

# CITY OF CAÑON CITY 2022 ADOPTED BUDGET

FOR FISCAL YEAR BEGINNING JANUARY 01, 2022





# CITY OF CAÑON CITY, COLORADO

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# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • Fax: (719) 269-9017

TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 6, 2021

RE: Fiscal Year 2022 Budget Message

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I am pleased to submit the Fiscal Year 2022 Budget to City Council. The Fiscal Year 2022 Budget of \$52 million is approximately 12.79% greater than 2021. The largest overall increase is related to general government capital outlay. This is up 30% over 2021.

The 2022 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and code
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced, diversified economy
- ✓ Create programming that engages people, and
- ✓ Provide opportunities for staff growth and training

## City Budget

The Fiscal Year 2022 budget, including all funds, is balanced. When revenues do not cover expenditures, reserves are used to balance the budget according to policy. The Fiscal Year 2022 budget excluding transfers is \$49.6 million and represents a \$4.6 million increase over the Fiscal Year 2021 budget. The Fiscal Year 2022 budget is supported by revenue of \$38.1 million, other financing sources of \$992,000 and operating and capital reserves of \$10.4 million. Year-end Fiscal Year 2022 total reserves are projected to be \$23.8 million.

The following table compares the budgeted expenditures by fund for Fiscal Year 2021 and Fiscal Year 2022. The expenditures are shown net of operating transfers out.

## EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS

	2021 Budget	2022 Budget	% Change
General Fund	\$ 13,718,255	\$ 16,610,506	21.08%
Park Improvement Fund	1,574,372	1,698,269	7.87%
Other Special Revenue Funds	64,800	73,140	12.87%
<b>Total General Government Operating</b>	15,357,427	18,381,915	19.69%
General Government Debt Service	1,176,001	1,095,056	-6.88%
General Government Capital Outlay	10,789,986	14,057,078	30.28%
Enterprise Fund Operating	\$ 5,944,275	\$ 6,455,011	8.59%
Enterprise Fund Debt Service	\$ 1,299,200	\$ 1,313,150	1.07%
Enterprise Fund Capital Outlay	\$ 7,988,000	\$ 5,858,362	-26.66%
Self-Insurance Fund	\$ 2,443,590	\$ 2,459,000	0.63%
<b>Total - Citywide Expenditures</b>	<b>\$ 44,998,479</b>	<b>\$ 49,619,572</b>	<b>10.27%</b>

The following table compares the budgeted revenue by fund for Fiscal Year 2021 and Fiscal Year 2022. The revenues are shown net of operating transfers in.

## REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS

	2021 Budget	2022 Budget	% Change
General Fund	\$ 13,308,163	\$ 14,857,981	11.65%
Park Improvement Fund	1,638,372	1,755,890	7.17%
Other Special Revenue Funds	147,400	140,125	-4.94%
<b>Total General Government Operating</b>	15,093,935	16,753,996	11.00%
Capital Project Funds	7,554,066	9,037,043	19.63%
Enterprise Funds	\$ 8,655,117	\$ 9,836,354	0.00%
Self-Insurance Fund	\$ 2,376,284	\$ 2,506,233	5.47%
Miscellaneous Funds	\$ 32,600	\$ 23,200	-28.83%
<b>Total - Citywide Revenues</b>	<b>\$ 33,712,002</b>	<b>\$ 38,156,826</b>	<b>13.18%</b>



## General Government Funds

The 2022 General Fund expenditure budget, which represents most core City services, is balanced at nearly \$16.6 million and represents a \$2.8 million or 21.08% increase from the 2021 budget. The revenue budget is \$14.8 million, a \$1.5 million or 11.65%, increase over the 2021 budgeted revenues.

The 2022 General Government revenue increase of \$1.5 million is related largely to Federal funding to help recover from the COVID-19 pandemic.

## Balancing Strategy

We have balanced the 2022 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased 3%
- ✓ Use of Fund Balance for capital improvements.
- ✓ Continued the fleet management leasing program

## Key Cost Drivers

The principal cost increases in the General Government function of the 2022 budget are due to:

Personnel Services	\$514,601
Grants/Contributions	\$3,306,725

The increase in personnel services includes the second phase of the compensation and classification study. City Council has allocated up to \$500,000 towards the second phase. The general government budget includes \$256,296 to be used towards increases throughout the City departments.

The increase in grants/contributions is related to anticipated grants to include the American Rescue Plan Act (ARPA). One million dollars of ARPA funding has been budgeted to cover the cost of security upgrades throughout the City.

## Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, business, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention, suppression and an enhanced level of public safety services for Cañon City. The 2022 budget includes the hiring of one additional Co-Responder and the addition of a training Sergeant. All vacant and new positions include health insurance at the family contribution.

The increase in debt service relates to the continuation of the fleet management program with an anticipated purchase of four additional police vehicles. This program will allow the City a manageable way of replacing the Police Fleet. Currently the Police fleet has vehicles that are reaching the end of

their useful and safe life. This program will allow the City to replace the Police fleet on a 4 to 5-year cycle versus the current 10 plus year cycle.

### Economic Development Investments

As part of the dedication of the City to spur economic growth within the community, the Economic Development department researches and applies for grants for both the City and the community. This position was filled in 2020 and continues to be a valuable asset to both the City and the community.

In September of 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 or more within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run from September 1, 2021 to August 31, 2023.

### Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image quality, and vitality. The restoration of the City's built environment is a critical component to its future success. The 2022 Budget continues to work towards improving the community's image by dedicating nearly \$7.7 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$4,000,000
Road Resurfacing (overlay, chip-sealing and crack sealing)	\$400,000
Hydraulic Ditch crossing construction	\$200,000
Pave Gravel Streets - Federal Grants	\$587,800
US 50/CO115 Pedestrian Improvement	\$1,774,825
US 50 East Lighting	\$725,000

### Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component to the overall quality of life and well-being of Cañon City. The 2022 budget includes the completion of the Centennial Park Master Plan with the relocation of the Parks Maintenance Facility to the Public Works Facility. To continue to enhance the cultural and recreational investments include:

Shop relocation	\$850,000
Rudd House Rehabilitation	\$180,000
Splash Pad Fencing	\$25,000

### Public Trust and Accountability Investment

Cañon City residents want a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives and policies. In the interest of building public trust, accountability and engagement the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of organizations and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In July of 2021, City Council implemented a new salary structure. The next phase in the implementation is scheduled for January 2022. Full implementation is anticipated to take an additional two to three years.

### Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$100,000
✓ Sidewalk Replacement Program	\$50,000

To expedite remedying code violations and clean ups, the City will contract for site clean ups, and then seek clean up reimbursement from code violators.

### General Fund – Fund Balance

The General Fund operating reserves or unassigned fund balance is projected to be \$4.5 million at year end or 26.4% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintains a General Fund operating reserve of at least 20.5% and a maximum of 30%.

### Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, dental, life and disability insurance programs. The 2022 Self-Insurance expenditures are budgeted at \$2,459,000 a \$15,410 or 0.63% decrease from the 2021 adopted budget. This increase is the primarily the result of anticipated claims. The Self-Insurance 2022 revenue is projected at \$2,506,233 a \$129,949 or 5.47% increase over the 2021 budgeted revenue. This increase is the result of a change in the mix of family and single coverages among the City's employment and from additional full-time employees included in the 2022 budget as well as a 3% premium increase. The City estimates that the Self-Insurance fund's retained earnings will increase \$47,233 in 2022. In order to maintain the financial health of the Self-Insurance Fund, small premium increases are anticipated each year.

### Enterprise Funds

The Water, Raw Water Acquisition and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Canon City Water System, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges and various non-operating revenues. The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the



water treatment facilities, maintenance of water storage facilities and the repayment of debt obligations. The two major funds of this type are Water Fund and the Stormwater Fund.

The City contracted for an independent utility rate study concerning the Water and Stormwater user rates in 2018. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9.0% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018.

The 2022 budget reflects an increase of 9% in water rates. The average bill for a residential inside city limits customer will increase approximately \$41.22 a year. The average bill for a non-residential inside city limits customer will increase approximately \$41.66 per year.

The 2022 budget reflects and inflationary increase of 3% in storm water rates. The average residential bill will increase approximately \$6.01 a year. The average commercial bill will increase approximately \$30.94 a year.

#### Water Fund

The 2022 Water Fund expenditure budget excluding transfers is \$8,894,646 which is a \$1,076,341 or a 13.77% increase over the 2021 expenditure budget. The majority of this increase is related to capital projects. The revenue budget is \$7,754,239 a \$1,088,439 or 16.33% increase over the adopted 2021 revenue budget. The increase is related to Federal funding provided under the American Recovery Act Plan. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$4,334,497 or a 29.9% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operation reserve.

#### Stormwater Fund

The 2022 Stormwater Fund expenditure budget excluding transfers is \$4,704,377, which is a \$2,681,293 or 36.3% decrease over the 2021 adopted expenditure budget. The primary reason for this decrease is the capital outlay budget for the continuation of a 3-yr. stormwater systems improvement program funded by the issuance of \$8 million of Certificates of Participation (COP's) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COP's and lease purchase agreements in the amount of \$668,150. The operating revenue budget is \$2,026,615 a \$194,098 or 10.59% increase over the 2021 adopted revenue budget. This increase is due to a rate increase implemented in 2021 and change in impervious area. Total year-end projected operational reserves are \$294,964 or 21.1% which is consistent with the City Council's 20.5% operating reserve policy.

#### Capital Improvement

The City proposes to invest \$19,915,440 in capital improvements and equipment, an increase of \$1,137,454 or 6.06% over the 2021 capital budget. The City will be able to invest significant resources

towards capital improvements and equipment in 2022 due to a combination of \$4,000,000 of available 2A resources, \$3,229,262 of stormwater projects funded by COP proceeds and over \$5 million in Federal & State grants. The additional planned 2022 capital improvements and equipment will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2022 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2022-2026 is also included on the detailed Capital Improvement Plan.

The City accounts for all Governmental Fund grant funded capital projects within the Quality of Life Fund. The table below details the 2022 grant funded capital projects and funding sources.

Project Description	TOTAL PROJECT COST	FUNDING SOURCES		
		Federal Grants	State Grants	Royal Gorge Bridge & Other
CMAQ Projects	\$587,800	\$492,518	\$-	\$95,282
US 50 Pedestrian Improvements	1,774,825	-	1,774,825	-
US 50 East Lighting	725,000	240,000	362,500	122,500
Rudd House Rehabilitation	180,000	-	130,000	50,000
Community Broadband	1,500,000	1,500,000	-	-
Sidewalk (Safe Routes to School)	750,000	-	600,000	150,000
Brownfield Grant	840,000	840,000	-	-
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$6,357,625</b>	<b>\$3,075,518</b>	<b>\$2,867,325</b>	<b>\$417,782</b>

### Conclusion

The 2022 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also puts in place a plan that supports the City's efforts to ensure continued financial stability and sustainability in the future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance scorecard as the basis for strategic planning, which has served as the foundation for the 2022 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

# **THE BUDGET PROCESS**

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing will be conducted on October 20, 2021. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

## **BUDGET BASIS**

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.



## TIMELINE FOR 2022 FISCAL YEAR BUDGET

	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	7/23	8/15			
	2	Meeting with Department Heads	City Administrator and Finance Director meets with Department Heads to discuss Budget guidelines.	7/21	7/21			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	8/15	8/15			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	8/17-8/31				
	5	Budget Review with Department Heads	City Administrator and Finance Director meets with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	9/1-9/11	9/1-9/11			
	6	Community Agency/Contracts packets distributed	City Administrator distributes packets to all applicable Community Agencies & contractors.	8/1		8/1		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to the City Administrator	9/30		9/30		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	TBD		TBD		TBD
Budget Legal Compliance	10	Budget Submitted to Council	The 2021 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2021 Budget.	10/20			10/20	10/20
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	10/22-11/13				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2021 budget and conducts the 1st reading of the Appropriations Ordinance	11/15			11/15	11/15
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/6			12/6	12/6
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2021 Budget Message is written by the City Administrator.	12/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	Final Budget Document	Final 2021 Budget Document is distributed to Council, staff, media and various agencies.	12/31				

**NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.**

**The budget process includes city staff, council, board members, budget committee and the general public.**



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# CITY OF CAÑON CITY

## TOTAL BUDGET - 2022

	General	Special	Capital	Debt	Enterprise	Internal	Permanent	Total
	Fund	Revenue	Projects	Service	Funds	Service	Fund	Total
	Fund	Funds	Fund	Fund	Funds	Fund	Fund	Funds
<b>Revenues:</b>								
Taxes	\$ 9,240,530	\$ -	\$ 4,178,000	\$ -	\$ -	\$ -	\$ -	\$ 13,418,530
Licenses and Permits	409,240	-	-	-	-	-	-	409,240
Intergovernmental	3,445,011	130,000	4,439,843	-	-	-	-	8,014,854
Charges for Services	252,250	111,000	-	-	8,333,615	2,505,833	20,100	11,222,798
Fines and Forfeitures	86,250	-	-	-	-	-	-	86,250
Interest	6,600	325	1,200	100	9,000	400	3,000	20,625
Royal Gorge Bridge	1,221,571	1,611,455	418,000	-	-	-	-	3,251,026
Other (Misc Revenue)	196,529	43,235	-	-	1,267,739	-	-	1,507,503
Tap Fees	-	-	-	-	226,000	-	-	226,000
<b>Total Revenues</b>	<b>\$ 14,857,981</b>	<b>\$ 1,896,015</b>	<b>\$ 9,037,043</b>	<b>\$ 100</b>	<b>\$ 9,836,354</b>	<b>\$ 2,506,233</b>	<b>\$ 23,100</b>	<b>\$ 38,156,826</b>
<b>Expenditures:</b>								
General Government	\$ 6,710,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,710,321
Public Safety	6,652,550	-	-	-	-	-	-	6,652,550
Public Works	2,137,639	-	-	-	-	-	-	2,137,639
Culture and Recreation	1,109,996	1,771,409	-	-	-	-	-	2,881,405
Self Insurance	-	-	-	-	-	2,459,000	-	2,459,000
Water	-	-	-	-	5,472,046	-	-	5,472,046
Stormwater Utility	-	-	-	-	731,965	-	-	731,965
Raw Water Acquisition	-	-	-	-	17,500	-	-	17,500
Debt Service	417,300	-	677,756	-	1,546,650	-	-	2,641,706
Capital Outlay	2,623,208	1,076,245	10,357,625	-	5,858,362	-	-	19,915,440
<b>Total Expenditures</b>	<b>\$ 19,651,014</b>	<b>\$ 2,847,654</b>	<b>\$ 11,035,381</b>	<b>\$ -</b>	<b>\$ 13,626,523</b>	<b>\$ 2,459,000</b>	<b>\$ -</b>	<b>\$ 49,619,572</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (4,793,033)	\$ (951,639)	\$ (1,998,338)	\$ 100	\$ (3,790,169)	\$ 47,233	\$ 23,100	\$ (11,462,746)
<b>Other Financing Sources (Uses)</b>								
Proceeds from Sale of Fixed Assets	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Financing Proceeds	487,000	-	-	-	500,000	-	-	987,000
Operating Transfers In	955,420	-	1,500,000	-	-	-	-	2,455,420
Interagency Loan	-	-	-	-	-	-	-	-
Operating Transfers Out	(1,500,000)	-	-	(15,000)	(940,420)	-	-	(2,455,420)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (52,580)</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ (15,000)</b>	<b>\$ (440,420)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 992,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (4,845,613)	\$ (951,639)	\$ (498,338)	\$ (14,900)	\$ (4,230,589)	\$ 47,233	\$ 23,100	\$ (10,470,746)
Fund Balances/Available Resources, Beginning	14,094,004	1,806,063	3,685,995	304,414	10,984,438	1,241,093	2,184,804	34,300,811
<b>Fund Balances/Available Resources, Ending</b>	<b>\$ 9,248,391</b>	<b>\$ 854,424</b>	<b>\$ 3,187,657</b>	<b>\$ 289,514</b>	<b>\$ 6,753,849</b>	<b>\$ 1,288,326</b>	<b>\$ 2,207,904</b>	<b>\$ 23,830,065</b>
<b>Fund Balance / Available Resources Classifications Analysis:</b>								
Nonspendable Fund Balance	654,800	8,581	-	-	-	-	-	663,381
Restricited Fund Balance	953,012	-	-	3,000	-	-	-	956,012
Committed Fund Balance	575,000	-	-	-	-	-	-	575,000
Assigned Fund Balance	2,550,149	845,843	3,187,657	286,514	-	-	-	6,870,163
Unassigned Fund Balance	4,515,430	-	-	-	-	-	-	4,515,430
Reserved Available Resources	-	-	-	-	4,236,506	-	-	4,236,506
Unreserved Available Resources	-	-	-	-	2,017,343	1,288,326	2,207,904	5,513,573
<b>Total Fund Balance / Available Resources Classifications</b>	<b>\$ 9,248,391</b>	<b>\$ 854,424</b>	<b>\$ 3,187,657</b>	<b>\$ 289,514</b>	<b>\$ 6,253,849</b>	<b>\$ 1,288,326</b>	<b>\$ 2,207,904</b>	<b>\$ 23,330,065</b>



# CITY OF CAÑON CITY

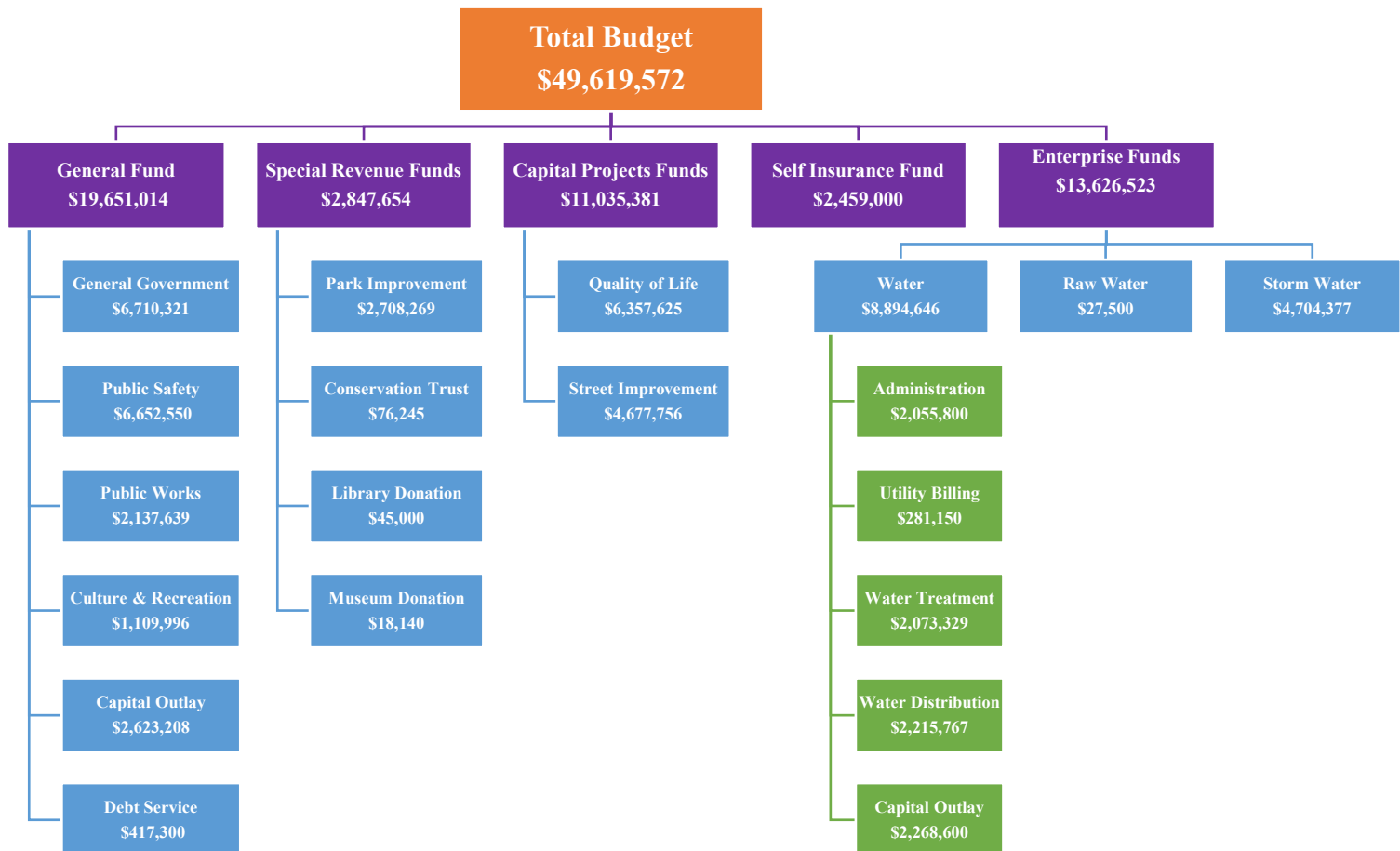
## 2022 BUDGET

### TOTAL BUDGET SUMMARY

There are 13 budget funds. Presented below is a summary of the 2022 budget expenditures by fund, compared to the 2021 budget

Budget Fund	2021 Budget	2022 Budget	% Change
<b>General Fund</b>			
Operating Expenditures	\$ 13,718,255	\$ 16,610,506	21.08%
Debt Service	498,245	417,300	-16.25%
Capital Outlay	2,264,134	2,623,208	15.86%
Total General Fund	<u>\$ 16,480,634</u>	<u>\$ 19,651,014</u>	<u>19.24%</u>
<b>Special Revenue Funds:</b>			
Park Improvement Fund			
Operating Expenditures	\$ 1,574,372	\$ 1,698,269	7.87%
Capital Outlay	64,000	1,010,000	1478.13%
Total Park Improvement Fund	<u>\$ 1,638,372</u>	<u>\$ 2,708,269</u>	<u>65.30%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 20,000	\$ 10,000	-50.00%
Capital Outlay	53,000	66,245	24.99%
Total Conservation Trust Fund	<u>\$ 73,000</u>	<u>\$ 76,245</u>	<u>4.45%</u>
Library Donation Fund (operating expend.)	<u>\$ 39,500</u>	<u>\$ 45,000</u>	<u>13.92%</u>
Museum Donation Fund (operating expend.)	<u>\$ 5,300</u>	<u>\$ 18,140</u>	<u>242.26%</u>
<b>Capital Projects Fund:</b>			
Quality of Life Fund (grant funded capital expend.)	<u>\$ 4,608,852</u>	<u>\$ 6,357,625</u>	<u>37.94%</u>
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 3,800,000	\$ 4,000,000	5.26%
Debt Service	\$ 677,756	\$ 677,756	0.00%
Total Street Improvement Fund	<u>\$ 4,477,756</u>	<u>\$ 4,677,756</u>	<u>4.47%</u>
<b>Debt Service Fund:</b>			
Excess Special Improvement Fund	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
<b>GENERAL GOVERNMENT SUMMARY:</b>			
Operating Expenditures	\$ 15,357,427	\$ 18,381,915	19.69%
Debt Service	1,176,001	1,095,056	-6.88%
Capital Outlay	10,789,986	14,057,078	30.28%
Total General Government Expenditures	<u>\$ 27,323,414</u>	<u>\$ 33,534,049</u>	<u>22.73%</u>

<b>Budget Fund</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Enterprise Funds:</b>			
Water Fund			
Operating Expenditures	\$ 5,276,305	\$ 5,705,546	8.14%
Debt Service	630,000	645,000	2.38%
Capital Outlay	1,912,000	2,544,100	33.06%
Total Water Fund	<u>\$ 7,818,305</u>	<u>\$ 8,894,646</u>	<u>13.77%</u>
Raw Water Fund			
Operating Expenditures	\$ 17,500	\$ 17,500	0.00%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 27,500</u>	<u>\$ 27,500</u>	<u>0.00%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 650,470	\$ 731,965	12.53%
Debt Service	669,200	668,150	-0.16%
Capital Outlay	6,066,000	3,304,262	-45.53%
Total Stormwater Fund	<u>\$ 7,385,670</u>	<u>\$ 4,704,377</u>	<u>-36.30%</u>
<b>ENTERPRISE FUND SUMMARY:</b>			
Operating Expenditures	\$ 5,944,275	\$ 6,455,011	8.59%
Debt Service	1,299,200	1,313,150	1.07%
Capital Outlay	7,988,000	5,858,362	-26.66%
Total Enterprise Fund Expenditures	<u>\$ 15,231,475</u>	<u>\$ 13,626,523</u>	<u>-10.54%</u>
<b>INTERNAL SERVICE FUND SUMMARY:</b>			
Self Insurance Fund (operating expend.)	<u>\$ 2,443,590</u>	<u>\$ 2,459,000</u>	<u>0.63%</u>
<b>CITY-WIDE SUMMARY:</b>			
Operating Expenditures	\$ 23,745,292	\$ 27,295,926	14.95%
Debt Service	2,475,201	2,408,206	-2.71%
Capital Outlay	18,777,986	19,915,440	6.06%
Total City-Wide Expenditures	<u>\$ 44,998,479</u>	<u>\$ 49,619,572</u>	<u>10.27%</u>
Transfers Out	1,171,377	2,455,420	109.62%
<b>GRAND TOTAL</b>	<u><u>\$ 46,169,856</u></u>	<u><u>\$ 52,074,992</u></u>	<u><u>12.79%</u></u>



# CITY OF CAÑON CITY

## 2022 BUDGET

### GENERAL FUND SUMMARY

	2021 Budget	2022 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 8,683,572	\$ 14,094,004	62.31%
<b>Revenues:</b>			
Taxes	\$ 9,392,038	\$ 9,240,530	-1.61%
Licenses and Permits	411,278	409,240	-0.50%
Intergovernmental	1,709,304	3,445,011	101.54%
Charges for Services	215,847	252,250	16.87%
Fines and Forfeitures	90,800	86,250	-5.01%
Interest	50,000	6,600	-86.80%
Royal Gorge Bridge	933,026	1,221,571	30.93%
Misc Revenue	505,870	196,529	-61.15%
<b>Total Revenues</b>	<u>\$ 13,308,163</u>	<u>\$ 14,857,981</u>	<u>11.65%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 21,991,735</u></u>	<u><u>\$ 28,951,985</u></u>	<u><u>31.65%</u></u>
<b>Uses of Funds</b>			
General Government	\$ 4,890,642	\$ 6,979,921	42.72%
Public Safety	5,933,430	6,730,250	13.43%
Public Works	2,421,424	2,237,639	-7.59%
Culture and Recreation	971,004	1,109,996	14.31%
Capital Outlay:			
Street Projects	870,600	945,000	8.55%
All Other Capital Outlay	1,393,534	1,648,208	18.28%
<b>Total Uses of Funds</b>	<u><u>\$ 16,480,634</u></u>	<u><u>\$ 19,651,014</u></u>	<u><u>19.24%</u></u>
<b>Other Financing Sources (Uses)</b>			
Proceeds from Sale of Fixed Assets	5,000	5,000	0.00%
Financing Proceeds	372,334	487,000	100.00%
Operating Transfers In	1,108,000	955,420	-13.77%
Operating Transfers Out	-	(1,500,000)	100.00%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ 1,485,334</u></u>	<u><u>\$ (52,580)</u></u>	<u><u>-103.54%</u></u>

# THE CITY OF CAÑON CITY

## GENERAL FUND - BUDGET STATEMENT

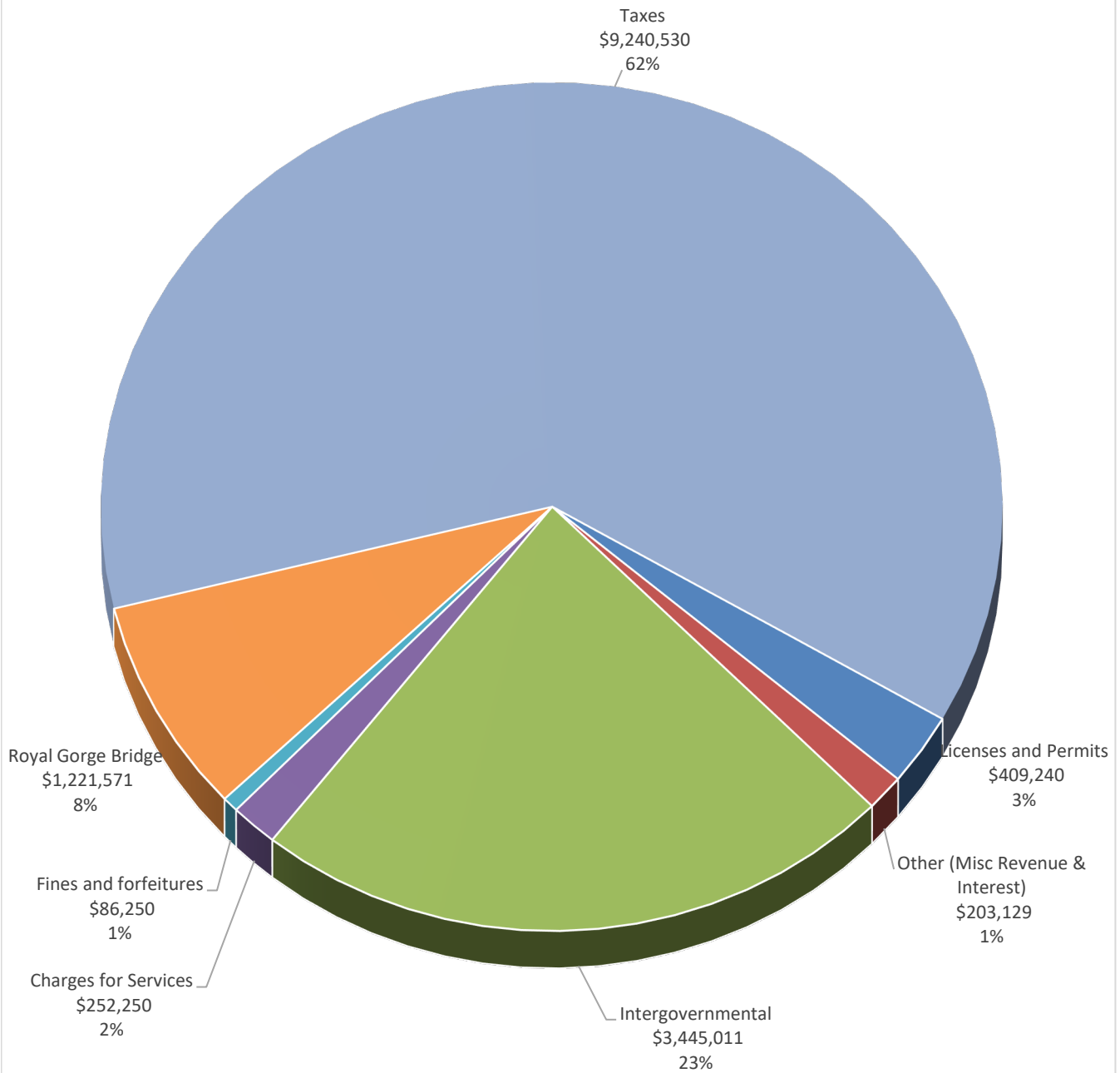
	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>Revenues:</b>				
Taxes	\$ 8,717,356	\$ 9,392,038	\$ 9,420,932	\$ 9,240,530
Licenses and Permits	341,934	411,278	486,707	409,240
Intergovernmental	2,345,097	1,709,304	3,646,482	3,445,011
Charges for Services	200,472	215,847	185,292	252,250
Fines and Forfeitures	75,322	90,800	82,676	86,250
Interest	30,285	50,000	3,710	6,600
Royal Gorge Bridge	782,842	933,026	1,200,000	1,221,571
Other (Misc Revenue)	741,120	505,870	560,167	196,529
<b>Total Revenues</b>	<b>\$ 13,234,428</b>	<b>\$ 13,308,163</b>	<b>\$ 15,585,966</b>	<b>\$ 14,857,981</b>
<b>Expenditures:</b>				
Current:				
General Government	\$ 4,342,189	\$ 4,890,642	\$ 4,074,940	\$ 6,979,921
Public Safety	4,729,598	5,933,430	4,987,994	6,730,250
Public Works	1,886,095	2,421,424	2,025,996	2,237,639
Culture and Recreation	843,564	971,004	859,092	1,109,996
Total Operating Expenditures	11,801,445	14,216,500	11,948,022	17,057,806
Capital Outlay:				
Street Projects	726,660	870,600	591,626	945,000
Capital Projects - Excess Fund Balance	16,056	47,000	35,000	-
All Other Capital Outlay	901,381	1,346,534	647,626	1,648,208
<b>Total Expenditures</b>	<b>\$ 13,445,543</b>	<b>\$ 16,480,634</b>	<b>\$ 13,222,274</b>	<b>\$ 19,651,014</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (211,115)	\$ (3,172,471)	\$ 2,363,692	\$ (4,793,033)
<b>Other Financing Sources (Uses)</b>				
Proceeds from the Sale of Fixed Assets	\$ 61,240	\$ 5,000	\$ 25,000	\$ 5,000
Financing Proceeds	-	372,334	372,334	487,000
Operating Transfers In	1,108,000	1,108,000	1,108,000	955,420
Operating Transfers Out	(40,000)	-	-	(1,500,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,129,240</b>	<b>\$ 1,485,334</b>	<b>\$ 1,505,334</b>	<b>\$ (52,580)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 918,125	\$ (1,687,137)	\$ 3,869,026	\$ (4,845,613)
Estimated Fund Balances, Beginning of Year	9,236,517	8,683,572	10,224,978	14,094,004
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 10,224,978</b>	<b>\$ 6,996,435</b>	<b>\$ 14,094,004</b>	<b>\$ 9,248,391</b>

# THE CITY OF CAÑON CITY

## GENERAL FUND - BUDGET STATEMENT

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	109,849	120,900	113,100	116,500
Prepaid Items	18,629	5,300	19,200	19,800
Interfund Receivable	666,666	604,900	592,600	518,500
Restricted for				
Emergencies	331,002	359,900	340,900	351,100
K-9 Program	(13,795)	(25,600)	-	-
BHE	282,105			
ARPA	-	-	2,101,912	601,912
Committed to				
Royal Gorge Capital	375,000	475,000	475,000	575,000
Capital Improvements	52,018	52,018	52,018	-
Assigned to				
Property Acquisition	1,435,302	1,035,127	1,014,438	614,438
Capital Improvements	353,498	10,659	362,098	358,498
Capital Projects/Use of Reserve	3,848,701	-	5,438,331	1,577,213
Marketing/Economic Development	-	-	-	-
Total Classified Fund Balance	\$ 7,458,975	\$ 2,638,204	\$ 10,509,597	\$ 4,732,961
<b>Estimated Unassigned Fund Balance</b>	<b>\$ 2,766,003</b>	<b>\$ 4,358,231</b>	<b>\$ 3,584,407</b>	<b>\$ 4,515,430</b>

GENERAL FUND  
REVENUE  
\$14,857,981





## General Fund - General Property Tax

Account # 10-310-31101

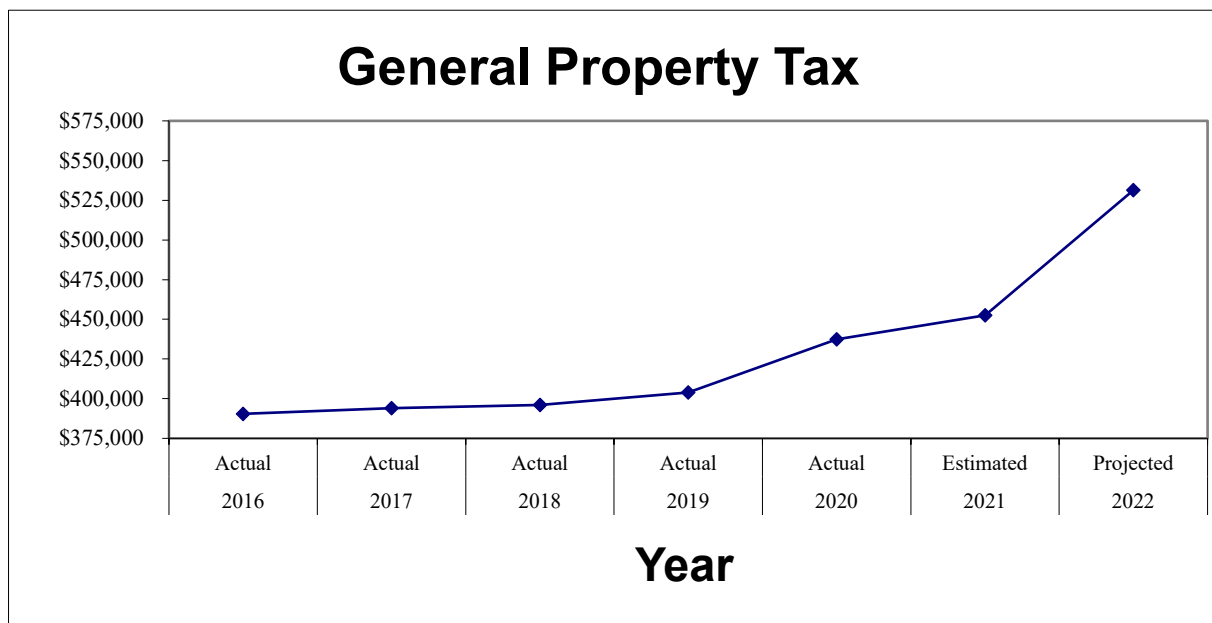
**Description:** Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2021 mill levy (for 2022 collections) is 2.892. Revenues are collected by Fremont County and remitted to the City monthly.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 390,452	2.83%
2017	Actual	\$ 393,987	0.91%
2018	Actual	\$ 396,017	0.52%
2019	Actual	\$ 403,960	2.01%
2020	Actual	\$ 437,481	8.30%
2021	Estimated	\$ 452,447	3.42%
2022	Projected	\$ 531,330	17.43%

**Projection:** The 2022 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. As market conditions continue to improve, property tax revenue has increased an average of 6.53% for the 5-year period of 2017 - 2021, primarily due to increases in taxable values of real property. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

**Comments:** The 2021 City assessed valuation certified by the County Assessor is \$183,724,329. This represents more than a 19% increase from the previous year's assessed valuation. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years.



## General Fund - Specific Ownership Tax

Account # 10-310-31201

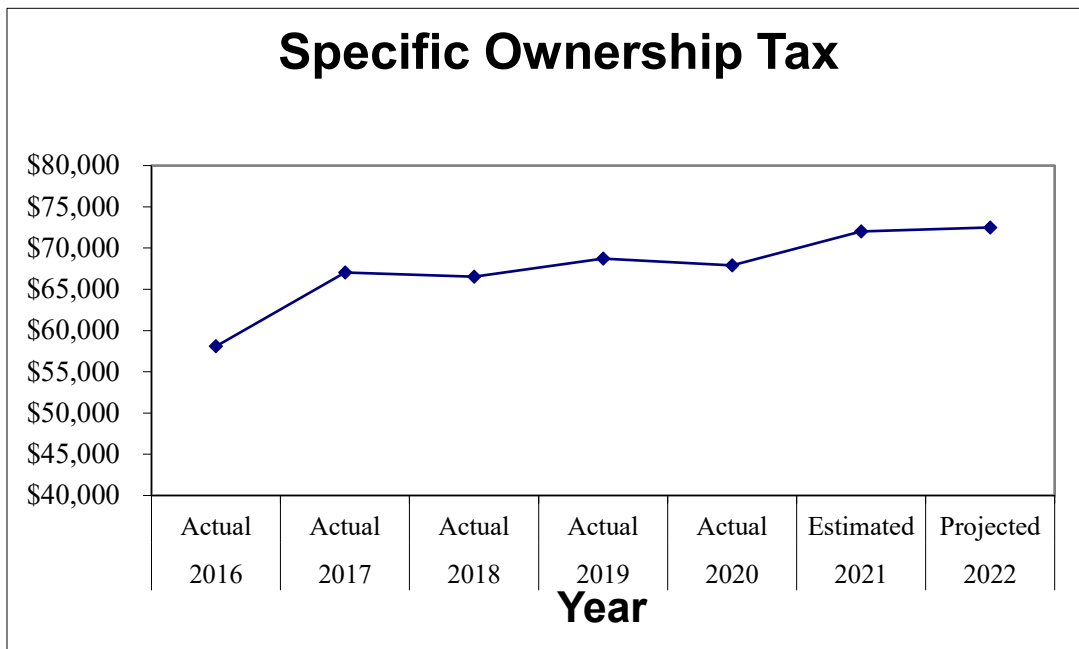
**Description:** A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 58,090	3.61%
2017	Actual	\$ 67,026	15.38%
2018	Actual	\$ 66,537	-0.73%
2019	Actual	\$ 68,741	3.31%
2020	Actual	\$ 67,884	-1.25%
2021	Estimated	\$ 72,012	6.08%
2022	Projected	\$ 72,500	0.68%

**Projection:** The 2022 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 4% increase.

**Comments:** These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy. .



## General Fund - Sales Tax

Account # 10-310-31301

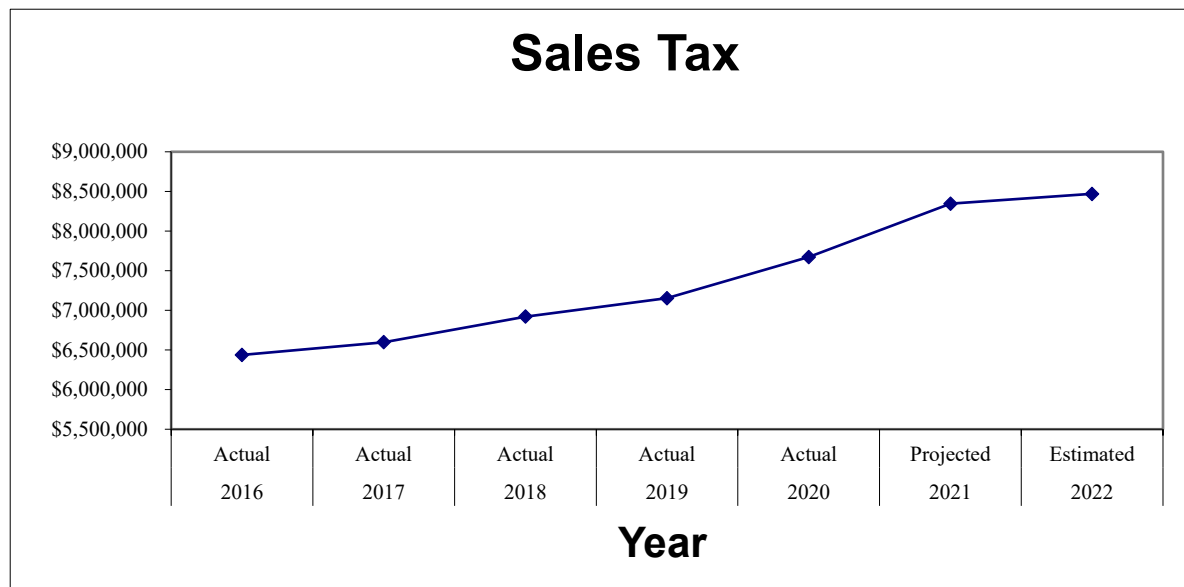
**Description:** A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 6,437,283	3.59%
2017	Actual	\$ 6,597,767	2.49%
2018	Actual	\$ 6,920,819	4.90%
2019	Actual	\$ 7,153,985	3.37%
2020	Actual	\$ 7,671,586	7.24%
2021	Projected	\$ 8,346,000	8.79%
2022	Estimated	\$ 8,470,000	1.49%

**Projection:** The 2022 projection is based on the continued moderate growth rate of taxable sales.

**Comments:** The five year average annual percentage increase in sales tax revenue from (2016-2020) was 4.3% has remained consistent. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund. The City saw a considerable increase in tax revenue collections in 2021 with the change to be State collected. The City will continue to closely monitor the variety of economic factors, including COVID-19, in the region that impact taxable sales.



## General Fund - Use Tax

Account # 10-310-31302

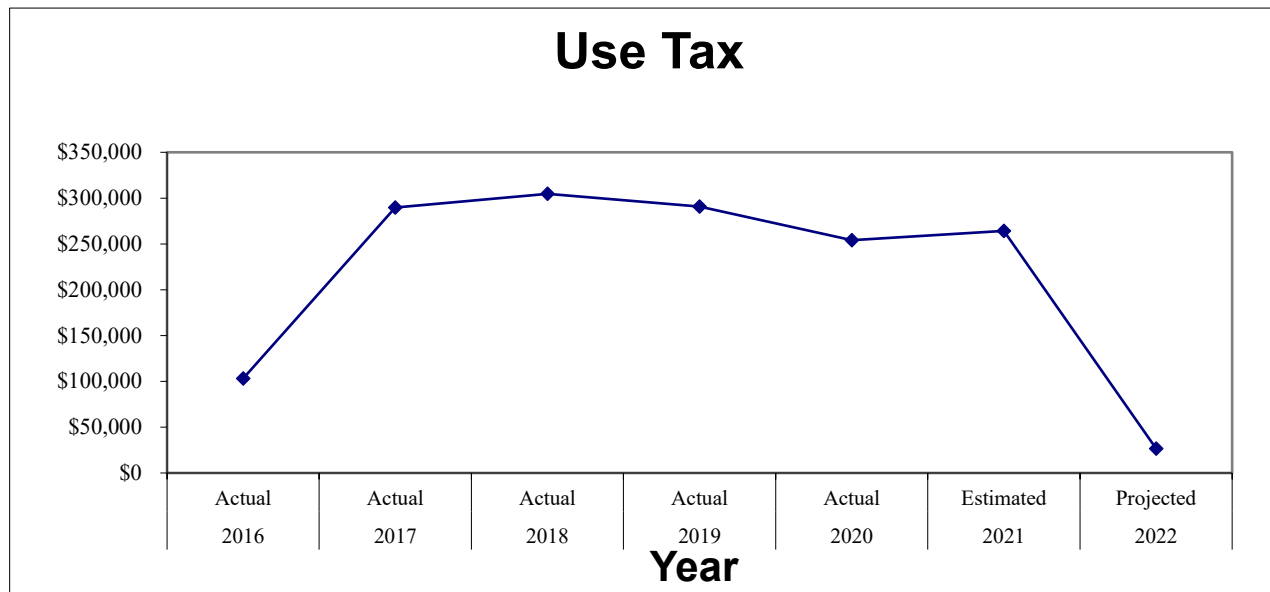
**Description:** A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

**History:**

Year		Amount	% Change from Previous Year
2016	Actual	\$ 103,168	32.85%
2017	Actual	\$ 289,711	180.81%
2018	Actual	\$ 304,651	5.16%
2019	Actual	\$ 290,863	-4.53%
2020	Actual	\$ 254,242	-12.59%
2021	Estimated	\$ 264,288	3.95%
2022	Projected	\$ 26,700	-89.90%

**Projection:** The significant decrease relates to the switch from collecting use tax at the time of building permit issuance to collecting sales tax at the time of material purchase.

**Comments:** The City had previously collected use tax on building permits based on a valuation of 50% materials and 50% labor. Effective September 1, 2021 the City no longer collects use tax at the time of permit issuance. It is anticipated that sales tax revenue will increase based on this switch. The City will monitor reported sales in those industries to watch for changes.



## General Fund - Cable

Account # 10-310-31601

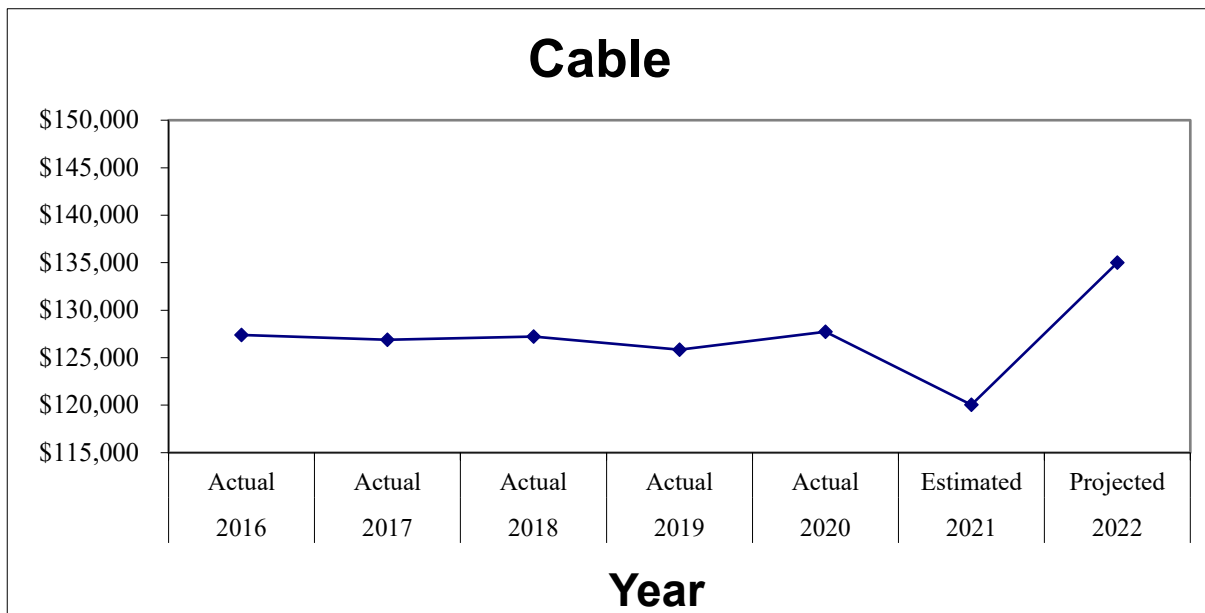
**Description:** The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.75% of the gross revenues received from subscribers within the City.

**History:**

Year		Amount	% Change from Previous Year
2016	Actual	\$ 127,405	1.59%
2017	Actual	\$ 126,879	-0.41%
2018	Actual	\$ 127,233	0.28%
2019	Actual	\$ 125,830	-1.10%
2020	Actual	\$ 127,713	1.50%
2021	Estimated	\$ 120,040	-6.01%
2022	Projected	\$ 135,000	12.46%

**Projection:** The projection is based on an assumption that the cable company revenues will remain at the same levels.

**Comments:** The 2022 budgeted revenues reflects changes made to the franchise agreement in 2021.



## General Fund - Telephone Occupation Tax

Account # 10-310-31602

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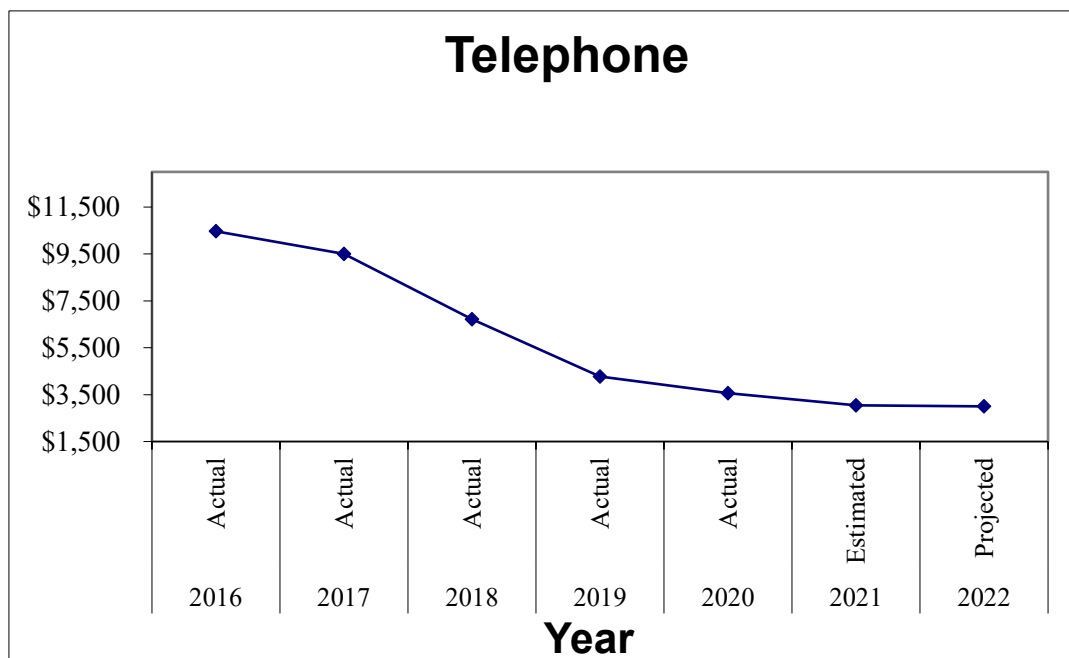
**Description:** Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

**History:**

Year		Amount	% Change from Previous Year
2016	Actual	\$ 10,466	-24.44%
2017	Actual	\$ 9,504	-9.19%
2018	Actual	\$ 6,717	-29.32%
2019	Actual	\$ 4,274	-36.37%
2020	Actual	\$ 3,566	-16.57%
2021	Estimated	\$ 3,050	-14.47%
2022	Projected	\$ 3,000	-1.64%

**Projection:** Due to the significant revenue decreases in prior years, the projection for 2022 is based on the assumption that this revenue source will continue to decline at a similar rate.

**Comments:** This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



## General Fund - Gas Franchise Fee

Account # 10-310-31604

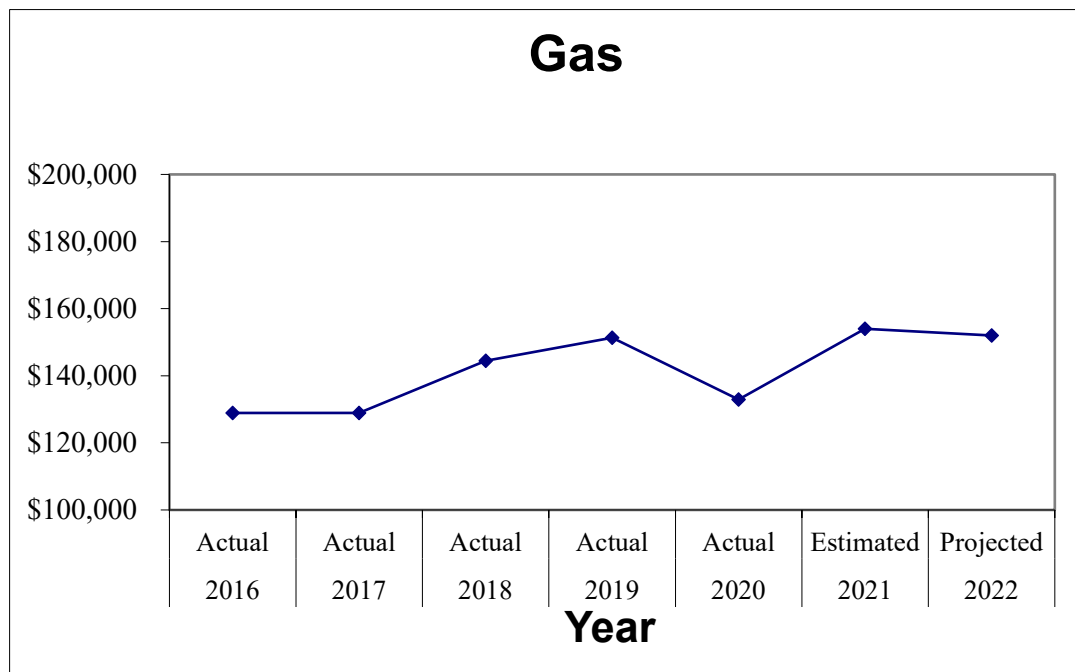
**Description:** A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

**History:**

Year		Amount	% Change from Previous Year
2016	Actual	\$ 128,929	-18.62%
2017	Actual	\$ 128,916	-0.01%
2018	Actual	\$ 144,508	12.09%
2019	Actual	\$ 151,315	4.71%
2020	Actual	\$ 132,871	-12.19%
2021	Estimated	\$ 153,995	15.90%
2022	Projected	\$ 152,000	-1.30%

**Projection:** The 2022 revenue projection is based on revenues / rates remaining relatively stable.

**Comments:** The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2016-2020 has been a negative 2.83%.





## General Fund - Building Permit Fees

Account # 10-320-32201

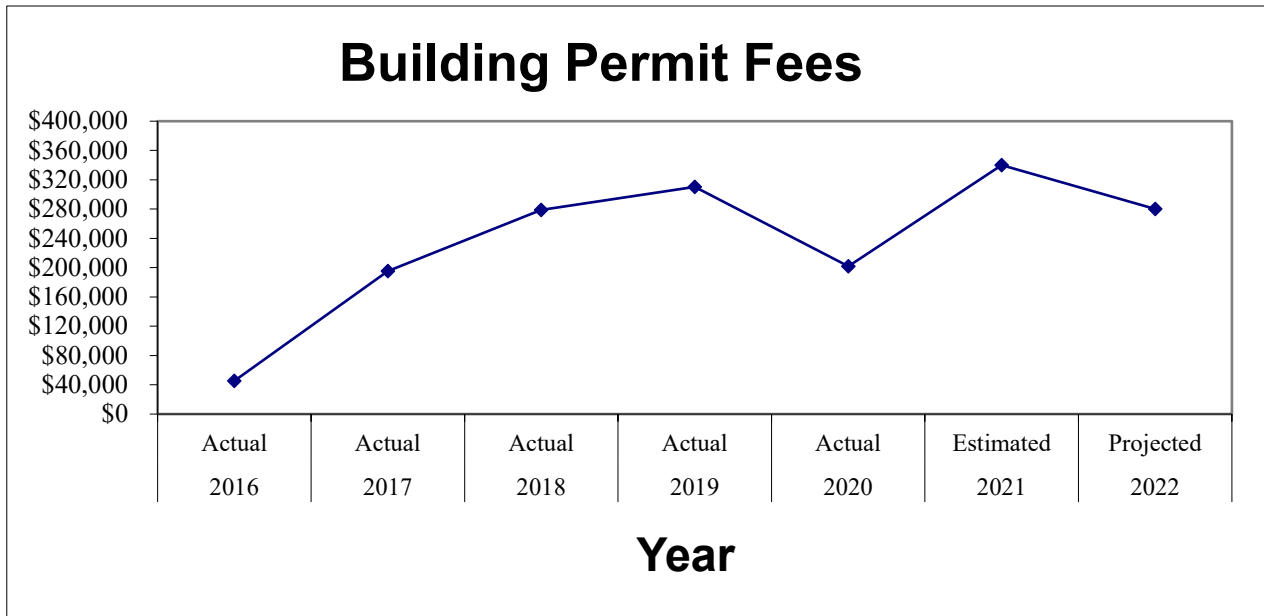
**Description:** Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 45,349	-25.05%
2017	Actual	\$ 195,327	330.72%
2018	Actual	\$ 278,892	42.78%
2019	Actual	\$ 310,110	11.19%
2020	Actual	\$ 202,007	-34.86%
2021	Estimated	\$ 340,000	68.31%
2022	Projected	\$ 280,000	-17.65%

**Projection:** The 2022 revenue projection is based on the continued strong new construction environment. Revenues are projected to decrease from the prior year.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 units or more within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run from September 1, 2021 to August 31, 2023.



## General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

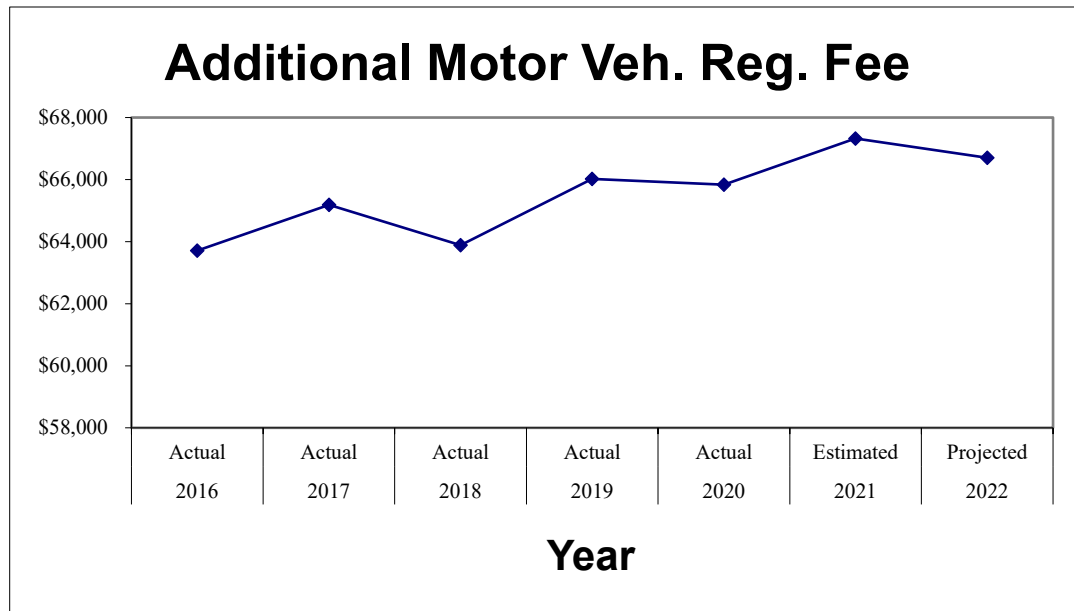
**Description:** This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 63,711	2.09%
2017	Actual	\$ 65,181	2.31%
2018	Actual	\$ 63,890	-1.98%
2019	Actual	\$ 66,021	3.34%
2020	Actual	\$ 65,837	-0.28%
2021	Estimated	\$ 67,325	2.26%
2022	Projected	\$ 66,700	-0.93%

**Projection:** The 2022 revenue estimate was projected conservatively due to the relatively flat previous 5-year trend (average annual increase = 1.10%).

**Comments:** The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



## General Fund - Highway Users Tax Fund

Account # 10-330-33502

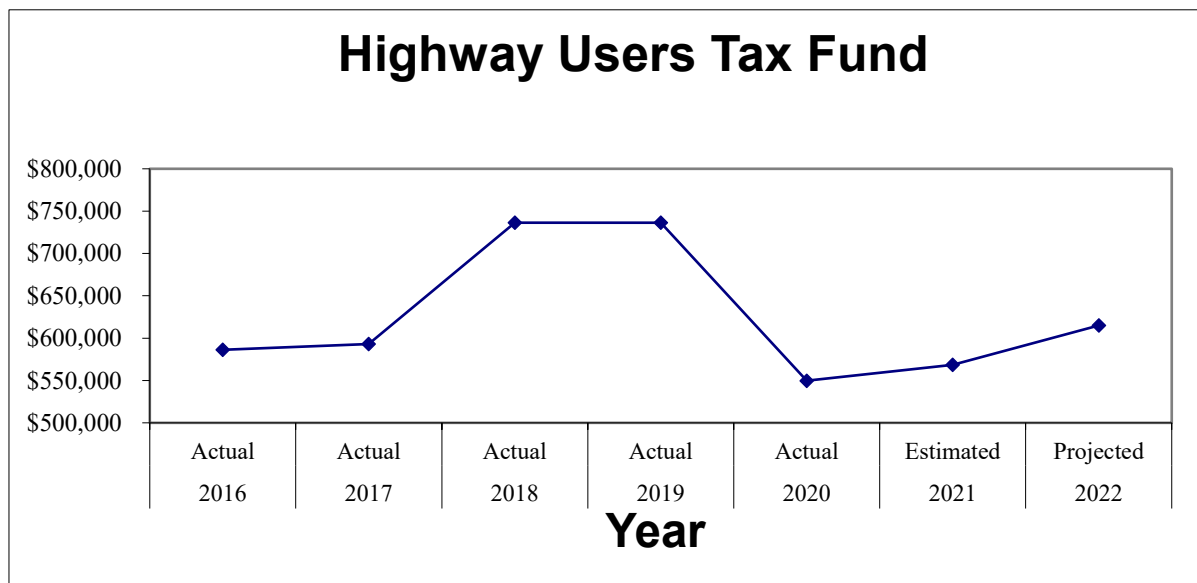
**Description:** The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 586,403	-1.18%
2017	Actual	\$ 592,901	1.11%
2018	Actual	\$ 736,213	24.17%
2019	Actual	\$ 736,328	0.02%
2020	Actual	\$ 549,758	-25.34%
2021	Estimated	\$ 568,525	3.41%
2022	Projected	\$ 615,000	8.17%

**Projection:** The 2022 estimate is the projection provided by the Colorado Municipal League.

**Comments:** This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments.



## General Fund - Tobacco Products Tax

Account # 10-330-33505

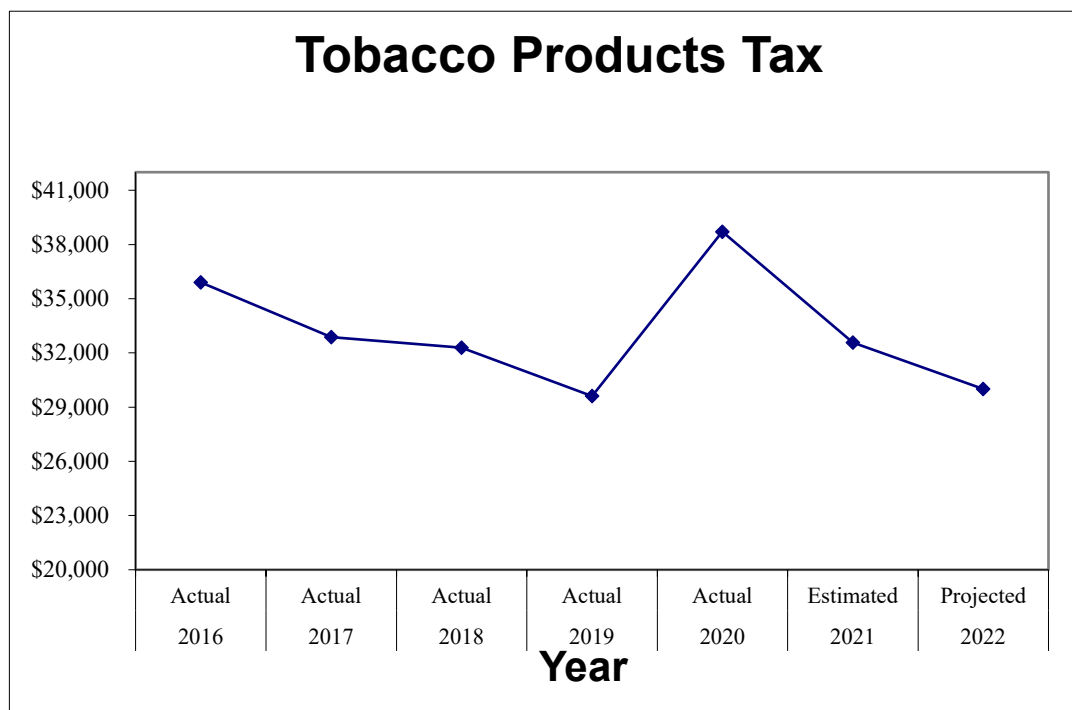
**Description:** The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 35,905	4.87%
2017	Actual	\$ 32,872	-8.45%
2018	Actual	\$ 32,282	-1.79%
2019	Actual	\$ 29,609	-8.28%
2020	Actual	\$ 38,709	30.73%
2021	Estimated	\$ 32,575	-15.85%
2022	Projected	\$ 30,000	-7.90%

**Projection:** The 2022 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

**Comments:** Tobacco Products Tax distributions have increased by an annual average of 3.42% during the period of 2016-2020.



## General Fund - Traffic Fines

Account # 10-350-35101

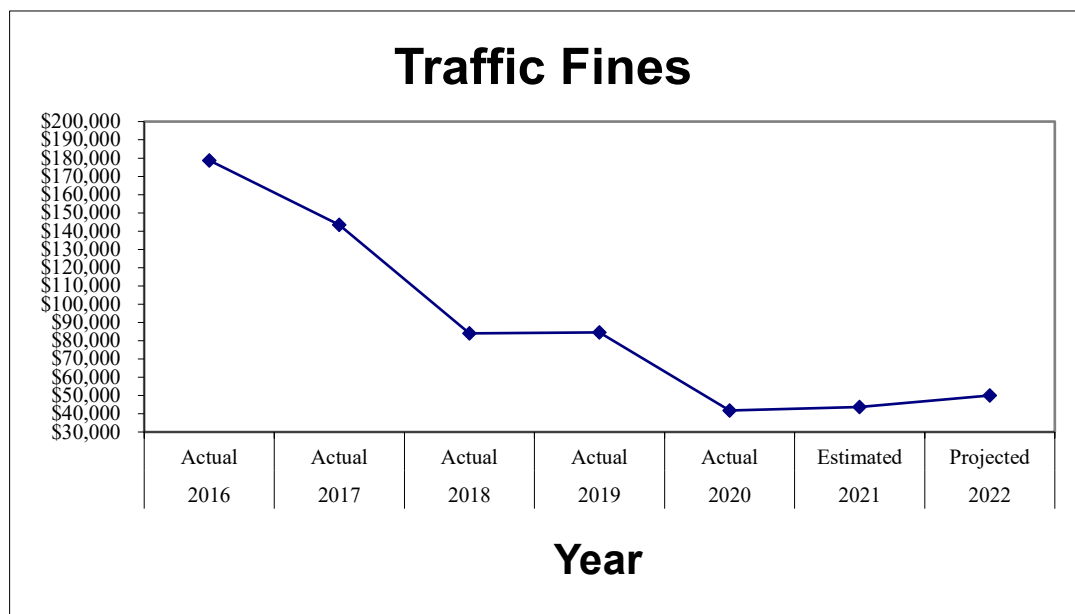
**Description:** This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

**History:**

Year		Amount	% Change from Previous Year
2016	Actual	\$ 178,764	46.16%
2017	Actual	\$ 143,366	-19.80%
2018	Actual	\$ 83,942	-41.45%
2019	Actual	\$ 84,625	0.81%
2020	Actual	\$ 41,781	-50.63%
2021	Estimated	\$ 43,721	4.64%
2022	Projected	\$ 50,000	14.36%

**Projection:** The 2022 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

**Comments:** Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



## General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

**Description:** The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

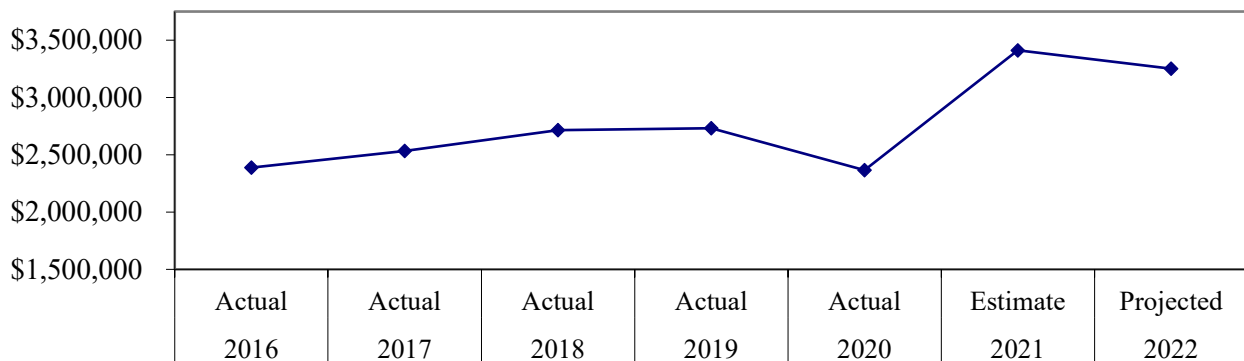
### History:

		FUND ALLOCATION		
		Total RGB Revenue	% Change from Prev. Year	
Year				
2016	Actual	\$ 2,387,470	12.06%	<b>\$ 707,470</b>
2017	Actual	\$ 2,532,623	6.08%	<b>\$ 983,623</b>
2018	Actual	\$ 2,714,330	7.17%	<b>\$ 742,130</b>
2019	Actual	\$ 2,731,000	0.61%	<b>\$ 1,156,000</b>
2020	Actual	\$ 2,365,717	-13.38%	<b>\$ 782,842</b>
2021	Estimate	\$ 3,411,892	44.22%	<b>\$ 1,200,000</b>
2022	Projected	\$ 3,251,026	-4.71%	<b>\$ 1,221,571</b>

**Projection:** The projected 2022 total RGB Revenue is based on the estimated total revenue of prior years. Although revenue decreased in 2020 due to the COVID19 pandemic, revenue increased significantly in 2021. The

**Comments:** On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.

### Total Royal Gorge Bridge Lease



# THE CITY OF CAÑON CITY

## GENERAL FUND - REVENUE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>310-Taxes</b>					
10-310-31101	General Property Tax	\$ 437,481	446,857	\$ 452,447	531,330
10-310-31201	Specific Ownership Tax	67,884	71,929	72,012	72,500
10-310-31301	Sales Tax	7,671,586	8,346,000	8,346,000	8,470,000
10-310-31302	Use Tax	254,242	267,252	264,288	26,700
10-310-31601	Cablevision	127,713	110,200	120,040	135,000
10-310-31602	Telephone	3,566	3,500	3,050	3,000
10-310-31603	Electricity	-	-	-	-
10-310-31604	Gas	132,871	130,900	153,995	152,000
10-310-31901	Penalty & Int. on Del. Tax	1,469	1,300	1,500	1,000
10-310-31912	Pen & Int/Del on Use Tax	31,266	25,100	18,700	15,000
10-310-31998	CCARE Increment	-	-	-	(150,000)
10-310-31999	Co Treas/Clerk Coll Fee	(10,722)	(11,000)	(11,100)	(16,000)
<b>Total Taxes</b>		<b>\$ 8,717,356</b>	<b>\$ 9,392,038</b>	<b>\$ 9,420,932</b>	<b>\$ 9,240,530</b>
<b>320-Licenses &amp; Permits</b>					
10-320-32101	Liquor	\$ 7,751	\$ 12,200	\$ 9,060	\$ 10,000
10-320-32104	Sales/Use Tax Lic Fee	14,000	-	100	-
10-320-32106	Professional & Occup.	62,450	47,300	75,725	66,000
10-320-32201	Building Permits	202,007	261,443	340,000	280,000
10-320-32205	Zone/Variance/Ex	8,325	9,165	10,670	9,000
10-320-32209	Other (Sign Permits)	3,811	2,874	2,186	2,800
10-320-32210	Street Excav. Rehab	42,149	76,916	47,406	40,000
10-320-32212	ROW-Dumpster Permits	1,440	1,380	1,560	1,440
<b>Total Licenses &amp; Permits</b>		<b>\$ 341,934</b>	<b>\$ 411,278</b>	<b>\$ 486,707</b>	<b>\$ 409,240</b>
<b>330-Intergovernmental</b>					
10-330-33501	Add'l Motor Vehicle Reg/Fees	\$ 65,837	\$ 63,400	\$ 67,325	\$ 66,700
10-330-33502	Highway Users Tax	549,758	555,000	568,525	615,000
10-330-33503	Mineral Leasing	15,897	26,999	16,000	15,000
10-330-33504	Severance Tax	41,013	17,087	14,000	20,000
10-330-33505	Tobacco Products Tax	38,709	25,000	32,575	30,000
10-330-33506	Water Fund - PILT	207,940	200,000	179,065	200,000
10-330-33507	Stormwater Fund - PILT	55,013	50,000	54,137	62,000
10-330-33510	DOLA - Redevelopment/Reinvestment	64,313	-	-	67,000
10-330-33713	Road and Bridge	3,433	64,600	66,293	-
10-330-33714	Urban Renewal Authority Fees	-	30,900	-	-
10-330-33716	Vale Grant	2,900	-	-	4,800
10-330-33735	Bullet Proof Vest Grant	10,797	3,625	-	5,625
10-330-33741	Colorado Post Grant	-	3,300	2,500	1,250
10-330-33744	CDHS Behavioral Health Grant	180,315	249,766	206,118	291,016
10-330-33748	CO State Library CARES Act Grant	1,338	2,800	2,800	-
10-330-33750	NEH GRANT	4,505	-	-	5,600



# THE CITY OF CAÑON CITY

## GENERAL FUND - REVENUE DETAIL

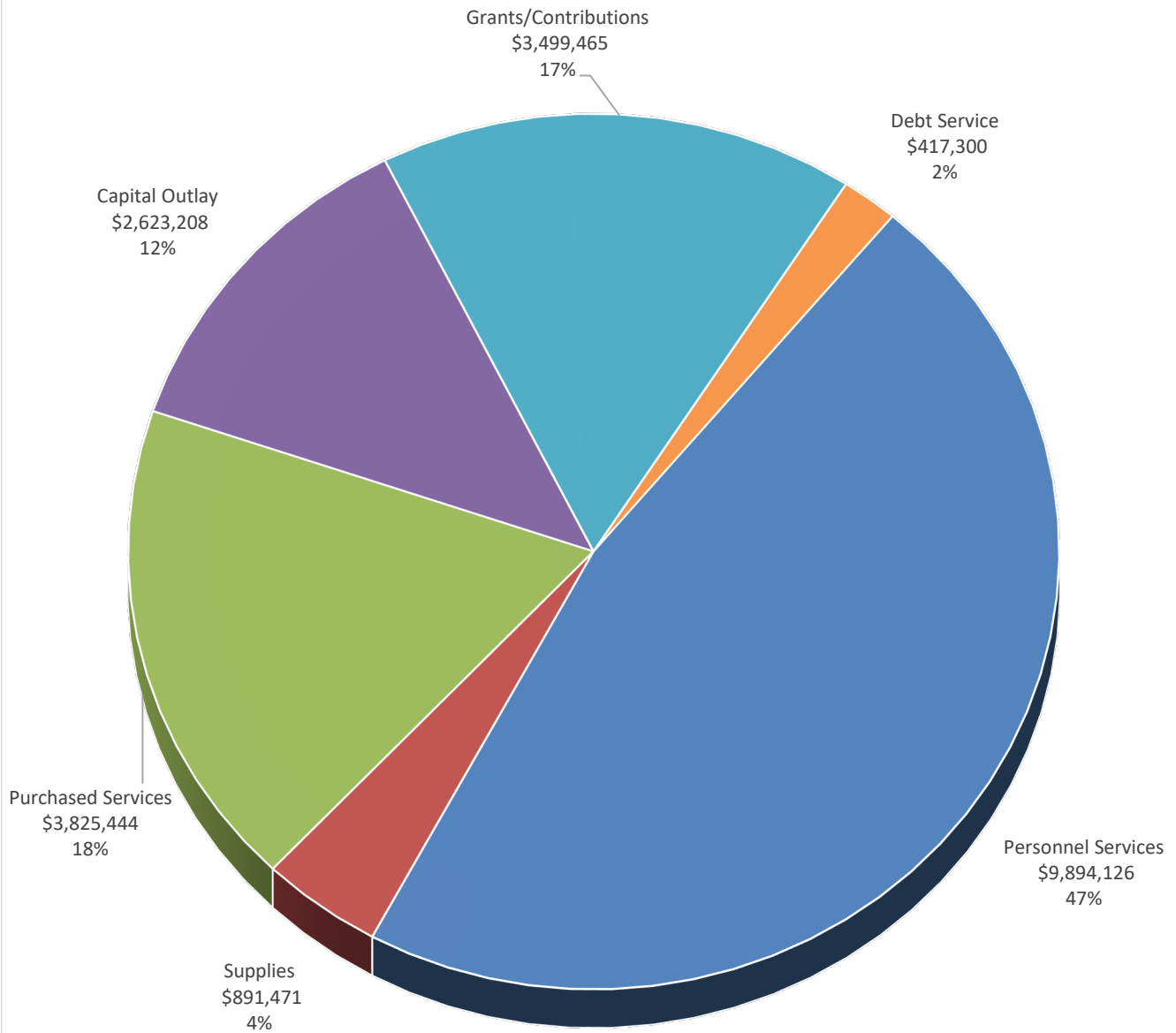
Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>330-Intergovernmental Continued</b>					
10-330-33752	BLM Grant	23,647	56,250	20,000	36,250
10-330-33753	MISC POLICE GRANTS	-	3,095	-	35,595
10-330-33754	DOLA- Corona Virus Relief Fund/CVRF	1,052,959	315,232	315,232	-
10-330-33755	USDA K-9 Vehicle	26,722	-	-	150,000
10-330-33756	DOLA Grey and Black Market MJ Enforceme	-	-	-	8,200
10-330-33757	American Rescue Plan	-	-	2,101,912	1,000,000
10-330-33758	DOLA Grants	-	-	-	788,725
10-330-33791	REDI Grant for Site Selection	-	42,250	-	42,250
<b>Total Intergovernmental</b>		<b>\$ 2,345,097</b>	<b>\$ 1,709,304</b>	<b>\$ 3,646,482</b>	<b>\$ 3,445,011</b>
<b>340-Charges for Services</b>					
10-340-34101	Court Costs, Fees & Charges	\$ 8,283	\$ 17,647	\$ 9,300	\$ 9,500
10-340-34108	Photocopy Machine	2,191	3,900	2,122	2,400
10-340-34110	Museum Research Fee	380	600	400	500
10-340-34111	Museum Use Fees	2,085	1,300	877	600
10-340-34311	Collection Fees - FD Impact Fees	6,980	700	800	700
10-340-34302	Train Depot Easement Maint	561	-	7,250	7,250
10-340-34510	Police Fees	10,276	13,500	8,200	9,500
10-340-34511	Off Duty Employment	106,220	50,000	75,000	80,000
10-340-34513	SRO IGA	53,851	114,800	70,300	130,200
10-340-34706	Library Use Fees	2,975	7,000	5,243	5,000
10-340-34803	Fuel Surcharge - Inside	6,670	6,400	5,800	6,600
<b>Total Charges for Serv.</b>		<b>\$ 200,472</b>	<b>\$ 215,847</b>	<b>\$ 185,292</b>	<b>\$ 252,250</b>
<b>350-Fines/Forfeitures</b>					
10-350-35101	Traffic - Municipal Court	\$ 41,781	\$ 59,300	\$ 43,721	\$ 50,000
10-350-35102	Traffic - District Court	9,342	12,600	6,562	7,500
10-350-35103	Other-Complaints	15,916	8,700	23,204	20,000
10-350-35105	Surcharges - Victim Assistance	7,673	8,700	8,100	8,000
10-350-35201	Library	610	1,500	1,089	750
10-350-35202	Payment/Lost Materials	-	-	-	-
10-350-35301	Return Check Fee-General	-	-	-	-
10-350-35401	CCMC Violations	-	-	-	-
<b>Total Fines/Forfeitures</b>		<b>\$ 75,322</b>	<b>\$ 90,800</b>	<b>\$ 82,676</b>	<b>\$ 86,250</b>
<b>360-Interest</b>					
10-360-36101	Earnings on Dep. & Investments	\$ 30,285	\$ 50,000	\$ 3,710	\$ 6,600
<b>Total Interest</b>		<b>\$ 30,285</b>	<b>\$ 50,000</b>	<b>\$ 3,710</b>	<b>\$ 6,600</b>
<b>360-Royal Gorge Bridge</b>					
10-360-36211	Royal Gorge	\$ 782,842	\$ 933,026	\$ 1,200,000	\$ 1,221,571
<b>Total Royal Gorge Bridge</b>		<b>\$ 782,842</b>	<b>\$ 933,026</b>	<b>\$ 1,200,000</b>	<b>\$ 1,221,571</b>

# THE CITY OF CAÑON CITY

## GENERAL FUND - REVENUE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>360 - Misc. Revenue</b>					
10-360-36202	Rent from Buildings	\$ -	\$ -	\$ -	\$ 18,000
10-360-36203	Rent-Park Properties	140,380	110,000	126,300	120,929
10-360-36402	Refund of Expenditures	60,475	-	44,515	-
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	-	-	-	-
10-360-36405	Weed Abatement	-	-	-	-
10-360-36535	Street Damage Restoration Fees	161,780	50,000	8,600	5,000
10-360-36536	Traffic Impact Fees	-	-	-	-
10-360-36702	Donations	287,230	5,000	4,225	5,000
10-360-36801	Other	48,241	166,100	203,807	10,000
10-360-36802	Sidewalk Project Revenue	4,718	2,200	1,000	1,500
10-360-36805	Cash Over/Short	27	-	10	-
10-360-36807	PD - Restitution	687	100	200	100
10-360-36808	CCARE Project Reimbursements	-	155,525	155,525	-
10-360-36809	CCARE Administration Fees	-	-	-	36,000
10-360-36810	Library - Over/Short	(3)	-	-	-
10-360-36901	Local Funding - Feasibility Study	22,000	-	-	-
10-390-39201	Insurance Recoveries	15,585	16,945	15,985	-
<b>Total 360 Other (Misc)</b>		<b>\$ 741,120</b>	<b>\$ 505,870</b>	<b>\$ 560,167</b>	<b>\$ 196,529</b>
<b>Total Revenues</b>		<b>\$ 13,234,428</b>	<b>\$ 13,308,163</b>	<b>\$ 15,585,966</b>	<b>\$ 14,857,981</b>
<b>Other Financing Sources</b>					
<b>390 - Sale of Assets / Financing Proceeds</b>					
10-390-39112	Sale of Assets-Buildings	\$ -	\$ -	\$ -	\$ -
10-390-39113	Sale of Assets-Equipment	61,240	5,000	25,000	5,000
10-390-39203	Financing Proceeds	-	372,334	372,334	487,000
<b>Total 390 - Sale of Assets / Financing Proceeds</b>		<b>\$ 61,240</b>	<b>\$ 377,334</b>	<b>\$ 397,334</b>	<b>\$ 492,000</b>
<b>370 Transfers (Internal)</b>					
10-370-37103	Operating Transfer - Water Fund	\$ 393,800	\$ 393,800	\$ 393,800	\$ 418,898
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	699,200	699,200	699,200	521,522
<b>Total 370 Transfers</b>		<b>\$ 1,108,000</b>	<b>\$ 1,108,000</b>	<b>\$ 1,108,000</b>	<b>\$ 955,420</b>
<b>Total Other Finances Sources</b>		<b>\$ 1,169,240</b>	<b>\$ 1,485,334</b>	<b>\$ 1,505,334</b>	<b>\$ 1,447,420</b>
<b>GRAND TOTAL SOURCES</b>		<b>\$ 14,403,668</b>	<b>\$ 14,793,497</b>	<b>\$ 17,091,300</b>	<b>\$ 16,305,401</b>

GENERAL FUND  
EXPENDITURES BY CATEGORIES  
\$21,151,014



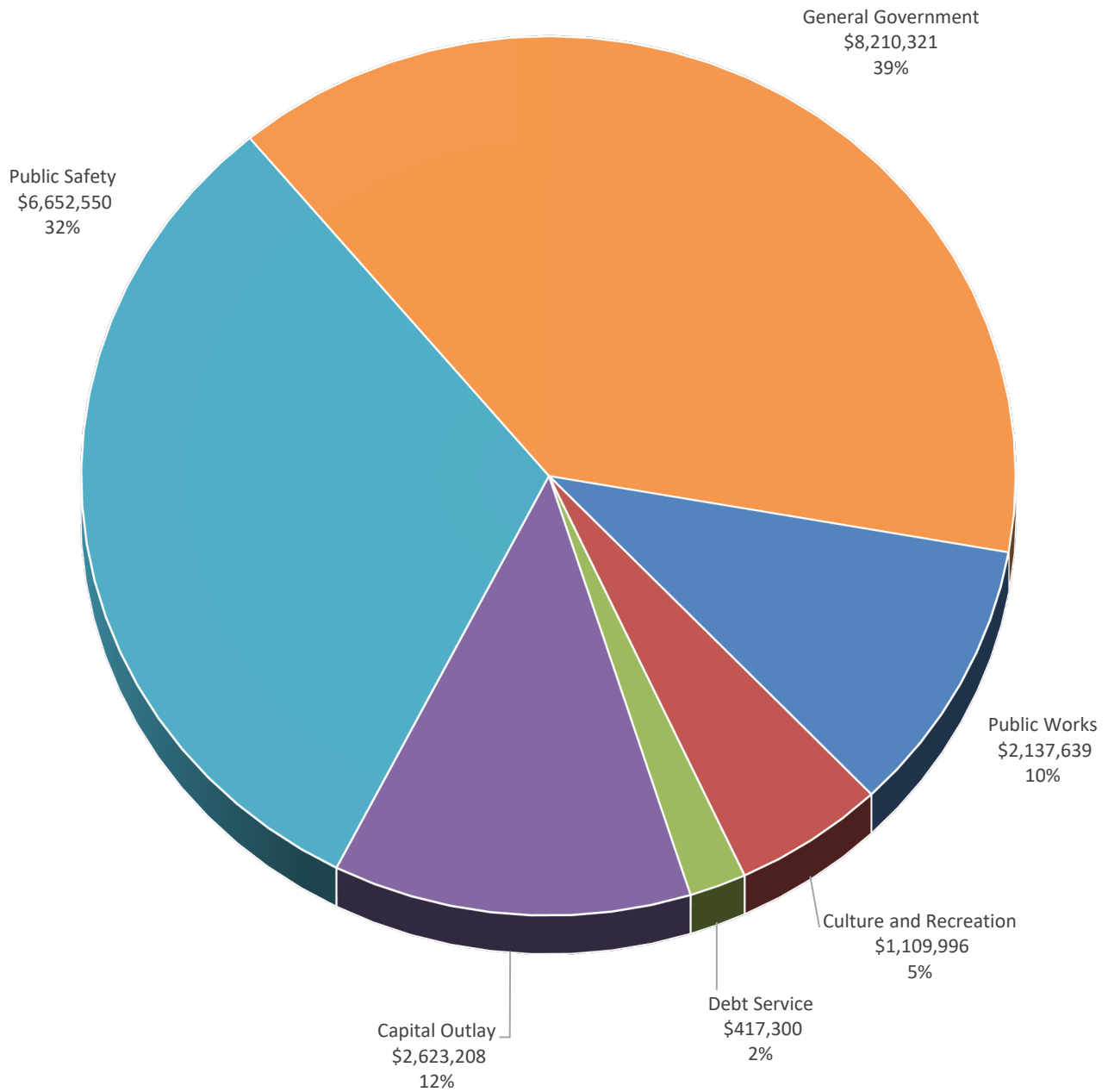
# CITY OF CAÑON CITY

## 2022 BUDGET

### GENERAL FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
City Council	59,300	3,900	20,500	-	-	-	83,700
City Clerk/Customer Service	103,673	5,700	28,375	-	-	-	137,748
Elections	-	500	20,000	-	-	-	20,500
Municipal Court	251,250	2,050	12,800	-	-	-	266,100
City Administrator	190,050	5,700	74,400	-	-	-	270,150
Public Information Officer	68,750	300	18,950	-	-	-	88,000
Human Resources	115,900	12,165	71,830	-	-	-	199,895
Computer Resources	171,700	122,850	180,500	-	-	60,000	535,050
General Government Facilities	187,060	35,350	282,500	-	-	213,000	717,910
Finance	471,535	3,750	92,575	-	-	-	567,860
Non-departmental	400,996	14,100	821,700	239,600	2,593,000	400,000	4,469,396
Community Vitality	589,928	11,450	316,509	-	848,725	30,000	1,796,612
<b>TOTAL GENERAL GOV'T.</b>	<b>2,610,142</b>	<b>217,815</b>	<b>1,940,639</b>	<b>239,600</b>	<b>3,441,725</b>	<b>703,000</b>	<b>9,152,921</b>
Public Safety	4,810,049	293,556	1,528,455	77,700	20,490	545,708	7,275,958
Fleet	196,850	16,000	22,525	-	-	51,500	286,875
Public Works: Streets	939,769	285,600	210,925	100,000	-	305,000	1,841,294
Engineering	381,320	13,900	70,750	-	-	73,000	538,970
Street Projs.	-	-	-	-	-	945,000	945,000
Culture & Recreation	955,996	64,600	52,150	-	37,250	-	1,109,996
<b>TOTAL OTHER CATEGORIES</b>	<b>7,283,984</b>	<b>673,656</b>	<b>1,884,805</b>	<b>177,700</b>	<b>57,740</b>	<b>1,920,208</b>	<b>11,998,093</b>
<b>2022 GENERAL FUND BUDGET</b>	<b>\$ 9,894,126</b>	<b>\$ 891,471</b>	<b>\$ 3,825,444</b>	<b>\$ 417,300</b>	<b>\$ 3,499,465</b>	<b>\$ 2,623,208</b>	<b>\$ 21,151,014</b>
<b>2021 GENERAL FUND BUDGET</b>	<b>\$ 8,641,771</b>	<b>\$ 825,849</b>	<b>\$ 3,742,481</b>	<b>\$ 498,245</b>	<b>\$ 508,154</b>	<b>\$ 2,264,134</b>	<b>\$ 16,480,634</b>
<b>% CHANGE</b>	<b>14.5%</b>	<b>7.9%</b>	<b>2.2%</b>	<b>-16.2%</b>	<b>588.7%</b>	<b>15.9%</b>	<b>28.3%</b>

GENERAL FUND  
EXPENDITURES BY FUNCTION  
\$21,151,014



# CITY OF CAÑON CITY

## GENERAL FUND - USES OF FUNDS

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>General Government</b>					
Dept 111	City Council	\$ 61,923	\$ 97,979	\$ 67,305	\$ 83,700
Dept 114	City Clerk/Customer Service	111,263	124,871	120,493	137,748
Dept 116	Elections	20,462	20,500	20,000	20,500
Dept 121	Municipal Court	192,614	259,229	204,120	266,100
Dept 132	City Administrator	183,213	251,287	199,401	270,150
Dept 133	Public Information Officer	65,197	84,587	74,700	88,000
Dept 137	Human Resources	149,707	240,980	192,908	199,895
Dept 144	Computer Resources	283,781	478,878	385,788	475,050
Dept 146	General Government Buildings	412,061	473,345	393,258	504,910
Dept 151	Finance	451,157	517,984	456,656	567,860
Dept 155	Nondepartmental	1,700,006	1,396,812	1,241,982	4,069,396
	Community Vitality:				
Dept 195	Building Division	154,739	206,105	190,339	303,253
Dept 196	Planning & Zoning Division	154,525	222,230	239,990	134,310
Dept 198	Economic Development	401,541	515,855	288,000	1,359,049
	<b>Total Operating</b>	4,342,189	4,890,642	4,074,940	8,482,921
	Capital Outlay	294,288	699,000	110,864	673,000
	<b>Total General Government</b>	<b>\$ 4,636,477</b>	<b>\$ 5,589,642</b>	<b>\$ 4,185,804</b>	<b>\$ 9,152,921</b>
<b>Public Safety</b>					
Dept 210	Victims Assistance	\$ 19,632	\$ -	\$ -	\$ -
Dept 211	Police Administration	1,999,596	2,884,413	2,177,494	3,225,458
Dept 213	Patrol/Traffic	2,439,785	2,622,539	2,526,650	3,040,177
Dept 218	School Resource Program	122,402	133,478	115,100	173,599
Dept 219	Behavioral Health	148,184	293,000	168,750	291,016
	<b>Total Operating</b>	4,729,598	5,933,430	4,987,994	6,730,250
	Capital Outlay	595,310	505,534	412,000	545,708
	<b>Total Public Safety</b>	<b>\$ 5,324,908</b>	<b>\$ 6,438,964</b>	<b>\$ 5,399,994</b>	<b>\$ 7,275,958</b>
<b>Public Works</b>					
Dept 311	Fleet	\$ 214,357	\$ 222,068	\$ 225,013	\$ 235,375
Dept 314	Streets	1,221,302	1,553,460	1,282,763	1,536,294
Dept 318	Engineering	450,435	645,896	518,220	465,970
	<b>Total Operating</b>	<b>\$ 1,886,095</b>	<b>\$ 2,421,424</b>	<b>\$ 2,025,996</b>	<b>\$ 2,237,639</b>
	<b>Capital Outlay - Equipment</b>	<b>\$ 11,783</b>	<b>\$ 142,000</b>	<b>\$ 124,762</b>	<b>\$ 429,500</b>

# CITY OF CAÑON CITY

## GENERAL FUND - USES OF FUNDS

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>Street Projects</b>					
Dept 320	Street Resurfacing	59,839	330,000	360,500	400,000
Dept 321	Hydraulic Ditch Crossings	-	200,000	-	200,000
Dept 323	Misc Concrete & Sidewalk Replacement Prog	85,065	50,000	75,000	50,000
Dept 366	Wayfinding Kiosks	511,542	10,000	600	70,000
Dept 369	Downtown Alleys	224	125,000	-	125,000
Dept 370	US 50 Corridor	35,535	-	-	-
Dept 374	Macon Plaza	-	-	-	100,000
Dept 376	Rail Road Crossing Resurfacing	34,455	-	-	-
Dept 377	Water Street Sewer Main (CCARE)	-	155,600	155,526	-
<b>Subtotal Street Proj-CIP</b>		<b>\$ 726,660</b>	<b>\$ 870,600</b>	<b>\$ 591,626</b>	<b>\$ 945,000</b>
<b>Total Public Works</b>		<b>\$ 2,624,538</b>	<b>\$ 3,434,024</b>	<b>\$ 2,742,384</b>	<b>\$ 3,612,139</b>
<b>Culture &amp; Recreation</b>					
Dept 551	Library	\$ 551,842	\$ 632,851	\$ 572,418	\$ 683,753
Dept 555	Museum	\$ 291,722	\$ 338,153	\$ 286,674	\$ 426,243
<b>Total Library / Museum Operating</b>		<b>\$ 843,564</b>	<b>\$ 971,004</b>	<b>\$ 859,092</b>	<b>\$ 1,109,996</b>
<b>Capital Outlay - Equipment</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Library / Museum</b>		<b>\$ 843,564</b>	<b>\$ 971,004</b>	<b>\$ 859,092</b>	<b>\$ 1,109,996</b>
Dept 590	Culture & Rec. Capital Projects	16,056	47,000	35,000	-
<b>Total Culture &amp; Recreation</b>		<b>\$ 859,620</b>	<b>\$ 1,018,004</b>	<b>\$ 894,092</b>	<b>\$ 1,109,996</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 13,445,543</b>	<b>\$ 16,480,634</b>	<b>\$ 13,222,274</b>	<b>\$ 21,151,014</b>





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# CITY OF CAÑON CITY

## 2022 BUDGET PROGRAM/ACTIVITIES

**Department**                      **General Government**

**Division/Program:**              **Total of all Divisions/Programs**

**Fund:**                                **General**

<b>Expenditures:</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
Personnel Services (100)	\$ 1,728,557	\$ 2,108,209	\$ 1,987,102	\$ 2,610,142
Supplies (200)	106,604	182,037	88,382	217,815
Purchased Services (300)	1,267,265	1,912,964	1,220,274	1,940,639
Debt Service (600)	233,552	240,000	240,000	239,600
Grants/Contrib (700)	949,529	447,432	399,082	3,441,725
Capital Outlay (900)	350,969	699,000	250,964	703,000
<b>Total</b>	<b>\$ 4,636,477</b>	<b>\$ 5,589,642</b>	<b>\$ 4,185,804</b>	<b>\$ 9,152,921</b>

<b>Program Funding Sources</b>				
Licenses & Permits	\$ 294,533	\$ 307,800	\$ 307,800	\$ 365,000
Grants	-	-	-	1,897,975
Charges for Services	17,454	63,200	63,200	19,850
Rent	-	-	-	18,000
Donations	-	-	-	-
Oper. Transfers - Central services reimbursements	393,800	261,000	393,800	418,898
General City Revenues	3,255,306	4,545,623	3,962,924	5,591,214
Fund Balance Assigned to Property Acquisition	-	1,745,000		400,000
Unassigned Fund Balance	-	103,071		441,984
<b>Total Funding Sources</b>	<b>\$ 3,961,093</b>	<b>\$ 7,025,694</b>	<b>\$ 4,727,724</b>	<b>\$ 9,152,921</b>

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2022 Budget

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### City Council Overview

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The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>GENERAL GOVERNMENT</b>					
<b>CITY COUNCIL</b>					
<b>Personnel Services (100)</b>					
10-410-111-110	Salaries & Wages	\$ 51,008	\$ 51,000	\$ 51,000	\$ 51,000
10-410-111-121	Overtime	\$ 1,114	\$ 2,500	\$ 2,500	\$ 3,600
10-410-111-142	Workers' Compensation	(5)	102	40	200
10-410-111-143	Life & Health Insurance	76	-	-	-
10-410-111-144	FICA Taxes	4,052	3,902	4,000	4,500
	<b>Total Personnel Services (100)</b>	<b>\$ 56,245</b>	<b>\$ 57,504</b>	<b>\$ 57,540</b>	<b>\$ 59,300</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-111-200	Office Supplies	\$ 952	\$ 700	\$ 700	\$ 600
10-410-111-205	Small Items of Equipment	\$ -	\$ 7,150	\$ -	\$ -
10-410-111-210	Operating Supplies-General	214	1,850	300	3,300
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,166</b>	<b>\$ 9,700</b>	<b>\$ 1,000</b>	<b>\$ 3,900</b>
<b>Purchased Services (300)</b>					
10-410-111-310	Professional Services	\$ 360	\$ 500	\$ 515	\$ -
10-410-111-310	Contracted Services	-	10,000	-	-
10-410-111-330	Subscriptions/Membership Fees	-	750	750	1,000
10-410-111-335	Travel & Training	2,764	11,425	5,000	11,500
10-410-111-336	Meals	1,388	2,100	2,500	2,000
10-410-111-399	Potential Projects	-	6,000	-	6,000
	<b>Total Purchased Services (300)</b>	<b>\$ 4,512</b>	<b>\$ 30,775</b>	<b>\$ 8,765</b>	<b>\$ 20,500</b>
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 61,923</b>	<b>\$ 97,979</b>	<b>\$ 67,305</b>	<b>\$ 83,700</b>

# City of Cañon City 2022 Budget

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## City Clerk

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The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff. .

### **2021 Major Goals and Accomplishments:**

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Refined the process for Business License holders including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc.
- ◆ Started process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.

### **2022 Major Goals:**

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.
- ◆ Work to streamline processes and become more digital/less paper bound.
- ◆ Host the Colorado Municipal Clerk's Association Annual Conference.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>CITY CLERK</b>					
<b>Personnel Services (100)</b>					
10-410-114-110	Salaries & Wages	\$ 58,571	\$ 65,047	\$ 60,654	\$ 73,000
10-410-114-134	Vac/Sick Pay Payoff	-	-	-	-
10-410-114-135	Longevity Pay	-	-	-	298
10-410-114-142	Workers' Compensation	64	120	50	150
10-410-114-143	Life & Health Insurance	19,292	19,950	21,800	21,000
10-410-114-144	FICA Taxes	4,328	4,985	4,300	5,625
10-410-114-145	City Retirement	2,974	3,174	3,000	3,600
	<b>Total Personnel Services (100)</b>	<b>\$ 85,229</b>	<b>\$ 93,276</b>	<b>\$ 89,804</b>	<b>\$ 103,673</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-114-200	Office Supplies	\$ 568	\$ 3,070	\$ 1,425	\$ 3,500
10-410-114-205	Small Items of Equipment	620	1,200	-	1,200
10-410-114-210	Operating Supplies-General	554	800	500	1,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,742</b>	<b>\$ 5,070</b>	<b>\$ 1,925</b>	<b>\$ 5,700</b>
<b>Purchased Services (300)</b>					
10-410-114-300	Professional Services	\$ 7,274	\$ 10,000	\$ 10,000	\$ 15,000
10-410-114-305	Contracted Services-General	3,360	4,000	2,500	5,000
10-410-114-312	Software Titles	204	225	204	225
10-410-114-315	Postage/Freight	340	800	500	300
10-410-114-325	Publications/Advertising	11,900	5,000	13,100	5,000
10-410-114-330	Subscriptions/Membership Fees	365	500	360	500
10-410-114-335	Travel & Training	250	4,800	1,500	1,500
10-410-114-336	Meals	-	500	-	250
10-410-114-380	Telephone/Voice/Data	599	700	600	600
	<b>Total Purchased Services (300)</b>	<b>\$ 24,292</b>	<b>\$ 26,525</b>	<b>\$ 28,764</b>	<b>\$ 28,375</b>
<b>Capital Outlay (900)</b>					
10-410-114-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL CITY CLERK</b>		<b>\$ 111,263</b>	<b>\$ 124,871</b>	<b>\$ 120,493</b>	<b>\$ 137,748</b>

## City of Cañon City 2022 Budget

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### **Elections Division Overview**

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The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

#### **2021 Major Goals and Accomplishments:**

- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session

#### **2022 Major Goals:**

- ◆ Continue training of Colorado Election law and work on refining processes.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>ELECTIONS</b>					
	<b>Supplies &amp; Materials (200)</b>				
10-410-116-200	Office Supplies	\$ -	\$ 500	\$ -	\$ 500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 500</b>
	<b>Purchased Services (300)</b>				
10-410-116-300	Professional Services	\$ -	\$ -		\$ -
10-410-116-305	Contracted Services-General	20,462	20,000	20,000	20,000
	<b>Total Purchased Services (300)</b>	<b>\$ 20,462</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
	<b>TOTAL ELECTIONS</b>	<b>\$ 20,462</b>	<b>\$ 20,500</b>	<b>\$ 20,000</b>	<b>\$ 20,500</b>



## City of Cañon City 2022 Budget

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### Municipal Court Overview

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The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

#### Major Goals and Accomplishments:

- ◆ The Municipal court is a 2-person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ The SARS CoV-2 pandemic presented many challenges. Health Department guidance required us to adapt to a method of administering justice while doing everything possible to protect the health of the public and court staff.
- ◆ A virtual court appearance system, WebEx, and other technologies were established to balance the duties of the court with the restrictions of social distancing. Those have proven effective.
- ◆ For in court appearances, we have maintained strict adherence to Health Department guidance for social distancing. We have also eliminated the exchange of paper documents between the court and the public. Electronic data exchange has replaced the physical exchange of documents in order to reduce the possible spread of any virus.

#### 2022 Major Goals:

- ◆ Civil code violations are becoming more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a continuing challenge for the city in 2022. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing. We expect the full transition to be delayed due to budget issues. Additional delays should be expected due to the general disruption caused by the viral pandemic.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. The development of a system capable of presenting video evidence in those cases is now fully operational.
- ◆ The police department has converted to an electronic evidence system and we will be creating methods to present that evidence as a part of the system mentioned above.

- ◆ The adoption of the electronic payment system has been very beneficial for the defendants. We were fortunate to have received approval to implement that system as it is a necessary part of the current efforts to address the pandemic by reducing person contact and the exchange of physical forms of payment that could transmit a virus.
- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The City has contracted with a collection agency for collection of unpaid fines and costs. Early results show promise and use of that service will be increasing.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ There is much work to be done in developing a system at the Police Department to process bench warrants for defendants failing to appear in court. The Fremont County Sheriff announced last year that he will not process municipal warrants from any municipal courts in Fremont County. That was a significant deviation from prior practices and will create a substantial burden on the Canon City Police Department. The court will assist the Department in all appropriate ways possible.
- ◆ Many categories of convictions now require the defendant to be fingerprinted and their convictions to be made part of criminal justice databases. The fingerprinting duties also fall on the Police Department. Due to the viral pandemic, completion of the printing has been delayed. The court will work with the Police Department to address the existing backlog.
- ◆ Due to the pandemic, warrants have been issued for defendants failing to appear at their arraignments. Execution of the warrants was stayed due to the pandemic. Going forward we expect the execution of warrants will present a logistical challenge and will work with the Police Department to produce correct outcomes. We now have finger printing available immediately following the defendants' court appearances.
- ◆ There is a distinct pattern of the defendants on the Walmart theft cases failing to appear in court. The dramatic increase in the number of non-appearance bench warrants will require development of new processes to solve that dilemma.
- ◆ In the past we saw few shoplifting cases filed in Municipal Court. We now experience an epidemic level of prosecutions for shoplifting. The prosecution of those cases creates a substantial budget deficit.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>MUNICIPAL COURT</b>					
<b>Personnel Services (100)</b>					
10-410-121-110	Salaries & Wages	\$ 140,209	\$ 180,600	\$ 158,000	\$ 204,000
10-410-121-112	Salaries-Temporary	163	-	-	-
10-410-121-121	Overtime	589	-	-	-
10-410-121-135	Longevity Pay	400	450	450	1,000
10-410-121-142	Workers' Compensation	125	275	110	250
10-410-121-143	Life & Health Insurance	27,443	33,024	22,100	19,500
10-410-121-144	FICA Taxes	10,826	14,070	11,400	16,000
10-410-121-145	City Retirement	6,603	9,030	6,215	10,500
	<b>Total Personnel Services (100)</b>	<b>\$ 186,358</b>	<b>\$ 237,449</b>	<b>\$ 198,275</b>	<b>\$ 251,250</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-121-200	Office Supplies	\$ 623	\$ 900	\$ 456	\$ 900
10-410-121-205	Small Items of Equipment	801	7,830	725	1,000
10-410-121-210	Operating Supplies	-	100	-	100
10-410-121-280	Janitorial Supplies	20	50	50	50
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,444</b>	<b>\$ 8,880</b>	<b>\$ 1,231</b>	<b>\$ 2,050</b>
<b>Purchased Services (300)</b>					
10-410-121-300	Professional Services	\$ 20	\$ 2,500	\$ 100	\$ 2,500
10-410-121-305	Contracted Services-General	-	300	-	300
10-410-121-310	Contracted Services-Repair/Maint.	1,008	2,000	1,053	2,000
10-410-121-312	Software Titles	654	1,700	654	1,675
10-410-121-315	Postage/Freight	844	1,000	450	1,000
10-410-121-320	Printing	555	1,000	415	1,000
10-410-121-330	Subscriptions/Membership Fees	104	125	44	125
10-410-121-335	Travel & Training	55	2,000	80	2,000
10-410-121-340	Material/Equipment Rental	-	200	-	200
10-410-121-350	Other Fees & Charges	1,564	2,000	1,818	2,000
10-410-121-380	Telephone/Voice/Data	7	75	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 4,811</b>	<b>\$ 12,900</b>	<b>\$ 4,614</b>	<b>\$ 12,800</b>
<b>Capital Outlay (900)</b>					
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$ 192,614</b>	<b>\$ 259,229</b>	<b>\$ 204,120</b>	<b>\$ 266,100</b>



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## City of Cañon City 2022 Budget

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### City Administrator Overview

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The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>CITY ADMINISTRATOR</b>					
<b>Personnel Services (100)</b>					
10-410-132-110	Salaries & Wages	\$ 117,096	\$ 123,020	\$ 120,982	\$ 137,000
10-410-132-121	Overtime	77	1,000	898	1,000
10-410-132-134	Vac/Sick Payoff	-	-	-	-
10-410-132-135	Longevity Pay	700	700	700	950
10-410-132-142	Workers' Compensation	128	231	100	250
10-410-132-143	Life & Health Insurance	31,816	32,844	35,826	33,500
10-410-132-144	FICA Taxes	8,473	9,492	8,601	10,550
10-410-132-145	City Retirement	5,726	6,125	5,787	6,800
10-410-132-147	457 Plan - City Match	-	-	-	-
<b>Total Personnel Services (100)</b>		<b>\$ 164,017</b>	<b>\$ 173,412</b>	<b>\$ 172,894</b>	<b>\$ 190,050</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-132-200	Office Supplies	\$ 447	\$ 2,000	\$ 150	\$ 2,000
10-410-132-205	Small Items of Equipment	267	500	-	500
10-410-132-210	Operating Supplies-General	6	100	-	100
10-410-132-225	Vehicle/Equip. Parts	173	1,100	750	1,500
10-410-132-245	Gas & Diesel Fuel	388	500	500	1,000
10-410-132-250	Oil, Grease, etc.	84	50	50	100
10-410-132-255	Tires	13	200	105	500
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 1,376</b>	<b>\$ 4,450</b>	<b>\$ 1,555</b>	<b>\$ 5,700</b>
<b>Purchased Services (300)</b>					
10-410-132-305	Contracted Services-General	\$ 9,870	\$ 14,250	\$ 14,550	\$ 15,000
10-410-132-312	Software Titles	403	1,000	204	1,000
10-410-132-315	Postage/Freight	38	100	18	100
10-410-132-330	Subscriptions/Membership Fees	1,051	1,125	2,422	1,500
10-410-132-335	Travel & Training	2,110	4,950	1,600	5,000
10-410-132-336	Meals	-	500	168	500
10-410-132-380	Telephone/Voice/Data	1,136	1,500	990	1,300
10-410-132-399	Contingency	3,213	50,000	5,000	50,000
<b>Total Purchased Services (300)</b>		<b>\$ 17,820</b>	<b>\$ 73,425</b>	<b>\$ 24,952</b>	<b>\$ 74,400</b>
<b>TOTAL CITY ADMIN.</b>		<b>\$ 183,213</b>	<b>\$ 251,287</b>	<b>\$ 199,401</b>	<b>\$ 270,150</b>

# City of Cañon City 2022 Budget

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## **Public Information Department Overview**

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The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

### **2021 Major Goals and Accomplishments:**

- Created a City News & Projects newsletter published quarterly in the Shopper.
- Resumed publishing the monthly internal employee newsletter
- Updated the Cañon City Colorado Relocation Guide for e-mail distribution by the Chamber of Commerce.
- Increased resident subscriptions to the city's e-notify system through increased community outreach efforts.
- Continued to increase social media effectiveness by increasing number of posts on our social media platforms and sharing them with other City entities including the Chamber of Commerce and local media outlets.
- Continued to increase social media effectiveness by following the newly developed Citywide social media plan and attending annual social media and public relations training.
- Continued to revise and enhance City outreach to better engage residents.
- Continued to enhance the City website in ways that encourage openness and transparency.
- Continued to help City departments and committees implement internal communication goals and special projects.
- Continued to maintain and keep current the City's website, intranet, and social media accounts.
- Continued professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.
- Archiving all city departments social media accounts for CORA requests.

### **2022 Major Goals:**

- Continue professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.
- Obtain Accreditation in Public Relations (APR) through PRSA.
- Update and hard print the Cañon City Colorado Relocation Guide for postal mail and e-mail distribution by the Chamber of Commerce.
- Continue to revise and enhance City outreach to better engage residents.
- Design and maintenance of the City's Sesquicentennial website - [www.canoncity150.org](http://www.canoncity150.org)
- Increase community and state awareness and involvement of the City's sesquicentennial events via print and digital outreach through a variety of media outlets.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>PUBLIC INFORMATION OFFICER</b>					
<b>Personnel Services (100)</b>					
10-410-133-110	Salaries & Wages	\$ 40,939	\$ 43,400	\$ 43,400	\$ 46,000
10-410-133-142	Workers' Compensation	24	82	30	50
10-410-133-143	Life & Health Insurance	15,884	16,422	17,914	16,800
10-410-133-144	FICA Taxes	3,025	3,353	2,964	3,600
10-410-133-145	City Retirement	2,050	2,130	2,032	2,300
	<b>Total Personnel Services (100)</b>	<b>\$ 61,922</b>	<b>\$ 65,387</b>	<b>\$ 66,340</b>	<b>\$ 68,750</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-133-200	Office Supplies	\$ 361	\$ 300	\$ 270	\$ 300
10-410-133-210	Operating Supplies-General	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 361</b>	<b>\$ 300</b>	<b>\$ 270</b>	<b>\$ 300</b>
<b>Purchased Services (300)</b>					
10-410-133-305	Contracted Services-General	\$ -	\$ 6,500	\$ 4,802	\$ 6,500
10-410-133-312	Software Titles	960	1,200	1,000	1,200
10-410-133-320	Printing	-	3,200	33	3,200
10-410-133-325	Publications/Advertising	-	5,000	1,050	5,000
10-410-133-330	Subscriptions/Membership Fees	-	650	705	700
10-410-133-335	Travel & Training	21	1,700	-	1,700
10-410-133-380	Telephone/Voice/Data	595	650	500	650
10-410-133-710	2020 Census Grant	1,338	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 2,914</b>	<b>\$ 18,900</b>	<b>\$ 8,090</b>	<b>\$ 18,950</b>
<b>TOTAL PUBLIC INFORMATION OFFICER</b>		<b>\$ 65,197</b>	<b>\$ 84,587</b>	<b>\$ 74,700</b>	<b>\$ 88,000</b>



## **Human Resources Overview**

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The Human Resources Department is a strategic partner supporting the goals and challenges of the City of Cañon City by providing services that promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect.

The Human Resources Department develops and implements policies, programs and services that contribute to the attainment of City and employee goals by properly balancing the needs of the employees and the needs of the City; hiring the most-qualified employees by preplanning staffing needs, ensuring an effective internal interview process and increasing visibility in the employment marketplace; retaining our valued employees by assuring effective leadership qualities in our managers; providing competitive wages and benefits; offering career development training and coaching opportunities; rewarding employees through recognition programs; and ensuring a safe and discrimination- and harassment-free workplace environment.

### **2021 Major Goals and Accomplishments:**

- ◆ Implemented the revised Employee Handbook and Policies and Procedure Manual.
- ◆ Completed and began implementation of the 2021 Pay Structure and Pay Philosophy.
- ◆ Conducted 2021 Employee Survey to determine the health and climate of the organization.
- ◆ Implemented citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Enhanced the utilization of the recruiting, onboarding, benefits, training, data insights and survey modules in our Human Resources Information System.

### **2022 Major Goals:**

- ◆ Implement a new Performance Management system incorporating the balanced scorecard approach to assist the City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to their full potential and create a performance management program that motivates, rewards, and recognizes high performance.
- ◆ Continue to implement/evaluate the 2021 Pay Structure and Pay Philosophy to ensure we attract and retain a qualified workforce.
- ◆ Evaluate results of 2021 Employee Survey and develop strategies to increase engagement and decrease turnover.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Continue to enhance and implement new strategies for onboarding program to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>HUMAN RESOURCES</b>					
<b>Personnel Services (100)</b>					
10-410-137-110	Salaries & Wages	\$ 70,941	\$ 87,300	\$ 83,350	\$ 90,100
10-410-137-134	Vac-Sick Payoff	-	-	-	-
10-410-137-142	Workers' Compensation	58	200	75	100
10-410-137-143	Life & Health Insurance	13,537	13,800	15,222	14,200
10-410-137-144	FICA Taxes	5,306	6,630	6,042	7,000
10-410-137-145	City Retirement	2,347	4,283	3,572	4,500
	<b>Total Personnel Services (100)</b>	<b>\$ 92,189</b>	<b>\$ 112,213</b>	<b>\$ 108,261</b>	<b>\$ 115,900</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-137-200	Office Supplies	\$ 3,766	\$ 3,922	\$ 3,800	\$ 750
10-410-137-210	Operating Supplies-General	1,724	7,000	2,050	11,415
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 5,490</b>	<b>\$ 10,922</b>	<b>\$ 5,850</b>	<b>\$ 12,165</b>
<b>Purchased Services (300)</b>					
10-410-137-300	Professional Services	\$ 31,675	\$ 90,750	\$ 70,615	\$ 48,950
10-410-137-305	Contracted Services-General	2,617	1,820	2,462	1,880
10-410-137-312	Software Titles	204	1,000	210	1,225
10-410-137-315	Postage/Freight	7	100	10	200
10-410-137-325	Publications/Advertising	390	2,000	500	2,000
10-410-137-330	Subscription/Membership Fees	6,385	7,425	2,400	1,925
10-410-137-335	Travel & Training	1,496	4,000	2,100	5,000
10-410-137-337	Tuition Reimbursement	8,650	10,000	-	10,000
10-410-137-380	Telephone/Voice/Data	604	750	500	650
	<b>Total Purchased Services (300)</b>	<b>\$ 52,028</b>	<b>\$ 117,845</b>	<b>\$ 78,797</b>	<b>\$ 71,830</b>
10-410-137-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 149,707</b>	<b>\$ 240,980</b>	<b>\$ 192,908</b>	<b>\$ 199,895</b>

## City of Cañon City 2022 Budget

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### **Computer Resources Department Overview**

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The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

#### **2021 Major Goals and Accomplishments:**

- ◆ Completed a multi-year network infrastructure redesign.
- ◆ Transitioned to a more work from home friendly environment.
- ◆ Completed transition to a 5-year PC replacement program.
- ◆ Upgraded storage solutions for production data.
- ◆ Increased security footprint and monitoring for network traffic.
- ◆ Refreshed antivirus system City-wide.
- ◆ Continued end-user cybersecurity training.
- ◆ Unified storage for asset/project management system.
- ◆ Upgraded GIS system.
- ◆ Completed a City-wide IT asset inventory/audit.
- ◆ Completed a network refresh at the remaining City locations.
- ◆ Upgraded courtroom technology.
- ◆ Upgraded shared meeting room hardware and functionality.
- ◆ Implemented new and improved MDM solution.
- ◆ Identified City assets/locations for possible expanded communications.
- ◆ Upgraded production server systems to allow for increased functionality and redundancy.
- ◆ Implemented a 5-year critical infrastructure replacement schedule.
- ◆ Finished transition to a Fiber WAN.
- ◆ Implemented network redundancy for data services.
- ◆ Implemented multiple new software systems for multiple departments.
- ◆ Developed a roadmap for future software and security systems.

#### **2022 Major Goals:**

- ◆ Continue infrastructure/network upgrades.
- ◆ Continue transition to a 5-year critical infrastructure replacement program.
- ◆ Redesign City computer infrastructure and update/expand management of the domain.
- ◆ Increase redundancy for data and telecommunications services.
- ◆ Implement power backup solutions for critical infrastructure.
- ◆ Improve City digital security posture.
- ◆ Implement upgraded physical security systems City-wide.
- ◆ Assist PD in expanding digital evidence systems.
- ◆ Assist Water Treatment in updating management systems.
- ◆ Upgrade the City public access channel and assist in developing new content.
- ◆ Assist with RFP for improved broadband service for the community.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>COMPUTER RESOURCES</b>					
<b>Personnel Services (100)</b>					
10-410-144-110	Salaries & Wages	\$ 87,232	\$ 105,600	\$ 98,000	\$ 118,000
10-410-144-121	Overtime	1,175	-	-	2,500
10-410-144-134	Vac/Sick Payoff	3,098	-	-	-
10-410-144-135	Longevity Pay	-	350	350	400
10-410-144-142	Workers' Compensation	255	2,050	1,535	2,400
10-410-144-143	Life & Health Insurance	17,022	19,200	20,813	33,500
10-410-144-144	FICA Taxes	7,022	8,358	7,275	9,100
10-410-144-145	City Retirement	3,454	4,870	4,500	5,800
	<b>Total Personnel Services (100)</b>	<b>\$ 119,258</b>	<b>\$ 140,428</b>	<b>\$ 132,473</b>	<b>\$ 171,700</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-144-200	Office Supplies	\$ 714	\$ 1,700	\$ 2,225	\$ 700
10-410-144-205	Small Items of Equipment	43,625	65,000	34,572	73,500
10-410-144-210	Operating Supplies - General	53	-	-	-
10-410-144-225	Vehicle/Equip Parts	-	300	4	300
10-410-144-237	Uniform Purchases	140	600	140	600
10-410-144-245	Gas & Diesel Fuel	128	400	150	400
10-410-144-250	Oil, Grease, Etc.	-	50	20	50
10-410-144-255	Tires, Tubes, Etc.	-	-	-	2,500
10-410-144-299	CCTV - Operating	929	9,200	1,000	44,800
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 45,589</b>	<b>\$ 77,250</b>	<b>\$ 38,111</b>	<b>\$ 122,850</b>
<b>Purchased Services (300)</b>					
10-410-144-300	Professional Services	\$ -	\$ -	\$ -	\$ -
10-410-144-305	Contracted Services-General	9,168	7,000	10,800	500
10-410-144-312	Software Titles	47,870	161,000	123,000	89,100
10-410-144-315	Postage/Freight	60	200	104	400
10-410-144-330	Subscription/Membership Fees	1,138	-	-	-
10-410-144-335	Travel & Training	1,177	4,000	1,500	3,000
10-410-144-340	Material/Equipment Rental	15,434	30,000	22,000	30,000
10-410-144-380	Telephone/Voice/Data	44,087	59,000	57,800	57,500
	<b>Total Purchased Services (300)</b>	<b>\$ 118,934</b>	<b>\$ 261,200</b>	<b>\$ 215,204</b>	<b>\$ 180,500</b>
10-410-144-920	Equipment	\$ 60,767	\$ 74,000	\$ 50,000	\$ 60,000
10-410-144-925	CCTV - Equipment	-	-	-	-
10-410-144-950	Other Improvements	225,000	-	-	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 285,767</b>	<b>\$ 74,000</b>	<b>\$ 50,000</b>	<b>\$ 60,000</b>
	<b>TOTAL COMPUTER RESOURCES</b>	<b>\$ 569,548</b>	<b>\$ 552,878</b>	<b>\$ 435,788</b>	<b>\$ 535,050</b>

## City of Cañon City 2022 Budget

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### **F**acilities Overview

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The General Government Buildings Division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, Police Department, Police Annex, Parks Department, Public Works Facility, Water Treatment Plant, Clock Tower. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

#### **2021 Major Goals and Accomplishments**

- ◆ Provided clean and safe Facilities for City Staff.
- ◆ Installed new name and cornerstone in honor of Chief Martin D. Stefanic at 161 Justice Center Road.
- ◆ Completed boiler replacement at the Royal Gorge Museum and History Center.
- ◆ Completed repairs and roof replacement on out buildings at Royal Gorge Museum.
- ◆ Continued progress on the ADA transition plan.
- ◆ Installed new security cameras at several city facilities.
- ◆ Assisted with homeless camp clean up.

#### **2022 Major Goals.**

- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue with carpet replacement at City Hall and Museum.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Continue to assist the Police Department with renovations to the Annex 1145 Ohio.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>FACILITIES</b>					
<b>Personnel Services (100)</b>					
10-410-146-110	Salaries & Wages	\$ 103,051	\$ 104,900	\$ 105,000	\$ 140,000
10-410-146-121	Overtime-Permanent	150	1,000	40	1,000
10-410-146-134	Vacation/Sick Payoff	-	-	-	-
10-410-146-135	Longevity Pay	-	35	35	200
10-410-146-137	Uniform/Boot Allowance	420	420	420	450
10-410-146-142	Workers' Compensation	2,379	3,100	3,400	3,900
10-410-146-143	Life & Health Insurance	19,362	20,100	21,860	23,910
10-410-146-144	FICA Taxes	8,011	8,050	7,835	10,700
10-410-146-145	City Retirement	5,176	5,725	5,100	6,900
	<b>Total Personnel Services (100)</b>	<b>\$ 138,550</b>	<b>\$ 143,330</b>	<b>\$ 143,690</b>	<b>\$ 187,060</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-146-205	Small Items of Equipment	\$ 3,253	\$ 700	\$ 700	\$ 700
10-410-146-210	Operating Supplies-General	3,235	6,000	2,900	5,000
10-410-146-215	Operating Supplies-Equip/Maint.	7,744	6,500	8,300	6,000
10-410-146-220	Operating Supplies-Bldg. Materials	5,945	8,000	4,800	7,000
10-410-146-223	Operating Supplies-ADA Compliance	850	5,085	260	6,500
10-410-146-225	Vehicle/Equip Parts	378	1,500	1,000	1,000
10-410-146-245	Gas & Diesel Fuel	572	900	700	1,000
10-410-146-250	Oil, grease, Etc.	23	280	100	150
10-410-146-255	Tires	-	150	-	1,000
10-410-146-280	Janitorial Supplies	6,721	7,000	5,800	7,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 28,721</b>	<b>\$ 36,115</b>	<b>\$ 24,560</b>	<b>\$ 35,350</b>
<b>Purchased Services (300)</b>					
10-410-146-305	Contracted Services-General	\$ 71,071	\$ 82,500	\$ 75,000	\$ 90,000
10-410-146-310	Contracted Services-Repair/Maint.	36,445	40,000	28,000	35,000
10-410-146-335	Travel & Training	135	600	408	600
10-410-146-340	Material/Equipment Rental	1,881	3,000	2,700	3,000
10-410-146-365	Electric	96,623	125,000	75,000	110,000
10-410-146-370	Gas	11,696	17,000	14,000	16,000
10-410-146-375	Sewer	3,259	3,600	2,700	3,600
10-410-146-380	Telephone/Voice/Data	2,035	2,200	2,500	1,300
10-410-146-385	Water	11,972	11,500	14,000	12,500
10-410-146-390	Stormwater	9,674	8,500	10,700	10,500
	<b>Total Purchased Services (300)</b>	<b>\$ 244,791</b>	<b>\$ 293,900</b>	<b>\$ 225,008</b>	<b>\$ 282,500</b>
<b>Capital Outlay (900)</b>					
10-410-146-950	Other Improvements	\$ 7,696	225,000	\$ 40,000	213,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 7,696</b>	<b>\$ 225,000</b>	<b>\$ 40,000</b>	<b>\$ 213,000</b>
<b>TOTAL GEN'L GOVERNMENT FACILITIES</b>		<b>\$ 419,757</b>	<b>\$ 698,345</b>	<b>\$ 433,258</b>	<b>\$ 717,910</b>

## City of Cañon City 2022 Budget

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### **Finance Department Overview**

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Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance, and overseeing collection of City sales tax receipts.

#### **2021 Major Goals and Accomplishments:**

- ◆ The finance staff completed a timely and comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2020 Annual Comprehensive Financial Report (AFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the fourth annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Worked with legal counsel to make the necessary code changes to allow for the collection of sales tax on construction materials at the time of purchase versus the collection of construction use tax at the time of permit issuance.

#### **2022 Major Goals:**

- ◆ Continue to maintain City’s fiscal health in order to provide high quality services to the citizens. Provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2022.
- ◆ Research and evaluate accounting software
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
  - Customer service
  - Financial reporting
  - Review purchasing policy for possible modifications
  - Develop educational program for p-card usage and Departmental accountability

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>FINANCE</b>					
<b>Personnel Services (100)</b>					
10-410-151-110	Salaries & Wages	\$ 284,908	\$ 302,750	\$ 273,000	\$ 320,000
10-410-151-121	Overtime-Permanent	245	1,250	-	1,500
10-410-151-134	Vac/Sick Payoff	5,273	-	-	-
10-410-151-135	Longevity Pay	455	875	455	685
10-410-151-142	Workers' Compensation	284	1,000	225	750
10-410-151-143	Life & Health Insurance	73,206	74,000	90,100	108,000
10-410-151-144	FICA Taxes	21,953	23,211	19,800	24,600
10-410-151-145	City Retirement	12,399	15,138	13,150	16,000
	<b>Total Personnel Services (100)</b>	<b>\$ 398,723</b>	<b>\$ 418,224</b>	<b>\$ 396,730</b>	<b>\$ 471,535</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-151-200	Office Supplies	\$ 1,487	\$ 2,500	\$ 1,000	\$ 2,500
10-410-151-205	Small Items of Equipment	\$ 767	\$ 750	\$ 650	\$ 750
10-410-151-210	Operating Supplies - General	286	500	200	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,540</b>	<b>\$ 3,750</b>	<b>\$ 1,850</b>	<b>\$ 3,750</b>
<b>Purchased Services (300)</b>					
10-410-151-300	Professional Services	\$ 23,051	\$ 40,000	\$ 41,869	\$ 42,500
10-410-151-312	Software Titles	10,477	11,000	300	11,225
10-410-151-315	Postage/Freight	3,594	3,500	2,500	3,500
10-410-151-320	Printing	577	2,500	350	2,500
10-410-151-325	Publications/Advertising	2,823	4,100	2,800	4,100
10-410-151-330	Subscriptions/Membership Fees	1,187	2,560	1,457	3,600
10-410-151-335	Travel & Training	1,123	9,650	2,500	12,450
10-410-151-336	Meals	23	1,500	500	1,500
10-410-151-350	Other Fees & Charges	6,172	20,000	5,000	10,000
10-410-151-380	Telephone/Voice/Data	868	1,200	800	1,200
	<b>Total Purchased Services (300)</b>	<b>\$ 49,894</b>	<b>\$ 96,010</b>	<b>\$ 58,076</b>	<b>\$ 92,575</b>
<b>Capital Outlay (900)</b>					
10-410-151-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL FINANCE</b>	<b>\$ 451,157</b>	<b>\$ 517,984</b>	<b>\$ 456,656</b>	<b>\$ 567,860</b>





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# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>NONDEPARTMENTAL</b>					
<b>Personnel Services (100)</b>					
10-410-155-110	Salaries & Wages	\$ -	\$ -	\$ -	\$ 256,296
10-410-155-134	PTO Payoffs	-	90,000	90,000	90,000
10-410-155-136	Bonus/Incentive	-	-	-	6,000
10-410-155-141	Unemployment Insurance	32,767	25,000	15,000	25,000
10-410-155-142	Workers' Compensation	3,077	300	300	3,200
10-410-155-143	Life & Health Insurance	445	500	150	500
10-410-155-144	F.I.C.A. Taxes	-	7,000	-	20,000
	<b>Total Personnel Services (100)</b>	<b>\$ 36,288</b>	<b>\$ 122,800</b>	<b>\$ 105,450</b>	<b>\$ 400,996</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-155-200	Office Supplies	\$ 4,154	\$ 10,250	\$ 5,000	\$ 10,000
10-410-155-205	Small Items of Equipment	197	-	-	500
10-410-155-210	Operating Supplies-General	1,832	3,600	1,000	3,600
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 6,182</b>	<b>\$ 13,850</b>	<b>\$ 6,000</b>	<b>\$ 14,100</b>
<b>Purchased Services (300)</b>					
10-410-155-300	Professional Services	\$ 228,467	\$ 300,000	\$ 245,000	\$ 300,000
10-410-155-301	Sesquicentennial Celebration	-	-	-	150,000
10-410-155-305	Contracted Services-General	62,159	115,000	64,000	118,000
10-410-155-312	Software Titles	-	-	-	5,000
10-410-155-320	Printing	2,582	-	700	3,000
10-410-155-330	Subscription/Membership Fees	10,708	11,050	11,080	11,500
10-410-155-340	Material/Equipment Rental	-	180	720	800
10-410-155-350	Other Fees & Charges	125	20,000	500	17,000
10-410-155-355	Insurance/Bonds	175,413	184,000	180,100	206,400
10-410-155-365	DLA/DRMO Costs	-	2,500	2,000	10,000
10-410-155-398	Community Services	-	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 479,454</b>	<b>\$ 632,730</b>	<b>\$ 504,100</b>	<b>\$ 821,700</b>
<b>Debt Service (600)</b>					
10-410-155-610	Principal	\$ 215,000	\$ 225,000	\$ 225,000	\$ 230,000
10-410-155-620	Interest	18,552	15,000	15,000	9,600
	<b>Total Debt Service (600)</b>	<b>\$ 233,552</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 239,600</b>
<b>Grants/Contributions (700)</b>					
10-410-155-725	Regional Recycling	\$ 11,813	\$ -	\$ -	\$ 15,000
10-410-155-726	GIS Authority	23,720	25,000	24,000	28,000
10-410-155-750	Transfer Out	-	-	-	1,500,000
10-410-155-783	El Pomar Small Business Capacity	35,271	-	-	-
10-410-155-785	Newmont Mining PPE	30,000	-	-	-
10-410-155-786	DOLA- Corona Virus Relief Fund/CVRF	36,494	312,432	312,432	-
10-410-155-787	ARPA Funded Projects	-	-	-	1,000,000
10-410-155-781	Community Agencies	807,232	50,000	50,000	50,000
	<b>Total Grants/Contributions (700)</b>	<b>\$ 944,529</b>	<b>\$ 387,432</b>	<b>\$ 386,432</b>	<b>\$ 2,593,000</b>
<b>Capital Outlay (900)</b>					
10-410-155-900	Property Acquisitions	\$ 825	\$ 400,000	\$ 20,864	\$ 400,000
10-410-155-990	Capital Improvements - RGB	-	-	-	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 825</b>	<b>\$ 400,000</b>	<b>\$ 20,864</b>	<b>\$ 400,000</b>
<b>TOTAL NONDEPARTMENTAL</b>		<b>\$ 1,700,831</b>	<b>\$ 1,796,812</b>	<b>\$ 1,262,846</b>	<b>\$ 4,469,396</b>

## City of Cañon City 2022 Budget

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### Building Department Overview

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The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official, one Building Inspector and one part time Permit Technician. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

#### 2021 Major Goals and Accomplishments:

- ◆ Residential Building/Mechanical Inspector to successfully test on commercial building & mechanical codes. **Accomplishment:** The City has a Certified Commercial Building/Mechanical Inspector.
- ◆ Will process approximately 700-800 permits by end of year. 2020 total of permits issued were 817.
- ◆ Hired a new part time Permit Technician. Training for the new position to manage front desk questions, answer questions of what is needed to obtain a permit, permit issuance, and review submitted items to see if anything missing from packet before forwarding to approving person. **Training in progress.**
- ◆ Provide meetings with the Building Code Committee to implement the new 2018 codes. Education on changes on the new 2018 adopted codes. **Provided several free trainings through the Department of Energy. Contractor's thought they were very beneficial.**
- ◆ Building code software update through ADG. New system will provide online renewal of contractor licensing and accept payments on line for permits. It will also provide a citizen's link for anyone to review what permits have been issued through the building department. **Completion by August 2021.**

#### 2022 Major Goals:

- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Continue meetings with the Building Code Committee. Provide any updated education on changes of the new codes.
- ◆ Implement on line plan review for new single-family dwellings.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>BUILDING DEPARTMENT</b>					
<b>Personnel Services (100)</b>					
10-410-195-110	Salaries & Wages	\$ 111,894	\$ 145,000	\$ 140,000	\$ 158,100
10-410-195-121	Overtime	-	700	-	1,000
10-410-195-134	Vac/Sick Payoff	-	-	-	-
10-410-195-135	Longevity Pay	1,000	1,000	1,000	1,000
10-410-195-137	Uniform/Boot Allowance	400	400	400	400
10-410-195-142	Workers' Compensation	(976)	2,800	2,800	3,200
10-410-195-143	Life & Health Insurance	18,468	19,128	20,800	19,128
10-410-195-144	FICA Taxes	8,717	11,212	9,635	12,100
10-410-195-145	City Retirement	4,935	7,165	5,714	7,800
	<b>Total Personnel Services (100)</b>	<b>\$ 144,438</b>	<b>\$ 187,405</b>	<b>\$ 180,349</b>	<b>\$ 202,728</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-195-200	Office Supplies	\$ 234	\$ 500	\$ 250	\$ 500
10-410-195-205	Small Items of Equipment	73	2,500	75	2,500
10-410-195-210	Operating Supplies-General	793	1,200	700	1,200
10-410-195-225	Vehicle/Equip./Parts	681	500	575	500
10-410-195-237	Uniform Purchases	674	800	800	800
10-410-195-245	Gas & Diesel Fuel	859	1,000	1,200	1,300
10-410-195-250	Oil, Grease, etc.	23	100	40	100
10-410-195-255	Tires, Tubes, etc.	46	500	-	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 3,383</b>	<b>\$ 7,100</b>	<b>\$ 3,640</b>	<b>\$ 7,400</b>
<b>Purchased Services (300)</b>					
10-410-195-300	Professional Services	\$ 1,923	\$ 3,500	\$ 2,500	\$ 1,500
10-410-195-310	Contracted Services-Repair/Maint.	-	200	-	200
10-410-195-312	Software Titles	916	1,000	850	4,725
10-410-195-315	Postage/Freight	185	800	300	800
10-410-195-320	Printing	-	700	-	700
10-410-195-325	Publications/Advertising	-	-	-	-
10-410-195-330	Subscriptions/Membership Fees	166	400	200	400
10-410-195-335	Travel & Training	2,510	3,000	1,500	3,500
10-410-195-342	Workers' Comp. Deductible	-	-	-	-
10-410-195-359	Dangerous Bldg Abatement Co	-	-	-	50,000
10-410-195-380	Telephone/Voice/Data	1,218	2,000	1,000	1,300
	<b>Total Purchased Services (300)</b>	<b>\$ 6,918</b>	<b>\$ 11,600</b>	<b>\$ 6,350</b>	<b>\$ 63,125</b>
10-410-195-920	Equipment	\$ -	\$ -	\$ -	\$ 30,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>TOTAL BUILDING DEPARTMENT</b>		<b>\$ 154,739</b>	<b>\$ 206,105</b>	<b>\$ 190,339</b>	<b>\$ 303,253</b>

## City of Cañon City 2022 Budget

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### Planning and Zoning Overview

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For budgeting purposes, the City Planner activities are accounted for in this section of the City budget. The Planning and Zoning Division within the Community Vitality Department focuses on Current Development Review as well as Comprehensive Planning for Cañon City including:

- ◆ Community redevelopment and economic vitality,
- ◆ New development projects (residential, commercial and industrial)
- ◆ Updates to municipal codes relating namely to Titles 16 (Subdivision and Development Regulations) and Title 17 (Zoning),
- ◆ Processing of land use applications for zone changes, discretionary zoning requests (Special Review Uses/ADUs and Conditional Use Permits) and zoning variances,
- ◆ As an outcome of Site Plans, site inspections prior to release of a certificate of occupancy to ensure parking minimums and landscape minimums have been met, and that the built project is consistent with what was shown during the review phase,
- ◆ Processing of Sign Permits,
- ◆ Processing of Fence Permit,
- ◆ Processing of Zoning Reports for property owners and realtors,
- ◆ Processing of Food Truck/Cart Permits,
- ◆ Processing requests for new address assignments
- ◆ Staff support to the Planning Commission, an advisory body which evaluates current development review projects and Municipal Code updates to ensure they are ready for consideration by Council
- ◆ Staff support to the Board of Adjustment, a decision-making body which evaluates requests by citizens from certain provisions of Title 17 for site-specific hardship.

This Division within Community Vitality also has a high degree of inter-relation with the Building Division and Economic Development Division, as well as the Engineering and Water Departments on the review of active land use applications.

The Planning and Zoning Division of the Community Vitality Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

#### 2021 Major Goals and Accomplishments:

- ◆ Completed the Updates to the City's Comprehensive Plan and Unified Zoning/Subdivision/Development Regulations ("Unified Development Code" or UDC) on a year, consistent with the requirements of a DOLA grant to fund the Comprehensive Plan portion of the update.
- ◆ The Updated Comprehensive Plan and UDC have been received by the development community, land owners, investors and the general public as much more user friendly and easier to intuit than the Plan and Code they replaced. As a result, development and investment interest in Cañon City has increased.
- ◆ In 2021, Planning & Zoning processed approximately 5 zoning/rezoning applications including the annexation of the Fire District property and the Javernick property, as well as the PDD Zoning for the Abbey Property, 14 subdivision-related applications, 9 major site plan applications (including KFC, City Market Refueling Station, Murphy's Gas and the Natural Grocers parking modifications), 5 Special Review Use applications (including 1 ADU), and 1 Conditional Use Permit.
- ◆ 2021 saw a record number of Food Truck/Cart permits in Cañon City, with 17 new or renewing permits during the calendar year

- ◆ Organized, planned and conducted multiple joint Planning Commission/City Council meetings to provide a forum for discussion of sections of the new Comprehensive Plan and UDC as they were being drafted, in order to obtain valuable feedback and facilitate the adoption process.
- ◆ Processed Special Events Permits for projects in Cañon City.
- ◆ Regular participation in monthly KRLN (local radio) spot to educate and update on Community Vitality related activities.

## **2022 Major Goals:**

- ◆ Complete redo the Development Assistance Packets to reflect application requirements and process for all land use application types
- ◆ Update kiosk information on Fences, Home-Based Businesses, Special Events Permits, Food Truck/Cart Permits, Farm Animals in Residential Areas, Recreational Vehicles, Signs and Personal Marijuana Cultivation.
- ◆ Turn the Information Nook in the lobby at City Hall into a true do-it-yourself shop for zoning and property information.
- ◆ Creation of Planning Technician position to manage zoning enquiries, “drop in” planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts, and provide secondary assistance to the Building Division as a Permit Tech.
- ◆ Participate with other departments in exploring a web-based system for project intake, evaluation, processing and approval in order to make the such municipal operations transparent to the general public.
- ◆ Analyze and update the City’s land use application fee schedule to be consistent with the amounts other southern Colorado municipalities are charging.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>PLANNING/ZONING</b>					
<b>Personnel Services (100)</b>					
10-410-196-110	Salaries & Wages	\$ 75,058	\$ 74,810	\$ 74,140	\$ 77,010
10-410-196-134	Vacation/Sick Leave Payoff	-	-	-	-
10-410-196-135	Longevity	-	-	-	350
10-410-196-142	Workers' Compensation	(618)	1,600	1,200	1,600
10-410-196-143	Life & Health Insurance	9,233	8,500	10,374	10,400
10-410-196-144	FICA Taxes	6,176	5,800	5,572	6,000
10-410-196-145	City Retirement	4,005	3,700	3,700	3,900
	<b>Total Personnel Services (100)</b>	<b>\$ 93,854</b>	<b>\$ 94,410</b>	<b>\$ 94,986</b>	<b>\$ 99,260</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-196-200	Office Supplies	\$ 157	\$ 1,300	\$ 250	\$ 1,200
10-410-196-205	Small Items of Equipment	-	850	300	850
10-410-196-210	Operating Supplies-General	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 157</b>	<b>\$ 2,150</b>	<b>\$ 550</b>	<b>\$ 2,050</b>
<b>Purchased Services (300)</b>					
10-410-196-305	Contracted Services-General	\$ 925	\$ 110,000	\$ -	\$ 20,000
10-410-196-312	Software Titles	1,164	1,200	1,000	1,200
10-410-196-315	Postage/Freight	245	4,750	500	4,750
10-410-196-320	Printing	-	1,000	150	1,000
10-410-196-325	Publications/Advertising	442	3,200	1,500	1,500
10-410-196-330	Subscriptions/Membership Fees	116	1,020	604	1,200
10-410-196-335	Travel & Training	67	3,000	100	2,700
10-410-196-380	Telephone/Voice/Data	876	1,500	500	650
	<b>Total Purchased Services (300)</b>	<b>\$ 3,833</b>	<b>\$ 125,670</b>	<b>\$ 4,354</b>	<b>\$ 33,000</b>
<b>Grants/Contributions (700)</b>					
10-410-196-701	DOLA GRANT MASTER PLAN 2040	56,681	-	140,100	-
	<b>Total Grants/Contributions (700)</b>	<b>\$ 56,681</b>	<b>\$ -</b>	<b>\$ 140,100</b>	<b>\$ -</b>
	<b>TOTAL PLANNING/ZONING</b>	<b>\$ 154,525</b>	<b>\$ 222,230</b>	<b>\$ 239,990</b>	<b>\$ 134,310</b>



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# City of Cañon City 2022 Budget

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## Economic Development Department Overview

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The Economic Development department works to be an advocate for local businesses, attract new industry, businesses and primary jobs to the community, help streamline the development processes to make the community more business friendly, and to seek out grant funding that will benefit the greater Cañon City area. The Economic Development office is working on building better relationships and collaboration with community partners, reviewing city policies, business and industry infrastructure, and working on projects consistent with existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A business that provides primary job is one that generates more than 60% of its revenue from outside of a region's trade area. Cañon City's primary trade area is currently Fremont County.

### 2021 Major Goals and Accomplishments:

- Awarded \$800,000 in EPA Brownfields Multipurpose grant funding for evaluation, assessment and clean-up of environmentally contaminated properties over a five-year period.
- Issued an RFP for a gateway development at the corner of 1<sup>st</sup> Street and US50.
- Initiated C-CARE Redevelopment Agreements with three key development projects in Cañon City for tax increment financing (TIF). Projects include the Hotel St. Cloud, the former Fremont National Bank building, and the Faricy Ford redevelopment project.
- Recruited a housing development company that could develop approximate 200 units of apartments, townhomes and single-family homes starting in early 2022.
- Assisted in recruiting Natural Grocers (Vitamin Cottage Natural Grocers Markets) into a new Cañon City location at 121 N. 16<sup>th</sup> Street, the former location of Jewett's Liquor.
- Contracted with a site selection/economic development consulting group for a Market/Industry Opportunity and Site Analysis project to identify primary industries that would be a good match for recruitment to the Cañon City Area, establish potential industrial/business park infrastructure, and prepare a marketing packet to help recruit companies interested in locating in the Cañon City area.

### 2022 Major Goals:

- Utilize EPA Brownfield Multipurpose grant funds to clean up the Skyline Steel property, preparing it for riverfront development.
- Expand partnership with FEDC in attracting new business and investment to the area and continue expansion of the FEDC TechSTART program.
- Utilize Buxton Company GPS/Retail analytics and Retail matching to recruit new retail and hospitality businesses to Cañon City and provide marketing services to area businesses and industries.
- Continue to partner with the proposed Sun Cañon Development at Four Mile Ranch to facilitate the development of a 55+ active community with recreational amenities and a significant long- term economic benefit to Cañon City.
- Research and develop a downtown property map to help identify and assist with building vacancies.
- Continue efforts to fulfill Colorado Main Street program requirements and obtain full membership.
- Increase focus on arts and entertainment and retail/commercial recruitment to strengthen the downtown corridor.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>ECONOMIC DEVELOPMENT</b>					
<b>Personnel Services (100)</b>					
10-410-198-110	Salaries & Wages	\$ 112,717	\$ 189,300	\$ 171,710	\$ 203,840
10-410-198-134	Vac/Sick Payoff	208	-	-	-
10-410-198-142	Workers' Compensation	419	3,800	3,100	4,100
10-410-198-143	Life & Health Insurance	27,885	45,500	46,000	54,000
10-410-198-144	FICA Taxes	8,486	14,506	12,900	16,000
10-410-198-145	City Retirement	1,772	9,265	6,600	10,000
	<b>Total Personnel Services (100)</b>	<b>\$ 151,487</b>	<b>\$ 262,371</b>	<b>\$ 240,310</b>	<b>\$ 287,940</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-198-200	Office Supplies	\$ 430	\$ 1,000	\$ 170	\$ 1,000
10-410-198-208	Items of Small Equipment	6,522	160	-	1,000
10-410-198-210	Operating Supplies-General	1,502	840	1,670	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 8,453</b>	<b>\$ 2,000</b>	<b>\$ 1,840</b>	<b>\$ 2,000</b>
<b>Purchased Services (300)</b>					
10-410-198-305	Contracted Services-General	\$ 139,124	\$ 149,200	\$ 5,000	\$ 149,200
10-410-198-306	Business Plan Competition	-	5,000	-	5,000
10-410-198-312	Software Titles	10,099	9,000	8,500	37,275
10-410-198-315	Postage/Freight	-	500	-	500
10-410-198-320	Printing	504	500	100	500
10-410-198-325	Publications/Advertising	5,070	6,000	5,000	5,075
10-410-198-330	Subscriptions/Membership Fees	9,678	9,984	10,100	11,184
10-410-198-335	Travel & Training	738	6,800	1,500	6,800
10-410-198-336	Meals	900	3,000	1,500	3,000
10-410-198-380	Telephone/Voice/Data	934	1,500	1,500	1,850
10-410-198-397	Life Safety Grant	61,330	-	-	-
10-410-198-398	Facade Grant Program	8,223	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 236,601</b>	<b>\$ 191,484</b>	<b>\$ 33,200</b>	<b>\$ 220,384</b>
<b>Grants/Contributions (700)</b>					
10-410-198-705	DOLA - Redevelopment/Reinvestment	\$ 5,000	\$ -	\$ -	\$ -
10-410-198-701	DOLA - REDI Grant	-	60,000	12,650	60,000
10-410-198-799	Potential Grant Expense	-	-	-	788,725
	<b>Total Grants/Contributions (700)</b>	<b>\$5,000</b>	<b>\$60,000</b>	<b>\$12,650</b>	<b>\$848,725</b>
<b>Capital Outlay (900)</b>					
10-410-198-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$ 401,541</b>	<b>\$ 515,855</b>	<b>\$ 288,000</b>	<b>\$ 1,359,049</b>
<b>GRAND TOTAL GENERAL GOVERN.</b>		<b>\$ 4,636,477</b>	<b>\$ 5,589,642</b>	<b>\$ 4,185,804</b>	<b>\$ 9,152,921</b>



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# CITY OF CAÑON CITY

## 2022 BUDGET PROGRAM/ACTIVITIES

**Department:** Public Safety

**Division/Program:** Total of all Divisions/Programs

**Fund:** General

<b>Expenditures:</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
Personnel Services (100)	\$ 3,637,691	\$ 4,132,736	\$ 3,687,712	\$ 4,810,049
Supplies (200)	142,658	278,117	141,900	293,556
Purchased Services (300)	919,932	1,355,655	1,086,282	1,528,455
Debt Service (600)	-	148,000	66,100	77,700
Grants (700)	29,318	18,922	6,000	20,490
Capital Outlay (900)	595,310	505,534	412,000	545,708
<b>Total</b>	<b>\$ 5,324,908</b>	<b>\$ 6,438,964</b>	<b>\$ 5,399,994</b>	<b>\$ 7,275,958</b>

<b>Program Funding Sources</b>				
Grants	\$ 198,517	\$ 259,786	\$ 208,618	\$ 496,486
Charges for Services	170,346	160,400	160,400	219,700
Fines & Forfeitures	74,712	158,800	158,800	85,500
Donations	287,230	14,500	14,500	5,000
Operating Transfer	9,400	-	-	-
Financing Proceeds				217,000
General City Revenues	4,166,228	5,045,022	5,002,358	4,000,745
Unassigned Fund Balance		106,866	106,866	2,251,527
<b>Total Funding Sources</b>	<b>\$ 4,906,434</b>	<b>\$ 5,745,374</b>	<b>\$ 5,651,542</b>	<b>\$ 7,275,958</b>

## Police Support Services

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### Support Services Overview

This division supports the Chief of Police, Support Division, and Operations Division of department by performing the administrative functions necessary to maintain operational effectiveness. These functions include policy review and updates, coordinating training, recruitment and hiring, and discipline and internal affairs. Effective community partnerships are essential for a modern police agency to maintain legitimacy and trust within the community.

### City of Cañon City Strategy Goals Supported:

Administrative Services advances city goals of:

- Improving citizens' quality of life
- Spending tax dollars efficiently and responsibly
- Creating programming that engages people
- Championing community relationships
- Investing in public safety
- Establishing a culture of great customer service
- Providing opportunities for staff growth and training

### 2022 Major Goals:

- Begin accreditation process with the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies
- Implement a career development program aimed at advancing employees' careers through progressive training, skills advancement, and community service
- Bring the department to full staffing
- Analyze national trends in use of force and 2021 incidents of force in Canon City to develop training for 2022
- Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors

### Policy Review

State and Federal law, and municipal ordinances, change on a regular basis. Citizen's expectations and public policy goals change along with them. Regular policy review and updates are required to ensure the department is responsive to the needs of the community and in compliance with all relevant law.

Policy review furthers the goal of spending tax dollars wisely and responsibly by limiting liability to the city. Policy review also identifies areas where training is needed, encourages community engagement and relationships by furthering community policing, and invests in public safety by ensuring employees comply with current best practices in policing.

### 2022 Major Area Goals:

- Review all department policy for compliance with law, community needs, and best practices
- Update all policies as needed
- Conduct in-service training as needed to adopt new policy updates

### Career Development

Commensurate with the City's strategy goal of Learning and Growth – Provide opportunities for staff growth and training, the department is establishing a Career Development Program. The program will encourage employees to better themselves through training and improve Canon City's quality life through community engagement and service by setting clear standards and expectations. By meeting those standards, employees will be eligible for advancement in rank and pay.

Career development advances the goals of creating programming that engages people, championing community relationships and establishing a culture of great customer service by requiring officers to participate in community policing programs to further their careers. While a career development program does require some financial

outlay, the program still furthers the goal of spending tax dollars efficiently and responsibly by rewarding officers who better themselves through training and experience, and by improving employee retention.

### **2022 Major Area Goals:**

- Develop career development standards for civilians, officers, and supervisors
- Implement the career development program

### **Recruiting and Hiring**

Recruiting and hiring is necessary to replace employees lost through normal attrition, and to expand services provided to the community. A fully staffed department means employees have more time to engage with the community, provide superior customer service, and attend training and growth opportunities. Further, a fully staffed department is better able to respond to community needs and public safety issues.

Recruiting and hiring advances the goals of improving citizens' quality of life, championing community relationships, engaging with the community, establishing a culture of great customer service, providing opportunities for growth and training, and investing in public safety, by providing both staffing and time for employees to work with citizens directly, and to engage in proactive community policing at all levels.

### **2022 Major Area Goals:**

- Bring the department to full staffing levels
- Hiring experienced officers (lateral hires)
- Expand the department by hiring additional staff as needed

### **Training**

Modern policing is a continuously evolving field. To keep up with the pace of change, employees must continuously train in new techniques and ideas to solve and prevent crime problems in our community to make a positive difference in the lives of those the department serves.

Training improves citizens' quality of life, creates programming that engages people, champions community relationships, and establishes a culture of great customer service, by providing officers with new tools to work with the community. Training also improves public safety, and assists in spending tax dollars efficiently and responsibly by preventing injuries to both officers and the public, and by reducing liability concerns.

### **2022 Major Area Goals:**

- Continue compliance with all POST, CIRSA, and other mandated training
- Provide each employee with at least one significant training opportunity beyond minimum requirements to advance department goals and provide individualized career advancement

### **2022 Major Goals:**

- ◆ Develop a standardized operations policy for specialized positions/units within the agency.
- ◆ Analyze national trends in use of force and 2021 incidents of force in Canon City to develop training for 2022.
- ◆ Continue to improve and expand community policing activities and programs, with a focus on youth, mental health, and consumption of illegal substances.
- ◆ Evaluate and monitor all risk management actions and take appropriate steps to reduce on-job accidents.
- ◆ Begin construction for community functions and regional training rooms in the police annex.
- ◆ Integrate the quartermaster system used track department issued property and forecast replacement costs of capital assets based on useful lifespan into Finance and Human Resources Systems.
- ◆ Implement innovative programs to address homelessness, drug addiction, and justice involvement in mental health related issues.
- ◆ Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors.
- ◆ Review Records Management practices and systems to reduce time required to complete incident reports and ensure timely response to citizen requests for information.
- ◆ Attain re-accredited status by the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies.

## Community Programs

**Crime Prevention:** The Canon City Police Department continues to work closely with the community through programs coordinated by a part time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

**Citizens' Police Academy:** Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either a volunteer or a paid civilian.

### 2022 Major Goals:

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Increase education and participation in National Night Out program in residential areas as well as Macon Plaza.
- ◆ Increase awareness of prolific offenses and work with the victims to decrease frequency in the community.
- ◆ Support the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

### Investigations Unit

The Investigative Unit of the Cañon City Police Department is supervised by two Detective Sergeants and four full- time Detectives. A sergeant and two detectives are assigned to investigate general crimes, and the other sergeant and two officers investigate narcotics crime. In addition, the narcotics detectives are being assigned to also investigate property crimes. The Detective Sergeants and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

### 2021 Major Goals:

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through successful resolution of cases and prosecution of offenders
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement a solvability matrix and a detective training program.

### Evidence/Property Unit

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

During 2019, a pipe burst inside the evidence unit and caused evidence in several cases, including major felonies, to be water logged. In addition to the physical structure of the vault, the storage and security of digital evidence will also be explored.

### 2022 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies - Evidence.
- ◆ Begin planning the evidence facility at the Annex and plan for transition upon completion.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.
- ◆ Implement a progressive purge process in regards to an excessive amount of property that is housed at the main office. Intense research will be required to avoid purging property/evidence still needed for on-going cases.
- ◆ Requesting additional part-time personnel to assist in the amount of property/evidence booked in, purging, digital evidence and any other duties as assigned to this position.

## **Neighborhood Partnership Initiative**

In 2019 the City combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of three full time employees and a part time employee charged with leading the city's preventative and enforcement efforts of these functions.

### **2022 Major Goals:**

- ◆ Conduct parking enforcement as needed and educate the public to city ordinances.
- ◆ Explore parking management and enforcement programs to increase compliance and violations collections.
- ◆ Manage and respond to See, Click, Fix complaints more effectively.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Conduct public education campaigns
  - for: Code Enforcement Compliance
  - Community Clean Up
  - City grant funded program for Neighborhood Improvement
  - Animal Safety
  - Dog waste removal



# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>POLICE DEPT</b>					
<b>POLICE SUPPORT SERVICES</b>					
<b>Personnel Services (100)</b>					
10-420-211-110	Salaries & Wages	\$ 824,985	\$ 1,216,900	\$ 900,000	\$ 1,227,943
10-420-211-112	Salaries - Part Time	9,216	-	-	-
10-420-211-113	Off Duty Employment	5,502	-	-	-
10-420-211-121	Overtime	18,314	32,000	19,000	35,200
10-420-211-123	Holiday Pay	2,356	3,000	2,500	-
10-420-211-134	Vac/Sick Payoff	-	-	-	-
10-420-211-135	Longevity Pay	3,200	4,550	3,300	3,500
10-420-211-142	Workers' Compensation	12,806	21,400	4,200	24,000
10-420-211-143	Life & Health Insurance	175,411	300,120	210,600	307,868
10-420-211-144	FICA Taxes	33,220	40,036	33,212	43,000
10-420-211-145	City Retirement	15,258	18,750	14,000	19,800
10-420-211-146	Police Pension	50,409	88,890	51,000	91,000
10-420-211-148	AD&D	12,716	22,495	13,000	22,800
<b>Total Personnel Services (100)</b>		<b>\$ 1,163,394</b>	<b>\$ 1,748,141</b>	<b>\$ 1,250,812</b>	<b>\$ 1,775,111</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-211-200	Office Supplies	\$ 1,404	\$ 4,425	\$ 1,600	\$ 4,870
10-420-211-205	Small Items of Equipment	7,742	9,500	2,500	20,450
10-420-211-210	Operating Supplies-General	5,695	14,990	6,800	16,489
10-420-211-211	Operating Supplies-National Night Out on Crime	1,493	3,000	2,500	3,000
10-420-211-225	Vehicle/Equip Parts	2,474	4,850	3,300	5,335
10-420-211-237	Uniform Purchases	3,594	7,000	9,500	6,600
10-420-211-245	Gas & Diesel Fuel	4,188	12,300	4,000	13,500
10-420-211-250	Oil, Grease, etc.	243	1,100	300	1,210
10-420-211-255	Tires	1,093	2,075	2,000	2,282
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 27,927</b>	<b>\$ 59,240</b>	<b>\$ 32,500</b>	<b>\$ 73,736</b>
<b>Purchased Services (300)</b>					
10-420-211-300	Professional Services	\$ 1,148	\$ -	\$ 600	\$ -
10-420-211-305	Contracted Services-General	86,895	162,455	105,000	190,000
10-420-211-306	CRCA Dispatching Agreement	551,508	583,360	583,360	640,000
10-420-211-307	Victim's AdvocateContract	8,332	55,000	50,400	50,000
10-420-211-310	Contracted Services-Repair/Maint.	1,546	5,100	500	5,600
10-420-211-312	Software Titles	67,086	66,500	13,000	277,950
10-420-211-315	Postage/Freight	992	3,815	1,200	4,196
10-420-211-320	Printing	1,236	4,020	1,000	4,422
10-420-211-325	Publications/Advertising	71	1,135	1,000	3,360
10-420-211-330	Subscriptions/Membership Fees	1,298	4,270	2,022	4,697
10-420-211-335	Travel & Training	11,398	45,155	15,400	54,186
10-420-211-340	Material/Equipment Rental	-	10,300	-	11,330
10-420-211-342	Workers' Comp. Deductible	591	4,700	2,600	5,170
10-420-211-359	Property Cleanup Costs	20,457	72,100	72,100	50,000
10-420-211-380	Voice/Data Service	41,396	45,000	42,000	54,000
10-420-211-381	Confidential Funds	-	3,100	-	3,100
<b>Total Purchased Services (300)</b>		<b>\$ 793,955</b>	<b>\$ 1,066,010</b>	<b>\$ 890,182</b>	<b>\$ 1,358,011</b>
<b>Debt Service (600)</b>					
10-420-211-630	Fleet Management Lease	\$ -	\$ 8,000	\$ 4,000	\$ 15,600
<b>Total Debt Service (600)</b>		<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 4,000</b>	<b>\$ 15,600</b>
<b>Grants/Contributions (700)</b>					
10-420-211-722	POST Grant	\$ 14,321	\$ 3,022	\$ -	\$ 3,000
10-420-211-725	Neighborhood Grant Program	-	-	-	-
<b>Total Grants/Contributions (700)</b>		<b>\$ 14,321</b>	<b>\$ 3,022</b>	<b>\$ -</b>	<b>\$ 3,000</b>
<b>Capital Outlay (900)</b>					
10-420-211-910	Building	\$ 362,493	\$ 60,000	\$ 12,000	\$ 248,000
10-420-211-920	Equipment	-	-	-	108,000
<b>Total Capital Outlay (900)</b>		<b>\$ 362,493</b>	<b>\$ 60,000</b>	<b>\$ 12,000</b>	<b>\$ 356,000</b>
<b>TOTAL POLICE SUPPORT SERVICES</b>		<b>\$ 2,362,089</b>	<b>\$ 2,944,413</b>	<b>\$ 2,189,494</b>	<b>\$ 3,581,458</b>



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## Police Operations

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### Patrol/Traffic Division Overview

Police patrol is the backbone of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-two people assigned to Patrol functions and includes the two K9 handlers with dual purpose patrol dogs. In 2021, the department has identified a part-time traffic officer who is operating an unmarked sport-utility vehicle. Unfortunately, due to staffing issues, this position comes second to regular calls for service.

Patrol response is the most important service as related to immediate law and order. However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become "window dressing". As such, the Cañon City Police Department is focused on providing service excellence to the citizens of this city. By employing 21<sup>st</sup> Century Policing principles and focusing on the 6 pillars of Building Trust and Legitimacy, Policy and Oversight, Technology and Social Media, Community Policing and Crime Reduction, Training and Education, and Officer Wellness, as outlined by the Department of Justice, the Cañon City Police Department will be able to provide the best possible service to the citizens.

### 2022 Major Goals:

- ◆ Obtain full staffing and maintain staffing levels, thus reducing the amount of stress to current officers who are unable to take time off. (6<sup>th</sup> Pillar)
- ◆ Launch and maintain the partnership with BATTLE (Beat Auto Theft Through Law Enforcement) by participating in information gathering and tactical operations with local partners. This particular goal will assist in helping to address motor vehicle theft. (4<sup>th</sup> Pillar)
- ◆ Continue to build upon service excellence through proper case management and provide citizens with outstanding police service with timely and diligent follow-up efforts to solve crime and address concerns. (1<sup>st</sup> and 2<sup>nd</sup> Pillar)
- ◆ Identify trends in crime problems and meet with community partners and use internal resource management to come up with problem solving strategies to combat crime trends. (3<sup>rd</sup> Pillar)
  - ◆ This would include utilizing our Crime Analyst to research and identify problem areas and identifying and obtaining software to accomplish this.
- ◆ Continue Zone Assignments to identify problem areas and use 21<sup>st</sup> Century policing practices and strategies to address concerns among citizens. (4<sup>th</sup> Pillar)
- ◆ Continue with coverage of police canine units to assist in apprehensions of violent felons and detecting drugs, which will include the implementation of interdiction efforts with regional law enforcement partners, specifically addressing narcotics trafficking. (4<sup>th</sup> Pillar)
- ◆ Explore grant opportunities to increase traffic safety through reimbursed overtime for officers who will focus on enforcing DUI laws. (4<sup>th</sup> Pillar)
- ◆ Increase alternative forms of patrol through training and assignment to specialized units and special details to enhance our community policing footprint within the community (5<sup>th</sup> Pillar). These would include the following:
  - ◆ Bike Patrol
  - ◆ Community Engagement Operations / Special Detail Assignments

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>POLICE DEPT</b>					
<b>POLICE OPERATIONS</b>					
<b>Personnel Services (100)</b>					
10-420-213-110	Salaries & Wages	\$ 1,428,814	\$ 1,376,600	\$ 1,450,000	\$ 1,710,545
10-420-213-113	Off Duty Employment	88,057	50,000	71,000	75,600
10-420-213-121	Overtime-Permanent	35,591	60,000	28,000	72,000
10-420-213-123	Holiday Pay	30,222	30,000	25,000	36,000
10-420-213-134	Vac/Sick Payoff	3,976	-	-	-
10-420-213-135	Longevity Pay	5,100	5,450	2,450	4,200
10-420-213-142	Workers' Compensation	31,923	30,800	38,000	45,000
10-420-213-143	Life & Health Insurance	399,592	391,000	400,000	451,260
10-420-213-144	FICA Taxes	28,924	29,231	27,000	32,000
10-420-213-145	City Retirement	2,518	5,650	2,400	4,300
10-420-213-146	Police Pension	152,697	138,444	149,000	190,000
10-420-213-148	AD & D	35,412	32,074	36,000	45,000
<b>Total Personnel Services (100)</b>		<b>\$ 2,242,827</b>	<b>\$ 2,149,249</b>	<b>\$ 2,228,850</b>	<b>\$ 2,665,905</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-213-205	Small Items of Equipment	\$ 7,469	32,100	\$ 12,000	35,310
10-420-213-206	Safety Equipment	8,264	11,480	2,500	12,623
10-420-213-210	Operating Supplies-General	3,247	12,600	3,300	13,860
10-420-213-225	Vehicle/Equip Parts	21,808	15,120	15,000	16,632
10-420-213-235	Chem, Lab & Medical Supplies	86	750	200	1,500
10-420-213-237	Uniform Purchases	16,856	39,200	11,000	43,292
10-420-213-240	Firearm Supplies	1,107	12,340	3,000	13,289
10-420-213-245	Gas & Diesel Fuel	41,602	53,300	45,000	58,767
10-420-213-250	Oil, Grease, Etc.	2,222	2,175	2,100	2,398
10-420-213-255	Tires	10,939	6,700	7,500	7,387
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 113,599</b>	<b>\$ 185,765</b>	<b>\$ 101,600</b>	<b>\$ 205,058</b>
<b>Purchased Services (300)</b>					
10-420-213-305	Contracted Services-General	\$ 22,643	\$ -	\$ 16,000	\$ -
10-420-213-310	Contracted Services-Repair/Maint	7,676	15,500	16,000	-
10-420-213-312	Software Titles	30,801	97,000	77,000	-
10-420-213-320	Printing	3,107	6,625	4,600	7,304
10-420-213-335	Travel & Training	3,639	25,000	14,000	77,320
10-420-213-387	Lab Tests	495	2,500	500	5,000
<b>Total Purchased Services (300)</b>		<b>\$ 68,362</b>	<b>\$ 146,625</b>	<b>\$ 128,100</b>	<b>\$ 89,624</b>
<b>Debt Service (600)</b>					
10-420-213-630	Fleet Management Lease	\$ -	\$ 125,000	\$ 62,100	\$ 62,100
<b>Total Debt Service (600)</b>		<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 62,100</b>	<b>\$ 62,100</b>
<b>Grants/Contributions (700)</b>					
10-420-213-709	K-9 Program	\$ 14,997	\$ 15,900	\$ 6,000	\$ 17,490
<b>Total Grants/Contributions (700)</b>		<b>\$ 14,997</b>	<b>\$ 15,900</b>	<b>\$ 6,000</b>	<b>\$ 17,490</b>
<b>Capital Outlay (900)</b>					
10-420-213-920	Equipment	\$ 232,817	\$ 445,534	\$ 400,000	\$ 189,708
<b>Total Capital Outlay (900)</b>		<b>\$ 232,817</b>	<b>\$ 445,534</b>	<b>\$ 400,000</b>	<b>\$ 189,708</b>
<b>TOTAL POLICE OPERATIONS</b>		<b>\$ 2,672,602</b>	<b>\$ 3,068,073</b>	<b>\$ 2,926,650</b>	<b>\$ 3,229,885</b>

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## School Resource Officer Overview

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The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Canon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

1. Law-related education
2. Violence diffusion
3. Safety programs
4. Alcohol and drug prevention
5. Crime prevention
6. Anti-bullying program

### 2022 Major Goals:

- ◆ Through collaborative communication and partnership with school administration, identify, analyze, and respond to concerns for and about youth in the Canon City community.
- ◆ Plan and facilitate reunification and active shooter training with the Canon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every REI school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate "Public Safety Days" for children.
- ◆ Conduct a junior law enforcement academy
- ◆ Develop relationships with the District Attorney's Office Juvenile Prosecutor(s) and the Probation Department within the 11<sup>th</sup> Judicial District and identify ways to support their Diversion Program, as a means to offer criminal justice alternatives to the youth in Canon City.
- ◆ Develop partnerships with youth serving organizations in Canon City, specifically including the Boys and Girls Club, the Bridge, and the Canon City Area Parks and Recreation District.
- ◆ Address concerns and complaints involving minors in Rudd Park.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>POLICE DEPT</b>					
<b>SCHOOL RESOURCE PROGRAM</b>					
<b>Personnel Services (100)</b>					
10-420-218-110	Salaries & Wages	\$ 83,358	\$ 92,800	\$ 80,000	\$ 109,117
10-420-218-113	Off Duty Employment	4,368	-	-	-
10-420-218-121	Overtime-Permanent	1,141	-	100	2,500
10-420-218-123	Holiday Pay	380	-	-	-
10-420-218-134	Vacation / Sick Leave Payoff	2,240	-	-	-
10-420-218-142	Worker's Compensation	18,245	2,800	2,800	2,800
10-420-218-143	Life & Health Insurance	1,379	19,128	18,000	33,432
10-420-218-144	FICA Taxes	9,016	1,300	1,200	1,950
10-420-218-146	Police Pension	2,274	10,400	8,200	12,500
10-420-218-148	AD&D		2,550	2,100	3,200
	<b>Total Personnel Services (100)</b>	<b>\$ 122,402</b>	<b>\$ 128,978</b>	<b>\$ 112,400</b>	<b>\$ 165,499</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-218-210	Operating Supplies-General	\$ -	\$ 1,000	\$ 600	\$ 3,000
10-420-218-237	Uniform Purchases	-	2,000	100	3,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ 700</b>	<b>\$ 6,000</b>
<b>Purchased Services (300)</b>					
10-420-218-335	Travel & Training	\$ -	\$ 1,500	\$ 2,000	\$ 2,100
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 2,000</b>	<b>\$ 2,100</b>
	<b>TOTAL SCH RESOURCE PRGM</b>	<b>\$ 122,402</b>	<b>\$ 133,478</b>	<b>\$ 115,100</b>	<b>\$ 173,599</b>

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## Co-Responder Unit Overview

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The Co-Responder program is a partnership between Fremont County's state designated crisis response organization, Solvista Health, and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2022. The program pairs a police detective and a behavioral health clinician as a single response unit that answers calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field level diversions to treatment programs.

### 2022 Major Goals:

- ♦ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ♦ Address co-occurring issues of substance use disorder and homelessness.
- ♦ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ♦ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ♦ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ♦ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ♦ Manage and report all required metrics for continued OBH grant funding.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>POLICE DEPT</b>					
<b>CO-RESPONDER PROGRAM</b>					
<b>Personnel Services (100)</b>					
10-420-219-110	Salaries & Wages	\$ 56,561	\$ 62,100	\$ 59,000	\$ 131,234
10-420-219-121	Overtime-Permanent	1,176	9,500	700	2,400
10-420-219-123	Holiday Pay	257	-	300	-
10-420-219-135	Longevity Pay	550	600	600	650
10-420-219-142	Worker's Compensation	1,300	1,125	500	500
10-420-219-143	Life & Health Insurance	21,585	23,460	25,430	47,750
10-420-219-144	FICA Taxes	828	900	820	2,000
10-420-219-146	Police Pension	6,531	6,985	6,600	15,000
10-420-219-148	AD&D	1,648	1,698	1,700	4,000
	<b>Total Personnel Services (100)</b>	<b>\$ 90,436</b>	<b>\$ 106,368</b>	<b>\$ 95,650</b>	<b>\$ 203,534</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-219-200	Office Supplies	\$ 46	\$ 2,220	\$ 100	\$ 202
10-420-219-205	Small items of Equipment	690	6,517	5,100	-
10-420-219-210	Operating Supplies-General	351	11,000	1,400	4,560
10-420-219-237	Uniform Purchase	46	10,000	500	4,000
10-420-219-245	Gas & Diesel Fuel	-	300	-	-
10-420-219-250	Oil & Grease	-	75	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,133</b>	<b>\$ 30,112</b>	<b>\$ 7,100</b>	<b>\$ 8,762</b>
<b>Purchased Services (300)</b>					
10-420-219-305	Contracted Services - General	\$ 55,737	\$ 135,000	\$ 65,000	\$ 74,240
10-420-219-335	Travel & Training	-	5,520	-	2,800
10-420-219-380	Telephone/Voice Data	878	1,000	1,000	1,680
	<b>Total Purchased Services (300)</b>	<b>\$ 56,615</b>	<b>\$ 141,520</b>	<b>\$ 66,000</b>	<b>\$ 78,720</b>
<b>Debt Service (600)</b>					
10-420-219-610	Principal	\$ -	\$ 15,000	\$ -	\$ -
10-420-219-620	Interest	-	-	-	-
	<b>Total Debt Service (600)</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay (900)</b>					
10-420-219-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL CO-RESPONDER PROGRAM</b>	<b>\$ 148,184</b>	<b>\$ 293,000</b>	<b>\$ 168,750</b>	<b>\$ 291,016</b>
<b>GRAND TOTAL POLICE DEPT</b>		<b>\$ 5,324,908</b>	<b>\$ 6,438,964</b>	<b>\$ 5,399,994</b>	<b>\$ 7,275,958</b>



# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>POLICE DEPT</b>					
<b>VICTIMS ASSISTANCE</b>					
<b>Personnel Services (100)</b>					
10-420-210-110	Salaries & Wages	\$ 9,015	\$ -	\$ -	\$ -
10-420-210-121	Overtime	1,190	-	-	-
10-420-210-135	Longevity Pay	385	-	-	-
10-420-210-142	Workers' Compensation	54	-	-	-
10-420-210-143	Life & Health Ins.	5,096	-	-	-
10-420-210-144	FICA Taxes	1,805	-	-	-
10-420-210-145	City Retirement	1,087	-	-	-
<b>Total Personnel Services (100)</b>		<b>\$ 18,632</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-210-210	Operating Supplies-General	\$ -	\$ -	\$ -	\$ -
10-420-210-237	Uniform Purchases	-	-	-	-
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Purchased Services (300)</b>					
10-420-210-330	Subscriptions/Membership Fees	\$ -	\$ -	\$ -	\$ -
10-420-210-335	Travel & Training	-	-	-	-
10-420-210-342	Workers Comp Ded	1,000	-	-	-
<b>Total Purchased Services (300)</b>		<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL VICTIMS ADVOCATE</b>		<b>\$ 19,632</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# CITY OF CAÑON CITY

## 2022 BUDGET PROGRAM/ACTIVITIES

**Department**                      **Public Works**

**Division/Program:**              **Total of all Divisions/Programs**

**Fund:**                                **General**

<b>Expenditures:</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
Personnel Services (100)	\$ 1,413,901	\$ 1,569,959	\$ 1,469,370	\$ 1,517,939
Supplies (200)	131,839	314,545	185,560	315,500
Purchased Services (300)	230,111	426,675	260,821	304,200
Debt Service (600)	110,245	110,245	110,245	100,000
Capital Outlay (900)	738,443	1,012,600	716,388	1,374,500
<b>Total</b>	<b>\$ 2,624,538</b>	<b>\$ 3,434,024</b>	<b>\$ 2,742,384</b>	<b>\$ 3,612,139</b>

<b>Program Funding Sources</b>				
Licenses & Permits	\$ 47,400	\$ 43,300	\$ 25,560	\$ 44,240
Highway Users Tax	549,758	625,900	586,860	615,000
Road & Bridge - County Shareback	65,837	59,000	57,200	66,700
Charges for Services	6,670	72,500	32,240	13,100
Financing Proceeds	-	340,000	340,000	270,000
Oper. Transfers - Central services reimbursements		845,500	845,500	536,522
General City Revenues	1,427,513	1,343,059	978,476	692,077
Fund Balance Assigned to Capital Projects	738,443	637,626	890,626	1,374,500
<b>Total Funding Sources</b>	<b>\$ 2,835,622</b>	<b>\$ 3,966,885</b>	<b>\$ 3,756,462</b>	<b>\$ 3,612,139</b>

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2022 Budget

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### **Fleet Department Overview**

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The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

### **2021 Major Goals and Accomplishments:**

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.
  
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

### **2022 Major Goals:**

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Increase training opportunities for employee's through partnerships with CIRSA.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>FLEET</b>					
<b>Personnel Services (100)</b>					
10-430-311-110	Salaries & Wages	\$ 129,370	\$ 137,300	\$ 132,000	\$ 148,000
10-430-311-121	Overtime-Permanent	-	300	100	300
10-430-311-134	Vac/Sick Payoff	-	-	-	-
10-430-311-135	Longevity Pay	520	1,378	1,300	1,450
10-430-311-137	Uniform/Boot Allowance	490	600	600	800
10-430-311-142	Workers' Compensation	3,435	3,500	3,400	4,000
10-430-311-143	Life & Health Insurance	22,610	23,500	26,000	23,500
10-430-311-144	FICA Taxes	9,994	10,570	10,000	11,500
10-430-311-145	City Retirement	6,521	6,800	6,500	7,300
	<b>Total Personnel Services (100)</b>	<b>\$ 172,939</b>	<b>\$ 183,948</b>	<b>\$ 179,900</b>	<b>\$ 196,850</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-311-200	Office Supplies	\$ 498	\$ 600	\$ 750	\$ 600
10-430-311-205	Small Items of Equipment	2,782	3,000	4,000	3,000
10-430-311-210	Operating Supplies-General	948	2,200	2,200	2,200
10-430-311-215	Operating Supplies-Equipment/Maint.	320	800	500	1,000
10-430-311-220	Operating Supplies-Bldg. Materials	-	550	550	550
10-430-311-225	Vehicle/Equip Parts	1,931	2,945	5,500	2,000
10-430-311-245	Gas & Diesel Fuel	2,371	3,000	3,000	3,000
10-430-311-250	Oil, Grease, etc.	145	200	300	250
10-430-311-255	Tires, Tubes, etc.	1,435	650	3,500	1,000
10-430-311-265	Specialized Equipment Repair	1,825	1,200	2,600	1,200
10-430-311-270	Fuel Station Repair & Maintenance	1,337	1,200	2,600	1,200
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 13,592</b>	<b>\$ 16,345</b>	<b>\$ 25,500</b>	<b>\$ 16,000</b>
<b>Purchased Services (300)</b>					
10-430-311-300	Professional Services	\$ 1,114	\$ 1,800	\$ 503	\$ 1,800
10-430-311-305	Contracted Services-General	537	1,400	650	1,500
10-430-311-310	Contracted Services-Repair/Maint	8,840	1,000	1,000	1,000
10-430-311-315	Postage/Freight	11	25	10	-
10-430-311-330	Subscriptions/Membership Fees	3,252	2,725	3,800	2,750
10-430-311-335	Travel & Training	730	1,500	900	1,500
10-430-311-340	Material/Equipment Rental	3,242	2,700	2,800	3,000
10-430-311-342	Workers' Comp. Deductible	-	-	-	-
10-430-311-365	Electric	3,545	3,900	3,500	3,900
10-430-311-370	Gas	1,909	2,200	2,000	2,200
10-430-311-375	Sewer	299	325	350	325
10-430-311-380	Telephone/Voice/Data	2,569	2,600	2,100	2,700
10-430-311-385	Water	1,780	1,600	2,000	1,850
	<b>Total Purchased Services (300)</b>	<b>\$ 27,827</b>	<b>\$ 21,775</b>	<b>\$ 19,613</b>	<b>\$ 22,525</b>
<b>Capital Outlay (900)</b>					
10-430-311-920	Equipment	\$ 5,800	\$ -	\$ -	\$ 45,000
10-430-311-950	Buildings	-	10,000	-	6,500
	<b>Total Capital Outlay (900)</b>	<b>\$ 5,800</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 51,500</b>
	<b>TOTAL FLEET</b>	<b>\$ 220,157</b>	<b>\$ 232,068</b>	<b>\$ 225,013</b>	<b>\$ 286,875</b>

## City of Cañon City 2022 Budget

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### Street Division Overview

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The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

#### 2021 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust suppression, 2.21 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Conducted routine cleaning of stormwater drainage boxes and vaults, culverts and ditches. Cleaned in excess of 8.65 miles of culverts & stormwater associated pipes, 297 storm inlets and 55 collection manholes.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual fall leaf pickup program.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 81 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Continued work on miscellaneous concrete and sidewalk repair, including items for the ADA Transition Plan. Completed (15) specific site improvements to include curb & gutter, handi-cap ramps, cross-pans.
- ◆ Implemented crack sealing/chip sealing project of 3.91 miles of roads. A second round of crack seal was conducted covering 2.55 miles of road.
- ◆ Continued weed spraying program on Hwy. 50.

#### 2022 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust suppression.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the Federal retro-reflectivity mandates and MUTCD updates.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>STREETS</b>					
<b>Personnel Services (100)</b>					
10-430-314-110	Salaries & Wages	\$ 570,915	\$ 615,500	\$ 580,000	\$ 631,115
10-430-314-121	Overtime-Permanent	14,267	20,000	15,000	20,000
10-430-314-134	Vac/Sick Payoff	-	-	-	-
10-430-314-135	Longevity Pay	5,950	5,300	4,750	5,150
10-430-314-137	Uniform/Boot Allowance	2,680	3,000	2,680	3,000
10-430-314-142	Workers' Compensation	24,130	30,000	25,000	30,000
10-430-314-143	Life & Health Insurance	178,751	182,500	204,000	170,304
10-430-314-144	FICA Taxes	44,614	47,590	44,000	49,000
10-430-314-145	City Retirement	27,399	30,525	26,500	31,200
<b>Total Personnel Services (100)</b>		<b>\$ 868,706</b>	<b>\$ 934,415</b>	<b>\$ 901,930</b>	<b>\$ 939,769</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-314-200	Office Supplies	\$ 273	\$ 700	\$ 500	\$ 700
10-430-314-205	Small Items of Equipment	1,465	3,000	5,000	2,700
10-430-314-210	Operating Supplies-General	2,906	10,300	4,000	10,300
10-430-314-215	Operating Supplies-Equip/Maint	21,701	46,000	19,000	46,000
10-430-314-220	Operating Supplies-Bldg Materials	20,902	100,000	40,000	100,000
10-430-314-225	Vehicle/Equip Parts	20,078	35,000	28,000	35,000
10-430-314-237	Uniform Purchases	4,814	5,600	6,000	5,600
10-430-314-245	Gas & Diesel Fuel	21,091	34,000	25,000	34,000
10-430-314-246	Operating Supplies - Street Lighting	-	15,000	-	15,000
10-430-314-250	Oil, Grease, etc.	2,483	2,300	1,900	2,300
10-430-314-255	Tires, Tubes, etc.	6,659	14,000	5,000	14,000
10-430-314-265	Specialized Equipment Repair	7,532	20,000	19,000	20,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 109,904</b>	<b>\$ 285,900</b>	<b>\$ 153,400</b>	<b>\$ 285,600</b>
<b>Purchased Services (300)</b>					
10-430-314-300	Professional Services	\$ 300	\$ 1,500	\$ 800	\$ 1,500
10-430-314-305	Contracted Services-General	1,888	3,000	4,000	3,500
10-430-314-310	Contracted Services-Repair/Maint	17,478	18,000	5,000	10,000
10-430-314-312	Software Titles	5,203	6,500	3,800	8,500
10-430-314-315	Postage/Freight	1	150	-	150
10-430-314-320	Printing	-	150	-	150
10-430-314-325	Publications/Advertising	66	100	100	100
10-430-314-330	Subscriptions/Membership Fees	116	150	120	150
10-430-314-335	Travel & Training	66	1,000	500	1,000
10-430-314-340	Material/Equipment Rental	-	2,000	-	2,800
10-430-314-342	Workers' Comp. Deductible	2,567	2,000	1,600	2,500
10-430-314-365	Electric	96,081	180,000	92,000	170,000
10-430-314-370	Gas	1,357	1,350	1,800	1,400
10-430-314-375	Sewer	163	200	168	175
10-430-314-380	Telephone/Voice/Data	6,197	6,200	6,100	8,000
10-430-314-385	Water	963	600	1,200	1,000
<b>Total Purchased Services (300)</b>		<b>\$ 132,447</b>	<b>\$ 222,900</b>	<b>\$ 117,188</b>	<b>\$ 210,925</b>
<b>Debt Service (600)</b>					
10-430-314-610	Principal	\$ 103,174	\$ 106,651	\$ 106,651	\$ 100,000
10-430-314-620	Interest	7,071	3,594	3,594	-
<b>Total Debt Service (600)</b>		<b>\$ 110,245</b>	<b>\$ 110,245</b>	<b>\$ 110,245</b>	<b>\$ 100,000</b>
<b>Capital Outlay (900)</b>					
10-430-314-920	Equipment	\$ 79	\$ 117,000	\$ 116,962	\$ 305,000
<b>Total Capital Outlay (900)</b>		<b>\$ 79</b>	<b>\$ 117,000</b>	<b>\$ 116,962</b>	<b>\$ 305,000</b>
<b>TOTAL STREETS</b>		<b>\$ 1,221,381</b>	<b>\$ 1,670,460</b>	<b>\$ 1,399,725</b>	<b>\$ 1,841,294</b>

# City of Cañon City 2022 Budget

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## Engineering Department Overview

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Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

### 2021 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance including crack seal.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Designed the 2021 CMAQ Paving Project will construct after clearances are met.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Completed design and in process of clearance of CO Highway 50 Pedestrian Improvements.
- ◆ Completed sixth year of 2A Street Improvement Project.
- ◆ Completed design for additional reconstruction of some downtown alleys south of Main Street.
- ◆ Finished design and proceeded with construction of stormwater capital improvements funded with COPs.
- ◆ Continue optimization of Cartegraph OMS Asset Database use.

### 2022 Major Goals:

- ◆ Complete construction the 2022 CMAQ Paving Project.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
- ◆ Complete seventh year of 2A Street Improvement Project.
- ◆ Construct CDOT SRTS project on N. 9<sup>th</sup> Street between Washington Street and College Ave.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.
- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Complete construction of US Highway 50 Pedestrian Crossing Project Phase I.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Finalize US Highway 50 East Access Control Plan IGA.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>ENGINEERING</b>					
<b>Personnel Services (100)</b>					
10-430-318-110	Salaries & Wages	\$ 266,843	\$ 332,600	\$ 282,000	\$ 283,930
10-430-318-121	Overtime-Permanent	-	3,000	-	-
10-430-318-134	Vac/Sick Payoff	-	-	-	-
10-430-318-135	Longevity Pay	1,800	2,050	2,000	890
10-430-318-137	Uniform/Boot Allowance	940	940	740	-
10-430-318-142	Workers' Compensation	731	1,000	600	1,500
10-430-318-143	Life & Health Insurance	68,088	76,000	71,000	62,000
10-430-318-144	FICA Taxes	20,324	21,911	21,000	20,000
10-430-318-145	City Retirement	13,530	14,095	10,200	13,000
	<b>Total Personnel Services (100)</b>	<b>\$ 372,256</b>	<b>\$ 451,596</b>	<b>\$ 387,540</b>	<b>\$ 381,320</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-318-200	Office Supplies	\$ 380	\$ 300	\$ 350	\$ 400
10-430-318-205	Small Items of Equipment	1,733	1,000	850	1,000
10-430-318-210	Operating Supplies-General	886	4,000	1,405	4,000
10-430-318-225	Vehicle/Equip Parts	1,107	500	900	1,000
10-430-318-237	Uniform Purchases	910	2,400	1,000	2,400
10-430-318-245	Gas & Diesel Fuel	1,538	1,000	1,600	2,000
10-430-318-250	Oil, Grease, etc.	73	100	55	100
10-430-318-255	Tires, Tubes, etc.	647	1,000	500	1,000
10-430-318-265	Specialized Equipment Repair	1,070	2,000	-	2,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 8,342</b>	<b>\$ 12,300</b>	<b>\$ 6,660</b>	<b>\$ 13,900</b>
<b>Purchased Services (300)</b>					
10-430-318-300	Professional Services	\$ 13,829	\$ 95,000	\$ 62,000	\$ 30,000
10-430-318-305	Contracted Services-General	98	1,600	610	1,600
10-430-318-310	Contracted Services-Repair/Maint	1,698	1,500	2,200	1,500
10-430-318-312	Software Titles	47,774	70,200	53,000	24,500
10-430-318-315	Postage/Freight	86	400	60	400
10-430-318-320	Printing	-	100	-	150
10-430-318-325	Publications/Advertising	104	700	1,100	1,000
10-430-318-330	Subscription/Membership Fees	615	1,000	750	1,000
10-430-318-335	Travel & Training	1,356	5,000	500	5,000
10-430-318-380	Telephone/Voice/Data	4,277	6,500	3,800	5,600
	<b>Total Purchased Services (300)</b>	<b>\$ 69,836</b>	<b>\$ 182,000</b>	<b>\$ 124,020</b>	<b>\$ 70,750</b>
<b>Capital Outlay (900)</b>					
10-430-318-920	Equipment	\$ 5,904	\$ 15,000	\$ 7,800	\$ 73,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 5,904</b>	<b>\$ 15,000</b>	<b>\$ 7,800</b>	<b>\$ 73,000</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 456,339</b>	<b>\$ 660,896</b>	<b>\$ 526,020</b>	<b>\$ 538,970</b>



# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>STREET PROJECTS</b>					
	<b>Capital Outlay (900)</b>				
10-430-320-931	Street Resurfacing	\$ 59,839	\$ 330,000	\$ 360,500	\$ 400,000
10-430-321-932	Hydraulic Ditch Crossings	-	200,000	-	200,000
10-430-323-931	Misc Concrete & Sidewalk Replacement Program	85,065	50,000	75,000	50,000
10-430-366-931	Wayfinding Kiosks	511,542	10,000	600	70,000
10-430-369-931	Downtown Alleys	224	125,000	-	125,000
10-430-370-931	US 50 Corridor	35,535	-	-	-
10-430-374-931	Macon Plaza	-	-	-	100,000
10-430-376-931	Rail Road Crossing Resurfacing	34,455	-	-	-
10-430-377-931	Water Street Sewer Main (CCARE)	-	155,600	155,526	-
	<b>TOTAL STREET PROJECTS</b>	<u>\$ 726,660</u>	<u>\$ 870,600</u>	<u>\$ 591,626</u>	<u>\$ 945,000</u>
<b>GRAND TOTAL PUBLIC WORKS</b>		<u>\$ 2,624,538</u>	<u>\$ 3,434,024</u>	<u>\$ 2,742,384</u>	<u>\$ 3,612,139</u>

# CITY OF CAÑON CITY

## 2022 BUDGET PROGRAM/ACTIVITIES

**Department:** Culture & Recreation

**Division/Program:** Total of All Divisions

**Fund:** General

<b>Expenditures:</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
Personnel Services (100)	\$ 746,588	\$ 830,867	\$ 741,259	\$ 955,996
Supplies (200)	\$ 42,362	\$ 51,150	\$ 48,193	\$ 64,600
Purchased Services (300)	\$ 31,863	\$ 47,187	\$ 32,250	\$ 52,150
Grants (700)	\$ 22,751	\$ 41,800	\$ 37,390	\$ 37,250
Capital Outlay (900)	\$ 16,056	\$ 47,000	\$ 35,000	\$ -
<b>Total</b>	<b>\$ 859,620</b>	<b>\$ 1,018,004</b>	<b>\$ 894,092</b>	<b>\$ 1,109,996</b>

<b>Program Funding Sources</b>				
Charges for Services	\$ 2,465	\$ 9,300	\$ 9,300	\$ 6,100
Grants	28,152	33,000	33,000	41,850
Rent	140,380	113,600	113,600	120,929
Fines & Forfeitures	610	2,700	2,700	750
General City Revenues	986,396	722,345	732,451	562,765
Fund Balance Assigned to Capital Outlay		589,207	35,000	-
Fund Balance	-	17,037	-	377,602
<b>Total Funding Sources</b>	<b>\$ 1,158,003</b>	<b>\$ 1,487,189</b>	<b>\$ 926,051</b>	<b>\$ 1,109,996</b>

## City of Cañon City 2022 Budget

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### Cañon City Public Library Public

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The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

#### **2021 Major Goals and Accomplishments:**

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded reference and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and through Inter-library Loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of eBooks, both text and audio, through the Across Colorado Digital Consortium and 3-M Cloud Library.
- ◆ Helped patrons using on-line educational databases, as well as Automotive Repair, Small Engine Repair, and major fee-based genealogy databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors, the local theatre, and Fremont Center for the Arts.
- ◆ Provided meeting space for a variety of community groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do community outreach with various organizations such as Boys & Girls Club, Canon City Pregnancy Center, and the School of Ballet Arts.

#### **2022 Major Goals:**

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and periodicals.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Continue to maintain and improve knowledge of standard Library practices through staff development.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>CULTURE &amp; RECREATION:</b>					
<b>LIBRARY</b>					
	<b>Personnel Services (100)</b>				
10-450-551-110	Salaries & Wages	\$ 303,322	\$ 387,160	\$ 340,000	\$ 423,740
10-450-551-112	Salaries-Temporary	32,648	-	-	-
10-450-551-121	Overtime	-	-	50	-
10-450-551-135	Longevity Pay	3,650	5,140	4,575	5,400
10-450-551-142	Workers' Compensation	387	500	260	-
10-450-551-143	Life & Health Insurance	101,957	109,000	116,000	106,248
10-450-551-144	FICA Taxes	24,644	30,051	26,300	33,000
10-450-551-145	City Retirement	15,785	19,340	15,213	21,100
	<b>Total Personnel Services (100)</b>	<b>\$ 482,393</b>	<b>\$ 551,191</b>	<b>\$ 502,398</b>	<b>\$ 589,488</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-551-200	Office Supplies	\$ 827	\$ 1,500	\$ 300	\$ 1,500
10-450-551-205	Small Items of Equipment	1,139	4,000	3,200	15,600
10-450-551-210	Operating Supplies-General	4,722	6,500	5,650	7,000
10-450-551-275	Books, Videos, etc/	30,458	30,000	31,800	30,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 37,146</b>	<b>\$ 42,000</b>	<b>\$ 40,950</b>	<b>\$ 54,100</b>
	<b>Purchased Services (300)</b>				
10-450-551-300	Professional Services	\$ 37	\$ 400	\$ 100	\$ 400
10-450-551-305	Contracted Services-General	17,480	24,000	19,200	14,670
10-450-551-312	Software Titles	1,420	2,025	2,000	14,000
10-450-551-315	Postage/Freight	599	375	270	700
10-450-551-325	Publications/Advertising	-	300	-	350
10-450-551-330	Subscriptions/Membership Fees	5,874	5,600	4,500	6,445
10-450-551-335	Travel & Training	10	2,000	200	1,500
10-450-551-340	Material/Equipment Rental	-	1,500	-	1,500
10-450-551-342	Workers' Comp. Deductible	-	600	-	600
10-450-551-380	Telephone/Voice/Data	9	60	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 25,429</b>	<b>\$ 36,860</b>	<b>\$ 26,270</b>	<b>\$ 40,165</b>
	<b>Grants/Contributions (700)</b>				
10-450-551-780	CO State Library CARES Act Grant	6,874	2,800	2,800	-
	<b>Total Grants/Contributions (700)</b>	<b>\$ 6,874</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
10-450-551-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL LIBRARY</b>		<b>\$ 551,842</b>	<b>\$ 632,851</b>	<b>\$ 572,418</b>	<b>\$ 683,753</b>

## City of Cañon City 2022 Budget

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### **Royal Gorge Regional Museum & History Center Overview**

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The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

#### **2021 Major Goals and Accomplishments:**

- ◆ Completed the drainage improvements and the porch rehabilitation of the Anson Rudd Stone House and applied for another State Historic Fund grant to do masonry repairs on the house.
- ◆ Designated three properties (the Fremont County National Bank, St. Scholastica Residence Hall, and the Peabody Mansion) and one historic site (St. Scholastica) to the Cañon City register of historic properties.
- ◆ Partnered with community organizations and local citizens in the development and rendering of educational videos to be viewed on the museum's social media platforms and the City's public access channel – Channel 191.
- ◆ Continued planning and partnering with other organizations for the 150<sup>th</sup> Anniversary of the City of Cañon City, including the development of a new exhibit, development of an educational booklet and other presentation/programs.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the newspaper collections and artifacts stored at the museum's offsite storage area.

#### **2022 Major Goals:**

- ◆ Research and develop more educational videos on the local paleontological and historical resources to be viewed on the local broadcasting channel and the museum's social media sites.
- ◆ Create an interpretative exhibit on the City of Cañon City's local government and departments that have helped to make this community what it is today.
- ◆ Develop a Historic Preservation Plan that identifies historical resources within Cañon City and outlines strategies to inform the public on protecting and preserving those unique resources.
- ◆ Continue to inventory and reconcile the Museum's collection by updating catalog records and indicating storage locations on the collections database Past Perfect.
- ◆ Continue researching and applying for grants to fund special projects.
- ◆ Improve marketing and community outreach through public programs.
- ◆ Further develop partnerships with community groups, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery and preservation of the rich history of this region.

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>MUSEUM</b>	<b>ROYAL GORGE REGIONAL MUSEUM &amp; HISTORY CENTER</b>				
	<b>Personnel Services (100)</b>				
10-450-555-110	Salaries & Wages	\$ 191,920	\$ 207,800	\$ 175,000	\$ 268,008
10-450-555-121	Overtime	291	-	100	-
10-450-555-134	Vac/Sick Payoff	-	-	-	-
10-450-555-135	Longevity Pay	1,300	1,110	1,000	1,550
10-450-555-142	Workers' Compensation	173	375	200	500
10-450-555-143	Life & Health Insurance	46,096	44,000	42,000	62,150
10-450-555-144	FICA Taxes	14,728	16,051	13,061	21,000
10-450-555-145	City Retirement	9,687	10,340	7,500	13,300
	<b>Total Personnel Services (100)</b>	<b>\$ 264,196</b>	<b>\$ 279,676</b>	<b>\$ 238,861</b>	<b>\$ 366,508</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-555-200	Office Supplies	\$ 877	\$ 1,000	\$ 813	\$ 1,000
10-450-555-205	Small Items of Equipment	1,000	1,500	1,500	2,500
10-450-555-210	Operating Supplies-General	2,826	6,000	4,300	6,000
10-450-555-230	Materials for Resale	150	150	200	500
10-450-555-275	Books, Videos, etc.	362	500	430	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 5,216</b>	<b>\$ 9,150</b>	<b>\$ 7,243</b>	<b>\$ 10,500</b>
	<b>Purchased Services (300)</b>				
10-450-555-300	Professional Services	\$ -	\$ 250	\$ 150	\$ 500
10-450-555-305	Contracted Services-General	-	250	-	500
10-450-555-310	Contracted Services-Repair/Maint.	-	700	-	750
10-450-555-312	Software Titles	3,064	2,872	3,300	4,015
10-450-555-315	Postage/Freight	8	200	85	300
10-450-555-320	Printing	-	500	170	1,000
10-450-555-325	Publications/Advertising	2,461	1,000	1,100	2,355
10-450-555-330	Subscriptions/Membership Fees	884	955	975	1,005
10-450-555-335	Travel & Training	15	100	200	360
10-450-555-340	Material/Equipment Rental	-	-	-	-
10-450-555-345	Building Rent	-	3,450	-	-
10-450-555-380	Telephone/Voice/Data	2	50	-	1,200
	<b>Total Purchased Services (300)</b>	<b>\$ 6,434</b>	<b>\$ 10,327</b>	<b>\$ 5,980</b>	<b>\$ 11,985</b>
	<b>Grants/Contributions (700)</b>				
10-450-555-750	Miscellaneous Museum Grants	\$ 1,479	\$ 5,000	\$ 590	\$ 1,000
10-450-555-752	BLM Grant	14,398	34,000	34,000	36,250
	<b>Total Grants/Contributions (700)</b>	<b>\$ 15,877</b>	<b>\$ 39,000</b>	<b>\$ 34,590</b>	<b>\$ 37,250</b>
	<b>Capital Outlay (900)</b>				
10-450-555-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL LIBRARY -RGRMHC</b>		<b>\$ 291,722</b>	<b>\$ 338,153</b>	<b>\$ 286,674</b>	<b>\$ 426,243</b>

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>CULTURE &amp; RECREATION CAPITAL PROJECTS:</b>					
10-450-590-903	River Beautification & Rec..Enhancement	-	12,000	-	-
10-450-590-908	Centennial Park Master Plan, Phase II	6,556	35,000	35,000	-
10-450-590-911	Trestle Bridge Repairs	9,500	-	-	-
<b>TOTAL CULTURE &amp; REC. CAPITAL PROJECTS</b>		<u>\$ 16,056</u>	<u>\$ 47,000</u>	<u>\$ 35,000</u>	<u>\$ -</u>
<b>TOTAL CULTURE &amp; RECREATION</b>		<u><u>\$ 859,620</u></u>	<u><u>\$ 1,018,004</u></u>	<u><u>\$ 894,092</u></u>	<u><u>\$ 1,109,996</u></u>
<b>GRAND TOTAL GENERAL FUND</b>		<u><u>\$ 13,445,543</u></u>	<u><u>\$ 16,480,634</u></u>	<u><u>\$ 13,222,274</u></u>	<u><u>\$ 21,151,014</u></u>

## City of Cañon City 2022 Budget

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### **Parks, Forestry and Cemetery Department Overview**

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The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for overseeing contracted services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

#### **2021 Major Goals and Accomplishments:**

- ◆ Implemented a new Forestry Division.
- ◆ Installed rapid blocks in the upper whitewater park feature in Centennial Park.
- ◆ Celebrated the Grand Opening of the Point Alta Vista Trail in the Royal Gorge Park.
- ◆ Completed the construction of twenty-three new designated campsites in the Eastridge Campground, installed underground power to the site, installed a pay station kiosk and instructional signage. The campground is now a pay site employing a campground host from Memorial Day through Labor Day and thus far has been very successful.
- ◆ Completed the NEPA process and began construction of the Royal Gorge/Tunnel Drive connection trail now officially known as the Royal Cascade Trail. Completion is expected in September of 2021.
  
- ◆ Repaired/replaced french drain system in the ball field area in Centennial Park.
- ◆ Purchased a 14-acre parcel south of Lakeside Cemetery for future cemetery expansion.

#### **2022 Major Goals:**

- ◆ Begin construction and relocation of the new Parks, Cemetery and Forestry maintenance and office facility.
- ◆ Continue planning and construction of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Reestablish a dedicated cemetery division.



# CITY OF CAÑON CITY

## 2022 BUDGET

### PARK IMPROVEMENT FUND SUMMARY

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 568,792	\$ 1,475,387	159.39%
<b>Revenues:</b>			
Royal Gorge Bridge	\$ 1,469,483	\$ 1,611,455	9.66%
Charges for Services	117,600	111,000	-5.61%
Interest	5,600	200	-96.43%
Other (Tower Lease)	45,689	33,235	-27.26%
<b>Total Revenues</b>	\$ 1,638,372	\$ 1,755,890	7.17%
<b>Total Sources of Funds</b>	<u>\$ 2,207,164</u>	<u>\$ 3,231,277</u>	<u>46.40%</u>
<b>Uses of Funds</b>			
Culture and Recreation (Parks)	\$ 1,574,372	\$ 1,698,269	7.87%
Capital Outlay	64,000	1,010,000	1478.13%
<b>Total Uses of Funds</b>	<u>\$ 1,638,372</u>	<u>\$ 2,708,269</u>	<u>65.30%</u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND**  
**BUDGET STATEMENT**

	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Royal Gorge Bridge	\$ 1,303,485	\$ 1,469,483	\$ 1,869,483	\$ 1,611,455
Intergovernmental Revenue	9,576	-	9,576	-
Charges for Services	64,106	117,600	94,799	111,000
Interest	3,373	5,600	225	200
Other	36,886	45,689	54,389	33,235
<b>Total Revenues</b>	<b>\$ 1,417,426</b>	<b>\$ 1,638,372</b>	<b>\$ 2,028,472</b>	<b>\$ 1,755,890</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 1,256,348	\$ 1,574,372	\$ 1,233,075	\$ 1,698,269
Capital Outlay	10,905	64,000	9,500	1,010,000
<b>Total Expenditures</b>	<b>\$ 1,267,253</b>	<b>\$ 1,638,372</b>	<b>\$ 1,242,575</b>	<b>\$ 2,708,269</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 150,173	\$ -	\$ 785,897	\$ (952,379)
Fund Balances, Beginning of Year	\$ 539,317	\$ 568,792	\$ 689,490	\$ 1,475,387
<b>Fund Balances, End of Year</b>	<b>\$ 689,490</b>	<b>\$ 568,792</b>	<b>\$ 1,475,387</b>	<b>\$ 523,008</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	8,581	10,600	8,800	9,100
Assigned to				
Trail Improvements	3,908	3,908	3,908	3,908
<b>Assigned Fund Balance</b>	<b>\$ 677,001</b>	<b>\$ 554,284</b>	<b>\$ 1,462,679</b>	<b>\$ 510,000</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARK IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
20-330-33701	DOLA- Corona Virus Relief Fund/CVRF	\$ 9,576	\$ -	\$ 9,576	\$ -
	Total Dept 330	\$ 9,576	\$ -	\$ 9,576	\$ -
20-340-34601	Grave Openings	\$ 38,200	\$ 46,500	\$ 41,108	\$ 40,000
20-340-34603	Other Cemetery Assessments	7,394	9,000	7,691	7,500
20-340-34605	Sale of Grave Spaces	18,512	16,500	26,000	18,500
20-340-34611	Campground Fees	-	45,600	20,000	45,000
	Charges for Service	\$ 64,106	\$ 117,600	\$ 94,799	\$ 111,000
20-341-36211	Royal Gorge	\$ 1,303,485	\$ 1,469,483	\$ 1,869,483	\$ 1,611,455
	Royal Gorge Bridge	\$ 1,303,485	\$ 1,469,483	\$ 1,869,483	\$ 1,611,455
20-360-36101	Earnings on Deposits & Invest	\$ 3,373	\$ 5,600	\$ 225	\$ 200
20-360-36219	Other Park Rent-Tower Lease	33,122	27,600	33,000	30,235
20-360-36402	Refund of Expenditure	951	500	2,300	-
20-360-36410	Surplus Wood Sales	2,813	1,000	2,500	1,000
20-390-39201	Insurance Recovery	-	16,589	16,589	2,000
	Other (Misc)	\$ 40,259	\$ 51,289	\$ 54,614	\$ 33,435
	<b>Total Park Improvement</b>	<b>\$ 1,417,426</b>	<b>\$ 1,638,372</b>	<b>\$ 2,028,472</b>	<b>\$ 1,755,890</b>

# CITY OF CANON CITY

## SPECIAL REVENUE FUNDS

### PARK IMPROVEMENT FUND - EXPENDITURE DETAIL

Account #	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>Personal Services (100)</b>					
20-200-522-110	Salaries & Wages	\$ 465,908	\$ 711,200	\$ 548,000	\$ 673,765
20-200-522-112	Salaries - Temporary	68,510	-	-	-
20-200-522-121	Overtime - Permanent	131	2,000	500	2,000
20-200-522-134	PTO Payoff	-	-	-	-
20-200-522-135	Longevity Pay	2,670	3,678	2,690	1,650
20-200-522-137	Uniform/Boot Allowance	3,680	6,300	3,800	2,800
20-200-522-141	Unemployment Insurance	-	5,000	-	-
20-200-522-142	Workers' Compensation	16,795	15,430	17,000	18,000
20-200-522-143	Life & Health Insurance	168,244	193,304	131,000	193,104
20-200-522-144	FICA Taxes	40,013	54,710	44,000	53,000
20-200-522-145	City Retirement	19,387	31,050	21,200	29,000
<b>Total Personal Services (100)</b>		<b>\$ 785,338</b>	<b>\$ 1,022,672</b>	<b>\$ 768,190</b>	<b>\$ 973,319</b>
<b>Supplies &amp; Materials (200)</b>					
20-200-522-200	Office Supplies	\$ 443	\$ 600	\$ 600	\$ 600
20-200-522-205	Small Items of Equipment	9,267	14,000	10,000	29,000
20-200-522-210	Operating Supplies-General	15,550	26,000	28,000	24,000
20-200-522-215	Operating Supplies-Equip/Maint	10,216	8,500	6,800	17,000
20-200-522-220	Operating Supplies-Bldg Materials	6,086	8,500	5,600	10,000
20-200-522-225	Vehicle/Equip Parts	20,453	25,000	22,500	25,000
20-200-522-235	Chem, Lab & Medical Supplies	5,626	7,000	5,000	20,000
20-200-522-237	Uniform Purchases	2,200	500	2,100	7,000
20-200-522-245	Gas & Diesel Fuel	12,561	23,000	17,600	22,000
20-200-522-250	Oil, Grease, Etc.	1,165	2,000	1,100	1,500
20-200-522-255	Tires, Tubes, Etc.	6,444	7,000	4,050	7,000
20-200-522-265	Specialized Equipment Repair	-	5,000	1,300	6,000
20-200-522-280	Janitorial Supplies	3,995	13,000	9,200	15,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 94,006</b>	<b>\$ 140,100</b>	<b>\$ 113,850</b>	<b>\$ 184,100</b>
<b>Purchased Services (300)</b>					
20-200-522-300	Professional Services	\$ 919	\$ 5,000	\$ 3,900	\$ -
20-200-522-305	Contracted Services-General	81,810	116,000	94,500	200,000
20-200-522-310	Contracted Services-Repair/Maint	29,208	13,000	22,800	62,500
20-200-522-312	Software Titles	388	1,000	600	6,500
20-200-522-315	Postage/Freight	34	200	50	200
20-200-522-320	Printing	-	500	-	250
20-200-522-325	Publications/Advertising	94	300	100	300
20-200-522-330	Subscriptions/Membership Fees	117	400	185	400
20-200-522-335	Travel & Training	-	3,000	1,800	3,500
20-200-522-340	Material/Equipment Rental	1,529	2,000	3,100	3,000
20-200-522-342	Workers' Comp. Deductible	421	1,500	1,200	2,500
20-200-522-355	Insurance/Bonds	17,997	28,000	28,300	22,000
20-200-522-365	Electric	27,033	36,000	24,900	35,000
20-200-522-370	Gas	2,449	3,200	3,800	3,200
20-200-522-375	Sewer	2,711	3,000	2,500	3,000
20-200-522-380	Telephone/Voice/Data	4,684	5,500	4,300	5,500
20-200-522-385	Water	207,610	186,000	159,000	186,000
20-200-522-705	Greenwood Cemetery Oper. Expend.	-	7,000	-	7,000
<b>Total Purchased Services (300)</b>		<b>\$ 377,004</b>	<b>\$ 411,600</b>	<b>\$ 351,035</b>	<b>\$ 540,850</b>
<b>Capital Outlay</b>					
20-200-522-910	Buildings	\$ -	\$ -	\$ -	\$ 750,000
20-200-522-920	Equipment	-	6,500	6,500	110,000
20-200-522-950	Other Improvements	-	15,000	-	125,000
20-200-590-950	Park Improvements (ADA)	10,905	42,500	3,000	25,000
<b>Total Capital Outlay (900)</b>		<b>\$ 10,905</b>	<b>\$ 64,000</b>	<b>\$ 9,500</b>	<b>\$ 1,010,000</b>
<b>TOTAL PARK IMPROVEMENT</b>		<b>\$ 1,267,253</b>	<b>\$ 1,638,372</b>	<b>\$ 1,242,575</b>	<b>\$ 2,708,269</b>



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## City of Cañon City 2022 Budget

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### **Conservation Trust Fund Overview**

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The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

#### **2021 Major Goals and Accomplishments:**

- ◆ Purchased new maintenance utility vehicle.
- ◆ Purchased new commercial mower.
- ◆ Purchased and installed a new vault toilet facility at Eastridge Campground in the Royal Gorge Park through combined CTF and GOCO grant funds.
- ◆ Installed new underground electrical to the Eastridge Campground.

#### **2022 Major Goals:**

- ◆ Purchase new pick-up truck.
- ◆ Purchase new stump grinder for the Forestry Division.

# CITY OF CAÑON CITY

## 2022 BUDGET

### CONSERVATION TRUST FUND SUMMARY

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 39,971	\$ 125,216	213.27%
<b>Revenues:</b>			
Intergovernmental	\$ 105,000	\$ 105,000	0.00%
Interest	500	25	-95.00%
<b>Total Revenues</b>	\$ 105,500	\$ 105,025	-0.45%
<b>Total Sources of Funds</b>	<u>\$ 145,471</u>	<u>\$ 230,241</u>	<u>58.27%</u>
<b>Uses of Funds</b>			
Culture & Recreation	\$ 20,000	\$ 10,000	-50.00%
Capital Outlay	53,000	66,245	24.99%
<b>Total Uses of Funds</b>	<u>\$ 73,000</u>	<u>\$ 76,245</u>	<u>4.45%</u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - BUDGET STATEMENT**

	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 116,180	\$ 105,000	\$ 100,000	\$ 105,000
Interest	449	500	25	25
<b>Total Revenues</b>	<b>\$ 116,629</b>	<b>\$ 105,500</b>	<b>\$ 100,025</b>	<b>\$ 105,025</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 12,998	\$ 20,000	\$ 10,000	\$ 10,000
Capital Outlay	55,360	53,000	28,000	66,245
<b>Total Expenditures</b>	<b>\$ 68,358</b>	<b>\$ 73,000</b>	<b>\$ 38,000</b>	<b>\$ 76,245</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 48,271	\$ 32,500	\$ 62,025	\$ 28,780
Fund Balances, Beginning of Year	14,920	39,971	63,191	125,216
<b>Fund Balances, End of Year</b>	<b>\$ 63,191</b>	<b>\$ 72,471</b>	<b>\$ 125,216</b>	<b>\$ 153,996</b>



## Conservation Trust Fund - Lottery

Account # 23-330-33508

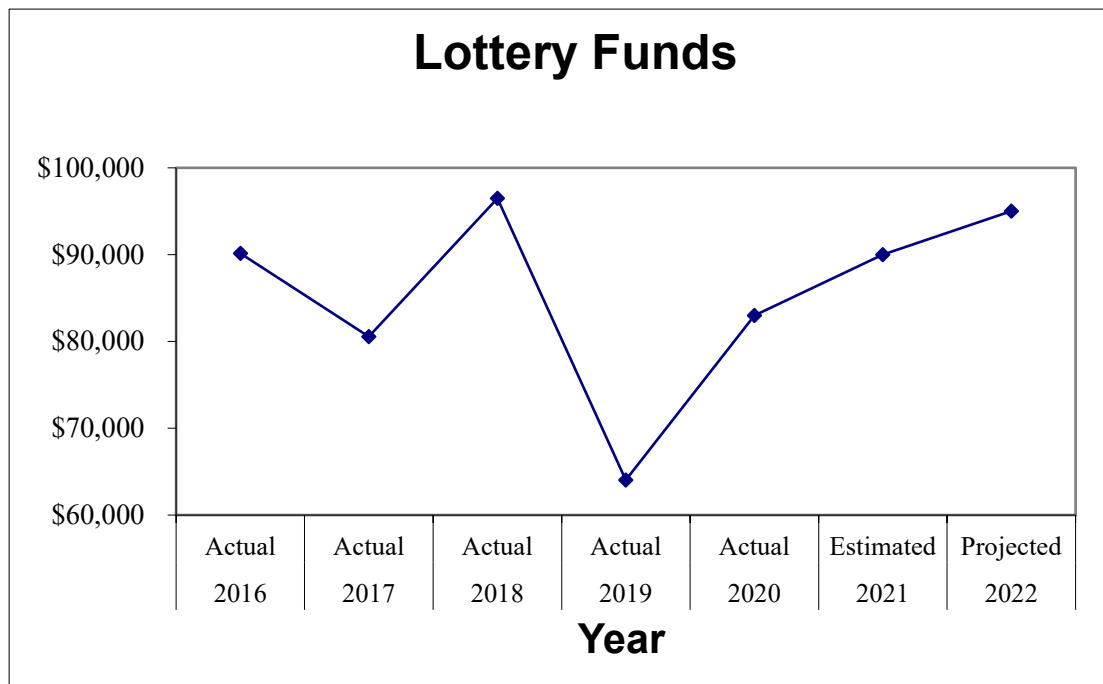
**Description:** Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 90,162	14.48%
2017	Actual	\$ 80,547	-10.66%
2018	Actual	\$ 96,479	19.78%
2019	Actual	\$ 64,033	-33.63%
2020	Actual	\$ 83,000	29.62%
2021	Estimated	\$ 90,000	8.43%
2022	Projected	\$ 95,000	5.56%

**Projection:** The 2022 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

**Comments:** The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. The trend is showing a steady increase year over year.



**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
23-330-33508	State Lottery Revenue	\$ 86,180	\$ 85,000	\$ 90,000	\$ 95,000
23-330-33510	Canon City Recreation District	20,000	-	-	-
23-330-33520	Fremont County	10,000	20,000	10,000	\$ 10,000
	<b>Total Dept 330</b>	<b>\$ 116,180</b>	<b>\$ 105,000</b>	<b>\$ 100,000</b>	<b>\$ 105,000</b>
23-360-36101	Earnings on Deposits & Invest	\$ 449	\$ 500	\$ 25	\$ 25
	<b>Total Dept 360</b>	<b>\$ 449</b>	<b>\$ 500</b>	<b>\$ 25</b>	<b>\$ 25</b>
	<b>Total Conservation Trust Fund</b>	<b>\$ 116,629</b>	<b>\$ 105,500</b>	<b>\$ 100,025</b>	<b>\$ 105,025</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>Supplies &amp; Materials (200)</b>				
23-230-230-275	Books	\$ 9,998	\$ 20,000	\$ 10,000	\$ 10,000
23-230-230-720	Grants, Donation Other CTF agencies	3,000	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 12,998</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
	<b>Purchased Services (300)</b>				
23-230-230-300	Professional Services	\$ -	\$ -	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
23-230-230-920	Equipment	\$ 52,204	\$ 28,000	\$ 13,000	\$ 66,245
23-230-230-936	Parks & Rec. Facilities	3,156	25,000	15,000	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 55,360</b>	<b>\$ 53,000</b>	<b>\$ 28,000</b>	<b>\$ 66,245</b>
<b>TOTAL CONSERVATION TRUST FUND</b>		<b>\$ 68,358</b>	<b>\$ 73,000</b>	<b>\$ 38,000</b>	<b>\$ 76,245</b>

## City of Cañon City 2022 Budget

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### **Library Donations Fund Overview**

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The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

#### **2021 Major Goals and Accomplishments:**

- ◆ Received two large donations totaling \$55,000.
- ◆ Purchased new computers for public use.
- ◆ Purchased books for youth department.
- ◆ Purchased prizes for the Summer Learning Program.
- ◆ Purchased Summer Learning Program supplies and materials for programming. Funded Summer Learning Program performances and the Summer Learning Program pool and pizza party.

#### **2022 Major Goals:**

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Purchase new greeter's desk.

**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**LIBRARY DONATIONS FUND SUMMARY**

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 31,005	\$ 93,436	201.36%
<b>Revenues</b>			
Intergovernmental	\$ 31,000	\$ 25,000	-19.35%
Interest	400	50	-87.50%
Other (Donations)	5,000	5,000	0.00%
<b>Total Revenues</b>	\$ 36,400	\$ 30,050	-17.45%
<b>Total Sources of Funds</b>	<u>\$ 67,405</u>	<u>\$ 123,486</u>	<u>83.20%</u>
<b>Uses of Funds</b>			
Supplies	\$ 5,000	\$ 9,500	90.00%
Purchased Services	1,500	3,000	100.00%
Grants	33,000	32,500	-1.52%
<b>Total Uses of Funds</b>	<u>\$ 39,500</u>	<u>\$ 45,000</u>	<u>13.92%</u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - BUDGET STATEMENT**

	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 7,109	\$ 31,000	\$ 8,000	\$ 25,000
Interest	248	400	45	50
Donations	3,374	5,000	58,650	5,000
<b>Total Revenues</b>	<b>\$ 10,731</b>	<b>\$ 36,400</b>	<b>\$ 66,695</b>	<b>\$ 30,050</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 8,351	\$ 39,500	\$ 16,000	\$ 45,000
<b>Total Expenditures</b>	<b>\$ 8,351</b>	<b>\$ 39,500</b>	<b>\$ 16,000</b>	<b>\$ 45,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 2,380	\$ (3,100)	\$ 50,695	\$ (14,950)
Fund Balances, Beginning of Year	\$ 40,361	\$ 31,005	\$ 42,741	\$ 93,436
<b>Fund Balances, End of Year</b>	<b>\$ 42,741</b>	<b>\$ 27,905</b>	<b>\$ 93,436</b>	<b>\$ 78,486</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
74-330-33714	Miscellaneous Library Grant Revenues	\$ 7,109	\$ 31,000	\$ 8,000	\$ 25,000
74-360-36101	Earnings on Dep & Invest	248	400	45	50
74-360-36702	Donations	3,374	5,000	58,650	5,000
	<b>Total Library Donations Fund</b>	<b>\$ 10,731</b>	<b>\$ 36,400</b>	<b>\$ 66,695</b>	<b>\$ 30,050</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>Supplies (200)</b>				
74-740-740-205	Small Items of Equipment	\$ -	\$ 3,000	\$ 3,000	\$ 7,000
74-740-740-210	Operating Supplies-General	362	1,000	1,000	1,000
74-740-740-275	Books	883	1,000	1,000	1,500
	<b>Total Supplies (200)</b>	<b>\$ 1,245</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 9,500</b>
	<b>Purchased Services (300)</b>				
74-740-740-300	Professional Services	\$ -	\$ 500	\$ 500	\$ 2,000
74-740-740-305	Contracted Services-General	-	1,000	-	1,000
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 500</b>	<b>\$ 3,000</b>
	<b>Grants (700)</b>				
74-740-740-705	Miscellaneous Library Grants	\$ -	\$ 25,000	\$ 2,500	\$ 25,000
74-740-740-715	Early Literacy State Grant	7,106	8,000	8,000	7,500
	<b>Total Grants (700)</b>	<b>\$ 7,106</b>	<b>\$ 33,000</b>	<b>\$ 10,500</b>	<b>\$ 32,500</b>
<b>GRAND TOTAL LIBRARY DONATIONS FUND</b>		<b>\$ 8,351</b>	<b>\$ 39,500</b>	<b>\$ 16,000</b>	<b>\$ 45,000</b>





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## City of Cañon City 2022 Budget

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### **Museum Donations Fund Overview**

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For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

#### **2021 Major Goals and Accomplishments:**

- ◆ Received a donation from the estate of Ethyl Hutchison Hardy in the amount of \$21,809.53 to go towards museum programming and other needed equipment.
- ◆ Received donation for the Friends of the Museum to digitize a special collection of reel-to-reel films in the museum's archives.

#### **2022 Major Goals:**

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center.
- ◆ Continue to solicit outside funding for the preservation of the *Daily Record* Collection and for other archival collections.
- ◆ Receive donation funds from the Friends of the Museum for specific preservation and conservation projects.

**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**MUSEUM DONATION FUND SUMMARY**

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 113,233	\$ 112,024	-1.07%
<b>Revenues:</b>			
Interest	\$ 500	\$ 50	-90.00%
Other - Donations	5,000	5,000	0.00%
<b>Total Revenues</b>	\$ 5,500	\$ 5,050	-8.18%
<b>Total Sources of Funds</b>	<u>\$ 118,733</u>	<u>\$ 117,074</u>	<u>-1.40%</u>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 5,300	\$ 18,140	242.26%
<b>Total Uses of Funds</b>	<u>\$ 5,300</u>	<u>\$ 18,140</u>	<u>242.26%</u>
<b>Other Financing Sources (Uses)</b>			
Transfers to Other Funds	\$ 16,277	\$ -	-100.00%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ 16,277</u>	<u>\$ -</u>	<u>-100.00%</u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND**  
**BUDGET STATEMENT**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues</b>				
Interest	\$ 786	\$ 500	\$ 50	\$ 50
Other	11,336	5,000	24,500	5,000
<b>Total Revenues</b>	<u>\$ 12,122</u>	<u>\$ 5,500</u>	<u>\$ 24,550</u>	<u>\$ 5,050</u>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 9,248	\$ 5,300	\$ 9,556	\$ 18,140
<b>Total Expenditures</b>	<u>\$ 9,248</u>	<u>\$ 5,300</u>	<u>\$ 9,556</u>	<u>\$ 18,140</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 2,874	\$ 200	\$ 14,994	\$ (13,090)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers - Quality of Life Fund	-	(16,277)	(16,277)	-
<b>Total Other Financing Sources (Uses)</b>	<u>\$ -</u>	<u>\$ (16,277)</u>	<u>\$ (16,277)</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 2,874	\$ (16,077)	\$ (1,283)	\$ (13,090)
Fund Balances, Beginning of Year	<u>\$ 110,433</u>	<u>\$ 113,233</u>	<u>\$ 113,307</u>	<u>\$ 112,024</u>
<b>Fund Balances, End of Year</b>	<u><u>\$ 113,307</u></u>	<u><u>\$ 97,156</u></u>	<u><u>\$ 112,024</u></u>	<u><u>\$ 98,934</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
78-360-36101	Earnings on Deposits & Invest	\$ 786	\$ 500	\$ 50	\$ 50
78-360-36702	Donations	11,336	5,000	24,500	5,000
	<b>Total Museum Donation Fund</b>	<b>\$ 12,122</b>	<b>\$ 5,500</b>	<b>\$ 24,550</b>	<b>\$ 5,050</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>Supplies &amp; Materials</b>				
78-780-780-205	Small Items of Equipment	\$ 6,107	\$ 2,500	\$ 6,106	\$ 14,340
78-780-780-210	Operating Supplies - General	3,141	2,500	3,150	2,500
	<b>Total Supplies &amp; Materials (300)</b>	<b>\$ 9,248</b>	<b>\$ 5,000</b>	<b>\$ 9,256</b>	<b>\$ 16,840</b>
	<b>Purchased Services (300)</b>				
78-780-780-300	Professional Services	\$ -	\$ 300	\$ 300	
78-780-780-305	Contracted Services-General	-	-	-	1,300
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 1,300</b>
<b>GRAND TOTAL MUSEUM DONATION FUND</b>		<b>\$ 9,248</b>	<b>\$ 5,300</b>	<b>\$ 9,556</b>	<b>\$ 18,140</b>



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## City of Cañon City 2022 Budget

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### Quality of Life Fund Overview

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The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

#### **2021 Major Goals and Accomplishments:**

- ◆ Complete construction of pedestrian improvements on S. 9<sup>th</sup> Street (CO Highway 115).
- ◆ Complete design and clearances of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Complete design - CDOT SRTS project on N. 9<sup>th</sup> Street from Washington Street to College Ave.

#### **2022 Major Goals:**

- ◆ Complete design of lighting improvements in East Cañon (US Highway 50).
- ◆ Complete construction of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Construct CDOT Congestion Mitigation and Air Quality (CMAQ) grant project for the paving gravel roads.
- ◆ RFP for improved broadband within the community.



# CITY OF CAÑON CITY

## 2022 BUDGET

### QUALITY OF LIFE FUND SUMMARY

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 533,469	\$ 1,309,241	145.42%
<b>Revenues:</b>			
Intergovernmental	\$ 3,409,773	\$ 4,439,843	30.21%
Royal Gorge Bridge	342,409	418,000	
Other Revenue	4,000	200	-95.00%
<b>Total Revenues</b>	\$ 3,756,182	\$ 4,858,043	29.33%
<b>Total Sources of Funds</b>	<u>\$ 4,289,651</u>	<u>\$ 6,167,284</u>	<u>43.77%</u>
<b>Uses of Funds</b>			
Capital Outlay - General Government	\$ 226,000	\$ 2,340,000	935.40%
Capital Outlay - Culture & Recreation	180,452	180,000	-0.25%
Capital Outlay - Public Works	4,202,400	3,837,625	-8.68%
<b>Total Uses of Funds</b>	<u>\$ 4,608,852</u>	<u>\$ 6,357,625</u>	<u>37.94%</u>
<b>Other Financing Sources (Uses)</b>			
Operating Transfer In	\$ 16,277	\$ 1,500,000	9115.46%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ 16,277</u>	<u>\$ 1,500,000</u>	<u>9115.46%</u>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**QUALITY OF LIFE FUND**  
**BUDGET STATEMENT**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 637,171	\$ 3,409,773	\$ 1,229,930	\$ 4,439,843
Royal Gorge Bridge	279,390	342,409	342,409	418,000
Other Revenue	4,848	4,000	300	200
<b>Total Revenues</b>	<b>\$ 921,409</b>	<b>\$ 3,756,182</b>	<b>\$ 1,572,639</b>	<b>\$ 4,858,043</b>
<b>Expenditures by Function</b>				
Capital Outlay:				
General Government	\$ 56,571	\$ 226,000	\$ 226,000	\$ 2,340,000
Culture and Recreation	3,000	180,452	180,452	180,000
Public Safety	-	-	-	-
Public Works	709,435	4,202,400	788,934	3,837,625
<b>Total Expenditures</b>	<b>\$ 769,006</b>	<b>\$ 4,608,852</b>	<b>\$ 1,195,386</b>	<b>\$ 6,357,625</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 152,403	\$ (852,670)	\$ 377,253	\$ (1,499,582)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	\$ -	\$ 16,277	\$ 16,277	\$ 1,500,000
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ 16,277</b>	<b>\$ 16,277</b>	<b>\$ 1,500,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 152,403	\$ (836,393)	\$ 393,530	\$ 418
Fund Balances, Beginning of Year	\$ 763,308	\$ 533,469	\$ 915,711	\$ 1,309,241
<b>Fund Balances, End of Year</b>	<b>\$ 915,711</b>	<b>\$ 533,469</b>	<b>\$ 1,309,241</b>	<b>\$ 1,309,659</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
26-330-33511	GOCO Grant	\$ -	\$ 129,255	\$ 129,255	\$ -
26-330-33703	DOLA Grant Master Plan 2040	51,204	75,500	75,500	-
26-330-33725	CDOT - CMAQ	217,611	492,518	-	492,518
26-330-33729	State Historical Fund - Rudd House	9,564	35,000	35,000	130,000
26-330-33738	CDOT - SRTS Grant (Sidewalk)	-	-	-	600,000
26-330-33716	CDOT Grant - Four Mile Lane Bridge	-	-	-	-
26-330-33726	CDOT Grant (Hwy 50)	218,792	2,000,000	225,175	1,774,825
26-330-33730	TAP Grant (Hwy 50 Lighting)	-	240,000	-	240,000
26-330-33732	FWHA/CDOT GRANT (Hwy 115)	140,000	-	690,000	-
26-330-33737	Brownfield Grant	-	75,000	75,000	840,000
26-330-33901	Other Agency Grants (MMOF Hwy 50)	-	362,500	-	362,500
	<b>Total Intergovernmental Revenue</b>	<b>\$ 637,171</b>	<b>\$ 3,409,773</b>	<b>\$ 1,229,930</b>	<b>\$ 4,439,843</b>
26-341-36211	Royal Gorge	\$ 279,390	\$ 342,409	\$ 342,409	\$ 418,000
	<b>Total Royal Gorge Bridge</b>	<b>\$ 279,390</b>	<b>\$ 342,409</b>	<b>\$ 342,409</b>	<b>\$ 418,000</b>
26-360-36101	Earnings on Deposits & Invest	\$ 4,848	\$ 4,000	\$ 300	\$ 200
	<b>Total Other Revenue</b>	<b>\$ 4,848</b>	<b>\$ 4,000</b>	<b>\$ 300</b>	<b>\$ 200</b>
26-370-37010	Operating Transfer - General Fund	\$ -	\$ -	\$ -	\$ 1,500,000
26-370-37078	Operating Transfer - Museum Donations Fd	-	16,277	16,277	-
	<b>Total Other Financing Sources</b>	<b>\$ -</b>	<b>\$ 16,277</b>	<b>\$ 16,277</b>	<b>\$ 1,500,000</b>
	<b>Total Quality of Life</b>	<b>\$ 921,409</b>	<b>\$ 3,772,459</b>	<b>\$ 1,588,916</b>	<b>\$ 6,358,043</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>General Government</b>					
26-260-295-706	DOLA - Canon City Master Plan	\$ 56,571	151,000	\$ 151,000	\$ -
26-260-295-708	Broadband (ARPA)	-	-	-	1,500,000
26-260-320-950	Brownfield Grant Expenses	-	75,000	75,000	840,000
	<b>Total General Government</b>	<b>\$ 56,571</b>	<b>\$ 226,000</b>	<b>\$ 226,000</b>	<b>\$ 2,340,000</b>
<b>Culture &amp; Recreation</b>					
26-260-295-707	GOCO Campground/Trails	\$ -	129,225	129,225	-
26-260-300-950	Rudd House Project	3,000	51,227	51,227	180,000
	<b>Total Culture &amp; Recreation</b>	<b>\$ 3,000</b>	<b>\$ 180,452</b>	<b>\$ 180,452</b>	<b>\$ 180,000</b>
<b>Public Works</b>					
26-260-297-950	CMAQ Projects	\$ 283,123	\$ 587,800	\$ -	\$ 587,800
26-260-302-950	Project Study/Design Costs - US50 Pedestrian Imp	371,468	2,000,000	98,934	1,774,825
26-260-315-950	River Corridor Improvements	-	-	-	-
26-260-321-950	SRTS - Sidewalk N 9th St/College	-	-	-	750,000
26-260-318-950	CDOT US50 Hwy 1115 Ped	54,844	690,000	690,000	-
26-260-319-950	Four Mile Lane Bridge	-	199,600	-	-
26-260-318-950	US HWY 50 East Lighting	-	725,000	-	725,000
	<b>Total Public Works</b>	<b>\$ 709,435</b>	<b>\$ 4,202,400</b>	<b>\$ 788,934</b>	<b>\$ 3,837,625</b>
<b>TOTAL QUALITY OF LIFE FUND</b>		<b>\$ 769,006</b>	<b>\$ 4,608,852</b>	<b>\$ 1,195,386</b>	<b>\$ 6,357,625</b>



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## City of Cañon City 2022 Budget

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### **2A Street Improvement Fund Overview**

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The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

#### **2021 Major Goals and Accomplishments:**

- ◆ City Council reaffirmed the project delivery process of Design/Bid/Build citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
  - Orchard Ave – Cherry Street to City Limit
  - N. 10<sup>th</sup> Street – College Ave to Mystic Ave
  - S. 11<sup>th</sup> Street – US Highway 50 (Royal Gorge Blvd) to Main Street
  - Evelyn Drive – Shiloh Drive to Tanner Parkway.

#### **2022 Major Goals:**

- ◆ Continue street improvement projects City-wide.
  - Raynolds Ave.- Royal Gorge Blvd to Pear Street
  - Pear Street
  - Allison Ave – Yale Place to N. 15<sup>th</sup> Street.
  - N. 8<sup>th</sup> Street – Fairview Ave to Barr Ave.
  - Harding Ave – N. 5<sup>th</sup> Street to N. 9<sup>th</sup> Street.

# CITY OF CAÑON CITY

## 2022 BUDGET

### 2A STREET IMPROVEMENT FUND SUMMARY

	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>% Change</u>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,680,521	\$ 2,376,754	41.43%
<b>Revenues:</b>			
Taxes	\$ 3,787,884	\$ 4,178,000	10.30%
Earnings on Investments	10,000	1,000	-90.00%
<b>Total Revenues</b>	\$ 3,797,884	\$ 4,179,000	10.03%
<b>Total Sources of Funds</b>	<u>\$ 5,478,405</u>	<u>\$ 6,555,754</u>	<u>19.67%</u>
<b>Uses of Funds</b>			
Capital Outlay - Streets	3,800,000	4,000,000	5.26%
Debt Service	677,756	677,756	0.00%
<b>Total Use of Funds</b>	<u>\$ 4,477,756</u>	<u>\$ 4,677,756</u>	<u>4.47%</u>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**2A STREET IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues</b>				
Taxes	\$ 3,975,470	\$ 3,787,884	\$ 3,777,165	\$ 4,178,000
Earnings on Investments	11,934	10,000	950	1,000
<b>Total Revenues</b>	<b>\$ 3,987,404</b>	<b>\$ 3,797,884</b>	<b>\$ 3,778,115</b>	<b>\$ 4,179,000</b>
<b>Expenditures by Function</b>				
Capital Outlay - Street Improvements	\$ 2,343,876	\$ 3,800,000	\$ 3,000,000	\$ 4,000,000
Debt Service	600,511	677,756	677,756	677,756
<b>Total Expenditures</b>	<b>\$ 2,944,387</b>	<b>\$ 4,477,756</b>	<b>\$ 3,677,756</b>	<b>\$ 4,677,756</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 1,043,017	\$ (679,872)	\$ 100,359	\$ (498,756)
<b>Other Financing Sources (Uses)</b>				
Interfund Loans	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 1,043,017	\$ (679,872)	\$ 100,359	\$ (498,756)
Fund Balances, Beginning of Year*	\$ 1,233,378	\$ 1,680,521	\$ 2,276,395	\$ 2,376,754
<b>Fund Balances, End of Year*</b>	<b>\$ 2,276,395</b>	<b>\$ 1,000,649</b>	<b>\$ 2,376,754</b>	<b>\$ 1,877,998</b>

\*Shown before Interfund Payable



**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**2A STREET IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
27-310-31301	Sales Tax	\$ 3,835,793	\$ 3,631,984	\$ 3,631,984	\$ 4,173,000
27-310-31302	Use Tax	127,122	150,900	142,281	5,000
27-310-31912	Penalty & Interest on Del. Tax	12,555	5,000	2,900	-
	<b>Total Taxes</b>	<b>\$ 3,975,470</b>	<b>\$ 3,787,884</b>	<b>\$ 3,777,165</b>	<b>\$ 4,178,000</b>
27-360-36101	Earnings on Deposits & Invest	\$ 11,934	\$ 10,000	\$ 950	\$ 1,000
	<b>Total Other Revenue</b>	<b>\$ 11,934</b>	<b>\$ 10,000</b>	<b>\$ 950</b>	<b>\$ 1,000</b>
	<b>Total Street Improvement Fund</b>	<b>\$ 3,987,404</b>	<b>\$ 3,797,884</b>	<b>\$ 3,778,115</b>	<b>\$ 4,179,000</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL**

<b>A/C #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Street Construction Projects:</b>					
27-270-400-950	Street Improvement Projects	\$ 2,343,876	\$ 3,800,000	\$ 3,000,000	\$ 4,000,000
	<b>Total Street Projects</b>	\$ 2,343,876	\$ 3,800,000	\$ 3,000,000	\$ 4,000,000
<b>Debt Service</b>					
27-270-400-610	Principal	\$ 555,556	\$ 555,556	\$ 555,556	\$ 555,556
27-270-400-620	Interest	44,955	122,200	122,200	122,200
	<b>Total Debt Service</b>	\$ 600,511	\$ 677,756	\$ 677,756	\$ 677,756
<b>TOTAL STREET IMPROVEMENT FUND</b>		<b>\$ 2,944,387</b>	<b>\$ 4,477,756</b>	<b>\$ 3,677,756</b>	<b>\$ 4,677,756</b>



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## City of Cañon City 2022 Budget

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### **Excess Special Improvement Fund Overview**

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The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

#### **2021 Major Goals and Accomplishments:**

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

#### **2022 Major Goals:**

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2022.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**EXCESS SPECIAL IMPROVEMENT FUND SUMMARY**

	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>% Change</u>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 302,275	\$ 304,414	0.71%
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ 600	\$ 100	-83.33%
<b>Total Revenues</b>	\$ 600	\$ 100	-83.33%
<b>Total Sources of Funds</b>	<u>\$ 302,875</u>	<u>\$ 304,514</u>	<u>0.54%</u>
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>0.00%</u>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Estimate</u>	<u>2022</u> <u>Budget</u>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 2,103	\$ 600	\$ 100	\$ 100
<b>Total Revenues</b>	<u>\$ 2,103</u>	<u>\$ 600</u>	<u>\$ 100</u>	<u>\$ 100</u>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PIDs	7,736	-	-	-
Operating Transfers Out - General Fund	<u>(15,000)</u>	<u>(15,000)</u>	<u>(15,000)</u>	<u>(15,000)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (7,264)</u>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (5,161)	\$ (14,400)	\$ (14,900)	\$ (14,900)
Fund Balances, Beginning of Year	<u>324,475</u>	<u>302,275</u>	<u>319,314</u>	<u>304,414</u>
<b>Fund Balances, End of Year</b>	<u>\$ 319,314</u>	<u>\$ 287,875</u>	<u>\$ 304,414</u>	<u>\$ 289,514</u>
Less Fund Balance Restricted to Debt Service	<u>5,000</u>	<u>5,000</u>	<u>3,000</u>	<u>3,000</u>
<b>Assigned Fund Balance</b>	<u><u>\$ 314,314</u></u>	<u><u>\$ 282,875</u></u>	<u><u>\$ 301,414</u></u>	<u><u>\$ 286,514</u></u>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
81-301-200	Earnings on Dep & Invest.	\$ 2,103	\$ 600	\$ 100	\$ 100
	<b>Total Revenue</b>	<b>\$ 2,103</b>	<b>\$ 600</b>	<b>\$ 100</b>	<b>\$ 100</b>

# CITY OF CAÑON CITY

## 2022 BUDGET

### WATER FUND SUMMARY

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 6,633,888	\$ 5,893,802	-11.16%
<b>Revenues:</b>			
Operating Revenue	\$ 6,444,000	\$ 6,307,000	-2.13%
Non-Operating Revenue	101,800	1,247,239	1125.19%
Tap Fees	120,000	200,000	66.67%
<b>Total Revenues</b>	\$ 6,665,800	\$ 7,754,239	16.33%
<b>Total Sources of Funds</b>	<u>\$ 13,299,688</u>	<u>\$ 13,648,041</u>	<u>2.62%</u>
<b>Uses of Funds</b>			
Water Administration	\$ 2,004,688	\$ 2,055,800	2.55%
Utility Billing	267,302	281,150	5.18%
Water Treatment	1,866,845	2,019,329	8.17%
Water Distribution	1,767,470	1,994,267	12.83%
Capital Outlay:			
Equipment and Other Improvements	46,500	275,500	492.47%
Water Projects	1,865,500	2,268,600	21.61%
<b>Total Uses of Funds</b>	<u>\$ 7,818,305</u>	<u>\$ 8,894,646</u>	<u>13.77%</u>
<b>Other Financing Sources (Uses)</b>			
Transfer from Other Funds	\$ 40,900	\$ -	-100.00%
Transfer to Other Funds	(400,000)	(418,898)	4.72%
<b>Transfer to Other Funds</b>	<u>\$ (359,100)</u>	<u>\$ (418,898)</u>	<u>-16.65%</u>



# CITY OF CAÑON CITY

## ENTERPRISE FUNDS

### WATER FUND - BUDGET STATEMENT

	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>Revenues:</b>				
Operating Revenue	\$ 7,106,083	\$ 6,444,000	\$ 5,777,463	\$ 6,307,000
Non-Operating Revenue	115,191	101,800	87,995	1,247,239
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 7,221,274</b>	<b>\$ 6,545,800</b>	<b>\$ 5,865,458</b>	<b>\$ 7,554,239</b>
 Tap Fees	 \$ 278,068	 \$ 120,000	 \$ 215,000	 \$ 200,000
<b>Total Other Financing Sources</b>	<b>\$ 278,068</b>	<b>\$ 120,000</b>	<b>\$ 215,000</b>	<b>\$ 200,000</b>
 <b>Total Revenues</b>	 <b>\$ 7,499,342</b>	 <b>\$ 6,665,800</b>	 <b>\$ 6,080,458</b>	 <b>\$ 7,754,239</b>
<b>Uses of Funds:</b>				
Current:				
Water Administration	\$ 1,923,860	\$ 2,004,688	\$ 1,867,089	\$ 2,055,800
Utility Billing	235,168	267,302	231,814	281,150
Water Treatment	1,692,492	1,866,845	1,643,892	2,019,329
Water Distribution	1,531,388	1,767,470	1,427,308	1,994,267
Capital Outlay				
Equipment and Other Improvements	364,597	46,500	71,467	275,500
Water Projects	634,667	1,865,500	1,260,503	2,268,600
<b>Total Uses of Funds</b>	<b>\$ 6,382,172</b>	<b>\$ 7,818,305</b>	<b>\$ 6,502,073</b>	<b>\$ 8,894,646</b>
 Excess of Revenues Over (Under)				
Uses of Funds	\$ 1,117,170	\$ (1,152,505)	\$ (421,615)	\$ (1,140,407)
 <b>Other Financing Sources (Uses)</b>				
Financing Proceeds	-	-	-	-
Transfer from Other Funds	80,900	40,900	40,900	-
Transfer to Other Funds	(393,800)	(400,000)	(393,800)	(418,898)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (312,900)</b>	<b>\$ (359,100)</b>	<b>\$ (352,900)</b>	<b>\$ (418,898)</b>
 Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ 804,270	(1,511,605)	(774,515)	(1,559,305)
 Available Resources, Beginning of Year	 5,864,047	 6,633,888	 6,668,317	 5,893,802
 <b>Available Resources, End of Year</b>	 <b>\$ 6,668,317</b>	 <b>\$ 5,122,283</b>	 <b>\$ 5,893,802</b>	 <b>\$ 4,334,497</b>
 Less Reserved Available Resources:				
Operating Reserve	1,744,000	1,884,000	1,196,000	1,297,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Subsequent Year's Water Proj. Lease Payment	877,124	875,420	875,420	877,296
Total Reserved Available Resources	4,221,124	4,359,420	3,671,420	3,774,296
 <b>Unreserved Available Resources</b>	 <b>\$ 2,447,193</b>	 <b>\$ 762,863</b>	 <b>\$ 2,222,382</b>	 <b>\$ 560,201</b>

## Water Fund - Metered Water Sales

Account # 50-344-00412

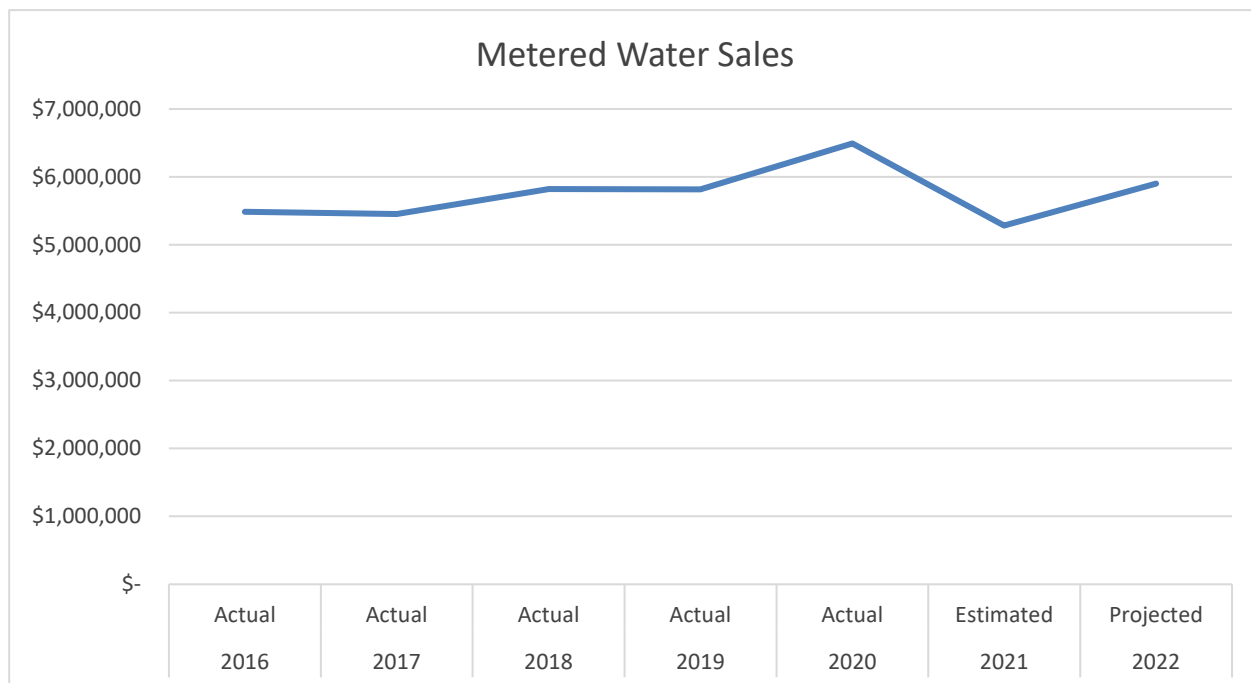
**Description:** Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 5,485,090	2.12%
2017	Actual	\$ 5,453,000	-0.59%
2018	Actual	\$ 5,819,246	6.72%
2019	Actual	\$ 5,817,533	-0.03%
2020	Actual	\$ 6,493,095	11.61%
2021	Estimated	\$ 5,283,843	-18.62%
2022	Projected	\$ 5,900,000	11.66%

**Projection:** The 2022 metered water sales projection is based on the decline in usage over the last couple of years.

**Comments:** During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase through the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%



## Water Fund - Tap Fees

Account # 50-345-00526

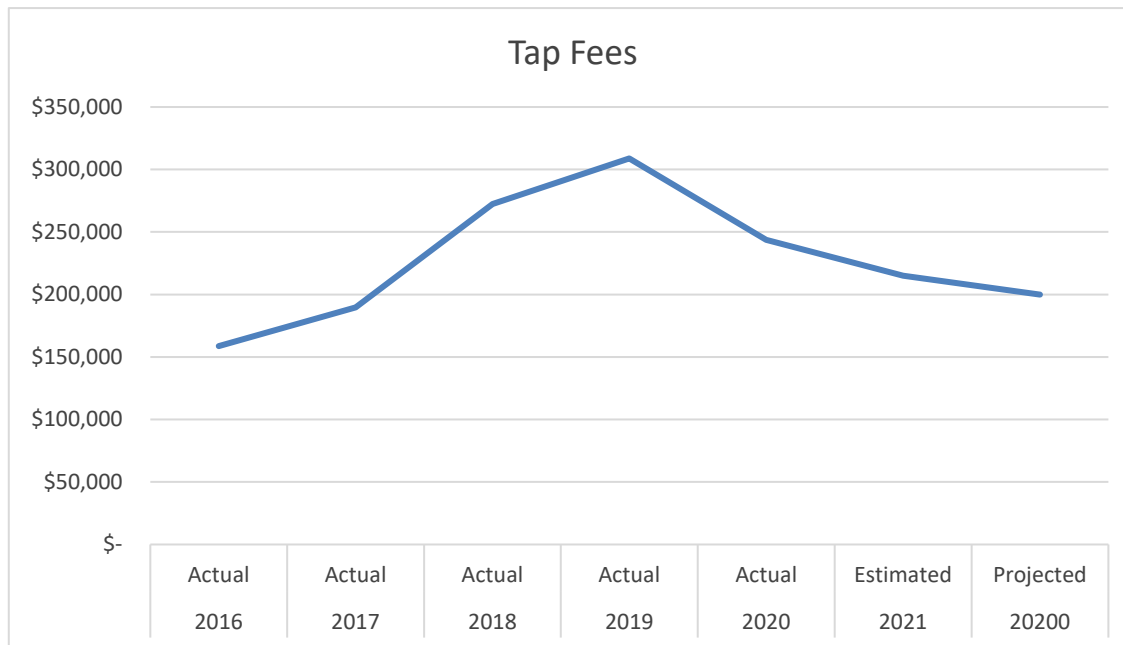
**Description:** Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 158,713	324.25%
2017	Actual	\$ 189,630	19.48%
2018	Actual	\$ 272,302	43.60%
2019	Actual	\$ 308,853	13.42%
2020	Actual	\$ 243,662	-10.52%
2021	Estimated	\$ 215,000	-30.39%
20200	Projected	\$ 200,000	-17.92%

**Projection:** The 2022 projection is based on the assumption that the City's residential new construction may remain consistent with 2021. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units within the City. This program provides a reduction in the water tap fees for applicable projects. this program will run from September 1, 2021 to August 31, 2023. Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund.



## Water Fund - Bulk Water Sales

Account # 50-344-00417

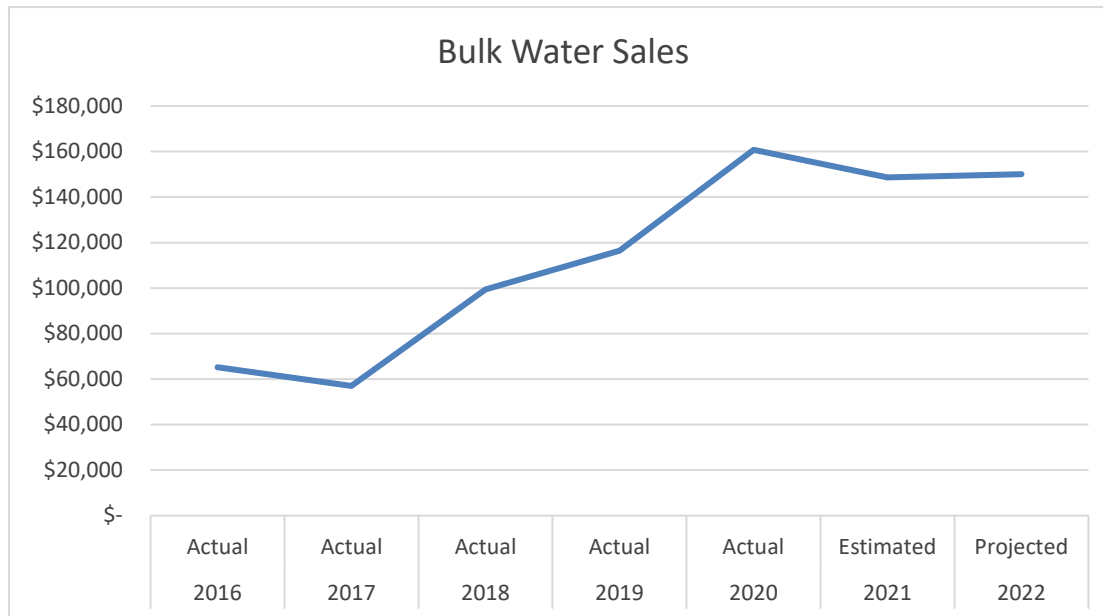
**Description:** Water sales from the bulk water station. The current rate is \$7.85 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

### History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 65,180	28.23%
2017	Actual	\$ 57,000	-12.55%
2018	Actual	\$ 99,336	74.27%
2019	Actual	\$ 116,419	17.20%
2020	Actual	\$ 160,754	38.08%
2021	Estimated	\$ 148,645	-7.53%
2022	Projected	\$ 150,000	0.91%

**Projection:** The 2022 projection is based on the 2021 budget.

**Comments:** The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER FUND - REVENUE DETAIL**

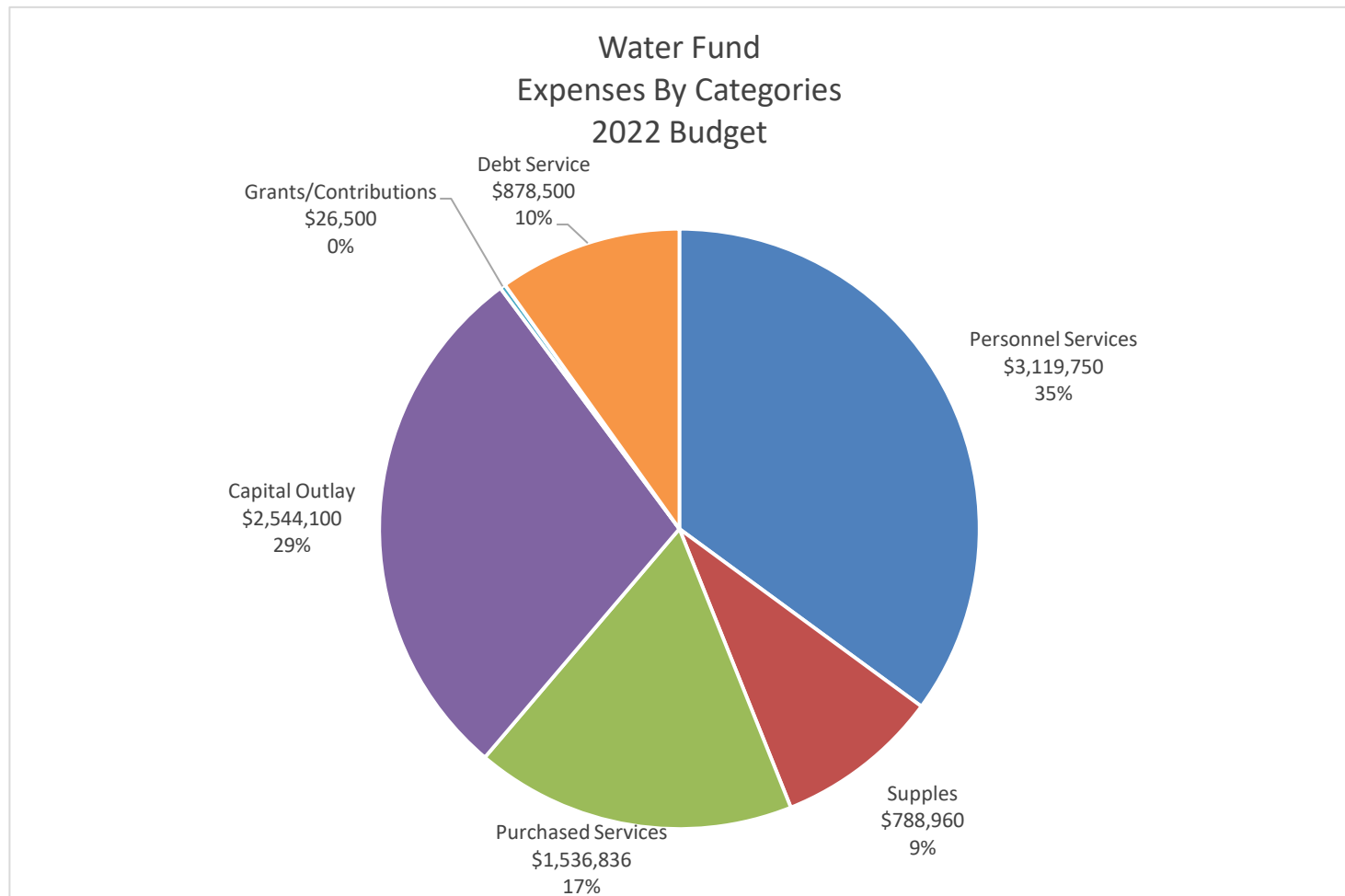
<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Operating Revenues</b>					
50-344-00412	Metered Water Sales	\$ 6,493,095	\$ 5,900,000	\$ 5,283,843	\$ 5,900,000
50-344-00413	Hydrant Sales	29,209	15,000	33,858	25,000
50-344-00414	Account Maintenance Fees	1,923	2,000	2,256	2,000
50-344-00415	Interdepartmental Sale	218,703	185,000	152,635	100,000
50-344-00416	Zone Charges	169,956	167,000	125,721	100,000
50-344-00417	Bulk Water Sales	160,754	145,000	148,642	150,000
50-344-00418	Augmentation Water Sales	32,443	30,000	30,508	30,000
	<b>Total Operating Revenue</b>	<b>\$ 7,106,083</b>	<b>\$ 6,444,000</b>	<b>\$ 5,777,463</b>	<b>\$ 6,307,000</b>
<b>Non-Operating Revenues</b>					
50-330-33757	American Rescue	\$ -	\$ -	\$ -	\$ 1,010,912
50-345-00511	Interest on Investment	43,766	50,000	4,500	5,000
50-345-00521	Other	23,114	6,000	6,000	168,827
50-345-00522	Penalty/Water Billing	8,376	20,000	28,000	25,000
50-345-00524	Charges For Services	1,394	2,000	950	1,250
50-345-00525	Water Meter Fee	32,546	20,000	30,000	33,000
50-345-00528	Sale of Repair Parts	2,448	1,000	-	-
50-345-00529	Bulk Water Service Fee	1,454	1,300	1,470	1,500
50-345-00530	Refund of Expenditures	(327)	-	14,990	-
50-345-00535	Return Check Fee - Water	560	500	380	250
50-345-00536	Water Impact Fees	1,860	1,000	1,705	1,500
50-393-00936	Capital Contributions	-	-	-	-
	<b>Total Non-Operating Revenue</b>	<b>\$ 115,191</b>	<b>\$ 101,800</b>	<b>\$ 87,995</b>	<b>\$ 1,247,239</b>
<b>Other Financing Sources</b>					
50-345-00526	Tap Fees	\$ 243,662	\$ 120,000	\$ 215,000	\$ 200,000
50-393-00110	Operating Transfer In - General Fund	40,000	-	-	-
50-393-00155	Operating Transfer In - Stormwater Fund	40,900	40,900	40,900	-
50-393-00937	Financing Proceeds	-	-	-	-
	<b>Total Other Financing Sources</b>	<b>\$ 324,562</b>	<b>\$ 160,900</b>	<b>\$ 255,900</b>	<b>\$ 200,000</b>
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 7,545,836</b>	<b>\$ 6,706,700</b>	<b>\$ 6,121,358</b>	<b>\$ 7,754,239</b>

# CITY OF CAÑON CITY

## 2022 BUDGET

### WATER FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
Administration	598,500	1,800	550,500	878,500	26,500	-	2,055,800
Water Treatment	1,031,200	314,210	673,919	-	-	54,000	2,073,329
Distribution	1,366,000	471,950	156,317	-	-	221,500	2,215,767
Utility Billing	124,050	1,000	156,100	-	-	-	281,150
Water Projects	-	-	-	-	-	2,268,600	2,268,600
<b>2022 WATER FUND</b>	<b>\$ 3,119,750</b>	<b>\$ 788,960</b>	<b>\$ 1,536,836</b>	<b>\$ 878,500</b>	<b>\$ 26,500</b>	<b>\$ 2,544,100</b>	<b>\$ 8,894,646</b>
<b>2021 WATER FUND</b>	<b>\$ 2,855,295</b>	<b>\$ 685,415</b>	<b>\$ 1,459,695</b>	<b>\$ 880,900</b>	<b>\$ 25,000</b>	<b>\$ 1,912,000</b>	<b>\$ 7,818,305</b>
<b>% CHANGE</b>	<b>9.26%</b>	<b>15.11%</b>	<b>5.28%</b>	<b>-0.27%</b>	<b>6.00%</b>	<b>33.06%</b>	<b>13.77%</b>



## City of Cañon City 2022 Budget

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### **Water Administration Overview**

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Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

#### **2021 Major Goals and Accomplishments:**

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2021.

#### **2022 Major Goals:**

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2022.

# CITY OF CAÑON CITY

## ENTERPRISE FUNDS

### WATER FUND - EXPENDITURE DETAIL

	Description	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
	<b>WATER ADMINISTRATION</b>				
	<b>Personnel Services (100)</b>				
50-490-913-110	Salaries & Wages	\$ 334,678	\$ 393,035	\$ 332,126	\$ 423,800
50-490-913-112	Salaries - Part time	1,395	-	581	-
50-490-913-121	Overtime-Permanent	141	1,000	360	1,000
50-490-913-134	PTO Cash Out	17,420	-	-	-
50-490-913-135	Longevity Pay	1,620	1,995	154	2,000
50-490-913-137	Uniform/Boot Allowance	380	-	380	400
50-490-913-141	Unemployment Insurance	-	-	-	-
50-490-913-142	Workers' Compensation	1,125	1,200	650	300
50-490-913-143	Life & Health Insurance	85,620	115,000	69,185	118,000
50-490-913-144	FICA Taxes	25,418	33,003	25,011	32,000
50-490-913-145	City Retirement	15,999	20,655	15,464	21,000
50-490-913-147	457 Plan - City Match	-	-	-	-
	<b>Total Personnel Services (100)</b>	<b>\$ 483,796</b>	<b>\$ 565,888</b>	<b>\$ 443,911</b>	<b>\$ 598,500</b>
	<b>Supplies &amp; Materials(200)</b>				
50-490-913-200	Office Supplies	\$ 88	\$ 1,500	\$ 150	\$ 1,500
50-490-913-205	Small Items of Equipment	32	200	25	200
50-490-913-210	Operating Supplies - General	37	100	20	100
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 157</b>	<b>\$ 1,800</b>	<b>\$ 195</b>	<b>\$ 1,800</b>
	<b>Purchased Services (300)</b>				
50-490-913-300	Professional Services	\$ 106,755	\$ 125,000	\$ 103,085	\$ 125,000
50-490-913-305	Contracted Services - General	\$ 90	\$ 500	\$ 38	\$ 500
50-490-913-312	Software Titles	3,138	5,000	3,200	5,000
50-490-913-315	Postage/Freight	-	100	-	-
50-490-913-320	Printing	98	1,000	50	500
50-490-913-325	Publications/Advertising	1,600	2,000	2,000	1,500
50-490-913-330	Subscriptions/Membership Fees	-	1,000	-	500
50-490-913-335	Travel & Training	-	1,500	750	1,500
50-490-913-337	Tuition Reimbursement	-	10,000	10,000	10,000
50-490-913-350	Other Fees & Charges	246,827	260,000	251,700	270,000
50-490-913-355	Insurance Bonds	122,063	125,000	147,540	130,000
50-490-913-380	Telephone/Voice/Data	164	-	-	6,000
50-490-913-399	Contingency	-	-	-	-
	<b>Total Purch Services (300)</b>	<b>\$ 480,735</b>	<b>\$ 531,100</b>	<b>\$ 518,363</b>	<b>\$ 550,500</b>
	<b>Debt Service (600)</b>				
50-490-913-610	Principal	630,000	630,000	630,000	645,000
50-490-913-620	Interest	262,602	248,150	248,150	230,500
50-490-913-630	Cost of Issuance	-	-	-	-
50-490-913-640	Paying Agent Fees	2,500	2,750	2,750	3,000
	<b>Total Debt Service (600)</b>	<b>\$ 895,102</b>	<b>\$ 880,900</b>	<b>\$ 880,900</b>	<b>\$ 878,500</b>
	<b>Grants/Contrib/Indem (700)</b>				
50-490-913-726	GIS Authority	\$ 23,720	\$ 25,000	\$ 23,720	\$ 26,000
50-490-913-730	4-Mile Golf Course Subsidy	\$ 40,000	\$ -	\$ -	\$ -
50-490-913-741	Bad Debt Expense	350	-	-	500
	<b>Total Grants, Etc. (700)</b>	<b>\$ 64,070</b>	<b>\$ 25,000</b>	<b>\$ 23,720</b>	<b>\$ 26,500</b>
	<b>Transfers(700)</b>				
50-490-913-750	Transfer to General Fund	\$ 393,800	\$ 400,000	\$ 393,800	\$ 418,898
	<b>Total Transfers(700)</b>	<b>\$ 393,800</b>	<b>\$ 400,000</b>	<b>\$ 393,800</b>	<b>\$ 418,898</b>
	<b>Capital Outlay (900)</b>				
50-490-913-920	Equipment	\$ -	\$ 5,000	\$ -	\$ -
50-490-913-950	Other Improvements	175,000	-	-	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 175,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL WATER ADMIN</b>	<b>\$ 2,492,660</b>	<b>\$ 2,409,688</b>	<b>\$ 2,260,889</b>	<b>\$ 2,474,698</b>



## City of Cañon City 2022 Budget

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### **Utility Billing Overview**

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Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

#### **2021 Major Goals and Accomplishments:**

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Worked with customers who were delinquent to bring accounts current.

#### **2022 Major Goals:**

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2022.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER FUND - EXPENDITURE DETAIL**

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>UTILITY BILLING</b>					
<b>Personnel Services (100)</b>					
50-490-914-110	Salaries & Wages	\$ 67,923	\$ 74,400	\$ 69,750	\$ 78,500
50-490-914-112	Salaries-Temporary	-	-	-	-
50-490-914-121	Overtime-Permanent	1,433	3,500	597	2,000
50-490-914-134	PTO Payoff	-	-	-	-
50-490-914-135	Longevity Pay	550	-	-	-
50-490-914-142	Workers' Compensation	122	250	100	150
50-490-914-143	Life & Health Insurance	30,314	31,600	24,000	33,500
50-490-914-144	FICA Taxes	5,206	5,792	5,210	6,000
50-490-914-145	City Retirement	2,061	3,660	2,622	3,900
<b>Total Personnel Services (100)</b>		<b>\$ 107,609</b>	<b>\$ 119,202</b>	<b>\$ 102,279</b>	<b>\$ 124,050</b>
<b>Supplies &amp; Materials(200)</b>					
50-490-914-200	Office Supplies	\$ 246	\$ 500	\$ 110	\$ 500
50-490-914-205	Small Items of Equipment	296	500	925	500
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 542</b>	<b>\$ 1,000</b>	<b>\$ 1,035</b>	<b>\$ 1,000</b>
<b>Purchased Services (300)</b>					
50-490-914-300	Professional Services	\$ 32	\$ 3,000	\$ 2,300	\$ 3,500
50-490-914-305	Contracted Services-General	52,323	65,000	55,000	70,000
50-490-914-312	Software Titles	2,282	5,000	2,500	5,000
50-490-914-315	Postage/Freight	683	500	700	1,000
50-490-914-320	Printing	-	500	-	500
50-490-914-330	Subscriptions/Membership Fees	-	100	-	100
50-490-914-335	Travel & Training	-	1,000	-	1,000
50-490-914-342	Worker's Comp Deductible	1,000	-	-	-
50-490-914-350	Other Fees & Charges	70,691	72,000	68,000	75,000
50-490-914-380	Telephone	6	-	-	-
<b>Total Purch Services (300)</b>		<b>\$ 127,017</b>	<b>\$ 147,100</b>	<b>\$ 128,500</b>	<b>\$ 156,100</b>
<b>TOTAL UTILITY BILLING</b>		<b>\$ 235,168</b>	<b>\$ 267,302</b>	<b>\$ 231,814</b>	<b>\$ 281,150</b>

## City of Cañon City 2022 Budget

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### Water Treatment Overview

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Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

#### **2021 Major Goals and Accomplishments:**

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Purchased new switchgear and variable frequency drives to be installed as part of the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade project. Project will finish in 2022.

#### **2022 Major Goals:**

- ◆ Finish the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade Project.
- ◆ Replace filter media in all 12 multi-media rapid rate gravity filters to insure the continued treatment of high quality drinking water.
- ◆ Finish updating the Southfield Remote Pumping Stations radio communications link.
- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER FUND - EXPENDITURE DETAIL**

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>WATER TREATMENT</b>					
<b>Personnel Services (100)</b>					
50-490-922-110	Salaries & Wages	\$ 572,208	\$ 624,600	\$ 589,261	\$ 700,000
50-490-922-112	Salaries-Temporary	-	-	-	-
50-490-922-121	Overtime-Permanent	9,004	21,730	15,000	22,800
50-490-922-123	Holiday Pay	6,013	6,000	6,000	-
50-490-922-134	Vacation/Sick Leave Payoff	8,304	-	-	-
50-490-922-135	Longevity Pay	5,700	5,850	5,200	5,800
50-490-922-137	Uniform/Boot Allowance	2,100	2,400	2,100	2,400
50-490-922-142	Workers' Compensation	18,673	18,000	21,000	16,000
50-490-922-143	Life & Health Insurance	183,849	191,000	176,600	196,000
50-490-922-144	FICA Taxes	43,671	48,900	45,200	54,000
50-490-922-145	City Retirement	28,537	31,355	29,500	34,200
<b>Total Personnel Services (100)</b>		<b>\$ 878,059</b>	<b>\$ 949,835</b>	<b>\$ 889,861</b>	<b>\$ 1,031,200</b>
<b>Supplies &amp; Materials(200)</b>					
50-490-922-200	Office Supplies	\$ 696	\$ 1,000	\$ 346	\$ 1,000
50-490-922-205	Small Items of Equipment	34,119	10,000	16,616	13,600
50-490-922-210	Operating Supplies-General	8,379	6,310	7,360	6,310
50-490-922-215	Operating Supplies-Equip/Maint.	9,616	8,500	7,532	8,500
50-490-922-220	Operating Supplies-Bldg Materials	7,748	4,500	5,343	4,500
50-490-922-225	Vehicle Equip Parts	2,756	3,200	1,707	5,000
50-490-922-235	Chem, Lab & Medical Supplies	192,340	180,000	189,766	214,000
50-490-922-237	Uniform Purchases	3,004	4,800	3,250	5,200
50-490-922-245	Gas & Diesel Fuel	3,952	6,000	4,525	6,800
50-490-922-250	Oil, grease, etc.	343	300	255	300
50-490-922-255	Tires, Tubes, etc.	1,394	2,000	1,375	2,000
50-490-922-260	Repair Parts-Water	191	-	2,250	-
50-490-922-265	Specialized Equipment	38,511	48,205	44,200	47,000
50-490-922-280	Janitorial Supplies	257	-	-	-
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 303,306</b>	<b>\$ 274,815</b>	<b>\$ 284,525</b>	<b>\$ 314,210</b>
<b>Purchased Services (300)</b>					
50-490-922-300	Professional Services	\$ 1,888	\$ 2,000	\$ 1,300	\$ 2,000
50-490-922-305	Contracted Services-General	8,475	23,600	6,050	54,800
50-490-922-310	Contracted Services-Repair/Maint.	62,931	86,000	74,000	91,000
50-490-922-312	Software Titles	14,899	12,000	12,000	14,725
50-490-922-315	Postage/Freight	2,392	2,700	1,950	2,000
50-490-922-320	Printing	-	250	-	200
50-490-922-325	Publications/Advertising	76	550	32	250
50-490-922-330	Subscriptions/Membership Fees	1,195	2,265	2,170	1,500
50-490-922-335	Travel & Training	5,596	5,730	3,950	5,000
50-490-922-340	Material/Equipment Rental	-	400	-	1,000
50-490-922-342	Workers' Comp. Deductible	470	1,200	200	1,200
50-490-922-365	Electric	370,228	453,000	327,300	453,000
50-490-922-370	Gas	3,779	7,000	4,650	7,000
50-490-922-375	Sewer	-	-	34	-
50-490-922-380	Telephone/Voice/Data	2,404	2,700	2,670	4,000
50-490-922-387	Lab Tests	19,390	28,000	17,200	21,000
50-490-922-390	Stormwater	17,404	14,800	16,000	15,244
<b>Total Purch Services (300)</b>		<b>\$ 511,127</b>	<b>\$ 642,195</b>	<b>\$ 469,506</b>	<b>\$ 673,919</b>
<b>Capital Outlay (900)</b>					
50-490-922-920	Equipment	\$ -	\$ -	\$ -	\$ 54,000
50-490-922-950	Other Improvements	-	-	30,000	-
<b>Total Capital Outlay (900)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 54,000</b>
<b>TOTAL WATER TREATMENT</b>		<b>\$ 1,692,492</b>	<b>\$ 1,866,845</b>	<b>\$ 1,673,892</b>	<b>\$ 2,073,329</b>

## City of Cañon City 2022 Budget

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### **Water Distribution Overview**

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Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

#### **2021 Major Goals and Accomplishments:**

- ◆ Renewed 3,000 linear feet 4" water main with new 8" water main in conjunction with the City's 2A Street Improvement Project on N. Orchard Avenue.
- ◆ Renew 450 linear feet of 8" water main due to numerous corrosion pit failures causing major water leaks and damage to the street.
- ◆ Completed the 2021 Fire Hydrant Exercise Program.
- ◆ Continued with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,188 fire hydrants, and 109 blow-off assemblies, 3,439 valves and 8,916 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.

#### **2022 Major Goals:**

- ◆ Reynolds Avenue: Fremont Drive to Pear Street; Field Avenue: Pear Street to Central Avenue: Replace 4,100 linear feet of 3"/4"/6" water main with 12" water main in conjunction with the City's 2A Street Improvement Projects.
- ◆ Relocate 475 linear feet of 12" water main in conjunction with the City's Stormwater Project for East Main and Rhodes.
- ◆ Replace 225 linear feet of 8" water main with 12" water main in conjunction with Fremont County's replacement of the Grandview Bridge crossing Four Mile Creek.
- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.
- ◆ Maintain the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers. Begin a comprehensive inventory database to identify/locate/remove lead service lines in the system as part of the Lead Rule update.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER FUND - EXPENDITURE DETAIL**

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>DISTRIBUTION</b>					
<b>Personnel Services (100)</b>					
50-490-923-110	Salaries & Wages	\$ 677,843	\$ 799,400	\$ 677,372	\$ 911,000
50-490-923-121	Overtime-Permanent	17,436	22,000	15,513	17,000
50-490-923-134	Vac/Sick Payoff	8,892	-	3,705	-
50-490-923-135	Longevity Pay	6,850	6,000	6,454	6,000
50-490-923-137	Uniform/Boot Allowance	3,100	2,700	4,000	3,000
50-490-923-142	Workers' Compensation	20,113	18,000	19,642	18,000
50-490-923-143	Life & Health Insurance	214,107	270,000	167,393	296,000
50-490-923-144	FICA Taxes	53,610	62,600	52,717	70,000
50-490-923-145	City Retirement	31,258	39,670	30,134	45,000
<b>Total Personnel Services (100)</b>		<b>\$ 1,033,209</b>	<b>\$ 1,220,370</b>	<b>\$ 976,930</b>	<b>\$ 1,366,000</b>
<b>Supplies &amp; Materials(200)</b>					
50-490-923-200	Office Supplies	\$ 942	\$ 1,300	\$ 700	\$ 1,000
50-490-923-205	Small Items of Equipment	5,471	9,700	3,750	17,500
50-490-923-210	Operating Supplies-General	15,723	16,000	19,700	16,000
50-490-923-215	Operating Supplies-Equip./Maint.	4,099	4,500	2,500	4,500
50-490-923-220	Operating Supplies-Bldg Materials	64,153	53,000	56,850	65,000
50-490-923-225	Vehicle/Equip Parts	17,348	10,000	9,250	15,000
50-490-923-237	Uniform Purchases	4,517	4,300	7,000	6,500
50-490-923-245	Gas & Diesel Fuel	15,677	18,000	19,100	25,750
50-490-923-250	Oil, Grease, etc.	1,496	1,700	1,000	1,700
50-490-923-255	Tires, Tubes, etc.	6,732	4,000	2,900	6,000
50-490-923-260	Repair Parts - Water, Sewer	279,888	282,300	259,500	308,000
50-490-923-265	Specialized Equipment Repair	993	3,000	3,400	5,000
50-490-923-280	Janitorial Supplies	36	-	-	-
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 417,075</b>	<b>\$ 407,800</b>	<b>\$ 385,650</b>	<b>\$ 471,950</b>
<b>Purchased Services (300)</b>					
50-490-923-300	Professional Services	\$ 4,305	\$ 5,180	\$ 4,350	\$ 5,535
50-490-923-305	Contracted Services-General	1,601	1,350	1,100	1,000
50-490-923-310	Contracted Services-Repair/Maint.	25,517	73,145	16,400	74,000
50-490-923-312	Software Titles	19,382	24,695	9,700	37,940
50-490-923-315	Postage/Freight	1,027	1,400	850	1,400
50-490-923-320	Printing	740	350	300	350
50-490-923-325	Publications/Advertising	-	100	-	100
50-490-923-330	Subscriptions/Membership Fees	1,644	2,250	2,200	1,500
50-490-923-335	Travel & Training	3,444	4,775	3,700	5,775
50-490-923-340	Material/Equipment Rental	5,983	5,200	7,250	5,900
50-490-923-342	Workers' Comp. Deductible	-	1,000	1,000	1,000
50-490-923-365	Electric	5,736	6,400	6,450	6,600
50-490-923-370	Gas	1,357	1,550	1,675	1,550
50-490-923-375	Sewer	163	160	153	167
50-490-923-380	Telephone/Voice/Data	9,120	11,000	8,700	12,600
50-490-923-385	Water	1,085	745	900	900
<b>Total Purch Services (300)</b>		<b>\$ 81,104</b>	<b>\$ 139,300</b>	<b>\$ 64,728</b>	<b>\$ 156,317</b>
<b>Capital Outlay (900)</b>					
50-490-923-900	Property Acquisitions	\$ -	\$ 12,500	\$ 12,500	\$ -
50-490-923-920	Equipment	189,597	29,000	28,967	221,500
50-490-923-950	Other improvements	-	-	-	-
<b>Total Capital Outlay (900)</b>		<b>\$ 189,597</b>	<b>\$ 41,500</b>	<b>\$ 41,467</b>	<b>\$ 221,500</b>
<b>TOTAL DISTRIBUTION</b>		<b>\$ 1,720,985</b>	<b>\$ 1,808,970</b>	<b>\$ 1,468,775</b>	<b>\$ 2,215,767</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER FUND - EXPENDITURE DETAIL**

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>WATER PROJECTS</b>					
<b>Capital Outlay (900)</b>					
50-490-928-934	Other Water Main Projects	\$ 634,667	\$ 1,370,500	\$ 820,000	\$ 1,843,600
50-490-928-935	MCC upgrade	-	495,000	440,503	225,000
50-490-928-936	Other Water Projects	-	-	-	200,000
<b>TOTAL WATER PROJECTS</b>		<b>\$ 634,667</b>	<b>\$ 1,865,500</b>	<b>\$ 1,260,503</b>	<b>\$ 2,268,600</b>
<b>GRAND TOTAL WATER</b>		<b>\$ 6,775,972</b>	<b>\$ 8,218,305</b>	<b>\$ 6,895,873</b>	<b>\$ 9,313,544</b>

## City of Cañon City 2022 Budget

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### **Raw Water Fund Overview**

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The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

#### **2021 Major Goals and Accomplishments:**

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

#### **2022 Major Goals:**

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.



**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**RAW WATER ACQUISITION FUND SUMMARY**

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,132,491	\$ 1,162,178	2.62%
<b>Revenues:</b>			
Tap Fees	\$ 16,800	\$ 26,000	54.76%
Non-Operating Revenue	6,000	1,500	-75.00%
<b>Total Revenue</b>	\$ 22,800	\$ 27,500	20.61%
<b>Total Sources of Funds</b>	<u>\$ 1,155,291</u>	<u>\$ 1,189,678</u>	<u>2.98%</u>
<b>Uses of Funds</b>			
Raw Water Acquisition	\$ 27,500	\$ 27,500	0.00%
<b>Total Uses of Funds</b>	<u>\$ 27,500</u>	<u>\$ 27,500</u>	<u>0.00%</u>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - BUDGET STATEMENT**

	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Estimate</u>	<u>2022 Budget</u>
<b>Revenues:</b>				
Tap Fees	\$ 38,300	\$ 16,800	\$ 35,000	\$ 26,000
Non-Operating Revenue (Interest Earnings)	10,592	6,000	2,000	1,500
<b>Total Revenue</b>	<u>\$ 48,892</u>	<u>\$ 22,800</u>	<u>\$ 37,000</u>	<u>\$ 27,500</u>
 <b>Total Sources of Funds</b>	 <u>\$ 48,892</u>	 <u>\$ 22,800</u>	 <u>\$ 37,000</u>	 <u>\$ 27,500</u>
 <b>Uses of Funds:</b>				
Current:				
Raw Water	\$ 19,337	\$ 17,500	\$ 17,300	\$ 17,500
Capital Outlay	-	10,000	-	10,000
<b>Total Uses of Funds</b>	<u>\$ 19,337</u>	<u>\$ 27,500</u>	<u>\$ 17,300</u>	<u>\$ 27,500</u>
 Excess of Revenues Over (Under)				
Uses of Funds	\$ 29,555	\$ (4,700)	\$ 19,700	\$ -
 Available Resources, Beginning of Year	 <u>1,112,923</u>	 <u>1,132,491</u>	 <u>1,142,478</u>	 <u>1,162,178</u>
 <b>Available Resources, End of Year</b>	 <u><u>\$ 1,142,478</u></u>	 <u><u>\$ 1,127,791</u></u>	 <u><u>\$ 1,162,178</u></u>	 <u><u>\$ 1,162,178</u></u>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>Operating Revenues</b>				
52-340-34101	Tap Fees	\$ 38,300	\$ 16,800	\$ 35,000	\$ 26,000
	<b>Total Dept 345</b>	<b>\$ 38,300</b>	<b>\$ 16,800</b>	<b>\$ 35,000</b>	<b>\$ 26,000</b>
52-360-36101	Earnings on Dep & Invest.	\$ 10,592	\$ 6,000	2,000	1,500
	<b>Total Dept 360</b>	<b>\$ 10,592</b>	<b>\$ 6,000</b>	<b>\$ 2,000</b>	<b>\$ 1,500</b>
	<b>TOTAL</b>	<b>\$ 48,892</b>	<b>\$ 22,800</b>	<b>\$ 37,000</b>	<b>\$ 27,500</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Purchased Services (300)</b>					
52-520-903-300	Professional Services	\$ 10,396	\$ 9,000	\$ 6,300	\$ 10,000
52-520-903-305	Contracted Services-General	7,473	6,500	9,500	5,500
52-520-903-310	Storage Acquisition Fees & Charges	1,468	2,000	1,500	2,000
	<b>Total Purchased Services (300)</b>	<b>\$ 19,337</b>	<b>\$ 17,500</b>	<b>\$ 17,300</b>	<b>\$ 17,500</b>
<b>Capital Outlay (900)</b>					
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
	<b>Total Raw Water Acquisition Fund</b>	<b>\$ 19,337</b>	<b>\$ 27,500</b>	<b>\$ 17,300</b>	<b>\$ 27,500</b>



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## City of Cañon City 2022 Budget

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### Stormwater Utility Overview

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The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit.

#### 2021 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Presentations to groups, schools, completion of the first phase of the Public Arts Mural Program and participation in a local water festival for school children and a local teacher's workshop. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation: Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
  - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties, presented a training on the City's updated GESC program and manual for local contractors.
  - Post-construction SW management: Performed inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Formed new stormwater maintenance crew and acquired new vacuum truck.
- ◆ Complete design and proceed with construction of stormwater capital improvements funded with COPs.
  - N. 9th Street Stormsewer Replacement.
  - Abbey Drainage – Rhodes Ave Drainage Improvements.
  - NE Cañon Drainage – WPA Drainage Improvements.

#### 2022 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue mapping and inspecting all stormwater facilities with GPS equipment. Continue outfall sampling and detection for illicit discharges. Expand water quality to local creeks, springs, etc. to develop a better base line.
  - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
  - Post-construction SW management: Perform inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
  - Abbey Drainage – Rhodes Ave Drainage Improvements.
- ◆ Continue process of Stormwater Utility District formation.
- ◆ Continue operations of stormwater maintenance crew with new vacuum truck.

**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**STORMWATER UTILITY FUND SUMMARY**

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 6,449,980	\$ 3,928,458	-39.09%
<b>Revenues:</b>			
Operating Revenue	\$ 1,832,517	\$ 2,026,615	10.59%
Non-Operating Revenue	134,000	28,000	-79.10%
<b>Total Revenues</b>	\$ 1,966,517	\$ 2,054,615	4.48%
<b>Total Sources of Funds</b>	<u>\$ 8,416,497</u>	<u>\$ 5,983,073</u>	<u>-28.91%</u>
<b>Uses of Funds</b>			
Stormwater Operations	\$ 650,470	\$ 731,965	12.53%
Debt Service	669,200	668,150	100.00%
Capital Outlay	6,066,000	3,304,262	100.00%
<b>Total Uses of Funds</b>	<u>\$ 7,385,670</u>	<u>\$ 4,704,377</u>	<u>-36.30%</u>
<b>Other Financing Sources (Uses)</b>			
Transfer to Other Funds	\$ (740,100)	\$ (521,522)	-29.53%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (240,100)</u>	<u>\$ (521,522)</u>	<u>-117.21%</u>

# CITY OF CAÑON CITY

## ENTERPRISE FUNDS

### STORMWATER UTILITY FUND

### BUDGET STATEMENT

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 1,833,763	\$ 1,832,517	\$ 1,832,517	\$ 2,026,615
Non-Operating Revenue	191,261	134,000	162,523	28,000
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 2,025,024</b>	<b>\$ 1,966,517</b>	<b>\$ 1,995,040</b>	<b>\$ 2,054,615</b>
<b>Uses of Funds:</b>				
Stormwater Operations	\$ 356,338	\$ 650,470	\$ 376,777	\$ 731,965
Debt Service	398,989	669,200	669,200	668,150
Capital Outlay	2,798,711	6,066,000	2,670,607	3,304,262
<b>Total Uses of Funds</b>	<b>\$ 3,554,038</b>	<b>\$ 7,385,670</b>	<b>\$ 3,716,584</b>	<b>\$ 4,704,377</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ (1,529,014)	\$ (5,419,153)	\$ (1,721,544)	\$ (2,649,762)
<b>Other Financing Sources (Uses)</b>				
Proceeds from Financing	\$ 8,072,871	\$ 500,000	\$ 500,000	\$ -
Sale of Assets	-	-	-	-
Transfer to Other Funds	(740,100)	(740,100)	(740,100)	(521,522)
<b>Total Other Financing Sources</b>	<b>\$ 7,332,771</b>	<b>\$ (240,100)</b>	<b>\$ (240,100)</b>	<b>\$ (521,522)</b>
Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ 5,803,757	\$ (5,659,253)	\$ (1,961,644)	\$ (3,171,284)
Available Resources, Beginning of Year	8,628,333	6,449,980	5,890,102	3,928,458
<b>Available Resources, End of Year</b>	<b>\$ 5,890,102</b>	<b>\$ 848,527</b>	<b>\$ 3,928,458</b>	<b>\$ 757,174</b>
Less Reserved Available Resources:				
Operating Reserve	\$ 340,000	\$ 273,900	\$ 229,500	\$ 257,600
COP Project Fund	5,399,869	-	3,229,262	-
Capital Reserve	150,233	135,863	184,610	204,610
<b>Total Reserved Available Resources</b>	<b>\$ 5,890,102</b>	<b>\$ 409,763</b>	<b>\$ 3,643,372</b>	<b>\$ 462,210</b>
<b>Unreserved Available Resources</b>	<b>\$ -</b>	<b>\$ 438,764</b>	<b>\$ 285,086</b>	<b>\$ 294,964</b>



## Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

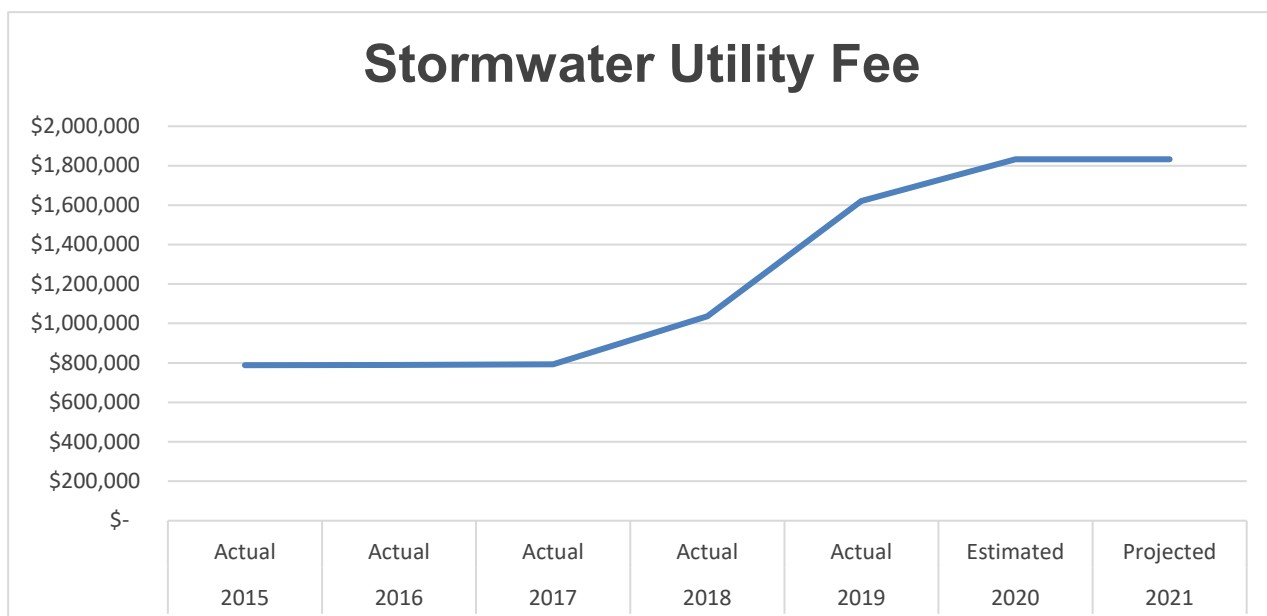
**Description:** The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

### History:

Year		Amount	% Change from Previous Year
2015	Actual	\$ 788,466	-0.14%
2016	Actual	\$ 789,164	0.09%
2017	Actual	\$ 792,711	0.45%
2018	Actual	\$ 1,036,188	30.71%
2019	Actual	\$ 1,621,530	56.49%
2020	Estimated	\$ 1,832,517	13.01%
2021	Projected	\$ 1,832,517	0.00%

**Projection:** The 2021 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.).

**Comments:** The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the last fourteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Operating Revenues</b>					
55-344-00451	Stormwater Utility Fees	\$ 1,833,763	\$ 1,832,517	\$ 1,832,517	\$ 2,026,615
	<b>Total Operating Revenue</b>	<b>\$ 1,833,763</b>	<b>\$ 1,832,517</b>	<b>\$ 1,832,517</b>	<b>\$ 2,026,615</b>
<b>Non-Operating Revenues</b>					
55-345-00511	Interest on Investment	\$ 50,958	\$ 25,000	\$ 18,890	\$ 2,500
55-345-00522	Penalty - Stormwater Billings	2,646	1,000	6,315	2,500
55-345-00523	Penalty - Stormwater Enforcement	250	-	-	-
55-345-00526	Stormwater Impact Fee	33,802	5,000	34,377	20,000
55-345-00530	Refund of Expenditures	-	-	336	-
55-345-00551	Stormwater Runoff Mgmt. Fees	3,605	3,000	2,605	3,000
55-345-00601	Local Funding	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
	<b>Total Non-Operating Revenue</b>	<b>\$ 191,261</b>	<b>\$ 134,000</b>	<b>\$ 162,523</b>	<b>\$ 28,000</b>
<b>Other Financing Sources</b>					
55-390-00910	Sale of Assets	\$ -	\$ -	\$ -	\$ -
55-390-00937	Financing Proceeds	-	500,000	500,000	-
		<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 2,025,024</b>	<b>\$ 2,466,517</b>	<b>\$ 2,495,040</b>	<b>\$ 2,054,615</b>

# CITY OF CAÑON CITY

## ENTERPRISE FUNDS

### STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>STORMWATER OPERATIONS</b>					
<b>Personal Services (100)</b>					
55-480-913-110	Salaries & Wages	\$ 76,979	\$ 186,800	\$ 113,881	\$ 245,000
55-480-913-121	Overtime	\$ 607	\$ 1,500	\$ 1,096	\$ 2,000
55-480-913-134	Vac/Sick Payoff	-	-	-	-
55-480-913-135	Longevity Pay	700	1,150	692	1,825
55-480-913-137	Uniform/Boot Allowance	200	800	683	1,600
55-480-913-142	Workers' Compensation	153	300	250	2,500
55-480-913-143	Life & Health Insurance	24,061	63,000	27,055	64,000
55-480-913-144	FICA Taxes	4,878	14,500	8,116	18,000
55-480-913-145	City Retirement	3,361	9,220	5,518	12,000
<b>Total Personal Services (100)</b>		<b>\$ 110,939</b>	<b>\$ 277,270</b>	<b>\$ 157,291</b>	<b>\$ 346,925</b>
<b>Supplies &amp; Materials(200)</b>					
55-480-913-200	Office Supplies	\$ -	\$ 150	\$ -	\$ 250
55-480-913-205	Small Items of Equipment	106	15,500	10,000	21,315
55-480-913-210	Operating Supplies - General	1,244	7,000	1,300	8,000
55-480-913-225	Vehicle/Equipment Parts	87	20,500	222	5,000
55-480-913-237	Uniform Purchases	186	400	100	1,200
55-480-913-245	Gas & Diesel Fuel	318	10,000	4,400	7,000
55-480-913-250	Oil, Grease, Etc.	23	300	10	700
55-480-913-255	Tires, Tubes, Etc.	-	1,100	-	2,500
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 1,964</b>	<b>\$ 54,950</b>	<b>\$ 16,032</b>	<b>\$ 45,965</b>
<b>Purchased Services (300)</b>					
55-480-913-300	Professional Services	\$ -	\$ 8,000	\$ 1,000	\$ 8,000
55-480-913-310	Contracted Services-Repair/Maint.	141,177	205,000	99,350	210,000
55-480-913-312	Software Titles	-	250	204	6,575
55-480-913-315	Postage/Freight	359	350	350	400
55-480-913-320	Printing	140	350	100	400
55-480-913-325	Publications/Advertising	5,088	4,500	6,500	6,000
55-480-913-330	Subscriptions/Membership Fees	730	1,200	1,200	1,200
55-480-913-335	Travel & Training	543	3,000	250	4,000
55-480-913-350	Other Fees & Charges	55,015	50,000	58,100	60,000
55-480-913-355	Insurance Bonds	15,960	20,000	11,000	15,000
55-480-913-365	Electric	306	500	100	500
55-480-913-380	Telephone/Voice/Data	1,234	2,500	2,000	3,000
55-480-913-385	Water	1,490	600	1,300	2,000
<b>Total Purch Services (300)</b>		<b>\$ 222,042</b>	<b>\$ 296,250</b>	<b>\$ 181,454</b>	<b>\$ 317,075</b>
<b>Debt Service (600)</b>					
55-480-913-610	Principal	\$ 367,000	\$ 367,000	\$ 367,000	\$ 378,050
55-480-913-620	Interest	29,489	299,700	299,700	287,600
55-480-913-630	Cost of Issuance	-	-	-	-
55-480-913-640	Paying Agent Fees	2,500	2,500	2,500	2,500
<b>Total Debt Service (600)</b>		<b>\$ 398,989</b>	<b>\$ 669,200</b>	<b>\$ 669,200</b>	<b>\$ 668,150</b>
<b>Grants/Contrib/Indem (700)</b>					
55-480-913-726	GIS Authority	\$ 21,393	\$ 22,000	\$ 22,000	\$ 22,000
<b>Total Grants, Etc. (700)</b>		<b>\$ 21,393</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

Description		2020 Actual	2021 Budget	2021 Estimate	2022 Budget
<b>Transfers(700)</b>					
55-480-913-750	Transfer to Other Funds	\$ 740,100	\$ 740,100	\$ 740,100	\$ 521,522
	<b>Total Transfers(700)</b>	<b>\$ 740,100</b>	<b>\$ 740,100</b>	<b>\$ 740,100</b>	<b>\$ 521,522</b>
<b>Capital Outlay (900)</b>					
55-480-913-900	Property Acquisition	\$ -	\$ -	\$ -	\$ 75,000
55-480-913-920	Equipment	16,110	500,000	500,000	75,000
55-480-913-950	Other Improvements	2,782,601	5,566,000	2,170,607	3,154,262
	<b>Total Capital Outlay (900)</b>	<b>\$ 2,798,711</b>	<b>\$ 6,066,000</b>	<b>\$ 2,670,607</b>	<b>\$ 3,304,262</b>
<b>TOTAL STORMWATER OPERATIONS</b>		<b>\$ 4,294,138</b>	<b>\$ 8,125,770</b>	<b>\$ 4,456,684</b>	<b>\$ 5,225,899</b>



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## City of Cañon City 2022 Budget

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### **Self Insurance Fund Overview**

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The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

#### **2021 Major Goals and Accomplishments:**

- ◆ Prepared a comprehensive rate analysis for the 2021 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continue the annual Wellness Risk Assessment Screening program. Each employee is provided a comprehensive report concerning all relevant health indicators, as well as, providing for early detection of major health issues that should be addressed by the employee/spouse. Each participating individual will also be provided the opportunity to meet with a health coach to assist with the overall improvement of their health. Any employee who chooses to not participate in the biometric screening program will remain in the traditional plan design at the current cost of 30% of the total premium.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

#### **2022 Major Goals:**

- ◆ Prepare a comprehensive rate analysis for the 2022 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 3% increase in premiums
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

# CITY OF CAÑON CITY

## 2022 BUDGET

### SELF INSURANCE FUND SUMMARY

	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 815,206	\$ 1,241,093	52.24%
<b>Revenues</b>			
Charges for Services	\$ 2,371,284	\$ 2,505,833	5.67%
Interest	5,000	400	-92.00%
<b>Total Revenues</b>	\$ 2,376,284	\$ 2,506,233	5.47%
<b>Total Sources of Funds</b>	<u>\$ 3,191,490</u>	<u>\$ 3,747,326</u>	<u>17.42%</u>
<b>Uses of Funds</b>			
Claims	\$ 1,969,000	\$ 1,950,000	-0.96%
Premiums	323,800	348,400	7.60%
Administration Fees	150,790	160,600	6.51%
Plan Withdrawal Settlement	-	-	0.00%
<b>Total Uses of Funds</b>	<u>\$ 2,443,590</u>	<u>\$ 2,459,000</u>	<u>0.63%</u>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - BUDGET STATEMENT**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 2,303,037	\$ 2,371,284	\$ 2,419,478	\$ 2,505,833
Interest	6,798	5,000	500	400
<b>Total Revenues</b>	<u>\$ 2,309,835</u>	<u>\$ 2,376,284</u>	<u>\$ 2,419,978</u>	<u>\$ 2,506,233</u>
<b>Expenditures by Function</b>				
Current:				
Self Insurance	\$ 2,224,919	\$ 2,443,590	\$ 2,417,142	\$ 2,459,000
<b>Total Expenditures</b>	<u>\$ 2,224,919</u>	<u>\$ 2,443,590</u>	<u>\$ 2,417,142</u>	<u>\$ 2,459,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 84,916	\$ (67,306)	\$ 2,836	\$ 47,233
Retained Earnings, Beginning of Year	<u>\$ 1,153,341</u>	<u>\$ 815,206</u>	<u>\$ 1,238,257</u>	<u>\$ 1,241,093</u>
<b>Retained Earnings, End of Year</b>	<u><u>\$ 1,238,257</u></u>	<u><u>\$ 747,900</u></u>	<u><u>\$ 1,241,093</u></u>	<u><u>\$ 1,288,326</u></u>



**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>340 - Charges for Services</b>				
60-340-34901	Premiums - City of Canon City	\$ 2,287,905	\$ 2,352,804	\$ 2,413,779	\$ 2,486,193
60-340-34905	Premiums - COBRA/Retirees	15,132	18,480	5,699	19,640
	<b>Total Charges for Services</b>	<b>2,303,037</b>	<b>2,371,284</b>	<b>2,419,478</b>	<b>2,505,833</b>
	<b>360 - Misc. Revenue</b>				
60-360-36101	Earnings on Investments	6,798	5,000	500	400
	<b>Total Misc. Revenue</b>	<b>6,798</b>	<b>5,000</b>	<b>500</b>	<b>400</b>
	<b>Total Self Insurance Fund</b>	<b>\$ 2,309,835</b>	<b>\$ 2,376,284</b>	<b>\$ 2,419,978</b>	<b>\$ 2,506,233</b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
	<b>Purchased Services (300)</b>				
60-410-180-388	Claims	\$ 1,799,203	\$ 1,999,000	\$ 2,213,971	\$ 2,000,000
60-410-180-389	Claims Reimbursements	(9,922)	(30,000)	(246,000)	(50,000)
60-410-180-390	Misc. Reimbursements	(2,200)	-	-	-
60-410-180-391	Stop Loss - Specific	260,371	291,100	276,142	312,000
60-410-180-392	Other fees & expenses	7,513	15,790	16,000	32,900
60-410-180-393	Dental Network Access Fee	3,275	3,600	3,600	3,600
60-410-180-394	Meritain Admin Fees	91,011	92,400	80,500	82,100
60-410-180-395	PPO Fees	28,345	27,600	27,379	30,300
60-410-180-396	Pre-Certification Fees	6,183	6,500	6,500	6,500
60-410-180-397	Pre-Existing Condition Fees (HPPA)	3,744	3,900	3,900	4,000
60-410-180-398	LTD Premiums	32,356	32,700	34,000	36,400
60-410-180-399	Life Insurance Premiums	4,349	-	-	-
60-410-180-400	PCORI Fee	691	1,000	1,150	1,200
	<b>Total Purchased Services (300)</b>	<b>\$ 2,224,919</b>	<b>\$ 2,443,590</b>	<b>\$ 2,417,142</b>	<b>\$ 2,459,000</b>
<b>GRAND TOTAL SELF INSURANCE FUND</b>		<b>\$ 2,224,919</b>	<b>\$ 2,443,590</b>	<b>\$ 2,417,142</b>	<b>\$ 2,459,000</b>



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## City of Cañon City 2022 Budget

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### **L**akeside and Greenwood Cemeteries Overview

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The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated with absolutely no warning or discussion with me regarding the matter or the department's possible elimination. The 2013 Cemetery Department was staffed with three fulltime employees and four seasonal employees with an operating budget of \$325,686. Lakeside Cemetery is a perpetual care facility that averages nearly 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. Additional maintenance items and services provided by parks staff include locating graves sites for the public upon request, coordinating burial services with mortuaries, burial record keeping and documentation, performing disinterment's, concrete foundation installation for headstones, raising sunken graves, leveling sunken headstones, rodent control, erecting tents and providing seating for graveside services when requested and the construction, painting, installation and maintenance of over 1,500 Veterans markers for our servicemen and women who are laid to rest in Lakeside Cemetery. Lakeside Cemetery produces revenue in excess of \$91,000 annually from the sale of grave spaces, grave openings and closings and other services provided by the Parks Department which is deposited in the Perpetual Care Fund. Since 2013 the Parks Department has been forced to treat the cemetery as just another park, a very large park with intense maintenance needs. In 2019/2020 an average of 6,108-man hours were spent performing duties in the cemetery, equivalent to 2.93 full time positions. As a perpetual care facility Lakeside Cemetery and those laid to rest there deserve the highest level of care and maintenance the city can provide. Having a crew dedicated to the maintenance and operation of our cemeteries will also allow us to raise the level of maintenance in all our parks and trails.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

#### **2021 Major Goals and Accomplishments:**

- ◆ Successfully operated and maintained all aspects of both cemeteries.

#### **2022 Major Goals:**

- ◆ Reestablish a dedicated cemetery maintenance staff.

**CITY OF CAÑON CITY**  
**2022 BUDGET**  
**CEMETERY FUND SUMMARY**

	<u>2021</u> <u>Budget</u>	<u>2022</u> <u>Budget</u>	<u>%</u> <u>Change</u>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 2,223,232	\$ 2,184,804	-1.73%
<b>Revenues</b>			
Revenues	\$ 32,000	\$ 23,100	100.00%
<b>Total Revenues</b>	\$ 32,000	\$ 23,100	100.00%
<b>Total Sources of Funds</b>	<u>\$ 2,255,232</u>	<u>\$ 2,207,904</u>	<u>-2.10%</u>
<b>Other Financing Sources (Uses)</b>			
Interagency Loan	(500,000)	222,222	100.00%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (500,000)</u>	<u>\$ 222,222</u>	<u>100.00%</u>

**CITY OF CAÑON CITY**  
**CEMETERY FUND**  
**CEMETERY - BUDGET STATEMENT**

	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 38,229	\$ 32,000	\$ 24,900	\$ 23,100
<b>Total Revenues</b>	<u>\$ 38,229</u>	<u>\$ 32,000</u>	<u>\$ 24,900</u>	<u>\$ 23,100</u>
<b>Other Financing Sources (Uses)</b>				
Interfund Loan - 2A	\$ 222,222	\$ -	\$ 222,222	\$ 222,222
Interfund Loan - CCARE	<u>-</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>-</u>
<b>Total Other Financing Sources (Uses)</b>	<u>\$ 222,222</u>	<u>\$ (500,000)</u>	<u>\$ (277,778)</u>	<u>\$ 222,222</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 260,451	\$ (468,000)	\$ (252,878)	\$ 245,322
Fund Balances, Beginning of Year	<u>\$ 2,177,231</u>	<u>\$ 2,223,232</u>	<u>\$ 2,437,682</u>	<u>\$ 2,184,804</u>
<b>Fund Balances, End of Year</b>	<b>\$ 2,437,682</b>	<b>\$ 1,755,232</b>	<b>\$ 2,184,804</b>	<b>\$ 2,430,126</b>

**CITY OF CAÑON CITY**  
**CEMETERY FUND**  
**CEMETERY - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Estimate</b>	<b>2022 Budget</b>
21-340-34605	Sale of Grave Spaces	\$ 15,842	\$ 20,000	\$ 20,000	\$ 20,000
21-360-36101	Earnings on Dep & Invest.	22,187	12,000	4,800	3,000
21-360-36802	Other	200	-	100	100
	<b>Total Revenue</b>	<b>\$ 38,229</b>	<b>\$ 32,000</b>	<b>\$ 24,900</b>	<b>\$ 23,100</b>

<b><u>Administration</u></b>	<b><u>FTE</u></b>	Utility Billing Specialist II	1
City Administrator	1	<b><u>Fleet</u></b>	<b><u>FTE</u></b>
Senior Administrative Clerk	1	Equipment Mechanic	1
		Equipment Repair Shop Foreman	1
		Equipment Service Technician	1
<b><u>Building Dept</u></b>			
Building Inspector	1		
Building Official	1	<b><u>Human Resources</u></b>	
Permit Technician	.5	Human Resources Director	1
		Payroll/HR Coordinator	.5
<b><u>City Clerk</u></b>			
City Clerk	1	<b><u>Library</u></b>	
		Assistant Librarian	1
		Deputy Director of Library	1
<b><u>Economic Development</u></b>		Librarian	1
Economic Development Manager	1	Library Assistant PT	2
Grant Writer	1	Library Director	1
Main Street Program Manager	1	Library Technician	3
<b><u>Engineering</u></b>		<b><u>Municipal Court</u></b>	
Civil Engineer	1	Deputy Municipal Court Clerk	1
Construction Inspector	1	Municipal Court Clerk	1
Engineer Specialist	2	Municipal Court Clerk Temp	0.25
Engineering/Drafting Technician	1	Municipal Judge	0.5
Geographic Information Systems Specialist	1		
Public Works Director	1		
		<b><u>Museum</u></b>	
<b><u>Information Technology</u></b>		Archives Librarian/Visitor Services Manager	1
IT Manager	1	Curator of Collections & Exhibits	1
IT Technician	1	Education Coordinator	1
		Multimedia Technician	1
		Museum Director	1
<b><u>Facilities</u></b>			
Facilities Maintenance Foreman	1	<b><u>Parks</u></b>	
Facilities Maintenance Worker	1	Administrative Clerk - Parks	1
		Equipment Operator/Park Maintenance Worker	4
<b><u>Finance</u></b>		Forestry Technician	1.5
Accountant	1	Park Maintenance Worker*	7
Accounting Manager	2	Parks Director	1
Accounting Technician - AP	1	Parks Foreman	1
Cashier	1	Parks Maintenance Worker PT	3
Director of Finance	1	Senior Arborist Technician	1
Sales and Use Tax Technician	1	Splash Pad Attendant	1.25
Senior Purchasing Technician	1	Trail Builder	0.5
Utility Billing Specialist I	1		



<b><u>Planning</u></b>	<b><u>FTE</u></b>	<b><u>Streets</u></b>	<b><u>FTE</u></b>
City Planner	1	Director of Equipment/Facilities/Streets	1
		Equipment Operator/Street Maintenance Worker	7
		Street Crew Leader	1
		Streets Field Supervisor	1
		Streets Maintenance Worker	3
		Streets Superintendent	1
<b><u>Police</u></b>		<b><u>Water</u></b>	
Community Service Officer	3	Chief Plant Operator	1
Community Service Officer Supervisor	1	Cross Connection Inspector	1
Crime Analyst	1	Equipment Operator/Utility Maintenance Worker	2
Crime Prevention Coordinator	1	Facilities Maintenance Worker Utilities	1
Evidence Technician	1.5	Utility Crew Leader	3
Police Chief	1	Utility Locate Technician	1
Police Commander	3	Utility Maintenance Worker	6
Police Corporal	1	Water Admin Clerk I	1
Police Officer*	27	Water Admin Clerk II	1
Police Officer (School Resource Officer)	2	Water Distribution Inspector	1
Police Records Manager	1	Water Distribution Supervisor	1
Police Records Technician	2	Water Superintendent	1
Police Sergeant*	7	Water Treatment Plant Operator	7
		WTP Maintenance Foreman	1
		WTP Systems Specialist	1
<b><u>Public Information</u></b>			
Public Information Officer	1		
<b><u>Storm Water</u></b>			
Stormwater Coordinator	1		
Stormwater Field Supervisor	1		
Stormwater Maintenance Technician	1		

# CITY OF CAÑON CITY

## COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval.

<b>Community Agency</b>	<b>2020 Budget</b>	<b>2021 Budget</b>	<b>2022 Budget</b>
Boys and Girls Club of Fremont County	\$ 7,500	\$ 7,500	\$ 5,000
Bridge Youth Center	-	5,000	5,400
Cañon City Literacy Center	2,500	5,000	5,000
Cañon City Pregnancy Center	4,000	-	-
Fremont Adventure Recreation	2,500	1,000	-
Fremont County Community Concert Association	600	600	600
Fremont Search & Rescue	1,012	1,200	-
Fremont Starfire Cadet Squadron	1,425	-	-
Gold Belt Tour Scenic & Historic Byway Assoc	4,000	-	-
Heart of Colorado CASA	-	-	3,100
JJ's Helping Paws	2,000	3,000	6,000
Laundry Love	2,000	-	-
Loaves & Fishes	5,000	-	-
Place Called Home	5,000	-	-
Senior Services Solutions Plus	3,000	5,000	5,000
The Pantry of Fremont	4,000	6,000	6,000
UAACOG Head Start	590	-	-
Uncaged Today	-	-	4,800
<b>TOTAL COMMUNITY AGENCY FUNDING</b>	<b>\$ 45,127</b>	<b>\$ 34,300</b>	<b>\$ 40,900</b>



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CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2022 Budget	2023	2024	2025	2026
<b>GENERAL FUND:</b>					
<b>Non-Departmental (Council):</b>					
Property Acquisitions	400,000	-	-	-	-
Royal Gorge Sinking Fund	100,000	25,000	-	-	-
<b>Computer Resources (A. Owens):</b>					
Data Storage	40,000	-	-	-	-
Server replacement	20,000	60,000	20,000	40,000	-
Security/Networking hardware and software	206,500				
Access Control System	70,000				
Surveillance Camera Project	275,000				
<b>General Govt. Buildings (J. Johnson):</b>					
Asphalt repair and sealer parking lots	20,000	20,000	20,000	10,000	10,000
Carpet replacement	10,000	10,000	10,000	5,000	5,000
Concrete pad and cover at Museum	18,000				
Backup generator at City Hall	175,000	-	-	-	-
<b>Community Vitality/Bldg. Division (K. Ulsh)</b>					
Pickup replacement	30,000	-	-	-	-
<b>Police Administration (J. Schick):</b>					
Police Building Renovation (1145 Ohio Ave.)	248,000	-	-	-	-
Command staff vehicles	108,000				
<b>Police Patrol (J. Schick):</b>					
Police Vehicles with required equipment	189,708	-	-	-	-
<b>Equipment Repair (J. Johnson):</b>					
Forklift conversion	15,000				
Fuel station replacement and upgrade	30,000				
Concrete repair/replacement at shop	6,500				
<b>Streets Maintenance (T. Falgien):</b>					
Crew Cab Pickup	35,000	35,700	40,000	41,000	
Tandem Dumptruck with sander and snow plow	270,000				
Backhoe		150,000	-	-	-
Loader				-	140,000
Street sweeper			300,000		
10' Slide in sander				80,000	-
<b>Engineering (K. Swearingen):</b>					
Leica Hardware upgrade	38,000	-	-	-	-
Vehicle Replacement	35,000	-	-	-	-
<b>Streets Projects (K. Swearingen):</b>					
Street reconstruction / overlays	400,000	460,000	470,000	480,000	490,000
Ditch Crossings	200,000	200,000	200,000	200,000	200,000
Miscellaneous concrete & City sidewalk replacement program	50,000	100,000	100,000	100,000	100,000
Downtown alleys	125,000	250,000	275,000	300,000	325,000
Wayfinding Kiosks	70,000	-	-	-	-
Macon Plaza Intersection Improvements	100,000				
Clock Tower Parking Lot	-	82,000	-	-	-
Main Street - Downtown Improvements	-	625,000	650,000	675,000	-
US 50 Corridor Improvements	-	2,000,000	2,000,000	2,000,000	2,000,000
SRTS Sidewalk N 9th Street - College Ave to Washington St	-	750,000	-	-	-
1st Street Bridge repair	-	500,000	-	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,284,708</b>	<b>\$ 5,267,700</b>	<b>\$ 4,085,000</b>	<b>\$ 3,931,000</b>	<b>\$ 3,270,000</b>
<b>PARK IMPROVEMENT FUND (R.Brady):</b>					
Shop Relocation Project	850,000	350,000	-	-	-
Permanent Splash Pad Fencing	25,000	-	-	-	-
ADA playground and facility revisions	25,000	25,000	25,000	25,000	25,000
Backhoe - Cemetery	110,000	-	-	-	-
Centennial Park/Rudd Park Tennis Resurfacing	-	-	36,000	-	38,000
<b>TOTAL PARK IMPROVEMENT FUND</b>	<b>1,010,000</b>	<b>375,000</b>	<b>61,000</b>	<b>25,000</b>	<b>63,000</b>
<b>CONSERVATION TRUST FUND (R.Brady):</b>					
Rudd Park irrigation system	-	20,000	-	-	-
Pick up replacement	31,000	32,000	32,500	33,000	33,500
Commercial turf mower	15,245	16,500	17,000	-	17,500
Stump grinder attachment	20,000	-	-	-	-
Replace restrooms Rudd Park	-	-	195,000	-	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 66,245</b>	<b>\$ 68,500</b>	<b>\$ 244,500</b>	<b>\$ 33,000</b>	<b>\$ 51,000</b>
<b>QUALITY OF LIFE FUND:</b>					
CMAQ projects (paving gravel streets)	587,800	-	-	-	-
Rudd House Rehabilitation Project: - Phase II	180,000	-	-	-	-
US50/CO115 Pedestrian Improvements	1,774,825	-	-	-	-
SRTS sidewalk (N. 9th St/College Ave to Washington)	750,000				
US50 East Lighting	725,000	-	-	-	-
Community Broadband (ARPA)	1,500,000				
US50 Corridor	-	2,000,000	2,000,000	2,000,000	2,000,000
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$ 5,517,625</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2022 Budget	2023	2024	2025	2026
<b>Museum Donation Fund</b>					
Microfilm scanner/printer with monitor and software	11,440	-	-	-	-
<b>TOTAL MUSEUM DONATION FUND</b>	<b>\$ 11,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>STREET IMPROVEMENT FUND:</b>					
Street Improvements	4,000,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>TOTAL STREET IMPROVEMENT FUND</b>	<b>\$ 4,000,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 3,500,000</b>
<b>WATER FUND:</b>					
<b>Water Treatment (T. Payne):</b>					
4 MG Tank interior coating painting	-	-	85,700	85,700	600,000
Low Head Pump Station Vertical Pump Replacement	-	-	150,000	-	-
Low Head Pump Station 30" Discharge Line Rehab Project	-	-	-	120,000	-
Programmable Logic Controller Upgrade	-	300,000	-	-	-
Chlorine Dioxide Generator Replacement	-	-	130,000	-	-
Hydraulic Ditch Pump Station	-	-	-	35,000	640,000
Pond A Raw Water Mixing Unit	-	100,000	-	-	-
Pond A: Distribution manifold	-	-	-	125,000	-
WTP Lan Servers	10,000				
Copier - Printer	6,000				
GPS Rover unit replacement	14,000				
Mobile data collector	8,500				
3/4 ton Pickup	38,000	-	-	-	-
Maintenance Building	-	-	-	-	100,000
<b>Water Distribution (T. Payne):</b>					
Pick-up truck replacements	-	-	-	33,000	-
Skid steer replacement	-	73,800	-	-	-
Utility service truck replacements	-	115,600	120,000	-	-
Flat bed dump truck	81,000	-	96,000	104,000	-
Dump Truck	-	-	-	-	170,000
Shop Expansion Project	-	175,000	-	-	-
Mini-Excavator	80,000	-			
Leica Hardware upgrade	38,000	-	-	-	-
<b>Water Projects (T. Payne):</b>					
Rhodes/E. Main water main replacement	696,600	-	-	-	-
Grandview Avenue bridge water main replacement	125,000	-	-	-	-
Raynolds Avenue water main replacement	1,022,000	-	-	-	-
East and West filter media replacement	200,000	-	-	-	-
HighHead Pump Station & Low Head Pump Stat. MCC Upgrade	225,000				
Water main replacement and 2A Projects	-	1,000,000	1,000,000	1,000,000	1,000,000
<b>TOTAL WATER FUND</b>	<b>\$ 2,544,100</b>	<b>\$ 1,764,400</b>	<b>\$ 1,581,700</b>	<b>\$ 1,502,700</b>	<b>\$ 2,510,000</b>
<b>RAW WATER FUND (T. Payne)</b>					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
<b>TOTAL RAW WATER FUND</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>STORMWATER UTILITY FUND (K. Swearingen)</b>					
Stormwater capital improvement projects	3,154,262	500,000	500,000	500,000	500,000
Leica Hardware upgrade	38,000	-	-	-	-
4X4 Pickup	37,000				
Property acquisition	75,000	-	100,000	-	-
<b>TOTAL STORMWATER UTILITY</b>	<b>\$ 3,304,262</b>	<b>\$ 500,000</b>	<b>\$ 600,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>CITYWIDE GRAND TOTAL</b>	<b>\$ 19,748,380</b>	<b>\$ 13,485,600</b>	<b>\$ 12,082,200</b>	<b>\$ 11,501,700</b>	<b>\$ 11,904,000</b>

# CITY OF CAÑON CITY

## 2022 - LEASE PAYMENTS & DEBT SCHEDULES

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
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### CITY HALL

10-410-155-610	6/1/2022	4,766.25	-	4,766.25		
10-410-155-620	12/1/2022	4,766.25	234,766.25	239,532.50		
<b>2022 Total</b>		<b>9,532.50</b>	<b>234,766.25</b>	<b>244,298.75</b>	<b>\$ 239,818</b>	<b>Dec 2023</b>

### POLICE VEHICLES

10-420-211-630	3/1/2022	1,163.09	18,150.01	19,313.10		
10-420-213-630	6/1/2022	1,092.49	18,220.34	19,312.83		
	9/1/2022	1,021.61	18,290.94	19,312.55		
	12/1/2022	950.46	18,361.82	19,312.28		
<b>2022 Total</b>		<b>4,227.65</b>	<b>73,023.11</b>	<b>77,250.76</b>	<b>\$ 252,638</b>	<b>Mar 2026</b>

### WATER PROJECTS

50-490-913-610	6/1/2022	115,210.00	-	115,210.00		
50-490-913-620	12/1/2022	115,210.00	645,000.00	760,210.00		
<b>2022 Total</b>		<b>230,420.00</b>	<b>645,000.00</b>	<b>875,420.00</b>	<b>\$ 7,555,000</b>	<b>Nov 2032</b>

### STORMWATER VACTRUCK

55-480-913-610	1/7/2022	1,754.89	24,461.93	26,216.82		
55-480-913-620	4/7/2022	1,655.01	24,461.93	26,116.94		
	7/7/2022	1,554.71	24,562.23	26,116.94		
	10/7/2022	1,454.01	24,662.93	26,116.94		
<b>2022 Total</b>		<b>6,418.62</b>	<b>98,149.02</b>	<b>104,567.64</b>	<b>\$ 339,872</b>	<b>Jan 2026</b>

### STORMWATER PROJECTS

55-480-913-610	6/1/2022	140,550.00	-	140,550.00		
55-480-913-620	12/1/2022	140,550.00	280,000.00	420,550.00		
<b>2022 Total</b>		<b>281,100.00</b>	<b>280,000.00</b>	<b>561,100.00</b>	<b>\$ 7,020,000</b>	<b>Dec 2038</b>

### INTERFUND LOAN - STREET IMPROVEMENT FUND

27-270-400-610	12/31/2022	122,200.00	556,000.00	678,200.00		
27-270-400-620	<b>2022 Total</b>	<b>122,200.00</b>	<b>556,000.00</b>	<b>678,200.00</b>	<b>\$ 2,222,220</b>	<b>Dec 2026</b>

<b>GRAND TOTAL OBLIGATIONS</b>	<b>\$ 647,480.15</b>	<b>\$ 1,788,789.36</b>	<b>\$ 2,436,269.51</b>	<b>\$ 17,629,548.03</b>
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### Obligation Summary by Fund

General Fund	13,760.15	307,789.36	321,549.51	492,456.35
Water Fund	230,420.00	645,000.00	875,420.00	7,555,000.00
Street Improvement Fund	6,418.62	98,149.02	678,200.00	2,222,220.00
Stormwater Utility Fund	281,100.00	280,000.00	561,100.00	7,359,871.68
			<b>\$ 2,436,269.51</b>	<b>\$ 17,629,548.03</b>

**Revised on 09/27/2021**

\*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.



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**RESOLUTION NO. 27, SERIES OF 2021**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY, COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022 AND ENDING ON THE LAST DAY OF DECEMBER, 2022.**

**WHEREAS**, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

**WHEREAS**, on or before October 1, 2021, the said City Administrator submitted a proposed budget to this governing body for its consideration;

**WHEREAS**, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 20, 2021 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

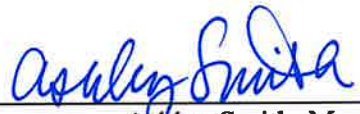
**WHEREAS**, all modifications to the proposed budget made during the budget process are such that the budget to be adopted through this resolution remains in balance, as is required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY**, as follows:


1. That the 2022 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, is hereby adopted as the official budget for the fiscal year of 2022.
2. That the adoption of the 2022 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.
3. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.
4. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 15th day of November, 2021.





Ashley Smith, Mayor



Cindy L. Foster-Owens, City Clerk  
City of Cañon City, Colorado

**A BILL FOR**  
**ORDINANCE NO. 30, SERIES OF 2021**

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO  
APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND  
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE  
AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY,  
COLORADO, FOR THE 2022 BUDGET YEAR.**

**WHEREAS**, on November 15, 2021, by Resolution No. 27, Series of 2021, the Council of Cañon City adopted the annual budget for the City's 2022 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

**WHEREAS**, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF CAÑON CITY, COLORADO, as follows:**

Section 1. That for the 2022 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

<b>Fund</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Total Appropriation</b>
General Fund	\$19,651,014	\$1,500,000	\$21,151,014
Park Improvement Fund	2,708,269	0	2,708,269
Conservation Trust Fund	76,245	0	76,245
Library Donations Fund	45,000	0	45,000
Museum Donation Fund	18,140	0	18,140
Quality of Life Fund	6,357,625	0	6,357,625
Street Improvement Fund	4,677,756	0	4,677,756
Excess Special Improvement Fund	0	15,000	15,000
Self Insurance Fund	2,459,000	0	2,459,000
Water Fund	8,894,646	418,898	9,313,544
Raw Water Fund	27,500	0	27,500
Stormwater Utility Fund	<u>4,704,377</u>	<u>521,522</u>	<u>5,225,899</u>
<b>Total Appropriations</b>	<u>\$49,619,572</u>	<u>\$2,455,420</u>	<u>\$52,074,992</u>

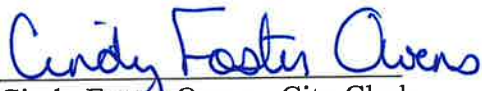
Section 2.     Severability.    If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3.     Effective Date.   Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.

  
Ashley Smith, Mayor

ATTESTATION & CERTIFICATION

11/15/2021 – Introduced, Read by title & Passed on first reading  
11/19/2021 – Published  
12/06/2021 – Passed and Adopted on second reading  
12/11/2021 – Published  
12/16/2021 - Effective

  
Cindy Foster Owens, City Clerk  
City of Cañon City (Attest)

**RESOLUTION NO. 29, SERIES OF 2021**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2022 BUDGET YEAR.**

**WHEREAS**, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on November 15, 2021;

**WHEREAS**, the amount of money necessary to balance the budget for general operating expenses, is \$531,330; and

**WHEREAS**, the 2021 valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$183,724,329.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY**, as follows:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2022 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2021.
2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.005 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2021.
3. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 6th day of December, 2021.

  
Ashley Smith, Mayor

  
Cindy L. Foster Owens, City Clerk

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of Fremont County, Colorado.On behalf of the City of Canon City,(taxing entity)<sup>A</sup>the City Council(governing body)<sup>B</sup>of the City of Canon City(local government)<sup>C</sup>

Hereby officially certifies the following mills  
to be levied against the taxing entity's GROSS \$  
assessed valuation of:

183,724,329(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation  
(AV) different than the GROSS AV due to a Tax  
Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
calculated using the NET AV. The taxing entity's total  
property tax revenue will be derived from the mill levy  
multiplied against the NET assessed valuation of:

183,724,329

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/07/2021 for budget/fiscal year 2022  
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

**PURPOSE** (see end notes for definitions and examples)**LEVY<sup>2</sup>****REVENUE<sup>2</sup>**


1. General Operating Expenses <sup>H</sup>	<u>2.887</u> mills	\$ <u>530,412</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>0.000</u> > mills	\$ < <u>0</u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>2.887</u> mills	\$ <u>530,412</u>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>0.000</u> mills	\$ <u>0</u>
4. Contractual Obligations <sup>K</sup>	<u>0.000</u> mills	\$ <u>0</u>
5. Capital Expenditures <sup>L</sup>	<u>0.000</u> mills	\$ <u>0</u>
6. Refunds/Abatements <sup>M</sup>	<u>0.005</u> mills	\$ <u>918</u>
7. Other <sup>N</sup> (specify): _____	<u>0.000</u> mills	\$ <u>0.000</u>
	<u>0.000</u> mills	\$ <u>0.000</u>

**TOTAL:** [Sum of General Operating  
Subtotal and Lines 3 to 7]2.892

mills

\$ 531,330Contact person:  
(print)Tammy NordykeDaytime  
phone:( 719 )276-5251

Signed:



Title:

City Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the  
Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).