operation reserve.

Stormwater Fund

The 2021 Stormwater Fund expenditures budget excluding transfers is \$7327,870, which is a \$74,467 or 1.01% decrease over the 2020 adopted expenditure budget. The primary reason for this slight decrease is the \$6 million capital outlay budget for the continuation of a 3-yr. stormwater systems improvement program funded by the issuance of \$8 million of Certificates of Participation (COP's) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COP's and lease purchase agreements in the amount of \$669,200. The operating revenue budget is \$1,832,517 a \$209,617 or 12.92% increase over the 2020 adopted revenue budget. This increase is due to a rate increase implemented in early 2020. Total year-end projected operational reserves are \$438,764 or 34.8% which is consistent with the City Council's 20.5% operating reserve policy.

Capital Improvement

The City proposes to invest \$17,475,552 in capital improvements, an increase of \$43,273 or 0.25% over the 2020 capital budget. The City will be able to invest significant resources towards capital improvements in 2021 due to a combination of \$3,800,000 of available 2A resources, \$5,566,000 of stormwater projects funded by COP proceeds and \$3494,443 in Federal & State grants. The additional planned 2021 capital improvements will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2021 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2021-2025 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details the 2021 grant funded capital projects and funding sources.

| Project Description | TOTAL PROJECT COST | FUNDING SOURCES | | |
|-----------------------------------|--------------------------|-------------------|--------------------|----------------------------------|
| | | Federal Grants | State Grants | Royal Gorge Bridge & Other |
| CMAQ Projects | \$587,800 | \$492,518 | \$- | \$95,282 |
| US 50 Pedestrian Improvements | 2,000,000 | - | 2,000,000 | - |
| US 50 East Lighting | 725,000 | 240,000 | 362,500 | 122,500 |
| Four Mile Lane Bridge | 199,600 | - | 159,670 | 39,930 |
| Campground/Trails | 129,225 | - | 129,225 | - |
| Rudd House Rehabilitation | 48,227 | - | 35,000 | 13,277 |
| Comprehensive Master Plan | 151,000 | - | 75,500 | 75,500 |
| TOTAL QUALITY OF LIFE FUND | \$3,840,852 | \$732,518 | \$2,761,895 | \$346,489 |

Conclusion

The 2021 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance score card as the basis for strategic planning, which has served as the foundation for the 2021 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

THE BUDGET PROCESS

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

The first phase of the budget process typically starts in the month of June. The City Administrator and/or the Finance Director conducts a pre-budget workshop with City Council and Department Heads to review current year budget status and to give direction on long-range budget issues. The City Administrator reviews the goals and objectives and prepares the framework for the next year's budget. Due to the COVID-19 pandemic no pre-budget workshop was held.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing was conducted on October 21, 2020. The public Hearing was open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

BUDGET BASIS

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

TIMELINE FOR 2021 FISCAL YEAR BUDGET

| | Item # | Process Description | Purpose / Explanation | Finance / Admin. | Department Heads | Community Agencies | Public | City Council |
|-------------------------|--------|---|--|------------------|------------------|--------------------|--------|--------------|
| Budgetary Information | 1 | Distribute Budget Preparation Package | Department Heads complete detailed documentation for their operating, staffing and capital requests. | 7/23 | 8/15 | | | |
| | 2 | Meeting with Department Heads | City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines. | 7/21 | 7/21 | | | |
| | 3 | Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date | Department Heads submit these forms to Finance for preparation of an analysis of the requests. | 8/15 | 8/15 | | | |
| | 4 | Preparation of initial Budget for Finance Director review | Finance staff prepares draft budget from information submitted by Department Heads. | 8/17-8/31 | | | | |
| | 5 | Budget Review with Department Heads | City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget | 9/1-9/11 | 9/1-9/11 | | | |
| | 6 | Community Agency/Contracts packets distributed | City Administrator distributes packets to all applicable Community Agencies & contractors. | 8/1 | | 8/1 | | |
| | 7 | Preliminary Certification of Values | County Assessor provides statutorily required valuation data to the city. | 8/25 | | | | |
| | 8 | Community Agency/Contracts Packets due | Packets submitted to the City Administrator | 9/4 | | 9/4 | | |
| | 9 | Community Agency Review Process | Appointed committee interviews community agency applicants and determines funding amounts. | 10/23 | | 10/23 | | 10/23 |
| Budget Legal Compliance | 10 | Budget Submitted to Council | The 2021 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing | 10/1 | | | 10/1 | 10/1 |
| | 11 | Public Hearing | The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2021 Budget. | 10/21 | | | 10/21 | 10/21 |
| | 12 | Preparation of final budget | Staff incorporates final adjustments into the budget. | 10/22-11/13 | | | | |
| | 13 | Resolution Adopting Budget & Appropriations Ordinance | Council adopts the 2021 budget and conducts the 1st reading of the Appropriations Ordinance | 11/16 | | | 11/16 | 11/16 |
| | 14 | Budget Appropriations-2nd reading & Mill Levy Resolution | Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy | 12/7 | | | 12/7 | 12/7 |
| | 15 | Final certification of values | Final values certification received from Assessor | 12/10 | | | | |
| | 16 | Preparation of Budget Message | 2021 Budget Message is written by the City Administrator. | 12/15 | | | | |
| | 17 | Mill levy certification is due to County | Finance Director submits mill levy certification to Fremont County. | 12/15 | | | | |
| | 18 | Final Budget Document | Final 2021 Budget Document is distributed to Council, staff, media and various agencies. | 12/31 | | | | |

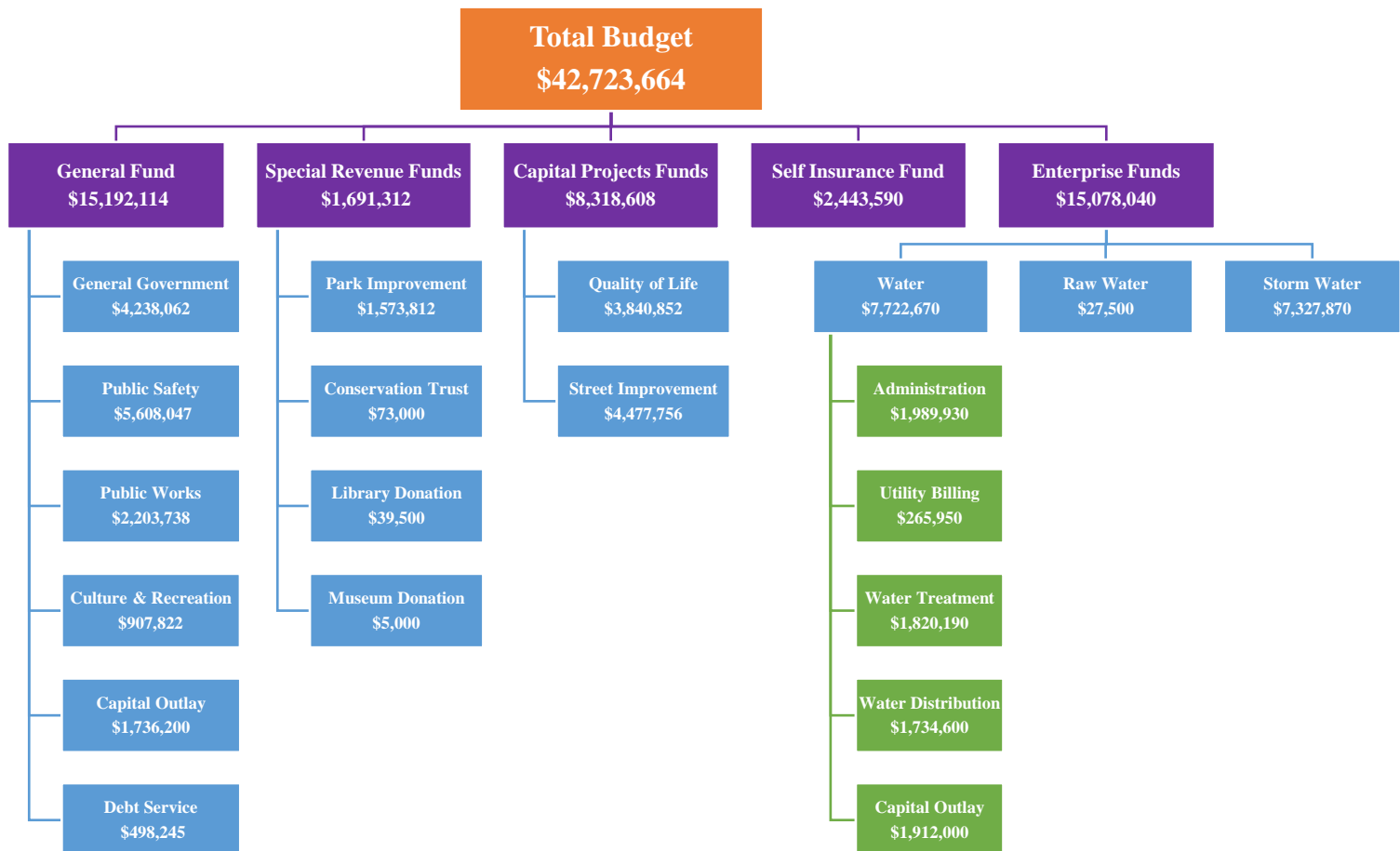
NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.

The budget process includes city staff, council, board members, budget committee and the general public.

CITY OF CAÑON CITY

TOTAL BUDGET - 2021

| | General | Special | Capital | Debt | Enterprise | Internal | Permanent | Total |
|---|----------------------|---------------------|---------------------|--------------------|----------------------|---------------------|---------------------|----------------------|
| | Fund | Revenue | Projects | Service | Funds | Service | Fund | Total |
| | Fund | Funds | Fund | Fund | Funds | Fund | Fund | Funds |
| Revenues: | | | | | | | | |
| Taxes | \$ 8,392,038 | \$ - | \$ 3,787,884 | \$ - | \$ - | \$ - | \$ - | \$ 12,179,922 |
| Licenses and Permits | 411,278 | - | - | - | - | - | - | 411,278 |
| Intergovernmental | - | 136,000 | 3,494,443 | - | - | - | - | 3,630,443 |
| Charges for Services | 6,400 | 117,600 | - | - | 8,276,517 | 2,371,284 | 20,000 | 10,791,801 |
| Fines and Forfeitures | - | - | - | - | - | - | - | - |
| Interest | 50,000 | 7,000 | 14,000 | 600 | 81,000 | 5,000 | 12,000 | 169,600 |
| Royal Gorge Bridge | 893,126 | 1,421,512 | 342,409 | - | - | - | - | 2,657,047 |
| Other (Misc Revenue) | - | 39,100 | - | - | 160,800 | - | - | 199,900 |
| Tap Fees | - | - | - | - | 136,800 | - | - | 136,800 |
| Total Revenues | \$ 9,752,842 | \$ 1,721,212 | \$ 7,638,736 | \$ 600 | \$ 8,655,117 | \$ 2,376,284 | \$ 32,000 | \$ 30,176,791 |
| Expenditures: | | | | | | | | |
| General Government | \$ 4,238,062 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,238,062 |
| Public Safety | 5,608,047 | - | - | - | - | - | - | 5,608,047 |
| Public Works | 2,203,738 | - | - | - | - | - | - | 2,203,738 |
| Culture and Recreation | 907,822 | 1,580,812 | - | - | - | - | - | 2,488,634 |
| Self Insurance | - | - | - | - | - | 2,443,590 | - | 2,443,590 |
| Water | - | - | - | - | 4,929,770 | - | - | 4,929,770 |
| Stormwater Utility | - | - | - | - | 592,670 | - | - | 592,670 |
| Raw Water Acquisition | - | - | - | - | 17,500 | - | - | 17,500 |
| Debt Service | 498,245 | - | 677,756 | - | 1,550,100 | - | - | 2,726,101 |
| Capital Outlay | 1,736,200 | 110,500 | 7,640,852 | - | 7,988,000 | - | - | 17,475,552 |
| Total Expenditures | \$ 15,192,114 | \$ 1,691,312 | \$ 8,318,608 | \$ - | \$ 15,078,040 | \$ 2,443,590 | \$ - | \$ 42,723,664 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (5,439,272) | \$ 29,900 | \$ (679,872) | \$ 600 | \$ (6,422,923) | \$ (67,306) | \$ 32,000 | \$ (12,546,873) |
| Other Financing Sources (Uses) | | | | | | | | |
| Proceeds from Sale of Fixed Assets | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Financing Proceeds | - | - | - | - | 500,000 | - | - | 500,000 |
| Operating Transfers In | 699,200 | - | - | - | 40,900 | - | - | 740,100 |
| Interagency Loan | - | - | - | - | - | - | (500,000) | (500,000) |
| Operating Transfers Out | - | - | - | (15,000) | (1,140,100) | - | - | (1,155,100) |
| Total Other Financing Sources (Uses) | \$ 699,200 | \$ - | \$ - | \$ (15,000) | \$ (599,200) | \$ - | \$ (500,000) | \$ (415,000) |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ (4,740,072) | \$ 29,900 | \$ (679,872) | \$ (14,400) | \$ (7,022,123) | \$ (67,306) | \$ (468,000) | \$ (12,961,873) |
| Fund Balances/Available Resources, Beginning | 8,683,572 | 753,002 | 1,680,521 | 337,692 | 14,216,359 | 840,558 | 840,558 | 27,352,262 |
| Fund Balances/Available Resources, Ending | \$ 3,943,501 | \$ 782,902 | \$ 1,000,649 | \$ 323,292 | \$ 7,194,236 | \$ 773,252 | \$ 372,558 | \$ 14,390,389 |
| Fund Balance / Available Resources Classifications Analysis: | | | | | | | | |
| Nonspendable Fund Balance | 731,100 | 15,700 | - | - | - | - | - | 746,800 |
| Restricited Fund Balance | 334,300 | 26,387 | - | 3,000 | - | - | - | 363,687 |
| Committed Fund Balance | 285,146 | - | - | - | - | - | - | 285,146 |
| Assigned Fund Balance | 1,045,786 | 650,368 | 1,000,649 | 327,992 | - | - | - | 3,024,795 |
| Unassigned Fund Balance | 4,033,288 | - | - | - | - | - | - | 4,033,288 |
| Reserved Available Resources | - | - | - | - | 4,769,183 | - | - | 4,769,183 |
| Unreserved Available Resources | - | - | - | - | 2,425,053 | 773,252 | 372,558 | 3,570,863 |
| Total Fund Balance / Available Resources Classifications | \$ 6,429,620 | \$ 692,455 | \$ 1,000,649 | \$ 330,992 | \$ 7,194,236 | \$ 773,252 | \$ 372,558 | \$ 16,793,762 |



CITY OF CAÑON CITY

2021 BUDGET

TOTAL BUDGET SUMMARY

There are 13 budget funds. Presented below is a summary of the 2021 budget expenditures by fund, compared to the 2020 budget

| Budget Fund | 2020 Budget | 2021 Budget | % Change |
|---|----------------------|----------------------|----------------|
| General Fund | | | |
| Operating Expenditures | \$ 12,504,636 | \$ 12,957,669 | 3.62% |
| Debt Service | 343,799 | 498,245 | 44.92% |
| Capital Outlay | 2,974,583 | 1,736,200 | -41.63% |
| Total General Fund | <u>\$ 15,823,018</u> | <u>\$ 15,192,114</u> | <u>-3.99%</u> |
| Special Revenue Funds: | | | |
| Park Improvement Fund | | | |
| Operating Expenditures | \$ 1,443,685 | \$ 1,516,312 | 5.03% |
| Capital Outlay | 96,000 | 57,500 | -40.10% |
| Total Park Improvement Fund | <u>\$ 1,539,685</u> | <u>\$ 1,573,812</u> | <u>2.22%</u> |
| Conservation Trust Fund | | | |
| Operating Expenditures | \$ 23,000 | \$ 20,000 | -13.04% |
| Capital Outlay | 125,500 | 53,000 | -57.77% |
| Total Conservation Trust Fund | <u>\$ 148,500</u> | <u>\$ 73,000</u> | <u>-50.84%</u> |
| Library Donation Fund (operating expend.) | <u>\$ 39,200</u> | <u>\$ 39,500</u> | <u>0.77%</u> |
| Museum Donation Fund (operating expend.) | <u>\$ 5,000</u> | <u>\$ 5,000</u> | <u>0.00%</u> |
| Capital Projects Fund: | | | |
| Quality of Life Fund (grant funded capital expend.) | <u>\$ 2,408,664</u> | <u>\$ 3,840,852</u> | <u>59.46%</u> |
| Street Improvement Fund (capital projects) | | | |
| Capital Outlay | \$ 3,500,000 | \$ 3,800,000 | 8.57% |
| Debt Service | \$ 678,200 | \$ 677,756 | -0.07% |
| Total Street Improvement Fund | <u>\$ 4,178,200</u> | <u>\$ 4,477,756</u> | <u>7.17%</u> |
| Debt Service Fund: | | | |
| Excess Special Improvement Fund | <u>\$ -</u> | <u>\$ -</u> | <u>0.00%</u> |
| GENERAL GOVERNMENT SUMMARY: | | | |
| Operating Expenditures | \$ 14,015,521 | \$ 14,538,481 | 3.73% |
| Debt Service | 1,021,999 | 1,176,001 | 15.07% |
| Capital Outlay | 9,104,747 | 9,487,552 | 4.20% |
| Total General Government Expenditures | <u>\$ 24,142,267</u> | <u>\$ 25,202,034</u> | <u>4.39%</u> |

| Budget Fund | 2020 Budget | 2021 Budget | % Change |
|---|-----------------------------|-----------------------------|---------------------|
| Enterprise Funds: | | | |
| Water Fund | | | |
| Operating Expenditures | \$ 5,178,292 | \$ 5,180,670 | 0.05% |
| Debt Service | 615,000 | 630,000 | 2.44% |
| Capital Outlay | 1,800,532 | 1,912,000 | 6.19% |
| Total Water Fund | <u>\$ 7,593,824</u> | <u>\$ 7,722,670</u> | <u>1.70%</u> |
| Raw Water Fund | | | |
| Operating Expenditures | \$ 17,500 | \$ 17,500 | 0.00% |
| Capital Outlay | 10,000 | 10,000 | 0.00% |
| Total Raw Water Fund | <u>\$ 27,500</u> | <u>\$ 27,500</u> | <u>0.00%</u> |
| Stormwater Utility Fund | | | |
| Operating Expenditures | \$ 323,037 | \$ 592,670 | 83.47% |
| Debt Service | 562,300 | 669,200 | 19.01% |
| Capital Outlay | 6,517,000 | 6,066,000 | -6.92% |
| Total Stormwater Fund | <u>\$ 7,402,337</u> | <u>\$ 7,327,870</u> | <u>-1.01%</u> |
| ENTERPRISE FUND SUMMARY: | | | |
| Operating Expenditures | \$ 5,518,829 | \$ 5,790,840 | 4.93% |
| Debt Service | 1,177,300 | 1,299,200 | 10.35% |
| Capital Outlay | 8,327,532 | 7,988,000 | -4.08% |
| Total Enterprise Fund Expenditures | <u>\$ 15,023,661</u> | <u>\$ 15,078,040</u> | <u>0.36%</u> |
| INTERNAL SERVICE FUND SUMMARY: | | | |
| Self Insurance Fund (operating expend.) | <u>\$ 2,481,642</u> | <u>\$ 2,443,590</u> | <u>-1.53%</u> |
| CITY-WIDE SUMMARY: | | | |
| Operating Expenditures | \$ 22,015,993 | \$ 22,772,911 | 3.44% |
| Debt Service | 2,199,299 | 2,475,201 | 12.54% |
| Capital Outlay | 17,432,279 | 17,475,552 | 0.25% |
| Total City-Wide Expenditures | <u>\$ 41,647,571</u> | <u>\$ 42,723,664</u> | <u>2.58%</u> |
| Transfers Out | 1,240,900 | 1,155,100 | -6.91% |
| GRAND TOTAL | <u><u>\$ 42,888,471</u></u> | <u><u>\$ 43,878,764</u></u> | <u><u>2.31%</u></u> |

CITY OF CAÑON CITY

2021 BUDGET

GENERAL FUND SUMMARY

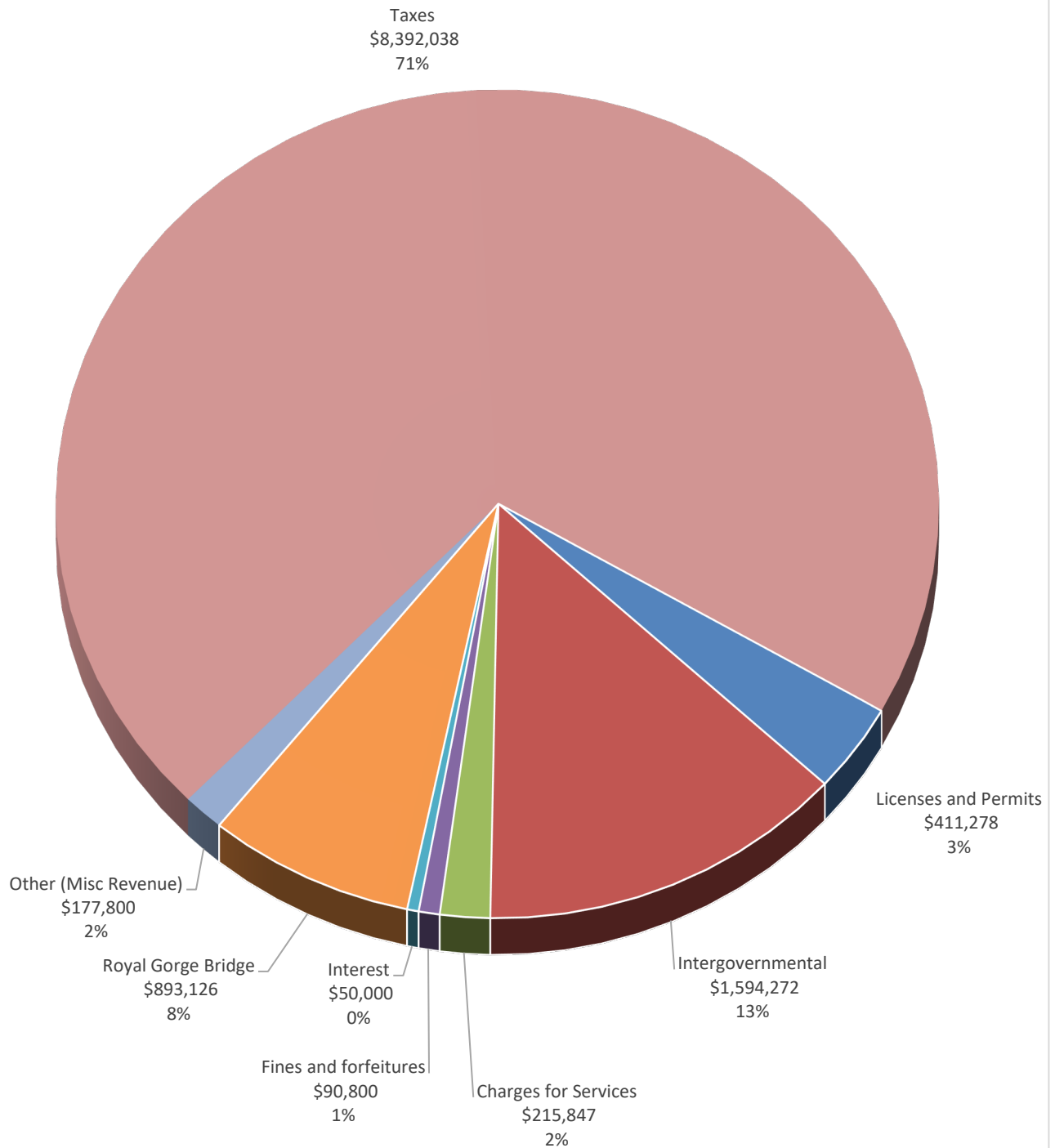
| | 2020 Budget | 2021 Budget | % Change |
|---|-----------------------------|-----------------------------|----------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 8,265,934 | \$ 8,683,572 | 5.05% |
| Revenues: | | | |
| Taxes | \$ 8,425,476 | \$ 8,392,038 | -0.40% |
| Licenses and Permits | 453,200 | 411,278 | -9.25% |
| Intergovernmental | 1,486,597 | 1,594,272 | 7.24% |
| Charges for Services | 201,500 | 215,847 | 7.12% |
| Fines and Forfeitures | 100,200 | 90,800 | -9.38% |
| Interest | 150,000 | 50,000 | -66.67% |
| Royal Gorge Bridge | 1,161,780 | 893,126 | -23.12% |
| Misc Revenue | 275,900 | 177,800 | -35.56% |
| Total Revenues | <u>\$ 12,254,653</u> | <u>\$ 11,825,161</u> | <u>-3.50%</u> |
| Total Sources of Funds | <u><u>\$ 20,520,587</u></u> | <u><u>\$ 20,508,733</u></u> | <u><u>-0.06%</u></u> |
| Uses of Funds | | | |
| General Government | \$ 4,550,806 | \$ 4,478,062 | -1.60% |
| Public Safety | 5,250,020 | 5,756,047 | 9.64% |
| Public Works | 2,139,148 | 2,313,983 | 8.17% |
| Culture and Recreation | 908,461 | 907,822 | -0.07% |
| Capital Outlay: | | | |
| Street Projects | 1,242,000 | 715,000 | -42.43% |
| All Other Capital Outlay | 1,732,583 | 1,021,200 | -41.06% |
| Total Uses of Funds | <u><u>\$ 15,823,018</u></u> | <u><u>\$ 15,192,114</u></u> | <u><u>-3.99%</u></u> |
| Other Financing Sources (Uses) | | | |
| Proceeds from Sale of Fixed Assets | 5,000 | 5,000 | 0.00% |
| Financing Proceeds | - | - | 100.00% |
| Operating Transfers In | 1,108,000 | 1,108,000 | 0.00% |
| Operating Transfers Out | (40,000) | - | 100.00% |
| Total Other Financing Sources (Uses) | <u><u>\$ 1,073,000</u></u> | <u><u>\$ 1,113,000</u></u> | <u><u>3.73%</u></u> |

THE CITY OF CAÑON CITY

GENERAL FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|----------------------|----------------------|----------------------|----------------------|
| Revenues: | | | | |
| Taxes | \$ 8,698,241 | \$ 8,425,476 | \$ 8,859,623 | \$ 8,392,038 |
| Licenses and Permits | 506,103 | 453,200 | 452,345 | 411,278 |
| Intergovernmental | 1,350,349 | 1,486,597 | 1,777,494 | 1,594,272 |
| Charges for Services | 182,685 | 201,500 | 230,468 | 215,847 |
| Fines and Forfeitures | 107,694 | 100,200 | 81,341 | 90,800 |
| Interest | 180,444 | 150,000 | 70,500 | 50,000 |
| Royal Gorge Bridge | 1,151,245 | 1,161,780 | 582,000 | 893,126 |
| Other (Misc Revenue) | 336,079 | 275,900 | 281,573 | 177,800 |
| Total Revenues | \$ 12,512,840 | \$ 12,254,653 | \$ 12,335,344 | \$ 11,825,161 |
| Expenditures: | | | | |
| Current: | | | | |
| General Government | \$ 3,596,954 | \$ 4,550,806 | \$ 4,486,537 | \$ 4,478,062 |
| Public Safety | 4,544,430 | 5,250,020 | 4,655,928 | 5,756,047 |
| Public Works | 1,872,242 | 2,139,148 | 1,981,228 | 2,313,983 |
| Culture and Recreation | 866,062 | 908,461 | 837,723 | 907,822 |
| Total Operating Expenditures | 10,879,687 | 12,848,435 | 11,961,416 | 13,455,914 |
| Capital Outlay: | | | | |
| Street Projects | 770,856 | 1,242,000 | 944,000 | 715,000 |
| Capital Projects - Excess Fund Balance | 603,242 | 70,000 | 6,114 | 47,000 |
| All Other Capital Outlay | 2,109,415 | 1,662,583 | 1,010,500 | 974,200 |
| Total Expenditures | \$ 14,363,199 | \$ 15,823,018 | \$ 13,922,030 | \$ 15,192,114 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (1,850,360) | \$ (3,568,365) | \$ (1,586,686) | \$ (3,366,953) |
| Other Financing Sources (Uses) | | | | |
| Proceeds from the Sale of Fixed Assets | \$ 775,605 | \$ 5,000 | \$ 18,905 | \$ 5,000 |
| Financing Proceeds | 320,069 | - | - | - |
| Operating Transfers In | 1,106,480 | 1,108,000 | 1,108,000 | 1,108,000 |
| Operating Transfers Out - Economic Devel. | (100,000) | (40,000) | (40,000) | - |
| Total Other Financing Sources (Uses) | \$ 2,102,154 | \$ 1,073,000 | \$ 1,086,905 | \$ 1,113,000 |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ 251,794 | \$ (2,495,365) | \$ (499,781) | \$ (2,253,953) |
| Fund Balances, Beginning of Year | 8,931,559 | 8,265,934 | 9,183,353 | 8,683,572 |
| Fund Balances, End of Year | \$ 9,183,353 | \$ 5,770,569 | \$ 8,683,572 | \$ 6,429,620 |
| Less Classified Fund Balance: | | | | |
| Nonspendable | | | | |
| Inventory | 113,999 | 109,100 | 117,400 | 120,900 |
| Prepaid Items | 4,970 | 8,300 | 5,100 | 5,300 |
| Interfund Receivable | 777,778 | 691,400 | 691,400 | 604,900 |
| Restricted for | | | | |
| Emergencies | 339,241 | 337,800 | 349,400 | 359,900 |
| K-9 Program | (318) | (10,500) | (13,500) | (25,600) |
| Committed to | | | | |
| Royal Gorge Capital | 275,000 | 600,000 | 375,000 | 475,000 |
| Capital Improvements | 35,146 | (68,425) | (189,854) | (189,854) |
| Assigned to | | | | |
| Property Acquisition | 1,436,127 | 878,915 | 1,435,127 | 1,035,127 |
| Capital Improvements | 191,718 | 211,974 | 260,659 | 10,659 |
| Capital Projects/Use of Reserve | 2,722,983 | - | 2,064,415 | - |
| Marketing/Economic Development | 40,000 | - | - | - |
| Total Classified Fund Balance | \$ 5,936,644 | \$ 2,758,564 | \$ 5,095,147 | \$ 2,396,332 |
| Unassigned Fund Balance | \$ 3,246,709 | \$ 3,012,005 | \$ 3,588,425 | \$ 4,033,288 |

GENERAL FUND
REVENUE
\$11,825,161



General Fund - General Property Tax

Account # 10-310-31101

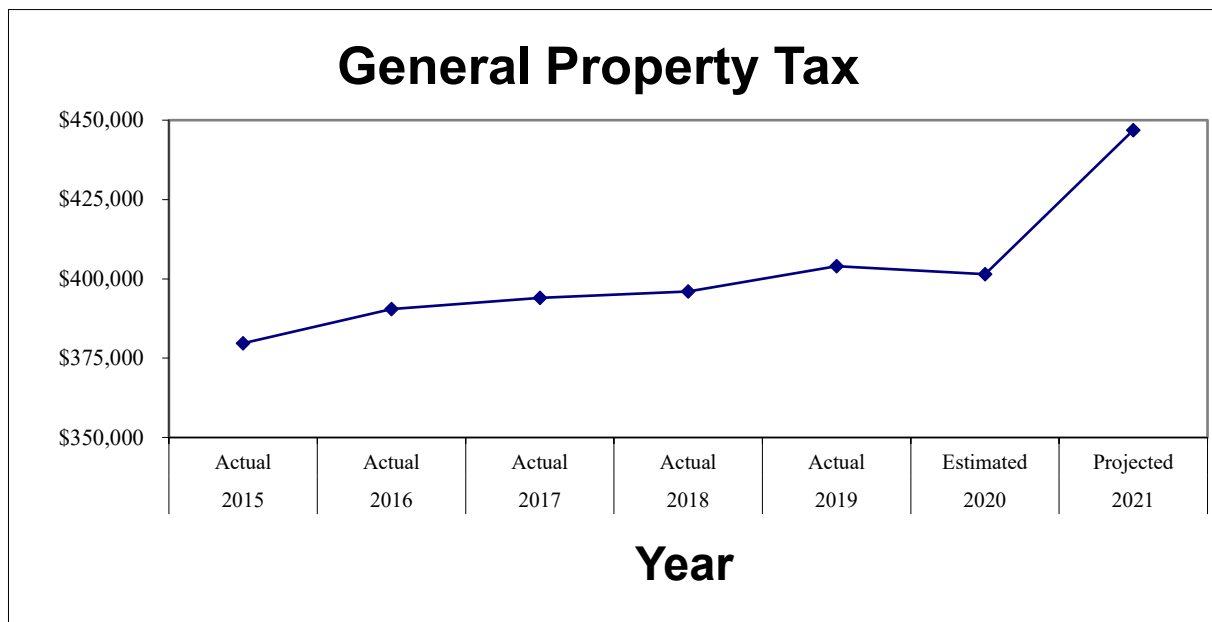
Description: Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2019 mill levy (for 2020 collections) is 2.887. Revenues are collected by Fremont County and remitted to the City monthly.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 379,698 | -1.70% |
| 2016 | Actual | \$ 390,452 | 2.83% |
| 2017 | Actual | \$ 393,987 | 0.91% |
| 2018 | Actual | \$ 396,017 | 0.52% |
| 2019 | Actual | \$ 403,960 | 2.01% |
| 2020 | Estimated | \$ 401,490 | -0.61% |
| 2021 | Projected | \$ 446,857 | 11.30% |

Projection: The 2021 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. After a 5-year decline in property tax revenues (2011-2015), primarily due to declines in taxable values of real property, revenues began to increase in 2016 as market conditions improved. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

Comments: The preliminary 2020 City assessed valuation certified by the County Assessor is \$153,998,362. This represents less than a 1% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years. The City's net property tax rate (2.887 mills for the 2020 collections) was 62.4% lower than the statewide average (7.676 mills) municipal mill levy.



General Fund - Specific Ownership Tax

Account # 10-310-31201

Description: A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

History:

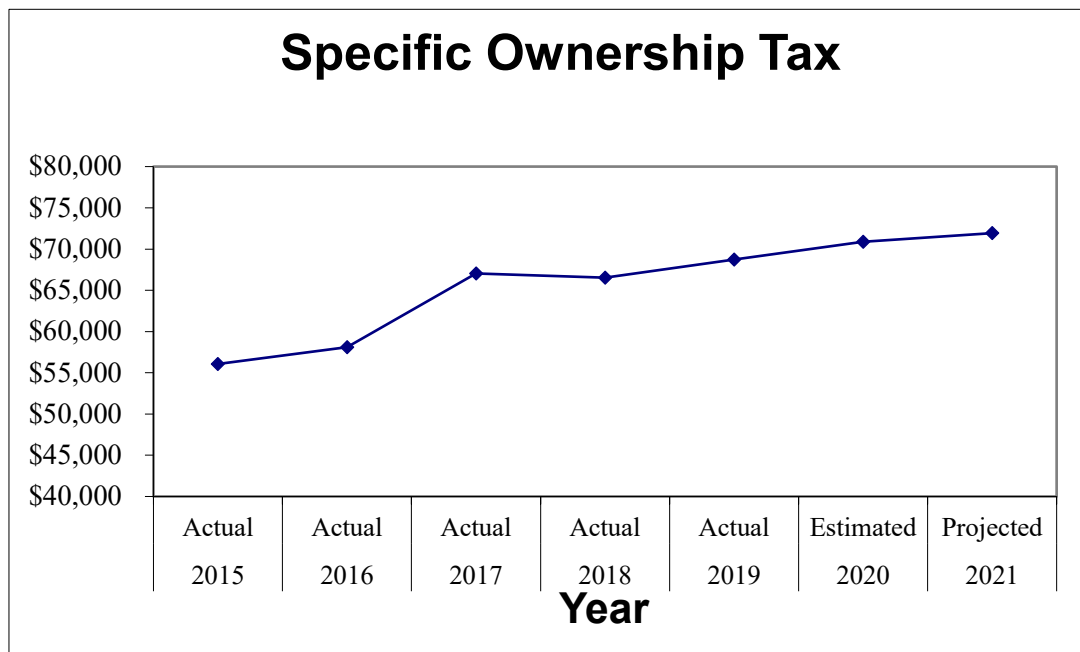
| Year | | Amount | % Change from Previous Year |
|------|-----------|-----------|--------------------------------|
| 2015 | Actual | \$ 56,066 | 3.70% |
| 2016 | Actual | \$ 58,090 | 3.61% |
| 2017 | Actual | \$ 67,026 | 15.38% |
| 2018 | Actual | \$ 66,537 | -0.73% |
| 2019 | Actual | \$ 68,741 | 3.31% |
| 2020 | Estimated | \$ 70,886 | 3.12% |
| 2021 | Projected | \$ 71,929 | 1.47% |

Projection:

The 2021 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 5% increase. The Passage of a mill levy increase for the Fire District should slightly reduce the City's proportionate share of the County-wide collections.

Comments:

These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy. The passage of a 6.04 mill levy increase for the School District in 2017 was expected to reduce the City's share of this revenue. That assumption was not borne out, however, the City should be cautious concerning the projections of this revenue source.



General Fund - Sales Tax

Account # 10-310-31301

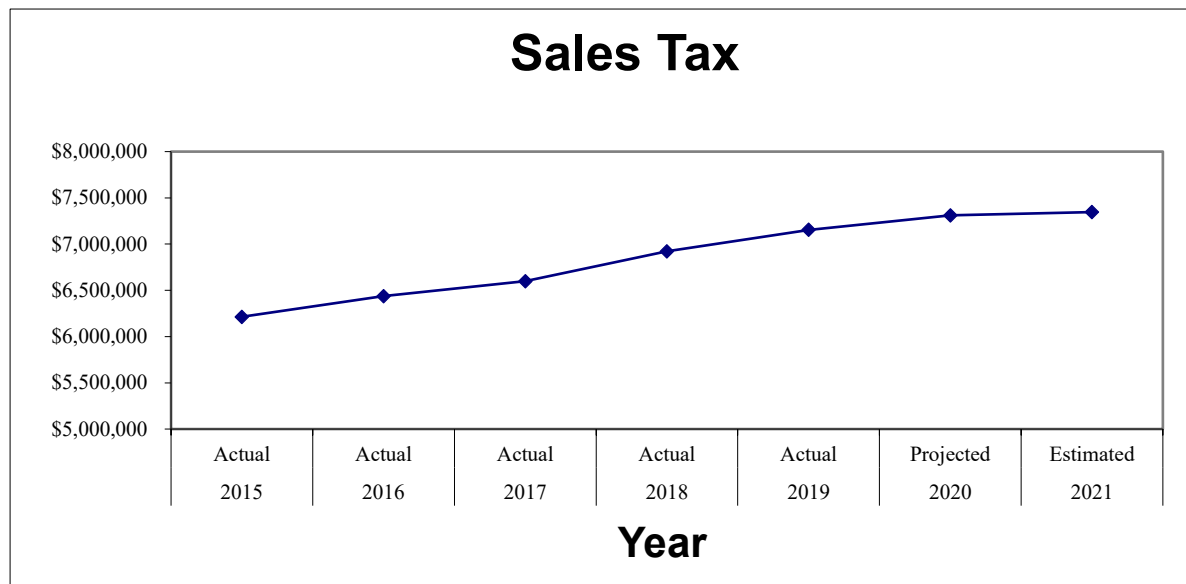
Description: A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|--------------|--------------------------------|
| 2015 | Actual | \$ 6,214,004 | 7.15% |
| 2016 | Actual | \$ 6,437,283 | 3.59% |
| 2017 | Actual | \$ 6,597,767 | 2.49% |
| 2018 | Actual | \$ 6,920,819 | 4.90% |
| 2019 | Actual | \$ 7,153,985 | 3.37% |
| 2020 | Projected | \$ 7,310,478 | 2.19% |
| 2021 | Estimated | \$ 7,346,000 | 0.49% |

Projection: The 2021 projection is based on the continued moderate growth rate of taxable sales after the recovery following the 2013 Royal Gorge Bridge fire. The re-opening of the Royal Gorge Bridge and Park in September, 2014 had a positive effect on local sales in the subsequent two years. The City will continue to closely monitor the variety of economic factors, including COVID-19, in the region that impact taxable sales.

Comments: The average annual percentage increase in sales tax revenue from 2015-2019 was 4.3%. The City's 3.0% sales tax rate is 2.8% lower than the statewide municipal sales tax rate of 3.085%. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund.



General Fund - Use Tax

Account # 10-310-31302

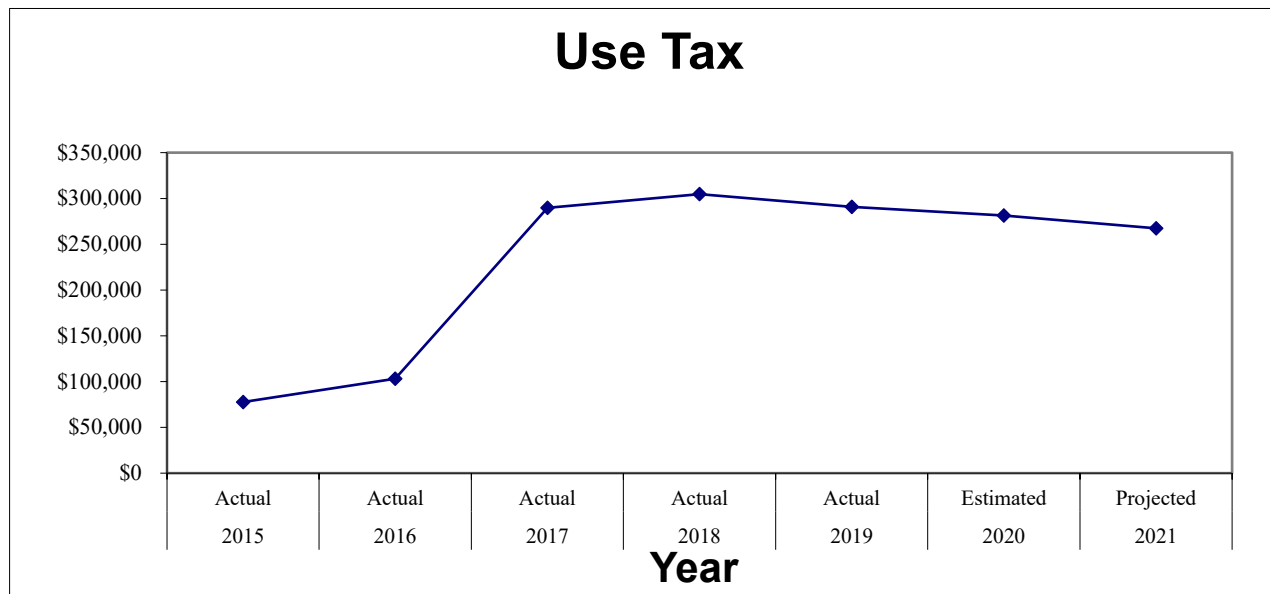
Description: A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 77,660 | -10.61% |
| 2016 | Actual | \$ 103,168 | 32.85% |
| 2017 | Actual | \$ 289,711 | 180.81% |
| 2018 | Actual | \$ 304,651 | 5.16% |
| 2019 | Actual | \$ 290,863 | -4.53% |
| 2020 | Estimated | \$ 281,318 | -3.28% |
| 2021 | Projected | \$ 267,252 | -5.00% |

Projection: The significant revenue increase was based on new construction activity that began in 2017. This activity continues but at a slower pace.

Comments: The City had previously collected use tax on building permits using the industry standard of valuation at 60% materials/40% labor. Beginning January 1, 2014, a 50%/50% valuation split was applied to the calculation of construction use tax. Additionally, City Council implemented a policy that was effective in the years 2014-2016 waived the collection of use tax on the construction on certain properties. This policy had the effect of reducing use tax revenues during those years.



General Fund - Cable

Account # 10-310-31601

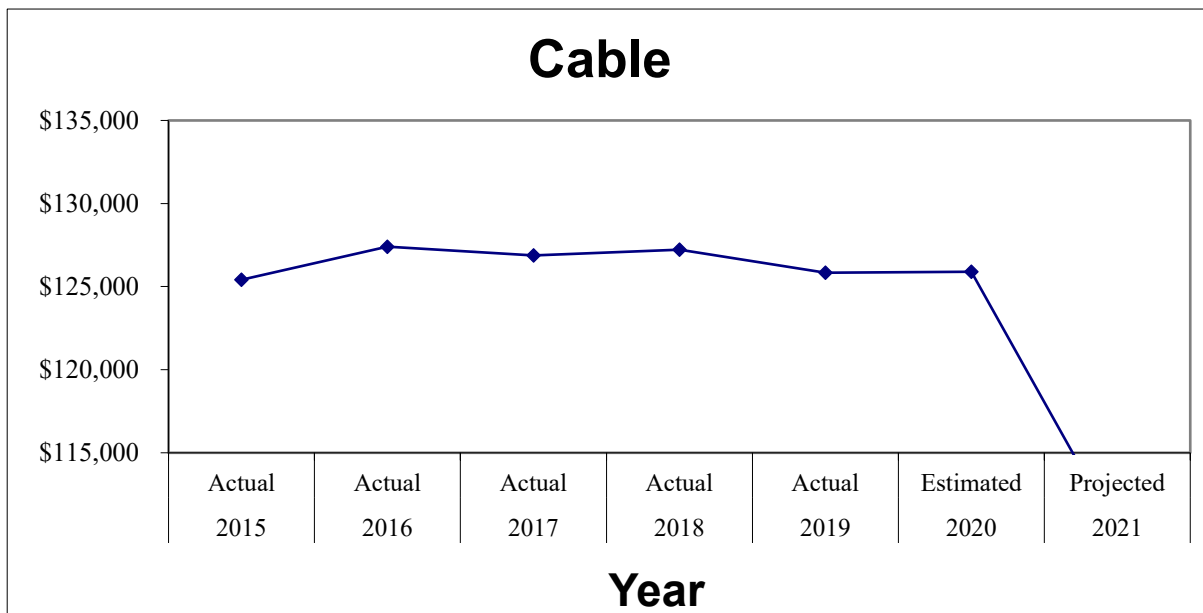
Description: The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.0% of the gross revenues received from subscribers within the City. Additionally, the franchise agreement allows for the collection of a \$0.50 per month, per residential subscriber Public, Educational and Governmental Access (PEG) fee. The PEG fees collected may be used to provide funding for eligible upgrades to the broadcast system.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 125,406 | -0.95% |
| 2016 | Actual | \$ 127,405 | 1.59% |
| 2017 | Actual | \$ 126,879 | -0.41% |
| 2018 | Actual | \$ 127,233 | 0.28% |
| 2019 | Actual | \$ 125,830 | -1.10% |
| 2020 | Estimated | \$ 125,894 | 0.05% |
| 2021 | Projected | \$ 110,200 | -12.47% |

Projection: The projection is based on an assumption that the cable company revenues will remain at the same levels.

Comments: The 2021 budgeted revenue projects a decrease in PEG fees.



General Fund - Telephone Occupation Tax

Account # 10-310-31602

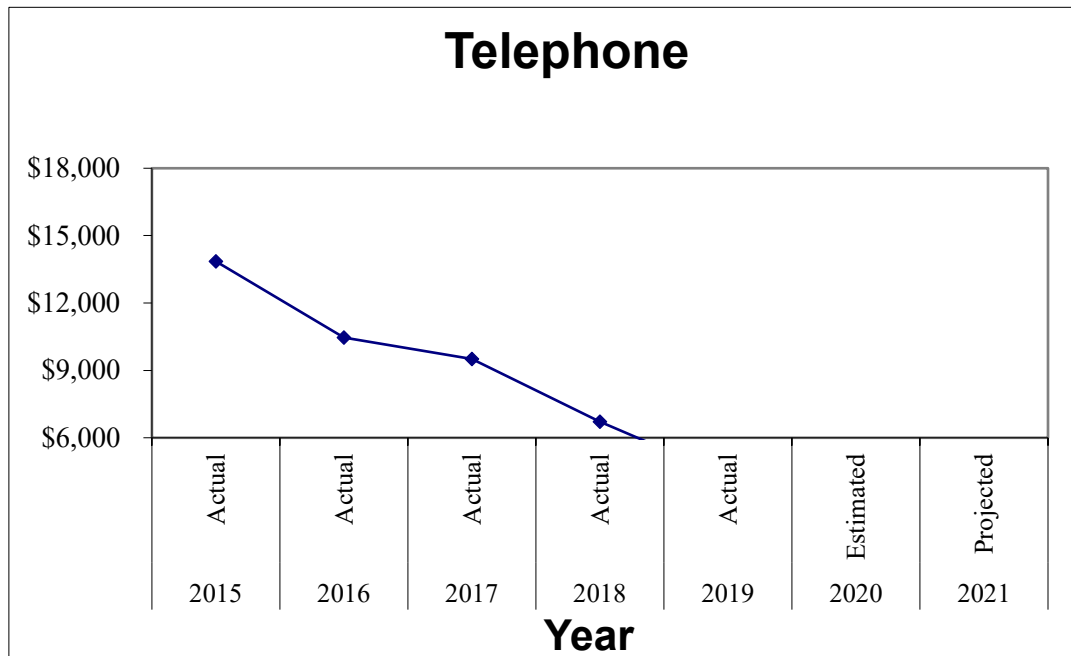
Description: Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|-----------|--------------------------------|
| 2015 | Actual | \$ 13,852 | 12.54% |
| 2016 | Actual | \$ 10,466 | -24.44% |
| 2017 | Actual | \$ 9,504 | -9.19% |
| 2018 | Actual | \$ 6,717 | -29.32% |
| 2019 | Actual | \$ 4,274 | -36.37% |
| 2020 | Estimated | \$ 3,767 | -11.86% |
| 2021 | Projected | \$ 3,500 | -7.09% |

Projection: Until 2007, the net change in this revenue source over the previous years had been negligible. Due to the significant revenue decreases in the prior eleven years, the projection for 2021 is based on the assumption that this revenue source will continue to decline at a similar rate.

Comments: This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



General Fund - Electricity Franchise Fee

Account # 10-310-31603

Description: A sum equal to 3% of all gross revenues per annum from the sale of electricity within the City limits. Fees are collected monthly from Black Hills Energy (based on the previous month's revenue).

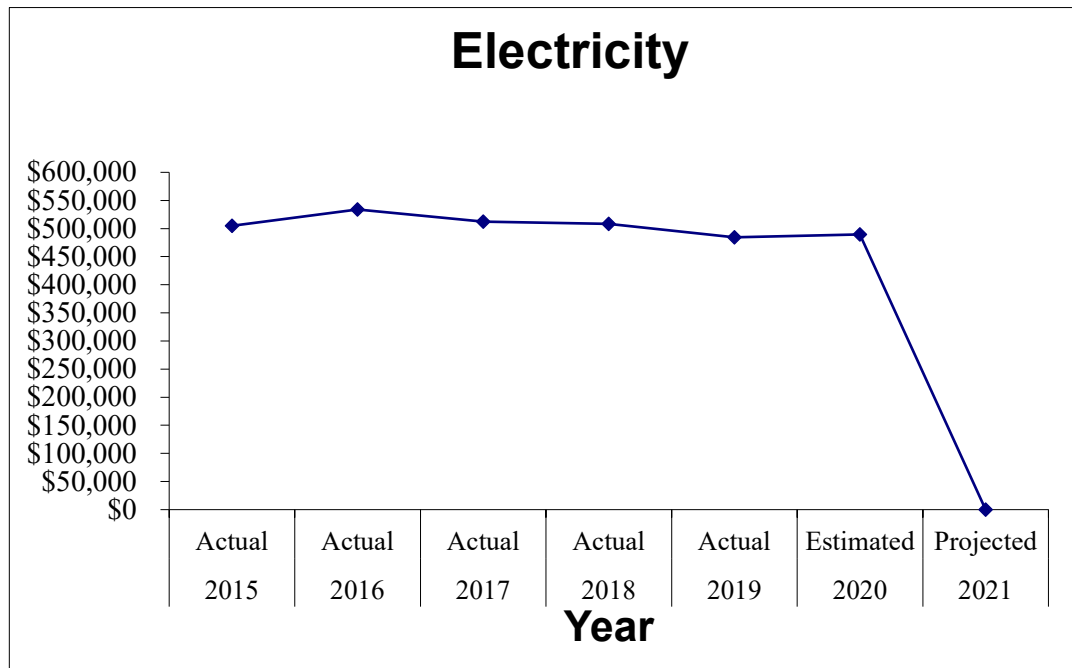
History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 504,831 | 1.30% |
| 2016 | Actual | \$ 533,923 | 5.76% |
| 2017 | Actual | \$ 512,440 | -4.02% |
| 2018 | Actual | \$ 508,406 | -0.79% |
| 2019 | Actual | \$ 484,238 | -4.75% |
| 2020 | Estimated | \$ 489,733 | 1.13% |
| 2021 | Projected | \$ - | -100.00% |

Projection: The 2021 projection is based on the November 2020 election results.

This revenue source is driven by new construction within the City and changes in rates by the electric utility. The average annual revenue from this source has been declining since 2017. The franchise agreement between Black Hills Energy and the City of Cañon was voted down in the 2020 election effectively removing this revenue source.

Comments:



General Fund - Gas Franchise Fee

Account # 10-310-31604

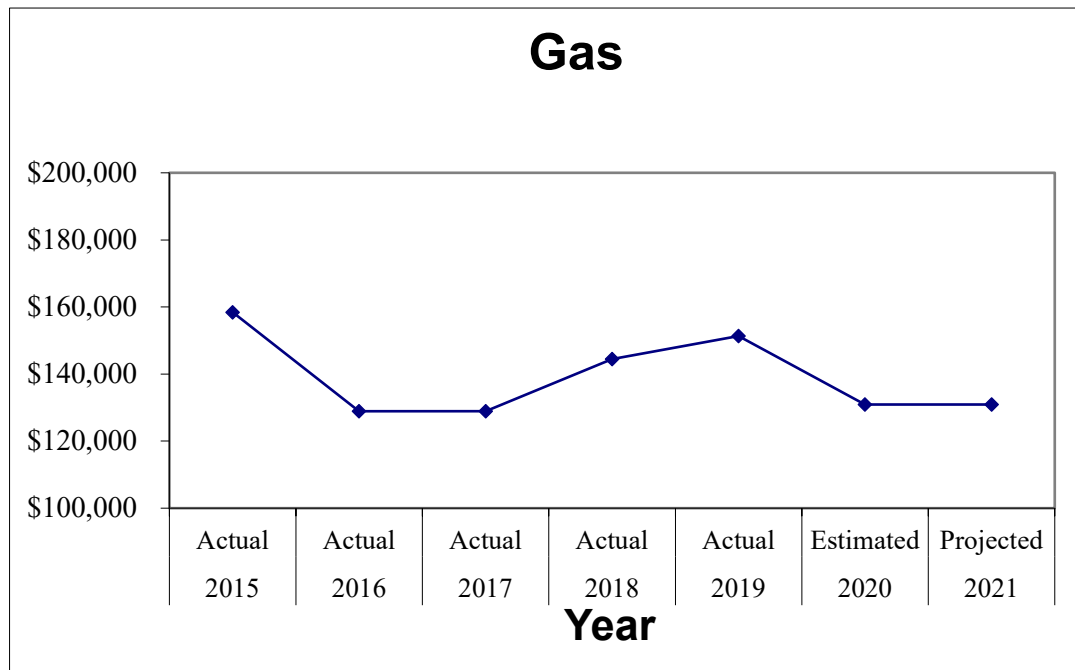
Description: A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 158,438 | -1.10% |
| 2016 | Actual | \$ 128,929 | -18.62% |
| 2017 | Actual | \$ 128,916 | -0.01% |
| 2018 | Actual | \$ 144,508 | 12.09% |
| 2019 | Actual | \$ 151,315 | 4.71% |
| 2020 | Estimated | \$ 130,867 | -13.51% |
| 2021 | Projected | \$ 130,900 | 0.03% |

Projection: The 2021 revenue projection is based on revenues / rates remaining relatively stable.

Comments: The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2015-2019 has been a negative 2.93%.



General Fund - Building Permit Fees

Account # 10-320-32201

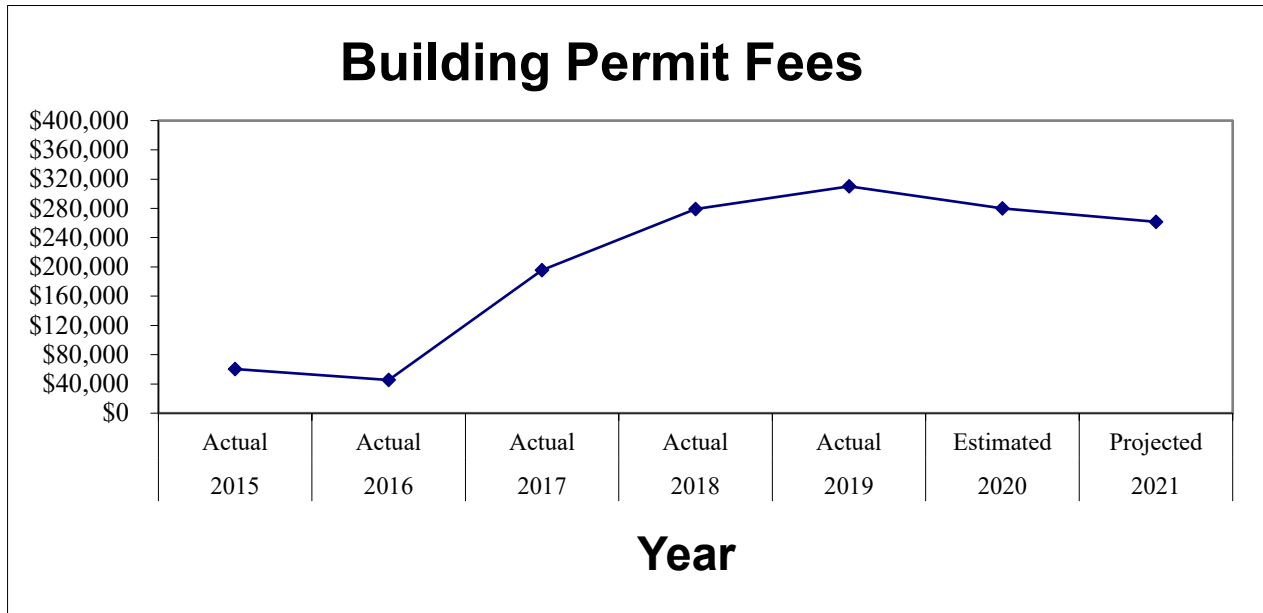
Description: Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 60,505 | -33.58% |
| 2016 | Actual | \$ 45,349 | -25.05% |
| 2017 | Actual | \$ 195,327 | 330.72% |
| 2018 | Actual | \$ 278,892 | 42.78% |
| 2019 | Actual | \$ 310,110 | 11.19% |
| 2020 | Estimated | \$ 279,900 | -9.74% |
| 2021 | Projected | \$ 261,443 | -6.59% |

Projection: The 2021 revenue projection is based on the continued strong new construction environment. Revenues are projected to decrease from the prior two years.

Comments: In 2014, City Council established a program that was intended to encourage new construction within the City. In accordance with this program, building permit fees were waived for certain qualifying new residential, commercial or industrial buildings. This policy had the effect of significantly reducing building permit fee revenues during the years 2014-2016.



General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

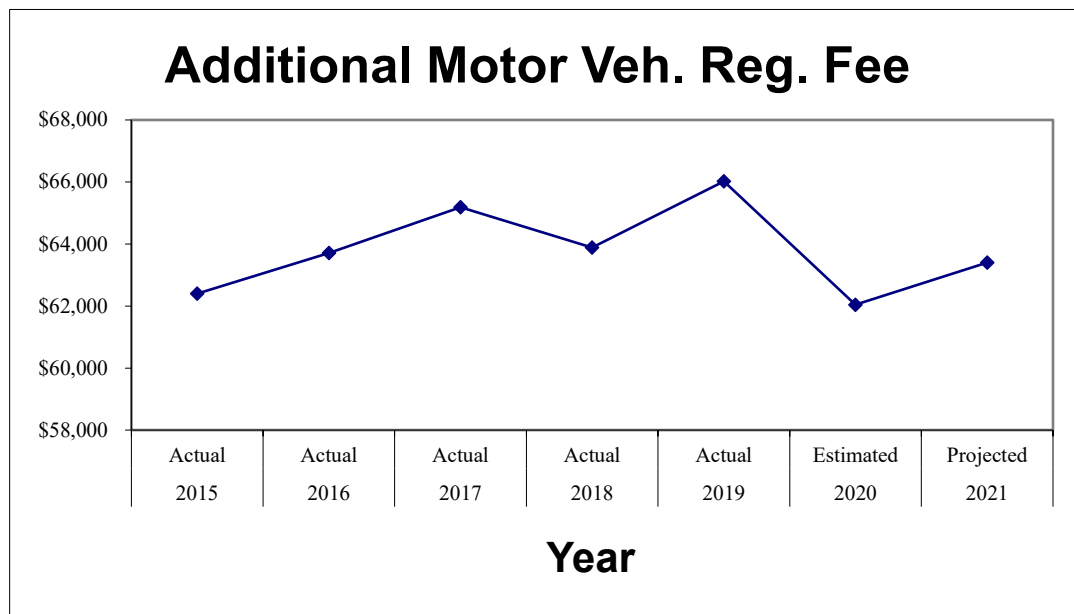
Description: This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|-----------|--------------------------------|
| 2015 | Actual | \$ 62,404 | 1.51% |
| 2016 | Actual | \$ 63,711 | 2.09% |
| 2017 | Actual | \$ 65,181 | 2.31% |
| 2018 | Actual | \$ 63,890 | -1.98% |
| 2019 | Actual | \$ 66,021 | 3.34% |
| 2020 | Estimated | \$ 62,043 | -6.03% |
| 2021 | Projected | \$ 63,400 | 2.19% |

Projection: The 2021 revenue estimate was projected conservatively due to the relatively flat previous 5-year trend (average annual increase = 1.45%).

Comments: The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



General Fund - Highway Users Tax Fund

Account # 10-330-33502

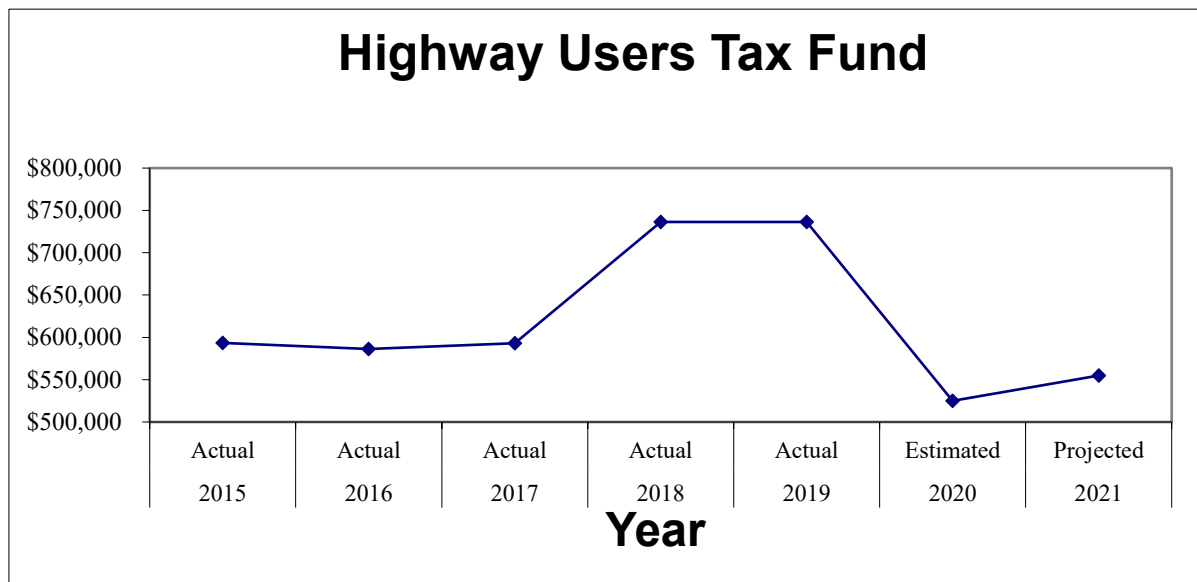
Description: The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 593,423 | 2.33% |
| 2016 | Actual | \$ 586,403 | -1.18% |
| 2017 | Actual | \$ 592,901 | 1.11% |
| 2018 | Actual | \$ 736,213 | 24.17% |
| 2019 | Actual | \$ 736,328 | 0.02% |
| 2020 | Estimated | \$ 525,000 | -28.70% |
| 2021 | Projected | \$ 555,000 | 5.71% |

Projection: The 2021 estimate is the projection provided by the Colorado Municipal League.

Comments: This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments.



General Fund - Tobacco Products Tax

Account # 10-330-33505

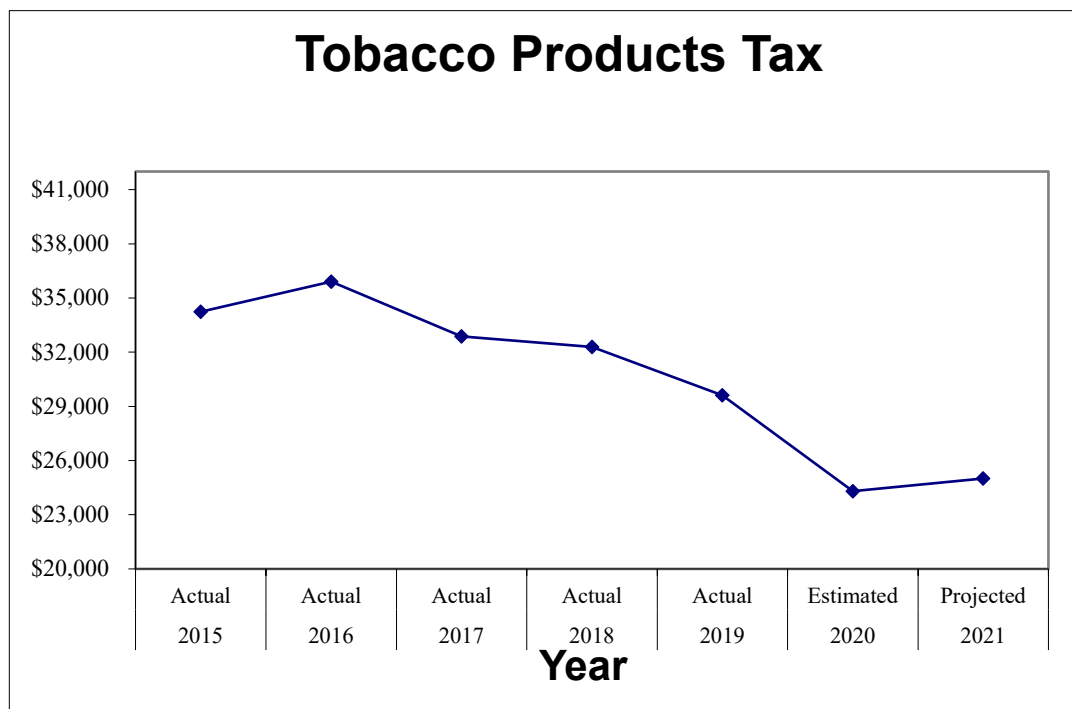
Description: The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|-----------|--------------------------------|
| 2015 | Actual | \$ 34,236 | -0.16% |
| 2016 | Actual | \$ 35,905 | 4.87% |
| 2017 | Actual | \$ 32,872 | -8.45% |
| 2018 | Actual | \$ 32,282 | -1.79% |
| 2019 | Actual | \$ 29,609 | -8.28% |
| 2020 | Estimated | \$ 24,304 | -17.92% |
| 2021 | Projected | \$ 25,000 | 2.86% |

Projection: The 2021 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

Comments: Tobacco Products Tax distributions have decreased by an annual average of -2.76% during the period of 2015-2019.



General Fund - Traffic Fines

Account # 10-350-35101

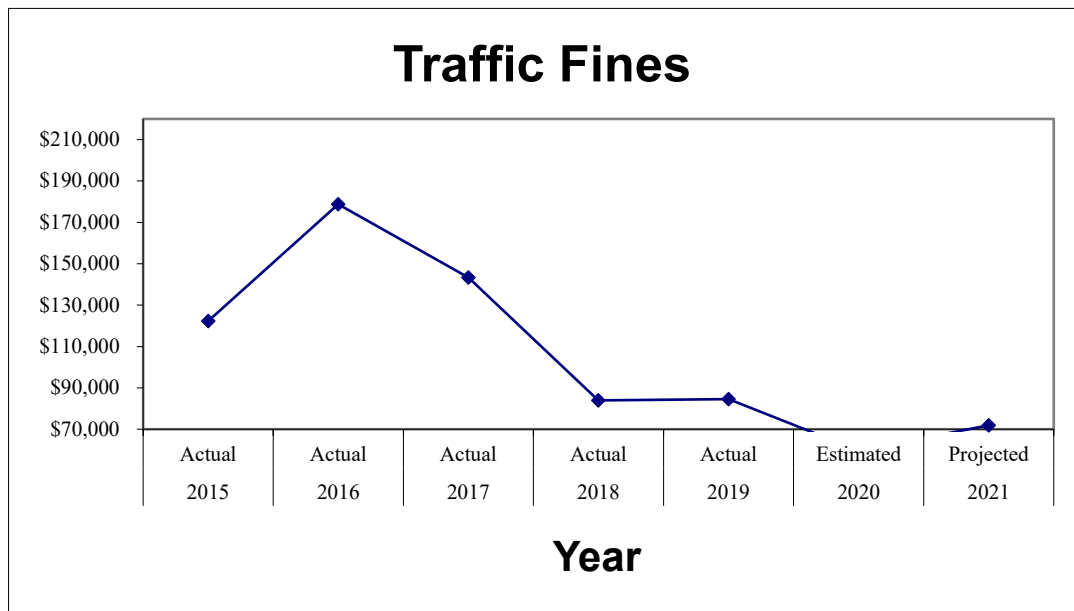
Description: This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 122,303 | -33.99% |
| 2016 | Actual | \$ 178,764 | 46.16% |
| 2017 | Actual | \$ 143,366 | -19.80% |
| 2018 | Actual | \$ 83,942 | -41.45% |
| 2019 | Actual | \$ 84,625 | 0.81% |
| 2020 | Estimated | \$ 59,718 | -29.43% |
| 2021 | Projected | \$ 71,900 | 20.40% |

Projection: The 2021 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

Comments: Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

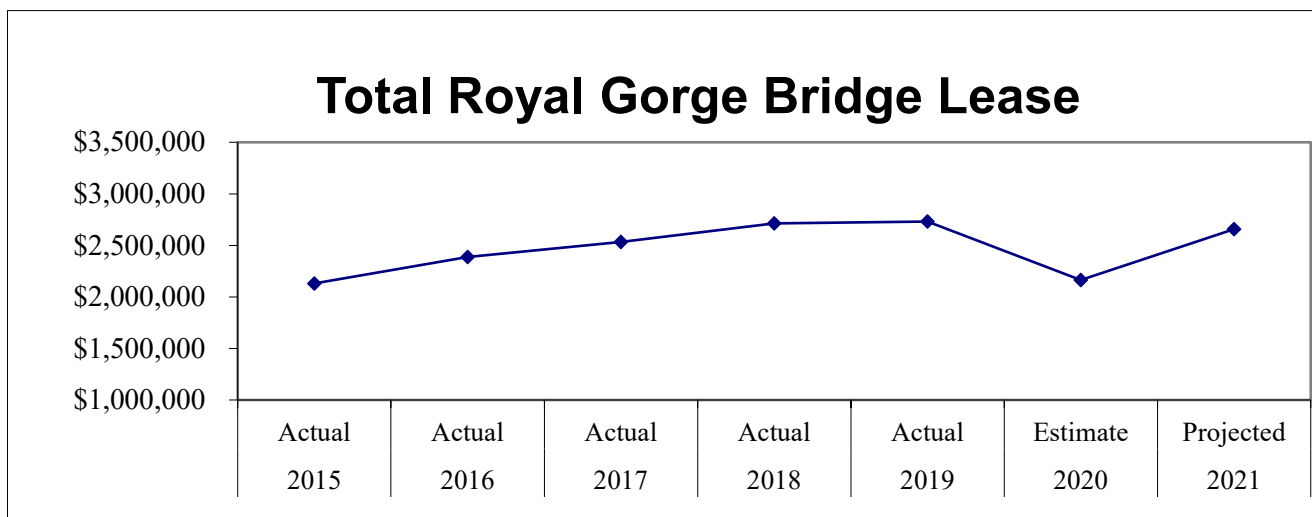
Description: The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

History:

| | | FUND ALLOCATION | | |
|------|-----------|-------------------------|--------------------------------|---------------------|
| | | Total RGB Revenue | % Change from Prev. Year | |
| Year | | | | |
| 2015 | Actual | \$ 2,130,552 | 58.13% | \$ 1,146,552 |
| 2016 | Actual | \$ 2,387,470 | 12.06% | \$ 707,470 |
| 2017 | Actual | \$ 2,532,623 | 6.08% | \$ 983,623 |
| 2018 | Actual | \$ 2,714,330 | 7.17% | \$ 742,130 |
| 2019 | Actual | \$ 2,731,000 | 0.61% | \$ 1,156,000 |
| 2020 | Estimate | \$ 2,163,485 | -20.78% | \$ 582,000 |
| 2021 | Projected | \$ 2,657,047 | 22.81% | \$ 893,126 |

Projection: The projected 2021 total RGB Revenue is conservatively based on the estimated total revenue of prior years. Although the revenue from the Royal Gorge Bridge and Park has been increasing since it's re-opening in 2013 after the fire, revenue decreased in 2020 due to the COVID19 pandemic. The effects of this in future years is unknown.

Comments: On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.



THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|-------------------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| 310-Taxes | | | | | |
| 10-310-31101 | General Property Tax | \$ 403,960 | 440,886 | \$ 431,300 | 446,857 |
| 10-310-31201 | Specific Ownership Tax | 68,741 | 75,000 | 70,866 | 71,929 |
| 10-310-31301 | Sales Tax | 7,153,985 | 7,224,000 | 7,310,478 | 7,346,000 |
| 10-310-31302 | Use Tax | 290,863 | 301,800 | 281,318 | 267,252 |
| 10-310-31601 | Cablevision | 125,830 | 126,700 | 125,894 | 110,200 |
| 10-310-31602 | Telephone | 4,274 | 6,400 | 3,767 | 3,500 |
| 10-310-31603 | Electricity | 484,238 | 100,000 | 489,733 | - |
| 10-310-31604 | Gas | 151,315 | 140,500 | 130,867 | 130,900 |
| 10-310-31901 | Penalty & Int. on Del. Tax | 1,379 | 1,300 | 1,300 | 1,300 |
| 10-310-31912 | Pen & Int/Del on Use Tax | 23,550 | 19,600 | 25,100 | 25,100 |
| 10-310-31999 | Co Treas/Clerk Coll Fee | (9,895) | (10,710) | (11,000) | (11,000) |
| Total Taxes | | \$ 8,698,241 | \$ 8,425,476 | \$ 8,859,623 | \$ 8,392,038 |
| 320-Licenses & Permits | | | | | |
| 10-320-32101 | Liquor | \$ 10,388 | \$ 12,400 | \$ 8,595 | \$ 12,200 |
| 10-320-32104 | Sales/Use Tax Lic Fee | 37,820 | 30,600 | 30,600 | - |
| 10-320-32106 | Professional & Occup. | 54,950 | 46,400 | 46,950 | 47,300 |
| 10-320-32201 | Building Permits | 310,110 | 275,000 | 279,900 | 261,443 |
| 10-320-32205 | Zone/Variance/Ex | 10,025 | 8,600 | 9,100 | 9,165 |
| 10-320-32209 | Other (Sign Permits) | 1,372 | 3,400 | 3,700 | 2,874 |
| 10-320-32210 | Street Excav. Rehab | 79,639 | 76,800 | 72,300 | 76,916 |
| 10-320-32212 | ROW-Dumpster Permits | 1,800 | - | 1,200 | 1,380 |
| Total Licenses & Permits | | \$ 506,103 | \$ 453,200 | \$ 452,345 | \$ 411,278 |
| 330-Intergovernmental | | | | | |
| 10-330-33501 | Add'l Motor Vehicle Reg/Fees | \$ 66,021 | \$ 63,700 | \$ 62,043 | \$ 63,400 |
| 10-330-33502 | Highway Users Tax | 736,328 | 648,600 | 525,000 | 555,000 |
| 10-330-33503 | Mineral Leasing | 26,505 | 28,100 | 26,505 | 26,999 |
| 10-330-33504 | Severance Tax | 34,303 | 13,200 | 41,012 | 17,087 |
| 10-330-33505 | Tobacco Products Tax | 29,609 | 32,370 | 24,304 | 25,000 |
| 10-330-33506 | Water Fund - PILT | 182,162 | 200,000 | 200,000 | 200,000 |
| 10-330-33507 | Stormwater Fund - PILT | 48,647 | 50,000 | 50,000 | 50,000 |
| 10-330-33510 | DOLA - Redevelopment/Reinvestment | - | - | 10,000 | - |
| 10-330-33XXX | DOLA - REDI Grant | - | - | - | 42,250 |
| 10-330-33713 | Road and Bridge | 59,426 | 64,600 | 64,500 | 64,600 |
| 10-330-33714 | Urban Renewal Authority Fees | - | - | - | 30,900 |
| 10-330-33716 | Vale Grant | 13,733 | 13,730 | 3,433 | - |
| 10-330-33735 | Bullet Proof Vest Grant | - | 2,700 | 2,900 | 3,625 |
| 10-330-33741 | Colorado Post Grant | 43,522 | 40,000 | 10,797 | 3,300 |
| 10-330-33744 | CDHS Behavioral Health Grant | 92,450 | 248,778 | 120,000 | 249,766 |
| 10-330-33748 | CO State Library CARES Act Grant | - | - | 10,000 | - |
| 10-330-33750 | NEH GRANT | - | 6,500 | - | - |
| 10-330-33752 | BLM Grant | 17,642 | 38,750 | 33,000 | 56,250 |

THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

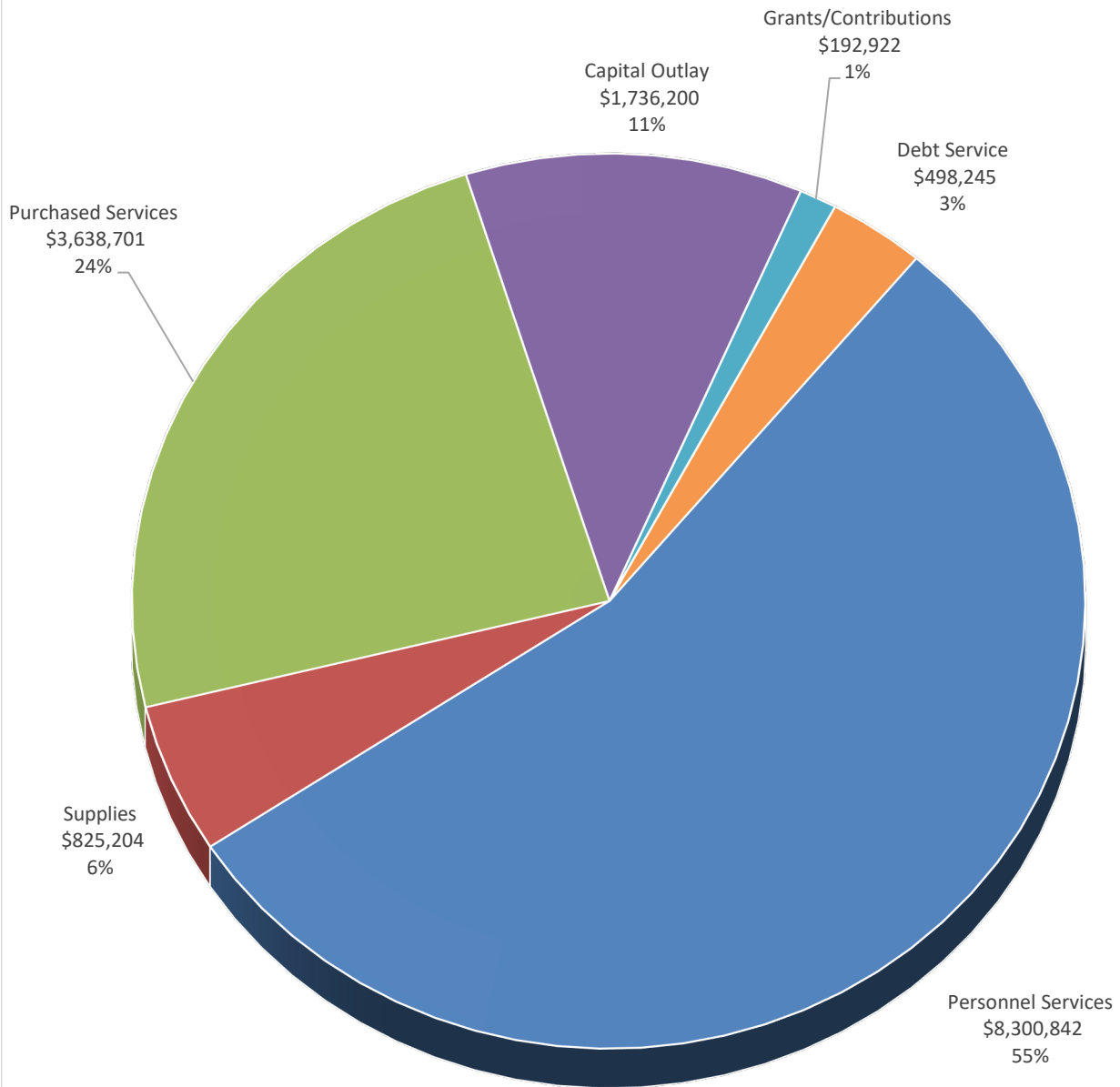
| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| 10-330-33753 | MISC POLICE GRANTS | - | 8,069 | - | 3,095 |
| 10-330-33755 | USDA K-9 Vehicle | - | 27,500 | 27,500 | - |
| 10-330-337XX | Charge Ahead Colorado | - | - | - | 28,000 |
| 10-330-337XX | Misc Grant | - | - | - | 175,000 |
| 10-330-33746 | Newmont Mining Grant | - | - | 36,500 | - |
| 10-330-33747 | El Pomar Small Business Capacity | - | - | 30,000 | - |
| 10-330-33754 | DOLA- Corona Virus Relief Fund/CVRF | - | - | 500,000 | - |
| | Total Intergovernmental | \$ 1,350,349 | \$ 1,486,597 | \$ 1,777,494 | \$ 1,594,272 |
| 340-Charges for Services | | | | | |
| 10-340-34101 | Court Costs, Fees & Charges | \$ 12,025 | \$ 19,700 | \$ 12,338 | \$ 17,647 |
| 10-340-34108 | Photocopy Machine | 3,844 | 3,800 | 3,253 | 3,900 |
| 10-340-34110 | Local History Center General | 639 | 600 | 500 | 600 |
| 10-340-34111 | Local History Center Sales | 1,531 | 1,200 | 1,580 | 1,300 |
| 10-340-34311 | Collection Fees - FD Impact Fees | 1,892 | 600 | 1,008 | 700 |
| 10-340-34510 | Police Fees | 12,787 | 12,900 | 12,439 | 13,500 |
| 10-340-34511 | Off Duty Employment | 65,603 | 34,100 | 73,050 | 50,000 |
| 10-340-34513 | SRO IGA | 70,934 | 114,800 | 114,800 | 114,800 |
| 10-340-34706 | Library Use Fees | 7,060 | 7,500 | 4,500 | 7,000 |
| 10-340-34803 | Fuel Surcharge - Inside | 6,371 | 6,300 | 7,000 | 6,400 |
| | Total Charges for Serv. | \$ 182,685 | \$ 201,500 | \$ 230,468 | \$ 215,847 |
| 350-Fines/Forfeitures | | | | | |
| 10-350-35101 | Traffic - Municipal Court | \$ 74,273 | \$ 68,600 | \$ 50,210 | \$ 59,300 |
| 10-350-35102 | Traffic - District Court | 10,353 | 13,600 | 9,508 | 12,600 |
| 10-350-35103 | Other-Complaints | 9,653 | 5,900 | 12,876 | 8,700 |
| 10-350-35105 | Surcharges - Victim Assistance | 10,204 | 9,100 | 8,175 | 8,700 |
| 10-350-35201 | Library | 1,773 | 2,200 | 572 | 1,500 |
| 10-350-35202 | Payment/Lost Materials | - | - | - | - |
| 10-350-35301 | Return Check Fee-General | 340 | 300 | - | - |
| 10-350-35401 | CCMC Violations | 1,100 | 500 | - | - |
| | Total Fines/Forfeitures | \$ 107,694 | \$ 100,200 | \$ 81,341 | \$ 90,800 |
| 360-Interest | | | | | |
| 10-360-36101 | Earnings on Dep. & Investments | \$ 180,444 | \$ 150,000 | \$ 70,500 | \$ 50,000 |
| | Total Interest | \$ 180,444 | \$ 150,000 | \$ 70,500 | \$ 50,000 |
| 360-Royal Gorge Bridge | | | | | |
| 10-360-36211 | Royal Gorge | \$ 1,151,245 | \$ 1,161,780 | \$ 582,000 | \$ 893,126 |
| | Total Royal Gorge Bridge | \$ 1,151,245 | \$ 1,161,780 | \$ 582,000 | \$ 893,126 |
| 360 - Misc. Revenue | | | | | |
| 10-360-36202 | Rent from Buildings | \$ 35,687 | \$ - | \$ - | \$ - |
| 10-360-36203 | Rent-Park Properties | 130,141 | 120,000 | 111,636 | 110,000 |
| 10-360-36402 | Refund of Expenditures | 50,116 | 35,000 | 51,990 | - |
| 12/09/2020 | | | | | 33 |

THE CITY OF CAÑON CITY

GENERAL FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|---|----------------------|----------------------|----------------------|----------------------|
| 10-360-36404 | Dangerous Bldg. Abatement Cost Recovery | - | 1,000 | - | - |
| 10-360-36405 | Weed Abatement | 1,650 | 3,000 | - | - |
| 10-360-36535 | Street Damage Restoration Fees | 67,407 | 37,600 | 68,941 | 50,000 |
| 10-360-36536 | Traffic Impact Fees | - | - | - | - |
| 10-360-36702 | Donations | 15,762 | 14,500 | 4,500 | 5,000 |
| 10-360-36801 | Other | 22,922 | 10,500 | 13,628 | 10,500 |
| 10-360-36802 | Sidewalk Project Revenue | 7,426 | 2,200 | 4,718 | 2,200 |
| 10-360-36805 | Cash Over/Short | 128 | - | 29 | - |
| 10-360-36807 | PD - Restitution | 86 | 100 | 680 | 100 |
| 10-360-36810 | Library - Over/Short | (9) | - | (3) | - |
| 10-360-36901 | Local Funding - Feasibility Study | - | 52,000 | 22,000 | - |
| 10-390-39201 | Insurance Recoveries | 4,765 | - | 3,454 | - |
| Total 360 Other (Misc) | | \$ 336,079 | \$ 275,900 | \$ 281,573 | \$ 177,800 |
| Total Revenues | | \$ 12,512,840 | \$ 12,254,653 | \$ 12,335,344 | \$ 11,825,161 |
| Other Financing Sources | | | | | |
| 390 - Sale of Assets / Financing Proceeds | | | | | |
| 10-390-39112 | Sale of Assets-Buildings | \$ 754,800 | - | \$ - | - |
| 10-390-39113 | Sale of Assets-Equipment | 20,805 | 5,000 | 18,905 | 5,000 |
| 10-390-39203 | Financing Proceeds | 320,069 | - | - | - |
| Total 390 - Sale of Assets / Financing Proce | | \$ 1,095,674 | \$ 5,000 | \$ 18,905 | \$ 5,000 |
| 370 Transfers (Internal) | | | | | |
| 10-370-37103 | Operating Transfer - Water Fund | \$ 393,800 | \$ 393,800 | \$ 393,800 | \$ 393,800 |
| 10-370-37110 | Oper. Transfer - Excess Spec.Impr. Fund | 15,000 | 15,000 | 15,000 | 15,000 |
| 10-370-37155 | Oper. Transfer - Stormwater Utility | 697,680 | 699,200 | 699,200 | 699,200 |
| Total 370 Transfers | | \$ 1,106,480 | \$ 1,108,000 | \$ 1,108,000 | \$ 1,108,000 |
| Total Other Finances Sources | | \$ 2,202,154 | \$ 1,113,000 | \$ 1,126,905 | \$ 1,113,000 |
| GRAND TOTAL SOURCES | | \$ 14,714,994 | \$ 13,367,653 | \$ 13,462,249 | \$ 12,938,161 |

GENERAL FUND
EXPENDITURES BY CATEGORIES
\$15,192,114



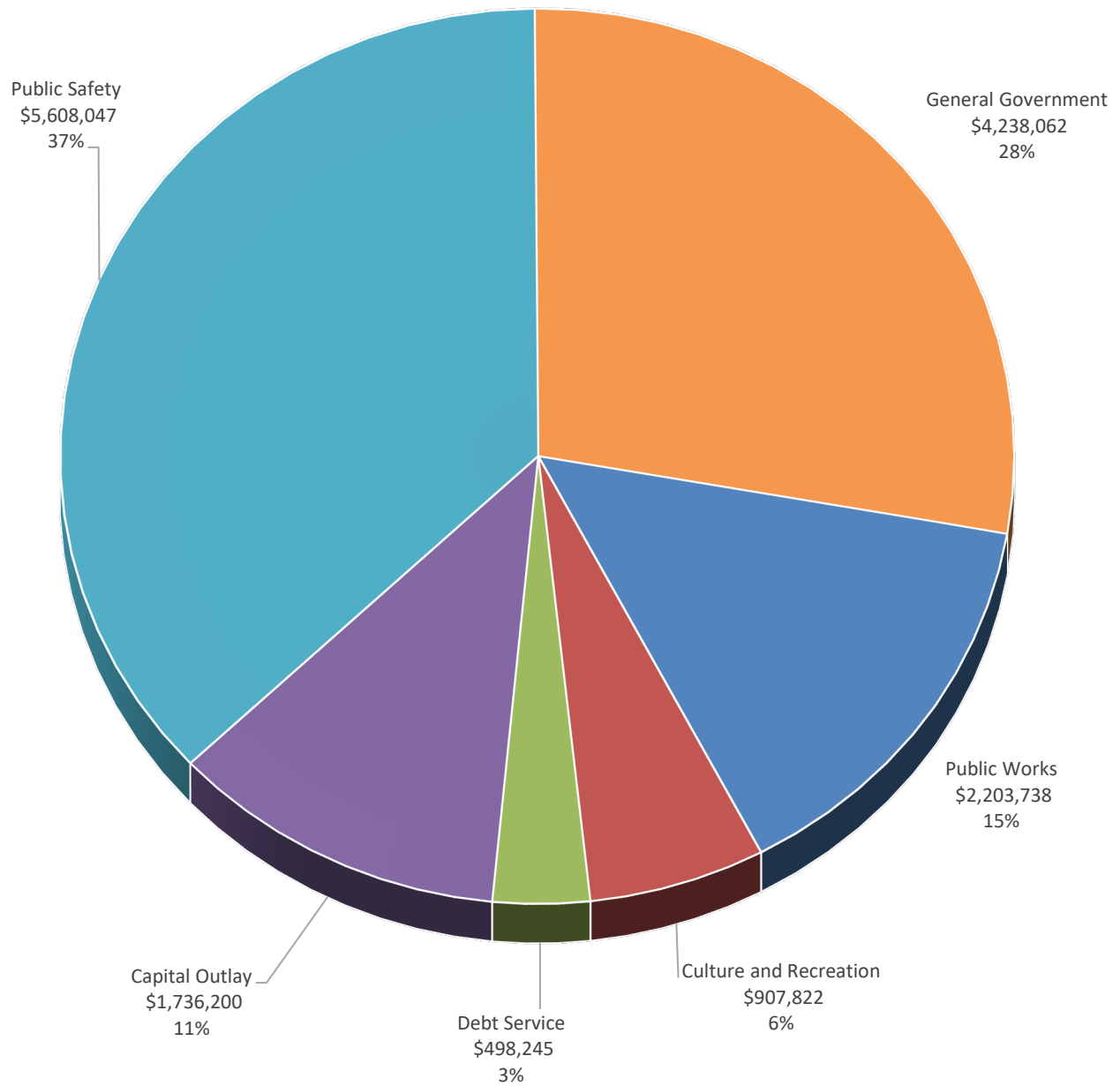
CITY OF CAÑON CITY

2021 BUDGET

GENERAL FUND EXPENDITURES BY CATEGORY

| | Personnel Services | Supplies & Materials | Purchased Services | Debt Service | Grants/ Contrib. | Capital Outlay | Total |
|---------------------------------|-----------------------|-------------------------|-----------------------|-------------------|---------------------|---------------------|----------------------|
| City Council | 57,504 | 10,450 | 30,025 | - | - | - | 97,979 |
| City Clerk/Customer Service | 87,641 | 5,620 | 25,975 | - | - | - | 119,236 |
| Elections | - | 500 | 20,000 | - | - | - | 20,500 |
| Municipal Court | 218,749 | 8,880 | 12,900 | - | - | - | 240,529 |
| City Administrator | 170,595 | 3,700 | 74,175 | - | - | - | 248,470 |
| Public Information Officer | 63,134 | 300 | 18,900 | - | - | - | 82,334 |
| Human Resources | 110,350 | 10,922 | 117,845 | - | - | - | 239,117 |
| Computer Resources | 128,070 | 77,250 | 176,200 | - | - | 74,000 | 455,520 |
| General Government Facilities | 141,135 | 36,115 | 293,900 | - | - | 225,000 | 696,150 |
| Finance | 415,125 | 3,750 | 96,010 | - | - | - | 514,885 |
| Non-departmental | 175,500 | 14,100 | 630,000 | 240,000 | 75,000 | 400,000 | 1,534,600 |
| Community Development | 527,738 | 11,250 | 328,754 | - | 60,000 | - | 927,742 |
| TOTAL GENERAL GOV'T. | 2,095,541 | 182,837 | 1,824,684 | 240,000 | 135,000 | 699,000 | 5,177,062 |
| Public Safety | 3,970,853 | 278,117 | 1,340,155 | 148,000 | 18,922 | 133,200 | 5,889,247 |
| Fleet | 177,973 | 14,900 | 21,775 | - | - | 10,000 | 224,648 |
| Public Works: Streets | 897,800 | 285,900 | 222,900 | 110,245 | - | 117,000 | 1,633,845 |
| Engineering | 388,190 | 12,300 | 182,000 | - | - | 15,000 | 597,490 |
| Street Projs. | - | - | - | - | - | 715,000 | 715,000 |
| Culture & Recreation | 770,485 | 51,150 | 47,187 | - | 39,000 | 47,000 | 954,822 |
| TOTAL OTHER CATEGORIES | 6,205,301 | 642,367 | 1,814,017 | 258,245 | 57,922 | 1,037,200 | 10,015,052 |
| 2021 GENERAL FUND BUDGET | \$ 8,300,842 | \$ 825,204 | \$ 3,638,701 | \$ 498,245 | \$ 192,922 | \$ 1,736,200 | \$ 15,192,114 |
| 2020 GENERAL FUND BUDGET | \$ 7,972,205 | \$ 812,672 | \$ 3,498,595 | \$ 343,799 | \$ 221,165 | \$ 2,974,583 | \$ 15,823,018 |
| % CHANGE | 4.1% | 1.5% | 4.0% | 44.9% | -12.8% | -41.6% | -4.0% |

GENERAL FUND
EXPENDITURES BY FUNCTION
\$15,192,114



CITY OF CAÑON CITY

GENERAL FUND - USES OF FUNDS

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|-----------------------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Government | | | | | |
| Dept 111 | City Council | \$ 71,043 | \$ 88,640 | \$ 74,161 | \$ 97,979 |
| Dept 114 | City Clerk/Customer Service | 115,113 | 106,957 | 99,381 | 119,236 |
| Dept 116 | Elections | 18,371 | 48,500 | 20,500 | 20,500 |
| Dept 121 | Municipal Court | 186,895 | 202,626 | 189,817 | 240,529 |
| Dept 132 | City Administrator | 232,920 | 261,417 | 188,178 | 248,470 |
| Dept 133 | Public Information Officer | 63,031 | 57,981 | 65,937 | 82,334 |
| Dept 137 | Human Resources | 135,382 | 163,975 | 144,000 | 239,117 |
| Dept 144 | Computer Resources | 252,162 | 482,551 | 408,732 | 381,520 |
| Dept 146 | General Government Buildings | 454,422 | 492,234 | 448,325 | 471,150 |
| Dept 151 | Finance | 471,318 | 549,120 | 484,853 | 514,885 |
| Dept 155 | Nondepartmental | 966,522 | 1,038,857 | 1,428,483 | 1,134,600 |
| Community Development: | | | | | |
| Dept 195 | Building Division | 180,402 | 197,267 | 162,120 | 195,628 |
| Dept 196 | Planning & Zoning Division | 249,434 | 227,318 | 246,568 | 222,230 |
| Dept 198 | Economic Development | 199,939 | 633,363 | 525,482 | 509,884 |
| Total Operating | | 3,596,954 | 4,550,806 | 4,486,537 | 4,478,062 |
| Capital Outlay | | 1,647,066 | 898,000 | 352,000 | 699,000 |
| Total General Government | | \$ 5,244,019 | \$ 5,448,806 | \$ 4,838,537 | \$ 5,177,062 |
| Public Safety | | | | | |
| Dept 210 | Victims Assistance | \$ 67,835 | \$ 70,875 | \$ 20,560 | \$ - |
| Dept 211 | Police Administration | 1,746,424 | 2,326,064 | 1,995,340 | 2,813,262 |
| Dept 213 | Patrol/Traffic | 2,523,856 | 2,472,227 | 2,366,850 | 2,527,190 |
| Dept 218 | School Resource Program | 102,300 | 132,041 | 107,100 | 129,878 |
| Dept 219 | Behavioral Health | 104,015 | 248,814 | 166,078 | 285,717 |
| Total Operating | | 4,544,430 | 5,250,020 | 4,655,928 | 5,756,047 |
| Capital Outlay | | 105,480 | 661,583 | 572,500 | 133,200 |
| Total Public Safety | | \$ 4,649,909 | \$ 5,911,603 | \$ 5,228,428 | \$ 5,889,247 |
| Public Works | | | | | |
| Dept 311 | Fleet | \$ 231,357 | \$ 222,052 | \$ 211,060 | \$ 214,648 |
| Dept 314 | Streets | 1,218,311 | 1,434,313 | 1,325,018 | 1,516,845 |
| Dept 318 | Engineering | 422,573 | 482,783 | 445,150 | 582,490 |
| Total Operating | | \$ 1,872,242 | \$ 2,139,148 | \$ 1,981,228 | \$ 2,313,983 |
| Capital Outlay - Equipment | | \$ 356,869 | \$ 103,000 | \$ 86,000 | \$ 142,000 |

CITY OF CAÑON CITY

GENERAL FUND - USES OF FUNDS

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|--|----------------------|----------------------|----------------------|----------------------|
| Street Projects | | | | | |
| Dept 320 | Street Resurfacing | 392,057 | 400,000 | 60,000 | 330,000 |
| Dept 321 | Hydraulic Ditch Cross | - | 200,000 | - | 200,000 |
| Dept 323 | Misc. Concrete Projects | 49,034 | 75,000 | 75,000 | 50,000 |
| Dept 366 | Wayfinding Kiosk | 43,241 | 319,000 | 525,000 | 10,000 |
| Dept 369 | Downtown Alleys | 180,274 | 200,000 | 200,000 | 125,000 |
| Dept 370 | US-50 Corridor | 106,252 | 48,000 | 48,000 | - |
| Dept 376 | RR Crossing Surface Renewal - S. 3rd St. | - | - | 36,000 | - |
| Subtotal Street Proj-CIP | | \$ 770,856 | \$ 1,242,000 | \$ 944,000 | \$ 715,000 |
| Total Public Works | | \$ 2,999,967 | \$ 3,484,148 | \$ 3,011,228 | \$ 3,170,983 |
| Culture & Recreation | | | | | |
| Dept 551/555 | Library / Museum | \$ 860,068 | \$ 908,461 | \$ 837,723 | \$ 907,822 |
| Total Library / Museum Operating | | \$ 860,068 | \$ 908,461 | \$ 837,723 | \$ 907,822 |
| Capital Outlay - Equipment | | \$ 5,993 | \$ - | \$ - | \$ - |
| Total Library / Museum | | \$ 866,062 | \$ 908,461 | \$ 837,723 | \$ 907,822 |
| Dept 590 | Culture & Rec. Capital Projects | 603,242 | 70,000 | 6,114 | 47,000 |
| Total Culture & Recreation | | \$ 1,469,303 | \$ 978,461 | \$ 843,837 | \$ 954,822 |
| TOTAL EXPENDITURES | | \$ 14,363,199 | \$ 15,823,018 | \$ 13,922,030 | \$ 15,192,114 |



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CITY OF CAÑON CITY
2021 BUDGET PROGRAM/ACTIVITIES

Department General Government

Division/Program: **Total of all Divisions/Programs**

Fund: General

| Expenditures: | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services (100) | \$ 1,840,023 | \$ 2,063,932 | \$ 1,773,576 | \$ 2,095,541 |
| Supplies (200) | 118,444 | 162,610 | 134,257 | 182,837 |
| Purchased Services (300) | 1,193,374 | 1,989,891 | 1,691,431 | 1,824,684 |
| Debt Service (600) | 348,205 | 233,553 | 233,553 | 240,000 |
| Grants/Contrib (700) | 77,458 | 87,220 | 619,720 | 75,000 |
| Capital Outlay (900) | 1,647,066 | 898,000 | 352,000 | 699,000 |
| Total | \$ 5,224,570 | \$ 5,435,206 | \$ 4,804,537 | \$ 5,117,062 |

Program Funding Sources

| | | | | |
|---|---------------------|---------------------|---------------------|---------------------|
| Licenses & Permits | \$ 423,293 | \$ 307,800 | \$ 307,800 | \$ 330,108 |
| Grants | - | - | - | - |
| Charges for Services | 17,760 | 63,200 | 63,200 | 22,247 |
| Rent | 35,687 | - | - | - |
| Donations | - | - | - | - |
| Oper. Transfers - Central services reimbursements | 393,800 | 261,000 | 393,800 | 393,800 |
| General City Revenues | 3,425,118 | 4,545,623 | 3,551,292 | 4,067,137 |
| Fund Balance Assigned to Property Acquisition | - | 1,745,000 | - | 400,000 |
| Unassigned Fund Balance | - | 103,071 | - | - |
| Total Funding Sources | \$ 4,295,658 | \$ 7,025,694 | \$ 4,316,092 | \$ 5,213,292 |

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

City Council Overview

The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|------------------|------------------|------------------|------------------|
| GENERAL GOVERNMENT | | | | | |
| CITY COUNCIL | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-111-110 | Salaries & Wages | \$ 46,567 | \$ 60,249 | \$ 60,249 | \$ 51,000 |
| 10-410-111-121 | Overtime | \$ - | \$ 2,500 | \$ 1,800 | \$ 2,500 |
| 10-410-111-142 | Workers' Compensation | 36 | 32 | 32 | 102 |
| 10-410-111-143 | Life & Health Insurance | 3,738 | 1,200 | 80 | - |
| 10-410-111-144 | FICA Taxes | 3,534 | 4,909 | 4,500 | 3,902 |
| | Total Personnel Services (100) | \$ 53,875 | \$ 68,890 | \$ 66,661 | \$ 57,504 |
| Supplies & Materials (200) | | | | | |
| 10-410-111-200 | Office Supplies | \$ 612 | \$ 750 | \$ 500 | \$ 600 |
| 10-410-111-205 | Small Items of Equipment | \$ - | \$ - | \$ - | \$ 8,000 |
| 10-410-111-210 | Operating Supplies-General | 876 | 1,000 | 500 | 1,850 |
| | Total Supplies & Materials (200) | \$ 1,487 | \$ 1,750 | \$ 1,000 | \$ 10,450 |
| Purchased Services (300) | | | | | |
| 10-410-111-310 | Professional Services | \$ - | \$ - | \$ - | \$ 500 |
| 10-410-111-310 | Contracted Services | - | - | - | 10,000 |
| 10-410-111-335 | Travel & Training | 9,779 | 10,000 | 3,000 | 11,425 |
| 10-410-111-336 | Meals | - | 2,000 | 1,000 | 2,100 |
| 10-410-111-399 | Potential Projects | 5,902 | 6,000 | 2,500 | 6,000 |
| | Total Purchased Services (300) | \$ 15,681 | \$ 18,000 | \$ 6,500 | \$ 30,025 |
| | TOTAL CITY COUNCIL | \$ 71,043 | \$ 88,640 | \$ 74,161 | \$ 97,979 |

City of Cañon City 2021 Budget

City Clerk

The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff.

2020 Major Goals and Accomplishments:

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Started to streamline the processes and become more digital/less paper bound.
- ◆ Continued process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.

2021 Major Goals:

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.
- ◆ Continue work to streamline processes and become more digital/less paper bound.
- ◆ Refine the process for Business License holders including security guards, medical marijuana, door-to-door sales, trash haulers, etc.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|------------------|-------------------|
| CITY CLERK | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-114-110 | Salaries & Wages | \$ 57,490 | \$ 58,492 | \$ 58,492 | \$ 60,047 |
| 10-410-114-134 | Vac/Sick Pay Payoff | 1,103 | - | - | - |
| 10-410-114-142 | Workers' Compensation | 64 | 80 | 100 | 120 |
| 10-410-114-143 | Life & Health Insurance | 17,686 | 18,849 | 18,849 | 19,950 |
| 10-410-114-144 | FICA Taxes | 4,207 | 4,220 | 4,220 | 4,600 |
| 10-410-114-145 | City Retirement | 2,804 | 2,866 | 2,866 | 2,924 |
| | Total Personnel Services (100) | \$ 83,354 | \$ 84,507 | \$ 84,527 | \$ 87,641 |
| Supplies & Materials (200) | | | | | |
| 10-410-114-200 | Office Supplies | \$ 1,423 | \$ 3,000 | \$ 1,500 | \$ 3,620 |
| 10-410-114-205 | Small Items of Equipment | 272 | 500 | 1,000 | 1,200 |
| 10-410-114-210 | Operating Supplies-General | 771 | 800 | 800 | 800 |
| | Total Supplies & Materials (200) | \$ 2,466 | \$ 4,300 | \$ 3,300 | \$ 5,620 |
| Purchased Services (300) | | | | | |
| 10-410-114-300 | Professional Services | \$ 7,043 | \$ 5,000 | \$ 5,500 | \$ 10,000 |
| 10-410-114-305 | Contracted Services-General | 8,957 | 4,000 | 1,000 | 4,000 |
| 10-410-114-312 | Software Titles | 204 | 200 | 204 | 225 |
| 10-410-114-315 | Postage/Freight | 386 | 250 | 500 | 250 |
| 10-410-114-325 | Publications/Advertising | 8,227 | 3,000 | 2,500 | 5,000 |
| 10-410-114-330 | Subscriptions/Membership Fees | 385 | 500 | 200 | 500 |
| 10-410-114-335 | Travel & Training | 3,347 | 4,000 | 1,000 | 4,800 |
| 10-410-114-336 | Meals | 104 | 500 | - | 500 |
| 10-410-114-380 | Telephone/Voice/Data | 639 | 700 | 650 | 700 |
| | Total Purchased Services (300) | \$ 29,292 | \$ 18,150 | \$ 11,554 | \$ 25,975 |
| Capital Outlay (900) | | | | | |
| 10-410-114-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL CITY CLERK | \$ 115,113 | \$ 106,957 | \$ 99,381 | \$ 119,236 |

City of Cañon City 2021 Budget

Elections Division Overview

The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

2020 Major Goals and Accomplishments:

- ◆ Worked alongside the Fremont County Clerk and staff to complete an election through the Fremont County Clerk & Recorder for possible ballot measure(s) that may be brought forward—November 3, 2020, regarding Black Hills Franchise.

2021 Major Goals:

- ◆ Continue training of Colorado Election law and work on refining processes.
- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|---|------------------|------------------|------------------|------------------|
| ELECTIONS | | | | | |
| | Supplies & Materials (200) | | | | |
| 10-410-116-200 | Office Supplies | \$ 464 | \$ 500 | \$ 500 | \$ 500 |
| | Total Supplies & Materials (200) | \$ 464 | \$ 500 | \$ 500 | \$ 500 |
| | Purchased Services (300) | | | | |
| 10-410-116-300 | Professional Services | \$ - | \$ 20,000 | \$ - | \$ - |
| 10-410-116-305 | Contracted Services-General | 17,907 | 28,000 | 20,000 | 20,000 |
| | Total Purchased Services (300) | \$ 17,907 | \$ 48,000 | \$ 20,000 | \$ 20,000 |
| | TOTAL ELECTIONS | \$ 18,371 | \$ 48,500 | \$ 20,500 | \$ 20,500 |

City of Cañon City 2021 Budget

Municipal Court Overview

The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

Major Goals and Accomplishments:

- ◆ The Municipal court is a 2-person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ The SARS CoV-2 pandemic presented many challenges. Health Department guidance required us to adapt to a method of administering justice while doing everything possible to protect the health of the public and court staff.
- ◆ A virtual court appearance system, WebEx, and other technologies were established to balance the duties of the court with the restrictions of social distancing. Those have proven effective.
- ◆ For in court appearances, we have maintained strict adherence to Health Department guidance for social distancing. We have also eliminated the exchange of paper documents between the court and the public. Electronic data exchange has replaced the physical exchange of documents in order to reduce the possible spread of any virus.

2021 Major Goals:

- ◆ Civil code violations are becoming more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a continuing challenge for the city in 2021. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing. We expect the full transition to be delayed due to budget issues.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. The development of a system capable of presenting video evidence in those cases will be operational this year.
- ◆ The police department has converted to an electronic evidence system and we will be creating methods to present that evidence as a part of the system mentioned above.
- ◆ The adoption of the electronic payment system has been very beneficial for the defendants. We were fortunate to have received approval to implement that system as it is a necessary part of the current

efforts to address the pandemic by reducing person contact and the exchange of physical forms of payment that could transmit a virus.

- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The City has contracted with a collection agency for collection of unpaid fines and costs. Early results show promise and use of that service will be increasing.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ There is much work to be done in developing a system at the Police Department to process bench warrants for defendants failing to appear in court. The Fremont County Sheriff announced this year that he will not process municipal warrants from any municipal courts in Fremont County. That is a significant deviation from prior practices and will create a substantial burden on the Canon City Police Department. The court will assist the Department in all appropriate ways possible.
- ◆ Many categories of convictions now require the defendant to be fingerprinted and their convictions to be made part of criminal justice databases. The fingerprinting duties also fall on the Police Department. Due to the viral pandemic, completion of the printing has been delayed. The court will work with the Police Department to address the existing backlog.
- ◆ Due to the pandemic, warrants have been issued for defendants failing to appear at their arraignments. Execution of the warrants was stayed due to the pandemic. Going forward we expect the execution of warrants will present a logistical challenge and will work with the Police Department to produce correct outcomes.
- ◆ There is a distinct pattern of the defendants on the Walmart theft cases failing to appear in court. The dramatic increase in the number of non-appearance bench warrants will require development of new processes to solve that dilemma.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| MUNICIPAL COURT | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-121-110 | Salaries & Wages | \$ 131,553 | \$ 133,733 | \$ 133,733 | \$ 164,000 |
| 10-410-121-112 | Salaries-Temporary | 1,200 | 4,900 | 200 | - |
| 10-410-121-134 | Vac/Sick Payoff | 557 | - | - | - |
| 10-410-121-135 | Longevity Pay | 350 | 850 | 400 | 450 |
| 10-410-121-142 | Workers' Compensation | 152 | 168 | 200 | 275 |
| 10-410-121-143 | Life & Health Insurance | 29,689 | 31,208 | 31,208 | 33,024 |
| 10-410-121-144 | FICA Taxes | 9,886 | 10,214 | 10,214 | 12,800 |
| 10-410-121-145 | City Retirement | 6,416 | 6,553 | 6,553 | 8,200 |
| | Total Personnel Services (100) | \$ 179,804 | \$ 187,626 | \$ 182,508 | \$ 218,749 |
| Supplies & Materials (200) | | | | | |
| 10-410-121-200 | Office Supplies | \$ 633 | \$ 900 | \$ 500 | \$ 900 |
| 10-410-121-205 | Small Items of Equipment | 253 | 2,000 | 750 | 7,830 |
| 10-410-121-210 | Operating Supplies | - | 100 | - | 100 |
| 10-410-121-280 | Janitorial Supplies | 27 | 50 | 50 | 50 |
| | Total Supplies & Materials (200) | \$ 913 | \$ 3,050 | \$ 1,300 | \$ 8,880 |
| Purchased Services (300) | | | | | |
| 10-410-121-300 | Professional Services | \$ - | \$ 2,500 | \$ - | \$ 2,500 |
| 10-410-121-305 | Contracted Services-General | - | 300 | - | 300 |
| 10-410-121-310 | Contracted Services-Repair/Maint. | 1,746 | 2,000 | 2,000 | 2,000 |
| 10-410-121-312 | Software Titles | 654 | 800 | 700 | 1,700 |
| 10-410-121-315 | Postage/Freight | 440 | 1,000 | 500 | 1,000 |
| 10-410-121-320 | Printing | 538 | 995 | 600 | 1,000 |
| 10-410-121-330 | Subscriptions/Membership Fees | 100 | 105 | 104 | 125 |
| 10-410-121-335 | Travel & Training | 643 | 2,000 | 500 | 2,000 |
| 10-410-121-340 | Material/Equipment Rental | 223 | 200 | 50 | 200 |
| 10-410-121-350 | Other Fees & Charges | 1,785 | 2,000 | 1,500 | 2,000 |
| 10-410-121-380 | Telephone/Voice/Data | 51 | 50 | 55 | 75 |
| | Total Purchased Services (300) | \$ 6,179 | \$ 11,950 | \$ 6,009 | \$ 12,900 |
| Capital Outlay (900) | | | | | |
| 10-410-121-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL MUNICIPAL COURT | \$ 186,895 | \$ 202,626 | \$ 189,817 | \$ 240,529 |



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City of Cañon City 2021 Budget

City Administrator Overview

The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| CITY ADMINISTRATOR | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-132-110 | Salaries & Wages | \$ 119,264 | \$ 130,685 | \$ 120,000 | \$ 120,520 |
| 10-410-132-121 | Overtime | 539 | - | - | 1,000 |
| 10-410-132-134 | Vac/Sick Payoff | 6,950 | - | - | - |
| 10-410-132-135 | Longevity Pay | 700 | 700 | 700 | 700 |
| 10-410-132-142 | Workers' Compensation | 144 | 151 | 151 | 231 |
| 10-410-132-143 | Life & Health Insurance | 33,208 | 31,406 | 31,406 | 32,844 |
| 10-410-132-144 | FICA Taxes | 9,760 | 11,029 | 11,029 | 9,300 |
| 10-410-132-145 | City Retirement | 3,658 | 6,916 | 6,916 | 6,000 |
| 10-410-132-147 | 457 Plan - City Match | 1,879 | - | - | - |
| Total Personnel Services (100) | | \$ 176,103 | \$ 180,887 | \$ 170,202 | \$ 170,595 |
| Supplies & Materials (200) | | | | | |
| 10-410-132-200 | Office Supplies | \$ 1,078 | \$ 2,000 | \$ 1,000 | \$ 2,000 |
| 10-410-132-205 | Small Items of Equipment | - | 500 | 500 | 500 |
| 10-410-132-210 | Operating Supplies-General | 7 | 60 | 10 | 100 |
| 10-410-132-225 | Vehicle/Equip. Parts | 51 | 150 | 500 | 500 |
| 10-410-132-245 | Gas & Diesel Fuel | 264 | 400 | 500 | 500 |
| 10-410-132-250 | Oil, Grease, etc. | 29 | 50 | 40 | 50 |
| 10-410-132-255 | Tires | 15 | - | - | 50 |
| Total Supplies & Materials (200) | | \$ 1,443 | \$ 3,160 | \$ 2,550 | \$ 3,700 |
| Purchased Services (300) | | | | | |
| 10-410-132-305 | Contracted Services-General | \$ 382 | \$ 19,000 | \$ 10,000 | \$ 15,000 |
| 10-410-132-312 | Software Titles | 258 | 1,000 | 500 | 1,000 |
| 10-410-132-315 | Postage/Freight | 11 | 120 | 75 | 100 |
| 10-410-132-330 | Subscriptions/Membership Fees | - | 950 | 1,051 | 1,125 |
| 10-410-132-335 | Travel & Training | 3,504 | 5,000 | 2,500 | 4,950 |
| 10-410-132-336 | Meals | - | - | - | 500 |
| 10-410-132-380 | Telephone/Voice/Data | 926 | 1,300 | - | 1,500 |
| 10-410-132-399 | Contingency | 50,293 | 50,000 | 1,300 | 50,000 |
| Total Purchased Services (300) | | \$ 55,375 | \$ 77,370 | \$ 15,426 | \$ 74,175 |
| TOTAL CITY ADMIN. | | \$ 232,920 | \$ 261,417 | \$ 188,178 | \$ 248,470 |

City of Cañon City 2021 Budget

Public Information Department Overview

The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

2020 Major Goals and Accomplishments:

- Created, updated, and maintained two COVID-19 website pages for residents and businesses with relevant and up-to-date information on local/state/national resources.
- Relayed COVID-19 and State and County Public Health orders and information to the public via social media on a daily basis.
- Increased outreach and messaging regarding opportunities for community participation in city and council meetings via online participation.
- Set up and managed an online registration system for the City's Splash Pad at Centennial Parks.
- Created a full branding package (department headers, letterhead, business cards, email signature) based off the new City logo and a brand style guide that outlines usage of colors, fonts, placement, and style.
- Created a Citywide social media plan.
- Continued to increase social media effectiveness by increasing number of posts on our social media platforms and sharing them with other City entities including the Chamber of Commerce and local media outlets.
- Continued to revise and enhance City outreach to better engage residents.
- Continued to help city departments keep their website department pages current by uploading documents, photos, and videos in a timely manner.
- Continued to release PSA's to the media and public to increase City education and outreach efforts.
- Continued to maintain and keep current the City's website, intranet, and social media accounts.

2021 Major Goals:

- Create a City News & Projects newsletter to be published quarterly in the Shopper.
- Publish hard copies of the Cañon City Colorado Relocation Guide for mail distribution by the Chamber of Commerce.
- Increase resident subscriptions to the city's e-notify system through increased community outreach efforts.
- Continue to increase social media effectiveness by following the newly developed Citywide social media plan and attending annual social media training.
- Continue to revise and enhance City outreach to better engage residents.
- Continue to enhance the City website in ways that encourage openness and transparency.
- Continue to help City departments and committees implement internal communication goals and special projects.
- Continue to maintain and keep current the City's website, intranet, and social media accounts.
- Continue professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.
- Archiving social media for CORA requests.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|------------------|------------------|------------------|------------------|
| PUBLIC INFORMATION OFFICER | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-133-110 | Salaries & Wages | \$ 40,539 | \$ 30,236 | \$ 40,303 | \$ 41,400 |
| 10-410-133-142 | Workers' Compensation | 32 | 36 | 36 | 82 |
| 10-410-133-143 | Life & Health Insurance | 13,984 | 15,523 | 15,523 | 16,422 |
| 10-410-133-144 | FICA Taxes | 2,788 | 2,104 | 3,000 | 3,200 |
| 10-410-133-145 | City Retirement | 1,855 | 1,482 | 2,000 | 2,030 |
| | Total Personnel Services (100) | \$ 59,197 | \$ 49,381 | \$ 60,862 | \$ 63,134 |
| Supplies & Materials (200) | | | | | |
| 10-410-133-200 | Office Supplies | \$ 278 | \$ 500 | \$ 300 | \$ 300 |
| 10-410-133-210 | Operating Supplies-General | - | - | - | - |
| | Total Supplies & Materials (200) | \$ 278 | \$ 500 | \$ 300 | \$ 300 |
| Purchased Services (300) | | | | | |
| 10-410-133-305 | Contracted Services-General | \$ 260 | \$ 2,000 | \$ 500 | \$ 6,500 |
| 10-410-133-312 | Software Titles | 960 | 1,000 | 1,000 | 1,200 |
| 10-410-133-320 | Printing | - | - | - | 3,200 |
| 10-410-133-325 | Publications/Advertising | - | - | - | 5,000 |
| 10-410-133-330 | Subscriptions/Membership Fees | - | 250 | - | 650 |
| 10-410-133-335 | Travel & Training | 1,681 | 1,700 | 75 | 1,700 |
| 10-410-133-380 | Telephone/Voice/Data | 654 | 650 | 700 | 650 |
| 10-410-133-710 | 2020 Census Grant | - | 2,500 | 2,500 | - |
| | Total Purchased Services (300) | \$ 3,555 | \$ 8,100 | \$ 4,775 | \$ 18,900 |
| | TOTAL PUBLIC INFORMATION OFFICER | \$ 63,031 | \$ 57,981 | \$ 65,937 | \$ 82,334 |

Human Resources Overview

The Human Resources Department supports employees and management as they strive to provide outstanding services to citizens and guests of the City of Cañon City in a manner that is as productive, efficient, and cost effective as possible. In addition, the Department serves as an aid to the City Administrator and Council in meeting objectives as they relate to employees, compliance, risk management, culture, and productivity and supports the City departments in minimizing employee risk and maximizing employee productivity through recruiting, retention, performance management, safety trainings, and transparent hiring practices.

In support of the City's principles, values, vision and mission, the Human Resources Department ensures effective selection, development and retention of the City's workforce. This includes recruitment; testing and selection; salary and fringe benefit administration; and policy and procedure development. Additional services include coordination of citywide training and development programs; administration of recognition and incentive programs; employee relations; development and administration of workplace safety and loss control programs; and administration of the City's workers' compensation program.

2020 Major Goals and Accomplishments:

- ◆ Implement a new Human Resources Information System to include recruiting, onboarding, benefits, training and survey modules.
- ◆ Update the the Employee Handbook and develop a Policies and Procedure Manual. Inform and gain support of the General Government Committee of the revisions.
- ◆ Conduct 2020 Employee Survey in order to seek input from employees on the health and climate of the organization and develop strategies to increase engagement and decrease turnover.
- ◆ Successfully continue to work within budget constraints offering appropriate HR related strategies and implementation of approved plans.
- ◆ Support the continued need to decrease costs related to health insurance and worker's compensation insurance while maintaining appropriate benefit levels.

2021 Major Goals:

- ◆ Establish a new Performance Management system incorporating a balanced scorecard approach to assist the City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to their full potential and create a performance management program that motivates, rewards, and recognizes high performance.
- ◆ Evaluate, research, analyze and make recommendations for 2022 Classification and Compensation Plan to ensure we attract and retain a qualified workforce.
- ◆ Continue to enhance and develop a comprehensive onboarding plan to include new hire orientation and 30-60-90 day follow up surveys to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Develop and implement citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| HUMAN RESOURCES | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-137-110 | Salaries & Wages | \$ 53,318 | \$ 64,260 | \$ 64,260 | \$ 85,650 |
| 10-410-137-134 | Vac-Sick Payoff | 2,861 | - | - | - |
| 10-410-137-142 | Workers' Compensation | 96 | 75 | 75 | 200 |
| 10-410-137-143 | Life & Health Insurance | 13,423 | 13,203 | 13,203 | 13,800 |
| 10-410-137-144 | FICA Taxes | 4,080 | 4,738 | 4,738 | 6,500 |
| 10-410-137-145 | City Retirement | 1,611 | 3,149 | 3,149 | 4,200 |
| | Total Personnel Services (100) | \$ 75,389 | \$ 85,425 | \$ 85,425 | \$ 110,350 |
| Supplies & Materials (200) | | | | | |
| 10-410-137-200 | Office Supplies | \$ 1,957 | \$ 1,500 | \$ 1,500 | \$ 3,922 |
| 10-410-137-210 | Operating Supplies-General | 4,941 | 7,000 | 5,000 | 7,000 |
| | Total Supplies & Materials (200) | \$ 6,898 | \$ 8,500 | \$ 6,500 | \$ 10,922 |
| Purchased Services (300) | | | | | |
| 10-410-137-300 | Professional Services | \$ 17,150 | \$ 38,700 | \$ 30,000 | \$ 90,750 |
| 10-410-137-305 | Contracted Services-General | 5,341 | 5,000 | 3,500 | 1,820 |
| 10-410-137-312 | Software Titles | 204 | 1,000 | 400 | 1,000 |
| 10-410-137-315 | Postage/Freight | 18 | 100 | 50 | 100 |
| 10-410-137-325 | Publications/Advertising | 10,144 | 3,500 | 500 | 2,000 |
| 10-410-137-330 | Subscription/Membership Fees | 6,411 | 7,000 | 6,375 | 7,425 |
| 10-410-137-335 | Travel & Training | 3,380 | 4,000 | 500 | 4,000 |
| 10-410-137-337 | Tuition Reimbursement | 9,918 | 10,000 | 10,000 | 10,000 |
| 10-410-137-380 | Telephone/Voice/Data | 530 | 750 | 750 | 750 |
| | Total Purchased Services (300) | \$ 53,096 | \$ 70,050 | \$ 52,075 | \$ 117,845 |
| 10-410-137-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL HUMAN RESOURCES | \$ 135,382 | \$ 163,975 | \$ 144,000 | \$ 239,117 |

City of Cañon City 2021 Budget

Computer Resources Department Overview

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

2020 Major Goals and Accomplishments:

- ◆ Expanded on a multi-year network infrastructure redesign.
- ◆ Completed a refresh of Multi-Function Printers and reduced maintenance costs.
- ◆ Continued transition to a 5-year PC replacement program.
- ◆ Expanded end-user cybersecurity training.
- ◆ Expanded storage solutions for production and backup data.
- ◆ Expanded the current CATV system.
- ◆ Completed transition to a new email system.
- ◆ Improved network and security monitoring.
- ◆ Began transition to a Fiber WAN.
- ◆ Installed a new dedicated data service.
- ◆ Completed setup of new training/meeting system for PD.
- ◆ Completed a refresh of Library public service management systems.
- ◆ Completed a network refresh at the Parks department, Library, PD Annex, and PD.
- ◆ Implemented a new video conferencing solution for Council & Committees.
- ◆ Implemented a new A/V system for the Municipal Court including video conferencing.
- ◆ Began LAN upgrades at multiple locations.
- ◆ Implemented new security access control systems in multiple locations.
- ◆ Implemented new security surveillance systems in multiple locations.
- ◆ Implemented a new system for work from home personnel.
- ◆ Implemented multiple new software systems for multiple departments.
- ◆ Implemented a new asset management system for technology assets and licensing.

2021 Major Goals:

- ◆ Continue infrastructure/network upgrades.
- ◆ Continue transition to a 5-year PC replacement program.
- ◆ Begin a 5-year transition program for critical infrastructure hardware.
- ◆ Complete transition to a Fiber WAN.
- ◆ Transition to a new telecommunications service.
- ◆ Implement redundancy for data and telecommunications services.
- ◆ Implement power backup solutions for critical infrastructure.
- ◆ Expand City security posture.
- ◆ Upgrade the City public access channel and assist in developing new content.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| COMPUTER RESOURCES | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-144-110 | Salaries & Wages | \$ 100,251 | \$ 102,928 | \$ 80,000 | \$ 95,700 |
| 10-410-144-121 | Overtime | 58 | 2,000 | 2,000 | - |
| 10-410-144-134 | Vac/Sick Payoff | 913 | 3,100 | - | - |
| 10-410-144-135 | Longevity Pay | - | - | - | 350 |
| 10-410-144-142 | Workers' Compensation | 140 | 301 | 300 | 350 |
| 10-410-144-143 | Life & Health Insurance | 26,170 | 27,743 | 18,000 | 19,200 |
| 10-410-144-144 | FICA Taxes | 7,377 | 8,297 | 7,000 | 7,600 |
| 10-410-144-145 | City Retirement | 4,884 | 5,392 | 4,500 | 4,870 |
| | Total Personnel Services (100) | \$ 139,794 | \$ 149,761 | \$ 111,800 | \$ 128,070 |
| Supplies & Materials (200) | | | | | |
| 10-410-144-200 | Office Supplies | \$ 177 | \$ 800 | \$ 500 | \$ 1,700 |
| 10-410-144-205 | Small Items of Equipment | 53,600 | 69,500 | 62,000 | 65,000 |
| 10-410-144-225 | Vehicle/Equip Parts | 169 | 300 | - | 300 |
| 10-410-144-237 | Uniform Purchases | - | 100 | 100 | 600 |
| 10-410-144-245 | Gas & Diesel Fuel | 101 | 400 | 200 | 400 |
| 10-410-144-250 | Oil, Grease, Etc. | - | 50 | 32 | 50 |
| 10-410-144-299 | CCTV - Operating | 1,257 | 1,500 | 1,500 | 9,200 |
| | Total Supplies & Materials (200) | \$ 55,304 | \$ 72,650 | \$ 64,332 | \$ 77,250 |
| Purchased Services (300) | | | | | |
| 10-410-144-300 | Professional Services | \$ - | \$ - | \$ - | \$ - |
| 10-410-144-305 | Contracted Services-General | 12,300 | 19,200 | 15,000 | 17,000 |
| 10-410-144-312 | Software Titles | 42,469 | 122,500 | 135,000 | 66,000 |
| 10-410-144-315 | Postage/Freight | 94 | 100 | 100 | 200 |
| 10-410-144-335 | Travel & Training | - | 5,500 | 2,500 | 4,000 |
| 10-410-144-340 | Material/Equipment Rental | - | 60,000 | 25,000 | 30,000 |
| 10-410-144-380 | Telephone/Voice/Data | 2,200 | 52,840 | 55,000 | 59,000 |
| | Total Purchased Services (300) | \$ 57,064 | \$ 260,140 | \$ 232,600 | \$ 176,200 |
| 10-410-144-920 | Equipment | \$ 53,038 | \$ 65,000 | \$ 62,000 | \$ 74,000 |
| 10-410-144-925 | CCTV - Equipment | \$ 99,397 | \$ 58,000 | \$ 58,000 | \$ - |
| 10-410-144-950 | Other Improvements | - | 225,000 | 225,000 | - |
| | Total Capital Outlay (900) | \$ 152,435 | \$ 348,000 | \$ 345,000 | \$ 74,000 |
| | TOTAL COMPUTER RESOURCES | \$ 404,597 | \$ 830,551 | \$ 753,732 | \$ 455,520 |

City of Cañon City 2021 Budget

Facilities

The Facilities Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, the Police Department, the Police Annex, the Parks Department, the Public Works Facility and the Water Treatment Plant. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

2020 Major Goals And Accomplishments

- ◆ Completed carpet replacement at the Police Department and Municipal Courts.
- ◆ Completed Carpet replacement on upper level of City Hall.
- ◆ Installed new electronic locks at The Police Department 161 Justice Center Road.
- ◆ Installed new electronic locks at the Police Annex 1145 Ohio.
- ◆ Completed renovations on the east side of Police Annex.
- ◆ Installed security cameras at the Museum, Library, Police Dept, Police Annex and Parks office.
- ◆ Installed touchless hand sanitizer stations throughout the City Buildings.
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Assist Police Department with transition to 1145 Ohio property.
- ◆ Assisted I T department installing cat 6 wiring in Library, Parks offices, Police Department and Annex.
- ◆ Took over Maintenance and up keep of the down town clock tower.

2021 Major Goals.

- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue with carpet replacement at City Hall and Police Department.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Continue to assist the Police Department with renovations to the Annex 1145 Ohio.
- ◆ Replace boilers at Royal Gorge Museum
- ◆ Replace roof on out building at royal Gorge Museum.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--|---|-------------------|-------------------|-------------------|-------------------|
| FACILITIES | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-146-110 | Salaries & Wages | \$ 99,943 | \$ 100,655 | \$ 98,000 | \$ 104,300 |
| 10-410-146-121 | Overtime-Permanent | 775 | 1,000 | 1,000 | 1,000 |
| 10-410-146-134 | Vacation/Sick Payoff | 2,534 | - | - | - |
| 10-410-146-135 | Longevity Pay | 100 | - | - | 35 |
| 10-410-146-137 | Uniform/Boot Allowance | 420 | 400 | 420 | 400 |
| 10-410-146-142 | Workers' Compensation | 3,256 | 3,487 | 3,200 | 2,100 |
| 10-410-146-143 | Life & Health Insurance | 18,465 | 31,946 | 22,000 | 20,100 |
| 10-410-146-144 | FICA Taxes | 7,732 | 7,269 | 7,000 | 8,000 |
| 10-410-146-145 | City Retirement | 3,849 | 4,933 | 5,000 | 5,200 |
| | Total Personnel Services (100) | \$ 137,074 | \$ 149,690 | \$ 136,620 | \$ 141,135 |
| Supplies & Materials (200) | | | | | |
| 10-410-146-205 | Small Items of Equipment | \$ 887 | \$ 3,500 | \$ 3,500 | \$ 700 |
| 10-410-146-210 | Operating Supplies-General | 5,401 | 6,500 | 3,000 | 6,000 |
| 10-410-146-215 | Operating Supplies-Equip/Maint. | 6,451 | 7,000 | 5,000 | 6,500 |
| 10-410-146-220 | Operating Supplies-Bldg. Materials | 9,204 | 9,000 | 9,000 | 8,000 |
| 10-410-146-223 | Operating Supplies-ADA Compliance | 366 | 10,000 | 2,500 | 6,500 |
| 10-410-146-225 | Vehicle/Equip Parts | 207 | 250 | 250 | 300 |
| 10-410-146-245 | Gas & Diesel Fuel | 726 | 800 | 850 | 900 |
| 10-410-146-250 | Oil, grease, Etc. | 27 | 50 | 55 | 65 |
| 10-410-146-255 | Tires | 682 | 150 | 150 | 150 |
| 10-410-146-280 | Janitorial Supplies | 8,400 | 7,000 | 6,500 | 7,000 |
| | Total Supplies & Materials (200) | \$ 32,352 | \$ 44,250 | \$ 30,805 | \$ 36,115 |
| Purchased Services (300) | | | | | |
| 10-410-146-305 | Contracted Services-General | \$ 70,944 | \$ 82,500 | \$ 80,000 | \$ 82,500 |
| 10-410-146-310 | Contracted Services-Repair/Maint. | 40,134 | 45,000 | 30,000 | 40,000 |
| 10-410-146-335 | Travel & Training | 223 | 600 | 600 | 600 |
| 10-410-146-340 | Material/Equipment Rental | 2,112 | 3,000 | 3,000 | 3,000 |
| 10-410-146-365 | Electric | 111,716 | 125,004 | 125,000 | 125,000 |
| 10-410-146-370 | Gas | 16,341 | 17,004 | 17,000 | 17,000 |
| 10-410-146-375 | Sewer | 3,308 | 3,600 | 3,600 | 3,600 |
| 10-410-146-380 | Telephone/Voice/Data | 21,089 | 2,000 | 2,200 | 2,200 |
| 10-410-146-385 | Water | 10,761 | 11,000 | 11,000 | 11,500 |
| 10-410-146-390 | Stormwater | 8,368 | 8,586 | 8,500 | 8,500 |
| | Total Purchased Services (300) | \$ 284,996 | \$ 298,294 | \$ 280,900 | \$ 293,900 |
| Capital Outlay (900) | | | | | |
| 10-410-146-950 | Other Improvements | \$ 78,066 | 50,000 | \$ 6,000 | 225,000 |
| | Total Capital Outlay (900) | \$ 78,066 | \$ 50,000 | \$ 6,000 | \$ 225,000 |
| TOTAL GEN'L GOVERNMENT FACILITIES | | \$ 532,488 | \$ 542,234 | \$ 454,325 | \$ 696,150 |

City of Cañon City 2021 Budget

Finance Department Overview

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance, and overseeing collection of City sales tax receipts.

2020 Major Goals and Accomplishments:

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2019 Comprehensive Annual Financial Report (CAFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the third annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. The City received an unqualified opinion from the independent auditor. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Hired a Senior Purchasing Technician to the staff to ensure compliance with the City’s current purchasing policy.
- ◆ Worked with legal counsel to make the necessary code changes to move to State collection for sales tax.

2021 Major Goals:

- ◆ Continue to maintain City’s fiscal health in order to provide high quality services to the citizens. Will provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2021.
- ◆ Revisit use tax collection procedures.
- ◆ Research and evaluate accounting software
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
 - Customer service
 - Financial reporting
 - Review purchasing policy for possible modifications
 - Research potential cost savings through the Senior Purchasing Technician
 - Implement an online bid submittal process
 - Develop educational program for p-card usage and Departmental accountability

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| FINANCE | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-151-110 | Salaries & Wages | \$ 290,315 | \$ 317,155 | \$ 298,000 | \$ 300,000 |
| 10-410-151-121 | Overtime-Permanent | 1,521 | 1,250 | 1,000 | 1,250 |
| 10-410-151-134 | Vac/Sick Payoff | 22,564 | 5,300 | 5,273 | - |
| 10-410-151-135 | Longevity Pay | 2,660 | 2,350 | 2,350 | 875 |
| 10-410-151-142 | Workers' Compensation | 372 | 380 | 380 | 1,000 |
| 10-410-151-143 | Life & Health Insurance | 63,416 | 82,411 | 70,000 | 74,000 |
| 10-410-151-144 | FICA Taxes | 23,417 | 25,700 | 24,000 | 23,000 |
| 10-410-151-145 | City Retirement | 11,450 | 16,114 | 13,000 | 15,000 |
| | Total Personnel Services (100) | \$ 415,714 | \$ 450,660 | \$ 414,003 | \$ 415,125 |
| Supplies & Materials (200) | | | | | |
| 10-410-151-200 | Office Supplies | \$ 4,387 | \$ 2,450 | \$ 2,000 | \$ 2,500 |
| 10-410-151-205 | Small Items of Equipment | \$ 404 | \$ 550 | \$ 550 | \$ 750 |
| 10-410-151-210 | Operating Supplies - General | 455 | 100 | 500 | 500 |
| | Total Supplies & Materials (200) | \$ 5,246 | \$ 3,100 | \$ 3,050 | \$ 3,750 |
| Purchased Services (300) | | | | | |
| 10-410-151-300 | Professional Services | \$ 22,025 | \$ 42,300 | \$ 35,000 | \$ 40,000 |
| 10-410-151-312 | Software Titles | 2,198 | 10,000 | 10,400 | 11,000 |
| 10-410-151-315 | Postage/Freight | 2,989 | 3,500 | 3,600 | 3,500 |
| 10-410-151-320 | Printing | 1,994 | 3,550 | 500 | 2,500 |
| 10-410-151-325 | Publications/Advertising | 1,270 | 1,500 | 1,500 | 4,100 |
| 10-410-151-330 | Subscriptions/Membership Fees | 889 | 3,010 | 1,500 | 2,560 |
| 10-410-151-335 | Travel & Training | 4,975 | 9,100 | 2,000 | 9,650 |
| 10-410-151-336 | Meals | - | 1,500 | 100 | 1,500 |
| 10-410-151-350 | Other Fees & Charges | 12,993 | 20,000 | 12,000 | 20,000 |
| 10-410-151-380 | Telephone/Voice/Data | 1,026 | 900 | 1,200 | 1,200 |
| | Total Purchased Services (300) | \$ 50,358 | \$ 95,360 | \$ 67,800 | \$ 96,010 |
| Capital Outlay (900) | | | | | |
| 10-410-151-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL FINANCE | \$ 471,318 | \$ 549,120 | \$ 484,853 | \$ 514,885 |



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CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|---------------------|---------------------|---------------------|---------------------|
| NONDEPARTMENTAL | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-155-110 | Salaries & Wages | \$ - | \$ 16,434 | \$ - | \$ 50,000 |
| 10-410-155-134 | PTO Payoffs | - | 90,000 | - | 90,000 |
| 10-410-155-141 | Unemployment Insurance | 9,323 | 9,000 | 45,000 | 25,000 |
| 10-410-155-142 | Workers' Compensation | 2,071 | 3,000 | 3,000 | 3,000 |
| 10-410-155-143 | Life & Health Insurance | 445 | 450 | 500 | 500 |
| 10-410-155-144 | F.I.C.A. Taxes | - | 7,000 | - | 7,000 |
| | Total Personnel Services (100) | \$ 11,839 | \$ 125,884 | \$ 48,500 | \$ 175,500 |
| Supplies & Materials (200) | | | | | |
| 10-410-155-200 | Office Supplies | \$ 70 | \$ 13,000 | \$ 5,000 | \$ 10,500 |
| 10-410-155-205 | Small Items of Equipment | \$ 10,246 | \$ - | \$ 500 | \$ - |
| 10-410-155-210 | Operating Supplies-General | 9,134 | 600 | 2,500 | 3,600 |
| | Total Supplies & Materials (200) | \$ 19,450 | \$ 13,600 | \$ 8,000 | \$ 14,100 |
| Purchased Services (300) | | | | | |
| 10-410-155-300 | Professional Services | \$ 247,762 | \$ 280,000 | \$ 280,000 | \$ 300,000 |
| 10-410-155-305 | Contracted Services-General | 114,957 | 127,000 | 95,000 | 115,000 |
| 10-410-155-312 | Software Titles | - | 2,100 | - | - |
| 10-410-155-320 | Printing | - | 2,000 | 2,000 | - |
| 10-410-155-330 | Subscription/Membership Fees | 11,001 | 12,000 | 10,710 | 11,000 |
| 10-410-155-350 | Other Fees & Charges | 1,150 | 20,500 | 1,000 | 20,000 |
| 10-410-155-355 | Insurance/Bonds | 134,501 | 135,000 | 130,000 | 184,000 |
| 10-410-155-398 | Community Services | 200 | - | - | - |
| | Total Purchased Services (300) | \$ 509,570 | \$ 578,600 | \$ 518,710 | \$ 630,000 |
| Debt Service (600) | | | | | |
| 10-410-155-610 | Principal | \$ 325,245 | \$ 215,000 | \$ 215,000 | \$ 225,000 |
| 10-410-155-620 | Interest | 22,960 | 18,553 | 18,553 | 15,000 |
| | Total Debt Service (600) | \$ 348,205 | \$ 233,553 | \$ 233,553 | \$ 240,000 |
| Grants/Contributions (700) | | | | | |
| 10-410-155-725 | Regional Recycling | \$ 13,067 | \$ 13,500 | \$ 13,500 | \$ - |
| 10-410-155-726 | GIS Authority | 23,069 | 23,720 | 23,720 | 25,000 |
| 10-410-155-783 | El Pomar Small Business Capacity | - | - | 30,000 | - |
| 10-410-155-785 | Newmont Mining PPE | - | - | 12,500 | - |
| 10-410-155-786 | DOLA- Corona Virus Relief Fund/CVRF | - | - | 500,000 | - |
| 10-410-155-781 | Community Agencies | 41,322 | 50,000 | 40,000 | 50,000 |
| | Total Grants/Contributions (700) | \$ 77,458 | \$ 87,220 | \$ 619,720 | \$ 75,000 |
| Capital Outlay (900) | | | | | |
| 10-410-155-900 | Property Acquisitions | \$ 1,091,564 | \$ 400,000 | \$ 1,000 | \$ 400,000 |
| 10-410-155-990 | Capital Improvements - RGB | 325,000 | 100,000 | - | - |
| | Total Capital Outlay (900) | \$ 1,416,564 | \$ 500,000 | \$ 1,000 | \$ 400,000 |
| | TOTAL NONDEPARTMENTAL | \$ 2,383,086 | \$ 1,538,857 | \$ 1,429,483 | \$ 1,534,600 |

City of Cañon City 2021 Budget

Building Department Overview

The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official and one Building Inspector. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

2020 Major Goals and Accomplishments:

- ◆ Residential Building/Mechanical Inspector to successfully test on residential building & mechanical codes. **Accomplishment:** The City has a Certified Residential Building/Mechanical Inspector.
- ◆ Begin work reviewing the 2018 codes to ascertain what is recommended to be adopted/excluded and fully understand changes between 2006 and 2018 codes. **(Adoption of 2018 codes completed by December 2020)**
- ◆ Building , mechanical and any other fee schedule. **(Adoption completed by December 2020)**
- ◆ Update all application forms for consistency and ease of use **(Completed January 2020)**
- ◆ Meet with a Building Code Committee to solicit input on the 2018 codes and educate on prospective changes with adoption of 2018 codes with staff recommended modifications. **(Completed January 2020)**
- ◆ Update Contractor licensing. **(Completed May of 2020)**
- ◆ Will process approximately 700-800 permits by end of year. 2019 total of permits issued were 762.

2021 Major Goals:

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Residential Building/Mechanical Inspector to successfully test on commercial building & mechanical codes.
- ◆ Provide meetings with the Building Code Committee to implement the new 2018 codes. Education on changes on the new 2018 adopted codes.
- ◆ Creations of part time Permit Technician position to manage front desk questions, answer questions of what is needed to obtain a permit, permit issuance, and review submitted items to see if anything missing from packet before forwarding to approving person.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| BUILDING DEPARTMENT | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-195-110 | Salaries & Wages | \$ 113,062 | \$ 115,772 | \$ 110,000 | \$ 135,700 |
| 10-410-195-121 | Overtime | - | 1,000 | - | 1,000 |
| 10-410-195-134 | Vac/Sick Payoff | 1,986 | - | - | - |
| 10-410-195-135 | Longevity Pay | 1,000 | 1,000 | 1,000 | 1,000 |
| 10-410-195-137 | Uniform/Boot Allowance | 400 | 400 | 400 | 400 |
| 10-410-195-142 | Workers' Compensation | 1,764 | 317 | - | 2,500 |
| 10-410-195-143 | Life & Health Insurance | 28,034 | 31,058 | 19,000 | 19,128 |
| 10-410-195-144 | FICA Taxes | 8,530 | 9,047 | 8,500 | 10,500 |
| 10-410-195-145 | City Retirement | 5,252 | 5,673 | 5,500 | 6,700 |
| | Total Personnel Services (100) | \$ 160,027 | \$ 164,267 | \$ 144,400 | \$ 176,928 |
| Supplies & Materials (200) | | | | | |
| 10-410-195-200 | Office Supplies | \$ 185 | \$ 500 | \$ 400 | \$ 500 |
| 10-410-195-205 | Small Items of Equipment | - | - | - | 2,500 |
| 10-410-195-210 | Operating Supplies-General | 7,467 | 1,200 | 1,000 | 1,200 |
| 10-410-195-225 | Vehicle/Equip./Parts | 1,535 | 500 | 500 | 500 |
| 10-410-195-237 | Uniform Purchases | 717 | 800 | 770 | 800 |
| 10-410-195-245 | Gas & Diesel Fuel | 1,129 | 1,000 | 1,000 | 1,000 |
| 10-410-195-250 | Oil, Grease, etc. | 77 | 100 | 100 | 100 |
| 10-410-195-255 | Tires, Tubes, etc. | 23 | 500 | 450 | 500 |
| | Total Supplies & Materials (200) | \$ 11,133 | \$ 4,600 | \$ 4,220 | \$ 7,100 |
| Purchased Services (300) | | | | | |
| 10-410-195-300 | Professional Services | \$ 1,857 | \$ 15,700 | \$ 5,000 | \$ 3,500 |
| 10-410-195-310 | Contracted Services-Repair/Maint. | 112 | 200 | 200 | 200 |
| 10-410-195-312 | Software Titles | 1,656 | 1,000 | 1,000 | 1,000 |
| 10-410-195-315 | Postage/Freight | 449 | 800 | 800 | 800 |
| 10-410-195-320 | Printing | 560 | 700 | 700 | 700 |
| 10-410-195-325 | Publications/Advertising | - | 5,000 | 2,500 | - |
| 10-410-195-330 | Subscriptions/Membership Fees | 166 | 300 | 300 | 400 |
| 10-410-195-335 | Travel & Training | 2,962 | 3,000 | 3,000 | 3,000 |
| 10-410-195-342 | Workers' Comp. Deductible | - | - | - | - |
| 10-410-195-380 | Telephone/Voice/Data | 1,480 | 1,700 | | 2,000 |
| | Total Purchased Services (300) | \$ 9,242 | \$ 28,400 | \$ 13,500 | \$ 11,600 |
| 10-410-195-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL BUILDING DEPARTMENT | \$ 180,402 | \$ 197,267 | \$ 162,120 | \$ 195,628 |

City of Cañon City 2021 Budget

Planning and Zoning Overview

The Planning and Zoning Division of the Community Development Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

2020 Major Goals and Accomplishments:

- ◆ Kicked off the Update to the City's Comprehensive Plan and Zoning/Subdivision/Development Regulations after a competitive RFP process.
- ◆ Drafted and Published the RFP to update the City's Comprehensive Plan and Zoning/Subdivision/Development Regulations and created a committee composed of a member of City Council, and Member of the Planning Commission, the City Administrator, the City Engineer and the City Planner to evaluate all submitted proposals
- ◆ Completed an amendment to Titles 16 and 17 simplifying the PDD – Planned Development District application process to save the applicant time and to clarify that PDD districts are customized zoning.
- ◆ Processed approximately 6 zoning/rezoning applications, 9 subdivision-related applications, 2 annexation applications, and 5 major site plan applications, 3 variance applications, 2 Special Review Use applications (including 1 ADU), and 1 Conditional Use Permit.
- ◆ Simplified the Annexation application process to be compliant with State Statute and removed extraneous regulations and requirements.
- ◆ Created Planning and Zoning Development Assistance Packets to aid the development community in understanding the City's land use application processes.
- ◆ Processed 6 Special Events Permits for projects in Cañon City.
- ◆ Organized the "Information Nook" at City Hall for display of relevant flyers and brochures on popular subjects
- ◆ Regular participation in monthly KRLN (local radio) spot to educate and update on Community Development related activities.

2021 Major Goals:

- ◆ Finalize the City's Comprehensive Plan and adoption by Planning Commission and Council.
- ◆ Finalize the City's Zoning/Subdivision/Development Regulations to make them more specifically applicable to Cañon City, more user friendly, and more robustly impactful to Cañon City's built environment, and then oversee adoption of these regulations by Planning Commission and City Council.
- ◆ Creation of Planning Technician position to manage zoning enquiries, "drop in" planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts, and provide secondary assistance to the Building Division as a Permit Tech.
- ◆ Participate with other departments in exploring a web-based system for project intake, evaluation, processing and approval in order to make the such municipal operations transparent to the general public.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| PLANNING/ZONING | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-196-110 | Salaries & Wages | \$ 178,423 | \$ 72,869 | \$ 72,869 | \$ 74,810 |
| 10-410-196-134 | Vacation/Sick Leave Payoff | 2,800 | - | - | - |
| 10-410-196-142 | Workers' Compensation | 1,216 | 200 | 200 | 500 |
| 10-410-196-143 | Life & Health Insurance | 16,899 | 8,883 | 8,883 | 9,600 |
| 10-410-196-144 | FICA Taxes | 13,538 | 5,695 | 5,695 | 5,800 |
| 10-410-196-145 | City Retirement | 8,719 | 3,571 | 3,571 | 3,700 |
| | Total Personnel Services (100) | \$ 221,593 | \$ 91,218 | \$ 91,218 | \$ 94,410 |
| Supplies & Materials (200) | | | | | |
| 10-410-196-200 | Office Supplies | \$ 165 | \$ 1,200 | \$ 400 | \$ 1,300 |
| 10-410-196-205 | Small Items of Equipment | 246 | 850 | - | 850 |
| 10-410-196-210 | Operating Supplies-General | - | - | - | - |
| | Total Supplies & Materials (200) | \$ 412 | \$ 2,050 | \$ 400 | \$ 2,150 |
| Purchased Services (300) | | | | | |
| 10-410-196-305 | Contracted Services-General | \$ 17,727 | \$ 120,000 | \$ 150,000 | \$ 110,000 |
| 10-410-196-312 | Software Titles | 1,461 | 1,800 | - | 1,200 |
| 10-410-196-315 | Postage/Freight | 395 | 4,750 | 1,200 | 4,750 |
| 10-410-196-320 | Printing | - | 900 | - | 1,000 |
| 10-410-196-325 | Publications/Advertising | 2,457 | 3,200 | 1,500 | 3,200 |
| 10-410-196-330 | Subscriptions/Membership Fees | 1,544 | 700 | 500 | 1,020 |
| 10-410-196-335 | Travel & Training | 2,369 | 2,000 | 250 | 3,000 |
| 10-410-196-380 | Telephone/Voice/Data | 1,475 | 700 | 1,500 | 1,500 |
| | Total Purchased Services (300) | \$ 27,429 | \$ 134,050 | \$ 154,950 | \$ 125,670 |
| | TOTAL PLANNING/ZONING | \$ 249,434 | \$ 227,318 | \$ 246,568 | \$ 222,230 |

City of Cañon City 2021 Budget

Economic Development Department Overview

The Economic Development office works to be an advocate for local businesses, attract new business and primary jobs to the community, help streamline the development processes to make the community more business friendly, and to seek out grant funding that will benefit the greater Canon City area. The Economic Development office is working on building better relationships with community partners, reviewing city policies, and working on existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A primary job is a business or industry that generates more than 60% of its revenue from outside of a region's trade area. Canon City's trade area is primarily Fremont County.

2020 Major Goals and Accomplishments:

- Creation and approval of the C-CARE (Canon City Area Investment Reinvestment Expansion) Urban Renewal Authority and Urban Renewal Plan as an economic development tool.
- Obtained in excess of \$1,000,000 in grant funding for community and civic initiatives.
- Continued to work with the new owners of the Hotel St. Cloud to restore key pieces of downtown to productive use and create an event atmosphere downtown.
- Worked with developers on several projects including St. Scholastica, Holiday Inn Express as well as the City projects for former Skyline Steel and Constantino's sites.
- Participated with Fremont Economic Development's Brownfield Coalition to evaluate possible sites that could benefit from the \$600,000 grant.
- Partnered with Newmont Mining, Martin Marietta and El Pomar Foundation to provide over \$66,000 of financial assistance to area businesses in the form of sidewalk café expansion grants and PPE supplies to small businesses.

2021 Major Goals:

- Utilize EPA Brownfield Multipurpose grant funds to clean up the Skyline Steel property, preparing it for riverfront development.
- Utilize Buxton Company GPS/Retail analytics and Retail matching to recruit new retail and hospitality businesses to Canon City and provide marketing services to area businesses and industries.
- Continue to partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long-term economic benefit to Cañon City.
- Put a greater focus on creating infrastructure and recruiting manufacturing, service, technology and other industries to Canon City.
- Re-examine the City's building, zoning and land use regulations to facilitate a transparent, predictable, fair and balance regulatory environment for business retention and growth, while ensuring protection of the public's health, safety, and welfare.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|---------------------|---------------------|---------------------|---------------------|
| ECONOMIC DEVELOPMENT | | | | | |
| Personnel Services (100) | | | | | |
| 10-410-198-110 | Salaries & Wages | \$ 91,641 | \$ 180,364 | \$ 135,000 | \$ 184,000 |
| 10-410-198-134 | Vac/Sick Payoff | \$ 3,543 | \$ 208 | \$ - | \$ - |
| 10-410-198-142 | Workers' Compensation | 104 | 19,484 | 500 | 400 |
| 10-410-198-143 | Life & Health Insurance | 19,418 | 44,364 | 28,000 | 48,900 |
| 10-410-198-144 | FICA Taxes | 7,052 | 18,619 | 10,350 | 14,100 |
| 10-410-198-145 | City Retirement | 4,502 | 12,697 | 3,000 | 9,000 |
| | Total Personnel Services (100) | \$ 126,260 | \$ 275,736 | \$ 176,850 | \$ 256,400 |
| Supplies & Materials (200) | | | | | |
| 10-410-198-200 | Office Supplies | \$ 49 | \$ 1,000 | \$ 500 | \$ 1,000 |
| 10-410-198-210 | Operating Supplies-General | - | 13,200 | 7,500 | 1,000 |
| | Total Supplies & Materials (200) | \$ 49 | \$ 14,200 | \$ 8,000 | \$ 2,000 |
| Purchased Services (300) | | | | | |
| 10-410-198-305 | Contracted Services-General | \$ 31,782 | \$ 172,000 | \$ 172,000 | \$ 149,200 |
| 10-410-198-306 | Business Plan Competition | 20,000 | 5,000 | 2,500 | 5,000 |
| 10-410-198-312 | Software Titles | 8,100 | 9,000 | 2,500 | 9,000 |
| 10-410-198-315 | Postage/Freight | - | 100 | - | 500 |
| 10-410-198-320 | Printing | 96 | 500 | 750 | 500 |
| 10-410-198-325 | Publications/Advertising | 9,400 | 5,900 | 500 | 6,000 |
| 10-410-198-330 | Subscriptions/Membership Fees | 395 | 12,745 | 10,000 | 9,984 |
| 10-410-198-335 | Travel & Training | 3,211 | 7,000 | 500 | 6,800 |
| 10-410-198-336 | Meals | - | 2,000 | 250 | 3,000 |
| 10-410-198-380 | Telephone/Voice/Data | 645 | 4,050 | 2,500 | 1,500 |
| 10-410-198-397 | Life Safety Grant | - | 95,132 | 95,132 | - |
| 10-410-198-398 | Facade Grant Program | - | 30,000 | 20,000 | - |
| | Total Purchased Services (300) | \$ 73,629 | \$ 343,427 | \$ 306,632 | \$ 191,484 |
| Grants/Contributions (700) | | | | | |
| 10-410-198-705 | DOLA - Redevelopment/Reinvestment | \$ - | \$ - | \$ 10,000 | \$ - |
| 10-410-198-701 | DOLA - REDI Grant | - | - | - | 60,000 |
| 10-410-198-710 | Newmont Mining Patios | - | - | 24,000 | - |
| | Total Grants/Contributions (700) | \$0 | \$0 | \$34,000 | \$60,000 |
| Capital Outlay (900) | | | | | |
| 10-410-198-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| | Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| | TOTAL ECONOMIC DEVELOPMENT | \$ 199,939 | \$ 633,363 | \$ 525,482 | \$ 509,884 |
| GRAND TOTAL GENERAL GOVERN. | | \$ 5,244,019 | \$ 5,448,806 | \$ 4,838,537 | \$ 5,177,062 |



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CITY OF CAÑON CITY

2021 BUDGET PROGRAM/ACTIVITIES

Department: Public Safety

Division/Program: Total of all Divisions/Programs

Fund: General

| Expenditures: | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------|------------------------|------------------------|--------------------------|------------------------|
| Personnel Services (100) | \$ 3,385,624 | \$ 3,764,854 | \$ 3,412,703 | \$ 3,970,853 |
| Supplies (200) | 195,000 | 280,072 | 201,125 | 278,117 |
| Purchased Services (300) | 899,409 | 1,116,400 | 1,020,600 | 1,340,155 |
| Debt Service (600) | - | - | - | 140,000 |
| Grants (700) | 64,397 | 88,695 | 21,500 | 18,922 |
| Capital Outlay (900) | 105,480 | 661,583 | 572,500 | 133,200 |
| Total | \$ 4,649,909 | \$ 5,911,603 | \$ 5,228,428 | \$ 5,881,247 |

| Program Funding Sources | | | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| Grants | \$ 149,705 | \$ 319,777 | \$ 137,130 | \$ 259,786 |
| Charges for Services | 149,323 | 160,400 | 160,400 | 178,300 |
| Fines & Forfeitures | 104,482 | 158,800 | 158,800 | 89,300 |
| Donations | 15,762 | 14,500 | 14,500 | 5,000 |
| Operating Transfer | 9,400 | - | - | - |
| General City Revenues | 4,380,990 | 5,045,022 | 5,002,358 | 4,799,634 |
| Unassigned Fund Balance | | 106,866 | 106,866 | 400,000 |
| Total Funding Sources | \$ 4,809,662 | \$ 5,805,365 | \$ 5,580,054 | \$ 5,732,020 |

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

Victim Assistance Unit Overview ---

The Victim Assistance Unit of the Cañon City Police Department will be contracted through Kindred Kids to perform the victim's advocate services 24/7 for victims of violent or serious crimes. Services are also offered to non-violent crime victims, survivors of suicide completions, unattended deaths and SIDS incidents. The VAU services also assists with death notifications and has provided aid and services for other victim assistance units in our region as well as receives assistance from other units in the county. The contracted services with Kindred Kids will begin immediately and as of November 3rd, 2020.

The program provides direct assistance to an average of 350 victims of violent crimes annually and also has contact with an average of 150 victims of various crimes each month. This ensures that victims are afforded their rights under the Colorado Victims Rights Act (VRA).

The program members will work closely with other agencies and victim assistance advocates to coordinate fundraising activities and to promote victim's rights awareness, especially during Domestic Violence Awareness Month and Victim's Rights Week. In addition to other duties, the VAC assists the Crime Prevention Officer with the CCPD Citizen's Police Academy and the Community Watch Program as well as the National Night Out program.

2021 Major Goals:

- ◆ Provide department training.
- ◆ Strengthen the Victim Advocate Program through recruitment of quality volunteers, on-going training and increased involvement of the volunteers.
- ◆ Provide Public Education forums on Victims' Rights.
- ◆ Coordinate/establish Peer Mentor Groups.
- ◆ Expand the program participants and functions to include grief counseling, navigating the justice system, and serving as a liaison.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-------------------------------|------------------|------------------|------------------|----------------|
| POLICE DEPT | | | | | |
| VICTIMS ASSISTANCE | | | | | |
| Personnel Services (100) | | | | | |
| 10-420-210-110 | Salaries & Wages | \$ 44,888 | \$ 44,439 | \$ 10,000 | \$ - |
| 10-420-210-121 | Overtime | 6,901 | 9,500 | 1,500 | - |
| 10-420-210-135 | Longevity Pay | 500 | 700 | 385 | - |
| 10-420-210-142 | Workers' Compensation | 144 | 52 | 150 | - |
| 10-420-210-143 | Life & Health Ins. | 8,473 | 8,883 | 4,400 | - |
| 10-420-210-144 | FICA Taxes | 3,930 | 3,473 | 1,900 | - |
| 10-420-210-145 | City Retirement | 2,184 | 2,178 | 1,200 | - |
| Total Personnel Services (100) | | \$ 67,020 | \$ 69,225 | \$ 19,535 | \$ - |
| Supplies & Materials (200) | | | | | |
| 10-420-210-210 | Operating Supplies-General | \$ 15 | \$ 200 | \$ 25 | \$ - |
| 10-420-210-237 | Uniform Purchases | - | 400 | - | - |
| Total Supplies & Materials (200) | | \$ 15 | \$ 600 | \$ 25 | \$ - |
| Purchased Services (300) | | | | | |
| 10-420-210-330 | Subscriptions/Membership Fees | \$ - | \$ 50 | \$ - | \$ - |
| 10-420-210-335 | Travel & Training | 800 | 1,000 | - | - |
| 10-420-210-342 | Workers Comp Ded | - | - | 1,000 | - |
| Total Purchased Services (300) | | \$ 800 | \$ 1,050 | \$ 1,000 | \$ - |
| TOTAL VICTIMS ADVOCATE | | \$ 67,835 | \$ 70,875 | \$ 20,560 | \$ - |

City of Cañon City 2021 Budget

Police Support Services

Administrative Services Overview

This division supports the Chief of Police and Operations Division of department by performing the administrative and support functions necessary to maintain operational effectiveness. Effective community partnerships are essential for a modern police agency to maintain legitimacy and trust within the community.

2021 Major Goals:

- ◆ Develop a standardized operations policy for specialized positions/units within the agency.
- ◆ Analyze national trends in use of force and 2020 incidents of force in Cañon City to develop training for 2021.
- ◆ Continue to improve and expand community policing activities and programs, with a focus on youth, mental health, and consumption of illegal substances.
- ◆ Evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents.
- ◆ Begin construction for community functions and regional training rooms in the new police annex.
- ◆ Integrate the quartermaster system used track department issued property and forecast replace costs of capital assets based on useful lifespan into Finance and Human Resources Systems.
- ◆ Implement innovative programs to address homelessness, drug addiction, and justice involvement in mental health related issues.
- ◆ Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors.
- ◆ Review Records Management practices and systems to reduce time required to complete incident reports and ensure timely response to citizen requests for information.
- ◆ Attain re-accredited status by the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies.

Community Programs Overview

Crime Prevention: The Cañon City Police Department continues to work closely with the community through programs coordinated by a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

Citizens' Police Academy: Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either a volunteer or a paid civilian.

2021 Major Goals:

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Increase education and participation in National Night Out program in Macon Plaza.
- ◆ Increase Business Watch and Retail Theft Alliance programs to help prevent property crime.
- ◆ Support the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

Investigations Unit Overview

The Investigative Unit of the Cañon City Police Department is supervised by two Detective Sergeants and four full-time Detectives. A sergeant and two detectives are assigned to investigate general crimes, and the other sergeant and two officers investigate narcotics crime. In addition, the narcotics detectives are being assigned to also investigate property crimes. The Detective Sergeants and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

2021 Major Goals:

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through successful resolution of cases and prosecution of offenders
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement a solvability matrix and a detective training program.

Evidence/Property Unit Overview

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

During 2019, a pipe burst inside the evidence unit and caused evidence in several cases, including major felonies, to be water logged. In addition to the physical structure of the vault, the storage and security of digital evidence will also be explored.

2021 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies – Evidence.
- ◆ Begin planning the evidence facility at the Annex and plan for transition upon completion.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.
- ◆ Implement a progressive purge process in regards to an excessive amount of property that is housed at the main office. Intense research will be required to avoid purging property/evidence still needed for on-going cases.
- ◆ Requesting additional part-time personnel to assist in the amount of property/evidence booked in, purging, digital evidence and any other duties as assigned to this position.

Neighborhood Partnership Initiative Overview

In 2019 the City combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of three full time employees and a part time employee charged with leading the city's preventative and enforcement efforts of these functions.

2021 Major Goals:

- ◆ Conduct effective parking enforcement and education in the downtown area and handicap parking enforcement in large parking lots.
- ◆ Manage See Click Fix complaints that fall under the Initiatives area of responsibility.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Conduct public education campaigns for:
 - Code Enforcement Compliance
 - Community Clean Up
 - City grant funded program for Neighborhood Improvement
 - Animal Safety
 - Dog waste removal

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|--|---------------------|---------------------|---------------------|---------------------|
| POLICE DEPT | | | | | |
| POLICE SUPPORT SERVICES | | | | | |
| Personnel Services (100) | | | | | |
| 10-420-211-110 | Salaries & Wages | \$ 641,777 | \$ 855,743 | \$ 810,600 | \$ 1,153,400 |
| 10-420-211-112 | Salaries - Part Time | 37,176 | 45,000 | 9,216 | - |
| 10-420-211-113 | Off Duty Employment | 966 | - | 1,974 | - |
| 10-420-211-121 | Overtime | 27,732 | 29,600 | 29,600 | 32,000 |
| 10-420-211-123 | Holiday Pay | 2,157 | 2,900 | 2,000 | 3,000 |
| 10-420-211-125 | Overtime - Safe Streets Task Force | - | 2,500 | - | - |
| 10-420-211-134 | Vac/Sick Payoff | 13,273 | - | - | - |
| 10-420-211-135 | Longevity Pay | 1,200 | 5,100 | 3,550 | 4,550 |
| 10-420-211-137 | Uniform/Boot Allowance | 400 | - | - | - |
| 10-420-211-142 | Workers' Compensation | 10,800 | 16,538 | 18,000 | 23,000 |
| 10-420-211-143 | Life & Health Insurance | 145,397 | 223,004 | 135,000 | 300,120 |
| 10-420-211-144 | FICA Taxes | 26,149 | 36,307 | 3,300 | 37,000 |
| 10-420-211-145 | City Retirement | 7,192 | 18,976 | 16,000 | 17,000 |
| 10-420-211-146 | Police Pension | 45,485 | 58,917 | 46,000 | 85,920 |
| 10-420-211-148 | AD&D | 11,459 | 14,862 | 12,000 | 22,000 |
| Total Personnel Services (100) | | \$ 971,164 | \$ 1,309,447 | \$ 1,087,240 | \$ 1,677,990 |
| Supplies & Materials (200) | | | | | |
| 10-420-211-200 | Office Supplies | \$ 1,842 | \$ 4,370 | \$ 2,000 | \$ 4,425 |
| 10-420-211-205 | Small Items of Equipment | 2,165 | 17,148 | 8,000 | 9,500 |
| 10-420-211-210 | Operating Supplies-General | 7,959 | 14,550 | 8,000 | 14,990 |
| 10-420-211-211 | Operating Supplies-National Night Out on Crime | 2,586 | 3,000 | 2,500 | 3,000 |
| 10-420-211-225 | Vehicle/Equip Parts | 4,385 | 4,700 | 4,500 | 4,850 |
| 10-420-211-237 | Uniform Purchases | 3,181 | 3,600 | 3,200 | 6,000 |
| 10-420-211-245 | Gas & Diesel Fuel | 6,501 | 11,900 | 7,000 | 12,300 |
| 10-420-211-250 | Oil, Grease, etc. | 171 | 1,050 | 1,000 | 1,100 |
| 10-420-211-255 | Tires | 526 | 2,000 | 2,000 | 2,075 |
| Total Supplies & Materials (200) | | \$ 29,316 | \$ 62,318 | \$ 38,200 | \$ 58,240 |
| Purchased Services (300) | | | | | |
| 10-420-211-300 | Professional Services | \$ - | \$ - | \$ 1,050 | \$ - |
| 10-420-211-305 | Contracted Services-General | 15,219 | 92,450 | 92,450 | 162,455 |
| 10-420-211-306 | CRCA Dispatching Agreement | 544,481 | 552,000 | 552,000 | 583,360 |
| 10-420-211-307 | Victim's Advocate Contract | - | - | - | 55,000 |
| 10-420-211-310 | Contracted Services-Repair/Maint. | 2,939 | 5,100 | 3,000 | 5,100 |
| 10-420-211-312 | Software Titles | 57,777 | 66,290 | 65,500 | 66,500 |
| 10-420-211-315 | Postage/Freight | 1,073 | 3,700 | 1,200 | 3,815 |
| 10-420-211-320 | Printing | 542 | 3,900 | 1,500 | 4,020 |
| 10-420-211-325 | Publications/Advertising | 252 | 1,100 | 500 | 1,135 |
| 10-420-211-330 | Subscriptions/Membership Fees | 2,014 | 3,900 | 2,200 | 4,270 |
| 10-420-211-335 | Travel & Training | 12,584 | 46,359 | 18,000 | 45,155 |
| 10-420-211-340 | Material/Equipment Rental | 5,982 | 10,000 | 5,000 | 10,300 |
| 10-420-211-342 | Workers' Comp. Deductible | 5,064 | 4,500 | 3,000 | 4,700 |
| 10-420-211-359 | Property Cleanup Costs | 104 | 50,000 | 70,000 | 72,100 |
| 10-420-211-380 | Voice/Data Service | 50,364 | 40,000 | 50,000 | 45,000 |
| 10-420-211-381 | Confidential Funds | - | - | - | 3,100 |
| Total Purchased Services (300) | | \$ 698,394 | \$ 879,299 | \$ 865,400 | \$ 1,066,010 |
| Debt Service (600) | | | | | |
| 10-430-314-630 | Fleet Management Lease | \$ - | \$ - | \$ - | \$ 8,000 |
| Total Debt Service (600) | | \$ - | \$ - | \$ - | \$ 8,000 |
| Grants/Contributions (700) | | | | | |
| 10-420-211-722 | POST Grant | \$ 47,550 | \$ 40,000 | \$ 4,500 | \$ 3,022 |
| 10-420-211-725 | Neighborhood Grant Program | - | 35,000 | - | - |
| Total Grants/Contributions (700) | | \$ 47,550 | \$ 75,000 | \$ 4,500 | \$ 3,022 |
| Capital Outlay (900) | | | | | |
| 10-420-211-910 | Building | \$ 28,112 | \$ 350,000 | \$ 362,500 | \$ 60,000 |
| 10-420-211-920 | Equipment | - | 30,000 | 30,000 | - |
| Total Capital Outlay (900) | | \$ 28,112 | \$ 380,000 | \$ 392,500 | \$ 60,000 |
| TOTAL POLICE SUPPORT SERVICES | | \$ 1,774,536 | \$ 2,706,064 | \$ 2,387,840 | \$ 2,873,262 |



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Police Operations

Patrol/Traffic Division Overview

Police patrol is the core service of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-four people assigned to Patrol functions and will be adding a dedicated traffic officer in 2020 with the purchase of an unmarked utility vehicle.

Patrol response is the most important service as related to immediate “law and order” or when an officer is needed “now”. However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become “window dressing”. Easily eighty percent of the Department’s resources may be found in these two basic functions.

2021 Major Goals:

- ◆ Sponsor two local applicants to the police academy and implement a strategic recruitment plan for certified officers.
- ◆ Maintain staffing level above 85%.
- ◆ Complete at least two traffic safety initiatives to identify and reduce impaired drivers in conjunction with Colorado State Patrol.
- ◆ Complete an analysis of traffic crash locations and citizen complaints to determine strategic traffic enforcement locations.
- ◆ Continue Zone Assignments and neighborhood based policing.
- ◆ Have at least 20% of officers trained in Crisis Intervention Training (CIT) and 100% in Mental Health First Aid (MHFA).
- ◆ Establish problem based policing for areas identified as a high crime locations or those having high citizen complaints.
- ◆ Continue with coverage of police canine units to assist in apprehensions of violent felons and detecting drugs.
- ◆ Develop an online reporting process for certain types of reports and non-emergency traffic complaints.
- ◆ Increase alternate forms of patrol to include:
 - Bike Patrol
 - Foot Patrol

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|----------------------------------|---------------------|---------------------|---------------------|---------------------|
| POLICE DEPT | | | | | |
| POLICE OPERATIONS | | | | | |
| Personnel Services (100) | | | | | |
| 10-420-213-110 | Salaries & Wages | \$ 1,321,680 | \$ 1,346,104 | \$ 1,341,000 | \$ 1,305,000 |
| 10-420-213-113 | Off Duty Employment | 58,736 | 36,000 | 65,000 | 50,000 |
| 10-420-213-121 | Overtime-Permanent | 127,106 | 50,000 | 60,000 | 60,000 |
| 10-420-213-123 | Holiday Pay | 27,859 | 23,000 | 18,000 | 30,000 |
| 10-420-213-134 | Vac/Sick Payoff | 44,221 | 4,000 | - | - |
| 10-420-213-135 | Longevity Pay | 5,800 | 3,350 | 5,450 | 5,450 |
| 10-420-213-142 | Workers' Compensation | 47,169 | 36,828 | 36,000 | 30,000 |
| 10-420-213-143 | Life & Health Insurance | 360,674 | 454,793 | 370,000 | 391,000 |
| 10-420-213-144 | FICA Taxes | 29,209 | 17,673 | 30,200 | 28,300 |
| 10-420-213-145 | City Retirement | 3,924 | 6,000 | 3,200 | 5,650 |
| 10-420-213-146 | Police Pension | 135,493 | 150,900 | 148,000 | 132,000 |
| 10-420-213-148 | AD & D | 32,127 | 38,065 | 34,000 | 31,000 |
| Total Personnel Services (100) | | \$ 2,193,999 | \$ 2,166,713 | \$ 2,110,850 | \$ 2,068,400 |
| Supplies & Materials (200) | | | | | |
| 10-420-213-205 | Small Items of Equipment | \$ 21,976 | 37,389 | \$ 22,000 | 32,100 |
| 10-420-213-206 | Safety Equipment | 8,700 | 14,430 | 16,000 | 11,480 |
| 10-420-213-210 | Operating Supplies-General | 8,110 | 12,140 | 6,000 | 12,600 |
| 10-420-213-225 | Vehicle/Equip Parts | 17,936 | 15,120 | 15,200 | 15,120 |
| 10-420-213-235 | Chem, Lab & Medical Supplies | - | 1,500 | - | 750 |
| 10-420-213-237 | Uniform Purchases | 21,341 | 39,000 | 28,000 | 40,200 |
| 10-420-213-240 | Firearm Supplies | 14,013 | 14,000 | 14,000 | 12,340 |
| 10-420-213-245 | Gas & Diesel Fuel | 51,314 | 51,750 | 45,000 | 53,300 |
| 10-420-213-250 | Oil, Grease, Etc. | 2,028 | 2,100 | 2,100 | 2,175 |
| 10-420-213-255 | Tires | 5,450 | 6,500 | 7,500 | 6,700 |
| Total Supplies & Materials (200) | | \$ 150,868 | \$ 193,929 | \$ 155,800 | \$ 186,765 |
| Purchased Services (300) | | | | | |
| 10-420-213-305 | Contracted Services-General | \$ 68,671 | \$ 2,300 | \$ 9,000 | \$ - |
| 10-420-213-310 | Contracted Services-Repair/Maint | 13,080 | - | 8,000 | - |
| 10-420-213-312 | Software Titles | 52,645 | 61,810 | 55,000 | 97,000 |
| 10-420-213-320 | Printing | 3,294 | 3,780 | 4,000 | 6,625 |
| 10-420-213-335 | Travel & Training | 22,532 | 25,000 | 5,000 | 25,000 |
| 10-420-213-387 | Lab Tests | 1,921 | 5,000 | 2,200 | 2,500 |
| Total Purchased Services (300) | | \$ 162,142 | \$ 97,890 | \$ 83,200 | \$ 131,125 |
| Debt Service (600) | | | | | |
| 10-430-314-630 | Fleet Management Lease | \$ - | \$ - | \$ - | \$ 125,000 |
| Total Debt Service (600) | | \$ - | \$ - | \$ - | \$ 125,000 |
| Grants/Contributions (700) | | | | | |
| 10-420-213-709 | K-9 Program | \$ 16,847 | \$ 13,695 | \$ 17,000 | \$ 15,900 |
| Total Grants/Contributions (700) | | \$ 16,847 | \$ 13,695 | \$ 17,000 | \$ 15,900 |
| Capital Outlay (900) | | | | | |
| 10-420-213-920 | Equipment | \$ 77,368 | \$ 281,583 | \$ 180,000 | \$ 73,200 |
| Total Capital Outlay (900) | | \$ 77,368 | \$ 281,583 | \$ 180,000 | \$ 73,200 |
| TOTAL POLICE OPERATIONS | | \$ 2,601,224 | \$ 2,753,810 | \$ 2,546,850 | \$ 2,600,390 |

City of Cañon City 2021 Budget

School Resource Officer Overview

The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

2021 Major Goals:

- ◆ Plan and facilitate reunification and active shooter training with the Cañon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE1 school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate “Public Safety Days” for children.
- ◆ Conduct a junior law enforcement academy and facilitate the BSA Police Explorer Program.
- ◆ Develop relationships with the District Attorney’s Office Juvenile Prosecutor(s) and support their Diversion Program.
- ◆ Develop partnerships with youth serving organizations in Cañon City, specifically including the Boys and Girls Club and the Bridge.
- ◆ Address concerns and complaints involving minors in Rudd Park.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|------------------------------|-------------------|-------------------|-------------------|-------------------|
| POLICE DEPT | | | | | |
| SCHOOL RESOURCE PROGRAM | | | | | |
| Personnel Services (100) | | | | | |
| 10-420-218-110 | Salaries & Wages | \$ 65,746 | \$ 92,901 | \$ 75,000 | \$ 90,000 |
| 10-420-218-121 | Overtime-Permanent | 1,220 | - | 1,500 | - |
| 10-420-218-123 | Holiday Pay | 361 | 200 | 500 | - |
| 10-420-218-134 | Vacation / Sick Leave Payoff | 6,215 | - | - | - |
| 10-420-218-142 | Worker's Compensation | 2,119 | 2,523 | 2,200 | 2,000 |
| 10-420-218-143 | Life & Health Insurance | 14,821 | 17,765 | 15,000 | 19,128 |
| 10-420-218-144 | FICA Taxes | 1,077 | 1,211 | 1,600 | 1,300 |
| 10-420-218-146 | Police Pension | 7,279 | 10,334 | 10,000 | 10,400 |
| 10-420-218-148 | AD&D | 1,833 | 2,607 | 300 | 2,550 |
| Total Personnel Services (100) | | \$ 100,672 | \$ 127,541 | \$ 106,100 | \$ 125,378 |
| Supplies & Materials (200) | | | | | |
| 10-420-218-210 | Operating Supplies-General | \$ 920 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 10-420-218-237 | Uniform Purchases | - | 2,000 | - | 2,000 |
| Total Supplies & Materials (200) | | \$ 920 | \$ 3,000 | \$ 1,000 | \$ 3,000 |
| Purchased Services (300) | | | | | |
| 10-420-218-335 | Travel & Training | \$ 707 | \$ 1,500 | \$ - | \$ 1,500 |
| Total Purchased Services (300) | | \$ 707 | \$ 1,500 | \$ - | \$ 1,500 |
| TOTAL SCH RESOURCE PRGM | | \$ 102,300 | \$ 132,041 | \$ 107,100 | \$ 129,878 |

City of Cañon City 2021 Budget

Co-Responder Unit Overview

The Co-responder program is a partnership between Fremont County's state designated crisis response organization, Solvista Health, and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2022. The program pairs a police detective and a behavioral health clinician as a single response unit that answers calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field level diversions to treatment programs.

2021 Major Goals:

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Manage and report all required metrics for continued OBH grant funding.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| POLICE DEPT | | | | | |
| CO-RESPONDER PROGRAM | | | | | |
| Personnel Services (100) | | | | | |
| 10-420-219-110 | Salaries & Wages | \$ 35,131 | \$ 54,060 | \$ 60,000 | \$ 55,600 |
| 10-420-219-121 | Overtime-Permanent | 255 | 9,325 | 900 | 9,500 |
| 10-420-219-123 | Holiday Pay | 382 | - | - | - |
| 10-420-219-135 | Longevity Pay | - | - | - | 600 |
| 10-420-219-137 | Uniform/Boot Allowance | 715 | - | - | - |
| 10-420-219-142 | Worker's Compensation | - | 1,465 | 1,000 | 1,125 |
| 10-420-219-143 | Life & Health Insurance | 11,287 | 18,860 | 18,860 | 23,460 |
| 10-420-219-144 | FICA Taxes | 457 | 703 | 703 | 800 |
| 10-420-219-146 | Police Pension | 3,627 | 6,001 | 6,001 | 6,400 |
| 10-420-219-148 | AD&D | 915 | 1,514 | 1,514 | 1,600 |
| Total Personnel Services (100) | | \$ 52,770 | \$ 91,928 | \$ 88,978 | \$ 99,085 |
| Supplies & Materials (200) | | | | | |
| 10-420-219-200 | Office Supplies | \$ 774 | \$ 2,000 | \$ 800 | \$ 2,220 |
| 10-420-219-205 | Small items of Equipment | 12,686 | 4,057 | 2,000 | 6,517 |
| 10-420-219-210 | Operating Supplies-General | 421 | 11,000 | 500 | 11,000 |
| 10-420-219-237 | Uniform Purchase | - | 2,800 | 2,800 | 10,000 |
| 10-420-219-245 | Gas & Diesel Fuel | - | 300 | - | 300 |
| 10-420-219-250 | Oil & Grease | - | 68 | - | 75 |
| Total Supplies & Materials (200) | | \$ 13,881 | \$ 20,225 | \$ 6,100 | \$ 30,112 |
| Purchased Services (300) | | | | | |
| 10-420-219-305 | Contracted Services - General | \$ 35,623 | \$ 132,465 | \$ 70,000 | \$ 135,000 |
| 10-420-219-335 | Travel & Training | 1,181 | 3,200 | - | 5,520 |
| 10-420-219-380 | Telephone/Voice Data | 561 | 996 | 1,000 | 1,000 |
| Total Purchased Services (300) | | \$ 37,364 | \$ 136,661 | \$ 71,000 | \$ 141,520 |
| Debt Service (600) | | | | | |
| 10-420-219-610 | Principal | \$ - | \$ - | \$ - | \$ 15,000 |
| 10-420-219-620 | Interest | - | - | - | - |
| Total Debt Service (600) | | \$ - | \$ - | \$ - | \$ 15,000 |
| Capital Outlay (900) | | | | | |
| 10-420-219-920 | Equipment | \$ - | \$ - | \$ - | \$ - |
| Total Capital Outlay (900) | | \$ - | \$ - | \$ - | \$ - |
| TOTAL CO-RESPONDER PROGRAM | | \$ 104,015 | \$ 248,814 | \$ 166,078 | \$ 285,717 |
| GRAND TOTAL POLICE DEPT | | \$ 4,649,909 | \$ 5,911,603 | \$ 5,228,428 | \$ 5,889,247 |



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City of Cañon City 2021 Budget

Fleet Department Overview

The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

2020 Major Goals and Accomplishments:

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Upgraded fuel management software.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.

- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance by 10-15%.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

2021 Major Goals:

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Complete the procurement of a new Vac-Truck for better stormwater management and maintenance.
- ◆ Increase training opportunities for employee's through partnerships with CIRSA.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| Fleet | | | | | |
| Personnel Services (100) | | | | | |
| 10-430-311-110 | Salaries & Wages | \$ 139,621 | \$ 139,034 | \$ 118,000 | \$ 132,000 |
| 10-430-311-121 | Overtime-Permanent | 181 | 300 | 300 | 300 |
| 10-430-311-134 | Vac/Sick Payoff | 8,946 | - | - | - |
| 10-430-311-135 | Longevity Pay | 1,638 | 1,800 | 1,800 | 1,378 |
| 10-430-311-137 | Uniform/Boot Allowance | 560 | 600 | 600 | 600 |
| 10-430-311-142 | Workers' Compensation | 2,540 | 2,876 | 3,800 | 3,500 |
| 10-430-311-143 | Life & Health Insurance | 23,113 | 24,871 | 24,000 | 23,500 |
| 10-430-311-144 | FICA Taxes | 11,290 | 10,865 | 9,500 | 10,160 |
| 10-430-311-145 | City Retirement | 6,840 | 6,813 | 6,100 | 6,535 |
| | Total Personnel Services (100) | \$ 194,727 | \$ 187,159 | \$ 164,100 | \$ 177,973 |
| Supplies & Materials (200) | | | | | |
| 10-430-311-200 | Office Supplies | \$ 521 | \$ 600 | \$ 600 | \$ 600 |
| 10-430-311-205 | Small Items of Equipment | 2,635 | 3,000 | 2,000 | 3,000 |
| 10-430-311-210 | Operating Supplies-General | 1,530 | 2,200 | 2,100 | 2,200 |
| 10-430-311-215 | Operating Supplies-Equipment/Maint. | 968 | 650 | 700 | 800 |
| 10-430-311-220 | Operating Supplies-Bldg. Materials | 141 | 500 | 500 | 550 |
| 10-430-311-225 | Vehicle/Equip Parts | 2,324 | 1,500 | 1,000 | 1,500 |
| 10-430-311-245 | Gas & Diesel Fuel | 3,224 | 2,900 | 2,900 | 3,000 |
| 10-430-311-250 | Oil, Grease, etc. | 113 | 125 | 135 | 150 |
| 10-430-311-255 | Tires, Tubes, etc. | 198 | 550 | 800 | 700 |
| 10-430-311-265 | Specialized Equipment Repair | 1,186 | 1,200 | 1,200 | 1,200 |
| 10-430-311-270 | Fuel Station Repair & Maintenance | 400 | 1,200 | 1,200 | 1,200 |
| | Total Supplies & Materials (200) | \$ 13,239 | \$ 14,425 | \$ 13,135 | \$ 14,900 |
| Purchased Services (300) | | | | | |
| 10-430-311-300 | Professional Services | \$ 15 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| 10-430-311-305 | Contracted Services-General | 446 | 1,400 | 1,400 | 1,400 |
| 10-430-311-310 | Contracted Services-Repair/Maint | 3,729 | 1,000 | 1,000 | 1,000 |
| 10-430-311-330 | Subscriptions/Membership Fees | 2,536 | 1,550 | 1,500 | 2,750 |
| 10-430-311-335 | Travel & Training | 1,461 | 1,250 | 500 | 1,500 |
| 10-430-311-340 | Material/Equipment Rental | 3,723 | 2,700 | 2,700 | 2,700 |
| 10-430-311-342 | Workers' Comp. Deductible | - | 250 | - | - |
| 10-430-311-365 | Electric | 3,883 | 3,900 | 3,900 | 3,900 |
| 10-430-311-370 | Gas | 2,518 | 2,100 | 2,100 | 2,200 |
| 10-430-311-375 | Sewer | 336 | 310 | 325 | 325 |
| 10-430-311-380 | Telephone/Voice/Data | 3,043 | 2,600 | 2,600 | 2,600 |
| 10-430-311-385 | Water | 1,702 | 1,608 | 16,000 | 1,600 |
| | Total Purchased Services (300) | \$ 23,391 | \$ 20,468 | \$ 33,825 | \$ 21,775 |
| Capital Outlay (900) | | | | | |
| 10-430-311-920 | Equipment | \$ 21,700 | \$ 7,500 | \$ 6,000 | \$ - |
| 10-430-311-950 | Buildings | - | 9,500 | - | 10,000 |
| | Total Capital Outlay (900) | \$ 21,700 | \$ 17,000 | \$ 6,000 | \$ 10,000 |
| | TOTAL FLEET | \$ 253,057 | \$ 239,052 | \$ 217,060 | \$ 224,648 |

City of Cañon City 2021 Budget

Street Division Overview

The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

2020 Major Goals and Accomplishments:

- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Continued routine cleaning of stormwater drainage boxes and vaults, culverts and ditches.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual leaf pick up in fall.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 90 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan.
- ◆ Implemented crack sealing project on approx. 4.4 miles of roads.
- ◆ Installation of new school flashers on Field Ave. and South Street.
- ◆ Continued addressing requests received from See Click Fix.
- ◆ Continued weed spraying program on Hwy. 50.

2021 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust control.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the new federal retro-reflectivity mandates and MUTCD updates.
- ◆ Implementation of Pavement Management System.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| STREETS | | | | | |
| Personnel Services (100) | | | | | |
| 10-430-314-110 | Salaries & Wages | \$ 540,242 | \$ 522,046 | \$ 553,000 | \$ 583,000 |
| 10-430-314-121 | Overtime-Permanent | 24,530 | 18,000 | 18,000 | 20,000 |
| 10-430-314-134 | Vac/Sick Payoff | 12,810 | - | - | - |
| 10-430-314-135 | Longevity Pay | 5,850 | 6,950 | 5,850 | 5,300 |
| 10-430-314-137 | Uniform/Boot Allowance | 2,480 | 2,680 | 2,680 | 3,000 |
| 10-430-314-142 | Workers' Compensation | 28,560 | 26,642 | 30,000 | 30,000 |
| 10-430-314-143 | Life & Health Insurance | 167,615 | 191,946 | 168,000 | 182,500 |
| 10-430-314-144 | FICA Taxes | 42,400 | 40,732 | 43,000 | 45,100 |
| 10-430-314-145 | City Retirement | 23,405 | 25,541 | 24,000 | 28,900 |
| Total Personnel Services (100) | | \$ 847,893 | \$ 834,537 | \$ 844,530 | \$ 897,800 |
| Supplies & Materials (200) | | | | | |
| 10-430-314-200 | Office Supplies | \$ 255 | \$ 700 | \$ 300 | \$ 700 |
| 10-430-314-205 | Small Items of Equipment | 2,996 | 3,000 | 3,000 | 3,000 |
| 10-430-314-210 | Operating Supplies-General | 5,747 | 10,300 | 4,000 | 10,300 |
| 10-430-314-215 | Operating Supplies-Equip/Maint | 27,490 | 46,000 | 32,000 | 46,000 |
| 10-430-314-220 | Operating Supplies-Bldg Materials | 52,380 | 100,000 | 55,000 | 100,000 |
| 10-430-314-225 | Vehicle/Equip Parts | 44,346 | 35,000 | 20,000 | 35,000 |
| 10-430-314-237 | Uniform Purchases | 4,449 | 5,600 | 4,500 | 5,600 |
| 10-430-314-245 | Gas & Diesel Fuel | 32,685 | 34,000 | 34,000 | 34,000 |
| 10-430-314-246 | Operating Supplies - Street Lighting | - | - | - | 15,000 |
| 10-430-314-250 | Oil, Grease, etc. | 1,942 | 2,300 | 2,200 | 2,300 |
| 10-430-314-255 | Tires, Tubes, etc. | 5,150 | 14,000 | 6,000 | 14,000 |
| 10-430-314-265 | Specialized Equipment Repair | 9,232 | 20,000 | 7,500 | 20,000 |
| Total Supplies & Materials (200) | | \$ 186,672 | \$ 270,900 | \$ 168,500 | \$ 285,900 |
| Purchased Services (300) | | | | | |
| 10-430-314-300 | Professional Services | \$ 1,300 | \$ 1,500 | \$ 1,200 | \$ 1,500 |
| 10-430-314-305 | Contracted Services-General | 3,060 | 3,000 | 2,500 | 3,000 |
| 10-430-314-310 | Contracted Services-Repair/Maint | 8,457 | 18,000 | 18,000 | 18,000 |
| 10-430-314-312 | Software Titles | 3,690 | 6,500 | 6,500 | 6,500 |
| 10-430-314-315 | Postage/Freight | 19 | 150 | 10 | 150 |
| 10-430-314-320 | Printing | - | 150 | - | 150 |
| 10-430-314-325 | Publications/Advertising | 183 | 100 | 100 | 100 |
| 10-430-314-330 | Subscriptions/Membership Fees | 116 | 130 | 120 | 150 |
| 10-430-314-335 | Travel & Training | 33 | 1,000 | 100 | 1,000 |
| 10-430-314-340 | Material/Equipment Rental | 787 | 2,000 | 1,000 | 2,000 |
| 10-430-314-342 | Workers' Comp. Deductible | 1,000 | 2,000 | 1,012 | 2,000 |
| 10-430-314-365 | Electric | 155,296 | 176,000 | 160,000 | 180,000 |
| 10-430-314-370 | Gas | 1,854 | 1,300 | 3,000 | 1,350 |
| 10-430-314-375 | Sewer | 169 | 200 | 200 | 200 |
| 10-430-314-380 | Telephone/Voice/Data | 7,028 | 6,000 | 7,200 | 6,200 |
| 10-430-314-385 | Water | 754 | 600 | 800 | 600 |
| Total Purchased Services (300) | | \$ 183,746 | \$ 218,630 | \$ 201,742 | \$ 222,900 |
| Debt Service (600) | | | | | |
| 10-430-314-610 | Principal | \$ - | \$ 103,174 | \$ 103,174 | \$ 106,651 |
| 10-430-314-620 | Interest | - | 7,072 | 7,072 | 3,594 |
| Total Debt Service (600) | | \$ - | \$ 110,246 | \$ 110,246 | \$ 110,245 |
| Capital Outlay (900) | | | | | |
| 10-430-314-920 | Equipment | \$ 320,669 | \$ 80,000 | \$ 80,000 | \$ 117,000 |
| Total Capital Outlay (900) | | \$ 320,669 | \$ 80,000 | \$ 80,000 | \$ 117,000 |
| TOTAL STREETS | | \$ 1,538,980 | \$ 1,514,313 | \$ 1,405,018 | \$ 1,633,845 |

City of Cañon City 2021 Budget

Engineering Department Overview

Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

2020 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Completed the 2020 CMAQ Paving Project on S. 8th Street and Bridge Street.
- ◆ Designed the 2021 CMAQ Paving Project.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Assisted in application for CDOT SRTS project on N. 9th Street between Washington Street and College Ave.
- ◆ Completed design and clearance of CO Highway 115 Pedestrian Improvements.
- ◆ Completed US Highway 50 West Access Control Plan.
- ◆ Completed design of US Highway 50 Pedestrian Crossing Project.
- ◆ Completed fourth year of 2A Street Improvement Project.
- ◆ Completed design for additional reconstruction of some downtown alleys south of Main Street.
- ◆ Completed installation of wayfinding signs at gateways and on Main Street, highways US50 and CO115.
- ◆ Finished design and proceeded with construction of stormwater capital improvements funded with COPs.
- ◆ Implemented Cartegraph OMS Assest Database for Water Treatment Plant.
- ◆ Managed project with provider to connect City-owned dark fiber to all City facilities.
- ◆ Completed Railroad Crossing Surface Renewal on S. 11th Street with UPRR.

2021 Major Goals:

- ◆ Complete construction the 2021 CMAQ Paving Project.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
- ◆ Complete fifth year of 2A Street Improvement Project.
- ◆ Design CDOT SRTS project on N. 9th Street between Washington Street and College Ave.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Construct CO Highway 115 Pedestrian Improvements.
- ◆ Complete construction of US Highway 50 Pedestrian Crossing Project Phase I.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Continue optimization of Cartegraph OMS Assest Database use.
- ◆ Finalize US Highway 50 East Access Control Plan IGA.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| ENGINEERING | | | | | |
| Personnel Services (100) | | | | | |
| 10-430-318-110 | Salaries & Wages | \$ 262,413 | \$ 260,820 | \$ 266,000 | \$ 270,700 |
| 10-430-318-121 | Overtime-Permanent | 120 | 3,000 | - | 3,000 |
| 10-430-318-134 | Vac/Sick Payoff | 4,386 | - | - | - |
| 10-430-318-135 | Longevity Pay | 1,725 | 2,350 | 1,950 | 2,050 |
| 10-430-318-137 | Uniform/Boot Allowance | 740 | 940 | 940 | 940 |
| 10-430-318-142 | Workers' Compensation | 760 | 716 | 760 | 1,000 |
| 10-430-318-143 | Life & Health Insurance | 58,690 | 59,910 | 60,000 | 76,000 |
| 10-430-318-144 | FICA Taxes | 19,498 | 20,570 | 20,500 | 21,000 |
| 10-430-318-145 | City Retirement | 11,444 | 12,857 | 13,000 | 13,500 |
| | Total Personnel Services (100) | \$ 359,776 | \$ 361,163 | \$ 363,150 | \$ 388,190 |
| Supplies & Materials (200) | | | | | |
| 10-430-318-200 | Office Supplies | \$ 220 | \$ 300 | \$ 200 | \$ 300 |
| 10-430-318-205 | Small Items of Equipment | 1,384 | 9,500 | 2,000 | 1,000 |
| 10-430-318-210 | Operating Supplies-General | 383 | 2,000 | 500 | 4,000 |
| 10-430-318-225 | Vehicle/Equip Parts | 2,074 | 500 | 1,500 | 500 |
| 10-430-318-237 | Uniform Purchases | 935 | 2,360 | 1,000 | 2,400 |
| 10-430-318-245 | Gas & Diesel Fuel | 1,701 | 1,000 | 2,000 | 1,000 |
| 10-430-318-250 | Oil, Grease, etc. | 115 | 100 | 100 | 100 |
| 10-430-318-255 | Tires, Tubes, etc. | 1,184 | 1,000 | 1,000 | 1,000 |
| 10-430-318-265 | Specialized Equipment Repair | - | 2,000 | 2,000 | 2,000 |
| | Total Supplies & Materials (200) | \$ 7,996 | \$ 18,760 | \$ 10,300 | \$ 12,300 |
| Purchased Services (300) | | | | | |
| 10-430-318-300 | Professional Services | \$ 5,631 | \$ 30,000 | \$ 6,000 | \$ 95,000 |
| 10-430-318-305 | Contracted Services-General | 647 | 1,600 | 800 | 1,600 |
| 10-430-318-310 | Contracted Services-Repair/Maint | 1,060 | 1,300 | 750 | 1,500 |
| 10-430-318-312 | Software Titles | 37,078 | 55,860 | 56,000 | 70,200 |
| 10-430-318-315 | Postage/Freight | 252 | 400 | 300 | 400 |
| 10-430-318-320 | Printing | 250 | 300 | 300 | 100 |
| 10-430-318-325 | Publications/Advertising | 672 | 200 | 200 | 200 |
| 10-430-318-330 | Subscription/Membership Fees | 249 | 700 | 350 | 500 |
| 10-430-318-335 | Travel & Training | 3,478 | 6,000 | 1,000 | 6,000 |
| 10-430-318-380 | Telephone/Voice/Data | 5,485 | 6,500 | 6,000 | 6,500 |
| | Total Purchased Services (300) | \$ 54,802 | \$ 102,860 | \$ 71,700 | \$ 182,000 |
| Capital Outlay (900) | | | | | |
| 10-430-318-920 | Equipment | \$ 14,500 | \$ 6,000 | \$ - | \$ 15,000 |
| | Total Capital Outlay (900) | \$ 14,500 | \$ 6,000 | \$ - | \$ 15,000 |
| | TOTAL ENGINEERING | \$ 437,073 | \$ 488,783 | \$ 445,150 | \$ 597,490 |

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------|--|----------------------------|----------------------------|----------------------------|----------------------------|
| STREET PROJECTS | | | | | |
| | Capital Outlay (900) | | | | |
| 10-430-320-931 | Street Resurfacing | \$ 392,057 | \$ 400,000 | \$ 60,000 | \$ 330,000 |
| 10-430-321-932 | Hydraulic Ditch Crossings | - | 200,000 | - | 200,000 |
| 10-430-323-931 | Misc Concrete & Sidewalk Replacement Program | 49,034 | 75,000 | 75,000 | 50,000 |
| 10-430-366-931 | Wayfinding Kiosks | 43,241 | 319,000 | 525,000 | 10,000 |
| 10-430-369-931 | Downtown Alleys | 180,274 | 200,000 | 200,000 | 125,000 |
| 10-430-370-931 | US 50 Corridor | 106,252 | 48,000 | 48,000 | - |
| 10-430-376-931 | Rail Road Crossing Resurfacing | - | - | 36,000 | - |
| | TOTAL STREET PROJECTS | <u>\$ 770,856</u> | <u>\$ 1,242,000</u> | <u>\$ 944,000</u> | <u>\$ 715,000</u> |
| GRAND TOTAL PUBLIC WORKS | | <u><u>\$ 2,999,967</u></u> | <u><u>\$ 3,484,148</u></u> | <u><u>\$ 3,011,228</u></u> | <u><u>\$ 3,170,983</u></u> |

CITY OF CAÑON CITY

2021 BUDGET PROGRAM/ACTIVITIES

Department: Culture & Recreation

Division/Program: Total of All Divisions

Fund: General

| Expenditures: | 2018 Actual | 2019 Budget | 2019 Estimate | 2020 Budget |
|--------------------------|------------------------|------------------------|--------------------------|------------------------|
| Personnel Services (100) | \$ 729,317 | \$ 760,560 | \$ 713,655 | \$ 770,485 |
| Supplies (200) | 63,180 | 52,305 | 47,250 | 51,150 |
| Purchased Services (300) | 40,680 | 50,346 | 35,068 | 47,187 |
| Grants (700) | 26,891 | 45,250 | 41,750 | 39,000 |
| Capital Outlay (900) | 609,235 | 70,000 | 6,114 | 47,000 |
| Total | \$ 1,469,303 | \$ 978,461 | \$ 843,837 | \$ 954,822 |

| Program Funding Sources | | | | |
|---|---------------------|---------------------|-------------------|-------------------|
| Charges for Services | \$ 2,170 | \$ 9,300 | \$ 9,300 | \$ 1,900 |
| Grants | 17,642 | 33,000 | 33,000 | 56,250 |
| Rent | 130,141 | 113,600 | 113,600 | 110,000 |
| Fines & Forfeitures | 1,773 | 2,700 | 2,700 | 1,500 |
| General City Revenues | 1,036,341 | 722,345 | 732,451 | 706,934 |
| Fund Balance Assigned to Capital Outlay | | 589,207 | 6,114 | 47,000 |
| Fund Balance | - | 17,037 | - | - |
| Total Funding Sources | \$ 1,188,066 | \$ 1,487,189 | \$ 897,165 | \$ 923,584 |

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2021 Budget

Cañon City Public Library Public

The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

2020 Major Goals and Accomplishments:

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of ebooks, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Provided assistance to patrons using on-line educational databases, as well as Automotive Repair, Small Engine Repair, and major fee-based genealogy databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors and the local theatre.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations as allowed under our variance for Covid-19.

2021 Major Goals:

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard Library practices through staff development.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|----------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| CULTURE & RECREATION: | | | | | |
| LIBRARY | | | | | |
| | Personnel Services (100) | | | | |
| 10-450-551-110 | Salaries & Wages | \$ 286,927 | \$ 305,947 | \$ 305,000 | \$ 360,360 |
| 10-450-551-112 | Salaries-Temporary | 42,975 | 46,000 | 12,000 | - |
| 10-450-551-134 | Vacation/Sick Payoff | 7,130 | - | - | - |
| 10-450-551-135 | Longevity Pay | 3,550 | 3,600 | 3,600 | 5,140 |
| 10-450-551-142 | Workers' Compensation | 376 | 481 | 500 | 500 |
| 10-450-551-143 | Life & Health Insurance | 93,220 | 98,740 | 92,000 | 109,000 |
| 10-450-551-144 | FICA Taxes | 24,599 | 27,875 | 24,260 | 28,000 |
| 10-450-551-145 | City Retirement | 14,624 | 17,422 | 15,800 | 18,000 |
| | Total Personnel Services (100) | \$ 473,400 | \$ 500,065 | \$ 453,160 | \$ 521,000 |
| | Supplies & Materials (200) | | | | |
| 10-450-551-200 | Office Supplies | \$ 2,498 | \$ 2,000 | \$ 1,500 | \$ 1,500 |
| 10-450-551-205 | Small Items of Equipment | 809 | 4,000 | 4,000 | 4,000 |
| 10-450-551-210 | Operating Supplies-General | 8,184 | 7,000 | 6,000 | 6,500 |
| 10-450-551-275 | Books, Videos, etc/ | 42,524 | 30,000 | 30,000 | 30,000 |
| | Total Supplies & Materials (200) | \$ 54,016 | \$ 43,000 | \$ 41,500 | \$ 42,000 |
| | Purchased Services (300) | | | | |
| 10-450-551-300 | Professional Services | \$ 645 | \$ 600 | \$ - | \$ 400 |
| 10-450-551-305 | Contracted Services-General | 17,042 | 23,786 | 21,000 | 24,000 |
| 10-450-551-310 | Contracted Services-Repair/Maint. | 85 | - | - | - |
| 10-450-551-312 | Software Titles | 465 | 1,000 | 1,500 | 1,700 |
| 10-450-551-315 | Postage/Freight | 689 | 700 | 600 | 700 |
| 10-450-551-325 | Publications/Advertising | 75 | 300 | - | 300 |
| 10-450-551-330 | Subscriptions/Membership Fees | 4,676 | 5,190 | 5,000 | 5,600 |
| 10-450-551-335 | Travel & Training | 362 | 2,500 | 500 | 2,000 |
| 10-450-551-340 | Material/Equipment Rental | 1,911 | 4,500 | - | 1,500 |
| 10-450-551-342 | Workers' Comp. Deductible | 336 | 600 | - | 600 |
| 10-450-551-380 | Telephone/Voice/Data | 3,288 | 60 | 60 | 60 |
| | Total Purchased Services (300) | \$ 29,574 | \$ 39,236 | \$ 28,660 | \$ 36,860 |
| | Grants/Contributions (700) | | | | |
| 10-450-551-780 | CO State Library CARES Act Grant | - | - | 10,000 | - |
| | Total Grants/Contributions (700) | \$ - | \$ - | \$ 10,000 | \$ - |
| | Capital Outlay (900) | | | | |
| 10-450-551-920 | Equipment | \$ 5,993 | \$ - | \$ - | \$ - |
| | Total Capital Outlay (900) | \$ 5,993 | \$ - | \$ - | \$ - |
| TOTAL LIBRARY | | \$ 562,983 | \$ 582,301 | \$ 523,320 | \$ 599,860 |

City of Cañon City 2021 Budget

Royal Gorge Regional Museum & History Center Overview

The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

2020 Major Goals and Accomplishments:

- ◆ Applied for and awarded a State Historic Fund grant to improve the drainage and rehabilitate the front porch of the Anson Rudd Stone House.
- ◆ Partnered with community organizations and local citizens in the development and rendering of educational videos to be viewed on the museum's social media platforms and the City's public access channel – Channel 191.
- ◆ Researched and developed a new exhibit “From Head to Toe: A Century of Fashion in Fremont County” and assisted the City's Historic Preservation Committee in developing a local landmark nomination application form.
- ◆ Completed the application process for the City of Cañon City to become a Certified Local Government.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the furniture collection, and the oral history interviews and video recordings collections.
- ◆ Applied for and was awarded additional grant funding from the Bureau of Land Management to go toward developing educational videos on the local paleontological resources.
- ◆ Continued to process the *Cañon City Daily Record* Collection rehousing and cataloging the thousands of copy prints and negatives.

2021 Major Goals:

- ◆ Research and develop more educational videos on the local paleontological and historical resources to be viewed on the local broadcasting channel and the museum's social media sites.
- ◆ Continue to inventory and reconcile the Museum's collection by updating catalog records and indicating storage locations on the collections database Past Perfect.
- ◆ Continue planning exhibits including a display of the 150th Anniversary of the City of Cañon City, as well as improving collection storage capabilities, and developing the collection.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery of the rich history of this region.

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| MUSEUM | ROYAL GORGE REGIONAL MUSEUM & HISTORY CENTER | | | | |
| | Personnel Services (100) | | | | |
| 10-450-555-110 | Salaries & Wages | \$ 187,024 | \$ 190,359 | \$ 190,359 | \$ 181,000 |
| 10-450-555-121 | Overtime | 10 | - | - | - |
| 10-450-555-134 | Vac/Sick Payoff | 3,318 | - | - | - |
| 10-450-555-135 | Longevity Pay | 500 | 1,300 | 1,300 | 1,110 |
| 10-450-555-142 | Workers' Compensation | 216 | 220 | 220 | 375 |
| 10-450-555-143 | Life & Health Insurance | 42,247 | 44,412 | 44,412 | 44,000 |
| 10-450-555-144 | FICA Taxes | 14,013 | 14,876 | 14,876 | 14,000 |
| 10-450-555-145 | City Retirement | 8,590 | 9,328 | 9,328 | 9,000 |
| | Total Personnel Services (100) | \$ 255,917 | \$ 260,495 | \$ 260,495 | \$ 249,485 |
| | Supplies & Materials (200) | | | | |
| 10-450-555-200 | Office Supplies | \$ 954 | \$ 850 | \$ 800 | \$ 1,000 |
| 10-450-555-205 | Small Items of Equipment | 1,486 | 1,500 | 1,000 | 1,500 |
| 10-450-555-210 | Operating Supplies-General | 6,006 | 6,000 | 3,000 | 6,000 |
| 10-450-555-230 | Materials for Resale | 300 | 150 | 150 | 150 |
| 10-450-555-275 | Books, Videos, etc. | 418 | 805 | 800 | 500 |
| | Total Supplies & Materials (200) | \$ 9,165 | \$ 9,305 | \$ 5,750 | \$ 9,150 |
| | Purchased Services (300) | | | | |
| 10-450-555-300 | Professional Services | \$ 200 | \$ 100 | \$ - | \$ 250 |
| 10-450-555-305 | Contracted Services-General | - | 100 | - | 250 |
| 10-450-555-310 | Contracted Services-Repair/Maint. | - | 700 | - | 700 |
| 10-450-555-312 | Software Titles | 2,560 | 2,352 | 2,400 | 2,722 |
| 10-450-555-315 | Postage/Freight | 380 | 200 | 50 | 200 |
| 10-450-555-320 | Printing | 905 | 500 | 500 | 500 |
| 10-450-555-325 | Publications/Advertising | 5,204 | 2,500 | 2,500 | 1,000 |
| 10-450-555-330 | Subscriptions/Membership Fees | 899 | 908 | 908 | 955 |
| 10-450-555-335 | Travel & Training | 25 | 100 | - | 100 |
| 10-450-555-340 | Material/Equipment Rental | 780 | - | - | - |
| 10-450-555-345 | Building Rent | - | 3,600 | - | 3,600 |
| 10-450-555-380 | Telephone/Voice/Data | 152 | 50 | 50 | 50 |
| | Total Purchased Services (300) | \$ 11,105 | \$ 11,110 | \$ 6,408 | \$ 10,327 |
| | Grants/Contributions (700) | | | | |
| 10-450-555-750 | NEH Grant | \$ - | \$ 6,500 | \$ 3,000 | \$ 5,000 |
| 10-450-555-752 | BLM Grant | 26,891 | 38,750 | 38,750 | 34,000 |
| | Total Grants/Contributions (700) | \$ 26,891 | \$ 45,250 | \$ 41,750 | \$ 39,000 |
| | Capital Outlay (900) | | | | |
| 10-450-555-950 | Other Improvements | \$ - | | | \$ - |
| | Total Capital Outlay (900) | \$ - | \$ - | \$ - | \$ - |
| TOTAL LIBRARY -RGRMHC | | \$ 303,079 | \$ 326,160 | \$ 314,403 | \$ 307,962 |

CITY OF CAÑON CITY

GENERAL FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|--|----------------------------|--------------------------|--------------------------|--------------------------|
| CULTURE & RECREATION CAPITAL PROJECTS: | | | | | |
| 10-450-590-903 | River Beautification & Rec..Enhancement | 14,816 | - | - | 12,000 |
| 10-450-590-908 | Centennial Park Master Plan, Phase III - parking, soccer field & | 292,593 | 30,000 | 6,114 | 35,000 |
| 10-450-590-910 | Pedestrian Bridge Repairs | 117,968 | - | - | - |
| 10-450-590-911 | Trestle Bridge Repairs | 177,865 | 40,000 | | - |
| TOTAL CULTURE & REC. CAPITAL PROJECTS | | <u>\$ 603,242</u> | <u>\$ 70,000</u> | <u>\$ 6,114</u> | <u>\$ 47,000</u> |
| TOTAL CULTURE & RECREATION | | <u><u>\$ 1,469,303</u></u> | <u><u>\$ 978,461</u></u> | <u><u>\$ 843,837</u></u> | <u><u>\$ 954,822</u></u> |
| GRAND TOTAL GENERAL FUND | | 14,363,199 | 15,823,018 | 13,922,030 | 15,192,114 |

City of Cañon City 2021 Budget

Parks, Forestry and Cemetery Department Overview

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

2020 Major Goals and Accomplishments:

- ◆ Completed phase three of Centennial Park Project, including, three new 16'x24' picnic pavilions, drainage system installation, new asphalt parking lot and roadways, new park entry sign, concrete sidewalk work, installed handicap ramp, loaner life jacket kiosks, landscaping and an LED bridge lighting system.
- ◆ Completed decking and railing of the third and final trestle bridges at Point Alta Vista in the Royal Gorge Park.
- ◆ Installed rapid blocks in the upper whitewater park feature in Centennial Park.
- ◆ Implemented a new Forestry Division.
- ◆ Constructed 4.8 miles of new trail in the Royal Gorge Park.
- ◆ Completed the NEPA process and planning for the Royal Gorge Park Tunnel Drive trail connection and began construction.
- ◆ Completed the construction of twenty-three new designated campsites in the Eastridge Campground as well as a pay station kiosk and instructional signage. Due to Covid-19 budget cuts, plans to install electrical and employ a campground host have been delayed until 2021.
- ◆ Opened the splashpad during Covid-19 using a new and very successful reservation system.

2021 Major Goals:

- ◆ Continue planning and construction of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Complete construction of the connection trail linking Tunnel Drive Trail to the Royal Gorge Park if not complete in 2020. Install wildlife water guzzlers as part of the agreement made with CPW.
- ◆ Repair/replace french drain system in the ball field area in Centennial Park.
- ◆ Open the Eastridge Campground in the Royal Gorge Park as a pay site with campground host during peak summer months.
- ◆ Continue operating splash pad through the reservation system established in 2020.

CITY OF CAÑON CITY

2021 BUDGET

PARK IMPROVEMENT FUND SUMMARY

| | <u>2020 Budget</u> | <u>2021 Budget</u> | <u>% Change</u> |
|--------------------------------|----------------------------|----------------------------|----------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 433,960 | \$ 568,792 | 31.07% |
| Revenues: | | | |
| Royal Gorge Bridge | \$ 1,303,485 | \$ 1,421,512 | 9.05% |
| Charges for Services | 121,100 | 117,600 | -2.89% |
| Interest | 7,500 | 5,600 | -25.33% |
| Other (Tower Lease) | 32,000 | 29,100 | -9.06% |
| Total Revenues | <u>\$ 1,464,085</u> | <u>\$ 1,573,812</u> | <u>7.49%</u> |
| Total Sources of Funds | <u><u>\$ 1,898,045</u></u> | <u><u>\$ 2,142,604</u></u> | <u><u>12.88%</u></u> |
| Uses of Funds | | | |
| Culture and Recreation (Parks) | \$ 1,443,685 | \$ 1,516,312 | 5.03% |
| Capital Outlay | 96,000 | 57,500 | -40.10% |
| Total Uses of Funds | <u><u>\$ 1,539,685</u></u> | <u><u>\$ 1,573,812</u></u> | <u><u>2.22%</u></u> |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--|------------------------|------------------------|--------------------------|------------------------|
| Revenues | | | | |
| Royal Gorge Bridge | \$ 1,297,000 | \$ 1,303,485 | \$ 1,303,485 | \$ 1,421,512 |
| Intergovernmental Revenue | - | - | - | - |
| Charges for Services | 74,419 | 121,100 | 68,457 | 117,600 |
| Interest | 12,890 | 7,500 | 5,600 | 5,600 |
| Other | 53,456 | 32,000 | 28,500 | 29,100 |
| Total Revenues | \$ 1,437,765 | \$ 1,464,085 | \$ 1,406,042 | \$ 1,573,812 |
| Expenditures by Function | | | | |
| Current: | | | | |
| Culture and Recreation | \$ 1,349,175 | \$ 1,443,685 | \$ 1,392,146 | \$ 1,516,312 |
| Capital Outlay | 101,592 | 96,000 | 4,000 | 57,500 |
| Total Expenditures | \$ 1,450,766 | \$ 1,539,685 | \$ 1,396,146 | \$ 1,573,812 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (13,002) | \$ (75,600) | \$ 9,896 | \$ - |
| Fund Balances, Beginning of Year | \$ 571,898 | \$ 433,960 | \$ 558,896 | \$ 568,792 |
| Fund Balances, End of Year | \$ 558,896 | \$ 358,360 | \$ 568,792 | \$ 568,792 |
| Less Classified Fund Balance: | | | | |
| Nonspendable | | | | |
| Inventory | 9,964 | 15,700 | 10,300 | 10,600 |
| Assigned to | | | | |
| Trail Improvements | 3,908 | 3,908 | 3,908 | 3,908 |
| Assigned Fund Balance | \$ 545,024 | \$ 338,752 | \$ 554,584 | \$ 554,284 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|-------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| 20-330-33701 | DOLA- Corona Virus Relief Fund/CVRF | \$ - | \$ - | \$ - | \$ - |
| | Total Dept 330 | \$ - | \$ - | \$ - | \$ - |
| 20-340-34601 | Grave Openings | \$ 41,100 | \$ 50,000 | \$ 41,700 | \$ 46,500 |
| 20-340-34603 | Other Cemetery Assessments | 9,169 | 9,000 | 8,757 | 9,000 |
| 20-340-34605 | Sale of Grave Spaces | 24,150 | 16,500 | 18,000 | 16,500 |
| 20-340-34611 | Campground Fees | - | 45,600 | - | 45,600 |
| | Charges for Service | \$ 74,419 | \$ 121,100 | \$ 68,457 | \$ 117,600 |
| 20-341-36211 | Royal Gorge | \$ 1,297,000 | \$ 1,303,485 | \$ 1,303,485 | \$ 1,421,512 |
| | Royal Gorge Bridge | \$ 1,297,000 | \$ 1,303,485 | \$ 1,303,485 | \$ 1,421,512 |
| 20-360-36101 | Earnings on Deposits & Invest | \$ 12,890 | \$ 7,500 | \$ 5,600 | \$ 5,600 |
| 20-360-36219 | Other Park Rent-Tower Lease | 32,535 | 29,000 | 27,000 | 27,600 |
| 20-360-36402 | Refund of Expenditure | 1,235 | 500 | 500 | 500 |
| 20-360-36410 | Surplus Wood Sales | 907 | 2,500 | 1,000 | 1,000 |
| 20-390-39201 | Insurance Recovery | 18,779 | - | - | - |
| | Other (Misc) | \$ 66,346 | \$ 39,500 | \$ 34,100 | \$ 34,700 |
| | Total Park Improvement | \$ 1,437,765 | \$ 1,464,085 | \$ 1,406,042 | \$ 1,573,812 |

CITY OF CANON CITY

SPECIAL REVENUE FUNDS

PARK IMPROVEMENT FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services (100) | | | | | |
| 20-200-522-110 | Salaries & Wages | \$ 410,509 | \$ 480,277 | \$ 480,277 | \$ 671,200 |
| 20-200-522-112 | Salaries - Temporary | 85,772 | 125,258 | 125,258 | - |
| 20-200-522-121 | Overtime - Permanent | 256 | 2,000 | 500 | 2,000 |
| 20-200-522-134 | PTO Payoff | 7,154 | - | - | - |
| 20-200-522-135 | Longevity Pay | 2,263 | 2,400 | 2,400 | 3,678 |
| 20-200-522-137 | Uniform/Boot Allowance | 1,660 | 6,289 | 6,000 | 6,300 |
| 20-200-522-141 | Unemployment Insurance | 1,180 | 5,000 | 5,000 | 5,000 |
| 20-200-522-142 | Workers' Compensation | 13,180 | 16,000 | 16,000 | 15,430 |
| 20-200-522-143 | Life & Health Insurance | 149,346 | 206,000 | 206,000 | 193,304 |
| 20-200-522-144 | FICA Taxes | 36,783 | 48,000 | 48,000 | 51,650 |
| 20-200-522-145 | City Retirement | 17,689 | 24,000 | 24,000 | 29,050 |
| Total Personal Services (100) | | \$ 725,790 | \$ 915,224 | \$ 913,435 | \$ 977,612 |
| Supplies & Materials (200) | | | | | |
| 20-200-522-200 | Office Supplies | \$ 129 | \$ 500 | \$ 500 | \$ 600 |
| 20-200-522-205 | Small Items of Equipment | 5,696 | 14,000 | 12,500 | 14,000 |
| 20-200-522-210 | Operating Supplies-General | 12,361 | 14,800 | 14,000 | 26,000 |
| 20-200-522-215 | Operating Supplies-Equip/Maint | 7,701 | 8,500 | 8,000 | 8,500 |
| 20-200-522-220 | Operating Supplies-Bldg Materials | 10,356 | 8,000 | 7,500 | 8,500 |
| 20-200-522-225 | Vehicle/Equip Parts | 24,780 | 15,000 | 22,000 | 25,000 |
| 20-200-522-235 | Chem, Lab & Medical Supplies | 5,522 | 8,000 | 5,500 | 7,000 |
| 20-200-522-237 | Uniform Purchases | 2,928 | 311 | 361 | 500 |
| 20-200-522-245 | Gas & Diesel Fuel | 18,447 | 22,000 | 22,000 | 23,000 |
| 20-200-522-250 | Oil, Grease, Etc. | 1,243 | 2,000 | 1,800 | 2,000 |
| 20-200-522-255 | Tires, Tubes, Etc. | 5,355 | 5,500 | 6,500 | 7,000 |
| 20-200-522-265 | Specialized Equipment Repair | - | - | 5,000 | 5,000 |
| 20-200-522-280 | Janitorial Supplies | 2,761 | 11,000 | 11,000 | 13,000 |
| Total Supplies & Materials (200) | | \$ 97,279 | \$ 109,611 | \$ 116,661 | \$ 140,100 |
| Purchased Services (300) | | | | | |
| 20-200-522-300 | Professional Services | \$ - | \$ 5,000 | \$ 600 | \$ 5,000 |
| 20-200-522-305 | Contracted Services-General | 269,817 | 112,000 | 105,000 | 116,000 |
| 20-200-522-310 | Contracted Services-Repair/Maint | 18,105 | 37,000 | 14,000 | 13,000 |
| 20-200-522-312 | Software Titles | 1,643 | 1,000 | 800 | 1,000 |
| 20-200-522-315 | Postage/Freight | 47 | 150 | 150 | 200 |
| 20-200-522-320 | Printing | - | - | 350 | 500 |
| 20-200-522-325 | Publications/Advertising | 155 | 300 | 250 | 300 |
| 20-200-522-330 | Subscriptions/Membership Fees | 354 | 300 | 400 | 400 |
| 20-200-522-335 | Travel & Training | 168 | 2,000 | 300 | 3,000 |
| 20-200-522-340 | Material/Equipment Rental | 1,194 | 2,000 | 600 | 2,000 |
| 20-200-522-342 | Workers' Comp. Deductible | 1,466 | 1,500 | 800 | 1,500 |
| 20-200-522-355 | Insurance/Bonds | 16,314 | 15,000 | 15,000 | 15,000 |
| 20-200-522-365 | Electric | 27,386 | 36,000 | 31,000 | 36,000 |
| 20-200-522-370 | Gas | 2,962 | 3,000 | 3,000 | 3,200 |
| 20-200-522-375 | Sewer | 3,117 | 2,400 | 2,800 | 3,000 |
| 20-200-522-380 | Telephone/Voice/Data | 3,492 | 5,200 | 5,000 | 5,500 |
| 20-200-522-385 | Water | 178,787 | 186,000 | 180,000 | 186,000 |
| 20-200-522-705 | Greenwood Cemetery Oper. Expend. | 1,098 | 10,000 | 2,000 | 7,000 |
| Total Purchased Services (300) | | \$ 526,106 | \$ 418,850 | \$ 362,050 | \$ 398,600 |
| Capital Outlay | | | | | |
| 20-200-522-920 | Equipment | \$ - | \$ 11,000 | \$ 4,000 | \$ - |
| 20-200-522-950 | Other Improvements | - | - | - | 15,000 |
| 20-200-590-950 | Park Improvements | 101,592 | 85,000 | - | 42,500 |
| Total Capital Outlay (900) | | \$ 101,592 | \$ 96,000 | \$ 4,000 | \$ 57,500 |
| TOTAL PARK IMPROVEMENT | | \$ 1,450,766 | \$ 1,539,685 | \$ 1,396,146 | \$ 1,573,812 |



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City of Cañon City 2021 Budget

Conservation Trust Fund Overview

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

2020 Major Goals and Accomplishments:

- ◆ Purchased new maintenance utility vehicle.
- ◆ Purchased new commercial mower.
- ◆ Purchased new pick-up truck.
- ◆ Purchased new irrigation trailer.

2021 Major Goals:

- ◆ Purchase new pick-up truck.
- ◆ Purchase new utility maintenance vehicle for Lakeside Cemetery.
- ◆ Purchase new commercial mower.
- ◆ Purchase new vault toilet building for Eastridge Campground.
- ◆ Install electrical service at Eastridge Campground.

CITY OF CAÑON CITY

2021 BUDGET

CONSERVATION TRUST FUND SUMMARY

| | <u>2020 Budget</u> | <u>2021 Budget</u> | <u>% Change</u> |
|-------------------------------|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 34,942 | \$ 39,971 | 14.39% |
| Revenues: | | | |
| Intergovernmental | \$ 115,000 | \$ 105,000 | -8.70% |
| Interest | 1,000 | 500 | -50.00% |
| Total Revenues | \$ 116,000 | \$ 105,500 | -9.05% |
| Total Sources of Funds | <u>\$ 150,942</u> | <u>\$ 145,471</u> | <u>-3.62%</u> |
| Uses of Funds | | | |
| Culture & Recreation | \$ 23,000 | \$ 20,000 | -13.04% |
| Capital Outlay | 125,500 | 53,000 | -57.77% |
| Total Uses of Funds | <u>\$ 148,500</u> | <u>\$ 73,000</u> | <u>-50.84%</u> |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - BUDGET STATEMENT

| | <u>2019</u> <u>Actual</u> | <u>2020</u> <u>Budget</u> | <u>2020</u> <u>Estimate</u> | <u>2021</u> <u>Budget</u> |
|--|------------------------------|------------------------------|--------------------------------|------------------------------|
| Revenues | | | | |
| Intergovernmental | \$ 74,033 | \$ 115,000 | \$ 103,000 | \$ 105,000 |
| Interest | 1,462 | 1,000 | 650 | 500 |
| Total Revenues | <u>\$ 75,495</u> | <u>\$ 116,000</u> | <u>\$ 103,650</u> | <u>\$ 105,500</u> |
| Expenditures by Function | | | | |
| Current: | | | | |
| Culture and Recreation | \$ 9,894 | \$ 23,000 | \$ 23,000 | \$ 20,000 |
| Capital Outlay | 139,622 | 125,500 | 55,600 | 53,000 |
| Total Expenditures | <u>\$ 149,516</u> | <u>\$ 148,500</u> | <u>\$ 78,600</u> | <u>\$ 73,000</u> |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (74,021) | \$ (32,500) | \$ 25,050 | \$ 32,500 |
| Fund Balances, Beginning of Year | <u>88,942</u> | <u>34,942</u> | <u>14,921</u> | <u>39,971</u> |
| Fund Balances, End of Year | <u><u>\$ 14,921</u></u> | <u><u>\$ 2,442</u></u> | <u><u>\$ 39,971</u></u> | <u><u>\$ 72,471</u></u> |

Conservation Trust Fund - Lottery

Account # 23-330-33508

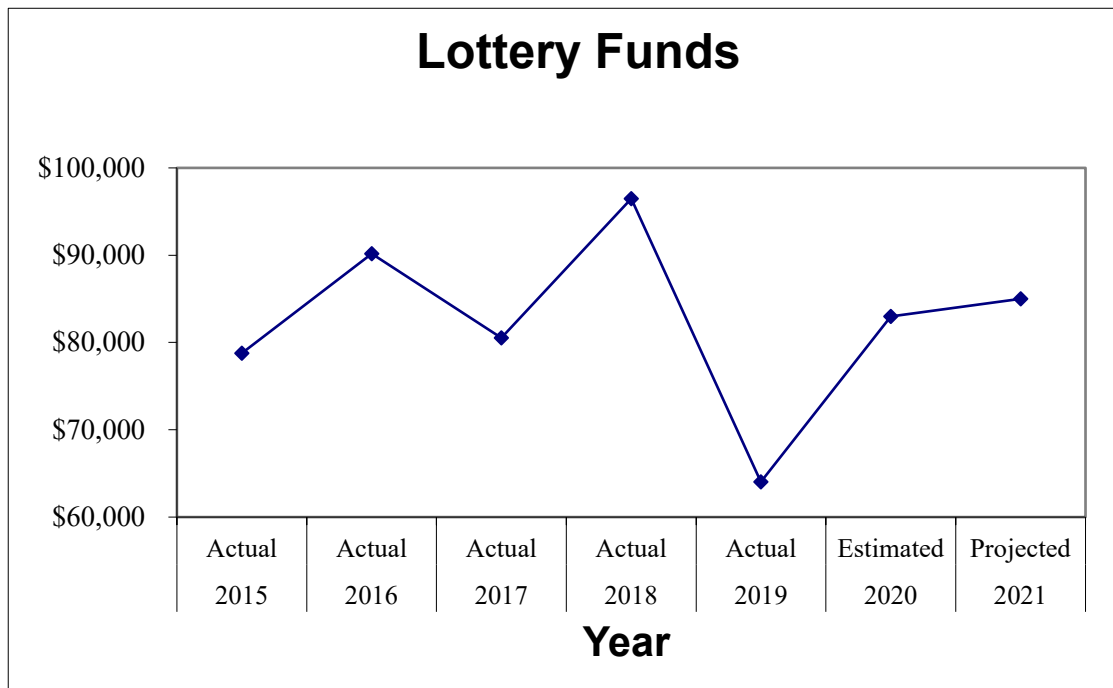
Description: Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|-----------|--------------------------------|
| 2015 | Actual | \$ 78,756 | 3.29% |
| 2016 | Actual | \$ 90,162 | 14.48% |
| 2017 | Actual | \$ 80,547 | -10.66% |
| 2018 | Actual | \$ 96,479 | 19.78% |
| 2019 | Actual | \$ 64,033 | -33.63% |
| 2020 | Estimated | \$ 83,000 | 29.62% |
| 2021 | Projected | \$ 85,000 | 2.41% |

Projection: The 2021 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

Comments: After a significant increase in lottery distributions following the recession, the annual distributions to the City have been relatively flat. The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. This will level out future years.



CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|--------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| 23-330-33508 | State Lottery Revenue | \$ 64,033 | \$ 95,000 | \$ 83,000 | \$ 85,000 |
| 23-330-33510 | Canon City Recreation District | \$ - | \$ - | \$ 10,000 | \$ - |
| 23-330-33520 | Fremont County | 10,000 | 20,000 | 10,000 | 20,000 |
| | Total Dept 330 | \$ 74,033 | \$ 115,000 | \$ 103,000 | \$ 105,000 |
| 23-360-36101 | Earnings on Deposits & Invest | \$ 1,462 | \$ 1,000 | \$ 650 | \$ 500 |
| | Total Dept 360 | \$ 1,462 | \$ 1,000 | \$ 650 | \$ 500 |
| | Total Conservation Trust Fund | \$ 75,495 | \$ 116,000 | \$ 103,650 | \$ 105,500 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------------------|---|------------------------|------------------------|--------------------------|------------------------|
| | Supplies & Materials (200) | | | | |
| 23-230-230-275 | Books | \$ 9,894 | \$ 20,000 | \$ 10,000 | \$ 20,000 |
| 23-230-230-720 | Grants, Donation Other CTF agencies | - | 3,000 | 3,000 | - |
| | Total Supplies & Materials (200) | \$ 9,894 | \$ 23,000 | \$ 13,000 | \$ 20,000 |
| | Purchased Services (300) | | | | |
| 23-230-230-300 | Professional Services | \$ - | \$ - | \$ 10,000 | \$ - |
| | Total Purchased Services (300) | \$ - | \$ - | \$ 10,000 | \$ - |
| | Capital Outlay (900) | | | | |
| 23-230-230-920 | Equipment | \$ 14,309 | \$ 60,500 | \$ 51,600 | \$ 28,000 |
| 23-230-230-936 | Parks & Rec. Facilities | 125,313 | 65,000 | 4,000 | 25,000 |
| | Total Capital Outlay (900) | \$ 139,622 | \$ 125,500 | \$ 55,600 | \$ 53,000 |
| TOTAL CONSERVATION TRUST FUND | | \$ 149,516 | \$ 148,500 | \$ 78,600 | \$ 73,000 |

City of Cañon City 2021 Budget

Library Donations Fund Overview

The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

2020 Major Goals and Accomplishments:

- ◆ Purchased new computers for public use.
- ◆ Purchased books for youth department.
- ◆ Purchased Summer Reading Program prizes and materials for programming. Funded Summer Reading Program performances and the Summer Reading Program pool and pizza party.

2021 Major Goals:

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Purchase new greeter's desk.

CITY OF CAÑON CITY
2021 BUDGET
LIBRARY DONATIONS FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|-------------------------------|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 47,495 | \$ 31,005 | -34.72% |
| Revenues | | | |
| Intergovernmental | \$ 31,000 | \$ 31,000 | 0.00% |
| Interest | 800 | 400 | -50.00% |
| Other (Donations) | 5,000 | 5,000 | 0.00% |
| Total Revenues | \$ 36,800 | \$ 36,400 | -1.09% |
| Total Sources of Funds | <u>\$ 84,295</u> | <u>\$ 67,405</u> | <u>-20.04%</u> |
| Uses of Funds | | | |
| Supplies | \$ 5,000 | \$ 5,000 | 0.00% |
| Purchased Services | 1,600 | 1,500 | -6.25% |
| Grants | 32,600 | 33,000 | 1.23% |
| Total Uses of Funds | <u>\$ 39,200</u> | <u>\$ 39,500</u> | <u>0.77%</u> |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - BUDGET STATEMENT

| | 2019 | 2020 | 2020 | 2021 |
|--|------------------|------------------|------------------|------------------|
| | Actual | Budget | Estimate | Budget |
| Revenues | | | | |
| Intergovernmental | \$ 5,956 | \$ 31,000 | \$ 8,000 | \$ 31,000 |
| Interest | 910 | 800 | 400 | 400 |
| Donations | 5,567 | 5,000 | 3,600 | 5,000 |
| Total Revenues | \$ 12,433 | \$ 36,800 | \$ 12,000 | \$ 36,400 |
| Expenditures by Function | | | | |
| Current: | | | | |
| Culture and Recreation | \$ 9,347 | \$ 39,200 | \$ 21,356 | \$ 39,500 |
| Total Expenditures | \$ 9,347 | \$ 39,200 | \$ 21,356 | \$ 39,500 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ 3,086 | \$ (2,400) | \$ (9,356) | \$ (3,100) |
| Fund Balances, Beginning of Year | \$ 37,275 | \$ 47,495 | \$ 40,361 | \$ 31,005 |
| Fund Balances, End of Year | \$ 40,361 | \$ 45,095 | \$ 31,005 | \$ 27,905 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|--------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| 74-330-33714 | Miscellaneous Library Grant Revenues | \$ 5,956 | \$ 31,000 | \$ 8,000 | \$ 31,000 |
| 74-360-36101 | Earnings on Dep & Invest | 910 | 800 | 400 | 400 |
| 74-360-36702 | Donations | 5,567 | 5,000 | 3,600 | 5,000 |
| | Total Library Donations Fund | \$ 12,433 | \$ 36,800 | \$ 12,000 | \$ 36,400 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|---------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| | Supplies (200) | | | | |
| 74-740-740-205 | Small Items of Equipment | \$ 1,384 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 74-740-740-210 | Operating Supplies-General | 762 | 1,000 | 350 | 1,000 |
| 74-740-740-275 | Books | 1,000 | 1,000 | 900 | 1,000 |
| | Total Supplies (200) | \$ 3,147 | \$ 5,000 | \$ 4,250 | \$ 5,000 |
| | Purchased Services (300) | | | | |
| 74-740-740-300 | Professional Services | \$ - | \$ 600 | \$ - | \$ 500 |
| 74-740-740-305 | Contracted Services-General | 200 | 1,000 | - | 1,000 |
| | Total Purchased Services (300) | \$ 200 | \$ 1,600 | \$ - | \$ 1,500 |
| | Grants (700) | | | | |
| 74-740-740-705 | Miscellaneous Library Grants | \$ - | \$ 25,000 | \$ 10,000 | \$ 25,000 |
| 74-740-740-715 | Early Literacy State Grant | 6,000 | 7,600 | 7,106 | 8,000 |
| | Total Grants (700) | \$ 6,000 | \$ 32,600 | \$ 17,106 | \$ 33,000 |
| GRAND TOTAL LIBRARY DONATIONS FUND | | \$ 9,347 | \$ 39,200 | \$ 21,356 | \$ 39,500 |



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City of Cañon City 2021 Budget

Museum Donations Fund Overview

For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

2020 Major Goals and Accomplishments:

- ◆ Received a donation from the Cañon City Rotary Club to produce and install three interpretative panels downtown.
- ◆ Received donation funds for the purchase of a quality video camera and various accessories to record and produce quality educational programs.

2021 Major Goals:

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the preservation of the *Daily Record* Collection and the natural history collections.
- ◆ Receive donation funds from the Friends of the Museum for preservation and conservation projects.

CITY OF CAÑON CITY

2021 BUDGET

MUSEUM DONATION FUND SUMMARY

| | <u>2020</u> <u>Budget</u> | <u>2021</u> <u>Budget</u> | <u>%</u> <u>Change</u> |
|---|------------------------------|------------------------------|---------------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 115,899 | \$ 113,233 | -2.30% |
| Revenues: | | | |
| Interest | \$ 1,500 | \$ 500 | -66.67% |
| Other - Donations | 5,000 | 5,000 | 0.00% |
| Total Revenues | \$ 6,500 | \$ 5,500 | -15.38% |
| Total Sources of Funds | <u>\$ 122,399</u> | <u>\$ 118,733</u> | <u>-3.00%</u> |
| Uses of Funds | | | |
| Culture and Recreation | \$ 5,000 | \$ 5,000 | 0.00% |
| Total Uses of Funds | <u>\$ 5,000</u> | <u>\$ 5,000</u> | <u>0.00%</u> |
| Other Financing Sources (Uses) | | | |
| Transfers to Other Funds | \$ 52,000 | \$ - | -100.00% |
| Total Other Financing Sources (Uses) | <u>\$ 52,000</u> | <u>\$ -</u> | <u>-100.00%</u> |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - BUDGET STATEMENT

| | 2019 | 2020 | 2020 | 2021 |
|---|--------------------|--------------------|-------------------|-------------------|
| | Actual | Budget | Estimate | Budget |
| Revenues | | | | |
| Interest | \$ 2,535 | \$ 1,500 | \$ 1,300 | \$ 500 |
| Other | 9,069 | 5,000 | 9,800 | 5,000 |
| Total Revenues | \$ 11,605 | \$ 6,500 | \$ 11,100 | \$ 5,500 |
| Expenditures by Function | | | | |
| Current: | | | | |
| Culture and Recreation | \$ 4,252 | \$ 5,000 | \$ 8,300 | \$ 5,000 |
| Total Expenditures | \$ 4,252 | \$ 5,000 | \$ 8,300 | \$ 5,000 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ 7,353 | \$ 1,500 | \$ 2,800 | \$ 500 |
| Other Financing Sources (Uses) | | | | |
| Operating Transfers - Quality of Life Fund | (11,119) | (52,000) | - | - |
| Total Other Financing Sources (Uses) | \$ (11,119) | \$ (52,000) | \$ - | \$ - |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ (3,766) | \$ (50,500) | \$ 2,800 | \$ 500 |
| Fund Balances, Beginning of Year | \$ 114,199 | \$ 115,899 | \$ 110,433 | \$ 113,233 |
| Fund Balances, End of Year | \$ 110,433 | \$ 65,399 | \$ 113,233 | \$ 113,733 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|-----------------------------------|------------------------|------------------------|--------------------------|------------------------|
| 78-360-36101 | Earnings on Deposits & Invest | \$ 2,535 | \$ 1,500 | \$ 1,300 | \$ 500 |
| 78-360-36702 | Donations | 9,069 | 5,000 | 9,800 | 5,000 |
| | Total Museum Donation Fund | \$ 11,605 | \$ 6,500 | \$ 11,100 | \$ 5,500 |

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|---|------------------------|------------------------|--------------------------|------------------------|
| | Supplies & Materials | | | | |
| 78-780-780-205 | Small Items of Equipment | \$ 3,805 | \$ 2,500 | \$ 5,300 | \$ 2,500 |
| 78-780-780-210 | Operating Supplies - General | 447 | 2,500 | 3,000 | 2,500 |
| | Total Supplies & Materials (300) | \$ 4,252 | \$ 5,000 | \$ 8,300 | \$ 5,000 |
| | Purchased Services (300) | | | | |
| 78-780-780-305 | Contracted Services-General | \$ - | \$ - | \$ - | \$ - |
| | Total Purchased Services (300) | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL MUSEUM DONATION FUND | | \$ 4,252 | \$ 5,000 | \$ 8,300 | \$ 5,000 |



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City of Cañon City 2021 Budget

Quality of Life Fund Overview

The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

2020 Major Goals and Accomplishments:

- ◆ Complete design of pedestrian improvements on S. 9th Street (CO Highway 115).
- ◆ Complete design of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Constructed CDOT Congestion Mitigation and Air Quality (CMAQ) grant project - paving of S. 8th Street and Bridge Street.
- ◆ Apply for application - CDOT SRTS project on N. 9th Street from Washington Street to College Ave.
- ◆ Designed Water Street Sewer Main Connection per River Corridor Plan.

2021 Major Goals:

- ◆ Complete design of lighting improvements in East Cañon (US Highway 50).
- ◆ Complete construction of pedestrian improvements on S. 9th Street (CO Highway 115).
- ◆ Complete construction of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Construct CDOT Congestion Mitigation and Air Quality (CMAQ) grant project for the paving gravel roads.
- ◆ Complete reconstruction of Clock Tower Parking Lot.
- ◆ Construct Water Street Sewer Main Connection per River Corridor Plan.

CITY OF CAÑON CITY

2021 BUDGET

QUALITY OF LIFE FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|---|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 599,686 | \$ 533,469 | -11.04% |
| Revenues: | | | |
| Intergovernmental | \$ 2,099,462 | \$ 3,494,443 | 66.44% |
| Royal Gorge Bridge | 279,390 | 342,409 | 22.56% |
| Earnings on Investments | 10,000 | 4,000 | -60.00% |
| Total Revenues | \$ 2,388,852 | \$ 3,840,852 | 60.78% |
| Total Sources of Funds | <u>\$ 2,988,538</u> | <u>\$ 4,374,321</u> | <u>46.37%</u> |
| Uses of Funds | | | |
| Capital Outlay - General Government | 129,000 | 151,000 | 17.05% |
| Capital Outlay - Culture and Recreation | 400,000 | 177,452 | |
| Capital Outlay - Public Safety | - | - | -100.00% |
| Capital Outlay - Public Works | 1,879,664 | 3,512,400 | 86.86% |
| Total Use of Funds | <u>\$ 2,408,664</u> | <u>\$ 3,840,852</u> | <u>59.46%</u> |
| Other Financing Sources (Uses) | | | |
| Operating Transfer In | \$ 52,000 | \$ - | -100.00% |
| Total Other Financing Sources (Uses) | <u>\$ 52,000</u> | <u>\$ -</u> | <u>-100.00%</u> |

CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
QUALITY OF LIFE FUND - BUDGET STATEMENT

| | 2019 | 2020 | 2020 | 2021 |
|---|-------------------|---------------------|-------------------|---------------------|
| | Actual | Budget | Estimate | Budget |
| Revenues | | | | |
| Intergovernmental | \$ 515,660 | \$ 2,099,462 | \$ 268,200 | \$ 3,494,443 |
| Royal Gorge Bridge | 278,000 | 279,390 | 279,390 | 342,409 |
| Other Revenue | 12,938 | 10,000 | 8,000 | 4,000 |
| Total Revenues | \$ 806,598 | \$ 2,388,852 | \$ 555,590 | \$ 3,840,852 |
| Expenditures by Function | | | | |
| Capital Outlay: | | | | |
| General Government | \$ - | \$ 129,000 | \$ 20,000 | \$ 151,000 |
| Culture and Recreation | 23,700 | 400,000 | - | 177,452 |
| Public Safety | - | - | - | - |
| Public Works | 735,993 | 1,879,664 | 637,342 | 3,512,400 |
| Total Expenditures | \$ 759,693 | \$ 2,408,664 | \$ 657,342 | \$ 3,840,852 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ 46,905 | \$ (19,812) | \$ (101,752) | \$ - |
| Other Financing Sources (Uses) | | | | |
| Operating Transfers In | 11,119 | 52,000 | - | - |
| Total Other Financing Sources (Uses) | \$ 11,119 | \$ 52,000 | \$ - | \$ - |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ 58,024 | \$ 32,188 | \$ (101,752) | \$ - |
| Fund Balances, Beginning of Year | \$ 613,121 | \$ 599,686 | \$ 635,221 | \$ 533,469 |
| Fund Balances, End of Year | \$ 635,221 | \$ 631,874 | \$ 533,469 | \$ 533,469 |

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|--|------------------------|------------------------|--------------------------|------------------------|
| 26-330-33511 | GOCO Grant | \$ 175,000 | \$ - | \$ - | \$ 129,255 |
| 26-330-33703 | DOLA Grant Master Plan 2040 | - | 65,000 | - | 75,500 |
| 26-330-33725 | CDOT - CMAQ | - | 496,462 | - | 492,518 |
| 26-330-33729 | State Historical Fund - Rudd House | 16,831 | 148,000 | - | 35,000 |
| 26-330-33730 | TAP Grants | 4,000 | - | - | 240,000 |
| 26-330-33734 | CDOT - SRTS Grant (Lincoln School) | 290,560 | - | - | - |
| 26-330-33716 | CDOT Grant - Four Mile Lane Bridge | - | - | - | 159,670 |
| 26-330-33726 | CDOT Grant | - | 333,260 | 180,000 | 2,000,000 |
| 26-330-33732 | FWHA/CDOT GRANT | - | 856,740 | 88,200 | - |
| 26-330-33901 | Other Agency Grants | 29,269 | 200,000 | - | 362,500 |
| | Total Intergovernmental Revenue | \$ 515,660 | \$ 2,099,462 | \$ 268,200 | \$ 3,494,443 |
| 26-341-36211 | Royal Gorge | \$ 278,000 | \$ 279,390 | \$ 279,390 | \$ 342,409 |
| | Total Royal Gorge Bridge | \$ 278,000 | \$ 279,390 | \$ 279,390 | \$ 342,409 |
| 26-360-36101 | Earnings on Deposits & Invest | \$ 12,938 | \$ 10,000 | 8,000 | 4,000 |
| | Total Other Revenue | \$ 12,938 | \$ 10,000 | \$ 8,000 | \$ 4,000 |
| 26-370-37078 | Operating Transfer - Museum Donations Fd | \$ 11,119 | \$ 52,000 | \$ - | \$ - |
| | Total Other Financing Sources | \$ 11,119 | \$ 52,000 | \$ - | \$ - |
| | Total Quality of Life | \$ 817,717 | \$ 2,440,852 | \$ 555,590 | \$ 3,840,852 |

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|-----------------------------------|--|------------------------|------------------------|--------------------------|------------------------|
| General Government | | | | | |
| 26-260-295-706 | DOLA - Canon City Master Plan | \$ - | 129,000 | \$ 20,000 | 151,000 |
| | Total General Government | \$ - | \$ 129,000 | \$ 20,000 | \$ 151,000 |
| Culture & Recreation | | | | | |
| 26-260-295-705 | St. Cloud Historic Hotel | \$ - | 200,000 | - | - |
| 26-260-295-707 | GOCO Campground/Trails | \$ - | - | - | 129,225 |
| 26-260-300-950 | Rudd House Project | \$ 23,700 | 200,000 | \$ - | 48,227 |
| | Total Culture & Recreation | \$ 23,700 | \$ 400,000 | \$ - | \$ 177,452 |
| Public Works | | | | | |
| 26-260-297-950 | CMAQ Projects | \$ 2,621 | \$ 599,664 | \$ 277,342 | \$ 587,800 |
| 26-260-302-950 | Project Study/Design Costs - US50 Pedestrian Imp | 32,513 | 450,000 | 180,000 | 2,000,000 |
| 26-260-315-950 | River Corridor Improvements | 234,224 | - | - | - |
| 26-260-317-950 | Lincoln School Safe Routes to School | 381,135 | - | - | - |
| 26-260-318-950 | US50 West ACP | 85,500 | 830,000 | 180,000 | - |
| 26-260-319-950 | Four Mile Lane Bridge | - | - | - | 199,600 |
| 26-260-XXX-XXX | US HWY 50 East Lighting | - | - | - | 725,000 |
| | Total Public Works | \$ 735,993 | \$ 1,879,664 | \$ 637,342 | \$ 3,512,400 |
| TOTAL QUALITY OF LIFE FUND | | \$ 759,693 | \$ 2,408,664 | \$ 657,342 | \$ 3,840,852 |



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City of Cañon City 2021 Budget

2A Street Improvement Fund Overview

The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

2020 Major Goals and Accomplishments:

- ◆ City Council reaffirmed the project delivery process of Design/Bid/Build citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
 - N. 9th Street – US Highway 50 (Royal Gorge Blvd to Mystic Ave).
 - Meadow Ave – N. 10th Street to N. 11th Street.

2021 Major Goals:

- ◆ Continue street improvement projects City-wide.
 - Orchard Ave – Cherry Street to City Limit.
 - Allison Ave – Yale Place to N. 15th Street.
 - N. 10th Street – College Ave to Mystic Ave.
 - S. 11th Street – US Highway 50 (Royal Gorge Blvd) to Main Street.
 - N. 8th Street – Fairview Ave to Barr Ave.
 - Harding Ave – N. 5th Street to N. 9th Street.
 - Evelyn Drive – Shiloh Drive to Tanner Parkway.

CITY OF CAÑON CITY
2021 BUDGET
2A STREET IMPROVEMENT FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|-------------------------------|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 2,012,960 | \$ 1,680,521 | -16.51% |
| Revenues: | | | |
| Taxes | \$ 3,772,100 | \$ 3,787,884 | 0.42% |
| Earnings on Investments | 55,000 | 10,000 | -81.82% |
| Total Revenues | \$ 3,827,100 | \$ 3,797,884 | -0.76% |
| Total Sources of Funds | <u>\$ 5,840,060</u> | <u>\$ 5,478,405</u> | <u>-6.19%</u> |
| Uses of Funds | | | |
| Capital Outlay - Streets | 3,500,000 | 3,800,000 | 8.57% |
| Debt Service | 678,200 | 677,756 | -0.07% |
| Total Use of Funds | <u>\$ 4,178,200</u> | <u>\$ 4,477,756</u> | <u>7.17%</u> |

CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
2A STREET IMPROVEMENT FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|------------------------|------------------------|--------------------------|------------------------|
| Revenues | | | | |
| Taxes | \$ 3,776,406 | \$ 3,772,100 | \$ 3,156,900 | \$ 3,787,884 |
| Earnings on Investments | 74,138 | 55,000 | 10,000 | 10,000 |
| Total Revenues | \$ 3,850,544 | \$ 3,827,100 | \$ 3,166,900 | \$ 3,797,884 |
| Expenditures by Function | | | | |
| Capital Outlay - Street Improvements | \$ 4,793,007 | \$ 3,500,000 | \$ 2,042,000 | \$ 3,800,000 |
| Debt Service | 673,311 | 678,200 | 677,756 | 677,756 |
| Total Expenditures | \$ 5,466,318 | \$ 4,178,200 | \$ 2,719,756 | \$ 4,477,756 |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (1,615,774) | \$ (351,100) | \$ 447,144 | \$ (679,872) |
| Other Financing Sources (Uses) | | | | |
| Interfund Loans | \$ - | \$ - | \$ - | \$ - |
| Total Other Financing Sources (Uses) | \$ - | \$ - | \$ - | \$ - |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ (1,615,774) | \$ (351,100) | \$ 447,144 | \$ (679,872) |
| Fund Balances, Beginning of Year* | \$ 2,849,151 | \$ 2,012,960 | \$ 1,233,377 | \$ 1,680,521 |
| Fund Balances, End of Year* | \$ 1,233,377 | \$ 1,661,860 | \$ 1,680,521 | \$ 1,000,649 |

*Shown before Interfund Payable

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
2A STREET IMPROVEMENT FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|--------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| 27-310-31301 | Sales Tax | \$ 3,578,309 | \$ 3,612,000 | \$ 3,000,000 | \$ 3,631,984 |
| 27-310-31302 | Use Tax | 190,747 | 150,900 | 150,900 | 150,900 |
| 27-310-31912 | Penalty & Interest on Del. Tax | 7,350 | 9,200 | 6,000 | 5,000 |
| | Total Taxes | \$ 3,776,406 | \$ 3,772,100 | \$ 3,156,900 | \$ 3,787,884 |
| 27-360-36101 | Earnings on Deposits & Invest | \$ 74,138 | \$ 55,000 | \$ 10,000 | \$ 10,000 |
| | Total Other Revenue | \$ 74,138 | \$ 55,000 | \$ 10,000 | \$ 10,000 |
| | Total Street Improvement Fund | \$ 3,850,544 | \$ 3,827,100 | \$ 3,166,900 | \$ 3,797,884 |

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL

| A/C # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------------------|--------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| | Street Construction Projects: | | | | |
| 27-270-400-950 | Street Improvement Projects | \$ 4,793,007 | \$ 3,500,000 | \$ 2,042,000 | \$ 3,800,000 |
| | Total Street Projects | \$ 4,793,007 | \$ 3,500,000 | \$ 2,042,000 | \$ 3,800,000 |
| | Debt Service | | | | |
| 27-270-400-610 | Principal | \$ 555,556 | \$ 556,000 | \$ 555,556 | \$ 555,556 |
| 27-270-400-620 | Interest | 117,755 | 122,200 | 122,200 | 122,200 |
| | Total Debt Service | \$ 673,311 | \$ 678,200 | \$ 677,756 | \$ 677,756 |
| TOTAL STREET IMPROVEMENT FUND | | \$ 5,466,318 | \$ 4,178,200 | \$ 2,719,756 | \$ 4,477,756 |



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City of Cañon City 2021 Budget

Excess Special Improvement Fund Overview

The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

2020 Major Goals and Accomplishments:

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

2021 Major Goals:

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2021.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

CITY OF CAÑON CITY
2021 BUDGET
EXCESS SPECIAL IMPROVEMENT FUND SUMMARY

| | <u>2020 Budget</u> | <u>2021 Budget</u> | <u>% Change</u> |
|---|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 320,654 | \$ 316,675 | -1.24% |
| Revenues | | | |
| Non-Operating Revenue (Interest Earnings) | \$ 8,000 | \$ 600 | -92.50% |
| Total Revenues | \$ 8,000 | \$ 600 | -92.50% |
| Total Sources of Funds | <u>\$ 328,654</u> | <u>\$ 317,275</u> | <u>-3.46%</u> |
| Other Financing Sources (Uses) | | | |
| Transfers In - Closed PID's | \$ - | \$ - | 0.00% |
| Transfer Out - General Fund | (15,000) | (15,000) | 0.00% |
| Total Other Financing Sources (Uses) | <u>\$ (15,000)</u> | <u>\$ (15,000)</u> | <u>0.00%</u> |

CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT

| | <u>2019 Actual</u> | <u>2020 Budget</u> | <u>2020 Estimate</u> | <u>2021 Budget</u> |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| Revenues | | | | |
| Non-Operating Revenue (Interest Earnings) | \$ 7,173 | \$ 8,000 | \$ 2,200 | \$ 600 |
| Total Revenues | <u>\$ 7,173</u> | <u>\$ 8,000</u> | <u>\$ 2,200</u> | <u>\$ 600</u> |
| Other Financing Sources (Uses) | | | | |
| Operating Transfers In - PIDs | - | - | - | - |
| Operating Transfers Out - General Fund | <u>(15,000)</u> | <u>(15,000)</u> | <u>(15,000)</u> | <u>(15,000)</u> |
| Total Other Financing Sources (Uses) | <u>\$ (15,000)</u> | <u>\$ (15,000)</u> | <u>\$ (15,000)</u> | <u>\$ (15,000)</u> |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ (7,827) | \$ (7,000) | \$ (12,800) | \$ (14,400) |
| Fund Balances, Beginning of Year | <u>337,302</u> | <u>320,654</u> | <u>329,475</u> | <u>316,675</u> |
| Fund Balances, End of Year | \$ 329,475 | \$ 313,654 | \$ 316,675 | \$ 302,275 |
| Less Fund Balance Restricted to Debt Service | <u>5,000</u> | <u>5,000</u> | <u>3,000</u> | <u>3,000</u> |
| Assigned Fund Balance | <u>\$ 324,475</u> | <u>\$ 308,654</u> | <u>\$ 313,675</u> | <u>\$ 299,275</u> |

CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|
| 81-301-200 | Earnings on Dep & Invest. | \$ 7,173 | \$ 8,000 | \$ 2,200 | \$ 600 |
| | Total Revenue | \$ 7,173 | \$ 8,000 | \$ 2,200 | \$ 600 |

CITY OF CAÑON CITY

2021 BUDGET

WATER FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|---------------------------------------|----------------|----------------|-------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 6,403,392 | \$ 6,633,888 | 3.60% |
| Revenues: | | | |
| Operating Revenue | \$ 7,319,900 | \$ 6,444,000 | -11.97% |
| Non-Operating Revenue | 175,300 | 101,800 | -41.93% |
| Tap Fees | 120,300 | 120,000 | -0.25% |
| Total Revenues | \$ 7,615,500 | \$ 6,665,800 | -12.47% |
| Total Sources of Funds | \$ 14,018,892 | \$ 13,299,688 | -5.13% |
| Uses of Funds | | | |
| Water Administration | \$ 1,995,052 | \$ 1,989,930 | -0.26% |
| Utility Billing | 267,341 | 265,950 | -0.52% |
| Water Treatment | 1,897,458 | 1,820,190 | -4.07% |
| Water Distribution | 1,633,441 | 1,734,600 | 6.19% |
| Capital Outlay: | | | |
| Equipment and Other Improvements | 800,532 | 417,000 | -47.91% |
| Water Projects | 1,000,000 | 1,495,000 | 49.50% |
| Total Uses of Funds | \$ 7,593,824 | \$ 7,722,670 | 1.70% |
| Other Financing Sources (Uses) | | | |
| Transfer from Other Funds | \$ 80,900 | \$ 40,900 | -49.44% |
| Transfer to Other Funds | (393,800) | (400,000) | 1.57% |
| Transfer to Other Funds | \$ (312,900) | \$ (359,100) | -14.77% |

CITY OF CAÑON CITY

ENTERPRISE FUNDS

WATER FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| Revenues: | | | | |
| Operating Revenue | \$ 6,340,744 | \$ 7,319,900 | \$ 6,213,352 | \$ 6,444,000 |
| Non-Operating Revenue | 250,974 | 175,300 | 88,800 | 101,800 |
| Total Operating/Non Operating Revenue | \$ 6,591,718 | \$ 7,495,200 | \$ 6,302,152 | \$ 6,545,800 |
| Tap Fees | \$ 347,223 | \$ 120,300 | \$ 160,000 | \$ 120,000 |
| Total Other Financing Sources | \$ 347,223 | \$ 120,300 | \$ 160,000 | \$ 120,000 |
| Total Revenues | \$ 6,938,941 | \$ 7,615,500 | \$ 6,462,152 | \$ 6,665,800 |
| Uses of Funds: | | | | |
| Current: | | | | |
| Water Administration | \$ 1,919,536 | \$ 1,995,052 | \$ 1,916,531 | \$ 1,989,930 |
| Utility Billing | 220,798 | 267,341 | 253,261 | 265,950 |
| Water Treatment | 2,310,250 | 1,897,458 | 1,732,270 | 1,820,190 |
| Water Distribution | 1,446,166 | 1,633,441 | 1,525,969 | 1,734,600 |
| Capital Outlay | | | | |
| Equipment and Other Improvements | 5,000 | 800,532 | 231,000 | 417,000 |
| Water Projects | 1,091,749 | 1,000,000 | 500,000 | 1,495,000 |
| Total Uses of Funds | \$ 6,993,499 | \$ 7,593,824 | \$ 6,159,031 | \$ 7,722,670 |
| Excess of Revenues Over (Under) | | | | |
| Uses of Funds | \$ (54,559) | \$ 21,676 | \$ 303,121 | \$ (1,056,870) |
| Other Financing Sources (Uses) | | | | |
| Financing Proceeds | - | - | - | - |
| Transfer from Other Funds | 140,920 | 80,900 | 80,900 | 40,900 |
| Transfer to Other Funds | (393,800) | (393,800) | (393,800) | (400,000) |
| Total Other Financing Sources (Uses) | \$ (252,880) | \$ (312,900) | \$ (312,900) | \$ (359,100) |
| Excess (Deficiency) of Revenues and Other | | | | |
| Sources Over (Under) Uses of Funds | \$ (307,439) | (291,224) | (9,779) | (1,415,970) |
| Available Resources, Beginning of Year | 6,951,106 | 6,403,392 | 6,643,667 | 6,633,888 |
| Available Resources, End of Year | \$ 6,643,667 | \$ 6,112,168 | \$ 6,633,888 | \$ 5,217,918 |
| Less Reserved Available Resources: | | | | |
| Operating Reserve | 1,666,000 | 1,873,000 | 1,873,000 | 1,884,000 |
| Capital Reserve | 1,600,000 | 1,600,000 | 1,600,000 | 1,600,000 |
| Subsequent Year's Water Proj. Lease Payment | 880,400 | 878,123 | 878,123 | 875,420 |
| Total Reserved Available Resources | 4,146,400 | 4,351,123 | 4,351,123 | 4,359,420 |
| Unreserved Available Resources | \$ 2,497,267 | \$ 1,761,045 | \$ 2,282,765 | \$ 858,498 |

Water Fund - Metered Water Sales

Account # 50-344-00412

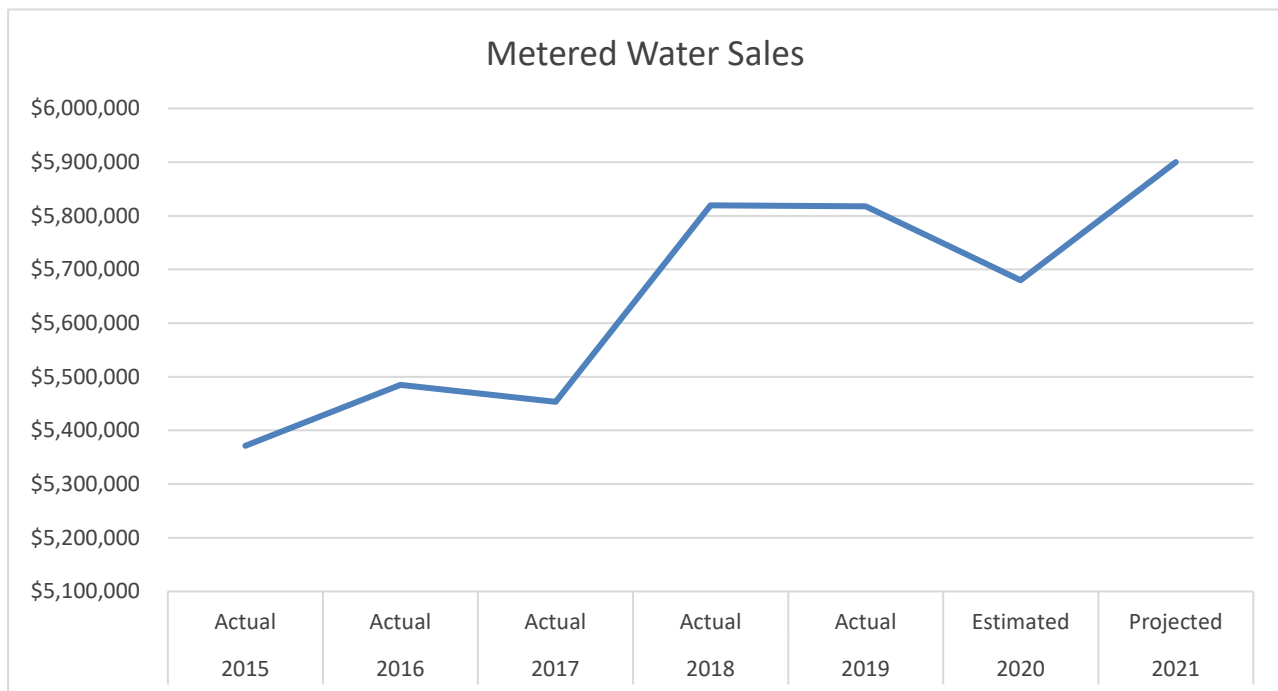
Description: Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|--------------|--------------------------------|
| 2015 | Actual | \$ 5,371,397 | 0.56% |
| 2016 | Actual | \$ 5,485,090 | 2.12% |
| 2017 | Actual | \$ 5,453,000 | -0.59% |
| 2018 | Actual | \$ 5,819,246 | 6.72% |
| 2019 | Actual | \$ 5,817,533 | -0.03% |
| 2020 | Estimated | \$ 5,679,717 | -2.37% |
| 2021 | Projected | \$ 5,900,000 | 3.88% |

Projection: The 2021 metered water sales projection is based on the decline in usage over the last couple of years.

Comments: During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase through the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%



Water Fund - Tap Fees

Account # 50-345-00526

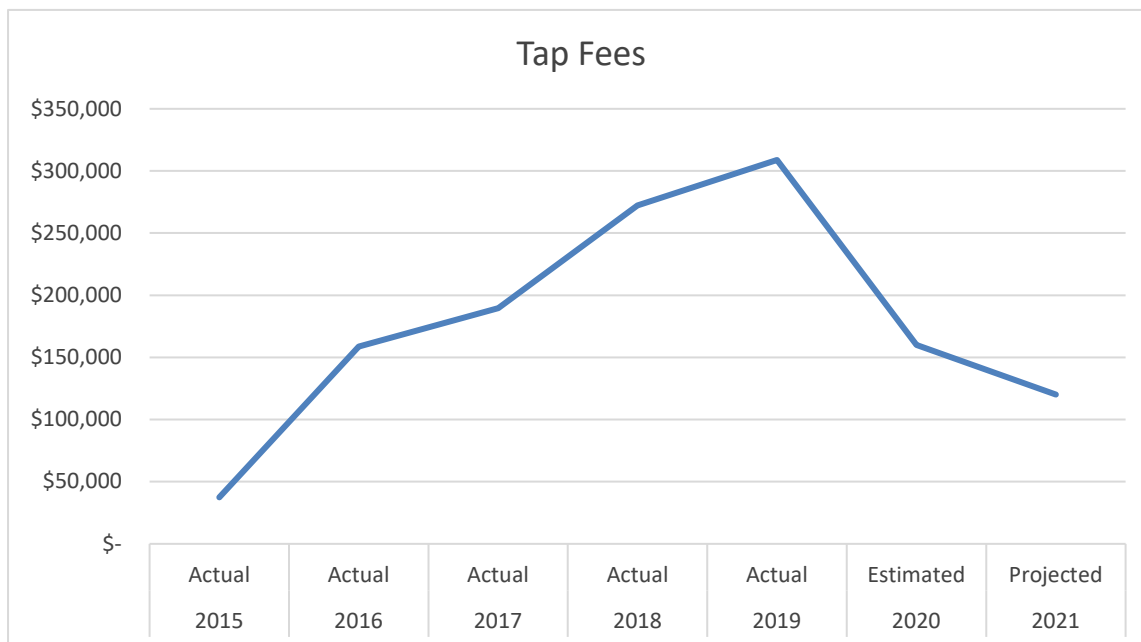
Description: Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 37,410 | -64.78% |
| 2016 | Actual | \$ 158,713 | 324.25% |
| 2017 | Actual | \$ 189,630 | 19.48% |
| 2018 | Actual | \$ 272,302 | 43.60% |
| 2019 | Actual | \$ 308,853 | 13.42% |
| 2020 | Estimated | \$ 160,000 | -41.24% |
| 2021 | Projected | \$ 120,000 | -61.15% |

Projection: The 2021 projection is based on the assumption that the City's residential new construction may remain consistent with 2020. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

Comments: Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund. The 2016/2017 revenue spike was primarily the result of a DOC water tap purchase and the construction of several major projects.



Water Fund - Bulk Water Sales

Account # 50-344-00417

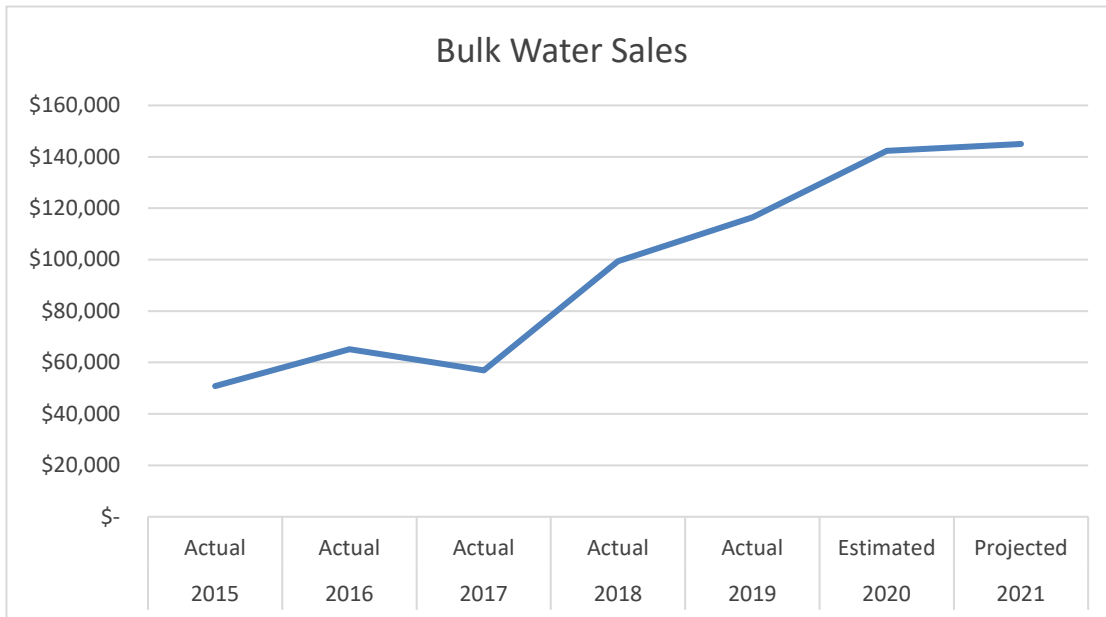
Description: Water sales from the bulk water station. The current rate is \$7.85 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|------------|--------------------------------|
| 2015 | Actual | \$ 50,830 | -4.87% |
| 2016 | Actual | \$ 65,180 | 28.23% |
| 2017 | Actual | \$ 57,000 | -12.55% |
| 2018 | Actual | \$ 99,336 | 74.27% |
| 2019 | Actual | \$ 116,419 | 17.20% |
| 2020 | Estimated | \$ 142,282 | 22.22% |
| 2021 | Projected | \$ 145,000 | 1.91% |

Projection: The 2021 projection is based on the 2020 budget.

Comments: The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - REVENUE DETAIL

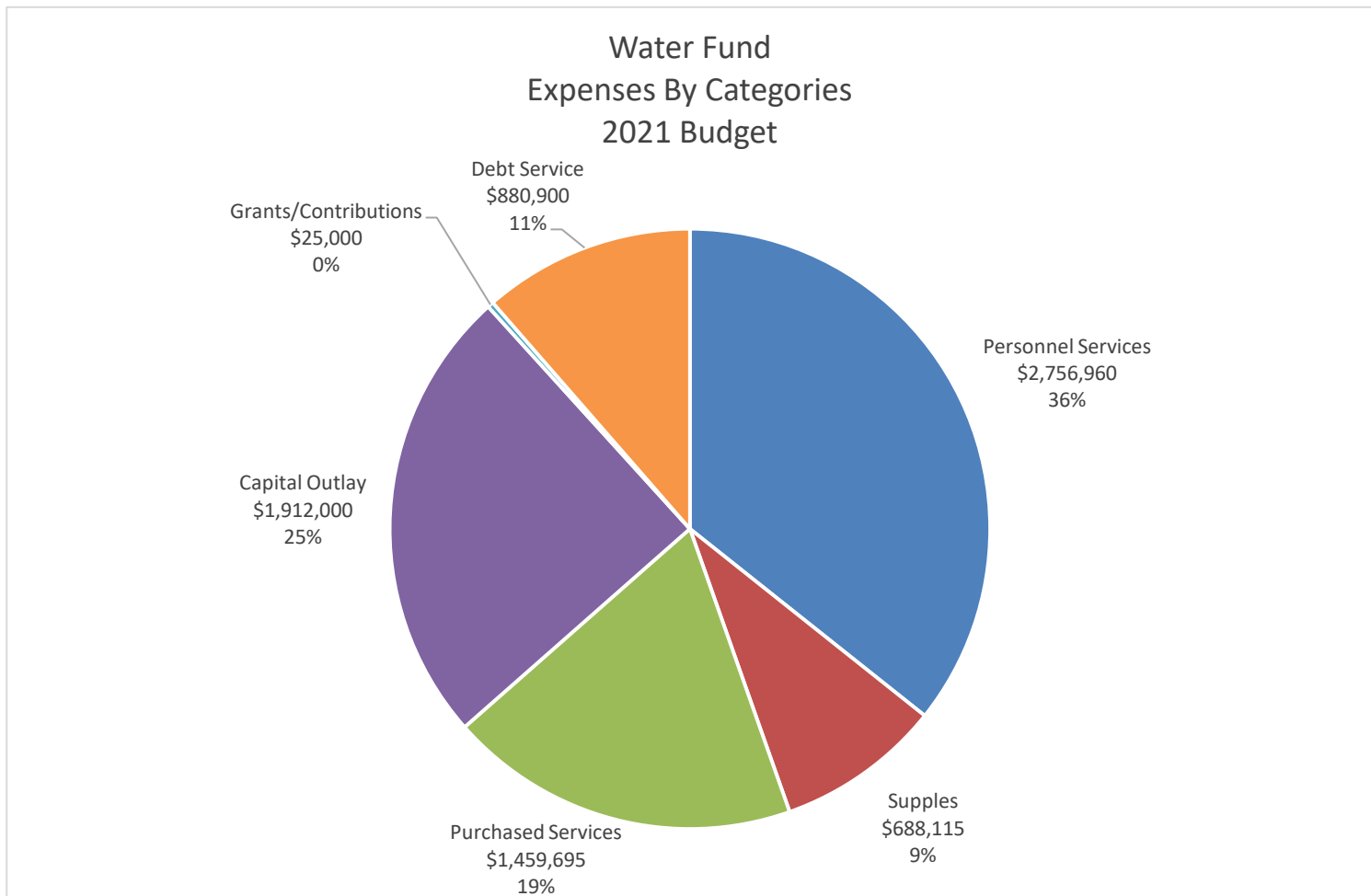
| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------------|---|------------------------|------------------------|--------------------------|------------------------|
| Operating Revenues | | | | | |
| 50-344-00412 | Metered Water Sales | \$ 5,817,533 | \$ 6,799,500 | \$ 5,679,717 | \$ 5,900,000 |
| 50-344-00413 | Hydrant Sales | 27,303 | 14,715 | 14,000 | 15,000 |
| 50-344-00414 | Account Maintenance Fees | 2,324 | 2,000 | 1,835 | 2,000 |
| 50-344-00415 | Interdepartmental Sale | 190,731 | 197,385 | 182,045 | 185,000 |
| 50-344-00416 | Zone Charges | 153,212 | 168,800 | 165,296 | 167,000 |
| 50-344-00417 | Bulk Water Sales | 116,419 | 102,500 | 142,282 | 145,000 |
| 50-344-00418 | Augmentation Water Sales | 33,223 | 35,000 | 28,177 | 30,000 |
| | Total Operating Revenue | \$ 6,340,744 | \$ 7,319,900 | \$ 6,213,352 | \$ 6,444,000 |
| Non-Operating Revenues | | | | | |
| 50-345-00511 | Interest on Investment | \$ 165,348 | \$ 98,700 | \$ 49,000 | \$ 50,000 |
| 50-345-00521 | Other | 9,462 | 3,200 | 10,000 | 6,000 |
| 50-345-00522 | Penalty/Water Billing | 25,746 | 36,000 | - | 20,000 |
| 50-345-00524 | Charges For Services | 2,727 | 1,500 | 2,000 | 2,000 |
| 50-345-00525 | Water Meter Fee | 34,343 | 20,000 | 24,000 | 20,000 |
| 50-345-00528 | Sale of Repair Parts | 7,200 | 3,000 | 1,000 | 1,000 |
| 50-345-00529 | Bulk Water Service Fee | 1,500 | 1,300 | 1,300 | 1,300 |
| 50-345-00530 | Refund of Expenditures | (300) | 10,000 | - | - |
| 50-345-00535 | Return Check Fee - Water | 920 | 600 | 500 | 500 |
| 50-345-00536 | Water Impact Fees | 4,027 | 1,000 | 1,000 | 1,000 |
| 50-393-00936 | Capital Contributions | - | - | - | - |
| | Total Non-Operating Revenue | \$ 250,974 | \$ 175,300 | \$ 88,800 | \$ 101,800 |
| Other Financing Sources | | | | | |
| 50-345-00526 | Tap Fees | \$ 308,853 | \$ 120,300 | \$ 160,000 | \$ 120,000 |
| 50-393-00110 | Operating Transfer In - General Fund | 100,000 | 40,000 | 40,000 | - |
| 50-393-00155 | Operating Transfer In - Stormwater Fund | 40,920 | 40,900 | 40,900 | 40,900 |
| 50-393-00937 | Financing Proceeds | - | - | - | - |
| | Total Other Financing Sources | \$ 449,773 | \$ 201,200 | \$ 240,900 | \$ 160,900 |
| | GRAND TOTAL REVENUES | \$ 7,041,491 | \$ 7,696,400 | \$ 6,543,052 | \$ 6,706,700 |

CITY OF CAÑON CITY

2021 BUDGET

WATER FUND EXPENDITURES BY CATEGORY

| | Personnel Services | Supplies & Materials | Purchased Services | Debt Service | Grants/ Contrib. | Capital Outlay | Total |
|------------------------|-----------------------|-------------------------|-----------------------|-------------------|---------------------|---------------------|---------------------|
| Administration | 551,130 | 1,800 | 531,100 | 880,900 | 25,000 | 5,000 | 1,994,930 |
| Water Treatment | 907,980 | 274,815 | 637,395 | - | - | 370,500 | 2,190,690 |
| Distribution | 1,180,000 | 410,500 | 144,100 | - | - | 41,500 | 1,776,100 |
| Utility Billing | 117,850 | 1,000 | 147,100 | - | - | - | 265,950 |
| Water Projects | - | - | - | - | - | 1,495,000 | 1,495,000 |
| 2021 WATER FUND | \$ 2,756,960 | \$ 688,115 | \$ 1,459,695 | \$ 880,900 | \$ 25,000 | \$ 1,912,000 | \$ 7,722,670 |
| 2020 WATER FUND | \$ 2,728,457 | \$ 687,765 | \$ 1,429,845 | \$ 883,155 | \$ 64,070 | \$ 1,800,532 | \$ 7,593,824 |
| % CHANGE | 1.04% | 0.05% | 2.09% | -0.26% | -60.98% | 6.19% | 1.70% |



City of Cañon City 2021 Budget

Water Administration Overview

Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

2020 Major Goals and Accomplishments:

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2020.

2021 Major Goals:

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2021.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

| | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|----------------|---|---------------------|---------------------|---------------------|---------------------|
| | WATER ADMINISTRATION | | | | |
| | Personnel Services (100) | | | | |
| 50-490-913-110 | Salaries & Wages | \$ 308,154 | \$ 375,731 | \$ 347,303 | \$ 379,935 |
| 50-490-913-112 | Salaries - Part time | 10,536 | 7,000 | 1,400 | - |
| 50-490-913-121 | Overtime-Permanent | 887 | 200 | 200 | 1,000 |
| 50-490-913-134 | PTO Cash Out | 9,107 | 2,300 | 2,300 | - |
| 50-490-913-135 | Longevity Pay | 2,365 | 2,520 | 825 | 1,995 |
| 50-490-913-137 | Uniform/Boot Allowance | 340 | 480 | 380 | - |
| 50-490-913-141 | Unemployment Insurance | - | 1,500 | - | - |
| 50-490-913-142 | Workers' Compensation | 1,184 | 1,052 | 900 | 1,200 |
| 50-490-913-143 | Life & Health Insurance | 64,549 | 97,495 | 81,600 | 115,000 |
| 50-490-913-144 | FICA Taxes | 24,978 | 28,859 | 26,583 | 32,000 |
| 50-490-913-145 | City Retirement | 13,112 | 18,040 | 17,365 | 20,000 |
| 50-490-913-147 | 457 Plan - City Match | 805 | 2,400 | - | - |
| | Total Personnel Services (100) | \$ 436,017 | \$ 537,577 | \$ 478,856 | \$ 551,130 |
| | Supplies & Materials(200) | | | | |
| 50-490-913-200 | Office Supplies | \$ 1,492 | \$ 1,500 | \$ 600 | \$ 1,500 |
| 50-490-913-205 | Small Items of Equipment | 88 | 200 | 200 | 200 |
| 50-490-913-210 | Operating Supplies - General | 14 | 50 | 50 | 100 |
| | Total Supplies & Materials (200) | \$ 1,594 | \$ 1,750 | \$ 850 | \$ 1,800 |
| | Purchased Services (300) | | | | |
| 50-490-913-300 | Professional Services | \$ 108,282 | \$ 125,000 | \$ 120,000 | \$ 125,000 |
| 50-490-913-305 | Contracted Services - General | \$ 194 | \$ 500 | \$ 200 | \$ 500 |
| 50-490-913-312 | Software Titles | - | 5,000 | 3,200 | 5,000 |
| 50-490-913-315 | Postage/Freight | - | 100 | - | 100 |
| 50-490-913-320 | Printing | 116 | 1,000 | 250 | 1,000 |
| 50-490-913-325 | Publications/Advertising | 1,002 | 2,000 | 1,600 | 2,000 |
| 50-490-913-330 | Subscriptions/Membership Fees | 134 | 1,200 | 500 | 1,000 |
| 50-490-913-335 | Travel & Training | 37 | 1,700 | 500 | 1,500 |
| 50-490-913-337 | Tuition Reimbursement | - | - | - | 10,000 |
| 50-490-913-350 | Other Fees & Charges | 221,392 | 260,000 | 251,700 | 260,000 |
| 50-490-913-355 | Insurance Bonds | 111,767 | 112,000 | 112,000 | 125,000 |
| 50-490-913-380 | Telephone/Voice/Data | 164 | - | - | - |
| 50-490-913-399 | Contingency | - | - | - | - |
| | Total Purch Services (300) | \$ 443,088 | \$ 508,500 | \$ 489,950 | \$ 531,100 |
| | Debt Service (600) | | | | |
| 50-490-913-610 | Principal | 595,000 | 615,000 | 615,000 | 630,000 |
| 50-490-913-620 | Interest | 318,267 | 265,405 | 265,405 | 248,150 |
| 50-490-913-630 | Cost of Issuance | - | - | - | - |
| 50-490-913-640 | Paying Agent Fees | 2,500 | 2,750 | 2,750 | 2,750 |
| | Total Debt Service (600) | \$ 915,767 | \$ 883,155 | \$ 883,155 | \$ 880,900 |
| | Grants/Contrib/Indem (700) | | | | |
| 50-490-913-726 | GIS Authority | \$ 23,069 | \$ 23,720 | \$ 23,720 | \$ 25,000 |
| 50-490-913-730 | 4-Mile Golf Course Subsidy | \$ 100,000 | \$ 40,000 | \$ 40,000 | \$ - |
| 50-490-913-741 | Bad Debt Expense | - | 350 | - | - |
| | Total Grants, Etc. (700) | \$ 123,069 | \$ 64,070 | \$ 63,720 | \$ 25,000 |
| | Transfers(700) | | | | |
| 50-490-913-750 | Transfer to General Fund | \$ 393,800 | \$ 393,800 | \$ 393,800 | \$ 400,000 |
| | Total Transfers(700) | \$ 393,800 | \$ 393,800 | \$ 393,800 | \$ 400,000 |
| | Capital Outlay (900) | | | | |
| 50-490-913-920 | Equipment | \$ - | \$ 5,000 | \$ - | \$ 5,000 |
| 50-490-913-920 | Equipment | - | 175,000 | 175,000 | - |
| | Total Capital Outlay (900) | \$ - | \$ 180,000 | \$ 175,000 | \$ 5,000 |
| | TOTAL WATER ADMIN | \$ 2,313,336 | \$ 2,568,852 | \$ 2,485,331 | \$ 2,394,930 |

City of Cañon City 2021 Budget

Water Treatment Overview

Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

2020 Major Goals and Accomplishments:

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Automated Inlet Control Valve for the 5 MG Tank located on Four Mile Lane.
- ◆ Began High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade project. Project will finish in 2021.

2021 Major Goals:

- ◆ Finish the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade Project
- ◆ Updated the Southfield Remote Pumping Stations radio communications link
- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| WATER TREATMENT | | | | | |
| Personnel Services (100) | | | | | |
| 50-490-922-110 | Salaries & Wages | \$ 548,886 | \$ 643,233 | \$ 589,261 | \$ 587,500 |
| 50-490-922-112 | Salaries-Temporary | - | - | - | - |
| 50-490-922-121 | Overtime-Permanent | 18,822 | 21,730 | 15,000 | 21,730 |
| 50-490-922-123 | Holiday Pay | 5,966 | 1,200 | 6,000 | 6,000 |
| 50-490-922-134 | Vacation/Sick Leave Payoff | 12,013 | - | - | - |
| 50-490-922-135 | Longevity Pay | 5,550 | 5,200 | 5,200 | 5,850 |
| 50-490-922-137 | Uniform/Boot Allowance | 2,300 | 2,400 | 2,100 | 2,400 |
| 50-490-922-142 | Workers' Compensation | 18,120 | 20,285 | 21,000 | 18,000 |
| 50-490-922-143 | Life & Health Insurance | 171,944 | 206,300 | 176,600 | 191,000 |
| 50-490-922-144 | FICA Taxes | 41,814 | 52,058 | 45,200 | 46,000 |
| 50-490-922-145 | City Retirement | 25,071 | 32,642 | 29,500 | 29,500 |
| Total Personnel Services (100) | | \$ 850,485 | \$ 985,048 | \$ 889,861 | \$ 907,980 |
| Supplies & Materials(200) | | | | | |
| 50-490-922-200 | Office Supplies | \$ 1,224 | \$ 1,000 | \$ 500 | \$ 1,000 |
| 50-490-922-205 | Small Items of Equipment | 35,106 | 10,000 | 10,000 | 10,000 |
| 50-490-922-210 | Operating Supplies-General | 9,241 | 6,000 | 6,000 | 6,310 |
| 50-490-922-215 | Operating Supplies-Equip/Maint. | 10,082 | 8,500 | 8,500 | 8,500 |
| 50-490-922-220 | Operating Supplies-Bldg Materials | 7,065 | 4,500 | 4,500 | 4,500 |
| 50-490-922-225 | Vehicle Equip Parts | 3,251 | 3,200 | 3,000 | 3,200 |
| 50-490-922-235 | Chem, Lab & Medical Supplies | 165,266 | 180,000 | 180,000 | 180,000 |
| 50-490-922-237 | Uniform Purchases | 3,205 | 4,800 | 4,800 | 4,800 |
| 50-490-922-245 | Gas & Diesel Fuel | 6,036 | 6,000 | 5,000 | 6,000 |
| 50-490-922-250 | Oil, grease, etc. | 246 | 300 | 300 | 300 |
| 50-490-922-255 | Tires, Tubes, etc. | 1,288 | 2,000 | 1,600 | 2,000 |
| 50-490-922-260 | Repair Parts-Water | 431 | 200 | - | - |
| 50-490-922-265 | Specialized Equipment | 35,231 | 48,205 | 48,205 | 48,205 |
| 50-490-922-280 | Janitorial Supplies | 254 | 310 | 180 | - |
| Total Supplies & Materials (200) | | \$ 277,926 | \$ 275,015 | \$ 272,585 | \$ 274,815 |
| Purchased Services (300) | | | | | |
| 50-490-922-300 | Professional Services | \$ 100 | \$ 2,000 | \$ 1,868 | \$ 2,000 |
| 50-490-922-305 | Contracted Services-General | 12,062 | 23,600 | 20,000 | 23,600 |
| 50-490-922-310 | Contracted Services-Repair/Maint. | 738,278 | 70,500 | 65,500 | 86,000 |
| 50-490-922-312 | Software Titles | - | 20,000 | - | 5,700 |
| 50-490-922-315 | Postage/Freight | 1,941 | 2,700 | 2,700 | 2,700 |
| 50-490-922-320 | Printing | 75 | 250 | 75 | 250 |
| 50-490-922-325 | Publications/Advertising | 217 | 550 | 76 | 550 |
| 50-490-922-330 | Subscriptions/Membership Fees | 1,265 | 1,265 | 1,195 | 1,265 |
| 50-490-922-335 | Travel & Training | 3,991 | 6,730 | 6,000 | 6,730 |
| 50-490-922-340 | Material/Equipment Rental | 2,344 | 1,000 | - | 1,900 |
| 50-490-922-342 | Workers' Comp. Deductible | 428 | 1,200 | 110 | 1,200 |
| 50-490-922-365 | Electric | 380,868 | 453,000 | 420,000 | 453,000 |
| 50-490-922-370 | Gas | 6,208 | 7,000 | 6,800 | 7,000 |
| 50-490-922-380 | Telephone/Voice/Data | 2,617 | 4,800 | 2,700 | 2,700 |
| 50-490-922-387 | Lab Tests | 17,133 | 28,000 | 28,000 | 28,000 |
| 50-490-922-390 | Stormwater | 14,311 | 14,800 | 14,800 | 14,800 |
| Total Purch Services (300) | | \$ 1,181,839 | \$ 637,395 | \$ 569,824 | \$ 637,395 |
| Capital Outlay (900) | | | | | |
| 50-490-922-920 | Equipment | \$ - | \$ 28,000 | \$ 28,000 | \$ - |
| 50-490-922-950 | Other Improvements | - | 396,000 | 28,000 | 370,500 |
| Total Capital Outlay (900) | | \$ - | \$ 424,000 | \$ 56,000 | \$ 370,500 |
| TOTAL WATER TREATMENT | | \$ 2,310,250 | \$ 2,321,458 | \$ 1,788,270 | \$ 2,190,690 |

City of Cañon City 2021 Budget

Water Distribution Overview

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

2020 Major Goals and Accomplishments:

- ◆ Renewed 2,950 linear feet 8" cast iron water main with new 8" PVC water main in conjunction with the City's 2A Street Improvement Project on N. 9th St.
- ◆ Renew 140 linear feet of 12" PVC with 24" water main in conjunction with the City's Stormwater Project for East Main and Rhodes.
- ◆ Renewed 400 linear feet of 4" Asbestos-Cement water main with 8" PVC water main on Bridge St.
- ◆ Renew 1,320 linear feet of 14" Asbestos-Cement water main with 20" water main on Central Ave.
- ◆ Completed the 2020 Fire Hydrant Exercise Program.
- ◆ Completed installation of a second Bulk Water Fill Station.
- ◆ Updated Water Distribution Administration Staffing with one additional employee to address work load and backup.
- ◆ Continued with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,178 fire hydrants, and 102 blow-off assemblies, 3,378 valves and 8,820 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.

2021 Major Goals:

- ◆ Orchard Avenue Cherry to South Street: Replace 400' of 4" cast iron water main with 8" water main in conjunction with the City's 2A Street Improvement Projects.
- ◆ US HWY 50 19th Street to Greydene: Renew 2,700 linear feet of 14" cast iron water main with 12" water main.
- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| DISTRIBUTION | | | | | |
| Personnel Services (100) | | | | | |
| 50-490-923-110 | Salaries & Wages | \$ 683,087 | \$ 692,956 | \$ 686,000 | \$ 766,000 |
| 50-490-923-121 | Overtime-Permanent | 23,297 | 20,350 | 21,000 | 22,000 |
| 50-490-923-134 | Vac/Sick Payoff | 6,788 | 5,400 | 5,400 | - |
| 50-490-923-135 | Longevity Pay | 6,650 | 6,900 | 6,900 | 6,000 |
| 50-490-923-137 | Uniform/Boot Allowance | 2,900 | 3,100 | 3,100 | - |
| 50-490-923-142 | Workers' Compensation | 19,536 | 20,539 | 21,000 | 18,000 |
| 50-490-923-143 | Life & Health Insurance | 207,643 | 238,515 | 209,200 | 270,000 |
| 50-490-923-144 | FICA Taxes | 52,011 | 56,164 | 52,600 | 60,000 |
| 50-490-923-145 | City Retirement | 32,031 | 35,217 | 35,000 | 38,000 |
| Total Personnel Services (100) | | \$ 1,033,944 | \$ 1,079,141 | \$ 1,040,200 | \$ 1,180,000 |
| Supplies & Materials(200) | | | | | |
| 50-490-923-200 | Office Supplies | \$ 435 | \$ 1,300 | \$ 1,000 | \$ 1,300 |
| 50-490-923-205 | Small Items of Equipment | 8,438 | 9,700 | 9,000 | 9,700 |
| 50-490-923-210 | Operating Supplies-General | 13,425 | 16,000 | 16,000 | 16,000 |
| 50-490-923-215 | Operating Supplies-Equip./Maint. | 2,054 | 4,500 | 4,000 | 4,500 |
| 50-490-923-220 | Operating Supplies-Bldg Materials | 45,728 | 53,000 | 50,000 | 53,000 |
| 50-490-923-225 | Vehicle/Equip Parts | 16,654 | 10,000 | 18,000 | 10,000 |
| 50-490-923-237 | Uniform Purchases | 5,335 | 5,700 | 5,800 | 7,000 |
| 50-490-923-245 | Gas & Diesel Fuel | 22,880 | 19,000 | 19,000 | 18,000 |
| 50-490-923-250 | Oil, Grease, etc. | 1,158 | 1,700 | 1,500 | 1,700 |
| 50-490-923-255 | Tires, Tubes, etc. | 3,623 | 4,000 | 4,000 | 4,000 |
| 50-490-923-260 | Repair Parts - Water, Sewer | 183,570 | 282,300 | 250,000 | 282,300 |
| 50-490-923-265 | Specialized Equipment Repair | 2,167 | 3,000 | 2,500 | 3,000 |
| Total Supplies & Materials (200) | | \$ 305,466 | \$ 410,200 | \$ 380,800 | \$ 410,500 |
| Purchased Services (300) | | | | | |
| 50-490-923-300 | Professional Services | \$ 4,250 | \$ 4,000 | \$ 4,000 | \$ 5,180 |
| 50-490-923-305 | Contracted Services-General | 1,498 | 650 | 600 | 650 |
| 50-490-923-310 | Contracted Services-Repair/Maint. | 62,029 | 83,200 | 50,000 | 73,845 |
| 50-490-923-312 | Software Titles | 2,609 | 21,990 | 21,500 | 30,995 |
| 50-490-923-315 | Postage/Freight | 1,442 | 1,300 | 1,300 | 1,400 |
| 50-490-923-320 | Printing | 418 | 350 | 520 | 350 |
| 50-490-923-325 | Publications/Advertising | 70 | 200 | - | 100 |
| 50-490-923-330 | Subscriptions/Membership Fees | 1,250 | 1,250 | 1,194 | 1,250 |
| 50-490-923-335 | Travel & Training | 4,802 | 5,755 | 4,000 | 5,775 |
| 50-490-923-340 | Material/Equipment Rental | 3,232 | 3,900 | 3,900 | 3,700 |
| 50-490-923-342 | Workers' Comp. Deductible | 1,715 | 1,000 | - | 1,000 |
| 50-490-923-365 | Electric | 6,805 | 6,400 | 5,000 | 6,400 |
| 50-490-923-370 | Gas | 1,678 | 1,550 | 1,400 | 1,550 |
| 50-490-923-375 | Sewer | 168 | 160 | 160 | 160 |
| 50-490-923-380 | Telephone/Voice/Data | 13,932 | 11,650 | 10,650 | 11,000 |
| 50-490-923-385 | Water | 861 | 745 | 745 | 745 |
| Total Purch Services (300) | | \$ 106,756 | \$ 144,100 | \$ 104,969 | \$ 144,100 |
| Capital Outlay (900) | | | | | |
| 50-490-923-900 | Property Acquisitions | \$ - | \$ - | \$ - | \$ 12,500 |
| 50-490-923-920 | Equipment | 5,000 | 196,532 | - | 29,000 |
| 50-490-923-950 | Other improvements | - | - | - | - |
| Total Capital Outlay (900) | | \$ 5,000 | \$ 196,532 | \$ - | \$ 41,500 |
| TOTAL DISTRIBUTION | | \$ 1,451,166 | \$ 1,829,973 | \$ 1,525,969 | \$ 1,776,100 |

City of Cañon City 2021 Budget

Utility Billing Overview

Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

2020 Major Goals and Accomplishments:

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Hired an additional utility billing employee. This additional staff will allow for the enhancement of customer service.
- ◆ Re-located the Utility Billing office to a location adjacent to the main lobby. This allows for direct assistance to walk-in utility customers improving the overall level of customer service.

2021 Major Goals:

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2021.

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| UTILITY BILLING | | | | | |
| Personnel Services (100) | | | | | |
| 50-490-914-110 | Salaries & Wages | \$ 67,628 | \$ 83,969 | \$ 74,700 | \$ 73,200 |
| 50-490-914-112 | Salaries-Temporary | - | - | - | - |
| 50-490-914-121 | Overtime-Permanent | 418 | 3,500 | 3,000 | 3,500 |
| 50-490-914-134 | PTO Payoff | 1,051 | - | - | - |
| 50-490-914-135 | Longevity Pay | 500 | 550 | 550 | - |
| 50-490-914-142 | Workers' Compensation | 168 | 150 | 150 | 250 |
| 50-490-914-143 | Life & Health Insurance | 23,035 | 27,750 | 26,758 | 31,600 |
| 50-490-914-144 | FICA Taxes | 5,188 | 6,630 | 5,718 | 5,700 |
| 50-490-914-145 | City Retirement | 3,096 | 4,142 | 3,735 | 3,600 |
| Total Personnel Services (100) | | \$ 101,085 | \$ 126,691 | \$ 114,611 | \$ 117,850 |
| Supplies & Materials(200) | | | | | |
| 50-490-914-200 | Office Supplies | \$ 51 | \$ 300 | \$ 300 | \$ 500 |
| 50-490-914-205 | Small Items of Equipment | - | 500 | 200 | 500 |
| Total Supplies & Materials (200) | | \$ 51 | \$ 800 | \$ 500 | \$ 1,000 |
| Purchased Services (300) | | | | | |
| 50-490-914-300 | Professional Services | \$ 2,809 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 50-490-914-305 | Contracted Services-General | 53,687 | 65,000 | 60,000 | 65,000 |
| 50-490-914-312 | Software Titles | - | 5,000 | 3,500 | 5,000 |
| 50-490-914-315 | Postage/Freight | 76 | 500 | 500 | 500 |
| 50-490-914-320 | Printing | - | 500 | 100 | 500 |
| 50-490-914-330 | Subscriptions/Membership Fees | - | 100 | - | 100 |
| 50-490-914-335 | Travel & Training | 171 | 750 | - | 1,000 |
| 50-490-914-342 | Worker's Comp Deductible | - | - | 1,000 | - |
| 50-490-914-350 | Other Fees & Charges | 62,870 | 65,000 | 70,000 | 72,000 |
| 50-490-914-380 | Telephone | 49 | - | 50 | - |
| Total Purch Services (300) | | \$ 119,662 | \$ 139,850 | \$ 138,150 | \$ 147,100 |
| TOTAL UTILITY BILLING | | \$ 220,798 | \$ 267,341 | \$ 253,261 | \$ 265,950 |

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|-----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------|
| WATER PROJECTS | | | | | |
| Capital Outlay (900) | | | | | |
| 50-490-928-934 | Other Water Main Projects | \$ 1,091,749 | \$ 1,000,000 | \$ 500,000 | \$ 1,495,000 |
| TOTAL WATER PROJECTS | | \$ 1,091,749 | \$ 1,000,000 | \$ 500,000 | \$ 1,495,000 |
| GRAND TOTAL WATER | | \$ 7,387,299 | \$ 7,987,624 | \$ 6,552,831 | \$ 8,122,670 |

City of Cañon City 2021 Budget

Raw Water Fund Overview

The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

2020 Major Goals and Accomplishments:

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

2021 Major Goals:

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

CITY OF CAÑON CITY
2021 BUDGET
RAW WATER ACQUISITION FUND SUMMARY

| | <u>2020 Budget</u> | <u>2021 Budget</u> | <u>% Change</u> |
|-------------------------------|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 1,109,169 | \$ 1,132,491 | 2.10% |
| Revenues: | | | |
| Tap Fees | \$ 16,800 | \$ 16,800 | 0.00% |
| Non-Operating Revenue | 20,000 | 6,000 | -70.00% |
| Total Revenue | \$ 36,800 | \$ 22,800 | -38.04% |
| Total Sources of Funds | <u>\$ 1,145,969</u> | <u>\$ 1,155,291</u> | <u>0.81%</u> |
| Uses of Funds | | | |
| Raw Water Acquisition | \$ 27,500 | \$ 27,500 | 0.00% |
| Total Uses of Funds | <u>\$ 27,500</u> | <u>\$ 27,500</u> | <u>0.00%</u> |

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - BUDGET STATEMENT

| | <u>2019 Actual</u> | <u>2020 Budget</u> | <u>2020 Estimate</u> | <u>2021 Budget</u> |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Revenues: | | | | |
| Tap Fees | \$ 50,278 | \$ 16,800 | \$ 25,000 | \$ 16,800 |
| Non-Operating Revenue (Interest Earnings) | 27,459 | 20,000 | 12,000 | 6,000 |
| Total Revenue | <u>\$ 77,738</u> | <u>\$ 36,800</u> | <u>\$ 37,000</u> | <u>\$ 22,800</u> |
| Total Sources of Funds | <u>\$ 77,738</u> | <u>\$ 36,800</u> | <u>\$ 37,000</u> | <u>\$ 22,800</u> |
| Uses of Funds: | | | | |
| Current: | | | | |
| Raw Water | \$ 14,715 | \$ 17,500 | \$ 17,432 | \$ 17,500 |
| Capital Outlay | - | 10,000 | - | 10,000 |
| Total Uses of Funds | <u>\$ 14,715</u> | <u>\$ 27,500</u> | <u>\$ 17,432</u> | <u>\$ 27,500</u> |
| Excess of Revenues Over (Under) | | | | |
| Uses of Funds | \$ 63,022 | \$ 9,300 | \$ 19,568 | \$ (4,700) |
| Available Resources, Beginning of Year | <u>1,049,901</u> | <u>1,109,169</u> | <u>1,112,923</u> | <u>1,132,491</u> |
| Available Resources, End of Year | <u><u>\$ 1,112,923</u></u> | <u><u>\$ 1,118,469</u></u> | <u><u>\$ 1,132,491</u></u> | <u><u>\$ 1,127,791</u></u> |

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|
| | Operating Revenues | | | | |
| 52-340-34101 | Tap Fees | \$ 50,278 | \$ 16,800 | \$ 25,000 | \$ 16,800 |
| | Total Dept 345 | \$ 50,278 | \$ 16,800 | \$ 25,000 | \$ 16,800 |
| 52-360-36101 | Earnings on Dep & Invest. | \$ 27,459 | \$ 20,000 | 12,000 | 6,000 |
| | Total Dept 360 | \$ 27,459 | \$ 20,000 | \$ 12,000 | \$ 6,000 |
| | TOTAL | \$ 77,738 | \$ 36,800 | \$ 37,000 | \$ 22,800 |

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---------------------------------|---|------------------------|------------------------|--------------------------|------------------------|
| Purchased Services (300) | | | | | |
| 52-520-903-300 | Professional Services | \$ 8,710 | \$ 10,000 | \$ 8,500 | \$ 10,000 |
| 52-520-903-305 | Contracted Services-General | 4,574 | 5,500 | 7,472 | 5,500 |
| 52-520-903-310 | Storage Acquisition Fees & Charges | 1,432 | 2,000 | 1,460 | 2,000 |
| | Total Purchased Services (300) | \$ 14,715 | \$ 17,500 | \$ 17,432 | \$ 17,500 |
| Capital Outlay (900) | | | | | |
| 52-520-903-960 | Ditch Stock | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| | Total Capital Outlay (900) | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| | Total Raw Water Acquisition Fund | \$ 14,715 | \$ 27,500 | \$ 17,432 | \$ 27,500 |



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City of Cañon City 2021 Budget

Stormwater Utility Overview

The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit.

2020 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Presentations to groups, schools, completion of the first phase of the Public Arts Mural Program and participation in a local water festival for school children and a local teacher's workshop. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation: Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
 - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties, presented a training on the City's updated GESC program and manual for local contractors.
 - Post-construction SW management: Performed inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Form new stormwater maintenance crew and acquire new vacuum truck.
- ◆ Complete design and proceed with construction of stormwater capital improvements funded with COPs.
 - Dawson Ranch/Wolf Park Culverts.
 - N. 9th Street Stormsewer Replacement.
 - Abbey Drainage – Rhodes Ave Drainage Improvements.
 - NE Cañon Drainage – WPA Drainage Improvements.

2021 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
 - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
 - Post-construction SW management: Perform inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
 - Abbey Drainage – Rhodes Ave Drainage Improvements.
 - NE Cañon Drainage – WPA Drainage Improvements.
- ◆ Continue process of Stormwater Utility District formation.
- ◆ Launch new stormwater maintenance crew with new vacuum truck.

CITY OF CAÑON CITY
2021 BUDGET
STORMWATER UTILITY FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|---|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 6,868,805 | \$ 6,449,980 | -6.10% |
| Revenues: | | | |
| Operating Revenue | \$ 1,622,900 | \$ 1,832,517 | 12.92% |
| Non-Operating Revenue | 109,000 | 134,000 | 22.94% |
| Total Revenues | \$ 1,731,900 | \$ 1,966,517 | 13.55% |
| Total Sources of Funds | <u>\$ 8,600,705</u> | <u>\$ 8,416,497</u> | <u>-2.14%</u> |
| Uses of Funds | | | |
| Stormwater Operations | \$ 323,037 | \$ 592,670 | 83.47% |
| Debt Service | 562,300 | 669,200 | 100.00% |
| Capital Outlay | 6,517,000 | 6,066,000 | 100.00% |
| Total Uses of Funds | <u>\$ 7,402,337</u> | <u>\$ 7,327,870</u> | <u>-1.01%</u> |
| Other Financing Sources (Uses) | | | |
| Transfer to Other Funds | \$ (740,100) | \$ (740,100) | 0.00% |
| Total Other Financing Sources (Uses) | <u>\$ (740,100)</u> | <u>\$ (240,100)</u> | <u>67.56%</u> |

CITY OF CAÑON CITY

ENTERPRISE FUNDS

STORMWATER UTILITY FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--|------------------------|------------------------|--------------------------|------------------------|
| Revenues: | | | | |
| Operating Revenue | \$ 1,621,530 | \$ 1,622,900 | \$ 1,832,517 | \$ 1,832,517 |
| Non-Operating Revenue | 184,562 | 109,000 | 187,143 | 134,000 |
| Total Operating/Non Operating Revenue | \$ 1,806,092 | \$ 1,731,900 | \$ 2,019,660 | \$ 1,966,517 |
| Uses of Funds: | | | | |
| Stormwater Operations | \$ 323,644 | \$ 323,037 | \$ 353,265 | \$ 592,670 |
| Debt Service | 458,910 | 562,300 | 564,800 | 669,200 |
| Capital Outlay | 382,222 | 6,517,000 | 2,187,607 | 6,066,000 |
| Total Uses of Funds | \$ 1,164,776 | \$ 7,402,337 | \$ 3,105,672 | \$ 7,327,870 |
| Excess of Revenues Over (Under) | | | | |
| Uses of Funds | \$ 641,316 | \$ (5,670,437) | \$ (1,086,012) | \$ (5,361,353) |
| Other Financing Sources (Uses) | | | | |
| Proceeds from Financing | \$ 8,072,871 | \$ - | \$ - | \$ 500,000 |
| Sale of Assets | - | - | - | - |
| Transfer to Other Funds | (738,600) | (740,100) | (740,100) | (740,100) |
| Total Other Financing Sources | \$ 7,334,271 | \$ (740,100) | \$ (740,100) | \$ (240,100) |
| Excess (Deficiency) of Revenues and Other | | | | |
| Sources Over (Under) Uses of Funds | \$ 7,975,587 | \$ (6,410,537) | \$ (1,826,112) | \$ (5,601,453) |
| Available Resources, Beginning of Year | 300,505 | 6,868,805 | 8,276,092 | 6,449,980 |
| Available Resources, End of Year | \$ 8,276,092 | \$ 458,268 | \$ 6,449,980 | \$ 848,527 |
| Less Reserved Available Resources: | | | | |
| Operating Reserve | \$ 345,000 | \$ 218,500 | \$ 224,700 | \$ 273,900 |
| COP Project Fund | 7,736,607 | - | 5,566,000 | - |
| Capital Reserve | 100,863 | 150,233 | 130,863 | 135,863 |
| Total Reserved Available Resources | \$ 8,182,470 | \$ 368,733 | \$ 5,921,563 | \$ 409,763 |
| Unreserved Available Resources | \$ 93,622 | \$ 89,535 | \$ 528,417 | \$ 438,764 |

Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

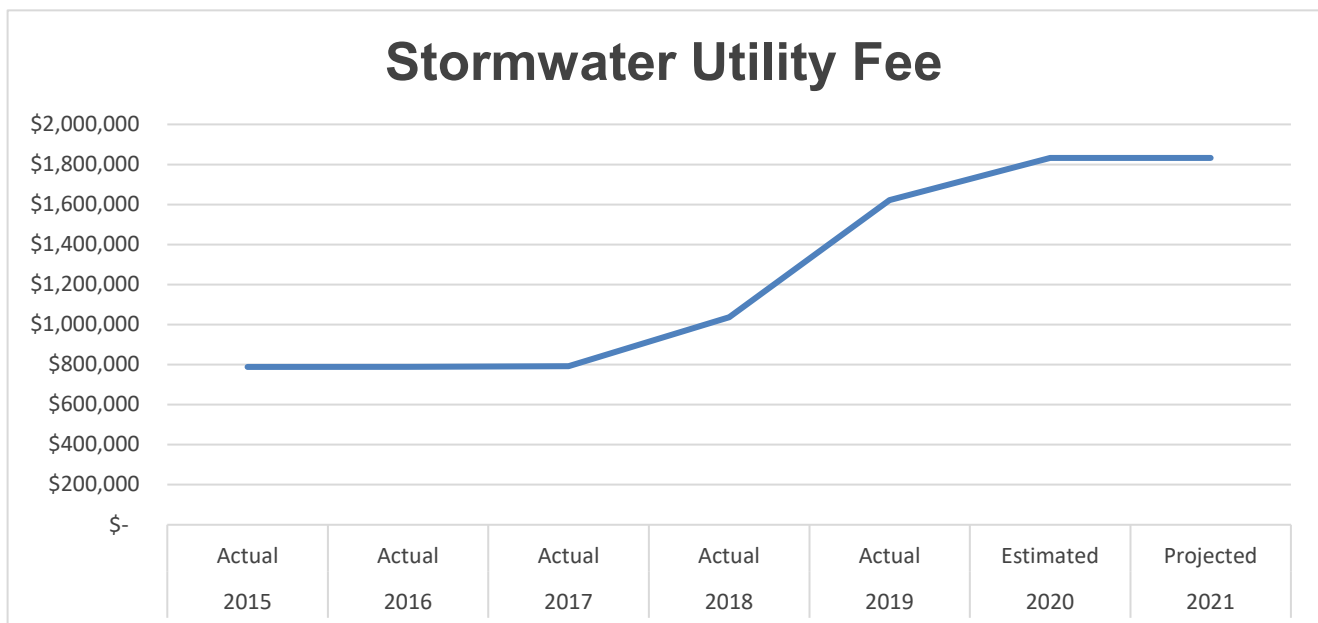
Description: The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

History:

| Year | | Amount | % Change from Previous Year |
|------|-----------|--------------|--------------------------------|
| 2015 | Actual | \$ 788,466 | -0.14% |
| 2016 | Actual | \$ 789,164 | 0.09% |
| 2017 | Actual | \$ 792,711 | 0.45% |
| 2018 | Actual | \$ 1,036,188 | 30.71% |
| 2019 | Actual | \$ 1,621,530 | 56.49% |
| 2020 | Estimated | \$ 1,832,517 | 13.01% |
| 2021 | Projected | \$ 1,832,517 | 0.00% |

Projection: The 2021 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.).

Comments: The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the last fourteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--------------------------------|------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| Operating Revenues | | | | | |
| 55-344-00451 | Stormwater Utility Fees | \$ 1,621,530 | \$ 1,622,900 | \$ 1,832,517 | \$ 1,832,517 |
| | Total Operating Revenue | \$ 1,621,530 | \$ 1,622,900 | \$ 1,832,517 | \$ 1,832,517 |
| Non-Operating Revenues | | | | | |
| 55-345-00511 | Interest on Investment | \$ 141,012 | \$ 100,000 | \$ 51,497 | \$ 25,000 |
| 55-345-00522 | Penalty - Stormwater Billings | 3,436 | 1,000 | 2,646 | 1,000 |
| 55-345-00523 | Penalty - Stormwater Enforcement | 416 | - | - | - |
| 55-345-00526 | Stormwater Impact Fee | 36,858 | 5,000 | 30,000 | 5,000 |
| 55-345-00530 | Refund of Expenditures | - | - | - | - |
| 55-345-00551 | Stormwater Runoff Mgmt. Fees | 2,840 | 3,000 | 3,000 | 3,000 |
| 55-345-00601 | Local Funding | \$ - | | \$ 100,000 | \$ 100,000 |
| | Total Non-Operating Revenue | \$ 184,562 | \$ 109,000 | \$ 187,143 | \$ 134,000 |
| Other Financing Sources | | | | | |
| 55-390-00910 | Sale of Assets | \$ - | \$ - | \$ - | \$ - |
| 55-390-00937 | Financing Proceeds | 8,119,000 | - | - | 500,000 |
| | | \$ 8,119,000 | \$ - | \$ - | \$ 500,000 |
| | GRAND TOTAL REVENUES | \$ 9,925,092 | \$ 1,731,900 | \$ 2,019,660 | \$ 2,466,517 |

CITY OF CAÑON CITY

ENTERPRISE FUNDS

STORMWATER UTILITY FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
| STORMWATER OPERATIONS | | | | | |
| Personal Services (100) | | | | | |
| 55-480-913-110 | Salaries & Wages | \$ 51,630 | \$ 56,096 | \$ 60,000 | \$ 145,000 |
| 55-480-913-134 | Vac/Sick Payoff | 1,474 | - | - | - |
| 55-480-913-135 | Longevity Pay | 650 | - | 700 | 1,150 |
| 55-480-913-137 | Uniform/Boot Allowance | 200 | 200 | 200 | 800 |
| 55-480-913-142 | Workers' Compensation | 144 | 155 | 155 | 300 |
| 55-480-913-143 | Life & Health Insurance | 17,745 | 18,861 | 18,899 | 63,000 |
| 55-480-913-144 | FICA Taxes | 3,866 | 4,333 | 4,592 | 10,500 |
| 55-480-913-145 | City Retirement | 2,497 | 2,749 | 2,976 | 6,720 |
| Total Personal Services (100) | | \$ 78,207 | \$ 82,394 | \$ 87,522 | \$ 227,470 |
| Supplies & Materials(200) | | | | | |
| 55-480-913-200 | Office Supplies | \$ 106 | \$ 150 | \$ 150 | \$ 150 |
| 55-480-913-205 | Small Items of Equipment | 484 | 500 | 500 | 15,500 |
| 55-480-913-210 | Operating Supplies - General | 5,316 | 6,500 | 5,000 | 7,000 |
| 55-480-913-225 | Vehicle/Equipment Parts | 7,419 | 500 | 10,000 | 20,500 |
| 55-480-913-237 | Uniform Purchases | 195 | 400 | 200 | 400 |
| 55-480-913-245 | Gas & Diesel Fuel | 485 | 500 | 500 | 2,000 |
| 55-480-913-250 | Oil, Grease, Etc. | 19 | 50 | 50 | 300 |
| 55-480-913-255 | Tires, Tubes, Etc. | - | 500 | 500 | 1,100 |
| Total Supplies & Materials (200) | | \$ 14,025 | \$ 9,100 | \$ 16,900 | \$ 46,950 |
| Purchased Services (300) | | | | | |
| 55-480-913-300 | Professional Services | \$ 6,189 | \$ 10,000 | \$ 5,000 | \$ 10,000 |
| 55-480-913-310 | Contracted Services-Repair/Maint. | 142,477 | 152,350 | 152,350 | 205,000 |
| 55-480-913-315 | Postage/Freight | 330 | 200 | 200 | 350 |
| 55-480-913-320 | Printing | 356 | 300 | 150 | 350 |
| 55-480-913-325 | Publications/Advertising | 5,131 | 4,500 | 4,500 | 4,500 |
| 55-480-913-330 | Subscriptions/Membership Fees | 805 | 1,150 | 750 | 1,200 |
| 55-480-913-335 | Travel & Training | 1,364 | 3,000 | 500 | 3,000 |
| 55-480-913-350 | Other Fees & Charges | 48,647 | 35,000 | 50,000 | 50,000 |
| 55-480-913-355 | Insurance Bonds | 3,696 | 1,500 | 12,000 | 20,000 |
| 55-480-913-365 | Electric | 262 | 500 | 300 | 500 |
| 55-480-913-380 | Telephone/Voice/Data | 715 | 1,050 | 1,000 | 750 |
| 55-480-913-385 | Water | 634 | 600 | 700 | 600 |
| Total Purch Services (300) | | \$ 210,605 | \$ 210,150 | \$ 227,450 | \$ 296,250 |
| Debt Service (600) | | | | | |
| 55-480-913-610 | Principal | \$ 110,000 | \$ 260,000 | \$ 260,000 | \$ 367,000 |
| 55-480-913-620 | Interest | 172,905 | 302,300 | 302,300 | 299,700 |
| 55-480-913-630 | Cost of Issuance | 171,505 | - | - | - |
| 55-480-913-640 | Paying Agent Fees | 4,500 | - | 2,500 | 2,500 |
| Total Debt Service (600) | | \$ 458,910 | \$ 562,300 | \$ 564,800 | \$ 669,200 |
| Grants/Contrib/Indem (700) | | | | | |
| 55-480-913-726 | GIS Authority | \$ 20,807 | \$ 21,393 | \$ 21,393 | \$ 22,000 |
| Total Grants, Etc. (700) | | \$ 20,807 | \$ 21,393 | \$ 21,393 | \$ 22,000 |

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

| Description | | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Transfers(700) | | | | | |
| 55-480-913-750 | Transfer to Other Funds | \$ 738,600 | \$ 740,100 | \$ 740,100 | \$ 740,100 |
| | Total Transfers(700) | \$ 738,600 | \$ 740,100 | \$ 740,100 | \$ 740,100 |
| Capital Outlay (900) | | | | | |
| 55-480-913-900 | Property Acquisition | \$ (171) | \$ - | \$ - | \$ - |
| 55-480-913-920 | Equipment | \$ - | \$ 17,000 | \$ 17,000 | \$ 500,000 |
| 55-480-913-950 | Other Improvements | \$ 382,393 | \$ 6,500,000 | \$ 2,170,607 | \$ 5,566,000 |
| | Total Capital Outlay (900) | \$ 382,222 | \$ 6,517,000 | \$ 2,187,607 | \$ 6,066,000 |
| TOTAL STORMWATER OPERATIONS | | \$ 1,903,376 | \$ 8,142,437 | \$ 3,845,772 | \$ 8,067,970 |



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City of Cañon City 2021 Budget

Self Insurance Fund Overview

The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

2020 Major Goals and Accomplishments:

- ◆ Prepared a comprehensive rate analysis for the 2021 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program. Each employee is provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ Due to the program's financial health in 2019, the City implemented an 8.5% increase in the premiums for 2020.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

2021 Major Goals:

- ◆ Prepare a comprehensive rate analysis for the 2022 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 2% increase in premiums
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

CITY OF CAÑON CITY

2021 BUDGET

SELF INSURANCE FUND SUMMARY

| | 2020 Budget | 2021 Budget | % Change |
|-------------------------------|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 868,861 | \$ 815,206 | -6.18% |
| Revenues | | | |
| Charges for Services | \$ 2,571,026 | \$ 2,371,284 | -7.77% |
| Interest | 20,000 | 5,000 | -75.00% |
| Total Revenues | \$ 2,591,026 | \$ 2,376,284 | -8.29% |
| Total Sources of Funds | <u>\$ 3,459,887</u> | <u>\$ 3,191,490</u> | <u>-7.76%</u> |
| Uses of Funds | | | |
| Claims | \$ 1,924,592 | \$ 1,970,000 | 2.36% |
| Premiums | 385,100 | 323,800 | -15.92% |
| Administration Fees | 171,950 | 149,790 | -12.89% |
| Plan Withdrawal Settlement | - | - | 0.00% |
| Total Uses of Funds | <u>\$ 2,481,642</u> | <u>\$ 2,443,590</u> | <u>-1.53%</u> |

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| Revenues | | | | |
| Charges for Services | \$ 2,128,482 | \$ 2,571,026 | \$ 2,320,322 | \$ 2,371,284 |
| Interest | 26,982 | 20,000 | 10,830 | 5,000 |
| Total Revenues | <u>\$ 2,155,464</u> | <u>\$ 2,591,026</u> | <u>\$ 2,331,152</u> | <u>\$ 2,376,284</u> |
| Expenditures by Function | | | | |
| Current: | | | | |
| Self Insurance | \$ 2,455,122 | \$ 2,481,642 | \$ 2,284,713 | \$ 2,443,590 |
| Total Expenditures | <u>\$ 2,455,122</u> | <u>\$ 2,481,642</u> | <u>\$ 2,284,713</u> | <u>\$ 2,443,590</u> |
| Excess (Deficiency) of Revenues Over (Under) Expenditures | \$ (299,658) | \$ 109,384 | \$ 46,439 | \$ (67,306) |
| Retained Earnings, Beginning of Year | \$ 1,068,425 | \$ 868,861 | \$ 768,767 | \$ 815,206 |
| Retained Earnings, End of Year | <u><u>\$ 768,767</u></u> | <u><u>\$ 978,245</u></u> | <u><u>\$ 815,206</u></u> | <u><u>\$ 747,900</u></u> |

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|-----------------------------------|------------------------|------------------------|--------------------------|------------------------|
| | 340 - Charges for Services | | | | |
| 60-340-34901 | Premiums - City of Canon City | \$ 2,098,946 | \$ 2,515,356 | \$ 2,306,671 | \$ 2,352,804 |
| 60-340-34905 | Premiums - COBRA/Retirees | 29,536 | 55,670 | 13,651 | 18,480 |
| | Total Charges for Services | 2,128,482 | 2,571,026 | 2,320,322 | 2,371,284 |
| | 360 - Misc. Revenue | | | | |
| 60-360-36101 | Earnings on Investments | 26,982 | 20,000 | 10,830 | 5,000 |
| | Total Misc. Revenue | 26,982 | 20,000 | 10,830 | 5,000 |
| | Total Self Insurance Fund | \$ 2,155,464 | \$ 2,591,026 | \$ 2,331,152 | \$ 2,376,284 |

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - EXPENDITURE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|--|---------------------------------------|------------------------|------------------------|--------------------------|------------------------|
| | Purchased Services (300) | | | | |
| 60-410-180-388 | Claims | \$ 2,300,740 | \$ 2,042,592 | \$ 1,849,714 | \$ 2,000,000 |
| 60-410-180-389 | Claims Reimbursements | (253,758) | (116,000) | (3,989) | (30,000) |
| 60-410-180-390 | Misc. Reimbursements | (5,484) | (2,000) | - | - |
| 60-410-180-391 | Stop Loss - Specific | 266,577 | 293,800 | 262,386 | 291,100 |
| 60-410-180-392 | Other fees & expenses | 10,384 | 63,180 | 5,892 | 43,390 |
| 60-410-180-393 | Dental Network Access Fee | 3,224 | 3,470 | 3,168 | - |
| 60-410-180-394 | Meritain Admin Fees | 62,878 | 63,200 | 91,638 | 95,000 |
| 60-410-180-395 | PPO Fees | 28,832 | 30,700 | 28,545 | - |
| 60-410-180-396 | Pre-Certification Fees | 6,209 | 6,700 | 6,184 | 6,500 |
| 60-410-180-397 | Pre-Existing Condition Fees (HPPA) | 3,759 | 4,000 | 3,770 | 3,900 |
| 60-410-180-398 | LTD Premiums | 31,103 | 34,400 | 32,365 | 32,700 |
| 60-410-180-399 | Life Insurance Premiums | - | 56,900 | 4,349 | - |
| 60-410-180-400 | PCORI Fee | 657 | 700 | 691 | 1,000 |
| 60-410-180-500 | Plan Withdrawal Settlement | - | - | - | - |
| | Total Purchased Services (300) | \$ 2,455,122 | \$ 2,481,642 | \$ 2,284,713 | \$ 2,443,590 |
| GRAND TOTAL SELF INSURANCE FUND | | \$ 2,455,122 | \$ 2,481,642 | \$ 2,284,713 | \$ 2,443,590 |



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City of Cañon City 2021 Budget

Lakeside and Greenwood Cemeteries Overview

The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated at that time. Lakeside Cemetery is a perpetual care facility that averages over 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained and irrigation system maintenance is performed. Lakeside Cemetery has produced revenue in excess of \$91,000 annually over the last five years from the sale of grave spaces, grave openings and closings, foundation installation and other services provided by the Parks Department which is deposited in the Perpetual Care Fund.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

2020 Major Goals and Accomplishments:

- ◆ Successfully operated and maintained all aspects of both cemeteries.

2021 Major Goals:

- ◆ Continue successful operation and maintenance of both facilities.

CITY OF CAÑON CITY
2021 BUDGET
CEMETERY FUND SUMMARY

| | <u>2020 Budget</u> | <u>2021 Budget</u> | <u>% Change</u> |
|---|------------------------|------------------------|---------------------|
| Sources of Funds | | | |
| Beginning Balance | \$ 2,102,974 | \$ 2,223,232 | 5.72% |
| Revenues | | | |
| Revenues | \$ - | \$ 32,000 | 100.00% |
| Total Revenues | \$ - | \$ 32,000 | 100.00% |
| Total Sources of Funds | <u>\$ 2,102,974</u> | <u>\$ 2,255,232</u> | <u>7.24%</u> |
| Other Financing Sources (Uses) | | | |
| Interagency Loan | - | 500,000 | 100.00% |
| Total Other Financing Sources (Uses) | <u>\$ -</u> | <u>\$ 500,000</u> | <u>100.00%</u> |

CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - BUDGET STATEMENT

| | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|---|------------------------|------------------------|--------------------------|------------------------|
| Revenues | | | | |
| Non-Operating Revenue (Interest Earnings) | \$ 74,258 | \$ - | \$ 46,000 | \$ 32,000 |
| Total Revenues | <u>\$ 74,258</u> | <u>\$ -</u> | <u>\$ 46,000</u> | <u>\$ 32,000</u> |
| Other Financing Sources (Uses) | | | | |
| Interfund Loan - CCARE | \$ - | \$ - | \$ - | \$ (500,000) |
| Total Other Financing Sources (Uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ (500,000)</u> |
| Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses | \$ 74,258 | \$ - | \$ 46,000 | \$ (468,000) |
| Fund Balances, Beginning of Year | <u>\$ 2,102,974</u> | <u>\$ 2,102,974</u> | <u>\$ 2,177,232</u> | <u>\$ 2,223,232</u> |
| Fund Balances, End of Year | \$ 2,177,232 | \$ 2,102,974 | \$ 2,223,232 | \$ 1,755,232 |

CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - REVENUE DETAIL

| Account # | Description | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|
| 21-340-34605 | Sale of Grave Spaces | \$ 19,250 | - | \$ 20,000 | \$ 20,000 |
| 21-360-36101 | Earnings on Dep & Invest. | 54,608 | - | 26,000 | 12,000 |
| 21-360-36802 | Other | 400 | - | - | - |
| | Total Revenue | \$ 74,258 | \$ - | \$ 46,000 | \$ 32,000 |

Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

*Indicates change in FTE

| <u>Administration</u> | <u>FTE</u> | <u>Fleet</u> | <u>FTE</u> |
|---|-------------------|---|-------------------|
| City Administrator | 1 | Equipment Mechanic | 1 |
| Senior Administrative Clerk | 1 | Equipment Repair Shop Foreman | 1 |
| | | Equipment Service Technician | 1 |
| <u>Building Dept</u> | | <u>Human Resources</u> | |
| Building Inspector | 1 | Human Resources Director | 1 |
| Building Official | 1 | Payroll/HR Coordinator* | .5 |
| Permit Technician* | .5 | | |
| <u>City Clerk</u> | | <u>Library</u> | |
| City Clerk | 1 | Assistant Librarian | 1 |
| | | Deputy Director of Library | 1 |
| <u>Economic Development</u> | | Librarian | 1 |
| Economic Development Manager | 1 | Library Assistant PT | 2 |
| Grant Writer | 1 | Library Director | 1 |
| Main Street Program Manager | 1 | Library Technician | 3 |
| <u>Engineering</u> | | <u>Municipal Court</u> | |
| City Engineer | 1 | Deputy Municipal Court Clerk | 1 |
| Construction Inspector | 1 | Municipal Court Clerk | 1 |
| Engineer Specialist | 2 | Municipal Court Clerk Temp* | 0.25 |
| Engineering/Drafting Technician | 1 | Municipal Judge | 0.5 |
| Geographic Information Systems Specialist | 1 | | |
| <u>Information Technology</u> | | <u>Museum</u> | |
| IT Manager | 1 | Archives Librarian/Visitor Services Manager | 1 |
| IT Technician | 1 | Curator of Collections & Exhibits | 1 |
| | | Education Coordinator | 1 |
| | | Museum Director | 1 |
| <u>Facilities</u> | | Museum/Library Assistant | 1 |
| Facilities Maintenance Foreman | 1 | | |
| Facilities Maintenance Worker | 1 | <u>Parks</u> | |
| <u>Finance</u> | | Administrative Clerk - Parks | 1 |
| Accountant | 1 | Arborist Laborer | 0.5 |
| Accounting Manager | 2 | Equipment Operator/Park Maintenance Worker | 4 |
| Accounting Technician - AP | 0.5 | Junior Arborist Technician | 1 |
| Cashier | 1 | Park Maintenance Worker | 4 |
| Director of Finance | 1 | Parks Director | 1 |
| Sales and Use Tax Technician | 1 | Parks Foreman | 1 |
| Senior Purchasing Technician | 1 | Parks Laborer | 2.5 |
| Utility Billing Specialist I | 1 | Senior Arborist Technician | 1 |
| Utility Billing Specialist II | 1 | Splash Pad Attendant* | .5 |
| | | Trail Builder | 0.5 |

Authorized Positions

A full-time equivalent (FTE) employee is based on 2,080 hours a year

*Indicates change in FTE

| <u>Planning</u> | <u>FTE</u> | <u>Streets</u> | <u>FTE</u> |
|---|-------------------|---|-------------------|
| City Planner | 1 | Director of Equipment/Facilities/Streets | 1 |
| | | Equipment Operator/Street Maintenance Worker | 7 |
| | | Street Crew Leader | 1 |
| | | Streets Field Supervisor | 1 |
| | | Streets Maintenance Worker | 3 |
| | | Streets Superintendent | 1 |
| <u>Police</u> | | | |
| Community Service Officer* | 3 | | |
| Crime Analyst | 1 | | |
| Crime Prevention Coordinator | 1 | | |
| Evidence Technician* | 1.5 | | |
| Neighborhood Services Partnership Manager | 1 | <u>Water</u> | |
| Police Chief | 1 | Chief Plant Operator | 1 |
| Police Commander | 2 | Cross Connection Inspector | 1 |
| Police Corporal | 1 | Equipment Operator/Utility Maintenance Worker | 2 |
| Police Officer | 26 | Facilities Maintenance Worker Utilities | 1 |
| Police Officer (School Resource Officer) | 2 | Utility Crew Leader | 3 |
| Police Records Manager | 1 | Utility Locate Technician* | 1 |
| Police Records Technician* | 2 | Utility Maintenance Worker | 6 |
| Police Sergeant | 7 | Water Admin Clerk I | 1 |
| Victim Assistance Coordinator | 1 | Water Admin Clerk II | 1 |
| | | Water Distribution Inspector | 1 |
| | | Water Distribution Supervisor | 1 |
| <u>Public Information</u> | | Water Superintendent | 1 |
| Public Information Officer | 1 | Water Treatment Plant Operator | 7 |
| | | WTP Maintenance Foreman | 1 |
| | | WTP Systems Specialist | 1 |
| <u>Storm Water</u> | | | |
| Stormwater Coordinator | 1 | | |
| Stormwater Field Supervisor | 1 | | |
| Stormwater Maintenance Technician | 1 | | |

CITY OF CAÑON CITY

COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

| Community Agency | 2019 Budget | 2020 Budget | 2021 Budget |
|--|------------------------|------------------------|------------------------|
| Boys and Girls Club of Fremont County | \$ 7,500 | \$ 7,500 | \$ 7,500 |
| Bridge Youth Center | \$ - | \$ - | \$ 5,000 |
| Cañon City Educational Organization for Excellence | 1,000 | - | - |
| Cañon City Literacy Center | 2,500 | 2,500 | 5,000 |
| Cañon City Pregnancy Center | 2,000 | 4,000 | - |
| Family Crisis Services, Inc. | 1,000 | - | - |
| Fremont Adventure Recreation | 2,000 | 2,500 | 1,000 |
| Fremont County Community Concert | 800 | 600 | 600 |
| Fremont Search & Rescue | 1,232 | 1,012 | 1,200 |
| Fremont Starfire Cadet Squadron | - | 1,425 | - |
| Gold Belt Tour Scenic & Historic Byway Assoc | - | 4,000 | - |
| JJ's Helping Paws | 2,000 | 2,000 | 3,000 |
| Laundry Love | 2,000 | 2,000 | - |
| Loaves & Fishes | 5,000 | 5,000 | - |
| Meals on Wheels | 5,000 | - | - |
| Place Called Home | 5,000 | 5,000 | - |
| Senior Services Solutions Plus | 2,500 | 3,000 | 5,000 |
| The Pantry of Fremont | 4,000 | 4,000 | 6,000 |
| UAACOG Head Start | 800 | 590 | - |
| TOTAL COMMUNITY AGENCY FUNDING | \$ 44,332 | \$ 45,127 | \$ 34,300 |



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CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

| Dept. / Capital Outlay Description | 2021 Budget | 2022 | 2023 | 2024 | 2025 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| GENERAL FUND: | | | | | |
| Non-Departmental (Council): | | | | | |
| Property Acquisitions | 400,000 | - | - | - | - |
| Computer Resources (Adam Lancaster): | | | | | |
| Server replacement | 20,000 | 20,000 | 60,000 | 20,000 | 40,000 |
| NAS Replacements | 12,000 | 24,000 | 12,000 | | |
| Firewall Replacement | 6,500 | | | | |
| Surveillance Camera Project | 35,500 | | | | |
| General Govt. Buildings (Jim Johnson): | | | | | |
| Boiler replacement at Museum | 40,000 | - | - | - | - |
| Carpet replacement | 10,000 | - | - | - | - |
| Backup generator at City Hall | 175,000 | - | - | - | - |
| Community Dev./Bldg. Division (Kathy Ulsh) | | | | | |
| Pickup replacement | - | 28,000 | - | - | - |
| Police Administration (John Schick): | | | | | |
| Police Building Renovation (1145 Ohio Ave.) | 60,000 | 200,000 | 200,000 | 50,000 | 50,000 |
| Police Patrol (John Schick): | | | | | |
| Panasonic toughbook (MDT) w/required equipment | 44,000 | 27,000 | 27,000 | 27,000 | 27,000 |
| Vehicle upfitting | 29,200 | | | | |
| Fleet (Jim Johnson): | | | | | |
| Add overhead door to fleet shop | 10,000 | | | | |
| Streets Maintenance (Jim Johnson): | | | | | |
| Roller Replacement | 80,000 | - | - | - | - |
| Crew Cab Pickup | 37,000 | 75,000 | | | |
| Backhoe | | - | 125,000 | - | - |
| Loader | | | | 125,000 | |
| 10' Slide in sander | | | | | 50,000 |
| Engineering (Adam Lancaster): | | | | | |
| Nuclear density Gauge | 15,000 | - | - | - | - |
| Vehicle Replacement | - | 35,000 | - | - | - |
| Streets Projects (Adam Lancaster): | | | | | |
| Street reconstruction / overlays | 330,000 | 450,000 | 460,000 | 470,000 | 480,000 |
| Ditch Crossings | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Miscellaneous concrete & City sidewalk replacement program | 50,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Downtown alleys | 125,000 | 250,000 | 275,000 | 300,000 | 325,000 |
| Wayfinding Kiosks | 10,000 | - | - | - | - |
| Clock Tower Parking Lot | - | 82,000 | - | - | - |
| Main Street - Downtown Improvements | - | 625,000 | 650,000 | 675,000 | - |
| US 50 Corridor Improvements | - | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| SRTS Sidewalk N 9th Street - College Ave to Washington St | - | 750,000 | - | - | - |
| 1st Street Bridge repair | - | 500,000 | - | - | - |
| Culture & Recreation Projects | | | | | |
| Centennial Park Master Plan, Phase III | 35,000 | 750,000 | 325,000 | - | - |
| River Beautification | 12,000 | | | | |
| TOTAL GENERAL FUND | \$ 1,736,200 | \$ 6,116,000 | \$ 4,434,000 | \$ 3,967,000 | \$ 3,272,000 |

| | | | | | |
|--|---------------|----------------|---------------|---------------|---------------|
| PARK IMPROVEMENT FUND (Rex Brady): | | | | | |
| Tree Row Fencing | 17,500 | - | - | - | - |
| Shop Expansion Project | 15,000 | - | - | - | - |
| ADA playground and facility revisions | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Backhoe - Cemetary | - | 100,000 | - | - | - |
| Centennial Park/Rudd Park Tennis Resurfacing | - | - | 36,000 | - | 38,000 |
| TOTAL PARK IMPROVEMENT FUND | 57,500 | 125,000 | 61,000 | 25,000 | 63,000 |

| | | | | | |
|--|------------------|------------------|-------------------|------------------|------------------|
| CONSERVATION TRUST FUND (Rex Brady): | | | | | |
| Royal Gorge campground restroom | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Royal Gorge campground electrical | 15,000 | | | | |
| Utility Maintenance Vehicles | 11,500 | - | - | - | - |
| Pick up replacement | - | 29,000 | 30,000 | 31,000 | 32,000 |
| Commercial turf mower | 16,500 | 16,500 | 16,500 | - | 17,500 |
| Resurface Centennial Park/Rudd Park Tennis Courts. | - | - | 36,000 | - | 38,000 |
| Replace restrooms Rudd Park | - | - | 195,000 | - | - |
| TOTAL CONSERVATION TRUST FUND | \$ 53,000 | \$ 55,500 | \$ 287,500 | \$ 41,000 | \$ 97,500 |

| | | | | | |
|---|---------------------|---------------------|-------------|-------------|-------------|
| QUALITY OF LIFE FUND: | | | | | |
| CMAQ projects (paving gravel streets) | 587,800 | - | - | - | - |
| Rudd House Rehabilitation Project: - Phase II | 48,227 | - | - | - | - |
| US50/CO115 Pedestrian Improvements | 2,000,000 | - | - | - | - |
| US50 East Lighting | 725,000 | - | - | - | - |
| Four Mile Lane Bridge | 199,600 | - | - | - | - |
| Campground Restroom /Trails | 129,225 | | | | |
| US50 Corridor | - | 2,000,000 | | | |
| Macon Plaza | - | 100,000 | - | - | - |
| TOTAL QUALITY OF LIFE FUND | \$ 3,689,852 | \$ 2,100,000 | \$ - | \$ - | \$ - |

CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

| Dept. / Capital Outlay Description | 2021 Budget | 2022 | 2023 | 2024 | 2025 |
|---|----------------------|----------------------|----------------------|----------------------|---------------------|
| STREET IMPROVEMENT FUND: | | | | | |
| Street Improvements | 3,800,000 | 3,500,000 | 3,500,000 | 3,500,000 | 3,500,000 |
| TOTAL STREET IMPROVEMENT FUND | \$ 3,800,000 | \$ 3,500,000 | \$ 3,500,000 | \$ 3,500,000 | \$ 3,500,000 |
| WATER FUND: | | | | | |
| Water Administration (Tammy Nordyke): | | | | | |
| Accounting Software | 5,000 | 10,000 | 10,000 | 100,000 | 10,000 |
| Water Treatment (Bob Hartzman): | | | | | |
| HighHead Pump Station & Low Head Pump Stat. MCC Upgrade | 370,500 | - | - | - | - |
| Filtration Facility Filter media Replacement Project | - | 550,000 | - | - | - |
| Low Head Pump Station Vertical Pump Replacement | - | - | 125,000 | - | - |
| Low Head Pump Station 30" Discharge Line Rehab Project | - | - | 133,000 | - | - |
| Programmable Logic Controller Upgrade | - | - | 300,000 | - | - |
| Chlorine Dioxide Generator Replacement | - | - | 130,000 | - | - |
| Hydraulic Ditch Pump Station | - | 35,000 | - | 640,000 | 640,000 |
| HHPS/Pond A: Distribution Manifold Upgrade | - | - | 127,500 | - | - |
| Maintenance Building | - | - | - | 100,000 | - |
| Water Distribution (Bob Hartzman): | | | | | |
| Pick-up truck replacements | 29,000 | - | - | 31,000 | 31,000 |
| Skid steer replacement | - | - | - | - | 68,700 |
| Backhoe replacement | - | 100,000 | - | - | - |
| Utility service truck replacements | - | 136,000 | - | 120,000 | - |
| Flat bed dump truck | - | 80,000 | - | 85,000 | - |
| Dump Truck | - | - | - | - | 152,000 |
| Shop Expansion Project | 12,500 | 155,000 | - | - | - |
| Mini-Excavator | - | 70,000 | - | - | - |
| 30" Valve Vault Upgrade | - | - | - | 65,000 | - |
| Water Projects (Bob Hartzman): | | | | | |
| Water main replacement and 2A Projects | 1,495,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| TOTAL WATER FUND | \$ 1,912,000 | \$ 2,136,000 | \$ 1,825,500 | \$ 2,141,000 | \$ 1,901,700 |
| RAW WATER FUND (Bob Hartzman) | | | | | |
| Ditch stock purchases | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| TOTAL RAW WATER FUND | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| STORMWATER UTILITY FUND (A. Lancaster) | | | | | |
| Stormwater capital improvement projects | 5,566,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| Property acquisition | - | 75,000 | - | 100,000 | - |
| Vac Con truck replacement | 500,000 | - | - | - | - |
| TOTAL STORMWATER UTILITY | \$ 6,066,000 | \$ 575,000 | \$ 500,000 | \$ 600,000 | \$ 500,000 |
| CITYWIDE GRAND TOTAL | \$ 17,324,552 | \$ 14,617,500 | \$ 10,618,000 | \$ 10,284,000 | \$ 9,344,200 |

CITY OF CAÑON CITY

2021 - LEASE PAYMENTS & DEBT SCHEDULES

| Account # Debit | Payment Dates | Interest | Principal | Total Payment | Remaining Debt/Lease Balance | Maturity Date |
|--------------------|------------------|----------|-----------|------------------|------------------------------------|------------------|
|--------------------|------------------|----------|-----------|------------------|------------------------------------|------------------|

CITY HALL

| | | | | | | |
|-------------------|-----------|------------------|-------------------|-------------------|-------------------|-----------------|
| 10-410-155-610 | 6/1/2021 | 9,276.25 | - | 9,276.25 | | |
| 10-410-155-620 | 12/1/2021 | 9,276.25 | 224,276.25 | 233,552.50 | | |
| 2021 Total | | 18,552.50 | 224,276.25 | 242,828.75 | \$ 479,350 | Dec 2023 |

STREETS SWEEPER & LOADER

| | | | | | | |
|----------------|-------------------|-----------------|-------------------|-------------------|-------------|-----------------|
| 10-410-155-610 | 2/28/2021 | 3,594.12 | 106,650.61 | 110,244.73 | | |
| 10-410-155-620 | 2021 Total | 3,594.12 | 106,650.61 | 110,244.73 | \$ - | Feb 2021 |

WATER PROJECTS

| | | | | | | |
|-------------------|------------|-------------------|-------------------|-------------------|---------------------|-----------------|
| 50-490-913-610 | 5/15/2021 | 124,061.50 | - | 124,061.50 | | |
| 50-490-913-620 | 11/15/2021 | 124,061.50 | 630,000.00 | 754,061.50 | | |
| 2021 Total | | 248,123.00 | 630,000.00 | 878,123.00 | \$ 8,200,000 | Nov 2032 |

STORMWATER PROJECTS

| | | | | | | |
|-------------------|-----------|-------------------|-------------------|-------------------|---------------------|-----------------|
| 55-480-913-610 | 6/1/2021 | 145,950.00 | - | 145,950.00 | | |
| 55-480-913-620 | 12/1/2021 | 145,950.00 | 270,000.00 | 415,950.00 | | |
| 2021 Total | | 291,900.00 | 270,000.00 | 561,900.00 | \$ 7,300,000 | Dec 2038 |

INTERFUND LOAN - STREET IMPROVEMENT FUND

| | | | | | | |
|----------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------|
| 27-270-400-610 | 12/31/2021 | 122,200.00 | 556,000.00 | 678,200.00 | | |
| 27-270-400-620 | 2021 Total | 122,200.00 | 556,000.00 | 678,200.00 | \$ 2,777,776 | Dec 2026 |

| | | | | |
|--------------------------------|----------------------|------------------------|------------------------|-------------------------|
| GRAND TOTAL OBLIGATIONS | \$ 684,369.62 | \$ 1,786,926.86 | \$ 2,471,296.48 | \$ 18,757,126.00 |
|--------------------------------|----------------------|------------------------|------------------------|-------------------------|

Obligation Summary by Fund

| | | | | |
|-------------------------|------------|------------|------------------------|-------------------------|
| General Fund | 22,146.62 | 330,926.86 | 353,073.48 | 479,350.00 |
| Water Fund | 248,123.00 | 630,000.00 | 878,123.00 | 8,200,000.00 |
| Street Improvement Fund | 122,200.00 | 556,000.00 | 678,200.00 | 2,777,776.00 |
| Stormwater Utility Fund | 291,900.00 | 270,000.00 | 561,900.00 | 7,300,000.00 |
| | | | \$ 2,471,296.48 | \$ 18,757,126.00 |

Revised on 10/01/2020

*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.



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RESOLUTION NO. 25, SERIES OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY, COLORADO REPEALING RESOLUTION NO. 24, SERIES OF 2020 AND SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

WHEREAS, on or before October 1, 2020, the said City Administrator submitted a proposed budget to this governing body for its consideration;

WHEREAS, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 21, 2020 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

WHEREAS, on or November 16, 2020, the City Council adopted the proposed budget through Resolution No. 24, Series 2020;

WHEREAS, the City determined that budget modifications were necessary after the adoption of the budget on November 16, 2020; and

WHEREAS, due to these necessary modifications, the City desires to repeal its adoption of the budget through Resolution No. 24, Series 2020 and adopt this Resolution in its place.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:


1. That Resolution 24, Series of 2020 is repealed and replaced with this Resolution.
2. That the 2021 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, shall be and is hereby adopted as the official budget for the fiscal year of 2021.
3. That the adoption of the 2021 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.

4. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.
5. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 7th day of December, 2020.



Ashley Smith, Mayor



Cindy L. Foster-Owens, City Clerk
City of Cañon City, Colorado

**A BILL FOR
ORDINANCE NO. 21, SERIES OF 2020**

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO
APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE
AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY,
COLORADO, FOR THE 2021 BUDGET YEAR.**

WHEREAS, on November 16, 2020, by Resolution No. 24, Series of 2020, the Council of Cañon City adopted the annual budget for the City's 2021 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, on December 7, 2020, by Resolution No. 25, Series of 2020, the Council of Cañon City repealed and replaced Resolution No. 24, Series of 2020 and re-adopted the annual budget for the City's 2021 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAÑON CITY, COLORADO, as follows:


Section 1. That for the 2021 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

| Fund | Expenditures | Transfers Out | Total Appropriation |
|---------------------------------|---------------------|----------------------|----------------------------|
| General Fund | \$ 15,192,114 | - | \$15,192,114 |
| Park Improvement Fund | 1,573,812 | 0 | \$1,573,812 |
| Conservation Trust Fund | 73,000 | 0 | \$73,000 |
| Library Donations Fund | 39,500 | 0 | \$39,500 |
| Museum Donation Fund | 5,000 | 0 | \$5,000 |
| Quality of Life Fund | 3,840,852 | 0 | \$3,840,852 |
| Street Improvement Fund | 4,477,756 | 0 | \$4,477,756 |
| Excess Special Improvement Fund | 0 | 15,000 | \$15,000 |
| Self Insurance Fund | 2,443,590 | 0 | \$2,443,590 |

| | | | |
|-----------------------------|---------------------|--------------------|---------------------|
| Water Fund | 7,722,670 | 400,000 | \$8,122,670 |
| Raw Water Fund | 27,500 | 0 | \$27,500 |
| Stormwater Utility Fund | 7,327,870 | 740,100 | \$8,067,970 |
| Total Appropriations | <u>\$42,723,664</u> | <u>\$1,155,100</u> | <u>\$43,878,764</u> |

Section 2. Severability. If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.


Ashley Smith, Mayor

ATTESTATION & CERTIFICATION


11/16/2020 – Introduced, Read by title & Passed on first reading

11/21/2020 – Published

12/07/2020 – Passed and Adopted on second reading

12/12/2020 – Published

12/17/2020 - Effective


Cindy Foster Owens, City Clerk
City of Cañon City (Attest)

RESOLUTION NO. 26, SERIES OF 2020

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on December 7, 2020;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses, is \$446,879.00; and


WHEREAS, the 2020 valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$154,006,068.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2021 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2020.
2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.014 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2020.
3. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 7th day of December, 2020.


Ashley Smith, Mayor


Cindy L. Foster Owens, City Clerk
City of Cañon City, Colorado

CERTIFICATION OF TAX LEVIES for NON-SCHOOL GovernmentsTO: County Commissioners¹ of Fremont County, Colorado.On behalf of the City of Canon City,(taxing entity)^Athe City Council(governing body)^Bof the City of Canon City(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ assessed valuation of:

154,006,068(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

154,006,068(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

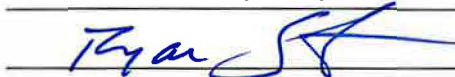
Submitted: 12/08/2020 for budget/fiscal year 2021
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)**LEVY²****REVENUE²**

| | | |
|--|------------------------|-------------------|
| 1. General Operating Expenses ^H | <u>2.887</u> mills | \$ <u>444,615</u> |
| 2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I | < <u>0.000</u> > mills | \$ < <u>0</u> > |
| SUBTOTAL FOR GENERAL OPERATING: | <u>2.887</u> mills | \$ <u>444,615</u> |
| 3. General Obligation Bonds and Interest ^J | <u>0.000</u> mills | \$ <u>0</u> |
| 4. Contractual Obligations ^K | <u>0.000</u> mills | \$ <u>0</u> |
| 5. Capital Expenditures ^L | <u>0.000</u> mills | \$ <u>0</u> |
| 6. Refunds/Abatements ^M | <u>0.014</u> mills | \$ <u>2,264</u> |
| 7. Other ^N (specify): _____ | <u>0.000</u> mills | \$ <u>0</u> |
| | <u>0.000</u> mills | \$ <u>0</u> |
| TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7] | <u>2.901</u> mills | \$ <u>446,879</u> |

Contact person:
(print)Tammy NordykeDaytime
phone:(719)276-5251

Signed:



Title:

City Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).