



CITY OF CAÑON CITY

2023 ADOPTED BUDGET

FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2023



CITY OF CANON CITY, COLORADO

2023 BUDGET

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CITY OF CAÑON CITY

City Administrator

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TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 5, 2022

RE: Fiscal Year 2023 Budget Message

I am pleased to submit the Fiscal Year 2023 Budget to City Council. The Fiscal Year 2023 Budget of \$64.1 million (including transfers) is approximately 23.2% greater than the Fiscal Year 2022 budget. The largest overall increases are related to transfers to other funds and capital outlay. Transfers to other funds are up 57.9% over 2022.

The 2023 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and codes
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced, diversified economy
- ✓ Create programming that engages people
- ✓ Provide opportunities for staff growth and training

City Budget

The Fiscal Year 2023 budget, inclusive of all funds, is balanced. Where revenues do not cover expenditures, reserves are used to balance the budget according to policy. The Fiscal Year 2023 budget excluding transfers is \$60.2 million which represents a \$10.6 million increase over the Fiscal Year 2022 budget. The Fiscal Year 2023 budget is supported by revenue of \$42.5 million, other financing sources of \$720,000, and operating and capital reserves of \$17.7 million. Year-end Fiscal Year 2023 total reserves are projected to be \$23.8 million.

The following table compares the budgeted expenditures by fund for Fiscal Years 2022 and 2023. The expenditures are shown net of operating transfers out.

EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS

	2022 Budget	2023 Budget	% Change
General Fund	\$ 16,610,506	\$ 16,307,450	-1.8%
Park Improvement Fund	1,698,269	2,224,453	31.0%
Other Special Revenue Funds	73,140	103,615	41.7%
Total General Government Operating Expenditures	\$ 18,381,915	\$ 18,635,518	1.4%
General Government Debt Service	1,095,056	1,254,079	14.5%
General Government Capital Outlay	14,057,078	20,330,399	44.6%
Enterprise Fund Operating	6,206,511	6,576,263	6.0%
Enterprise Fund Debt Service	1,546,650	1,590,370	2.8%
Enterprise Fund Capital Outlay	5,873,362	9,429,865	60.6%
Self-Insurance Fund	2,459,000	2,470,772	0.5%
Total Citywide Expenditures	\$ 49,619,572	\$ 60,287,266	21.5%

The following table compares the budgeted revenues by fund for Fiscal Years 2022 and 2023. The revenues are shown net of operating transfers in.

REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS

	2022 Budget	2023 Budget	% Change
General Fund	\$ 14,857,981	\$ 12,682,504	-14.6%
Park Improvement Fund	1,755,890	2,440,500	39.0%
Other Special Revenue Funds	140,125	176,500	26.0%
Total General Government Operating Revenue	\$ 16,753,996	\$ 15,299,504	-8.7%
Capital Project Funds	9,037,043	11,416,091	26.3%
Enterprise Funds	9,836,354	13,080,894	33.0%
Self-Insurance Fund	2,506,233	2,716,457	8.4%
Miscellaneous Funds	23,200	35,000	50.9%
Total Citywide Revenues	\$ 38,156,826	\$ 42,547,946	11.5%

General Government Funds

The 2023 General Fund expenditure budget, which represents most core City services, is balanced at nearly \$23.5 million and represents a \$2.3 million (11.3%) increase over the 2022 budget. The revenue budget is \$12.6 million, representing a \$2.1 million (14.6%) decrease over 2022 budgeted revenues. This \$2.1 million decrease in revenue is largely due to a decrease in Federal funding received in previous years to assist in recovering from the COVID-19 pandemic. It is anticipated that the lease revenue from the Royal Gorge Bridge will return to pre COVID-19 numbers.

Balancing Strategy

We have balanced the 2023 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased by 3%
- ✓ Use of Fund Balance for capital improvements
- ✓ Continuation of the fleet management leasing program

Key Cost Drivers

The principal cost increases in the General Government function of the 2023 budget are due to:

Expenditure Category	Dollar increase over prior year
Personnel Services	\$693,892
Capital Outlay	\$1,892,792

The increase in personnel services includes a cost of living increase of 6.5% for all employees as well as an increase in staffing levels. For detailed information related to staffing levels, refer to the Supplement Information under the tab titled Authorized Positions by Department. The State of Colorado is increasing minimum wage by approximately 8.68% effective January 1, 2023.

This is the third phase of the compensation and classification study. City Council has allocated up to \$500,000 towards the third phase. It is anticipated that the implementation of the compensation and classification study will be completed by 2025. In order to continue to make improvements with competitive wages, the City closely monitors and adjusts pay ranges accordingly.

The increase in capital outlay is related to delayed capital purchases from 2022. The delay is primarily due to supply chain issues.

Public Safety Investments

The core obligation of government is to provide a safe and secure environment for its residents, businesses, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention and suppression as well as an enhanced level of public safety services. The 2023 budget includes the hiring of one additional CSO, converting a part-time employee to full-time, and the addition of a Records Technician Intern. All vacant and new positions include health insurance at the family contribution rate.

The increase in debt service relates to the continuation of the fleet management program with an anticipated purchase of seven additional police vehicles. This program will allow the City a manageable way of replacing the Police Fleet. Currently, the Police fleet has vehicles that are reaching the end of their useful and safe life. This program will allow the City to replace the Police fleet on a 4-to 5-year cycle versus the current 10 plus year cycle.

Economic Development Investments

As part of the dedication of the City to spur economic growth within the community, the Economic Development Department researches and applies for grants benefitting both the City and the community. The Grant Writer position was filled in 2020 and continues to be a valuable asset to both the City and the community.

In September 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 or more units within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run from September 1, 2021 to August 31, 2023.

Infrastructure Investment

The City's infrastructure and overall appearance are critical components of the community's image, quality, and vitality. The restoration of the City's built environment is a critical component of its future success. The 2023 Budget continues to work towards improving the community's image by dedicating nearly \$13.7 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$6,000,000
Road Resurfacing (overlay, chip-sealing and crack sealing)	\$450,000
Ditch crossing construction	\$400,000
Main Street Improvements	\$1,000,000
US 50/CO Hwy115 Pedestrian Improvements	\$3,152,825
US 50 East Lighting	\$725,000
Safe Routes to School N. 9 th St/College Ave to Washington	\$783,786
Community Broadband	\$1,200,000

Culture and Recreation Investments

The City's cultural and recreation amenities represent a key component of the overall quality of life and well-being of Cañon City. The 2023 budget includes the next steps of the Centennial Park Master Plan with the relocation of the Parks Maintenance Facility to the Public Works Facility. Projects that continue to enhance the cultural and recreational investments include:

Shop relocation	\$1,300,000
Rudd House rehabilitation	\$180,000
Fencing at Veteran's Park	\$36,000
Fencing at Depot Park	\$20,000

Public Trust and Accountability Investment

Cañon City residents desire a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives, and policies. In the interest of building public trust, accountability, and engagement, the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of the City and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In July 2021, City Council implemented a new salary structure. The next phase in the implementation is scheduled for January 2023. Full implementation is anticipated to take an additional two years.

Built Environment Investment

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$110,000
✓ Concrete Replacement Program	\$35,000

To expedite remedying code violations and cleanups, the City will contract for site cleanups and then seek cleanup reimbursement from code violators.

General Fund – Fund Balance

The General Fund operating reserves (unassigned fund balance) is projected to be \$3.6 million at year end or 21.48% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintain a General Fund operating reserve between a minimum of 20.5% and a maximum of 30%.

Self-Insurance Fund

The Self-Insurance fund accounts for the City's employee health, vision, and dental insurance programs. The 2023 Self-Insurance expenditures are budgeted at \$2,470,772 an \$11,772 (0.48%) increase from the 2022 adopted budget. This increase is primarily the result of increased re-insurance premiums. The Self-Insurance 2023 revenue is projected at \$2,716,457, a \$210,224 (8.4%) increase over the 2022 budgeted revenue. This increase is the result of a change in the mix of family and single coverages among the City's employees and from additional full-time employees included in the 2023 budget as well as a 3% premium increase. The City estimates that the Self-Insurance fund's retained earnings will increase by \$245,685 in 2022. In order to maintain the financial health of the Self-Insurance Fund, small premium increases are anticipated each year.

Enterprise Funds

The Water, Raw Water Acquisition, and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Cañon City water system, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Tax Payer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of

proceeds from water sales, tap fees, zone charges, and various non-operating revenues. Revenues for the stormwater fund are comprised of user fees and various non-operating revenues.

The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities, and the repayment of debt obligations. The two major funds of this type are the Water Fund and the Stormwater Fund.

The City contracted for an independent utility rate study of the Water and Stormwater user rates in 2017. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018.

The 2023 budget reflects an increase of 9% in water rates. The average bill for a residential inside city limits customer will increase approximately \$44.93 a year. The average bill for a non-residential inside city limits customer will increase approximately \$45.42 per year.

The 2023 budget reflects an inflationary increase of 8.2% in storm water rates. The average residential bill will increase approximately \$16.91 a year. The average commercial bill will increase approximately \$87.10 a year.

Water Fund

The 2023 Water Fund expenditure budget excluding transfers is \$14,488,080 which is a \$5,593,434 (62.89%) increase over the 2022 expenditure budget. The majority of this increase is related to capital projects. The largest capital projects include water main replacements, lead service line replacements, and upgrading the SCADA system. The revenue budget is \$11,611,587 which is a \$3,857,348 (49.8%) increase over the adopted 2022 revenue budget. The increase is related to Federal funding. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$4,358,322 or a 30.7% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operating reserve.

Stormwater Fund

The 2023 Stormwater Fund expenditure budget excluding transfers is \$3,079,418, which is a \$1,624,959 (34.5%) decrease over the 2022 adopted expenditure budget. The primary reason for this decrease is the capital outlay budget for the continuation of a multi-year stormwater system improvement program funded by the issuance of \$8 million of Certificates of Participation (COPs) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COPs and lease purchase agreements in the amount of \$710,074. The operating revenue budget is \$2,163,807, a \$137,192 (6.8%) increase over the 2022 adopted revenue budget. This increase is due to a rate increase implemented in 2022 and change in impervious area. Total year-end projected operational reserves are -\$82,305 (-5.5%) which is not consistent with the City Council's 20.5% operating reserve policy. The driving factor of the deficit is a change in the calculation of the available reserves to include the next year's debt service payment.

Capital Improvement

The City proposes to invest \$27,855,264 in capital improvements and equipment, an increase of \$8,106,884 (41%) over the 2022 capital budget. The significant increase can be tied to projects that were not able to be started or completed in 2022. The City will be able to invest significant resources towards capital improvements and equipment in 2023 due to a combination of \$6 million of available 2A resources, \$1,524,865 of stormwater projects funded by COP proceeds, and over \$12 million in Federal & State grants. The additional planned 2023 capital improvements and equipment will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2023 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2023-2027 is also included in the supplemental information under the tab titled 5- Year Capital Improvement Plan.

The City accounts for Governmental Fund grant-funded capital projects within the Quality of Life Fund. The table below details the 2023 grant-funded capital projects and funding sources. Of the \$9,345,796 in capital projects, it is anticipated that \$8,683,621 (87.3%) will be funded using a combination of Federal and State funding.

Project Description	FUNDING SOURCES			
	TOTAL PROJECT COST	Federal Grants	State Grants	Royal Gorge Bridge & Other
	COST	Grants	Grants	& Other
Brownfields Grant	600,000	600,000	-	-
Clock Tower Planning	40,000	-	20,000	20,000
Community Broadband	1,200,000	1,200,000	-	-
Four Mile Lane Bridge Rehabilitation	199,588	159,670	-	39,918
Multimodal Master Plan	130,000	-	130,000	-
North 9 th Street (Safe Routes to School)	783,786	627,029	-	156,757
Parks Maintenance Building	1,300,000	455,000	-	845,000
Revitalizing Main Street Opportunity 1	1,000,000	1,000,000	-	-
Revitalizing Main Street Opportunity 2	\$34,597	-	\$34,597	-
Rudd House Rehabilitation	180,000	-	130,000	50,000
US 50 East Lighting	725,000	240,000	362,500	122,500
US 50 Pedestrian Improvements	3,152,825	3,124,825	-	28,000
TOTAL QUALITY OF LIFE FUND	\$9,345,796.00	\$3,364,825.00	\$527,097.00	\$200,500.00

Refer to the supplemental information section entitled Grant Funding for a detailed listing of additional grants and American Rescue Plan Act used included in the 2023 Fiscal Year Budget.

Conclusion

The 2023 budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also solidifies a plan that supports the City's efforts to ensure continued financial stability and sustainability in future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance scorecard as the basis for strategic planning, which has served as the foundation for the 2023 budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

THE BUDGET PROCESS

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing will be conducted on October 20, 2021. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

BUDGET BASIS

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

**TIMELINE FOR
2023 FISCAL YEAR BUDGET**

	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	6/27	8/5			
	2	Meeting with Department Heads	City Administrator and Finance Director meet with Department Heads to discuss Budget guidelines.	7/6	7/6			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	8/5	8/5			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	8/5-8/31				
	5	Budget Review with Department Heads	City Administrator and Finance Director meet with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	8/15-9/16	8/15-9/16			
	6	Community Agency/Contracts packets distributed	Finance distributes packets to all applicable Community Agencies & contractors.	7/1		7/1		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to Finance	9/2		9/2		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	10/27-10/28		10/27-10/28		10/27-10/28
Budget Legal Compliance	10	Budget Submitted to Council	The 2023 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2023 Budget.	10/19			10/19	10/19
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	10/20-10/31				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2023 budget and conducts the 1st reading of the Appropriations Ordinance	11/7			11/7	11/7
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/5			12/5	12/5
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2023 Budget Message is written by the City Administrator.	12/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	Final Budget Document	Final 2023 Budget Document is distributed to Council, staff, media and various agencies.	12/31				

NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.

The budget process includes city staff, council, board members, budget committee and the general public.



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CITY OF CAÑON CITY
2023 BUDGET
TOTAL BUDGET

	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund
Revenues:				
Taxes	\$ 9,564,422	\$ -	\$ 4,324,970	\$ -
Licenses and Permits	412,000	-	-	-
Intergovernmental	1,582,472	290,000	6,883,621	-
Charges for Services	413,270	115,000	-	-
Fines and Forfeitures	69,750	-	-	-
Interest	40,000	6,500	17,500	1,500
Royal Gorge Bridge	376,250	2,160,000	190,000	-
Other (Misc Revenue)	224,400	45,500	-	-
Tap Fees	-	-	-	-
Total Revenues	\$ 12,682,564	\$ 2,617,000	\$ 11,416,091	\$ 1,500
Expenditures:				
General Government	\$ 5,232,699	\$ -	\$ -	\$ -
Public Safety	7,421,274	-	-	-
Public Works	2,448,005	-	-	-
Culture and Recreation	1,205,472	2,328,068	-	-
Self Insurance	-	-	-	-
Water	-	-	-	-
Stormwater Utility	-	-	-	-
Raw Water Acquisition	-	-	-	-
Debt Service	576,523	-	677,556	-
Capital Outlay	4,516,000	461,100	15,353,299	-
Total Expenditures	\$ 21,399,973	\$ 2,789,168	\$ 16,030,855	\$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (8,717,409)	\$ (172,168)	\$ (4,614,764)	\$ 1,500
Other Financing Sources (Uses)				
Proceeds from Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -
Financing Proceeds	720,000	-	-	-
Operating Transfers In	913,897	-	2,000,000	-
Interagency Loan	-	-	-	-
Operating Transfers Out	(2,150,000)	(800,000)	-	(15,000)
Total Other Financing Sources (Uses)	\$ (516,103)	\$ (800,000)	\$ 2,000,000	\$ (15,000)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (9,233,512)	\$ (972,168)	\$ (2,614,764)	\$ (13,500)
Fund Balances/Available Resources, Beginning	15,657,304	1,672,992	8,691,314	300,978
Fund Balances/Available Resources, Ending	\$ 6,423,792	\$ 700,824	\$ 6,076,550	\$ 287,478
Fund Balance / Available Resources				
Classifications Analysis:				
Nonspendable Fund Balance	618,800	13,408	-	-
Restricted Fund Balance	649,505	-	-	3,000
Committed Fund Balance	600,000	-	-	-
Assigned Fund Balance	929,119	687,416	6,076,550	284,478
Unassigned Fund Balance	3,626,368	-	-	-
Reserved Available Resources	-	-	-	-
Unreserved Available Resources	-	-	-	-
Total Fund Balance / Available Resources Classifications	\$ 6,423,792	\$ 700,824	\$ 6,076,550	\$ 287,478

CITY OF CAÑON CITY
2023 BUDGET
TOTAL BUDGET

	Enterprise Funds	Internal Service Fund	Permanent Fund	Total Funds
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ 13,889,392
Licenses and Permits	- -	- -	- -	412,000
Intergovernmental	4,000,000	- -	- -	12,756,093
Charges for Services	8,546,307	2,707,557	15,500	11,797,634
Fines and Forfeitures	- -	- -	- -	69,750
Interest	34,000	8,900	18,000	126,400
Royal Gorge Bridge	- -	- -	- -	2,726,250
Other (Misc Revenue)	280,587	- -	- -	550,487
Tap Fees	220,000	- -	- -	220,000
Total Revenues	\$ 13,080,894	\$ 2,716,457	\$ 33,500	\$ 42,548,006
Expenditures:				
General Government	\$ - -	\$ - -	\$ - -	\$ 5,232,699
Public Safety	- - -	- - -	- - -	7,421,274
Public Works	- - -	- - -	- - -	2,448,005
Culture and Recreation	- - -	- - -	- - -	3,533,540
Self Insurance	- - 2,470,772	- - -	- - -	2,470,772
Water	5,774,784	- - -	- - -	5,774,784
Stormwater Utility	782,479	- - -	- - -	782,479
Raw Water Acquisition	19,000	- - -	- - -	19,000
Debt Service	1,590,370	- - -	- - -	2,844,449
Capital Outlay	9,429,865	- - -	- - -	29,760,264
Total Expenditures	\$ 17,596,498	\$ 2,470,772	\$ - -	\$ 60,287,266
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (4,515,604)</u>	<u>\$ 245,685</u>	<u>\$ 33,500</u>	<u>\$ (17,739,260)</u>
Other Financing Sources (Uses)				
Proceeds from Sale of Fixed Assets	\$ - -	\$ - -	\$ - -	\$ - -
Financing Proceeds	- - -	- - -	- - -	720,000
Operating Transfers In	950,000	- - -	- - -	3,863,897
Interagency Loan	- - -	- - -	- - -	- - -
Operating Transfers Out	(913,897)	- - -	- - -	(3,878,897)
Total Other Financing Sources (Uses)	\$ 36,103	\$ - -	\$ - -	\$ 705,000
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ (4,479,501)</u>	<u>\$ 245,685</u>	<u>\$ 33,500</u>	<u>\$ (17,034,260)</u>
Fund Balances/Available Resources, Beginning	<u>10,831,978</u>	<u>1,417,263</u>	<u>2,280,583</u>	<u>40,852,412</u>
Fund Balances/Available Resources, Ending	<u>\$ 6,352,477</u>	<u>\$ 1,662,948</u>	<u>\$ 2,314,083</u>	<u>\$ 23,818,152</u>
Fund Balance / Available Resources				
Classifications Analysis:				
Nonspendable Fund Balance	- - -	- - -	- - -	632,208
Restricted Fund Balance	- - -	- - -	- - -	652,505
Committed Fund Balance	- - -	- - -	- - -	600,000
Assigned Fund Balance	- - -	- - -	- - -	7,977,563
Unassigned Fund Balance	- - -	- - -	- - -	3,626,368
Reserved Available Resources	3,077,909	- - -	- - -	3,077,909
Unreserved Available Resources	3,274,568	1,662,948	2,314,083	7,251,600
Total Fund Balance / Available Resources Classifications	<u>\$ 6,352,477</u>	<u>\$ 1,662,948</u>	<u>\$ 2,314,083</u>	<u>\$ 23,818,152</u>

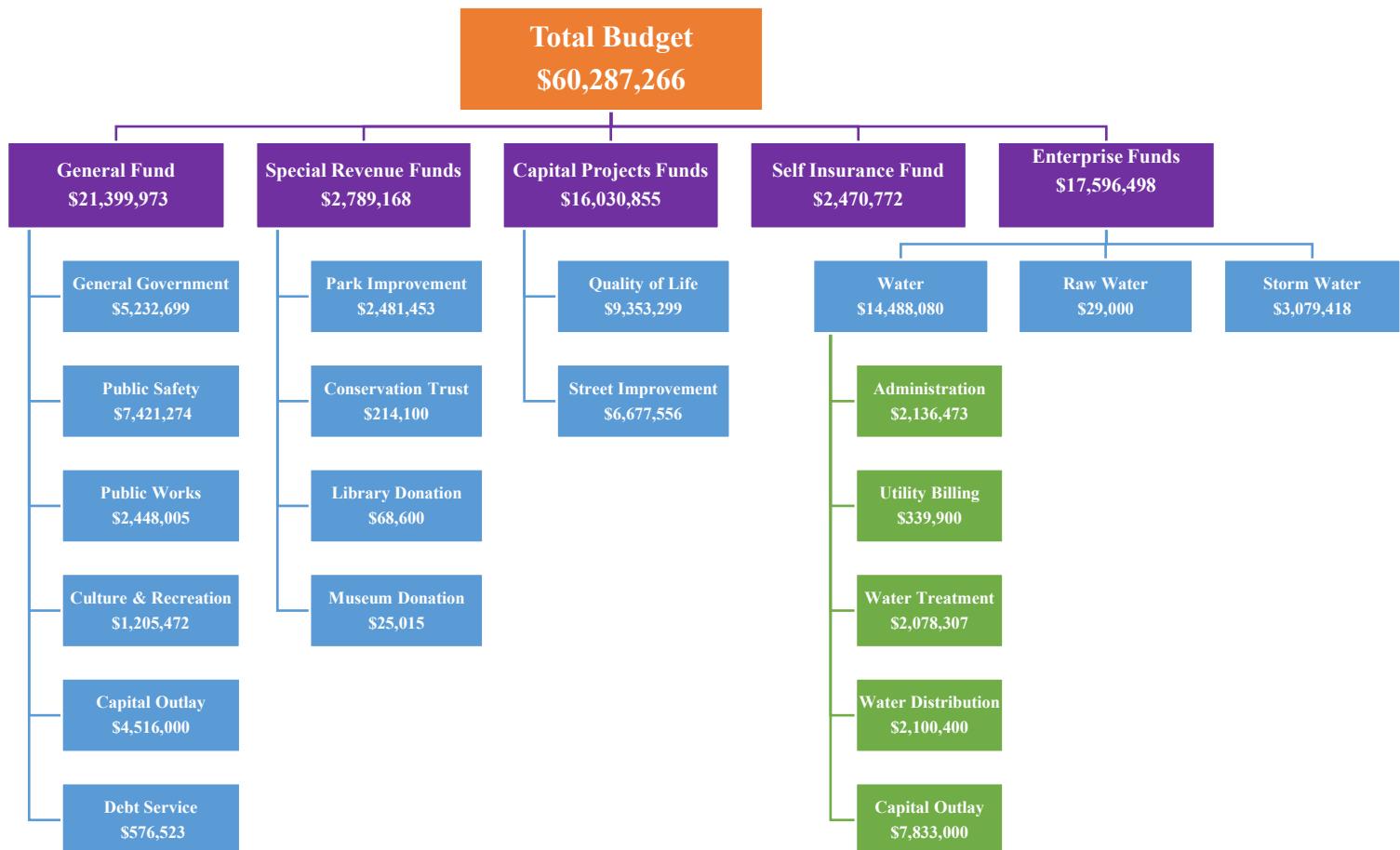
CITY OF CAÑON CITY
2023 BUDGET
TOTAL BUDGET SUMMARY

Budget Fund	2022 Budget	2023 Budget	% Change
General Fund			
Operating Expenditures	\$ 16,610,506	\$ 16,307,450	-1.82%
Debt Service	417,300	576,523	38.16%
Capital Outlay	2,623,208	4,516,000	72.16%
Total General Fund	<u>\$ 19,651,014</u>	<u>\$ 21,399,973</u>	<u>8.90%</u>
Special Revenue Funds:			
Park Improvement Fund			
Operating Expenditures	\$ 1,698,269	\$ 2,224,453	30.98%
Capital Outlay	1,010,000	257,000	-74.55%
Total Park Improvement Fund	<u>\$ 2,708,269</u>	<u>\$ 2,481,453</u>	<u>-8.37%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	66,245	204,100	208.10%
Total Conservation Trust Fund	<u>\$ 76,245</u>	<u>\$ 214,100</u>	<u>180.81%</u>
Library Donation Fund (operating expend.)	\$ 45,000	\$ 68,600	52.44%
Museum Donation Fund (operating expend.)	\$ 18,140	\$ 25,015	37.90%
Capital Projects Fund:			
Quality of Life Fund (grant funded capital expend.)	<u>\$ 6,357,625</u>	<u>\$ 9,353,299</u>	<u>47.12%</u>
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 4,000,000	\$ 6,000,000	50.00%
Debt Service	\$ 677,756	\$ 677,556	-0.03%
Total Street Improvement Fund	<u>\$ 4,677,756</u>	<u>\$ 6,677,556</u>	<u>42.75%</u>
Debt Service Fund:			
Excess Special Improvement Fund	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
GENERAL GOVERNMENT SUMMARY:			
Operating Expenditures	\$ 18,381,915	\$ 18,635,518	1.38%
Debt Service	1,095,056	1,254,079	14.52%
Capital Outlay	14,057,078	20,330,399	44.63%
Total General Government Expenditures	<u>\$ 33,534,049</u>	<u>\$ 40,219,996</u>	<u>19.94%</u>

CITY OF CAÑON CITY
2023 BUDGET
TOTAL BUDGET SUMMARY

Budget Fund	2022 Budget	2023 Budget	% Change
Enterprise Funds:			
Water Fund			
Operating Expenditures	\$ 5,457,046	\$ 5,774,784	5.82%
Debt Service	878,500	880,296	0.20%
Capital Outlay	<u>2,559,100</u>	<u>7,833,000</u>	<u>206.08%</u>
Total Water Fund	<u>\$ 8,894,646</u>	<u>\$ 14,488,080</u>	<u>62.89%</u>
Raw Water Fund			
Operating Expenditures	\$ 17,500	\$ 19,000	8.57%
Capital Outlay	<u>10,000</u>	<u>10,000</u>	<u>0.00%</u>
Total Raw Water Fund	<u>\$ 27,500</u>	<u>\$ 29,000</u>	<u>5.45%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 731,965	\$ 782,479	6.90%
Debt Service	668,150	710,074	6.27%
Capital Outlay	<u>3,304,262</u>	<u>1,586,865</u>	<u>-51.98%</u>
Total Stormwater Fund	<u>\$ 4,704,377</u>	<u>\$ 3,079,418</u>	<u>-34.54%</u>
ENTERPRISE FUND SUMMARY:			
Operating Expenditures	\$ 6,206,511	\$ 6,576,263	5.96%
Debt Service	1,546,650	1,590,370	2.83%
Capital Outlay	<u>5,873,362</u>	<u>9,429,865</u>	<u>60.55%</u>
Total Enterprise Fund Expenditures	<u>\$ 13,626,523</u>	<u>\$ 17,596,498</u>	<u>29.13%</u>
INTERNAL SERVICE FUND SUMMARY:			
Self Insurance Fund (operating expend.)	<u>\$ 2,459,000</u>	<u>\$ 2,470,772</u>	<u>0.48%</u>
CITY-WIDE SUMMARY:			
Operating Expenditures	\$ 27,047,426	\$ 27,682,553	2.35%
Debt Service	2,641,706	2,844,449	7.67%
Capital Outlay	<u>19,930,440</u>	<u>29,760,264</u>	<u>49.32%</u>
Total City-Wide Expenditures	<u>\$ 49,619,572</u>	<u>\$ 60,287,266</u>	<u>21.50%</u>
Transfers Out	2,455,420	3,878,897	57.97%
GRAND TOTAL	<u>\$ 52,074,992</u>	<u>\$ 64,166,163</u>	<u>23.22%</u>

**CITY OF CAÑON CITY
2023 EXPENDITURE BUDGET
EXCLUDING TRANSFERS**



CITY OF CAÑON CITY
2023 BUDGET
GENERAL FUND SUMMARY

	2022	2023	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	\$ 14,094,004	\$ 15,657,304	11.09%
Revenues:			
Taxes	\$ 9,240,530	\$ 9,564,422	3.51%
Licenses and Permits	409,240	412,000	0.67%
Intergovernmental	3,445,011	1,582,472	-54.06%
Charges for Services	252,250	413,270	63.83%
Fines and Forfeitures	86,250	69,750	-19.13%
Interest	6,600	40,000	506.06%
Royal Gorge Bridge	1,221,571	376,250	-69.20%
Misc. Revenue	196,529	224,400	14.18%
Total Revenues	<u>\$ 14,857,981</u>	<u>\$ 12,682,564</u>	<u>-14.64%</u>
Total Sources of Funds	<u><u>\$ 28,951,985</u></u>	<u><u>\$ 28,339,868</u></u>	<u><u>-2.11%</u></u>
Uses of Funds			
General Government	\$ 6,949,921	\$ 5,474,926	-21.22%
Public Safety	6,730,250	7,641,170	13.53%
Public Works	2,237,639	2,562,405	14.51%
Culture and Recreation	1,109,996	1,205,472	8.60%
Capital Outlay:			
Street Projects	945,000	2,320,000	145.50%
All Other Capital Outlay	1,678,208	2,196,000	30.85%
Total Uses of Funds	<u><u>\$ 19,651,014</u></u>	<u><u>\$ 21,399,973</u></u>	<u><u>8.90%</u></u>
Other Financing Sources (Uses)			
Proceeds from Sale of Fixed Assets	5,000	-	-100.00%
Financing Proceeds	487,000	720,000	47.84%
Operating Transfers In	955,420	913,897	-4.35%
Operating Transfers Out	(1,500,000)	(2,150,000)	43.33%
Total Other Financing Sources (Uses)	<u><u>\$ (52,580)</u></u>	<u><u>\$ (516,103)</u></u>	<u><u>881.56%</u></u>

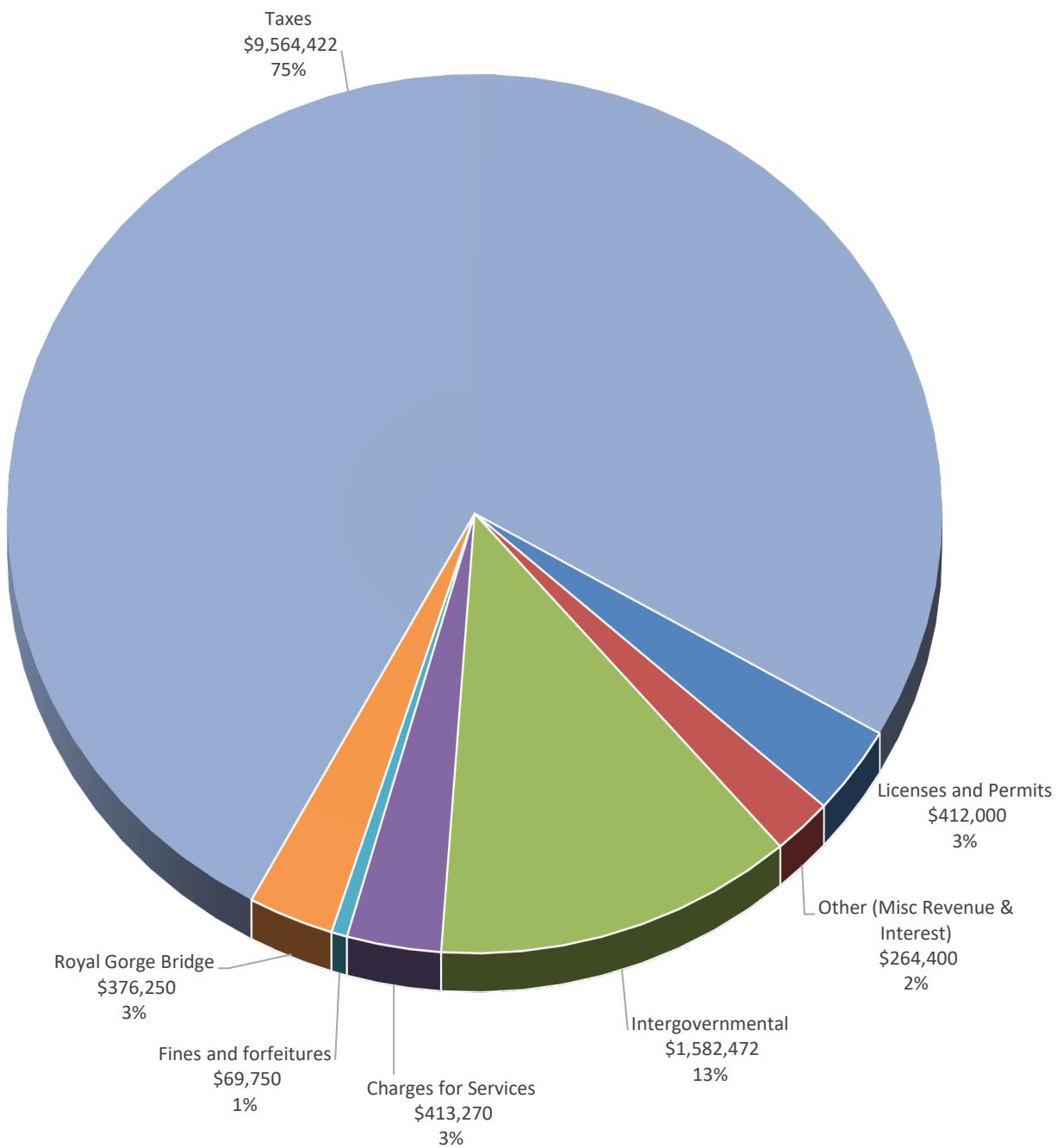
**THE CITY OF CAÑON CITY
GENERAL FUND - BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues:				
Taxes	\$ 10,179,212	\$ 9,240,530	\$ 9,752,166	\$ 9,564,422
Licenses and Permits	775,578	409,240	404,800	412,000
Intergovernmental	3,600,637	3,445,011	2,538,192	1,582,472
Charges for Services	211,769	252,250	272,250	413,270
Fines and Forfeitures	83,924	86,250	58,720	69,750
Interest	7,198	6,600	38,000	40,000
Royal Gorge Bridge	1,406,385	1,221,571	658,552	376,250
Other (Misc. Revenue)	497,770	196,529	245,377	224,400
Total Revenues	\$ 16,762,473	\$ 14,857,981	\$ 13,968,057	\$ 12,682,564
Expenditures:				
Current:				
General Government	\$ 4,046,119	\$ 6,949,921	\$ 4,745,191	\$ 5,474,926
Public Safety	5,253,055	6,730,250	6,038,234	7,641,170
Public Works	2,062,321	2,237,639	2,131,705	2,562,405
Culture and Recreation	910,768	1,109,996	1,074,350	1,205,472
Total Operating Expenditures	12,272,263	17,027,806	13,989,480	16,883,973
Capital Outlay:				
Street Projects	526,568	945,000	305,000	2,320,000
Capital Projects - Excess Fund Balance	3,976	-	-	175,000
All Other Capital Outlay	579,454	1,678,208	845,708	2,021,000
Total Expenditures	\$ 13,382,261	\$ 19,651,014	\$ 15,140,188	\$ 21,399,973
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 3,380,212	\$ (4,793,033)	\$ (1,172,131)	\$ (8,717,409)
Other Financing Sources (Uses)				
Proceeds from the Sale of Fixed Assets	\$ 56,655	\$ 5,000	\$ 11,000	\$ -
Financing Proceeds	372,334	487,000	240,000	720,000
Operating Transfers In	1,114,200	955,420	955,420	913,897
Operating Transfers Out	-	(1,500,000)	-	(2,150,000)
Total Other Financing Sources (Uses)	\$ 1,543,189	\$ (52,580)	\$ 1,206,420	\$ (516,103)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 4,923,401	\$ (4,845,613)	\$ 34,289	\$ (9,233,512)
Estimated Fund Balances, Beginning of Year	10,699,615	14,094,004	15,623,015	15,657,304
Estimated Fund Balances, End of Year	\$ 15,623,015	\$ 9,248,391	\$ 15,657,304	\$ 6,423,792

THE CITY OF CAÑON CITY
GENERAL FUND - BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Less Classified Fund Balance:				
Nonspendable				
Inventory	124,478	116,500	128,200	132,000
Prepaid Items	51,544	19,800	53,100	54,700
Interfund Receivable	555,555	518,500	493,800	432,100
Restricted for				
Emergencies	346,314	351,100	356,700	367,400
Public Safety Programs	1,346	-	-	-
BHE	282,105	-	282,105	282,105
ARPA	2,101,912	601,912	1,000,000	-
Committed to				
Royal Gorge Capital	479,239	575,000	579,239	600,000
Capital Improvements	62,523	-	62,523	-
Assigned to				
Property Acquisition	1,009,031	604,438	959,031	559,031
Capital Improvements	365,088	358,498	395,088	370,088
Capital Projects/Use of Reserve	5,702,443	1,577,213	7,432,779	-
Marketing/Economic Development	-	-	-	-
Total Classified Fund Balance	\$ 11,081,579	\$ 4,722,961	\$ 11,742,565	\$ 2,797,424
Estimated Unassigned Fund Balance	\$ 4,541,436	\$ 4,525,430	\$ 3,914,739	\$ 3,626,368

GENERAL FUND
REVENUE
\$12,682,564



General Fund - General Property Tax

Account # 10-310-31101

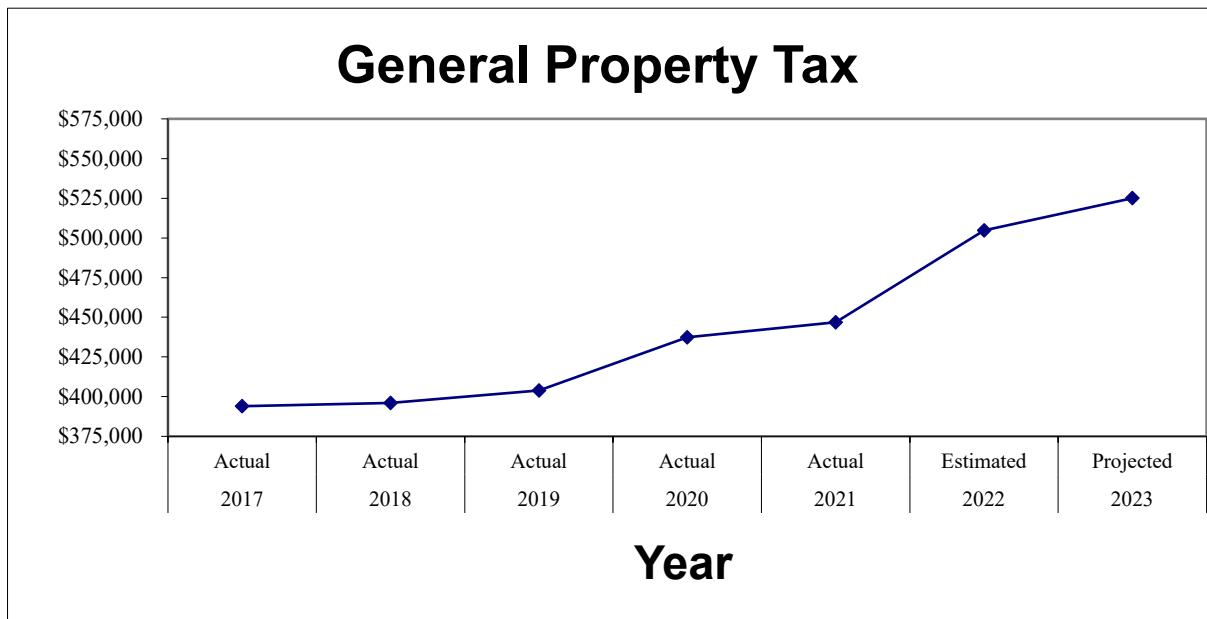
Description: Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2022 mill levy (for 2023 collections) is 2.893. Revenues are collected by Fremont County and remitted to the City monthly.

History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 390,452	2.83%
2017	Actual	\$ 393,987	0.91%
2018	Actual	\$ 396,017	0.52%
2019	Actual	\$ 403,960	2.01%
2020	Actual	\$ 437,481	8.30%
2021	Actual	\$ 446,823	2.14%
2022	Estimated	\$ 504,764	12.97%
2023	Projected	\$ 525,022	4.01%

Projection: The 2023 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. As market conditions continue to improve, property tax revenue has increased an average of 6% for the 5-year period of 2017 - 2022, primarily due to increases in taxable values of real property. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

Comments: The 2022 City assessed valuation certified by the County Assessor is \$181880,724 his represents a 1.2% decrease from the previous year's assessed valuation. This decrease can be attributed to the change in assessment rate based on Senate Bill 21-293. The County Assessor is required to include changes in market values of real property in reappraisal years which occurs every two years in odd numbered years.



General Fund - Specific Ownership Tax

Account # 10-310-31201

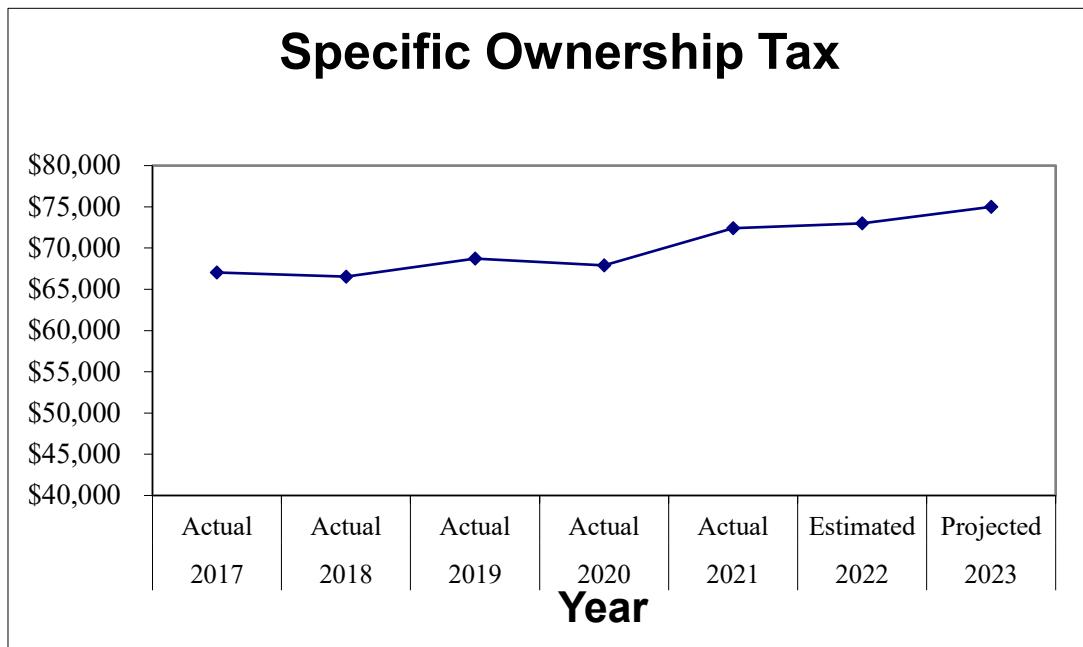
Description: A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 67,026	15.38%
2018	Actual	\$ 66,537	-0.73%
2019	Actual	\$ 68,741	3.31%
2020	Actual	\$ 67,884	-1.25%
2021	Actual	\$ 72,398	6.65%
2022	Estimated	\$ 73,000	0.83%
2023	Projected	\$ 75,000	2.74%

Projection: The 2023 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 4% increase.

Comments: These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy.



General Fund - Sales Tax

Account # 10-310-31301

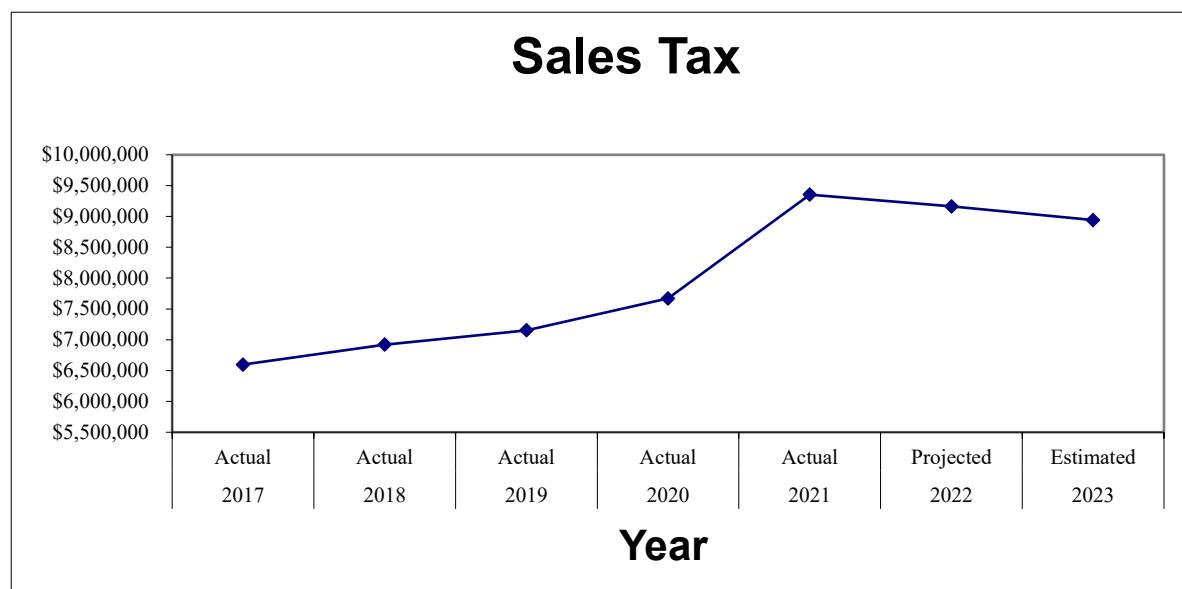
Description: A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 6,597,767	2.49%
2018	Actual	\$ 6,920,819	4.90%
2019	Actual	\$ 7,153,985	3.37%
2020	Actual	\$ 7,671,586	7.24%
2021	Actual	\$ 9,353,294	21.92%
2022	Projected	\$ 9,162,402	-2.04%
2023	Estimated	\$ 8,939,400	-2.43%

Projection: The 2023 projection is based on the current inflation and potential decrease of taxable sales.

Comments: The five year average annual percentage increase in sales tax revenue from (2017-2021) was 7.9% has remained consistent. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund. The City saw a considerable increase in tax revenue collections in 2021 with the change to be State collected. The City will continue to closely monitor the variety of economic factors, including COVID-19, in the region that impact taxable sales.



General Fund - Use Tax

Account # 10-310-31302

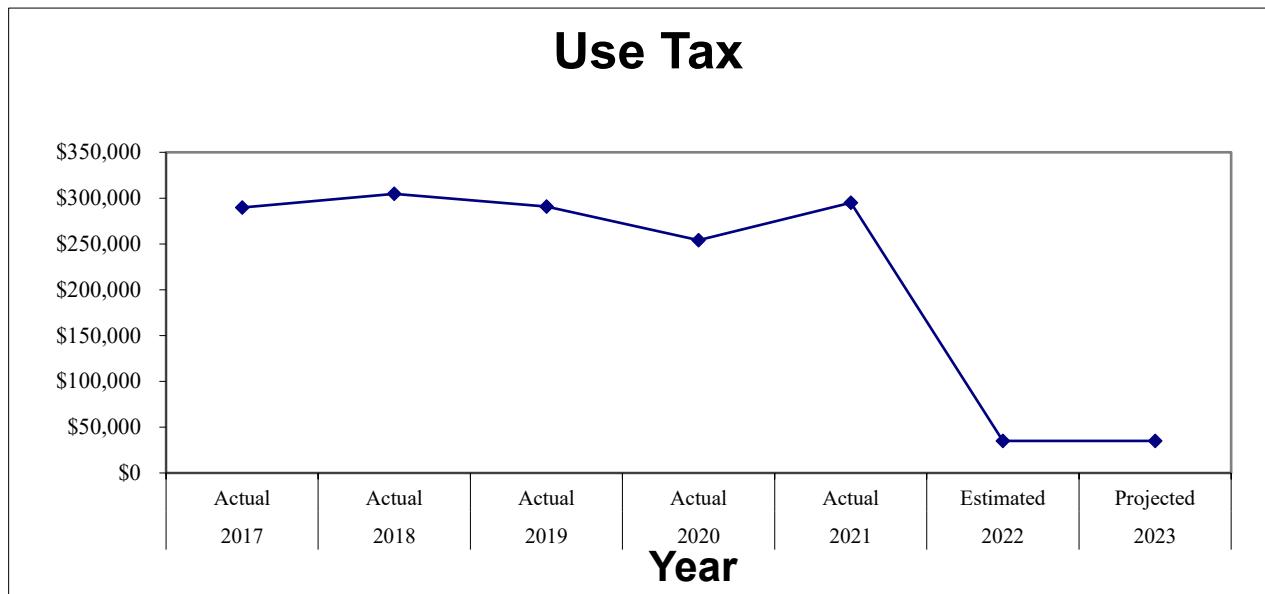
Description: A tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B) of the CCMC and items used in construction or building materials which are used or consumed in the City and upon which sales or use tax has not been paid. The total rate levied is 3.0%. In November, 2016, the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 289,711	180.81%
2018	Actual	\$ 304,651	5.16%
2019	Actual	\$ 290,863	-4.53%
2020	Actual	\$ 254,242	-12.59%
2021	Actual	\$ 294,964	16.02%
2022	Estimated	\$ 35,000	-88.13%
2023	Projected	\$ 35,000	0.00%

Projection: The significant decrease relates to the switch from collecting use tax at the time of building permit issuance to collecting sales tax at the time of material purchase.

Comments: The City had previously collected use tax on building permits based on a valuation of 50% materials and 50% labor. Effective September 1, 2021 the City no longer collects use tax at the time of permit issuance. It is anticipated that sales tax revenue will increase based on this switch. The City will monitor reported sales in those industries to watch for changes.



General Fund - Cable

Account # 10-310-31601

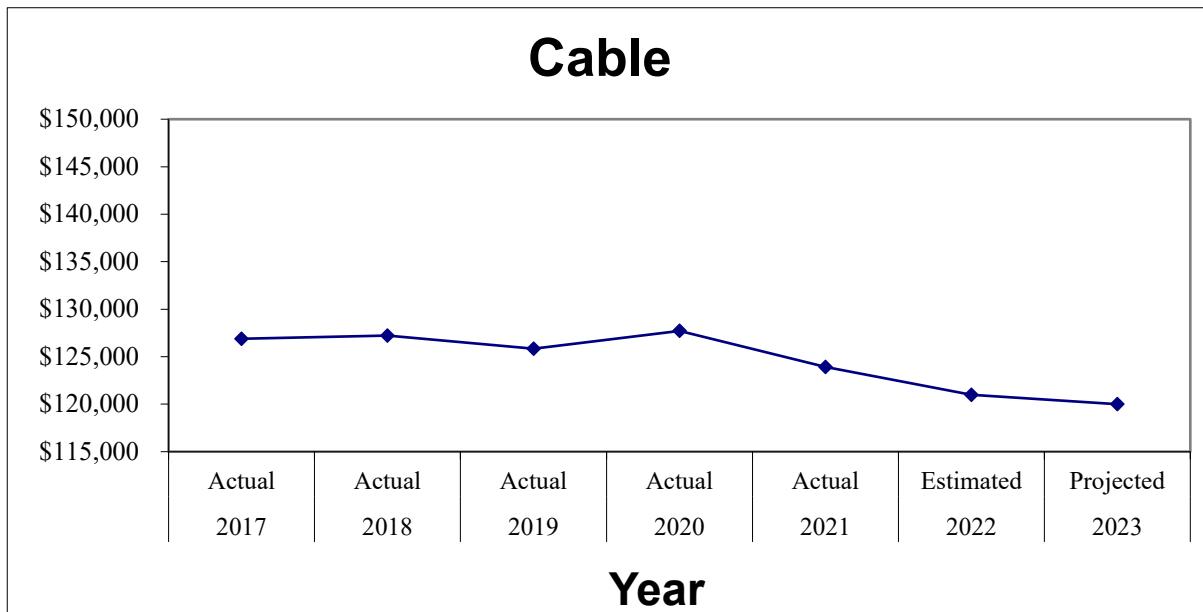
Description: The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.75% of the gross revenues received from subscribers within the City.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 126,879	-0.41%
2018	Actual	\$ 127,233	0.28%
2019	Actual	\$ 125,830	-1.10%
2020	Actual	\$ 127,713	1.50%
2021	Actual	\$ 123,937	-2.96%
2022	Estimated	\$ 121,000	-2.37%
2023	Projected	\$ 120,000	-0.83%

Projection: The projection is based on an assumption that the cable company revenues will remain at the same levels.

Comments: The 2023 budgeted revenues reflects changes made to the franchise agreement in 2021.



General Fund - Telephone Occupation Tax

Account # 10-310-31602

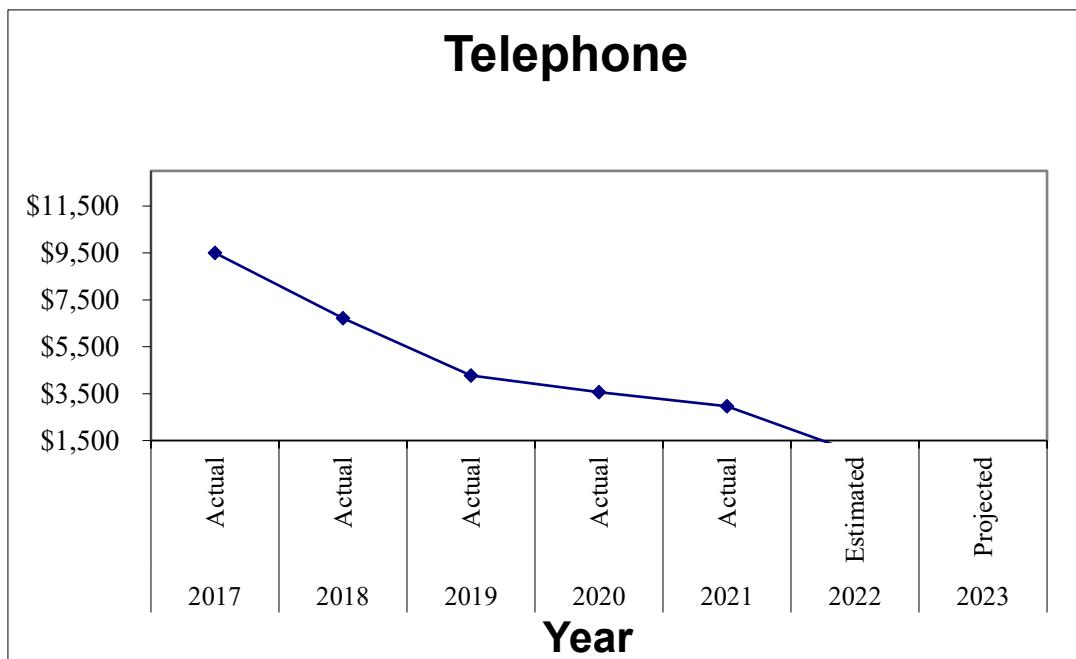
Description: Pursuant to Ordinance 21, Series of 1979, this tax is the sum of \$4.50 collected on each telephone account within Cañon City. The revenue is payable to the City in 12 equal installments. The telephone company provides the City with the number of telephone accounts on a yearly basis.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 9,504	-9.19%
2018	Actual	\$ 6,717	-29.32%
2019	Actual	\$ 4,274	-36.37%
2020	Actual	\$ 3,566	-16.57%
2021	Actual	\$ 2,967	-16.80%
2022	Estimated	\$ 1,000	-66.30%
2023	Projected	\$ -	-100.00%

Projection: Due to the significant revenue decreases in prior years, the projection for 2023 is based on the assumption that this revenue source will continue to decline at a similar rate.

Comments: This revenue source is impacted by increases in housing & population within the City when new telephone accounts are established. However, the ongoing shift from land based telephones to cell phones will likely result in a continued revenue decline.



General Fund - Gas Franchise Fee

Account # 10-310-31604

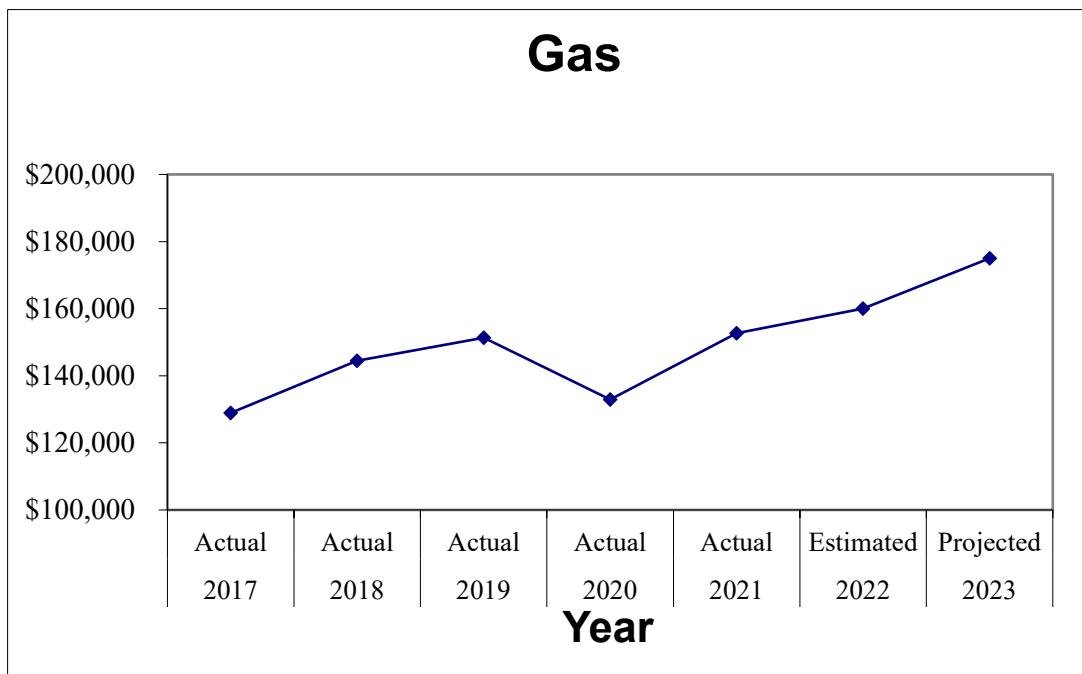
Description: A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 128,916	-0.01%
2018	Actual	\$ 144,508	12.09%
2019	Actual	\$ 151,315	4.71%
2020	Actual	\$ 132,871	-12.19%
2021	Actual	\$ 152,642	14.88%
2022	Estimated	\$ 160,000	4.82%
2023	Projected	\$ 175,000	9.38%

Projection: The 2022 revenue projection is based on revenues / rates remaining relatively stable.

Comments: The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2017-2023 has been a positive 3.9%.



General Fund - Building Permit Fees

Account # 10-320-32201

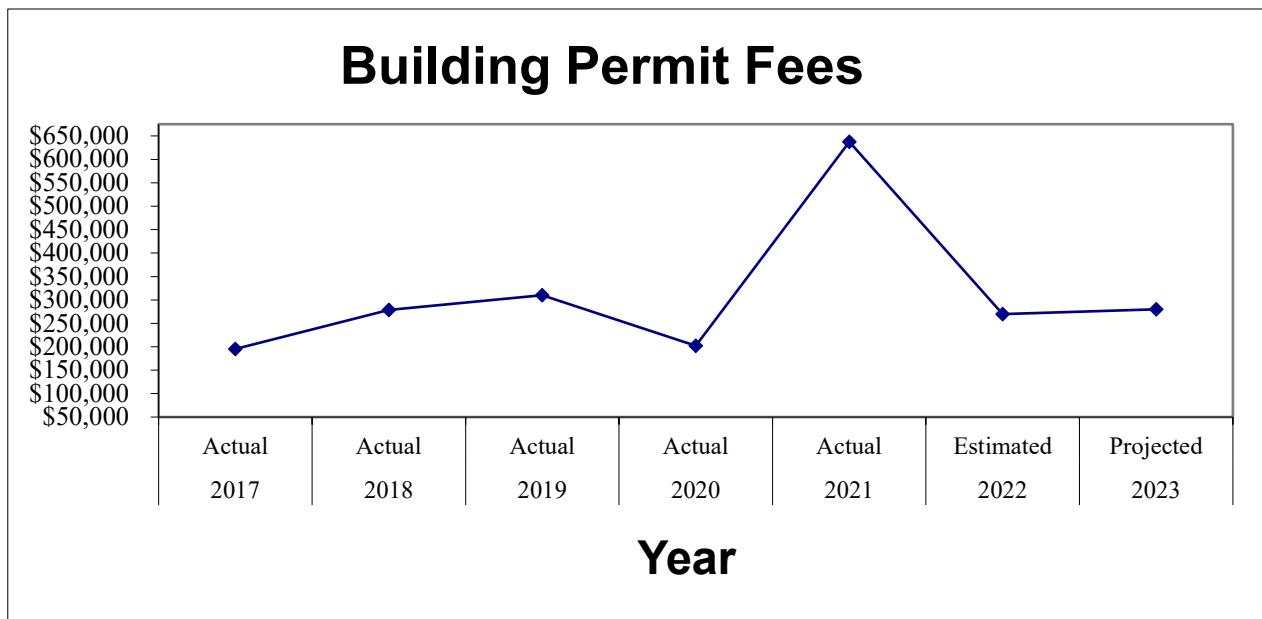
Description: Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 195,327	330.72%
2018	Actual	\$ 278,892	42.78%
2019	Actual	\$ 310,110	11.19%
2020	Actual	\$ 202,007	-34.86%
2021	Actual	\$ 637,363	215.52%
2022	Estimated	\$ 270,000	-57.64%
2023	Projected	\$ 280,000	3.70%

Projection: The 2023 revenue projection is based on the anticipated new construction commercial developments. Revenues are projected to increase slightly from the prior year.

Comments: In 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 units or more within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run from September 1, 2021 to August 31, 2023.



General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

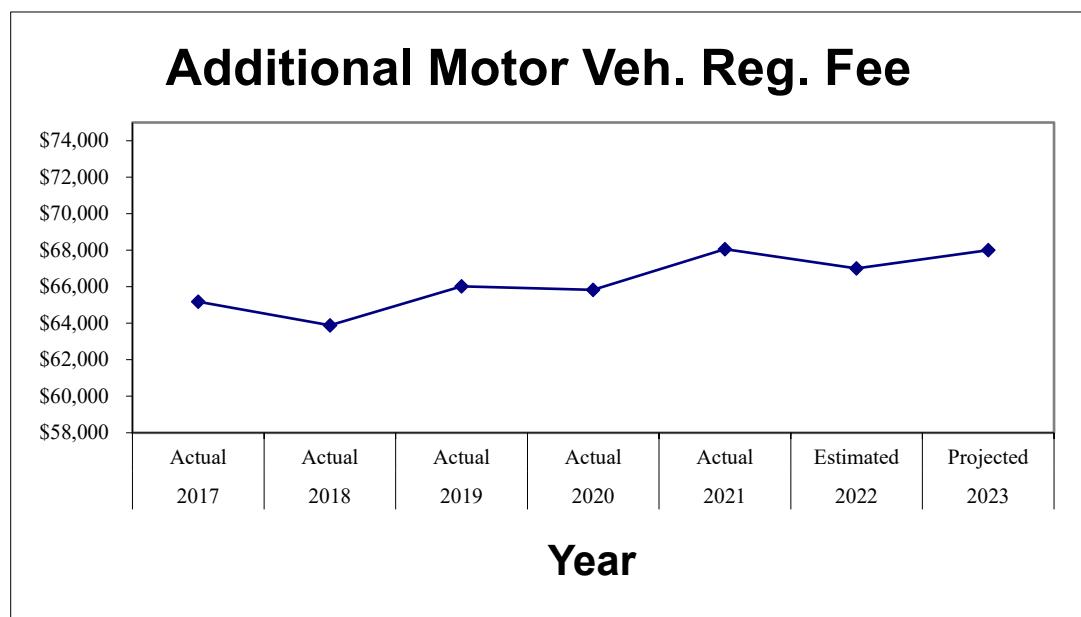
Description: This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

History:

Year		Amount	% Change from Previous Year
2016	Actual	\$ 63,711	2.09%
2017	Actual	\$ 65,181	2.31%
2018	Actual	\$ 63,890	-1.98%
2019	Actual	\$ 66,021	3.34%
2020	Actual	\$ 65,837	-0.28%
2021	Actual	\$ 68,062	3.38%
2022	Estimated	\$ 67,000	-1.56%
2023	Projected	\$ 68,000	1.49%

Projection: The 2023 revenue estimate was projected conservatively due to the relatively flat previous 5-year trend (average annual increase = 1.35%).

Comments: The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



General Fund - Highway Users Tax Fund

Account # 10-330-33502

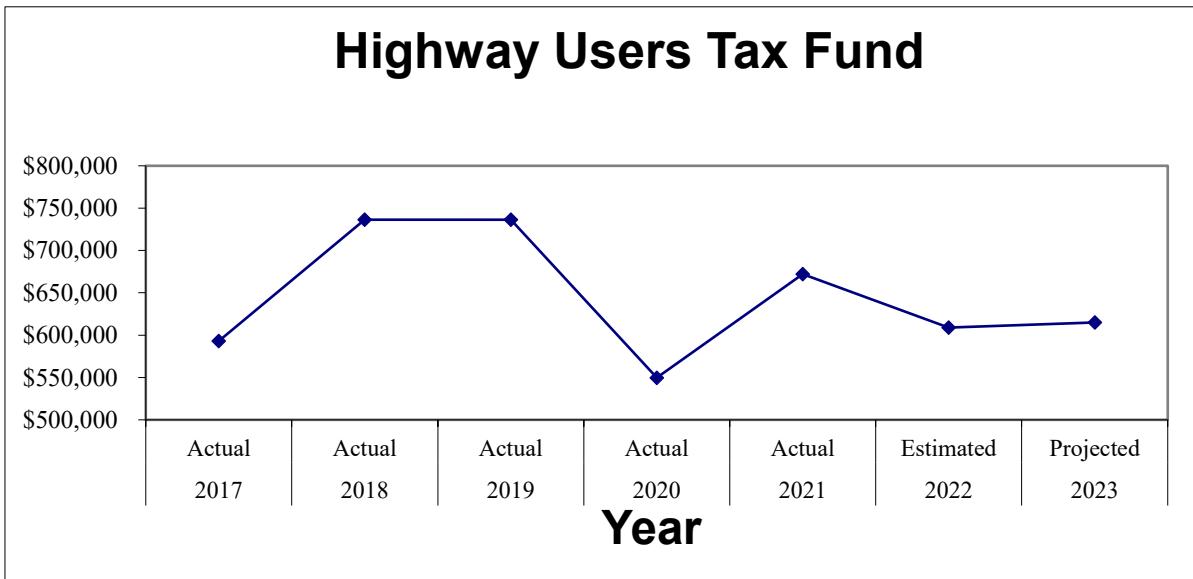
Description: The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 592,901	1.11%
2018	Actual	\$ 736,213	24.17%
2019	Actual	\$ 736,328	0.02%
2020	Actual	\$ 549,758	-25.34%
2021	Actual	\$ 671,940	22.22%
2022	Estimated	\$ 609,000	-9.37%
2023	Projected	\$ 615,000	0.99%

Projection: The 2023 estimate is the projection provided by the Colorado Municipal League.

Comments: This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments.



General Fund - Tobacco Products Tax

Account # 10-330-33505

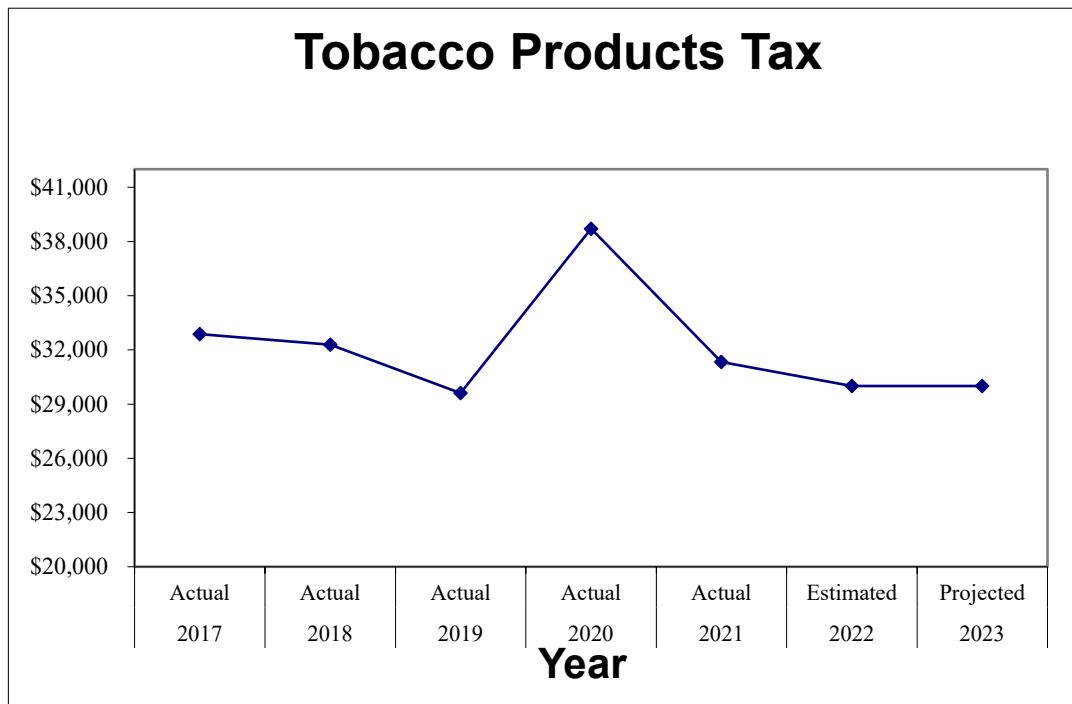
Description: The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 32,872	-8.45%
2018	Actual	\$ 32,282	-1.79%
2019	Actual	\$ 29,609	-8.28%
2020	Actual	\$ 38,709	30.73%
2021	Actual	\$ 31,337	-19.04%
2022	Estimated	\$ 30,000	-4.27%
2023	Projected	\$ 30,000	0.00%

Projection: The 2023 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

Comments: Tobacco Products Tax distributions have increased by an annual average of 1.37% during the period of 2017-20201



General Fund - Traffic Fines

Account # 10-350-35101

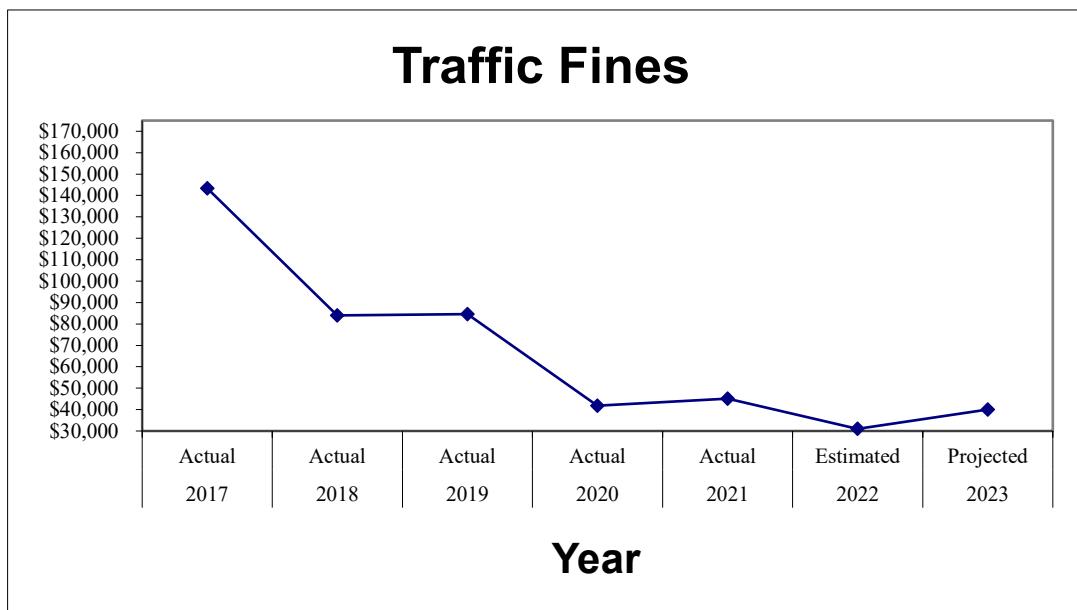
Description: This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 143,366	-19.80%
2018	Actual	\$ 83,942	-41.45%
2019	Actual	\$ 84,625	0.81%
2020	Actual	\$ 41,781	-50.63%
2021	Actual	\$ 45,181	8.14%
2022	Estimated	\$ 31,000	-31.39%
2023	Projected	\$ 40,000	29.03%

Projection: The 2023 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

Comments: Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

Description: The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the world. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

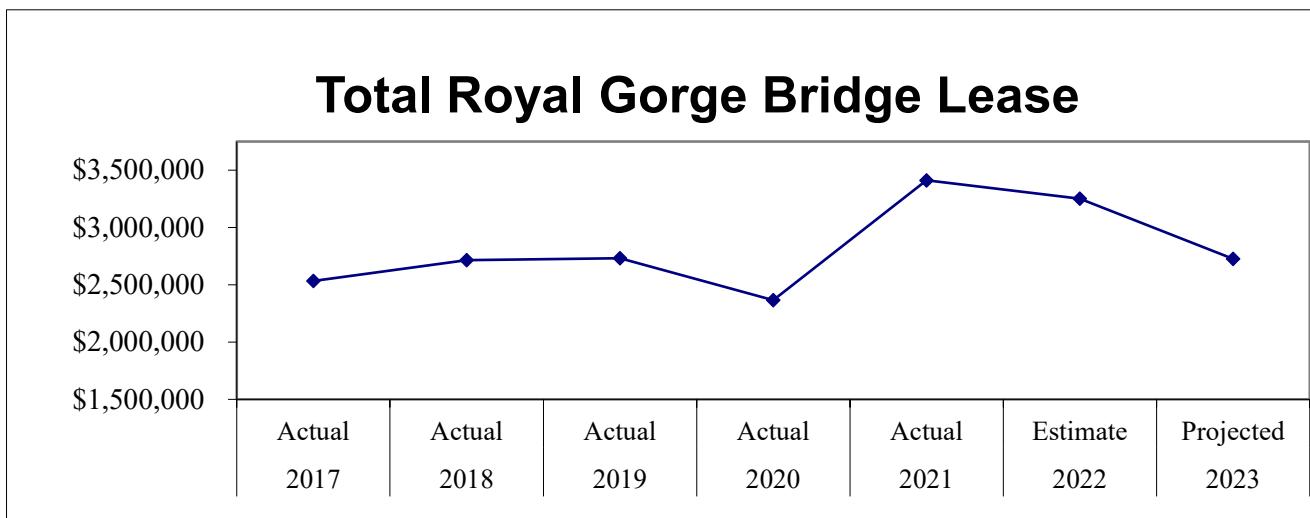
History:

Year		Total RGB Revenue	% Change from Prev. Year
2017	Actual	\$ 2,532,623	6.08%
2018	Actual	\$ 2,714,330	7.17%
2019	Actual	\$ 2,731,000	0.61%
2020	Actual	\$ 2,365,717	-13.38%
2021	Actual	\$ 3,411,892	44.22%
2022	Estimate	\$ 3,251,026	-4.71%
2023	Projected	\$ 2,726,250	-16.14%

FUND ALLOCATION		
General Fund	Park Improvement Fund	Quality of Life Fund
\$ 983,623	\$ 1,185,000	\$ 364,000
\$ 742,130	\$ 1,429,000	\$ 543,200
\$ 1,156,000	\$ 1,297,000	\$ 278,000
\$ 782,842	\$ 1,303,485	\$ 279,390
\$ 1,200,000	\$ 1,869,483	\$ 342,409
\$ 1,221,571	\$ 1,611,455	\$ 418,000
\$ 376,250	\$ 2,160,000	\$ 190,000

Projection: The projected 2023 total RGB Revenue is based on the estimated total revenue of prior years. Although revenue decreased in 2020 due to the COVID19 pandemic, revenue increased significantly in 2021. The

Comments: On June 11, 2013, a wildfire broke out in the City-owned Royal Gorge Park. The fire destroyed virtually all City-owned buildings and structures within the portion of the park that the City leases to the Royal Gorge Bridge Company of Colorado, causing a temporary closure of the attraction. The Royal Gorge Bridge was essentially undamaged and the attraction was reopened on a limited basis in the Spring of 2014. After the completion of a new Visitors' Center, the Royal Gorge Bridge and Park opened on a daily basis in September, 2014. Construction of several new attractions are continuing at the Royal Gorge throughout the next couple of years.



THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
310-Taxes					
10-310-31101	General Property Tax	\$ 446,823	531,330	\$ 504,764	525,022
10-310-31201	Specific Ownership Tax	72,398	72,500	73,000	75,000
10-310-31301	Sales Tax	9,353,294	8,470,000	9,162,402	8,939,400
10-310-31302	Use Tax	294,964	26,700	35,000	35,000
10-310-31601	Cablevision	123,937	135,000	121,000	120,000
10-310-31602	Telephone	2,967	3,000	1,000	-
10-310-31603	Electricity	24,622	-	-	-
10-310-31604	Gas	152,642	152,000	160,000	175,000
10-310-31901	Penalty & Int. on Del. Tax	1,183	1,000	1,000	1,000
10-310-31912	Pen & Int/Del on Use Tax	8,373	15,000	10,000	10,000
10-310-31998	CCARE Increment	(291,079)	(150,000)	(300,000)	(300,000)
10-310-31999	Co Treas/Clerk Coll Fee	(10,913)	(16,000)	(16,000)	(16,000)
Total Taxes		\$ 10,179,212	\$ 9,240,530	\$ 9,752,166	\$ 9,564,422
320-Licenses & Permits					
10-320-32101	Liquor	\$ 9,645	\$ 10,000	\$ 9,800	\$ 10,000
10-320-32104	Sales/Use Tax Lic Fee	80	-	-	-
10-320-32106	Professional & Occup.	68,000	66,000	68,000	70,000
10-320-32201	Building Permits	637,363	280,000	275,000	280,000
10-320-32205	Zone/Variance/Ex	11,080	9,000	9,000	9,000
10-320-32209	Other (Sign Permits)	2,942	2,800	1,000	1,000
10-320-32210	Street Excav. Rehab	44,429	40,000	40,000	40,000
10-320-32212	ROW-Dumpster Permits	2,040	1,440	2,000	2,000
Total Licenses & Permits		\$ 775,578	\$ 409,240	\$ 404,800	\$ 412,000
330-Intergovernmental					
10-330-33501	Add 'l Motor Vehicle Reg/Fees	\$ 68,062	\$ 66,700	\$ 67,000	\$ 68,000
10-330-33502	Highway Users Tax	671,940	615,000	609,000	615,000
10-330-33503	Mineral Leasing	31,926	15,000	55,595	20,000
10-330-33504	Severance Tax	5,585	20,000	43,595	20,000
10-330-33505	Tobacco Products Tax	31,337	30,000	30,000	30,000
10-330-33506	Water Fund - PILT	205,334	200,000	200,000	200,000
10-330-33507	Stormwater Fund - PILT	60,434	62,000	62,000	62,000
10-330-33510	DOLA - Redevelopment/Reinvestment	2,500	-	-	-
10-330-33713	Road and Bridge	65,460	67,000	69,000	70,000
10-330-33735	Bullet Proof Vest Grant	-	4,800	-	-
10-330-33738	Homeland Security Grant	-	-	-	24,000
10-330-33741	Colorado Post Grant	5,611	5,625	-	-
10-330-33742	CATPA Grant (Battle)	-	1,250	3,800	2,500
10-330-33744	CDHS Co-Responder Grant	157,737	291,016	154,397	230,000
10-330-33745	Peace Officers Mental Health Grant	3,800	-	12,000	8,000
10-330-33748	CO State Library CARES Act Grant	5,495	5,600	8,018	-
10-330-33752	BLM Grant	3,590	36,250	36,250	46,522
10-330-33753	MISC POLICE GRANTS	-	35,595	350	155,000
10-330-33754	DOLA- Corona Virus Relief Fund/CVRF	171,745	-	140,687	-
10-330-33755	USDA K-9 Vehicle	-	150,000	-	-
10-330-33756	DOLA Grey and Black Market MJ Enforcement	8,167	8,200	-	-
10-330-33757	American Rescue Plan	2,101,912	1,000,000	1,000,000	-
10-330-33758	DOLA Grants	-	788,725	-	-
10-330-33761	Colo Opioid Settlement (COST)	-	-	-	24,000
10-330-33765	Police Department Members Benefit Fund	-	-	7,500	7,450
10-330-33791	REDI Grant for Site Selection	-	42,250	39,000	-
Total Intergovernmental		\$ 3,600,637	\$ 3,445,011	\$ 2,538,192	\$ 1,582,472

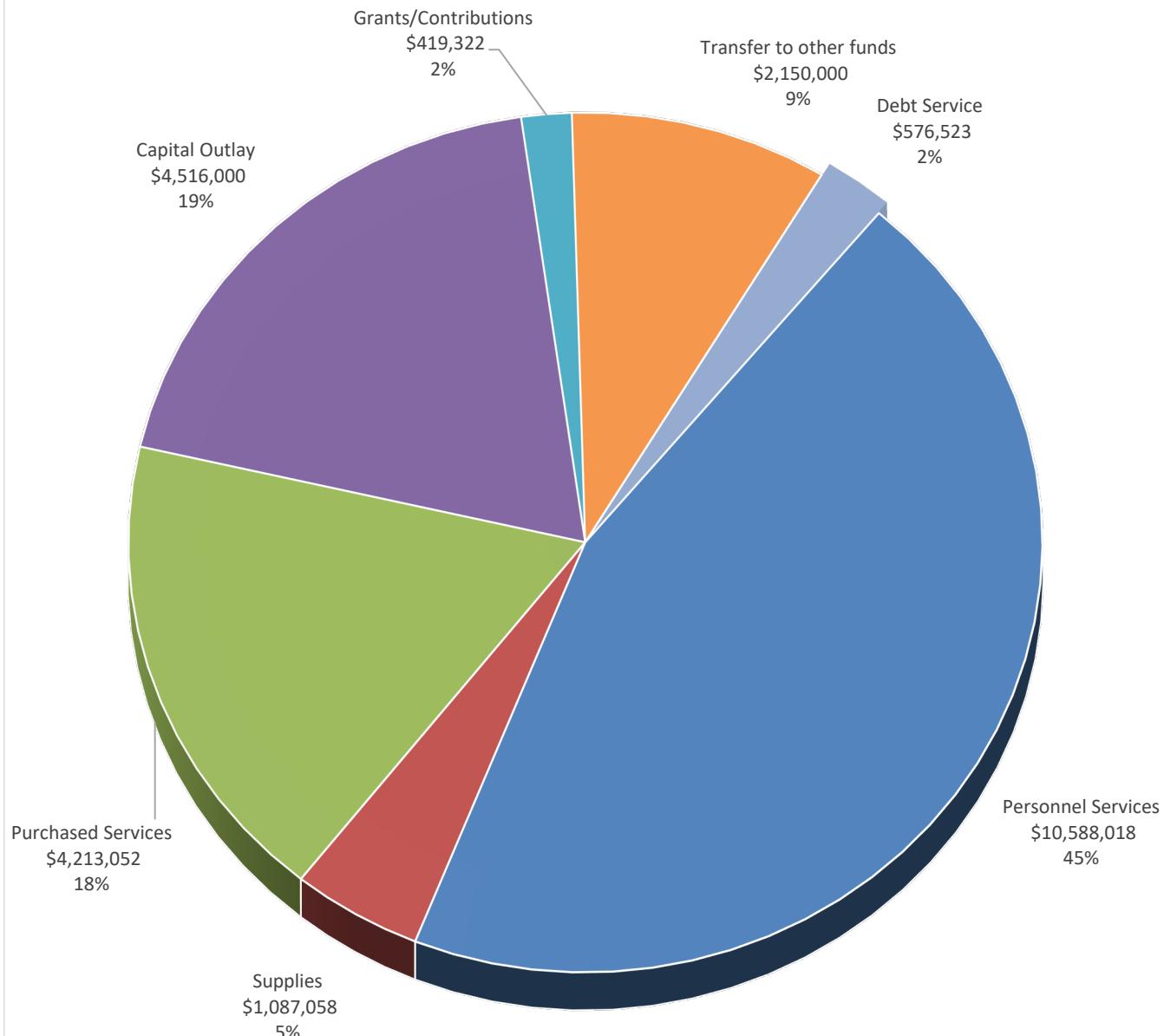
THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
340-Charges for Services					
10-340-34101	Court Costs, Fees & Charges	\$ 9,555	\$ 9,500	\$ 6,500	\$ 9,500
10-340-34108	Photocopy Machine	2,654	2,400	2,400	2,400
10-340-34110	Museum Research Fee	345	500	500	500
10-340-34111	Museum Use Fees	367	600	1,200	1,000
10-340-34117	Historic Preservation Fees	-	-	-	500
10-340-34302	Train Depot Easement Maint	7,250	7,250	7,250	7,250
10-340-34311	Collection Fees - FD Impact Fees	2,176	700	800	800
10-340-34510	Police Fees	8,393	9,500	6,500	7,500
10-340-34511	Off Duty Employment	74,981	80,000	75,600	86,940
10-340-34513	SRO IGA	94,123	130,200	145,000	235,268
10-340-34515	Sheriff Office IGA	-	-	1,500	8,612
10-340-34516	DHS IGA	-	-	14,000	42,000
10-340-34706	Library Use Fees	5,499	5,000	5,000	5,000
10-340-34803	Fuel Surcharge - Inside	6,427	6,600	6,000	6,000
Total Charges for Serv.		\$ 211,769	\$ 252,250	\$ 272,250	\$ 413,270
350-Fines/Forfeitures					
10-350-35101	Traffic - Municipal Court	\$ 45,181	\$ 50,000	\$ 31,000	\$ 40,000
10-350-35102	Traffic - District Court	6,701	7,500	5,600	5,000
10-350-35103	Other-Complaints	22,663	20,000	15,000	18,000
10-350-35105	Surcharges - Victim Assistance	8,279	8,000	6,000	6,000
10-350-35201	Library	1,100	750	1,000	750
10-350-35202	Payment/Lost Materials	-	-	120	-
10-350-35301	Return Check Fee-General	-	-	-	-
Total Fines/Forfeitures		\$ 83,924	\$ 86,250	\$ 58,720	\$ 69,750
360-Interest					
10-360-36101	Earnings on Dep. & Investments	\$ 7,198	\$ 6,600	\$ 38,000	\$ 40,000
Total Interest		\$ 7,198	\$ 6,600	\$ 38,000	\$ 40,000
360-Royal Gorge Bridge					
10-360-36211	Royal Gorge	\$ 1,406,385	\$ 1,221,571	\$ 658,552	\$ 376,250
Total Royal Gorge Bridge		\$ 1,406,385	\$ 1,221,571	\$ 658,552	\$ 376,250
360 - Misc. Revenue					
10-360-36202	Rent from Buildings	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
10-360-36203	Rent-Park Properties	150,185	120,929	130,000	130,000
10-360-36402	Refund of Expenditures	56,077	-	15,321	15,000
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	20,785	-	-	-
10-360-36535	Street Damage Restoration Fees	11,590	5,000	30,000	5,000
10-360-36702	Donations	3,775	5,000	55	500
10-360-36710	National Night Out Donations	-	-	-	1,500
10-360-36723	Shop With A Cop Donations	12,345	-	12,000	10,300
10-360-36727	Go-Bag Donations	-	-	400	-
10-360-36730	K-9 Program	-	-	-	-
10-360-36801	Other	22,548	10,000	2,000	2,500
10-360-36802	Sidewalk Project Revenue	1,356	1,500	800	1,500
10-360-36805	Cash Over/Short	(13)	-	-	-
10-360-36807	PD - Restitution	426	100	800	100
10-360-36808	CCARE Project Reimbursements	187,850	-	-	-
10-330-33714	Urban Renewal Authority Fees	30,847	36,000	36,000	40,000
10-360-36810	Library - Over/Short	-	-	1	-
Total 360 Other (Misc.)		\$ 497,770	\$ 196,529	\$ 245,377	\$ 224,400
Total Revenues					
		\$ 16,762,473	\$ 14,857,981	\$ 13,968,057	\$ 12,682,564

THE CITY OF CAÑON CITY
GENERAL FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Other Financing Sources					
390 - Sale of Assets / Financing Proceeds					
10-390-39201	Insurance Recoveries	\$ 27,295	\$ -	\$ 11,000	\$ -
10-390-39112	Sale of Assets-Buildings	\$ -	\$ -	\$ -	\$ -
10-390-39113	Sale of Assets-Equipment	\$ 29,360	\$ 5,000	\$ -	\$ -
10-390-39203	Financing Proceeds	\$ 372,334	\$ 487,000	\$ 240,000	\$ 720,000
Total 390 - Sale of Assets / Financing Proceeds		\$ 428,989	\$ 492,000	\$ 251,000	\$ 720,000
370 Transfers (Internal)					
10-370-37103	Operating Transfer - Water Fund	\$ 400,000	\$ 418,898	\$ 418,898	\$ 355,600
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
10-370-37155	Oper. Transfer - Stormwater Utility	\$ 699,200	\$ 521,522	\$ 521,522	\$ 543,297
Total 370 Transfers		\$ 1,114,200	\$ 955,420	\$ 955,420	\$ 913,897
Total Other Finances Sources		\$ 1,543,189	\$ 1,447,420	\$ 1,206,420	\$ 1,633,897
GRAND TOTAL SOURCES		\$ 18,305,662	\$ 16,305,401	\$ 15,174,477	\$ 14,316,461

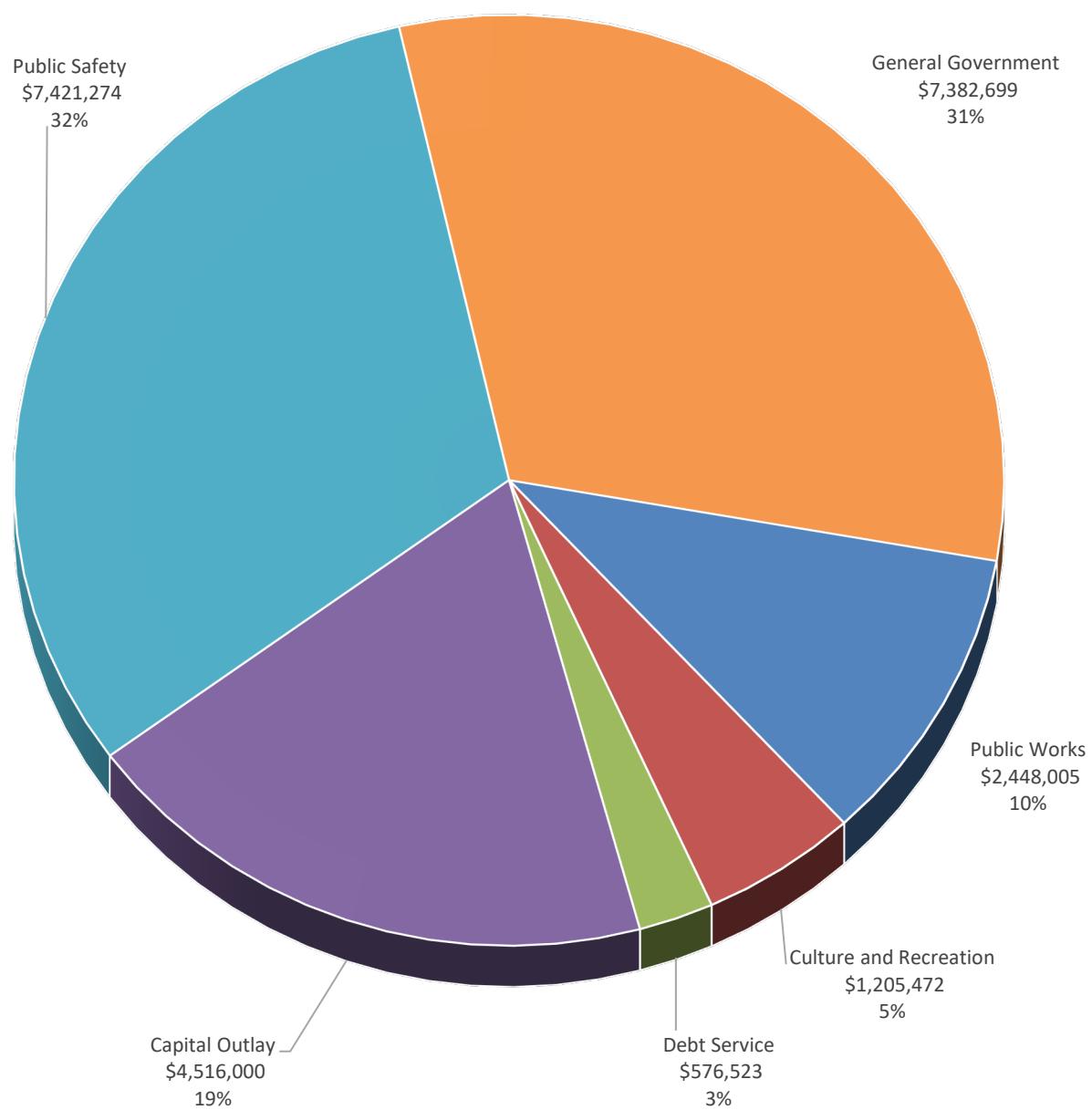
GENERAL FUND
EXPENDITURES BY CATEGORIES
\$23,549,973



CITY OF CAÑON CITY
2023 BUDGET
GENERAL FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Transfer to Other Funds	Capital Outlay	Total
City Council	60,150	15,400	21,850	-	-	-	-	97,400
City Clerk/Customer Service	109,258	7,500	39,200	-	-	-	-	155,958
Elections	-	500	20,000	-	-	-	-	20,500
Municipal Court	266,620	2,050	13,675	-	-	-	125,000	407,345
City Administrator	201,715	6,000	75,675	-	-	-	-	283,390
Public Information Officer	73,040	300	23,350	-	-	-	-	96,690
Human Resources	172,125	12,221	82,800	-	-	-	-	267,146
Computer Resources	278,115	113,650	268,850	-	-	-	80,000	740,615
General Government Facilities	216,425	38,300	333,900	-	-	-	30,000	618,625
Finance	532,495	4,000	97,700	-	-	-	-	634,195
Non-departmental	165,000	15,500	729,500	242,227	294,000	2,150,000	610,000	4,206,227
Community Vitality	645,460	16,450	279,925	-	-	-	32,000	973,835
TOTAL GENERAL GOV'T.	2,720,403	231,871	1,986,425	242,227	294,000	2,150,000	877,000	8,501,926
Public Safety	5,125,150	442,837	1,776,987	219,896	76,300	-	650,000	8,291,170
Fleet	216,335	18,900	27,960	-	-	-	-	263,195
Public Works: Streets	1,073,500	308,300	221,150	114,400	-	-	494,000	2,211,350
Engineering	409,010	27,000	145,850	-	-	-	-	581,860
Street Projects.	-	-	-	-	-	-	2,320,000	2,320,000
Culture & Recreation	1,043,620	58,150	54,680	-	49,022	-	175,000	1,380,472
TOTAL OTHER CATEGORIES	7,867,615	855,187	2,226,627	334,296	125,322	-	3,639,000	15,048,047
2023 GENERAL FUND BUDGET	\$ 10,588,018	\$ 1,087,058	\$ 4,213,052	\$ 576,523	\$ 419,322	\$ 2,150,000	\$ 4,516,000	\$ 23,549,973
2022 GENERAL FUND BUDGET	\$ 9,894,126	\$ 891,471	\$ 3,825,444	\$ 417,300	\$ 1,999,465	\$ 1,500,000	\$ 2,623,208	\$ 21,151,014
% CHANGE	7.0%	21.9%	10.1%	38.2%	-79.0%	43.3%	72.2%	11.3%

GENERAL FUND
EXPENDITURES BY FUNCTION
\$23,549,973



**CITY OF CAÑON CITY
GENERAL FUND - USES OF FUNDS**

Description	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
General Government				
Dept 111 City Council	\$ 64,048	\$ 83,700	\$ 74,669	\$ 97,400
Dept 114 City Clerk/Customer Service	118,458	137,748	130,823	155,958
Dept 116 Elections	6,158	20,500	-	20,500
Dept 121 Municipal Court	205,966	266,100	232,995	282,345
Dept 132 City Administrator	221,102	270,150	250,025	283,390
Dept 133 Public Information Officer	74,540	88,000	77,841	96,690
Dept 137 Human Resources	203,772	199,895	177,185	267,146
Dept 144 Computer Resources	425,089	475,050	396,150	660,615
Dept 146 General Government Buildings	424,944	504,910	488,803	588,625
Dept 151 Finance	463,395	567,860	552,620	634,195
Dept 155 Nondepartmental	1,127,371	2,569,396	1,653,323	1,446,227
Community Vitality:				
Dept 195 Building Division	193,660	273,253	274,053	300,500
Dept 196 Planning & Zoning Division	187,269	134,310	87,751	138,210
Dept 198 Economic Development	330,347	1,359,049	348,953	503,125
Total Operating	4,046,119	6,949,921	4,745,191	5,474,926
Transfer out	-	1,500,000	-	2,150,000
Capital Outlay	122,620	703,000	213,000	877,000
Total General Government	\$ 4,168,739	\$ 9,152,921	\$ 4,958,191	\$ 8,501,926
Public Safety				
Dept 211 Police Administration	2,241,823	3,225,458	2,596,187	3,499,323
Dept 213 Patrol/Traffic	2,694,904	3,040,177	3,100,650	3,618,807
Dept 218 School Resource Program	137,097	173,599	187,000	314,040
Dept 219 Behavioral Health	179,231	291,016	154,397	209,000
Total Operating	5,253,055	6,730,250	6,038,234	7,641,170
Capital Outlay	315,084	545,708	545,708	650,000
Total Public Safety	\$ 5,568,139	\$ 7,275,958	\$ 6,583,942	\$ 8,291,170
Public Works				
Dept 311 Fleet	\$ 216,249	\$ 235,375	\$ 250,400	\$ 263,195
Dept 314 Streets	1,314,862	1,536,294	1,367,185	1,717,350
Dept 318 Engineering	531,210	465,970	514,120	581,860
Total Operating	\$ 2,062,321	\$ 2,237,639	\$ 2,131,705	\$ 2,562,405
Capital Outlay - Equipment	\$ 141,750	\$ 429,500	\$ 87,000	\$ 494,000

CITY OF CAÑON CITY
GENERAL FUND - USES OF FUNDS

Description	2021 Actual	2022 Budget	2022	2023
			Estimate	Budget
Street Projects				
Dept 320	Street Resurfacing	295,975	400,000	75,000
Dept 321	Hydraulic Ditch Crossings	-	200,000	-
Dept 323	Misc. Concrete & Sidewalk Replacer	74,082	50,000	50,000
Dept 366	Wayfinding Kiosks	660	70,000	5,000
Dept 369	Downtown Alleys	-	125,000	175,000
Dept 369	Clocktower Plaza	-	-	-
Dept 374	Macon Plaza	-	100,000	-
Dept 377	Water Street Sewer Main (CCARE)	155,851	-	-
Subtotal Street Projects-CIP		\$ 526,568	\$ 945,000	\$ 305,000
Total Public Works		\$ 2,730,639	\$ 3,612,139	\$ 2,523,705
				\$ 5,376,405
Culture & Recreation				
Dept 551	Library	\$ 635,499	\$ 683,753	\$ 710,415
Dept 555	Museum	\$ 275,269	\$ 426,243	\$ 363,935
Total Library / Museum Operating		\$ 910,768	\$ 1,109,996	\$ 1,074,350
Capital Outlay - Equipment		\$ -	\$ -	\$ -
Total Library / Museum		\$ 910,768	\$ 1,109,996	\$ 1,074,350
Dept 590	Culture & Rec. Capital Projects	3,976	-	-
Total Culture & Recreation		\$ 914,744	\$ 1,109,996	\$ 1,074,350
TOTAL EXPENDITURES		\$ 13,382,261	\$ 21,151,014	\$ 15,140,188
				\$ 23,549,973



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CITY OF CAÑON CITY
2023 BUDGET PROGRAM/ACTIVITIES

Department	General Government			
Division/Program:	Total of all Divisions/Programs			
Fund:	General			
Expenditures:	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Personnel Services (100)	\$ 1,937,473	\$ 2,610,142	\$ 2,142,162	\$ 2,720,403
Supplies (200)	112,415	217,815	137,175	231,871
Purchased Services (300)	1,295,424	1,940,639	1,647,743	1,986,425
Debt Service (600)	239,145	239,600	239,600	242,227
Grants/Contrib (700)	378,063	1,941,725	578,511	294,000
Transfers (750)	-	1,500,000	-	2,150,000
Capital Outlay (900)	206,219	703,000	213,000	877,000
Total	\$ 4,168,739	\$ 9,152,921	\$ 4,958,191	\$ 8,501,926
Program Funding Sources				
Licenses & Permits	\$ 726,168	\$ 307,800	\$ 307,800	\$ 369,000
Grants	-	-	-	-
Charges for Services	12,209	11,900	8,900	11,900
Rent	-	18,000	18,000	18,000
Oper. Transfers - Central services reimbursements	400,000	261,000	418,898	355,600
General City Revenues	3,956,492	4,545,623	3,897,832	5,373,182
Fund Balance Assigned to Property Acquisition	-	1,745,000	-	400,000
Unassigned Fund Balance	-	103,071	-	1,974,244
Total Funding Sources	\$ 5,094,869	\$ 6,992,394	\$ 4,651,430	\$ 8,501,926

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2023 Budget

City Council Overview

The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
GENERAL GOVERNMENT					
CITY COUNCIL					
	Personnel Services (100)				
10-410-111-110	Salaries & Wages	\$ 49,729	\$ 51,000	\$ 50,194	\$ 51,000
10-410-111-121	Overtime	2,679	3,600	3,600	4,000
10-410-111-142	Workers' Compensation	43	200	75	150
10-410-111-143	Life & Health Insurance	-	-	-	-
10-410-111-144	FICA Taxes	3,938	4,500	4,900	5,000
	Total Personnel Services (100)	\$ 56,389	\$ 59,300	\$ 58,769	\$ 60,150
	Supplies & Materials (200)				
10-410-111-200	Office Supplies	\$ 691	\$ 600	\$ 500	\$ 600
10-410-111-205	Small Items of Equipment	\$ 85	\$ -	\$ -	\$ 12,000
10-410-111-210	Operating Supplies-General	712	3,300	2,200	2,800
	Total Supplies & Materials (200)	\$ 1,488	\$ 3,900	\$ 2,700	\$ 15,400
	Purchased Services (300)				
10-410-111-310	Professional Services	\$ 155	\$ -	\$ 100	\$ -
10-410-111-310	Contracted Services	-	-	-	-
10-410-111-330	Subscriptions/Membership Fees	749	1,000	1,100	1,350
10-410-111-335	Travel & Training	2,478	11,500	9,500	12,000
10-410-111-336	Meals	2,766	2,000	2,500	2,500
10-410-111-399	Potential Projects	23	6,000	-	6,000
	Total Purchased Services (300)	\$ 6,171	\$ 20,500	\$ 13,200	\$ 21,850
	TOTAL CITY COUNCIL	\$ 64,048	\$ 83,700	\$ 74,669	\$ 97,400

City of Cañon City 2023 Budget

City Clerk

The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff.

2022 Major Goals and Accomplishments:

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Refined the process for Business License holders including liquor licensing, security guards, medical marijuana, door-to-door sales, trash haulers, etc.
- ◆ Continued process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Host the Colorado Municipal Clerk's Association Annual Conference.

2023 Major Goals:

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.
- ◆ Work to streamline processes and become more digital/less paper bound.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
CITY CLERK					
Personnel Services (100)					
10-410-114-110	Salaries & Wages	\$ 66,969	\$ 73,000	\$ 71,550	\$ 77,700
10-410-114-134	Vac/Sick Pay Payoff	-	-	-	-
10-410-114-135	Longevity Pay	-	298	298	383
10-410-114-142	Workers' Compensation	34	150	125	150
10-410-114-143	Life & Health Insurance	20,251	21,000	20,750	21,125
10-410-114-144	FICA Taxes	4,769	5,625	5,300	6,000
10-410-114-145	City Retirement	3,168	3,600	3,575	3,900
	Total Personnel Services (100)	\$ 95,191	\$ 103,673	\$ 101,598	\$ 109,258
Supplies & Materials (200)					
10-410-114-200	Office Supplies	\$ 2,157	\$ 3,500	\$ 2,500	\$ 3,500
10-410-114-205	Small Items of Equipment	534	1,200	600	3,500
10-410-114-210	Operating Supplies-General	-	1,000	500	500
	Total Supplies & Materials (200)	\$ 2,691	\$ 5,700	\$ 3,600	\$ 7,500
Purchased Services (300)					
10-410-114-300	Professional Services	\$ 5,594	\$ 15,000	\$ 12,000	\$ 20,000
10-410-114-305	Contracted Services-General	3,401	5,000	4,000	5,200
10-410-114-312	Software Titles	204	225	225	800
10-410-114-315	Postage/Freight	389	300	400	400
10-410-114-325	Publications/Advertising	9,033	5,000	5,000	5,000
10-410-114-330	Subscriptions/Membership Fees	360	500	400	500
10-410-114-335	Travel & Training	903	1,500	2,500	6,400
10-410-114-336	Meals	104	250	500	300
10-410-114-380	Telephone/Voice/Data	588	600	600	600
	Total Purchased Services (300)	\$ 20,576	\$ 28,375	\$ 25,625	\$ 39,200
Capital Outlay (900)					
10-410-114-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL CITY CLERK	\$ 118,458	\$ 137,748	\$ 130,823	\$ 155,958

City of Cañon City 2023 Budget

Elections Division Overview

The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

2022 Major Goals and Accomplishments:

- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete general election for an update to the Charter.

2023 Major Goals:

- ◆ Continue training of Colorado Election law and work on refining processes.
- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete the general municipal election Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
ELECTIONS					
Supplies & Materials (200)					
10-410-116-200	Office Supplies	\$ -	\$ 500	\$ -	\$ 500
	Total Supplies & Materials (200)	\$ -	\$ 500	\$ -	\$ 500
Purchased Services (300)					
10-410-116-300	Professional Services	\$ -	\$ -	\$ -	\$ -
10-410-116-305	Contracted Services-General	\$ 6,158	\$ 20,000	\$ -	\$ 20,000
	Total Purchased Services (300)	\$ 6,158	\$ 20,000	\$ -	\$ 20,000
TOTAL ELECTIONS					
		<u>\$ 6,158</u>	<u>\$ 20,500</u>	<u>\$ -</u>	<u>\$ 20,500</u>

City of Cañon City 2023 Budget

Municipal Court Overview

The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code violations, animal violations, and parking. As is the case with all municipal courts, the court cannot be regarded as a revenue generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and fill-in clerk(s). The Cañon City Municipal Court is a court of record so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, perform bailiff duties during court proceedings, completes appropriate documents following court such as deferred sentences, notices, and disposition reports. Prepare purchase orders for supplies and equipment, processing tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public, and guide them through the system without giving any legal advice.

Major Goals and Accomplishments:

- ◆ The Municipal court is a 2-person office. Due to ample responsibilities the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ The SARS CoV-2 pandemic presented many challenges. Health Department guidance required us to adapt to a method of administering justice while doing everything possible to protect the health of the public and court staff.
- ◆ A virtual court appearance system, WebEx, and other technologies were established to balance the duties of the court with the restrictions of social distancing. Those have proven effective.
- ◆ For in court appearances, we have maintained strict adherence to Health Department guidance for social distancing. We have also eliminated the exchange of paper documents between the court and the public to the extent possible. Electronic data exchange has replaced the physical exchange of documents in order to reduce the possible spread of any virus.

2023 Major Goals:

- ◆ Civil code violations are continuing to become more frequent in municipal court. We foresee a further increase in those cases including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a continuing challenge for the city in 2023. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing. We expect the full transition to be delayed due to budget issues. Additional delays should be expected due to the general disruption caused by the viral pandemic.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. The development of a system capable of presenting video evidence in those cases is now fully operational.
- ◆ The police department has converted to an electronic evidence system and we will be creating methods to present that evidence as a part of the system mentioned above.
- ◆ The adoption of the electronic payment system has been very beneficial for the defendants. We were fortunate to have received approval to implement that system as it is a necessary part of the current efforts to address the pandemic by reducing person contact and the exchange of physical forms of payment that could transmit a virus.
- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The City has contracted with a collection agency for collection of unpaid fines and costs. Early results show promise and use of that service will be increasing. It has become an effective method of collection.
- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ There is much work to be done in developing a system at the Police Department to process bench warrants for defendants failing to appear in court. The Fremont County Sheriff announced a few years ago that he and his staff will not process municipal warrants from any municipal courts in Fremont County. That was a significant deviation from prior practices and will create a substantial burden on the Canon City Police Department. The court will assist the Department in all appropriate ways possible.
- ◆ Many categories of convictions now require the defendant to be fingerprinted and their convictions to be made part of criminal justice databases. The fingerprinting duties also fall on the Police Department. Due to the viral pandemic, completion of the printing has been delayed. The court will work with the Police Department to address the existing backlog.
- ◆ Due to the pandemic, warrants have been issued for defendants failing to appear at their arraignments. Execution of the warrants was stayed due to the pandemic. Going forward we expect the execution of warrants will present a logistical challenge and will work with the Police Department to produce correct outcomes. We now have fingerprinting available immediately following the defendants' court appearances.
- ◆ There is a distinct pattern of the defendants on the Walmart theft cases failing to appear in court. The dramatic increase in the number of non-appearance bench warrants will require development of new processes to solve that dilemma.

- ♦ In the past we saw few shoplifting cases filed in Municipal Court. We now experience an epidemic level of prosecutions for shoplifting. The prosecution of those cases creates a substantial budget deficit.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
MUNICIPAL COURT					
Personnel Services (100)					
10-410-121-110	Salaries & Wages	\$ 160,618	\$ 204,000	\$ 177,000	\$ 214,520
10-410-121-121	Overtime	46	-	1,000	1,000
10-410-121-135	Longevity Pay	450	1,000	1,000	1,550
10-410-121-142	Workers' Compensation	92	250	250	250
10-410-121-143	Life & Health Insurance	19,689	19,500	21,150	22,000
10-410-121-144	FICA Taxes	12,161	16,000	13,750	16,750
10-410-121-145	City Retirement	7,157	10,500	8,725	10,550
	Total Personnel Services (100)	\$ 200,213	\$ 251,250	\$ 222,875	\$ 266,620
Supplies & Materials (200)					
10-410-121-200	Office Supplies	\$ 505	\$ 900	\$ 500	\$ 900
10-410-121-205	Small Items of Equipment	234	1,000	500	1,000
10-410-121-210	Operating Supplies	-	100	-	100
10-410-121-280	Janitorial Supplies	24	50	25	50
	Total Supplies & Materials (200)	\$ 763	\$ 2,050	\$ 1,025	\$ 2,050
Purchased Services (300)					
10-410-121-300	Professional Services	\$ 443	\$ 2,500	\$ 1,800	\$ 2,500
10-410-121-305	Contracted Services-General	-	300	-	300
10-410-121-310	Contracted Services-Repair/Maint.	1,053	2,000	1,250	2,000
10-410-121-312	Software Titles	654	1,675	1,500	2,050
10-410-121-315	Postage/Freight	244	1,000	500	1,000
10-410-121-320	Printing	244	1,000	500	1,000
10-410-121-330	Subscriptions/Membership Fees	44	125	125	125
10-410-121-335	Travel & Training	491	2,000	1,750	2,000
10-410-121-340	Material/Equipment Rental	-	200	-	200
10-410-121-342	Worker's Comp Deductible		-	170	-
10-410-121-350	Other Fees & Charges	1,817	2,000	1,500	2,500
10-410-121-380	Telephone/Voice/Data	-	-	-	-
	Total Purchased Services (300)	\$ 4,990	\$ 12,800	\$ 9,095	\$ 13,675
Capital Outlay (900)					
10-410-121-920	Equipment	\$ -	\$ -	\$ -	\$ 125,000
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ 125,000
	TOTAL MUNICIPAL COURT	\$ 205,966	\$ 266,100	\$ 232,995	\$ 407,345

City of Cañon City 2023 Budget

City Administrator Overview

The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
CITY ADMINISTRATOR					
Personnel Services (100)					
10-410-132-110	Salaries & Wages	\$ 129,344	\$ 137,000	\$ 133,800	\$ 146,150
10-410-132-121	Overtime	1,208	1,000	1,000	1,000
10-410-132-134	Vac/Sick Payoff	-	-	-	-
10-410-132-135	Longevity Pay	700	950	800	1,015
10-410-132-142	Workers' Compensation	68	250	175	250
10-410-132-143	Life & Health Insurance	33,456	33,500	32,750	34,800
10-410-132-144	FICA Taxes	9,343	10,550	9,800	11,300
10-410-132-145	City Retirement	5,954	6,800	6,725	7,200
	Total Personnel Services (100)	\$ 180,073	\$ 190,050	\$ 185,050	\$ 201,715
Supplies & Materials (200)					
10-410-132-200	Office Supplies	\$ 157	\$ 2,000	\$ 500	\$ 2,000
10-410-132-205	Small Items of Equipment	-	500	250	500
10-410-132-210	Operating Supplies-General	-	100	-	100
10-410-132-225	Vehicle/Equip. Parts	718	1,500	650	1,500
10-410-132-245	Gas & Diesel Fuel	423	1,000	700	1,000
10-410-132-250	Oil, Grease, etc.	-	100	100	150
10-410-132-255	Tires	667	500	500	750
	Total Supplies & Materials (200)	\$ 1,965	\$ 5,700	\$ 2,700	\$ 6,000
Purchased Services (300)					
10-410-132-305	Contracted Services-General	\$ 12,180	\$ 15,000	\$ 5,000	\$ 15,000
10-410-132-312	Software Titles	204	1,000	500	1,575
10-410-132-315	Postage/Freight	12	100	25	100
10-410-132-330	Subscriptions/Membership Fees	2,562	1,500	2,000	2,300
10-410-132-335	Travel & Training	2,908	5,000	3,500	5,000
10-410-132-336	Meals	168	500	250	500
10-410-132-380	Telephone/Voice/Data	980	1,300	1,000	1,200
10-410-132-399	Contingency	20,050	50,000	50,000	50,000
	Total Purchased Services (300)	\$ 39,064	\$ 74,400	\$ 62,275	\$ 75,675
Grants/Contributions (700)					
10-410-132-701	EDA Grant	\$ -	\$ -	\$ -	\$ -
	Total Grants/Contributions (700)	\$ -	\$ -	\$ -	\$ -
	TOTAL CITY ADMIN.	\$ 221,102	\$ 270,150	\$ 250,025	\$ 283,390



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City of Cañon City 2023 Budget

Public Information Department Overview

The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

2022 Major Goals and Accomplishments:

- Designed and maintained the City's Sesquicentennial website - www.canoncity150.org
- Created and maintained the City's Sesquicentennial Facebook page.
- Created print and graphic collateral for the City's 150th Jubilee Celebration.
- Increased community and state awareness and involvement of the City's Sesquicentennial events via print and digital outreach through a variety of media outlets.
- Created the CMCA 2022 "The Adventure Continues" logo for the October conference being held in Cañon City.
- Worked with CCPD on their UTV community awareness campaign.
- Met newly implemented Colorado State legal requirements for ADA Accessibility compliance by implementing AudioEye through CivicEngage.
- Updated the Cañon City Colorado Relocation Guide for postal mail and e-mail distribution by the Royal Gorge Chamber Alliance.
- Continued archival of all city departments social media accounts for CORA requests.
- Continued to revise and enhance City outreach to better engage residents.
- Continued to maintain and keep current the City's website, intranet, and social media accounts.
- Continued to increase social media effectiveness by increasing number of posts on our social media platforms and sharing them with other City entities including the Royal Gorge Chamber Alliance and local media outlets.
- Continued professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.

2023 Major Goals:

- Increase resident subscriptions to the City's e-notify system through increased community outreach efforts.
- Highlight City departments, employees, job functions, etc. via the City's social media pages.
- Redesign of City's website (per contract and 5-year plan) in order to continue to enhance the city's website in ways that support openness, transparency, and communication.

- Explore ways to further engage the public in two-way communication with City staff and City Council.
- Re-evaluate the quarterly community newsletter and the best system and rate of occurrence (quarterly, monthly) to implement in order to reach a majority of community members about City programs, projects, meetings, events, etc.
- Obtain Accreditation in Public Relations (APR) through PRSA.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
PUBLIC INFORMATION OFFICER					
Personnel Services (100)					
10-410-133-110	Salaries & Wages	\$ 43,949	\$ 46,000	\$ 45,150	\$ 49,000
10-410-133-135	Longevity Pay	-	-	245	315
10-410-133-142	Workers' Compensation	23	50	60	75
10-410-133-143	Life & Health Insurance	16,728	16,800	16,911	17,400
10-410-133-144	FICA Taxes	3,133	3,600	3,350	3,800
10-410-133-145	City Retirement	2,117	2,300	2,275	2,450
	Total Personnel Services (100)	\$ 65,950	\$ 68,750	\$ 67,991	\$ 73,040
Supplies & Materials (200)					
10-410-133-200	Office Supplies	\$ 176	\$ 300	\$ 300	\$ 300
	Total Supplies & Materials (200)	\$ 176	\$ 300	\$ 300	\$ 300
Purchased Services (300)					
10-410-133-305	Contracted Services-General	\$ 4,813	\$ 6,500	\$ 5,000	\$ 10,850
10-410-133-312	Software Titles	960	1,200	1,000	1,200
10-410-133-320	Printing	33	3,200	250	3,200
10-410-133-325	Publications/Advertising	1,050	5,000	1,500	5,000
10-410-133-330	Subscriptions/Membership Fees	705	700	800	800
10-410-133-335	Travel & Training	365	1,700	500	1,700
10-410-133-380	Telephone/Voice/Data	488	650	500	600
	Total Purchased Services (300)	\$ 8,414	\$ 18,950	\$ 9,550	\$ 23,350
TOTAL PUBLIC INFORMATION OFFICER					
		\$ 74,540	\$ 88,000	\$ 77,841	\$ 96,690

Human Resources Overview

The Human Resources Department is a strategic partner supporting the goals and challenges of the City of Cañon City by providing services that promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect.

The Human Resources Department develops and implements policies, programs and services that contribute to the attainment of City and employee goals by properly balancing the needs of the employees and the needs of the City; hiring the most-qualified employees by preplanning staffing needs, ensuring an effective internal interview process and increasing visibility in the employment marketplace; retaining our valued employees by assuring effective leadership qualities in our managers; providing competitive wages and benefits; offering career development training and coaching opportunities; rewarding employees through recognition programs; and ensuring a safe and discrimination- and harassment-free workplace environment.

2022 Major Goals and Accomplishments:

- ◆ Implemented Phase 2 of the 2021 Pay Structure and Pay Philosophy.
- ◆ Conducted 2022 Employee Survey to determine the health and climate of the organization.
- ◆ Implemented citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Enhanced the utilization of the recruiting, onboarding, benefits, training, data insights and survey modules in our Human Resources Information System.

2023 Major Goals:

- ◆ Implement a new Performance Management system incorporating the balanced scorecard approach to assist the City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to their full potential and create a performance management program that motivates, rewards, and recognizes high performance.
- ◆ Continue to implement/evaluate the 2021 Pay Structure and Pay Philosophy to ensure we attract and retain a qualified workforce.
- ◆ Evaluate results of 2022 Employee Survey and develop strategies to increase engagement and decrease turnover.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Continue to enhance and implement new strategies for onboarding program to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
HUMAN RESOURCES					
Personnel Services (100)					
10-410-137-110	Salaries & Wages	\$ 85,362	\$ 90,100	\$ 84,200	\$ 124,100
10-410-137-134	Vac-Sick Payoff	-	-	-	-
10-410-137-142	Workers' Compensation	48	100	110	200
10-410-137-143	Life & Health Insurance	14,199	14,200	14,000	32,225
10-410-137-144	FICA Taxes	6,233	7,000	6,900	9,500
10-410-137-145	City Retirement	3,910	4,500	4,400	6,100
	Total Personnel Services (100)	\$ 109,752	\$ 115,900	\$ 109,610	\$ 172,125
Supplies & Materials (200)					
10-410-137-200	Office Supplies	\$ 2,631	\$ 750	\$ 1,200	\$ 750
10-410-137-210	Operating Supplies-General	4,301	11,415	5,000	11,471
	Total Supplies & Materials (200)	\$ 6,932	\$ 12,165	\$ 6,200	\$ 12,221
Purchased Services (300)					
10-410-137-300	Professional Services	\$ 79,282	\$ 48,950	\$ 47,500	\$ 53,750
10-410-137-305	Contracted Services-General	2,386	1,880	1,800	5,400
10-410-137-312	Software Titles	204	1,225	500	2,350
10-410-137-315	Postage/Freight	10	200	75	500
10-410-137-325	Publications/Advertising	-	2,000	500	2,000
10-410-137-330	Subscription/Membership Fees	2,384	1,925	2,500	2,600
10-410-137-335	Travel & Training	2,334	5,000	3,000	5,000
10-410-137-337	Tuition Reimbursement	-	10,000	5,000	10,000
10-410-137-380	Telephone/Voice/Data	488	650	500	1,200
	Total Purchased Services (300)	\$ 87,088	\$ 71,830	\$ 61,375	\$ 82,800
10-410-137-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL HUMAN RESOURCES	\$ 203,772	\$ 199,895	\$ 177,185	\$ 267,146



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City of Cañon City 2023 Budget

Computer Resources Department Overview

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees service to the citizens.

2022 Major Goals and Accomplishments:

- ◆ Redesigned City computer infrastructure and updated/expanded management of the domain
- ◆ Improved City cybersecurity posture including additional security scanning and vulnerability assessments
- ◆ Upgraded City-wide networking to align with improved cybersecurity practices
- ◆ Improved authentication for critical City systems implementing enhanced security methods such as two-factor authentication
- ◆ Upgraded physical security including additional security cameras placed throughout the City
- ◆ Completed an audit of the Water Treatment facility and developed a plan for improved security and operation
- ◆ Expanded Police Department digital evidence systems including preparation for vehicle dash cameras and new interview room systems
- ◆ Assisted in a project for improved broadband service for the community
- ◆ Improved City data backup practices and retention schedules
- ◆ Completed transition to a 5-year critical infrastructure replacement program
- ◆ Evaluated and planned for the possible transition to a new Enterprise Resource Planning system
- ◆ Implemented a new project management software capable of assisting all City departments in managing large-scale projects and improving workflow and transparency
- ◆ Redesigned Public Works server environment and consolidated unnecessarily redundant hardware
- ◆ Upgraded wireless water meter readers for improved stability and collection data
- ◆ Redesigned Windows Update Services for improved control over update schedules and security patching
- ◆ Migrated antivirus to a cloud-based environment accessible both internally and for work-from-home devices
- ◆ Implemented new secure email portal for confidential communications
- ◆ Upgraded the City's virtual server environment to increase data availability and tolerable hardware failures

2023 Major Goals:

- ◆ Evaluate City cellular provider to determine the best vendor for City purposes
- ◆ Implement power backup solutions for critical infrastructure
- ◆ Continue to improve City cybersecurity posture
- ◆ Assist in redesigning/upgrading Water Treatment facility network
- ◆ Identify and implement a new Enterprise Resource Planning system City-wide
- ◆ Expand utilization of project management resources and assist multiple departments in improving workflow
- ◆ Migrate to a cloud-based email and productivity software suite
- ◆ Increase network authentication abilities adding cloud-based solutions for those working remotely
- ◆ Increase critical server redundancy adding enough physical redundancy to operate during a major building outage

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
COMPUTER RESOURCES					
Personnel Services (100)					
10-410-144-110	Salaries & Wages	\$ 110,073	\$ 118,000	\$ 122,950	\$ 199,215
10-410-144-121	Overtime	-	2,500	-	5,000
10-410-144-134	Vac/Sick Payoff	-	-	-	-
10-410-144-135	Longevity Pay	350	400	400	500
10-410-144-142	Workers' Compensation	1,952	2,400	2,600	3,000
10-410-144-143	Life & Health Insurance	19,483	33,500	20,750	45,300
10-410-144-144	FICA Taxes	8,112	9,100	9,750	15,300
10-410-144-145	City Retirement	5,174	5,800	6,400	9,800
	Total Personnel Services (100)	\$ 145,144	\$ 171,700	\$ 162,850	\$ 278,115
Supplies & Materials (200)					
10-410-144-200	Office Supplies	\$ 1,677	\$ 700	\$ 500	\$ 500
10-410-144-205	Small Items of Equipment	55,604	73,500	60,000	66,000
10-410-144-210	Operating Supplies - General	-	-	-	-
10-410-144-225	Vehicle/Equip Parts	4	300	100	300
10-410-144-237	Uniform Purchases	-	600	600	600
10-410-144-245	Gas & Diesel Fuel	140	400	150	400
10-410-144-250	Oil, Grease, Etc.	32	50	50	50
10-410-144-255	Tires, Tubes, Etc.	-	2,500	2,000	5,000
10-410-144-299	CCTV - Operating	745	44,800	8,000	40,800
	Total Supplies & Materials (200)	\$ 58,202	\$ 122,850	\$ 71,400	\$ 113,650
Purchased Services (300)					
10-410-144-300	Professional Services	\$ -	\$ -	\$ -	\$ -
10-410-144-305	Contracted Services-General	6,050	500	200	500
10-410-144-312	Software Titles	137,486	89,100	85,000	179,100
10-410-144-315	Postage/Freight	138	400	200	400
10-410-144-330	Subscription/Membership Fees	-	-	-	-
10-410-144-335	Travel & Training	-	3,000	1,500	4,250
10-410-144-340	Material/Equipment Rental	22,179	30,000	25,000	30,000
10-410-144-380	Telephone/Voice/Data	55,890	57,500	50,000	54,600
	Total Purchased Services (300)	\$ 221,743	\$ 180,500	\$ 161,900	\$ 268,850
10-410-144-920	Equipment	\$ 33,987	\$ 60,000	\$ 60,000	\$ 80,000
10-410-144-925	CCTV - Equipment	-	-	-	-
10-410-144-950	Other Improvements	-	-	-	-
	Total Capital Outlay (900)	\$ 33,987	\$ 60,000	\$ 60,000	\$ 80,000
TOTAL COMPUTER RESOURCES					
		\$ 459,076	\$ 535,050	\$ 456,150	\$ 740,615

City of Cañon City 2023 Budget

Facilities Overview

The Facilities division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, Police Department, Police Annex, Parks Department, Public Works Facility, Water Treatment Plant, Clock Tower. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

2022 Major Goals and Accomplishments

- ◆ Provided clean and safe Facilities for City Staff.
- ◆ Continued progress on the ADA transition plan.
- ◆ Installed new security cameras at several city facilities.
- ◆ Completed installation of LED lighting upgrades at Multiple city buildings.
- ◆ Assisted with homeless camp clean up.
- ◆ Completed construction of a new secure covered display for carriages at Royal Gorge Museum next to the Rudd House.
- ◆ Installed multiple banners around the City for the 150th celebration.
- ◆ Assisted with set up at many special events for the 150th Jubilee
- ◆ Assisted with cop's night out special event.
- ◆ Installed 300 yards of carpet at City Hall
- ◆ Completed tear off and re roofed the office at Water Treatment Plant.
- ◆ Completed demo on Phase 2 of Police Annex.

2023 Major Goals

- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.
- ◆ Continue with carpet replacement at City Hall and Museum.
- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan
- ◆ Continue to assist the Police Department with renovations to the Annex 1145 Ohio Phase 2 construction project.
- ◆ Continue with the multi-year LED lighting replacement initiative.
- ◆ Reseal parking lots at several City Buildings (Multi-year project)

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
FACILITIES					
Personnel Services (100)					
10-410-146-110	Salaries & Wages	\$ 107,038	\$ 140,000	\$ 115,900	\$ 163,000
10-410-146-121	Overtime-Permanent	253	1,000	1,200	1,000
10-410-146-134	Vacation/Sick Payoff	-	-	-	-
10-410-146-135	Longevity Pay	35	200	200	925
10-410-146-137	Uniform/Boot Allowance	420	450	420	450
10-410-146-142	Workers' Compensation	3,450	3,900	4,400	5,000
10-410-146-143	Life & Health Insurance	20,561	23,910	21,600	25,550
10-410-146-144	FICA Taxes	7,985	10,700	9,000	12,500
10-410-146-145	City Retirement	5,142	6,900	5,200	8,000
	Total Personnel Services (100)	\$ 144,884	\$ 187,060	\$ 157,920	\$ 216,425
Supplies & Materials (200)					
10-410-146-205	Small Items of Equipment	\$ 1,511	\$ 700	\$ 700	\$ 4,000
10-410-146-210	Operating Supplies-General	4,474	5,000	4,500	5,000
10-410-146-215	Operating Supplies-Equip/Maint.	6,225	6,000	4,500	5,000
10-410-146-220	Operating Supplies-Bldg. Materials	5,588	7,000	5,800	6,000
10-410-146-223	Operating Supplies-ADA Compliance	4,824	6,500	6,000	6,500
10-410-146-225	Vehicle/Equip Parts	1,468	1,000	800	1,000
10-410-146-237	Uniform Purchases	-	-	-	800
10-410-146-245	Gas & Diesel Fuel	737	1,000	1,500	1,800
10-410-146-250	Oil, grease, Etc.	169	150	175	200
10-410-146-255	Tires	-	1,000	500	1,000
10-410-146-280	Janitorial Supplies	5,946	7,000	6,500	7,000
	Total Supplies & Materials (200)	\$ 30,942	\$ 35,350	\$ 30,975	\$ 38,300
Purchased Services (300)					
10-410-146-305	Contracted Services-General	\$ 87,122	\$ 90,000	\$ 95,724	\$ 110,000
10-410-146-310	Contracted Services-Repair/Maint.	29,162	35,000	33,500	35,000
10-410-146-335	Travel & Training	360	600	550	600
10-410-146-340	Material/Equipment Rental	3,177	3,000	900	200
10-410-146-342	Worker's Comp Deductible	-	-	650	-
10-410-146-365	Electric	86,602	110,000	121,000	130,000
10-410-146-370	Gas	13,730	16,000	18,000	24,000
10-410-146-375	Sewer	2,462	3,600	2,800	3,600
10-410-146-380	Telephone/Voice/Data	2,467	1,300	984	1,200
10-410-146-385	Water	13,813	12,500	15,000	17,500
10-410-146-390	Stormwater	10,223	10,500	10,800	11,800
	Total Purchased Services (300)	\$ 249,118	\$ 282,500	\$ 299,908	\$ 333,900
Capital Outlay (900)					
10-410-146-950	Other Improvements	\$ 35,880	\$ 213,000	\$ 75,000	\$ 30,000
	Total Capital Outlay (900)	\$ 35,880	\$ 213,000	\$ 75,000	\$ 30,000
TOTAL GEN'L GOVERNMENT FACILITIES					
		\$ 460,824	\$ 717,910	\$ 563,803	\$ 618,625

City of Cañon City 2023 Budget

Finance Department Overview

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance, and overseeing collection of City use tax receipts.

2022 Major Goals and Accomplishments:

- ◆ The finance staff completed a comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2021 Annual Comprehensive Financial Report (ACFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the fifth annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November, 2016. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Worked with Computer Resources to develop a Request for Information regarding a new Enterprise Resource Planning solution.
- ◆ Worked with Computer Resources to develop a Request for Proposal regarding a new Enterprise Resource Planning solution.

2023 Major Goals:

- ◆ Continue to maintain City’s fiscal health in order to provide high quality services to the citizens. Provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2023.
- ◆ Work with Computer Resources for the implementation of a new Enterprise Resource Planning solution.
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
 - Customer service
 - Financial reporting
 - Review purchasing policy for possible modifications
 - Develop educational program for p-card usage and Departmental accountability

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
FINANCE					
Personnel Services (100)					
10-410-151-110	Salaries & Wages	\$ 286,392	\$ 320,000	\$ 332,050	\$ 365,500
10-410-151-121	Overtime-Permanent	163	1,500	500	750
10-410-151-134	Vac/Sick Payoff	-	-	-	-
10-410-151-135	Longevity Pay	385	685	245	495
10-410-151-142	Workers' Compensation	168	750	450	750
10-410-151-143	Life & Health Insurance	94,868	108,000	104,100	118,000
10-410-151-144	FICA Taxes	20,531	24,600	24,450	29,000
10-410-151-145	City Retirement	13,091	16,000	15,275	18,000
	Total Personnel Services (100)	\$ 415,598	\$ 471,535	\$ 477,070	\$ 532,495
Supplies & Materials (200)					
10-410-151-200	Office Supplies	\$ 1,230	\$ 2,500	\$ 2,000	\$ 2,500
10-410-151-205	Small Items of Equipment	\$ 429	\$ 750	\$ 1,100	\$ 1,000
10-410-151-210	Operating Supplies - General	38	500	250	500
	Total Supplies & Materials (200)	\$ 1,697	\$ 3,750	\$ 3,350	\$ 4,000
Purchased Services (300)					
10-410-151-300	Professional Services	\$ 36,402	\$ 42,500	\$ 40,000	\$ 42,500
10-410-151-312	Software Titles	204	11,225	11,000	13,150
10-410-151-315	Postage/Freight	1,107	3,500	2,000	2,000
10-410-151-320	Printing	244	2,500	1,000	2,500
10-410-151-325	Publications/Advertising	2,097	4,100	2,500	4,000
10-410-151-330	Subscriptions/Membership Fees	1,672	3,600	2,000	4,500
10-410-151-335	Travel & Training	2,628	12,450	10,000	14,050
10-410-151-336	Meals	381	1,500	1,500	2,800
10-410-151-342	Worker's Comp Deductible	-	-	-	1,000
10-410-151-350	Other Fees & Charges	451	10,000	1,000	10,000
10-410-151-380	Telephone/Voice/Data	914	1,200	1,200	1,200
	Total Purchased Services (300)	\$ 46,100	\$ 92,575	\$ 72,200	\$ 97,700
Capital Outlay (900)					
10-410-151-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL FINANCE	\$ 463,395	\$ 567,860	\$ 552,620	\$ 634,195

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
NONDEPARTMENTAL					
Personnel Services (100)					
10-410-155-110	Salaries & Wages	\$ -	\$ 256,296	\$ -	\$ 20,000
10-410-155-134	PTO Payoffs	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
10-410-155-136	Bonus/Incentive	\$ -	\$ 6,000	\$ -	\$ 6,000
10-410-155-141	Unemployment Insurance	\$ 12,395	\$ 25,000	\$ 10,000	\$ 25,000
10-410-155-142	Workers' Compensation	\$ 216	\$ 3,200	\$ 500	\$ 3,500
10-410-155-143	Life & Health Insurance	\$ -	\$ 500	\$ -	\$ 500
10-410-155-144	F.I.C.A. Taxes	\$ -	\$ 20,000	\$ -	\$ 20,000
Total Personnel Services (100)		\$ 12,611	\$ 400,996	\$ 100,500	\$ 165,000
Supplies & Materials (200)					
10-410-155-200	Office Supplies	\$ 2,319	\$ 10,000	\$ 5,000	\$ 10,000
10-410-155-205	Small Items of Equipment	\$ -	\$ 500	\$ -	\$ 500
10-410-155-210	Operating Supplies-General	\$ 912	\$ 3,600	\$ 1,500	\$ 5,000
Total Supplies & Materials (200)		\$ 3,231	\$ 14,100	\$ 6,500	\$ 15,500
Purchased Services (300)					
10-410-155-300	Professional Services	\$ 258,868	\$ 300,000	\$ 280,000	\$ 300,000
10-410-155-301	Sesquicentennial Celebration	\$ -	\$ 150,000	\$ 150,000	\$ -
10-410-155-305	Contracted Services-General	\$ 60,241	\$ 118,000	\$ 75,000	\$ 119,000
10-410-155-312	Software Titles	\$ 270	\$ 5,000	\$ 2,500	\$ 5,000
10-410-155-320	Printing	\$ -	\$ 3,000	\$ 1,500	\$ 3,000
10-410-155-330	Subscription/Membership Fees	\$ 12,895	\$ 11,500	\$ 11,212	\$ 11,500
10-410-155-340	Material/Equipment Rental	\$ 720	\$ 800	\$ 1,000	\$ 1,000
10-410-155-350	Other Fees & Charges	\$ 1,570	\$ 17,000	\$ 2,500	\$ 15,000
10-410-155-355	Insurance/Bonds	\$ 194,982	\$ 206,400	\$ 206,000	\$ 250,000
10-410-155-356	Property/Casualty Deductibles	\$ -	\$ -	\$ 16,500	\$ 20,000
10-410-155-365	DLA/DRMO Costs	\$ 5,275	\$ 10,000	\$ 1,500	\$ 5,000
Total Purchased Services (300)		\$ 534,821	\$ 821,700	\$ 747,712	\$ 729,500
Debt Service (600)					
10-410-155-610	Principal	\$ 225,000	\$ 230,000	\$ 230,000	\$ 237,409
10-410-155-620	Interest	\$ 14,145	\$ 9,600	\$ 9,600	\$ 4,818
Total Debt Service (600)		\$ 239,145	\$ 239,600	\$ 239,600	\$ 242,227
Grants/Contributions (700)					
10-410-155-725	Regional Recycling	\$ -	\$ 15,000	\$ -	\$ 15,000
10-410-155-726	GIS Authority	\$ 23,720	\$ 28,000	\$ 26,554	\$ 29,000
10-410-155-786	DOLA- Corona Virus Relief Fund/CVRF	\$ 267,788	\$ -	\$ -	\$ -
10-410-155-787	ARPA Funded Projects	\$ -	\$ 1,000,000	\$ 482,457	\$ 200,000
10-410-155-781	Community Agencies	\$ 46,055	\$ 50,000	\$ 50,000	\$ 50,000
Total Grants/Contributions (700)		\$ 337,563	\$ 1,093,000	\$ 559,011	\$ 294,000
Transfers(700)					
10-410-155-750	Transfer Out	\$ -	\$ 1,500,000	\$ -	\$ 2,150,000
Total Transfers(700)		\$ -	\$ 1,500,000	\$ -	\$ 2,150,000

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Capital Outlay (900)					
10-410-155-900	Property Acquisitions	\$ 52,753	\$ 400,000	\$ 50,000	\$ 400,000
10-410-155-920	Equipment	-	-	-	210,000
10-410-155-990	Capital Improvements - RGB	-	-	-	-
	Total Capital Outlay (900)	\$ 52,753	\$ 400,000	\$ 50,000	\$ 610,000
	TOTAL NONDEPARTMENTAL	\$ 1,180,124	\$ 4,469,396	\$ 1,703,323	\$ 4,206,227



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City of Cañon City 2023 Budget

Building Department Overview

The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official, one Building Inspector and one part time Permit Technician. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

2022 Major Goals and Accomplishments:

- ◆ Continue to provide excellent customer service to the Public and Contractor's.
- ◆ Will process approximately 700-800 permits by end of year. 2021 total of permits issued were 929.
- ◆ Continue meetings with the Building Code Committee. Provide any updated education on changes of the new codes **Provided several free webinar trainings through the Department of Energy. Contractor's thought they were very beneficial.**
- ◆ Building code software update through ADG. New system will provide online renewal of contractor licensing and accept payments on line for permits. It will also provide a citizen's link for anyone to review what permits have been issued through the building department. **Complete for contractor renewal and citizen link. Need to implement payments online for permits in 2023.**

2023 Major Goals:

- ◆ In line with balanced scorecard, continue to provide excellent customer service to the Public and Contractor's.
- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.

- ◆ Continue meetings with the Building Code Committee. Provide any updated education on changes of the new codes.
- ◆ Implement on line permits and payments through ADG software.
- ◆ Implement on line plan review for new single-family dwellings.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to ensure smooth application and construction processes within Cañon City.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
BUILDING DEPARTMENT					
Personnel Services (100)					
10-410-195-110	Salaries & Wages	\$ 144,389	\$ 158,100	\$ 157,750	\$ 177,000
10-410-195-121	Overtime	-	1,000	-	1,000
10-410-195-134	Vac/Sick Payoff	-	-	-	-
10-410-195-135	Longevity Pay	1,000	1,000	1,000	1,000
10-410-195-137	Uniform/Boot Allowance	400	400	400	400
10-410-195-142	Workers' Compensation	2,767	3,200	3,000	3,500
10-410-195-143	Life & Health Insurance	19,483	19,128	20,800	21,000
10-410-195-144	FICA Taxes	10,845	12,100	12,150	13,750
10-410-195-145	City Retirement	6,431	7,800	7,853	8,700
	Total Personnel Services (100)	\$ 185,315	\$ 202,728	\$ 202,953	\$ 226,350
Supplies & Materials (200)					
10-410-195-200	Office Supplies	\$ 365	\$ 500	\$ 400	\$ 500
10-410-195-205	Small Items of Equipment	-	2,500	2,200	2,500
10-410-195-210	Operating Supplies-General	290	1,200	1,000	1,200
10-410-195-225	Vehicle/Equip./Parts	355	500	500	750
10-410-195-237	Uniform Purchases	722	800	800	800
10-410-195-245	Gas & Diesel Fuel	1,563	1,300	1,300	3,200
10-410-195-250	Oil, Grease, etc.	78	100	100	150
10-410-195-255	Tires, Tubes, etc.	23	500	500	500
	Total Supplies & Materials (200)	\$ 3,396	\$ 7,400	\$ 6,800	\$ 9,600
Purchased Services (300)					
10-410-195-300	Professional Services	\$ 1,022	\$ 1,500	\$ 1,500	\$ 1,500
10-410-195-310	Contracted Services-Repair/Maint.	-	200	200	200
10-410-195-312	Software Titles	840	4,725	4,500	5,550
10-410-195-315	Postage/Freight	299	800	500	500
10-410-195-320	Printing	-	700	700	700
10-410-195-325	Publications/Advertising	-	-	-	-
10-410-195-330	Subscriptions/Membership Fees	176	400	400	400
10-410-195-335	Travel & Training	1,636	3,500	1,200	3,500
10-410-195-342	Workers' Comp. Deductible	-	-	1,000	1,000
10-410-195-359	Dangerous Bldg. Abatement Co	-	50,000	25,000	50,000
10-410-195-380	Telephone/Voice/Data	976	1,300	1,300	1,200
	Total Purchased Services (300)	\$ 4,949	\$ 63,125	\$ 36,300	\$ 64,550
10-410-195-920	Equipment	\$ -	\$ 30,000	\$ 28,000	\$ 32,000
	Total Capital Outlay (900)	\$ -	\$ 30,000	\$ 28,000	\$ 32,000
	TOTAL BUILDING DEPARTMENT	\$ 193,660	\$ 303,253	\$ 274,053	\$ 332,500



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City of Cañon City 2023 Budget

Planning and Zoning Overview

For budgeting purposes, the City Planner activities are accounted for in this section of the City budget. The Planning and Zoning Division within the Community Vitality Department focuses on Current Development Review as well as Comprehensive Planning for Cañon City including:

- ◆ Community redevelopment and economic vitality,
- ◆ New development projects (residential, commercial and industrial)
- ◆ Updates to municipal codes relating namely to Titles 17 (Zoning, Subdivision and Development Regulations),
- ◆ Processing of land use applications for zone changes, discretionary zoning requests (Special Review Uses and Conditional Use Permits/ADU's) and zoning variances,
- ◆ As an outcome of Site Plans, site inspections prior to release of a certificate of occupancy to ensure parking minimums and landscape minimums have been met, and that the built project is consistent with what was shown during the review phase,
- ◆ Processing of Sign Permits,
- ◆ Processing of Fence Permits,
- ◆ Processing of Zoning Reports for property owners and realtors,
- ◆ Processing of Food Truck/Cart Permits,
- ◆ Processing requests for new address assignments
- ◆ Staff support to the Planning Commission, an advisory body which evaluates current development review projects and Municipal Code updates to ensure they are ready for consideration by Council
- ◆ Staff support to the Board of Adjustment, a decision-making body which evaluates requests by citizens from certain provisions of Title 17 for site-specific hardship.
- ◆ Organize regular meetings of the Development Review Team (DRT), a multi-department and multi-agency group to discuss active applications and prospective projects, as well as the availability of project resources to help applicants.
- ◆ Organize regular meetings of the Code Enforcement Coordination group to ensure Planning staff, Building staff, Code Enforcement staff, the City's legal counsel and prosecutor, as well as the City Administrator, are all understanding the scope of current code enforcement cases within the City.

This Division within Community Vitality also has a high degree of inter-relation with the Building Division and Economic Development Division, as well as the Engineering and Water Departments on the review of active land use applications.

The Planning and Zoning Division of the Community Vitality Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone, via teleconference, and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

2022 Major Goals and Accomplishments:

- ◆ The Updated Comprehensive Plan and UDC have been received by the development community, land owners, investors and the general public as much more user friendly and easier to intuit that the Plan and Code they replaced. As a result, development and investment interest in Cañon City has increased.
- ◆ In 2022, Planning & Zoning processed approximately 2 major zoning/rezoning applications (including the Keystone Ridge property and the Cañon City Commons at the Abbey Planned Development District,) 7 subdivision-related applications (including Keystone Ridge, Zerby-Legacy and Four Mile Ranch Planning Area C5), 6 major site plan applications (including Les Schwab Tire, Maverik Gas, and the Love's project in four Mile Ranch,) the Special Review Use for the first Love's RV Park to be constructed nationally.

- ◆ 2022 saw continued high numbers of Food Truck/Cart permits in Cañon City, with 15 new or renewing permits during the calendar year
- ◆ Organized, planned and conducted multiple joint Planning Commission/City Council meetings to provide a forum for discussion of sections of the new Comprehensive Plan and UDC as they were being drafted, in order to obtain valuable feedback and facilitate the adoption process.
- ◆ Processed Special Events Permits for projects in Cañon City.
- ◆ Participation in semi-regular KRLN (local radio) appearances to educate and update on Community Vitality related activities.
- ◆ Completed redo the Development Assistance Packets to reflect application requirements and process for all land use application types based upon updated UDC processes.
- ◆ Completed updates to kiosk information on Fences, Home-Based Businesses, Special Events Permits, Food Truck/Cart Permits, Farm Animals in Residential Areas, Beekeeping, Recreational Vehicles, Signs and Personal Marijuana Cultivation based upon regulations in new UDC
- ◆ Received APA Colorado Merit Award for “Picture Cañon City 2040: A Pathway To The Future” Comprehensive Plan and UDC update project.

2023 Major Goals:

- ◆ Submit for a national American Planning Association award for “Picture Cañon City 2040 – A Pathway To The Future” Comprehensive Plan and UDC update project
- ◆ Conduct a series of educational programs for Planning Commission and City Council on the various agreements tied to certain land use applications, and for the development community on municipal requirements for projects that will end up being recorded.
- ◆ Record a series of videos for the City’s Public Access Channel, and YouTube Channel on all the various land use applications as an informational supplement to inform the general public.
- ◆ Turn the Information Nook in the lobby at City Hall into a true do-it-yourself shop for zoning and property information.
- ◆ As an aspiration for future years, search for resources to create a part time Planning Technician position to manage zoning enquiries, process fence permits and Zoning Verification reports, process Sign Permits, and manage “drop in” planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision and site plan concepts.
- ◆ Participate with other departments in exploring a web-based system for project intake, evaluation, processing and approval in order to make the such municipal operations transparent to the general public.
- ◆ Analyze and update the City’s land use application fee schedule to be consistent with the amounts other southern Colorado municipalities are charging.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
PLANNING/ZONING					
Personnel Services (100)					
10-410-196-110	Salaries & Wages	\$ 78,655	\$ 77,010	\$ 82,151	\$ 89,210
10-410-196-134	Vacation/Sick Leave Payoff	-	-	-	-
10-410-196-135	Longevity	-	350	350	400
10-410-196-142	Workers' Compensation	1,525	1,600	1,400	1,600
10-410-196-143	Life & Health Insurance	9,710	10,400	10,400	10,750
10-410-196-144	FICA Taxes	5,883	6,000	6,350	6,900
10-410-196-145	City Retirement	3,666	3,900	4,125	4,400
	Total Personnel Services (100)	\$ 99,439	\$ 99,260	\$ 104,776	\$ 113,260
Supplies & Materials (200)					
10-410-196-200	Office Supplies	\$ 205	\$ 1,200	\$ 600	\$ 1,400
10-410-196-205	Small Items of Equipment	362	850	425	850
10-410-196-210	Operating Supplies-General	-	-	-	2,100
	Total Supplies & Materials (200)	\$ 567	\$ 2,050	\$ 1,025	\$ 4,350
Purchased Services (300)					
10-410-196-305	Contracted Services-General	\$ 76	\$ 20,000	\$ 5,000	\$ 10,000
10-410-196-312	Software Titles	960	1,200	1,000	1,750
10-410-196-315	Postage/Freight	180	4,750	250	2,500
10-410-196-320	Printing	112	1,000	250	750
10-410-196-325	Publications/Advertising	1,293	1,500	750	1,000
10-410-196-330	Subscriptions/Membership Fees	488	1,200	850	1,500
10-410-196-335	Travel & Training	67	2,700	1,350	2,500
10-410-196-380	Telephone/Voice/Data	488	650	500	600
	Total Purchased Services (300)	\$ 3,664	\$ 33,000	\$ 9,950	\$ 20,600
Grants/Contributions (700)					
10-410-196-701	DOLA GRANT MASTER PLAN	83,599	-	-	-
	Total Grants/Contributions (700)	\$ 83,599	\$ -	\$ -	\$ -
	TOTAL PLANNING/ZONING	\$ 187,269	\$ 134,310	\$ 115,751	\$ 138,210



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Economic Development Department Overview

The Economic Development department works to be an advocate for local businesses, attract new industry, businesses and primary jobs to the community, help streamline the development processes to make the community more business friendly, and to seek out grant funding that will benefit the greater Cañon City area. The Economic Development office is working on building better relationships and collaboration with community partners, reviewing city policies, expanding business and industry infrastructure, and working on projects consistent with existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through: wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A business that provides primary job is one that generates more than 60% of its revenue from outside of a region's trade area. Cañon City's primary trade area is currently Fremont County.

2022 Major Accomplishments:

- Conducted asbestos testing on Skyline Steel site, paving the way for abatement and demolition of the buildings, bringing the property one step closer to marketing for redevelopment and new riverfront zoning.
- Re-established negotiations with Acorn Petroleum, offering them a land swap as the final step to clearing the Skyline Steel site for development.
- Partnered with Colorado Springs and Pueblo startup ecosystem to plan and hold the first ever Southern Colorado Startup Week in September. This event, the first of its kind in Fremont County, successfully introduced our startup initiatives and businesses to entrepreneurs, investors and affiliated organizations.
- Finalized a C-CARE Life Safety Grant Program project to expand the capabilities and possible uses of the historic World's End Brewery building and allowing for their expansion into a neighboring space.
- Experienced substantial completion of three C-CARE Urban Renewal Authority tax increment financing (TIF) projects that revitalized or replaced two blighted buildings and created infrastructure for a new hotel. Projects include a new building and site development for Faricy Ford, historic restoration and renovation of the Fremont County National Bank building and creation of US50 median infrastructure at Holiday Inn Express.
- Experienced the grand opening of Natural Grocers (Vitamin Cottage Natural Grocers Markets) into a new Cañon City location at 121 N. 16th Street.
- Began implementation of tasks in support of the 2021 Market/Industry Opportunity and Site Analysis project, working toward the creation of new industrial and business park infrastructure.

2023 Major Goals:

- Finalize site availability for creating additional industrial and/or business park infrastructure.
- Finalize a land swap with Acorn Petroleum to enable the development of Skyline Steel.

- Finalize the Skyline Steel site for demolition, rezoning and market for redevelopment.
- Identify an investor for development of the Constantino's lot.
- Recruit new ownership and development for the Four Mile Ranch planned development district.
- Acquire and complete demolition of New Method Laundry & Dry Cleaning in accordance with CDPHE requirements and voluntary cleanup plan.
- Identify funding resources to facilitate development of the Fading West housing development at Field & Central.
- Actively partner with The Retail Coach and begin developments of new retail and redevelopment projects. Expand retail/commercial recruitment to strengthen the downtown corridor.
- Expand partnership with FEDC in attracting new business and investment to the area and continue expansion of the FEDC TechSTART program and other START initiatives.
- Partner with Four Mile Ranch investors to facilitate the development of new housing and commercial opportunities at this long-standing planned development project.
- Expand community involvement with the Colorado Main Street program by hiring a Main Street Program Manager and creating a new a downtown partnership.
- Increase focus on visual and musical arts and entertainment with the establishment of an arts council and the creation of ArtSTART.
- Establish metrics that reflect progress consistent with the Balanced Score Card performance measurement system that focus on prioritizing and implementing development projects, championing community relationships that foster economic growth, and establish Cañon City as an economically resilient community.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
ECONOMIC DEVELOPMENT					
Personnel Services (100)					
10-410-198-110	Salaries & Wages	\$ 164,112	\$ 203,840	\$ 138,250	\$ 218,000
10-410-198-134	Vac/Sick Payoff	-	-	-	-
10-410-198-142	Workers' Compensation	3,752	4,100	3,550	4,100
10-410-198-143	Life & Health Insurance	39,501	54,000	31,200	56,000
10-410-198-144	FICA Taxes	12,296	16,000	10,400	16,750
10-410-198-145	City Retirement	7,253	10,000	6,800	11,000
	Total Personnel Services (100)	\$ 226,914	\$ 287,940	\$ 190,200	\$ 305,850
Supplies & Materials (200)					
10-410-198-200	Office Supplies	\$ 205	\$ 1,000	\$ 100	\$ 500
10-410-198-208	Items of Small Equipment	-	1,000	500	2,000
10-410-198-210	Operating Supplies-General	160	-	-	-
	Total Supplies & Materials (200)	\$ 365	\$ 2,000	\$ 600	\$ 2,500
Purchased Services (300)					
10-410-198-305	Contracted Services-General	\$ 38,894	\$ 149,200	\$ 97,000	\$ 126,500
10-410-198-306	Business Plan Competition	3,888	5,000	3,000	5,000
10-410-198-312	Software Titles	204	37,275	12,500	34,600
10-410-198-315	Postage/Freight	8	500	100	500
10-410-198-320	Printing	130	500	250	500
10-410-198-325	Publications/Advertising	3,921	5,075	4,000	5,075
10-410-198-330	Subscriptions/Membership Fees	10,158	11,184	11,000	11,000
10-410-198-335	Travel & Training	2,665	6,800	6,800	6,800
10-410-198-336	Meals	1,432	3,000	3,019	3,000
10-410-198-380	Telephone/Voice/Data	1,268	1,850	984	1,800
	Total Purchased Services (300)	\$ 62,568	\$ 220,384	\$ 138,653	\$ 194,775
Grants/Contributions (700)					
10-410-198-705	DOLA - Redevelopment/Reinvestment	\$ -	\$ -	\$ -	\$ -
10-410-198-701	DOLA - REDI Grant	40,500	60,000	19,500	-
10-410-198-799	Potential Grant Expense	-	788,725	-	-
	Total Grants/Contributions (700)	\$40,500	\$848,725	\$19,500	\$0
Capital Outlay (900)					
10-410-198-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL ECONOMIC DEVELOPMENT	\$ 330,347	\$ 1,359,049	\$ 348,953	\$ 503,125
GRAND TOTAL GENERAL GOVERN.					
		\$ 4,168,739	\$ 9,152,921	\$ 4,958,191	\$ 8,501,926



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**CITY OF CAÑON CITY
2023 BUDGET PROGRAM/ACTIVITIES**

Department: **Public Safety**

Division/Program: **Total of all Divisions/Programs**

Fund: **General**

Expenditures:	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
Personnel Services (100)	\$ 3,806,077	\$ 4,810,049	\$ 4,244,547	\$ 5,125,150
Supplies (200)	221,998	293,556	304,200	442,837
Purchased Services (300)	1,138,899	1,528,455	1,306,892	1,776,987
Debt Service (600)	58,151	77,700	118,500	219,896
Grants (700)	27,930	20,490	64,095	76,300
Capital Outlay (900)	315,084	545,708	545,708	650,000
Total	\$ 5,568,139	\$ 7,275,958	\$ 6,583,942	\$ 8,291,170

Program Funding Sources				
Grants	\$ 175,315	\$ 496,486	\$ 170,547	\$ 419,500
Charges for Services	177,497	219,700	242,600	380,320
Fines & Forfeitures	82,824	85,500	57,600	69,000
Donations	16,120	5,000	12,455	12,300
Financing Proceeds	372,334	240,000	240,000	370,000
General City Revenues	5,053,022	5,045,022	5,002,358	4,060,310
Unassigned Fund Balance		106,866	106,866	2,979,740
Total Funding Sources	\$ 5,877,112	\$ 6,198,574	\$ 5,832,426	\$ 8,291,170

Police Support Services

Support Services Overview

This division supports the Law Enforcement Operations and the Chief of Police by providing support in several areas of the department to include evidence/property, records, community outreach, and co-response. Each unit strives in the pursuit of service excellence to the department and the Canon City community.

Records Unit

The Records Unit at Canon City Police Department is comprised of a Records Supervisor, 1 fulltime Records Technician, and 2 part-time Records Technicians. The records unit is responsible for the maintenance and security of all reports and documentation related to CCPD cases, as well as, serves the community by providing VIN Inspections, Sex Offender registrations, Court Order fingerprinting, dog and bike licenses, Utility Terrain Vehicle Registrations, and the release of records via records requests.

2023 Major Goals:

- ◆ Continuation of the purging project so that CCPD can fall into compliance with State Archives and Statutory requirements for records maintenance and storage.
- ◆ Implement new policies and protocols for the collection and storage of records to fall in line with industry and statutory standards.
- ◆ Develop a plan for all records technicians to become and maintain certification through Colorado Certified Records Network.
- ◆ Develop and begin the process of transition to a new Records Management System by backing up all current case reports and documents.
- ◆ Request the transition of one part-time records technician into a fulltime position to assist with the increase in phone calls, records requests, purging, and any other duties as assigned.

Evidence/Property Unit

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

The Evidence Unit will continue to explore new innovative ideas and best practices for the overall operation of the unit. This will also include the destruction and disposal of non-retainable evidence.

2023 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the

International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies - Evidence.

- ◆ Begin planning the evidence facility at the Annex and plan for transition upon completion.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.
- ◆ Continue the Records/Evidence Purge Project to ensure the agency progresses towards having compliance needed for accreditation.
- ◆ Requesting a full-time evidence technician to manage the overall operation of the evidence room and obtain training for mobile on-scene processing of crime scenes.
- ◆ Requesting additional part-time personnel to assist in the amount of property/evidence booked in, purging, digital evidence storage and any other duties as assigned to this position.

Community Service Officer Unit

In 2019 the City combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of four full-time employees charged with leading the city's preventative and enforcement efforts of these functions. A request has been made for an additional CSO officer for 2023

2023 Major Goals:

- ◆ Conduct parking enforcement as needed and educate the public to city ordinances.
- ◆ Explore parking management and enforcement programs to increase compliance and violations collections.
- ◆ Manage and respond to See, Click, Fix complaints more effectively.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Annual mobile home inspections
- ◆ Conduct public education campaigns for:
 - Code Enforcement Compliance Community Clean Up
 - City grant funded program for Neighborhood Improvement Animal Safety
 - Dog waste removal

Community Programs

Crime Prevention: The Canon City Police Department continues to work closely with the community through programs coordinated by a full-time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

Crime Prevention by Environmental Design: Conduct CPTED inspections city-wide for all sensitive structures. CPTED strategies are ideal for Law Enforcement Officers, City Planners, City Managers, City Council Members, Architects, Security Consultants, Educators or anyone involved in designing neighborhoods, schools, downtowns, buildings, or revitalization efforts. It

is an effective way of fighting crime and promoting business.

Citizens' Police Academy: Offered once a year, this eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either volunteer or paid professional staff.

2023 Major Goals:

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Improve marketing for the unit with the use of social media platforms and advertisement strategies.
- ◆ Increase awareness of prolific offenses and work with the victims to decrease frequency in the community.
- ◆ Support the bar alliance to reduce liquor code violations and improve safety on the premises of establishments.

2022 Major Goals and Accomplishments:

- Begin accreditation process with the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies
- Implement a career development program aimed at advancing employees' careers through progressive training, skills advancement, and community service
- Bring the department to full staffing
- Analyze national trends in use of force and 2021 incidents of force in Canon City to develop training for 2022.
- Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
POLICE DEPT					
POLICE SUPPORT SERVICES					
	Personnel Services (100)				
10-420-211-110	Salaries & Wages	\$ 876,272	\$ 1,227,943	\$ 893,500	\$ 1,236,100
10-420-211-113	Off Duty Employment	2,344	-	-	-
10-420-211-121	Overtime	24,163	35,200	36,000	40,480
10-420-211-123	Holiday Pay	245	-	-	-
10-420-211-134	Vac/Sick Payoff	-	-	-	-
10-420-211-135	Longevity Pay	2,600	3,500	3,500	4,650
10-420-211-142	Workers' Compensation	649	24,000	1,500	7,500
10-420-211-143	Life & Health Insurance	199,108	307,868	240,000	353,100
10-420-211-144	FICA Taxes	36,122	43,000	42,000	55,000
10-420-211-145	City Retirement	13,235	19,800	19,500	27,300
10-420-211-146	Police Pension	51,187	91,000	54,000	78,000
10-420-211-148	AD&D	12,912	22,800	15,600	18,000
	Total Personnel Services (100)	\$ 1,218,837	\$ 1,775,111	\$ 1,305,600	\$ 1,820,130
	Supplies & Materials (200)				
10-420-211-200	Office Supplies	\$ 2,892	\$ 4,870	\$ 4,800	\$ 5,357
10-420-211-205	Small Items of Equipment	12,627	20,450	18,000	28,995
10-420-211-210	Operating Supplies-General	13,617	16,489	15,000	18,138
10-420-211-211	Operating Supplies-National Night Out on	766	3,000	1,500	3,000
10-420-211-225	Vehicle/Equip Parts	8,842	5,335	7,500	7,500
10-420-211-237	Uniform Purchases	8,973	6,600	6,600	7,920
10-420-211-245	Gas & Diesel Fuel	7,003	13,500	13,000	15,700
10-420-211-250	Oil, Grease, etc.	387	1,210	500	1,550
10-420-211-255	Tires	1,527	2,282	1,500	3,300
	Total Supplies & Materials (200)	\$ 56,634	\$ 73,736	\$ 68,400	\$ 91,460
	Purchased Services (300)				
10-420-211-300	Professional Services	\$ 500	\$ -	\$ -	\$ -
10-420-211-305	Contracted Services-General	114,423	190,000	175,000	210,140
10-420-211-306	CRCA Dispatching Agreement	583,358	640,000	612,000	671,000
10-420-211-307	Victim's Advocate Contract	49,992	50,000	49,992	49,992
10-420-211-310	Contracted Services-Repair/Maint.	900	5,600	3,000	5,600
10-420-211-312	Software Titles	56,234	277,950	155,000	292,600
10-420-211-315	Postage/Freight	1,497	4,196	4,000	4,616
10-420-211-320	Printing	844	4,422	2,500	6,500
10-420-211-325	Publications/Advertising	1,419	3,360	1,500	3,360
10-420-211-330	Subscriptions/Membership Fees	2,092	4,697	4,500	5,636
10-420-211-335	Travel & Training	39,615	54,186	40,000	54,186
10-420-211-340	Material/Equipment Rental	-	11,330	5,000	11,330
10-420-211-342	Workers' Comp. Deductible	3,341	5,170	5,000	10,000
10-420-211-359	Property Cleanup Costs	52,113	50,000	45,000	60,000
10-420-211-380	Voice/Data Service	41,414	54,000	54,000	61,560
10-420-211-381	Confidential Funds	169	3,100	3,100	10,075
10-420-211-400	Members Benefit Fund	-	-	1,500	7,450
	Total Purchased Services (300)	\$ 947,911	\$ 1,358,011	\$ 1,161,092	\$ 1,464,045

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Debt Service (600)					
10-420-211-630	Fleet Management Lease	\$ 2,908	\$ 15,600	\$ 3,500	\$ 57,388
	Total Debt Service (600)	\$ 2,908	\$ 15,600	\$ 3,500	\$ 57,388
Grants/Contributions (700)					
10-420-211-722	POST Grant	\$ -	\$ 3,000	\$ -	\$ -
10-420-211-723	Shop With A Cop	11,733	-	10,000	10,300
10-420-211-727	DCJ Body Worn Cameras Grant	-	-	35,595	-
10-420-211-728	GO Bags	-	-	-	-
10-420-211-735	DCJ Bullet Proof Vests	-	-	-	-
10-420-211-736	DOLA Peace Officers Mental Health	3,800	-	12,000	8,000
10-420-211-738	Homeland Security Grant	-	-	-	24,000
10-420-211-740	Colo Opioid Settlement (COST)	-	-	-	24,000
	Total Grants/Contributions (700)	\$ 15,533	\$ 3,000	\$ 57,595	\$ 66,300
Capital Outlay (900)					
10-420-211-910	Building	\$ 11,024	\$ 248,000	\$ 248,000	\$ 77,500
10-420-211-920	Equipment	-	108,000	108,000	120,000
	Total Capital Outlay (900)	\$ 11,024	\$ 356,000	\$ 356,000	\$ 197,500
TOTAL POLICE SUPPORT SERVICES					
		\$ 2,252,847	\$ 3,581,458	\$ 2,952,187	\$ 3,696,823



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City of Cañon City 2022 Budget

Police Operations

Professional Standards and Training Services Overview

This division supports the Chief of Police, Support Division, and Operations Division of department by performing the administrative functions necessary to maintain operational effectiveness. These functions include policy review and updates, coordinating training, recruitment and hiring, and discipline and internal affairs.

City of Canon City Strategy Goals Supported:

Administrative Services advances city goals of:

- ◆ Improving citizens' quality of life
- ◆ Spending tax dollars efficiently and responsibly
- ◆ Creating programming that engages people
- ◆ Championing community relationships
- ◆ Investing in public safety
- ◆ Establishing a culture of great customer service
- ◆ Providing opportunities for staff growth and training

2023 Major Goals:

- ◆ Continue accreditation process with the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies
- ◆ Implement a career development program aimed at advancing employees' careers through progressive training, skills advancement, and community service
- ◆ Bring the department to full staffing
- ◆ Analyze national trends in use of force and 2022 incidents of force in Canon City to develop training for 2023

Career Development

Commensurate with the City's strategy goal of Learning and Growth – Provide opportunities for staff growth and training, the department is establishing a Career Development Program. The program will encourage employees to better themselves through training and improve Canon City's quality life through community engagement and service by setting clear standards and expectations. By meeting those standards, employees will be eligible for advancement in rank and pay.

Career development advances the goals of creating programming that engages people, championing community relationships and establishing a culture of great customer service by requiring officers to participate in community policing programs to further their careers. While a career development program does require some financial outlay, the program still furthers the goal of spending tax dollars efficiently and responsibly by rewarding officers who better themselves through training and

experience, and by improving employee retention. This program was finalized during 2022 and will be implemented in 2023, assuming appropriation of necessary funding.

2023 Major Area Goals:

- ◆ Implement the career development program for officers
- ◆ Develop career development standards to expand this program to professional and supervisory personnel

Recruiting and Hiring

Recruiting and hiring is necessary to replace employees lost through normal attrition, and to expand services provided to the community. A fully staffed department means employees have more time to engage with the community, provide superior customer service, and attend training and growth opportunities. Further, a fully staffed department is better able to respond to community needs and public safety issues.

Recruiting and hiring advances the goals of improving citizens' quality of life, championing community relationships, engaging with the community, establishing a culture of great customer service, providing opportunities for growth and training, and investing in public safety, by providing both staffing and time for employees to work with citizens directly, and to engage in proactive community policing at all levels.

2023 Major Area Goals:

- Bring the department to full staffing levels
- Hiring experienced officers (lateral hires)
- Expand the department by hiring additional staff as needed

Policy Review

State and Federal law, and municipal ordinances, change on a regular basis. Citizen's expectations and public policy goals change along with them. Regular policy review and updates are required to ensure the department is responsive to the needs of the community and in compliance with all relevant law.

Policy review furthers the goal of spending tax dollars wisely and responsibly by limiting liability to the city. Policy review also identifies areas where training is needed, encourages community engagement and relationships by furthering community policing, and invests in public safety by ensuring employees comply with current best practices in policing.

2023 Major Area Goals:

- Review all department policy for compliance with law, community needs, and best practices
- Update all policies as needed
- Conduct in-service training as needed to adopt new policy updates

Training

Modern policing is a continuously evolving field. To keep up with the pace of change, employees

must continuously train in new techniques and ideas to solve and prevent crime problems in our community to make a positive difference in the lives of those the department serves.

Training improves citizens' quality of life, creates programming that engages people, champions community relationships, and establishes a culture of great customer service, by providing officers with new tools to work with the community. Training also improves public safety, and assists in spending tax dollars efficiently and responsibly by preventing injuries to both officers and the public, and by reducing liability concerns.

2023 Major Area Goals:

- Continue compliance with all POST, CIRSA, and other mandated training
- Provide each employee with at least one significant training opportunity beyond minimum requirements to advance department goals and provide individualized career advancement
- Leverage Canon City's central location in the region to host additional training locally to improve cooperation with regional agencies and save on travel costs
- Expand the supervisor-training program that uses modern leadership principles and performance metrics to evaluate and prepare newly promoted first line supervisors

Patrol/Traffic Division Overview

Police patrol is the backbone of any law enforcement agency. The Canon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-four people assigned to Patrol functions and includes the two K9 handlers with dual purpose patrol dogs.

Patrol response is the most important service as related to immediate law and order. However, records keeping and report preparation are equally crucial to the police mission. Without these three functions working in harmony, the rest of our services become "window dressing". As such, the Canon City Police Department is focused on providing service excellence to the citizens of this city. By employing 21st Century Policing principles and focusing on the 6 pillars of Building Trust and Legitimacy, Policy and Oversight, Technology and Social Media, Community Policing and Crime Reduction, Training and Education, and Officer Wellness, as outlined by the Department of Justice, the Canon City Police Department will be able to provide the best possible service to the citizens.

2023 Major Goals:

- ◆ Obtain full staffing and maintain staffing levels, thus reducing the amount of stress to current officers who are unable to take time off. (6th Pillar)
- ◆ Maintain the partnership with BATTLE (Beat Auto Theft Through Law Enforcement) by participating in information gathering and tactical operations with local partners. This particular goal will assist in helping to address motor vehicle theft. (4th Pillar)
- ◆ Connect with the Colorado Bureau of Investigation to assist with narcotics investigations. This goal will assist in helping to curb illegal narcotics distribution in the City.
- ◆ Continue to build upon service excellence through proper case management and provide citizens with outstanding police service with timely and diligent follow-up efforts to solve crime and address concerns. (1st and 2nd Pillar)

- ◆ Identify trends in crime problems and meet with community partners and use internal resource management to come up with problem solving strategies to combat crime trends. (3rd Pillar)
 - This would include utilizing our Crime Analyst to research and identify problem areas and identifying and obtaining software to accomplish this.
- ◆ Continue Zone Assignments to identify problem areas and use 21st Century policing practices and strategies to address concerns among citizens. (4th Pillar)
- ◆ Continue with coverage of police canine units to assist in apprehensions of violent felons and detecting drugs, which will include the implementation of interdiction efforts with regional law enforcement partners, specifically addressing narcotics trafficking. (4th Pillar)
- ◆ Increase alternative forms of patrol through training and assignment to specialized units and special details to enhance our community policing footprint within the community (5th Pillar). These would include the following:
 - Bike Patrol
 - Community Engagement Operations / Special Detail Assignments

Investigations Unit Overview

The Investigative Unit of the Canon City Police Department is supervised by one Detective Sergeant and five fulltime Detectives. A sergeant and three detectives are assigned to investigate general crimes, with one of those being a digital forensic detective, and two officers investigate narcotics crime. The Detective Sergeant and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

2023 Major Goals:

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through overview to assist patrol in bringing about successful resolution of cases and prosecution of offenders
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Identify and prepare for the digital forensic detective to attend the Digital Forensic Investigations certification course.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
POLICE DEPT					
POLICE OPERATIONS					
	Personnel Services (100)				
10-420-213-110	Salaries & Wages	\$ 1,552,013	\$ 1,710,545	\$ 1,729,000	\$ 1,966,700
	Potential Vacancy Savings (2%)				
10-420-213-113	Off Duty Employment	67,932	75,600	75,600	86,940
10-420-213-121	Overtime-Permanent	95,387	72,000	72,000	85,680
10-420-213-123	Holiday Pay	3,242	36,000	-	-
10-420-213-124	Overtime-Battle Grant	-	-	3,800	2,500
10-420-213-134	Vac/Sick Payoff	-	-	-	-
10-420-213-135	Longevity Pay	4,100	4,200	5,000	8,100
10-420-213-142	Workers' Compensation	39,888	45,000	41,000	50,000
10-420-213-143	Life & Health Insurance	371,336	451,260	492,000	486,000
10-420-213-144	FICA Taxes	26,662	32,000	32,500	32,500
10-420-213-145	City Retirement	2,513	4,300	3,250	3,000
10-420-213-146	Police Pension	152,998	190,000	195,000	231,000
10-420-213-148	AD & D	37,004	45,000	45,500	53,500
	Total Personnel Services (100)	\$ 2,353,075	\$ 2,665,905	\$ 2,694,650	\$ 3,005,920
	Supplies & Materials (200)				
10-420-213-205	Small Items of Equipment	\$ 12,037	35,310	\$ 25,000	56,147
10-420-213-206	Safety Equipment	1,867	12,623	10,000	58,795
10-420-213-210	Operating Supplies-General	8,880	13,860	10,000	15,246
10-420-213-225	Vehicle/Equip Parts	35,980	16,632	16,000	20,000
10-420-213-235	Chem, Lab & Medical Supplies	326	1,500	700	1,500
10-420-213-237	Uniform Purchases	18,614	43,292	35,000	47,621
10-420-213-240	Firearm Supplies	12,137	13,289	18,000	14,618
10-420-213-245	Gas & Diesel Fuel	59,607	58,767	100,000	112,500
10-420-213-250	Oil, Grease, Etc.	2,300	2,398	1,800	3,000
10-420-213-255	Tires	5,899	7,387	6,000	9,000
	Total Supplies & Materials (200)	\$ 157,647	\$ 205,058	\$ 222,500	\$ 338,427
	Purchased Services (300)				
10-420-213-305	Contracted Services-General	\$ 792	\$ -	\$ 1,000	\$ 1,000
10-420-213-310	Contracted Services-Repair/Maint	16,448	-	500	2,500
10-420-213-312	Software Titles	77,406	-	-	-
10-420-213-320	Printing	5,933	7,304	7,000	8,400
10-420-213-335	Travel & Training	15,693	77,320	50,000	85,052
10-420-213-387	Lab Tests	270	5,000	3,500	5,000
	Total Purchased Services (300)	\$ 116,542	\$ 89,624	\$ 62,000	\$ 101,952
	Debt Service (600)				
10-420-213-630	Fleet Management Lease	\$ 55,243	\$ 62,100	\$ 115,000	\$ 162,508
	Total Debt Service (600)	\$ 55,243	\$ 62,100	\$ 115,000	\$ 162,508

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Grants/Contributions (700)					
10-420-213-700	Bullet Proof Vest Grant	\$ 8,250	\$ -	\$ -	\$ -
10-420-213-709	K-9 Program	\$ 4,147	\$ 17,490	\$ 6,500	\$ 10,000
	Total Grants/Contributions (700)	\$ 12,397	\$ 17,490	\$ 6,500	\$ 10,000
Capital Outlay (900)					
10-420-213-920	Equipment	\$ 304,060	\$ 189,708	\$ 189,708	\$ 452,500
	Total Capital Outlay (900)	\$ 304,060	\$ 189,708	\$ 189,708	\$ 452,500
	TOTAL POLICE OPERATIONS	\$ 2,998,964	\$ 3,229,885	\$ 3,290,358	\$ 4,071,307

School Resource Officer Overview

The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Canon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

- Law-related education
- Violence diffusion
- Safety programs
- Alcohol and drug prevention
- Crime prevention
- Anti-bullying program

2023 Major Goals:

- ◆ Through collaborative communication and partnership with school administration, identify, analyze, and respond to concerns for and about youth in the Canon City community.
- ◆ Plan and facilitate reunification and active shooter training with the Canon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE-I school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate "Public Safety Days" for children.
- ◆ Conduct a junior law enforcement academy
- ◆ Develop relationships with the District Attorney's Office Juvenile Prosecutor(s) and the Probation Department within the 11th Judicial District and identify ways to support their Diversion Program, as a means to offer criminal justice alternatives to the youth in Canon City.
- ◆ Develop partnerships with youth serving organizations in Canon City, specifically including the Boys and Girls Club, the Bridge, and the Canon City Area Parks and Recreation District.
- ◆ Address concerns and complaints involving minors in Rudd Park.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
POLICE DEPT					
SCHOOL RESOURCE PROGRAM					
Personnel Services (100)					
10-420-218-110	Salaries & Wages	\$ 92,245	\$ 109,117	\$ 109,200	\$ 190,000
10-420-218-121	Overtime-Permanent	2,028	2,500	2,500	3,000
10-420-218-134	Vacation / Sick Leave Payoff	-	-	-	-
10-420-218-135	Longevity Pay	-	-	-	700
10-420-218-142	Worker's Compensation	2,748	2,800	2,800	4,000
10-420-218-143	Life & Health Insurance	22,880	33,432	45,600	71,000
10-420-218-144	FICA Taxes	1,321	1,950	1,950	2,800
10-420-218-146	Police Pension	9,631	12,500	11,700	22,300
10-420-218-148	AD&D	2,430	3,200	3,250	5,300
	Total Personnel Services (100)	\$ 133,283	\$ 165,499	\$ 177,000	\$ 299,100
Supplies & Materials (200)					
10-420-218-210	Operating Supplies-General	\$ 602	\$ 3,000	\$ 2,000	\$ 3,000
10-420-218-237	Uniform Purchases	138	3,000	3,000	3,750
	Total Supplies & Materials (200)	\$ 740	\$ 6,000	\$ 5,000	\$ 6,750
Purchased Services (300)					
10-420-218-335	Travel & Training	\$ 3,074	\$ 2,100	\$ 5,000	\$ 8,190
	Total Purchased Services (300)	\$ 3,074	\$ 2,100	\$ 5,000	\$ 8,190
	TOTAL SCH RESOURCE PRGM	\$ 137,097	\$ 173,599	\$ 187,000	\$ 314,040

Co-Responder Unit Overview

The Co-Responder program is a partnership between Solvista Health and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2023. The program is comprised of 2 behavioral health clinicians and one master's degree level case navigator. The unit will respond as needed by patrol officers to assist with calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow-up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field-level diversions to treatment programs.

2023 Major Goals:

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Revision of the unit manual and duties for a professional staff modeled program.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Increase marketing for the unit by the utilization of social media platforms and advertising.
- ◆ Manage and report all required metrics for continued OBH grant funding

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
POLICE DEPT					
CO-RESPONDER PROGRAM					
	Personnel Services (100)				
10-420-219-110	Salaries & Wages	\$ 66,755	\$ 131,234	\$ 42,666	\$ -
10-420-219-121	Overtime-Permanent	-	2,400	653	-
10-420-219-135	Longevity Pay	600	650	-	-
10-420-219-142	Worker's Compensation	79	500	2,003	-
10-420-219-143	Life & Health Insurance	23,666	47,750	15,250	-
10-420-219-144	FICA Taxes	914	2,000	625	-
10-420-219-146	Police Pension	7,082	15,000	4,850	-
10-420-219-148	AD&D	1,786	4,000	1,250	-
	Total Personnel Services (100)	\$ 100,882	\$ 203,534	\$ 67,297	\$ -
	Supplies & Materials (200)				
10-420-219-200	Office Supplies	\$ -	\$ 202	\$ 200	\$ 200
10-420-219-205	Small items of Equipment	5,069	-	-	-
10-420-219-210	Operating Supplies-General	1,415	4,560	6,500	4,500
10-420-219-237	Uniform Purchase	493	4,000	1,500	1,500
10-420-219-245	Gas & Diesel Fuel	-	-	100	-
10-420-219-250	Oil & Grease	-	-	-	-
	Total Supplies & Materials (200)	\$ 6,977	\$ 8,762	\$ 8,300	\$ 6,200
	Purchased Services (300)				
10-420-219-305	Contracted Services - General	\$ 70,404	\$ 74,240	\$ 75,000	\$ 195,000
10-420-219-335	Travel & Training	-	2,800	2,800	6,360
10-420-219-380	Telephone/Voice Data	968	1,680	1,000	1,440
	Total Purchased Services (300)	\$ 71,372	\$ 78,720	\$ 78,800	\$ 202,800
	Debt Service (600)				
10-420-219-610	Principal	\$ -	\$ -	\$ -	\$ -
10-420-219-620	Interest	-	-	-	-
	Total Debt Service (600)	\$ -	\$ -	\$ -	\$ -
	Capital Outlay (900)				
10-420-219-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
	TOTAL CO-RESPONDER PROGRAM	\$ 179,231	\$ 291,016	\$ 154,397	\$ 209,000
GRAND TOTAL POLICE DEPT					
		\$ 5,568,139	\$ 7,275,958	\$ 6,583,942	\$ 8,291,170



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CITY OF CAÑON CITY
2023 BUDGET PROGRAM/ACTIVITIES

Department	Public Works			
Division/Program:	Total of all Divisions/Programs			
Fund:	General			
Expenditures:	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Personnel Services (100)	\$ 1,524,154	\$ 1,517,939	\$ 1,626,250	\$ 1,698,845
Supplies (200)	182,988	315,500	273,650	354,200
Purchased Services (300)	244,934	304,200	231,805	394,960
Debt Service (600)	110,245	100,000	-	114,400
Capital Outlay (900)	668,318	1,374,500	392,000	1,814,000
Total	\$ 2,730,639	\$ 3,612,139	\$ 2,523,705	\$ 4,376,405
Program Funding Sources				
Licenses & Permits	\$ 49,411	\$ 43,300	\$ 25,560	\$ 43,000
Highway Users Tax	671,940	625,900	586,860	615,000
Road & Bridge - County Share back	68,062	59,000	57,200	68,000
Charges for Services	6,427	72,500	32,240	12,500
Financing Proceeds	-	270,000	-	420,000
Oper. Transfers - Central services reimbursements		845,500	845,500	558,297
General City Revenues	1,736,860	1,343,059	978,476	845,608
Fund Balance Assigned to Capital Projects	668,318	637,626	890,626	1,814,000
Unassigned Fund Balance	-	-	-	-
Total Funding Sources	\$ 3,201,017	\$ 3,896,885	\$ 3,416,462	\$ 4,376,405

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

City of Cañon City 2023 Budget

Fleet Department Overview

The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability and reduces downtime.

The majority of all repairs are done in-house with the exception of paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

2022 Major Goals and Accomplishments:

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

2023 Major Goals:

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Increase training opportunities for employee's through partnerships with CIRSA.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
FLEET					
Personnel Services (100)					
10-430-311-110	Salaries & Wages	\$ 140,040	\$ 148,000	\$ 156,000	\$ 163,100
10-430-311-121	Overtime-Permanent	86	300	150	300
10-430-311-134	Vac/Sick Payoff	-	-	-	-
10-430-311-135	Longevity Pay	1,378	1,450	1,450	1,785
10-430-311-137	Uniform/Boot Allowance	490	800	800	800
10-430-311-142	Workers' Compensation	3,578	4,000	3,200	4,500
10-430-311-143	Life & Health Insurance	23,925	23,500	27,600	25,100
10-430-311-144	FICA Taxes	10,529	11,500	12,350	12,750
10-430-311-145	City Retirement	6,679	7,300	7,800	8,000
	Total Personnel Services (100)	\$ 186,705	\$ 196,850	\$ 209,350	\$ 216,335
Supplies & Materials (200)					
10-430-311-200	Office Supplies	\$ 509	\$ 600	\$ 600	\$ 600
10-430-311-205	Small Items of Equipment	2,300	3,000	3,000	3,000
10-430-311-210	Operating Supplies-General	2,160	2,200	2,200	2,500
10-430-311-215	Operating Supplies-Equipment/Maint.	527	1,000	1,000	1,200
10-430-311-220	Operating Supplies-Bldg. Materials	510	550	550	600
10-430-311-225	Vehicle/Equip Parts	4,963	2,000	2,000	2,000
10-430-311-245	Gas & Diesel Fuel	3,788	3,000	4,200	5,000
10-430-311-250	Oil, Grease, etc.	323	250	250	300
10-430-311-255	Tires, Tubes, etc.	1,766	1,000	950	1,000
10-430-311-265	Specialized Equipment Repair	1,200	1,200	1,250	1,200
10-430-311-270	Fuel Station Repair & Maintenance	1,677	1,200	1,200	1,500
	Total Supplies & Materials (200)	\$ 19,723	\$ 16,000	\$ 17,200	\$ 18,900
Purchased Services (300)					
10-430-311-300	Professional Services	\$ 1,870	\$ 1,800	\$ 1,800	\$ 2,200
10-430-311-305	Contracted Services-General	428	1,500	1,500	1,500
10-430-311-310	Contracted Services-Repair/Maint	(7,850)	1,000	1,000	1,200
10-430-311-315	Postage/Freight	3	-	10	10
10-430-311-330	Subscriptions/Membership Fees	2,281	2,750	3,500	3,500
10-430-311-335	Travel & Training	656	1,500	1,500	1,500
10-430-311-340	Material/Equipment Rental	2,891	3,000	3,000	4,250
10-430-311-365	Electric	3,429	3,900	4,000	4,500
10-430-311-370	Gas	1,956	2,200	2,700	3,500
10-430-311-375	Sewer	342	325	360	400
10-430-311-380	Telephone/Voice/Data	1,954	2,700	1,980	2,400
10-430-311-385	Water	1,861	1,850	2,500	3,000
	Total Purchased Services (300)	\$ 9,821	\$ 22,525	\$ 23,850	\$ 27,960
Capital Outlay (900)					
10-430-311-920	Equipment	\$ -	\$ 45,000	\$ 32,000	\$ -
10-430-311-950	Buildings	12,205	6,500	10,000	-
	Total Capital Outlay (900)	\$ 12,205	\$ 51,500	\$ 42,000	\$ -
	TOTAL FLEET	\$ 228,454	\$ 286,875	\$ 292,400	\$ 263,195

City of Cañon City 2023 Budget

Street Division Overview

The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

2022 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust suppression, 2.30 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Conducted routine cleaning of stormwater drainage boxes and vaults, culverts and ditches. Cleaned in excess of 6.2 miles of culverts & stormwater associated pipes, 210 storm inlets and 52 collection manholes.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual fall leaf pickup program.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 92 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Street re-surfacing, completed concrete panel replacement on Orchard from Fremont Dive to Cherry using in excess of 180/yds. of concrete.
- ◆ Patched in excess of 2000 pot holes.
- ◆ Continued weed spraying program on Hwy. 50 medians & guardrail.

2023 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust suppression.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.

- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the Federal retro-reflectivity mandates and MUTCD updates.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
STREET					
Personnel Services (100)					
10-430-314-110	Salaries & Wages	\$ 614,473	\$ 631,115	\$ 624,000	\$ 669,000
10-430-314-121	Overtime-Permanent	12,155	20,000	18,000	20,000
10-430-314-134	Vac/Sick Payoff	-	-	-	-
10-430-314-135	Longevity Pay	4,890	5,150	5,150	6,000
10-430-314-137	Uniform/Boot Allowance	2,680	3,000	2,280	3,000
10-430-314-142	Workers' Compensation	24,339	30,000	45,000	55,000
10-430-314-143	Life & Health Insurance	197,893	170,304	186,000	235,500
10-430-314-144	FICA Taxes	46,255	49,000	46,800	52,000
10-430-314-145	City Retirement	27,857	31,200	28,600	33,000
	Total Personnel Services (100)	\$ 930,542	\$ 939,769	\$ 955,830	\$ 1,073,500
Supplies & Materials (200)					
10-430-314-200	Office Supplies	\$ 301	\$ 700	\$ 600	\$ 700
10-430-314-205	Small Items of Equipment	6,450	2,700	2,700	2,700
10-430-314-210	Operating Supplies-General	2,515	10,300	9,000	10,300
10-430-314-215	Operating Supplies-Equip/Maint	19,172	46,000	46,000	50,000
10-430-314-220	Operating Supplies-Bldg. Materials	27,292	100,000	50,000	100,000
10-430-314-225	Vehicle/Equip Parts	30,134	35,000	31,000	35,000
10-430-314-237	Uniform Purchases	5,036	5,600	5,300	5,600
10-430-314-245	Gas & Diesel Fuel	28,703	34,000	55,000	55,000
10-430-314-246	Operating Supplies - Street Lighting	4,715	15,000	13,000	15,000
10-430-314-250	Oil, Grease, etc.	2,184	2,300	1,500	2,000
10-430-314-255	Tires, Tubes, etc.	9,830	14,000	12,000	12,000
10-430-314-265	Specialized Equipment Repair	21,681	20,000	18,000	20,000
	Total Supplies & Materials (200)	\$ 158,013	\$ 285,600	\$ 244,100	\$ 308,300
Purchased Services (300)					
10-430-314-300	Professional Services	\$ 810	\$ 1,500	\$ 1,500	\$ 1,500
10-430-314-305	Contracted Services-General	4,014	3,500	3,200	3,500
10-430-314-310	Contracted Services-Repair/Maint	3,152	10,000	5,000	20,000
10-430-314-312	Software Titles	3,415	8,500	6,000	7,050
10-430-314-315	Postage/Freight	-	150	100	150
10-430-314-320	Printing	-	150	100	150
10-430-314-325	Publications/Advertising	-	100	50	100
10-430-314-330	Subscriptions/Membership Fees	116	150	125	150
10-430-314-335	Travel & Training	100	1,000	700	1,000
10-430-314-340	Material/Equipment Rental	-	2,800	1,500	2,800
10-430-314-342	Workers' Comp. Deductible	-	2,500	2,500	2,500
10-430-314-365	Electric	95,948	170,000	135,000	170,000
10-430-314-370	Gas	1,615	1,400	2,500	3,000
10-430-314-375	Sewer	171	175	180	250
10-430-314-380	Telephone/Voice/Data	5,883	8,000	7,800	8,000
10-430-314-385	Water	838	1,000	1,000	1,000
	Total Purchased Services (300)	\$ 116,062	\$ 210,925	\$ 167,255	\$ 221,150

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Debt Service (600)					
10-430-314-610	Principal	\$ 106,651	\$ 100,000	\$ -	\$ 114,400
10-430-314-620	Interest	3,594	-	-	-
	Total Debt Service (600)	\$ 110,245	\$ 100,000	\$ -	\$ 114,400
Capital Outlay (900)					
10-430-314-920	Equipment	\$ 117,583	\$ 305,000	\$ -	\$ 494,000
	Total Capital Outlay (900)	\$ 117,583	\$ 305,000	\$ -	\$ 494,000
	TOTAL STREETS	\$ 1,432,445	\$ 1,841,294	\$ 1,367,185	\$ 2,211,350

City of Cañon City 2023 Budget

Engineering Department Overview

Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

2022 Major Goals and Accomplishments:

- ◆ Completed roadway pavement repair and construction of curb & gutter, sidewalks and handicap ramps.
- ◆ Completed pavement maintenance.
- ◆ Assisted developers in new site design and development and construction of required infrastructure.
- ◆ Collected City asset information for assimilation into GIS and asset management databases.
- ◆ Performed development review and floodplain administration & administration of the Stormwater Program.
- ◆ Completed design and constructed the 2021CMAQ Paving Project – Four Mile Lane.
- ◆ Participated in the Statewide Transportation Planning process with CDOT.
- ◆ Designed and constructed water main replacement projects in conjunction with street projects.
- ◆ Completed design and in process of clearance of CO Highway 50 Pedestrian Improvements.
- ◆ Completed sixth year of 2A Street Improvement Project.
- ◆ Completed design for additional reconstruction of prioritized downtown alleys along Main Street.
- ◆ Finished design and proceeded with construction of stormwater capital improvements funded with COPs.
- ◆ Continue optimization of Cartegraph OMS Asset Database use.

2023 Major Goals:

- ◆ Complete construction of stormwater capital improvements funded with COPs.
- ◆ Complete seventh year of 2A Street Improvement Project.
- ◆ Construct CDOT SRTS project on N. 9th Street between Washington Street and College Ave.
- ◆ Construct the U50 Pedestrian Improvement Project.
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Construction/repair of pavement, sidewalks, curb & gutter and handicap ramps at various locations.
- ◆ Perform pavement maintenance city-wide.
- ◆ Design and construct streets/asphalt maintenance and reconstruction as budget allows.

- ◆ Continue to collect City asset information for assimilation into GIS and asset management databases.
- ◆ Reconstruct ditch crossings at a yet-to-be determined location.
- ◆ Continue development review.
- ◆ Continue floodplain administration and Stormwater Program administration.
- ◆ Continue design and construction of elements within the Downtown Strategic Plan.
- ◆ Continue planning process, updates and implementation of the master plans.
- ◆ Continue implementation of US50 Corridor Plan.
- ◆ Finalize US Highway 50 East Access Control Plan IGA.
- ◆ Develop a multi-modal master plan for the City
- ◆ Collaboratively design 3rd and Main bump-outs, Clock Tower site, and associated Main Street improvements.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
ENGINEERING					
Personnel Services (100)					
10-430-318-110	Salaries & Wages	\$ 308,884	\$ 283,930	\$ 340,000	\$ 296,000
10-430-318-121	Overtime-Permanent	-	-	-	3,000
10-430-318-134	Vac/Sick Payoff	-	-	-	-
10-430-318-135	Longevity Pay	1,350	890	1,500	1,510
10-430-318-137	Uniform/Boot Allowance	740	-	800	1,000
10-430-318-142	Workers' Compensation	452	1,500	600	1,500
10-430-318-143	Life & Health Insurance	63,425	62,000	73,745	68,500
10-430-318-144	FICA Taxes	22,519	20,000	27,525	23,000
10-430-318-145	City Retirement	9,537	13,000	16,900	14,500
	Total Personnel Services (100)	\$ 406,907	\$ 381,320	\$ 461,070	\$ 409,010
Supplies & Materials (200)					
10-430-318-200	Office Supplies	\$ 129	\$ 400	\$ 750	\$ 500
10-430-318-205	Small Items of Equipment	274	1,000	500	6,400
10-430-318-210	Operating Supplies-General	1,245	4,000	2,000	4,000
10-430-318-225	Vehicle/Equip Parts	844	1,000	1,500	1,000
10-430-318-237	Uniform Purchases	523	2,400	1,200	2,400
10-430-318-245	Gas & Diesel Fuel	2,140	2,000	4,500	5,500
10-430-318-250	Oil, Grease, etc.	97	100	150	500
10-430-318-255	Tires, Tubes, etc.	-	1,000	750	1,000
10-430-318-265	Specialized Equipment Repair	-	2,000	1,000	5,700
	Total Supplies & Materials (200)	\$ 5,252	\$ 13,900	\$ 12,350	\$ 27,000
Purchased Services (300)					
10-430-318-300	Professional Services	\$ 54,105	\$ 30,000	\$ 2,400	\$ 40,500
10-430-318-305	Contracted Services-General	683	1,600	800	2,500
10-430-318-310	Contracted Services-Repair/Maint	1,963	1,500	1,500	1,500
10-430-318-312	Software Titles	56,301	24,500	24,500	51,600
10-430-318-315	Postage/Freight	60	400	200	250
10-430-318-320	Printing	-	150	150	500
10-430-318-325	Publications/Advertising	899	1,000	750	1,000
10-430-318-330	Subscription/Membership Fees	779	1,000	600	1,600
10-430-318-335	Travel & Training	314	5,000	3,500	5,000
10-430-318-342	Worker's Comp Deductible	-	-	1,500	1,000
10-430-318-380	Telephone/Voice/Data	3,947	5,600	4,800	5,400
10-430-318-390	Concrete Replacement Program	-	-	-	35,000
	Total Purchased Services (300)	\$ 119,051	\$ 70,750	\$ 40,700	\$ 145,850
Capital Outlay (900)					
10-430-318-920	Equipment	\$ 11,962	\$ 73,000	\$ 45,000	\$ -
	Total Capital Outlay (900)	\$ 11,962	\$ 73,000	\$ 45,000	\$ -
TOTAL ENGINEERING					
		\$ 543,172	\$ 538,970	\$ 559,120	\$ 581,860

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
STREET PROJECTS					
Capital Outlay (900)					
10-430-320-931	Street Resurfacing	\$ 295,975	\$ 400,000	\$ 75,000	\$ 450,000
10-430-321-932	Hydraulic Ditch Crossings	-	200,000	-	400,000
10-430-323-931	Misc. Concrete & Sidewalk Replacement F	74,082	50,000	50,000	75,000
10-430-366-931	Wayfinding Kiosks	660	70,000	5,000	70,000
10-430-369-931	Downtown Alleys	-	125,000	175,000	325,000
10-430-378-931	Clocktower Plaza	-	-	-	1,000,000
10-430-374-931	Macon Plaza	-	100,000	-	-
10-430-377-931	Water Street Sewer Main (CCARE)	155,851	-	-	-
TOTAL STREET PROJECTS					
GRAND TOTAL PUBLIC WORKS					
		<u>\$ 526,568</u>	<u>\$ 945,000</u>	<u>\$ 305,000</u>	<u>\$ 2,320,000</u>
		<u>\$ 2,730,639</u>	<u>\$ 3,612,139</u>	<u>\$ 2,523,705</u>	<u>\$ 5,376,405</u>



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CITY OF CAÑON CITY
2023 BUDGET PROGRAM/ACTIVITIES

Department: **Culture & Recreation**

Division/Program: **Total of All Divisions**

Fund: **General**

Expenditures:	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
Personnel Services (100)	\$ 816,096	\$ 955,996	\$ 928,800	\$ 1,043,620
Supplies (200)	\$ 49,295	\$ 64,600	\$ 63,250	\$ 58,150
Purchased Services (300)	\$ 34,294	\$ 52,150	\$ 45,050	\$ 54,680
Grants (700)	\$ 11,083	\$ 37,250	\$ 37,250	\$ 49,022
Capital Outlay (900)	\$ 3,976	\$ -	\$ -	\$ 175,000
Total	\$ 914,744	\$ 1,109,996	\$ 1,074,350	\$ 1,380,472

Program Funding Sources					
Charges for Services	\$ 711	\$ 9,300	\$ 9,300	\$ 6,500	
Grants	9,085	41,850	44,268	46,522	
Rent	150,185	113,600	113,600	130,000	
Fines & Forfeitures	1,100	2,700	2,700	750	
General City Revenues	1,192,627	722,345	732,451	537,989	
Fund Balance Assigned to Capital Outlay		589,207	-	175,000	
Fund Balance	-	17,037	-	483,711	
Total Funding Sources	\$ 1,353,709	\$ 1,496,039	\$ 902,319	\$ 1,380,472	

City of Cañon City 2023 Budget

Cañon City Public Library

The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

2022 Major Goals and Accomplishments:

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded databases and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and also through our Aspencat consortium, and inter-library loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of eBooks, both text and audio, through the Overdrive (Libby) Consortium and Cloud Library.
- ◆ Helped patrons using on-line educational databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors, the local theatre, and Fremont Center for the Arts.
- ◆ Provided meeting space for a variety of groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do work with various organizations such as Boys & Girls Club, Starpoint, Colorado Parks and Wildlife, Headstart, Canon City Pregnancy Center, local authors, 150th Sesquicentennial Committee, local schools and homeschooling groups, Fremont Center for the Arts, and Royal Gorge Regional Museum.

2023 Major Goals:

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and materials.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Maintain & improve knowledge of standard Library practices through staff development & keep our policy & procedure manual current.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
CULTURE & RECREATION:					
LIBRARY					
	Personnel Services (100)				
10-450-551-110	Salaries & Wages	\$ 402,929	\$ 423,740	\$ 427,500	\$ 458,350
10-450-551-121	Overtime	31	-	-	-
10-450-551-135	Longevity Pay	4,805	5,400	5,400	5,800
10-450-551-142	Workers' Compensation	203	-	600	750
10-450-551-143	Life & Health Insurance	110,504	106,248	134,400	127,720
10-450-551-144	FICA Taxes	29,646	33,000	33,000	35,550
10-450-551-145	City Retirement	16,698	21,100	21,000	22,500
	Total Personnel Services (100)	\$ 564,816	\$ 589,488	\$ 621,900	\$ 650,670
	Supplies & Materials (200)				
10-450-551-200	Office Supplies	\$ 1,172	\$ 1,500	\$ 1,000	\$ 1,500
10-450-551-205	Small Items of Equipment	3,964	15,600	15,600	7,500
10-450-551-210	Operating Supplies-General	5,482	7,000	6,500	7,000
10-450-551-275	Books, Videos, etc./	29,761	30,000	30,000	30,000
	Total Supplies & Materials (200)	\$ 40,379	\$ 54,100	\$ 53,100	\$ 46,000
	Purchased Services (300)				
10-450-551-300	Professional Services	\$ 89	\$ 400	\$ 200	\$ 400
10-450-551-305	Contracted Services-General	20,336	14,670	14,670	15,370
10-450-551-312	Software Titles	2,606	14,000	14,000	14,170
10-450-551-315	Postage/Freight	16	700	650	700
10-450-551-320	Printing	-	-	95	300
10-450-551-325	Publications/Advertising	84	350	200	400
10-450-551-330	Subscriptions/Membership Fees	4,249	6,445	5,000	6,645
10-450-551-335	Travel & Training	134	1,500	600	1,200
10-450-551-340	Material/Equipment Rental	-	1,500	-	1,500
10-450-551-342	Workers' Comp. Deductible	-	600	-	600
10-450-551-380	Telephone/Voice/Data	-	-	-	-
	Total Purchased Services (300)	\$ 27,514	\$ 40,165	\$ 35,415	\$ 41,285
	Grants/Contributions (700)				
10-450-551-780	CO State Library CARES Act Grant	\$ 2,790	\$ -	\$ -	\$ -
	Total Grants/Contributions (700)	\$ 2,790	\$ -	\$ -	\$ -
	Capital Outlay (900)				
10-450-551-920	Equipment	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
TOTAL LIBRARY					
		\$ 635,499	\$ 683,753	\$ 710,415	\$ 737,955

City of Cañon City 2023 Budget

Royal Gorge Regional Museum & History Center Overview

The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

2022 Major Goals and Accomplishments:

- ◆ Partnered with several local organizations and city departments in the planning and implementation of the Cañon City 150th Jubilee and First Friday events in 2022.
- ◆ Designated two properties (the Lucas – Rouse House and Murray's Billiard Hall and Saloon) to the Cañon City register of historic properties.
- ◆ Instituted the application and review process for Certificates of Alteration for rehabilitation projects on designated historic properties or properties within the downtown historic district.
- ◆ Developed and installed an exhibit on the City of Cañon City's local government and city departments and a small display in City Hall on local ranching.
- ◆ Began production of five educational videos on the paleontological resources in the area in partnership and with grant funding provided through the Bureau of Land Management.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the newspaper collections and artifacts stored at the museum's offsite storage area.

2023 Major Goals:

- ◆ Increase the number of catalog records searchable online through the museum's website.
- ◆ Finalize the educational videos on the local paleontological and historical resources to be viewed on the local broadcasting channel and the museum's social media sites.
- ◆ Develop and initiate a recruitment program for volunteers and museum interns.
- ◆ Achieve silver certification through the American Association of State and Local History for the Stewardship of Collections.
- ◆ Update the museum's policies and procedure manuals.
- ◆ Establish a culture of great customer service and diversify the museum's educational opportunities and programs to engage broader audiences.
- ◆ Further develop partnerships with community non-profit organizations, museums, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery and preservation of the rich history of this region.

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
MUSEUM		ROYAL GORGE REGIONAL MUSEUM & HISTORY CENTER			
Personnel Services (100)					
10-450-555-110	Salaries & Wages	\$ 192,098	\$ 268,008	\$ 220,750	\$ 277,000
10-450-555-121	Overtime	(15)	-	250	500
10-450-555-134	Vac/Sick Payoff	-	-	-	-
10-450-555-135	Longevity Pay	870	1,550	1,550	1,700
10-450-555-142	Workers' Compensation	102	500	450	750
10-450-555-143	Life & Health Insurance	37,598	62,150	56,400	77,000
10-450-555-144	FICA Taxes	14,248	21,000	17,000	22,000
10-450-555-145	City Retirement	6,379	13,300	10,500	14,000
	Total Personnel Services (100)	\$ 251,280	\$ 366,508	\$ 306,900	\$ 392,950
Supplies & Materials (200)					
10-450-555-200	Office Supplies	\$ 821	\$ 1,000	\$ 1,000	\$ 1,500
10-450-555-205	Small Items of Equipment	1,483	2,500	2,500	3,000
10-450-555-210	Operating Supplies-General	6,048	6,000	6,000	7,000
10-450-555-230	Materials for Resale	125	500	150	150
10-450-555-275	Books, Videos, etc.	439	500	500	500
	Total Supplies & Materials (200)	\$ 8,916	\$ 10,500	\$ 10,150	\$ 12,150
Purchased Services (300)					
10-450-555-300	Professional Services	\$ 366	\$ 500	\$ 400	\$ 500
10-450-555-305	Contracted Services-General	102	500	125	250
10-450-555-310	Contracted Services-Repair/Maint.	700	750	750	800
10-450-555-312	Software Titles	3,264	4,015	3,700	4,230
10-450-555-315	Postage/Freight	200	300	250	350
10-450-555-320	Printing	461	1,000	750	2,350
10-450-555-325	Publications/Advertising	787	2,355	2,300	2,500
10-450-555-330	Subscriptions/Membership Fees	724	1,005	1,000	1,015
10-450-555-335	Travel & Training	176	360	360	1,400
10-450-555-380	Telephone/Voice/Data	-	1,200	-	-
	Total Purchased Services (300)	\$ 6,780	\$ 11,985	\$ 9,635	\$ 13,395
Grants/Contributions (700)					
10-450-555-750	Miscellaneous Museum Grants	\$ 590	\$ 1,000	\$ 1,000	\$ 2,500
10-450-555-752	BLM Grant	7,703	36,250	36,250	46,522
	Total Grants/Contributions (700)	\$ 8,293	\$ 37,250	\$ 37,250	\$ 49,022
Capital Outlay (900)					
10-450-555-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ -
TOTAL LIBRARY -RGRMHC					
		\$ 275,269	\$ 426,243	\$ 363,935	\$ 467,517

CITY OF CAÑON CITY
GENERAL FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
CULTURE & RECREATION CAPITAL PROJECTS:					
10-450-590-903	River Beautification & Enhancement	\$ -	\$ -	\$ -	\$ -
10-450-590-908	Centennial Park Master Plan, Phase II	3,976	-	-	-
10-450-590-910	Pedestrian Bridge Repairs	-	-	-	175,000
TOTAL CULTURE & REC. CAPITAL PROJECTS		\$ 3,976	\$ -	\$ -	\$ 175,000
 TOTAL CULTURE & RECREATION					
 GRAND TOTAL GENERAL FUND					
		\$ 914,744	\$ 1,109,996	\$ 1,074,350	\$ 1,380,472
		13,382,261	21,151,014	15,140,188	23,549,973

Parks, Forestry and Cemetery Department Overview

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for the care and maintenance of approximately 6,000 street trees and for overseeing supplemental contracted tree services including; street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

2022 Major Goals and Accomplishments:

- ◆ Stained and sealed all three trestle bridge structures at Point Alta Vista.
- ◆ Installed rapid blocks in the upper whitewater park feature in Centennial Park.
- ◆ Celebrated the Grand Opening of the Royal Cascade Trail connecting the Royal Gorge Park with the Tunnel Drive Trail.
- ◆ Implemented a new online reservation system for the East Ridge Campground in the Royal Gorge Park. The campground is now a pay site employing a campground host from Memorial Day through Labor Day and thus far has been very successful. Installed new restroom facility at the campground as well.
- ◆ Completed design and construction of the new lighted “C” on Skyline Drive.
- ◆ Purchased a 14-acre parcel south of Lakeside Cemetery for future cemetery expansion.
- ◆ Painted and sealed splash pad surface in Centennial Park, installed new fencing around splash pad.

2023 Major Goals:

- ◆ Begin construction and relocation of the new Parks, Cemetery and Forestry maintenance and office facility.
- ◆ Continue planning and construction of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Reestablish a dedicated cemetery division.
- ◆ Increase full time staff and reduce seasonal employees.

CITY OF CANON CITY
2023 BUDGET
PARK IMPROVEMENT FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 1,475,387</u>	<u>\$ 1,262,774</u>	<u>-14.41%</u>
Revenues:			
Intergovernmental	\$ -	\$ 125,000	100.00%
Royal Gorge Bridge	\$ 1,611,455	\$ 2,160,000	34.04%
Charges for Services	111,000	115,000	3.60%
Interest	200	5,000	2400.00%
Other (Tower Lease)	33,235	35,500	6.82%
Total Revenues	<u>\$ 1,755,890</u>	<u>\$ 2,440,500</u>	<u>38.99%</u>
Total Sources of Funds	<u><u>\$ 3,231,277</u></u>	<u><u>\$ 3,703,274</u></u>	<u><u>14.61%</u></u>
Uses of Funds			
Culture and Recreation (Parks)	\$ 1,698,269	\$ 2,224,453	30.98%
Capital Outlay	1,010,000	257,000	-74.55%
Total Uses of Funds	<u>\$ 2,708,269</u>	<u>\$ 2,481,453</u>	<u>-8.37%</u>

**CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND
BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Royal Gorge Bridge	\$ 1,821,512	\$ 1,611,455	\$ 1,611,455	\$ 2,160,000
Intergovernmental Revenue	-	-	-	125,000
Charges for Services	125,155	111,000	97,800	115,000
Interest	223	200	4,100	5,000
Other	59,164	33,235	37,854	35,500
Total Revenues	<u>\$ 2,006,054</u>	<u>\$ 1,755,890</u>	<u>\$ 1,751,209</u>	<u>\$ 2,440,500</u>
Expenditures by Function				
Current:				
Culture and Recreation	\$ 1,428,512	\$ 1,698,269	\$ 1,728,929	\$ 2,224,453
Capital Outlay	36,138	1,010,000	10,000	257,000
Total Expenditures	<u>\$ 1,464,650</u>	<u>\$ 2,708,269</u>	<u>\$ 1,738,929</u>	<u>\$ 2,481,453</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 541,405	\$ (952,379)	\$ 12,280	\$ (40,953)
Other Financing Sources (Uses)				
Operating Transfers Out	\$ -	\$ -	\$ -	\$ (750,000)
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (750,000)</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 541,405	\$ (952,379)	\$ 12,280	\$ (790,953)
Fund Balances, Beginning of Year	<u>\$ 709,089</u>	<u>\$ 1,475,387</u>	<u>\$ 1,250,493</u>	<u>\$ 1,262,774</u>
Fund Balances, End of Year	<u>\$ 1,250,493</u>	<u>\$ 523,008</u>	<u>\$ 1,262,774</u>	<u>\$ 471,821</u>
Less Classified Fund Balance:				
Nonspendable				
Inventory	8,885	10,600	9,200	9,500
Assigned to				
Trail Improvements	3,908	3,908	3,908	3,908
Assigned Fund Balance	<u>\$ 1,237,701</u>	<u>\$ 508,500</u>	<u>\$ 1,249,666</u>	<u>\$ 458,413</u>

**CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - REVENUE DETAIL**

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
20-340-34601	Grave Openings	\$ 50,625	\$ 40,000	\$ 40,000	\$ 44,000
20-340-34603	Other Cemetery Assessments	9,443	7,500	7,800	8,000
20-340-34605	Sale of Grave Spaces	33,330	18,500	20,000	28,000
20-340-34611	Campground Fees	31,757	45,000	30,000	35,000
	Charges for Service	<u>\$ 125,155</u>	<u>\$ 111,000</u>	<u>\$ 97,800</u>	<u>\$ 115,000</u>
20-341-36211	Royal Gorge	<u>\$ 1,821,512</u>	<u>\$ 1,611,455</u>	<u>\$ 1,611,455</u>	<u>\$ 2,160,000</u>
	Royal Gorge Bridge	<u>\$ 1,821,512</u>	<u>\$ 1,611,455</u>	<u>\$ 1,611,455</u>	<u>\$ 2,160,000</u>
20-360-36901	Grants	\$ -	\$ -	\$ -	\$ 110,000
20-370-37150	Operating Transfer - Water Intergovernmental	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 125,000</u>
20-360-36101	Earnings on Deposits & Invest	\$ 223	\$ 200	\$ 4,100	\$ 5,000
20-360-36219	Other Park Rent-Tower Lease	35,495	30,235	31,000	32,000
20-360-36402	Refund of Expenditure	2,231	-	1,854	-
20-360-36410	Surplus Wood Sales	2,994	1,000	1,500	1,500
20-360-36801	Other	1,855	2,000	3,500	2,000
20-390-39201	Insurance Recovery	16,589	-	-	-
	Other (Misc.)	<u>\$ 59,387</u>	<u>\$ 33,435</u>	<u>\$ 41,954</u>	<u>\$ 40,500</u>
	Total Park Improvement	<u>\$ 2,006,054</u>	<u>\$ 1,755,890</u>	<u>\$ 1,751,209</u>	<u>\$ 2,440,500</u>

**CITY OF CANON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Personal Services (100)					
20-200-522-110	Salaries & Wages	\$ 671,227	\$ 673,765	\$ 770,386	\$ 992,702
20-200-522-121	Overtime - Permanent	875	2,000	1,500	3,000
20-200-522-135	Longevity Pay	3,078	1,650	3,500	4,000
20-200-522-137	Uniform/Boot Allowance	2,290	2,800	2,690	3,400
20-200-522-141	Unemployment Insurance	2,106	-	-	-
20-200-522-142	Workers' Compensation	11,143	18,000	20,000	24,000
20-200-522-143	Life & Health Insurance	172,862	193,104	203,832	290,294
20-200-522-144	FICA Taxes	49,546	53,000	60,252	76,423
20-200-522-145	City Retirement	24,116	29,000	25,041	45,334
Total Personal Services (100)		\$ 937,244	\$ 973,319	\$ 1,087,201	\$ 1,439,153
Supplies & Materials (200)					
20-200-522-200	Office Supplies	\$ 293	\$ 600	\$ 2,500	\$ 3,000
20-200-522-205	Small Items of Equipment	10,114	29,000	24,000	26,000
20-200-522-210	Operating Supplies-General	26,061	24,000	22,000	52,000
20-200-522-215	Operating Supplies-Equip/Maint	11,165	17,000	13,500	-
20-200-522-220	Operating Supplies-Bldg. Materials	5,814	10,000	9,000	-
20-200-522-225	Vehicle/Equip Parts	24,201	25,000	31,303	35,000
20-200-522-235	Chem, Lab & Medical Supplies	5,272	20,000	21,000	35,000
20-200-522-237	Uniform Purchases	4,170	7,000	7,000	8,500
20-200-522-245	Gas & Diesel Fuel	21,303	22,000	26,000	36,000
20-200-522-250	Oil, Grease, Etc.	1,688	1,500	2,000	2,400
20-200-522-255	Tires, Tubes, Etc.	1,848	7,000	4,000	7,000
20-200-522-265	Specialized Equipment Repair	2,993	6,000	4,500	7,000
20-200-522-280	Janitorial Supplies	10,624	15,000	14,000	17,500
Total Supplies & Materials (200)		\$ 125,545	\$ 184,100	\$ 180,803	\$ 229,400
Purchased Services (300)					
20-200-522-300	Professional Services	\$ 6,799	\$ -	\$ 3,000	\$ 5,000
20-200-522-305	Contracted Services-General	95,700	200,000	160,000	185,000
20-200-522-310	Contracted Services-Repair/Maint	1,315	62,500	35,000	62,500
20-200-522-312	Software Titles	388	6,500	6,000	7,550
20-200-522-315	Postage/Freight	41	200	175	200
20-200-522-320	Printing	-	250	150	250
20-200-522-325	Publications/Advertising	17	300	100	200
20-200-522-330	Subscriptions/Membership Fees	135	400	-	-
20-200-522-335	Travel & Training	2,295	3,500	3,000	3,500
20-200-522-340	Material/Equipment Rental	954	3,000	1,000	3,000
20-200-522-342	Workers' Comp. Deductible	1,006	2,500	2,000	2,500
20-200-522-350	Other Fees & Charges	-	-	2,500	3,600
20-200-522-355	Insurance/Bonds	26,046	22,000	21,000	26,000
20-200-522-365	Electric	25,206	35,000	28,000	38,000
20-200-522-370	Gas	2,639	3,200	3,000	4,500
20-200-522-375	Sewer	3,600	3,000	3,600	3,600
20-200-522-380	Telephone/Voice/Data	4,051	5,500	4,400	5,500
20-200-522-385	Water	194,406	186,000	185,000	195,000
20-200-522-705	Greenwood Cemetery Oper. Expend.	1,125	7,000	3,000	10,000
Total Purchased Services (300)		\$ 365,723	\$ 540,850	\$ 460,925	\$ 555,900
Transfers(700)					
20-200-522-750	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ 750,000
Total Transfers(700)		\$ -	\$ -	\$ -	\$ 750,000

**CITY OF CANON CITY
SPECIAL REVENUE FUNDS
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Capital Outlay					
20-200-522-910	Buildings	\$ -	\$ 750,000	\$ -	\$ -
20-200-522-920	Equipment	6,500	110,000	-	257,000
20-200-522-950	Other Improvements	29,638	125,000	10,000	-
20-200-590-950	Park Improvements (ADA)	25,000	-	-	-
	Total Capital Outlay (900)	\$ 36,138	\$ 1,010,000	\$ 10,000	\$ 257,000
TOTAL PARK IMPROVEMENT					
		<u>\$ 1,464,650</u>	<u>\$ 2,708,269</u>	<u>\$ 1,738,929</u>	<u>\$ 3,231,453</u>

Conservation Trust Fund Overview

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

2022 Major Goals and Accomplishments:

- ◆ Purchased new commercial turf mower.
- ◆ Completed an additional 3.5 miles of trail in Temple Canyon Park.

2023 Major Goals:

- ◆ Purchase new turf aerator.
- ◆ Purchase new commercial mower.
- ◆ Purchase new stump grinder.

CITY OF CAÑON CITY
2023 BUDGET
CONSERVATION TRUST FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 39,971	\$ 200,829	402.44%
Revenues:			
Intergovernmental	\$ 105,000	\$ 115,000	9.52%
Interest	25	500	1900.00%
Total Revenues	\$ 105,025	\$ 115,500	9.97%
Total Sources of Funds	\$ 144,996	\$ 316,329	118.16%
Uses of Funds			
Couture & Recreation	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	66,245	204,100	208.10%
Total Uses of Funds	\$ 76,245	\$ 214,100	180.81%

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Intergovernmental	\$ 110,692	\$ 105,000	\$ 113,000	\$ 115,000
Interest	29	25	500	500
Total Revenues	\$ 110,721	\$ 105,025	\$ 113,500	\$ 115,500
Expenditures by Function				
Current:				
Culture and Recreation	\$ 20,785	\$ 10,000	\$ 10,000	\$ 10,000
Capital Outlay	25,766	66,245	30,032	204,100
Total Expenditures	\$ 46,551	\$ 76,245	\$ 40,032	\$ 214,100
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 64,170	\$ 28,780	\$ 73,468	\$ (98,600)
Fund Balances, Beginning of Year	63,191	39,971	127,361	200,829
Fund Balances, End of Year	\$ 127,361	\$ 68,751	\$ 200,829	\$ 102,229

Conservation Trust Fund - Lottery

Account # 23-330-33508

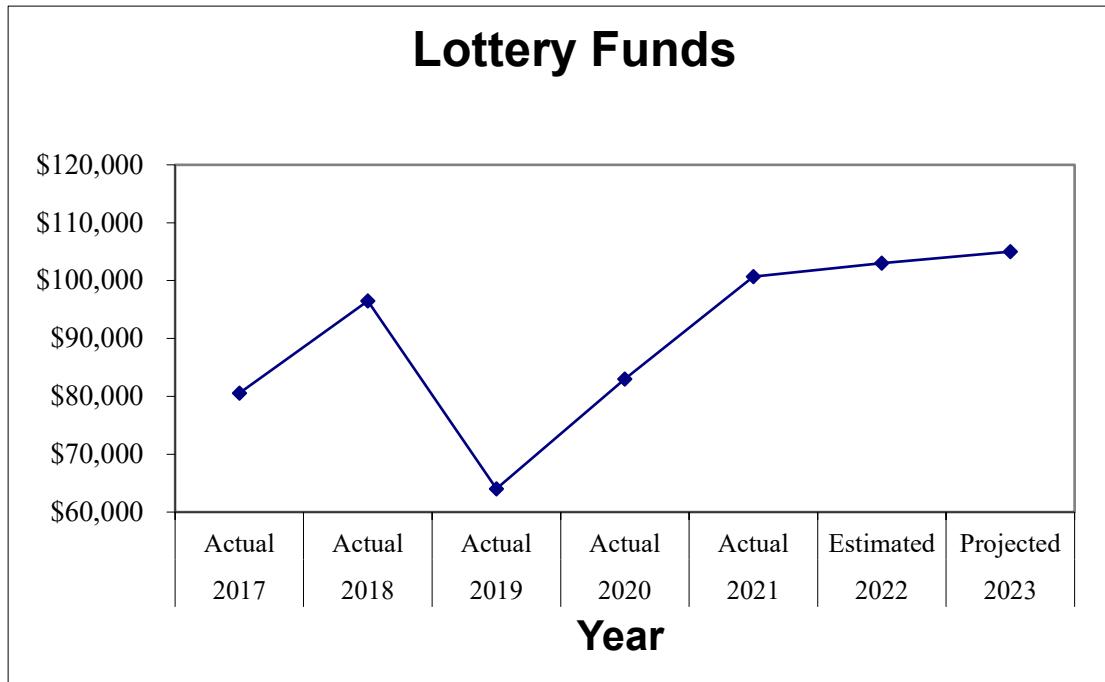
Description: Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 80,547	-10.66%
2018	Actual	\$ 96,479	19.78%
2019	Actual	\$ 64,033	-33.63%
2020	Actual	\$ 83,000	29.62%
2021	Actual	\$ 100,692	21.32%
2022	Estimated	\$ 103,000	2.29%
2023	Projected	\$ 105,000	1.94%

Projection: The 2023 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

Comments: The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. The trend is showing a steady increase year over year.



CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
23-330-33508	State Lottery Revenue	\$ 100,692	\$ 95,000	\$ 103,000	\$ 105,000
23-330-33510	Canon City Recreation District	-	-	-	-
23-330-33520	Fremont County	10,000	\$ 10,000	10,000	\$ 10,000
	Total Dept 330	\$ 110,692	\$ 105,000	\$ 113,000	\$ 115,000
23-360-36101	Earnings on Deposits & Invest	\$ 29	\$ 25	\$ 500	\$ 500
	Total Dept 360	\$ 29	\$ 25	\$ 500	\$ 500
	Total Conservation Trust Fund	<u>\$ 110,721</u>	<u>\$ 105,025</u>	<u>\$ 113,500</u>	<u>\$ 115,500</u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
CONSERVATION TRUST FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Supplies & Materials (200)					
23-230-230-275	Books	9,985	10,000	10,000	10,000
	Total Supplies & Materials (200)	\$ 9,985	\$ 10,000	\$ 10,000	\$ 10,000
Purchased Services (300)					
23-230-230-300	Professional Services	\$ 10,800	\$ -	\$ -	\$ -
	Total Purchased Services (300)	\$ 10,800	\$ -	\$ -	\$ -
Capital Outlay (900)					
23-230-230-920	Equipment	\$ 25,766	\$ 66,245	\$ 30,032	\$ 148,100
23-230-230-936	Parks & Rec. Facilities	-	-	-	56,000
	Total Capital Outlay (900)	\$ 25,766	\$ 66,245	\$ 30,032	\$ 204,100
TOTAL CONSERVATION TRUST FUND					
		\$ 46,551	\$ 76,245	\$ 40,032	\$ 214,100

City of Cañon City 2023 Budget

Library Donations Fund Overview

The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

2022 Major Goals and Accomplishments:

- ◆ Received donations totaling \$9,000.
- ◆ Purchased new greeter's desk
- ◆ Purchased books for youth department.
- ◆ Purchased prizes for the Summer Learning Program.
- ◆ Purchased Summer Learning Program supplies and materials for programming. Funded Summer Learning Program performances and the Summer Learning Program pool and pizza party.

2023 Major Goals:

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Purchase material and equipment for the MakerSpace.

CITY OF CAÑON CITY
2023 BUDGET
LIBRARY DONATIONS FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 31,005	\$ 85,693	176.38%
Revenues			
Intergovernmental	\$ 25,000	\$ 50,000	100.00%
Interest	50	500	900.00%
Other (Donations)	5,000	5,000	0.00%
Total Revenues	\$ 30,050	\$ 55,500	84.69%
Total Sources of Funds	\$ 61,055	\$ 141,193	131.25%
Uses of Funds			
Supplies	\$ 9,500	\$ 8,000	-15.79%
Purchased Services	3,000	3,000	0.00%
Grants	32,500	57,600	77.23%
Total Uses of Funds	\$ 45,000	\$ 68,600	52.44%

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - BUDGET STATEMENT

	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
Revenues				
Intergovernmental	\$ 7,924	\$ 25,000	\$ 7,147	\$ 50,000
Interest	28	50	450	500
Donations	59,996	5,000	5,000	5,000
Total Revenues	\$ 67,948	\$ 30,050	\$ 12,597	\$ 55,500
Expenditures by Function				
Current:				
Culture and Recreation	\$ 11,344	\$ 45,000	\$ 26,250	\$ 68,600
Total Expenditures	\$ 11,344	\$ 45,000	\$ 26,250	\$ 68,600
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 56,605	\$ (14,950)	\$ (13,653)	\$ (13,100)
Fund Balances, Beginning of Year	\$ 42,741	\$ 31,005	\$ 99,346	\$ 85,693
Fund Balances, End of Year	\$ 99,346	\$ 16,055	\$ 85,693	\$ 72,593

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - REVENUE DETAIL

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
74-330-33714	Miscellaneous Library Grant Revenues	\$ 7,924	\$ 25,000	\$ 7,147	\$ 50,000
74-360-36101	Earnings on Dep & Invest	28	50	450	500
74-360-36702	Donations	59,996	5,000	5,000	5,000
	Total Library Donations Fund	<u>\$ 67,948</u>	<u>\$ 30,050</u>	<u>\$ 12,597</u>	<u>\$ 55,500</u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
LIBRARY DONATIONS FUND - EXPENDITURE DETAIL

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
Supplies (200)					
74-740-740-205	Small Items of Equipment	\$ 2,136	\$ 7,000	\$ 7,000	\$ 3,000
74-740-740-210	Operating Supplies-General	958	1,000	1,000	3,000
74-740-740-275	Books	124	1,500	500	2,000
	Total Supplies (200)	\$ 3,219	\$ 9,500	\$ 8,500	\$ 8,000
Purchased Services (300)					
74-740-740-300	Professional Services	\$ 200	\$ 2,000	\$ 250	\$ 2,000
74-740-740-305	Contracted Services-General	-	1,000	-	1,000
	Total Purchased Services (300)	\$ 200	\$ 3,000	\$ 250	\$ 3,000
Grants (700)					
74-740-740-705	Miscellaneous Library Grants	\$ 2,000	\$ 25,000	\$ 10,000	\$ 50,000
74-740-740-715	Early Literacy State Grant	5,925	7,500	7,500	7,600
	Total Grants (700)	\$ 7,925	\$ 32,500	\$ 17,500	\$ 57,600
GRAND TOTAL LIBRARY DONATIONS FUND		\$ 11,344	\$ 45,000	\$ 26,250	\$ 68,600



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City of Cañon City 2023 Budget

Museum Donations Fund Overview

For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

2022 Major Goals and Accomplishments:

- ◆ Received donation funding from the Friends of the Museum to purchase a specific sized display case for the DeWeese Gallery.

2023 Major Goals:

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center, the Rudd Stone House, and the Rudd Cabin.
- ◆ Continue to solicit outside funding for the preservation of both the John Lemons Collection and the *Daily Record* Collection, the replacement of old display cases and file cabinets.
- ◆ Receive donation funds from the Friends of the Museum for specific preservation and conservation projects.

CITY OF CAÑON CITY
2023 BUDGET
MUSEUM DONATION FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 112,024	\$ 123,696	10.42%
Revenues:			
Interest	\$ 50	\$ 500	900.00%
Other - Donations	\$ 5,000	\$ 5,000	0.00%
Total Revenues	<u>\$ 5,050</u>	<u>\$ 5,500</u>	8.91%
Total Sources of Funds	<u><u>\$ 117,074</u></u>	<u><u>\$ 129,196</u></u>	<u><u>10.35%</u></u>
Uses of Funds			
Culture and Recreation	\$ 18,140	\$ 25,015	37.90%
Total Uses of Funds	<u><u>\$ 18,140</u></u>	<u><u>\$ 25,015</u></u>	<u><u>37.90%</u></u>
Other Financing Sources (Uses)			
Transfers to Other Funds	\$ -	\$ 50,000	100.00%
Total Other Financing Sources (Uses)	<u><u>\$ -</u></u>	<u><u>\$ 50,000</u></u>	<u><u>100.00%</u></u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND
BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Interest	\$ 43	\$ 50	\$ 500	\$ 500
Other	25,413	5,000	5,000	5,000
Total Revenues	\$ 25,456	\$ 5,050	\$ 5,500	\$ 5,500
Expenditures by Function				
Current:				
Culture and Recreation	\$ 2,339	\$ 18,140	\$ 1,950	\$ 25,015
Total Expenditures	\$ 2,339	\$ 18,140	\$ 1,950	\$ 25,015
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 23,116	\$ (13,090)	\$ 3,550	\$ (19,515)
Other Financing Sources (Uses)				
Operating Transfers - Quality of Life Fund	(16,277)	-	-	(50,000)
Total Other Financing Sources (Uses)	\$ (16,277)	\$ -	\$ -	\$ (50,000)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 6,839	\$ (13,090)	\$ 3,550	\$ (69,515)
Fund Balances, Beginning of Year	\$ 113,307	\$ 112,024	\$ 120,146	\$ 123,696
Fund Balances, End of Year	\$ 120,146	\$ 98,934	\$ 123,696	\$ 54,181

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - REVENUE DETAIL

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
78-360-36101	Earnings on Deposits & Invest	\$ 43	\$ 50	\$ 500	\$ 500
78-360-36702	Donations	25,413	5,000	5,000	5,000
	Total Museum Donation Fund	<u>\$ 25,456</u>	<u>\$ 5,050</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>

CITY OF CAÑON CITY
SPECIAL REVENUE FUNDS
MUSEUM DONATION FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Supplies & Materials					
78-780-780-205	Small Items of Equipment	\$ 1,000	\$ 14,340	\$ 450	\$ 22,515
78-780-780-210	Operating Supplies - General	1,039	2,500	1,500	2,500
	Total Supplies & Materials (300)	\$ 2,039	\$ 16,840	\$ 1,950	\$ 25,015
Purchased Services (300)					
78-780-780-300	Professional Services	\$ 300	\$ -	\$ -	\$ -
78-780-780-305	Contracted Services-General	-	1,300	-	-
	Total Purchased Services (300)	\$ 300	\$ 1,300	\$ -	\$ -
GRAND TOTAL MUSEUM DONATION FUND					
		\$ 2,339	\$ 18,140	\$ 1,950	\$ 25,015



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City of Cañon City 2023 Budget

Quality of Life Fund Overview

The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

2022 Major Goals and Accomplishments:

- ◆ Completed construction of CMAQ Paving Project- Four Mile Lane
- ◆ Completed design and clearances of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Completed design - CDOT SRTS project on N. 9th Street from Washington Street to Mystic Ave.

2023 Major Goals:

- ◆ Complete lighting improvements in East Cañon (US Highway 50).
- ◆ Complete construction of pedestrian improvements on Royal Gorge Blvd (US Highway 50).
- ◆ Complete construction of SRTS North 9th St
- ◆ Complete Construction of Fourmile Lane Bridge Rehab project.
- ◆ Complete Design of US50 Lighting Project and obtain clearances.

CITY OF CAÑON CITY
2023 BUDGET
QUALITY OF LIFE FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	\$ 533,469	\$ 1,593,646	198.73%
Revenues:			
Intergovernmental	\$ 4,439,843	\$ 6,883,621	55.04%
Royal Gorge Bridge	418,000	190,000	
Other Revenue	200	2,500	1150.00%
Total Revenues	\$ 4,858,043	\$ 7,076,121	45.66%
Total Sources of Funds	\$ 5,391,512	\$ 8,669,767	60.80%
Uses of Funds			
Capital Outlay - General Government	\$ 2,340,000	\$ 2,012,100	-14.01%
Capital Outlay - Culture & Recreation	180,000	1,480,000	722.22%
Capital Outlay - Public Works	3,837,625	5,861,199	52.73%
Total Uses of Funds	\$ 6,357,625	\$ 9,353,299	47.12%
Other Financing Sources (Uses)			
Operating Transfer In	\$ 1,500,000	\$ 2,000,000	33.33%
Total Other Financing Sources (Uses)	\$ 1,500,000	\$ 2,000,000	33.33%

CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
QUALITY OF LIFE FUND
BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Intergovernmental	\$ 854,822	\$ 4,439,843	\$ 965,256	\$ 6,883,621
Royal Gorge Bridge	342,409	418,000	418,000	190,000
Other Revenue	326	200	2,500	2,500
Total Revenues	<u>\$ 1,197,557</u>	<u>\$ 4,858,043</u>	<u>\$ 1,385,756</u>	<u>\$ 7,076,121</u>
Expenditures by Function				
Capital Outlay:				
General Government	\$ 102,727	\$ 2,340,000	\$ 240,828	\$ 2,012,100
Culture and Recreation	117,856	180,000	61,590	1,480,000
Public Safety	-	-	-	-
Public Works	760,854	3,837,625	637,800	5,861,199
Total Expenditures	<u>\$ 981,437</u>	<u>\$ 6,357,625</u>	<u>\$ 940,218</u>	<u>\$ 9,353,299</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 216,120	\$ (1,499,582)	\$ 445,538	\$ (2,277,178)
Other Financing Sources (Uses)				
Operating Transfers In	\$ 16,277	\$ 1,500,000	\$ -	\$ 2,000,000
Total Other Financing Sources (Uses)	<u>\$ 16,277</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ 2,000,000</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 232,397	\$ 418	\$ 445,538	\$ (277,178)
Fund Balances, Beginning of Year	\$ 915,711	\$ 533,469	\$ 1,148,108	\$ 1,593,646
Fund Balances, End of Year	<u>\$ 1,148,108</u>	<u>\$ 533,469</u>	<u>\$ 1,593,646</u>	<u>\$ 1,316,468</u>

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
26-330-33511	GOCO Grant	\$ -	\$ -	\$ 61,590	\$ -
26-330-33703	DOLA Grant Master Plan 2040	91,030	-	-	-
26-330-33725	CDOT - CMAQ	-	492,518	482,605	-
26-330-33726	US50 Pedestrian Crossing (CDOT 20574)	191,898	1,774,825	50,000	3,124,825
26-330-33729	State Historical Fund - Rudd House	25,436	130,000	-	130,000
26-330-33730	TAP	-	240,000	-	-
26-330-33738	CDOT - SRTS Grant (Sidewalk)	-	600,000	-	627,029
26-330-33732	FWHA/CDOT Grant	531,508	-	130,233	-
26-330-33735	CDOT - SH 115	-	-	-	-
26-330-33737	Brownfield Grant	14,950	840,000	226,000	600,000
26-330-33739	CDOT RMS Opportunity 2 Grant	-	-	-	34,597
26-330-33743	CDOT RMS Opportunity 1 Grant	-	-	14,828	1,000,000
26-330-33746	Four Mile Lane Bridge Rehab (CDOT 24573)	-	-	-	159,670
26-330-33748	US HWY 50 East Lighting (CDOT 23815)	-	-	-	602,500
26-330-33750	Canon City Multimodal master plan	-	-	-	130,000
26-330-33740	REDI Clock Tower Plaza Design Grant	-	-	-	20,000
26-330-33901	Other Agency Grants (MMOF Hwy 50)	-	362,500	-	-
26-330-33902	Parks Maintenance Bldg Grant	-	-	-	455,000
Total Intergovernmental Revenue		\$ 854,822	\$ 4,439,843	\$ 965,256	\$ 6,883,621
26-341-36211	Royal Gorge	\$ 342,409	\$ 418,000	\$ 418,000	\$ 190,000
	Total Royal Gorge Bridge	\$ 342,409	\$ 418,000	\$ 418,000	\$ 190,000
26-360-36101	Earnings on Deposits & Invest	\$ 326	\$ 200	\$ 2,500	\$ 2,500
	Total Other Revenue	\$ 326	\$ 200	\$ 2,500	\$ 2,500
26-370-37010	Operating Transfer - General Fund	\$ -	\$ 1,500,000	\$ -	\$ 1,200,000
26-370-37020	Operating Transfer - Parks Fund	\$ -	\$ -	\$ -	\$ 750,000
26-370-37078	Operating Transfer - Museum Donations Fd	16,277	-	-	50,000
	Total Other Financing Sources	\$ 16,277	\$ 1,500,000	\$ -	\$ 2,000,000
Total Quality of Life		\$ 1,213,834	\$ 6,358,043	\$ 1,385,756	\$ 9,076,121

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
General Government					
26-260-295-706	DOLA - Canon City Master Plan	\$ 87,777	\$ -	\$ -	\$ -
26-260-295-708	Broadband (ARPA)	- -	1,500,000	- -	1,200,000
26-260-322-950	CDOT RMS Opportunity 2	- -	- -	14,828	42,100
26-260-323-950	REDI Clock Tower Plaza Design Grant	- -	- -	- -	40,000
26-260-260-715	Canon City Multimodal Master Plan	- -	- -	- -	130,000
26-260-320-950	Brownfield Grant Expenses	14,950	840,000	226,000	600,000
Total General Government		\$ 102,727	\$ 2,340,000	\$ 240,828	\$ 2,012,100
Culture & Recreation					
26-260-295-707	GOCO Campground/Trails	\$ 66,877	- -	61,590	- -
26-260-295-715	Parks Maintenance Bldg.	50,979	180,000	- -	1,300,000
26-260-300-950	Rudd House Project	\$ 117,856	\$ 180,000	\$ 61,590	\$ 1,480,000
Public Works					
26-260-297-950	CMAQ Projects	\$ - -	\$ 587,800	\$ 587,800	\$ - -
26-260-302-950	US50 Pedestrian Improvements (CDOT 20574)	98,934	1,774,825	50,000	3,152,825
26-260-313-950	US HWY 50 East Lighting (CDOT 23815)	661,920	725,000	- -	725,000
26-260-319-950	FOUR MILE LANE BRIDGE REHAB (CDOT	- -	- -	- -	199,588
26-260-321-950	SRTS - Sidewalk N 9th St/College	- -	750,000	- -	783,786
26-260-295-712	CDOT RMS Opportunity 1 Grant	- -	- -	- -	1,000,000
Total Public Works		\$ 760,854	\$ 3,837,625	\$ 637,800	\$ 5,861,199
TOTAL QUALITY OF LIFE FUND		\$ 981,437	\$ 6,357,625	\$ 940,218	\$ 9,353,299



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City of Cañon City 2023 Budget

2A Street Improvement Fund

The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

2022 Major Goals and Accomplishments:

- ◆ City Council reaffirmed the project delivery process of Design/Bid/Build citing it will make the process more competitive for local contractors who contribute more directly to the City's economic base.
- ◆ Implemented construction for the street improvement projects including water main replacement on the effected streets using a Design/Bid/Build process managing outside consultants for project development and design.
- ◆ Project status
 - Harding Ave – N. 5th Street to N. 9th Street. (Designed)
 - N. 8th Street – Fairview Ave to Barr Ave. (Constructed)
 - Allison Ave – Yale Place to N. 15th Street. (Constructed)
 - Raynolds Ave- Fremont Drive to Pear St (Designed)
 - Pear St- Raynolds Ave to 19th St (In Design)
 - Fields Ave – Pear St to Central Ave (Designed)
 - Franklin Ave- Orchard to 19th St (Designed)
 - College Ave- 3rd to 9th (Designed)

2023 Major Goals:

- ◆ Budget \$6,000,000 from the 2A fund for street reconstruction. Any water line replacement and ditch crossings will be paid for out of their respective department funds.
- ◆ Complete construction of curb, gutter, sidewalk, street reconstruction, water line replacement, ditch crossings, and curb ramps for the following locations:
 - Raynolds Avenue – Fremont Dr to Pear Street
 - Pear Street – Raynolds Avenue to Field Avenue
 - Pear Street – Field Avenue to 19th Street
 - Field Avenue – Pear Street to Central
 - Harding Ave – N. 5th Street to N. 9th Street.
 - College Ave- 3rd St to 9th St
 - Franklin Ave- Orchard to 19th St
- ◆ Identify next priority streets to be constructed in 2024.
 - Complete geotechnical investigations and prepare pavement design
 - Complete site survey work
 - Prepare project designs including water mains, ditch crossings, etc.

CITY OF CAÑON CITY
2023 BUDGET
2A STREET IMPROVEMENT FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 1,680,521</u>	<u>\$ 7,097,668</u>	<u>322.35%</u>
Revenues:			
Taxes	\$ 4,178,000	\$ 4,324,970	3.52%
Earnings on Investments	1,000	15,000	1400.00%
Total Revenues	<u>\$ 4,179,000</u>	<u>\$ 4,339,970</u>	<u>3.85%</u>
Total Sources of Funds	<u><u>\$ 5,859,521</u></u>	<u><u>\$ 11,437,638</u></u>	<u><u>95.20%</u></u>
Uses of Funds			
Capital Outlay - Streets	4,000,000	6,000,000	50.00%
Debt Service	677,756	677,556	-0.03%
Total Use of Funds	<u><u>\$ 4,677,756</u></u>	<u><u>\$ 6,677,556</u></u>	<u><u>42.75%</u></u>

CITY OF CAÑON CITY
CAPITAL PROJECTS FUND
2A STREET IMPROVEMENT FUND - BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Taxes	\$ 4,828,166	\$ 4,178,000	\$ 4,588,701	\$ 4,324,970
Earnings on Investments	1,175	1,000	16,000	15,000
Total Revenues	<u>\$ 4,829,341</u>	<u>\$ 4,179,000</u>	<u>\$ 4,604,701</u>	<u>\$ 4,339,970</u>
Expenditures by Function				
Capital Outlay - Street Improvements	\$ 1,448,768	\$ 4,000,000	\$ 2,000,000	\$ 6,000,000
Debt Service	573,445	677,756	590,556	677,556
Total Expenditures	<u>\$ 2,022,213</u>	<u>\$ 4,677,756</u>	<u>\$ 2,590,556</u>	<u>\$ 6,677,556</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 2,807,128	\$ (498,756)	\$ 2,014,145	\$ (2,337,586)
Other Financing Sources (Uses)				
Interfund Loans	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 2,807,128	\$ (498,756)	\$ 2,014,145	\$ (2,337,586)
Fund Balances, Beginning of Year*	<u>\$ 2,276,395</u>	<u>\$ 1,680,521</u>	<u>\$ 5,083,523</u>	<u>\$ 7,097,668</u>
Fund Balances, End of Year*	<u>\$ 5,083,523</u>	<u>\$ 1,181,765</u>	<u>\$ 7,097,668</u>	<u>\$ 4,760,082</u>

*Shown before Interfund Payable

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
2A STREET IMPROVEMENT FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
27-310-31301	Sales Tax	\$ 4,676,647	\$ 4,173,000	\$ 4,581,201	\$ 4,317,470
27-310-31302	Use Tax	147,483	5,000	5,000	5,000
27-310-31912	Penalty & Interest on Del. Tax	4,037	-	2,500	2,500
	Total Taxes	\$ 4,828,166	\$ 4,178,000	\$ 4,588,701	\$ 4,324,970
27-360-36101	Earnings on Deposits & Invest	\$ 1,175	\$ 1,000	\$ 16,000	\$ 15,000
	Total Other Revenue	\$ 1,175	\$ 1,000	\$ 16,000	\$ 15,000
	Total Street Improvement Fund	<u>\$ 4,829,341</u>	<u>\$ 4,179,000</u>	<u>\$ 4,604,701</u>	<u>\$ 4,339,970</u>

CITY OF CAÑON CITY
CAPITAL PROJECTS FUNDS
2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL

A/C #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Street Construction Projects:					
27-270-400-950	Street Improvement Projects	\$ 1,448,768	\$ 4,000,000	\$ 2,000,000	\$ 6,000,000
	Total Street Projects	\$ 1,448,768	\$ 4,000,000	\$ 2,000,000	\$ 6,000,000
Debt Service					
27-270-400-610	Principal	\$ 555,556	\$ 555,556	\$ 555,556	\$ 555,556
27-270-400-620	Interest	<u>17,889</u>	<u>122,200</u>	<u>35,000</u>	<u>122,000</u>
	Total Debt Service	\$ 573,445	\$ 677,756	\$ 590,556	\$ 677,556
TOTAL STREET IMPROVEMENT FUND					
		<u>\$ 2,022,213</u>	<u>\$ 4,677,756</u>	<u>\$ 2,590,556</u>	<u>\$ 6,677,556</u>



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City of Cañon City 2023 Budget

Excess Special Improvement Fund Overview

The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

2022 Major Goals and Accomplishments:

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

2023 Major Goals:

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2023.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

CITY OF CAÑON CITY
2023 BUDGET
EXCESS SPECIAL IMPROVEMENT FUND SUMMARY

	<u>2022</u> <u>Budget</u>	<u>2023</u> <u>Budget</u>	<u>%</u> <u>Change</u>
Sources of Funds			
Beginning Balance	<u>\$ 302,275</u>	<u>\$ 300,978</u>	<u>-0.43%</u>
Revenues			
Non-Operating Revenue (Interest Earnings)	\$ 100	\$ 1,500	1400.00%
Total Revenues	<u>\$ 100</u>	<u>\$ 1,500</u>	<u>1400.00%</u>
Total Sources of Funds	<u><u>\$ 302,375</u></u>	<u><u>\$ 302,478</u></u>	<u><u>0.03%</u></u>
Other Financing Sources (Uses)			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
Total Other Financing Sources (Uses)	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Non-Operating Revenue (Interest Earnings)	\$ 113	\$ 100	\$ 1,000	\$ 1,500
Total Revenues	<u>\$ 113</u>	<u>\$ 100</u>	<u>\$ 1,000</u>	<u>\$ 1,500</u>
Other Financing Sources (Uses)				
Operating Transfers In - PIDs	-	-	5,551	-
Operating Transfers Out - General Fund	(15,000)	(15,000)	(15,000)	(15,000)
Total Other Financing Sources (Uses)	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>\$ (9,449)</u>	<u>\$ (15,000)</u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ (14,887)	\$ (14,900)	\$ (8,449)	\$ (13,500)
Fund Balances, Beginning of Year	<u>324,313</u>	<u>302,275</u>	<u>309,427</u>	<u>300,978</u>
Fund Balances, End of Year	\$ 309,427	\$ 287,375	\$ 300,978	\$ 287,478
Less Fund Balance Restricted to Debt Service	5,000	3,000	3,000	3,000
Assigned Fund Balance	<u>\$ 304,427</u>	<u>\$ 284,375</u>	<u>\$ 297,978</u>	<u>\$ 284,478</u>

CITY OF CAÑON CITY
DEBT SERVICE FUND
EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
81-301-200	Earnings on Dep & Invest.	\$ 113	\$ 100	\$ 1,000	\$ 1,500
	Total Revenue	<u>\$ 113</u>	<u>\$ 100</u>	<u>\$ 1,000</u>	<u>\$ 1,500</u>

CITY OF CAÑON CITY
2023 BUDGET
WATER FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 5,893,802</u>	<u>\$ 7,605,415</u>	<u>29.04%</u>
Revenues:			
Operating Revenue	\$ 6,307,000	\$ 6,382,500	1.20%
Non-Operating Revenue	1,247,239	4,279,087	243.08%
Tap Fees	200,000	200,000	0.00%
Total Revenues	<u>\$ 7,754,239</u>	<u>\$ 10,861,587</u>	<u>40.07%</u>
Total Sources of Funds	<u><u>\$ 13,648,041</u></u>	<u><u>\$ 18,467,002</u></u>	<u><u>35.31%</u></u>
Uses of Funds			
Water Administration	\$ 2,055,800	\$ 2,136,473	3.92%
Utility Billing	281,150	339,900	20.90%
Water Treatment	2,004,329	2,078,307	3.69%
Water Distribution	1,994,267	2,100,400	5.32%
Capital Outlay:			
Equipment and Other Improvements	275,500	708,000	156.99%
Water Projects	2,283,600	7,125,000	212.01%
Total Uses of Funds	<u><u>\$ 8,894,646</u></u>	<u><u>\$ 14,488,080</u></u>	<u><u>62.89%</u></u>
Other Financing Sources (Uses)			
Transfer from Other Funds	\$ -	\$ 750,000	100.00%
Transfer to Other Funds	(418,898)	(370,600)	-11.53%
Transfer to Other Funds	<u><u>\$ (418,898)</u></u>	<u><u>\$ 379,400</u></u>	<u><u>190.57%</u></u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues:				
Operating Revenue	\$ 7,050,472	\$ 6,307,000	\$ 6,418,925	\$ 6,382,500
Non-Operating Revenue	155,061	1,247,239	1,152,235	4,279,087
Total Operating/Non Operating Revenue	\$ 7,205,534	\$ 7,554,239	\$ 7,571,160	\$ 10,661,587
Tap Fees	\$ 388,066	\$ 200,000	\$ 200,000	\$ 200,000
Total Other Financing Sources	\$ 388,066	\$ 200,000	\$ 200,000	\$ 200,000
Total Revenues	\$ 7,593,599	\$ 7,754,239	\$ 7,771,160	\$ 10,861,587
Uses of Funds:				
Current:				
Water Administration	\$ 1,879,681	\$ 2,055,800	\$ 1,939,473	\$ 2,136,473
Utility Billing	253,745	281,150	286,462	339,900
Water Treatment	1,715,929	2,004,329	1,768,775	2,078,307
Water Distribution	1,449,360	1,994,267	1,849,161	2,100,400
Capital Outlay				
Equipment and Other Improvements	47,792	275,500	106,130	708,000
Water Projects	962,272	2,283,600	1,136,600	7,125,000
Total Uses of Funds	\$ 6,308,780	\$ 8,894,646	\$ 7,086,601	\$ 14,488,080
Excess of Revenues Over (Under) Uses of Funds	\$ 1,284,819	\$ (1,140,407)	\$ 684,559	\$ (3,626,493)
Other Financing Sources (Uses)				
Financing Proceeds	-	-	-	-
Transfer from Other Funds	40,900	-	-	750,000
Transfer to Other Funds	(400,000)	(418,898)	(418,898)	(370,600)
Total Other Financing Sources (Uses)	\$ (359,100)	\$ (418,898)	\$ (418,898)	\$ 379,400
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ 925,719	(1,559,305)	265,661	(3,247,093)
Available Resources, Beginning of Year	<u>6,580,959</u>	<u>5,893,802</u>	<u>7,339,754</u>	<u>7,605,415</u>
Available Resources, End of Year	\$ 7,339,754	\$ 4,334,497	\$ 7,605,415	\$ 4,358,322
Less Reserved Available Resources:				
Operating Reserve	1,917,000	1,297,000	1,293,000	1,339,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Restricted Funds ARPA	-	-	1,010,912	-
Subsequent Year's Water Proj. Lease Payment	875,420	877,296	877,296	878,609
Total Reserved Available Resources	<u>4,392,420</u>	<u>3,774,296</u>	<u>4,781,208</u>	<u>3,817,609</u>
Unreserved Available Resources	<u>\$ 2,947,334</u>	<u>\$ 560,201</u>	<u>\$ 2,824,207</u>	<u>\$ 540,713</u>

Water Fund - Metered Water Sales

Account # 50-344-00412

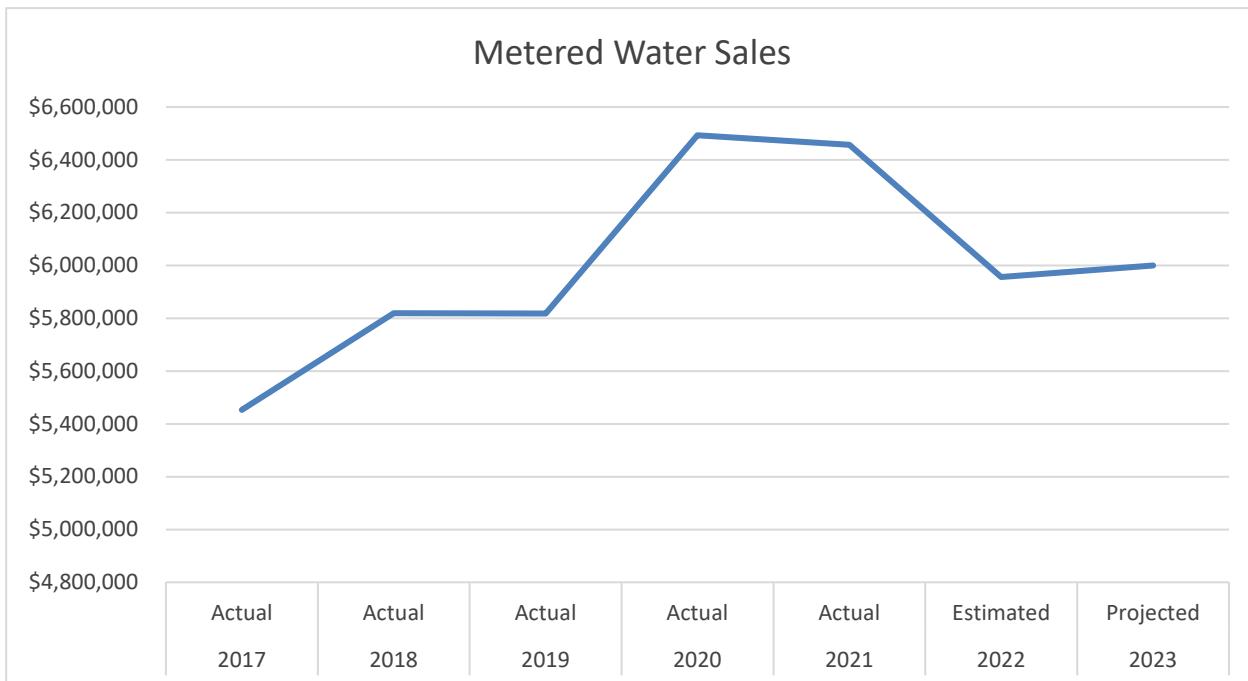
Description: Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 5,453,000	-0.59%
2018	Actual	\$ 5,819,246	6.72%
2019	Actual	\$ 5,817,533	-0.03%
2020	Actual	\$ 6,493,095	11.61%
2021	Actual	\$ 6,457,255	-0.55%
2022	Estimated	\$ 5,955,875	-7.76%
2023	Projected	\$ 6,000,000	0.74%

Projection: The 2023 metered water sales projection is based on the decline in usage over the last couple of years.

Comments: During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase through the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%



Water Fund - Tap Fees

Account # 50-345-00526

Description: Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 189,630	19.48%
2018	Actual	\$ 272,302	43.60%
2019	Actual	\$ 308,853	13.42%
2020	Actual	\$ 243,662	-10.52%
2021	Actual	\$ 318,589	3.15%
2022	Estimated	\$ 200,000	-17.92%
2023	Projected	\$ 200,000	-37.22%

Projection: The 2023 projection is based on the assumption that the City's residential new construction may remain consistent with 2022. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

Comments: In 2021, City Council established a program that is intended to encourage new construction of multi-family units within the City. This program provides a reduction in the water tap fees for applicable projects. this program will run from September 1, 2021 to August 31, 2023. Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund.



Water Fund - Bulk Water Sales

Account # 50-344-00417

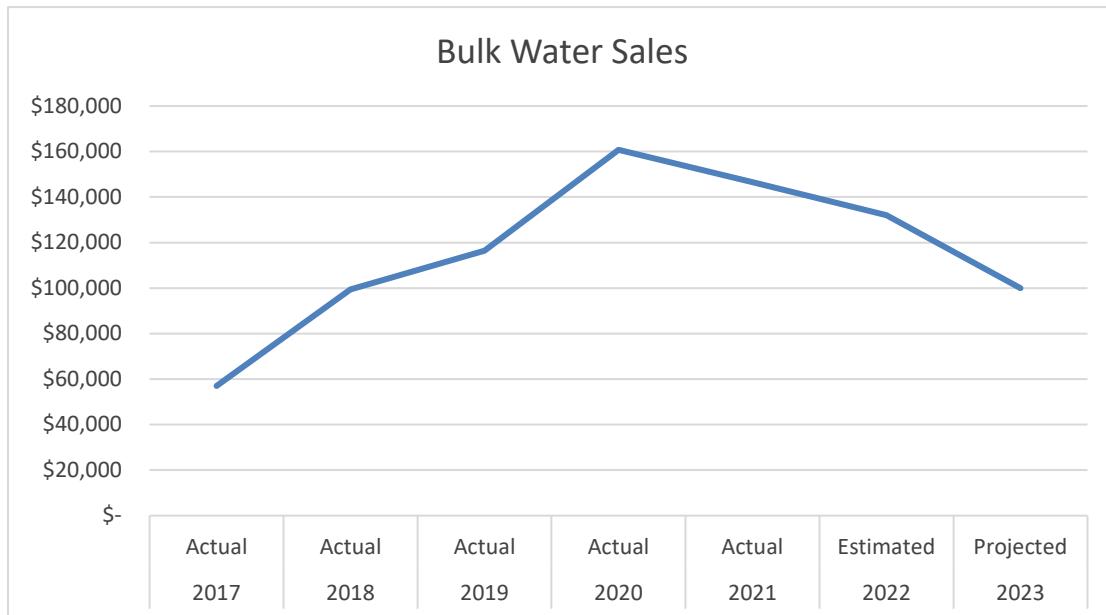
Description: Water sales from the bulk water station. The current rate is \$7.85 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 57,000	-12.55%
2018	Actual	\$ 99,336	74.27%
2019	Actual	\$ 116,419	17.20%
2020	Actual	\$ 160,754	38.08%
2021	Actual	\$ 146,523	-8.85%
2022	Estimated	\$ 132,000	-9.91%
2023	Projected	\$ 100,000	-24.24%

Projection: The 2023 projection is based on declining revenue.

Comments: The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



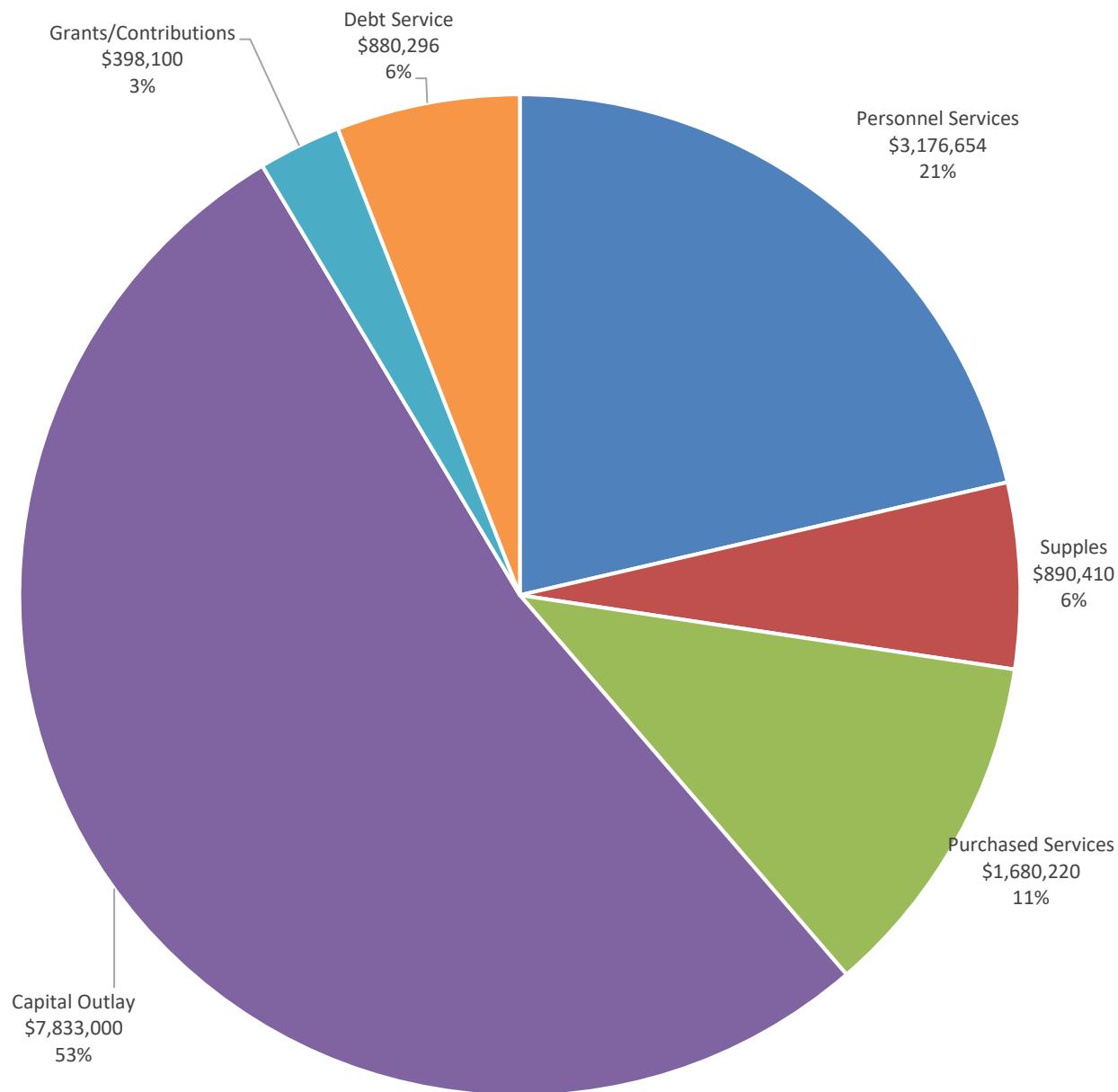
**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - REVENUE DETAIL**

Account #	Description	2021	2022	2022	2023
		Actual	Budget	Estimate	Budget
Operating Revenues					
50-344-00412	Metered Water Sales	\$ 6,457,256	\$ 5,900,000	\$ 5,955,875	\$ 6,000,000
50-344-00413	Hydrant Sales	45,036	25,000	25,000	25,000
50-344-00414	Account Maintenance Fees	2,686	2,000	1,900	2,500
50-344-00415	Interdepartmental Sale	210,699	100,000	135,000	100,000
50-344-00416	Zone Charges	155,784	100,000	137,150	125,000
50-344-00417	Bulk Water Sales	146,523	150,000	132,000	100,000
50-344-00418	Augmentation Water Sales	32,489	30,000	32,000	30,000
Total Operating Revenue		\$ 7,050,472	\$ 6,307,000	\$ 6,418,925	\$ 6,382,500
Non-Operating Revenues					
50-330-33757	American Rescue	\$ -	\$ 1,010,912	\$ 1,010,912	\$ -
50-330-33758	Lead Service Line Grant	\$ -	\$ -	\$ -	\$ 4,000,000
50-345-00511	Interest on Investment	6,629	5,000	31,000	25,000
50-345-00521	Other	8,657	168,827	3,200	178,827
50-345-00522	Penalty/Water Billing	40,441	25,000	31,000	25,000
50-345-00524	Charges For Services	947	1,250	3,500	2,000
50-345-00525	Water Meter Fee	66,635	33,000	34,000	30,000
50-345-00528	Sale of Repair Parts	1,349	-	1,200	-
50-345-00529	Bulk Water Service Fee	1,782	1,500	1,500	1,500
50-345-00530	Refund of Expenditures	14,989	-	6,893	-
50-345-00532	Hydrant Rental Fees	10,150	-	18,530	15,000
50-345-00535	Return Check Fee - Water	640	250	500	260
50-345-00536	Water Impact Fees	2,841	1,500	10,000	1,500
50-393-00936	Capital Contributions	-	-	-	-
Total Non-Operating Revenue		\$ 155,061	\$ 1,247,239	\$ 1,152,235	\$ 4,279,087
Other Financing Sources					
50-345-00526	Tap Fees	\$ 318,590	\$ 200,000	\$ 200,000	\$ 200,000
50-390-39113	Sales of Assets - Equip	\$ 5,650	-	-	-
50-390-39201	Insurance Recoveries	\$ 4,259	-	-	-
50-393-00110	Operating Transfer In - General Fund	-	-	-	750,000
50-393-00155	Operating Transfer In - Stormwater Fund	40,900	-	-	-
50-393-00937	Financing Proceeds	-	-	-	-
Total Other Financing Sources		\$ 369,398	\$ 200,000	\$ 200,000	\$ 950,000
GRAND TOTAL REVENUES					
GRAND TOTAL REVENUES		\$ 7,574,932	\$ 7,754,239	\$ 7,771,160	\$ 11,611,587



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Water Fund
Expenses By Categories
2023 Budget



CITY OF CAÑON CITY
2023 BUDGET
WATER FUND EXPENDITURES BY CATEGORY

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Capital Outlay	Total
Administration	647,877	1,800	579,000	880,296	398,100	90,000	2,597,073
Water Treatment	981,827	352,910	743,570	-	-	238,000	2,316,307
Distribution	1,399,650	534,700	166,050	-	-	380,000	2,480,400
Utility Billing	147,300	1,000	191,600	-	-	-	339,900
Water Projects	-	-	-	-	-	7,125,000	7,125,000
2023 WATER FUND	\$ 3,176,654	\$ 890,410	\$ 1,680,220	\$ 880,296	\$ 398,100	\$ 7,833,000	\$ 14,858,680
2022 WATER FUND	\$ 3,119,750	\$ 788,960	\$ 1,521,836	\$ 878,500	\$ 26,500	\$ 2,559,100	\$ 8,894,646
% CHANGE	1.82%	12.86%	10.41%	0.20%	1402.26%	206.08%	67.05%

City of Cañon City 2023 Budget

Water Administration Overview

Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

2022 Major Goals and Accomplishments:

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2022.

2023 Major Goals:

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2023.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
WATER ADMINISTRATION				
Personnel Services (100)				
50-490-913-110 Salaries & Wages	\$ 343,048	\$ 423,800	\$ 360,966	\$ 461,426
50-490-913-121 Overtime-Permanent	546	1,000	500	1,000
50-490-913-134 PTO Cash Out	-	-	-	-
50-490-913-135 Longevity Pay	1,485	2,000	2,000	2,201
50-490-913-137 Uniform/Boot Allowance	380	400	320	400
50-490-913-141 Unemployment Insurance	-	-	-	-
50-490-913-142 Workers' Compensation	214	300	600	750
50-490-913-143 Life & Health Insurance	100,488	118,000	106,550	124,000
50-490-913-144 FICA Taxes	24,875	32,000	26,654	35,500
50-490-913-145 City Retirement	15,617	21,000	18,000	22,600
Total Personnel Services (100)	\$ 486,654	\$ 598,500	\$ 515,590	\$ 647,877
Supplies & Materials(200)				
50-490-913-200 Office Supplies	\$ 58	\$ 1,500	\$ 500	\$ 1,500
50-490-913-205 Small Items of Equipment	-	200	100	200
50-490-913-210 Operating Supplies - General	-	100	50	100
Total Supplies & Materials (200)	\$ 58	\$ 1,800	\$ 650	\$ 1,800
Purchased Services (300)				
50-490-913-300 Professional Services	\$ 109,430	\$ 125,000	\$ 110,000	\$ 125,000
50-490-913-305 Contracted Services - General	\$ -	\$ 500	\$ 250	\$ 500
50-490-913-312 Software Titles	-	5,000	3,500	5,000
50-490-913-320 Printing	-	500	250	500
50-490-913-325 Publications/Advertising	1,600	1,500	2,500	3,000
50-490-913-330 Subscriptions/Membership Fees	-	500	250	500
50-490-913-335 Travel & Training	604	1,500	2,500	3,500
50-490-913-337 Tuition Reimbursement	8,190	10,000	4,500	10,000
50-490-913-350 Other Fees & Charges	244,253	270,000	255,650	275,000
50-490-913-355 Insurance Bonds	126,008	130,000	141,255	150,000
50-490-913-380 Telephone/Voice/Data	-	6,000	-	6,000
Total Purch Services (300)	\$ 490,085	\$ 550,500	\$ 520,655	\$ 579,000
Debt Service (600)				
50-490-913-610 Principal	630,000	645,000	645,000	665,000
50-490-913-620 Interest	246,664	230,500	230,420	212,296
50-490-913-640 Paying Agent Fees	2,500	3,000	2,500	3,000
Total Debt Service (600)	\$ 879,164	\$ 878,500	\$ 877,920	\$ 880,296
Grants/Contrib/Indem (700)				
50-490-913-726 GIS Authority	\$ 23,720	\$ 26,000	\$ 24,658	\$ 27,000
50-490-913-741 Bad Debt Expense	-	500	-	500
Total Grants, Etc. (700)	\$ 23,720	\$ 26,500	\$ 24,658	\$ 27,500
Transfers(700)				
50-490-913-750 Transfer to General Fund	\$ 400,000	\$ 418,898	\$ 418,898	\$ 370,600
Total Transfers(700)	\$ 400,000	\$ 418,898	\$ 418,898	\$ 370,600

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Capital Outlay (900)				
50-490-913-920 Equipment	\$ -	\$ -	\$ -	\$ 90,000
50-490-913-950 Other Improvements	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay (900)	\$ -	\$ -	\$ -	\$ 90,000
 TOTAL WATER ADMIN	 \$ 2,279,681	 \$ 2,474,698	 \$ 2,358,371	 \$ 2,597,073



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City of Cañon City 2023 Budget

Utility Billing Overview

Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

2022 Major Goals and Accomplishments:

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Worked with customers who were delinquent to bring accounts current.
- ◆ Attended Enterprise Resource Planning solutions demonstrations and provided input related to utility billing.

2023 Major Goals:

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2023.
- Work with Computer Resources and Finance on the implementation of the new Enterprise Resource Planning solution.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
UTILITY BILLING				
Personnel Services (100)				
50-490-914-110 Salaries & Wages	\$ 76,204	\$ 78,500	\$ 64,000	\$ 88,100
50-490-914-121 Overtime-Permanent	36	2,000	1,000	2,000
50-490-914-134 PTO Payoff	-	-	-	-
50-490-914-135 Longevity Pay	-	-	-	-
50-490-914-142 Workers' Compensation	41	150	175	200
50-490-914-143 Life & Health Insurance	33,343	33,500	40,445	45,700
50-490-914-144 FICA Taxes	5,431	6,000	4,642	6,800
50-490-914-145 City Retirement	3,343	3,900	2,600	4,500
Total Personnel Services (100)	\$ 118,398	\$ 124,050	\$ 112,862	\$ 147,300
Supplies & Materials(200)				
50-490-914-200 Office Supplies	\$ 48	\$ 500	\$ 250	\$ 500
50-490-914-205 Small Items of Equipment	800	500	250	500
Total Supplies & Materials (200)	\$ 848	\$ 1,000	\$ 500	\$ 1,000
Purchased Services (300)				
50-490-914-300 Professional Services	\$ 2,282	\$ 3,500	\$ 1,500	\$ 3,500
50-490-914-305 Contracted Services-General	54,366	70,000	25,000	25,000
50-490-914-312 Software Titles	-	5,000	2,500	5,000
50-490-914-315 Postage/Freight	614	1,000	48,000	55,000
50-490-914-320 Printing	-	500	500	500
50-490-914-330 Subscriptions/Membership Fees	-	100	100	100
50-490-914-335 Travel & Training	176	1,000	500	2,500
50-490-914-342 Worker's Comp Deductible	-	-	-	-
50-490-914-350 Other Fees & Charges	77,061	75,000	95,000	100,000
50-490-914-380 Telephone	-	-	-	-
Total Purch Services (300)	\$ 134,499	\$ 156,100	\$ 173,100	\$ 191,600
TOTAL UTILITY BILLING	\$ 253,745	\$ 281,150	\$ 286,462	\$ 339,900

City of Cañon City 2023 Budget

Water Treatment Overview

Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

2022 Major Goals and Accomplishments:

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Purchased new switchgear and variable frequency drives to be installed as part of the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade project. Project will finish in 2022.
- ◆ Finish updating the Southfield Remote Pumping Stations radio communications link.

2023 Major Goals:

- ◆ Finish the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade Project.
- ◆ Replace filter media in multi-media rapid rate gravity filters to insure the continued treatment of high-quality drinking water.
- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Commence the PLC/SCADA migration project.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
WATER TREATMENT				
Personnel Services (100)				
50-490-922-110 Salaries & Wages	\$ 639,993	\$ 700,000	\$ 580,000	\$ 656,098
50-490-922-121 Overtime-Permanent	10,934	22,800	20,000	23,000
50-490-922-123 Holiday Pay	978	-	-	-
50-490-922-134 Vacation/Sick Leave Payoff	-	-	-	-
50-490-922-135 Longevity Pay	5,650	5,800	5,800	6,100
50-490-922-137 Uniform/Boot Allowance	2,300	2,400	1,900	2,400
50-490-922-142 Workers' Compensation	11,466	16,000	28,000	30,000
50-490-922-143 Life & Health Insurance	196,058	196,000	166,055	181,420
50-490-922-144 FICA Taxes	46,890	54,000	44,500	50,659
50-490-922-145 City Retirement	30,032	34,200	25,567	32,150
Total Personnel Services (100)	\$ 944,302	\$ 1,031,200	\$ 871,822	\$ 981,827
Supplies & Materials(200)				
50-490-922-200 Office Supplies	\$ 370	\$ 1,000	\$ 650	\$ 1,000
50-490-922-205 Small Items of Equipment	12,036	13,600	9,000	13,600
50-490-922-210 Operating Supplies-General	6,553	6,310	6,300	6,310
50-490-922-215 Operating Supplies-Equip/Maint.	5,430	8,500	8,500	15,000
50-490-922-220 Operating Supplies-Bldg. Materials	6,169	4,500	4,500	4,500
50-490-922-225 Vehicle Equip Parts	1,330	5,000	5,000	7,500
50-490-922-235 Chem, Lab & Medical Supplies	179,089	214,000	214,000	240,000
50-490-922-237 Uniform Purchases	2,810	5,200	4,900	5,200
50-490-922-245 Gas & Diesel Fuel	5,717	6,800	6,800	7,500
50-490-922-250 Oil, grease, etc.	526	300	300	300
50-490-922-255 Tires, Tubes, etc.	1,563	2,000	-	2,000
50-490-922-260 Repair Parts-Water	1,393	-	-	-
50-490-922-265 Specialized Equipment	48,460	47,000	45,000	50,000
50-490-922-280 Janitorial Supplies	179	-	7	-
Total Supplies & Materials (200)	\$ 271,626	\$ 314,210	\$ 304,957	\$ 352,910
Purchased Services (300)				
50-490-922-300 Professional Services	\$ 500	\$ 2,000	\$ 200	\$ 2,000
50-490-922-305 Contracted Services-General	16,364	54,800	65,357	76,620
50-490-922-310 Contracted Services-Repair/Maint.	79,205	76,000	45,000	125,000
50-490-922-312 Software Titles	11,922	14,725	7,696	15,800
50-490-922-315 Postage/Freight	1,497	2,000	1,500	2,000
50-490-922-320 Printing	-	200	-	200
50-490-922-325 Publications/Advertising	-	250	-	250
50-490-922-330 Subscriptions/Membership Fees	1,672	1,500	1,500	2,000
50-490-922-335 Travel & Training	2,853	5,000	4,500	6,000
50-490-922-340 Material/Equipment Rental	-	1,000	43	1,000
50-490-922-342 Workers' Comp. Deductible	-	1,200	-	1,200
50-490-922-365 Electric	341,846	453,000	425,000	460,000
50-490-922-370 Gas	4,030	7,000	8,000	8,500
50-490-922-380 Telephone/Voice/Data	2,749	4,000	3,200	4,000
50-490-922-387 Lab Tests	19,805	21,000	15,000	22,000
50-490-922-390 Stormwater	17,557	15,244	15,000	17,000
Total Purch Services (300)	\$ 500,001	\$ 658,919	\$ 591,996	\$ 743,570

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
Capital Outlay (900)				
50-490-922-920 Equipment	\$ -	\$ 54,000	\$ 6,000	\$ 238,000
50-490-922-950 Other Improvements	-	-	-	-
Total Capital Outlay (900)	\$ -	\$ 54,000	\$ 6,000	\$ 238,000
TOTAL WATER TREATMENT	\$ 1,715,929	\$ 2,058,329	\$ 1,774,775	\$ 2,316,307

City of Cañon City 2023 Budget

Water Distribution Overview

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

2022 Major Goals and Accomplishments:

- ◆ Renew 1,500 linear feet of 8" water main due to numerous corrosion pit failures causing major water leaks and damage to the street.
- ◆ Completed the 2022 Fire Hydrant Exercise Program.
- ◆ Continued with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,188 fire hydrants, and 109 blow-off assemblies, 3,439 valves and 8,916 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Relocate 475 linear feet of 12" water main in conjunction with the City's Stormwater Project for East Main and Rhodes.
- ◆ Replace 225 linear feet of 8" water main with 12" water main in conjunction with Fremont County's replacement of the Grandview Bridge crossing Four Mile Creek.

2023 Major Goals:

- ◆ Reynolds Avenue: Fremont Drive to Pear Street; Field Avenue: Pear Street to Central Avenue: Replace 4,100 linear feet of 3"/4"/6" water main with 12" water main in conjunction with the City's 2A Street Improvement Projects.
- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.

- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.
- ◆ Maintain the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers. Begin a comprehensive inventory database to identify/locate/remove lead service lines in the system as part of the Lead Rule update.
- ◆ Begin program of replacing smaller water main “in-house”.

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
DISTRIBUTION				
Personnel Services (100)				
50-490-923-110 Salaries & Wages	\$ 765,438	\$ 911,000	\$ 859,255	\$ 920,000
50-490-923-121 Overtime-Permanent	16,257	17,000	13,000	17,000
50-490-923-135 Longevity Pay	5,550	6,000	5,500	6,150
50-490-923-137 Uniform/Boot Allowance	2,700	3,000	3,100	3,000
50-490-923-142 Workers' Compensation	14,953	18,000	21,000	25,000
50-490-923-143 Life & Health Insurance	242,872	296,000	280,000	312,500
50-490-923-144 FICA Taxes	56,986	70,000	65,650	70,900
50-490-923-145 City Retirement	31,007	45,000	39,325	45,100
Total Personnel Services (100)	\$ 1,135,762	\$ 1,366,000	\$ 1,286,830	\$ 1,399,650
Supplies & Materials(200)				
50-490-923-200 Office Supplies	\$ 814	\$ 1,000	\$ 1,000	\$ 1,500
50-490-923-205 Small Items of Equipment	2,900	17,500	17,500	17,500
50-490-923-210 Operating Supplies-General	17,373	16,000	16,000	16,000
50-490-923-215 Operating Supplies-Equip./Maint.	1,191	4,500	4,000	4,500
50-490-923-220 Operating Supplies-Bldg. Materials	55,423	65,000	60,000	71,000
50-490-923-225 Vehicle/Equip Parts	8,888	15,000	25,000	25,000
50-490-923-235 Chem, Lab, & Medical Supplies	40	-	-	-
50-490-923-237 Uniform Purchases	5,319	6,500	6,500	6,500
50-490-923-245 Gas & Diesel Fuel	23,379	25,750	27,000	30,000
50-490-923-250 Oil, Grease, etc.	1,361	1,700	1,500	1,700
50-490-923-255 Tires, Tubes, etc.	1,109	6,000	6,000	6,000
50-490-923-260 Repair Parts - Water, Sewer	130,393	308,000	300,000	350,000
50-490-923-265 Specialized Equipment Repair	6,706	5,000	2,500	5,000
50-490-923-280 Janitorial Supplies	127	-	-	-
Total Supplies & Materials (200)	\$ 255,023	\$ 471,950	\$ 467,000	\$ 534,700
Purchased Services (300)				
50-490-923-300 Professional Services	\$ 4,741	\$ 5,535	\$ 4,500	\$ 7,000
50-490-923-305 Contracted Services-General	978	1,000	1,000	1,000
50-490-923-310 Contracted Services-Repair/Maint.	17,599	74,000	50,000	74,000
50-490-923-312 Software Titles	2,935	37,940	11,489	42,000
50-490-923-315 Postage/Freight	864	1,400	300	1,400
50-490-923-320 Printing	-	350	300	350
50-490-923-325 Publications/Advertising	-	100	-	100
50-490-923-330 Subscriptions/Membership Fees	1,445	1,500	1,500	1,500
50-490-923-335 Travel & Training	5,249	5,775	5,000	7,500
50-490-923-340 Material/Equipment Rental	4,726	5,900	6,500	6,500
50-490-923-342 Workers' Comp. Deductible	2,000	1,000	-	1,000
50-490-923-365 Electric	6,940	6,600	7,000	7,000
50-490-923-370 Gas	1,615	1,550	3,000	3,000
50-490-923-375 Sewer	171	167	150	200
50-490-923-380 Telephone/Voice/Data	8,382	12,600	3,742	12,600
50-490-923-385 Water	929	900	850	900
Total Purch Services (300)	\$ 58,574	\$ 156,317	\$ 95,331	\$ 166,050

CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Capital Outlay (900)				
50-490-923-900 Property Acquisitions	\$ 12,500	\$ -	\$ 130	\$ -
50-490-923-920 Equipment	35,292	221,500	100,000	380,000
50-490-923-950 Other improvements	-	-	-	-
Total Capital Outlay (900)	\$ 47,792	\$ 221,500	\$ 100,130	\$ 380,000
TOTAL DISTRIBUTION	<u>\$ 1,497,152</u>	<u>\$ 2,215,767</u>	<u>\$ 1,949,291</u>	<u>\$ 2,480,400</u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS
WATER FUND - EXPENDITURE DETAIL**

Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
WATER PROJECTS				
Capital Outlay (900)				
50-490-928-934 Other Water Main Projects	\$ 856,553	\$ 1,843,600	\$ -	\$ 525,000
50-490-928-935 MCC upgrade	105,719	225,000	225,000	375,000
50-490-928-936 Other Water Projects		200,000	-	750,000
50-490-928-937 Rhodes Ave Water Main	-	-	696,600	-
50-490-928-938 Raynold Ave Water Main	-	-	-	1,450,000
50-490-928-939 Backwash Line Replacement	-	-	200,000	-
50-490-928-940 Lead Service Line Replacement Program	-	-	-	4,000,000
50-490-938-937 Water Treatment House Remodel	-	15,000	15,000	25,000
TOTAL WATER PROJECTS	\$ 962,272	\$ 2,283,600	\$ 1,136,600	\$ 7,125,000
GRAND TOTAL WATER	\$ 6,708,780	\$ 9,313,544	\$ 7,505,499	\$ 14,858,680



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City of Cañon City 2023 Budget

Raw Water Fund Overview

The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

2022 Major Goals and Accomplishments:

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

2023 Major Goals:

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of Hydraulic Ditch Shares.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

CITY OF CAÑON CITY
2023 BUDGET
RAW WATER ACQUISITION FUND SUMMARY

	2022	2023	%
	Budget	Budget	Change
Sources of Funds			
Beginning Balance	<u>\$ 1,162,178</u>	<u>\$ 1,209,760</u>	<u>4.09%</u>
Revenues:			
Tap Fees	\$ 26,000	\$ 20,000	-23.08%
Non-Operating Revenue	1,500	4,000	166.67%
Total Revenue	<u>\$ 27,500</u>	<u>\$ 24,000</u>	<u>-12.73%</u>
Total Sources of Funds	<u><u>\$ 1,189,678</u></u>	<u><u>\$ 1,233,760</u></u>	<u><u>3.71%</u></u>
Uses of Funds			
Raw Water Acquisition	\$ 27,500	\$ 29,000	5.45%
Total Uses of Funds	<u><u>\$ 27,500</u></u>	<u><u>\$ 29,000</u></u>	<u><u>5.45%</u></u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
RAW WATER ACQUISITION FUND - BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues:				
Tap Fees	\$ 51,863	\$ 26,000	\$ 35,000	\$ 20,000
Non-Operating Revenue (Interest Earnings)	2,938	1,500	4,200	4,000
Total Revenue	<u>\$ 54,802</u>	<u>\$ 27,500</u>	<u>\$ 39,200</u>	<u>\$ 24,000</u>
Total Sources of Funds	<u>\$ 54,802</u>	<u>\$ 27,500</u>	<u>\$ 39,200</u>	<u>\$ 24,000</u>
Uses of Funds:				
Current:				
Raw Water	\$ 11,232	\$ 17,500	\$ 15,488	\$ 19,000
Capital Outlay	-	10,000	-	10,000
Total Uses of Funds	<u>\$ 11,232</u>	<u>\$ 27,500</u>	<u>\$ 15,488</u>	<u>\$ 29,000</u>
Excess of Revenues Over (Under) Uses of Funds	\$ 43,570	\$ -	\$ 23,712	\$ (5,000)
Available Resources, Beginning of Year	<u>1,142,478</u>	<u>1,162,178</u>	<u>1,186,048</u>	<u>1,209,760</u>
Available Resources, End of Year	<u>\$ 1,186,048</u>	<u>\$ 1,162,178</u>	<u>\$ 1,209,760</u>	<u>\$ 1,204,760</u>

CITY OF CAÑON CITY
ENTERPRISE FUNDS
RAW WATER ACQUISITION FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Operating Revenues					
52-340-34101	Tap Fees	\$ 51,863	\$ 26,000	\$ 35,000	\$ 20,000
	Total Dept 345	\$ 51,863	\$ 26,000	\$ 35,000	\$ 20,000
 					
52-360-36101	Earnings on Dep & Invest.	\$ 2,938	1,500	4,200	4,000
	Total Dept 360	\$ 2,938	\$ 1,500	\$ 4,200	\$ 4,000
 					
	TOTAL	<u>\$ 54,802</u>	<u>\$ 27,500</u>	<u>\$ 39,200</u>	<u>\$ 24,000</u>

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Purchased Services (300)					
52-520-903-300	Professional Services	\$ 3,293	\$ 10,000	\$ 9,000	\$ 10,000
52-520-903-305	Contracted Services-General	6,378	5,500	4,888	7,000
52-520-903-310	Storage Acquisition Fees & Charges	1,560	2,000	1,600	2,000
	Total Purchased Services (300)	\$ 11,232	\$ 17,500	\$ 15,488	\$ 19,000
Capital Outlay (900)					
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
	Total Capital Outlay (900)	\$ -	\$ 10,000	\$ -	\$ 10,000
	Total Raw Water Acquisition Fund	<u>\$ 11,232</u>	<u>\$ 27,500</u>	<u>\$ 15,488</u>	<u>\$ 29,000</u>



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City of Cañon City 2023 Budget

Stormwater Utility Overview

The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit. The costs associated with the MS4 permit in 2021 were \$467,029.

2022 Major Goals and Accomplishments:

- ◆ Continued to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Stormwater booth and presentations at local events. Sponsored and participated in several area clean-up events. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
 - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties.
 - Post-construction SW management: Performed inspection of all stormwater detention facilities. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation:
 - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Completed storm sewer improvements at specific locations and system-wide.
- ◆ Stormwater maintenance crew performed ongoing maintenance on the storm sewer system.
- ◆ Began construction of stormwater capital improvements funded with COPs for the Abbey Drainage – Rhodes Avenue Drainage.

2023 Major Goals:

- ◆ Continue to accomplish goals as required for NPDES Phase II Storm Water Permit.
 - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
 - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue outfall sampling and detection for illicit discharges
 - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
 - Post-construction SW management: Perform inspection of all stormwater detention facilities.
 - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.

- ◆ Complete storm sewer improvements at specific locations and system-wide.
- ◆ Complete construction of stormwater capital improvements funded with COPs.
 - Abbey Drainage – Rhodes Ave Drainage Improvements.
- ◆ Continue operations of stormwater maintenance crew with new vacuum truck.
- ◆ Participate in review and comment of the Phase II General Stormwater Discharge Permit (MS4 Permit) as the Colorado Department of Public Health and Environment issues draft revisions

CITY OF CAÑON CITY
2023 BUDGET
STORMWATER UTILITY FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 3,928,458</u>	<u>\$ 2,016,803</u>	<u>-48.66%</u>
Revenues:			
Operating Revenue	\$ 2,026,615	\$ 2,163,807	6.77%
Non-Operating Revenue	28,000	31,500	12.50%
Total Revenues	<u>\$ 2,054,615</u>	<u>\$ 2,195,307</u>	<u>6.85%</u>
Total Sources of Funds	<u><u>\$ 5,983,073</u></u>	<u><u>\$ 4,212,110</u></u>	<u><u>-29.60%</u></u>
Uses of Funds			
Stormwater Operations	\$ 731,965	\$ 782,479	6.90%
Debt Service	668,150	710,074	6.27%
Capital Outlay	3,304,262	1,586,865	-51.98%
Total Uses of Funds	<u><u>\$ 4,704,377</u></u>	<u><u>\$ 3,079,418</u></u>	<u><u>-34.54%</u></u>
Other Financing Sources (Uses)			
COP Financing Proceeds	\$ -	\$ -	100.00%
Transfer to Other Funds	\$ (521,522)	\$ (543,297)	4.18%
Total Other Financing Sources (Uses)	<u><u>\$ (521,522)</u></u>	<u><u>\$ (543,297)</u></u>	<u><u>-4.18%</u></u>

CITY OF CAÑON CITY
ENTERPRISE FUNDS
STORMWATER UTILITY FUND
BUDGET STATEMENT

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues:				
Operating Revenue	\$ 2,014,481	\$ 2,026,615	\$ 2,077,700	\$ 2,163,807
Non-Operating Revenue	163,439	28,000	60,716	31,500
Total Operating/Non Operating Revenue	<u>\$ 2,177,920</u>	<u>\$ 2,054,615</u>	<u>\$ 2,138,416</u>	<u>\$ 2,195,307</u>
Uses of Funds:				
Stormwater Operations	\$ 458,291	\$ 731,965	\$ 562,727	\$ 782,479
Debt Service	631,337	668,150	668,069	710,074
Capital Outlay	978,821	3,304,262	3,712,598	1,586,865
Total Uses of Funds	<u>\$ 2,068,449</u>	<u>\$ 4,704,377</u>	<u>\$ 4,943,394</u>	<u>\$ 3,079,418</u>
Excess of Revenues Over (Under) Uses of Funds	\$ 109,471	\$ (2,649,762)	\$ (2,804,978)	\$ (884,111)
Other Financing Sources (Uses)				
Proceeds from Financing	\$ 500,513	\$ -	\$ -	\$ -
Sale of Assets	-	-	-	-
Transfer from Other Funds	-	-	-	200,000
Transfer to Other Funds	(740,100)	(521,522)	(521,522)	(543,297)
Total Other Financing Sources	<u>\$ (239,587)</u>	<u>\$ (521,522)</u>	<u>\$ (521,522)</u>	<u>\$ (343,297)</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ (130,116)	\$ (3,171,284)	\$ (3,326,500)	\$ (1,227,408)
Available Resources, Beginning of Year	5,720,934	3,928,458	5,343,303	2,016,803
Available Resources, End of Year	<u>\$ 5,343,303</u>	<u>\$ 757,174</u>	<u>\$ 2,016,803</u>	<u>\$ 789,395</u>
Less Reserved Available Resources:				
Operating Reserve	\$ 286,000	\$ 257,600	\$ 222,800	\$ 272,400
COP Project Fund	4,924,518	-	1,299,518	-
Subsequent Year's Lease Payment	-	-	559,900	558,300
Capital Reserve	227,832	204,610	248,832	41,000
Total Reserved Available Resources	<u>\$ 5,438,350</u>	<u>\$ 462,210</u>	<u>\$ 2,331,050</u>	<u>\$ 871,700</u>
Unreserved Available Resources	<u>\$ (95,047)</u>	<u>\$ 294,964</u>	<u>\$ (314,247)</u>	<u>\$ (82,305)</u>

Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

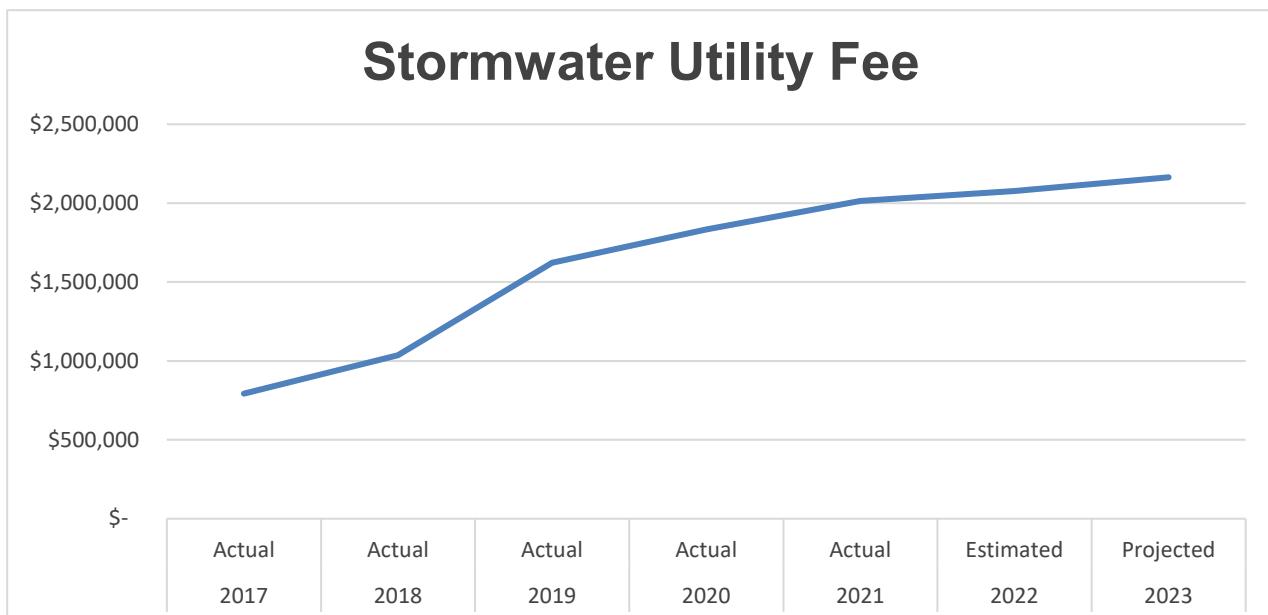
Description: The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

History:

Year		Amount	% Change from Previous Year
2017	Actual	\$ 792,711	0.45%
2018	Actual	\$ 1,036,188	30.71%
2019	Actual	\$ 1,621,530	56.49%
2020	Actual	\$ 1,832,517	13.01%
2021	Actual	\$ 2,014,481	9.93%
2022	Estimated	\$ 2,077,700	3.14%
2023	Projected	\$ 2,163,807	4.14%

Projection: The 2023 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (36,591,500 sq. ft.).

Comments: The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 14.9% during the last fourteen years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
STORMWATER UTILITY FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Operating Revenues					
55-344-00451	Stormwater Utility Fees	\$ 2,014,481	\$ 2,026,615	\$ 2,077,700	\$ 2,163,807
	Total Operating Revenue	\$ 2,014,481	\$ 2,026,615	\$ 2,077,700	\$ 2,163,807
Non-Operating Revenues					
55-345-00511	Interest on Investment	\$ 2,401	\$ 2,500	\$ 28,000	\$ 5,000
55-345-00522	Penalty - Stormwater Billings	9,341	2,500	10,000	5,000
55-345-00523	Penalty - Stormwater Enforcement	500	-	-	-
55-345-00526	Stormwater Impact Fee	46,938	20,000	21,000	20,000
55-345-00530	Refund of Expenditures	336	-	216	-
55-345-00551	Stormwater Runoff Mgmt. Fees	3,923	3,000	1,500	1,500
55-345-00601	Local Funding	\$ 100,000	\$ -	\$ -	\$ -
	Total Non-Operating Revenue	\$ 163,439	\$ 28,000	\$ 60,716	\$ 31,500
Other Financing Sources					
55-370-37010	Transfer from General Fund	\$ -	\$ -	\$ -	\$ 200,000
55-390-00910	Sale of Assets	-	-	-	-
55-390-00937	Financing Proceeds	500,513	-	-	-
		\$ 500,513	\$ -	\$ -	\$ 200,000
GRAND TOTAL REVENUES					
		\$ 2,678,432	\$ 2,054,615	\$ 2,138,416	\$ 2,395,307

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

Description	2021	2022	2022	2023
	Actual	Budget	Estimate	Budget
STORMWATER OPERATIONS				
Personal Services (100)				
55-480-913-110 Salaries & Wages	\$ 152,342	\$ 245,000	\$ 153,954	\$ 258,171
55-480-913-121 Overtime	1,305	2,000	1,600	2,000
55-480-913-134 Vac/Sick Payoff	-	-	-	-
55-480-913-135 Longevity Pay	1,150	1,825	1,450	2,263
55-480-913-137 Uniform/Boot Allowance	600	1,600	600	600
55-480-913-142 Workers' Compensation	242	2,500	1,500	2,500
55-480-913-143 Life & Health Insurance	50,102	64,000	52,000	73,695
55-480-913-144 FICA Taxes	11,023	18,000	11,550	19,725
55-480-913-145 City Retirement	7,268	12,000	7,750	12,650
Total Personal Services (100)	\$ 224,033	\$ 346,925	\$ 230,404	\$ 371,604
Supplies & Materials(200)				
55-480-913-200 Office Supplies	\$ 64	\$ 250	\$ 250	\$ 250
55-480-913-205 Small Items of Equipment	3,729	21,315	15,000	20,000
55-480-913-210 Operating Supplies - General	1,039	8,000	2,500	8,000
55-480-913-225 Vehicle/Equipment Parts	202	5,000	3,000	7,500
55-480-913-237 Uniform Purchases	108	1,200	1,000	1,000
55-480-913-245 Gas & Diesel Fuel	7,247	7,000	10,000	12,550
55-480-913-250 Oil, Grease, Etc.	132	700	1,200	1,500
55-480-913-255 Tires, Tubes, Etc.	-	2,500	1,500	2,500
55-480-913-265 Specialized Equipment Repair	-	-	-	1,700
Total Supplies & Materials (200)	\$ 12,520	\$ 45,965	\$ 34,450	\$ 55,000
Purchased Services (300)				
55-480-913-300 Professional Services	\$ 1,176	\$ 8,000	\$ 2,500	\$ 8,000
55-480-913-310 Contracted Services-Repair/Maint.	122,162	210,000	186,258	220,000
55-480-913-312 Software Titles	204	6,575	6,500	7,125
55-480-913-315 Postage/Freight	368	400	400	450
55-480-913-320 Printing	-	400	250	400
55-480-913-325 Publications/Advertising	5,062	6,000	5,300	6,000
55-480-913-330 Subscriptions/Membership Fees	876	1,200	1,000	1,200
55-480-913-335 Travel & Training	659	4,000	1,500	4,000
55-480-913-350 Other Fees & Charges	60,459	60,000	62,551	65,000
55-480-913-355 Insurance Bonds	5,082	15,000	6,000	15,000
55-480-913-365 Electric	83	500	250	500
55-480-913-380 Telephone/Voice/Data	2,493	3,000	2,700	3,200
55-480-913-385 Water	1,720	2,000	1,800	2,000
Total Purch Services (300)	\$ 200,345	\$ 317,075	\$ 277,009	\$ 332,875

**CITY OF CAÑON CITY
ENTERPRISE FUNDS**
STORMWATER UTILITY FUND - EXPENDITURE DETAIL

	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
	Debt Service (600)				
55-480-913-610	Principal	\$ 367,000	\$ 378,050	\$ 378,050	\$ 389,667
55-480-913-620	Interest	261,837	287,600	287,519	317,907
55-480-913-640	Paying Agent Fees	2,500	2,500	2,500	2,500
	Total Debt Service (600)	\$ 631,337	\$ 668,150	\$ 668,069	\$ 710,074
	Grants/Contrib/Indem (700)				
55-480-913-726	GIS Authority	\$ 21,393	\$ 22,000	\$ 20,864	\$ 23,000
	Total Grants, Etc. (700)	\$ 21,393	\$ 22,000	\$ 20,864	\$ 23,000
	Transfers(700)				
55-480-913-750	Transfer to Other Funds	\$ 740,100	\$ 521,522	\$ 521,522	\$ 543,297
	Total Transfers(700)	\$ 740,100	\$ 521,522	\$ 521,522	\$ 543,297
	Capital Outlay (900)				
55-480-913-900	Property Acquisition	\$ -	\$ 75,000	\$ 50,598	\$ 25,000
55-480-913-920	Equipment	500,588	75,000	37,000	37,000
55-480-913-937	Rhodes Ave Stormwater Project	-	-	3,600,000	1,524,865
55-480-913-950	Other Improvements	478,233	3,154,262	25,000	-
	Total Capital Outlay (900)	\$ 978,821	\$ 3,304,262	\$ 3,712,598	\$ 1,586,865
	TOTAL STORMWATER OPERATIONS	\$ 2,808,549	\$ 5,225,899	\$ 5,464,916	\$ 3,622,715

City of Cañon City 2023 Budget

Self Insurance Fund Overview

The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

2022 Major Goals and Accomplishments:

- ◆ Prepared a comprehensive rate analysis for the 2022 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

2023 Major Goals:

- ◆ Prepare a comprehensive rate analysis for the 2023 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 3% increase in premiums
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

CITY OF CAÑON CITY
2023 BUDGET
SELF INSURANCE FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 1,241,093</u>	<u>\$ 1,417,263</u>	<u>14.19%</u>
Revenues			
Charges for Services	\$ 2,505,833	\$ 2,707,557	8.05%
Interest	400	8,900	2125.00%
Total Revenues	<u>\$ 2,506,233</u>	<u>\$ 2,716,457</u>	<u>8.39%</u>
Total Sources of Funds	<u><u>\$ 3,747,326</u></u>	<u><u>\$ 4,133,720</u></u>	<u><u>10.31%</u></u>
Uses of Funds			
Claims	\$ 1,950,000	\$ 1,950,000	0.00%
Premiums	348,400	351,544	0.90%
Administration Fees	160,600	169,228	5.37%
Total Uses of Funds	<u><u>\$ 2,459,000</u></u>	<u><u>\$ 2,470,772</u></u>	<u><u>0.48%</u></u>

**CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Charges for Services	\$ 2,418,984	\$ 2,505,833	\$ 2,832,149	\$ 2,707,557
Interest	392	400	3,636	8,900
Total Revenues	<u>\$ 2,419,376</u>	<u>\$ 2,506,233</u>	<u>\$ 2,835,785</u>	<u>\$ 2,716,457</u>
Expenditures by Function				
Current:				
Self Insurance	\$ 2,457,007	\$ 2,459,000	\$ 2,234,574	\$ 2,470,772
Total Expenditures	<u>\$ 2,457,007</u>	<u>\$ 2,459,000</u>	<u>\$ 2,234,574</u>	<u>\$ 2,470,772</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (37,631)	\$ 47,233	\$ 601,211	\$ 245,685
Retained Earnings, Beginning of Year	<u>\$ 853,683</u>	<u>\$ 1,241,093</u>	<u>\$ 816,052</u>	<u>\$ 1,417,263</u>
Retained Earnings, End of Year	<u>\$ 816,052</u>	<u>\$ 1,288,326</u>	<u>\$ 1,417,263</u>	<u>\$ 1,662,948</u>

CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
340 - Charges for Services					
60-340-34901	Premiums - City of Canon City	\$ 2,408,558	\$ 2,486,193	\$ 2,831,927	\$ 2,687,917
60-340-34905	Premiums - COBRA	10,427	19,640	222	19,640
	Total Charges for Services	2,418,984	2,505,833	2,832,149	2,707,557
360 - Misc. Revenue					
60-360-36101	Earnings on Investments	392	400	3,636	8,900
	Total Misc. Revenue	392	400	3,636	8,900
	Total Self Insurance Fund	\$ 2,419,376	\$ 2,506,233	\$ 2,835,785	\$ 2,716,457

**CITY OF CAÑON CITY
INTERNAL SERVICE FUND
SELF INSURANCE FUND - EXPENDITURE DETAIL**

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Purchased Services (300)					
60-410-180-388	Claims	\$ 2,305,428	\$ 2,000,000	\$ 1,839,033	\$ 2,000,000
60-410-180-389	Claims Reimbursements	(303,147)	(50,000)	(184,965)	(50,000)
60-410-180-390	Misc. Reimbursements	(1,989)	-	-	-
60-410-180-391	Stop Loss - Specific	280,214	312,000	388,740	351,544
60-410-180-392	Other fees & expenses	15,210	32,900	19,755	20,000
60-410-180-393	Dental Network Access Fee	3,382	3,600	4,485	5,000
60-410-180-394	Meritain Admin Fees	85,041	82,100	118,610	94,528
60-410-180-395	PPO Fee	27,209	30,300	35,340	36,000
60-410-180-396	Pre-Certification Fees	6,169	6,500	8,012	7,500
60-410-180-397	Pre-Existing Condition Fees (HPPA)	3,735	4,000	4,851	5,000
60-410-180-398	LTD Premiums	35,085	36,400	-	-
60-410-180-399	Life Insurance Premiums	-	-	-	-
60-410-180-400	PCORI Fee	671	1,200	713	1,200
Total Purchased Services (300)		\$ 2,457,007	\$ 2,459,000	\$ 2,234,574	\$ 2,470,772
GRAND TOTAL SELF INSURANCE FUND		\$ 2,457,007	\$ 2,459,000	\$ 2,234,574	\$ 2,470,772



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Lakeside and Greenwood Cemeteries Overview

The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated at that time. Lakeside Cemetery is a perpetual care facility that averages over 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained and irrigation system maintenance is performed. Lakeside Cemetery has produced revenue in excess of \$91,000 annually over the last five years from the sale of grave spaces, grave openings and closings, foundation installation and other services provided by the Parks Department which is deposited in the Perpetual Care Fund.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

2022 Major Goals and Accomplishments:

- ◆ Reestablished a dedicated cemetery maintenance staff.

2023 Major Goals:

- ◆ Successfully operate and maintained all aspects of both cemeteries.

CITY OF CAÑON CITY
2023 BUDGET
CEMETERY FUND SUMMARY

	2022 Budget	2023 Budget	% Change
Sources of Funds			
Beginning Balance	<u>\$ 2,223,232</u>	<u>\$ 2,280,583</u>	<u>2.58%</u>
Revenues			
Revenues	\$ 23,100	\$ 33,500	100.00%
Total Revenues	<u>\$ 23,100</u>	<u>\$ 33,500</u>	<u>100.00%</u>
Total Sources of Funds	<u><u>\$ 2,246,332</u></u>	<u><u>\$ 2,314,083</u></u>	<u><u>3.02%</u></u>

**CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - BUDGET STATEMENT**

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Revenues				
Non-Operating Revenue (Interest Earnings)	\$ 33,623	\$ 23,100	\$ 31,500	\$ 33,500
Total Revenues	\$ 33,623	\$ 23,100	\$ 31,500	\$ 33,500
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 33,623	\$ 23,100	\$ 31,500	\$ 33,500
Fund Balances, Beginning of Year	<u>\$ 2,215,460</u>	<u>\$ 2,223,232</u>	<u>\$ 2,249,083</u>	<u>\$ 2,280,583</u>
Fund Balances, End of Year	\$ 2,249,083	\$ 2,246,332	\$ 2,280,583	\$ 2,314,083

CITY OF CAÑON CITY
CEMETERY FUND
CEMETERY - REVENUE DETAIL

Account #	Description	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
21-340-34605	Sale of Grave Spaces	\$ 26,070	\$ 20,000	\$ 15,000	\$ 15,000
21-360-36101	Earnings on Dep & Invest.	7,353	3,000	16,000	18,000
21-360-36702	Donations	100	-	-	-
21-360-36802	Deed Transfer Fee	100	100	500	500
	Total Revenue	<u>\$ 33,623</u>	<u>\$ 23,100</u>	<u>\$ 31,500</u>	<u>\$ 33,500</u>

CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2023 Budget	2024	2025	2026	2027
GENERAL FUND:					
Non-Departmental (Council):					
Property Acquisitions	400,000	-	-	-	-
Royal Gorge Sinking Fund	20,000	-	-	-	-
Pedestrian Bridge Repairs/Inspections	175,000	50,000	50,000	50,000	200,000
ERP System	210,000				
Municipal Court (Judge Allen)					
Court Management System	125,000	-	-	-	-
Computer Resources (A. Owens):					
Access Control Equipment	35,000				
Security and Networking Hardware	160,000				
Server replacement	80,000	-	-	-	40,000
Facilities (J. Johnson):					
Asphalt repair and sealer parking lots	20,000	20,000	20,000	-	-
Carpet replacement	10,000	10,000	10,000	10,000	5,000
Backup generator at City Hall	-	670,000	-	-	-
City Hall Roof	-	250,000	-	-	-
Community Dev./Bldg. Division (K. Ulsh)					
4X4 Pickup	32,000	-	-	-	-
Police Administration (J. Schick):					
Police Building Renovation (1145 Ohio Ave.)	70,000	-	-	-	-
Expand Police Impound lot and Upgrade Security	-	62,000			
Pickups for CSOs	70,000	35,000			
PD Staff Vehicles	-	80,000	200,000	40,000	-
Garage/Outer Building at PD Repair and Upgrade	7,500	-	-	-	-
Records Management System	50,000	-	-	-	-
Police Patrol (J. Schick):					
MDTs	107,500	94,500	107,900	-	-
Police Vehicles with required equipment	330,000	300,000	180,000		
SWAT Vehicle Outfitting/Repair	15,000	-	-	-	-
Equipment Repair (J. Johnson):					
Pickup	-	35,000	-	-	-
Streets Maintenance (T. Falgien):					
Crew Cab Pickup	74,000	40,000	-	-	-
Tandem Dumptruck with sander and snow plow	270,000	-	-	-	-
Backhoe	150,000	-	-	-	-
Loader					170,000
Street sweeper		350,000			
Street Line Painter			125,000		
Service Truck with Basket			150,000		
Oil Tanker/Distributor				200,000	
Streets Projects (L. Evans):					
Street reconstruction / overlays	450,000	450,000	450,000	450,000	450,000
Ditch Crossings	400,000	200,000	200,000	200,000	200,000
Miscellaneous concrete repairs	75,000	75,000	75,000	75,000	75,000
Downtown alleys	325,000	350,000	375,000	400,000	425,000
Wayfinding Kiosks	70,000	-	-	-	-
Clocktower Plaza	1,000,000	-	-	-	-
Macon Plaza Intersection Improvements	-	100,000	-	-	-
Main Street - Downtown Improvements	-	1,050,000	-	-	-
TOTAL GENERAL FUND	\$ 4,731,000	\$ 4,221,500	\$ 1,942,900	\$ 1,425,000	\$ 1,565,000

PARK IMPROVEMENT FUND (R. Brady):					
ADA playground and facility revisions	-	25,000	25,000	25,000	25,000
Cemetery Design Project	-	-	40,000	-	-
Turf Tractor	47,000	-	-	-	-
Irrigation Controllers	140,000				
Backhoe for cemetery	70,000				
Rudd Park Restroom Facility			210,000		
TOTAL PARK IMPROVEMENT FUND	\$ 257,000	\$ 25,000	\$ 275,000	\$ 25,000	\$ 25,000

CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2023 Budget	2024	2025	2026	2027
CONSERVATION TRUST FUND (R.Brady):					
Centennial Park/Rudd Park Tennis Court Resurfacing	-	42,000	-	-	45,000
Veteran's Park Fencing	36,000				
Vehicle replacement	74,000	38,000	31,000	32,000	33,000
Commercial turf mower	16,900	-	17,900	18,900	-
AeraVator aerator and top seeder machine	24,200	-	-	-	-
Depot Park Fencing	20,000				
Stump Grinder	33,000				
TOTAL CONSERVATION TRUST FUND	\$ 204,100	\$ 80,000	\$ 48,900	\$ 50,900	\$ 78,000

QUALITY OF LIFE FUND:

Shop Expansion Project	1,300,000	350,000				
Community Broadband	1,200,000					
Revitalizing Main St	42,100					
REDI Grant - Clock Tower	40,000					
CDOT RMS Opportunity Grant - Main St Improvements	1,000,000					
Four Mile Lane Bridge Rehab	199,588					
Rudd House Rehabilitation Project: - Phase IV	180,000					
US50 Pedestrian Improvements (CDOT 20574)	3,152,825					
SRTS sidewalk (N. 9th St/College Ave to Washington)	783,786					
US HWY 50 East Lighting (CDOT 23815)	725,000					
US50 Corridor	-	2,000,000	2,000,000	2,000,000	2,000,000	
TOTAL QUALITY OF LIFE FUND	\$ 7,323,299	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	

Museum Donation Fund

Microfilm scanner/printer with monitor and software	11,440	-	-	-	-	
TOTAL MUSEUM DONATION FUND	\$ 11,440	\$ -	\$ -	\$ -	\$ -	

STREET IMPROVEMENT FUND:

Street Improvements	6,000,000	4,000,000	4,000,000	4,000,000	4,000,000
TOTAL STREET IMPROVEMENT FUND	\$ 6,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000

WATER FUND:

Water Admin:						
ERP System	90,000	-	-	-	-	
Water Treatment (T. Payne):						
Pick-up truck replacements	38,000					
Low Head Pump Station Vertical Pump Replacement		350,000				
Low Head Pump Station 30" Discharge Line Rehab Project			600,000			
Chlorine Dioxide Generator Replacement	200,000					
Pond A Raw Water Mixing Unit		150,000				
Pond A: Distribution manifold			300,000			
Emergency Generators				400,000		
Water Distribution (T. Payne):						
Pick-up truck replacements			40,000	40,000		
Skid steer replacement	80,000					
Utility service truck replacements	150,000	150,000				
Flat bed dump truck	150,000		175,000	175,000	200,000	
Shop Expansion Project			1,000,000			
Water Projects (T. Payne):						
PLC/SCADA Replacement	750,000					
MCC Upgrade	375,000					
Water Treatment Office/House Remodel	25,000					
Raynolds Avenue water main replacement	1,450,000	-	-	-	-	
East and West filter media replacement	-	450,000	450,000			
Grandview Ave Bridge Water Main	125,000					
Lead Service Lines replacement program	4,000,000					
Water main replacement and 2A Projects	400,000	500,000	500,000	600,000	600,000	
TOTAL WATER FUND	\$ 7,743,000	\$ 1,250,000	\$ 2,475,000	\$ 1,715,000	\$ 1,240,000	

CITY OF CAÑON CITY
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2023 Budget	2024	2025	2026	2027
RAW WATER FUND (T. Payne)					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
TOTAL RAW WATER FUND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
STORMWATER UTILITY FUND					
Rhodes/E. Main Stormwater project	1,524,865	-	-	-	-
Stormwater capital improvement projects	-	500,000	500,000	500,000	500,000
4X4 Pickup	37,000				
Property acquisition	25,000		100,000		
TOTAL STORMWATER UTILITY	\$ 1,586,865	\$ 500,000	\$ 600,000	\$ 500,000	\$ 500,000
CITYWIDE GRAND TOTAL	<u>\$ 27,855,264</u>	<u>\$ 12,086,500</u>	<u>\$ 11,351,800</u>	<u>\$ 9,725,900</u>	<u>\$ 9,418,000</u>



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City of Cañon City, Colorado
Authorized Positions
A full-time equivalent (FTE) employee is based on 2,080 hours a year
A full-time equivalent (FTE) police officer is based on 2,236 hours a year

<u>Administration</u>	<u>FTE Count</u>
City Administrator	1
Senior Administrative Clerk	1
Total Administration	2
<u>Building Dept</u>	<u>FTE Count</u>
Building Inspector	1
Building Official	1
Permit Technician	0.5
Total Building Dept	2.5
<u>City Clerk</u>	<u>FTE Count</u>
City Clerk	1
Total City Clerk	1
<u>Economic Development</u>	<u>FTE Count</u>
Economic Development Manager	1
Grant Writer	1
Main Street Program Manager	1
Total Economic Development	3
<u>Engineering</u>	<u>FTE Count</u>
Civil Engineer	1
Construction Inspector	1
Engineering Specialist	1
Engineering/Drafting Technician	1
Geographic Information Systems Specialist	1
Public Works Director	1
Total Engineering	6
<u>Equipment Repair</u>	<u>FTE Count</u>
Equipment Mechanic	1
Equipment Repair Shop Foreman	1
Equipment Service Technician	1
Total Equipment Repair	3
<u>Facilities</u>	<u>FTE Count</u>
Facilities Maintenance Foreman	1
Facilities Maintenance Worker	1
Total Facilities	2

City of Cañon City, Colorado
Authorized Positions
A full-time equivalent (FTE) employee is based on 2,080 hours a year
A full-time equivalent (FTE) police officer is based on 2,236 hours a year

<u>Finance</u>	<u>FTE Count</u>
Accounting Manager	2
Accounting Technician - AP	1
Accounting Technician -Payroll	1
Cashier	1
Director of Finance	1
Sales and Use Tax Technician	1
Senior Purchasing Technician	1
Utility Billing Specialist I	1
Utility Billing Specialist II	1
Total Finance	10
<u>Human Resources</u>	
Human Resources Director	1
Human Resource Generalist*	1
Total Human Resources	2
<u>Information Technology</u>	
IT Manager	1
IT Technician I*	1
IT Technician II	1
Total Information Technology	3
<u>Library</u>	
Assistant Librarian	1
Deputy Director of Library	1
Librarian	1
Library Assistant PT	2
Library Director	1
Library Technician	3
Total Library	9
<u>Municipal Court</u>	
Deputy Municipal Court Clerk	1
Municipal Court Clerk	1
Municipal Court Clerk Temp	0.5
Municipal Judge	0.5
Total Municipal Court	3

City of Cañon City, Colorado
Authorized Positions
A full-time equivalent (FTE) employee is based on 2,080 hours a year
A full-time equivalent (FTE) police officer is based on 2,236 hours a year

<u>Museum</u>	<u>FTE Count</u>
Archives Librarian/Visitor Services Manager	1
Curator of Collections & Exhibits	1
Education Coordinator	1
Multimedia Technician	1
Museum Director	1
Total Museum	5
<u>Parks</u>	
Administrative Clerk - Parks	1
Equipment Operator/Park Maintenance Worker*	2
Junior Arborist Technician *	2
Park Maintenance Worker*	10
Parks Director	1
Parks Foreman	1
Parks Maintenance Lead*	1
Parks Maintenance Worker PT	1
Senior Arborist Technician	1
Trail Builder	0.5
Total Parks	20.50
<u>Planning</u>	
City Planner	1
Total Planning	1
<u>Police</u>	
Chief of Police	1
Commander	3
Community Service Officer*	4
Community Service Officer Supervisor	1
Corporal	1
Crime Analyst	1
Crime Prevention Coordinator	1
Evidence Technician*	2
Police Officer (School Resource Officer)	3
Police Officer*	20
Investigator/Detective	5
Police Records Manager	1
Police Records Technician	2.5
Police Records Technician Intern*	1
Sergeant (Patrol)	4
Sergeant Administrative	1
Sergeant Detective	1
Sergeant Training	1
Total Police	53.5

City of Cañon City, Colorado
Authorized Positions
A full-time equivalent (FTE) employee is based on 2,080 hours a year
A full-time equivalent (FTE) police officer is based on 2,236 hours a year

<u>Public Information</u>	<u>FTE Count</u>
Public Information Officer	1
Total Public Information	1

Storm Water

Stormwater Coordinator	1
Stormwater Field Supervisor	1
Stormwater Maintenance Technician	1
Total Storm Water	3

Streets

Director of Equipment/Facilities/Streets	1
Equipment Operator/Street Maintenance Worker	7
Street Crew Leader	1
Streets Field Supervisor	1
Streets Maintenance Worker	3
Streets Superintendent	1
Total Streets	14

Water

Chief Plant Operator	1
Cross Connection Inspector	1
Equipment Operator/Utility Maintenance Worker	2
Facilities Maintenance Worker Utilities	1
Utility Crew Leader	3
Utility Locate Technician	1
Utility Maintenance Worker	6
Water Admin Clerk I	1
Water Admin Clerk II	1
Water Distribution Inspector	1
Water Distribution Supervisor	1
Water Superintendent	1
Water Treatment Plant Operator	7
WTP Maintenance Foreman	1
WTP Systems Specialist	1
Total Water	29

Total Authorized Positions **173.50**

Authorized positions 2021	165.75
Authorized positions 2022	170.50

CITY OF CAÑON CITY

COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval. The total budgeted for this program is \$50,000.

Community Agency	2021 Budget	2022 Budget	2023 Budget
Boys and Girls Club of Fremont County	\$ 7,500	\$ 5,000	\$ 6,000
Bridge Youth Center	5,000	5,400	1,200
Cañon City Literacy Center	5,000	5,000	5,000
Cañon City Pregnancy Center	-	-	2,000
Fremont Adventure Recreation	1,000	-	1,500
Fremont County Community Concert Association	600	600	-
Fremont Search & Rescue	1,200	-	-
Fremont Starfire Cadet Squadron	-	-	500
Gold Belt Tour Scenic & Historic Byway Assoc	-	-	1,000
Heart of Colorado CASA	-	3,100	2,000
JJ's Helping Paws	3,000	6,000	3,500
Loaves & Fishes	-	-	5,000
Mercy today Ministries	-	-	4,000
Peer Empowered Recovery Community Solutions	-	-	500
Royal Gorge Philharmonic	-	-	2,500
Royal gorge RIO	-	-	1,400
Senior Services Solutions Plus	5,000	5,000	5,000
The Pantry of Fremont	6,000	6,000	6,000
Uncaged Today	-	4,800	2,500
TOTAL COMMUNITY AGENCY FUNDING	<u>\$ 34,300</u>	<u>\$ 40,900</u>	<u>\$ 49,600</u>



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CITY OF CAÑON CITY
American Rescue Plan Act (ARPA)

Signed into law on March 11, 2021, The American Rescue Plan Act of 2021 (“ARPA”) provided the City with \$4,203,824.70 in funding.

Eligible uses of these funds include:

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

Restrictions on the uses of these funds include:

- Funds allocated to states cannot be used to directly or indirectly to offset tax reductions or delay a tax or tax increase;
- Funds cannot be deposited into any pension fund.

Funding must be spent by the end of calendar year 2024

The City has allocated the funding as follows:

Fund	Project	Allocation
General Fund – Police Dept	Records Management Implementation	\$50,000
General Fund – Police Dept	Radios	255,000
General Fund – Municipal Courts	Court Management Implementation	45,000
General Fund - Administration	ERP Implementation	150,000
General Fund – IT	Security and Systems Upgrade	497,433
Quality of Life	Community Broadband	1,200,000
Water	Reynolds Water Line	1,056,391
Water	PCL/SCADA	750,000
Stormwater	Rhodes Ave Stormwater project	200,000

CITY OF CAÑON CITY
2023 Grant Funding Excluding ARPA

The 2023 budget includes grant funded projects and programs of over \$12.8 million. The City may be required to provide matching funds the project and program. The anticipated grant funding included in the 2023 budget is over \$11.3 million with a City match of approximately \$1.5 million. The following table provides more detail about the funding of grants included in the 2023 budget:

Fund	Project/Program	Grant Amount	City Match	Project Cost
General	CO Paleontology Education & Outreach	\$46,522	\$0	\$46,522
General	Colorado Opioid Settlement (COST)	24,000	0	24,000
General	Homeland Security	24,000	0	24,000
General	OBH Co-Responder Grant	230,000	0	230,000
General	Peace Officers Mental Health Support	2,500	0	2,500
Parks	Irrigation Controllers*	110,000	0	110,000
Museum	Misc. Museum Grants*	8,000	0	8,000
Quality of Life	Brownfield	600,000	0	600,000
Quality of Life	Clocktower Plaza Design	20,000	20,000	40,000
Quality of Life	Four Mile Lane Bridge Rehabilitation	159,670	39,918	199,588
Quality of Life	Multimodal Master Plan	130,000	0	130,000
Quality of Life	North 9th Street Safe Routes to Schools	627,029	156,757	783,786
Quality of Life	Parks Maintenance Building*	455,000	845,000	1,300,000
Quality of Life	Revitalizing Main Street - Opportunity 1	1,000,000	250,000	1,250,000
Quality of Life	Revitalizing Main Street - Opportunity 2	34,597	0	34,597
Quality of Life	Rudd House Rehabilitation	130,000	50,000	180,000
Quality of Life	US 50 East Lighting	602,500	122,500	725,000
Quality of Life	US 50 Pedestrian Improvements	3,124,825	28,000	3,152,825
Water	Lead Service Line Replacement*	4,000,000	0	4,000,000
	Estimated Projects and Programs	\$11,328,643	\$1,512,175	\$12,840,818

Projects and programs notated with * are being researched and will be applied for when a suitable match is available. All other projects and programs have been awarded.

CITY OF CAÑON CITY
2023 - LEASE PAYMENTS & DEBT SCHEDULES

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
CITY HALL						
10-410-155-610	6/1/2023	2,408.75	-	2,408.75		
10-410-155-620	12/1/2023	2,408.75	235,000.00	237,408.75		
	2023 Total	4,817.50	235,000.00	239,817.50	\$	- Dec 2023
POLICE VEHICLES Schedule 3						
10-420-211-630	3/1/2023	950.46	18,432.97	19,383.43		
10-420-213-630	6/1/2023	879.03	18,504.40	19,383.43		
	9/1/2023	807.32	18,576.11	19,383.43		
	12/1/2023	735.34	18,648.09	19,383.43		
	2023 Total	3,372.15	74,161.57	77,533.72	\$	171,118 Mar 2026
POLICE VEHICLES Schedule 4						
10-420-213-630	1/7/2023	1,752.44	11,287.60	13,040.04		
	4/7/2023	1,661.58	11,378.46	13,040.04		
	7/7/2023	1,569.98	11,470.06	13,040.04		
	10/7/2023	1,477.64	11,562.40	13,040.04		
	2023 Total	6,461.64	45,698.52	52,160.16	\$	171,996 April-27
STREETS EQUIPMENT Schedule 5						
10-430-314-620	1/19/2023	-	28,529.85	28,529.85		
	4/19/2023	3,650.66	24,879.19	28,529.85		
	7/19/2023	3,339.05	25,190.80	28,529.85		
	10/19/2023	3,023.53	25,506.32	28,529.85		
	2023 Total	10,013.24	104,106.16	114,119.40	\$	215,894 October-25
POLICE VEHICLES Schedule 6						
10-420-211-630	1/19/2023	-	22,492.91	22,492.91		
10-420-213-630	4/19/2023	4,803.77	17,689.14	22,492.91		
	7/19/2023	4,578.68	17,914.23	22,492.91		
	10/19/2023	4,350.72	18,142.19	22,492.91		
	2023 Total	13,733.17	76,238.47	89,971.64	\$	323,762 October-27
WATER PROJECTS						
50-490-913-610	6/1/2023	115,210.00	-	115,210.00		
50-490-913-620	12/1/2023	115,210.00	645,000.00	760,210.00		
	2023 Total	230,420.00	645,000.00	875,420.00	\$	6,890,000 Nov 2032
STORMWATER VACTRUCK						
55-480-913-610	1/7/2023	1,352.89	24,764.05	26,116.94		
55-480-913-620	4/7/2023	1,251.36	24,865.58	26,116.94		
	7/7/2023	1,149.41	24,967.53	26,116.94		
	10/7/2023	1,047.04	25,069.90	26,116.94		
	2022 Total	4,800.70	99,667.06	104,467.76	\$	254,370 Jan 2026

CITY OF CAÑON CITY
2023 - LEASE PAYMENTS & DEBT SCHEDULES

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
STORMWATER PROJECTS						
55-480-913-610	6/1/2023	134,950.00	-	134,950.00		
55-480-913-620	12/1/2023	134,950.00	290,000.00	424,950.00		
	2022 Total	269,900.00	290,000.00	559,900.00	\$ 6,200,000	Dec 2038
INTERFUND LOAN - STREET IMPROVEMENT FUND						
27-270-400-610	12/31/2023	122,200.00	556,000.00	678,200.00		
	2022 Total	122,200.00	556,000.00	678,200.00	\$ 1,666,664	Dec 2026
GRAND TOTAL OBLIGATION						
		\$ 641,971.99	\$ 1,945,527.15	\$ 2,587,499.14	\$ 15,354,148.67	

Obligation Summary by Fund

<i>General Fund</i>	38,397.70	535,204.72	573,602.42	882,769.74
<i>Water Fund</i>	230,420.00	645,000.00	875,420.00	6,890,000.00
<i>Street Improvement Fund</i>	122,200.00	556,000.00	678,200.00	1,666,664.00
<i>Stormwater Utility Fund</i>	274,700.70	389,667.06	664,367.76	6,454,370.30
			\$ 2,791,590.18	\$ 15,893,804.04

Revised on 12/7/22

*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.

RESOLUTION NO. 14, SERIES OF 2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY, COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

WHEREAS, on or before October 1, 2022, the said City Administrator submitted a proposed budget to this governing body for its consideration;

WHEREAS, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 19, 2022 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

WHEREAS, all modifications to the proposed budget made during the budget process are such that the budget to be adopted through this resolution remains in balance, as is required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:

1. That the 2023 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, is hereby adopted as the official budget for the fiscal year of 2023.

2. That the adoption of the 2023 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.

3. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.

4. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 7th day of November, 2022.



A handwritten signature in blue ink, appearing to read "Ashley Smith".

Ashley Smith, Mayor



A handwritten signature in blue ink, appearing to read "Cindy L. Foster Owens".

Cindy L. Foster Owens, CMC, City Clerk
City of Cañon City, Colorado

RESOLUTION NO. 16, SERIES OF 2022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY,
COLORADO AMENDING THE ADOPTED 2023 BUDGET FOR THE CITY OF
CAÑON CITY, COLORADO.**

WHEREAS, the City held a duly noticed public hearing on the proposed 2023 budget on October 19, 2022 in accordance with the Local Government Budget Law, C.R.S. § 29-1-101 *et seq.*;

WHEREAS, during that public hearing, staff presented changes that need to be made to the proposed budget;

WHEREAS, as presented by staff during the public hearing, both projects started in 2022 and not completed during the 2022 calendar year and equipment ordered in 2022 but not received, will be included in the 2023 budget;

WHEREAS, after the conclusion of the public hearing, the Council adopted the 2023 budget through Resolution No. 14, Series 2022;

WHEREAS, the budget document attached to Resolution No. 14, Series 2022 did not include the finalized numbers for anticipated changes presented by staff during the public hearing; and

WHEREAS, Council wishes to amend the 2023 budget to reflect the changes presented by staff during the duly notice public hearing.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY,
as follows:**

1. That the 2023 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, is hereby adopted as the official budget for the fiscal year of 2023.

2. That the amended budget is hereby approved.

Dated this 5th day of December, 2022.



Ashley Smith, Mayor



Cindy L. Foster-Owens, City Clerk
City of Cañon City, Colorado

A BILL FOR
ORDINANCE NO. 20, SERIES OF 2022

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO
APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE
AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY,
COLORADO, FOR THE 2023 BUDGET YEAR.**

WHEREAS, on November 7, 2022, by Resolution No. 14, Series of 2022, the Council of Cañon City adopted the annual budget for the City's 2023 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, on December 5, 2022, by Resolution No. 16, Series of 2022, the Council of Cañon City amended the annual budget for the City's 2023 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

WHEREAS, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF CAÑON CITY, COLORADO, as follows:**

Section 1. That for the 2023 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

Fund	Expenditures	Transfers Out	Total Appropriation
General Fund	\$21,399,973	\$2,150,000	\$23,549,973
Park Improvement Fund	2,481,453	750,000	3,231,453
Conservation Trust Fund	214,100	0	214,100
Library Donations Fund	68,600	0	68,600
Museum Donation Fund	25,015	50,000	75,015
Quality of Life Fund	9,353,299	0	9,353,299
Street Improvement Fund	6,677,556	0	6,677,556
Excess Special Improvement Fund	0	15,000	15,000
Self Insurance Fund	2,470,772	0	2,470,772
Water Fund	14,488,080	370,600	14,858,680
Raw Water Fund	29,000	0	29,000

Stormwater Utility Fund	<u>3,079,418</u>	<u>543,297</u>	<u>3,622,715</u>
Total Appropriations	<u>\$60,287,266</u>	<u>\$3,878,897</u>	<u>\$64,166,163</u>

Section 2. Severability. If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.



Ashley Smith, Mayor

ATTESTATION & CERTIFICATION//

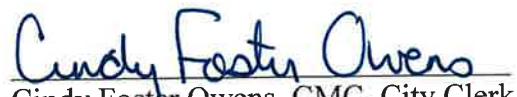
11-07-22 – Introduced, Read by title & Passed on first reading

11-16-22 – Published

12-05-22 – Passed and Adopted on second reading

12-08-22 – Published

12-13-22 – Effective



Cindy Foster Owens

Cindy Foster Owens, CMC, City Clerk
City of Cañon City (Attest)

RESOLUTION NO. 17, SERIES OF 2022

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2023 BUDGET YEAR.

WHEREAS, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on November 7, 2022;

WHEREAS, the Council of Cañon City, Colorado amended the City's annual budget in accordance with the requirements of applicable law on December 5, 2022

WHEREAS, the amount of money necessary to balance the budget for general operating expenses, is \$525,022.01; and

WHEREAS, the 2022 gross valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$181,880,724; and

WHEREAS, the 2022 net taxable valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$181,480,127.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2023 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2022.
2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.006 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2022.
3. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 5th day of December, 2022.



Ashley Smith
Ashley Smith, Mayor



Cindy L. Foster Owens
Cindy L. Foster Owens, CMC,
City Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of _____, Fremont County, Colorado.
On behalf of the _____, City of Canon City,
the _____, (taxing entity)^A, City Council
of the _____, (governing body)^B, City of Canon City
(local government)^C

Hereby officially certifies the following mills
to be levied against the taxing entity's GROSS \$ 181,880,724
assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:

Submitted: 12/06/2022 for budget/fiscal year 2023
(no later than Dec. 15) (mm/dd/yyyy) (yyyy).

PURPOSE (see end notes for definitions and examples)	LEVY²	REVENUE²
1. General Operating Expenses ^H	2.887	mills \$ 523,933.13
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< 0.000 >	mills \$ < 0 >
SUBTOTAL FOR GENERAL OPERATING:	2.887	mills \$ 523,933.13
3. General Obligation Bonds and Interest ^J	0.000	mills \$ 0
4. Contractual Obligations ^K	0.000	mills \$ 0
5. Capital Expenditures ^L	0.000	mills \$ 0
6. Refunds/Abatements ^M	0.006	mills \$ 1088.88
7. Other ^N (specify): _____	0.000	mills \$ 0.000
	0.000	mills \$ 0.000
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	2.893	mills \$ 525,022.01

Contact person:
(print)

Tammy Nordyke

Daytime
phone: (719) 276-5251

Signed:

Title: City Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).