



# **CITY OF CAÑON CITY**

# **2024 ADOPTED BUDGET**

**FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2024**



# **CITY OF CANON CITY, COLORADO**

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# CITY OF CAÑON CITY

## City Administrator

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TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 2, 2023

RE: Fiscal Year 2024 Budget Message

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I am pleased to submit the Fiscal Year 2024 Budget to City Council. The Fiscal Year 2024 Budget of \$65.2 million (including transfers) is approximately 1.56% less than the Fiscal Year 2023 budget. While the overall budget decreased, operating expenditures increased 10.39% over 2023.

The 2024 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and codes
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced and diversified economy
- ✓ Create programming that engages people
- ✓ Provide opportunities for staff growth and training

### City Budget

The Fiscal Year 2024 Budget, inclusive of all funds, is balanced. Where revenues do not cover expenditures, reserves are used to balance the budget according to policy. The 2024 Budget excluding transfers is \$61.2 million which represents a \$1,138,468 decrease over the 2023 Budget. The 2024 Budget is supported by revenue of \$45 million, other financing sources of \$216,000, and operating and capital reserves of \$16 million. Year-end Fiscal Year 2024 total reserves are projected to be \$28 million.

The following table compares the budgeted expenditures by fund for Fiscal Years 2023 and 2024. The expenditures are shown net of operating transfers out.

## **EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
General Fund	\$16,533,986	\$18,521,514	12.0%
Park Improvement Fund	2,235,854	2,480,705	11.0%
Other Special Revenue Funds	103,615	95,500	-7.8%
<b>Total General Government Operating Expenditures</b>	<b>\$18,873,455</b>	<b>\$21,088,719</b>	<b>11.7%</b>
General Government Debt Service	1,254,079	1,077,357	-14.1%
General Government Capital Outlay	21,864,821	22,437,356	2.6%
Enterprise Fund Operating	6,633,791	7,226,003	8.9%
Enterprise Fund Debt Service	1,590,370	1,548,260	-2.6%
Enterprise Fund Capital Outlay	9,720,765	5,322,390	-45.2%
Self-Insurance Fund	2,470,772	2,569,500	4.0%
<b>Total Citywide Expenditures</b>	<b>\$62,408,053</b>	<b>\$61,269,585</b>	<b>-1.8%</b>

The following table compares the budgeted revenues by fund for Fiscal Years 2023 and 2024. The revenues are shown net of operating transfers in.

## **REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
General Fund	\$ 12,813,028	\$15,946,209	24.5%
Park Improvement Fund	2,451,901	2,333,500	-4.8%
Other Special Revenue Funds	176,500	196,500	11.3%
<b>Total General Government Operating Revenue</b>	<b>\$ 15,441,429</b>	<b>\$18,476,209</b>	<b>19.7%</b>
Capital Project Funds	12,164,325	13,320,139	9.5%
Enterprise Funds	13,143,394	10,254,925	-22.0%
Self-Insurance Fund	2,716,457	2,950,000	8.6%
Miscellaneous Funds	35,000	98,000	180.0%
<b>Total Citywide Revenues</b>	<b>\$ 43,500,605</b>	<b>\$45,099,273</b>	<b>3.7%</b>

## **General Government Funds**

The 2024 General Fund proposed expenditure budget, which represents most core City services, is balanced at nearly \$24.1 million and represents a \$2.1 million (9.61%) increase over the 2023 Budget. The revenue budget is \$15.9 million, representing a \$3.1 million (24.45%) increase over 2023 budgeted revenues.

This \$3.1 million increase in revenue is largely due to increased sales tax revenue and potential grant funding. It is anticipated that the lease revenue from the Royal Gorge Bridge will remain flat.

## **Balancing Strategy**

We have balanced the 2024 General Fund proposed budget using the following strategies:

- ✓ Self-Insurance premiums were increased by 3%
- ✓ Use of Fund Balance for capital improvements
- ✓ Continuation of the fleet management leasing program

## **Key Cost Drivers**

The principal cost increases in the General Government function of the 2024 Proposed Budget are due to:

<b>Expenditure Category</b>	<b>Increase over prior year</b>
Personnel Services	\$1,247,498
Capital Outlay	\$309,371

The increase in personnel services includes a cost of living increase of 4% for all employees as well as an increase in staffing levels. For detailed information related to staffing levels, refer to the Supplemental Information under the tab titled Authorized Positions by Department. The State of Colorado is increasing minimum wage by approximately 5.6% effective January 1, 2024.

This is the fourth phase of the compensation and classification study. City Council has allocated up to \$500,000 towards the fourth phase. The budget incorporates a merit increase which has not been in existence for the last four years. It is anticipated that the implementation of the compensation and classification study will be completed by 2025. In order to continue to make improvements with competitive wages, the City closely monitors and adjusts pay ranges accordingly.

The increase in capital outlay is related to storm damage repair to City-owned facilities as well as budgeting for a backup generator. The purchase of the generator is contingent upon receiving grant funding.

## **Public Safety Investments**

The core obligation of government is to provide a safe and secure environment for its residents, businesses, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention and suppression as well as an enhanced level of public safety services. The 2024 Proposed Budget includes the hiring of additional staff as shown in the following table:

Title	Employment Status	Grant Funded
Records Technician	Part-time	No
Evidence Technician	Part-time	No
Police Officer – Bike Patrol (4)	Full-time	Yes
Police Officer – Parks	Full-time	Yes

All vacant and new positions include health insurance at the family contribution rate. The City has applied for grant funding of five Police Officers. The funding will provide \$125,000 per officer over the course of three years. At the end of the three-year period, the City will be required to maintain the staff for one year. The budget reflects approximately \$41,667 in revenue per officer.

The increase in debt service relates to the continuation of the fleet management program with an anticipated purchase of three additional police vehicles. This program will allow the City a manageable way of replacing the Police Fleet. Currently, the Police fleet has vehicles that are reaching the end of their useful and safe life. This program will allow the City to replace the Police fleet on a 4- to 5-year cycle versus the current 10 plus year cycle.

## **Economic Development Investments**

As part of the dedication of the City to spur economic growth within the community, the Economic Development Department researches and applies for grants benefitting both the City and the community. The Small Business Liaison position was filled in the 3<sup>rd</sup> quarter of 2023 and is anticipated to be a valuable asset to the small business community and the City as a whole.

In September 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 or more units within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run through August 31, 2025.

## **Infrastructure Investment**

The City's infrastructure and overall appearance are critical components of the community's image, quality, and vitality. The restoration of the City's built environment is a critical component of its future success.

The 2024 Budget continues to work towards improving the community's image by dedicating nearly \$18.3 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$6,550,000
Road Resurfacing (overlay, chip-sealing, and crack sealing)	\$780,000
Ditch crossing construction	\$495,000
Main Street Improvements	\$1,250,000
US 50/CO Hwy 115 Pedestrian Improvements	\$3,532,578
US 50 East Lighting	\$675,000
Safe Routes to School N. 9 <sup>th</sup> St/College Ave to Washington	\$783,786
Community Broadband	\$500,000

### **Culture and Recreation Investments**

The City's cultural and recreation amenities represent a key component of the overall quality of life and well-being of Cañon City. The 2024 Budget includes the next steps of the Centennial Park Master Plan with the relocation and construction of the Parks Maintenance Facility to the Public Works Facility. Projects that continue to enhance the cultural and recreational investments include:

Shop expansion and relocation	\$1,400,000
Cemetery design project	\$85,000
LED light upgrades at Centennial Park & Rudd Park	\$30,000

### **Public Trust and Accountability Investment**

Cañon City residents desire a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives, and policies. In the interest of building public trust, accountability, and engagement, the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of the City and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In July 2021, City Council implemented a new salary structure. The next phase in the implementation is scheduled for January 2024. Full implementation is anticipated to take an additional one year.

The City is investing in software that will allow for the modernization of services in Community Development. One of the enhancements to the Community Development area includes online permitting for various departments. This will allow for more dynamic reporting and public transparency.

## **Built Environment Investment**

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$80,000
✓ Concrete Replacement Program	\$35,000

To expedite remedying code violations and cleanups, the City will contract for site cleanups and then seek cleanup reimbursement from code violators.

## **General Fund – Fund Balance**

The General Fund operating reserve (unassigned fund balance) is projected to be \$4.4 million at year end or 23.74% of General Fund expenditures. This is consistent with the City Council's Financial Management Policy that the City maintain a General Fund operating reserve between a minimum of 20.5% and a maximum of 30%.

## **Self-Insurance Fund**

The Self-Insurance fund accounts for the City's employee health, vision, and dental insurance programs. The 2024 Self-Insurance expenditures are budgeted at \$2,569,500, an increase of \$98,728 (4%) increase from the 2023 adopted budget. This increase is primarily the result of increased re-insurance premiums and medical inflation. The Self-Insurance 2024 revenue is projected at \$2,950,000, a \$233,543 (8.6%) increase over the 2023 Budgeted revenue. This increase is the result of a change in the mix of family and single coverage among the City's employees and from additional full-time employees included in the 2024 Budget as well as a 3% premium increase. The City estimates that the Self-Insurance fund's retained earnings will increase by \$380,500 in 2024. To maintain the financial health of the Self-Insurance Fund, small premium increases are anticipated each year.

## **Enterprise Funds**

The Water, Raw Water Acquisition, and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Cañon City water system, to protect and expand the City's raw water resources, and to operate and maintain the City's stormwater facilities in accordance with the City's National Pollutant Discharge Elimination System (NPDES) permit. These funds must comply with the various Colorado Taxpayer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges, and various non-operating revenues. Revenues for the Stormwater Fund are comprised of user fees and various non-operating revenues.

The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities, and the repayment of debt obligations. The two major funds of this type are the Water Fund and the Stormwater Fund.

The City contracted for an independent utility rate study of the Water and Stormwater user rates in 2017. The study resulted in the modification of the various customer classifications and rate increases within those classifications that produce approximately a 9% increase in water revenues. The system development fees (tap fees) were not increased. The additional water rate increases that were recommended by the water rate contractor will continue to be evaluated and are subject to approval by City Council. The rate study also recommended a 40% stormwater fee increase that was implemented on April 1, 2018. In 2024, the City will have completed the Water Master Plan which will update the utility rate study for both Water and Stormwater rates.

The 2024 Budget reflects an increase of 9% in water rates. The average bill for a residential inside city limits customer will increase approximately \$48.98 a year. The average bill for a non-residential inside city limits customer will increase approximately \$49.52 per year. The average is based on consumption of 10,000 gallons per month.

The 2024 Budget reflects an inflationary increase of 5% in stormwater rates. The average residential bill will increase approximately \$11.15 a year. The average residential bill is based on 3,688 square feet of impervious area. The average commercial bill will increase approximately \$57.47 a year. The average commercial bill is based on 19,000 square feet of impervious area.

### **Water Fund**

The 2024 Water Fund expenditure budget excluding transfers is \$9,948,338 which is a \$4,886,789 (32.94%) decrease over the 2023 expenditure budget. The majority of this decrease is related to capital projects. The largest capital projects include water main replacements, filter media replacement, and upgrading the SCADA system. The revenue budget is \$7,605,800 which is a \$3,318,287 (30.38%) decrease over the adopted 2023 revenue budget. The decrease is related to anticipated grant funding. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$5,837,450 or a 29.5% operating reserve which exceeds the Council Financial Management Policy minimum requirement of a 20.5% operating reserve.

### **Stormwater Fund**

The 2024 Stormwater Fund expenditure budget excluding transfers is \$4,112,315, which is a \$1,031,516 (33.48%) increase over the 2023 adopted expenditure budget. The primary reason for this increase is the capital outlay budget for the continuation of a multi-year stormwater system improvement program funded by the issuance of \$8,000,000 of Certificates of Participation (COPs) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COPs and lease purchase agreements in the amount of \$667,150. The operating revenue budget is \$2,294,125, a \$130,318 (6%) increase over the 2023 adopted revenue budget. This increase is due to a rate increase and change in impervious area. Total year-end projected operational reserves are \$689,554 (40.7%) which is consistent with the City Council's minimum operating reserve policy of 20.5%.

## **Capital Improvement**

The City proposes to invest \$27,759,746 in capital improvements and equipment, a decrease of \$3,825,840 (12.11%) over the 2023 capital budget. The significant decrease can be tied to the delay in the lead service line replacement program. The City will be able to invest significant resources towards capital improvements and equipment in 2024 due to a combination of over \$6,000,000 of available 2A resources, \$2,194,790 of stormwater projects funded by COP proceeds, and over \$7,000,000 in Federal and State grants. The additional planned 2024 capital improvements and equipment will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2024 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2024-2028 is also included in the supplemental information under the tab titled 5-Year Capital Improvement Plan.

The City accounts for Governmental Fund grant-funded capital projects within the Quality of Life Fund. The table below details the 2024 grant-funded capital projects and funding sources. Of the \$8,843,619 in capital projects, it is anticipated that \$7,040,703 (79.6%) will be funded using a combination of Federal and State funding.

<b>Project Description</b>	<b>TOTAL PROJECT COST</b>	<b>FUNDING SOURCES</b>		
		<b>Federal Grants</b>	<b>State Grants</b>	<b>Royal Gorge Bridge &amp; Other</b>
Brownfields Grant	\$375,000	\$375,000	-	-
CDOT US50 Pedestrian Improvements	3,863,530	3,248,980	-	538,499
CDOT 9th St SRTS Project	783,786	627,029	-	156,757
CDOT RMS Opportunity II	30,167	27,425	-	2,742
CDOT RMS Opportunity I	1,250,000	1,000,000	-	250,000
CDOT Four Mile Lane Bridge Rehab	199,588	159,670	-	39,918
CDOT Hwy 50 Lighting	725,000	197,500	405,000	122,500
Community Broadband	500,000	500,000	-	-
Multimodal Master Plan	79,825	49,275	30,552	-
Parks Maintenance Building	1,400,000	-	700,000	700,000
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$9,206,896</b>	<b>\$ 6,184,879</b>	<b>\$1,135,552</b>	<b>\$1,810,416</b>

Refer to the supplemental information section entitled Grant Funding for a detailed listing of additional grants and American Rescue Plan Act used included in the 2024 Fiscal Year Budget.

## **Conclusion**

The 2024 Budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also solidifies a plan that supports the City's efforts to ensure continued financial stability and sustainability in future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance scorecard as the basis for strategic planning, which has served as the foundation for the 2024 Budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

# THE BUDGET PROCESS

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing will be conducted on October 18, 2023. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

## BUDGET BASIS

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis, but does not provide for depreciation and amortization.

**TIMELINE FOR  
2024 FISCAL YEAR BUDGET**

	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
<b>Budgetary Information</b>	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	6/19	8/4			
	2	Meeting with Department Heads	City Administrator and Finance Director meet with Department Heads to discuss Budget guidelines.	6/20	6/20			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	8/4	8/4			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	8/7-8/31				
	5	Budget Review with Department Heads	City Administrator and Finance Director meet with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	8/15-9/16	8/15-9/16			
	6	Community Agency/Contracts packets distributed	Finance distributes packets to all applicable Community Agencies & contractors.	8/11		8/11		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to Finance	9/29		9/29		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	11/15		11/15		12/4
<b>Budget Legal Compliance</b>	10	Budget Submitted to Council	The 2023 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2023 Budget.	10/18			10/18	10/18
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	10/19-10/31				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2023 budget and conducts the 1st reading of the Appropriations Ordinance	11/6			11/6	11/6
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/4			12/4	12/4
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2024 Budget Message is written by the City Administrator.	12/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	Final Budget Document	Final 2024 Budget Document is distributed to Council, staff, media and various agencies.	12/31				

**NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.**

**The budget process includes city staff, council, board members, budget committee and the general public.**

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**TOTAL BUDGET**

	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Capital Projects Fund</b>	<b>Debt Service Fund</b>
<b>Revenues:</b>				
Taxes	\$ 10,684,620	\$ -	\$ 5,010,000	\$ -
Licenses and Permits	\$ 398,500	\$ -	\$ -	\$ -
Intergovernmental	\$ 3,071,526	\$ 175,000	\$ 7,455,889	\$ -
Charges for Services	\$ 473,213	\$ 114,000	\$ -	\$ -
Fines and Forfeitures	\$ 64,000	\$ -	\$ -	\$ -
Interest	\$ 450,000	\$ 31,500	\$ 288,000	\$ 7,500
Royal Gorge Bridge	\$ 573,750	\$ 2,160,000	\$ 566,250	\$ -
Other (Misc Revenue)	\$ 230,600	\$ 49,500	\$ -	\$ -
Tap Fees	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 15,946,209</b>	<b>\$ 2,530,000</b>	<b>\$ 13,320,139</b>	<b>\$ 7,500</b>
<b>Expenditures:</b>				
General Government	\$ 6,173,967	\$ -	\$ -	\$ -
Public Safety	\$ 8,560,660	\$ -	\$ -	\$ -
Public Works	\$ 2,482,450	\$ -	\$ -	\$ -
Culture and Recreation	\$ 1,295,437	\$ 2,576,205	\$ -	\$ -
Self Insurance	\$ -	\$ -	\$ -	\$ -
Water	\$ -	\$ -	\$ -	\$ -
Stormwater Utility	\$ -	\$ -	\$ -	\$ -
Raw Water Acquisition	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 399,801	\$ -	\$ 677,556	\$ -
Capital Outlay	\$ 5,174,500	\$ 306,500	\$ 16,956,356	\$ -
<b>Total Expenditures</b>	<b>\$ 24,086,815</b>	<b>\$ 2,882,705</b>	<b>\$ 17,633,912</b>	<b>\$ -</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (8,140,606)</u>	<u>\$ (352,705)</u>	<u>\$ (4,313,773)</u>	<u>\$ 7,500</u>
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -
Proceeds from Sale of Fixed Assets	\$ 5,000	\$ -	\$ -	\$ -
Financing Proceeds	\$ 210,000	\$ -	\$ -	\$ -
Operating Transfers In	\$ 1,612,484	\$ -	\$ 1,350,000	\$ -
Interagency Loan	\$ -	\$ -	\$ -	\$ -
Operating Transfers Out	\$ (1,622,647)	\$ (750,000)	\$ -	\$ (15,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 204,837</b>	<b>\$ (750,000)</b>	<b>\$ 1,350,000</b>	<b>\$ (15,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ (7,935,769)</u>	<u>\$ (1,102,705)</u>	<u>\$ (2,963,773)</u>	<u>\$ (7,500)</u>
Fund Balances/Available Resources, Beginning	<u>\$ 14,998,481</u>	<u>\$ 2,053,387</u>	<u>\$ 9,035,349</u>	<u>\$ 294,920</u>
<b>Fund Balances/Available Resources, Ending</b>	<b>\$ 7,062,712</b>	<b>\$ 950,682</b>	<b>\$ 6,071,576</b>	<b>\$ 287,420</b>
<b>Fund Balance / Available Resources</b>				
<b>Classifications Analysis:</b>				
Nonspendable Fund Balance	\$ 533,522	\$ 21,500	\$ -	\$ -
Restricted Fund Balance	\$ 584,205	\$ -	\$ -	\$ 3,000
Committed Fund Balance	\$ 626,032	\$ -	\$ -	\$ -
Assigned Fund Balance	\$ 692,534	\$ 929,182	\$ 6,071,576	\$ 284,420
Unassigned Fund Balance	\$ 4,626,419	\$ -	\$ -	\$ -
Reserved Available Resources	\$ -	\$ -	\$ -	\$ -
Unreserved Available Resources	\$ -	\$ -	\$ -	\$ -
<b>Total Fund Balance / Available Resources Classifications</b>	<b>\$ 7,062,712</b>	<b>\$ 950,682</b>	<b>\$ 6,071,576</b>	<b>\$ 287,420</b>

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**TOTAL BUDGET**

	<b>Enterprise Funds</b>	<b>Internal Service Fund</b>	<b>Permanent Fund</b>	<b>Total Funds</b>
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ 15,694,620
Licenses and Permits	- -	- -	- -	\$ 398,500
Intergovernmental	62,500	- -	- -	\$ 10,764,915
Charges for Services	9,321,625	2,900,000	15,500	\$ 12,824,338
Fines and Forfeitures	- -	- -	- -	\$ 64,000
Interest	475,000	50,000	75,000	\$ 1,377,000
Royal Gorge Bridge	- -	- -	- -	\$ 3,300,000
Other (Misc Revenue)	203,300	- -	- -	\$ 483,400
Tap Fees	192,500	- -	- -	\$ 192,500
<b>Total Revenues</b>	<b>\$ 10,254,925</b>	<b>\$ 2,950,000</b>	<b>\$ 90,500</b>	<b>\$ 45,099,273</b>
<b>Expenditures:</b>				
General Government	\$ - -	\$ - -	\$ - -	\$ 6,173,967
Public Safety	- -	- -	- -	\$ 8,560,660
Public Works	- -	- -	- -	\$ 2,482,450
Culture and Recreation	- -	- -	- -	\$ 3,871,642
Self Insurance	- -	2,569,500	- -	\$ 2,569,500
Water	6,174,628	- -	- -	\$ 6,174,628
Stormwater Utility	1,025,375	- -	- -	\$ 1,025,375
Raw Water Acquisition	26,000	- -	- -	\$ 26,000
Debt Service	1,548,260	- -	- -	\$ 2,625,617
Capital Outlay	5,322,390	- -	- -	\$ 27,759,746
<b>Total Expenditures</b>	<b>\$ 14,096,653</b>	<b>\$ 2,569,500</b>	<b>\$ - -</b>	<b>\$ 61,269,585</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (3,841,728)</u>	<u>\$ 380,500</u>	<u>\$ 90,500</u>	<u>\$ (16,170,312)</u>
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ 1,000	\$ - -	\$ - -	\$ 1,000
Proceeds from Sale of Fixed Assets	- -	- -	- -	\$ 5,000
Financing Proceeds	- -	- -	- -	\$ 210,000
Operating Transfers In	1,022,647	- -	- -	\$ 3,985,131
Interagency Loan	- -	- -	- -	\$ - -
Operating Transfers Out	(1,597,484)	- -	- -	\$ (3,985,131)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (573,837)</b>	<b>\$ - -</b>	<b>\$ - -</b>	<b>\$ 216,000</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ (4,415,565)</u>	<u>\$ 380,500</u>	<u>\$ 90,500</u>	<u>\$ (15,954,312)</u>
Fund Balances/Available Resources, Beginning	<u>13,637,102</u>	<u>1,622,143</u>	<u>2,386,108</u>	<u>44,027,491</u>
<b>Fund Balances/Available Resources, Ending</b>	<b><u>\$ 9,221,537</u></b>	<b><u>\$ 2,002,643</u></b>	<b><u>\$ 2,476,608</u></b>	<b><u>\$ 28,073,179</u></b>
<b>Fund Balance / Available Resources</b>				
<b>Classifications Analysis:</b>				
Nonspendable Fund Balance	- -	- -	- -	\$ 555,022
Restricted Fund Balance	- -	- -	- -	\$ 587,205
Committed Fund Balance	- -	- -	- -	\$ 626,032
Assigned Fund Balance	- -	- -	- -	\$ 7,977,713
Unassigned Fund Balance	- -	- -	- -	\$ 4,626,419
Reserved Available Resources	5,529,419	- -	- -	\$ 5,529,419
Unreserved Available Resources	3,692,119	2,002,643	2,476,608	\$ 8,171,369
<b>Total Fund Balance / Available Resources Classifications</b>	<b><u>\$ 9,221,537</u></b>	<b><u>\$ 2,002,643</u></b>	<b><u>\$ 2,476,608</u></b>	<b><u>\$ 28,073,179</u></b>

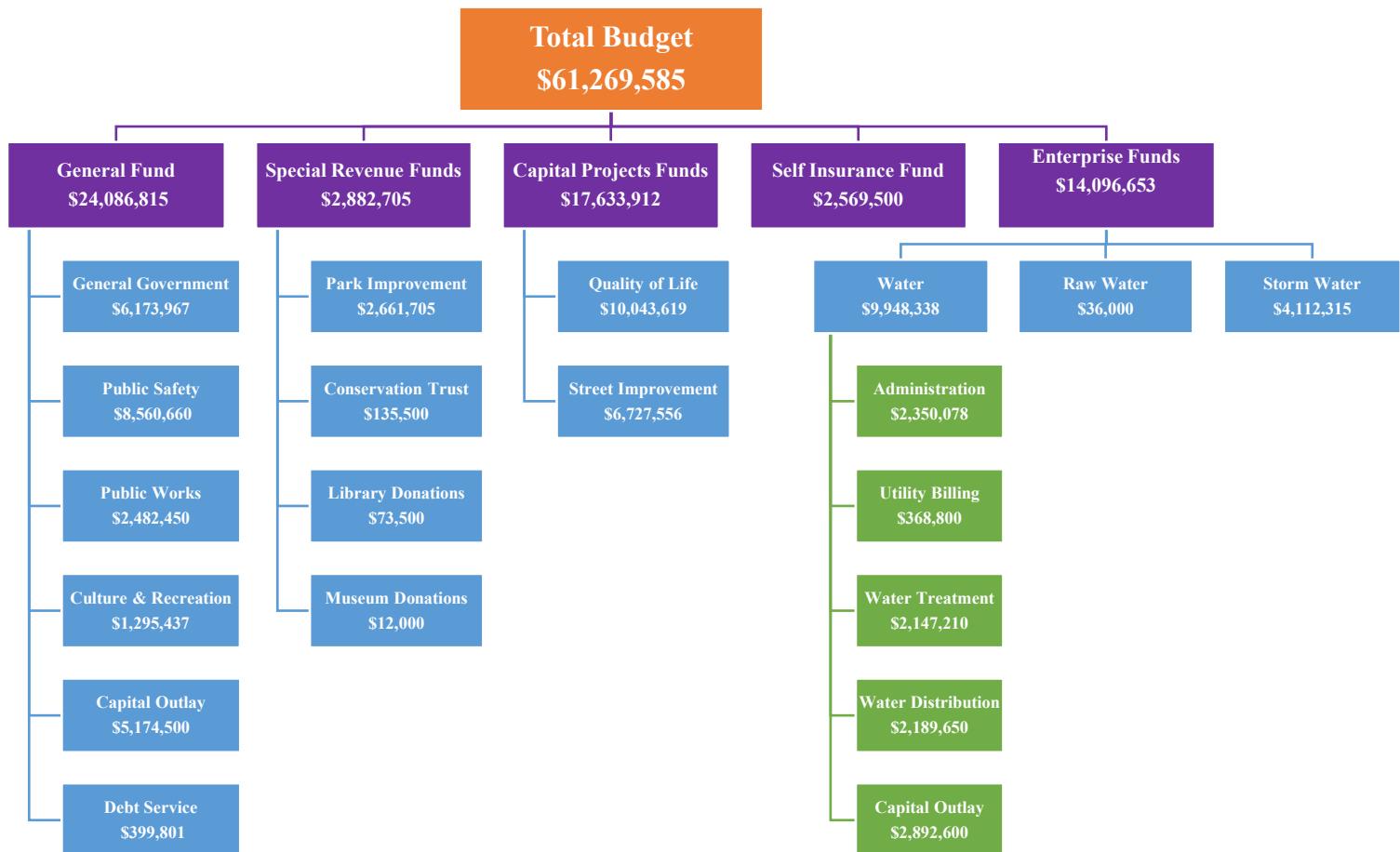
**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**TOTAL BUDGET SUMMARY**

Budget Fund	2023 Budget	2024 Budget	% Change
<b>General Fund</b>			
Operating Expenditures	\$ 16,533,986	\$ 18,512,514	11.97%
Debt Service	576,523	399,801	-30.65%
Capital Outlay	4,865,129	5,174,500	6.36%
Total General Fund	<u>\$ 21,975,638</u>	<u>\$ 24,086,815</u>	<u>9.61%</u>
<b>Special Revenue Funds:</b>			
Park Improvement Fund			
Operating Expenditures	\$ 2,235,854	\$ 2,480,705	10.95%
Capital Outlay	257,000	181,000	-29.57%
Total Park Improvement Fund	<u>\$ 2,492,854</u>	<u>\$ 2,661,705</u>	<u>6.77%</u>
Conservation Trust Fund			
Operating Expenditures	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	204,100	125,500	-38.51%
Total Conservation Trust Fund	<u>\$ 214,100</u>	<u>\$ 135,500</u>	<u>-36.71%</u>
Library Donations Fund (operating expend.)	\$ 68,600	\$ 73,500	7.14%
Museum Donations Fund (operating expend.)	\$ 25,015	\$ 12,000	-52.03%
<b>Capital Projects Fund:</b>			
Quality of Life Fund (grant funded capital expend.)	<u>\$ 10,538,592</u>	<u>\$ 10,406,356</u>	<u>-1.25%</u>
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 6,000,000	\$ 6,550,000	9.17%
Debt Service	\$ 677,556	\$ 677,556	0.00%
Total Street Improvement Fund	<u>\$ 6,677,556</u>	<u>\$ 7,227,556</u>	<u>8.24%</u>
<b>Debt Service Fund:</b>			
Excess Special Improvement Fund	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
<b>GENERAL GOVERNMENT SUMMARY:</b>			
Operating Expenditures	\$ 18,873,455	\$ 21,088,719	11.74%
Debt Service	1,254,079	1,077,357	-14.09%
Capital Outlay	21,864,821	22,437,356	2.62%
<b>Total General Government Expenditures</b>	<b><u>\$ 41,992,355</u></b>	<b><u>\$ 44,603,432</u></b>	<b><u>6.22%</u></b>

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**TOTAL BUDGET SUMMARY**

Budget Fund	2023 Budget	2024 Budget	% Change
<b>Enterprise Funds:</b>			
Water Fund			
Operating Expenditures	\$ 5,830,931	\$ 6,174,628	5.89%
Debt Service	880,296	881,110	0.09%
Capital Outlay	<u>8,123,900</u>	<u>2,892,600</u>	<u>-64.39%</u>
Total Water Fund	<u>\$ 14,835,127</u>	<u>\$ 9,948,338</u>	<u>-32.94%</u>
Raw Water Fund			
Operating Expenditures	\$ 19,000	\$ 26,000	36.84%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 29,000</u>	<u>\$ 36,000</u>	<u>24.14%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 783,860	\$ 1,025,375	30.81%
Debt Service	710,074	667,150	-6.05%
Capital Outlay	<u>1,586,865</u>	<u>2,419,790</u>	<u>52.49%</u>
Total Stormwater Fund	<u>\$ 3,080,799</u>	<u>\$ 4,112,315</u>	<u>33.48%</u>
<b>ENTERPRISE FUND SUMMARY:</b>			
Operating Expenditures	\$ 6,633,791	\$ 7,226,003	8.93%
Debt Service	1,590,370	1,548,260	-2.65%
Capital Outlay	9,720,765	5,322,390	-45.25%
<b>Total Enterprise Fund Expenditures</b>	<b><u>\$ 17,944,926</u></b>	<b><u>\$ 14,096,653</u></b>	<b><u>-21.44%</u></b>
<b>INTERNAL SERVICE FUND SUMMARY:</b>			
Self Insurance Fund (operating expend.)	<u>\$ 2,470,772</u>	<u>\$ 2,569,500</u>	<u>4.00%</u>
<b>CITY-WIDE SUMMARY:</b>			
Operating Expenditures	\$ 27,978,018	\$ 30,884,222	10.39%
Debt Service	2,844,449	2,625,617	-7.69%
Capital Outlay	<u>31,585,586</u>	<u>27,759,746</u>	<u>-12.11%</u>
<b>Total City-Wide Expenditures</b>	<b><u>\$ 62,408,053</u></b>	<b><u>\$ 61,269,585</u></b>	<b><u>-1.82%</u></b>
Transfers Out	3,878,897	3,985,131	2.74%
<b>GRAND TOTAL</b>	<b><u>\$ 66,286,950</u></b>	<b><u>\$ 65,254,716</u></b>	<b><u>-1.56%</u></b>

**CITY OF CAÑON CITY  
2024 EXPENDITURE BUDGET  
EXCLUDING TRANSFERS**



**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**GENERAL FUND SUMMARY**

	<b>2023</b>	<b>2024</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 15,657,304	\$ 14,998,481	-4.21%
<b>Revenues:</b>			
Taxes	\$ 9,564,422	\$ 10,684,620	11.71%
Licenses and Permits	412,000	398,500	-3.28%
Intergovernmental	1,697,411	3,071,526	80.95%
Charges for Services	421,595	473,213	12.24%
Fines and Forfeitures	69,750	64,000	-8.24%
Interest	40,000	450,000	1025.00%
Royal Gorge Bridge	376,250	573,750	52.49%
Misc. Revenue	231,600	230,600	-0.43%
<b>Total Revenues</b>	<u>\$ 12,813,028</u>	<u>\$ 15,946,209</u>	24.45%
<b>Total Sources of Funds</b>	<u><u>\$ 28,470,332</u></u>	<u><u>\$ 30,944,690</u></u>	<u><u>8.69%</u></u>
<b>Uses of Funds</b>			
General Government	\$ 5,469,176	\$ 6,173,967	12.89%
Public Safety	7,873,406	8,846,340	12.36%
Public Works	2,562,455	2,596,571	1.33%
Culture and Recreation	1,205,472	1,295,437	7.46%
Capital Outlay:			
Street Projects	2,320,000	2,900,000	25.00%
All Other Capital Outlay	2,545,129	2,274,500	-10.63%
<b>Total Uses of Funds</b>	<u><u>\$ 21,975,638</u></u>	<u><u>\$ 24,086,815</u></u>	<u><u>9.61%</u></u>
<b>Other Financing Sources (Uses)</b>			
Proceeds from Sale of Fixed Assets	405,570	5,000	-98.77%
Financing Proceeds	720,000	210,000	-70.83%
Operating Transfers In	913,897	1,612,484	76.44%
Operating Transfers Out	(2,150,000)	(1,622,647)	-24.53%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ (110,533)</u></u>	<u><u>\$ 204,837</u></u>	<u><u>-285.32%</u></u>

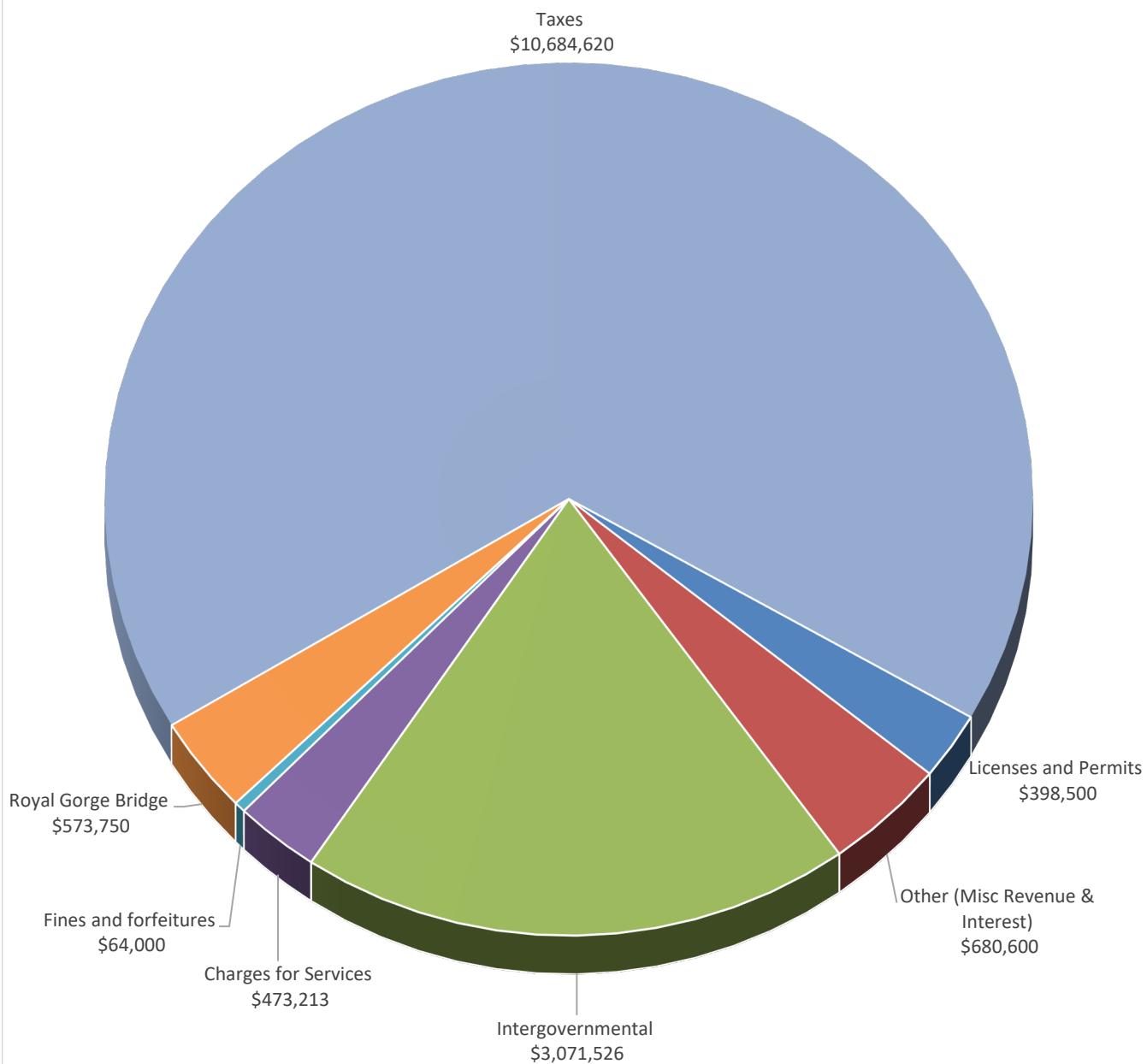
**THE CITY OF CAÑON CITY**  
**GENERAL FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues:</b>				
Taxes	\$ 10,630,593	\$ 9,564,422	\$ 10,730,366	\$ 10,684,620
Licenses and Permits	654,243	412,000	382,500	398,500
Intergovernmental	2,643,664	1,697,411	1,485,740	3,071,526
Charges for Services	250,033	421,595	322,937	473,213
Fines and Forfeitures	70,247	69,750	78,250	64,000
Interest	158,752	40,000	450,500	450,000
Royal Gorge Bridge	917,756	376,250	376,250	573,750
Other (Misc. Revenue)	313,639	231,600	229,182	230,600
<b>Total Revenues</b>	<b>\$ 15,638,927</b>	<b>\$ 12,813,028</b>	<b>\$ 14,055,725</b>	<b>\$ 15,946,209</b>
<b>Expenditures:</b>				
Current:				
General Government	\$ 4,678,071	\$ 5,469,176	\$ 4,737,292	\$ 6,173,967
Public Safety	6,012,629	7,873,406	7,229,741	8,846,340
Public Works	1,878,273	2,562,455	2,373,369	2,596,571
Culture and Recreation	1,081,713	1,205,472	1,097,668	1,295,437
<b>Total Operating Expenditures</b>	<b>13,650,686</b>	<b>17,110,509</b>	<b>15,438,070</b>	<b>18,912,315</b>
Capital Outlay:				
Street Projects	218,486	2,320,000	580,000	2,900,000
Capital Projects - Excess Fund Balance	-	175,000	-	75,000
All Other Capital Outlay	823,167	2,370,129	1,984,995	2,199,500
<b>Total Expenditures</b>	<b>\$ 14,692,339</b>	<b>\$ 21,975,638</b>	<b>\$ 18,003,065</b>	<b>\$ 24,086,815</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<b>\$ 946,588</b>	<b>\$ (9,162,610)</b>	<b>\$ (3,947,340)</b>	<b>\$ (8,140,606)</b>
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ 75,855	\$ 405,570	\$ 405,570	\$ -
Proceeds from the Sale of Fixed Assets	\$ 4,841	\$ -	\$ 22,603	\$ 5,000
Financing Proceeds	240,000	720,000	720,000	210,000
Operating Transfers In	955,420	913,897	913,897	1,612,484
Operating Transfers Out	-	(2,150,000)	(779,353)	(1,622,647)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,276,116</b>	<b>\$ (110,533)</b>	<b>\$ 1,282,717</b>	<b>\$ 204,837</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<b>\$ 2,222,703</b>	<b>\$ (9,273,143)</b>	<b>\$ (2,664,623)</b>	<b>\$ (7,935,769)</b>
Estimated Fund Balances, Beginning of Year	<b>15,615,018</b>	<b>15,657,304</b>	<b>17,663,104</b>	<b>14,998,481</b>
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 17,663,104</b>	<b>\$ 6,384,161</b>	<b>\$ 14,998,481</b>	<b>\$ 7,062,712</b>

**THE CITY OF CAÑON CITY**  
**GENERAL FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	166,050	132,000	171,000	176,100
Prepaid Items	127,500	54,700	131,300	135,200
Interfund Receivable	444,444	432,100	333,333	222,222
Restricted for				
Emergencies - TABOR	378,998	367,000	390,400	402,100
Public Safety Programs	11,125	-	-	-
BHE	282,105	282,105	282,105	182,105
ARPA	2,404,536	-	-	-
Committed to				
Royal Gorge Capital	584,843	600,000	600,000	600,000
Capital Improvements	56,382	-	41,382	18,182
Street & Alley	5,350		7,850	7,850
Assigned to				
Property Acquisition	895,442	559,031	675,442	275,442
Capital Improvements	412,092	370,088	417,092	417,092
Capital Projects/Use of Reserve	7,114,522	-	7,607,111	-
Ditch Crossing	200,000	-	-	-
Total Classified Fund Balance	<u>\$ 13,083,389</u>	<u>\$ 2,797,024</u>	<u>\$ 10,657,015</u>	<u>\$ 2,436,293</u>
<b>Estimated Unassigned Fund Balance</b>	<b><u>\$ 4,579,715</u></b>	<b><u>\$ 3,587,137</u></b>	<b><u>\$ 4,341,466</u></b>	<b><u>\$ 4,626,419</u></b>

GENERAL FUND  
REVENUE EXCLUDING TRANSFERS AND OTHER FINANCE SOURCES  
\$15,946,209



## General Fund - General Property Tax

Account # 10-310-31101

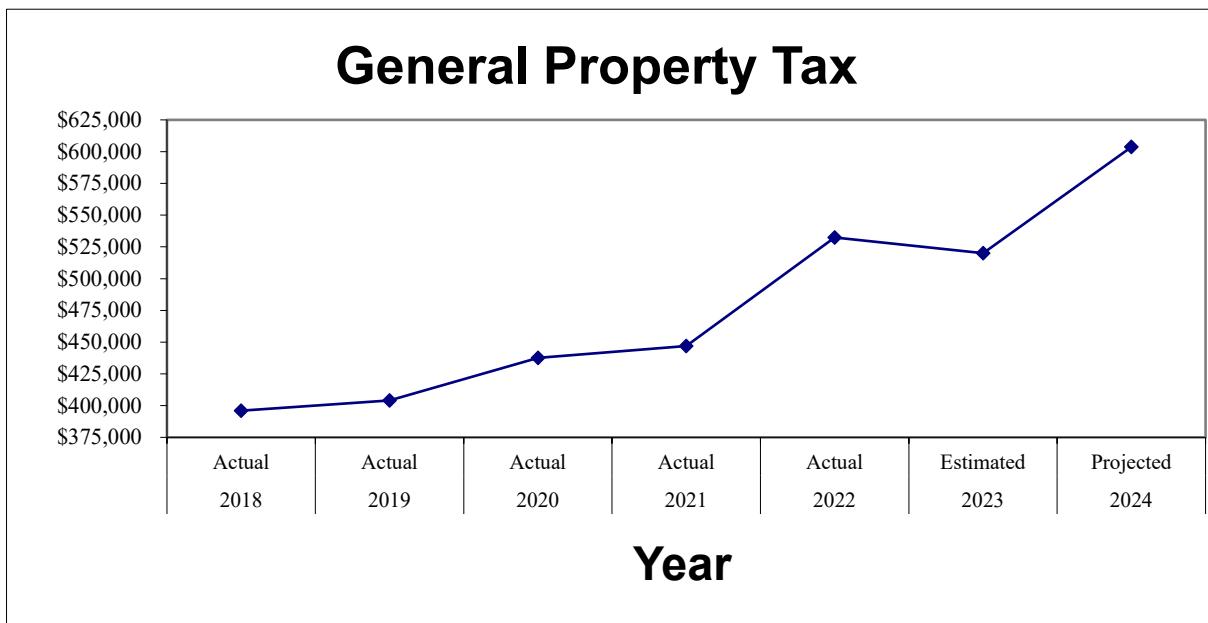
**Description:** Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2023 mill levy (for 2024 collections) is 2.893. Revenues are collected by Fremont County and remitted to the City monthly.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 396,017	0.52%
2019	Actual	\$ 403,960	2.01%
2020	Actual	\$ 437,481	8.30%
2021	Actual	\$ 446,823	2.14%
2022	Actual	\$ 532,441	19.16%
2023	Estimated	\$ 520,000	-2.34%
2024	Projected	\$ 603,620	16.08%

**Projection:** The 2024 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. As market conditions continue to improve, property tax revenue has increased an average of 6% for the 5-year period of 2017 - 2023, primarily due to increases in taxable values of real property. The concern over the possible decline in Assessed Valuation due to the reduction of the Residential Assessment rate from 7.96% to 7.20% has been more than offset by increases in market value.

**Comments:** The 2023 City assessed valuation certified by the County Assessor is \$208,742,314. This represents a 13% increase from the previous year's assessed valuation. This increase can be attributed to the changes in market values of real property in reappraisal years which occurs every two years in odd numbered years.



## General Fund - Specific Ownership Tax

Account # 10-310-31201

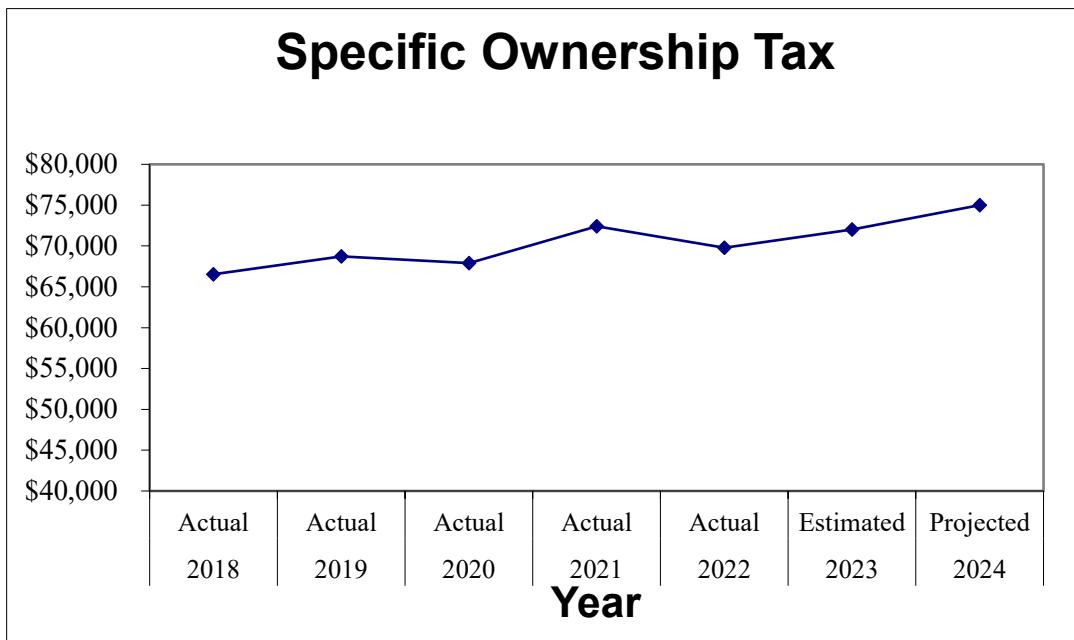
**Description:** A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 66,537	-0.73%
2019	Actual	\$ 68,741	3.31%
2020	Actual	\$ 67,884	-1.25%
2021	Actual	\$ 72,398	6.65%
2022	Actual	\$ 69,784	-3.61%
2023	Estimated	\$ 72,000	3.18%
2024	Projected	\$ 75,000	4.17%

**Projection:** The 2024 revenue estimate is conservatively estimated based on the prior 5-Yr. average annual 4% increase.

**Comments:** These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy.



## General Fund - Sales Tax

Account # 10-310-31301

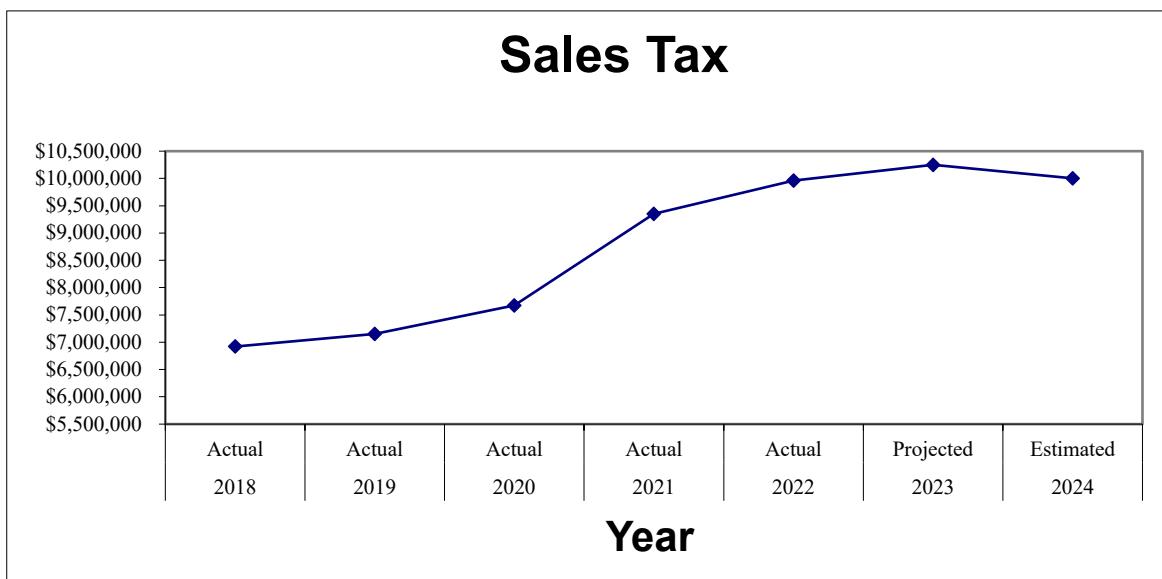
**Description:** A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

**History:**

Year		Amount	% Change from Previous Year
2018	Actual	\$ 6,920,819	4.90%
2019	Actual	\$ 7,153,985	3.37%
2020	Actual	\$ 7,671,586	7.24%
2021	Actual	\$ 9,353,294	21.92%
2022	Actual	\$ 9,960,379	6.49%
2023	Projected	\$ 10,250,000	2.91%
2024	Estimated	\$ 10,000,000	-2.44%

**Projection:** The 2024 projection is based on the current inflation and potential decrease of taxable sales.

**Comments:** The five year average annual percentage increase in sales tax revenue from (2018-2028) was 8.7% has remained consistent. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund. The City saw a considerable increase in tax revenue collections in 2021 with the change to be State collected. The City will continue to closely monitor the variety of economic factors in the region that impact taxable sales.



## General Fund - Cable

Account # 10-310-31601

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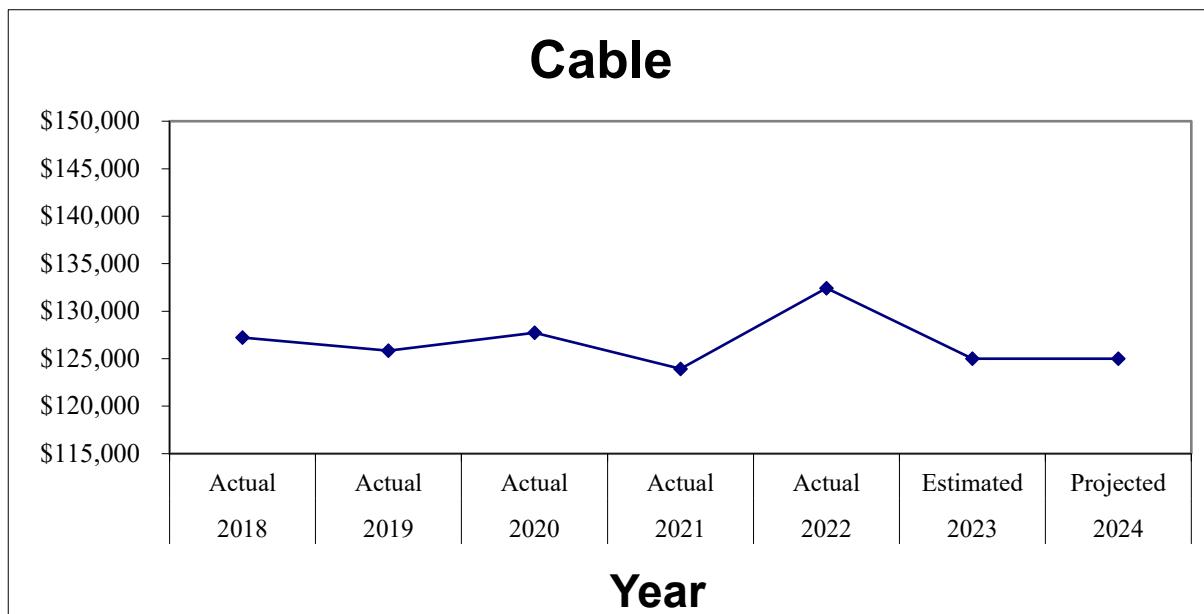
**Description:** The City receives franchise fees from Charter on a quarterly basis. The total is equal to 3.75% of the gross revenues received from subscribers within the City.

**History:**

Year		Amount	% Change from Previous Year
2018	Actual	\$ 127,233	0.28%
2019	Actual	\$ 125,830	-1.10%
2020	Actual	\$ 127,713	1.50%
2021	Actual	\$ 123,937	-2.96%
2022	Actual	\$ 132,431	6.85%
2023	Estimated	\$ 125,000	-5.61%
2024	Projected	\$ 125,000	0.00%

**Projection:** The projection is based on an assumption that the cable company revenues will remain at the same levels.

**Comments:** The 2024 budgeted revenues reflects changes made to the franchise agreement in 2021.



## General Fund - Gas Franchise Fee

Account # 10-310-31604

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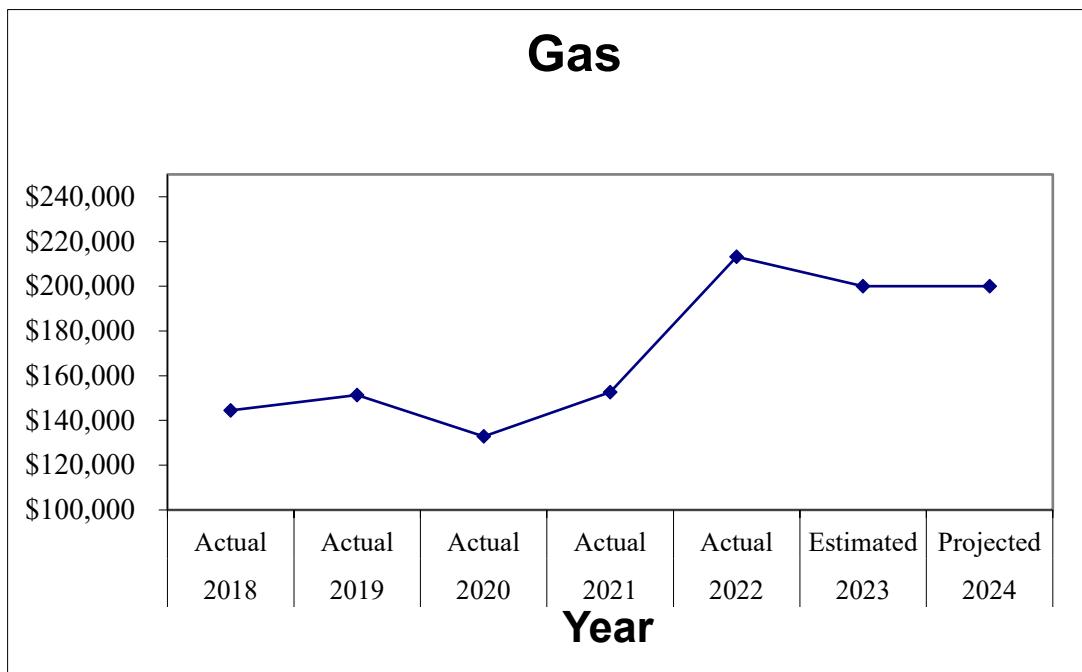
**Description:** A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 144,508	12.09%
2019	Actual	\$ 151,315	4.71%
2020	Actual	\$ 132,871	-12.19%
2021	Actual	\$ 152,642	14.88%
2022	Actual	\$ 213,191	39.67%
2023	Estimated	\$ 200,000	-6.19%
2024	Projected	\$ 200,000	0.00%

**Projection:** The 2024 revenue projection is based on revenues / rates remaining relatively stable.

**Comments:** The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2018-2022 has been a positive 11.8%.



## General Fund - Building Permit Fees

Account # 10-320-32201

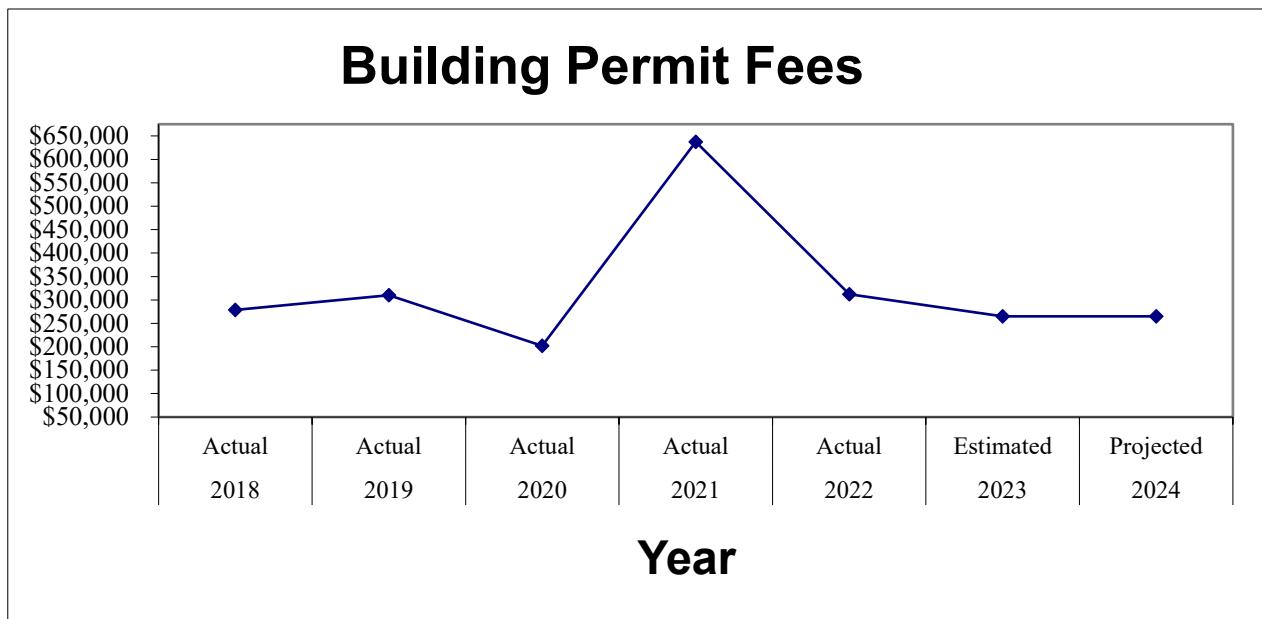
**Description:** Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 278,892	42.78%
2019	Actual	\$ 310,110	11.19%
2020	Actual	\$ 202,007	-34.86%
2021	Actual	\$ 637,363	215.52%
2022	Actual	\$ 311,887	-51.07%
2023	Estimated	\$ 265,000	-15.03%
2024	Projected	\$ 265,000	0.00%

**Projection:** The 2024 revenue projection is based on the anticipated new construction commercial developments. Revenues are projected to remain consistent with the prior year.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 units or more within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run to August 31, 2025.



## General Fund - Additional Motor Vehicle Registration Fee

Account # 10-330-33501

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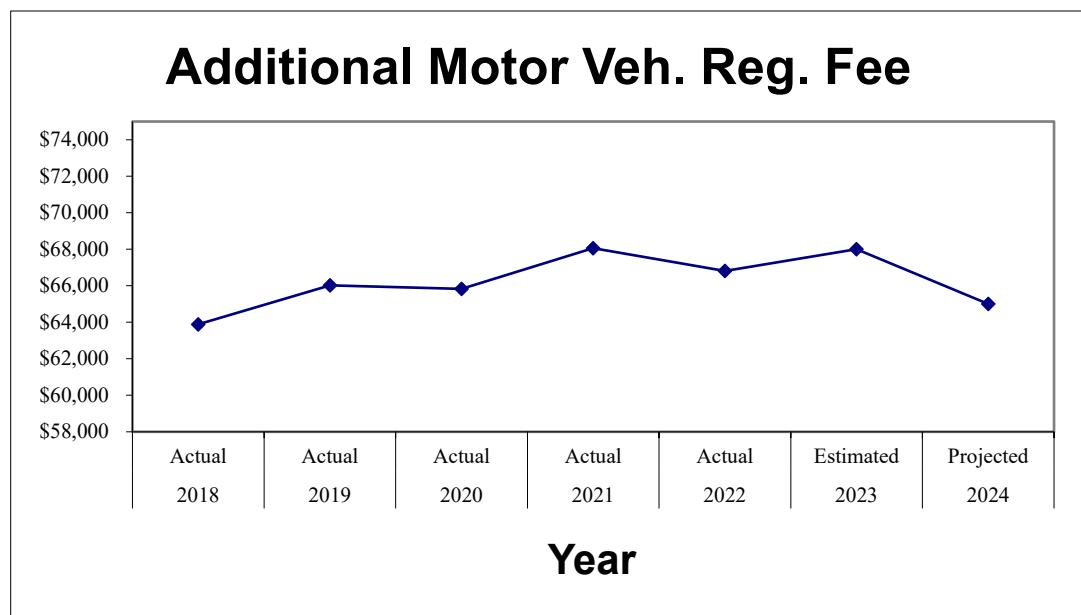
**Description:** This fee is collected by Fremont County from the owners of motor vehicles at the time of their vehicle registration. The fee is distributed to the City from the County on a monthly basis.

**History:**

Year		Amount	% Change from Previous Year
2018	Actual	\$ 63,890	-1.98%
2019	Actual	\$ 66,021	3.34%
2020	Actual	\$ 65,837	-0.28%
2021	Actual	\$ 68,062	3.38%
2022	Actual	\$ 66,809	-1.84%
2023	Estimated	\$ 68,000	1.78%
2024	Projected	\$ 65,000	-4.41%

**Projection:** The 2024 revenue estimate was projected conservatively due to the relatively flat previous 5-year trend (average annual increase = 0.52%).

**Comments:** The relatively flat history of this revenue source is primarily a function of the minor changes in the City's population and the number of registered vehicles



## General Fund - Highway Users Tax Fund

Account # 10-330-33502

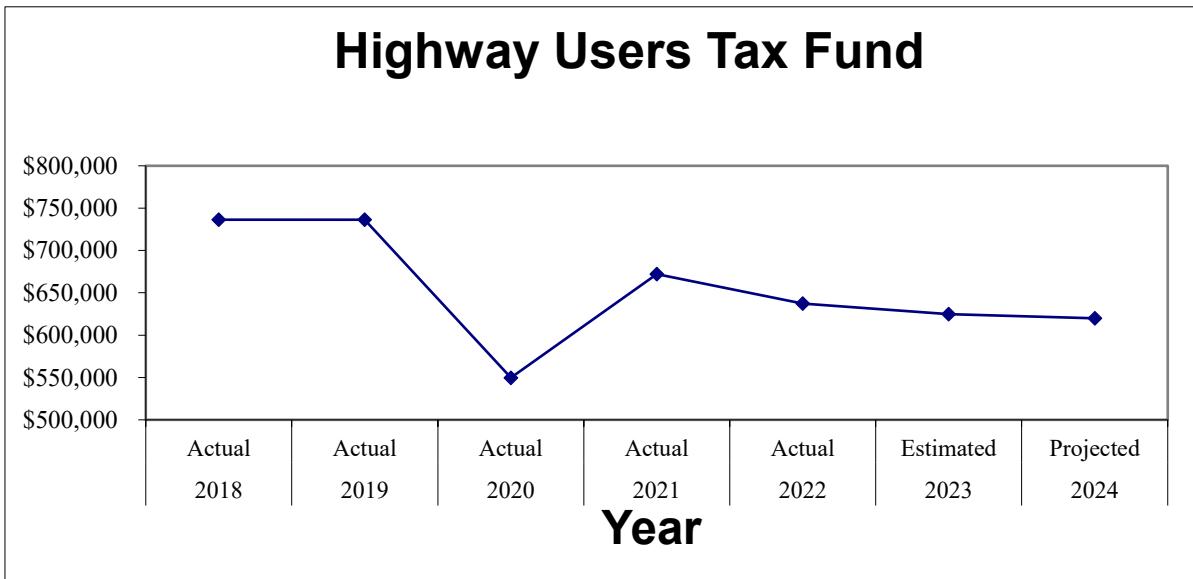
**Description:** The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 736,213	24.17%
2019	Actual	\$ 736,328	0.02%
2020	Actual	\$ 549,758	-25.34%
2021	Actual	\$ 671,940	22.22%
2022	Actual	\$ 637,440	-5.13%
2023	Estimated	\$ 625,000	-1.95%
2024	Projected	\$ 620,000	-0.80%

**Projection:** The 2024 estimate is the projection provided by the Colorado Municipal League.

**Comments:** This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature. In 2018 the City received an additional \$162,000 above the standard HUTF formula as a result of a "one-time" funding increase approved by SB 18-001 which provided an additional \$495 million in transportation infrastructure funding, 74.25 million of which was earmarked specifically for local governments.



## General Fund - Tobacco Products Tax

Account # 10-330-33505

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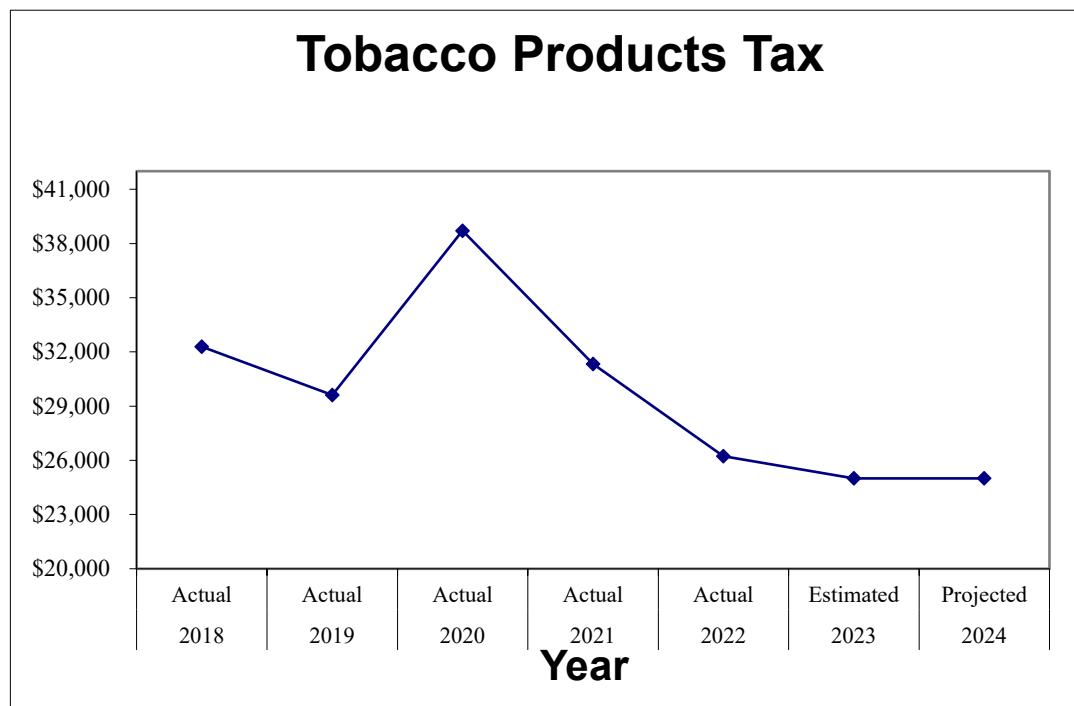
**Description:** The State of Colorado collects this tax upon the sale, use, consumption, handling or distribution of all tobacco products in the state at the rate of 20% of the manufacturer's list price of the tobacco product. The revenue is distributed according to the percentage of state sales tax collected in the City of Cañon City and compared to total state sales tax collected within the entire state. Revenue is distributed monthly.

**History:**

Year		Amount	% Change from Previous Year
2018	Actual	\$ 32,282	-1.79%
2019	Actual	\$ 29,609	-8.28%
2020	Actual	\$ 38,709	30.73%
2021	Actual	\$ 31,337	-19.04%
2022	Actual	\$ 26,230	-16.30%
2023	Estimated	\$ 25,000	-4.69%
2024	Projected	\$ 25,000	0.00%

**Projection:** The 2024 projection is based on the assumption that there will continue to be a reduction in the level of this revenue source consistent with recent years.

**Comments:** Tobacco Products Tax distributions have decreased by an annual average of 2.94% during the period of 2018 - 2022



## General Fund - Traffic Fines

Account # 10-350-35101

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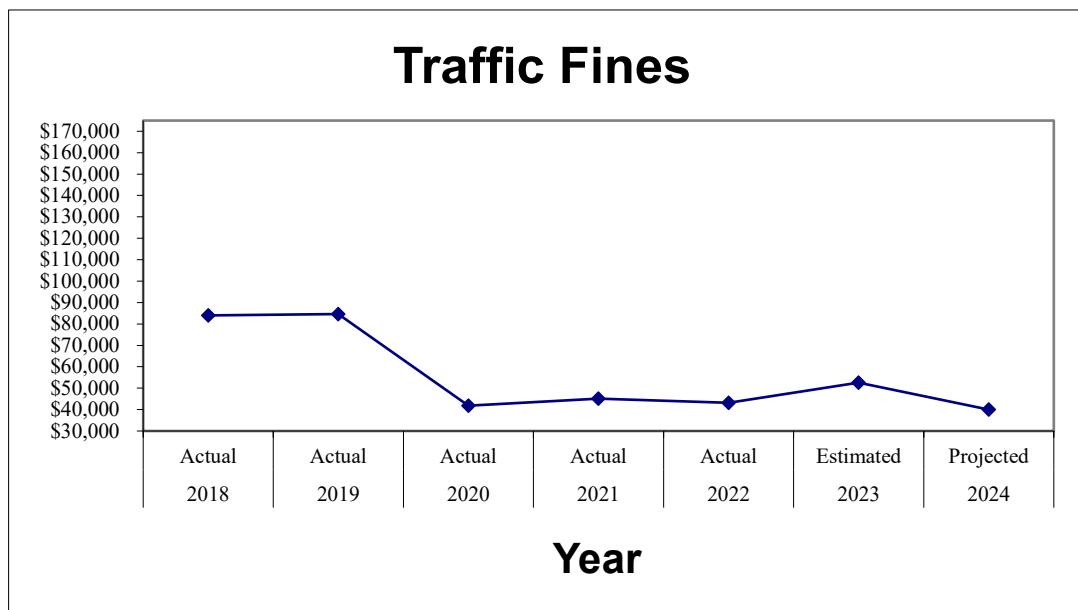
**Description:** This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

**History:**

Year		Amount	% Change from Previous Year
2018	Actual	\$ 83,942	-41.45%
2019	Actual	\$ 84,625	0.81%
2020	Actual	\$ 41,781	-50.63%
2021	Actual	\$ 45,181	8.14%
2022	Actual	\$ 43,212	-4.36%
2023	Estimated	\$ 52,600	21.73%
2024	Projected	\$ 40,000	-23.95%

**Projection:** The 2024 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

**Comments:** Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



## General Fund - Royal Gorge Bridge Lease

Account # 10-360-36211

**Description:** The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the United States. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

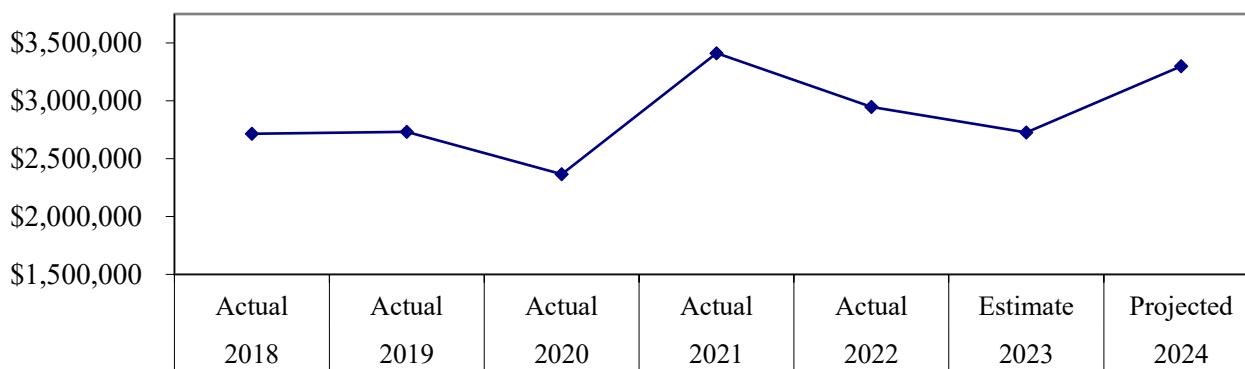
### History:

Year	Revenue	Total	% Change	FUND ALLOCATION		
		RGB	from Prev.	General Fund	Park Improvement Fund	Quality of Life Fund
2018	Actual	\$ 2,714,330	7.17%	\$ 742,130	\$ 1,429,000	\$ 543,200
2019	Actual	\$ 2,731,000	0.61%	\$ 1,156,000	\$ 1,297,000	\$ 278,000
2020	Actual	\$ 2,365,717	-13.38%	\$ 782,842	\$ 1,303,485	\$ 279,390
2021	Actual	\$ 3,411,892	44.22%	\$ 1,200,000	\$ 1,869,483	\$ 342,409
2022	Actual	\$ 2,947,211	-13.62%	\$ 917,756	\$ 1,611,455	\$ 418,000
2023	Estimate	\$ 2,726,250	-7.50%	\$ 376,250	\$ 2,160,000	\$ 190,000
2024	Projected	\$ 3,300,000	21.05%	\$ 573,750	\$ 2,160,000	\$ 566,250

**Projection:** The projected 2024 total RGB Revenue is based on the estimated total revenue of prior years.

**Comments:** Although revenue decreased in 2020 due to the COVID19 pandemic, revenue increased significantly in 2021. Revenue continues to fluctuate with the economy.

### Total Royal Gorge Bridge Lease



**THE CITY OF CAÑON CITY**  
**GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>310-Taxes</b>					
10-310-31101	General Property Tax	\$ 532,441	525,022	\$ 520,000	603,620
10-310-31201	Specific Ownership Tax	69,784	75,000	72,000	75,000
10-310-31301	Sales Tax	9,960,379	8,939,400	10,250,000	10,000,000
10-310-31302	Use Tax	67,499	35,000	35,000	35,000
10-310-31601	Cablevision	132,431	120,000	125,000	125,000
10-310-31602	Telephone	1,519	-	1,000	1,000
10-310-31604	Gas	213,191	175,000	200,000	200,000
10-310-31901	Penalty & Int. on Del. Tax	1,506	1,000	1,000	1,000
10-310-31912	Pen & Int/Del on Use Tax	10,380	10,000	12,000	10,000
10-310-31998	CCARE Increment	(345,582)	(300,000)	(469,634)	(350,000)
10-310-31999	Co Treas/Clerk Coll Fee	(12,955)	(16,000)	(16,000)	(16,000)
<b>Total Taxes</b>		<b>\$ 10,630,593</b>	<b>\$ 9,564,422</b>	<b>\$ 10,730,366</b>	<b>\$ 10,684,620</b>
<b>320-Licenses &amp; Permits</b>					
10-320-32101	Liquor	\$ 9,677	\$ 10,000	\$ 10,000	\$ 10,000
10-320-32106	Professional & Occup.	89,860	70,000	60,000	70,000
10-320-32201	Building Permits	311,887	280,000	265,000	265,000
10-320-32205	Zone/Variance/Ex	11,995	9,000	8,000	9,000
10-320-32209	Other (Sign Permits)	179,687	1,000	2,000	2,000
10-320-32210	Street Excav. Rehab	48,258	40,000	35,000	40,000
10-320-32212	ROW-Dumpster Permits	2,880	2,000	2,500	2,500
<b>Total Licenses &amp; Permits</b>		<b>\$ 654,243</b>	<b>\$ 412,000</b>	<b>\$ 382,500</b>	<b>\$ 398,500</b>
<b>330-Intergovernmental</b>					
10-330-33501	Add 'l Motor Vehicle Reg/Fees	\$ 66,809	\$ 68,000	\$ 68,000	\$ 65,000
10-330-33502	Highway Users Tax	637,440	615,000	625,000	620,000
10-330-33503	Mineral Leasing	55,595	20,000	71,026	50,000
10-330-33504	Severance Tax	43,596	20,000	49,356	40,000
10-330-33505	Tobacco Products Tax	26,230	30,000	25,000	25,000
10-330-33506	Water Fund - PILT	227,703	200,000	200,000	195,000
10-330-33507	Stormwater Fund - PILT	62,830	62,000	68,000	68,400
10-330-33713	Road and Bridge	78,246	70,000	80,000	75,000
10-330-33714	Urban Renewal Authority Fees	35,633	-	40,000	39,400
10-330-33735	Bullet Proof Vest Grant	-	-	-	5,064
10-330-33738	Homeland Security Grant	-	37,500	37,500	-
10-330-33741	Colorado Post Grant	-	23,441	-	10,000
10-330-33742	CATPA Grant (Battle)	2,096	13,000	10,000	10,000
10-330-33744	CDHS Co-Responder Grant	135,626	230,000	59,400	235,000
10-330-33745	Peace Officers Mental Health Grant	-	8,000	8,680	-
10-330-33748	CO State Library CARES Act Grant	8,018	-	-	-
10-330-33752	BLM Grant	40,885	46,522	46,522	50,000
10-330-33753	Misc Police Grants	2,500	157,650	5,000	18,075
10-330-33754	DOLA CARES Act Grant	140,687	-	-	-
10-330-33757	American Rescue Plan	1,000,000	-	-	-
10-330-33759	DJC - Body Worn Cameras Grant	35,595	-	-	-
10-330-33760	DCJ Fentanyl Grant	-	56,848	56,848	-
10-330-33761	Colo Opioid Settlement (COST)	-	24,000	23,908	17,252
10-330-33762	COPS Grant	-	-	-	208,335
10-330-33763	Misc Museum Grants	-	-	-	7,000
10-330-33765	Police Department Members Benefit Fund	5,173	15,450	11,500	8,000
10-330-33791	REDI Grant for Site Selection	39,000	-	-	-
10-330-33799	Potential Grants	-	-	-	1,325,000
<b>Total Intergovernmental</b>		<b>\$ 2,643,664</b>	<b>\$ 1,697,411</b>	<b>\$ 1,485,740</b>	<b>\$ 3,071,526</b>
<b>340-Charges for Services</b>					
10-340-34101	Court Costs, Fees & Charges	\$ 5,856	\$ 9,500	\$ 7,200	\$ 7,200
10-340-34108	Photocopy Machine	2,239	2,400	1,200	1,200
10-340-34110	Museum Research Fee	331	500	250	250
10-340-34111	Museum Use Fees	2,611	1,000	350	500

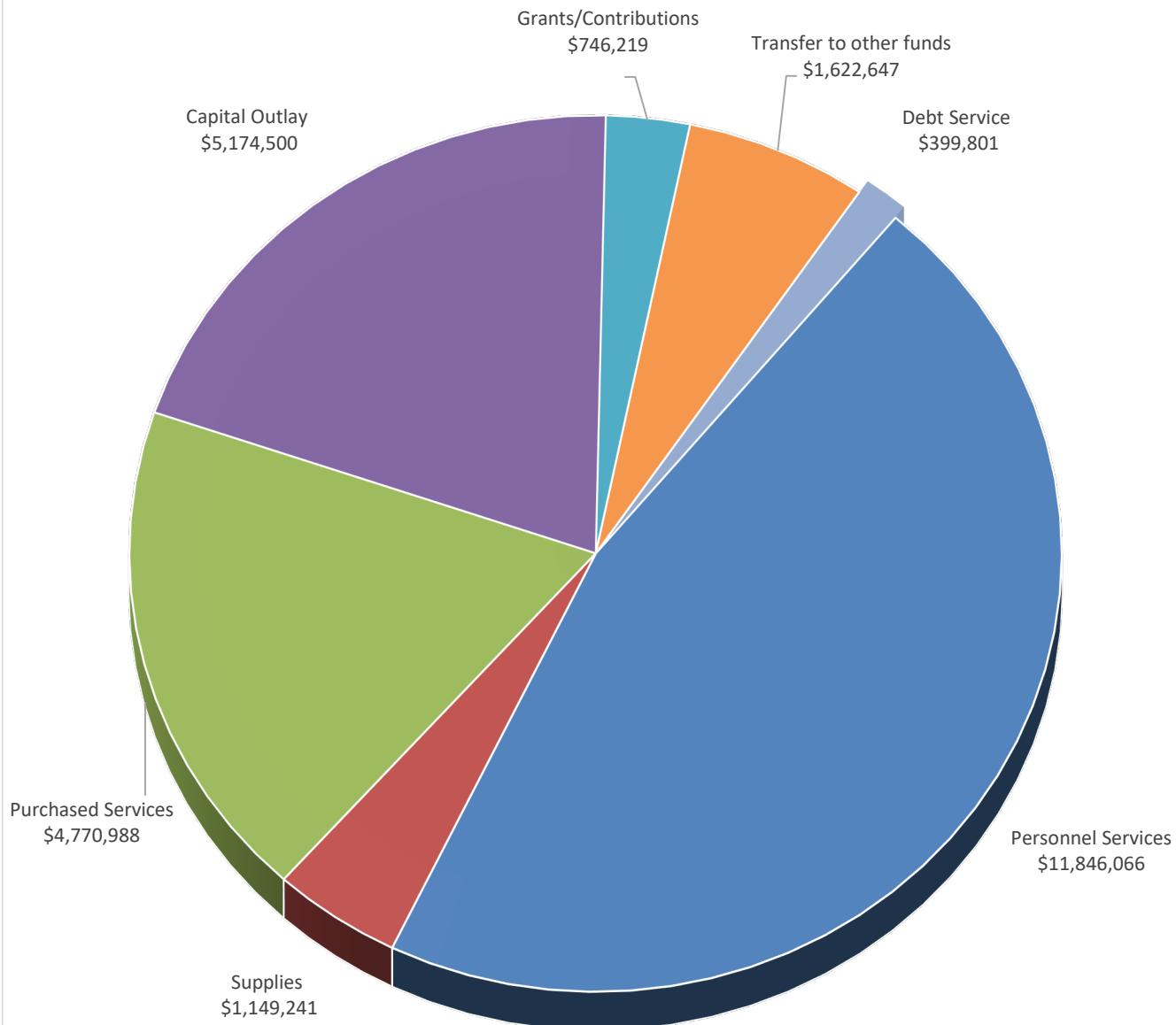
**THE CITY OF CAÑON CITY**  
**GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
10-340-34117	Historic Preservation Fees	169	500	75	200
10-340-34302	Train Depot Easement Maint	7,250	7,250	7,250	7,250
10-340-34311	Collection Fees - FD Impact Fees	877	800	800	800
10-340-34510	Police Fees	7,278	7,500	7,500	8,500
10-340-34511	Off Duty Employment	67,145	86,940	60,000	80,000
10-340-34512	UTV License	5,350	-	2,500	2,500
10-340-34513	SRO IGA	137,859	243,593	198,300	245,213
10-340-34515	Sheriff Office IGA	-	8,612	8,612	9,000
10-340-34516	DHS IGA	-	42,000	15,000	98,100
10-340-34706	Library Use Fees	6,377	5,000	6,500	6,000
10-340-34803	Fuel Surcharge - Inside	6,691	6,000	7,400	6,500
<b>Total Charges for Serv.</b>		<b>\$ 250,033</b>	<b>\$ 421,595</b>	<b>\$ 322,937</b>	<b>\$ 473,213</b>
<b>350-Fines/Forfeitures</b>					
10-350-35101	Traffic - Municipal Court	\$ 43,212	\$ 40,000	\$ 52,600	\$ 40,000
10-350-35102	Traffic - District Court	4,632	5,000	5,000	5,000
10-350-35103	Other-Complaints	13,424	18,000	12,500	12,000
10-350-35105	Surcharges - Victim Assistance	6,723	6,000	6,000	6,000
10-350-35201	Library	1,484	750	2,000	1,000
10-350-35202	Payment/Lost Materials	273	-	150	-
10-350-35401	CCMC Violations	500	-	-	-
<b>Total Fines/Forfeitures</b>		<b>\$ 70,247</b>	<b>\$ 69,750</b>	<b>\$ 78,250</b>	<b>\$ 64,000</b>
<b>360-Interest</b>					
10-360-36101	Earnings on Dep. & Investments	\$ 158,752	\$ 40,000	\$ 450,500	\$ 450,000
<b>Total Interest</b>		<b>\$ 158,752</b>	<b>\$ 40,000</b>	<b>\$ 450,500</b>	<b>\$ 450,000</b>
<b>360-Royal Gorge Bridge</b>					
10-360-36211	Royal Gorge	\$ 917,756	\$ 376,250	\$ 376,250	\$ 573,750
<b>Total Royal Gorge Bridge</b>		<b>\$ 917,756</b>	<b>\$ 376,250</b>	<b>\$ 376,250</b>	<b>\$ 573,750</b>
<b>360 - Misc. Revenue</b>					
10-360-36202	Rent from Buildings	\$ 18,000	\$ 18,000	\$ 18,000	\$ 20,400
10-360-36203	Rent-Park Properties	149,207	130,000	135,000	145,000
10-360-36206	Parking Lot Lease	1,800	-	3,600	3,600
10-360-36402	Refund of Expenditures	28,142	15,000	15,500	15,000
10-360-36404	Dangerous Bldg. Abatement Cost Recovery	28,205	-	8,882	-
10-360-36406	Golf Tournament Registration Fees	-	6,500	6,500	6,500
10-360-36535	Street Damage Restoration Fees	47,004	5,000	5,000	5,000
10-360-36702	Donations	350	500	200	500
10-360-36710	National Night Out Donations	-	1,500	-	2,000
10-360-36723	Shop With A Cop Donations	35,540	30,000	15,000	20,000
10-360-36727	Go-Bag Donations	900	-	-	-
10-360-36730	K-9 Program	55	21,000	20,100	10,000
10-360-36801	Other	2,000	2,500	200	1,000
10-360-36802	Sidewalk Project Revenue	1,109	1,500	1,000	1,500
10-360-36805	Cash Over/Short	(23)	-	-	-
10-360-36807	PD - Restitution	1,314	100	200	100
10-360-36810	Library - Over/Short	35	-	-	-
<b>Total 360 Other (Misc.)</b>		<b>\$ 313,639</b>	<b>\$ 231,600</b>	<b>\$ 229,182</b>	<b>\$ 230,600</b>
<b>Total Revenues</b>		<b>\$ 15,638,927</b>	<b>\$ 12,813,028</b>	<b>\$ 14,055,725</b>	<b>\$ 15,946,209</b>
<b>Other Financing Sources</b>					
<b>390 - Sale of Assets / Financing Proceeds</b>					
10-390-39201	Insurance Recoveries	\$ 75,855	\$ 405,570	\$ 405,570	\$ -
10-390-39112	Sale of Assets-Buildings	-	-	-	-
10-390-39113	Sale of Assets-Equipment	4,841	-	22,603	5,000
10-390-39203	Financing Proceeds	240,000	720,000	720,000	210,000
<b>Total 390 - Sale of Assets / Financing Proceeds</b>		<b>\$ 320,696</b>	<b>\$ 1,125,570</b>	<b>\$ 1,148,173</b>	<b>\$ 215,000</b>

**THE CITY OF CAÑON CITY**  
**GENERAL FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
	<b>370 Transfers (Internal)</b>				
10-370-37103	Operating Transfer - Water Fund	\$ 418,898	\$ 355,600	\$ 355,600	\$ 1,102,484
10-370-37110	Oper. Transfer - Excess Spec.Impr. Fund	15,000	15,000	15,000	15,000
10-370-37155	Oper. Transfer - Stormwater Utility	521,522	543,297	543,297	495,000
	<b>Total 370 Transfers</b>	<b>\$ 955,420</b>	<b>\$ 913,897</b>	<b>\$ 913,897</b>	<b>\$ 1,612,484</b>
	<b>Total Other Finances Sources</b>	<b>\$ 1,276,116</b>	<b>\$ 2,039,467</b>	<b>\$ 2,062,070</b>	<b>\$ 1,827,484</b>
	<b>GRAND TOTAL SOURCES</b>	<b>\$ 16,915,043</b>	<b>\$ 14,852,495</b>	<b>\$ 16,117,795</b>	<b>\$ 17,773,693</b>

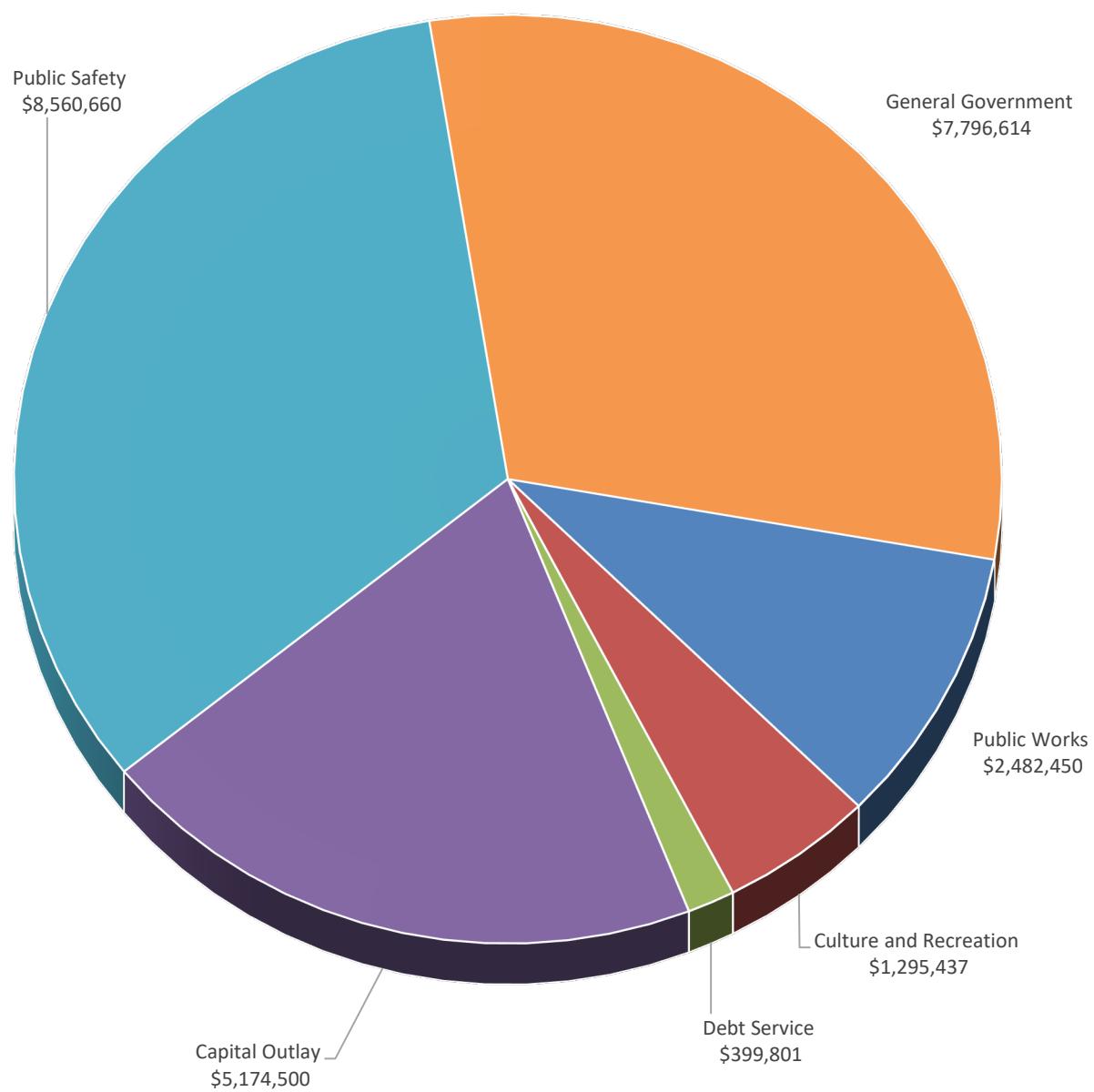
GENERAL FUND  
EXPENDITURES BY CATEGORIES  
\$25,709,462



**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**GENERAL FUND EXPENDITURES BY CATEGORY**

	Personnel Services	Supplies & Materials	Purchased Services	Debt Service	Grants/ Contrib.	Transfer to Other Funds	Capital Outlay	Total
City Council	58,600	6,450	25,800	-	-	-	-	90,850
City Clerk/Customer Service	111,035	6,500	43,650	-	-	-	-	161,185
Elections	-	500	20,300	-	-	-	-	20,800
Municipal Court	286,850	4,550	63,070	-	-	-	-	354,470
City Administrator	203,915	6,000	77,800	-	-	-	-	287,715
Public Information Department	76,925	300	26,620	-	-	-	-	103,845
Human Resources	222,200	19,400	88,027	-	-	-	-	329,627
Computer Resources	281,500	102,800	362,000	-	-	-	50,000	796,300
General Government Facilities	218,300	35,800	409,400	-	-	-	975,000	1,638,500
Finance	515,505	4,000	101,900	-	-	-	-	621,405
Non-departmental	260,500	15,250	985,500	-	598,764	1,622,647	400,000	3,882,661
Community Vitality	661,000	23,200	250,056	-	-	-	-	934,256
<b>TOTAL GENERAL GOV'T.</b>	<b>2,896,330</b>	<b>224,750</b>	<b>2,454,123</b>	<b>-</b>	<b>598,764</b>	<b>1,622,647</b>	<b>1,425,000</b>	<b>9,221,614</b>
Public Safety	6,100,986	490,941	1,878,278	285,680	90,455	-	329,500	9,175,840
Fleet	228,510	18,200	26,100	-	-	-	40,000	312,810
Public Works: Streets	1,085,100	331,600	222,650	114,121	-	-	360,000	2,113,471
Engineering	427,240	22,250	120,800	-	-	-	45,000	615,290
Street Projects.	-	-	-	-	-	-	2,900,000	2,900,000
Culture & Recreation	1,107,900	61,500	69,037	-	57,000	-	75,000	1,370,437
<b>TOTAL OTHER CATEGORIES</b>	<b>8,949,736</b>	<b>924,491</b>	<b>2,316,865</b>	<b>399,801</b>	<b>147,455</b>	<b>-</b>	<b>3,749,500</b>	<b>16,487,848</b>
<b>2024 GENERAL FUND BUDGET</b>	<b>\$ 11,846,066</b>	<b>\$ 1,149,241</b>	<b>\$ 4,770,988</b>	<b>\$ 399,801</b>	<b>\$ 746,219</b>	<b>\$ 1,622,647</b>	<b>\$ 5,174,500</b>	<b>\$ 25,709,462</b>
<b>2023 GENERAL FUND BUDGET</b>	<b>\$ 10,598,568</b>	<b>\$ 1,098,527</b>	<b>\$ 4,274,705</b>	<b>\$ 576,523</b>	<b>\$ 562,186</b>	<b>\$ 2,150,000</b>	<b>\$ 4,865,129</b>	<b>\$ 24,125,638</b>
<b>% CHANGE</b>	<b>11.8%</b>	<b>4.6%</b>	<b>11.6%</b>	<b>-30.7%</b>	<b>32.7%</b>	<b>-24.5%</b>	<b>6.4%</b>	<b>6.6%</b>

GENERAL FUND  
EXPENDITURES BY FUNCTION  
\$25,709,462



**CITY OF CAÑON CITY  
GENERAL FUND - USES OF FUNDS**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>General Government</b>				
Dept 111 City Council	\$ 74,040	\$ 97,400	\$ 86,555	\$ 90,850
Dept 114 City Clerk/Customer Service	129,021	155,958	145,386	161,185
Dept 116 Elections	11,013	20,500	15,100	20,800
Dept 121 Municipal Court	231,991	282,345	248,275	354,470
Dept 132 City Administrator	214,015	279,946	238,716	287,715
Dept 133 Public Information Department	76,484	95,690	86,577	103,845
Dept 137 Human Resources	182,778	270,890	247,245	329,627
Dept 144 Computer Resources	352,179	661,615	583,950	746,300
Dept 146 Facilities	518,129	588,675	561,050	663,500
Dept 151 Finance	539,583	634,195	574,480	621,405
Dept 155 Nondepartmental	1,675,403	1,443,127	1,240,477	1,860,014
Community Vitality:				
Dept 195 Building Department	219,957	297,500	274,870	316,550
Dept 196 Planning & Zoning Division	113,085	138,210	85,286	143,900
Dept 198 Economic Development	340,393	503,125	349,325	473,806
<b>Total Operating</b>	<b>4,678,071</b>	<b>5,469,176</b>	<b>4,737,292</b>	<b>6,173,967</b>
Transfer out	-	2,150,000	779,353	1,622,647
Capital Outlay	172,254	1,226,129	970,995	1,425,000
<b>Total General Government</b>	<b>\$ 4,850,325</b>	<b>\$ 8,845,305</b>	<b>\$ 6,487,640</b>	<b>\$ 9,221,614</b>
<b>Public Safety</b>				
Dept 211 Police Administration	2,495,099	3,639,337	3,259,529	4,074,503
Dept 213 Patrol/Traffic	3,213,774	3,705,104	3,646,412	3,737,607
Dept 217 COPs Grant Program	-	-	-	472,280
Dept 218 School Resource Program	196,700	319,965	264,400	326,950
Dept 219 Co-Responder Program	107,057	209,000	59,400	235,000
<b>Total Operating</b>	<b>6,012,629</b>	<b>7,873,406</b>	<b>7,229,741</b>	<b>8,846,340</b>
Capital Outlay	565,112	650,000	520,000	329,500
<b>Total Public Safety</b>	<b>\$ 6,577,741</b>	<b>\$ 8,523,406</b>	<b>\$ 7,749,741</b>	<b>\$ 9,175,840</b>
<b>Public Works</b>				
Dept 311 Fleet	\$ 239,493	\$ 263,245	\$ 263,108	\$ 272,810
Dept 314 Streets	1,215,887	1,717,350	1,596,646	1,753,471
Dept 318 Engineering	422,893	581,860	513,615	570,290
<b>Total Operating</b>	<b>\$ 1,878,273</b>	<b>\$ 2,562,455</b>	<b>\$ 2,373,369</b>	<b>\$ 2,596,571</b>
<b>Capital Outlay - Equipment</b>	<b>\$ 85,801</b>	<b>\$ 494,000</b>	<b>\$ 494,000</b>	<b>\$ 445,000</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - USES OF FUNDS**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Street Projects</b>				
Dept 320 Street Resurfacing	84,837	450,000	100,000	780,000
Dept 321 Hydraulic Ditch Crossings	-	400,000	105,000	495,000
Dept 323 Misc. Concrete	22,213	75,000	75,000	75,000
Dept 366 Wayfinding Kiosks	1,160	70,000	-	-
Dept 369 Downtown Alleys	110,276	325,000	175,000	175,000
Dept 369 Clocktower Plaza	-	1,000,000	125,000	1,375,000
Dept 374 Macon Plaza	-	-	-	-
Dept 377 Water Street Sewer Main (CCARE)	-	-	-	-
<b>Subtotal Street Projects-CIP</b>	<b>\$ 218,486</b>	<b>\$ 2,320,000</b>	<b>\$ 580,000</b>	<b>\$ 2,900,000</b>
<b>Total Public Works</b>	<b>\$ 2,182,560</b>	<b>\$ 5,376,455</b>	<b>\$ 3,447,369</b>	<b>\$ 5,941,571</b>
<b>Culture &amp; Recreation</b>				
Dept 551 Library	\$ 721,831	\$ 737,955	\$ 741,920	\$ 789,866
Dept 555 Museum	\$ 359,882	\$ 467,517	\$ 355,748	\$ 505,571
<b>Total Library / Museum Operating</b>	<b>\$ 1,081,713</b>	<b>\$ 1,205,472</b>	<b>\$ 1,097,668</b>	<b>\$ 1,295,437</b>
<b>Capital Outlay - Equipment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Library / Museum</b>	<b>\$ 1,081,713</b>	<b>\$ 1,205,472</b>	<b>\$ 1,097,668</b>	<b>\$ 1,295,437</b>
Dept 590 Culture & Rec. Capital Projects	-	175,000	-	75,000
<b>Total Culture &amp; Recreation</b>	<b>\$ 1,081,713</b>	<b>\$ 1,380,472</b>	<b>\$ 1,097,668</b>	<b>\$ 1,370,437</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 14,692,339</b>	<b>\$ 24,125,638</b>	<b>\$ 18,782,418</b>	<b>\$ 25,709,462</b>

**CITY OF CAÑON CITY**  
**2024 BUDGET PROGRAM/ACTIVITIES**

**Department** **General Government**  
**Division/Program:** **Total of all Divisions/Programs**  
**Fund:** **General**

	<b>Expenditures:</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personnel Services (100)	\$ 2,119,466	\$ 2,718,353	\$ 2,453,145	\$ 2,896,330	
Supplies (200)	115,846	235,465	160,265	224,750	
Purchased Services (300)	1,420,404	1,979,131	1,603,655	2,454,123	
Debt Service (600)	239,533	242,227	242,227	-	
Grants/Contrib (700)	782,822	294,000	278,000	598,764	
Transfers (750)	-	2,150,000	779,353	1,622,647	
Capital Outlay (900)	172,254	1,226,129	970,995	1,425,000	
<b>Total</b>	<b>\$ 4,850,325</b>	<b>\$ 8,845,305</b>	<b>\$ 6,487,640</b>	<b>\$ 9,221,614</b>	

<b>Program Funding Sources</b>						
Licenses & Permits	\$ 603,105	\$ 370,000	\$ 345,000	\$ 356,000		
Grants	1,179,687	-	-	1,325,000		
Charges for Services	43,729	11,900	48,400	47,800		
Rent	19,800	18,000	21,600	24,000		
Oper. Transfers - Central services reimbursements	418,898	355,600	355,600	1,102,484		
General City Revenues	2,528,919	3,923,792	4,959,548	4,353,397		
Fund Balance Assigned to Property Acquisition	56,187	400,000	220,000	400,000		
Unassigned Fund Balance	-	3,766,013	537,492	1,612,933		
<b>Total Funding Sources</b>	<b>\$ 4,850,325</b>	<b>\$ 8,845,305</b>	<b>\$ 6,487,640</b>	<b>\$ 9,221,614</b>		

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2024 Budget

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### **C**ity Council Overview

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The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>GENERAL GOVERNMENT</b>					
<b>CITY COUNCIL</b>					
	<b>Personnel Services (100)</b>				
10-410-111-110	Salaries & Wages	\$ 51,297	\$ 51,000	\$ 48,000	\$ 50,000
10-410-111-121	Overtime	2,891	4,000	3,500	4,000
10-410-111-142	Workers' Compensation	50	150	75	100
10-410-111-143	Life & Health Insurance	-	-	-	-
10-410-111-144	FICA Taxes	4,146	5,000	4,800	4,500
	<b>Total Personnel Services (100)</b>	<b>\$ 58,383</b>	<b>\$ 60,150</b>	<b>\$ 56,375</b>	<b>\$ 58,600</b>
	<b>Supplies &amp; Materials (200)</b>				
10-410-111-200	Office Supplies	\$ 145	\$ 600	\$ 250	\$ 750
10-410-111-205	Small Items of Equipment	-	12,000	9,000	3,000
10-410-111-210	Operating Supplies-General	1,377	2,650	1,800	2,700
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,522</b>	<b>\$ 15,250</b>	<b>\$ 11,050</b>	<b>\$ 6,450</b>
	<b>Purchased Services (300)</b>				
10-410-111-330	Subscriptions/Membership Fees	\$ 1,059	\$ 1,500	\$ 1,630	\$ 1,800
10-410-111-335	Travel & Training	9,565	12,000	15,000	15,000
10-410-111-336	Meals	3,511	2,500	2,500	3,000
10-410-111-399	Potential Projects	-	6,000	-	6,000
	<b>Total Purchased Services (300)</b>	<b>\$ 14,135</b>	<b>\$ 22,000</b>	<b>\$ 19,130</b>	<b>\$ 25,800</b>
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 74,040</b>	<b>\$ 97,400</b>	<b>\$ 86,555</b>	<b>\$ 90,850</b>

## City of Cañon City 2024 Budget

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### **City Clerk**

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The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff.

#### **2023 Major Goals and Accomplishments:**

- ◆ Coordinated with Information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Refined the process for Business License holders including liquor licensing, security guards, medical marijuana, door-to-door sales, etc.
- ◆ Continued process of reorganizing and refining files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Served as a Director on the Colorado Municipal Clerk's Board and attended the International Institute of Municipal Clerk's Annual Conference.

#### **2024 Major Goals:**

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>CITY CLERK</b>					
<b>Personnel Services (100)</b>					
10-410-114-110	Salaries & Wages	\$ 75,002	\$ 77,700	\$ 76,000	\$ 81,600
10-410-114-134	Vac/Sick Pay Payoff	-	-	-	-
10-410-114-135	Longevity Pay	298	383	340	385
10-410-114-142	Workers' Compensation	68	150	50	150
10-410-114-143	Life & Health Insurance	19,764	21,125	18,261	18,600
10-410-114-144	FICA Taxes	5,426	6,000	5,675	6,300
10-410-114-145	City Retirement	3,574	3,900	3,810	4,000
	<b>Total Personnel Services (100)</b>	<b>\$ 104,132</b>	<b>\$ 109,258</b>	<b>\$ 104,136</b>	<b>\$ 111,035</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-114-200	Office Supplies	\$ 2,224	\$ 3,500	\$ 2,500	\$ 3,500
10-410-114-205	Small Items of Equipment	686	3,500	1,500	2,500
10-410-114-210	Operating Supplies-General	153	500	250	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 3,063</b>	<b>\$ 7,500</b>	<b>\$ 4,250</b>	<b>\$ 6,500</b>
<b>Purchased Services (300)</b>					
10-410-114-300	Professional Services	\$ 8,771	\$ 20,000	\$ 20,000	\$ 20,000
10-410-114-305	Contracted Services-General	3,251	5,200	5,000	6,000
10-410-114-312	Software Titles	204	800	300	4,800
10-410-114-315	Postage/Freight	428	400	400	400
10-410-114-325	Publications/Advertising	5,999	5,000	5,000	5,000
10-410-114-330	Subscriptions/Membership Fees	312	500	350	500
10-410-114-335	Travel & Training	1,971	6,400	5,000	6,000
10-410-114-336	Meals	342	300	350	350
10-410-114-380	Telephone/Voice/Data	549	600	600	600
	<b>Total Purchased Services (300)</b>	<b>\$ 21,826</b>	<b>\$ 39,200</b>	<b>\$ 37,000</b>	<b>\$ 43,650</b>
<b>Capital Outlay (900)</b>					
10-410-114-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL CITY CLERK</b>	<b>\$ 129,021</b>	<b>\$ 155,958</b>	<b>\$ 145,386</b>	<b>\$ 161,185</b>

## City of Cañon City 2024 Budget

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### **Elections Division Overview**

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The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

#### **2023 Major Goals and Accomplishments:**

- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete general election for Mayor and four (4) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session.

#### **2024 Major Goals:**

- ◆ Continue training of Colorado Election law and work on refining processes.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>ELECTIONS</b>					
<b>Supplies &amp; Materials (200)</b>					
10-410-116-200	Office Supplies	\$ -	\$ 500	\$ 100	\$ 500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 100</b>	<b>\$ 500</b>
<b>Purchased Services (300)</b>					
10-410-116-300	Professional Services	\$ -	\$ -	\$ -	\$ 300
10-410-116-305	Contracted Services-General	\$ 11,013	\$ 20,000	\$ 15,000	\$ 20,000
	<b>Total Purchased Services (300)</b>	<b>\$ 11,013</b>	<b>\$ 20,000</b>	<b>\$ 15,000</b>	<b>\$ 20,300</b>
<b>TOTAL ELECTIONS</b>					
		<b>\$ 11,013</b>	<b>\$ 20,500</b>	<b>\$ 15,100</b>	<b>\$ 20,800</b>

### **Municipal Court Overview**

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The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code, animal, and parking violations. As is the case with all municipal courts, the court cannot be regarded as a revenue-generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and a fill-in clerk(s). The Cañon City Municipal Court is a court of record, so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, performing bailiff duties during court proceedings, and completes appropriate documents following court, such as deferred sentences, default judgments, expungements, sealing, notices, and disposition reports. Prepare purchase orders for supplies, restitution, and equipment, process tickets through the system, complete court dockets for Arraignments, Payment Review & Trials, gather information from C.B.I. for case files (such as drivers history, and criminal history), and gather information to process & complete bench warrants, maintaining and retrieving records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public and guide them through the system without giving any legal advice.

#### **2024 Major Goals:**

- ◆ Civil code violations are continuing to become more frequent in municipal court. We foresee a further increase in those cases, including cases related to marijuana growing offenses.
- ◆ The conversion to electronic tickets will be a continuing challenge for the city in 2024. Many issues related to data sharing and records compatibility will be addressed by collaboration with other departments within the city. The new system will be a tremendous advancement in the citation of offenses and efficient data sharing.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. The development of a system capable of presenting video evidence in those cases is now fully operational.
- ◆ The police department has converted to an electronic evidence system, and we will create methods to present that evidence as a part of the system mentioned above.
- ◆ Recent legislative acts by the Colorado Legislature have severely limited many long standing and effective court procedures. We will continue to find innovative solutions in those situations that have been impacted.
- ◆ The City has contracted with a collection agency to collect unpaid fines and costs. Early results show promise, and the use of that service will be increasing. It has become an effective method of collection.

- ◆ Training for the Judge and court staff is a continuous process. All personnel continue to attend meaningful training to better serve the public and discharge our duties.
- ◆ Many categories of convictions now require the defendant to be fingerprinted and their convictions to be made part of criminal justice databases. The fingerprinting duties fall on the Police Department.
- ◆ Going forward, we expect the execution of warrants will present a logistical challenge and will work with the Police Department to produce correct outcomes. We now have fingerprinting available immediately following the defendants' court appearances.
- ◆ There is a distinct pattern of the defendants on the Walmart theft cases failing to appear in court. The dramatic increase in the number of non-appearance bench warrants will require development of new processes to solve that dilemma.
- ◆ In the past, few shoplifting cases were filed in Municipal Court. We now experience an epidemic level of prosecutions for shoplifting.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>MUNICIPAL COURT</b>					
<b>Personnel Services (100)</b>					
10-410-121-110	Salaries & Wages	\$ 179,690	\$ 214,520	\$ 186,300	\$ 232,000
10-410-121-121	Overtime	883	1,000	1,000	1,000
10-410-121-135	Longevity Pay	500	1,550	550	600
10-410-121-142	Workers' Compensation	190	250	100	250
10-410-121-143	Life & Health Insurance	20,269	22,000	22,500	23,000
10-410-121-144	FICA Taxes	13,624	16,750	15,850	18,000
10-410-121-145	City Retirement	8,701	10,550	9,400	12,000
	<b>Total Personnel Services (100)</b>	<b>\$ 223,856</b>	<b>\$ 266,620</b>	<b>\$ 235,700</b>	<b>\$ 286,850</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-121-200	Office Supplies	\$ 498	\$ 900	\$ 750	\$ 900
10-410-121-205	Small Items of Equipment	245	1,000	750	3,500
10-410-121-210	Operating Supplies	-	100	-	100
10-410-121-280	Janitorial Supplies	-	50	50	50
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 743</b>	<b>\$ 2,050</b>	<b>\$ 1,550</b>	<b>\$ 4,550</b>
<b>Purchased Services (300)</b>					
10-410-121-300	Professional Services	\$ 720	\$ 2,500	\$ 2,500	\$ 3,600
10-410-121-305	Contracted Services-General	-	300	-	300
10-410-121-310	Contracted Services-Repair/Maint.	1,053	2,000	1,500	2,000
10-410-121-312	Software Titles	1,665	2,050	1,900	50,100
10-410-121-315	Postage/Freight	398	1,000	500	1,000
10-410-121-320	Printing	629	1,000	750	1,000
10-410-121-330	Subscriptions/Membership Fees	104	125	375	370
10-410-121-335	Travel & Training	1,395	2,000	2,000	2,000
10-410-121-340	Material/Equipment Rental	-	200	-	200
10-410-121-342	Worker's Comp Deductible	170	-	-	-
10-410-121-350	Other Fees & Charges	1,259	2,500	1,500	2,500
10-410-121-380	Telephone/Voice/Data	-	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 7,393</b>	<b>\$ 13,675</b>	<b>\$ 11,025</b>	<b>\$ 63,070</b>
<b>Capital Outlay (900)</b>					
10-410-121-920	Equipment	\$ -	\$ 125,000	\$ 50,000	
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$ 231,991</b>	<b>\$ 407,345</b>	<b>\$ 298,275</b>	<b>\$ 354,470</b>

## City of Cañon City 2024 Budget

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### **C**ity Administrator Overview

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The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>CITY ADMINISTRATOR</b>					
<b>Personnel Services (100)</b>					
10-410-132-110	Salaries & Wages	\$ 142,110	\$ 146,150	\$ 138,000	\$ 147,000
10-410-132-121	Overtime	-	1,000	-	1,000
10-410-132-134	Vac/Sick Payoff	-	-	-	-
10-410-132-135	Longevity Pay	945	1,015	1,015	1,015
10-410-132-142	Workers' Compensation	128	250	100	300
10-410-132-143	Life & Health Insurance	34,200	34,800	38,051	36,000
10-410-132-144	FICA Taxes	10,195	11,300	10,010	11,400
10-410-132-145	City Retirement	6,680	7,200	6,890	7,200
	<b>Total Personnel Services (100)</b>	<b>\$ 194,258</b>	<b>\$ 201,715</b>	<b>\$ 194,066</b>	<b>\$ 203,915</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-132-200	Office Supplies	\$ 43	\$ 2,000	\$ 500	\$ 2,000
10-410-132-205	Small Items of Equipment	145	500	250	500
10-410-132-210	Operating Supplies-General	30	100	50	100
10-410-132-225	Vehicle/Equip. Parts	570	1,500	1,500	1,500
10-410-132-245	Gas & Diesel Fuel	698	1,000	750	1,000
10-410-132-250	Oil, Grease, etc.	71	150	75	150
10-410-132-255	Tires	516	750	500	750
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,072</b>	<b>\$ 6,000</b>	<b>\$ 3,625</b>	<b>\$ 6,000</b>
<b>Purchased Services (300)</b>					
10-410-132-305	Contracted Services-General	\$ -	\$ 15,000	\$ 5,000	\$ 15,000
10-410-132-312	Software Titles	204	1,575	750	1,500
10-410-132-315	Postage/Freight	41	100	50	100
10-410-132-330	Subscriptions/Membership Fees	1,519	2,300	2,000	3,500
10-410-132-335	Travel & Training	3,490	5,000	4,000	6,000
10-410-132-336	Meals	-	500	125	500
10-410-132-380	Telephone/Voice/Data	1,078	1,200	1,100	1,200
10-410-132-399	Contingency	11,352	46,556	28,000	50,000
	<b>Total Purchased Services (300)</b>	<b>\$ 17,685</b>	<b>\$ 72,231</b>	<b>\$ 41,025</b>	<b>\$ 77,800</b>
<b>Grants/Contributions (700)</b>					
10-410-132-701	EDA Grant	\$ -	\$ -	\$ -	\$ -
	<b>Total Grants/Contributions (700)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL CITY ADMIN.</b>	<b>\$ 214,015</b>	<b>\$ 279,946</b>	<b>\$ 238,716</b>	<b>\$ 287,715</b>

## City of Cañon City 2024 Budget

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### **Public Information Department Overview**

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The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

#### **2023 Major Goals and Accomplishments:**

- ◆ Created and maintained the City's First Friday Facebook page in order to increase community awareness of monthly First Friday events and specials.
- ◆ Created print and graphic collateral for monthly First Friday events.
- ◆ Increased resident subscriptions to the City's e-notify system through increased community outreach efforts.
- ◆ Redesign of City's website (per contract and 5-year plan) in order to continue to enhance the city's website in ways that support openness, transparency, and communication.
- ◆ Incorporated the museum and library stand-alone websites under the City's CivicEngage website platform.
- ◆ Trained museum and library staff on the CivicEngage portal.
- ◆ Continued archival of all city departments social media accounts for CORA requests.
- ◆ Continued to revise and enhance City outreach to better engage residents.
- ◆ Continued to maintain and keep current the City's website, intranet, and social media accounts.
- ◆ Continued to increase social media effectiveness by increasing number of posts on our social media platforms and sharing them with other City entities including the Royal Gorge Chamber Alliance and local media outlets.
- ◆ Continued professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA.

#### **2024 Major Goals:**

- ◆ Meet newly implemented Colorado State legal requirements (2023/2024) for ADA Accessibility compliance by implementing Monsido through CivicEngage.
- ◆ Set up a new "Civic Place" portal so community members can connect to our services and communicate more clearly with the City overall. Customize the portal instance by creating links to community services and embedding other CivicPlus products.
- ◆ Work with CivicPlus in the design and implementation of Department Headers on the website for the following departments: Economic Development, Library, Museum, Police.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>PUBLIC INFORMATION DEPARTMENT</b>					
<b>Personnel Services (100)</b>					
10-410-133-110	Salaries & Wages	\$ 46,184	\$ 49,000	\$ 48,000	\$ 52,000
10-410-133-135	Longevity Pay	245	315	280	350
10-410-133-142	Workers' Compensation	43	75	40	75
10-410-133-143	Life & Health Insurance	17,066	17,400	18,980	17,900
10-410-133-144	FICA Taxes	3,324	3,800	3,675	4,000
10-410-133-145	City Retirement	2,254	2,450	2,352	2,600
	<b>Total Personnel Services (100)</b>	<b>\$ 69,116</b>	<b>\$ 73,040</b>	<b>\$ 73,327</b>	<b>\$ 76,925</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-133-200	Office Supplies	\$ 201	\$ 300	\$ 250	\$ 300
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 201</b>	<b>\$ 300</b>	<b>\$ 250</b>	<b>\$ 300</b>
<b>Purchased Services (300)</b>					
10-410-133-305	Contracted Services-General	\$ 4,845	\$ 9,850	\$ 5,000	\$ 1,000
10-410-133-312	Software Titles	960	1,200	1,050	11,600
10-410-133-320	Printing	-	3,200	1,600	3,200
10-410-133-325	Publications/Advertising	144	5,000	750	5,000
10-410-133-330	Subscriptions/Membership Fees	494	800	500	720
10-410-133-335	Travel & Training	150	1,700	3,500	4,500
10-410-133-380	Telephone/Voice/Data	574	600	600	600
	<b>Total Purchased Services (300)</b>	<b>\$ 7,167</b>	<b>\$ 22,350</b>	<b>\$ 13,000</b>	<b>\$ 26,620</b>
<b>TOTAL PUBLIC INFORMATION OFFICER</b>					
		<b>\$ 76,484</b>	<b>\$ 95,690</b>	<b>\$ 86,577</b>	<b>\$ 103,845</b>

## Human Resources Overview

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Human resources will take a leadership role and provide service in support of the City of Cañon City's belief that our employees are our most valuable resource and will be treated as such. The Human Resources Department will act as a catalyst to enable all City of Cañon City employees to contribute at optimum levels toward the success of the City of Cañon City. The Human Resources Department is dedicated to partnering with other city departments to maximize the potential of our greatest asset—our employees. We embrace change and the opportunity it brings. We are focused on delivering quality customer service and are committed to recruiting, developing, rewarding, and retaining our *Best-in-Class* workforce.

It is the mission of the Human Resources Department to provide effective human resource management by developing and implementing policies, programs and services that contribute to the attainment of city and employee goals by:

- ◆ Properly balancing the needs of the employees and the needs of the City of Cañon City and our residents.
- ◆ Ensuring a diverse workforce in a safe environment, free of discrimination and harassment by maintaining compliance with employment laws and government regulations, providing management and employee training, and developing policies and procedures which is free from bias.
- ◆ Providing training and development in areas of effective leadership and career development of employees, employment law and government regulation, and litigation avoidance.
- ◆ Hiring the most-qualified employees by preplanning staffing needs, ensuring an effective internal interview process, increasing city visibility in the employment marketplace, identifying the best and most cost-effective recruitment sources, and conducting thorough reference checks.
- ◆ Retaining our valued employees by assuring effective leadership qualities in our supervisors and managers; providing competitive wages and benefits; identifying benefits which best meet the needs and desires of our staff; furnishing technical, interpersonal and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.

### 2023 Major Goals and Accomplishments:

- ◆ Provided City-wide training on Performance Management. Providing both employees and supervisors & managers with the concepts and tools to implement a successful performance management and reporting system which institutionalizes an environment that empowers and engages employees to maximize their talents to realize their full potential and create a performance management program that motivates, rewards, and recognizes high performers.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.

### 2024 Major Goals:

- ◆ Implement a new Performance Management tool which allows incorporation of the balanced scorecard approach to assist the City of Cañon City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to realize their full potential and create a performance management program that motivates, rewards, and recognizes high performers.

- ◆ Continue to implement/evaluate the 2021 Pay Structure and Pay Philosophy to ensure we attract and retain a qualified workforce.
- ◆ Develop a Succession Plan to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Continue to enhance and implement new strategies for onboarding program to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>HUMAN RESOURCES</b>					
<b>Personnel Services (100)</b>					
10-410-137-110	Salaries & Wages	\$ 92,223	\$ 124,100	\$ 120,000	\$ 171,700
10-410-137-134	Vac-Sick Payoff	-	-	-	-
10-410-137-142	Workers' Compensation	84	200	100	200
10-410-137-143	Life & Health Insurance	12,887	32,225	28,800	31,000
10-410-137-144	FICA Taxes	6,760	9,500	8,580	13,300
10-410-137-145	City Retirement	3,233	6,100	5,250	6,000
	<b>Total Personnel Services (100)</b>	<b>\$ 115,187</b>	<b>\$ 172,125</b>	<b>\$ 162,730</b>	<b>\$ 222,200</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-137-200	Office Supplies	\$ 1,267	\$ 750	\$ 500	\$ 1,000
10-410-137-210	Operating Supplies-General	10,215	15,215	15,215	18,400
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 11,482</b>	<b>\$ 15,965</b>	<b>\$ 15,715</b>	<b>\$ 19,400</b>
<b>Purchased Services (300)</b>					
10-410-137-300	Professional Services	\$ 45,413	\$ 53,750	\$ 48,600	\$ 57,318
10-410-137-305	Contracted Services-General	1,594	5,400	1,800	1,638
10-410-137-312	Software Titles	204	2,350	300	1,600
10-410-137-315	Postage/Freight	212	500	250	500
10-410-137-325	Publications/Advertising	361	2,000	750	2,000
10-410-137-330	Subscription/Membership Fees	2,130	2,600	2,500	3,771
10-410-137-335	Travel & Training	1,627	5,000	4,000	5,000
10-410-137-337	Tuition Reimbursement	4,080	10,000	10,000	15,000
10-410-137-380	Telephone/Voice/Data	489	1,200	600	1,200
	<b>Total Purchased Services (300)</b>	<b>\$ 56,109</b>	<b>\$ 82,800</b>	<b>\$ 68,800</b>	<b>\$ 88,027</b>
10-410-137-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL HUMAN RESOURCES</b>					
		<b>\$ 182,778</b>	<b>\$ 270,890</b>	<b>\$ 247,245</b>	<b>\$ 329,627</b>

## City of Cañon City 2024 Budget

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### **Computer Resources Department Overview**

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The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training, and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees' service to the citizens.

#### **2023 Major Goals and Accomplishments:**

- ◆ Continued to upgrade City-wide computer and networking infrastructure to improve cybersecurity posture. <sup>1, 4</sup>
- ◆ Implemented a new Microsoft 365 tenant and migrated all City email accounts to the new platform. <sup>4</sup>
- ◆ Extended group collaboration by introducing new cloud collaboration tools from Microsoft to all staff. <sup>4</sup>
- ◆ Continued to upgrade physical security including installing new access control devices throughout City buildings. <sup>1</sup>
- ◆ Began the process of updating the City's Water Treatment SCADA network with a complete redesign including new hardware and an enhanced cybersecurity footprint. <sup>1, 7</sup>
- ◆ Expanded Police Department digital evidence systems by installing new interview room systems and dashcams for Patrol vehicles. <sup>2, 7</sup>
- ◆ Implemented new internal software systems to improve efficiency and accountability while handling City owned equipment and support requests. <sup>4, 5</sup>
- ◆ Installed new streaming camera in coordination with RG RIO to promote whitewater activities at the Cañon City Play Wave on the Arkansas River. <sup>3</sup>
- ◆ Implemented new public records request platform to allow citizens to request and retrieve open records in a single portal. <sup>5</sup>
- ◆ Assisted in planning and implementing a project for improved broadband service for the community. <sup>6</sup>
- ◆ Increased data protection through implementing redundant cloud data storage.
- ◆ Began implementation of a new Enterprise Resource Planning system including a new Financial Management System and Utility Billing System. <sup>4, 7</sup>
- ◆ Began implementation of a new Permitting and Licensing System including components for Code Enforcement. <sup>4, 7</sup>
- ◆ Began implementation of a new Court Management System. <sup>4, 7</sup>
- ◆ Continued work on implementation of a new Police Records Management System and Computer Aided Dispatch software. <sup>2, 4, 7</sup>
- ◆ Upgraded half of the mobile data terminals (MDT) for the Police Department to a new model. <sup>2</sup>
- ◆ Upgraded critical server infrastructure and increased redundancy for improved operations during maintenance and outages. <sup>1</sup>

- ◆ Evaluated cellular service City-wide and identified the most appropriate carrier.
- ◆ Assisted in creation of an interactive fossil map for the Felch Quarry.<sup>3, 7</sup>
- ◆ Installed multiple environmental sensors to monitor critical equipment spaces.

## **2024 Major Goals:**

- ◆ Implement increased power backup solutions for critical infrastructure.<sup>1</sup>
- ◆ Further improve City cybersecurity posture through monitoring and threat detection.<sup>1,4</sup>
- ◆ Assist in completing Water Treatment facility network upgrade while also increasing cybersecurity and networking capabilities as well as implementing critical infrastructure redundancy.<sup>1,7</sup>
- ◆ Finish implementation of Financial Management System and Utility Billing System.<sup>4, 7</sup>
- ◆ Finish implementation of Permitting and Licensing System.<sup>4, 7</sup>
- ◆ Finish implementation of Court Management System.<sup>4, 7</sup>
- ◆ Finish implementation of PD Records Management System.<sup>2, 4, 7</sup>
- ◆ Complete upgrades for the remainder of the PD mobile data terminals.<sup>2</sup>
- ◆ Continue work on connecting City assets through dark fiber as a part of the overall broadband project.<sup>1</sup>
- ◆ Redesign department websites and consolidate all department websites under the main City website.<sup>7</sup>
- ◆ Expand integrations with individual software platforms currently in use and allow for consolidated management of users.
- ◆ Implement new agenda management workflow software that allows for additional collaboration and organization.<sup>4</sup>
- ◆ Increase internet service and inbound traffic redundancies to decrease downtime during internet service outages.<sup>5</sup>
- ◆ Assist the PD in deploying new license plate readers (LPR) and activating increased functionality on dashcams.<sup>2, 7</sup>

## ***Balanced Scorecard Initiatives Represented:***

1. *Invest in infrastructure.*
2. *Invest in Public Safety.*
3. *Establish Cañon City as a dynamic destination.*
4. *Establish the right balance between staff, systems, and equipment.*
5. *Establish a culture of great customer service.*
6. *Continually improve Cañon City citizens' quality of life.*
7. *Support City Departments in accomplishing goals.*

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>COMPUTER RESOURCES</b>					
<b>Personnel Services (100)</b>					
10-410-144-110	Salaries & Wages	\$ 132,711	\$ 199,215	\$ 202,800	\$ 213,000
10-410-144-121	Overtime	-	5,000	1,500	5,000
10-410-144-135	Longevity Pay	400	500	450	500
10-410-144-142	Workers' Compensation	1,676	4,000	4,000	4,000
10-410-144-143	Life & Health Insurance	20,281	45,300	31,200	32,000
10-410-144-144	FICA Taxes	9,860	15,300	15,000	16,500
10-410-144-145	City Retirement	6,389	9,800	7,150	10,500
	<b>Total Personnel Services (100)</b>	<b>\$ 171,317</b>	<b>\$ 279,115</b>	<b>\$ 262,100</b>	<b>\$ 281,500</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-144-200	Office Supplies	\$ 40	\$ 500	\$ 300	\$ 400
10-410-144-205	Small Items of Equipment	42,741	66,000	50,000	75,000
10-410-144-225	Vehicle/Equip Parts	3	300	300	600
10-410-144-237	Uniform Purchases	202	600	400	500
10-410-144-245	Gas & Diesel Fuel	149	400	300	500
10-410-144-250	Oil, Grease, Etc.	30	50	50	100
10-410-144-255	Tires, Tubes, Etc.	1,958	5,000	-	2,500
10-410-144-299	CCTV - Operating	6,141	40,800	15,000	23,200
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 51,263</b>	<b>\$ 113,650</b>	<b>\$ 66,350</b>	<b>\$ 102,800</b>
<b>Purchased Services (300)</b>					
10-410-144-300	Professional Services	\$ 27	\$ -	\$ -	\$ -
10-410-144-305	Contracted Services-General	-	500	400	80,500
10-410-144-312	Software Titles	69,650	179,100	175,000	183,600
10-410-144-315	Postage/Freight	126	400	100	300
10-410-144-330	Subscription/Membership Fees	-	-	-	5,000
10-410-144-335	Travel & Training	2,396	4,250	2,000	4,000
10-410-144-340	Material/Equipment Rental	22,300	30,000	24,000	30,000
10-410-144-380	Telephone/Voice/Data	35,100	54,600	54,000	58,600
	<b>Total Purchased Services (300)</b>	<b>\$ 129,599</b>	<b>\$ 268,850</b>	<b>\$ 255,500</b>	<b>\$ 362,000</b>
10-410-144-920	Equipment	\$ 54,930	\$ 80,000	\$ 80,000	\$ 50,000
10-410-144-925	CCTV - Equipment	-	-	-	-
10-410-144-950	Other Improvements	-	-	-	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 54,930</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 50,000</b>
<b>TOTAL COMPUTER RESOURCES</b>					
		<b><u>\$ 407,109</u></b>	<b><u>\$ 741,615</u></b>	<b><u>\$ 663,950</u></b>	<b><u>\$ 796,300</u></b>

## City of Cañon City 2024 Budget

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### **F**acilities Overview

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The Facilities division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, Police Department, Police Annex, Parks Department, Public Works Facility, Water Treatment Plant, Clock Tower. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

#### **2023 Major Goals and Accomplishments**

- ◆ Provided clean and safe Facilities for City Staff.
- ◆ Continued progress on the ADA transition plan.
- ◆ Installed new security cameras at several city facilities.
- ◆ Completed installation of LED lighting upgrades at multiple city buildings using the Black Hills small business direct install incentive program to save \$204,000.00 and trim several years off a multi-year project.
- ◆ Assisted with homeless camp clean up.
- ◆ Assisted with Police Department's National Night Out.
- ◆ Assist with logistics annual police department golf tournament.
- ◆ Completed construction on Phase 2 of Police Annex.

#### **2024 Major Goals**

- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan.
- ◆ Reseal parking lots at several City Buildings (Multi-year project)
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>FACILITIES</b>					
<b>Personnel Services (100)</b>					
10-410-146-110	Salaries & Wages	\$ 151,890	\$ 162,300	\$ 162,500	\$ 167,000
10-410-146-121	Overtime-Permanent	1,197	1,700	1,700	1,000
10-410-146-135	Longevity Pay	200	925	250	600
10-410-146-137	Uniform/Boot Allowance	500	500	450	500
10-410-146-142	Workers' Compensation	3,351	5,000	2,800	4,000
10-410-146-143	Life & Health Insurance	25,102	25,550	24,000	24,000
10-410-146-144	FICA Taxes	9,674	12,500	12,400	13,000
10-410-146-145	City Retirement	7,379	8,000	7,200	8,200
	<b>Total Personnel Services (100)</b>	<b>\$ 199,293</b>	<b>\$ 216,475</b>	<b>\$ 211,300</b>	<b>\$ 218,300</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-146-205	Small Items of Equipment	\$ 893	\$ 4,000	\$ 1,500	\$ 2,500
10-410-146-210	Operating Supplies-General	3,978	5,000	3,500	4,000
10-410-146-215	Operating Supplies-Equip/Maint.	7,409	5,000	5,000	5,000
10-410-146-220	Operating Supplies-Bldg. Materials	5,187	6,000	6,000	5,500
10-410-146-223	Operating Supplies-ADA Compliance	5,841	6,500	3,000	6,500
10-410-146-225	Vehicle/Equip Parts	444	1,000	750	1,000
10-410-146-237	Uniform Purchases	-	800	500	800
10-410-146-245	Gas & Diesel Fuel	1,279	1,800	1,800	1,300
10-410-146-250	Oil, grease, Etc.	41	200	100	200
10-410-146-255	Tires	-	1,000	-	1,000
10-410-146-280	Janitorial Supplies	7,528	7,000	7,000	8,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 32,599</b>	<b>\$ 38,300</b>	<b>\$ 29,150</b>	<b>\$ 35,800</b>
<b>Purchased Services (300)</b>					
10-410-146-305	Contracted Services-General	\$ 90,060	\$ 110,000	\$ 104,000	\$ 156,500
10-410-146-310	Contracted Services-Repair/Maint.	31,363	35,000	34,500	35,000
10-410-146-335	Travel & Training	356	600	500	600
10-410-146-340	Material/Equipment Rental	616	200	200	500
10-410-146-342	Worker's Comp Deductible	828	-	-	-
10-410-146-365	Electric	116,788	130,000	130,000	145,000
10-410-146-370	Gas	18,452	24,000	24,000	30,000
10-410-146-375	Sewer	2,418	3,600	2,400	3,600
10-410-146-380	Telephone/Voice/Data	981	1,200	1,100	1,200
10-410-146-385	Water	13,794	17,500	12,500	25,000
10-410-146-390	Stormwater	10,580	11,800	11,400	12,000
	<b>Total Purchased Services (300)</b>	<b>\$ 286,236</b>	<b>\$ 333,900</b>	<b>\$ 320,600</b>	<b>\$ 409,400</b>
<b>Capital Outlay (900)</b>					
10-410-146-950	Other Improvements	\$ 32,901	\$ 376,129	\$ 376,000	\$ 975,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 32,901</b>	<b>\$ 376,129</b>	<b>\$ 376,000</b>	<b>\$ 975,000</b>
<b>TOTAL GEN'L GOVERNMENT FACILITIES</b>					
		<b>\$ 551,030</b>	<b>\$ 964,804</b>	<b>\$ 937,050</b>	<b>\$ 1,638,500</b>

## City of Cañon City 2024 Budget

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### Finance Department Overview

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Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance and overseeing collection of City use tax receipts.

#### **2023 Major Goals and Accomplishments:**

- ◆ The finance staff completed a comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2022 Annual Comprehensive Financial Report (ACFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the sixth annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November 2016. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Worked with Computer Resources to select a new Enterprise Resource Planning solution.

#### **2024 Major Goals:**

- ◆ Continue to maintain City’s fiscal health to provide high quality services to the citizens. Provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the new City Council as they establish their goals and objectives for the City in 2024.
- ◆ Work with Computer Resources for the implementation of a new Enterprise Resource Planning solution.
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
  - Customer service
  - Financial reporting
  - Review purchasing policy for possible modifications
  - Develop educational program for p-card usage and Departmental accountability

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>FINANCE</b>					
<b>Personnel Services (100)</b>					
10-410-151-110	Salaries & Wages	\$ 334,355	\$ 365,500	\$ 344,500	\$ 365,200
10-410-151-121	Overtime-Permanent	193	750	250	500
10-410-151-135	Longevity Pay	405	495	280	805
10-410-151-142	Workers' Compensation	298	750	250	500
10-410-151-143	Life & Health Insurance	103,785	118,000	108,000	102,500
10-410-151-144	FICA Taxes	24,025	29,000	24,050	28,000
10-410-151-145	City Retirement	14,860	18,000	16,900	18,000
	<b>Total Personnel Services (100)</b>	<b>\$ 477,921</b>	<b>\$ 532,495</b>	<b>\$ 494,230</b>	<b>\$ 515,505</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-151-200	Office Supplies	\$ 1,771	\$ 2,500	\$ 2,500	\$ 2,500
10-410-151-205	Small Items of Equipment	\$ 1,074	\$ 1,000	\$ 1,000	\$ 1,000
10-410-151-210	Operating Supplies - General	70	500	250	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,915</b>	<b>\$ 4,000</b>	<b>\$ 3,750</b>	<b>\$ 4,000</b>
<b>Purchased Services (300)</b>					
10-410-151-300	Professional Services	\$ 35,341	\$ 42,500	\$ 38,000	\$ 45,000
10-410-151-312	Software Titles	9,056	13,150	12,000	17,900
10-410-151-315	Postage/Freight	1,019	2,000	2,500	2,500
10-410-151-320	Printing	465	2,500	1,500	2,500
10-410-151-325	Publications/Advertising	2,012	4,000	4,000	4,000
10-410-151-330	Subscriptions/Membership Fees	1,317	4,500	2,000	6,200
10-410-151-335	Travel & Training	7,991	14,050	8,500	15,000
10-410-151-336	Meals	457	2,800	1,800	1,600
10-410-151-342	Worker's Comp Deductible	-	1,000	-	1,000
10-410-151-350	Other Fees & Charges	53	10,000	5,000	5,000
10-410-151-380	Telephone/Voice/Data	1,038	1,200	1,200	1,200
	<b>Total Purchased Services (300)</b>	<b>\$ 58,748</b>	<b>\$ 97,700</b>	<b>\$ 76,500</b>	<b>\$ 101,900</b>
<b>Capital Outlay (900)</b>					
10-410-151-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL FINANCE</b>					
		<b>\$ 539,583</b>	<b>\$ 634,195</b>	<b>\$ 574,480</b>	<b>\$ 621,405</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>NONDEPARTMENTAL</b>					
<b>Personnel Services (100)</b>					
10-410-155-110	Salaries & Wages	\$ -	\$ 20,000	\$ -	\$ 116,000
10-410-155-134	PTO Payoffs	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
10-410-155-136	Bonus/Incentive	\$ -	\$ 6,000	\$ -	\$ 6,000
10-410-155-141	Unemployment Insurance	156	\$ 25,000	\$ 7,500	\$ 25,000
10-410-155-142	Workers' Compensation	247	\$ 400	\$ 250	\$ 3,000
10-410-155-143	Life & Health Insurance	\$ -	\$ 500	\$ -	\$ 500
10-410-155-144	F.I.C.A. Taxes	\$ -	\$ 20,000	\$ 6,900	\$ 20,000
<b>Total Personnel Services (100)</b>		<b>\$ 402</b>	<b>\$ 161,900</b>	<b>\$ 104,650</b>	<b>\$ 260,500</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-155-200	Office Supplies	\$ 3,644	\$ 10,000	\$ 10,000	\$ 10,000
10-410-155-205	Small Items of Equipment	135	500	500	1,000
10-410-155-210	Operating Supplies-General	1,311	\$ 5,000	\$ 3,600	\$ 4,250
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 5,089</b>	<b>\$ 15,500</b>	<b>\$ 14,100</b>	<b>\$ 15,250</b>
<b>Purchased Services (300)</b>					
10-410-155-300	Professional Services	\$ 229,698	\$ 300,000	\$ 240,000	\$ 260,000
10-410-155-301	Sesquicentennial Celebration	116,650	\$ -	\$ -	\$ -
10-410-155-305	Contracted Services-General	59,660	\$ 119,000	\$ 75,000	\$ 227,500
10-410-155-312	Software Titles	1,022	\$ 5,000	\$ 2,000	\$ 96,000
10-410-155-320	Printing	\$ -	\$ 3,000	\$ 3,000	\$ 3,500
10-410-155-330	Subscription/Membership Fees	11,362	\$ 11,500	\$ 11,500	\$ 12,500
10-410-155-340	Material/Equipment Rental	943	\$ 1,000	\$ 1,000	\$ 1,000
10-410-155-350	Other Fees & Charges	501	\$ 15,000	\$ 2,500	\$ 15,000
10-410-155-355	Insurance/Bonds	204,973	\$ 250,000	\$ 245,000	\$ 345,000
10-410-155-356	Property/Casualty Deductibles	38,779	\$ 20,000	\$ 20,000	\$ 20,000
10-410-155-365	DLA/DRMO Costs	3,469	\$ 5,000	\$ 1,500	\$ 5,000
<b>Total Purchased Services (300)</b>		<b>\$ 667,056</b>	<b>\$ 729,500</b>	<b>\$ 601,500</b>	<b>\$ 985,500</b>
<b>Debt Service (600)</b>					
10-410-155-610	Principal	\$ 230,000	\$ 237,409	\$ 237,409	\$ -
10-410-155-620	Interest	9,533	4,818	4,818	\$ -
<b>Total Debt Service (600)</b>		<b>\$ 239,533</b>	<b>\$ 242,227</b>	<b>\$ 242,227</b>	<b>\$ -</b>
<b>Grants/Contributions (700)</b>					
10-410-155-725	Regional Recycling	\$ -	\$ 15,000	\$ -	\$ -
10-410-155-726	GIS Authority	26,554	\$ 29,000	\$ 28,000	\$ 27,000
10-410-155-781	Community Agencies	39,392	\$ 50,000	\$ 50,000	\$ 55,000
10-410-155-787	ARPA Funded Projects	697,376	\$ 200,000	\$ 200,000	\$ 266,764
10-410-155-789	Potential Grant Expenses	\$ -	\$ -	\$ -	\$ 250,000
<b>Total Grants/Contributions (700)</b>		<b>\$ 763,322</b>	<b>\$ 294,000</b>	<b>\$ 278,000</b>	<b>\$ 598,764</b>
<b>Transfers(700)</b>					
10-410-155-750	Transfer Out	\$ -	\$ 2,150,000	\$ 779,353	\$ 1,622,647
<b>Total Transfers(700)</b>		<b>\$ -</b>	<b>\$ 2,150,000</b>	<b>\$ 779,353</b>	<b>\$ 1,622,647</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Capital Outlay (900)</b>					
10-410-155-900	Property Acquisitions	\$ 56,187	\$ 400,000	\$ 220,000	\$ 400,000
10-410-155-920	Equipment	-	210,000	210,000	-
10-410-155-990	Capital Improvements - RGB	-	-	-	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 56,187</b>	<b>\$ 610,000</b>	<b>\$ 430,000</b>	<b>\$ 400,000</b>
	<b>TOTAL NONDEPARTMENTAL</b>	<b>\$ 1,731,589</b>	<b>\$ 4,203,127</b>	<b>\$ 2,449,830</b>	<b>\$ 3,882,661</b>

## City of Cañon City 2024 Budget

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### **Building Department Overview**

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The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official, one Building Inspector and one part time Permit Technician. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

#### **2023 Major Goals and Accomplishments:**

- ◆ In line with balanced scorecard, continue to provide excellent customer service to the Public and Contractor's.
- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Continue meetings with the Building Code Committee. Provide any updated education on changes of the new codes. Provided to contractor's webinars through Colorado Department of Energy Program.
- ◆ Identified new software in 2024 that will allow permits and payments on line.
- ◆ Identified new software in 2024 that will accept on line plan review.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.
- ◆ Will process approximately 700-800 permits by end of year. 2022 total of permits issued were 952.

**2024 Major Goals:**

- ◆ The mission of the Building Department is to create a safe built environment for the community.
- ◆ In line with balanced scorecard, continue to provide excellent customer service to the Public and Contractor's.
- ◆ Continue membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Continue meetings with the Building Code Committee. Provide any updated education on changes of the new codes. Provide new training on how to submit applications on line for all permits.
- ◆ Implement on line permits and payments through new software program.
- ◆ Implement on line plan review for new single-family dwellings through new software program.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>BUILDING DEPARTMENT</b>					
<b>Personnel Services (100)</b>					
10-410-195-110	Salaries & Wages	\$ 161,254	\$ 177,000	\$ 171,100	\$ 189,000
10-410-195-121	Overtime	-	1,000	-	1,000
10-410-195-135	Longevity Pay	1,000	1,000	1,000	1,350
10-410-195-137	Uniform/Boot Allowance	400	400	400	400
10-410-195-142	Workers' Compensation	2,246	3,500	3,900	4,000
10-410-195-143	Life & Health Insurance	20,565	21,000	21,250	21,500
10-410-195-144	FICA Taxes	12,179	13,750	13,100	14,500
10-410-195-145	City Retirement	7,858	8,700	8,400	9,300
	<b>Total Personnel Services (100)</b>	<b>\$ 205,501</b>	<b>\$ 226,350</b>	<b>\$ 219,150</b>	<b>\$ 241,050</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-195-200	Office Supplies	\$ 128	\$ 500	\$ 150	\$ 500
10-410-195-205	Small Items of Equipment	502	2,500	2,500	4,000
10-410-195-210	Operating Supplies-General	95	1,200	600	1,200
10-410-195-225	Vehicle/Equip./Parts	724	750	750	750
10-410-195-237	Uniform Purchases	482	800	800	800
10-410-195-245	Gas & Diesel Fuel	2,056	3,200	2,400	3,200
10-410-195-250	Oil, Grease, etc.	48	150	75	150
10-410-195-255	Tires, Tubes, etc.	-	500	-	500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 4,035</b>	<b>\$ 9,600</b>	<b>\$ 7,275</b>	<b>\$ 11,100</b>
<b>Purchased Services (300)</b>					
10-410-195-300	Professional Services	\$ -	\$ -	\$ -	\$ 1,500
10-410-195-310	Contracted Services-Repair/Maint.	-	200	-	200
10-410-195-312	Software Titles	4,218	5,550	5,000	5,200
10-410-195-315	Postage/Freight	309	500	400	500
10-410-195-320	Printing	95	700	150	700
10-410-195-330	Subscriptions/Membership Fees	176	400	200	400
10-410-195-335	Travel & Training	977	2,000	1,500	3,500
10-410-195-342	Workers' Comp. Deductible	-	1,000	-	-
10-410-195-359	Dangerous Bldg. Abatement Co	3,669	50,000	5,000	50,000
10-410-195-380	Telephone/Voice/Data	978	1,200	1,200	2,400
	<b>Total Purchased Services (300)</b>	<b>\$ 10,420</b>	<b>\$ 61,550</b>	<b>\$ 13,450</b>	<b>\$ 64,400</b>
10-410-195-920	Equipment	\$ 28,236	\$ 35,000	\$ 34,995	
	<b>Total Capital Outlay (900)</b>	<b>\$ 28,236</b>	<b>\$ 35,000</b>	<b>\$ 34,995</b>	<b>\$ -</b>
	<b>TOTAL BUILDING DEPARTMENT</b>	<b>\$ 248,193</b>	<b>\$ 332,500</b>	<b>\$ 274,870</b>	<b>\$ 316,550</b>

## City of Cañon City 2024 Budget

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### Planning & Zoning Overview

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For budgeting purposes, the City Planner activities are accounted for in this section of the City budget. The Planning and Zoning Division within the Community Vitality Department focuses on Current Development Review as well as Comprehensive Planning for Cañon City including:

- ◆ Community redevelopment and economic vitality,
- ◆ New development projects (residential, commercial, industrial, and public facilities),
- ◆ Updates to municipal codes relating namely to Titles 17 (Zoning, Subdivision, Development Regulations, and the Sign Code),
- ◆ Processing of land use applications for zone changes, discretionary zoning requests (Special Review Uses and Conditional Use Permits/ADU's) and zoning variances,
- ◆ As an outcome of Site Plans, site inspections prior to release of a certificate of occupancy to ensure parking minimums and landscape minimums have been met, and that the built project is consistent with what was shown during the review phase,
- ◆ Processing of Sign Permits,
- ◆ Processing of Fence Permits,
- ◆ Processing of Zoning Reports for property owners and realtors,
- ◆ Processing of Food Truck/Cart Permits and other forms of Temporary Use Permits,
- ◆ Processing of Special Events Permit requests occurring on private property,
- ◆ Processing requests for new address assignments,
- ◆ Staff support to the Planning Commission, an advisory body which evaluates current development review projects and Municipal Code updates to ensure they are ready for consideration by Council,
- ◆ Staff support to the Board of Adjustment, a decision-making body which evaluates requests by citizens from certain provisions of Title 17 for site-specific hardship,
- ◆ Designated enforcement personnel to investigate and abate violations of Title 17 (zoning/use violations, fence violations, sign violations, etc.)
- ◆ Organize regular meetings of the Development Review Team (DRT), a multi-department and multi-agency group to discuss active applications and prospective projects, as well as the availability of project resources to help applicants,
- ◆ Organize regular meetings of the Code Enforcement Coordination group to ensure Planning staff, Building staff, Code Enforcement staff, the City's legal counsel and prosecutor, as well as the City Administrator, are all understanding the scope of current code enforcement cases within the City.

This Division within Community Vitality also has a high degree of inter-relation with the Building Division and Economic Development Division, as well as the Engineering and Water Departments on the review of active land use applications. External agencies with whom the Planning & Zoning Division has a high degree of interaction with include the Fremont Sanitation District, Cañon City Area Fire Protection District, and local utility providers.

The Planning and Zoning Division of the Community Vitality Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone, via teleconference/videoconference, and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

### **2023 Major Goals and Accomplishments:**

- ◆ Implementation of the recommendation of the 2021 Comprehensive Plan, "Picture Cañon City 2040 – A Pathway To The Future," with the overall process to convert Clock Tower Plaza into an urban public plaza space, including selection of consultants, public outreach and contact efforts to inform the design, and consolidation of design alternatives into one final design.
- ◆ Conduct a series of educational programs for Planning Commission and City Council on the various agreements tied to certain land use applications, and for the development community on municipal requirements for projects that will end up being recorded.
- ◆ Record a series of videos for the City's Public Access Channel, and YouTube Channel on all the various land use applications as an informational supplement to inform the general public.
- ◆ Turn the Information Nook in the lobby at City Hall into a true do-it-yourself shop for zoning and property information.
- ◆ Participate with other departments in exploring a web-based system for project intake, evaluation, processing, and approval to make municipal operations transparent to the general public.
- ◆ Analyze and update the City's land use application fee schedule to be consistent with the amounts other southern Colorado municipalities are charging.
- ◆ Organized, planned, and conducted multiple joint Planning Commission/City Council meetings to provide a forum for discussion of sections of the new Comprehensive Plan and UDC as they were being drafted, to obtain valuable feedback and facilitate the adoption process.
- ◆ 2023 saw continued high numbers of Food Truck/Cart permits in Cañon City, with 26 new or renewing permits during the calendar year.
- ◆ Participation in semi-regular KRLN (local radio) appearances to educate and update the general public on Community Vitality related activities.

### **2024 Major Goals:**

- ◆ Based upon the positive response to the City's updated Comprehensive Plan and UDC, continue to make the land development process as predictable and streamlined as possible with the goal of encouraging new development and investment interest in Cañon City.
- ◆ Processing of major land use projects such as Cañon City Commons at The Abbey and the forthcoming major amendment to Four Mile Ranch Planned Development.
- ◆ Implementation of online portal for the submission and processing of land use applications, including public portal for complete transparency of the land use process. This process will eliminate the need for over-the-counter land use submittals

and make submissions of applications much easier to complete and confirm for having met full submission requirements.

- ◆ Implementation of Clock Tower Plaza design as part of the design and construction of 3<sup>rd</sup> Street as a “complete street.”
- ◆ Manage the process to create a new Master Plan for Black Hills Energy/Eastern Gateway Park at US Highway 50 and South 1<sup>st</sup> Street, including drafting of an RFP to solicit bids, selection of a consultant to assist the City in design, and managing the public outreach and contact efforts to inform the final design.
- ◆ As an aspiration for future years, search for resources to create a part time Planning Technician position to manage zoning enquiries, process fence permits and Zoning Verification reports, process Sign Permits, and manage “drop in” planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision, and site plan concepts.
- ◆ Process a key Minor Subdivision request that will the groundwork for a future design effort for establishing a use and design for the former Constantino’s property at US Highway 50 and 1<sup>st</sup> Street.
- ◆ Oversee redevelopment efforts to establish Riverfront Zoning and Design in the block between South 1<sup>st</sup> Street and the 4<sup>th</sup> Street viaduct.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>PLANNING/ZONING</b>					
<b>Personnel Services (100)</b>					
10-410-196-110	Salaries & Wages	\$ 87,328	\$ 89,210	\$ 89,206	\$ 94,000
10-410-196-135	Longevity	200	400	400	450
10-410-196-142	Workers' Compensation	1,094	1,600	1,900	2,000
10-410-196-143	Life & Health Insurance	10,162	10,750	10,500	10,600
10-410-196-144	FICA Taxes	6,569	6,900	6,850	7,200
10-410-196-145	City Retirement	4,104	4,400	4,375	4,600
	<b>Total Personnel Services (100)</b>	<b>\$ 109,457</b>	<b>\$ 113,260</b>	<b>\$ 113,231</b>	<b>\$ 118,850</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-196-200	Office Supplies	\$ 106	\$ 1,400	\$ 1,100	\$ 1,800
10-410-196-205	Small Items of Equipment	-	850	750	5,500
10-410-196-210	Operating Supplies-General	-	2,100	-	2,300
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 106</b>	<b>\$ 4,350</b>	<b>\$ 1,850</b>	<b>\$ 9,600</b>
<b>Purchased Services (300)</b>					
10-410-196-305	Contracted Services-General	\$ -	\$ 10,000	\$ -	\$ 5,000
10-410-196-312	Software Titles	960	1,750	1,100	1,100
10-410-196-315	Postage/Freight	17	2,500	250	2,500
10-410-196-320	Printing	-	750	250	750
10-410-196-325	Publications/Advertising	37	1,000	500	1,000
10-410-196-330	Subscriptions/Membership Fees	668	1,500	1,000	1,500
10-410-196-335	Travel & Training	1,297	2,500	1,500	3,000
10-410-196-380	Telephone/Voice/Data	543	600	600	600
	<b>Total Purchased Services (300)</b>	<b>\$ 3,521</b>	<b>\$ 20,600</b>	<b>\$ 5,200</b>	<b>\$ 15,450</b>
<b>Grants/Contributions (700)</b>					
10-410-196-701	DOLA GRANT MASTER PLAN	-	-	-	-
	<b>Total Grants/Contributions (700)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL PLANNING/ZONING</b>	<b>\$ 113,085</b>	<b>\$ 138,210</b>	<b>\$ 120,281</b>	<b>\$ 143,900</b>

## City of Cañon City 2024 Budget

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### Economic Development Department Overview

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The Economic Development department works to be an advocate for local businesses; attract new industry, businesses, and primary jobs to the community; help streamline the development processes to make the community more business friendly; and seek out grant funding that will benefit the greater Cañon City area. The Economic Development office is working on building better relationships and collaboration with community partners, reviewing city policies, expanding business and industry infrastructure, and working on projects consistent with existing plans such as the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan, and the Royal Gorge Master Plan.

Economic Development is the proactive approach to positively influence economic change in a community by or through wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A business that provides primary job is one that generates more than 60% of its revenue from outside of a region's trade area. Cañon City's primary trade area is currently Fremont County.

#### **2023 Major Accomplishments:**

- ◆ Hired a Small Business Liaison to expand communication and interaction with small businesses and begin the creation of a business retention and expansion program, and the creation of a resource guide for starting a business in Canon City, and other in-person, relationship-based services.
- ◆ Continued to work diligently with an investment group interested in buying and beginning the horizontal development of Four Mile Ranch Planned Development District. The acquisition is scheduled to close in early October.
- ◆ Utilizing the services of The Retail Coach, expanded the City's visibility and cooperation with retailers and commercial developers interested in developing and investing in the community.
- ◆ Partnered with Colorado Springs and Pueblo startup ecosystems to plan and hold the second annual and expanded Southern Colorado Startup Week in September. This event, the first of its kind that combines Fremont County with Colorado Springs and Pueblo, successfully introduces our startup initiatives and businesses to entrepreneurs, investors, and affiliated organizations in and outside of the state of Colorado.
- ◆ Expanded the use of C-CARE Life Safety Grant and Façade Grant Programs to modernize and expand the capabilities and possible uses of the historic downtown buildings including for the creation of a 10-unit apartment complex on the second floor of a historic downtown building.
- ◆ Sought proposals and awarded a contract for a badly needed Housing Demand and Market Analysis project to help identify hidden demand for housing in our community.
- ◆ Completed the demolition and clearing of Skyline Steel site in preparation of final environmental cleanup and development.
- ◆ Began the creation of a new downtown partnership to help facilitate better communication and coordination between the City and the downtown business community.

- ◆ Purchased New Method Laundry and began the process of demolition and source contamination characterization.

## **2024 Major Goals:**

- ◆ Fully implement a new Business Retention and Expansion (BRE) plan that will enhance small business service while providing provide metrics in line with standard BRE implementations and Canon City's Balanced Scorecard.
- ◆ Finalize the Skyline Steel site rezoning and marketing for redevelopment.
- ◆ Identify an investor for development of the Constantino's lot.
- ◆ Complete demolition and cleanup of New Method Laundry & Dry Cleaning in accordance with CDPHE requirements and voluntary cleanup plan and establish a new parking lot in its location.
- ◆ Continue an active partnership with The Retail Coach to begin developments of new retail and redevelopment projects. Expand retail/commercial recruitment to strengthen the downtown corridor.
- ◆ Expand partnership with FEDC in attracting new business and investment to the area and continue expansion of the FEDC TechSTART program and other START initiatives.
- ◆ Continue the partnership with Four Mile Ranch investors to facilitate the development of new housing and commercial opportunities at this long-standing planned development project.
- ◆ Expand community involvement with the Colorado Main Street program through guidance by the Small Business Liaison with the new downtown partnership.
- ◆ Increase focus on visual and musical arts and entertainment with the establishment of an arts council and the creation of ArtSTART.
- ◆ Establish metrics that reflect progress consistent with the Balanced Score Card performance measurement system that focus on prioritizing and implementing development projects, championing community relationships that foster economic growth, and establish Cañon City as an economically resilient community.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>ECONOMIC DEVELOPMENT</b>					
<b>Personnel Services (100)</b>					
10-410-198-110	Salaries & Wages	\$ 139,932	\$ 218,000	\$ 161,000	\$ 223,000
10-410-198-142	Workers' Compensation	2,895	4,100	4,850	4,000
10-410-198-143	Life & Health Insurance	30,578	56,000	36,000	46,000
10-410-198-144	FICA Taxes	10,467	16,750	12,500	17,100
10-410-198-145	City Retirement	6,771	11,000	7,800	11,000
	<b>Total Personnel Services (100)</b>	<b>\$ 190,644</b>	<b>\$ 305,850</b>	<b>\$ 222,150</b>	<b>\$ 301,100</b>
<b>Supplies &amp; Materials (200)</b>					
10-410-198-200	Office Supplies	\$ 50	\$ 500	\$ 250	\$ 500
10-410-198-208	Items of Small Equipment	704	2,000	1,000	2,000
10-410-198-210	Operating Supplies-General	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 754</b>	<b>\$ 2,500</b>	<b>\$ 1,250</b>	<b>\$ 2,500</b>
<b>Purchased Services (300)</b>					
10-410-198-305	Contracted Services-General	\$ 96,790	\$ 126,500	\$ 90,000	\$ 124,876
10-410-198-306	Business Plan Competition	2,521	5,000	-	-
10-410-198-312	Software Titles	8,304	34,600	10,500	11,100
10-410-198-315	Postage/Freight	4	500	150	200
10-410-198-320	Printing	-	500	150	530
10-410-198-325	Publications/Advertising	2,101	5,075	5,075	9,300
10-410-198-330	Subscriptions/Membership Fees	10,334	11,000	11,000	11,000
10-410-198-335	Travel & Training	6,504	6,800	6,800	9,400
10-410-198-336	Meals	1,958	3,000	750	2,000
10-410-198-380	Telephone/Voice/Data	979	1,800	1,500	1,800
	<b>Total Purchased Services (300)</b>	<b>\$ 129,495</b>	<b>\$ 194,775</b>	<b>\$ 125,925</b>	<b>\$ 170,206</b>
<b>Grants/Contributions (700)</b>					
10-410-198-705	DOLA - Redevelopment/Reinvestment	\$ -	\$ -	\$ -	\$ -
10-410-198-701	DOLA - REDI Grant	19,500	-	-	-
10-410-198-799	Potential Grant Expense	-	-	-	-
	<b>Total Grants/Contributions (700)</b>	<b>\$19,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay (900)</b>					
10-410-198-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$ 340,393</b>	<b>\$ 503,125</b>	<b>\$ 349,325</b>	<b>\$ 473,806</b>
<b>GRAND TOTAL GENERAL GOVERN.</b>					
		<b>\$ 4,850,325</b>	<b>\$ 8,845,305</b>	<b>\$ 6,487,640</b>	<b>\$ 9,221,614</b>

**CITY OF CAÑON CITY**  
**2024 BUDGET PROGRAM/ACTIVITIES**

**Department:** **Public Safety**

**Division/Program:** **Total of all Divisions/Programs**

**Fund:** **General**

<b>Expenditures:</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personnel Services (100)	\$ 4,445,923	\$ 5,137,750	\$ 4,929,250	\$ 6,100,986
Supplies (200)	\$ 268,523	\$ 450,712	\$ 420,033	\$ 490,941
Purchased Services (300)	\$ 1,126,992	\$ 1,845,884	\$ 1,471,719	\$ 1,878,278
Debt Service (600)	\$ 103,614	\$ 219,896	\$ 219,666	\$ 285,680
Grants (700)	\$ 67,577	\$ 219,164	\$ 189,073	\$ 90,455
Capital Outlay (900)	\$ 565,112	\$ 650,000	\$ 520,000	\$ 329,500
<b>Total</b>	<b>\$ 6,577,741</b>	<b>\$ 8,523,406</b>	<b>\$ 7,749,741</b>	<b>\$ 9,175,840</b>

<b>Program Funding Sources</b>						
	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>		
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>		
Grants	\$ 217,485	\$ 618,389	\$ 247,936	\$ 543,726		
Charges for Services		\$ 212,282	\$ 388,645	\$ 289,412		\$ 440,813
Fines & Forfeitures		\$ 67,989	\$ 69,000	\$ 76,100		\$ 63,000
Donations		\$ 36,845	\$ 53,000	\$ 35,300		\$ 32,500
Financing Proceeds		\$ 240,000	\$ 300,000	\$ 300,000		\$ 210,000
General City Revenues		\$ 5,803,139	\$ 3,784,422	\$ 4,959,548		\$ 4,353,397
Unassigned Fund Balance			\$ 3,309,950	\$ 1,841,445		\$ 3,532,404
<b>Total Funding Sources</b>	<b>\$ 6,577,741</b>	<b>\$ 8,523,406</b>	<b>\$ 7,749,741</b>	<b>\$ 9,175,840</b>		

## City of Cañon City 2024 Budget

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# Law Enforcement

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### Support Services Overview

This division supports the Law Enforcement Operations and the Chief of Police by providing support in several areas of the department to include evidence/property, records, community outreach, and co-response. Each unit strives in the pursuit of service excellence to the department and the Cañon City community.

### Records Unit

The Records Unit at Cañon City Police Department is comprised of 1 fulltime Records Technician, and 2 part-time Records Technicians. This unit is overseen by the Business Manager. The records unit is responsible for the maintenance and security of all reports and documentation related to CCPD cases, as well as serves the community by providing VIN Inspections, Sex Offender registrations, Court Order fingerprinting, dog and bike licenses, Utility Terrain Vehicle Registrations, and the release of CCJRA records via records requests.

### 2024 Major Goals:

- ◆ Continuation of the purging project so that CCPD can fall into compliance with State Archives and Statutory requirements for records maintenance and storage.
- ◆ Implement new policies and protocols for the collection and storage of records to fall in line with industry and statutory standards.
- ◆ Develop a plan for all records technicians to become and maintain certification through Colorado Certified Records Network.
- ◆ Develop and begin the process of transition to a new Records Management System by backing up all current case reports and documents.
- ◆ Request the addition of a position to assist with the increase in phone calls, records requests, purging, and any other duties as assigned.

### Evidence/Property Unit

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns, and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

The Evidence Unit will continue to explore new innovative ideas and best practices for the overall operation of the unit. This will also include the destruction and disposal of non-retainable evidence.

### 2024 Major Goals:

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Examine evidence storage and submission databases for time savings measures involved in the submission, tracking, transmission, and purging of evidence and property.

- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies - Evidence.
- ◆ Develop protocol and acquire equipment for evidence scene response and evidence transport for processing.
- ◆ Continue the Records/Evidence Purge Project to ensure the agency progresses towards having compliance needed for accreditation.
- ◆ Request of an additional digital evidence technician to aid in the storage, processing of the increasing amount of digital evidence, along with any other duties as assigned.

## **Community Service Officer Unit**

In 2019 the city combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of four full-time employees charged with leading the city's preventative and enforcement efforts of these functions.

### **2024 Major Goals:**

- ◆ Conduct parking enforcement as needed and educate the public to city ordinances.
- ◆ Explore parking management and enforcement programs to increase compliance and violations collections.
- ◆ Manage and respond to See, Click, Fix complaints more effectively.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Annual mobile home inspections
- ◆ Conduct public education campaigns for:
  - Code Enforcement Compliance Community Clean Up
  - City grant funded program for Neighborhood Improvement Animal Safety
  - Dog waste removal
- ◆ Implementation of Community Development Code Enforcement Software

## **Community Programs**

**Crime Prevention:** The Cañon City Police Department continues to work closely with the community through programs coordinated by a full-time crime prevention specialist. This is a civilian position that focuses on education and information for citizens and businesses in the area of crime prevention.

**Crime Prevention by Environmental Design:** Conduct CPTED inspections city-wide for all sensitive structures. CPTED strategies are ideal for Law Enforcement Officers, City Planners, City Managers, City Council Members, Architects, Security Consultants, Educators or anyone involved in designing neighborhoods, schools, downtowns, buildings, or revitalization efforts. It is an effective way of fighting crime and promoting business.

**Citizens' Police Academy:** This eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 185 "graduates." The intent of the program is to increase opportunities for

partnering with community members. In 2018, six of the Citizen's Academy graduates joined the police department as either volunteer or paid professional staff.

**2024 Major Goals:**

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Improve marketing for the unit with the use of social media platforms and advertisement strategies.
- ◆ Increase awareness of prolific offenses and work with the victims to decrease frequency in the community.
- ◆ Bring back our volunteer program.

## Law Enforcement Standards

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### Professional Standards and Training Services Overview

This division supports the Chief of Police, Support Division, and Operations Division of department by performing the administrative functions necessary to maintain operational effectiveness. These functions include policy review and updates, coordinating training, recruitment and hiring, and discipline and internal affairs.

### City of Cañon City Strategy Goals Supported:

Administrative Services advances city goals of:

- ◆ Improving citizens' quality of life
- ◆ Spending tax dollars efficiently and responsibly
- ◆ Creating programming that engages people
- ◆ Championing community relationships
- ◆ Investing in public safety
- ◆ Establishing a culture of great customer service
- ◆ Providing opportunities for staff growth and training

### 2024 Major Goals:

- ◆ Continue accreditation process with the Colorado Association of Chiefs of Police, and explore Accreditation through the Commission on Accreditation Law Enforcement Agencies
- ◆ Implement a career development program aimed at advancing employees' careers through progressive training, skills advancement, and community service.
- ◆ Bring the department to full staffing.
- ◆ Analyze national trends in use of force and 2023 incidents of force in Cañon City to develop training for 2024.

### Career Development

Commensurate with the City's strategy goal of Learning and Growth – Provide opportunities for staff growth and training, the department is establishing a Career Development Program. The program will encourage employees to better themselves through training and improve Cañon City's quality life through community engagement and service by setting clear standards and expectations. By meeting those standards, employees will be eligible for advancement in rank and pay.

Career development advances the goals of creating programming that engages people, championing community relationships and establishing a culture of great customer service by requiring officers to participate in community policing programs to further their careers. While a career development program does require some financial outlay, the program still furthers the goal of spending tax dollars efficiently and responsibly by rewarding officers who better themselves through training and experience, and by improving employee retention. This program was finalized during 2023 and will be implemented in 2024, assuming appropriation of necessary funding.

## **2024 Major Area Goals:**

- ◆ Implement the career development program for officers.
- ◆ Develop career development standards to expand this program to professional and supervisory personnel.

### **Recruiting and Hiring**

Recruiting and hiring is necessary to replace employees lost through normal attrition, and to expand services provided to the community. A fully staffed department means employees have more time to engage with the community, provide superior customer service, and attend training and growth opportunities. Further, a fully staffed department is better able to respond to community needs and public safety issues.

Recruiting and hiring advances the goals of improving citizens' quality of life, championing community relationships, engaging with the community, establishing a culture of great customer service, providing opportunities for growth and training, and investing in public safety, by providing both staffing and time for employees to work with citizens directly, and to engage in proactive community policing at all levels.

## **2024 Major Area Goals:**

- ◆ Bring the department to full staffing levels.
- ◆ Hire experienced officers (lateral hires)
- ◆ Expand the department by hiring additional staff as needed.
- ◆ Train the new crime analyst.

### **Policy Review**

State and Federal law, and municipal ordinances, change on a regular basis. Citizen's expectations and public policy goals change along with them. Regular policy review and updates are required to ensure the department is responsive to the needs of the community and in compliance with all relevant law.

Policy review furthers the goal of spending tax dollars wisely and responsibly by limiting liability to the city. Policy review also identifies areas where training is needed, encourages community engagement and relationships by furthering community policing, and invests in public safety by ensuring employees comply with current best practices in policing.

## **2024 Major Area Goals:**

- ◆ Review all department policy for compliance with law, community needs, and best practices.
- ◆ Update all policies as needed.
- ◆ Conduct in-service training as needed to adopt new policy updates.

### **Training**

Modern policing is a continuously evolving field. To keep up with the pace of change, employees must continuously train in new techniques and ideas to solve and prevent crime problems in our community to make a positive difference in the lives of those the department serves.

Training improves citizens' quality of life, creates programming that engages people, champions community relationships, and establishes a culture of great customer service, by providing officers with new tools to work with the community. Training also improves public safety and assists in spending tax

dollars efficiently and responsibly by preventing injuries to both officers and the public, and by reducing liability concerns.

**2024 Major Area Goals:**

- ◆ Continue compliance with all POST, CIRSA, and other mandated training.
- ◆ Provide each employee with at least one significant training opportunity beyond minimum requirements to advance department goals and provide individualized career advancement.
- ◆ Leverage Cañon City 's central location in the region to host additional training locally to improve cooperation with regional agencies and save on travel costs.
- ◆ Transition to standardized department issued handguns and rifles for all officers.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>POLICE DEPT</b>					
<b>POLICE SUPPORT SERVICES</b>					
	<b>Personnel Services (100)</b>				
10-420-211-110	Salaries & Wages	\$ 930,920	\$ 1,236,100	\$ 1,170,000	\$ 1,618,700
10-420-211-121	Overtime	41,240	40,480	76,800	46,500
10-420-211-135	Longevity Pay	2,450	4,650	4,650	5,450
10-420-211-142	Workers' Compensation	1,144	7,500	1,200	27,500
10-420-211-143	Life & Health Insurance	220,770	353,100	300,000	389,800
10-420-211-144	FICA Taxes	41,048	55,000	48,100	69,500
10-420-211-145	City Retirement	17,987	27,300	22,100	36,500
10-420-211-146	Police Pension	52,255	78,000	75,400	91,000
10-420-211-148	AD&D	13,181	18,000	19,500	23,000
	<b>Total Personnel Services (100)</b>	<b>\$ 1,320,996</b>	<b>\$ 1,820,130</b>	<b>\$ 1,717,750</b>	<b>\$ 2,307,950</b>
	<b>Supplies &amp; Materials (200)</b>				
10-420-211-200	Office Supplies	\$ 3,751	\$ 5,357	\$ 4,500	\$ 5,357
10-420-211-205	Small Items of Equipment	21,730	28,995	28,995	49,500
10-420-211-210	Operating Supplies-General	8,920	13,788	15,000	15,000
10-420-211-211	Operating Supplies-National Night Out on	804	3,000	2,500	3,000
10-420-211-212	Operating Supplies - Jr Academy	-	2,000	2,000	2,000
10-420-211-213	Operating Cost - Golf tournament	-	6,500	6,500	6,500
10-420-211-225	Vehicle/Equip Parts	10,190	7,500	7,500	8,250
10-420-211-237	Uniform Purchases	8,320	12,920	7,920	9,000
10-420-211-245	Gas & Diesel Fuel	11,770	15,700	14,000	15,700
10-420-211-250	Oil, Grease, etc.	793	1,550	1,000	1,550
10-420-211-255	Tires	1,243	3,300	3,300	3,300
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 67,522</b>	<b>\$ 100,610</b>	<b>\$ 93,215</b>	<b>\$ 119,157</b>
	<b>Purchased Services (300)</b>				
10-420-211-305	Contracted Services-General	\$ 96,944	\$ 210,140	\$ 105,000	\$ 66,500
10-420-211-306	CRCA Dispatching Agreement	611,899	671,000	671,000	722,000
10-420-211-307	Victim's Advocate Contract	49,992	49,992	49,992	49,992
10-420-211-309	Humane Society Agreement	-	-	-	86,400
10-420-211-310	Contracted Services-Repair/Maint.	3,326	2,600	1,000	5,600
10-420-211-312	Software Titles	157,467	292,600	277,600	407,800
10-420-211-315	Postage/Freight	1,888	4,616	2,000	5,016
10-420-211-320	Printing	5,970	9,500	6,500	7,800
10-420-211-325	Publications/Advertising	493	3,360	1,000	3,360
10-420-211-330	Subscriptions/Membership Fees	3,542	5,636	4,641	5,636
10-420-211-335	Travel & Training	34,060	54,186	54,186	54,186
10-420-211-340	Material/Equipment Rental	(284)	11,330	5,000	9,000
10-420-211-342	Workers' Comp. Deductible	7,004	10,000	5,000	5,000
10-420-211-359	Property Cleanup Costs	13,550	60,000	3,000	30,000
10-420-211-380	Voice/Data Service	46,074	61,560	52,000	63,000
10-420-211-381	Confidential Funds	3,000	10,075	5,000	10,075
10-420-211-400	Members Benefit Fund	2,570	15,450	11,500	7,500
	<b>Total Purchased Services (300)</b>	<b>\$ 1,037,495</b>	<b>\$ 1,472,045</b>	<b>\$ 1,254,419</b>	<b>\$ 1,538,865</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Debt Service (600)</b>					
10-420-211-630	Fleet Management Lease	\$ 3,877	\$ 57,388	\$ 20,072	\$ 38,076
	<b>Total Debt Service (600)</b>	<b>\$ 3,877</b>	<b>\$ 57,388</b>	<b>\$ 20,072</b>	<b>\$ 38,076</b>
<b>Grants/Contributions (700)</b>					
10-420-211-722	POST Grant	\$ -	\$ -	\$ -	\$ 10,000
10-420-211-723	Shop With A Cop	29,615	30,000	15,000	15,000
10-420-211-727	DCJ Body Worn Cameras Grant	35,595	-	-	-
10-420-211-735	DOJ Bullet Proof Vests	-	-	-	10,128
10-420-211-736	DOLA Peace Officers Mental Health	-	8,000	8,000	-
10-420-211-738	Homeland Security Grant	-	46,875	46,875	-
10-420-211-739	JAG Grant	-	23,441	23,441	-
10-420-211-740	Colo Opioid Settlement (COST)	-	24,000	23,909	17,252
10-420-211-741	DCJ Fentanyl Grant	-	56,848	56,848	-
10-420-211-742	Misc Police Grants	-	-	-	18,075
	<b>Total Grants/Contributions (700)</b>	<b>\$ 65,210</b>	<b>\$ 189,164</b>	<b>\$ 174,073</b>	<b>\$ 70,455</b>
<b>Capital Outlay (900)</b>					
10-420-211-910	Building	\$ 249,999	\$ 77,500	\$ 40,000	\$ -
10-420-211-920	Equipment	117,008	120,000	80,000	179,500
	<b>Total Capital Outlay (900)</b>	<b>\$ 367,007</b>	<b>\$ 197,500</b>	<b>\$ 120,000</b>	<b>\$ 179,500</b>
<b>TOTAL POLICE SUPPORT SERVICES</b>					
		<b>\$ 2,862,105</b>	<b>\$ 3,836,837</b>	<b>\$ 3,379,529</b>	<b>\$ 4,254,003</b>

## Law Enforcement Operations

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### **Patrol/Traffic Division Overview**

Police patrol is the backbone of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-four people assigned to Patrol functions and includes the two K9 handlers with dual purpose patrol dogs.

Patrol response is the most important service as related to immediate law and order. However, records keeping, report preparation, and evidence storage are equally crucial to the police mission. Without these functions working in harmony, the rest of our services become "window dressing". As such, the Cañon City Police Department is focused on providing service excellence to the citizens of this city. By employing 21<sup>st</sup> Century Policing principles and focusing on the 6 pillars:

1. Building Trust and Legitimacy
2. Policy and Oversight
3. Technology and Social Media
4. Community Policing and Crime Reduction
5. Training and Education
6. Officer Wellness

As outlined by the Department of Justice, the Cañon City Police Department will be able to provide the best possible service to the citizens of Cañon City with these principles in mind and service excellence at our core.

### **2024 Major Goals:**

- ◆ Establish a Crisis Negotiation Unit to support the tactical team.
- ◆ Maintain the partnership with BATTLE (Beat Auto Theft Through Law Enforcement) by participating in information gathering and tactical operations with local partners and the assistance of grant funding. This goal will assist in helping to address motor vehicle theft.
- ◆ Identify and train new bike patrol officers to support the current staffing and to fulfill a full-time dedicated bike patrol unit.
- ◆ Continue to build upon service excellence through proper case management and provide citizens with outstanding police service with timely and diligent follow-up efforts to solve crime and address concerns.
- ◆ Identify trends in crime problems and meet with community partners and use internal resource management to come up with problem solving strategies to combat crime trends.
  - This would include utilizing our Crime Analyst to research and identify problem areas and identifying and obtaining software to accomplish this.
- ◆ Continue to identify problem areas and use 21st Century policing practices and strategies to address concerns among citizens.
- ◆ Establish a narcotics enforcement strategy to incorporate a more holistic approach, involving partnerships with local partners to streamline treatment options for those suffering with addiction.

- ◆ In concert with local partners, establish a universal protocol for response to child abuse, sexual assault, and death investigations.
- ◆ Begin planning phase for a full-scale active shooter exercise involving all regional partners with an anticipated project completion and exercise conducted in 2026.

### **Investigations Unit Overview**

The Investigative Unit of the Cañon City Police Department is supervised by one Detective Sergeant and five fulltime Detectives. A sergeant and three detectives are assigned to investigate general crimes, with one of those being a digital forensic detective, and two detectives to investigate narcotics crime. The Detective Sergeant and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

### **2024 Major Goals:**

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts.
- ◆ Reduce property crimes through overview to assist patrol in bringing about successful resolution of cases and prosecution of offenders.
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement CID training and investigative tools to support the unit.
- ◆ Prepare for the digital forensic detective to attend the Digital Forensic Investigations certification course.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>POLICE DEPT</b>					
<b>POLICE OPERATIONS</b>					
<b>Personnel Services (100)</b>					
10-420-213-110	Salaries & Wages	\$ 1,906,159	\$ 1,966,700	\$ 1,950,000	\$ 1,960,000
10-420-213-113	Off Duty Employment	56,489	86,940	60,000	86,940
10-420-213-121	Overtime-Permanent	112,207	85,680	95,000	102,816
10-420-213-124	Overtime-Battle Grant	3,831	13,000	10,000	10,000
10-420-213-135	Longevity Pay	5,100	8,100	8,100	8,050
10-420-213-142	Workers' Compensation	34,298	50,000	75,000	50,000
10-420-213-143	Life & Health Insurance	468,463	486,000	486,000	500,100
10-420-213-144	FICA Taxes	34,372	32,500	36,400	29,000
10-420-213-145	City Retirement	2,864	3,000	3,250	-
10-420-213-146	Police Pension	194,187	231,000	196,000	217,500
10-420-213-148	AD & D	47,638	53,500	48,100	55,000
	<b>Total Personnel Services (100)</b>	<b>\$ 2,865,607</b>	<b>\$ 3,016,420</b>	<b>\$ 2,967,850</b>	<b>\$ 3,019,406</b>
<b>Supplies &amp; Materials (200)</b>					
10-420-213-205	Small Items of Equipment	\$ 25,146	56,147	56,147	55,000
10-420-213-206	Safety Equipment	6,707	58,795	58,000	58,795
10-420-213-210	Operating Supplies-General	2,619	15,246	10,000	13,300
10-420-213-225	Vehicle/Equip Parts	18,952	20,000	18,000	20,000
10-420-213-235	Chem, Lab & Medical Supplies	2,614	1,500	1,500	3,000
10-420-213-237	Uniform Purchases	46,130	47,621	47,621	55,000
10-420-213-240	Firearm Supplies	3,388	14,618	14,000	20,000
10-420-213-245	Gas & Diesel Fuel	82,946	112,500	99,025	112,500
10-420-213-250	Oil, Grease, Etc.	1,958	3,000	3,000	3,450
10-420-213-255	Tires	6,098	9,000	6,575	9,900
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 196,558</b>	<b>\$ 338,427</b>	<b>\$ 313,868</b>	<b>\$ 350,945</b>
<b>Purchased Services (300)</b>					
10-420-213-305	Contracted Services-General	\$ 562	\$ 1,000	\$ 100	\$ -
10-420-213-310	Contracted Services-Repair/Maint	89	58,297	63,000	-
10-420-213-320	Printing	6,801	8,400	6,000	9,600
10-420-213-335	Travel & Training	41,962	85,052	80,000	85,052
10-420-213-387	Lab Tests	90	5,000	1,000	5,000
	<b>Total Purchased Services (300)</b>	<b>\$ 49,504</b>	<b>\$ 157,749</b>	<b>\$ 150,100</b>	<b>\$ 99,652</b>
<b>Debt Service (600)</b>					
10-420-213-630	Fleet Management Lease	\$ 99,737	\$ 162,508	\$ 199,594	\$ 247,604
	<b>Total Debt Service (600)</b>	<b>\$ 99,737</b>	<b>\$ 162,508</b>	<b>\$ 199,594</b>	<b>\$ 247,604</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Grants/Contributions (700)</b>					
10-420-213-700	Bullet Proof Vest Grant	\$ -	\$ -	\$ -	\$ -
10-420-213-709	K-9 Program	\$ 2,367	\$ 30,000	\$ 15,000	\$ 20,000
	<b>Total Grants/Contributions (700)</b>	<b>\$ 2,367</b>	<b>\$ 30,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>
<b>Capital Outlay (900)</b>					
10-420-213-920	Equipment	\$ 198,105	\$ 452,500	\$ 400,000	\$ 150,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 198,105</b>	<b>\$ 452,500</b>	<b>\$ 400,000</b>	<b>\$ 150,000</b>
	<b>TOTAL POLICE OPERATIONS</b>	<b>\$ 3,411,879</b>	<b>\$ 4,157,604</b>	<b>\$ 4,046,412</b>	<b>\$ 3,887,607</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>POLICE DEPT</b>					
<b>COPS Grant Program</b>					
	<b>Personnel Services (100)</b>				
10-420-217-110	Salaries & Wages	\$ -	\$ -	\$ -	\$ 288,780
10-420-217-121	Overtime-Permanent	\$ -	\$ -	\$ -	\$ -
10-420-217-142	Workers' Compensation	\$ -	\$ -	\$ -	\$ 8,750
10-420-217-143	Life & Health Insurance	\$ -	\$ -	\$ -	\$ 130,000
10-420-217-144	FICA Taxes	\$ -	\$ -	\$ -	\$ 4,250
10-420-217-146	Police Pension	\$ -	\$ -	\$ -	\$ 32,250
10-420-217-148	AD&D	\$ -	\$ -	\$ -	\$ 8,250
	<b>Total Personnel Services (100)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 472,280</b>
	<b>TOTAL COPS Grant Program</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 472,280</b>

## **School Resource Program Overview**

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The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the City dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

- Law-related education
- Violence diffusion
- Safety programs
- Alcohol and drug prevention
- Crime prevention
- Anti-bullying program

### **2024 Major Goals:**

- ◆ Through collaborative communication and partnership with school administration, identify, analyze, and respond to concerns for and about youth in the Cañon City community.
- ◆ Plan and facilitate reunification and active shooter training with the Cañon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE-I school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs.
- ◆ Coordinate "Public Safety Days" for children.
- ◆ Conduct a junior law enforcement academy.
- ◆ Develop relationships with the District Attorney's Office Juvenile Prosecutor(s) and the Probation Department within the 11th Judicial District and identify ways to support their Diversion Program, to offer criminal justice alternatives to the youth in Cañon City.
- ◆ Develop partnerships with youth serving organizations in Cañon City, specifically including the Boys and Girls Club, the Bridge, and the Cañon City Area Parks and Recreation District.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>POLICE DEPT</b>					
<b>SCHOOL RESOURCE PROGRAM</b>					
	<b>Personnel Services (100)</b>				
10-420-218-110	Salaries & Wages	\$ 120,391	\$ 190,000	\$ 170,000	\$ 198,000
10-420-218-121	Overtime-Permanent	6,060	3,000	9,000	7,500
10-420-218-135	Longevity Pay	-	700	700	750
10-420-218-142	Workers' Compensation	2,151	6,100	6,500	7,000
10-420-218-143	Life & Health Insurance	45,000	71,000	31,200	58,000
10-420-218-144	FICA Taxes	1,719	2,800	2,250	2,900
10-420-218-146	Police Pension	12,892	22,300	19,200	22,000
10-420-218-148	AD&D	3,318	5,300	4,800	5,200
	<b>Total Personnel Services (100)</b>	<b>\$ 191,529</b>	<b>\$ 301,200</b>	<b>\$ 243,650</b>	<b>\$ 301,350</b>
	<b>Supplies &amp; Materials (200)</b>				
10-420-218-210	Operating Supplies-General	\$ 2,941	\$ 3,000	\$ 3,000	\$ 4,100
10-420-218-237	Uniform Purchases	-	2,475	3,750	7,500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 2,941</b>	<b>\$ 5,475</b>	<b>\$ 6,750</b>	<b>\$ 11,600</b>
	<b>Purchased Services (300)</b>				
10-420-218-335	Travel & Training	\$ 2,230	\$ 13,290	\$ 14,000	\$ 14,000
	<b>Total Purchased Services (300)</b>	<b>\$ 2,230</b>	<b>\$ 13,290</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>
	<b>TOTAL SCH RESOURCE PRGM</b>	<b>\$ 196,700</b>	<b>\$ 319,965</b>	<b>\$ 264,400</b>	<b>\$ 326,950</b>

## Co-Responder Program Overview

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The Co-Responder program is a partnership between SolVista Health and the Cañon City Police Department. The program was initially funded by a grant from the Office of Behavioral Health and is slated to receive continued grant funding through June 2024. The program is comprised of 1 master's degree level behavioral health clinician and 2 bachelor's degree level navigators. The unit will respond as needed by patrol officers to assist with calls for service involving those suffering from a mental illness who are in crisis. An additional duty is to provide case follow-up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from a mental illness to become involved with the criminal justice system through appropriate field-level diversions to treatment programs.

### 2024 Major Goals:

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Revision of the unit manual and duties for a professional staff modeled program.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Increase marketing for the unit by the utilization of social media platforms and advertising.
- ◆ Manage and report all required metrics for continued OBH grant funding.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>POLICE DEPT</b>					
<b>CO-RESPONDER PROGRAM</b>					
	<b>Personnel Services (100)</b>				
10-420-219-110	Salaries & Wages	\$ 43,067	\$ -	\$ -	\$ -
10-420-219-121	Overtime-Permanent	652	-	-	-
10-420-219-135	Longevity Pay	-	-	-	-
10-420-219-142	Workers' Compensation	2,003	-	-	-
10-420-219-143	Life & Health Insurance	15,372	-	-	-
10-420-219-144	FICA Taxes	616	-	-	-
10-420-219-146	Police Pension	4,855	-	-	-
10-420-219-148	AD&D	1,225	-	-	-
	<b>Total Personnel Services (100)</b>	<b>\$ 67,791</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Supplies &amp; Materials (200)</b>				
10-420-219-200	Office Supplies	\$ 28	\$ 325	\$ 325	\$ 600
10-420-219-205	Small items of Equipment	-	-	-	-
10-420-219-210	Operating Supplies-General	1,130	4,500	4,500	6,539
10-420-219-237	Uniform Purchase	283	1,375	1,375	2,100
10-420-219-245	Gas & Diesel Fuel	62	-	-	-
10-420-219-250	Oil & Grease	-	-	-	-
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 1,503</b>	<b>\$ 6,200</b>	<b>\$ 6,200</b>	<b>\$ 9,239</b>
	<b>Purchased Services (300)</b>				
10-420-219-305	Contracted Services - General	\$ 35,202	\$ 195,000	\$ 50,000	\$ 208,861
10-420-219-335	Travel & Training	1,995	6,360	2,500	15,100
10-420-219-380	Telephone/Voice Data	566	1,440	700	1,800
	<b>Total Purchased Services (300)</b>	<b>\$ 37,763</b>	<b>\$ 202,800</b>	<b>\$ 53,200</b>	<b>\$ 225,761</b>
	<b>Debt Service (600)</b>				
10-420-219-610	Principal	\$ -	\$ -	\$ -	\$ -
10-420-219-620	Interest	-	-	-	-
	<b>Total Debt Service (600)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
10-420-219-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL CO-RESPONDER PROGRAM</b>	<b>\$ 107,057</b>	<b>\$ 209,000</b>	<b>\$ 59,400</b>	<b>\$ 235,000</b>
<b>GRAND TOTAL POLICE DEPT</b>					
		<b>\$ 6,577,741</b>	<b>\$ 8,523,406</b>	<b>\$ 7,749,741</b>	<b>\$ 9,175,840</b>

**CITY OF CAÑON CITY**  
**2024 BUDGET PROGRAM/ACTIVITIES**

**Department** **Public Works**

**Division/Program:** **Total of all Divisions/Programs**

**Fund:** **General**

<b>Expenditures:</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personnel Services (100)	\$ 1,425,610	\$ 1,698,845	\$ 1,620,818	\$ 1,740,850
Supplies (200)	208,472	354,200	311,300	372,050
Purchased Services (300)	244,191	395,010	327,130	369,550
Debt Service (600)	-	114,400	114,121	114,121
Capital Outlay (900)	304,287	2,814,000	1,074,000	3,345,000
<b>Total</b>	<b>\$ 2,182,560</b>	<b>\$ 5,376,455</b>	<b>\$ 3,447,369</b>	<b>\$ 5,941,571</b>

<b>Program Funding Sources</b>						
Licenses & Permits	\$ 230,825	\$ 43,300	\$ 25,560	\$ 44,500		
Highway Users Tax	637,440	625,900	586,860	620,000		
Road & Bridge - County Share back	66,809	59,000	57,200	65,000		
Charges for Services	6,691	72,500	32,240	13,000		
Financing Proceeds	-	420,000	420,000	-		
Oper. Transfers - Central services reimbursements	536,522	558,297	558,297	510,000		
General City Revenues	704,273	2,444,329	1,767,212	4,353,397		
Fund Balance Assigned to Capital Projects	-	1,153,129	-	335,674		
Unassigned Fund Balance	-	-	-	-		
<b>Total Funding Sources</b>	<b>\$ 2,182,560</b>	<b>\$ 5,376,455</b>	<b>\$ 3,447,369</b>	<b>\$ 5,941,571</b>		

*NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.*

## City of Cañon City 2024 Budget

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### Fleet Department Overview

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The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability, and reduces downtime.

Many repairs are done in-house except for paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration, and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state, and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations.

The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

#### **2023 Major Goals and Accomplishments:**

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

#### **2024 Major Goals:**

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.

- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Increase training opportunities for employees through partnerships with CIRSA.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>FLEET</b>					
<b>Personnel Services (100)</b>					
10-430-311-110	Salaries & Wages	\$ 155,594	\$ 163,100	\$ 162,500	\$ 172,200
10-430-311-121	Overtime-Permanent	\$ -	\$ 300	\$ 150	\$ 300
10-430-311-135	Longevity Pay	\$ 1,435	\$ 1,785	\$ 1,785	\$ 2,160
10-430-311-137	Uniform/Boot Allowance	\$ 490	\$ 800	\$ 750	\$ 800
10-430-311-142	Workers' Compensation	\$ 2,565	\$ 4,500	\$ 6,500	\$ 5,000
10-430-311-143	Life & Health Insurance	\$ 24,820	\$ 25,100	\$ 25,000	\$ 26,300
10-430-311-144	FICA Taxes	\$ 11,736	\$ 12,750	\$ 12,430	\$ 13,300
10-430-311-145	City Retirement	\$ 7,512	\$ 8,000	\$ 7,963	\$ 8,450
	<b>Total Personnel Services (100)</b>	<b>\$ 204,152</b>	<b>\$ 216,335</b>	<b>\$ 217,078</b>	<b>\$ 228,510</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-311-200	Office Supplies	\$ 737	\$ 600	\$ 600	\$ 600
10-430-311-205	Small Items of Equipment	\$ 2,157	\$ 3,000	\$ 3,000	\$ 3,500
10-430-311-210	Operating Supplies-General	\$ 1,513	\$ 2,500	\$ 4,500	\$ 2,500
10-430-311-215	Operating Supplies-Equipment/Maint.	\$ 63	\$ 1,200	\$ 1,400	\$ 1,200
10-430-311-220	Operating Supplies-Bldg. Materials	\$ 351	\$ 600	\$ 550	\$ 600
10-430-311-225	Vehicle/Equip Parts	\$ 1,482	\$ 2,000	\$ 2,700	\$ 2,000
10-430-311-245	Gas & Diesel Fuel	\$ 3,939	\$ 5,000	\$ 4,000	\$ 4,000
10-430-311-250	Oil, Grease, etc.	\$ 145	\$ 300	\$ 150	\$ 300
10-430-311-255	Tires, Tubes, etc.	\$ 640	\$ 1,000	\$ 500	\$ 800
10-430-311-265	Specialized Equipment Repair	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
10-430-311-270	Fuel Station Repair & Maintenance	\$ 796	\$ 1,500	\$ 1,300	\$ 1,500
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 13,023</b>	<b>\$ 18,900</b>	<b>\$ 19,900</b>	<b>\$ 18,200</b>
<b>Purchased Services (300)</b>					
10-430-311-300	Professional Services	\$ 813	\$ 2,200	\$ 2,000	\$ 2,000
10-430-311-305	Contracted Services-General	\$ 640	\$ 1,500	\$ 1,500	\$ 1,500
10-430-311-310	Contracted Services-Repair/Maint	\$ 111	\$ 1,200	\$ 1,500	\$ 1,500
10-430-311-312	Software Titles	\$ -	\$ 50	\$ 50	\$ -
10-430-311-315	Postage/Freight	\$ 4	\$ 10	\$ 5	\$ -
10-430-311-330	Subscriptions/Membership Fees	\$ 3,220	\$ 3,500	\$ 3,000	\$ 3,000
10-430-311-335	Travel & Training	\$ 1,182	\$ 1,500	\$ 1,350	\$ 1,500
10-430-311-340	Material/Equipment Rental	\$ 4,014	\$ 4,250	\$ 4,250	\$ 4,250
10-430-311-365	Electric	\$ 4,847	\$ 4,500	\$ 4,500	\$ 5,000
10-430-311-370	Gas	\$ 3,215	\$ 3,500	\$ 3,600	\$ 4,500
10-430-311-375	Sewer	\$ 359	\$ 400	\$ 375	\$ 450
10-430-311-380	Telephone/Voice/Data	\$ 1,956	\$ 2,400	\$ 2,400	\$ 2,400
10-430-311-385	Water	\$ 1,959	\$ 3,000	\$ 1,600	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ 22,318</b>	<b>\$ 28,010</b>	<b>\$ 26,130</b>	<b>\$ 26,100</b>
<b>Capital Outlay (900)</b>					
10-430-311-920	Equipment	\$ 31,350	\$ -	\$ -	\$ 40,000
10-430-311-950	Buildings	\$ 8,457	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ 39,807</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
	<b>TOTAL FLEET</b>	<b>\$ 279,300</b>	<b>\$ 263,245</b>	<b>\$ 263,108</b>	<b>\$ 312,810</b>

## City of Cañon City 2024 Budget

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### Street Division Overview

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The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

#### 2023 Major Goals and Accomplishments:

- ◆ Applied Magnesium Chloride on gravel roads for dust suppression, 2.24 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Conducted routine cleaning of stormwater drainage boxes and vaults, culverts and ditches. Cleaned in excess of 5.9 miles of culverts & stormwater associated pipes, 398 storm inlets and 47 collection manholes, 172 culverts videoed.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual fall leaf pickup program.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 100 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Street re-surfacing, completed concrete panel replacement on North 12<sup>th</sup> (north) of College, Handi-cap ramp installation @ 6<sup>th</sup> & Pike, 8<sup>th</sup> & Hazel.
- ◆ Patched in excess of 3500 potholes.
- ◆ Continued weed spraying program on Hwy. 50 mediums & guardrail.

#### 2024 Major Goals:

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust suppression.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.
- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.

- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the Federal retro-reflectivity mandates and MUTCD updates.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>STREET</b>					
<b>Personnel Services (100)</b>					
10-430-314-110	Salaries & Wages	\$ 583,156	\$ 669,000	\$ 650,000	\$ 709,400
10-430-314-121	Overtime-Permanent	13,325	20,000	10,000	15,000
10-430-314-135	Longevity Pay	5,150	6,000	6,000	6,700
10-430-314-137	Uniform/Boot Allowance	2,200	3,000	2,400	3,000
10-430-314-142	Workers' Compensation	37,144	55,000	23,000	45,000
10-430-314-143	Life & Health Insurance	182,022	235,500	232,000	216,000
10-430-314-144	FICA Taxes	45,905	52,000	49,725	55,000
10-430-314-145	City Retirement	25,838	33,000	31,850	35,000
	<b>Total Personnel Services (100)</b>	<b>\$ 894,740</b>	<b>\$ 1,073,500</b>	<b>\$ 1,004,975</b>	<b>\$ 1,085,100</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-314-200	Office Supplies	\$ 304	\$ 700	\$ 550	\$ 700
10-430-314-205	Small Items of Equipment	969	2,700	2,700	3,700
10-430-314-210	Operating Supplies-General	3,760	10,300	9,500	10,300
10-430-314-215	Operating Supplies-Equip/Maint	27,751	50,000	52,000	82,000
10-430-314-220	Operating Supplies-Bldg. Materials	37,108	100,000	75,000	100,000
10-430-314-225	Vehicle/Equip Parts	20,500	35,000	25,000	30,000
10-430-314-237	Uniform Purchases	4,291	5,600	5,500	5,600
10-430-314-245	Gas & Diesel Fuel	41,624	55,000	42,000	50,000
10-430-314-246	Operating Supplies - Street Lighting	11,543	15,000	12,000	15,000
10-430-314-250	Oil, Grease, etc.	1,892	2,000	21,000	2,300
10-430-314-255	Tires, Tubes, etc.	13,881	12,000	10,000	12,000
10-430-314-265	Specialized Equipment Repair	18,224	20,000	18,500	20,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 181,848</b>	<b>\$ 308,300</b>	<b>\$ 273,750</b>	<b>\$ 331,600</b>
<b>Purchased Services (300)</b>					
10-430-314-300	Professional Services	\$ 2,080	\$ 1,500	\$ 1,200	\$ 1,500
10-430-314-305	Contracted Services-General	1,959	3,500	3,000	3,500
10-430-314-310	Contracted Services-Repair/Maint	2,606	20,000	15,000	20,000
10-430-314-312	Software Titles	5,750	7,050	6,500	1,000
10-430-314-315	Postage/Freight	-	150	100	150
10-430-314-320	Printing	95	150	100	150
10-430-314-325	Publications/Advertising	-	100	50	100
10-430-314-330	Subscriptions/Membership Fees	136	150	100	150
10-430-314-335	Travel & Training	30	1,000	750	1,000
10-430-314-340	Material/Equipment Rental	-	2,800	2,000	2,800
10-430-314-342	Workers' Comp. Deductible	-	2,500	2,500	3,000
10-430-314-365	Electric	116,946	170,000	160,000	175,000
10-430-314-370	Gas	2,735	3,000	3,700	3,700
10-430-314-375	Sewer	180	250	200	250
10-430-314-380	Telephone/Voice/Data	5,853	8,000	8,000	9,600
10-430-314-385	Water	930	1,000	600	750
	<b>Total Purchased Services (300)</b>	<b>\$ 139,299</b>	<b>\$ 221,150</b>	<b>\$ 203,800</b>	<b>\$ 222,650</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Debt Service (600)</b>					
10-430-314-610	Principal	\$ -	\$ 114,400	\$ 104,107	\$ 105,261
10-430-314-620	Interest	\$ -	\$ -	\$ 10,014	\$ 8,860
	<b>Total Debt Service (600)</b>	<b>\$ -</b>	<b>\$ 114,400</b>	<b>\$ 114,121</b>	<b>\$ 114,121</b>
<b>Capital Outlay (900)</b>					
10-430-314-920	Equipment	\$ -	\$ 494,000	\$ 494,000	\$ 360,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 494,000</b>	<b>\$ 494,000</b>	<b>\$ 360,000</b>
<b>TOTAL STREETS</b>					
		<b>\$ 1,215,887</b>	<b>\$ 2,211,350</b>	<b>\$ 2,090,646</b>	<b>\$ 2,113,471</b>

## City of Cañon City 2024 Budget

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### **Engineering Department Overview**

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Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

#### **2023 Major Goals and Accomplishments:**

- ◆ Assisted developers in new site design, development, and construction.
- ◆ Collected and maintained data to support the GIS database and Asset Management.
- ◆ Administered floodplain and stormwater programs in compliance with all regulations.
- ◆ Awarded TAP (Transportation Alternatives Program) funding for two upcoming projects.
- ◆ Progressed Highway 50 Pedestrian Improvement project into Construction Phase.
- ◆ Advanced the Highway 50 East Lighting project into Phase 1 Construction.
- ◆ Design of Revitalizing Main Street project for Main / 3<sup>rd</sup> Intersection
- ◆ Completed seventh year of 2A Street Improvement Project construction/design
- ◆ Continued reconstruction of downtown alleys with 400 Block South
- ◆ Advanced construction of stormwater capital improvements funded with COPs.

#### **2024 Major Goals:**

- ◆ Complete Rhodes Avenue COP Funded Stormwater Project
- ◆ Deliver 8<sup>th</sup> Year of 2A projects and planning towards 9<sup>th</sup> and 10<sup>th</sup> years.
- ◆ Construct CDOT SRTS project on N. 9<sup>th</sup> Street between Washington Street and College Ave.
- ◆ Construct Main Street Improvements / Streetscaping around 3<sup>rd</sup> Street
- ◆ Construct Clocktower Plaza
- ◆ Complete Phase 1 of the U50 Pedestrian Improvement Project.
- ◆ Complete Phase 1 of the US50 Lighting Project
- ◆ Design and construct water main replacement projects in conjunction with street projects.
- ◆ Design and construct street maintenance and reconstruction.
- ◆ Continue to collect/maintain data to support the City GIS database
- ◆ Reconstruct ditch crossings at 8<sup>th</sup> and Pine
- ◆ Continue reconstruction of downtown alleys (200 Block North & South)
- ◆ Continue development review for ongoing and upcoming projects
- ◆ Complete bridge rehabilitation project on 4 Mile Lane Bridge
- ◆ Complete pedestrian bridge inspections and associated repairs
- ◆ Maintain compliance for Floodplain and Stormwater programs.
- ◆ Develop Citywide Multi-Modal Master Plan
- ◆ Assist Parks Department in Construction of New Maintenance Facility

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>ENGINEERING</b>					
<b>Personnel Services (100)</b>					
10-430-318-110	Salaries & Wages	\$ 236,990	\$ 296,000	\$ 289,900	\$ 310,000
10-430-318-121	Overtime-Permanent	(162)	3,000	1,000	3,000
10-430-318-135	Longevity Pay	1,130	1,510	1,510	1,540
10-430-318-137	Uniform/Boot Allowance	580	1,000	1,000	1,000
10-430-318-142	Workers' Compensation	381	1,500	450	1,500
10-430-318-143	Life & Health Insurance	54,733	68,500	68,500	71,000
10-430-318-144	FICA Taxes	22,724	23,000	22,200	24,000
10-430-318-145	City Retirement	10,342	14,500	14,205	15,200
	<b>Total Personnel Services (100)</b>	<b>\$ 326,718</b>	<b>\$ 409,010</b>	<b>\$ 398,765</b>	<b>\$ 427,240</b>
<b>Supplies &amp; Materials (200)</b>					
10-430-318-200	Office Supplies	\$ 4,489	\$ 500	\$ 500	\$ 600
10-430-318-205	Small Items of Equipment	2,368	6,400	1,000	2,000
10-430-318-210	Operating Supplies-General	774	4,000	2,000	4,000
10-430-318-225	Vehicle/Equip Parts	1,422	1,000	1,000	1,000
10-430-318-237	Uniform Purchases	800	2,400	1,200	2,400
10-430-318-245	Gas & Diesel Fuel	3,129	5,500	5,000	5,000
10-430-318-250	Oil, Grease, etc.	89	500	250	250
10-430-318-255	Tires, Tubes, etc.	531	1,000	1,000	1,000
10-430-318-265	Specialized Equipment Repair	-	5,700	5,700	6,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 13,601</b>	<b>\$ 27,000</b>	<b>\$ 17,650</b>	<b>\$ 22,250</b>
<b>Purchased Services (300)</b>					
10-430-318-300	Professional Services	\$ 50,526	\$ 40,500	\$ 20,000	\$ 40,500
10-430-318-305	Contracted Services-General	1,816	2,500	200	1,500
10-430-318-310	Contracted Services-Repair/Maint	70	1,500	1,500	1,500
10-430-318-312	Software Titles	18,971	51,600	28,000	7,100
10-430-318-315	Postage/Freight	78	250	500	500
10-430-318-320	Printing	-	500	500	500
10-430-318-325	Publications/Advertising	275	1,000	100	500
10-430-318-330	Subscription/Membership Fees	600	1,600	1,000	1,300
10-430-318-335	Travel & Training	4,383	5,000	5,000	7,000
10-430-318-342	Worker's Comp Deductible	1,507	1,000	-	-
10-430-318-380	Telephone/Voice/Data	4,348	5,400	5,400	5,400
10-430-318-390	Concrete Replacement Program	-	35,000	35,000	35,000
10-430-318-395	Irrigation Lateral Replacement	-	-	-	20,000
	<b>Total Purchased Services (300)</b>	<b>\$ 82,574</b>	<b>\$ 145,850</b>	<b>\$ 97,200</b>	<b>\$ 120,800</b>
<b>Capital Outlay (900)</b>					
10-430-318-920	Equipment	\$ 45,994	\$ -	\$ -	\$ 45,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 45,994</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>
	<b>TOTAL ENGINEERING</b>	<b>\$ 468,887</b>	<b>\$ 581,860</b>	<b>\$ 513,615</b>	<b>\$ 615,290</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>STREET PROJECTS</b>					
<b>Capital Outlay (900)</b>					
10-430-320-931	Street Resurfacing	\$ 84,837	\$ 450,000	\$ 100,000	\$ 780,000
10-430-321-932	Hydraulic Ditch Crossings	-	400,000	105,000	495,000
10-430-323-931	Misc. Concrete	22,213	75,000	75,000	75,000
10-430-366-931	Wayfinding Kiosks	1,160	70,000	-	-
10-430-369-931	Downtown Alleys	110,276	325,000	175,000	175,000
10-430-378-931	Clocktower Plaza	-	1,000,000	125,000	1,375,000
10-430-374-931	Macon Plaza	-	-	-	-
10-430-377-931	Water Street Sewer Main (CCARE)	-	-	-	-
<b>TOTAL STREET PROJECTS</b>					
<b>GRAND TOTAL PUBLIC WORKS</b>					
		<u>\$ 218,486</u>	<u>\$ 2,320,000</u>	<u>\$ 580,000</u>	<u>\$ 2,900,000</u>
		<u>\$ 2,182,560</u>	<u>\$ 5,376,455</u>	<u>\$ 3,447,369</u>	<u>\$ 5,941,571</u>

**CITY OF CAÑON CITY**  
**2024 BUDGET PROGRAM/ACTIVITIES**

**Department:** **Culture & Recreation**

**Division/Program:** **Total of All Divisions**

**Fund:** **General**

<b>Expenditures:</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
Personnel Services (100)	\$ 946,502	\$ 1,043,620	\$ 957,898	\$ 1,107,900
Supplies (200)	\$ 58,883	\$ 58,150	\$ 57,400	\$ 61,500
Purchased Services (300)	\$ 39,556	\$ 54,680	\$ 43,670	\$ 69,037
Grants (700)	\$ 36,772	\$ 49,022	\$ 38,700	\$ 57,000
Capital Outlay (900)	\$ -	\$ 175,000	\$ -	\$ 75,000
<b>Total</b>	<b>\$ 1,081,713</b>	<b>\$ 1,380,472</b>	<b>\$ 1,097,668</b>	<b>\$ 1,370,437</b>

<b>Program Funding Sources</b>						
Charges for Services	\$ 2,942	\$ 1,500	\$ 600	\$ 750		
Grants	48,903	46,522	46,522	50,000		
Rent	149,207	130,000	135,000	145,000		
Fines & Forfeitures	1,757	750	2,150	1,000		
General City Revenues	878,904	611,082	619,944	604,639		
Fund Balance Assigned to Capital Outlay	-	175,000	-	75,000		
Fund Balance	-	415,618	293,452	494,048		
<b>Total Funding Sources</b>	<b>\$ 1,081,713</b>	<b>\$ 1,380,472</b>	<b>\$ 1,097,668</b>	<b>\$ 1,370,437</b>		

## City of Cañon City 2024 Budget

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### **Cañon City Public Library**

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The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, and also to be responsive to the public Library needs of the community and to uphold the public's freedom of access to information.

#### **2023 Major Goals and Accomplishments:**

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded databases and readers' advisory services.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections and also through our Aspencat consortium, and inter-library loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of eBooks, both text and audio, through the Overdrive (Libby) Consortium and Cloud Library.
- ◆ Helped patrons using on-line educational databases, which can be logged into at home or at the Library.
- ◆ Our Makerspace Room continues to be used. The staff transfers VHS to digital as well as one-on-one trainings on the 3-D printer with the public and with several of the local schools in the area. Our video making and editing equipment are also heavily used.
- ◆ Continue to provide one-on-one technology training to our patrons.
- ◆ Provided programs for children and adults at the Library and participated in these programs with area schools, preschools, daycares, local authors, the local theatre, and Fremont Center for the Arts.
- ◆ Provided meeting space for a variety of groups.
- ◆ Provided access to tax forms and to state and federal governmental entities and services.
- ◆ Continue working on collection development and inventory of collection.
- ◆ Continue to do work with various organizations such as Boys & Girls Club, Starpoint, Colorado Parks and Wildlife, Headstart, Canon City Pregnancy Center, local authors, local schools and homeschooling groups, Fremont Center for the Arts, and Royal Gorge Regional Museum.

#### **2024 Major Goals:**

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and materials.
- ◆ Provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Maintain & improve knowledge of standard Library practices through staff development & keep our policy & procedure manual current.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>CULTURE &amp; RECREATION:</b>					
<b>LIBRARY</b>					
	<b>Personnel Services (100)</b>				
10-450-551-110	Salaries & Wages	\$ 452,343	\$ 458,350	\$ 455,000	\$ 481,000
10-450-551-121	Overtime	68	-	-	-
10-450-551-135	Longevity Pay	5,225	5,800	5,800	5,400
10-450-551-142	Workers' Compensation	395	750	210	750
10-450-551-143	Life & Health Insurance	129,431	127,720	144,000	147,000
10-450-551-144	FICA Taxes	33,446	35,550	34,900	38,000
10-450-551-145	City Retirement	20,976	22,500	22,300	24,000
	<b>Total Personnel Services (100)</b>	<b>\$ 641,883</b>	<b>\$ 650,670</b>	<b>\$ 662,210</b>	<b>\$ 696,150</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-551-200	Office Supplies	\$ 1,444	\$ 1,500	\$ 1,200	\$ 1,500
10-450-551-205	Small Items of Equipment	13,141	7,500	6,500	6,850
10-450-551-210	Operating Supplies-General	4,460	7,000	6,500	7,000
10-450-551-275	Books, Videos, etc./	29,770	30,000	30,000	30,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 48,815</b>	<b>\$ 46,000</b>	<b>\$ 44,200</b>	<b>\$ 45,350</b>
	<b>Purchased Services (300)</b>				
10-450-551-300	Professional Services	\$ 69	\$ 400	\$ 200	\$ 500
10-450-551-305	Contracted Services-General	13,609	15,370	13,779	14,965
10-450-551-312	Software Titles	11,599	14,170	13,500	20,151
10-450-551-315	Postage/Freight	303	700	650	700
10-450-551-320	Printing	95	300	150	1,250
10-450-551-325	Publications/Advertising	-	400	200	500
10-450-551-330	Subscriptions/Membership Fees	4,667	6,645	5,800	6,550
10-450-551-335	Travel & Training	791	1,200	300	1,500
10-450-551-340	Material/Equipment Rental	-	1,500	700	1,500
10-450-551-342	Workers' Comp. Deductible	-	600	231	750
10-450-551-380	Telephone/Voice/Data	-	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 31,133</b>	<b>\$ 41,285</b>	<b>\$ 35,510</b>	<b>\$ 48,366</b>
	<b>Grants/Contributions (700)</b>				
10-450-551-780	CO State Library CARES Act Grant	\$ -	\$ -	\$ -	\$ -
	<b>Total Grants/Contributions (700)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
10-450-551-920	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL LIBRARY</b>					
		<b>\$ 721,831</b>	<b>\$ 737,955</b>	<b>\$ 741,920</b>	<b>\$ 789,866</b>

## City of Cañon City 2024 Budget

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### **Royal Gorge Regional Museum & History Center Overview**

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The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

#### **2023 Major Goals and Accomplishments:**

- ◆ Partnered with the Bureau of Land Management and the Western Interior Paleontological Society in the preservation and conservation of two large dinosaur fossils. Installed a temporary fossil prep lab within the museum's Program Room for visitors to view the fossil preparation work.
- ◆ Designated the "Bon Ayre" Cottage to the Cañon City register of historic properties.
- ◆ Finalized the production of five educational videos on the paleontological resources in the area in partnership and the conversion of the interactive fossil quarry map with grant funding provided through the Bureau of Land Management.
- ◆ Developed and installed an exhibit on the "Hotel and Motels of Fremont County".
- ◆ Enlisted five new museum interns through the local high school and college programs.
- ◆ Updated the Museum's Management Policies, the Collections Management Plan, the Emergency Preparedness Plan, the Security Plan, the Integrated Pest Management Plan, and the Museum's Housekeeping Plan.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including the 35mm collections and for artifacts stored at the museum's offsite storage area.

#### **2024 Major Goals:**

- ◆ Install a new display case and interpretative panels for the two new fossils in the DeWeese Gallery.
- ◆ Convert the museum software database to the software's web edition and increase the number of catalog records searchable online through the museum's website.
- ◆ Redesigned and converted the museum's website to be ADA compliant.
- ◆ Achieve silver certification through the American Association of State and Local History for the Stewardship of Collections.
- ◆ Establish a culture of great customer service and diversify the museum's educational opportunities and programs to engage broader audiences.
- ◆ Further develop partnerships with community non-profit organizations, museums, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery and preservation of the rich history of this region.

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>MUSEUM</b>		<b>ROYAL GORGE REGIONAL MUSEUM &amp; HISTORY CENTER</b>			
	<b>Personnel Services (100)</b>				
10-450-555-110	Salaries & Wages	\$ 224,712	\$ 277,000	\$ 225,000	\$ 303,000
10-450-555-121	Overtime	102	500	100	-
10-450-555-135	Longevity Pay	950	1,700	1,400	1,250
10-450-555-142	Workers' Compensation	250	750	150	500
10-450-555-143	Life & Health Insurance	52,134	77,000	40,800	68,000
10-450-555-144	FICA Taxes	16,669	22,000	17,213	24,000
10-450-555-145	City Retirement	9,803	14,000	11,025	15,000
	<b>Total Personnel Services (100)</b>	<b>\$ 304,619</b>	<b>\$ 392,950</b>	<b>\$ 295,688</b>	<b>\$ 411,750</b>
	<b>Supplies &amp; Materials (200)</b>				
10-450-555-200	Office Supplies	\$ 997	\$ 1,500	\$ 1,700	\$ 1,800
10-450-555-205	Small Items of Equipment	2,295	3,000	2,000	5,350
10-450-555-210	Operating Supplies-General	6,080	7,000	8,000	8,000
10-450-555-230	Materials for Resale	228	150	700	350
10-450-555-275	Books, Videos, etc.	468	500	800	650
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 10,068</b>	<b>\$ 12,150</b>	<b>\$ 13,200</b>	<b>\$ 16,150</b>
	<b>Purchased Services (300)</b>				
10-450-555-300	Professional Services	\$ 275	\$ 500	\$ 200	\$ 500
10-450-555-305	Contracted Services-General	-	250	125	250
10-450-555-310	Contracted Services-Repair/Maint.	-	800	400	500
10-450-555-312	Software Titles	2,926	4,230	4,000	11,741
10-450-555-315	Postage/Freight	302	350	175	350
10-450-555-320	Printing	1,920	2,350	500	2,200
10-450-555-325	Publications/Advertising	1,785	2,500	1,000	3,500
10-450-555-330	Subscriptions/Membership Fees	879	1,015	1,500	1,130
10-450-555-335	Travel & Training	335	1,400	260	500
10-450-555-380	Telephone/Voice/Data	-	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 8,423</b>	<b>\$ 13,395</b>	<b>\$ 8,160</b>	<b>\$ 20,671</b>
	<b>Grants/Contributions (700)</b>				
10-450-555-750	Miscellaneous Museum Grants	\$ -	\$ 2,500	\$ 200	\$ 7,000
10-450-555-752	BLM Grant	36,772	46,522	38,500	50,000
	<b>Total Grants/Contributions (700)</b>	<b>\$ 36,772</b>	<b>\$ 49,022</b>	<b>\$ 38,700</b>	<b>\$ 57,000</b>
	<b>Capital Outlay (900)</b>				
10-450-555-950	Other Improvements	\$ -	\$ -	\$ -	\$ -
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL LIBRARY -RGRMHC</b>		<b>\$ 359,882</b>	<b>\$ 467,517</b>	<b>\$ 355,748</b>	<b>\$ 505,571</b>

**CITY OF CAÑON CITY**  
**GENERAL FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>CULTURE &amp; RECREATION CAPITAL PROJECTS:</b>					
10-450-590-910	Pedestrian Bridge Repairs	-	175,000	-	75,000
<b>TOTAL CULTURE &amp; REC. CAPITAL PROJECTS</b>		<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>
		<b><u>\$ 1,081,713</u></b>	<b><u>\$ 1,380,472</u></b>	<b><u>\$ 1,097,668</u></b>	<b><u>\$ 1,370,437</u></b>
<b>TOTAL CULTURE &amp; RECREATION</b>					
<b>GRAND TOTAL GENERAL FUND</b>		<b><u>14,692,339</u></b>	<b><u>24,125,638</u></b>	<b><u>18,782,418</u></b>	<b><u>25,709,462</u></b>

## **Parks, Forestry and Cemetery Department Overview**

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The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled, and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for the care and maintenance of approximately 5,000 street trees and for overseeing supplemental contracted tree services including street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

### **2023 Major Goals and Accomplishments:**

- ◆ Stained and sealed all three trestle bridge structures at Point Alta Vista.
- ◆ Completed the 2.3-mile Watchtower trail extension in Temple Canyon Park.
- ◆ Formed a trail committee for planning multi use trails in Red Canyon Park.
- ◆ Reestablished a dedicated cemetery division.
- ◆ Repaired major splash pad leak under concrete.
- ◆ Implemented a pre-emergent weed control program.
- ◆ Submitted and received grant funding to support the new Parks Department shop facility.
- ◆ Painted and sealed splash pad surface in Centennial Park, installed new fencing around splash pad.
- ◆ Increased full-time staff and reduced seasonal employees.
- ◆ Began transition to water saving smart irrigation controllers throughout the city.
- ◆ Repaired collapsed retaining wall on Old Skyline Trail.
- ◆ The department now has two ISA certified arborists in John Hagg and Jesse Young.
- ◆ The department added one certified cross connection technician in Jesse Young.

### **2024 Major Goals:**

- ◆ Begin construction and relocation of the new Parks, Cemetery and Forestry maintenance and office facility.
- ◆ Continue planning and construction of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Hire firm to design the Lakeside Cemetery expansion project.

- ◆ Create two Park Maintenance Lead positions.
- ◆ Begin public process to determine the components for the completion of the Centennial Park Master Plan.

**CITY OF CANON CITY**  
**2024 BUDGET**  
**PARK IMPROVEMENT FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,262,774</u>	<u>\$ 1,635,051</u>	<u>29.48%</u>
<b>Revenues:</b>			
Intergovernmental	\$ 125,000	\$ -	100.00%
Royal Gorge Bridge	\$ 2,160,000	\$ 2,160,000	0.00%
Charges for Services	115,000	114,000	-0.87%
Interest	5,000	20,000	300.00%
Other (Tower Lease)	46,901	39,500	-15.78%
<b>Total Revenues</b>	<u>\$ 2,451,901</u>	<u>\$ 2,333,500</u>	<u>-4.83%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 3,714,675</u></u>	<u><u>\$ 3,968,551</u></u>	<u><u>6.83%</u></u>
<b>Uses of Funds</b>			
Culture and Recreation (Parks)	\$ 2,235,854	\$ 2,480,705	10.95%
Capital Outlay	257,000	181,000	-29.57%
<b>Total Uses of Funds</b>	<u>\$ 2,492,854</u>	<u>\$ 2,661,705</u>	<u>6.77%</u>

**CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND  
BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Royal Gorge Bridge	\$ 1,611,455	\$ 2,160,000	\$ 2,160,000	\$ 2,160,000
Intergovernmental Revenue	9,175	125,000	15,000	-
Charges for Services	112,671	115,000	110,600	114,000
Interest	12,238	5,000	18,000	20,000
Other	45,137	46,901	52,076	39,500
<b>Total Revenues</b>	<b><u>\$ 1,790,675</u></b>	<b><u>\$ 2,451,901</u></b>	<b><u>\$ 2,355,676</u></b>	<b><u>\$ 2,333,500</u></b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 1,622,368	\$ 2,235,854	\$ 2,020,475	\$ 2,480,705
Capital Outlay	9,246	257,000	109,704	181,000
<b>Total Expenditures</b>	<b><u>\$ 1,631,613</u></b>	<b><u>\$ 2,492,854</u></b>	<b><u>\$ 2,130,179</u></b>	<b><u>\$ 2,661,705</u></b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 159,061	\$ (40,953)	\$ 225,497	\$ (328,205)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers Out	\$ -	\$ (750,000)	\$ -	\$ (750,000)
<b>Total Other Financing Sources (Uses)</b>	<b><u>\$ -</u></b>	<b><u>\$ (750,000)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (750,000)</u></b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 159,061	\$ (790,953)	\$ 225,497	\$ (1,078,205)
Fund Balances, Beginning of Year	<u>\$ 1,250,493</u>	<u>\$ 1,262,774</u>	<u>\$ 1,409,554</u>	<u>\$ 1,635,051</u>
<b>Fund Balances, End of Year</b>	<b><u>\$ 1,409,554</u></b>	<b><u>\$ 471,821</u></b>	<b><u>\$ 1,635,051</u></b>	<b><u>\$ 556,846</u></b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	20,285	9,500	20,900	21,500
Assigned to				
Trail Improvements	3,908	3,908	3,908	3,908
<b>Assigned Fund Balance</b>	<b><u>\$ 1,385,361</u></b>	<b><u>\$ 458,413</u></b>	<b><u>\$ 1,610,243</u></b>	<b><u>\$ 531,438</u></b>

**CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
20-340-34601	Grave Openings	\$ 40,100	\$ 44,000	\$ 44,000	\$ 45,000
20-340-34603	Other Cemetery Assessments	9,119	8,000	8,600	9,000
20-340-34605	Sale of Grave Spaces	24,990	28,000	18,000	20,000
20-340-34611	Campground Fees	38,462	35,000	40,000	40,000
	Charges for Service	<u>\$ 112,671</u>	<u>\$ 115,000</u>	<u>\$ 110,600</u>	<u>\$ 114,000</u>
20-341-36211	Royal Gorge	<u>\$ 1,611,455</u>	<u>\$ 2,160,000</u>	<u>\$ 2,160,000</u>	<u>\$ 2,160,000</u>
	Royal Gorge Bridge	<u>\$ 1,611,455</u>	<u>\$ 2,160,000</u>	<u>\$ 2,160,000</u>	<u>\$ 2,160,000</u>
20-360-36901	Grants	\$ -	\$ 110,000	\$ -	\$ -
20-360-36905	Teaming Up for Trees Grant	9,175	-	-	-
20-370-37150	Operating Transfer - Water Intergovernmental	-	15,000	15,000	<u>\$ -</u>
		<u>\$ 9,175</u>	<u>\$ 125,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>
20-360-36101	Earnings on Deposits & Invest	\$ 12,238	\$ 5,000	\$ 18,000	\$ 20,000
20-360-36219	Other Park Rent-Tower Lease	35,082	32,000	35,000	36,000
20-360-36402	Refund of Expenditure	1,854	-	2,200	-
20-360-36410	Surplus Wood Sales	3,050	1,500	2,475	2,000
20-360-36801	Other	5,150	2,000	1,000	1,500
20-390-39201	Insurance Recovery	-	11,401	11,401	-
	Other (Misc.)	<u>\$ 57,375</u>	<u>\$ 51,901</u>	<u>\$ 70,076</u>	<u>\$ 59,500</u>
<b>Total Park Improvement</b>		<b><u>\$ 1,790,675</u></b>	<b><u>\$ 2,451,901</u></b>	<b><u>\$ 2,355,676</u></b>	<b><u>\$ 2,333,500</u></b>

**CITY OF CANON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Personal Services (100)</b>					
20-200-522-110	Salaries & Wages	\$ 767,147	\$ 992,702	\$ 900,000	\$ 1,151,900
20-200-522-121	Overtime - Permanent	331	3,000	1,500	3,000
20-200-522-135	Longevity Pay	2,555	4,000	3,475	3,730
20-200-522-137	Uniform/Boot Allowance	2,690	3,400	3,800	4,000
20-200-522-141	Unemployment Insurance	2,208	-	-	3,000
20-200-522-142	Workers' Compensation	16,153	24,000	17,500	20,000
20-200-522-143	Life & Health Insurance	200,882	290,294	243,000	308,425
20-200-522-144	FICA Taxes	57,192	76,423	68,900	87,750
20-200-522-145	City Retirement	27,536	45,334	36,000	52,000
<b>Total Personal Services (100)</b>		<b>\$ 1,076,693</b>	<b>\$ 1,439,153</b>	<b>\$ 1,274,175</b>	<b>\$ 1,633,805</b>
<b>Supplies &amp; Materials (200)</b>					
20-200-522-200	Office Supplies	\$ 1,791	\$ 3,000	\$ 2,900	\$ 3,000
20-200-522-205	Small Items of Equipment	16,983	26,000	24,000	26,000
20-200-522-210	Operating Supplies-General	13,200	52,000	51,000	55,000
20-200-522-215	Operating Supplies-Equip/Maint	12,973	-	-	-
20-200-522-220	Operating Supplies-Bldg. Materials	3,561	-	-	10,000
20-200-522-225	Vehicle/Equip Parts	38,572	35,000	31,000	35,000
20-200-522-235	Chem, Lab & Medical Supplies	14,693	35,000	33,000	35,000
20-200-522-237	Uniform Purchases	6,290	8,500	8,700	10,800
20-200-522-245	Gas & Diesel Fuel	30,644	36,000	31,000	36,000
20-200-522-250	Oil, Grease, Etc.	3,446	2,400	2,600	3,300
20-200-522-255	Tires, Tubes, Etc.	5,166	7,000	5,400	6,000
20-200-522-265	Specialized Equipment Repair	2,700	7,000	6,200	7,000
20-200-522-280	Janitorial Supplies	7,861	17,500	15,000	17,000
<b>Total Supplies &amp; Materials (200)</b>		<b>\$ 157,881</b>	<b>\$ 229,400</b>	<b>\$ 210,800</b>	<b>\$ 244,100</b>
<b>Purchased Services (300)</b>					
20-200-522-300	Professional Services	\$ 2,735	\$ 5,000	\$ 5,000	\$ 5,500
20-200-522-305	Contracted Services-General	79,135	185,000	182,000	190,000
20-200-522-310	Contracted Services-Repair/Maint	22,730	71,895	56,000	56,500
20-200-522-312	Software Titles	5,266	7,550	6,800	16,500
20-200-522-315	Postage/Freight	83	200	150	200
20-200-522-320	Printing	150	250	250	300
20-200-522-325	Publications/Advertising	-	200	400	450
20-200-522-330	Subscriptions/Membership Fees	81	506	600	750
20-200-522-335	Travel & Training	1,229	5,000	4,800	12,000
20-200-522-340	Material/Equipment Rental	747	3,000	4,500	3,500
20-200-522-342	Workers' Comp. Deductible	1,184	2,500	1,500	2,500
20-200-522-350	Other Fees & Charges	2,698	3,600	2,700	3,600
20-200-522-355	Insurance/Bonds	25,189	26,000	25,000	46,000
20-200-522-365	Electric	27,047	38,000	27,500	34,000
20-200-522-370	Gas	3,913	4,500	4,600	5,500
20-200-522-375	Sewer	4,334	3,600	3,600	3,800
20-200-522-380	Telephone/Voice/Data	2,803	5,500	3,600	5,200
20-200-522-385	Water	208,469	195,000	203,000	206,500
20-200-522-705	Greenwood Cemetery Oper. Expend.	-	10,000	3,500	10,000
<b>Total Purchased Services (300)</b>		<b>\$ 387,793</b>	<b>\$ 567,301</b>	<b>\$ 535,500</b>	<b>\$ 602,800</b>
<b>Transfers(700)</b>					
20-200-522-750	Transfer to Other Funds	\$ -	\$ 750,000	\$ -	\$ 750,000
<b>Total Transfers(700)</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>

**CITY OF CANON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Capital Outlay</b>					
20-200-522-910	Buildings	\$ 2,479	\$ -	\$ -	\$ -
20-200-522-920	Equipment	\$ -	\$ 257,000	\$ 109,704	\$ 66,000
20-200-522-950	Other Improvements	\$ 6,767	\$ -	\$ -	\$ 115,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 9,246</b>	<b>\$ 257,000</b>	<b>\$ 109,704</b>	<b>\$ 181,000</b>
<b>TOTAL PARK IMPROVEMENT</b>					
		<b><u>\$ 1,631,613</u></b>	<b><u>\$ 3,242,854</u></b>	<b><u>\$ 2,130,179</u></b>	<b><u>\$ 3,411,705</u></b>

## City of Cañon City 2024 Budget

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### **C**onservation Trust Fund Overview

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The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

#### **2023 Major Goals and Accomplishments:**

- ◆ Purchased new commercial turf mower.
- ◆ Purchased new turf tractor.
- ◆ Purchased new Aerator.
- ◆ Purchased new Cemetery backhoe.
- ◆ Purchased new stump grinder.
- ◆ Installed 6-foot chain link fencing along the tree row in Veterans Park.

#### **2024 Major Goals:**

- ◆ Purchase 2 new pick-ups.
- ◆ Purchase new commercial mower.
- ◆ Purchase new electric cart for watering hanging baskets on Main Street.
- ◆ Convert tennis court lighting to energy efficient LED fixtures.
- ◆ Purchase one additional 18-foot tilt trailer.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**CONSERVATION TRUST FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 200,829	\$ 201,504	0.34%
<b>Revenues:</b>			
Intergovernmental	\$ 115,000	\$ 125,000	8.70%
Interest	500	5,000	900.00%
<b>Total Revenues</b>	<b>\$ 115,500</b>	<b>\$ 130,000</b>	<b>12.55%</b>
<b>Total Sources of Funds</b>	<b>\$ 316,329</b>	<b>\$ 331,504</b>	<b>4.80%</b>
<b>Uses of Funds</b>			
Culture & Recreation	\$ 10,000	\$ 10,000	0.00%
Capital Outlay	204,100	125,500	-38.51%
<b>Total Uses of Funds</b>	<b>\$ 214,100</b>	<b>\$ 135,500</b>	<b>-36.71%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 119,831	\$ 115,000	\$ 125,000	\$ 125,000
Interest	1,925	500	4,500	5,000
<b>Total Revenues</b>	<b>\$ 121,756</b>	<b>\$ 115,500</b>	<b>\$ 129,500</b>	<b>\$ 130,000</b>
 <b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 9,831	\$ 10,000	\$ 10,000	\$ 10,000
Capital Outlay	15,245	204,100	142,037	125,500
<b>Total Expenditures</b>	<b>\$ 25,076</b>	<b>\$ 214,100</b>	<b>\$ 152,037</b>	<b>\$ 135,500</b>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 96,680	\$ (98,600)	\$ (22,537)	\$ (5,500)
 Fund Balances, Beginning of Year	127,361	200,829	224,041	201,504
 <b>Fund Balances, End of Year</b>	<b>\$ 224,041</b>	<b>\$ 102,229</b>	<b>\$ 201,504</b>	<b>\$ 196,004</b>

## Conservation Trust Fund - Lottery

Account # 23-330-33508

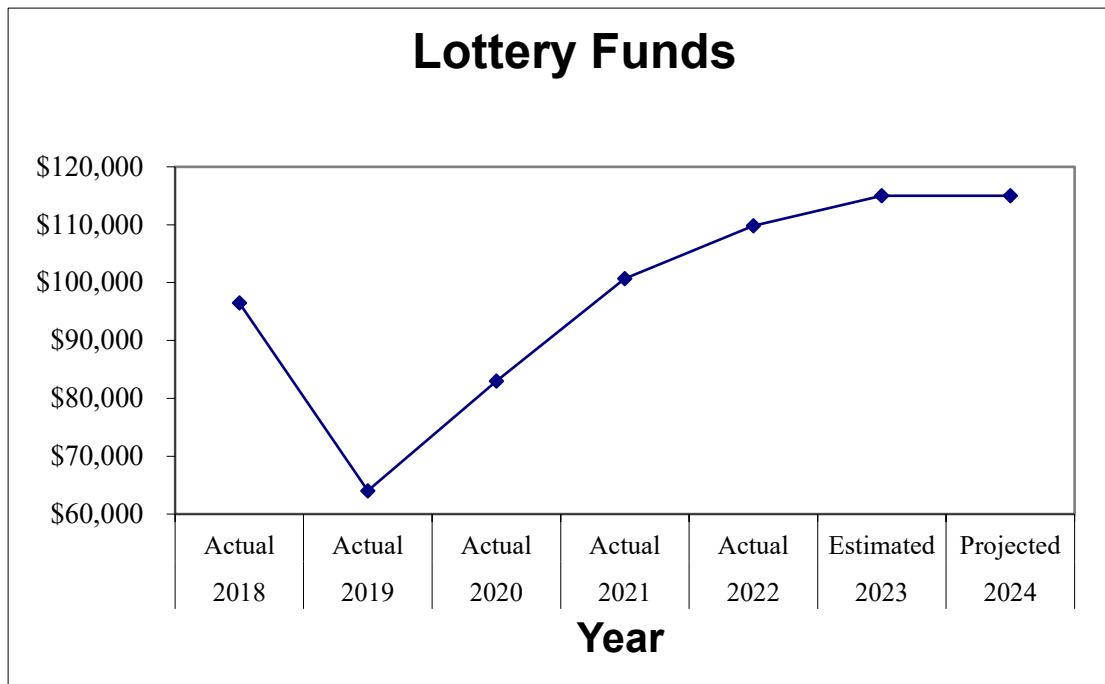
**Description:** Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 96,479	19.78%
2019	Actual	\$ 64,033	-33.63%
2020	Actual	\$ 83,000	29.62%
2021	Actual	\$ 100,692	21.32%
2022	Actual	\$ 109,831	9.08%
2023	Estimated	\$ 115,000	4.71%
2024	Projected	\$ 115,000	0.00%

**Projection:** The 2024 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

**Comments:** The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. The trend is showing a steady increase year over year.



**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
23-330-33508	State Lottery Revenue	\$ 109,831	\$ 105,000	\$ 115,000	\$ 115,000
23-330-33510	Canon City Recreation District	-	-	-	-
23-330-33520	Fremont County	10,000	10,000	10,000	10,000
	<b>Total Dept 330</b>	<u>\$ 119,831</u>	<u>\$ 115,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>
23-360-36101	Earnings on Deposits & Invest	\$ 1,925	\$ 500	\$ 4,500	\$ 5,000
	<b>Total Dept 360</b>	<u>\$ 1,925</u>	<u>\$ 500</u>	<u>\$ 4,500</u>	<u>\$ 5,000</u>
	<b>Total Conservation Trust Fund</b>	<b><u>\$ 121,756</u></b>	<b><u>\$ 115,500</u></b>	<b><u>\$ 129,500</u></b>	<b><u>\$ 130,000</u></b>

**CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
CONSERVATION TRUST FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
	<b>Supplies &amp; Materials (200)</b>				
23-230-230-275	Books	9,831	10,000	10,000	10,000
	<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 9,831</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
	<b>Purchased Services (300)</b>				
23-230-230-300	Professional Services	\$ -	\$ -	\$ -	\$ -
	<b>Total Purchased Services (300)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Capital Outlay (900)</b>				
23-230-230-920	Equipment	\$ 15,245	\$ 148,100	\$ 107,657	\$ 125,500
23-230-230-936	Parks & Rec. Facilities	-	56,000	34,380	-
	<b>Total Capital Outlay (900)</b>	<b>\$ 15,245</b>	<b>\$ 204,100</b>	<b>\$ 142,037</b>	<b>\$ 125,500</b>
	<b>TOTAL CONSERVATION TRUST FUND</b>	<b><u>\$ 25,076</u></b>	<b><u>\$ 214,100</u></b>	<b><u>\$ 152,037</u></b>	<b><u>\$ 135,500</u></b>

## City of Cañon City 2024 Budget

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### **Library Donations Fund Overview**

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The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

#### **2023 Major Goals and Accomplishments:**

- ◆ Received donations totaling \$6,500.
- ◆ Purchased books for youth department.
- ◆ Purchased prizes for the Summer Learning Program.
- ◆ Purchased Summer Learning Program supplies and materials for programming. Funded Summer Learning Program performances and the Summer Learning Program Splash Pad celebration and hot dog barbecue.

#### **2024 Major Goals:**

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Writing a SIPA grant for learning/gaming computers in the teen center.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Purchase material and equipment for the MakerSpace.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**LIBRARY DONATIONS FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 31,005	\$ 93,358	201.11%
<b>Revenues</b>			
Intergovernmental	\$ 50,000	\$ 50,000	0.00%
Interest	500	2,500	400.00%
Other (Donations)	5,000	5,000	0.00%
<b>Total Revenues</b>	<b>\$ 55,500</b>	<b>\$ 57,500</b>	<b>3.60%</b>
<b>Total Sources of Funds</b>	<b>\$ 86,505</b>	<b>\$ 150,858</b>	<b>74.39%</b>
<b>Uses of Funds</b>			
Supplies	\$ 8,000	\$ 13,000	62.50%
Purchased Services	3,000	2,500	-16.67%
Grants	57,600	58,000	0.69%
<b>Total Uses of Funds</b>	<b>\$ 68,600</b>	<b>\$ 73,500</b>	<b>7.14%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - BUDGET STATEMENT**

	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 7,147	\$ 50,000	\$ 10,000	\$ 50,000
Interest	867	500	2,400	2,500
Donations	6,287	5,000	5,500	5,000
<b>Total Revenues</b>	<b><u>\$ 14,301</u></b>	<b><u>\$ 55,500</u></b>	<b><u>\$ 17,900</u></b>	<b><u>\$ 57,500</u></b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 24,538	\$ 68,600	\$ 13,650	\$ 73,500
<b>Total Expenditures</b>	<b><u>\$ 24,538</u></b>	<b><u>\$ 68,600</u></b>	<b><u>\$ 13,650</u></b>	<b><u>\$ 73,500</u></b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (10,238)	\$ (13,100)	\$ 4,250	\$ (16,000)
Fund Balances, Beginning of Year	<u>\$ 99,346</u>	<u>\$ 31,005</u>	<u>\$ 89,108</u>	<u>\$ 93,358</u>
<b>Fund Balances, End of Year</b>	<b><u>\$ 89,108</u></b>	<b><u>\$ 17,905</u></b>	<b><u>\$ 93,358</u></b>	<b><u>\$ 77,358</u></b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
74-330-33714	Miscellaneous Library Grant Revenues	\$ 7,147	\$ 50,000	\$ 10,000	\$ 50,000
74-360-36101	Earnings on Dep & Invest	867	500	2,400	2,500
74-360-36702	Donations	6,287	5,000	5,500	5,000
	<b>Total Library Donations Fund</b>	<b><u>\$ 14,301</u></b>	<b><u>\$ 55,500</u></b>	<b><u>\$ 17,900</u></b>	<b><u>\$ 57,500</u></b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>Supplies (200)</b>					
74-740-740-205	Small Items of Equipment	\$ 6,429	\$ 3,000	\$ -	\$ 9,500
74-740-740-210	Operating Supplies-General	991	3,000	1,200	1,500
74-740-740-275	Books	1,500	2,000	2,000	2,000
	<b>Total Supplies (200)</b>	<b>\$ 8,919</b>	<b>\$ 8,000</b>	<b>\$ 3,200</b>	<b>\$ 13,000</b>
<b>Purchased Services (300)</b>					
74-740-740-300	Professional Services	\$ 250	\$ 2,000	\$ 250	\$ 1,500
74-740-740-305	Contracted Services-General	180	1,000	200	1,000
	<b>Total Purchased Services (300)</b>	<b>\$ 430</b>	<b>\$ 3,000</b>	<b>\$ 450</b>	<b>\$ 2,500</b>
<b>Grants (700)</b>					
74-740-740-705	Miscellaneous Library Grants	\$ 8,042	\$ 50,000	\$ 2,715	\$ 50,000
74-740-740-715	Early Literacy State Grant	7,147	7,600	7,285	8,000
	<b>Total Grants (700)</b>	<b>\$ 15,189</b>	<b>\$ 57,600</b>	<b>\$ 10,000</b>	<b>\$ 58,000</b>
<b>GRAND TOTAL LIBRARY DONATIONS FUND</b>		<b>\$ 24,538</b>	<b>\$ 68,600</b>	<b>\$ 13,650</b>	<b>\$ 73,500</b>

## City of Cañon City 2024 Budget

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### **Museum Donations Fund Overview**

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For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

#### **2023 Major Goals and Accomplishments:**

- ◆ Received donation funding from the Friends of the Museum to purchase various equipment and supplies for the preservation and conservation of two dinosaur fossils as well as supplies for emergency preparedness and collection storage.
- ◆ Purchased a digital microfilm reader and scanner to replace the 30+ year old microfilm printer for the Reading Room.

#### **2024 Major Goals:**

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center, the Rudd Stone House, and the Rudd Cabin.
- ◆ Continue to solicit outside funding for the preservation of the *Daily Record* Collection and the continued replacement of old display cases and collection storage cabinets.
- ◆ Receive donation funds from the Friends of the Museum for specific preservation and conservation projects.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**MUSEUM DONATIONS FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 112,024	\$ 123,473	10.22%
<b>Revenues:</b>			
Interest	\$ 500	\$ 4,000	700.00%
Other - Donations	\$ 5,000	\$ 5,000	0.00%
<b>Total Revenues</b>	<b>\$ 5,500</b>	<b>\$ 9,000</b>	<b>63.64%</b>
<b>Total Sources of Funds</b>	<b>\$ 117,524</b>	<b>\$ 132,473</b>	<b>12.72%</b>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 25,015	\$ 12,000	-52.03%
<b>Total Uses of Funds</b>	<b>\$ 25,015</b>	<b>\$ 12,000</b>	<b>-52.03%</b>
<b>Other Financing Sources (Uses)</b>			
Transfers to Other Funds	\$ 50,000	\$ -	100.00%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>100.00%</b>

**CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
MUSEUM DONATIONS FUND  
BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Interest	\$ 1,207	\$ 500	\$ 3,500	\$ 4,000
Other	10,597	5,000	6,605	5,000
<b>Total Revenues</b>	<b>\$ 11,804</b>	<b>\$ 5,500</b>	<b>\$ 10,105</b>	<b>\$ 9,000</b>
<b>Expenditures by Function</b>				
Current:				
Culture and Recreation	\$ 7,081	\$ 25,015	\$ 11,500	\$ 12,000
<b>Total Expenditures</b>	<b>\$ 7,081</b>	<b>\$ 25,015</b>	<b>\$ 11,500</b>	<b>\$ 12,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 4,722	\$ (19,515)	\$ (1,395)	\$ (3,000)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers - Quality of Life Fund	-	(50,000)	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ (50,000)</b>	<b>\$ -</b>	<b>\$ -</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 4,722	\$ (69,515)	\$ (1,395)	\$ (3,000)
Fund Balances, Beginning of Year	\$ 120,146	\$ 112,024	\$ 124,868	\$ 123,473
<b>Fund Balances, End of Year</b>	<b>\$ 124,868</b>	<b>\$ 42,509</b>	<b>\$ 123,473</b>	<b>\$ 120,473</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATIONS FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
78-360-36101	Earnings on Deposits & Invest	\$ 1,207	\$ 500	\$ 3,500	\$ 4,000
78-360-36702	Donations	10,597	5,000	6,605	5,000
	<b>Total Museum Donation Fund</b>	<b>\$ 11,804</b>	<b>\$ 5,500</b>	<b>\$ 10,105</b>	<b>\$ 9,000</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATIONS FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>Supplies &amp; Materials</b>					
78-780-780-205	Small Items of Equipment	\$ 6,706	\$ 22,515	\$ 10,000	\$ 9,450
78-780-780-210	Operating Supplies - General	-	2,500	1,500	2,550
	<b>Total Supplies &amp; Materials (300)</b>	<b>\$ 6,706</b>	<b>\$ 25,015</b>	<b>\$ 11,500</b>	<b>\$ 12,000</b>
<b>Purchased Services (300)</b>					
78-780-780-300	Professional Services	\$ 375	\$ -	\$ -	\$ -
78-780-780-305	Contracted Services-General	-	-	-	-
	<b>Total Purchased Services (300)</b>	<b>\$ 375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL MUSEUM DONATION FUND</b>		<b>\$ 7,081</b>	<b>\$ 25,015</b>	<b>\$ 11,500</b>	<b>\$ 12,000</b>

## City of Cañon City 2024 Budget

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### **Quality of Life Fund Overview**

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The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

#### **2023 Major Goals and Accomplishments:**

- ◆ Awarded city broadband loop
- ◆ Completed creative crosswalks and pedestrian enhancements on Main Street
- ◆ Completed Clocktower Plaza planning and preliminary design
- ◆ Awarded the Multimodal Master Plan development and started work
- ◆ Awarded \$750K grant from DOLA for construction of new Parks Maintenance Facility
- ◆ Advanced US50 Pedestrian Improvement Project (Phase 1) into Construction
- ◆ Advanced US50 East Highway Lighting Project (Phase 1) into Construction
- ◆ Finalized Design of 9<sup>th</sup> Street SRTS Project
- ◆ Began Design of Revitalizing Main Street Grant (3<sup>rd</sup> & Main)

#### **2024 Major Goals:**

- ◆ Construct Broadband Loop
- ◆ Construct Clocktower Plaza and RMS Project at 3<sup>rd</sup> & Main
- ◆ Complete the Multimodal Master Plan
- ◆ Design-Build a New Parks Maintenance Facility
- ◆ Finalize Construction of US-50 Projects
- ◆ Design & Construct Four Mile Lane Bridge Rehabilitation Project
- ◆ Construct the SRTS Project on 9<sup>th</sup> Street & Apply for future SRTS Funding
- ◆ Pursue additional grants for future projects as opportunities arise

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**QUALITY OF LIFE FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 533,469	\$ 1,252,544	134.79%
<b>Revenues:</b>			
Intergovernmental	\$ 7,631,855	\$ 7,455,889	-2.31%
Royal Gorge Bridge	190,000	566,250	
Other Revenue	2,500	38,000	1420.00%
<b>Total Revenues</b>	<b>\$ 7,824,355</b>	<b>\$ 8,060,139</b>	<b>3.01%</b>
<b>Total Sources of Funds</b>	<b>\$ 8,357,824</b>	<b>\$ 9,312,683</b>	<b>11.42%</b>
<b>Uses of Funds</b>			
Capital Outlay - General Government	\$ 2,012,100	\$ 2,184,452	8.57%
Capital Outlay - Culture & Recreation	1,480,000	1,400,000	-5.41%
Capital Outlay - Public Works	7,046,492	6,821,904	-3.19%
<b>Total Uses of Funds</b>	<b>\$ 10,538,592</b>	<b>\$ 10,406,356</b>	<b>-1.25%</b>
<b>Other Financing Sources (Uses)</b>			
Operating Transfer In	\$ 2,000,000	\$ 1,350,000	-32.50%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 2,000,000</b>	<b>\$ 1,350,000</b>	<b>-32.50%</b>

**CITY OF CAÑON CITY  
CAPITAL PROJECTS FUND  
QUALITY OF LIFE FUND  
BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Intergovernmental	\$ 914,651	\$ 7,631,855	\$ 546,459	\$ 7,455,889
Royal Gorge Bridge	418,000	190,000	190,000	566,250
Other Revenue	10,594	2,500	35,000	38,000
<b>Total Revenues</b>	<b><u>\$ 1,343,245</u></b>	<b><u>\$ 7,824,355</u></b>	<b><u>\$ 771,459</u></b>	<b><u>\$ 8,060,139</u></b>
<b>Expenditures by Function</b>				
Capital Outlay:				
General Government	\$ 219,081	\$ 2,012,100	\$ 803,679	\$ 2,184,452
Culture and Recreation	61,590	1,480,000	100,000	1,400,000
Public Safety	-	-	-	-
Public Works	749,431	7,046,492	263,344	6,821,904
<b>Total Expenditures</b>	<b><u>\$ 1,030,102</u></b>	<b><u>\$ 10,538,592</u></b>	<b><u>\$ 1,167,023</u></b>	<b><u>\$ 10,406,356</u></b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 313,143	\$ (2,714,237)	\$ (395,564)	\$ (2,346,217)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	\$ -	\$ 2,000,000	\$ 500,000	\$ 1,350,000
<b>Total Other Financing Sources (Uses)</b>	<b><u>\$ -</u></b>	<b><u>\$ 2,000,000</u></b>	<b><u>\$ 500,000</u></b>	<b><u>\$ 1,350,000</u></b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 313,143	\$ (714,237)	\$ 104,436	\$ (996,217)
Fund Balances, Beginning of Year	<u>\$ 1,148,108</u>	<u>\$ 533,469</u>	<u>\$ 1,148,108</u>	<u>\$ 1,252,544</u>
<b>Fund Balances, End of Year</b>	<b><u>\$ 1,148,108</u></b>	<b><u>\$ 533,469</u></b>	<b><u>\$ 1,252,544</u></b>	<b><u>\$ 256,327</u></b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
26-330-33511	GOCO Grant	\$ 128,467	\$ -	\$ -	\$ -
26-330-33725	CDOT - CMAQ	486,640	-	-	-
26-330-33726	US50 Pedestrian Crossing (CDOT 20574)	5,130	3,873,059	232,894	3,284,980
26-330-33729	State Historical Fund - Rudd House	-	130,000	-	-
26-330-33732	FWHA/CDOT Grant	130,233	-	-	-
26-330-33735	CDOT - SH 115	-	-	-	-
26-330-33737	Brownfield Grant	164,167	600,000	175,000	375,000
26-330-33738	CDOT 24540 N 9th St SRTS Project	-	627,029	-	627,029
26-330-33739	CDOT RMS Opportunity 2 Grant	-	34,597	22,000	27,425
26-330-33740	REDI Clock Tower Plaza Design Grant	14	20,000	15,850	-
26-330-33743	CDOT RMS Opportunity 1 Grant	-	1,000,000	-	1,000,000
26-330-33746	Four Mile Lane Bridge Rehab (CDOT 24573)	-	159,670	-	159,670
26-330-33748	US HWY 50 East Lighting (CDOT 23815)	-	602,500	-	602,500
26-330-33750	Canon City Multimodal master plan	-	130,000	50,715	79,285
26-330-33759	Potential Grants	-	-	-	600,000
26-330-33902	Parks Maintenance Bldg Grant	-	455,000	50,000	700,000
<b>Total Intergovernmental Revenue</b>		<b>\$ 914,651</b>	<b>\$ 7,631,855</b>	<b>\$ 546,459</b>	<b>\$ 7,455,889</b>
26-341-36211	Royal Gorge	\$ 418,000	\$ 190,000	\$ 190,000	\$ 566,250
<b>Total Royal Gorge Bridge</b>		<b>\$ 418,000</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>\$ 566,250</b>
26-360-36101	Earnings on Deposits & Invest	\$ 10,594	\$ 2,500	\$ 35,000	\$ 38,000
<b>Total Other Revenue</b>		<b>\$ 10,594</b>	<b>\$ 2,500</b>	<b>\$ 35,000</b>	<b>\$ 38,000</b>
26-370-37010	Operating Transfer - General Fund	\$ -	\$ 1,200,000	\$ 500,000	\$ 600,000
26-370-37020	Operating Transfer - Parks Fund	\$ -	\$ 750,000	\$ -	\$ 750,000
26-370-37078	Operating Transfer - Museum Donations Fd	\$ -	\$ 50,000	\$ -	\$ -
<b>Total Other Financing Sources</b>		<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 500,000</b>	<b>\$ 1,350,000</b>
<b>Total Quality of Life</b>		<b>\$ 1,343,245</b>	<b>\$ 9,824,355</b>	<b>\$ 1,271,459</b>	<b>\$ 9,410,139</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**QUALITY OF LIFE FUND - EXPENDITURE DETAIL**

Account #	Description	2022 Actual	2023	2023 Estimate	2024
			Budget		Budget
<b>General Government</b>					
26-260-295-701	BHE/West Gateway Park Master Design	\$ -	\$ -	\$ -	\$ 200,000
26-260-295-708	Broadband (ARPA)	-	1,200,000	500,000	500,000
26-260-298-725	Potential Grants	-	-	-	1,000,000
26-260-322-950	CDOT RMS Opportunity 2	-	42,100	22,000	30,167
26-260-323-950	REDI Clock Tower Plaza Design Grant	67	40,000	31,679	-
26-260-260-715	Canon City Multimodal Master Plan	-	130,000	75,000	79,285
26-260-320-950	Brownfield Grant Expenses	219,013	600,000	175,000	375,000
<b>Total General Government</b>		<b>\$ 219,081</b>	<b>\$ 2,012,100</b>	<b>\$ 803,679</b>	<b>\$ 2,184,452</b>
<b>Culture &amp; Recreation</b>					
26-260-295-707	GOCO Campground/Trails	\$ 61,590	\$ -	\$ -	\$ -
26-260-295-715	Parks Maintenance Bldg.	-	1,300,000	100,000	1,400,000
26-260-300-950	Rudd House Project	-	180,000	-	-
<b>Total Culture &amp; Recreation</b>		<b>\$ 61,590</b>	<b>\$ 1,480,000</b>	<b>\$ 100,000</b>	<b>\$ 1,400,000</b>
<b>Public Works</b>					
26-260-297-950	CMAQ Projects	\$ 723,521	\$ -	\$ -	\$ -
26-260-302-950	US50 Pedestrian Improvements (CDOT 20574)	25,910	4,088,118	263,344	3,863,530
26-260-313-950	US HWY 50 East Lighting (CDOT 23815)	-	725,000	-	725,000
26-260-319-950	FOUR MILE LANE BRIDGE REHAB (CDOT 24573)	-	199,588	-	199,588
26-260-321-950	SRTS - Sidewalk N 9th St/College	-	783,786	-	783,786
26-260-295-712	CDOT RMS Opportunity 1 Grant	-	1,250,000	-	1,250,000
<b>Total Public Works</b>		<b>\$ 749,431</b>	<b>\$ 7,046,492</b>	<b>\$ 263,344</b>	<b>\$ 6,821,904</b>
<b>TOTAL QUALITY OF LIFE FUND</b>		<b>\$ 1,030,102</b>	<b>\$ 10,538,592</b>	<b>\$ 1,167,023</b>	<b>\$ 10,406,356</b>

## City of Cañon City 2024 Budget

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### **2A Street Improvement Fund**

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The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

#### **2023 Major Goals and Accomplishments:**

- ◆ Project status
  - Raynolds Ave- Fremont Drive to Pear St (Constructed)
  - Pear Street – Field to Raynolds (Constructed)
  - Fields Ave – Pear to Central (Constructed)
  - 5<sup>th</sup> Street – Fairview to High (Constructed)
  - Harrison Ave – 9<sup>th</sup> to 15<sup>th</sup> (Constructed)
  - College Ave – 3<sup>rd</sup> to 9<sup>th</sup> (Constructed)
  - Franklin Ave – Orchard to 19<sup>th</sup> (Constructed)
  - Justice Center – US50 to Grandview (Design)
  - Main Street / 1<sup>st</sup> Street – US50 to 4<sup>th</sup> (Design)
  - Pear Street – 19<sup>th</sup> to Fields Ave (Design)
  - 12<sup>th</sup> Street – Park to Sherman (Design)
  - Sherman – 12 to City Limits (Design)
  - Harding Ave – N. 5<sup>th</sup> Street to N. 9<sup>th</sup> Street. (Design)
  - College Ave- 9<sup>th</sup> to 15<sup>th</sup> (Design)
  - 9<sup>th</sup> Street – Mystic to Washington (Planning)
  - Griffin – 4<sup>th</sup> to 9<sup>th</sup> (Planning)
- ◆ Held annual discussion in July to update council / public on project status and affirm planning for future projects.
- ◆ Issued RFP for On-Call Engineering to provide engineering assistance to projects

#### **2024 Major Goals:**

- ◆ Budget roughly \$6M for continued project delivery
- ◆ Complete construction of following projects:
  - Any Projects not fully completed at the end of 2023
  - Justice Center – US50 to Grandview (Design)
  - Main Street / 1<sup>st</sup> Street – US50 to 4<sup>th</sup> (Design)
  - Pear Street – 19<sup>th</sup> to Fields Ave (Design)
  - Additional TBD Resurfacing work as funding allows
- ◆ Continue design and planning for remainder of projects
- ◆ Pursue DWRF Funding to aid in water distribution replacement in conjunction with several project in design/planning

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**2A STREET IMPROVEMENT FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<b>\$ 7,097,668</b>	<b>\$ 7,782,805</b>	<b>9.65%</b>
<b>Revenues:</b>			
Taxes	\$ 4,324,970	\$ 5,010,000	15.84%
Earnings on Investments	15,000	250,000	1566.67%
<b>Total Revenues</b>	<b>\$ 4,339,970</b>	<b>\$ 5,260,000</b>	<b>21.20%</b>
<b>Total Sources of Funds</b>	<b>\$ 11,437,638</b>	<b>\$ 13,042,805</b>	<b>14.03%</b>
<b>Uses of Funds</b>			
Capital Outlay - Streets	6,000,000	6,550,000	9.17%
Debt Service	677,556	677,556	0.00%
<b>Total Use of Funds</b>	<b>\$ 6,677,556</b>	<b>\$ 7,227,556</b>	<b>8.24%</b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**2A STREET IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Taxes	\$ 5,019,129	\$ 4,324,970	\$ 5,156,860	\$ 5,010,000
Earnings on Investments	66,102	15,000	200,000	250,000
<b>Total Revenues</b>	<b><u>\$ 5,085,231</u></b>	<b><u>\$ 4,339,970</u></b>	<b><u>\$ 5,356,860</u></b>	<b><u>\$ 5,260,000</u></b>
<b>Expenditures by Function</b>				
Capital Outlay - Street Improvements	\$ 1,444,624	\$ 6,000,000	\$ 5,000,000	\$ 6,550,000
Debt Service	617,629	677,556	680,556	677,556
<b>Total Expenditures</b>	<b><u>\$ 2,062,253</u></b>	<b><u>\$ 6,677,556</u></b>	<b><u>\$ 5,680,556</u></b>	<b><u>\$ 7,227,556</u></b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 3,022,978	\$ (2,337,586)	\$ (323,696)	\$ (1,967,556)
<b>Other Financing Sources (Uses)</b>				
Interfund Loans	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 3,022,978	\$ (2,337,586)	\$ (323,696)	\$ (1,967,556)
Fund Balances, Beginning of Year*	<u>\$ 5,083,523</u>	<u>\$ 7,097,668</u>	<u>\$ 8,106,501</u>	<u>\$ 7,782,805</u>
<b>Fund Balances, End of Year*</b>	<b><u>\$ 8,106,501</u></b>	<b><u>\$ 4,760,082</u></b>	<b><u>\$ 7,782,805</u></b>	<b><u>\$ 5,815,249</u></b>

\*Shown before Interfund Payable

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**2A STREET IMPROVEMENT FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
27-310-31301	Sales Tax	\$ 4,980,190	\$ 4,317,470	\$ 5,125,000	\$ 5,000,000
27-310-31302	Use Tax	33,749	5,000	24,360	5,000
27-310-31912	Penalty & Interest on Del. Tax	5,190	2,500	7,500	5,000
	<b>Total Taxes</b>	<b>\$ 5,019,129</b>	<b>\$ 4,324,970</b>	<b>\$ 5,156,860</b>	<b>\$ 5,010,000</b>
27-360-36101	Earnings on Deposits & Invest	\$ 66,102	\$ 15,000	\$ 200,000	\$ 250,000
	<b>Total Other Revenue</b>	<b>\$ 66,102</b>	<b>\$ 15,000</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>
	<b>Total Street Improvement Fund</b>	<b><u>\$ 5,085,231</u></b>	<b><u>\$ 4,339,970</u></b>	<b><u>\$ 5,356,860</u></b>	<b><u>\$ 5,260,000</u></b>

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUNDS**  
**2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL**

A/C #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Street Construction Projects:</b>					
27-270-400-950	Street Improvement Projects	\$ 1,444,624	\$ 6,000,000	\$ 5,000,000	\$ 6,550,000
	<b>Total Street Projects</b>	<b>\$ 1,444,624</b>	<b>\$ 6,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 6,550,000</b>
<b>Debt Service</b>					
27-270-400-610	Principal	\$ 555,556	\$ 555,556	\$ 555,556	\$ 555,556
27-270-400-620	Interest	<u>62,073</u>	<u>122,000</u>	<u>125,000</u>	<u>122,000</u>
	<b>Total Debt Service</b>	<b>\$ 617,629</b>	<b>\$ 677,556</b>	<b>\$ 680,556</b>	<b>\$ 677,556</b>
<b>TOTAL STREET IMPROVEMENT FUND</b>					
		<b><u>\$ 2,062,253</u></b>	<b><u>\$ 6,677,556</u></b>	<b><u>\$ 5,680,556</u></b>	<b><u>\$ 7,227,556</u></b>

## City of Cañon City 2024 Budget

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### **Excess Special Improvement Fund Overview**

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The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

#### **2023 Major Goals and Accomplishments:**

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

#### **2024 Major Goals:**

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2024.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**EXCESS SPECIAL IMPROVEMENT FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 302,275</u>	<u>\$ 294,920</u>	<u>-2.43%</u>
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ 1,500	\$ 7,500	400.00%
<b>Total Revenues</b>	<u>\$ 1,500</u>	<u>\$ 7,500</u>	<u>400.00%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 303,775</u></u>	<u><u>\$ 302,420</u></u>	<u><u>-0.45%</u></u>
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	(15,000)	(15,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ (15,000)</u></u>	<u><u>\$ (15,000)</u></u>	<u><u>0.00%</u></u>

**CITY OF CAÑON CITY  
DEBT SERVICE FUND  
EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 2,942	\$ 1,500	\$ 7,000	\$ 7,500
<b>Total Revenues</b>	<u>\$ 2,942</u>	<u>\$ 1,500</u>	<u>\$ 7,000</u>	<u>\$ 7,500</u>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PIDs	5,551	-	-	-
Operating Transfers Out - General Fund	(15,000)	(15,000)	(15,000)	(15,000)
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (9,449)</u>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ (6,507)	\$ (13,500)	\$ (8,000)	\$ (7,500)
Fund Balances, Beginning of Year	<u>309,427</u>	<u>302,275</u>	<u>302,920</u>	<u>294,920</u>
<b>Fund Balances, End of Year</b>	<b>\$ 302,920</b>	<b>\$ 288,775</b>	<b>\$ 294,920</b>	<b>\$ 287,420</b>
Less Fund Balance Restricted to Debt Service	3,000	3,000	3,000	3,000
<b>Assigned Fund Balance</b>	<b><u>\$ 299,920</u></b>	<b><u>\$ 285,775</u></b>	<b><u>\$ 291,920</u></b>	<b><u>\$ 284,420</u></b>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
81-301-200	Earnings on Dep & Invest.	\$ 2,942	\$ 1,500	\$ 7,000	\$ 7,500
	<b>Total Revenue</b>	<b><u>\$ 2,942</u></b>	<b><u>\$ 1,500</u></b>	<b><u>\$ 7,000</u></b>	<b><u>\$ 7,500</u></b>

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**WATER FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 9,593,509</u>	<u>\$ 8,410,825</u>	<u>-12.33%</u>
<b>Revenues:</b>			
Operating Revenue	\$ 6,382,500	\$ 7,027,500	10.11%
Non-Operating Revenue	4,341,587	403,300	-90.71%
Tap Fees	<u>200,000</u>	<u>175,000</u>	<u>-12.50%</u>
<b>Total Revenues</b>	<u>\$ 10,924,087</u>	<u>\$ 7,605,800</u>	<u>-30.38%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 20,517,596</u></u>	<u><u>\$ 16,016,625</u></u>	<u><u>-21.94%</u></u>
<b>Uses of Funds</b>			
Water Administration	\$ 2,136,473	\$ 2,350,078	10.00%
Utility Billing	339,900	368,800	8.50%
Water Treatment	2,123,635	2,147,210	1.11%
Water Distribution	2,111,219	2,189,650	3.71%
Capital Outlay:			
Equipment and Other Improvements	708,000	408,000	-42.37%
Water Projects	<u>7,415,900</u>	<u>2,484,600</u>	<u>-66.50%</u>
<b>Total Uses of Funds</b>	<u><u>\$ 14,835,127</u></u>	<u><u>\$ 9,948,338</u></u>	<u><u>-32.94%</u></u>
<b>Other Financing Sources (Uses)</b>			
Transfer from Other Funds	\$ 750,000	\$ 870,647	100.00%
Transfer to Other Funds	<u>(370,600)</u>	<u>(1,102,484)</u>	<u>197.49%</u>
<b>Transfer to Other Funds</b>	<u><u>\$ 379,400</u></u>	<u><u>\$ (231,837)</u></u>	<u><u>161.11%</u></u>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 7,779,868	\$ 6,382,500	\$ 7,307,500	\$ 7,027,500
Non-Operating Revenue	1,385,101	4,341,587	411,071	403,300
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 9,164,968</b>	<b>\$ 10,724,087</b>	<b>\$ 7,718,571</b>	<b>\$ 7,430,800</b>
Tap Fees	\$ 363,133	\$ 200,000	\$ 175,000	\$ 175,000
<b>Total Other Financing Sources</b>	<b>\$ 363,133</b>	<b>\$ 200,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>
<b>Total Revenues</b>	<b>\$ 9,528,101</b>	<b>\$ 10,924,087</b>	<b>\$ 7,893,571</b>	<b>\$ 7,605,800</b>
<b>Uses of Funds:</b>				
Current:				
Water Administration	\$ 1,992,843	\$ 2,136,473	\$ 2,095,920	\$ 2,350,078
Utility Billing	267,575	339,900	302,400	368,800
Water Treatment	1,787,597	2,123,635	1,895,038	2,147,210
Water Distribution	1,725,895	2,111,219	1,829,965	2,189,650
Capital Outlay				
Equipment and Other Improvements	104,934	708,000	388,000	408,000
Water Projects	933,935	7,415,900	2,372,500	2,484,600
<b>Total Uses of Funds</b>	<b>\$ 6,812,779</b>	<b>\$ 14,835,127</b>	<b>\$ 8,883,823</b>	<b>\$ 9,948,338</b>
Excess of Revenues Over (Under) Uses of Funds	\$ 2,715,322	\$ (3,911,040)	\$ (990,252)	\$ (2,342,538)
<b>Other Financing Sources (Uses)</b>				
Financing Proceeds	-	-	-	-
Insurance Recoveries	-	-	56,146	1,000
Transfer from Other Funds	-	750,000	79,353	870,647
Transfer to Other Funds	(418,898)	(370,600)	(370,600)	(1,102,484)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (418,898)</b>	<b>\$ 379,400</b>	<b>\$ (235,101)</b>	<b>\$ (230,837)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ 2,296,424	(3,531,640)	(1,225,353)	(2,573,375)
Available Resources, Beginning of Year	<u>7,339,754</u>	<u>9,593,509</u>	<u>9,636,178</u>	<u>8,410,825</u>
<b>Available Resources, End of Year</b>	<b>\$ 9,636,178</b>	<b>\$ 6,061,869</b>	<b>\$ 8,410,825</b>	<b>\$ 5,837,450</b>
Less Reserved Available Resources:				
Operating Reserve	1,294,000	1,350,000	1,350,000	1,722,000
Capital Reserve	1,600,000	1,600,000	1,600,000	1,600,000
Restricted Funds ARPA	1,101,912	-	1,010,912	-
Subsequent Year's Water Proj. Lease Payment	877,296	878,609	878,610	879,361
Total Reserved Available Resources	<u>4,873,208</u>	<u>3,828,609</u>	<u>4,839,522</u>	<u>4,201,361</u>
<b>Unreserved Available Resources</b>	<b><u>\$ 4,762,970</u></b>	<b><u>\$ 2,233,260</u></b>	<b><u>\$ 3,571,303</u></b>	<b><u>\$ 1,636,090</u></b>

## Water Fund - Metered Water Sales

Account # 50-344-00412

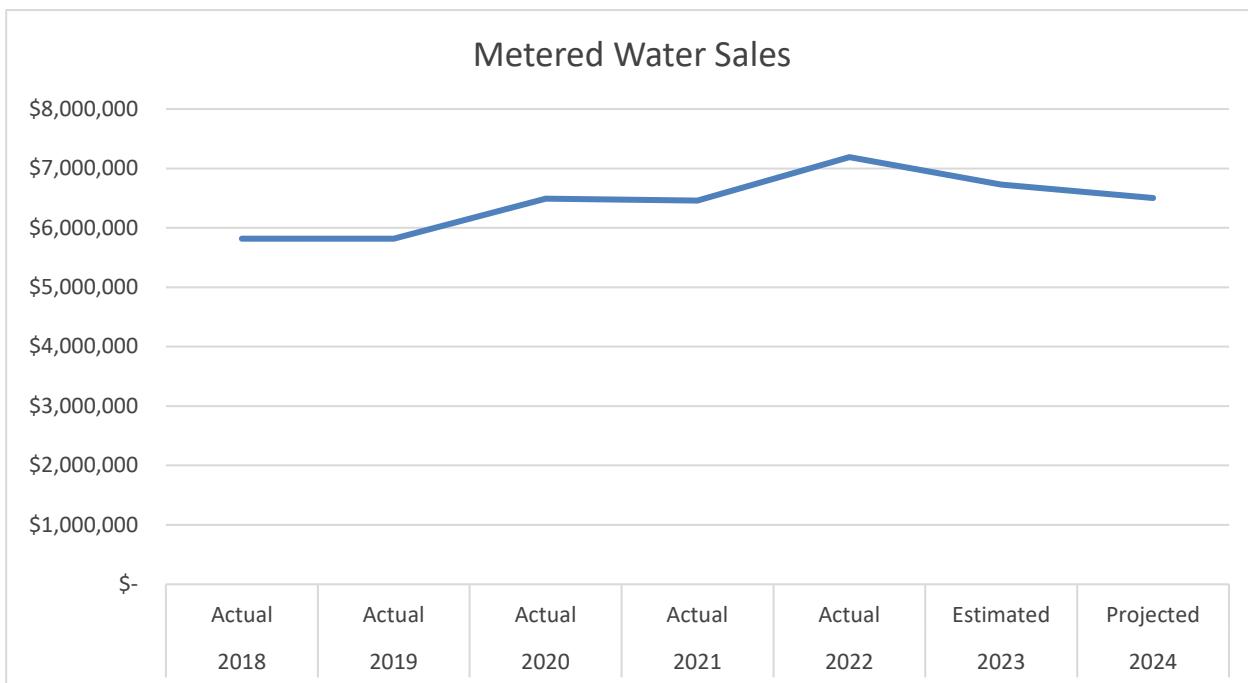
**Description:** Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 5,819,246	6.72%
2019	Actual	\$ 5,817,533	-0.03%
2020	Actual	\$ 6,493,095	11.61%
2021	Actual	\$ 6,457,255	-0.55%
2022	Actual	\$ 7,190,530	11.36%
2023	Estimated	\$ 6,730,000	-6.40%
2024	Projected	\$ 6,500,000	-3.42%

**Projection:** The 2024 metered water sales projection is based on the decline in usage over the last couple of years.

**Comments:** During 2017, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City council adopted the consultant's recommendations for varying rates of increase through the customer classifications effective April 1, 2018. The overall estimated revenue increase from these rate changes was 9.0%



## Water Fund - Tap Fees

Account # 50-345-00526

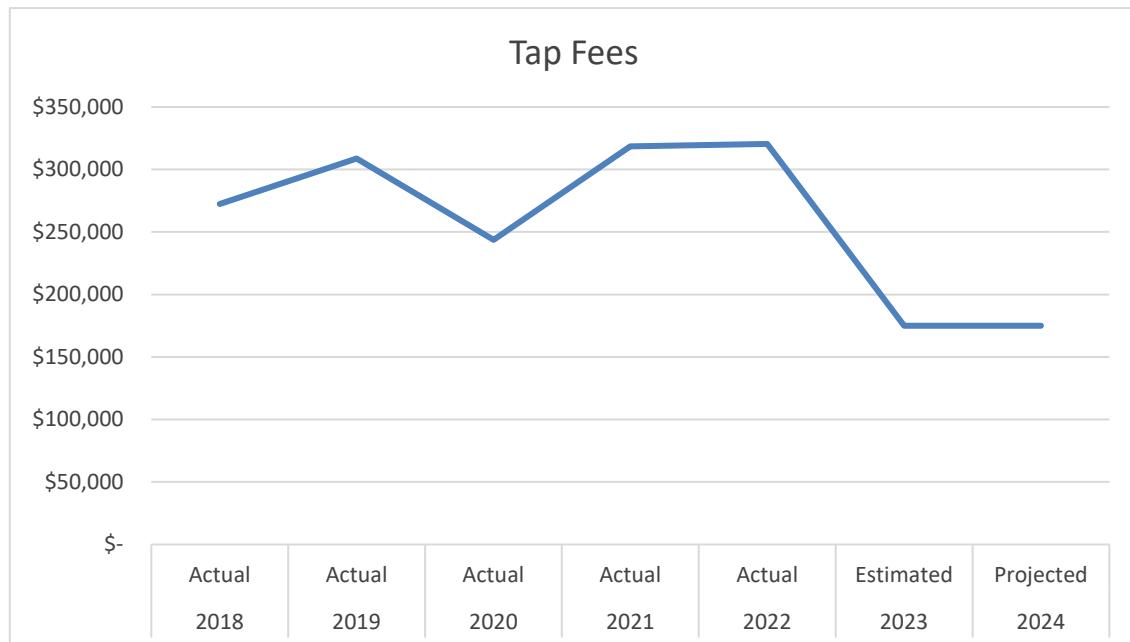
**Description:** Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 272,302	43.60%
2019	Actual	\$ 308,853	13.42%
2020	Actual	\$ 243,662	-10.52%
2021	Actual	\$ 318,589	3.15%
2022	Actual	\$ 320,464	31.52%
2023	Estimated	\$ 175,000	-45.07%
2024	Projected	\$ 175,000	-45.39%

**Projection:** The 2024 projection is based on the assumption that the City's residential new construction may remain consistent with 2023. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units within the City. This program provides a reduction in the water tap fees for applicable projects. this program will run from September 1, 2021 to August 31, 2025. Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund.



## Water Fund - Bulk Water Sales

Account # 50-344-00417

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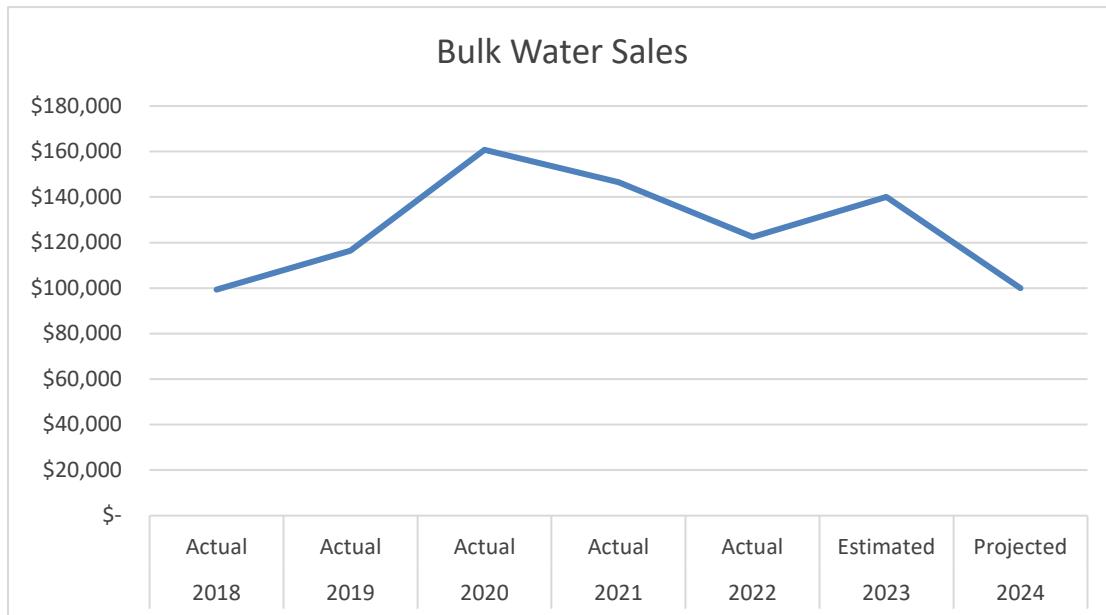
**Description:** Water sales from the bulk water station. The current rate is \$10.47 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 99,336	74.27%
2019	Actual	\$ 116,419	17.20%
2020	Actual	\$ 160,754	38.08%
2021	Actual	\$ 146,523	-8.85%
2022	Actual	\$ 122,417	-16.45%
2023	Estimated	\$ 140,000	14.36%
2024	Projected	\$ 100,000	-28.57%

**Projection:** The 2023 projection is based on declining revenue.

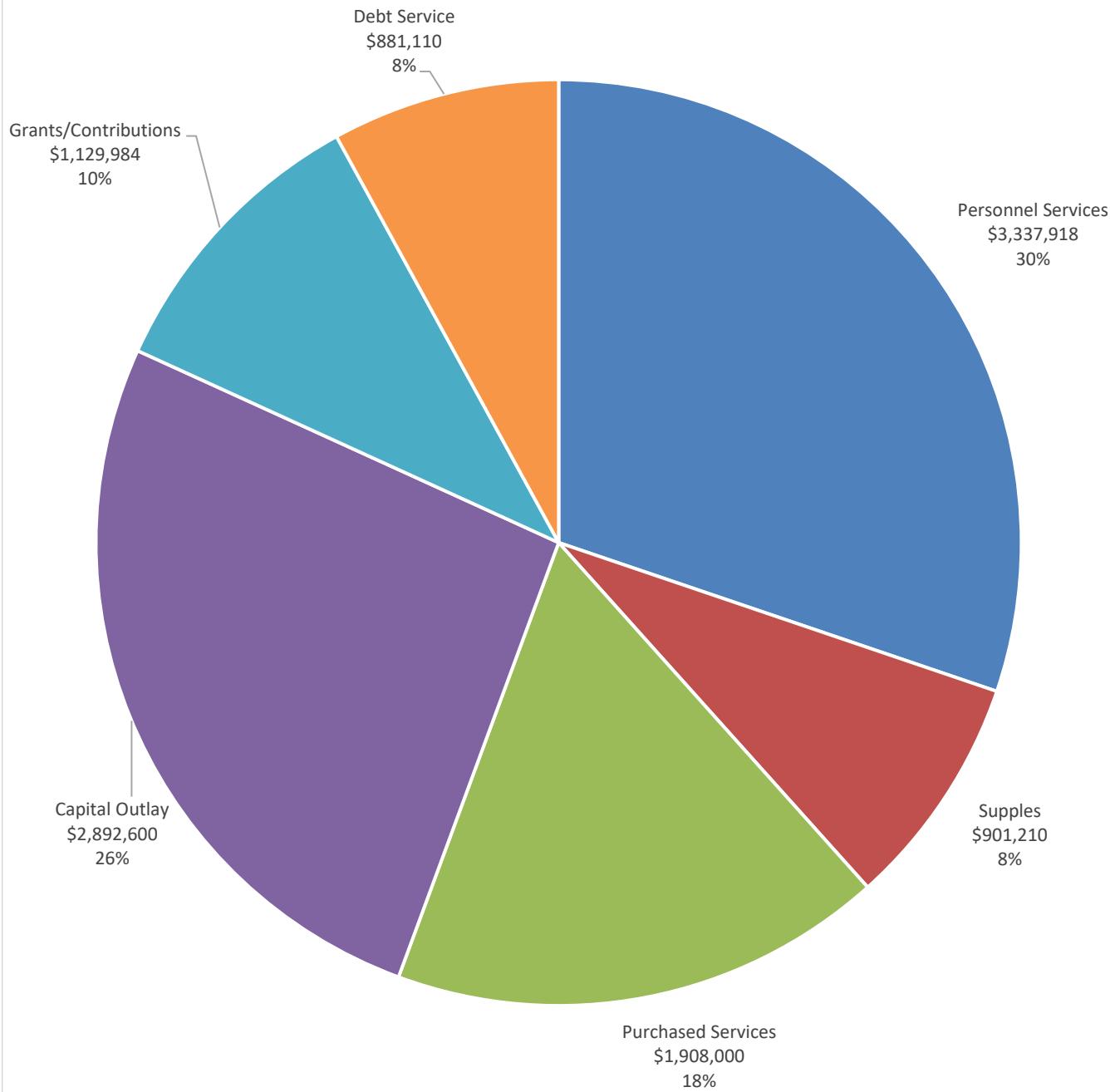
**Comments:** The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Operating Revenues</b>					
50-344-00412	Metered Water Sales	\$ 7,190,530	\$ 6,000,000	\$ 6,730,000	\$ 6,500,000
50-344-00413	Hydrant Sales	35,350	25,000	45,000	35,000
50-344-00414	Account Maintenance Fees	2,500	2,500	2,500	2,500
50-344-00415	Interdepartmental Sale	227,304	100,000	200,000	200,000
50-344-00416	Zone Charges	167,991	125,000	160,000	160,000
50-344-00417	Bulk Water Sales	122,417	100,000	140,000	100,000
50-344-00418	Augmentation Water Sales	33,776	30,000	30,000	30,000
<b>Total Operating Revenue</b>		<b>\$ 7,779,868</b>	<b>\$ 6,382,500</b>	<b>\$ 7,307,500</b>	<b>\$ 7,027,500</b>
<b>Non-Operating Revenues</b>					
50-330-33757	American Rescue	\$ 1,101,912	\$ -	\$ -	\$ -
50-330-33758	Lead Service Line Grant	-	4,000,000	-	-
50-330-33760	DOLA Water Master Plan Grant	-	62,500	62,500	62,500
50-345-00511	Interest on Investment	93,320	25,000	245,000	250,000
50-345-00521	Other	47,864	178,827	2,000	2,500
50-345-00522	Penalty/Water Billing	59,521	25,000	50,000	40,000
50-345-00524	Charges For Services	7,931	2,000	1,500	2,000
50-345-00525	Water Meter Fee	27,901	30,000	14,000	15,000
50-345-00528	Sale of Repair Parts	1,496	-	3,000	1,500
50-345-00529	Bulk Water Service Fee	1,596	1,500	1,500	1,500
50-345-00530	Refund of Expenditures	6,893	-	7,811	5,000
50-345-00532	Hydrant Rental Fees	20,959	15,000	21,500	21,500
50-345-00535	Return Check Fee - Water	940	260	760	300
50-345-00536	Water Impact Fees	14,768	1,500	1,500	1,500
50-393-00936	Capital Contributions	-	-	-	-
<b>Total Non-Operating Revenue</b>		<b>\$ 1,385,101</b>	<b>\$ 4,341,587</b>	<b>\$ 411,071</b>	<b>\$ 403,300</b>
<b>Other Financing Sources</b>					
50-345-00526	Tap Fees	\$ 320,464	\$ 200,000	\$ 175,000	\$ 175,000
50-390-39113	Sales of Assets	-	-	1,500	-
50-390-39201	Insurance Recoveries	-	-	56,146	1,000
50-393-00110	Operating Transfer In - General Fund	-	750,000	79,353	870,647
50-393-00155	Operating Transfer In - Stormwater Fund	-	-	-	-
<b>Total Other Financing Sources</b>		<b>\$ 320,464</b>	<b>\$ 950,000</b>	<b>\$ 311,999</b>	<b>\$ 1,046,647</b>
<b>GRAND TOTAL REVENUES</b>					
		<b>\$ 9,485,432</b>	<b>\$ 11,674,087</b>	<b>\$ 8,030,570</b>	<b>\$ 8,477,447</b>

Water Fund  
Expenses By Categories  
2024 Budget



**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**WATER FUND EXPENDITURES BY CATEGORY**

	<b>Personnel Services</b>	<b>Supplies &amp; Materials</b>	<b>Purchased Services</b>	<b>Debt Service</b>	<b>Grants/ Contrib.</b>	<b>Capital Outlay</b>	<b>Total</b>
Administration	676,168	1,600	763,700	881,110	1,129,984	-	3,452,562
Water Treatment	1,028,650	363,910	754,650	-	-	-	2,147,210
Distribution	1,478,100	534,700	176,850	-	-	408,000	2,597,650
Utility Billing	155,000	1,000	212,800	-	-	-	368,800
Water Projects	-	-	-	-	-	2,484,600	2,484,600
<b>2024 WATER FUND</b>	<b><u>\$ 3,337,918</u></b>	<b><u>\$ 901,210</u></b>	<b><u>\$ 1,908,000</u></b>	<b><u>\$ 881,110</u></b>	<b><u>\$ 1,129,984</u></b>	<b><u>\$ 2,892,600</u></b>	<b><u>\$ 11,050,822</u></b>
<b>2023 WATER FUND</b>	<b><u>\$ 3,176,654</u></b>	<b><u>\$ 890,410</u></b>	<b><u>\$ 1,736,367</u></b>	<b><u>\$ 880,296</u></b>	<b><u>\$ 27,500</u></b>	<b><u>\$ 8,123,900</u></b>	<b><u>\$ 14,835,127</u></b>
<b>% CHANGE</b>	<b>5.08%</b>	<b>1.21%</b>	<b>9.88%</b>	<b>0.09%</b>	<b>4009.03%</b>	<b>-64.39%</b>	<b>-25.51%</b>

## City of Cañon City 2024 Budget

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### **Water Administration Overview**

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Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

#### **2023 Major Goals and Accomplishments:**

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2023.

#### **2024 Major Goals:**

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2024.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>WATER ADMINISTRATION</b>				
<b>Personnel Services (100)</b>				
50-490-913-110 Salaries & Wages	\$ 397,211	\$ 461,426	\$ 443,250	\$ 484,700
50-490-913-121 Overtime-Permanent	(106)	1,000	500	1,000
50-490-913-134 PTO Cash Out	-	-	-	-
50-490-913-135 Longevity Pay	1,833	2,201	2,200	2,343
50-490-913-137 Uniform/Boot Allowance	340	400	370	400
50-490-913-141 Unemployment Insurance	-	-	-	5,000
50-490-913-142 Workers' Compensation	395	750	500	750
50-490-913-143 Life & Health Insurance	105,169	124,000	120,000	123,900
50-490-913-144 FICA Taxes	27,186	35,500	34,000	35,450
50-490-913-145 City Retirement	18,106	22,600	22,000	22,625
<b>Total Personnel Services (100)</b>	<b>\$ 550,132</b>	<b>\$ 647,877</b>	<b>\$ 622,820</b>	<b>\$ 676,168</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-913-200 Office Supplies	\$ 299	\$ 1,500	\$ 500	\$ 1,000
50-490-913-205 Small Items of Equipment	68	200	100	500
50-490-913-210 Operating Supplies - General	-	100	50	100
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 366</b>	<b>\$ 1,800</b>	<b>\$ 650</b>	<b>\$ 1,600</b>
<b>Purchased Services (300)</b>				
50-490-913-300 Professional Services	\$ 113,658	\$ 125,000	\$ 115,000	\$ 130,500
50-490-913-305 Contracted Services - General	38	500	-	500
50-490-913-312 Software Titles	3,012	5,000	5,000	49,200
50-490-913-320 Printing	-	500	100	500
50-490-913-325 Publications/Advertising	2,000	3,000	2,000	3,000
50-490-913-330 Subscriptions/Membership Fees	-	500	350	1,000
50-490-913-335 Travel & Training	2,962	3,500	3,000	4,000
50-490-913-337 Tuition Reimbursement	5,250	10,000	5,200	10,000
50-490-913-350 Other Fees & Charges	266,656	275,000	268,000	300,000
50-490-913-355 Insurance Bonds	140,370	150,000	168,000	265,000
50-490-913-356 Property/Casulaty Insurance Deductibles	5,000	-	-	-
50-490-913-380 Telephone/Voice/Data	-	6,000	-	-
<b>Total Purch Services (300)</b>	<b>\$ 538,947</b>	<b>\$ 579,000</b>	<b>\$ 566,650</b>	<b>\$ 763,700</b>
<b>Debt Service (600)</b>				
50-490-913-610 Principal	645,000	665,000	665,000	685,000
50-490-913-620 Interest	228,926	212,296	212,300	193,610
50-490-913-640 Paying Agent Fees	2,500	3,000	2,500	2,500
<b>Total Debt Service (600)</b>	<b>\$ 876,426</b>	<b>\$ 880,296</b>	<b>\$ 879,800</b>	<b>\$ 881,110</b>
<b>Grants/Contrib/Indem (700)</b>				
50-490-913-726 GIS Authority	\$ 24,658	\$ 27,000	\$ 26,000	\$ 27,000
50-490-913-741 Bad Debt Expense	2,314	500	-	500
<b>Total Grants, Etc. (700)</b>	<b>\$ 26,972</b>	<b>\$ 27,500</b>	<b>\$ 26,000</b>	<b>\$ 27,500</b>
<b>Transfers(700)</b>				
50-490-913-750 Transfer to General Fund	\$ 418,898	\$ 370,600	\$ 370,600	\$ 1,102,484
<b>Total Transfers(700)</b>	<b>\$ 418,898</b>	<b>\$ 370,600</b>	<b>\$ 370,600</b>	<b>\$ 1,102,484</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Capital Outlay (900)</b>				
50-490-913-920 Equipment	\$ -	\$ 90,000	\$ -	\$ -
50-490-913-950 Other Improvements	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ -</b>
 <b>TOTAL WATER ADMIN</b>	 <b>\$ 2,411,741</b>	 <b>\$ 2,597,073</b>	 <b>\$ 2,466,520</b>	 <b>\$ 3,452,562</b>

## City of Cañon City 2024 Budget

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### **Utility Billing Overview**

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Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

#### **2023 Major Goals and Accomplishments:**

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Worked with customers who were delinquent to bring accounts current.
- ◆ Attended Enterprise Resource Planning solutions demonstrations and provided input related to utility billing.

#### **2024 Major Goals:**

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- Implement the new water and stormwater rates effective January 1, 2024.
- Work with Computer Resources and Finance on the implementation of the new Enterprise Resource Planning solution.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>UTILITY BILLING</b>				
<b>Personnel Services (100)</b>				
50-490-914-110 Salaries & Wages	\$ 71,179	\$ 88,100	\$ 87,100	\$ 93,000
50-490-914-121 Overtime-Permanent	-	2,000	-	2,000
50-490-914-134 PTO Payoff	-	-	-	-
50-490-914-135 Longevity Pay	-	-	-	-
50-490-914-142 Workers' Compensation	73	200	100	200
50-490-914-143 Life & Health Insurance	38,464	45,700	45,700	48,000
50-490-914-144 FICA Taxes	5,004	6,800	6,700	7,200
50-490-914-145 City Retirement	2,510	4,500	4,300	4,600
<b>Total Personnel Services (100)</b>	<b>\$ 117,229</b>	<b>\$ 147,300</b>	<b>\$ 143,900</b>	<b>\$ 155,000</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-914-200 Office Supplies	\$ 373	\$ 500	\$ 300	\$ 500
50-490-914-205 Small Items of Equipment	207	500	200	500
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 580</b>	<b>\$ 1,000</b>	<b>\$ 500</b>	<b>\$ 1,000</b>
<b>Purchased Services (300)</b>				
50-490-914-300 Professional Services	\$ 44	\$ 3,500	\$ 500	\$ 3,500
50-490-914-305 Contracted Services-General	16,300	25,000	16,000	24,000
50-490-914-312 Software Titles	2,282	5,000	3,000	5,000
50-490-914-315 Postage/Freight	42,526	55,000	48,000	57,000
50-490-914-320 Printing	-	500	-	500
50-490-914-330 Subscriptions/Membership Fees	-	100	-	100
50-490-914-335 Travel & Training	260	2,500	500	2,500
50-490-914-350 Other Fees & Charges	88,353	100,000	90,000	120,200
<b>Total Purch Services (300)</b>	<b>\$ 149,765</b>	<b>\$ 191,600</b>	<b>\$ 158,000</b>	<b>\$ 212,800</b>
<b>TOTAL UTILITY BILLING</b>	<b>\$ 267,575</b>	<b>\$ 339,900</b>	<b>\$ 302,400</b>	<b>\$ 368,800</b>

## City of Cañon City 2024 Budget

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### Water Treatment Overview

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Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

#### 2023 Major Goals and Accomplishments:

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Install new switchgear and variable frequency drives for the High Head/Low Head Raw Water Pumping Stations Motor Control Cabinet Upgrade project.
- ◆ PLC/SCADA upgrade design will be completed.
- ◆ Chlorine Scrubber full service with a Hydrochloric Acid cleaning.
- ◆ Continue with Lead service line inventory.

#### 2024 Major Goals:

- ◆ Replace filter media in multi-media rapid rate gravity filters to insure the continued treatment of high-quality drinking water.
- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Begin installation for PLC/SCADA migration project.
- ◆ Support the balanced scorecard.

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>WATER TREATMENT</b>				
<b>Personnel Services (100)</b>				
50-490-922-110 Salaries & Wages	\$ 592,527	\$ 656,098	\$ 650,000	\$ 694,000
50-490-922-121 Overtime-Permanent	21,262	23,000	15,000	23,000
50-490-922-123 Holiday Pay	-	-	-	-
50-490-922-134 Vacation/Sick Leave Payoff	-	-	-	-
50-490-922-135 Longevity Pay	4,200	6,100	6,100	6,250
50-490-922-137 Uniform/Boot Allowance	1,900	2,400	1,900	2,400
50-490-922-142 Workers' Compensation	22,525	30,000	12,000	20,000
50-490-922-143 Life & Health Insurance	166,768	181,420	180,000	190,000
50-490-922-144 FICA Taxes	44,376	50,659	48,000	58,000
50-490-922-145 City Retirement	26,768	32,150	28,000	35,000
<b>Total Personnel Services (100)</b>	<b>\$ 880,327</b>	<b>\$ 981,827</b>	<b>\$ 941,000</b>	<b>\$ 1,028,650</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-922-200 Office Supplies	\$ 1,924	\$ 1,000	\$ 650	\$ 1,000
50-490-922-205 Small Items of Equipment	13,229	13,600	9,000	13,600
50-490-922-210 Operating Supplies-General	5,650	6,310	5,900	6,310
50-490-922-215 Operating Supplies-Equip/Maint.	13,616	15,000	12,000	15,000
50-490-922-220 Operating Supplies-Bldg. Materials	4,289	4,500	4,500	4,500
50-490-922-225 Vehicle Equip Parts	3,653	7,500	5,000	7,500
50-490-922-235 Chem, Lab & Medical Supplies	189,840	240,000	240,000	250,000
50-490-922-237 Uniform Purchases	4,506	5,200	4,900	5,200
50-490-922-245 Gas & Diesel Fuel	7,944	7,500	7,000	7,500
50-490-922-250 Oil, grease, etc.	263	1,300	1,300	1,300
50-490-922-255 Tires, Tubes, etc.	-	2,000	1,000	2,000
50-490-922-260 Repair Parts-Water	-	-	-	-
50-490-922-265 Specialized Equipment	26,513	49,000	45,000	50,000
50-490-922-280 Janitorial Supplies	57	-	-	-
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 271,484</b>	<b>\$ 352,910</b>	<b>\$ 336,250</b>	<b>\$ 363,910</b>
<b>Purchased Services (300)</b>				
50-490-922-300 Professional Services	\$ 103	\$ 2,000	\$ 200	\$ 2,000
50-490-922-305 Contracted Services-General	60,709	76,620	60,000	63,400
50-490-922-310 Contracted Services-Repair/Maint.	48,287	165,328	60,000	125,000
50-490-922-312 Software Titles	7,695	15,800	15,000	15,300
50-490-922-315 Postage/Freight	1,671	2,000	1,500	2,000
50-490-922-320 Printing	-	200	-	200
50-490-922-325 Publications/Advertising	-	250	38	250
50-490-922-330 Subscriptions/Membership Fees	2,780	2,000	1,500	2,000
50-490-922-335 Travel & Training	3,608	6,000	5,000	6,000
50-490-922-340 Material/Equipment Rental	246	1,000	650	1,000
50-490-922-342 Workers' Comp. Deductible	-	1,200	1,000	1,200
50-490-922-365 Electric	465,138	460,000	425,000	480,000
50-490-922-370 Gas	6,794	13,500	12,500	12,500
50-490-922-380 Telephone/Voice/Data	2,606	4,000	3,400	4,800
50-490-922-387 Lab Tests	17,987	22,000	15,000	22,000
50-490-922-390 Stormwater	18,163	17,000	17,000	17,000
<b>Total Purch Services (300)</b>	<b>\$ 635,786</b>	<b>\$ 788,898</b>	<b>\$ 617,788</b>	<b>\$ 754,650</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Capital Outlay (900)</b>				
50-490-922-920 Equipment	\$ 3,554	\$ 238,000	\$ 238,000	\$ -
50-490-922-950 Other Improvements	-	-	-	-
<b>Total Capital Outlay (900)</b>	<b>\$ 3,554</b>	<b>\$ 238,000</b>	<b>\$ 238,000</b>	<b>\$ -</b>
<b>TOTAL WATER TREATMENT</b>	<b>\$ 1,791,151</b>	<b>\$ 2,361,635</b>	<b>\$ 2,133,038</b>	<b>\$ 2,147,210</b>

## City of Cañon City 2024 Budget

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### Water Distribution Overview

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Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

#### 2023 Major Goals and Accomplishments:

- ◆ Completed the 2023 Fire Hydrant Exercise Program.
- ◆ Continued with the implementation of Cartograph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,188 fire hydrants, and 109 blow-off assemblies, 3,439 valves and 8,916 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Relocate 475 feet of 12" water main in conjunction with the City's Stormwater Project for East Main and Rhodes.
- ◆ Replace 225 feet of 8" water main with 12" water main in conjunction with Fremont County's replacement of the Grandview Bridge crossing Four Mile Creek.
- ◆ Inspect 4,000 feet of 12 inch main installation for the Love's project.
- ◆ Inspect 3,400 feet of 12 inch for the Raynolds 2A project.
- ◆ Install 670 feet of 12 inch on Fields Ave.
- ◆ Install 890 feet of 12 inch on College and 3<sup>rd</sup> St.
- ◆ Replace 30 service lines on College for 2A
- ◆ Install 1,300 feet of 6 inch on Orchard Ave in coordination with the Sanitation District
- ◆ Begin Work on the Water Master Plan

#### 2024 Major Goals:

- ◆ Continue with the implementation of Cartograph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.

- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.
- ◆ Maintain the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers. Begin a comprehensive inventory database to identify/locate/remove lead service lines in the system as part of the Lead Rule update.
- ◆ Continue work on the Water Master Plan.
- ◆ Support the Balanced Scorecard
- ◆ Replace 930 Feet of 4 inch AC on Pear for 2A
- ◆ Replace 650 feet of 12 AC on Pear for 2A
- ◆ Replace 350 feet of 8 inch Cast Iron on 3<sup>rd</sup> St for the Clocktower Plaza project
- ◆ Replace 310 feet of 2 inch PVC for the Clocktower Plaza project.
- ◆ Replace 680 feet of Galvanized 2 inch on Doris

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>DISTRIBUTION</b>				
<b>Personnel Services (100)</b>				
50-490-923-110 Salaries & Wages	\$ 847,720	\$ 920,000	\$ 820,000	\$ 965,000
50-490-923-121 Overtime-Permanent	14,639	17,000	17,000	17,000
50-490-923-135 Longevity Pay	6,500	6,150	4,000	4,100
50-490-923-137 Uniform/Boot Allowance	3,100	3,000	3,000	3,000
50-490-923-141 Unemployment Ins	3,292	-	-	5,000
50-490-923-142 Workers' Compensation	17,308	25,000	18,000	25,000
50-490-923-143 Life & Health Insurance	274,816	312,500	288,000	333,000
50-490-923-144 FICA Taxes	62,808	70,900	66,000	78,000
50-490-923-145 City Retirement	37,719	45,100	36,000	48,000
<b>Total Personnel Services (100)</b>	<b>\$ 1,267,901</b>	<b>\$ 1,399,650</b>	<b>\$ 1,252,000</b>	<b>\$ 1,478,100</b>
<b>Supplies &amp; Materials(200)</b>				
50-490-923-200 Office Supplies	\$ 1,357	\$ 1,500	\$ 1,500	\$ 1,500
50-490-923-205 Small Items of Equipment	4,924	17,500	17,000	17,500
50-490-923-210 Operating Supplies-General	9,179	16,000	13,000	16,000
50-490-923-215 Operating Supplies-Equip./Maint.	1,466	4,500	4,000	4,500
50-490-923-220 Operating Supplies-Bldg. Materials	77,115	71,000	60,000	71,000
50-490-923-225 Vehicle/Equip Parts	19,264	25,000	20,000	25,000
50-490-923-237 Uniform Purchases	5,823	6,500	6,500	6,500
50-490-923-245 Gas & Diesel Fuel	29,165	30,000	27,000	30,000
50-490-923-250 Oil, Grease, etc.	1,524	1,700	1,200	1,700
50-490-923-255 Tires, Tubes, etc.	5,405	6,000	4,000	6,000
50-490-923-260 Repair Parts - Water, Sewer	182,040	350,000	300,000	350,000
50-490-923-265 Specialized Equipment Repair	2,383	5,000	2,500	5,000
50-490-923-280 Janitorial Supplies	3	-	-	-
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 339,646</b>	<b>\$ 534,700</b>	<b>\$ 456,700</b>	<b>\$ 534,700</b>
<b>Purchased Services (300)</b>				
50-490-923-300 Professional Services	\$ 4,884	\$ 7,000	\$ 4,500	\$ 7,000
50-490-923-305 Contracted Services-General	1,028	1,300	1,300	1,300
50-490-923-310 Contracted Services-Repair/Maint.	35,816	84,519	35,000	74,000
50-490-923-312 Software Titles	40,115	42,000	42,000	42,000
50-490-923-315 Postage/Freight	415	1,400	600	1,000
50-490-923-320 Printing	-	350	300	350
50-490-923-325 Publications/Advertising	-	100	-	100
50-490-923-330 Subscriptions/Membership Fees	-	1,500	1,500	1,500
50-490-923-335 Travel & Training	5,918	7,500	7,500	10,000
50-490-923-340 Material/Equipment Rental	6,459	6,500	3,000	6,500
50-490-923-342 Workers' Comp. Deductible	979	1,000	515	1,000
50-490-923-365 Electric	8,867	7,000	9,000	10,000
50-490-923-370 Gas	2,735	3,000	3,000	3,000
50-490-923-375 Sewer	180	200	150	200
50-490-923-380 Telephone/Voice/Data	9,904	12,600	12,000	18,000
50-490-923-385 Water	1,049	900	900	900
<b>Total Purch Services (300)</b>	<b>\$ 118,348</b>	<b>\$ 176,869</b>	<b>\$ 121,265</b>	<b>\$ 176,850</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Capital Outlay (900)</b>				
50-490-923-900 Property Acquisitions	\$ 130	\$ -	\$ -	\$ -
50-490-923-920 Equipment	101,250	380,000	150,000	408,000
50-490-923-950 Other improvements	-	-	-	-
<b>Total Capital Outlay (900)</b>	<b>\$ 101,380</b>	<b>\$ 380,000</b>	<b>\$ 150,000</b>	<b>\$ 408,000</b>
<b>TOTAL DISTRIBUTION</b>	<b><u>\$ 1,827,275</u></b>	<b><u>\$ 2,491,219</u></b>	<b><u>\$ 1,979,965</u></b>	<b><u>\$ 2,597,650</u></b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>WATER PROJECTS</b>				
<b>Capital Outlay (900)</b>				
50-490-928-934 Other Water Main Projects	\$ -	\$ 462,500	\$ 462,500	\$ 500,000
50-490-928-935 MCC upgrade	218,567	375,000		-
50-490-928-936 PLC SCADA Upgrade	-	750,000	80,000	870,000
50-490-928-937 Rhodes Ave Water Main	492,696	228,400	235,000	105,000
50-490-928-938 Raynold Ave Water Main	128	1,450,000	1,450,000	-
50-490-928-939 Backwash Line Replacement	208,151	-	-	-
50-490-928-940 Lead Service Line Replacement Program	-	4,000,000	-	-
50-490-928-942 DOLA Water Master Plan	-	125,000	125,000	159,600
50-490-928-943 DWRF Projects	-	-	-	300,000
50-490-928-945 Filter Media Replacement	-	-	-	550,000
50-490-938-937 Water Treatment House Remodel	14,393	25,000	20,000	-
<b>TOTAL WATER PROJECTS</b>				
	<b><u>\$ 933,935</u></b>	<b><u>\$ 7,415,900</u></b>	<b><u>\$ 2,372,500</u></b>	<b><u>\$ 2,484,600</u></b>
<b>GRAND TOTAL WATER</b>				
	<b><u>\$ 7,231,677</u></b>	<b><u>\$ 15,205,727</u></b>	<b><u>\$ 9,254,423</u></b>	<b><u>\$ 11,050,822</u></b>

## City of Cañon City 2024 Budget

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### **Raw Water Fund Overview**

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The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

#### **2023 Major Goals and Accomplishments:**

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

#### **2024 Major Goals:**

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of water shares to diversify the City's water portfolio.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**RAW WATER ACQUISITION FUND SUMMARY**

	<b>2023</b>	<b>2024</b>	<b>%</b>
	<b>Budget</b>	<b>Budget</b>	<b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,162,178</u>	<u>\$ 1,334,976</u>	<u>14.87%</u>
<b>Revenues:</b>			
Tap Fees	\$ 20,000	\$ 17,500	-12.50%
Non-Operating Revenue	<u>4,000</u>	<u>50,000</u>	<u>1150.00%</u>
<b>Total Revenue</b>	<u>\$ 24,000</u>	<u>\$ 67,500</u>	<u>181.25%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 1,186,178</u></u>	<u><u>\$ 1,402,476</u></u>	<u><u>18.23%</u></u>
<b>Uses of Funds</b>			
Raw Water Acquisition	\$ 29,000	\$ 36,000	24.14%
<b>Total Uses of Funds</b>	<u><u>\$ 29,000</u></u>	<u><u>\$ 36,000</u></u>	<u><u>24.14%</u></u>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues:</b>				
Tap Fees	\$ 52,168	\$ 20,000	\$ 20,000	\$ 17,500
Non-Operating Revenue (Interest Earnings)	17,456	4,000	45,000	50,000
<b>Total Revenue</b>	<b><u>\$ 69,625</u></b>	<b><u>\$ 24,000</u></b>	<b><u>\$ 65,000</u></b>	<b><u>\$ 67,500</u></b>
<b>Total Sources of Funds</b>	<b><u>\$ 69,625</u></b>	<b><u>\$ 24,000</u></b>	<b><u>\$ 65,000</u></b>	<b><u>\$ 67,500</u></b>
<b>Uses of Funds:</b>				
Current:				
Raw Water	\$ 13,808	\$ 19,000	\$ 17,500	\$ 26,000
Capital Outlay	-	10,000	-	10,000
<b>Total Uses of Funds</b>	<b><u>\$ 13,808</u></b>	<b><u>\$ 29,000</u></b>	<b><u>\$ 17,500</u></b>	<b><u>\$ 36,000</u></b>
Excess of Revenues Over (Under) Uses of Funds	\$ 55,817	\$ (5,000)	\$ 47,500	\$ 31,500
Available Resources, Beginning of Year	<u>1,231,659</u>	<u>1,162,178</u>	<u>1,287,476</u>	<u>1,334,976</u>
<b>Available Resources, End of Year</b>	<b><u>\$ 1,287,476</u></b>	<b><u>\$ 1,157,178</u></b>	<b><u>\$ 1,334,976</u></b>	<b><u>\$ 1,366,476</u></b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Operating Revenues</b>					
52-340-34101	Tap Fees	\$ 52,168	\$ 20,000	\$ 20,000	\$ 17,500
	<b>Total Dept 345</b>	<b>\$ 52,168</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 17,500</b>
<b> </b>					
52-360-36101	Earnings on Dep & Invest.	17,456	4,000	45,000	50,000
	<b>Total Dept 360</b>	<b>\$ 17,456</b>	<b>\$ 4,000</b>	<b>\$ 45,000</b>	<b>\$ 50,000</b>
<b> </b>					
	<b>TOTAL</b>	<b>\$ 69,625</b>	<b>\$ 24,000</b>	<b>\$ 65,000</b>	<b>\$ 67,500</b>
<b> </b>					

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Purchased Services (300)</b>					
52-520-903-300	Professional Services	\$ 7,329	\$ 10,000	\$ 8,500	\$ 15,000
52-520-903-305	Contracted Services-General	4,888	7,000	7,000	7,500
52-520-903-310	Storage Acquisition Fees & Charges	1,591	2,000	2,000	3,500
	<b>Total Purchased Services (300)</b>	<b>\$ 13,808</b>	<b>\$ 19,000</b>	<b>\$ 17,500</b>	<b>\$ 26,000</b>
<b>Capital Outlay (900)</b>					
52-520-903-960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
	<b>Total Capital Outlay (900)</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
	<b>Total Raw Water Acquisition Fund</b>	<b>\$ 13,808</b>	<b>\$ 29,000</b>	<b>\$ 17,500</b>	<b>\$ 36,000</b>

## City of Cañon City 2024 Budget

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### Stormwater Utility Overview

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The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit.

#### 2023 Major Goals and Accomplishments:

- ◆ Maintain compliance with NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Stormwater booth and presentations at local events. Sponsored and participated in several area clean-up events. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
  - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties.
  - Post-construction SW management: Performed inspection of all stormwater detention facilities. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation:
  - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Continued maintenance of existing stormwater system by dedicated crew & equipment
- ◆ Continued construction of Rhodes Avenue COP funded stormwater project

#### 2024 Major Goals:

- ◆ Maintain compliance with NPDES Phase II Storm Water Permit.
- Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
- Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue outfall sampling and detection for illicit discharges
- Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
- Post-construction SW management: Perform inspection of all stormwater detention facilities.
- Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Continued maintenance of existing stormwater system by dedicated crew & equipment
- ◆ Finalize construction of Rhodes Avenue COP funded stormwater project

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**STORMWATER UTILITY FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 3,928,458</u>	<u>\$ 3,891,302</u>	<u>-0.95%</u>
<b>Revenues:</b>			
Operating Revenue	\$ 2,163,807	\$ 2,294,125	6.02%
Non-Operating Revenue	31,500	287,500	812.70%
<b>Total Revenues</b>	<u>\$ 2,195,307</u>	<u>\$ 2,581,625</u>	<u>17.60%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 6,123,765</u></u>	<u><u>\$ 6,472,927</u></u>	<u><u>5.70%</u></u>
<b>Uses of Funds</b>			
Stormwater Operations	\$ 783,860	\$ 1,025,375	30.81%
Debt Service	710,074	667,150	-6.05%
Capital Outlay	1,586,865	2,419,790	52.49%
<b>Total Uses of Funds</b>	<u><u>\$ 3,080,799</u></u>	<u><u>\$ 4,112,315</u></u>	<u><u>33.48%</u></u>
<b>Other Financing Sources (Uses)</b>			
COP Financing Proceeds	\$ -	\$ -	100.00%
Transfer to Other Funds	\$ (543,297)	\$ (495,000)	-8.89%
<b>Total Other Financing Sources (Uses)</b>	<u><u>\$ (543,297)</u></u>	<u><u>\$ (495,000)</u></u>	<u><u>8.89%</u></u>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND**  
**BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues:</b>				
Operating Revenue	\$ 2,091,855	\$ 2,163,807	\$ 2,278,000	\$ 2,294,125
Non-Operating Revenue	232,169	31,500	215,668	287,500
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 2,324,024</b>	<b>\$ 2,195,307</b>	<b>\$ 2,493,668</b>	<b>\$ 2,581,625</b>
<b>Uses of Funds:</b>				
Stormwater Operations	\$ 583,496	\$ 783,860	\$ 696,888	\$ 1,025,375
Debt Service	631,408	710,074	710,074	667,150
Capital Outlay	2,015,056	1,586,865	1,035,000	2,419,790
<b>Total Uses of Funds</b>	<b>\$ 3,229,959</b>	<b>\$ 3,080,799</b>	<b>\$ 2,441,962</b>	<b>\$ 4,112,315</b>
Excess of Revenues Over (Under) Uses of Funds	\$ (905,935)	\$ (885,492)	\$ 51,706	\$ (1,530,690)
<b>Other Financing Sources (Uses)</b>				
Proceeds from Financing	\$ -	\$ -	\$ -	\$ -
Sale of Assets	-	-	-	-
Transfer from Other Funds	-	200,000	200,000	152,000
Transfer to Other Funds	(521,522)	(543,297)	(543,297)	(495,000)
<b>Total Other Financing Sources</b>	<b>\$ (521,522)</b>	<b>\$ (343,297)</b>	<b>\$ (343,297)</b>	<b>\$ (343,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ (1,427,457)	\$ (1,228,789)	\$ (291,591)	\$ (1,873,690)
Available Resources, Beginning of Year	5,610,350	3,928,458	4,182,893	3,891,302
<b>Available Resources, End of Year</b>	<b>\$ 4,182,893</b>	<b>\$ 757,174</b>	<b>\$ 3,891,302</b>	<b>\$ 2,017,612</b>
Less Reserved Available Resources:				
Operating Reserve	\$ 251,000	\$ 257,600	\$ 254,800	\$ 312,400
COP Project Fund	3,007,779	-	2,007,778	-
Subsequent Year's Lease Payment	559,900	558,300	558,300	561,300
Capital Reserve	369,358	204,610	414,358	454,358
Total Reserved Available Resources	\$ 4,188,037	\$ 1,020,510	\$ 3,235,236	\$ 1,328,058
<b>Unreserved Available Resources</b>	<b>\$ (5,144)</b>	<b>\$ (263,336)</b>	<b>\$ 656,066</b>	<b>\$ 689,554</b>

## Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-344-00451

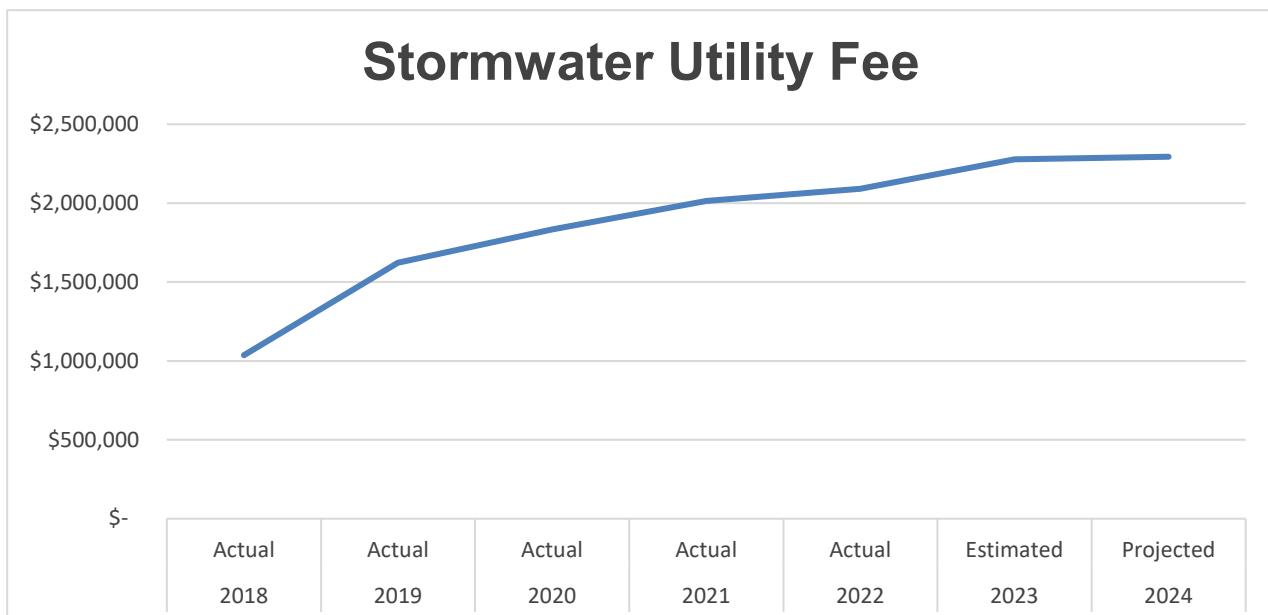
**Description:** The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

### History:

Year		Amount	% Change from Previous Year
2018	Actual	\$ 1,036,188	30.71%
2019	Actual	\$ 1,621,530	56.49%
2020	Actual	\$ 1,832,517	13.01%
2021	Actual	\$ 2,014,481	9.93%
2022	Actual	\$ 2,091,855	3.84%
2023	Estimated	\$ 2,278,000	8.90%
2024	Projected	\$ 2,294,125	0.71%

**Projection:** The 2024 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (37,924,438 sq. ft.).

**Comments:** The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 19% during the last 19 years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - REVENUE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>Operating Revenues</b>					
55-344-00451	Stormwater Utility Fees	\$ 2,091,855	\$ 2,163,807	\$ 2,278,000	\$ 2,294,125
	<b>Total Operating Revenue</b>	<b>\$ 2,091,855</b>	<b>\$ 2,163,807</b>	<b>\$ 2,278,000</b>	<b>\$ 2,294,125</b>
<b>Non-Operating Revenues</b>					
55-345-00511	Interest on Investment	\$ 76,109	\$ 5,000	\$ 157,000	\$ 175,000
55-345-00522	Penalty - Stormwater Billings	11,770	5,000	11,000	10,000
55-345-00523	Penalty - Stormwater Enforcement	250	-	168	-
55-345-00526	Stormwater Impact Fee	141,526	20,000	45,000	40,000
55-345-00530	Refund of Expenditures	215	-	-	-
55-345-00551	Stormwater Runoff Mgmt. Fees	2,299	1,500	2,500	2,500
55-345-33700	Potential Grants	-	-	-	60,000
	<b>Total Non-Operating Revenue</b>	<b>\$ 232,169</b>	<b>\$ 31,500</b>	<b>\$ 215,668</b>	<b>\$ 287,500</b>
<b>Other Financing Sources</b>					
55-370-37010	Transfer from General Fund	\$ -	\$ 200,000	\$ 200,000	\$ 152,000
55-390-00910	Sale of Assets	-	-	-	-
55-390-00937	Financing Proceeds	-	-	-	-
		<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 152,000</b>
<b>GRAND TOTAL REVENUES</b>					
		<b>\$ 2,324,024</b>	<b>\$ 2,395,307</b>	<b>\$ 2,693,668</b>	<b>\$ 2,733,625</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

<b>Description</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>STORMWATER OPERATIONS</b>				
<b>Personal Services (100)</b>				
55-480-913-110 Salaries & Wages	\$ 235,069	\$ 258,171	\$ 258,000	\$ 285,400
55-480-913-121 Overtime	1,763	2,000	2,000	2,000
55-480-913-134 Vac/Sick Payoff	-	-	-	-
55-480-913-135 Longevity Pay	1,925	2,263	2,263	2,125
55-480-913-137 Uniform/Boot Allowance	800	750	600	900
55-480-913-142 Workers' Compensation	329	2,500	750	2,000
55-480-913-143 Life & Health Insurance	67,603	73,695	73,000	95,000
55-480-913-144 FICA Taxes	13,357	19,725	19,725	22,550
55-480-913-145 City Retirement	11,153	12,650	12,650	14,350
<b>Total Personal Services (100)</b>	<b>\$ 331,998</b>	<b>\$ 371,754</b>	<b>\$ 368,988</b>	<b>\$ 424,325</b>
<b>Supplies &amp; Materials(200)</b>				
55-480-913-200 Office Supplies	\$ -	\$ 100	\$ 100	\$ 250
55-480-913-205 Small Items of Equipment	2,263	20,000	10,000	22,500
55-480-913-210 Operating Supplies - General	884	8,000	4,000	13,750
55-480-913-225 Vehicle/Equipment Parts	2,154	7,500	3,000	7,500
55-480-913-237 Uniform Purchases	791	1,000	1,000	1,200
55-480-913-245 Gas & Diesel Fuel	6,963	12,550	12,550	12,500
55-480-913-250 Oil, Grease, Etc.	39	1,500	500	1,000
55-480-913-255 Tires, Tubes, Etc.	780	2,500	1,000	2,500
55-480-913-265 Specialized Equipment Repair	-	1,700	1,000	2,000
<b>Total Supplies &amp; Materials (200)</b>	<b>\$ 13,875</b>	<b>\$ 54,850</b>	<b>\$ 33,150</b>	<b>\$ 63,200</b>
<b>Purchased Services (300)</b>				
55-480-913-300 Professional Services	\$ 2,910	\$ 8,000	\$ 4,000	\$ 35,000
55-480-913-310 Contracted Services-Repair/Maint.	130,442	221,381	175,000	212,000
55-480-913-312 Software Titles	5,878	7,125	7,000	34,000
55-480-913-315 Postage/Freight	270	450	350	500
55-480-913-320 Printing	125	400	200	400
55-480-913-325 Publications/Advertising	4,950	6,000	7,500	7,500
55-480-913-330 Subscriptions/Membership Fees	562	1,200	1,000	1,450
55-480-913-335 Travel & Training	869	4,000	2,000	4,000
55-480-913-350 Other Fees & Charges	62,850	65,000	65,000	75,000
55-480-913-355 Insurance Bonds	3,598	15,000	5,600	15,000
55-480-913-365 Electric	314	500	500	500
55-480-913-380 Telephone/Voice/Data	2,487	3,200	2,800	3,000
55-480-913-385 Water	1,504	2,000	1,800	2,500
<b>Total Purch Services (300)</b>	<b>\$ 216,759</b>	<b>\$ 334,256</b>	<b>\$ 272,750</b>	<b>\$ 390,850</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
	<b>Debt Service (600)</b>				
55-480-913-610	Principal	\$ 377,748	\$ 389,667	\$ 389,667	\$ 401,350
55-480-913-620	Interest	251,160	317,907	317,907	263,300
55-480-913-640	Paying Agent Fees	2,500	2,500	2,500	2,500
	<b>Total Debt Service (600)</b>	<b>\$ 631,408</b>	<b>\$ 710,074</b>	<b>\$ 710,074</b>	<b>\$ 667,150</b>
	<b>Grants/Contrib/Indem (700)</b>				
55-480-913-726	GIS Authority	\$ 20,864	\$ 23,000	\$ 22,000	\$ 27,000
55-480-913-760	Potential Grants	-	-	-	120,000
	<b>Total Grants, Etc. (700)</b>	<b>\$ 20,864</b>	<b>\$ 23,000</b>	<b>\$ 22,000</b>	<b>\$ 147,000</b>
	<b>Transfers(700)</b>				
55-480-913-750	Transfer to Other Funds	\$ 521,522	\$ 543,297	\$ 543,297	\$ 495,000
	<b>Total Transfers(700)</b>	<b>\$ 521,522</b>	<b>\$ 543,297</b>	<b>\$ 543,297</b>	<b>\$ 495,000</b>
	<b>Capital Outlay (900)</b>				
55-480-913-900	Property Acquisition	\$ 50,598	\$ 25,000	\$ -	\$ 25,000
55-480-913-920	Equipment	28,418	37,000	35,000	-
55-480-913-937	Rhodes Ave Stormwater Project	1,930,075	1,524,865	1,000,000	2,194,790
55-480-913-938	NE Canon/Abbey Basins	5,965	-	-	-
55-480-913-950	Other Improvements	-	-	-	200,000
	<b>Total Capital Outlay (900)</b>	<b>\$ 2,015,056</b>	<b>\$ 1,586,865</b>	<b>\$ 1,035,000</b>	<b>\$ 2,419,790</b>
	<b>TOTAL STORMWATER OPERATIONS</b>	<b>\$ 3,751,481</b>	<b>\$ 3,624,096</b>	<b>\$ 2,985,259</b>	<b>\$ 4,607,315</b>

## City of Cañon City 2024 Budget

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### **Self Insurance Fund Overview**

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The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator; the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

#### **2023 Major Goals and Accomplishments:**

- ◆ Prepared a comprehensive rate analysis for the 2023 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.

#### **2024 Major Goals:**

- ◆ Prepare a comprehensive rate analysis for the 2024 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 3% increase in premiums
- ◆ Implement plan changes which enhance the benefit while meeting the goals of the City

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**SELF INSURANCE FUND SUMMARY**

	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 1,241,093</u>	<u>\$ 1,622,143</u>	<u>30.70%</u>
<b>Revenues</b>			
Charges for Services	\$ 2,707,557	\$ 2,900,000	7.11%
Interest	8,900	50,000	461.80%
<b>Total Revenues</b>	<u>\$ 2,716,457</u>	<u>\$ 2,950,000</u>	<u>8.60%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 3,957,550</u></u>	<u><u>\$ 4,572,143</u></u>	<u><u>15.53%</u></u>
<b>Uses of Funds</b>			
Claims	\$ 1,926,856	\$ 1,950,000	1.20%
Premiums	373,144	424,000	13.63%
Administration Fees	170,772	195,500	14.48%
<b>Total Uses of Funds</b>	<u><u>\$ 2,470,772</u></u>	<u><u>\$ 2,569,500</u></u>	<u><u>4.00%</u></u>

**CITY OF CAÑON CITY  
INTERNAL SERVICE FUND  
SELF INSURANCE FUND - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 2,649,320	\$ 2,707,557	\$ 2,607,000	\$ 2,900,000
Interest	14,266	8,900	46,000	50,000
<b>Total Revenues</b>	<b>\$ 2,663,585</b>	<b>\$ 2,716,457</b>	<b>\$ 2,653,000</b>	<b>\$ 2,950,000</b>
<b>Expenditures by Function</b>				
Current:				
Self Insurance	\$ 2,173,224	\$ 2,470,772	\$ 2,337,270	\$ 2,569,500
<b>Total Expenditures</b>	<b>\$ 2,173,224</b>	<b>\$ 2,470,772</b>	<b>\$ 2,337,270</b>	<b>\$ 2,569,500</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 490,362	\$ 245,685	\$ 315,730	\$ 380,500
Retained Earnings, Beginning of Year	<u>\$ 816,051</u>	<u>\$ 1,241,093</u>	<u>\$ 1,306,413</u>	<u>\$ 1,622,143</u>
<b>Retained Earnings, End of Year</b>	<b><u>\$ 1,306,413</u></b>	<b><u>\$ 1,486,778</u></b>	<b><u>\$ 1,622,143</u></b>	<b><u>\$ 2,002,643</u></b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>340 - Charges for Services</b>					
60-340-34901	Premiums - City of Canon City	\$ 2,645,533	\$ 2,687,917	\$ 2,600,000	\$ 2,880,000
60-340-34905	Premiums - COBRA	3,787	19,640	7,000	20,000
	<b>Total Charges for Services</b>	<b>2,649,320</b>	<b>2,707,557</b>	<b>2,607,000</b>	<b>2,900,000</b>
<b>360 - Misc. Revenue</b>					
60-360-36101	Earnings on Investments	14,266	8,900	46,000	50,000
	<b>Total Misc. Revenue</b>	<b>14,266</b>	<b>8,900</b>	<b>46,000</b>	<b>50,000</b>
	<b>Total Self Insurance Fund</b>	<b>\$ 2,663,585</b>	<b>\$ 2,716,457</b>	<b>\$ 2,653,000</b>	<b>\$ 2,950,000</b>

**CITY OF CAÑON CITY  
INTERNAL SERVICE FUND  
SELF INSURANCE FUND - EXPENDITURE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Purchased Services (300)</b>					
60-410-180-388	Claims	\$ 1,825,090	\$ 1,976,856	\$ 1,848,270	\$ 2,000,000
60-410-180-389	Claims Reimbursements	(137,877)	(50,000)	(50,000)	(50,000)
60-410-180-391	Stop Loss - Specific	320,332	351,544	351,000	400,000
60-410-180-392	Other fees & expenses	9,630	13,572	13,000	15,000
60-410-180-393	Dental Network Access Fee	3,523	5,000	3,800	5,000
60-410-180-394	Meritain Admin Fees	95,154	108,000	108,000	125,000
60-410-180-395	PPO Fee	28,015	30,500	28,800	36,000
60-410-180-396	Pre-Certification Fees	6,352	7,500	7,200	8,000
60-410-180-397	Pre-Existing Condition Fees (HPPA)	3,850	5,000	4,800	5,000
60-410-180-400	Health Care Exchange Fees	713	1,200	800	1,500
60-410-180-401	Vision Insurance Premiums	18,442	21,600	21,600	24,000
<b>Total Purchased Services (300)</b>		<b>\$ 2,173,224</b>	<b>\$ 2,470,772</b>	<b>\$ 2,337,270</b>	<b>\$ 2,569,500</b>
<b>GRAND TOTAL SELF INSURANCE FUND</b>		<b>\$ 2,173,224</b>	<b>\$ 2,470,772</b>	<b>\$ 2,337,270</b>	<b>\$ 2,569,500</b>

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## **Lakeside and Greenwood Cemeteries Overview**

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The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated at that time. Lakeside Cemetery is a perpetual care facility that averages over 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained and irrigation system maintenance is performed. Lakeside Cemetery has produced revenue in excess of \$95,000 over the last five years from the sale of grave spaces which is deposited in the Perpetual Care Fund.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

**2023 Major Goals and Accomplishments:**

- ◆ Reestablished a dedicated cemetery maintenance staff.

**2024 Major Goals:**

- ◆ Successfully operate and maintained all aspects of both cemeteries.

**CITY OF CAÑON CITY**  
**2024 BUDGET**  
**CEMETERY FUND SUMMARY**

	<b>2023</b> <b>Budget</b>	<b>2024</b> <b>Budget</b>	<b>%</b> <b>Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	<u>\$ 2,280,853</u>	<u>\$ 2,386,108</u>	<u>4.61%</u>
<b>Revenues</b>			
Revenues	\$ 33,500	\$ 90,500	100.00%
<b>Total Revenues</b>	<u>\$ 33,500</u>	<u>\$ 90,500</u>	<u>100.00%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 2,314,353</u></u>	<u><u>\$ 2,476,608</u></u>	<u><u>7.01%</u></u>

**CITY OF CAÑON CITY**  
**CEMETERY FUND**  
**CEMETERY - BUDGET STATEMENT**

	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 51,624	\$ 33,500	\$ 85,400	\$ 90,500
<b>Total Revenues</b>	<b>\$ 51,624</b>	<b>\$ 33,500</b>	<b>\$ 85,400</b>	<b>\$ 90,500</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 51,624	\$ 33,500	\$ 85,400	\$ 90,500
Fund Balances, Beginning of Year	<u>\$ 2,249,084</u>	<u>\$ 2,280,853</u>	<u>\$ 2,300,708</u>	<u>\$ 2,386,108</u>
<b>Fund Balances, End of Year</b>	<b>\$ 2,300,708</b>	<b>\$ 2,314,353</b>	<b>\$ 2,386,108</b>	<b>\$ 2,476,608</b>

**CITY OF CAÑON CITY**  
**CEMETERY FUND**  
**CEMETERY - REVENUE DETAIL**

Account #	Description	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
21-340-34605	Sale of Grave Spaces	\$ 19,760	\$ 15,000	\$ 15,000	\$ 15,000
21-360-36101	Earnings on Dep & Invest.	31,164	18,000	70,000	75,000
21-360-36702	Donations	-	-	-	-
21-360-36802	Deed Transfer Fee	700	500	400	500
	<b>Total Revenue</b>	<b><u>\$ 51,624</u></b>	<b><u>\$ 33,500</u></b>	<b><u>\$ 85,400</u></b>	<b><u>\$ 90,500</u></b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2024 Budget	2025	2026	2027	2028
<b>GENERAL FUND:</b>					
<b>Non-Departmental (Council):</b>					
Property Acquisitions	400,000	284,000	-	-	-
<b>Computer Resources (A. Owens):</b>					
Uninterruptible Power Supply	50,000	-	-	-	-
Backup Storage	-	100,000	-	-	-
Storage Appliance	-	-	-	-	120,000
Server replacement	-	-	-	40,000	40,000
<b>Facilities (J. Johnson):</b>					
Building Automation	125,000	-	-	-	-
Backup generator at City Hall	700,000	-	-	-	-
Roof Repairs City Wide	150,000	-	-	-	-
<b>Police Administration (J. Schick):</b>					
MDTs	120,000	-	-	-	-
CSO Animal Truck - cab and chassis	59,500	-	-	-	-
PD Staff Vehicles	-	149,000	-	-	-
<b>Police Patrol (J. Schick):</b>					
Police Vehicles with required equipment	150,000	150,000	150,000	-	-
<b>Equipment Repair (J. Johnson):</b>					
Pickup	40,000	-	-	-	-
<b>Streets Maintenance (T. Falgien):</b>					
Street sweeper	275,000	-	-	-	-
Service Truck	85,000	-	-	-	-
Street Line Painter	-	150,000	-	-	-
3 Axle Box Trailer	-	50,000	-	-	-
Skid Loader	-	-	100,000	-	-
Service Truck with Basket	-	-	125,000	-	-
Oil Tanker/Distributor	-	-	-	200,000	200,000
<b>Engineering (L. Evans):</b>					
Vehicle Replacement	45,000	-	-	45,000	-
Survey Equipment Replacement	-	-	35,000	-	-
<b>Streets Projects (L. Evans):</b>					
Street reconstruction / overlays	780,000	550,000	600,000	650,000	700,000
Ditch Crossings	495,000	200,000	200,000	200,000	200,000
Miscellaneous concrete repairs	75,000	80,000	85,000	90,000	95,000
Downtown alleys	175,000	200,000	450,000	-	-
Clocktower Plaza	1,375,000	-	-	-	-
Bridge Maintenance 1st Street	-	500,000	-	-	-
<b>Culture and Recreation (R. Brady):</b>					
Pedestrian Bridge Repairs/Inspections	75,000	50,000	50,000	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 5,174,500</b>	<b>\$ 2,463,000</b>	<b>\$ 1,795,000</b>	<b>\$ 1,225,000</b>	<b>\$ 1,355,000</b>

<b>PARK IMPROVEMENT FUND (R. Brady):</b>					
Vehicle replacement	54,000	54,000	56,000	-	58,000
Golf Cart	12,000	-	-	-	-
Cemetery Design Project	85,000	350,000	300,000	250,000	200,000
Centennial Park/Rudd Park LED Light Upgrades	30,000	-	-	-	-
Resurface Parking Lots Mountain View Park/Rudd Park	-	75,000	315,000	-	-
Centennial Park Master Plan	-	350,000	200,000	-	-
Commercial turf mower	-	24,000	-	26,000	-
Cemetery Mule UTV	-	23,000	-	-	-
Dump Truck	-	80,000	-	-	-
Playground Replacement Mountain View Park/Rudd Park	-	350,000	-	400,000	-
ADA playground and facility revisions	-	-	25,000	25,000	25,000
Centennial Park/Rudd Park Tennis Court Resurfacing	-	-	95,000	100,000	-
Rudd Park Restroom Facility	-	-	-	-	310,000
<b>TOTAL PARK IMPROVEMENT FUND</b>	<b>\$ 181,000</b>	<b>\$ 1,306,000</b>	<b>\$ 991,000</b>	<b>\$ 801,000</b>	<b>\$ 593,000</b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2024 Budget	2025	2026	2027	2028
<b>CONSERVATION TRUST FUND (R.Brady):</b>					
Tilt Trailer	10,500	10,500	-	-	-
Irrigation Controllers	115,000	-	-	-	-
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 125,500</b>	<b>\$ 10,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>QUALITY OF LIFE FUND:</b>					
Shop Expansion Project	1,400,000	-	-	-	-
Community Broadband	500,000	-	-	-	-
Canon City Multimodal Master Plan (CDOT 25195)	38,570	-	-	-	-
CDOT RMS Opportunity 1 Grant (CDOT 25267)	1,250,000	-	-	-	-
Four Mile Lane Bridge Rehab (CDOT 24573)	199,588	-	-	-	-
US50 Pedestrian Improvements (CDOT 20574 / 23999)	3,532,578	-	-	-	-
SRTS sidewalk (N. 9th St/College Ave to Washington)	783,786	-	-	-	-
US HWY 50 East Lighting (CDOT 23815)	675,000	-	-	-	-
CDOT RMS Opportunity 2 Grant	30,167	-	-	-	-
3rd Street Connector (CDOT 25873)	-	75,000	675,000	-	-
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$ 8,409,689</b>	<b>\$ 75,000</b>	<b>\$ 675,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>STREET IMPROVEMENT FUND:</b>					
Street Improvements	6,550,000	4,300,000	5,300,000	-	-
<b>TOTAL STREET IMPROVEMENT FUND</b>	<b>\$ 6,550,000</b>	<b>\$ 4,300,000</b>	<b>\$ 5,300,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>WATER FUND:</b>					
<b>Water Treatment (T. Payne):</b>					
Low Head Pump Station Vertical Pump Replacement	-	-	350,000	-	-
Low Head Pump Station 30" Discharge Line Rehab Project	-	-	-	600,000	-
Pond A Raw Water Mixing Unit	-	150,000	-	-	-
Pond A: Distribution manifold	-	-	-	-	-
Emergency Generators	-	-	-	-	400,000
<b>Water Distribution (T. Payne):</b>					
Pick-up truck replacements	40,000	-	-	40,000	40,000
Tandem Dump Truck	198,000	-	-	-	-
Utility service truck replacements	-	150,000	-	150,000	-
Flat bed dump truck	170,000	-	175,000	175,000	200,000
Shop Expansion Project	-	1,000,000	-	-	-
<b>Water Projects (T. Payne):</b>					
PLC/SCADA Replacement	870,000	-	-	-	-
Drinking Water Revolving Fund Projects	300,000	4,700,000	-	-	-
Rhodes Avenue water main replacement	105,000	-	-	-	-
Water Master Plan	159,600	-	-	-	-
East and West filter media replacement	550,000	550,000	-	-	-
Lead Service Lines replacement program	-	-	4,000,000	-	-
Water main replacement and 2A Projects	500,000	500,000	500,000	600,000	600,000
<b>TOTAL WATER FUND</b>	<b>\$ 2,892,600</b>	<b>\$ 7,050,000</b>	<b>\$ 5,025,000</b>	<b>\$ 1,565,000</b>	<b>\$ 1,240,000</b>
<b>RAW WATER FUND (T. Payne)</b>					
Ditch stock purchases	10,000	10,000	10,000	10,000	10,000
<b>TOTAL RAW WATER FUND</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>STORMWATER UTILITY FUND</b>					
Rhodes/E. Main Stormwater project	2,194,790	-	-	-	-
Stormwater 2A Projects	-	700,000	1,200,000	-	-
Stormwater capital improvement projects	200,000	200,000	250,000	250,000	300,000
Property acquisition	25,000	25,000	25,000	25,000	25,000
4X4 Pickup	-	40,000	-	-	-
VacTruck	-	-	-	-	400,000
<b>TOTAL STORMWATER UTILITY</b>	<b>\$ 2,419,790</b>	<b>\$ 965,000</b>	<b>\$ 1,475,000</b>	<b>\$ 275,000</b>	<b>\$ 725,000</b>
<b>CITYWIDE GRAND TOTAL</b>	<b>\$ 25,763,079</b>	<b>\$ 16,179,500</b>	<b>\$ 15,271,000</b>	<b>\$ 3,876,000</b>	<b>\$ 3,923,000</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

	<u>2023 FTE Count</u>	<u>2024 FTE Count</u>
<b><u>Administration</u></b>		
Administrative Clerk - Senior	1	1
City Administrator	1	1
<b>Total Administration</b>	<b>2</b>	<b>2</b>
 <b><u>Building Dept</u></b>		
Building Official	1	1
Inspector - Building	1	1
Technician - Building Permit	0.5	0.5
<b>Total Building Dept</b>	<b>2.5</b>	<b>2.5</b>
 <b><u>City Clerk</u></b>		
City Clerk	1	1
<b>Total City Clerk</b>	<b>1</b>	<b>1</b>
 <b><u>Economic Development</u></b>		
Grant Writer	1	1
Manager - Economic Development	1	1
Small Business Liaison	1	1
<b>Total Economic Development</b>	<b>3</b>	<b>3</b>
 <b><u>Engineering</u></b>		
Civil Engineer	1	1
Director - Public Works	1	1
Inspector - Construction	1	1
Specialist - Engineering	1	1
Specialist - Geographic Information Systems	1	1
Technician - Engineering/Drafting	1	1
<b>Total Engineering</b>	<b>6</b>	<b>6</b>
 <b><u>Equipment Repair</u></b>		
Foreman - Equipment Repair	1	1
Director - Equipment/Facilities	1	1
Mechanic - Equipment Repair	1	1
Technician - Equipment Repair	1	1
<b>Total Equipment Repair</b>	<b>4</b>	<b>4</b>
 <b><u>Facilities</u></b>		
Foreman - Facilities Maintenance	1	1
Worker - Facilities Maintenance	1	1
<b>Total Facilities</b>	<b>2</b>	<b>2</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

	<b>2023 FTE Count</b>	<b>2024 FTE Count</b>
<b>Finance</b>		
Cashier	1	1
Director - Finance	1	1
Manager - Accounting	2	2
Senior Technician - Purchasing	1	1
Specialist I - Utility Billing	1	1
Specialist II - Utility Billing	1	1
Technician - Accounting (Accounts Payable)	1	1
Technician - Accounting (Payroll)	1	1
Technician - Sales and Use Tax	1	1
<b>Total Finance</b>	<b>10</b>	<b>10</b>
<b>Human Resources</b>		
Director - Human Resources	1	1
Generalist - Human Resources	1	1
Specialist - Human Resources (Sponsored Intern)*	0	1
<b>Total Human Resources</b>	<b>2</b>	<b>3</b>
<b>Information Technology</b>		
Manager - Information Technology	1	1
Technician I - Information Technology	1	1
Technician II - Information Techology	1	1
<b>Total Information Technology</b>	<b>3</b>	<b>3</b>
<b>Library</b>		
Assistant - Library (Part-Time)	2	2
Assistant Librarian	1	1
Deputy Director - Library	1	1
Director - Library	1	1
Librarian	1	1
Technician - Library	3	3
<b>Total Library</b>	<b>9</b>	<b>9</b>
<b>Municipal Court</b>		
Deputy Municipal Court Clerk	1	1
Municipal Court Clerk	1	1
Municipal Court Clerk Temp	0.5	0.5
Municipal Judge	0.5	0.5
<b>Total Municipal Court</b>	<b>3</b>	<b>3</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

<b>Museum</b>	<b>2023 FTE Count</b>	<b>2024 FTE Count</b>
Coordinator - Education	1	1
Curator of Collections & Exhibits	1	1
Director - Museum	1	1
Manager - Archives Librarian/Visitor Services	1	1
Technician - Multimedia	1	1
<b>Total Museum</b>	<b>5</b>	<b>5</b>

**Parks**

Administrative Clerk - Parks	1	1
Attendant - Spalsh Pad*	0	0.5
Crew Leader - Parks*	1	3
Director - Parks	1	1
Equipment Operator/Maintenance Worker - Parks*	2	2
Foreman - Parks	1	1
Maintenance Worker - Parks (Part-Time)	1	1
Maintenance Worker - Parks*	10	8
Technician I - Arborist	2	2
Technician II - Arborist	1	1
Trail Builder	0.5	0.5
<b>Total Parks</b>	<b>20.50</b>	<b>21.00</b>

**Planning**

City Planner	1	1
<b>Total Planning</b>	<b>1</b>	<b>1</b>

**Police**

Chief of Police	1	1
Commander - Administration, Patrol, or Support	3	3
Community Service Officer I & II	4	4
Coordinator - Crime Prevention	1	1
Corporal	1	1
Crime Analyst	1	1
Investigator/Detective	5	5
Manager - Police Business	1	1
Police Officer (School Resource Officer)	3	3
Police Officer*	21	28
Sergeant - Administrative	1	1
Sergeant - Detective	1	1
Sergeant - Patrol	4	4
Sergeant - Training	1	1
Supervisor - Community Service Officer	1	1
Technician - Police Records (Sponsored Intern)	1	1
Technician I & II - Evidence*	2	2.5
Technician I & II - Police Records*	2	2.5
<b>Total Police</b>	<b>54</b>	<b>62</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

<b><u>Public Information</u></b>	<b><u>2023 FTE Count</u></b>	<b><u>2024 FTE Count</u></b>
Public Information Officer	1	1
<b>Total Public Information</b>	<b>1</b>	<b>1</b>
<b><u>Storm Water</u></b>		
Coordinator - Stormwater	1	1
Supervisor - Stormwater	1	1
Technician - Stormwater Maintenance	1	1
<b>Total Storm Water</b>	<b>3</b>	<b>3</b>
<b><u>Streets</u></b>		
Crew Leader - Streets	1	1
Equipment Operator/Maintenance Worker - Streets	7	7
Field Supervisor - Streets	1	1
Maintenance Worker - Streets	3	3
Superintendent - Streets	1	1
<b>Total Streets</b>	<b>13</b>	<b>13</b>
<b><u>Water</u></b>		
Administrative Clerk II - Water	1	1
Administrative Clerk I - Water	1	1
Chief Plant Operator	1	1
Crew Leader - Utility	3	3
Equipment Operator/Maintenance Worker - Utility	2	2
Foreman - Water Treatment Plant Maintenance	1	1
Inspector - Cross Connection	1	1
Inspector - Water Distribution	1	1
Maintenance Worker - Utility	6	6
Operator A, B, C, Trainee - Water Treatment Plant	7	7
Specialist - Water Treatment Plant	1	1
Superintendent - Water	1	1
Supervisor - Water Distribution	1	1
Technician - Utility Locate	1	1
Worker - Facilities Maintenance	1	1
<b>Total Water</b>	<b>29</b>	<b>29</b>
<b>Total Authorized Positions</b>	<b>174.00</b>	<b>183.50</b>
Authorized positions 2021	165.75	
Authorized positions 2022	170.50	
Authorized positions 2023	174.00	

# CITY OF CAÑON CITY

## COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval. The total budgeted for this program is \$50,000.

<b>Community Agency</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>2024 Budget</b>
Boys and Girls Club of Fremont County	\$ 5,000	\$ 6,000	\$ 2,500
Bridge Youth Center	5,400	1,200	4,200
Cañon City Literacy Center	5,000	5,000	5,000
Cañon City Pregnancy Center	-	2,000	
Family Crisis Services Inc.	-	-	2,240
Fremont Adventure Recreation	-	1,500	-
Fremont County Crimestoppers	-	-	2,000
Fremont County Community Concert Association	600	-	360
Fremont Search & Rescue	-	-	2,800
FSFC - Dolly Paron Imagination Library	-	-	2,000
Fremont Starfire Cadet Squadron	-	500	
Gold Belt Tour Scenic & Historic Byway Assoc	-	1,000	
Heart of Colorado CASA	3,100	2,000	2,000
Hope House Canon City	-	-	840
JJ's Helping Paws	6,000	3,500	3,500
Loaves & Fishes	-	5,000	-
Mercy today Ministries	-	4,000	-
Peer Empowered Recovery Community Solutions	-	500	-
Royal Gorge Philharmonic	-	2,500	700
Royal Gorge RIO	-	1,400	-
Senior Services Solutions Plus	5,000	5,000	5,000
The Pantry of Fremont	6,000	6,000	7,000
Uncaged Today	4,800	2,500	4,800
<b>TOTAL COMMUNITY AGENCY FUNDING</b>	<b>\$ 40,900</b>	<b>\$ 49,600</b>	<b>\$ 44,940</b>

**CITY OF CAÑON CITY**  
**2024 Grant Funding Excluding ARPA**

The 2024 budget includes grant funded projects and programs of over \$9 million. The City may be required to provide matching funds for various projects. The anticipated grant funding included in the 2024 budget is over \$7.1 million with a City match of approximately \$1.9 million. The following table provides more detail about the funding of grants included in the 2024 budget:

<b>Fund</b>	<b>Project/Program</b>	<b>Grant Amount</b>	<b>City Match</b>	<b>Project Cost</b>
General	Bullet Proof Vests	\$5,064	\$5,064	\$10,128
General	POST Grant *	10,000	0	10,000
General	BATTLE Grant	10,000	0	10,000
General	BHA Co-Responder Grant	235,000	0	235,000
General	BLM Paleontology Interpretation Grant	15,000	0	15,000
General	Miscellaneous BLM Grants	35,000	0	35,000
General	Peer Support Team Grant *	9,500	0	9,500
General	Peer Support Team K9 Grant *	8,575	0	8,575
General	Colorado Opiod Settlement	17,252	0	17,252
General	COPS Grant	1,000,000	1,473,592	2,473,592
General	Miscellaneous Museum Grants	7,000	0	7,000
Quality of Life	CDOT US50 Pedestrian Improvements	3,248,980	538,499	3,863,530
Quality of Life	CDOT 9th St SRTS Project	627,029	156,757	783,786
Quality of Life	CDOT RMS Opportunity II	27,425	2,742	30,167
Quality of Life	CDOT RMS Opportunity I	1,000,000	250,000	1,250,000
Quality of Life	CDOT Four Mile Lane Bridge Rehab	159,670	39,918	199,588
Quality of Life	CDOT Hwy 50 Lighting	602,500	122,500	725,000
Quality of Life	Multimodal Master Plan	97,500	0	97,500
Quality of Life	EPA Brownfields	375,000	0	375,000
Quality of Life	Parks Maintenance Building	700,000	700,000	1,400,000
Water	Water Master Plan	62,500	97,100	159,600
<b>Totals</b>		<b>\$7,955,594</b>	<b>\$3,378,672</b>	<b>\$11,334,266</b>

\*Projects and programs have been applied for.

**CITY OF CAÑON CITY**  
**American Rescue Plan Act (ARPA)**

Signed into law on March 11, 2021, The American Rescue Plan Act of 2021 (“ARPA”) provided the City with \$4,203,824.70 in funding.

**Eligible uses of these funds include:**

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

**Restrictions on the uses of these funds include:**

- Funds allocated to states cannot be used to directly or indirectly to offset tax reductions or delay a tax or tax increase;
- Funds cannot be deposited into any pension fund.

All funds must be obligated by December 31, 2024 and expended by December 31, 2026.

The City has allocated the funding as follows:

<b>Fund</b>	<b>Project</b>	<b>Allocation</b>
General Fund – Police Dept	Records Management Implementation	\$50,000
General Fund – Police Dept	Radios	253,530
General Fund – Municipal Courts	Court Management Implementation	45,000
General Fund - Administration	ERP Implementation	150,000
General Fund – IT	Security and Systems Upgrade	482,457
Quality of Life	Community Broadband	1,000,000
Water	Reynolds Water Line	1,072,838
Water	PCL/SCADA	950,000
Stormwater	Rhodes Ave Stormwater project	200,000

**CITY OF CAÑON CITY**  
**2024 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
<b>POLICE VEHICLES Schedule 3</b>						
10-420-211-630	3/1/2024	663.08	18,720.35	19,383.43		
10-420-213-630	6/1/2024	590.54	18,792.89	19,383.43		
	9/1/2024	517.72	18,865.71	19,383.43		
	12/1/2024	444.61	18,938.82	19,383.43		
<b>2024 Total</b>		<b>2,215.95</b>	<b>75,317.77</b>	<b>77,533.72</b>	\$	<b>95,801</b> <b>Mar 2026</b>
<b>POLICE VEHICLES Schedule 4</b>						
10-420-213-630	1/7/2024	1,384.57	11,655.47	13,040.04		
	4/7/2024	1,290.74	11,749.30	13,040.04		
	7/7/2024	1,196.16	11,843.88	13,040.04		
	10/7/2024	1,100.82	11,939.22	13,040.04		
<b>2024 Total</b>		<b>4,972.29</b>	<b>47,187.87</b>	<b>52,160.16</b>	\$	<b>124,808</b> <b>April-27</b>
<b>STREETS EQUIPMENT Schedule 5</b>						
10-430-314-620	1/19/2024	2,704.07	25,825.78	28,529.85		
	4/19/2024	2,380.60	26,149.25	28,529.85		
	7/19/2024	2,053.08	26,476.77	28,529.85		
	10/19/2024	1,721.46	26,808.39	28,529.85		
<b>2024 Total</b>		<b>8,859.21</b>	<b>105,260.19</b>	<b>114,119.40</b>	\$	<b>110,634</b> <b>October-25</b>
<b>POLICE VEHICLES Schedule 6</b>						
10-420-211-630	1/19/2024	4,119.86	18,373.05	22,492.91		
10-420-213-630	4/19/2024	3,886.06	18,606.85	22,492.91		
	7/19/2024	3,649.29	18,843.62	22,492.91		
	10/19/2024	3,409.51	19,083.40	22,492.91		
<b>2024 Total</b>		<b>15,064.72</b>	<b>74,906.92</b>	<b>89,971.64</b>	\$	<b>248,855</b> <b>October-27</b>
<b>WATER PROJECTS</b>						
50-490-913-610	6/1/2024	96,804.50	-	96,804.50		
50-490-913-620	12/1/2024	96,804.50	685,000.00	781,804.50		
<b>2024 Total</b>		<b>193,609.00</b>	<b>685,000.00</b>	<b>878,609.00</b>	\$	<b>6,205,000</b> <b>Nov 2032</b>
<b>STORMWATER VACTRUCK</b>						
55-480-913-610	1/7/2024	944.25	25,172.69	26,116.94		
55-480-913-620	4/7/2024	841.04	25,275.90	26,116.94		
	7/7/2024	737.41	25,379.53	26,116.94		
	10/7/2024	633.36	25,483.58	26,116.94		
<b>2024 Total</b>		<b>3,156.06</b>	<b>101,311.70</b>	<b>104,467.76</b>	\$	<b>153,059</b> <b>Jan 2026</b>

**CITY OF CAÑON CITY**  
**2024 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance	Maturity Date
<b>STORMWATER PROJECTS</b>						
55-480-913-610	6/1/2024	129,150.00	-	129,150.00		
55-480-913-620	12/1/2024	129,150.00	300,000.00	429,150.00		
	<b>2024 Total</b>	<b>258,300.00</b>	<b>300,000.00</b>	<b>558,300.00</b>	<b>\$ 5,900,000</b>	<b>Dec 2038</b>
<b>INTERFUND LOAN - STREET IMPROVEMENT FUND</b>						
27-270-400-610	12/31/2024	122,200.00	556,000.00	678,200.00		
	<b>2024 Total</b>	<b>122,200.00</b>	<b>556,000.00</b>	<b>678,200.00</b>	<b>\$ 1,111,108</b>	<b>Dec 2026</b>
<b>GRAND TOTAL OBLIGATION</b>						
		<b>\$ 584,453.30</b>	<b>\$ 1,764,817.34</b>	<b>\$ 2,349,270.64</b>	<b>\$ 13,589,775.33</b>	

***Obligation Summary by Fund***

<i>General Fund</i>	<i>31,112.17</i>	<i>302,672.75</i>	<i>333,784.92</i>	<i>580,096.99</i>
<i>Water Fund</i>	<i>193,609.00</i>	<i>685,000.00</i>	<i>878,609.00</i>	<i>6,205,000.00</i>
<i>Street Improvement Fund</i>	<i>122,200.00</i>	<i>556,000.00</i>	<i>678,200.00</i>	<i>1,111,108.00</i>
<i>Stormwater Utility Fund</i>	<i>261,456.06</i>	<i>401,311.70</i>	<i>662,767.76</i>	<i>6,053,058.60</i>
			<b><u>\$ 2,553,361.68</u></b>	<b><u>\$ 13,949,263.59</u></b>

*Revised on 12/29/2023*

\*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.

**RESOLUTION NO. 16, SERIES OF 2023**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY,  
COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH  
FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY,  
COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY  
OF JANUARY, 2024 AND ENDING ON THE LAST DAY OF DECEMBER, 2024.**

**WHEREAS**, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

**WHEREAS**, on or before October 1, 2023, the said City Administrator submitted a proposed budget to this governing body for its consideration;

**WHEREAS**, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 18, 2023 and interested taxpayers were given the opportunity to file or register any objections to said budget; and

**WHEREAS**, all modifications to the proposed budget made during the budget process are such that the budget to be adopted through this resolution remains in balance, as is required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY,**  
as follows:

1. That the 2024 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, is hereby adopted as the official budget for the fiscal year of 2024.

2. That the adoption of the 2024 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.

3. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.

4. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 6th day of November, 2023.

  
\_\_\_\_\_  
Ashley Smith, Mayor

Cindy Foster-Owens  
Cindy L. Foster-Owens, City Clerk  
City of Cañon City, Colorado

**A BILL FOR**  
**ORDINANCE NO. 14, SERIES OF 2023**

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO  
APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS, IN THE  
AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR  
THE CITY OF CAÑON CITY, COLORADO, FOR THE 2024 BUDGET  
YEAR.**

**WHEREAS**, on November 6, 2023, by Resolution No. 16, Series of 2023, the Council of Cañon City adopted the annual budget for the City's 2024 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

**WHEREAS**, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF CAÑON CITY, COLORADO, as follows:**

**Section 1.** That for the 2024 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

<b>Fund</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Total Appropriation</b>
General Fund	\$24,086,815	\$1,622,647	\$25,709,462
Park Improvement Fund	2,661,705	750,000	3,411,705
Conservation Trust Fund	135,500	0	135,500
Library Donations Fund	73,500	0	73,500
Museum Donations Fund	12,000	0	12,000
Quality of Life Fund	10,406,356	0	10,406,356
Street Improvement Fund	7,227,556	0	7,227,556
Excess Special Improvement Fund	0	15,000	15,000
Self Insurance Fund	2,569,500	0	2,569,500
Water Fund	9,948,338	1,102,484	11,050,822
Raw Water Fund	36,000	0	36,000
Stormwater Utility Fund	4,112,315	495,000	4,607,315
<b>Total Appropriations</b>	<b><u>\$61,269,585</u></b>	<b><u>\$3,985,131</u></b>	<b><u>\$65,254,716</u></b>

Section 2. Severability. If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3. Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.



Ashley Smith  
Ashley Smith, Mayor

ATTESTATION & CERTIFICATION//

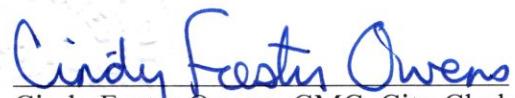
11-06-23 – Introduced, Read by title & Passed on first reading

11-13-23 – Published

12-04-23 – Passed and Adopted on second reading

12-07-23 – Published

12-12-23 – Effective



Cindy Foster Owens

Cindy Foster Owens, CMC, City Clerk

City of Cañon City (Attest)

## RESOLUTION NO. 17, SERIES OF 2023

### A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on November 6, 2023;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses, is \$553,669.84; and

WHEREAS, the 2023 gross valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$193,273,623; and

WHEREAS, the 2023 net taxable valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$191,448.770.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY, as follows:**

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2024 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2023.
2. That for the purposes of recouping taxes abated and refunded, as certified by the Fremont County Assessor, there is hereby levied a tax of 0.005 Mills upon each dollar of the assessed valuation of the taxable property within the City for the year 2023.
3. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners, the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 18th day of December, 2023.



A handwritten signature in blue ink, appearing to read "Ashley Smith", is written over a blue horizontal line. Below the line, the name "Ashley Smith" is printed in a smaller, black, sans-serif font.



A handwritten signature in blue ink, appearing to read "Cindy L. Foster Owens", is written over a blue horizontal line. Below the line, the name "Cindy L. Foster Owens" is printed in a smaller, black, sans-serif font.

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

**TO:** County Commissioners<sup>1</sup> of Fremont County, Colorado.  
**On behalf of the** City of Canon city,  
 (taxing entity)<sup>A</sup>  
 the City Council,  
 (governing body)<sup>B</sup>  
 of the City of Canon City,  
 (local government)<sup>C</sup>

Hereby officially certifies the following mills  
 to be levied against the taxing entity's GROSS \$ 193,273,623

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation  
 (AV) different than the GROSS AV due to a Tax

Increment Financing (TIF) Area<sup>F</sup> the tax levies must be \$ 191,448,770  
 calculated using the NET AV. The taxing entity's total  
 property tax revenue will be derived from the mill levy  
 multiplied against the NET assessed valuation of:

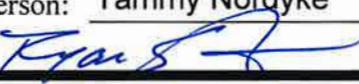
(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
 BY ASSESSOR NO LATER THAN DECEMBER 10**

**Submitted:** 12/18/2023 for budget/fiscal year 2024.  
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

<b>PURPOSE</b> (see end notes for definitions and examples)	<b>LEVY<sup>2</sup></b>	<b>REVENUE<sup>2</sup></b>
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1. General Operating Expenses <sup>H</sup>	<u>2.887</u>	mills	\$ <u>552,712.60</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	<u>&lt; 0.000</u>	mills	\$ <u>&lt;0.00</u>
<b>SUBTOTAL FOR GENERAL OPERATING:</b>			
3. General Obligation Bonds and Interest <sup>J</sup>	<u>0.000</u>	mills	\$ <u>0.00</u>
4. Contractual Obligations <sup>K</sup>	<u>0.000</u>	mills	\$ <u>0.00</u>
5. Capital Expenditures <sup>L</sup>	<u>0.000</u>	mills	\$ <u>0.00</u>
6. Refunds/Abatements <sup>M</sup>	<u>0.005</u>	mills	\$ <u>957.24</u>
7. Other <sup>N</sup> (specify): _____	<u>0.000</u>	mills	\$ <u>0.00</u>
	<u>0.000</u>	mills	\$ <u>0.00</u>

**TOTAL:** [ Sum of General Operating  
 Subtotal and Lines 3 to 7 ] 2.892 mills \$ 553,669.84

Contact person: Tammy Nordyke Phone: (719) 276-5251  
 Signed:  Title: City Administrator

Survey Question: Does the taxing entity have voter approval to adjust the general  
 operating levy to account for changes to assessment rates?

Yes  No

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the  
 Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the *taxing entity*'s boundaries include more than one county, you must certify the levies to each county. Use a separate form  
 for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of  
 Form DLG57 on the County Assessor's FINAL certification of valuation).