



# CITY OF CAÑON CITY

## 2025 ADOPTED BUDGET

FOR THE FISCAL YEAR BEGINNING JANUARY 01, 2025





# CITY OF CAÑON CITY, COLORADO

---

## 2025 BUDGET

### TABLE OF CONTENTS

---

	Page
<b><u>BUDGET MESSAGE</u></b>	
Budget Message	1
Budget Process	10
Budget Timeline	11
<b><u>TOTAL BUDGET</u></b>	
Total Budget - Chart	13
Total Budget	14
Total Budget Summary	16
<b><u>DEPARTMENT/ACTIVITIES BY FUND</u></b>	
<b>GENERAL FUND:</b>	
Fund Summary	19
Budget Statement	20
Revenue - Graph	22
Revenue Detail	31
Expenditures by Function- Graph	34
Uses of Funds	35
Expenditures by Category - Graph	37
Expenditures by Category	38
<b>General Government:</b>	
Total of all Divisions/Programs	41
City Council	42
City Clerk	44
Elections	46
Municipal Court	49
City Administrator	52
Public Information Department	54
Human Resources	57
Computer Resources Department	61
Facilities	64
Finance Department	66
Non-Departmental	68
Building Department	71
Planning & Zoning	75
Economic Development Department	79
<b>Public Safety:</b>	
Total of all Divisions/Programs	83
Police Support Services	85
Police Operations	93
COPS Grant Program	96
School Resource Program	98
Co-Responder Program	100

# CITY OF CAÑON CITY, COLORADO

---

## 2025 BUDGET

### TABLE OF CONTENTS

---

	Page
<b>GENERAL FUND (CONTINUED)</b>	
<b>Public Works</b>	
Total of all Divisions/Programs	103
Fleet	105
Streets	109
Engineering	112
Public Works Projects	114
<b>Culture &amp; Recreation</b>	
Total of all Divisions/Programs	115
Cañon City Public Library	116
Royal Gorge Regional Museum & History Center	118
Culture & Recreation Capital Projects	120
<b>SPECIAL REVENUE FUNDS:</b>	
<b>Park Improvement Fund</b>	
Fund Overview	121
Fund Summary	122
Budget Statement	123
Revenue Detail	124
Expenditure Detail	125
<b>Conservation Trust Fund</b>	
Fund Overview	127
Fund Summary	128
Budget Statement	129
Revenue Detail	131
Expenditure Detail	132
<b>2A Swimming Pool Construction Tax Fund</b>	
Fund Overview	133
Fund Summary	134
Budget Statement	135
Revenue Detail	136
Expenditure Detail	137
<b>Library Donations Fund</b>	
Fund Overview	139
Fund Summary	140
Budget Statement	141
Revenue Detail	142
Expenditure Detail	143
<b>Museum Donations Fund</b>	
Fund Overview	145
Fund Summary	146
Budget Statement	147
Revenue Detail	148
Expenditure Detail	149

# CITY OF CAÑON CITY, COLORADO

---

## 2025 BUDGET

### TABLE OF CONTENTS

---

	Page
<b><u>CAPITAL PROJECTS FUND</u></b>	
<b>Quality of Life Fund</b>	
Fund Overview	151
Fund Summary	152
Budget Statement	153
Revenue Detail	154
Expenditure Detail	155
 <b>2A Street Improvement Fund</b>	
Fund Overview	157
Fund Summary	158
Budget Statement	159
Revenue Detail	160
Expenditure Detail	161
 <b><u>DEBT SERVICE FUND</u></b>	
<b>ST Improvement Dist 2014-01Fund</b>	
Fund Summary	163
Budget Statement	164
Revenue Detail	165
Expenditure Detail	166
<b>Excess Special Improvement Fund</b>	
Fund Overview	167
Fund Summary	168
Budget Statement	169
Revenue Detail	170
Expenditure Detail	171
 <b><u>ENTERPRISE FUNDS:</u></b>	
<b>Water Fund</b>	
Fund Summary	173
Budget Statement	174
Revenue Detail	178
Expenditures by Category	180
Expenditures by Category - Graph	182
Water Administration	184
Utility Billing	186
Water Treatment	188
Water Distribution	191
Water Projects	194
<b>Raw Water Acquisition Fund</b>	
Fund Overview	195
Fund Summary	196
Budget Statement	197
Revenue Detail	198
Expenditure Detail	199

# CITY OF CAÑON CITY, COLORADO

---

## 2025 BUDGET

### TABLE OF CONTENTS

---

	Page
<b>Stormwater Utility Fund:</b>	
Fund Overview	201
Fund Summary	202
Budget Statement	203
Revenue Detail	205
Expenditure Detail	206
 <b><u>INTERNAL SERVICE FUND:</u></b>	
<b>Self Insurance Fund</b>	
Fund Overview	209
Fund Summary	210
Budget Statement	211
Revenue Detail	212
Expenditure Detail	213
 <b><u>PERMANENT FUND</u></b>	
<b>Cemetery Fund</b>	
Fund Overview	215
Fund Summary	216
Budget Statement	217
Revenue Detail	218
 <b><u>SUPPLEMENTAL INFORMATION:</u></b>	
5-Year Capital Improvement Plan	219
Authorized Positions by Department	221
Pay Structure By Position	225
Community Agency Funding	229
<b>Grant Funding</b>	
Grant Funding Excluding ARPA	231
American Rescue Plan Act (ARPA)	232
<b>Compliance</b>	
Lease Payments & Debt Schedules	233
Resolution No. 18, Series of 2024 - Adopting Budget	235
Ordinance No. 11, Series of 2024 - Appropriating Budget	237
Resolution No. 16, Series of 2024 - Setting Mill Levy	239
Certification of Mill Levy for Non-School Governments	240
Mill Levy Public Informaiton	241
Amended Certification of Valuation By Fremont County Assessor	242



# CITY OF CAÑON CITY

**City Administrator**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 269-9011 • [www.canoncity.org](http://www.canoncity.org)

TO: Mayor and City Council

FROM: Ryan Stevens, City Administrator

PREPARED BY: Tammy Nordyke, Director of Finance

DATE: December 16, 2024

RE: Fiscal Year 2025 Budget Message

---

I am pleased to submit the Fiscal Year 2025 Budget to City Council. The Fiscal Year 2025 Budget of over \$74 million (including transfers) is approximately 13.5% more than the Fiscal Year 2024 budget. The largest overall increase is related to capital expenditures. Capital expenditures are up \$5,348,484 or 20.72% over 2024. The increase in capital expenditures is related to the Water Enterprise fund water line replacements.

The 2025 Budget is balanced, prudent, and responsive to City Council's Balanced Scorecard Strategic Plan and the following community priorities:

- ✓ Improve citizens' quality of life
- ✓ Spend tax dollars efficiently and responsibly
- ✓ Invest in infrastructure and public safety
- ✓ Simplify municipal regulations and codes
- ✓ Prioritize and implement development projects
- ✓ Maintain a balanced, diversified economy
- ✓ Create programming that engages people
- ✓ Provide opportunities for staff growth and training

## **City Budget**

The Fiscal Year 2025 Budget, inclusive of all funds, is balanced. Where revenues do not cover expenditures, reserves are used to balance the budget according to policy. The Fiscal Year 2025 Budget excluding transfers is \$71.2 million which represents a \$9,358,255 increase over the Fiscal Year 2024 Budget. The Fiscal Year 2025 Budget is supported by revenue of \$46.1 million, other financing sources of \$6.4 million, and operating and capital reserves of \$18.6 million. Year-end Fiscal Year 2025 total reserves are projected to be \$27.6 million.

The following table compares the budgeted expenditures by fund for Fiscal Years 2024 and 2025. The expenditures are shown net of operating transfers out.

## EXPENDITURE BUDGET COMPARISON EXCLUDING TRANSFERS

	2024 Budget	2025 Budget	% Change
General Fund	\$20,572,033	\$21,108,975	2.6%
Park Improvement Fund	\$2,480,705	\$2,625,925	5.9%
Other Special Revenue Funds	\$95,500	\$1,687,500	1667.0%
<b>Total General Government Operating Expenditures</b>	<b>\$23,148,238</b>	<b>\$25,422,400</b>	<b>9.8%</b>
General Government Debt Service	\$1,077,357	\$1,077,467	0.0%
General Government Capital Outlay	\$20,743,837	\$18,831,711	-9.2%
Enterprise Fund Operating	\$7,466,661	\$8,650,604	15.9%
Enterprise Fund Debt Service	\$1,557,602	\$1,776,986	14.1%
Enterprise Fund Capital Outlay	\$5,072,390	\$12,333,000	143.1%
Self-Insurance Fund	\$2,841,823	\$3,174,000	11.7%
<b>Total Citywide Expenditures</b>	<b>\$61,907,908</b>	<b>\$71,266,168</b>	<b>15.1%</b>

The following table compares the budgeted revenues by fund for Fiscal Years 2024 and 2025. The revenues are shown net of operating transfers in.

## REVENUE BUDGET COMPARISON EXCLUDING TRANSFERS

	2024 Budget	2025 Budget	% Change
General Fund	\$16,312,209	\$16,829,689	3.2%
Park Improvement Fund	\$2,333,500	\$2,484,900	6.5%
Other Special Revenue Funds	\$194,000	\$1,776,500	815.7%
<b>Total General Government Operating Revenue</b>	<b>\$18,839,709</b>	<b>\$21,091,089</b>	<b>12.0%</b>
Capital Project Funds	\$5,894,904	\$13,697,639	132.4%
Enterprise Funds	\$10,209,425	\$11,388,266	11.5%
Self-Insurance Fund	\$3,000,000	\$3,130,000	4.3%
Miscellaneous Funds	\$98,000	\$107,928	10.1%
<b>Total Citywide Operating Revenues</b>	<b>\$ 38,042,038</b>	<b>\$ 49,414,922</b>	<b>29.9%</b>

### **General Fund**

The 2025 General Fund expenditure budget, which represents most core City services, is balanced at nearly \$26.3 million and represents a \$300,552 (1%) increase over the 2024 Budget. The following table compares the budgeted expenditures by use:

## **EXPENDITURE BUDGET COMPARISON**

	<b>2024 Budget</b>	<b>2025 Budget</b>
Operating Costs	\$20,572,033	\$21,108,975
Debt Service	\$399,801	\$391,911
Capital Outlay	\$3,480,981	\$1,683,481
Transfers out	\$1,622,647	\$1,522,647

The revenue budget is \$16.82 million, representing a \$517,480 (3.1%) increase over 2024 Budgeted revenues. This increase in revenue is largely due an increase in the allocation of revenue from the Royal Gorge Bridge. It is anticipated that the lease revenue from the Royal Gorge Bridge will remain flat.

### **Balancing Strategy**

We have balanced the 2025 General Fund budget using the following strategies:

- ✓ Self-Insurance premiums were increased by 3%
- ✓ Use of Fund Balance for capital improvements
- ✓ Continuation of the fleet management leasing program

### **City Wide**

An increase in personnel services is shown in all funds. The State of Colorado is increasing minimum wage by approximately 2.7% effective January 1, 2025. The increase in personnel services includes a cost-of-living increase of 2.7% for all employees as well as an increase in staffing levels.

This is the fifth phase of the compensation and classification study. City Council has allocated up to \$500,000 towards the fifth phase. The budget incorporates a merit increase which will be the second year. The fifth phase in the implementation of the compensation and classification study it the last phase for the current study. To continue to make improvements with competitive wages, the City closely monitors and adjusts pay ranges accordingly. It is anticipated that a new study will be completed, and any necessary changes will be presented to City Council in the future.

For detailed information related to staffing levels, refer to the Supplement Information under the tab titled Authorized Positions by Department. The 2025 budget includes staffing level changes as follows:

<b>Title</b>	<b>Employment Status</b>	<b>Grant Funded</b>
Deputy City Administrator/Community Development Director	Full-time	No
Plan Reviewer - Building	Full-time	No
Reclassification of Evidence Technician	Part-time to Full-time	No

All vacant and new positions are budgeted at the family contribution rate for all benefits.

## **General Government**

The principal cost increases in the General Government function of the 2025 Budget are due to:

<b>Expenditure Category</b>	<b>Increase over prior year</b>
Personnel Services	\$1,671,005
Purchases Services	\$199,713

The decrease in capital outlay is related to moving the Clock Tower Plaza project from the General Fund budget to the Quality of Life Fund budget. The purchase of a backup generator continues to be included in the budget contingent upon receiving grant funding.

## **Public Safety Investments**

The core obligation of government is to provide a safe and secure environment for its residents, businesses, and visitors.

To ensure a safe and secure environment, the City will continue placing a premium on crime prevention and suppression as well as an enhanced level of public safety services.

The City received grant funding for five Police Officers starting in 2024. The funding will provide \$125,000 per officer over the course of three years. At the end of the three-year period, the City will be required to maintain the staff for one additional year. The budget reflects approximately \$41,667 in revenue per officer. The funding started in 2024 and will continue through 2027 with the option of an extension based on when the funds were first expended.

A change in the Co-Responder program added two additional full-time employees in 2024. This is reflected in the amended budget for 2024 and in the 2025 budget. The functions had previously been performed utilizing a contract for service.

The increase in debt service relates to the continuation of the fleet management program with an anticipated purchase of three additional police vehicles. This program will allow the City a manageable way of replacing the Police Fleet. Currently, the Police fleet has vehicles that are reaching the end of their useful and safe life. This program will allow the City to replace the Police fleet on a 4-to 5-year cycle versus the current 10 plus year cycle.

## **Economic Development Investments**

As part of the dedication of the City to spur economic growth within the community, the Economic Development Department researches and applies for grants benefitting both the City and the community.

In September 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 or more units within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run through August 31, 2025.

### **Infrastructure Investment**

The City's infrastructure and overall appearance are critical components of the community's image, quality, and vitality. The restoration of the City's built environment is a critical component of its future success. The 2025 Budget continues to work towards improving the community's image by dedicating nearly \$18.8 million towards key infrastructure to include:

Street improvements program funded by the 2A sales tax	\$7,303,841
Road Resurfacing (overlay, chip-sealing and crack sealing)	\$550,000
Ditch crossing construction	\$639,000
Main Street Improvements	\$1,250,000
Community Broadband	\$500,000

### **Culture and Recreation Investments**

The City's cultural and recreation amenities represent a key component of the overall quality of life and well-being of Cañon City. The 2025 Budget includes the next steps of the Centennial Park Master Plan with the relocation of the Parks Maintenance Facility to the Public Works Facility. Projects that continue to enhance the cultural and recreational investments include:

Shop expansion and relocation	\$850,000
Cemetery design project	\$85,000
Tennis Court resurfacing at Centennial Park & Rudd Park	\$111,000
Riverbank stabilization	\$300,000
Landscaping	\$32,000

### **Swimming Pool Construction Tax Fund**

On November 5, 2024, the registered electors of the City of Cañon City approved an increase in the amount of three-tenths of one percent (0.3%) in the City's sales and use tax for the purpose of supporting financing for the construction of a community recreation pool and related pool capital improvements to be constructed and operated by the Cañon City Area Metropolitan Recreation and Park District ("District"). The approval was conditioned on the approval by the registered electors of the District of a ballot measure authorizing debt to be issued by the District for the construction of a community recreation pool. The City, through the State of Colorado, will be responsible for the collection of the additional sales tax. The 2025 budget includes revenue and associated expenses related to this ballot question. No funds will be expended until the debt has been issued and payments are required. The City will maintain a separate accounting fund (Fund 28) and a separate investment account to ensure transparency.

### **Public Trust and Accountability Investment**

Cañon City residents desire a City government that is responsive, accountable, and seeks feedback from citizens on City services, initiatives, and policies. In the interest of building public trust, accountability, and engagement, the City will continue to broadcast Council meetings and maintain a presence on various social media platforms.

The City has made a commitment to seek input from employees on the health and climate of the City and then use that information to deploy strategies for organizational improvements. One area of concern is the ability to attract and maintain employees. In July 2021, City Council implemented a new salary structure. The final phase in the implementation is scheduled for January 2025.

### **Built Environment Investment**

To improve the overall appearance and first impression of Cañon City, the City proposes the following investments:

✓ Property Clean up	\$80,000
✓ Concrete Replacement Program	\$40,000
✓ Irrigation Lateral Replacement Program	\$20,000

To expedite remedying code violations and cleanups, the City will contract for site cleanups and then seek cleanup reimbursement from code violators.

### **General Fund – Fund Balance**

The General Fund operating reserves (unassigned fund balance) is projected to be \$4.4 million at year end or 20.85% of General Fund expenditures. This is consistent with the City Council’s Financial Management Policy that the City maintain a General Fund operating reserve between a minimum of 20.5% and a maximum of 30%. In addition to the unassigned fund balance, the General Fund maintains \$2,191,565 of classified fund balance. Refer to the General Fund Budget Statement for a detailed listing of the classifications.

### **Self-Insurance Fund**

The Self-Insurance fund accounts for the City’s employee health, vision, and dental insurance programs. The 2025 Self-Insurance expenditures are budgeted at \$3,174,000 an increase of \$332,177 (11.69%) increase from the 2024 adopted budget. This increase is primarily the result of increased claims and medical inflation. The Self-Insurance 2025 revenue is projected at \$3,130,000, a \$130,000 (4.3%) increase over the 2024 Budgeted revenue. This increase is the result of a change in the mix of family and single coverage among the City’s employees and from additional full-time employees included in the 2025 Budget as well as a 3% premium increase. The City estimates that the Self-Insurance fund’s retained earnings will decrease by \$44,000 in 2025. Even with the decrease in fund balance, the financial health of the Self-Insurance Fund continued to be strong. The continuation of small premium increases are anticipated each year and help maintain the financial strength.

### **Enterprise Funds**

The Water, Raw Water Acquisition, and Stormwater Utility Funds were established as enterprise funds to provide for the operation and maintenance of the Cañon City water system, to protect and expand the City’s raw water resources, and to operate and maintain the City’s stormwater facilities in accordance with the City’s National Pollutant Discharge Elimination System (NPDES) permit. These funds must

comply with the various Colorado Taxpayer Bill of Rights (TABOR) provisions concerning the operation of government-owned business. Revenues for the two water funds are comprised of proceeds from water sales, tap fees, zone charges, and various non-operating revenues. Revenues for the stormwater fund are comprised of user fees and various non-operating revenues.

The Fund's expenses include improvements and repairs to the water distribution system, upgrade of the water treatment facilities, maintenance of water storage facilities, and the repayment of debt obligations. The two major funds of this type are the Water Fund and the Stormwater Fund.

The City contracted for an independent Water Master plan and utility rate study of the Water user rates in 2024. The study is anticipated to be completed in early 2025. A recommendation of the various customer classifications and rate increases will be presented to City Council in the first half of 2025. The system development fees (tap fees) are also included in this study.

The 2025 Budget includes a 7% increase in water rates. Refer to Ordinance 12, Series of 2024 for detailed rate information. City Council will be presented with the results of the Water Master plan and rate study in the first half of 2025. During this time additional recommendations may be recommended to align rate structures for new and existing customer classes.

The 2025 Budget reflects an inflationary increase of 3% in storm water rates. Refer to Ordinance 13, Series of 2024 for detailed rate information. The average residential bill will increase approximately \$7.03 a year. The average residential bill is based on 3,688 square feet of impervious area. The average commercial bill will increase approximately \$36.20 a year. The average commercial bill is based on 19,000 square feet of impervious area.

### **Water Fund**

The 2025 Water Fund expenditure budget excluding transfers is \$17,739,666 which is a \$7,771,328 (78.32%) increase over the 2024 expenditure budget. Much of this increase is related to capital projects anticipated to be funded with a low interest loan. The largest capital projects include water main replacements, filter media replacement, and upgrading the SCADA system. The revenue budget is \$8,326,300 which is a \$723,500 (9.52%) increase over the adopted 2024 revenue budget. The increase is related to anticipated grant funding. Any excess revenue generated will become part of operating reserves. Total year-end projected Water Fund available resources are \$5,161,290. An operating reserve of \$1,954,962 has been established in accordance with Financial Management Policy minimum requirement of a 20.5% operating reserve.

### **Stormwater Fund**

The 2025 Stormwater Fund expenditure budget excluding transfers is \$4,582,424, which is a \$470,109 (11.43%) increase over the 2024 adopted expenditure budget. The primary reason for this increase is the capital outlay budget for the continuation of a multi-year stormwater system improvement program funded by the issuance of \$8 million of Certificates of Participation (COPs) in 2019. Additionally, the budget includes the accompanying annual debt service payment for the COPs and lease purchase agreements in the amount of \$545,124. The operating revenue budget is \$2,604,466, a \$65,341 (2.57%) increase over the 2024 adopted revenue budget. This increase is due to a rate increase and change in

impervious area. Total year-end projected available resources are \$2,066,065. An operating reserve of \$315,900 has been established in accordance with the Financial Management Policy minimum operating reserve policy of 20.5%.

### **Capital Improvement**

The City proposes to invest \$31,164,711 in capital improvements and equipment, an increase of \$5,348,484 (20.72%) over the 2024 capital budget. The City will be able to invest significant resources towards capital improvements and equipment in 2025 due to a combination of over \$7 million of available 2A resources, \$1,598,170 of stormwater projects funded by COP proceeds, \$6 million of water line projects fund with a low interest loan, and over \$6 million in Federal & State grants. The additional planned 2025 capital improvements and equipment will be funded by current operating resources and from balances accumulated by the City for use towards capital outlay. A detailed listing of the 2025 capital outlay is included in the final pages of this Budget document. Additional capital request information for the years 2025-2029 is also included in the supplemental information under the tab titled 5- Year Capital Improvement Plan.

The City accounts for Governmental Fund grant-funded capital projects within the Quality of Life Fund. The table below details the 2025 grant-funded capital projects and funding sources. Of the \$6,682,388 in capital projects, it is anticipated that \$3,878,320 (58%) will be funded using a combination of Federal and State funding.

<b>Project Description</b>	<b>TOTAL PROJECT COST</b>	<b>FUNDING SOURCES</b>		
		<b>Federal Grants</b>	<b>State Grants</b>	<b>Royal Gorge Bridge &amp; Other</b>
Clocktower Plaza	\$1,200,000	\$-	\$600,000	\$600,000
CDOT 3 <sup>rd</sup> Street Connector	\$750,000	\$540,000	\$-	\$210,000
CDOT Central & Orchard	\$1,080,000	\$900,000	\$-	\$180,000
BHE/Gateway Park	\$802,800	\$-	\$544,150	\$258,650
CDOT RMS Opportunity I	\$1,250,000	\$1,000,000	\$--	\$250,000
CDOT Four Mile Lane Bridge Rehab	\$196,588	\$156,670	\$--	\$39,918
CDOT Hwy 50 Lighting	\$725,000	\$240,000	\$362,500	\$122,500
Community Broadband	\$500,000	\$500,000	\$-	\$-
Potential Grants	\$1,000,000	\$-	\$500,000	\$500,000
Parks Maintenance Building	\$850,000	\$-	\$375,000	\$475,000
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$8,354,388</b>	<b>\$3,336,670</b>	<b>\$2,381,650</b>	<b>\$2,636,068</b>

The 3<sup>rd</sup> Street connector project and the Central and Orchard projects are funded for the portion that is anticipated to be completed in 2025. The above table shows the entire project cost.

Refer to the supplemental information section entitled Grant Funding for a detailed listing of additional grants and American Rescue Plan Act used included in the 2025 Fiscal Year Budget.

### **Conclusion**

The 2025 Budget addresses the City's essential priorities and capital needs and will allow the City to achieve critical community and strategic goals. It also solidifies a plan that supports the City's efforts to ensure continued financial stability and sustainability in future years.

In presenting the budget to the City Council, I would like to acknowledge and express appreciation to the City leadership team and staff for its willingness to submit realistic budget requests and develop initiatives to meet the Council's and community's priorities. I would also like to recognize the Finance Department for its assistance in preparing this budget and its comprehensive presentation.

Most importantly, I would like to recognize the City Council for its leadership in developing and adopting the balance scorecard as the basis for strategic planning, which has served as the foundation for the 2025 Budget. The Council should also be recognized for its commitment to move the City toward a brighter and more sustainable future.

# **THE BUDGET PROCESS**

The City of Cañon City is a Home Rule City, governed by the City Charter. The City Administrator or Director of Finance is required to submit a proposed budget to the City Council for each budget year. The fiscal year of the City begins on January 1st and ends on December 31st.

Department Heads are required to submit budget line item detail proposals in the City's Finance program. The City Administrator and Finance Director then conducts individual meetings with Department Heads. The Department of Finance prepares a preliminary budget as requested, which is then reviewed by the City Administrator.

On or before October 1st, the City Administrator submits the proposed budget to the City Council. The Public Budget Hearing will be conducted on October 23, 2024. The public Hearing is open to all citizens. At the conclusion of the public hearings, City Council makes their recommendations.

The City Council sets the Mill Levy through a resolution. The City Council formally adopts the budget through a resolution and appropriation ordinance.

## **BUDGET BASIS**

Budgets for all governmental funds (General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Fund) are prepared separately using the Modified Accrual basis of accounting. This method is where revenues are recognized in the accounting period in which they became available and measurable, and expenditures are recorded when the related fund liability is incurred.

Budgets for the Enterprise Funds and the Internal Service Fund are adopted on a non-GAAP basis. Under this method revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Budgeting for the capital expenditures and principal bond payments provides full accrual basis but does not provide for depreciation and amortization.

## TIMELINE FOR 2025 FISCAL YEAR BUDGET

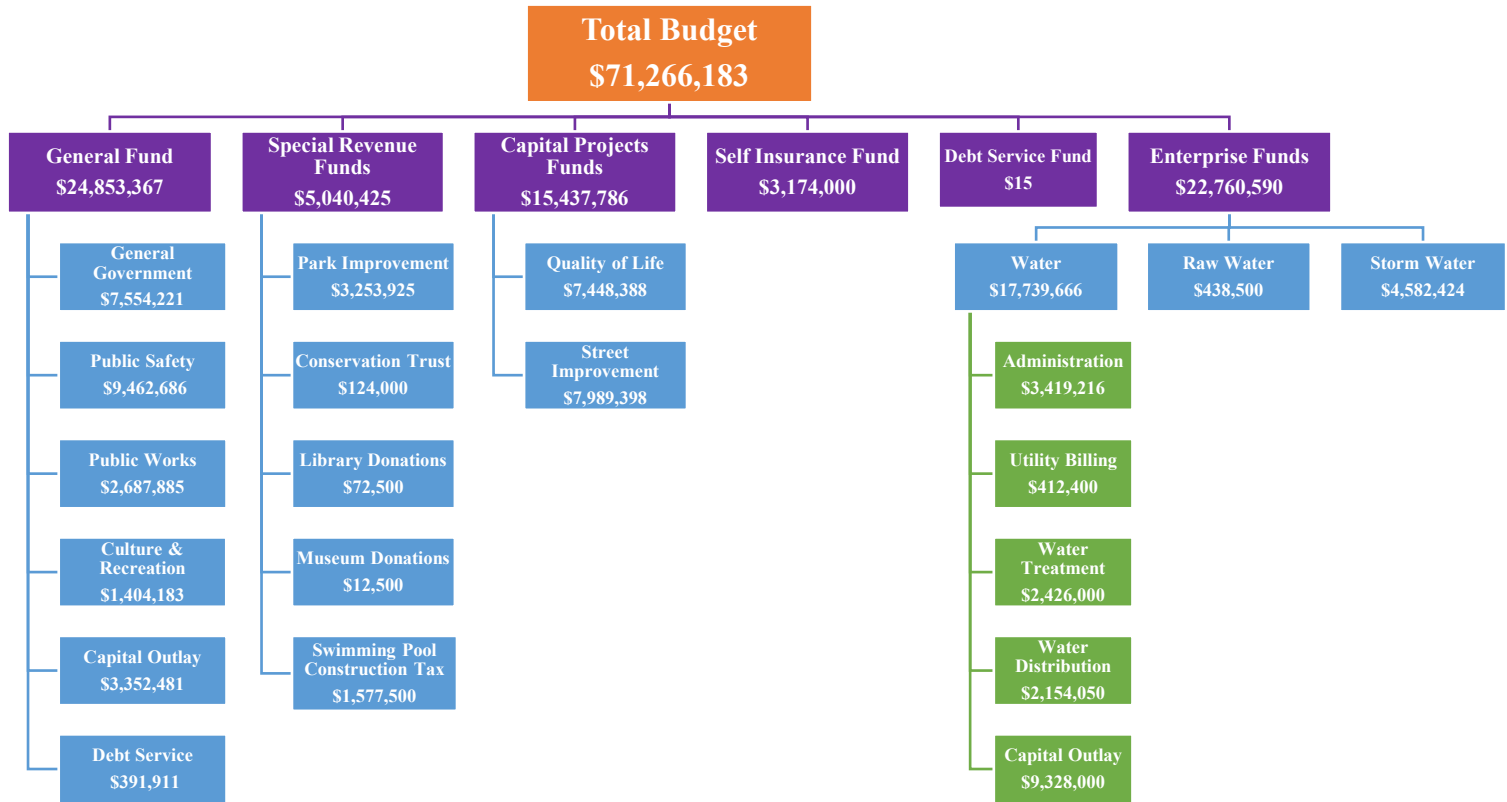
	Item #	Process Description	Purpose / Explanation	Finance / Admin.	Department Heads	Community Agencies	Public	City Council
Budgetary Information	1	Distribute Budget Preparation Package	Department Heads complete detailed documentation for their operating, staffing and capital requests.	7/2	7/2			
	2	Meeting with Department Heads	City Administrator and Finance Director meet with Department Heads to discuss Budget guidelines.	7/2	7/2			
	3	Departmental Worksheet, 5-YR. CIP & Staffing forms Due Date	Department Heads submit these forms to Finance for preparation of an analysis of the requests.	8/6	8/6			
	4	Preparation of initial Budget for Finance Director review	Finance staff prepares draft budget from information submitted by Department Heads.	8/7-8/20				
	5	Budget Review with Department Heads	City Administrator and Finance Director meet with Department Heads to review their budget submittals and the initial adjustments that are included in the Preliminary Budget	8/7-8/20	8/7-8/20			
	6	Community Agency/Contracts packets distributed	Finance distributes packets to all applicable Community Agencies & contractors.	8/11		8/11		
	7	Preliminary Certification of Values	County Assessor provides statutorily required valuation data to the city.	8/25				
	8	Community Agency/Contracts Packets due	Packets submitted to Finance	9/29		9/29		
	9	Community Agency Review Process	Appointed committee interviews community agency applicants and determines funding amounts.	10/11		10/11		11/18
Budget Legal Compliance	10	Budget Submitted to Council	The 2025 Proposed Budget is submitted to City Council. Copies of the Proposed Budget are made available to the Public for their review in advance of the Public Hearing	10/1			10/1	10/1
	11	Public Hearing	The Proposed Budget is presented. The public has an opportunity to comment and ask questions concerning the proposed budget. City Council identifies final adjustments to the 2025 Budget.	10/23			10/23	10/23
	12	Preparation of final budget	Staff incorporates final adjustments into the budget.	10/23-11/8				
	13	Resolution Adopting Budget & Appropriations Ordinance	Council adopts the 2025 budget and conducts the 1st reading of the Appropriations Ordinance	11/18			11/18	11/18
	14	Budget Appropriations-2nd reading & Mill Levy Resolution	Council adopts Budget Appropriations Ordinance and Resolution setting Mill Levy	12/2			12/2	12/2
	15	Final certification of values	Final values certification received from Assessor	12/10				
	16	Preparation of Budget Message	2025 Budget Message is written by the City Administrator.	1/15				
	17	Mill levy certification is due to County	Finance Director submits mill levy certification to Fremont County.	12/15				
	18	Final Budget Document	Final 2025 Budget Document is distributed to Council, staff, media and various agencies.	1/15				

**NOTE: Shaded areas indicate items requiring City Council participation, discussion, or decision.**

**The budget process includes city staff, council, board members, budget committee and the general public.**



**THIS PAGE INTENTIONALLY LEFT BLANK**



# CITY OF CAÑON CITY

## 2025 TOTAL BUDGET

	General Fund	Special Revenue Funds	Capital Projects Funds	Debt Service Funds
<b>Revenues:</b>				
Taxes	\$ 11,781,870	\$ 1,566,000	\$ 5,232,500	\$ -
Other Taxes	\$ 1,215,000	\$ -	\$ -	\$ -
Licenses and Permits	\$ 385,000	\$ -	\$ -	\$ -
Intergovernmental	\$ 375,915	\$ 130,000	\$ -	\$ -
Grants	\$ 1,402,444	\$ 200,000	\$ 4,544,320	\$ -
Donations	\$ 13,500	\$ 10,000	\$ -	\$ -
Charges for Services	\$ 217,760	\$ 130,500	\$ -	\$ -
Fines and Penalty	\$ 68,950	\$ 1,500	\$ 5,000	\$ 300
Assessments	\$ -	\$ -	\$ -	\$ 828
Lease & Rental Income	\$ 157,250	\$ 44,400	\$ -	\$ -
Royal Gorge Bridge	\$ 740,000	\$ 2,160,000	\$ 400,000	\$ -
Investment Income	\$ 450,000	\$ 51,500	\$ 250,000	\$ 5,000
Tap Fees	\$ -	\$ -	\$ -	\$ -
Other (Misc. Revenue)	\$ 22,000	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 16,829,689</b>	<b>\$ 4,293,900</b>	<b>\$ 10,431,820</b>	<b>\$ 6,128</b>
<b>Expenditures:</b>				
General Government	\$ 7,554,221	\$ 1,577,500	\$ -	\$ 15
Public Safety	\$ 9,462,686	\$ -	\$ -	\$ -
Public Works	\$ 2,687,885	\$ -	\$ -	\$ -
Culture and Recreation	\$ 1,404,183	\$ 2,735,925	\$ -	\$ -
Self Insurance	\$ -	\$ -	\$ -	\$ -
Water Utility	\$ -	\$ -	\$ -	\$ -
Raw Water Acquisition	\$ -	\$ -	\$ -	\$ -
Stormwater Utility	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 391,911	\$ -	\$ 685,556	\$ -
Capital Outlay	\$ 3,352,481	\$ 727,000	\$ 14,752,230	\$ -
<b>Total Expenditures</b>	<b>\$ 24,853,367</b>	<b>\$ 5,040,425</b>	<b>\$ 15,437,786</b>	<b>\$ 15</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (8,023,678)	\$ (746,525)	\$ (5,005,966)	\$ 6,113
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -
Capital Contributions	\$ -	\$ -	\$ -	\$ -
Proceeds from the Sale of Fixed Assets	\$ 5,000	\$ -	\$ -	\$ -
Financing Proceeds	\$ 150,000	\$ -	\$ -	\$ -
Operating Transfers In	\$ 1,612,484	\$ -	\$ 1,133,650	\$ 5,800
Operating Transfers Out	\$ (1,522,647)	\$ (375,000)	\$ -	\$ (20,800)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 244,837</b>	<b>\$ (375,000)</b>	<b>\$ 1,133,650</b>	<b>\$ (15,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (7,778,841)	\$ (1,121,525)	\$ (3,872,316)	\$ (8,887)
Estimated Fund Balances, Beginning of Year	\$ 14,453,473	\$ 2,217,972	\$ 10,183,903	\$ 293,903
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 6,674,632</b>	<b>\$ 1,096,447</b>	<b>\$ 6,311,587</b>	<b>\$ 285,016</b>
<b>Fund Balance/Available Resources</b>				
Nonspendable	\$ 510,011	\$ 27,700	\$ -	\$ -
Restricted	\$ 460,755	\$ 315,913	\$ -	\$ -
Committed	\$ 628,400	\$ 3,908	\$ -	\$ 3,000
Assigned	\$ 592,399	\$ 210,868	\$ 6,311,587	\$ 282,031
Unassigned	\$ 4,483,067	\$ 538,058	\$ -	\$ -
<b>Estimated Fund Balance</b>	<b>\$ 6,674,632</b>	<b>\$ 1,096,447</b>	<b>\$ 6,311,587</b>	<b>\$ 285,031</b>

# CITY OF CAÑON CITY

## 2025 TOTAL BUDGET

	Internal Service			
	Enterprise Funds	Funds	Permanent Fund	Total Funds
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ 18,580,370
Other Taxes	\$ -	\$ -	\$ -	\$ 1,215,000
Licenses and Permits	\$ -	\$ -	\$ -	\$ 385,000
Intergovernmental	\$ -	\$ -	\$ -	\$ 505,915
Grants	\$ 960,000	\$ -	\$ -	\$ 7,106,764
Donations	\$ -	\$ -	\$ -	\$ 23,500
Charges for Services	\$ 9,888,266	\$ 3,070,000	\$ 16,800	\$ 13,323,326
Fines and Penalty	\$ 57,500	\$ -	\$ -	\$ 133,250
Assessments	\$ -	\$ -	\$ -	\$ 828
Lease & Rental Income	\$ -	\$ -	\$ -	\$ 201,650
Royal Gorge Bridge	\$ -	\$ -	\$ -	\$ 3,300,000
Investment Income	\$ 310,000	\$ 60,000	\$ 85,000	\$ 1,211,500
Tap Fees	\$ 167,500	\$ -	\$ -	\$ 167,500
Other (Misc. Revenue)	\$ 5,000	\$ -	\$ -	\$ 27,000
<b>Total Revenues</b>	<b>\$ 11,388,266</b>	<b>\$ 3,130,000</b>	<b>\$ 101,800</b>	<b>\$ 46,181,603</b>
<b>Expenditures:</b>				
General Government	\$ -	\$ -	\$ -	\$ 9,131,736
Public Safety	\$ -	\$ -	\$ -	\$ 9,462,686
Public Works	\$ -	\$ -	\$ -	\$ 2,687,885
Culture and Recreation	\$ -	\$ -	\$ -	\$ 4,140,108
Self Insurance	\$ -	\$ 3,174,000	\$ -	\$ 3,174,000
Water Utility	\$ 7,521,214	\$ -	\$ -	\$ 7,521,214
Raw Water Acquisition	\$ 428,500	\$ -	\$ -	\$ 428,500
Stormwater Utility	\$ 1,042,300	\$ -	\$ -	\$ 1,042,300
Debt Service	\$ 1,435,576	\$ -	\$ -	\$ 2,513,043
Capital Outlay	\$ 12,333,000	\$ -	\$ -	\$ 31,164,711
<b>Total Expenditures</b>	<b>\$ 22,760,590</b>	<b>\$ 3,174,000</b>	<b>\$ -</b>	<b>\$ 71,266,183</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (11,372,324)	\$ (44,000)	\$ 101,800	\$ (25,084,580)
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ 1,000	\$ -	\$ -	\$ 1,000
Capital Contributions	\$ 43,000	\$ -	\$ -	\$ -
Proceeds from the Sale of Fixed Assets	\$ 1,500	\$ -	\$ -	\$ 6,500
Financing Proceeds	\$ 6,050,000	\$ -	\$ -	\$ 6,200,000
Operating Transfers In	\$ 1,022,647	\$ -	\$ -	\$ 3,774,581
Operating Transfers Out	\$ (1,597,484)	\$ -	\$ -	\$ (3,515,931)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 5,520,663</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,466,150</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (5,851,661)	\$ (44,000)	\$ 101,800	\$ (18,618,430)
Estimated Fund Balances, Beginning of Year	\$ 14,528,897	\$ 2,108,120	\$ 2,488,419	\$46,274,687
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 8,677,236</b>	<b>\$ 2,064,120</b>	<b>\$ 2,590,219</b>	<b>\$ 27,699,257</b>
<b>Fund Balance/Available Resources</b>				
Nonspendable	\$ -	\$ -	\$ -	\$ 537,711
Restricted	\$ -	\$ -	\$ -	\$ 776,668
Committed	\$ -	\$ -	\$ -	\$ 635,308
Assigned	\$ 7,504,872	\$ -	\$ -	\$ 14,901,757
Unassigned	\$ 1,172,364	\$ 2,064,120	\$ 2,590,219	\$ 10,847,829
<b>Estimated Fund Balance</b>	<b>\$ 8,677,236</b>	<b>\$ 2,064,120</b>	<b>\$ 2,590,219</b>	<b>\$ 27,699,272</b>

# CITY OF CAÑON CITY

## 2025 BUDGET

### TOTAL BUDGET SUMMARY

Budget Fund	2024 Budget	2025 Budget	% Change
<b>General Fund</b>			
Operating Expenditures	\$ 20,572,033	\$ 21,108,975	2.61%
Debt Service	399,801	391,911	-1.97%
Capital Outlay	3,480,981	3,352,481	-3.69%
Total General Fund	<u>\$ 24,452,815</u>	<u>\$ 24,853,367</u>	1.64%
<b>Special Revenue Funds:</b>			
Park Improvement Fund			
Operating Expenditures	\$ 2,480,705	\$ 2,625,925	5.85%
Capital Outlay	181,000	628,000	246.96%
Total Park Improvement Fund	<u>\$ 2,661,705</u>	<u>\$ 3,253,925</u>	22.25%
Conservation Trust Fund			
Operating Expenditures	\$ 10,000	\$ 25,000	150.00%
Capital Outlay	125,500	99,000	-21.12%
Total Conservation Trust Fund	<u>\$ 135,500</u>	<u>\$ 124,000</u>	-8.49%
Library Donations Fund (operating expend.)	<u>\$ 73,500</u>	<u>\$ 72,500</u>	-1.36%
Museum Donations Fund (operating expend.)	<u>\$ 12,000</u>	<u>\$ 12,500</u>	4.17%
Swimming Pool Construction Tax Fund	<u>\$ -</u>	<u>\$ 1,577,500</u>	100.00%
<b>Capital Projects Fund:</b>			
Quality of Life Fund (grant funded capital expend.)	<u>\$ 10,406,356</u>	<u>\$ 7,448,388</u>	-28.42%
Street Improvement Fund (capital projects)			
Capital Outlay	\$ 6,550,000	\$ 7,303,842	11.51%
Debt Service	\$ 677,556	\$ 685,556	1.18%
Total Street Improvement Fund	<u>\$ 7,227,556</u>	<u>\$ 7,989,398</u>	10.54%
<b>Debt Service Fund:</b>			
Excess Special Improvement Fund	<u>\$ -</u>	<u>\$ -</u>	0.00%
ST Improvement District 2014-01 Fund	<u>\$ 20</u>	<u>\$ 15</u>	-25.00%
<b>GENERAL GOVERNMENT SUMMARY:</b>			
Operating Expenditures	\$ 23,148,258	\$ 25,422,415	9.82%
Debt Service	1,077,357	1,077,467	0.01%
Capital Outlay	20,743,837	18,831,711	-9.22%
Total General Government Expenditures	<u>\$ 44,969,452</u>	<u>\$ 45,331,593</u>	0.81%

# CITY OF CAÑON CITY

## 2025 BUDGET

### TOTAL BUDGET SUMMARY

Budget Fund	2024 Budget	2025 Budget	% Change
<b>Enterprise Funds:</b>			
Water Fund			
Operating Expenditures	\$ 6,415,286	\$ 7,179,804	11.92%
Debt Service	890,452	1,231,862	38.34%
Capital Outlay	2,642,600	9,328,000	252.99%
Total Water Fund	<u>\$ 9,948,338</u>	<u>\$ 17,739,666</u>	<u>78.32%</u>
Raw Water Fund			
Operating Expenditures	\$ 26,000	\$ 428,500	1548.08%
Capital Outlay	10,000	10,000	0.00%
Total Raw Water Fund	<u>\$ 36,000</u>	<u>\$ 438,500</u>	<u>1118.06%</u>
Stormwater Utility Fund			
Operating Expenditures	\$ 1,025,375	\$ 1,042,300	1.65%
Debt Service	\$ 667,150	\$ 545,124	-18.29%
Capital Outlay	\$ 2,419,790	\$ 2,995,000	23.77%
Total Stormwater Fund	<u>\$ 4,112,315</u>	<u>\$ 4,582,424</u>	<u>11.43%</u>
<b>ENTERPRISE FUND SUMMARY:</b>			
Operating Expenditures	\$ 7,466,661	\$ 8,650,604	15.86%
Debt Service	1,557,602	1,776,986	14.08%
Capital Outlay	5,072,390	12,333,000	143.14%
<b>Total Enterprise Fund Expenditures</b>	<u><b>\$ 14,096,653</b></u>	<u><b>\$ 22,760,590</b></u>	<u><b>61.46%</b></u>
<b>INTERNAL SERVICE FUND SUMMARY:</b>			
Self Insurance Fund (operating expend.)	<u><b>\$ 2,841,823</b></u>	<u><b>\$ 3,174,000</b></u>	<u><b>11.69%</b></u>
<b>CITY-WIDE SUMMARY:</b>			
Operating Expenditures	\$ 33,456,742	\$ 37,247,019	11.33%
Debt Service	2,634,959	2,854,453	8.33%
Capital Outlay	25,816,227	31,164,711	20.72%
<b>Total City-Wide Expenditures</b>	<u><b>\$ 61,907,928</b></u>	<u><b>\$ 71,266,183</b></u>	<u><b>15.12%</b></u>
Transfers Out	3,989,831	3,515,931	-11.88%
<b>GRAND TOTAL</b>	<u><u><b>\$ 65,897,759</b></u></u>	<u><u><b>\$ 74,782,114</b></u></u>	<u><u><b>13.48%</b></u></u>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# CITY OF CAÑON CITY

## 2025 BUDGET

### GENERAL FUND SUMMARY

	2024	2025	%
	Budget	Budget	Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 14,998,481	\$ 14,453,473	-3.63%
<b>Revenues:</b>			
Taxes	\$ 11,039,620	\$ 11,781,870	6.72%
Other Taxes	\$ 1,138,400	\$ 1,215,000	6.73%
Licenses and Permits	\$ 361,000	\$ 385,000	6.65%
Intergovernmental	\$ 391,713	\$ 375,915	-4.03%
Grants	\$ 1,885,726	\$ 1,402,444	-25.63%
Donations	\$ 40,500	\$ 13,500	-66.67%
Charges for Services	\$ 158,650	\$ 217,760	37.26%
Fines and Forfeitures	\$ 75,100	\$ 68,950	-8.19%
Assessments	\$ -	\$ -	0.00%
Lease & Rental Income	\$ 176,250	\$ 157,250	-10.78%
Royal Gorge Bridge	\$ 573,750	\$ 740,000	28.98%
Investment Income	\$ 450,000	\$ 450,000	0.00%
Other (Misc. Revenue)	\$ 21,500	\$ 22,000	2.33%
<b>Total Revenues</b>	<b>\$ 16,312,209</b>	<b>\$ 16,829,689</b>	<b>3.17%</b>
<b>Total Sources of Funds</b>	<b>\$ 31,310,690</b>	<b>\$ 31,283,162</b>	<b>-0.09%</b>
<b>Uses of Funds</b>			
General Government	\$ 6,929,499	\$ 7,554,221	9.02%
Public Safety	\$ 8,626,308	\$ 9,740,474	12.92%
Public Works	\$ 2,595,590	\$ 2,802,008	7.95%
Culture and Recreation	\$ 1,295,437	\$ 1,404,183	8.39%
Capital Outlay:			
Street Projects	\$ 2,900,000	\$ 1,664,000	-42.62%
All Other Capital Outlay	\$ 2,105,981	\$ 1,688,481	-19.82%
<b>Total Uses of Funds</b>	<b>\$ 24,452,815</b>	<b>\$ 24,853,367</b>	<b>1.64%</b>
<b>Other Financing Sources (Uses)</b>			
Insurance Recoveries	\$ -	\$ -	0.00%
Proceeds from the Sale of Fixed Assets	\$ 5,000	\$ 5,000	0.00%
Financing Proceeds	\$ 210,000	\$ 150,000	-28.57%
Operating Transfers In	\$ 1,612,484	\$ 1,612,484	0.00%
Operating Transfers Out	\$ (1,622,647)	\$ (1,522,647)	-6.16%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 204,837</b>	<b>\$ 244,837</b>	<b>19.53%</b>

# CITY OF CAÑON CITY

## GENERAL FUND - BUDGET STATEMENT

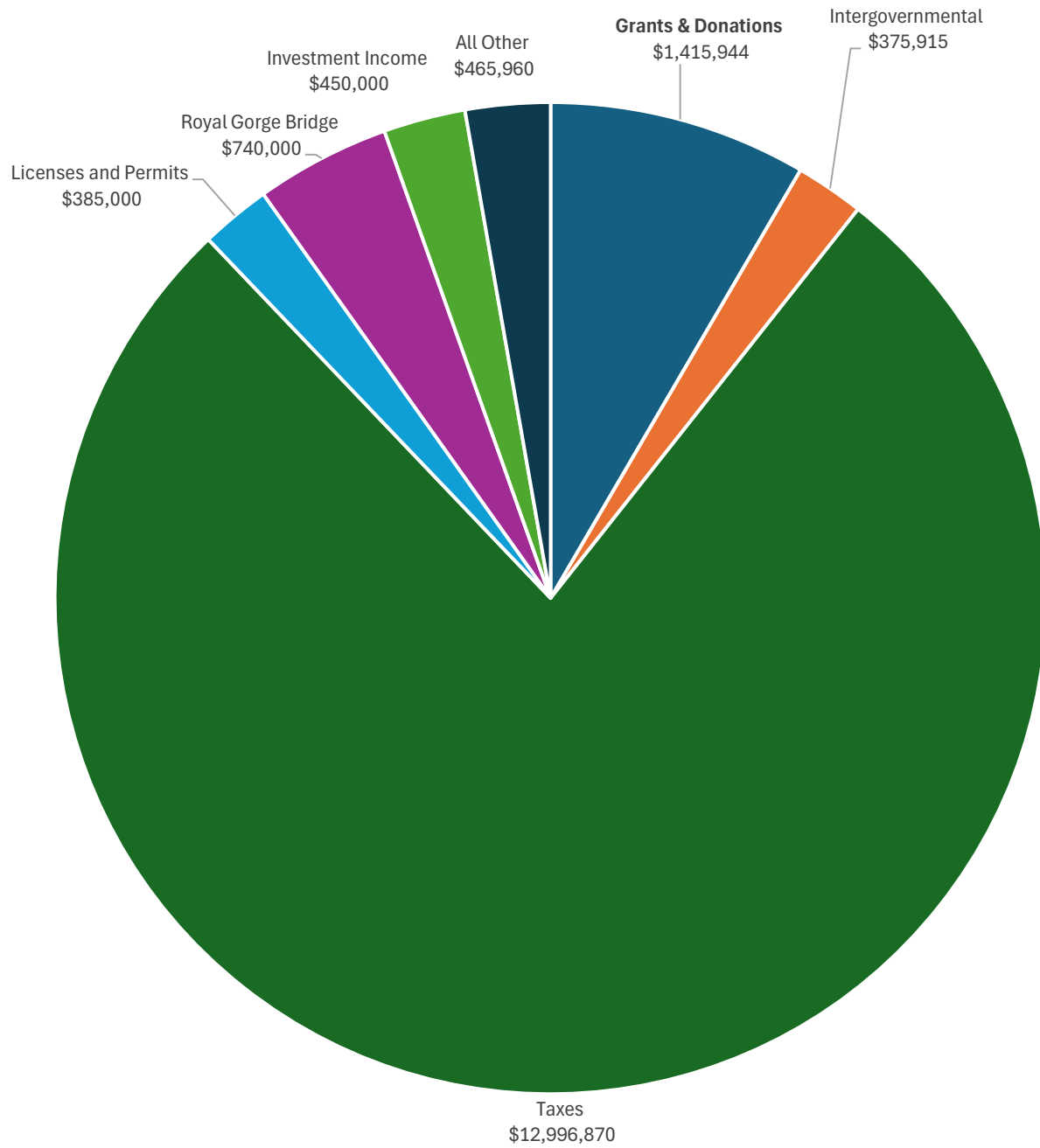
	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Revenues:</b>				
Taxes	\$ 11,552,395	\$ 11,039,620	\$ 11,626,755	\$ 11,781,870
Other Taxes	\$ 1,242,417	\$ 1,138,400	\$ 1,276,854	\$ 1,215,000
Licenses and Permits	\$ 429,381	\$ 361,000	\$ 456,529	\$ 385,000
Intergovernmental	\$ 197,833	\$ 391,713	\$ 201,511	\$ 375,915
Grants	\$ 335,520	\$ 1,885,726	\$ 399,482	\$ 1,402,444
Donations	\$ 46,710	\$ 40,500	\$ 11,834	\$ 13,500
Charges for Services	\$ 138,504	\$ 158,650	\$ 223,734	\$ 217,760
Fines and Penalties	\$ 94,224	\$ 75,100	\$ 80,070	\$ 68,950
Assessments	\$ 51,999	\$ -	\$ -	\$ -
Lease & Rental Income	\$ 191,653	\$ 176,250	\$ 184,212	\$ 157,250
Royal Gorge Bridge	\$ 703,504	\$ 573,750	\$ 573,750	\$ 740,000
Investment Income	\$ 480,398	\$ 450,000	\$ 422,886	\$ 450,000
Other (Misc. Revenue)	\$ 22,788	\$ 21,500	\$ 21,050	\$ 22,000
<b>Total Revenues</b>	<b>\$ 15,487,328</b>	<b>\$ 16,312,209</b>	<b>\$ 15,478,667</b>	<b>\$ 16,829,689</b>
<b>Expenditures:</b>				
Current:				
General Government	\$ 5,480,187	\$ 6,929,499	\$ 5,427,421	\$ 7,554,221
Public Safety	\$ 6,975,129	\$ 8,626,308	\$ 7,787,591	\$ 9,740,474
Public Works	\$ 2,186,044	\$ 2,595,590	\$ 2,264,996	\$ 2,802,008
Culture and Recreation	\$ 1,088,166	\$ 1,295,437	\$ 1,110,373	\$ 1,404,183
Total Operating Expenditures	\$ 15,729,526	\$ 19,446,834	\$ 16,590,381	\$ 21,500,886
Capital Outlay:				
Street Projects	\$ 321,957	\$ 2,900,000	\$ 936,000	\$ 1,664,000
Capital Projects - Excess Fund Balance				
All Other Capital Outlay	\$ 1,055,723	\$ 2,105,981	\$ 1,088,605	\$ 1,688,481
<b>Total Expenditures</b>	<b>\$ 17,107,206</b>	<b>\$ 24,452,815</b>	<b>\$ 18,614,986</b>	<b>\$ 24,853,367</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (1,619,879)	\$ (8,140,606)	\$ (3,136,320)	\$ (8,023,678)
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ 389,880	\$ -	\$ 95,807	\$ -
Proceeds from the Sale of Fixed Assets	\$ 55,027	\$ 5,000	\$ 27,537	\$ 5,000
Financing Proceeds	\$ 884,373	\$ 210,000	\$ 150,000	\$ 150,000
Operating Transfers In	\$ 913,900	\$ 1,612,484	\$ 1,612,484	\$ 1,612,484
Operating Transfers Out	\$ (779,353)	\$ (1,622,647)	\$ (1,622,647)	\$ (1,522,647)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,463,827</b>	<b>\$ 204,837</b>	<b>\$ 263,181</b>	<b>\$ 244,837</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (156,052)	\$ (7,935,769)	\$ (2,873,139)	\$ (7,778,841)
Estimated Fund Balances, Beginning of Year	\$ 17,663,107	\$ 14,998,481	\$ 17,326,612	\$ 14,453,473
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 17,326,612</b>	<b>\$ 7,062,712</b>	<b>\$ 14,453,473</b>	<b>\$ 6,674,632</b>

# CITY OF CAÑON CITY

## GENERAL FUND - BUDGET STATEMENT

	<u>2023 Audited</u>	<u>2024 Budget</u>	<u>2024 Estimated</u>	<u>2025 Budget</u>
Less Classified Fund Balance:				
Nonspendable				
Inventory	\$ 174,490	\$ 176,100	\$ 179,700	\$ 185,100
Prepaid Items	\$ 201,543	\$ 135,200	\$ 207,600	\$ 213,800
Interfund Receivable	\$ 333,333	\$ 222,222	\$ 222,222	\$ 111,111
Restricted for				
Emergencies - TABOR	\$ 412,203	\$ 402,100	\$ 424,600	\$ 437,300
Public Safety Programs	\$ 13,764	\$ -	\$ -	\$ -
BHE	\$ 282,105	\$ 182,105	\$ 282,105	\$ 23,455
ARPA	\$ 1,594,398	\$ -	\$ 1,370,647	\$ -
Committed to				
Royal Gorge Capital	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
Capital Improvements	\$ 42,550	\$ 18,182	\$ 31,350	\$ 15,650
Street & Alley	\$ 8,850	\$ 7,850	\$ 12,750	\$ 12,750
Assigned to				
Property Acquisition	\$ 684,181	\$ 275,442	\$ 534,181	\$ 134,181
Capital Improvements	\$ 416,403	\$ 417,092	\$ 453,218	\$ 458,218
Capital Projects/Use of Reserve	\$ 6,960,483	\$ -	\$ 4,448,037	\$ -
Ditch Crossing	\$ 297,605	\$ -	\$ 436,605	\$ -
Total Classified Fund Balance	<u>\$ 12,021,908</u>	<u>\$ 2,436,293</u>	<u>\$ 9,203,015</u>	<u>\$ 2,191,565</u>
<b>Estimated Unassigned Fund Balance</b>	<u><b>\$ 5,304,704</b></u>	<u><b>\$ 4,626,419</b></u>	<u><b>\$ 5,250,458</b></u>	<u><b>\$ 4,483,067</b></u>

GENERAL FUND  
REVENUE EXCLUDING TRANSFERS AND OTHER FINANCE SOURCES  
\$16,829,689



# General Fund - General Property Tax

Account # 10-410-0000-31101

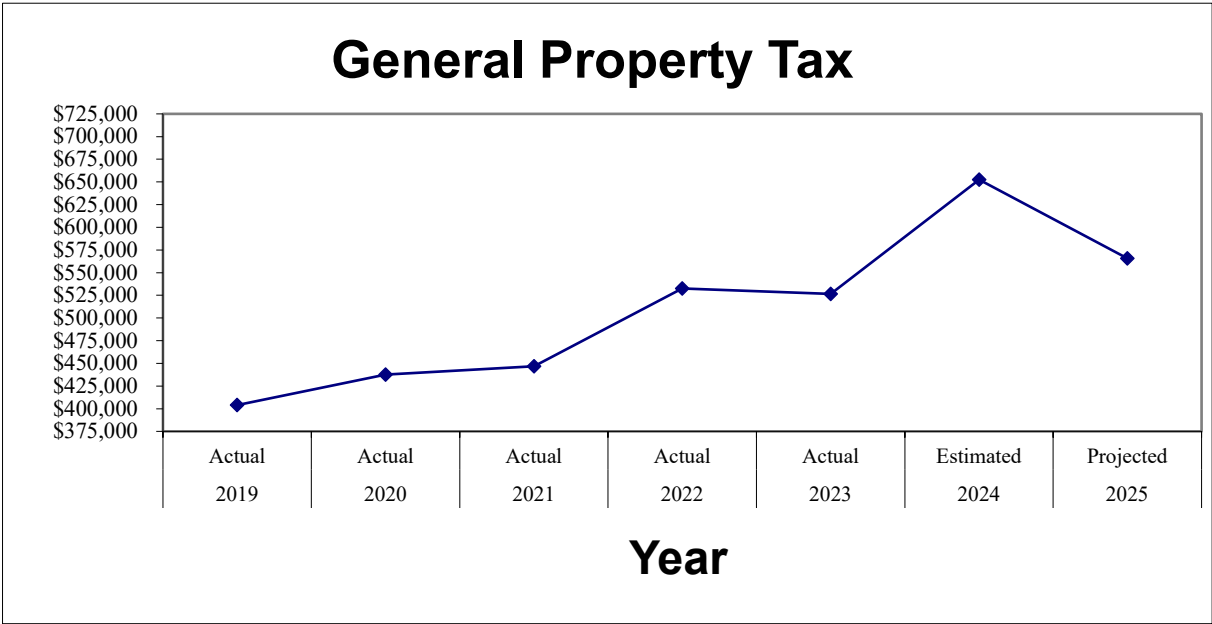
**Description:** Property tax is based on the assessed valuation for all taxable property. The levying of taxes is authorized under Colorado Statutes and the City Charter. TABOR limits the City's property tax revenues by requiring voter approval for any tax rate increase. City Council annually adopts a Resolution establishing the City's mill levy for the ensuing year. The 2024 mill levy (for 2025 collections) is 2.890. Revenues are collected by Fremont County and remitted to the City monthly.

**History:**

Year		Amount	% Change from Previous Year
2019	Actual	\$ 403,960	2.01%
2020	Actual	\$ 437,481	8.30%
2021	Actual	\$ 446,823	2.14%
2022	Actual	\$ 532,441	19.16%
2023	Actual	\$ 526,602	-1.10%
2024	Estimated	\$ 652,457	23.90%
2025	Projected	\$ 565,870	-13.27%

**Projection:** The 2025 projected revenues are based on the Certification of Valuation provided by the Fremont County Assessor. As market conditions continue to improve, property tax revenue has increased an average of 6% for the 5-year period of 2019 - 2023, primarily due to increases in taxable values of real property. In the last few years the State Legislature has made a number of changes in how the assessment rate is determined. We will start seeing the impacts in the next two to three fiscal years.

**Comments:** The 2024 City assessed valuation certified by the County Assessor is \$195,545,126. This represents a 2% increase from the previous year's assessed valuation. This increase can be attributed to the changes in market values of real property in reappraisal years which occurs every two years in odd numbered years.



## General Fund - Specific Ownership Tax

Account # 10-410-0000-31201

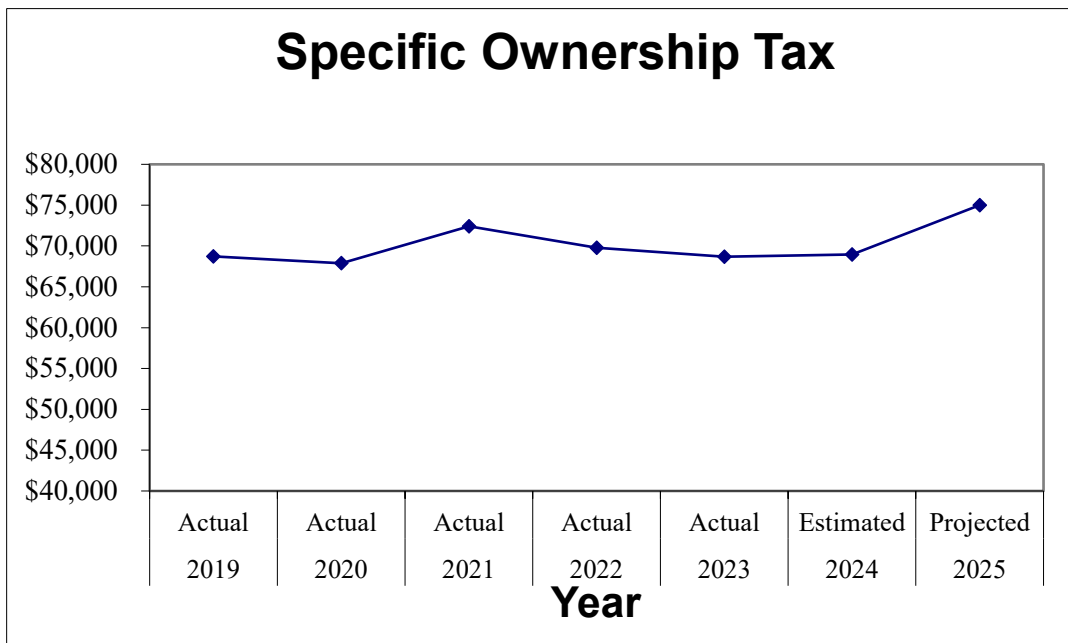
**Description:** A tax levied by the Colorado Assembly on all motor vehicles, wheeled trailers, semi-trailers, trailers coached, mobile homes and self-propelled construction equipment. Revenues are determined by the number of registrations, age and value of each vehicle registered during the year and are allocated to each city in accordance with the formula prescribed by the State of Colorado. Payment is remitted to the City each month by the County.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 68,741	3.31%
2020	Actual	\$ 67,884	-1.25%
2021	Actual	\$ 72,398	6.65%
2022	Actual	\$ 69,784	-3.61%
2023	Actual	\$ 68,702	-1.55%
2024	Estimated	\$ 68,954	0.37%
2025	Projected	\$ 75,000	8.77%

**Projection:** The 2025 revenue estimate is optimistic at 8.77% over the estimated 2024 and above the 5 year average (2019 - 2023) of 3.55%.

**Comments:** These revenues are allocated to local taxing jurisdictions by the County based on their pro-rated share of the overall property tax levy.



## General Fund - Sales Tax

Account # 10-410-0000-31301

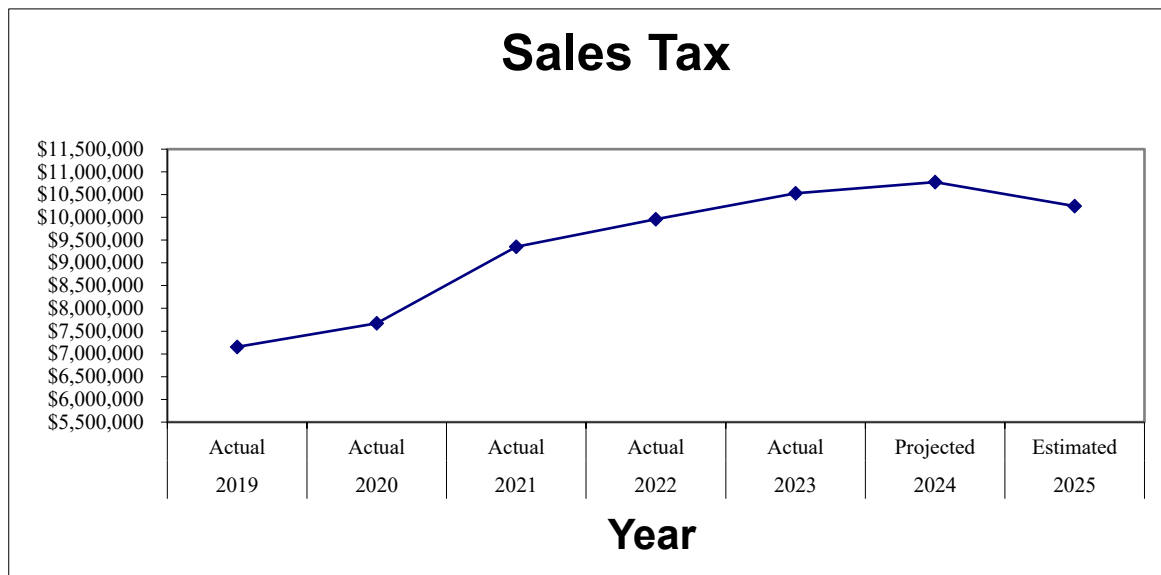
**Description:** A tax levied upon all sales of tangible personal property and taxable services within Cañon City as specified in Section 3.12.050(A) of the Cañon City Municipal Code. Also, there is a tax levied upon the privilege of using, storing, distributing or consuming in the City any article of tangible personal property or taxable services specified in Section 3.12.050(B). The total tax is 3.0% of the taxable gross purchase price and is collected by the City on a monthly basis. In November, 2016 the City's voters approved a 1.0% increase in the City sales/use tax rate. The revenues generated from the 1.0% rate increase are deposited into the Street Improvement Fund and are used exclusively for streets capital improvements. Revenues from the original 2.0% are deposited into the General Fund.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 7,153,985	3.37%
2020	Actual	\$ 7,671,586	7.24%
2021	Actual	\$ 9,353,294	21.92%
2022	Actual	\$ 9,960,379	6.49%
2023	Actual	\$ 10,530,036	5.72%
2024	Projected	\$ 10,775,659	2.33%
2025	Estimated	\$ 10,250,000	-4.88%

**Projection:** The 2025 projection is based on the current inflation and potential decrease of taxable sales.

**Comments:** The five year average annual percentage increase in sales tax revenue from (2019-2024) was 7.84% has remained consistent. As is required by the passage of 2-A in November, 2016, the revenues generated by the 1.0% increase in the sales tax rate are deposited into the Street Improvement Fund. The City saw a considerable increase in tax revenue collections in 2021 with the change to be State collected. The City will continue to closely monitor the variety of economic factors in the region that impact taxable sales.



## General Fund - Gas Franchise Fee

Account # 10-410-0000-31604

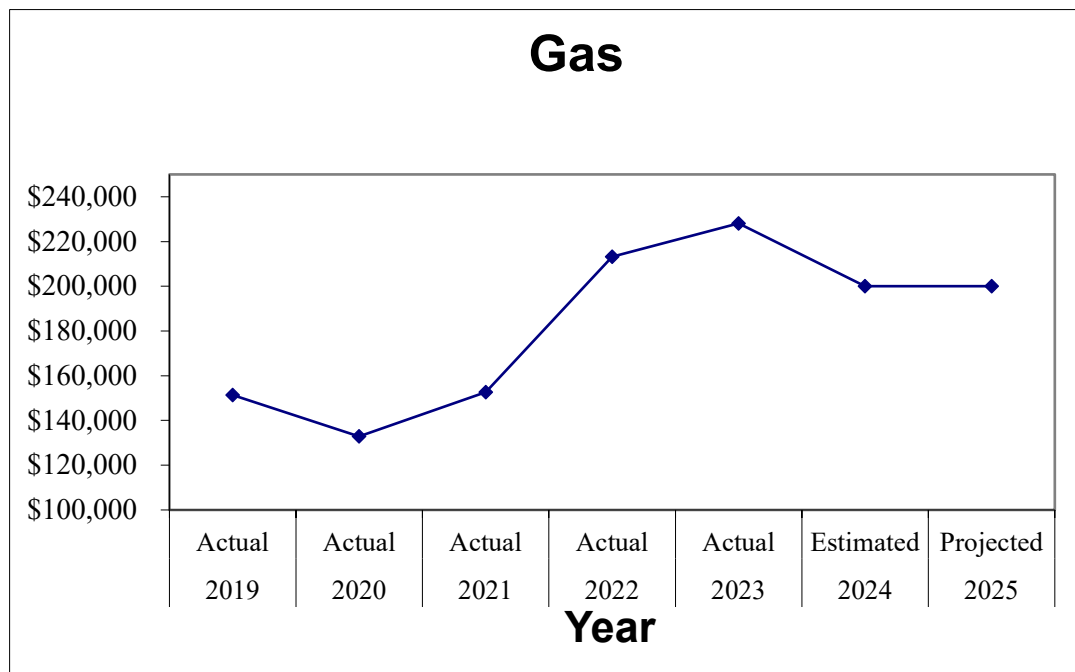
**Description:** A sum of 3% of the revenue derived annually from the sale of natural gas within the City. This amount excludes gas which is furnished to the City.

**History:**

Year		Amount	% Change from Previous Year
2019	Actual	\$ 151,315	4.71%
2020	Actual	\$ 132,871	-12.19%
2021	Actual	\$ 152,642	14.88%
2022	Actual	\$ 213,191	39.67%
2023	Actual	\$ 228,119	7.00%
2024	Estimated	\$ 200,000	-12.33%
2025	Projected	\$ 200,000	0.00%

**Projection:** The 2025 revenue projection is based on revenues / rates remaining relatively stable.

**Comments:** The fluctuations in this revenue source are primarily the result of the rate changes implemented by the natural gas utility. The average annual change in the amount of this revenue source during the period of 2019-2023 has been a positive 10.8%.



## General Fund - Building Permit Fees

Account # 10-410-0195-32201

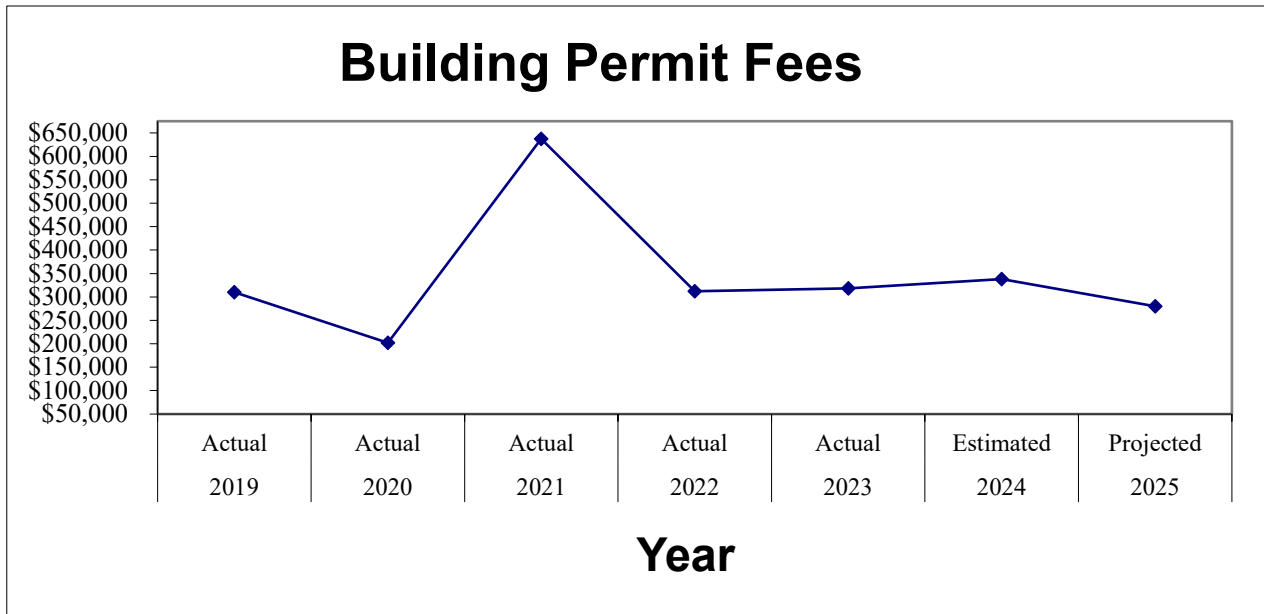
**Description:** Building permit fees are collected on all permits issued for all building and construction performed within the City limits. The fee for each permit is determined by multiplying the project valuation, as determined by Building Valuation Data published by the International Code Council, by the City's Permit Fee Multiplier.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 310,110	11.19%
2020	Actual	\$ 202,007	-34.86%
2021	Actual	\$ 637,363	215.52%
2022	Actual	\$ 311,887	-51.07%
2023	Actual	\$ 318,305	2.06%
2024	Estimated	\$ 338,378	6.31%
2025	Projected	\$ 280,000	-17.25%

**Projection:** The 2025 revenue projection is based on the anticipated new construction commercial developments. Revenues are projected to be lower than the previous year.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units of 20 units or more within the City. In accordance with this program, building permit fees are reduced by 40% for applicable units. This program will run to August 31, 2025.



## General Fund - Highway Users Tax Fund

Account # 10-430-0314-33502

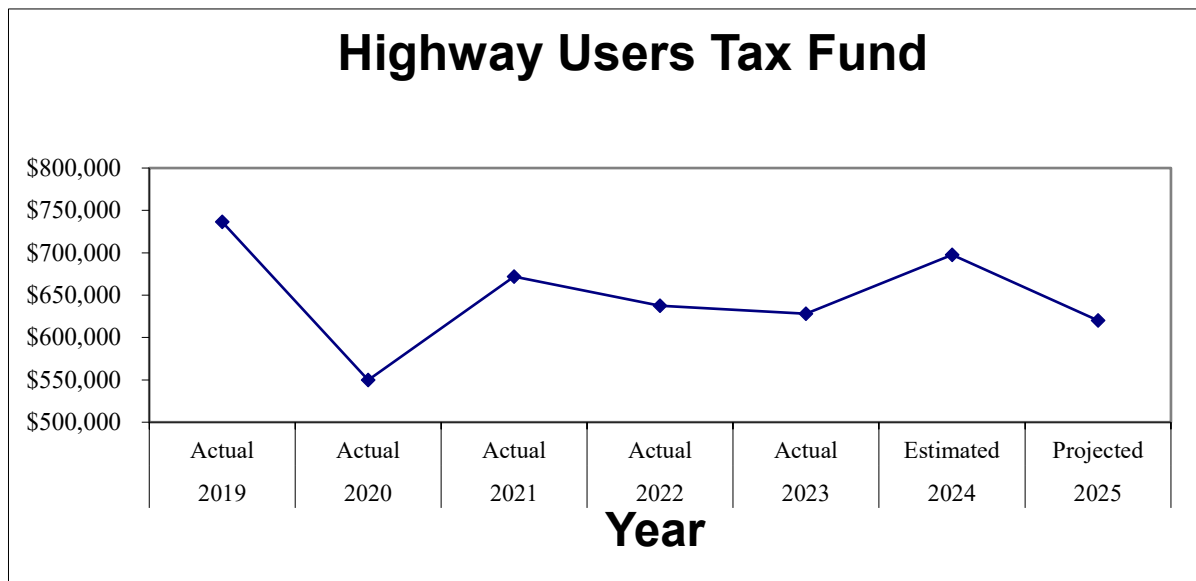
**Description:** The Highway Users Tax Fund (HUTF) is a state-collected, locally-shared revenue that is distributed monthly among the state, counties and municipalities. Each municipality's share is based on a formula which takes into account the number of vehicles registered and the number of miles of streets in each municipality relative to the same data of other municipalities. Generally 80% of the distribution is based on the number of vehicles and 20% on the miles of streets. Each city which receives HUTF revenues must submit the required annual reports to the state because these funds are generally earmarked for streets, roads and highways.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 736,328	0.02%
2020	Actual	\$ 549,758	-25.34%
2021	Actual	\$ 671,940	22.22%
2022	Actual	\$ 637,440	-5.13%
2023	Actual	\$ 628,207	-1.45%
2024	Estimated	\$ 697,409	11.02%
2025	Projected	\$ 620,000	-11.10%

**Projection:** The 2025 estimate is a combination of the projection provided by the Colorado Municipal League and the average over the past few years.

**Comments:** This revenue source is dependent upon the economies of both the City of Cañon City and the State of Colorado and is also subject to funding and formula changes by the legislature.



## General Fund - Traffic Fines

Account # 10-420-0213-35101

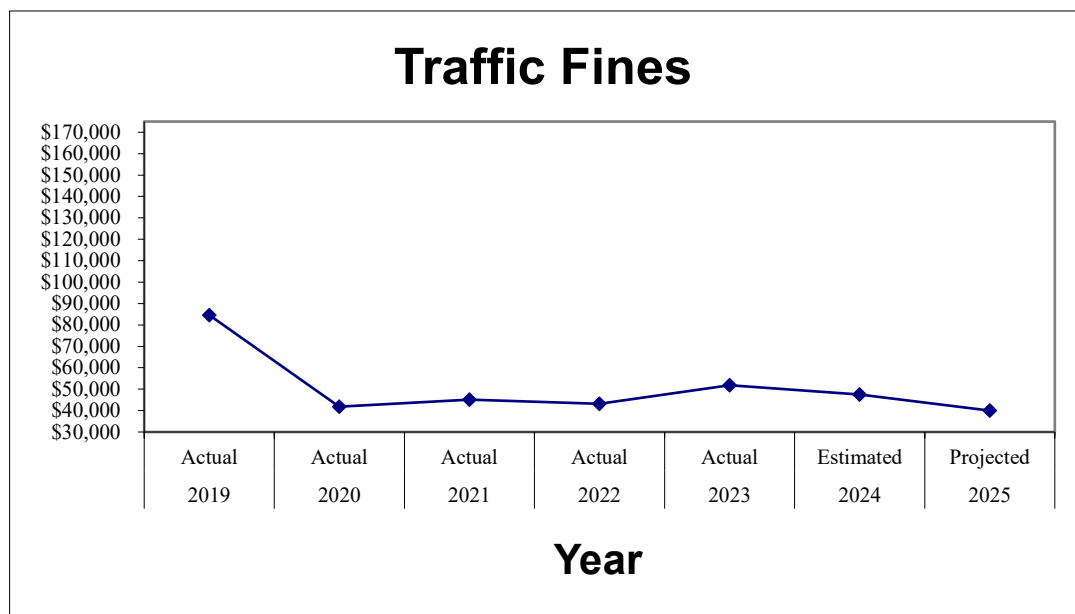
**Description:** This revenue is comprised of traffic and parking fines. Every person who is convicted of a violation of any provision of the Model Traffic Code to which provisions of Section 1701(5)(a) apply, shall be fined in accordance with subsection C of Section 10.04.060 of the Cañon City Municipal Code, whether the violator acknowledges guilt by payment of the fine and surcharge or is found guilty by the Municipal Court.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 84,625	0.81%
2020	Actual	\$ 41,781	-50.63%
2021	Actual	\$ 45,181	8.14%
2022	Actual	\$ 43,212	-4.36%
2023	Actual	\$ 51,826	19.93%
2024	Estimated	\$ 47,485	-8.38%
2025	Projected	\$ 40,000	-15.76%

**Projection:** The 2025 projected revenue is based on information provided by Municipal Court and the Cañon City Police Department.

**Comments:** Ordinance No. 15, Series of 2009 was adopted by the City to set new fines for most traffic violations, to provide for a point reduction when fines and surcharges are paid when due and to make other adjustments to the City's traffic laws.



## General Fund - Royal Gorge Bridge Lease

Account # 10-410-0000-38211

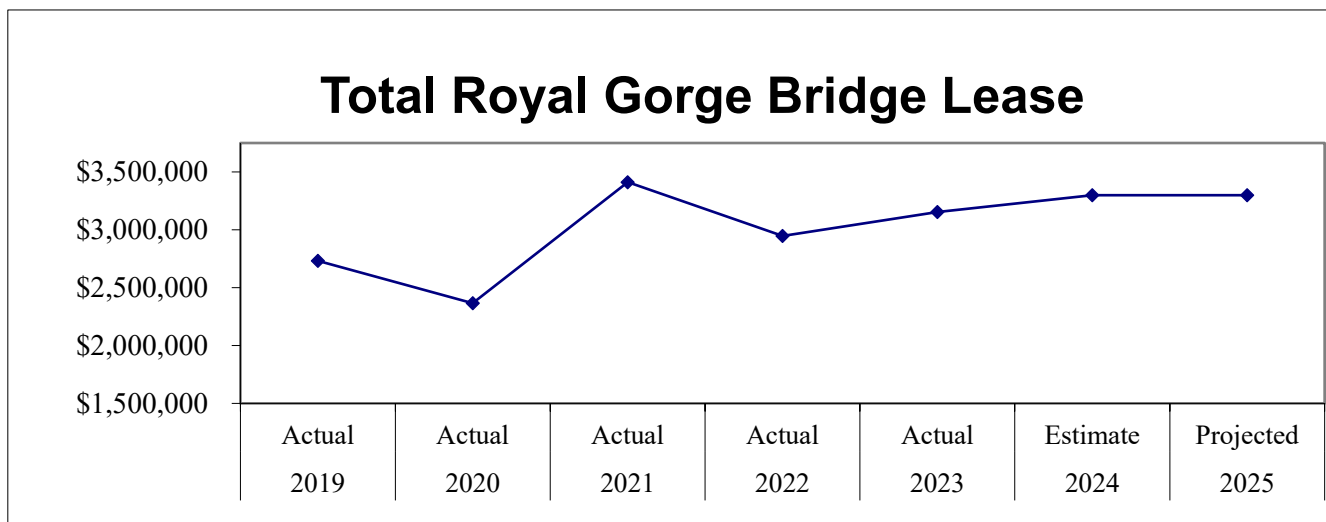
**Description:** The United States Congress granted the Royal Gorge Park to the City of Cañon City in 1906. In 1929, the Royal Gorge Bridge was constructed. The bridge is 1,053 feet above the Arkansas River and is the highest suspension bridge in the United States. A lease between the City and the Royal Gorge Bridge Co. has been in effect since 1967. Under the lease, the City receives 25% of all admission charges and 10% of the gross revenue from sales of food, beverage and merchandise. The City allocates a portion of the lease revenue to provide adequate funding for expenditures within the Park Improvement Fund, Quality of Life Fund and the General Fund. The City's Charter requires that a minimum of 20% of the annual RGB revenue must be allocated to the Park Improvement Fund. Additional amounts are also allocated to the Park Improvement Fund as needed.

### History:

				FUND ALLOCATION		
		Total RGB Revenue	% Change from Prev. Year	General Fund	Park Improvement Fund	Quality of Life Fund
Year						
2019	Actual	\$ 2,731,000	0.61%	\$ 1,156,000	\$ 1,297,000	\$ 278,000
2020	Actual	\$ 2,365,717	-13.38%	\$ 782,842	\$ 1,303,485	\$ 279,390
2021	Actual	\$ 3,411,892	44.22%	\$ 1,200,000	\$ 1,869,483	\$ 342,409
2022	Actual	\$ 2,947,211	-13.62%	\$ 917,756	\$ 1,611,455	\$ 418,000
2023	Actual	\$ 3,153,504	7.00%	\$ 703,504	\$ 2,160,000	\$ 290,000
2024	Estimate	\$ 3,300,000	4.65%	\$ 573,750	\$ 2,160,000	\$ 566,250
2025	Projected	\$ 3,300,000	0.00%	\$ 740,000	\$ 2,160,000	\$ 400,000

**Projection:** The projected 2025 total RGB Revenue is based on the estimated total revenue of prior years.

**Comments:** Although revenue decreased in 2020 due to the COVID19 pandemic, revenue increased significantly in 2021. Revenue continues to fluctuate with the economy.



# CITY OF CAÑON CITY

## GENERAL FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
10-410-0000-31101	General Property Tax	\$ 526,602	\$ 603,620	\$ 652,457	\$ 565,870
10-410-0000-31201	Specific Ownership Tax	\$ 68,703	\$ 75,000	\$ 68,954	\$ 75,000
10-410-0000-31301	Sales Tax	\$ 10,530,036	\$ 10,000,000	\$ 10,000,000	\$ 10,250,000
10-410-0000-31302	Use Tax	\$ 71,983	\$ 35,000	\$ 92,788	\$ 65,000
10-410-0000-31303	Motor Vehicle Sales Tax	\$ -	\$ -	\$ 514,000	\$ 500,000
10-410-0000-31601	Cablevision	\$ 125,780	\$ 125,000	\$ 152,860	\$ 125,000
10-410-0000-31602	Telephone	\$ 1,172	\$ 1,000	\$ 931	\$ 1,000
10-410-0000-31604	Gas	\$ 228,119	\$ 200,000	\$ 144,765	\$ 200,000
	<b>Taxes</b>	<b>\$ 11,552,395</b>	<b>\$ 11,039,620</b>	<b>\$ 11,626,755</b>	<b>\$ 11,781,870</b>
10-410-0000-33503	Mineral Leasing	\$ 71,027	\$ 50,000	\$ 30,549	\$ 60,000
10-410-0000-33504	Severance Tax	\$ 49,356	\$ 40,000	\$ 23,977	\$ 45,000
10-410-0000-33505	Tobacco Products Tax	\$ 34,661	\$ 25,000	\$ 33,885	\$ 30,000
10-410-0000-33506	Water Fund - PILT	\$ 227,935	\$ 195,000	\$ 243,737	\$ 225,000
10-410-0000-33507	Stormwater Fund - PILT	\$ 68,677	\$ 68,400	\$ 71,840	\$ 70,000
10-410-0000-33800	Carryout Bag Fee	\$ 25,703	\$ -	\$ 34,696	\$ 25,000
10-430-0314-33501	Addl Motor Veh Reg Fee	\$ 59,321	\$ 65,000	\$ 58,740	\$ 65,000
10-430-0314-33502	Highway Users Tax	\$ 628,207	\$ 620,000	\$ 697,409	\$ 620,000
10-430-0314-33713	Road and Bridge	\$ 77,531	\$ 75,000	\$ 82,021	\$ 75,000
	<b>Other Taxes</b>	<b>\$ 1,242,417</b>	<b>\$ 1,138,400</b>	<b>\$ 1,276,854</b>	<b>\$ 1,215,000</b>
10-410-0114-32101	Liquor License	\$ 10,789	\$ 10,000	\$ 11,886	\$ 10,000
10-410-0114-32105	Business License	\$ 5,125	\$ -	\$ 9,325	\$ 5,000
10-410-0195-32106	Contractors License	\$ 79,950	\$ 70,000	\$ 72,350	\$ 70,000
10-410-0195-32201	Building Permits	\$ 318,305	\$ 265,000	\$ 338,378	\$ 280,000
10-410-0196-32205	Zone/Variance/Exemp/Fee	\$ 8,270	\$ 9,000	\$ 12,063	\$ 10,000
10-410-0196-32209	Sign Permits	\$ 2,002	\$ 2,000	\$ 1,866	\$ 2,000
10-420-0211-32202	Trailer Skirting Permits	\$ -	\$ -	\$ 300	\$ 1,000
10-420-0211-32207	Animal Licenses	\$ -	\$ -	\$ 900	\$ 1,000
10-420-0211-32291	Bicycle Licenses	\$ -	\$ -	\$ 20	\$ 1,000
10-420-0211-32512	UTV License	\$ 3,500	\$ 2,500	\$ 4,900	\$ 3,000
10-430-0318-32212	ROW-Dumpster Permit	\$ 1,440	\$ 2,500	\$ 4,541	\$ 2,000
	<b>Licenses &amp; Permits</b>	<b>\$ 429,381</b>	<b>\$ 361,000</b>	<b>\$ 456,529</b>	<b>\$ 385,000</b>
10-410-0000-37516	Dept of Human Services DHS IGA	\$ -	\$ 98,100	\$ 1,354	\$ 55,000
10-410-0000-37714	Urban Renewal Authority Fees	\$ 38,076	\$ 39,400	\$ 38,603	\$ 42,515
10-420-0213-37515	Sheriffs Office IGA	\$ -	\$ 9,000	\$ -	\$ -
10-420-0218-37514	SRO IGA	\$ 159,757	\$ 245,213	\$ 161,554	\$ 278,400
	<b>Intergovernmental</b>	<b>\$ 197,833</b>	<b>\$ 391,713</b>	<b>\$ 201,511</b>	<b>\$ 375,915</b>
10-410-0000-47241	Potential Grants	\$ -	\$ 1,325,000	\$ -	\$ 827,500
10-410-0155-47226	El Pomar Pool Study	\$ -	\$ -	\$ 15,000	\$ -
10-420-0211-47209	CO Opioid Settlement (Cost)	\$ 38,140	\$ 17,252	\$ 59,285	\$ 25,000
10-420-0211-47210	Colorado Post Grant	\$ -	\$ 10,000	\$ -	\$ 3,280
10-420-0211-47212	DCJ Fentanyl Grant (Graykey)	\$ 2,552	\$ -	\$ -	\$ -
10-420-0211-47215	DOLA PO Mental Health Grant	\$ 4,880	\$ -	\$ -	\$ -
10-420-0211-47223	DPS 2022 Homeland Security	\$ 51,750	\$ -	\$ -	\$ -
10-420-0211-47225	Project Lifesaver Grant	\$ 61,296	\$ -	\$ 50	\$ -
10-420-0211-47239	Misc Police Grants	\$ 2,000	\$ 18,075	\$ -	\$ 5,000
10-420-0213-47001	BJA Bulletproof Vest	\$ 1,813	\$ 5,064	\$ 9,500	\$ 6,329
10-420-0213-47237	CATPA Grant (Battle)	\$ 12,734	\$ 10,000	\$ 6,800	\$ 15,000

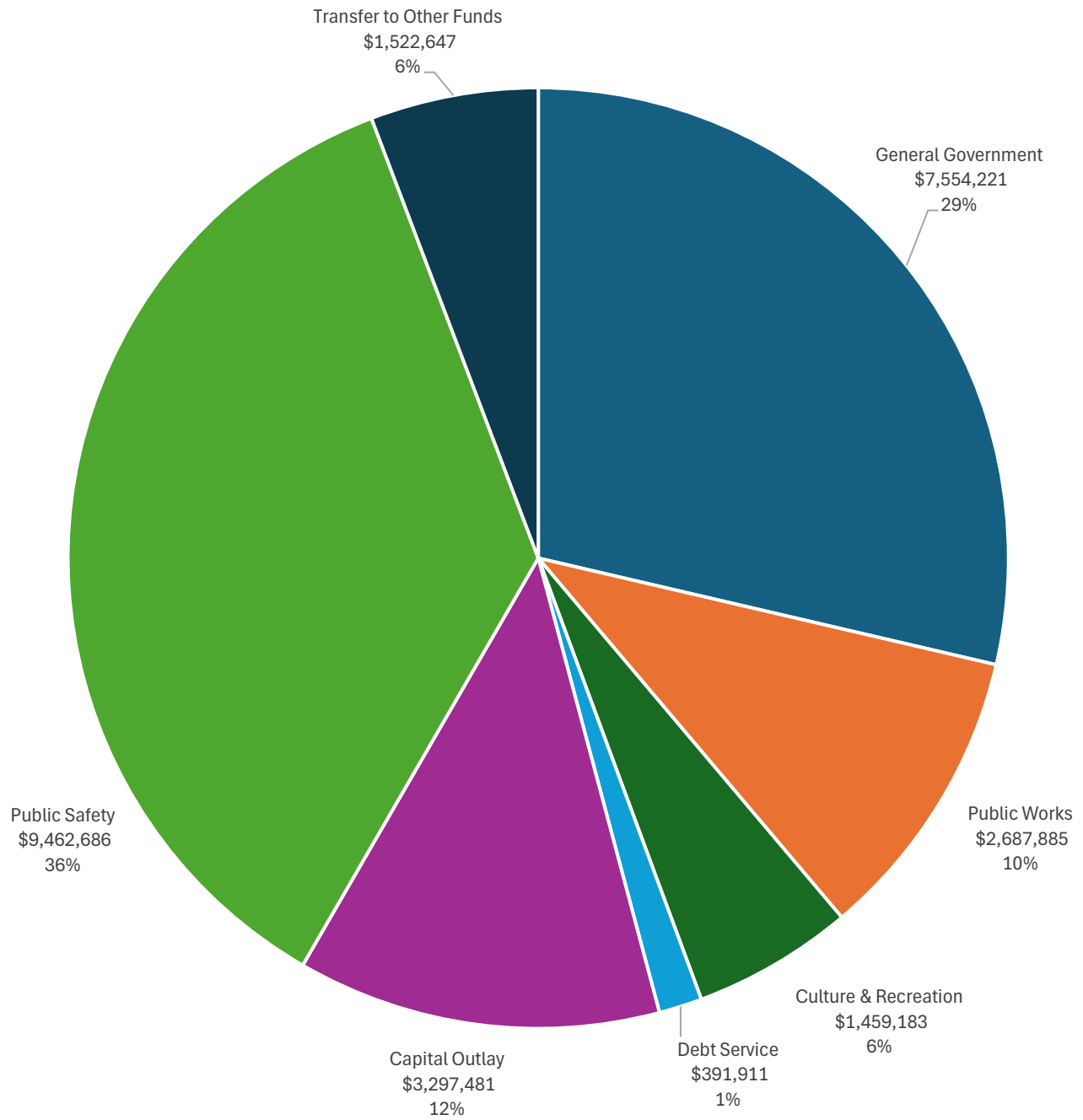
CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
10-420-0217-47003	DOJ COPS Hiring Program	\$ -	\$ 208,335	\$ 69,440	\$ 208,335
10-420-0219-47236	BHA Co-Responder Grant	\$ 130,246	\$ 235,000	\$ 228,317	\$ 230,000
10-450-0555-47002	BLM Grant	\$ 29,660	\$ 50,000	\$ 10,200	\$ 50,000
10-450-0555-47229	Misc Museum Grants	\$ 450	\$ 7,000	\$ 890	\$ 32,000
	<b>Grants</b>	<b>\$ 335,520</b>	<b>\$ 1,885,726</b>	<b>\$ 399,482</b>	<b>\$ 1,402,444</b>
10-420-0211-36710	National Night Out Donations	\$ -	\$ 2,000	\$ -	\$ 3,000
10-420-0211-36765	PD Members Benefit Fund	\$ 6,233	\$ 8,000	\$ 4,343	\$ -
10-420-0213-36702	Donations	\$ 852	\$ 500	\$ 191	\$ 500
10-420-0213-36723	Shop With A Cop Donations	\$ 19,518	\$ 20,000	\$ 6,879	\$ -
10-420-0213-36730	K-9 Program	\$ 20,108	\$ 10,000	\$ 420	\$ 10,000
	<b>Donations</b>	<b>\$ 46,710</b>	<b>\$ 40,500</b>	<b>\$ 11,834</b>	<b>\$ 13,500</b>
10-410-0000-34801	Other Revenue	\$ 260	\$ 1,000	\$ 297	\$ 1,000
10-410-0121-34101	Court Costs, Fees & Charges	\$ 5,261	\$ 7,200	\$ 4,713	\$ 5,000
10-410-0151-34311	Collection Fees FD Impact Fee	\$ 502	\$ 800	\$ 300	\$ 500
10-410-0195-34201	Building Plan Review Fees	\$ -	\$ -	\$ 6,000	\$ 59,000
10-420-0211-34108	Photocopy Machine	\$ 1,371	\$ 1,200	\$ 2,217	\$ 1,500
10-420-0211-34406	Golf Tournament Entry Fees	\$ 6,265	\$ 6,500	\$ 8,162	\$ -
10-420-0211-34502	Fingerprint Fee	\$ -	\$ -	\$ -	\$ 500
10-420-0213-34503	VIN Inspection Fee	\$ -	\$ -	\$ 500	\$ 500
10-420-0213-34510	Police Fees	\$ 9,156	\$ 8,500	\$ 9,770	\$ 8,000
10-420-0213-34511	Off Duty Employment	\$ 47,000	\$ 80,000	\$ 65,300	\$ 86,940
10-430-0314-34210	St Excav Rehabilitation	\$ 52,564	\$ 40,000	\$ 75,874	\$ 40,000
10-430-0314-34535	Street Damage Restoration Fees	\$ 4,311	\$ 5,000	\$ 36,815	\$ 5,000
10-430-0318-34602	Sidewalk Project Revenue	\$ 1,272	\$ 1,500	\$ 433	\$ 1,500
10-450-0551-34111	Use Fees	\$ 9,424	\$ 6,000	\$ 9,592	\$ 7,500
10-450-0555-34110	Museum Research Fees	\$ 220	\$ 250	\$ 2,491	\$ 300
10-450-0555-34111	Use Fee	\$ 862	\$ 500	\$ 1,270	\$ 400
10-450-0555-34117	Historic Preservation	\$ 36	\$ 200	\$ -	\$ 120
	<b>Fees &amp; Charges for Services</b>	<b>\$ 138,504</b>	<b>\$ 158,650</b>	<b>\$ 223,734</b>	<b>\$ 217,760</b>
10-410-0000-35901	Pen & Int On Del Property Tax	\$ 1,700	\$ 1,000	\$ 1,685	\$ 1,000
10-410-0000-35912	Pen & Int Del Sales/Use Tax	\$ 13,430	\$ 10,000	\$ 1,362	\$ 5,000
10-420-0211-35103	Other Complaints	\$ 12,667	\$ 12,000	\$ 11,530	\$ 10,000
10-420-0211-35806	PD - Restitution	\$ 1,347	\$ 100	\$ 4,063	\$ 1,500
10-420-0213-35101	Traffic	\$ 51,826	\$ 40,000	\$ 47,485	\$ 40,000
10-420-0213-35102	Traffic - District Court	\$ 4,062	\$ 5,000	\$ 4,898	\$ 5,000
10-420-0213-35105	Surcharges	\$ 7,085	\$ 6,000	\$ 6,631	\$ 5,000
10-450-0551-35201	Library Fines	\$ 1,956	\$ 1,000	\$ 2,000	\$ 1,000
10-450-0551-35202	Curation Fee	\$ 151	\$ -	\$ -	\$ 250
10-450-0555-35202	Curation Fee	\$ -	\$ -	\$ 416	\$ 200
	<b>Fines &amp; Penalty</b>	<b>\$ 94,224</b>	<b>\$ 75,100</b>	<b>\$ 80,070</b>	<b>\$ 68,950</b>
10-410-0195-39404	Bldg Abatement Cost Recovery	\$ 51,999	\$ -	\$ -	\$ -
	<b>Assessments</b>	<b>\$ 51,999</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
10-410-0000-38202	Rent From Buildings/Equipment	\$ 18,000	\$ 20,400	\$ 19,600	\$ -
10-410-0000-38211	Royal Gorge	\$ 703,504	\$ 573,750	\$ 573,750	\$ 740,000
10-410-0000-38219	Tower Lease	\$ 166,403	\$ 145,000	\$ 157,362	\$ 150,000
10-410-0198-38206	Parking Lot Lease	\$ -	\$ 3,600	\$ -	\$ -

CITY OF CAÑON CITY  
GENERAL FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
10-430-0314-38302	Train Depot Easement Maint	\$ 7,250	\$ 7,250	\$ 7,250	\$ 7,250
	<b>Lease &amp; Rental Income</b>	<b>\$ 895,157</b>	<b>\$ 750,000</b>	<b>\$ 757,962</b>	<b>\$ 897,250</b>
10-410-0000-45101	Earnings On Deposits & Invest	\$ 480,398	\$ 450,000	\$ 422,886	\$ 450,000
	<b>Investment Income</b>	<b>\$ 480,398</b>	<b>\$ 450,000</b>	<b>\$ 422,886</b>	<b>\$ 450,000</b>
10-410-0000-46201	Insurance Recoveries	\$ 389,880	\$ -	\$ 95,807	\$ -
10-410-0000-46402	Refund Of Expenditures	\$ 15,530	\$ 15,000	\$ 14,294	\$ 15,000
10-410-0000-46805	Cash Over/Short	\$ 48	\$ -	\$ (6)	\$ -
10-410-0000-46901	Sale Of Assets	\$ 55,027	\$ 5,000	\$ 27,537	\$ 5,000
10-410-0000-46937	Financing Proceeds	\$ 884,373	\$ 210,000	\$ 150,000	\$ -
10-420-0000-46936	Lease Purchase Proceeds	\$ -	\$ -	\$ -	\$ 150,000
10-430-0311-46803	Fuel Surcharge-Inside	\$ 7,210	\$ 6,500	\$ 6,763	\$ 7,000
	<b>Other Resources</b>	<b>\$ 1,352,068</b>	<b>\$ 236,500</b>	<b>\$ 294,394</b>	<b>\$ 177,000</b>
10-410-0000-49110	Transfer From Other Funds	\$ 898,900	\$ 1,597,484	\$ 1,597,484	\$ 1,597,484
10-430-0314-49110	Transfer From Other Funds	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	<b>Transfers</b>	<b>\$ 913,900</b>	<b>\$ 1,612,484</b>	<b>\$ 1,612,484</b>	<b>\$ 1,612,484</b>
<b>Revenue Total</b>		<b>\$ 17,730,507</b>	<b>\$ 18,139,693</b>	<b>\$ 17,364,495</b>	<b>\$ 18,597,173</b>

GENERAL FUND  
EXPENDITURES BY FUNCTION  
\$26,376,014



# CITY OF CAÑON CITY

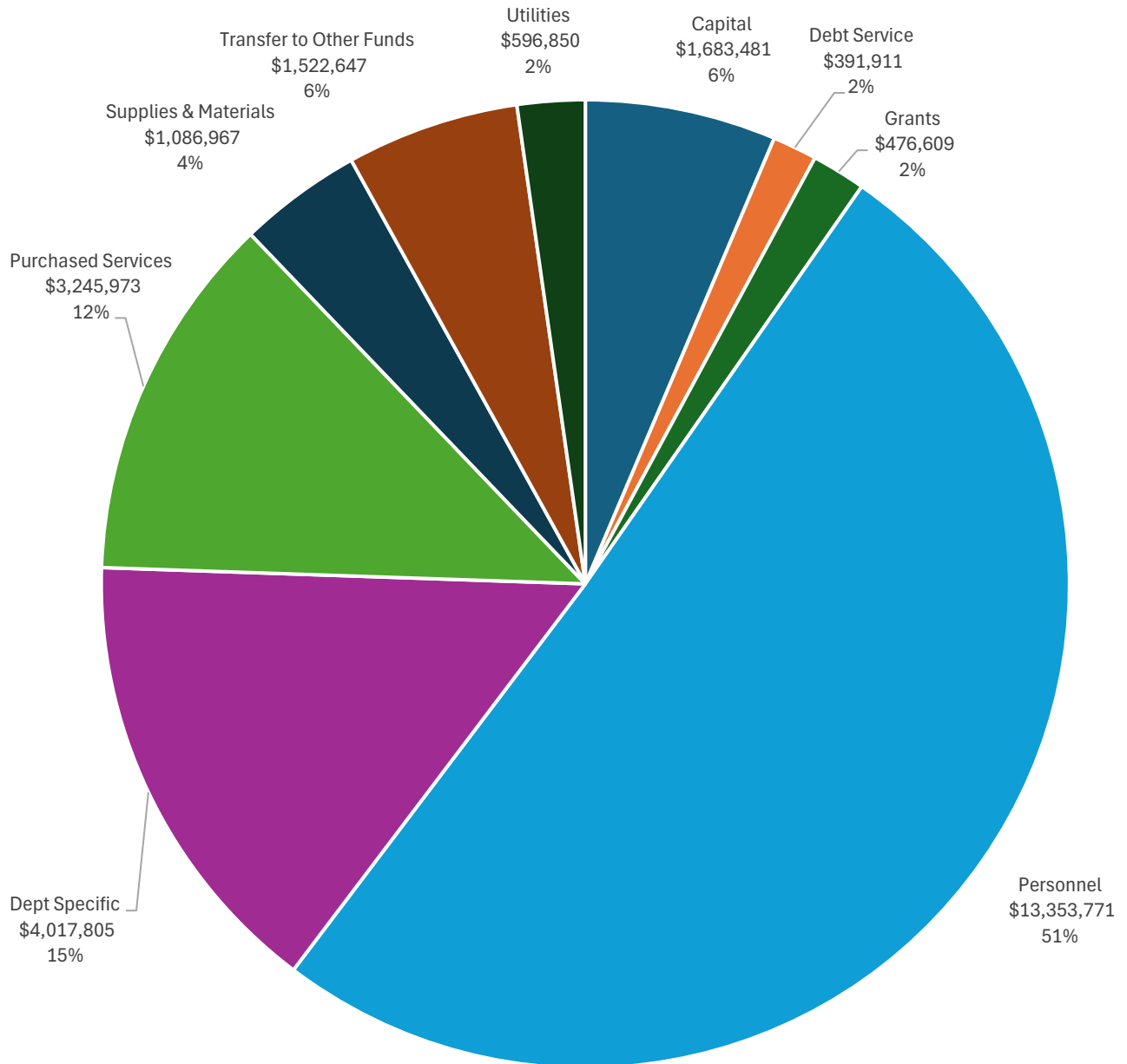
## GENERAL FUND - USES OF FUNDS

		2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>General Government</b>					
Dept 0111	City Council	\$ 91,470	\$ 90,850	\$ 80,540	\$ 97,150
Dept 0114	City Clerk	\$ 144,957	\$ 161,185	\$ 151,583	\$ 179,800
Dept 0116	Elections	\$ 11,297	\$ 20,800	\$ 15,050	\$ 20,800
Dept 0121	Municipal Court	\$ 247,817	\$ 354,470	\$ 277,700	\$ 392,070
Dept 0132	City Administrator	\$ 255,095	\$ 287,715	\$ 234,535	\$ 499,856
Dept 0133	Public Information Department	\$ 85,500	\$ 103,845	\$ 88,495	\$ 104,920
Dept 0137	Human Resources	\$ 233,945	\$ 329,627	\$ 254,150	\$ 409,091
Dept 0144	Computer Resources	\$ 342,911	\$ 746,300	\$ 657,400	\$ 770,800
Dept 0146	Facilities Maintenance	\$ 541,176	\$ 663,500	\$ 577,775	\$ 687,085
Dept 0151	Finance	\$ 563,996	\$ 637,405	\$ 582,285	\$ 700,480
Dept 0155	Non-departmental	\$ 2,244,381	\$ 2,599,546	\$ 1,708,696	\$ 2,581,480
Dept 0195	Building Department	\$ 234,905	\$ 316,550	\$ 233,790	\$ 476,794
Dept 0196	Planning & Zoning	\$ 132,493	\$ 143,900	\$ 122,750	\$ 147,875
Dept 0198	Economic Development	\$ 350,246	\$ 473,806	\$ 442,672	\$ 486,020
<b>Total Operating</b>		\$ 5,480,187	\$ 6,929,499	\$ 5,427,421	\$ 7,554,221
Transfer Out		\$ 779,353	\$ 1,622,647	\$ 1,622,647	\$ 1,522,647
Capital Outlay		\$ 407,980	\$ 1,025,000	\$ 335,300	\$ 1,019,200
<b>Total General Government</b>		\$ 6,667,521	\$ 9,577,146	\$ 7,385,368	\$ 10,096,068
<b>Public Safety</b>					
Dept 0211	Law Enforcement Support & Admin	\$ 3,142,041	\$ 3,617,671	\$ 3,245,569	\$ 5,014,808
Dept 0213	Law Enforcement Operations	\$ 3,465,818	\$ 3,974,407	\$ 3,861,680	\$ 3,677,016
Dept 02174	COPS Grant Program	\$ -	\$ 472,280	\$ 202,000	\$ 466,400
Dept 0218	School Resource Program	\$ 246,443	\$ 326,950	\$ 250,025	\$ 352,550
Dept 0219	Co-Responder Program	\$ 120,827	\$ 235,000	\$ 228,317	\$ 229,700
<b>Total Operating</b>		\$ 6,975,129	\$ 8,626,308	\$ 7,787,591	\$ 9,740,474
Capital Outlay		\$ 460,216	\$ 560,000	\$ 429,025	\$ 195,000
<b>Total Public Safety</b>		\$ 7,435,344	\$ 9,186,308	\$ 8,216,616	\$ 9,935,474
<b>Public Works</b>					
Dept 0311	Fleet Maintenance	\$ 279,833	\$ 272,810	\$ 259,391	\$ 258,585
Dept 0314	Streets	\$ 1,456,320	\$ 1,753,471	\$ 1,550,570	\$ 1,873,448
Dept 0318	Engineering	\$ 449,891	\$ 569,309	\$ 455,035	\$ 669,975
<b>Total Operating</b>		\$ 2,186,044	\$ 2,595,590	\$ 2,264,996	\$ 2,802,008
Capital Outlay		\$ 187,527	\$ 445,981	\$ 307,481	\$ 419,281
<b>Street Project</b>					
Dept 0399	Street Resurfacing	\$ 52,562	\$ 780,000	\$ 650,000	\$ 550,000
Dept 0399	Ditch Crossings	\$ 102,395	\$ 495,000	\$ 61,000	\$ 639,000
Dept 0399	Misc Concrete	\$ 38,524	\$ 75,000	\$ 50,000	\$ 80,000
Dept 0399	Downtown Alleys	\$ 128,476	\$ 175,000	\$ 175,000	\$ 175,000
Dept 0399	Parking Lot Resurfacing	\$ -	\$ -	\$ -	\$ 170,000
Dept 0399	Wayfinding Kiosk	\$ -	\$ -	\$ -	\$ 50,000
Dept 0399	Clocktower Plaza	\$ -	\$ 1,375,000	\$ -	\$ -
<b>Subtotal Street Projects</b>		\$ 321,957	\$ 2,900,000	\$ 936,000	\$ 1,664,000
<b>Total Public Works</b>		\$ 2,695,528	\$ 5,941,571	\$ 3,508,477	\$ 4,885,289
<b>Culture &amp; Recreation</b>					
Dept 0551	Library	\$ 726,771	\$ 789,866	\$ 719,783	\$ 874,750
Dept 0555	Museum	\$ 361,395	\$ 505,571	\$ 390,590	\$ 529,433
<b>Total Operating</b>		\$ 1,088,166	\$ 1,295,437	\$ 1,110,373	\$ 1,404,183
Capital Outlay		\$ -	\$ -	\$ -	\$ -

CITY OF CAÑON CITY  
GENERAL FUND - USES OF FUNDS

	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Culture &amp; Recreation Projects</b>				
Culture & Recreation Projects	\$ -	\$ 75,000	\$ 16,800	\$ 55,000
<b>Total Culture &amp; Recreation Projects</b>	<u>\$ -</u>	<u>\$ 75,000</u>	<u>\$ 16,800</u>	<u>\$ 55,000</u>
<b>Total Culture &amp; Recreation</b>	<u>\$ 1,088,166</u>	<u>\$ 1,370,437</u>	<u>\$ 1,127,173</u>	<u>\$ 1,459,183</u>
<b>Total Expenditures</b>	<u>\$ 17,886,559</u>	<u>\$ 26,075,462</u>	<u>\$ 20,237,633</u>	<u>\$ 26,376,014</u>

GENERAL FUND  
EXPENDITURES BY CATEGORIES  
\$26,376,014



# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURES BY CATEGORY

	Personnel	Supplies & Materials	Purchased Services	Dept Specific	Utilities
<b>General Government</b>					
City Council	\$ 62,200	\$ 6,450	\$ 22,500	\$ 6,000	\$ -
City Clerk	\$ 117,300	\$ 6,500	\$ 55,400	\$ -	\$ 600
Elections	\$ -	\$ 500	\$ 20,300	\$ -	\$ -
Municipal Court	\$ 335,150	\$ 4,550	\$ 52,370	\$ -	\$ -
City Administrator	\$ 404,756	\$ 8,500	\$ 35,400	\$ 50,000	\$ 1,200
Public Information Department	\$ 81,000	\$ 300	\$ 23,020	\$ -	\$ 600
Human Resources	\$ 293,750	\$ 12,600	\$ 87,141	\$ 15,000	\$ 600
Computer Resources	\$ 297,600	\$ 79,800	\$ 319,300	\$ 15,700	\$ 58,400
Facilities Maintenance	\$ 222,285	\$ 32,750	\$ 170,600	\$ 10,000	\$ 251,450
Finance	\$ 578,980	\$ 8,500	\$ 95,800	\$ 16,000	\$ 1,200
Non-departmental	\$ 134,500	\$ 16,000	\$ 1,205,000	\$ 925,980	\$ -
Building Department	\$ 386,294	\$ 20,900	\$ 16,600	\$ 50,000	\$ 3,000
Planning & Zoning	\$ 125,325	\$ 5,400	\$ 15,950	\$ -	\$ 1,200
Economic Development	\$ 314,400	\$ 2,500	\$ 167,320	\$ -	\$ 1,800
<b>Total General Government</b>	<b>\$ 3,353,540</b>	<b>\$ 205,250</b>	<b>\$ 2,286,701</b>	<b>\$ 1,088,680</b>	<b>\$ 320,050</b>
<b>Public Safety</b>					
Law Enforcement Support & Admin	\$ 3,033,280	\$ 141,057	\$ 619,612	\$ 1,067,875	\$ 60,000
Law Enforcement Operations	\$ 2,917,491	\$ 323,160	\$ 99,652	\$ 112,300	\$ -
COPS Grant Program	\$ 466,400	\$ -	\$ -	\$ -	\$ -
School Resource Program	\$ 326,950	\$ 11,600	\$ 14,000	\$ -	\$ -
Co-Responder Program	\$ 180,900	\$ 9,100	\$ 38,500	\$ -	\$ 1,200
<b>Total Public Safety</b>	<b>\$ 6,925,021</b>	<b>\$ 484,917</b>	<b>\$ 771,764</b>	<b>\$ 1,180,175</b>	<b>\$ 61,200</b>
<b>Public Works</b>					
Fleet Maintenance	\$ 200,935	\$ 17,800	\$ 18,000	\$ 6,000	\$ 15,850
Streets	\$ 1,180,025	\$ 328,600	\$ 39,350	\$ 17,000	\$ 194,350
Engineering	\$ 515,875	\$ 22,250	\$ 66,450	\$ 60,000	\$ 5,400
Street Projects	\$ -	\$ -	\$ -	\$ 1,614,000	\$ -
<b>Total Public Works</b>	<b>\$ 1,896,835</b>	<b>\$ 368,650</b>	<b>\$ 123,800</b>	<b>\$ 1,697,000</b>	<b>\$ 215,600</b>
<b>Culture &amp; Recreation</b>					
Library	\$ 769,750	\$ 16,200	\$ 46,800	\$ 42,000	\$ -
Museum	\$ 408,625	\$ 11,950	\$ 16,908	\$ 9,950	\$ -
Culture & Recreation Projects	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Culture &amp; Recreation</b>	<b>\$ 1,178,375</b>	<b>\$ 28,150</b>	<b>\$ 63,708</b>	<b>\$ 51,950</b>	<b>\$ -</b>
<b>2025 General Fund Budget</b>	<b>\$ 13,353,771</b>	<b>\$ 1,086,967</b>	<b>\$ 3,245,973</b>	<b>\$ 4,017,805</b>	<b>\$ 596,850</b>
<b>2024 General Fund Budget</b>	<b>\$ 11,682,766</b>	<b>\$ 1,020,407</b>	<b>\$ 3,046,260</b>	<b>\$ 3,634,962</b>	<b>\$ 558,419</b>
% Change	14%	7%	7%	11%	7%

# CITY OF CAÑON CITY

## GENERAL FUND - EXPENDITURES BY CATEGORY

	Debt Service	Grants	Capital	Transfer to Other funds	Total
<b>General Government</b>					
City Council	\$ -	\$ -	\$ -	\$ -	\$ 97,150
City Clerk	-	-	-	-	\$ 179,800
Elections	-	-	-	-	\$ 20,800
Municipal Court	-	-	-	-	\$ 392,070
City Administrator	-	-	-	-	\$ 499,856
Public Information Department	-	-	-	-	\$ 104,920
Human Resources	-	-	-	-	\$ 409,091
Computer Resources	-	-	100,000	-	\$ 870,800
Facilities Maintenance	-	-	919,200	-	\$ 1,606,285
Finance	-	-	-	-	\$ 700,480
Non-departmental	-	300,000	-	1,522,647	\$ 4,104,127
Building Department	-	-	-	-	\$ 476,794
Planning & Zoning	-	-	-	-	\$ 147,875
Economic Development	-	-	-	-	\$ 486,020
<b>Total General Government</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 1,019,200</b>	<b>\$ 1,522,647</b>	<b>\$ 10,096,068</b>
<b>Public Safety</b>					
Law Enforcement Support & Admin	59,704	33,280	130,000	\$ -	\$ 5,144,808
Law Enforcement Operations	218,084	6,329	65,000	-	\$ 3,742,016
COPS Grant Program	-	-	-	-	\$ 466,400
School Resource Program	-	-	-	-	\$ 352,550
Co-Responder Program	-	-	-	-	\$ 229,700
<b>Total Public Safety</b>	<b>\$ 277,788</b>	<b>\$ 39,609</b>	<b>\$ 195,000</b>	<b>\$ -</b>	<b>\$ 9,935,474</b>
<b>Public Works</b>					
Fleet Maintenance	-	-	6,500	\$ -	\$ 265,085
Streets	114,123	-	412,781	-	\$ 2,286,229
Engineering	-	-	-	-	\$ 669,975
Street Projects	-	-	50,000	-	\$ 1,664,000
<b>Total Public Works</b>	<b>\$ 114,123</b>	<b>\$ -</b>	<b>\$ 469,281</b>	<b>\$ -</b>	<b>\$ 4,885,289</b>
<b>Culture &amp; Recreation</b>					
Library	-	-	-	\$ -	\$ 874,750
Museum	-	82,000	-	-	\$ 529,433
Culture & Recreation Projects	-	55,000	-	-	\$ 55,000
<b>Total Culture &amp; Recreation</b>	<b>\$ -</b>	<b>\$ 137,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,459,183</b>
<b>2025 General Fund Budget</b>	<b>\$ 391,911</b>	<b>\$ 476,609</b>	<b>\$ 1,683,481</b>	<b>\$ 1,522,647</b>	<b>\$ 26,376,014</b>
<b>2024 General Fund Budget</b>	<b>\$ 399,801</b>	<b>\$ 629,219</b>	<b>\$ 3,480,981</b>	<b>\$ 1,622,647</b>	<b>\$ 26,075,462</b>
% Change	-2%	-24%	-52%	-6%	1%



**THIS PAGE INTENTIONALLY LEFT BLANK**

# GENERAL FUND

## 2025 BUDGET PROGRAM/ACTIVITIES

**Department**  
**Division/Program:**  
**Fund:**

**General Government**  
**Total of all Divisions/Programs**  
**General**

<b>Expenditures:</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>2024 Estimated</b>	<b>2025 Budget</b>
Personnel Services	\$ 2,404,000	\$ 2,920,530	\$ 2,523,603	\$ 3,353,540
Supplies	\$ 125,002	\$ 205,850	\$ 170,147	\$ 205,250
Purchased Services	\$ 1,031,686	\$ 2,036,123	\$ 1,607,395	\$ 2,286,701
Dept Specific	\$ 853,934	\$ 975,700	\$ 681,046	\$ 1,088,680
Utilities	\$ 222,982	\$ 285,000	\$ 245,380	\$ 320,050
Debt Service	\$ 786,094	\$ -	\$ -	\$ -
Grants/Contrib	\$ 56,488	\$ 506,296	\$ 155,000	\$ 300,000
Transfers	\$ 779,353	\$ 1,622,647	\$ 1,622,647	\$ 1,522,647
Capital Outlay	\$ 407,980	\$ 1,025,000	\$ 335,300	\$ 1,019,200
<b>Total</b>	<b>\$ 6,667,521</b>	<b>\$ 9,577,146</b>	<b>\$ 7,340,518</b>	<b>\$ 10,096,068</b>

**Program Funding Sources:**

Licenses & Permits	\$ 424,441	\$ 356,000	\$ 445,868	\$ 377,000
Grants	\$ -	\$ 1,325,000	\$ 15,000	\$ 827,500
Assessments	\$ 51,999	\$ -	\$ -	\$ -
Fees & Charges for Services	\$ 44,099	\$ 146,500	\$ 51,267	\$ 163,015
Fines & Penalty	\$ 15,130	\$ 11,000	\$ 3,047	\$ 6,000
Lease & Rental Income	\$ 184,403	\$ 169,000	\$ 176,962	\$ 150,000
Oper. Transfers - Central services reimbursements	\$ 898,900	\$ 1,597,484	\$ 1,597,488	\$ 1,597,484
Estimated General City Revenues	\$ 4,835,514	\$ 4,654,161	\$ 4,565,586	\$ 5,147,120
Fund Balance Assigned to Property Acquisition	\$ 213,034	\$ 286,000	\$ 150,000	\$ 400,000
Fund Balance Assigned to Capital	\$ -	\$ 325,000	\$ 335,300	\$ 319,200
Unassigned Fund Balance	\$ -	\$ 707,001		\$ 1,108,749
<b>Total Funding Sources</b>	<b>\$ 6,667,521</b>	<b>\$ 9,577,146</b>	<b>\$ 7,340,518</b>	<b>\$ 10,096,068</b>

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

## City of Cañon City 2025 Budget

---

### City Council Overview

---

The Mayor and Council of the City of Cañon City review and direct legislation, contracts, actions, policies, budgets, long-range plans, projects, etc., related to the business of the operation of the City. Council actions are by ordinance, resolution or motion passed at public meetings. The Mayor and seven Council members, all of whom are elected by the qualified electors of the City, serve Cañon City. The Mayor and three Council members are elected with no residency requirements; the remaining four Council members each have districts in which they must reside.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget	
<b>0111</b>	<b>City Council</b>								
10-410-0111-51110	Salaries & Wages	\$	53,650	\$	49,500	\$	4,150	\$	52,600
10-410-0111-51121	Overtime	\$	3,950	\$	4,500	\$	4,500	\$	5,000
10-410-0111-51142	Workers Compensation	\$	41	\$	100	\$	40	\$	100
10-410-0111-51144	FICA Taxes	\$	4,340	\$	4,500	\$	4,325	\$	4,500
	<b>Personnel Services</b>	<b>\$</b>	<b>61,981</b>	<b>\$</b>	<b>58,600</b>	<b>\$</b>	<b>13,015</b>	<b>\$</b>	<b>62,200</b>
10-410-0111-52200	Office Supplies	\$	347	\$	750	\$	200	\$	750
10-410-0111-52205	Small Items Of Equipment	\$	8,539	\$	3,000	\$	25	\$	3,000
10-410-0111-52210	Operating Supplies	\$	749	\$	2,000	\$	1,200	\$	2,700
	<b>Supplies &amp; Materials</b>	<b>\$</b>	<b>9,635</b>	<b>\$</b>	<b>5,750</b>	<b>\$</b>	<b>1,425</b>	<b>\$</b>	<b>6,450</b>
10-410-0111-53305	Contracted Services	\$	100	\$	100	\$	100	\$	-
10-410-0111-53330	Membership Fees	\$	1,876	\$	2,400	\$	2,400	\$	2,000
10-410-0111-53335	Travel & Training	\$	14,983	\$	15,000	\$	14,750	\$	17,000
10-410-0111-53336	Meals	\$	2,894	\$	4,000	\$	4,000	\$	3,500
	<b>Purchased Services</b>	<b>\$</b>	<b>19,853</b>	<b>\$</b>	<b>21,500</b>	<b>\$</b>	<b>21,250</b>	<b>\$</b>	<b>22,500</b>
10-410-0111-54000	Potential Projects	\$	-	\$	5,000	\$	-	\$	6,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>6,000</b>
<b>City Council Total</b>		<b>\$</b>	<b>91,470</b>	<b>\$</b>	<b>90,850</b>	<b>\$</b>	<b>80,540</b>	<b>\$</b>	<b>97,150</b>

## City of Cañon City 2025 Budget

---

### City Clerk

---

The City Clerk's Office serves as the "front line" for customer contact and addresses thousands of requests for information annually, pursuing a diversity of actions and projects as varied as the persons served. The City Clerk serves as the records custodian of the City, and develops and implements procedures for the care, custody and retrieval of City documents and records. The Clerk's office and administrative staff assembles informational packets and reports for the City Council, tracking and developing a record of all formal meetings and actions of the Council, and processing all contracts, agreements, etc. Additional responsibilities include review and issuance of 15 various code required business licenses including liquor licensing, security guards, medical marijuana, door-to-door sales, etc. The Clerk's office administers City elections, prepares legal notices, processes cemetery records, ensures the Municipal Code is updated by legislative actions of the Council, and provides administrative support through preparation of correspondence, proclamations, special reports, etc., at the request of the City Council, Mayor, City Administrator, and City Staff.

#### **2024 Major Goals and Accomplishments:**

- ◆ Coordinated with information Technology Department and the Public Information Officer to continue video broadcasts of Council Meetings, Committee Meetings, Planning Commission Meetings and Board of Adjustment Meetings via the website and posted Council, Planning Commission, and Committee Meeting packets and materials.
- ◆ Continued to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Conducted Orientation Sessions for City Council, Planning Commission and Board of Adjustment.
- ◆ Refined the process for Business License holders including liquor licensing, medical marijuana, door-to-door sales, etc.
- ◆ Continued process of reorganizing and digitizing files.
- ◆ Resumed the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Served on the International Institute of Municipal Clerks Conference Committee.

#### **2025 Major Goals:**

- ◆ Continue with the scanning of documents and monitor management of records in departments in accordance with the Records Retention Schedule.
- ◆ Continue providing free training opportunities to liquor licensees, their employees, and non-profit agencies;
- ◆ Continue to host the Board Recognition Awards Dinner recognizing local volunteers that serve on appointed boards.
- ◆ Continue to receive training through the Colorado Municipal Clerk's Association to refine and optimize time.
- ◆ Continue process of reorganizing and refining files.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0114</b>	<b>City Clerk</b>				
10-410-0114-51110	Salaries & Wages	\$ 79,469	\$ 81,600	\$ 77,700	\$ 86,650
10-410-0114-51135	Longevity Pay	\$ 340	\$ 385	\$ 383	\$ 425
10-410-0114-51142	Workers Compensation	\$ 34	\$ 150	\$ 75	\$ 100
10-410-0114-51143	Life & Health Ins	\$ 18,305	\$ 18,700	\$ 18,700	\$ 19,200
10-410-0114-51144	FICA Taxes	\$ 5,784	\$ 6,300	\$ 6,010	\$ 6,675
10-410-0114-51145	Retirement	\$ 3,807	\$ 4,000	\$ 4,000	\$ 4,250
	<b>Personnel Services</b>	<b>\$ 107,738</b>	<b>\$ 111,135</b>	<b>\$ 106,868</b>	<b>\$ 117,300</b>
10-410-0114-52200	Office Supplies	\$ 2,051	\$ 3,400	\$ 2,300	\$ 3,500
10-410-0114-52205	Small Items Of Equipment	\$ 2,392	\$ 2,500	\$ 2,300	\$ 2,500
10-410-0114-52210	Operating Supplies	\$ 270	\$ 500	\$ 500	\$ 500
10-410-0114-52245	Gas & Diesel Fuel	\$ -	\$ 100	\$ 100	\$ -
	<b>Supplies &amp; Materials</b>	<b>\$ 4,713</b>	<b>\$ 6,500</b>	<b>\$ 5,200</b>	<b>\$ 6,500</b>
10-410-0114-53305	Contracted Services	\$ 19,573	\$ 26,000	\$ 25,000	\$ 38,000
10-410-0114-53312	Software Titles	\$ 288	\$ 4,800	\$ 4,800	\$ 4,900
10-410-0114-53315	Postage/Freight	\$ 307	\$ 300	\$ 300	\$ 500
10-410-0114-53325	Publications/Advertising	\$ 4,993	\$ 5,000	\$ 5,000	\$ 5,000
10-410-0114-53330	Membership Fees	\$ 322	\$ 500	\$ 315	\$ 500
10-410-0114-53335	Travel & Training	\$ 6,181	\$ 6,000	\$ 3,600	\$ 6,000
10-410-0114-53336	Meals	\$ 37	\$ 350	\$ 200	\$ 500
	<b>Purchased Services</b>	<b>\$ 31,701</b>	<b>\$ 42,950</b>	<b>\$ 39,215</b>	<b>\$ 55,400</b>
10-410-0114-55380	Telephone/Data	\$ 805	\$ 600	\$ 300	\$ 600
	<b>Utilities</b>	<b>\$ 805</b>	<b>\$ 600</b>	<b>\$ 300</b>	<b>\$ 600</b>
<b>City Clerk Total</b>		<b>\$ 144,957</b>	<b>\$ 161,185</b>	<b>\$ 151,583</b>	<b>\$ 179,800</b>

## City of Cañon City 2025 Budget

---

### **Elections Division Overview**

---

The Elections Division operates from the Office of the City Clerk. While City elections are typically coordinated through the Fremont County Clerk and Recorder, the Elections Division of the City Clerk's Office prepares notices, processes expenditure reports, advises potential candidates, verifies petitions for compliance, etc. In addition, any special elections directed by City Council or through petition are administered solely by this division.

#### **2024 Major Goals and Accomplishments:**

- ◆ Worked alongside the Fremont County Clerk and staff in a coordinated election to successfully complete general election for a sales tax question, ensuring TABOR compliance.

#### **2025 Major Goals:**

- ◆ Work alongside the Fremont County Clerk and staff in a coordinated election to successfully complete general election for Mayor and three (3) Council seats, including training of all candidates, ensuring Fair Campaign Practices Act (FCPA) compliance, and conducting a Candidate's Orientation Session.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget	
<b>0116</b>	<b>Elections</b>								
10-410-0116-52200	Office Supplies	\$	70	\$	500	\$	50	\$	500
	<b>Supplies &amp; Materials</b>	<b>\$</b>	<b>70</b>	<b>\$</b>	<b>500</b>	<b>\$</b>	<b>50</b>	<b>\$</b>	<b>500</b>
10-410-0116-53305	Contracted Services	\$	11,227	\$	20,300	\$	15,000	\$	20,300
	<b>Purchased Services</b>	<b>\$</b>	<b>11,227</b>	<b>\$</b>	<b>20,300</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>20,300</b>
<b>Elections Total</b>		<b>\$</b>	<b>11,297</b>	<b>\$</b>	<b>20,800</b>	<b>\$</b>	<b>15,050</b>	<b>\$</b>	<b>20,800</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2024 Budget

---

### **Municipal Court Overview**

---

The Cañon City Municipal Court is the Judicial Branch of the Cañon City government and is entirely independent of the Police Department. The Municipal Court has jurisdiction to hear, try, and determine all cases arising from violations of City ordinances. These generally include traffic, criminal, shoplifting, code, animal, and parking violations. As is the case with all municipal courts, the court cannot be regarded as a revenue-generating entity. Therefore, a court's performance cannot be based solely on the amount of money it collects. Court staffing consists of one part-time judge, one full-time court clerk, one full-time deputy court clerk, and a part-time clerk(s). The Cañon City Municipal Court is a court of record, so the judge must be a licensed Attorney at Law in Colorado.

The clerks are responsible for the daily operation of the court. The duties include, but are not limited to, performing bailiff duties during court proceedings and completes appropriate documents following court, such as deferred sentences, default judgments, expungements, sealing, notices, and disposition reports. Prepare purchase orders for supplies, restitution, and equipment. Process citations through the system. Complete court dockets for Arraignments, Payment Review, & Trials, gather information from C.B.I. for case files (such as driver history and criminal history) and gather information to process & complete bench warrants, maintain and retrieve records, notify police department and dispatch of arraignment court dates, end of month duties, checking backgrounds, preparing legal notices, scheduling court appearances with defendants, attorneys, police officers, and staff, receiving and posting money from defendants, prepare bank deposit and prepare postings for city hall, interact with the public on the phone and in person. Clerks must be able to answer questions that provide information in accordance with policies and regulations for the public and guide them through the system without giving any legal advice.

#### **2024 Major Goals and Accomplishments:**

- ◆ The Municipal Court is a 2-person office. Due to ample responsibilities, the court will continue to stay on course to keep things running smoothly and remain efficient for the City of Canon City.
- ◆ The primary objective has been to convert data and ensure its compatibility with the new Tyler court management system.
- ◆ The process of learning the Springbrook finance system.

#### **2025 Major Goals:**

- ◆ In 2025, the court is expected to have ongoing challenges stemming from the transition to Tyler Technology. The court will need to actively collaborate with various departments to address many issues related to data conversion and ensuring the compatibility of records.
- ◆ Actively collaborating with other departments to successfully implement the new Springbrook system and ensure efficient data entry.
- ◆ The court has seen a tremendous increase in theft cases, mainly occurring at the local Walmart store. Developing a system capable of presenting video evidence in those cases is now fully operational.

- ◆ There is a noticeable trend of defendants in theft cases not showing up in court, leading to a large increase in non-appearance bench warrants. The homeless remain part of this non-appearance, and the city in 2025 must develop new processes to solve that dilemma.
- ◆ The Colorado Legislature's limitations on long-standing court procedures have presented challenges. However, the court is committed to finding innovative solutions to adapt to these changes. This commitment ensures that the court remains effective and efficient in its operations.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0121</b>	<b>Municipal Court</b>				
10-410-0121-51110	Salaries & Wages	\$ 190,956	\$ 225,200	\$ 185,500	\$ 274,000
10-410-0121-51121	Overtime	\$ 1,615	\$ 7,800	\$ 7,800	\$ 1,500
10-410-0121-51135	Longevity Pay	\$ 550	\$ 600	\$ 600	\$ 1,350
10-410-0121-51142	Workers Compensation	\$ 93	\$ 250	\$ 200	\$ 300
10-410-0121-51143	Life & Health Ins	\$ 20,789	\$ 23,000	\$ 21,200	\$ 23,000
10-410-0121-51144	FICA Taxes	\$ 14,586	\$ 18,000	\$ 15,600	\$ 21,500
10-410-0121-51145	Retirement	\$ 9,296	\$ 12,000	\$ 9,600	\$ 13,500
	<b>Personnel Services</b>	<b>\$ 237,884</b>	<b>\$ 286,850</b>	<b>\$ 240,500</b>	<b>\$ 335,150</b>
10-410-0121-52200	Office Supplies	\$ 503	\$ 900	\$ 400	\$ 900
10-410-0121-52205	Small Items Of Equipment	\$ 453	\$ 3,500	\$ 2,200	\$ 3,500
10-410-0121-52210	Operating Supplies	\$ -	\$ 100	\$ 50	\$ 100
10-410-0121-52280	Janitorial Supplies	\$ 34	\$ 50	\$ 50	\$ 50
	<b>Supplies &amp; Materials</b>	<b>\$ 990</b>	<b>\$ 4,550</b>	<b>\$ 2,700</b>	<b>\$ 4,550</b>
10-410-0121-53305	Contracted Services	\$ 2,746	\$ 5,900	\$ 600	\$ 5,900
10-410-0121-53312	Software Titles	\$ 1,845	\$ 50,100	\$ 30,000	\$ 39,400
10-410-0121-53315	Postage/Freight	\$ 232	\$ 1,000	\$ 600	\$ 1,000
10-410-0121-53320	Printing	\$ 1,075	\$ 1,000	\$ 900	\$ 1,000
10-410-0121-53330	Membership Fees	\$ 160	\$ 370	\$ 200	\$ 370
10-410-0121-53335	Travel & Training	\$ 1,627	\$ 2,000	\$ 1,200	\$ 2,000
10-410-0121-53340	Equipment Rental	\$ -	\$ 200	\$ -	\$ 200
10-410-0121-53350	Other Fees & Charges	\$ 1,258	\$ 2,500	\$ 1,000	\$ 2,500
	<b>Purchased Services</b>	<b>\$ 8,943</b>	<b>\$ 63,070</b>	<b>\$ 34,500</b>	<b>\$ 52,370</b>
10-410-0121-59920	Equipment	\$ 44,735	\$ -	\$ -	\$ -
	<b>Capital Outlay</b>	<b>\$ 44,735</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Municipal Court Total</b>		<b>\$ 292,552</b>	<b>\$ 354,470</b>	<b>\$ 277,700</b>	<b>\$ 392,070</b>

## City of Cañon City 2025 Budget

---

### City Administrator Overview

---

The City Administrator is the executive level administrator for municipal affairs in Cañon City and under the direction set forth by the Mayor and City Council the City Administrator manages the day-to-day operation of the City government under the policy. The City Administrator is responsible for administrative and organizational leadership; ensuring the development and execution of strategic plans; formulating the City budget and management for all finances, accounts and funds, and the funds for which the City may be a trustee; and maintaining the desired level of service delivery while improving increased efficiency in City services to effectively serve the needs of Cañon City residents and visitors.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0132</b>	<b>City Administrator</b>				
10-410-0132-51110	Salaries & Wages	\$ 154,601	\$ 147,000	\$ 145,200	\$ 303,629
10-410-0132-51121	Overtime	\$ -	\$ 1,000	\$ -	\$ 1,000
10-410-0132-51135	Longevity Pay	\$ 980	\$ 1,015	\$ 1,015	\$ 1,050
10-410-0132-51142	Workers Compensation	\$ 64	\$ 300	\$ 115	\$ 200
10-410-0132-51143	Life & Health Ins	\$ 34,977	\$ 35,000	\$ 33,400	\$ 60,625
10-410-0132-51144	FICA Taxes	\$ 11,123	\$ 11,900	\$ 11,900	\$ 23,327
10-410-0132-51145	Retirement	\$ 7,256	\$ 7,700	\$ 7,700	\$ 14,925
	<b>Personnel Services</b>	<b>\$ 209,000</b>	<b>\$ 203,915</b>	<b>\$ 199,330</b>	<b>\$ 404,756</b>
10-410-0132-52200	Office Supplies	\$ 41	\$ 2,000	\$ 100	\$ 2,000
10-410-0132-52205	Small Items Of Equipment	\$ -	\$ 500	\$ -	\$ 3,000
10-410-0132-52210	Operating Supplies	\$ 9	\$ 100	\$ 50	\$ 100
10-410-0132-52225	Vehicle/Equipment Parts	\$ 707	\$ 1,500	\$ 100	\$ 1,500
10-410-0132-52245	Gas & Diesel Fuel	\$ 438	\$ 1,000	\$ 750	\$ 1,000
10-410-0132-52250	Oil, Grease, Etc.	\$ -	\$ 150	\$ 50	\$ 150
10-410-0132-52255	Tires, Tubes, Etc	\$ -	\$ 750	\$ -	\$ 750
	<b>Supplies &amp; Materials</b>	<b>\$ 1,195</b>	<b>\$ 6,000</b>	<b>\$ 1,050</b>	<b>\$ 8,500</b>
10-410-0132-53305	Contracted Services	\$ -	\$ 15,000	\$ -	\$ 25,000
10-410-0132-53312	Software Titles	\$ 288	\$ 1,500	\$ 400	\$ 300
10-410-0132-53315	Postage/Freight	\$ -	\$ 100	\$ 5	\$ 100
10-410-0132-53330	Membership Fees	\$ 1,693	\$ 3,500	\$ 3,000	\$ 3,500
10-410-0132-53335	Travel & Training	\$ 6,827	\$ 6,000	\$ 5,000	\$ 6,000
10-410-0132-53336	Meals	\$ -	\$ 500	\$ 75	\$ 500
	<b>Purchased Services</b>	<b>\$ 8,807</b>	<b>\$ 26,600</b>	<b>\$ 8,480</b>	<b>\$ 35,400</b>
10-410-0132-54399	Contingency	\$ 35,207	\$ 50,000	\$ 25,000	\$ 50,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 35,207</b>	<b>\$ 50,000</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>
10-410-0132-55380	Telephone/Data	\$ 885	\$ 1,200	\$ 675	\$ 1,200
	<b>Utilities</b>	<b>\$ 885</b>	<b>\$ 1,200</b>	<b>\$ 675</b>	<b>\$ 1,200</b>
<b>City Administrator Total</b>		<b>\$ 255,095</b>	<b>\$ 287,715</b>	<b>\$ 234,535</b>	<b>\$ 499,856</b>

## City of Cañon City 2025 Budget

---

### **Public Information Department Overview**

---

The Public Information Officer provides and supports internal and external communication & outreach efforts for the City of Cañon City. The PIO leads outreach and engagement activities for City Council and the City Administrator and supports outreach and engagement for various City departments through various communication mediums. The PIO performs communication efforts for the City and provides Cañon City citizens and businesses with comprehensive information about the activities and operations of their local government. The PIO coordinates an integrated City communication program using print, website content, social media, online civic engagement tools, and video to deliver consistent and timely messages to the public. The PIO also provides public relations counsel and media relations for elected officials and City departments to foster a positive perception of government.

#### **2024 Major Goals and Accomplishments:**

- ◆ Configuration, design, and implementation of department header pages on the City website for the following departments: Economic Development, Library, Museum, Police.
- ◆ Switched from Campspot reservation system (campground only) to CivicRec platform for online reservations of campgrounds, pavilions, and park and museum activities.
- ◆ Trained senior administrative clerk and library, museum, and parks staff on new CivicRec platform.
- ◆ Configured new “Civic Place” portal that allows community members to connect to our services and communicate more clearly with the City overall by customizing and personalizing the links to community services and other CivicPlus products.
- ◆ Enhanced social media presence through increased engagement with audience, increase of published posts, and paid advertising.
- ◆ Increased community participation in First Friday Shopper/Daily Record ad placement through outreach efforts and redesign of First Friday ad to incorporate downtown map.
- ◆ Increased community awareness of current City job openings through redesigned job posting flyer that draws higher visual awareness and encourages job post sharing.
- ◆ Pursued professional development training in social media, public relations, and graphic arts through memberships in Government Social Media, PRSA, and AIGA and through enrollment in MA in Communications program at CU Boulder.

#### **2025 Major Goals:**

- ◆ Work with I.T. and Department Heads to strengthen and/or develop robust comprehensive communication plans for all departments that can be swiftly enacted in the event of an emergency.
- ◆ Develop KPIs for increased communication outreach and community engagement that aligns with the City’s Balanced Scorecard and Measures.
- ◆ Expand internal communications by implementing the use of a new employee intranet channel (Sharepoint, Connections) in order to facilitate transparent and effective information flow and increase employee engagement.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0133</b>	<b>Public Information Department</b>				
10-410-0133-51110	Salaries & Wages	\$ 49,165	\$ 52,000	\$ 49,300	\$ 55,050
10-410-0133-51135	Longevity Pay	\$ 280	\$ 350	\$ 315	\$ 350
10-410-0133-51142	Workers Compensation	\$ 21	\$ 75	\$ 40	\$ 100
10-410-0133-51143	Life & Health Ins	\$ 17,573	\$ 18,000	\$ 18,000	\$ 18,500
10-410-0133-51144	FICA Taxes	\$ 3,549	\$ 3,900	\$ 3,800	\$ 4,300
10-410-0133-51145	Retirement	\$ 2,400	\$ 2,600	\$ 2,500	\$ 2,700
	<b>Personnel Services</b>	<b>\$ 72,988</b>	<b>\$ 76,925</b>	<b>\$ 73,955</b>	<b>\$ 81,000</b>
10-410-0133-52200	Office Supplies	\$ 186	\$ 300	\$ 100	\$ 300
	<b>Supplies &amp; Materials</b>	<b>\$ 186</b>	<b>\$ 300</b>	<b>\$ 100</b>	<b>\$ 300</b>
10-410-0133-53305	Contracted Services	\$ 4,792	\$ 1,000	\$ 500	\$ 1,000
10-410-0133-53312	Software Titles	\$ 1,020	\$ 11,600	\$ 6,500	\$ 13,200
10-410-0133-53320	Printing	\$ -	\$ 3,200	\$ -	\$ 1,600
10-410-0133-53325	Publications/Advertising	\$ 1,009	\$ 4,500	\$ 1,700	\$ 2,000
10-410-0133-53330	Membership Fees	\$ 266	\$ 720	\$ 350	\$ 720
10-410-0133-53335	Travel & Training	\$ 4,578	\$ 5,000	\$ 5,000	\$ 4,500
	<b>Purchased Services</b>	<b>\$ 11,665</b>	<b>\$ 26,020</b>	<b>\$ 14,050</b>	<b>\$ 23,020</b>
10-410-0133-55380	Telephone/Data	\$ 661	\$ 600	\$ 390	\$ 600
	<b>Utilities</b>	<b>\$ 661</b>	<b>\$ 600</b>	<b>\$ 390</b>	<b>\$ 600</b>
<b>Public Information Department Total</b>		<b>\$ 85,500</b>	<b>\$ 103,845</b>	<b>\$ 88,495</b>	<b>\$ 104,920</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## Human Resources Overview

---

Human resources will take a leadership role and provide service in support of the City of Cañon City's belief that our employees are our most valuable resource and will be treated as such. The Human Resources Department will act as a catalyst to enable all City of Cañon City employees to contribute at optimum levels toward the success of the City of Cañon City. The Human Resources Department is dedicated to partnering with other city departments to maximize the potential of our greatest asset—our employees. We embrace change and the opportunity it brings. We are focused on delivering quality customer service and are committed to recruiting, developing, rewarding, and retaining our *Best-in-Class* workforce.

It is the mission of the Human Resources Department to provide effective human resource management by developing and implementing policies, programs and services that contribute to the attainment of city and employee goals by:

- ◆ Properly balancing the needs of the employees and the needs of the City of Cañon City and our residents.
- ◆ Ensuring a diverse workforce in a safe environment, free of discrimination and harassment by maintaining compliance with employment laws and government regulations, providing management and employee training, and developing policies and procedures which is free from bias.
- ◆ Providing training and development in areas of effective leadership and career development of employees, employment law and government regulation, and litigation avoidance.
- ◆ Hiring the most-qualified employees by preplanning staffing needs, ensuring an effective internal interview process, increasing city visibility in the employment marketplace, identifying the best and most cost-effective recruitment sources, and conducting thorough reference checks.
- ◆ Retaining our valued employees by assuring effective leadership qualities in our supervisors and managers; providing competitive wages and benefits; identifying benefits which best meet the needs and desires of our staff; furnishing technical, interpersonal and career development training and coaching; conducting exit interviews and supplying relevant feedback to management; and enhancing two-way communication between employees and management.

### 2024 Major Goals and Accomplishments:

- ◆ Implemented a new Performance Management tool which allows for the incorporation of the balanced scorecard approach to assist the City of Cañon City in achieving its goals and objectives. Transform the employee performance and engagement culture by taking steps to institutionalize an environment that empowers and engages employees to maximize their talents to realize their full potential and create a performance management program that motivates, rewards, and recognizes high performers.
- ◆ Continued to implement/evaluate the 2021 Pay Structure and Pay Philosophy to ensure we attract and retain a qualified workforce.
- ◆ Worked on the foundation of a Succession Planning philosophy and process to create a talent pipeline. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Continue to enhance and implement new strategies for onboarding program to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to succeed.

### 2025 Major Goals:

- ◆ Develop and implement a standardized, efficient, and effective recruitment and selection process for enterprise-wide utilization, which will enhance our branding, improve our candidate experience, solidify

our diversity and inclusion programs, boost quality of hires, and expedite the recruitment and selection process. All of these improvements should result in hiring the most qualified candidates for each of our future vacancies.

- ◆ Continue to implement/evaluate the 2021 Pay Structure and Pay Philosophy to ensure we attract and retain a qualified workforce.
- ◆ Continue to work on the foundation of a Succession Planning philosophy and process, to create a talent pipeline to fill future city staffing needs. Identify key and crucial roles; compile a list of needed knowledge, skills and abilities for those roles; perform GAP analysis of current employees; identify training needs; track progress of our ability to fill identified roles.
- ◆ Continue to develop citywide training and development programs to strengthen the skills of our workforce, increase engagement and train future leaders.
- ◆ Continue to enhance and implement new strategies for our onboarding program to ensure new hires are acclimated, engaged, motivated and have the tools and resources they need to be successful.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget	
<b>0137</b>	<b>Human Resources</b>								
10-410-0137-51110	Salaries & Wages	\$	117,521	\$	171,700	\$	122,000	\$	218,500
10-410-0137-51142	Workers Compensation	\$	60	\$	200	\$	150	\$	250
10-410-0137-51143	Life & Health Ins	\$	27,492	\$	31,000	\$	30,400	\$	49,800
10-410-0137-51144	FICA Taxes	\$	8,687	\$	13,300	\$	9,450	\$	16,800
10-410-0137-51145	Retirement	\$	4,392	\$	6,000	\$	5,900	\$	8,400
	<b>Personnel Services</b>	\$	<b>158,152</b>	\$	<b>222,200</b>	\$	<b>167,900</b>	\$	<b>293,750</b>
10-410-0137-52200	Office Supplies	\$	271	\$	1,000	\$	250	\$	4,600
10-410-0137-52210	Operating Supplies	\$	10,774	\$	18,400	\$	14,000	\$	8,000
	<b>Supplies &amp; Materials</b>	\$	<b>11,045</b>	\$	<b>19,400</b>	\$	<b>14,250</b>	\$	<b>12,600</b>
10-410-0137-53305	Contracted Services	\$	51,849	\$	58,956	\$	51,000	\$	73,996
10-410-0137-53312	Software Titles	\$	288	\$	1,600	\$	800	\$	1,600
10-410-0137-53315	Postage/Freight	\$	59	\$	500	\$	100	\$	500
10-410-0137-53325	Publications/Advertising	\$	585	\$	2,000	\$	500	\$	2,000
10-410-0137-53330	Membership Fees	\$	1,356	\$	3,771	\$	1,800	\$	4,045
10-410-0137-53335	Travel & Training	\$	2,946	\$	5,000	\$	2,500	\$	5,000
	<b>Purchased Services</b>	\$	<b>57,084</b>	\$	<b>71,827</b>	\$	<b>56,700</b>	\$	<b>87,141</b>
10-410-0137-54001	Tuition Reimbursement	\$	7,223	\$	15,000	\$	15,000	\$	15,000
	<b>Program Expenses (Dept. Specific)</b>	\$	<b>7,223</b>	\$	<b>15,000</b>	\$	<b>15,000</b>	\$	<b>15,000</b>
10-410-0137-55380	Telephone/Data	\$	443	\$	1,200	\$	300	\$	600
	<b>Utilities</b>	\$	<b>443</b>	\$	<b>1,200</b>	\$	<b>300</b>	\$	<b>600</b>
<b>Human Resources Total</b>		\$	<b>233,945</b>	\$	<b>329,627</b>	\$	<b>254,150</b>	\$	<b>409,091</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Computer Resources Department Overview

---

The Computer Resources Department is responsible for providing a concentration of expertise that ensures optimum solutions delivered in a timely manner for a wide variety of technology needs throughout the organization. Computer Resources provides team support for primary management; oversight and planning for both local-area and wide-area networks; telephone systems; general guidance, training, and recommendations for any network/system and/or computer hardware/software and related equipment needs; and overall City-wide administration of technology in support of employees' service to the citizens.

#### **2024 Major Goals and Accomplishments:**

- ◆ Continued to upgrade City-wide computer and networking infrastructure to improve cybersecurity posture. <sup>1, 4</sup>
- ◆ Continued the process of updating the City's Water Treatment SCADA network with a complete redesign including new hardware and an enhanced cybersecurity footprint. <sup>1, 7</sup>
- ◆ Continued working with a private broadband partner to improve broadband service for the community. <sup>6</sup>
- ◆ Continued implementation of a new Enterprise Resource Planning system including a new Financial Management System and Utility Billing System. <sup>4, 7</sup>
- ◆ Completed implementation of a new Permitting and Licensing System including components for Code Enforcement. <sup>4, 7</sup>
- ◆ Completed implementation of a new Court Management System. <sup>4, 7</sup>
- ◆ Continued work on implementation of a new Police Records Management System and Computer Aided Dispatch software. <sup>2, 4, 7</sup>
- ◆ Finished upgrade of the mobile data terminals (MDT) for the Police Department to a new model. <sup>2</sup>
- ◆ Upgraded critical server infrastructure and increased redundancy for improved operations during maintenance and outages. <sup>1</sup>
- ◆ Identified a solution for cybersecurity monitoring and threat detection. <sup>1, 4</sup>
- ◆ Redesigned department websites and consolidated all department websites under the main City website. <sup>7</sup>
- ◆ Increased internet service and inbound traffic redundancies to decrease downtime during internet service outages. <sup>5</sup>
- ◆ Assisted the PD in deploying new license plate readers (LPR) and activating increased functionality on dashcams. <sup>2, 7</sup>
- ◆ Implemented a new online reservation system that allows citizens to reserve City campsites and other assets as well as register for City events. <sup>5, 6</sup>
- ◆ Assisted in upgrading equipment and systems for Digital Forensics division and increasing their capabilities. <sup>2, 7</sup>
- ◆ Began work on upgrade to Museum Archival software platform. <sup>7</sup>
- ◆ Implemented a new HVAC control system for City Hall increasing ability to manage HVAC systems for Facilities. <sup>1, 7</sup>

**2025 Major Goals:**

- ◆ Implement increased power backup solutions for critical infrastructure. <sup>1</sup>
- ◆ Further improve City cybersecurity posture through monitoring and threat detection. <sup>1,4</sup>
- ◆ Assist in completing Water Treatment facility network upgrade while also increasing cybersecurity and networking capabilities as well as implementing critical infrastructure redundancy. <sup>1,7</sup>
- ◆ Finish implementation of Financial Management System and Utility Billing System. <sup>4, 7</sup>
- ◆ Finish implementation of PD Records Management System and Electronic Citation. <sup>2, 4, 7</sup>
- ◆ Continue work on connecting City assets through dark fiber as a part of the overall broadband project. <sup>1</sup>
- ◆ Increase data backup capabilities while increasing capacity and efficiency. <sup>1, 7</sup>
- ◆ Implement new agenda management workflow software that allows for additional collaboration and organization. <sup>4</sup>
- ◆ Finalize upgrade to Museum Archival software platform. <sup>7</sup>
- ◆ Increase infrastructure organization and maintain previously deployed hardware and networking equipment. <sup>7</sup>
- ◆ Update infrastructure and software platform documentation including detailed information on current environment and increased management for software licensing. <sup>4</sup>
- ◆ Update department policies and procedures to reflect current industry trends and ensure standard operating procedures match current needs. <sup>7</sup>

***Balanced Scorecard Initiatives Represented:***

1. *Invest in infrastructure.*
2. *Invest in Public Safety.*
3. *Establish Cañon City as a dynamic destination.*
4. *Establish the right balance between staff, systems, and equipment.*
5. *Establish a culture of great customer service.*
6. *Continually improve Cañon City citizens' quality of life.*
7. *Support City Departments in accomplishing goals.*

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0144</b>	<b>Computer Resources</b>				
10-410-0144-51110	Salaries & Wages	\$ 195,084	\$ 213,000	\$ 201,400	\$ 226,000
10-410-0144-51121	Overtime	\$ -	\$ 5,000	\$ -	\$ 5,000
10-410-0144-51135	Longevity Pay	\$ 450	\$ 500	\$ 500	\$ 900
10-410-0144-51142	Workers Compensation	\$ 3,889	\$ 4,000	\$ 2,800	\$ 4,100
10-410-0144-51143	Life & Health Ins	\$ 29,498	\$ 32,000	\$ 31,900	\$ 33,000
10-410-0144-51144	FICA Taxes	\$ 14,403	\$ 16,500	\$ 15,800	\$ 17,500
10-410-0144-51145	Retirement	\$ 7,880	\$ 10,500	\$ 10,200	\$ 11,100
	<b>Personnel Services</b>	<b>\$ 251,205</b>	<b>\$ 281,500</b>	<b>\$ 262,600</b>	<b>\$ 297,600</b>
10-410-0144-52200	Office Supplies	\$ -	\$ 400	\$ 100	\$ 600
10-410-0144-52205	Small Items Of Equipment	\$ 41,810	\$ 75,000	\$ 66,000	\$ 75,000
10-410-0144-52225	Vehicle/Equipment Parts	\$ 264	\$ 600	\$ 100	\$ 600
10-410-0144-52237	Uniforms	\$ 352	\$ 500	\$ 500	\$ 500
10-410-0144-52245	Gas & Diesel Fuel	\$ 404	\$ 500	\$ 500	\$ 500
10-410-0144-52250	Oil, Grease, Etc.	\$ -	\$ 100	\$ 50	\$ 100
10-410-0144-52255	Tires, Tubes, Etc.	\$ -	\$ 2,500	\$ -	\$ 2,500
	<b>Supplies &amp; Materials</b>	<b>\$ 42,830</b>	<b>\$ 79,600</b>	<b>\$ 67,250</b>	<b>\$ 79,800</b>
10-410-0144-53305	Contracted Services	\$ 396	\$ 80,500	\$ 55,000	\$ 85,500
10-410-0144-53312	Software Titles	\$ (42,475)	\$ 183,600	\$ 180,000	\$ 203,000
10-410-0144-53315	Postage/Freight	\$ 33	\$ 300	\$ 100	\$ 300
10-410-0144-53330	Membership Fees	\$ -	\$ 5,000	\$ -	\$ 1,500
10-410-0144-53335	Travel & Training	\$ 88	\$ 4,000	\$ 3,000	\$ 4,000
10-410-0144-53340	Equipment Rental	\$ 21,489	\$ 30,000	\$ 21,250	\$ 25,000
	<b>Purchased Services</b>	<b>\$ (20,468)</b>	<b>\$ 303,400</b>	<b>\$ 259,350</b>	<b>\$ 319,300</b>
10-410-0144-54002	CCTV	\$ 13,831	\$ 23,200	\$ 11,200	\$ 15,700
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 13,831</b>	<b>\$ 23,200</b>	<b>\$ 11,200</b>	<b>\$ 15,700</b>
10-410-0144-55380	Telephone/Data	\$ 55,514	\$ 58,600	\$ 57,000	\$ 58,400
	<b>Utilities</b>	<b>\$ 55,514</b>	<b>\$ 58,600</b>	<b>\$ 57,000</b>	<b>\$ 58,400</b>
10-410-0144-59920	Equipment	\$ 63,970	\$ 50,000	\$ 50,000	\$ 100,000
	<b>Capital Outlay</b>	<b>\$ 63,970</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
<b>Computer Resources Total</b>		<b>\$ 406,881</b>	<b>\$ 796,300</b>	<b>\$ 707,400</b>	<b>\$ 870,800</b>

## City of Cañon City 2025 Budget

---

### **F**acilities Overview

---

The Facilities division is responsible for the maintenance of City Hall, the Public Library, the Royal Gorge Regional Museum and History Center, Police Department, Police Annex, Parks Department, Public Works Facility, Water Treatment Plant, Clock Tower. The Facilities Maintenance Supervisor position is responsible for the operations and maintenance of all public buildings and facilities, including some of the repairs required for public parks facilities. The Building Facilities Maintenance Supervisor is responsible for monitoring a janitorial service contract for the public facilities.

#### **2024 Major Goals and Accomplishments**

- ◆ Provided clean and safe Facilities for City Staff.
- ◆ Continued progress on the ADA transition plan.
- ◆ Installed new security cameras at several city facilities.
- ◆ Assisted with homeless camp clean up.
- ◆ Assist with logistics annual Police department golf tournament.

#### **2025 Major Goals**

- ◆ Continue to provide supervision of Janitorial Services to maintain clean and safe facilities.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Continue to work with the safety committee to provide safe work conditions throughout the City.
- ◆ Continue to make compliance updates to the ADA Transition plan.
- ◆ Reseal parking lots at several City Buildings (Multi-year project)
- ◆ Continue to provide a high-level of service to the users of all City-wide facilities.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0146</b>	<b>Facilities Maintenance</b>				
10-410-0146-51110	Salaries & Wages	\$ 155,234	\$ 167,000	\$ 157,000	\$ 138,100
10-410-0146-51121	Overtime	\$ 1,676	\$ 1,000	\$ -	\$ 1,000
10-410-0146-51135	Longevity Pay	\$ 225	\$ 600	\$ 575	\$ 450
10-410-0146-51137	Boot Allowance	\$ 500	\$ 500	\$ 500	\$ 400
10-410-0146-51142	Workers Compensation	\$ 2,647	\$ 4,000	\$ 3,000	\$ 4,000
10-410-0146-51143	Life & Health Ins	\$ 28,818	\$ 41,600	\$ 41,600	\$ 60,750
10-410-0146-51144	FICA Taxes	\$ 11,757	\$ 13,000	\$ 12,200	\$ 10,750
10-410-0146-51145	Retirement	\$ 6,508	\$ 8,200	\$ 6,800	\$ 6,835
	<b>Personnel Services</b>	<b>\$ 207,366</b>	<b>\$ 235,900</b>	<b>\$ 221,675</b>	<b>\$ 222,285</b>
10-410-0146-52205	Small Items Of Equipment	\$ 4,472	\$ 2,500	\$ 2,500	\$ 3,500
10-410-0146-52210	Operating Supplies	\$ 11,203	\$ 14,500	\$ 9,500	\$ 15,000
10-410-0146-52225	Vehicle/Equipment Parts	\$ -	\$ 2,300	\$ 2,300	\$ 1,000
10-410-0146-52237	Uniforms	\$ 639	\$ 900	\$ 900	\$ 850
10-410-0146-52245	Gas & Diesel Fuel	\$ 1,430	\$ 1,200	\$ 1,200	\$ 1,200
10-410-0146-52250	Oil, Grease, Etc.	\$ -	\$ 200	\$ -	\$ 200
10-410-0146-52255	Tires, Tubes, Etc.	\$ -	\$ 1,000	\$ -	\$ 1,000
10-410-0146-52280	Janitorial Supplies	\$ 9,492	\$ 10,000	\$ 10,000	\$ 10,000
	<b>Supplies &amp; Materials</b>	<b>\$ 27,235</b>	<b>\$ 32,600</b>	<b>\$ 26,400</b>	<b>\$ 32,750</b>
10-410-0146-53305	Contracted Services	\$ 144,363	\$ 170,600	\$ 141,000	\$ 167,100
10-410-0146-53312	Software Titles	\$ -	\$ -	\$ -	\$ 2,000
10-410-0146-53335	Travel & Training	\$ 36	\$ 600	\$ 200	\$ 1,000
10-410-0146-53340	Equipment Rental	\$ -	\$ 500	\$ 500	\$ 500
	<b>Purchased Services</b>	<b>\$ 144,399</b>	<b>\$ 171,700</b>	<b>\$ 141,700</b>	<b>\$ 170,600</b>
10-410-0146-54004	ADA Compliance	\$ 1,770	\$ 6,500	\$ 5,000	\$ 10,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 1,770</b>	<b>\$ 6,500</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>
10-410-0146-55365	Electric	\$ 108,366	\$ 145,000	\$ 125,000	\$ 174,000
10-410-0146-55370	Gas	\$ 21,522	\$ 25,000	\$ 12,000	\$ 33,000
10-410-0146-55375	Sewer	\$ 2,275	\$ 3,400	\$ 2,600	\$ 4,000
10-410-0146-55380	Telephone/Data	\$ 1,643	\$ 1,400	\$ 1,400	\$ 1,200
10-410-0146-55385	Water	\$ 15,386	\$ 30,000	\$ 30,000	\$ 26,250
10-410-0146-55390	Stormwater	\$ 11,215	\$ 12,000	\$ 12,000	\$ 13,000
	<b>Utilities</b>	<b>\$ 160,406</b>	<b>\$ 216,800</b>	<b>\$ 183,000</b>	<b>\$ 251,450</b>
10-410-0146-59950	Other Improvements	\$ 227,056	\$ 975,000	\$ 280,000	\$ 919,200
	<b>Capital Outlay</b>	<b>\$ 227,056</b>	<b>\$ 975,000</b>	<b>\$ 280,000</b>	<b>\$ 919,200</b>
<b>Facilities Maintenance Total</b>		<b>\$ 768,232</b>	<b>\$ 1,638,500</b>	<b>\$ 857,775</b>	<b>\$ 1,606,285</b>

## City of Cañon City 2025 Budget

---

### **Finance Department Overview**

---

Finance is responsible for the disbursement of City funds and for providing timely and informative financial information to a variety of users. It prepares the Comprehensive Annual Financial Report and has been awarded the “Certificate of Achievement for Excellence in Financial Reporting” by the Government Finance Officers Association every year since 1997. The Department prepares and administers the City’s annual operating budget and five-year capital plan. In addition to performing a variety of general accounting activities, the department invests City funds, administers the City’s benefit programs, participates in policy analysis and formation and ensures City compliance with federal and state legislation, City Charter, ordinances and policy requirements. The department is responsible for processing receipts of sales tax, monitoring business compliance with the City’s sales and use tax ordinance and overseeing collection of City use tax receipts.

#### **2024 Major Goals and Accomplishments:**

- ◆ The finance staff completed a comprehensive preparation for the annual audit, which resulted in no auditors’ adjustments to the City’s accounting records.
- ◆ Completed the preparation of the 2023 Annual Comprehensive Financial Report (ACFR). Received an unqualified opinion from the City’s independent auditor.
- ◆ Completed the seventh annual compliance audit as required in the ballot language of Cañon City Referendum #2A approved by the voters in November 2016. There were no findings of non-compliance with the provisions included in 2A.
- ◆ Created and implemented a new chart of accounts for all City departments.
- ◆ Converted and implemented a new finance module in Springbrook the new enterprise resource solution.

#### **2025 Major Goals:**

- ◆ Continue to maintain City’s fiscal health to provide high quality services to the citizens. Provide ongoing periodic updates to City Council in the form of a presentation at regularly scheduled meetings.
- ◆ Respond to the needs of the City Council as they establish their goals and objectives for the City in 2025.
- ◆ Work with Computer Resources for the implementation of a new Enterprise Resource Planning solution for additional modules to include utility billing and business tax.
- ◆ Review and update accounting policies
- ◆ Monitor the Street Improvement program and complete the required independent audit process required by 2A.
- ◆ Continue ongoing discussions with City Administrator regarding:
  - Customer service
  - Financial reporting
  - Review purchasing policy for possible modifications
  - Develop educational program for p-card usage and Departmental accountability

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0151</b>	<b>Finance</b>				
10-410-0151-51110	Salaries & Wages	\$ 347,001	\$ 365,200	\$ 360,000	\$ 415,300
10-410-0151-51121	Overtime	\$ -	\$ 320	\$ 250	\$ 500
10-410-0151-51135	Longevity Pay	\$ 460	\$ 985	\$ 985	\$ 1,870
10-410-0151-51142	Workers Compensation	\$ 164	\$ 500	\$ 300	\$ 500
10-410-0151-51143	Life & Health Ins	\$ 105,847	\$ 109,000	\$ 109,000	\$ 108,310
10-410-0151-51144	FICA Taxes	\$ 24,405	\$ 28,000	\$ 26,100	\$ 32,025
10-410-0151-51145	Retirement	\$ 16,867	\$ 18,000	\$ 18,000	\$ 20,475
	<b>Personnel Services</b>	<b>\$ 494,744</b>	<b>\$ 522,005</b>	<b>\$ 514,635</b>	<b>\$ 578,980</b>
10-410-0151-52200	Office Supplies	\$ 1,238	\$ 3,500	\$ 3,500	\$ 3,000
10-410-0151-52205	Small Items Of Equipment	\$ 2,995	\$ 3,200	\$ 3,200	\$ 5,000
10-410-0151-52210	Operating Supplies	\$ -	\$ 500	\$ 500	\$ 500
	<b>Supplies &amp; Materials</b>	<b>\$ 4,233</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 8,500</b>
10-410-0151-53305	Contracted Services	\$ 26,765	\$ 35,300	\$ 25,000	\$ 45,000
10-410-0151-53312	Software Titles	\$ 10,450	\$ 17,900	\$ 6,500	\$ 5,900
10-410-0151-53315	Postage/Freight	\$ 1,013	\$ 2,500	\$ 1,500	\$ 3,000
10-410-0151-53320	Printing	\$ -	\$ 2,500	\$ 500	\$ 3,000
10-410-0151-53325	Publications/Advertising	\$ 2,158	\$ 4,000	\$ 2,100	\$ 4,500
10-410-0151-53330	Membership Fees	\$ 1,491	\$ 6,200	\$ 1,000	\$ 6,200
10-410-0151-53335	Travel & Training	\$ 8,235	\$ 15,000	\$ 8,000	\$ 19,700
10-410-0151-53336	Meals	\$ 888	\$ 1,600	\$ 800	\$ 3,500
10-410-0151-53350	Other Fees & Charges	\$ 51	\$ 5,000	\$ 100	\$ 5,000
10-410-0151-53357	Workers Comp Deductible	\$ -	\$ 1,000	\$ -	\$ -
	<b>Purchased Services</b>	<b>\$ 51,050</b>	<b>\$ 91,000</b>	<b>\$ 45,500</b>	<b>\$ 95,800</b>
10-410-0151-54005	Treas/Clerk Coll Fe	\$ 12,847	\$ 16,000	\$ 14,000	\$ 16,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 12,847</b>	<b>\$ 16,000</b>	<b>\$ 14,000</b>	<b>\$ 16,000</b>
10-410-0151-55380	Telephone/Data	\$ 1,122	\$ 1,200	\$ 950	\$ 1,200
	<b>Utilities</b>	<b>\$ 1,122</b>	<b>\$ 1,200</b>	<b>\$ 950</b>	<b>\$ 1,200</b>
<b>Finance Total</b>		<b>\$ 563,996</b>	<b>\$ 637,405</b>	<b>\$ 582,285</b>	<b>\$ 700,480</b>

## City of Cañon City 2025 Budget

---

### **N**on-Departmental Overview

---

Non-Departmental is used to account for operating expenditures that apply to all general fund departments. It also accounts for programs that are administered by the City that do not belong to anyone department.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget
<b>0155</b>	<b>Non-departmental</b>							
10-410-0155-51110	Salaries & Wages	\$	-	\$	116,000	\$	-	\$ -
10-410-0155-51134	PTO Buyback	\$	-	\$	90,000	\$	90,000	\$ 90,000
10-410-0155-51136	Bonus	\$	250	\$	6,000	\$	500	\$ 26,000
10-410-0155-51141	Unemployment Pay	\$	32,621	\$	25,000	\$	15,000	\$ 10,000
10-410-0155-51142	Workers Compensation	\$	207	\$	3,000	\$	350	\$ 1,000
10-410-0155-51143	Life & Health Ins	\$	270	\$	500	\$	300	\$ 500
10-410-0155-51144	FICA Taxes	\$	-	\$	20,000	\$	-	\$ 7,000
	<b>Personnel Services</b>	\$	<b>33,347</b>	\$	<b>260,500</b>	\$	<b>106,150</b>	\$ <b>134,500</b>
10-410-0155-52200	Office Supplies	\$	11,565	\$	9,500	\$	5,000	\$ 10,000
10-410-0155-52205	Small Items Of Equipment	\$	618	\$	1,500	\$	1,500	\$ 1,000
10-410-0155-52210	Operating Supplies	\$	2,956	\$	9,250	\$	30,000	\$ 5,000
	<b>Supplies &amp; Materials</b>	\$	<b>15,139</b>	\$	<b>20,250</b>	\$	<b>36,500</b>	\$ <b>16,000</b>
10-410-0155-53302	Legal Services	\$	266,058	\$	212,000	\$	212,000	\$ 275,000
10-410-0155-53305	Contracted Services	\$	5,519	\$	275,500	\$	100,000	\$ 315,000
10-410-0155-53312	Software Titles	\$	13	\$	91,000	\$	84,000	\$ 131,000
10-410-0155-53315	Postage/Freight	\$	-	\$	50	\$	50	\$ -
10-410-0155-53320	Printing	\$	2,832	\$	3,450	\$	1,000	\$ 3,000
10-410-0155-53330	Membership Fees	\$	12,882	\$	14,000	\$	14,000	\$ 12,500
10-410-0155-53335	Travel & Training	\$	-	\$	50	\$	50	\$ -
10-410-0155-53340	Equipment Rental	\$	876	\$	1,200	\$	1,200	\$ 1,500
10-410-0155-53350	Other Fees & Charges	\$	1,969	\$	13,250	\$	6,000	\$ 15,000
10-410-0155-53355	Insurance/Bonds	\$	230,326	\$	330,000	\$	320,000	\$ 375,000
10-410-0155-53356	Property/Casualty Deductible	\$	22,950	\$	35,000	\$	35,000	\$ 50,000
10-410-0155-53726	GIS Authority	\$	27,806	\$	27,000	\$	27,000	\$ 27,000
	<b>Purchased Services</b>	\$	<b>571,230</b>	\$	<b>1,002,500</b>	\$	<b>800,300</b>	\$ <b>1,205,000</b>
10-410-0155-54006	CCARE Increment Payment	\$	469,634	\$	350,000	\$	289,246	\$ 350,000
10-410-0155-54009	DLA/DMO Costs	\$	2,865	\$	5,000	\$	2,500	\$ 5,000
10-410-0155-54011	Community Agency Funding	\$	39,548	\$	55,000	\$	55,000	\$ 55,000
10-410-0155-54012	Contract Local NonProfit Fund	\$	57,000	\$	114,000	\$	114,000	\$ 115,980
10-410-0155-54051	Property Acquisition Costs	\$	213,034	\$	286,000	\$	150,000	\$ 400,000
	<b>Program Expenses (Dept. Specific)</b>	\$	<b>782,082</b>	\$	<b>810,000</b>	\$	<b>610,746</b>	\$ <b>925,980</b>
10-410-0155-56610	Principal	\$	750,257	\$	-	\$	-	\$ -
10-410-0155-56620	Interest Expense	\$	35,837	\$	-	\$	-	\$ -
	<b>Debt Service</b>	\$	<b>786,094</b>	\$	<b>-</b>	\$	<b>-</b>	\$ <b>-</b>
10-410-0155-57009	American Rescue Plan	\$	56,488	\$	266,764	\$	140,000	\$ 50,000
10-410-0155-57226	Pool Feasibility Study Grant	\$	-	\$	15,000	\$	15,000	\$ -
10-410-0155-57235	Potential Grant Expense	\$	-	\$	224,532	\$	-	\$ 250,000
	<b>Grants</b>	\$	<b>56,488</b>	\$	<b>506,296</b>	\$	<b>155,000</b>	\$ <b>300,000</b>
10-410-0155-58750	Transfer To Other Funds	\$	779,353	\$	1,622,647	\$	1,622,647	\$ 1,522,647
	<b>Transfers</b>	\$	<b>779,353</b>	\$	<b>1,622,647</b>	\$	<b>1,622,647</b>	\$ <b>1,522,647</b>
10-410-0155-59920	Equipment	\$	37,224	\$	-	\$	5,300	\$ -
	<b>Capital Outlay</b>	\$	<b>37,224</b>	\$	<b>-</b>	\$	<b>5,300</b>	\$ <b>-</b>
<b>Non-departmental Total</b>		\$	<b>3,060,958</b>	\$	<b>4,222,193</b>	\$	<b>3,336,643</b>	\$ <b>4,104,127</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Building Department Overview**

---

The Building Department is responsible for accepting and reviewing building and mechanical permit applications, as well as reviewing plans for code compliance, issuing permits, calculating fees and coordinating payment. This department conducts inspections of construction for construction methods, materials, mechanical systems and location. The Building Department staff notifies contractors/owners/occupants of non-compliance; coordinates efforts for correction of deficiencies and ultimately issues certificates of occupancy when construction is completed and code compliant. The Building Department staff is responsible for conducting inspections of alleged health, housing and unsafe building violations; responding to housing and unsafe building code complaints, notifying the appropriate party of non-compliance and follow up to assure compliance with assistance from the Code Enforcement Officer. When necessary, the staff consults with the City Attorney or special prosecutor and prepares documentation regarding prosecution of code violations. Other duties include assisting in developing new ordinances regarding building inspection, code enforcement and contractor licensing. The department is also responsible for maintaining contractor licensing, accepting/reviewing applications, contacting references, verifying insurance/bond requirements and collecting the licensing fees.

The Building Department is staffed by one Building Official, one Building Inspector and one part-time Permit Technician. The staff maintains appropriate building code certifications and training with the International Code Council. The staff maintains expertise and knowledge in the areas of building materials, methods and mechanical systems along with providing technical assistance to other City staff and the public regarding building code regulations and standards.

#### **2024 Major Goals and Accomplishments:**

- ◆ In line with balanced scorecard, continue to provide excellent customer service to the Public and Contractor's.
- ◆ Continuing membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Continuing meetings with the Building Code Committee. Provide any updated education on changes to the new codes. Provided contractor's webinars through Colorado Department of Energy Program.
- ◆ Implemented online permits/contractor licensing and payments through new software program Civic Gov.
- ◆ Implemented online plan review for new single-family dwellings through new software program Civic Gov.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.
- ◆ Will process approximately 900-1000 permits by the end of year. 2023 total of permits issued was 1059.

**2025 Major Goals:**

- ◆ The mission of the Building Department is to create a safe built environment for the community.
- ◆ In line with balanced scorecard, continue to provide excellent customer service to the Public and Contractor's.
- ◆ Continuing membership, activity and training with the International Code Council-Colorado Chapter.
- ◆ Continuing meetings with the Building Code Committee. Provide any updated education on changes to the new codes. Provided contractor's webinars through Colorado Department of Energy Program.
- ◆ Complete review of all International Codes and create ordinance for adoption of the new 2024 International Codes to be effective at the beginning of January 2026.
- ◆ Provide to Contractor's training on adoption of the new 2024 International Codes.
- ◆ Update the archives per our Records Retention Schedule.
- ◆ Stay in close touch with third party commercial plan review company and with outside entities such as the State Electrical and Plumbing inspectors, Fire District, and Sanitation District to assure smooth application and construction processes within Cañon City.
- ◆ Bring plan review inhouse.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0195</b>	<b>Building Departmet</b>				
10-410-0195-51110	Salaries & Wages	\$ 172,116	\$ 189,000	\$ 172,000	\$ 279,600
10-410-0195-51121	Overtime	\$ -	\$ 1,000	\$ -	\$ 1,000
10-410-0195-51135	Longevity Pay	\$ 1,000	\$ 1,350	\$ 1,000	\$ 1,400
10-410-0195-51137	Boot Allowance	\$ 400	\$ 400	\$ 400	\$ 600
10-410-0195-51142	Workers Compensation	\$ 3,816	\$ 4,000	\$ 2,425	\$ 4,000
10-410-0195-51143	Life & Health Ins	\$ 21,069	\$ 21,500	\$ 21,400	\$ 64,344
10-410-0195-51144	FICA Taxes	\$ 13,002	\$ 14,500	\$ 13,600	\$ 21,550
10-410-0195-51145	Retirement	\$ 8,400	\$ 9,300	\$ 8,800	\$ 13,800
	<b>Personnel Services</b>	<b>\$ 219,803</b>	<b>\$ 241,050</b>	<b>\$ 219,625</b>	<b>\$ 386,294</b>
10-410-0195-52200	Office Supplies	\$ 16	\$ 500	\$ -	\$ 500
10-410-0195-52205	Small Items Of Equipment	\$ 2,823	\$ 4,000	\$ 3,500	\$ 2,000
10-410-0195-52210	Operating Supplies	\$ 350	\$ 1,200	\$ 550	\$ 13,000
10-410-0195-52225	Vehicle/Equipment Parts	\$ 580	\$ 750	\$ 50	\$ 750
10-410-0195-52237	Uniforms	\$ 318	\$ 800	\$ 300	\$ 800
10-410-0195-52245	Gas & Diesel Fuel	\$ 1,768	\$ 3,200	\$ 1,800	\$ 3,200
10-410-0195-52250	Oil, Grease, Etc.	\$ 155	\$ 200	\$ 200	\$ 150
10-410-0195-52255	Tires, Tubes, Etc	\$ 20	\$ 450	\$ 100	\$ 500
	<b>Supplies &amp; Materials</b>	<b>\$ 6,030</b>	<b>\$ 11,100</b>	<b>\$ 6,500</b>	<b>\$ 20,900</b>
10-410-0195-53305	Contracted Services	\$ -	\$ 1,700	\$ -	\$ 1,700
10-410-0195-53312	Software Titles	\$ 4,934	\$ 5,200	\$ 4,100	\$ 4,400
10-410-0195-53315	Postage/Freight	\$ 364	\$ 500	\$ 250	\$ 200
10-410-0195-53320	Printing	\$ -	\$ 700	\$ -	\$ 300
10-410-0195-53325	Publications/Advertising	\$ -	\$ -	\$ 500	\$ 5,000
10-410-0195-53330	Membership Fees	\$ 176	\$ 400	\$ 200	\$ 500
10-410-0195-53335	Travel & Training	\$ 1,381	\$ 3,500	\$ 1,500	\$ 4,500
	<b>Purchased Services</b>	<b>\$ 6,854</b>	<b>\$ 12,000</b>	<b>\$ 6,550</b>	<b>\$ 16,600</b>
10-410-0195-54013	Dangerous Bldg. Abatement Cost	\$ 975	\$ 50,000	\$ 100	\$ 50,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 975</b>	<b>\$ 50,000</b>	<b>\$ 100</b>	<b>\$ 50,000</b>
10-410-0195-55380	Telephone/Data	\$ 1,243	\$ 2,400	\$ 1,015	\$ 3,000
	<b>Utilities</b>	<b>\$ 1,243</b>	<b>\$ 2,400</b>	<b>\$ 1,015</b>	<b>\$ 3,000</b>
10-410-0195-59920	Equipment	\$ 34,995	\$ -	\$ -	\$ -
	<b>Capital Outlay</b>	<b>\$ 34,995</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>0195</b>	<b>Building Departmet</b>	<b>\$ 269,900</b>	<b>\$ 316,550</b>	<b>\$ 233,790</b>	<b>\$ 476,794</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Planning & Zoning Overview

---

For budgeting purposes, the City Planner activities are accounted for in this section of the City budget. The Planning and Zoning Division within the Community Vitality Department focuses on Current Development Review as well as Comprehensive Planning for Cañon City including:

- ◆ Community redevelopment and economic vitality,
- ◆ New development projects (residential, commercial, industrial, and public facilities),
- ◆ Updates to municipal codes relating namely to Titles 17 (Zoning, Subdivision, Development Regulations, and the Sign Code),
- ◆ Processing of land use applications for zone changes, discretionary zoning requests (Special Review Uses and Conditional Use Permits/ADU's) and zoning variances,
- ◆ As an outcome of Site Plans, site inspections prior to release of a certificate of occupancy to ensure parking minimums and landscape minimums have been met, and that the built project is consistent with what was shown during the review phase,
- ◆ Processing of Sign Permits,
- ◆ Processing of Fence Permits,
- ◆ Processing of Zoning Reports for property owners and realtors,
- ◆ Processing of Food Truck/Cart Permits and other forms of Temporary Use Permits,
- ◆ Processing of Special Events Permit requests occurring on private property,
- ◆ Processing requests for new address assignments,
- ◆ Staff support to the Planning Commission, an advisory body which evaluates current development review projects and Municipal Code updates to ensure they are ready for consideration by Council,
- ◆ Staff support to the Board of Adjustment, a decision-making body which evaluates requests by citizens from certain provisions of Title 17 for site-specific hardship,
- ◆ Designated enforcement personnel to investigate and abate violations of Title 17 (zoning/use violations, fence violations, sign violations, etc.)
- ◆ Organize regular meetings of the Development Review Team (DRT), a multi-department and multi-agency group to discuss active applications and prospective projects, as well as the availability of project resources to help applicants,
- ◆ Organize regular meetings of the Code Enforcement Coordination group to ensure Planning staff, Building staff, Code Enforcement staff, the City's legal counsel and prosecutor, as well as the City Administrator, are all understanding the scope of current code enforcement cases within the City.

This Division within Community Vitality also has a high degree of inter-relation with the Building Division and Economic Development Division, as well as the Engineering and Water Departments on the review of active land use applications. External agencies with whom the Planning & Zoning Division has a high degree of interaction with include the Fremont Sanitation District, Cañon City Area Fire Protection District, and local utility providers.

The Planning and Zoning Division of the Community Vitality Department is responsible for the day-to-day administration of the City's Zoning and Subdivision Regulations. The City Planner assists the public and developers, by email, on the phone, via teleconference/videoconference, and in person, providing information and assistance to the public, Planning Commission, Board of Adjustment, and City Council on subdivision requirements, zoning, permitted/conditional/special review uses, zone changes, site plan review, variance requests, and annexation inquiries. Staff must be familiar with all aspects of the zoning and subdivision regulations, and often drafts proposed amendments to the regulations.

## **2024 Major Goals and Accomplishments:**

- ◆ Implementation of the recommendation of the 2021 Comprehensive Plan, “Picture Cañon City 2040 – A Pathway To The Future.”
- ◆ Conduct a series of educational programs for Planning Commission and City Council on the various agreements tied to certain land use applications, and for the development community on municipal requirements for projects that will end up being recorded, with priority going to understanding the nature of Planned Development Districts.
- ◆ Record a series of videos for the City’s Public Access Channel, and YouTube Channel on all the various land use applications as an informational supplement to inform the general public.
- ◆ Participate with other departments in going live with CivicGov, a project management software that allows for web-based submissions of land use applications, food truck and sign permits, and reporting of zoning violations.
- ◆ 2024 saw continued high numbers of Food Truck/Cart permits in Cañon City, with 30 new or renewing permits during the calendar year.
- ◆ Participation in semi-regular KRLN (local radio) appearances to educate and update the general public on Community Vitality related activities.

## **2025 Major Goals:**

- ◆ Based upon the positive response to the City’s updated Comprehensive Plan and UDC, continue to make the land development process as predictable and streamlined as possible with the goal of encouraging new development and investment interest in Cañon City.
- ◆ Processing of major land use projects such as Cañon City Commons at The Abbey and the forthcoming major amendment to Four Mile Ranch Planned Development.
- ◆ Implementation of Clock Tower Plaza design as part of the design and construction of 3<sup>rd</sup> Street as a “complete street.” Work on these projects is expected to commence in 2025
- ◆ Manage the public process to create a new Master Plan for Black Hills Energy/Eastern Gateway Park at US Highway 50 and South 1<sup>st</sup> Street, including drafting of an RFP to solicit bids, selection of a consultant to assist the City in design, and managing the public outreach and contact efforts to inform the final design.
- ◆ As an aspiration for future years, search for resources to create a part time Planning Technician position to manage zoning enquiries, process fence permits and Zoning Verification reports, process Sign Permits, and manage “drop in” planning and zoning visitor questions, focus on creating graphic illustrations of zoning, subdivision, and site plan concepts.
- ◆ Process a key Minor Subdivision request that will the groundwork for a future design effort for establishing a use and design for the former Constantino’s property at US Highway 50 and 1<sup>st</sup> Street.
- ◆ Oversee redevelopment efforts to establish Riverfront Zoning and Design in the block between South 1<sup>st</sup> Street and the 4<sup>th</sup> Street viaduct.
- ◆ Manage the public process to create a new Master Plan to activate Macon Plaza an urban space only one-half block off Main Street. This will entail drafting an RFP to solicit bids, selection of a consultant to assist the City in design and managing the public outreach and contact efforts to inform the final design to establish Macon Plaza as actively used gathering and activity space that can function to help Main Street in much the same way as Clock Tower Plaza.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0196</b>	<b>Planning &amp; Zoning</b>				
10-410-0196-51110	Salaries & Wages	\$ 92,965	\$ 94,000	\$ 90,000	\$ 99,500
10-410-0196-51135	Longevity Pay	\$ 151	\$ 450	\$ 400	\$ 500
10-410-0196-51142	Workers Compensation	\$ 1,904	\$ 1,800	\$ 1,250	\$ 1,800
10-410-0196-51143	Life & Health Ins	\$ 10,486	\$ 10,700	\$ 10,700	\$ 11,000
10-410-0196-51144	FICA Taxes	\$ 7,024	\$ 7,300	\$ 7,300	\$ 7,650
10-410-0196-51145	Retirement	\$ 4,371	\$ 4,600	\$ 4,600	\$ 4,875
	<b>Personnel Services</b>	<b>\$ 116,901</b>	<b>\$ 118,850</b>	<b>\$ 114,250</b>	<b>\$ 125,325</b>
10-410-0196-52200	Office Supplies	\$ 1,092	\$ 1,800	\$ 25	\$ 2,000
10-410-0196-52205	Small Items Of Equipment	\$ 543	\$ 5,500	\$ -	\$ 900
10-410-0196-52210	Operating Supplies	\$ -	\$ 2,300	\$ 50	\$ 2,500
	<b>Supplies &amp; Materials</b>	<b>\$ 1,636</b>	<b>\$ 9,600</b>	<b>\$ 75</b>	<b>\$ 5,400</b>
10-410-0196-53305	Contracted Services	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
10-410-0196-53312	Software Titles	\$ 1,079	\$ 1,800	\$ 1,800	\$ 1,200
10-410-0196-53315	Postage/Freight	\$ 128	\$ 1,800	\$ 200	\$ 2,500
10-410-0196-53320	Printing	\$ -	\$ 750	\$ -	\$ 750
10-410-0196-53325	Publications/Advertising	\$ 142	\$ 1,000	\$ -	\$ 1,000
10-410-0196-53330	Membership Fees	\$ 692	\$ 1,500	\$ 75	\$ 2,000
10-410-0196-53335	Travel & Training	\$ 1,473	\$ 3,000	\$ 1,000	\$ 3,500
	<b>Purchased Services</b>	<b>\$ 13,514</b>	<b>\$ 14,850</b>	<b>\$ 8,075</b>	<b>\$ 15,950</b>
10-410-0196-55380	Telephone/Data	\$ 443	\$ 600	\$ 350	\$ 1,200
	<b>Utilities</b>	<b>\$ 443</b>	<b>\$ 600</b>	<b>\$ 350</b>	<b>\$ 1,200</b>
<b>Planning &amp; Zoning Total</b>		<b>\$ 132,493</b>	<b>\$ 143,900</b>	<b>\$ 122,750</b>	<b>\$ 147,875</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Economic Development Department Overview

---

The Economic Development department works to be an advocate for local businesses; attract new industry, businesses, and primary jobs to the community; help streamline the development processes to make the community more business friendly; and seek out grant funding that will benefit the greater Cañon City area. The Economic Development office is working on building better relationships and collaboration with community partners, reviewing city policies, expanding business and industry infrastructure, and working on projects consistent with existing plans like the Downtown Master Plan, Arkansas River Corridor Plan, Highway 50 Corridor Plan, and the Royal Gorge Master Plan.

Economic Development is the proactive approach to facilitating positive economic change in a community by or through wealth generation, economic diversification, job growth and preservation, building the local tax base, and building a quality of life for the community. Community wealth is created through primary job growth. A business that provides primary jobs is one that generates more than 60% of its revenue from outside of a region's trade area. Cañon City's primary trade area is currently Fremont County.

#### 2024 Major Accomplishments:

- ◆ Expanded the Economic Development Department by adding a Small Business Liaison, focused on business retention and expansion activities for small businesses.
- ◆ Worked closely with the new ownership group of the Four Mile Ranch (4MR) Planned Development District, assisting with key initiatives such as the potential creation of a new urban renewal area, addressing housing needs, infrastructure and water discussions, marketing commercial properties, and facilitating meetings with staff from the state Division of Housing and Division of Local Governments. The acquisition was completed in October 2023, and the new investment team is actively assessing development costs, securing funding mechanisms, and updating the plan and zoning to create a more contemporary development.
- ◆ Began focused conversations with potential developers for retail recruitment, utilizing the services of The Retail Coach to expand the City's visibility and marketability, and cooperation with retailers and commercial developers interested in developing and investing in the community.
- ◆ Expanded the use of the C-CARE Life Safety Grant, Façade Improvements Grant, and the Building Systems Grant Program that was introduced in 2024, to modernize and expand the capabilities and possible uses of the historic downtown buildings, including two Life Safety Grants that incentivized the creation of 12 additional apartment units on the second floor of a historic downtown buildings.
- ◆ Received the results of a Housing Demand and Market Analysis that will be marketed to potential developers. The report shows demand for not only more affordable housing, but also identified latent demand for multi-unit apartment complexes and additional higher end homes as well.
- ◆ After three years of environmental investigations, negotiations and planning conversations with EPA and CDPHE, and in compliance with a 2023 Corrective Action Plan, completed

the demolition of New Method Laundry as investigative derived waste, using a combination of City, EPA Multipurpose grant and state emergency funds.

- ◆ Created and established a new Public Art Committee that is now focused on expanding arts in our community, recognizing arts as a significant contributor to culture and economic vitality, and working toward becoming a Colorado Creative District to participate with state programs provided through the Office of Economic Development and International Trade.
- ◆ Created an ad hoc Royal Gorge Young Professionals group that will help Economic Development better understand the needs and desires of younger business owners and community members, encourage and enable advocacy and representation of young professionals, enable and encourage professional development, enhance social and cultural engagement, collaborate with the business and organizational communities, and build local and regional networks and partnerships.
- ◆ Worked closely with the ownership of the Office Depot building to establish retail possibilities and building modifications to create three smaller flex space locations.

### **2025 Major Goals:**

- ◆ Fully implement a new Business Retention and Expansion (BRE) plan that will enhance small business service while providing provide metrics in line with standard BRE implementations and Canon City's Balanced Scorecard.
- ◆ Finalize the Skyline Steel environmental cleanup, site rezoning and marketing for redevelopment.
- ◆ Identify an investor for development of the Constantino's lot, as the lot line adjustment was complete and recorded in 2024.
- ◆ Finalize cleanup of the dry-cleaning chemical contamination at the New Method Laundry site and establish a new parking lot in its location.
- ◆ Continue to expand recruitment activities with The Retail Coach to identify retailers and a developer to establish new retail locations/opportunities. Expand retail/commercial recruitment to also focus on strengthening our downtown corridor.
- ◆ Expand partnership with FEDC and property owners to establish a new industrial park in Fremont County, thereby creating the infrastructure needed to attract new primary jobs.
- ◆ Continue the partnership with Four Mile Ranch investors to facilitate the development of new housing development and marketing/recruiting for commercial opportunities at this long-standing planned development project.
- ◆ Continue to explore community involvement with the Colorado Main Street program through Small Business Liaison initiatives and a potential new downtown partnership.
- ◆ Expand economic development opportunities based on visual and musical arts and entertainment, as well as experiential retail, with the help of the new Public Arts Committee and the possible creation of ArtSTART in partnership with FEDC.
- ◆ Expand Business Retention and Expansion activities to the business communities outside of the downtown corridor.
- ◆ Partner with the childcare community to aid in expanding childcare services in response to the loss of regional childcare facilities in 2024.
- ◆ Establish metrics that reflect progress consistent with the Balanced Score Card performance measurement system that focus on prioritizing and implementing development projects, championing community relationships that foster economic growth, and establish Cañon City as an economically resilient community.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0198</b>	<b>Economic Development</b>				
10-410-0198-51110	Salaries & Wages	\$ 173,189	\$ 223,000	\$ 211,500	\$ 235,500
10-410-0198-51135	Longevity Pay	\$ -	\$ -	\$ -	\$ 700
10-410-0198-51142	Workers Compensation	\$ 4,762	\$ 4,000	\$ 3,000	\$ 4,500
10-410-0198-51143	Life & Health Ins	\$ 34,918	\$ 46,000	\$ 42,800	\$ 44,000
10-410-0198-51144	FICA Taxes	\$ 12,812	\$ 17,100	\$ 16,600	\$ 18,100
10-410-0198-51145	Retirement	\$ 7,212	\$ 11,000	\$ 9,200	\$ 11,600
	<b>Personnel Services</b>	<b>\$ 232,891</b>	<b>\$ 301,100</b>	<b>\$ 283,100</b>	<b>\$ 314,400</b>
10-410-0198-52200	Office Supplies	\$ -	\$ 500	\$ -	\$ 500
10-410-0198-52205	Small Items Of Equipment	\$ 65	\$ 2,000	\$ 1,447	\$ 2,000
	<b>Supplies &amp; Materials</b>	<b>\$ 65</b>	<b>\$ 2,500</b>	<b>\$ 1,447</b>	<b>\$ 2,500</b>
10-410-0198-53305	Contracted Services	\$ 88,534	\$ 124,876	\$ 122,000	\$ 90,500
10-410-0198-53312	Software Titles	\$ 3,496	\$ 11,100	\$ 9,800	\$ 14,100
10-410-0198-53315	Postage/Freight	\$ 26	\$ 200	\$ 25	\$ 200
10-410-0198-53320	Printing	\$ 98	\$ 530	\$ 100	\$ 620
10-410-0198-53325	Publications/Advertising	\$ 6,315	\$ 9,300	\$ 5,600	\$ 38,100
10-410-0198-53330	Membership Fees	\$ 9,294	\$ 11,000	\$ 8,500	\$ 11,000
10-410-0198-53335	Travel & Training	\$ 6,713	\$ 9,400	\$ 9,400	\$ 10,800
10-410-0198-53336	Meals	\$ 1,352	\$ 2,000	\$ 1,300	\$ 2,000
	<b>Purchased Services</b>	<b>\$ 115,829</b>	<b>\$ 168,406</b>	<b>\$ 156,725</b>	<b>\$ 167,320</b>
10-410-0198-55380	Telephone/Data	\$ 1,461	\$ 1,800	\$ 1,400	\$ 1,800
	<b>Utilities</b>	<b>\$ 1,461</b>	<b>\$ 1,800</b>	<b>\$ 1,400</b>	<b>\$ 1,800</b>
<b>Economic Development Total</b>		<b>\$ 350,246</b>	<b>\$ 473,806</b>	<b>\$ 442,672</b>	<b>\$ 486,020</b>
<b>General Government Total</b>		<b>\$ 6,667,521</b>	<b>\$ 9,577,146</b>	<b>\$ 7,385,368</b>	<b>\$ 10,096,068</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# GENERAL FUND

## 2025 BUDGET PROGRAM/ACTIVITIES

**Department**  
**Division/Program:**  
**Fund:**

**Public Safety**  
**Total of all Divisions/Programs**  
**General**

<b>Expenditures:</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>2024 Estimated</b>	<b>2025 Budget</b>
Personnel Services	\$ 4,930,283	\$ 5,913,486	\$ 5,293,975	\$ 6,925,021
Supplies	\$ 301,679	\$ 431,557	\$ 395,650	\$ 484,917
Purchased Services	\$ 525,980	\$ 833,600	\$ 788,189	\$ 771,764
Dept Specific	\$ 1,057,782	\$ 1,031,262	\$ 977,998	\$ 1,180,175
Utilities	\$ 56,042	\$ 64,800	\$ 42,100	\$ 61,200
Debt Service	\$ 20,072	\$ 285,680	\$ 234,384	\$ 277,788
Grants/Contrib	\$ 83,290	\$ 65,923	\$ 55,295	\$ 39,609
Capital Outlay	\$ 460,216	\$ 560,000	\$ 429,025	\$ 195,000
<b>Total</b>	<b>\$ 7,435,344</b>	<b>\$ 9,186,308</b>	<b>\$ 8,216,616</b>	<b>\$ 9,935,474</b>

**Program Funding Sources:**

Licenses & Permits	\$ 3,500	\$ 2,500	\$ 6,120	\$ 6,000
Grants	\$ 305,410	\$ 503,726	\$ 373,392	\$ 492,944
Assessments	\$ -	\$ -	\$ -	\$ -
Fees & Charges for Services	\$ 223,548	\$ 350,413	\$ 247,503	\$ 375,840
Fines, Forfeitures & Penalty	\$ 76,987	\$ 63,100	\$ 74,607	\$ 61,500
Donations	\$ 46,710	\$ 40,500	\$ 11,834	\$ 13,500
Intergovernmental	\$ 159,757	\$ 254,213	\$ 161,554	\$ 278,400
Estimated General City Revenues	\$ 6,619,432	\$ 4,464,227	\$ 5,582,109	\$ 5,215,247
Fund Balance Assigned to Capital	\$ -	\$ -	\$ -	\$ -
Unassigned Fund Balance	\$ -	\$ 3,507,629	\$ 1,759,497	\$ 3,492,043
<b>Total Funding Sources</b>	<b>\$ 7,435,344</b>	<b>\$ 9,186,308</b>	<b>\$ 8,216,616</b>	<b>\$ 9,935,474</b>

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.



**THIS PAGE INTENTIONALLY LEFT BLANK**

---

## **Law Enforcement - Support Services Division**

---

### **Support Services Overview**

This division supports the Law Enforcement Operations and the Chief of Police by providing support in several areas of the department to include evidence/property, records, community outreach, and co-response. Each unit strives in the pursuit of service excellence to the department and the Cañon City community.

### **Records Unit**

The Records Unit at Cañon City Police Department is comprised of 1 fulltime Records Technician, and 3 part-time Records Technicians. This unit is overseen by the Business Manager. The records unit is responsible for the maintenance and security of all reports and documentation related to CCPD and its cases, as well as serves the community by providing VIN Inspections, Sex Offender registrations, Court Order fingerprinting, dog and bike licenses, Utility Terrain Vehicle Registrations, and the release of CCJRA records via records requests.

#### **2025 Major Goals:**

- ◆ Continuation of the purging project to ensure CCPD can fall into compliance with State Archives and Statutory requirements for records maintenance and storage.
- ◆ Implement new policies and protocols for the collection and storage of records to fall in line with industry and statutory standards.
- ◆ Develop a plan for all records technicians to become and maintain certification through Colorado Certified Records Network.
- ◆ Implementation of new software to better retain and organize dog tag license, UTV licenses, and bike permits.

### **Evidence/Property Unit**

The Evidence Custodian is responsible for maintaining the security and integrity of all evidence and property collected by the Cañon City Police Department. Evidence is cataloged and stored in the evidence vault until it is needed for trial or laboratory analysis. Sensitive items - narcotics, guns, and money, are further secured in an interior safe area within the main evidence vault. Found, unclaimed or property held for safekeeping are also stored in the evidence vault.

The Evidence Unit will continue to explore new innovative ideas and best practices for the overall operation of the unit. This will also include the destruction and disposal of non-retainable evidence.

#### **2025 Major Goals:**

- ◆ Implement security protocols and equipment to protect physical and digital evidence for trial.
- ◆ Develop a plan to obtain Evidence Unit Accreditation through either the International Association of Property Examiners, or Commission on Accreditation for Law Enforcement Agencies - Evidence.
- ◆ Finalize protocol and acquire equipment for evidence scene response and evidence transport for processing.

- ◆ Continue the Records/Evidence Purge Project to ensure the agency progresses towards having compliance needed for accreditation.
- ◆ Request of an additional full time digital evidence technician to aid in the storage, processing of the increasing amount of digital evidence, along with any other duties as assigned.
- ◆ Conduct DEA drug take back events for the community

## **Community Service Officer Unit**

In 2019 the city combined the functions of animal control, community services, and code enforcement under a single unit within the police department. The Neighborhood Partnership Initiative is comprised of four full-time employees charged with leading the city's preventative and enforcement efforts of these functions.

### **2025 Major Goals:**

- ◆ Conduct parking enforcement as needed and educate the public on city ordinances.
- ◆ Explore parking management and enforcement programs to increase compliance and violations collections.
- ◆ Manage and respond to See, Click, Fix complaints more effectively.
- ◆ Develop voluntary compliance initiatives for code violations.
- ◆ Develop a nuisance abatement matrix and develop a standard contractor list to minimize timeframe for abatements following court cases.
- ◆ Annual mobile home inspections

## **Community Programs**

**Community Engagement:** In March of this year The Cañon City Police Department expanded the crime prevention position and re-established it with a dedicated full time Community Engagement Coordinator. This role now includes not just crime prevention projects or events, but also to work closely with the community through programs such as, Shop with a Cop, National Night Out, Coffee with a Cop, the annual CCPD Golf Tournament, the annual Starpoint/Special Olympics Basketball Game, Tip a Cop, among many others.

**Crime Prevention by Environmental Design:** Conduct CPTED inspections city-wide for all sensitive structures. CPTED strategies are ideal for Law Enforcement Officers, City Planners, City Managers, City Council Members, Architects, Security Consultants, Educators or anyone involved in designing neighborhoods, schools, downtowns, buildings, or revitalization efforts. It is an effective way of fighting crime and promoting business.

**Citizens' Police Academy:** This eight-week program meets once a week and features Police Department employees as instructors. This program has been in place for over a decade with more than 200 "graduates." In 2023, 20 citizens graduated the academy. The intent of the program is to increase opportunities for partnering with community members. CCPD looks to have this available to the community annually starting in September each year.

### **2025 Major Goals:**

- ◆ Increase our Neighborhood Watch participation and include code enforcement issues into the program.
- ◆ Improve marketing for the unit with the use of social media platforms and advertisement strategies.

- ◆ Improve internal morale and wellbeing through peer support, networking and other engagements within the police department.
- ◆ Continued partnership with CCPD retirees through the volunteer program, luncheons, and other department events.

---

## Law Enforcement - Professional Standards Division

---

### Professional Standards Overview

This division supports the Chief of Police, Support Division, and Operations Division of department by performing the administrative functions necessary to maintain operational effectiveness. These functions include policy review and updates, coordinating training, recruitment and hiring, and discipline and internal affairs.

### City of Cañon City Strategic Goals Supported:

Administrative Services advances city goals of:

- ◆ Improving citizens' quality of life
- ◆ Spending tax dollars efficiently and responsibly
- ◆ Creating programming that engages people
- ◆ Championing community relationships
- ◆ Investing in public safety
- ◆ Establishing a culture of great customer service
- ◆ Providing opportunities for staff growth and training

### 2025 Major Goals:

- ◆ Continue accreditation process with the Colorado Association of Chiefs of Police and explore Accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- ◆ Request of a part time accreditation specialist to assist in the departments endeavor of becoming accredited by the state.
- ◆ Bring the department to full staffing.
- ◆ Analyze national trends in use of force and 2024 incidents of force in Cañon City to develop training for 2025.

### Career Development

Commensurate with the City's strategy goal of Learning and Growth – Provide opportunities for staff growth and training, the department is establishing a Career Development Program. The program will encourage employees to better themselves through training and improve Cañon City's quality life through community engagement and service by setting clear standards and expectations. By meeting those standards, employees will be eligible for enhancement in status and pay.

Career development advances the goals of creating programming that engages people, championing community relationships and establishing a culture of great customer service by requiring staff to participate in community policing programs to further their careers. While a career development program does require some financial outlay, the program still furthers the goal of spending tax dollars efficiently and responsibly by rewarding those who better themselves through training and experience, and by improving employee retention. This program was finalized during 2023, and phase one was implemented in 2024. Assuming appropriation of necessary funding this program will be expanded to include professional staff development

at the start of 2025.

**2025 Major Area Goals:**

- ◆ Implement the career development program for our professional staff.

**Recruiting and Hiring**

Recruiting and hiring is necessary to replace employees lost through normal attrition, and to expand services provided to the community. A fully staffed department means employees have more time to engage with the community, provide superior customer service, and attend training and growth opportunities. Further, a fully staffed department is better able to respond to community needs and public safety issues.

Recruiting and hiring advances the goals of improving citizens' quality of life, championing community relationships, engaging with the community, establishing a culture of great customer service, providing opportunities for growth and training, and investing in public safety, by providing both staffing and time for employees to work with citizens directly, and to engage in proactive community policing at all levels.

**2025 Major Area Goals:**

- ◆ Bring the department to full staffing levels.
- ◆ Hire experienced officers (lateral hires)
- ◆ Selection of 3<sup>rd</sup> School Resource Officer

**Policy Review**

State and Federal law, and municipal ordinances, change on a regular basis. Citizen's expectations and public policy goals change along with them. Regular policy review and updates are required to ensure the department is responsive to the needs of the community and in compliance with all relevant law.

Policy review furthers the goal of spending tax dollars wisely and responsibly by limiting liability to the city. Policy review also identifies areas where training is needed, encourages community engagement and relationships by furthering community policing, and invests in public safety by ensuring employees comply with current best practices in policing.

**2025 Major Area Goals:**

- ◆ Review all department policy for compliance with law, community needs, and best practices.
- ◆ Update all policies as needed.
- ◆ Conduct in-service training as needed to adopt new policy updates.

**Training**

Modern policing is a continuously evolving field. To keep up with the pace of change, employees must continuously train in new techniques and ideas to solve and prevent crime problems in our community to make a positive difference in the lives of those the department serves.

Training improves citizens' quality of life, creates programming that engages people, champions community relationships, and establishes a culture of great customer service, by providing officers with new tools to work with the community. Training also improves public safety and assists in spending tax dollars efficiently and responsibly by preventing injuries to both officers and the public, and by reducing

liability concerns.

**2025 Major Area Goals:**

- ◆ Continue compliance with all POST, CIRSA, and other mandated training.
- ◆ Provide each employee with at least one significant training opportunity beyond minimum requirements to advance department goals and provide individualized career advancement.
- ◆ Leverage Cañon City 's central location in the region to host additional training locally to improve cooperation with regional agencies and save on travel costs.
- ◆ Transition to standardized department issued handguns and rifles for all officers.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0211</b>	<b>Law Enforcement Support &amp; Admin</b>				
10-420-0211-51110	Salaries & Wages	\$ 1,161,265	\$ 1,180,700	\$ 1,115,000	\$ 2,130,550
10-420-0211-51121	Overtime	\$ 68,994	\$ 60,500	\$ 60,500	\$ 55,800
10-420-0211-51135	Longevity Pay	\$ 2,725	\$ 5,450	\$ 3,150	\$ 6,950
10-420-0211-51136	Bonus	\$ -	\$ 2,500	\$ 2,500	\$ -
10-420-0211-51142	Workers Compensation	\$ 523	\$ 27,500	\$ 14,000	\$ 46,000
10-420-0211-51143	Life & Health Ins	\$ 270,455	\$ 375,900	\$ 241,000	\$ 481,320
10-420-0211-51144	FICA Taxes	\$ 47,308	\$ 51,500	\$ 50,000	\$ 95,500
10-420-0211-51145	Retirement	\$ 18,446	\$ 32,100	\$ 20,000	\$ 44,360
10-420-0211-51146	FPPA Pension	\$ 71,064	\$ 91,000	\$ 72,000	\$ 137,900
10-420-0211-51148	FPPA AD&D	\$ 17,926	\$ 23,000	\$ 18,200	\$ 34,900
	<b>Personnel Services</b>	<b>\$ 1,658,706</b>	<b>\$ 1,850,150</b>	<b>\$ 1,596,350</b>	<b>\$ 3,033,280</b>
10-420-0211-52200	Office Supplies	\$ 2,901	\$ 5,357	\$ 5,000	\$ 5,357
10-420-0211-52205	Small Items Of Equipment	\$ 20,886	\$ 32,750	\$ 25,000	\$ 79,000
10-420-0211-52210	Operating Supplies	\$ 11,011	\$ 15,000	\$ 15,000	\$ 15,000
10-420-0211-52225	Vehicle/Equipment Parts	\$ 8,260	\$ 25,000	\$ 25,000	\$ 10,000
10-420-0211-52237	Uniforms	\$ 8,870	\$ 9,000	\$ 9,000	\$ 10,800
10-420-0211-52245	Gas & Diesel Fuel	\$ 14,219	\$ 15,700	\$ 12,000	\$ 15,700
10-420-0211-52250	Oil, Grease, Etc.	\$ 1,125	\$ 1,550	\$ 1,000	\$ 1,550
10-420-0211-52255	Tires, Tubes, Etc	\$ 2,179	\$ 3,300	\$ 1,000	\$ 3,650
	<b>Supplies &amp; Materials</b>	<b>\$ 69,451</b>	<b>\$ 107,657</b>	<b>\$ 93,000</b>	<b>\$ 141,057</b>
10-420-0211-53305	Contracted Services	\$ 102,597	\$ 72,100	\$ 65,000	\$ 93,000
10-420-0211-53312	Software Titles	\$ 91,410	\$ 407,800	\$ 400,000	\$ 417,500
10-420-0211-53315	Postage/Freight	\$ 2,353	\$ 5,016	\$ 4,800	\$ 5,016
10-420-0211-53320	Printing	\$ 4,853	\$ 7,800	\$ 5,500	\$ 7,800
10-420-0211-53325	Publications/Advertising	\$ 296	\$ 3,360	\$ 1,500	\$ 3,360
10-420-0211-53330	Membership Fees	\$ 4,563	\$ 5,622	\$ 5,000	\$ 5,636
10-420-0211-53335	Travel & Training	\$ 58,992	\$ 54,200	\$ 54,200	\$ 62,300
10-420-0211-53340	Equipment Rental	\$ -	\$ 9,000	\$ -	\$ 9,000
10-420-0211-53345	Rent Bldg/Land	\$ -	\$ -	\$ -	\$ 6,000
10-420-0211-53357	Workers Comp Deductible	\$ 3,731	\$ 5,000	\$ 2,800	\$ 10,000
	<b>Purchased Services</b>	<b>\$ 268,795</b>	<b>\$ 569,898</b>	<b>\$ 538,800</b>	<b>\$ 619,612</b>
10-420-0211-54016	National Night Out On Crime	\$ 2,067	\$ 3,000	\$ 2,800	\$ 3,000
10-420-0211-54017	Jr Law Enforcement Academy	\$ 1,864	\$ 338	\$ -	\$ 2,000
10-420-0211-54018	Golf Tournament	\$ 7,164	\$ 8,162	\$ 8,162	\$ -
10-420-0211-54019	CRCA Dispatching Agreement	\$ 846,440	\$ 722,000	\$ 722,000	\$ 866,400
10-420-0211-54020	Victim Advocate Contract	\$ 49,992	\$ 50,000	\$ 50,000	\$ 70,000
10-420-0211-54021	Humane Society Agreement	\$ -	\$ 86,400	\$ 86,400	\$ 86,400
10-420-0211-54022	Property Cleanup Costs	\$ 13	\$ 29,992	\$ 5,000	\$ 30,000
10-420-0211-54023	Confidential Funds	\$ 1,220	\$ 939	\$ -	\$ 10,075
10-420-0211-54024	Members Benefit Fund	\$ 5,408	\$ 7,775	\$ 7,775	\$ -
10-420-0211-54025	Shop With A Cop	\$ 17,822	\$ 17,111	\$ 17,111	\$ -
10-420-0211-54052	Project Lifesaver	\$ 54,296	\$ 6,750	\$ 6,750	\$ -
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 986,286</b>	<b>\$ 932,467</b>	<b>\$ 905,998</b>	<b>\$ 1,067,875</b>
10-420-0211-55380	Telephone/Data	\$ 55,442	\$ 63,000	\$ 41,000	\$ 60,000
	<b>Utilities</b>	<b>\$ 55,442</b>	<b>\$ 63,000</b>	<b>\$ 41,000</b>	<b>\$ 60,000</b>
10-420-0211-56620	Interest Expense	\$ -	\$ 2	\$ 2	\$ -
10-420-0211-56631	Fleet Management Leasing	\$ 20,072	\$ 38,074	\$ 24,624	\$ 59,704
	<b>Debt Service</b>	<b>\$ 20,072</b>	<b>\$ 38,076</b>	<b>\$ 24,626</b>	<b>\$ 59,704</b>
10-420-0211-57001	BJA Bulletproof Vest	\$ -	\$ 628	\$ -	\$ -
10-420-0211-57209	CO Opioid Settlement (Cost)	\$ 23,908	\$ 23,908	\$ 23,908	\$ 25,000
10-420-0211-57210	Colorado Post Grant	\$ -	\$ 10,000	\$ -	\$ 3,280
10-420-0211-57212	DCJ Fentanyl Grant (Graykey)	\$ 2,552	\$ -	\$ -	\$ -
10-420-0211-57213	DCJ Lidar JAG Grant	\$ -	\$ 12,645	\$ 12,645	\$ -
10-420-0211-57215	DOLA PO Mental Health Grant	\$ 5,080	\$ -	\$ -	\$ -
10-420-0211-57223	DPS 2022 Homeland Security	\$ 51,750	\$ 9,242	\$ 9,242	\$ -
10-420-0211-57239	Miscellaneous Police Grants	\$ -	\$ -	\$ -	\$ 5,000
	<b>Grants</b>	<b>\$ 83,290</b>	<b>\$ 56,423</b>	<b>\$ 45,795</b>	<b>\$ 33,280</b>

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget
10-420-0211-59910	Buildings	\$	40,473	\$	-	\$	-	\$ 55,000
10-420-0211-59920	Equipment	\$	83,394	\$	410,000	\$	410,000	\$ 75,000
	Capital Outlay	\$	123,867	\$	410,000	\$	410,000	\$ 130,000
Law Enforcement Support & Admin Total		\$	3,265,909	\$	4,027,671	\$	3,655,569	\$ 5,144,808



**THIS PAGE INTENTIONALLY LEFT BLANK**

---

## Law Enforcement – Operations Division

---

### Patrol/Traffic Division Overview

Police patrol is the backbone of any law enforcement agency. The Cañon City Police Department operates three zones of responsibility and averages 30,000 calls for service per year. The Division has twenty-four people assigned to Patrol functions and includes the two K9 handlers with dual purpose patrol dogs.

Patrol response is the most important service as related to immediate law and order. However, records keeping, report preparation, and evidence storage are equally crucial to the police mission. Without these functions working in harmony, the rest of our services become "window dressing". As such, the Cañon City Police Department is focused on providing service excellence to the citizens of this city. By employing 21<sup>st</sup> Century Policing principles and focusing on the 6 pillars:

1. Building Trust and Legitimacy
2. Policy and Oversight
3. Technology and Social Media
4. Community Policing and Crime Reduction
5. Training and Education
6. Officer Wellness

As outlined by the Department of Justice, the Cañon City Police Department will be able to provide the best possible service to the citizens of Cañon City with these principles in mind and service excellence at our core.

### 2025 Major Goals:

- ◆ Maintain the partnership with BATTLE (Beat Auto Theft Through Law Enforcement) by participating in information gathering and tactical operations with local partners and the assistance of grant funding. This goal will assist in helping to address motor vehicle theft.
- ◆ Continue to build upon service excellence through proper case management and provide citizens with outstanding police service with timely and diligent follow-up efforts to solve crime and address concerns.
  - This includes continuing to build and maintain professional relationships and partnerships with local surrounding agencies through collaborative efforts.
- ◆ Identify trends in crime problems and meet with community partners and use internal resource management to come up with problem solving strategies to combat crime trends.
- ◆ Continue to identify problem areas and use 21st Century policing practices and strategies to address concerns among citizens.
- ◆ Establish a narcotics enforcement strategy to incorporate a more holistic approach, involving partnerships with local partners to streamline treatment options for those suffering with addiction.
- ◆ In concert with local partners, establish a universal protocol for response to child abuse, sexual assault, and death investigations.
- ◆ Continue to plan and move forward for a full-scale active shooter exercise involving

all regional partners with an anticipated project completion and exercise conducted in 2026.

## **Investigations Unit**

The Investigative Unit of the Cañon City Police Department is supervised by one Detective Sergeant and five fulltime Detectives. A sergeant and three detectives are assigned to investigate general crimes, with two of those also specializing in digital forensics, and two detectives to investigate narcotics crime. The Detective Sergeant and Detectives operate out of the Police Department's Annex located 1145 Ohio Avenue.

### **2025 Major Goals:**

- ◆ Reduce the availability of illicit narcotics through increased covert enforcement efforts and establishing a regional Drug Task Force.
- ◆ Reduce property crimes through overview to assist patrol in bringing about successful resolution of cases and prosecution of offenders.
- ◆ Expand crime analytics and intelligence functions to better deploy resources and solve crime.
- ◆ Increase communication and case management practices with patrol to improve case resolutions.
- ◆ Implement CID training and investigative tools to support the unit.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0213</b>	<b>Law Enforcement Operations</b>				
10-420-0213-51110	Salaries & Wages	\$ 2,035,058	\$ 2,151,000	\$ 2,151,000	\$ 1,808,500
10-420-0213-51113	Off Duty Employment	\$ 49,420	\$ 74,756	\$ 65,300	\$ 86,940
10-420-0213-51121	Overtime	\$ 90,197	\$ 115,000	\$ 115,000	\$ 123,400
10-420-0213-51124	Overtime - Battle Grant	\$ 15,241	\$ 10,000	\$ 6,800	\$ 15,000
10-420-0213-51135	Longevity Pay	\$ 8,150	\$ 8,050	\$ 7,100	\$ 4,800
10-420-0213-51142	Workers Compensation	\$ 71,366	\$ 50,000	\$ 44,000	\$ 75,000
10-420-0213-51143	Life & Health Ins	\$ 483,575	\$ 514,000	\$ 514,000	\$ 496,000
10-420-0213-51144	FICA Taxes	\$ 39,974	\$ 47,000	\$ 47,000	\$ 28,350
10-420-0213-51145	Retirement	\$ 3,006	\$ 4,400	\$ 4,400	\$ -
10-420-0213-51146	FPPA Pension	\$ 200,095	\$ 217,500	\$ 217,000	\$ 215,000
10-420-0213-51148	FPPA AD&D	\$ 49,001	\$ 55,000	\$ 53,000	\$ 64,501
	<b>Personnel Services</b>	<b>\$ 3,045,083</b>	<b>\$ 3,246,706</b>	<b>\$ 3,224,600</b>	<b>\$ 2,917,491</b>
10-420-0213-52205	Small Items Of Equipment	\$ 39,859	\$ 51,300	\$ 50,000	\$ 74,250
10-420-0213-52210	Operating Supplies	\$ 11,679	\$ 17,000	\$ 17,000	\$ 20,600
10-420-0213-52225	Vehicle/Equipment Parts	\$ 24,723	\$ 30,000	\$ 30,000	\$ 28,000
10-420-0213-52236	Lab & Medical Supplies	\$ 1,483	\$ 3,000	\$ 3,000	\$ 4,500
10-420-0213-52237	Uniforms	\$ 23,402	\$ 55,000	\$ 55,000	\$ 66,000
10-420-0213-52245	Gas & Diesel Fuel	\$ 83,702	\$ 98,350	\$ 82,000	\$ 112,500
10-420-0213-52250	Oil, Grease, Etc.	\$ 4,749	\$ 4,000	\$ 4,000	\$ 3,450
10-420-0213-52255	Tires, Tubes, Etc	\$ 8,203	\$ 13,500	\$ 13,500	\$ 13,860
	<b>Supplies &amp; Materials</b>	<b>\$ 197,800</b>	<b>\$ 272,150</b>	<b>\$ 254,500</b>	<b>\$ 323,160</b>
10-420-0213-53305	Contracted Services	\$ 67,173	\$ -	\$ -	\$ -
10-420-0213-53320	Printing	\$ 2,964	\$ 9,600	\$ 6,000	\$ 9,600
10-420-0213-53335	Travel & Training	\$ 81,301	\$ 85,052	\$ 85,052	\$ 85,052
10-420-0213-53387	Lab Tests	\$ -	\$ 5,000	\$ 270	\$ 5,000
	<b>Purchased Services</b>	<b>\$ 151,438</b>	<b>\$ 99,652</b>	<b>\$ 91,322</b>	<b>\$ 99,652</b>
10-420-0213-54028	Safety Equipment	\$ 25,150	\$ 58,795	\$ 45,000	\$ 82,300
10-420-0213-54029	Firearm Supplies	\$ 13,061	\$ 20,000	\$ 20,000	\$ 20,000
10-420-0213-54030	K-9 Program	\$ 33,286	\$ 20,000	\$ 7,000	\$ 10,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 71,497</b>	<b>\$ 98,795</b>	<b>\$ 72,000</b>	<b>\$ 112,300</b>
10-420-0213-56620	Interest Expense	\$ -	\$ 8	\$ 8	\$ -
10-420-0213-56631	Fleet Management Leasing	\$ -	\$ 247,596	\$ 209,750	\$ 218,084
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ 247,604</b>	<b>\$ 209,758</b>	<b>\$ 218,084</b>
10-420-0213-57001	BJA Bulletproof Vest	\$ -	\$ 9,500	\$ 9,500	\$ 6,329
	<b>Grants</b>	<b>\$ -</b>	<b>\$ 9,500</b>	<b>\$ 9,500</b>	<b>\$ 6,329</b>
10-420-0213-59920	Equipment	\$ 336,349	\$ 150,000	\$ 19,025	\$ 65,000
	<b>Capital Outlay</b>	<b>\$ 336,349</b>	<b>\$ 150,000</b>	<b>\$ 19,025</b>	<b>\$ 65,000</b>
<b>Law Enforcement Operations Total</b>		<b>\$ 3,802,167</b>	<b>\$ 4,124,407</b>	<b>\$ 3,880,705</b>	<b>\$ 3,742,016</b>

---

## **Law Enforcement – COPS Grant**

---

### **Community Oriented Policing Services Overview**

In the fall of 2024 CCPD received a \$1,000,000 grant from the Department of Justice and the Office of Community Oriented Policing Services (COPS) with the support of community partners, which has allowed the Canon City Police Department to hire 4 additional officers, as part of a Directed Investigations and Community Engagement (DICE) unit, to patrol our riverwalk and downtown areas on bicycle. As well as an additional Parks Officer.

#### **2025 Major Goals:**

- ◆ Using collaborative efforts with community partners and downtown businesses, look at trends in the downtown and riverwalk areas.
- ◆ Identify problem areas to respond to and create a proactive approach to policing in those areas to affectively reduce crime and mischief to improve Canon City's quality of life.
- ◆ Identify and train those officers selected for the DICE unit.
- ◆ Using the 21<sup>st</sup> century policing principals, maintain and build relationships with the businesses, community members and partners within the downtown and riverwalk areas.
- ◆ Deploy DICE members strategically to address specific crime trends and concerns.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget	
<b>0217</b>	<b>COPS Grant Program</b>								
10-420-0217-51110	Salaries & Wages	\$	-	\$	220,780	\$	83,000	\$	315,000
10-420-0217-51121	Overtime	\$	-	\$	68,000	\$	68,000	\$	-
10-420-0217-51142	Workers Compensation	\$	-	\$	8,750	\$	5,500	\$	6,000
10-420-0217-51143	Life & Health Ins	\$	-	\$	121,250	\$	32,500	\$	97,000
10-420-0217-51144	FICA Taxes	\$	-	\$	11,600	\$	11,600	\$	4,600
10-420-0217-51145	Retirement	\$	-	\$	1,400	\$	1,400	\$	-
10-420-0217-51146	FPPA Pension	\$	-	\$	32,250	\$	-	\$	35,000
10-420-0217-51148	FPPA AD&D	\$	-	\$	8,250	\$	-	\$	8,800
	<b>Personnel Services</b>	\$	-	\$	<b>472,280</b>	\$	<b>202,000</b>	\$	<b>466,400</b>
<b>COPS Grant Program Total</b>		\$	-	\$	<b>472,280</b>	\$	<b>202,000</b>	\$	<b>466,400</b>

---

## **Law Enforcement - School Resource Program**

---

### **School Resource Officer Overview**

The School Resource Officer (SRO) serves as a visible, active law enforcement figure at the Cañon City High School and other schools in the city dealing with any law-related issues. The SRO serves as a classroom resource for instruction in the following areas:

- Law-related education
- Violence diffusion
- Safety programs
- Alcohol and drug prevention
- Crime prevention
- Anti-Bullying programs

### **2025 Major Goals:**

- ◆ Through collaborative communication and partnership with school administration, identify, analyze, and respond to concerns for and about youth in the Cañon City community.
- ◆ Plan and facilitate reunification and active shooter training with the Cañon City School District and Police Department.
- ◆ Conduct Lockdown Drill Training at every RE-I school.
- ◆ Provide youth safety/justice education through a regular schedule of classroom presentations.
- ◆ Conduct Summer Youth Outreach/Mentor Programs, including the Junior Law Enforcement Academy.
- ◆ Coordinate "Public Safety Days" for children.
- ◆ Develop relationships with the District Attorney's Office Juvenile Prosecutor(s) and the Probation Department within the 11th Judicial District to identify ways to support their Diversion Program in order to offer criminal justice alternatives to the youth in Cañon City.
- ◆ Develop partnerships with youth serving organizations in Cañon City, specifically including the Boys and Girls Club, the Bridge, and the Cañon City Area Parks and Recreation District.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0218</b>	<b>School Resource Program</b>				
10-420-0218-51110	Salaries & Wages	\$ 155,262	\$ 196,700	\$ 139,150	\$ 216,800
10-420-0218-51121	Overtime	\$ 9,445	\$ 8,800	\$ 8,800	\$ 7,500
10-420-0218-51135	Longevity Pay	\$ 350	\$ 750	\$ 700	\$ 850
10-420-0218-51142	Workers Compensation	\$ 6,076	\$ 7,000	\$ 4,400	\$ 8,000
10-420-0218-51143	Life & Health Ins	\$ 31,278	\$ 37,900	\$ 32,875	\$ 60,000
10-420-0218-51144	FICA Taxes	\$ 2,431	\$ 23,000	\$ 23,000	\$ 3,200
10-420-0218-51146	FPPA Pension	\$ 17,290	\$ 22,000	\$ 15,200	\$ 24,500
10-420-0218-51148	FPPA AD&D	\$ 4,362	\$ 5,200	\$ 3,900	\$ 6,100
	<b>Personnel Services</b>	<b>\$ 226,494</b>	<b>\$ 301,350</b>	<b>\$ 228,025</b>	<b>\$ 326,950</b>
10-420-0218-52210	Operating Supplies	\$ 1,406	\$ 4,100	\$ 1,000	\$ 4,100
10-420-0218-52237	Uniforms	\$ -	\$ 7,500	\$ 7,000	\$ 7,500
	<b>Supplies &amp; Materials</b>	<b>\$ 1,406</b>	<b>\$ 11,600</b>	<b>\$ 8,000</b>	<b>\$ 11,600</b>
10-420-0218-53335	Travel & Training	\$ 18,542	\$ 14,000	\$ 14,000	\$ 14,000
	<b>Purchased Services</b>	<b>\$ 18,542</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>
<b>School Resource Program Total</b>		<b>\$ 246,443</b>	<b>\$ 326,950</b>	<b>\$ 250,025</b>	<b>\$ 352,550</b>

---

## Law Enforcement - Co-Responder Program

---

### Co-Response Program Overview

The Co-Responder program's redesigned approach as a fully internal program with CCPD has continued funding from the Office of Behavioral Health and has received continued grant funding through June 2025. The program is comprised of 1 master's degree level behavioral health clinician and 1 bachelor's degree level navigator. The unit will respond as needed to assist with calls for service involving those who are in crisis. Additional duties are to provide case follow-up with those that are either referred to the unit by other officers, or those they have contacted in the course of their duties that need additional help connecting with treatment for a disorder. The intent is to prevent a person suffering from crisis or a mental illness from becoming involved with the criminal justice system through appropriate field-level diversions to treatment programs.

### 2025 Major Goals:

- ◆ Increase the skill level and awareness of public safety responders, the community, and criminal justice personnel by conducting mental health and de-escalation training.
- ◆ Revision of the unit manual and duties for a professional staff modeled program.
- ◆ Address co-occurring issues of substance use disorder and homelessness.
- ◆ Develop resources as a community coordination point for services involving addiction, mental health, and homelessness toward the goal of sustained individual independence.
- ◆ Develop procedures to appropriately divert criminal cases more suited for treatment from the law enforcement and judicial systems.
- ◆ Enhance our Identification and response to high utilizers who are becoming involved with the justice system through proactive case management.
- ◆ Collect and share data across different disciplines and agencies to modify protocols for mental health crisis response.
- ◆ Increase marketing for the unit by the utilization of social media platforms and advertising.
- ◆ Manage and report all required metrics for continued OBH grant funding.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget
<b>0219</b>	<b>Co-Responder Program</b>							
10-420-0219-51110	Salaries & Wages	\$	-	\$	35,000	\$	35,000	\$ 125,000
10-420-0219-51142	Workers Compensation	\$	-	\$	-	\$	-	\$ 3,000
10-420-0219-51143	Life & Health Ins	\$	-	\$	6,000	\$	6,000	\$ 37,100
10-420-0219-51144	FICA Taxes	\$	-	\$	2,000	\$	2,000	\$ 9,600
10-420-0219-51145	Retirement	\$	-	\$	-	\$	-	\$ 6,200
	<b>Personnel Services</b>	\$	-	\$	<b>43,000</b>	\$	<b>43,000</b>	\$ <b>180,900</b>
10-420-0219-52200	Office Supplies	\$	563	\$	650	\$	650	\$ -
10-420-0219-52210	Operating Supplies	\$	32,459	\$	37,000	\$	37,000	\$ 8,100
10-420-0219-52237	Uniforms	\$	-	\$	2,500	\$	2,500	\$ 1,000
	<b>Supplies &amp; Materials</b>	\$	<b>33,022</b>	\$	<b>40,150</b>	\$	<b>40,150</b>	\$ <b>9,100</b>
10-420-0219-53305	Contracted Services	\$	86,554	\$	134,950	\$	130,067	\$ 22,500
10-420-0219-53335	Travel & Training	\$	650	\$	15,100	\$	14,000	\$ 16,000
	<b>Purchased Services</b>	\$	<b>87,204</b>	\$	<b>150,050</b>	\$	<b>144,067</b>	\$ <b>38,500</b>
10-420-0219-55380	Telephone/Data	\$	600	\$	1,800	\$	1,100	\$ 1,200
	<b>Utilities</b>	\$	<b>600</b>	\$	<b>1,800</b>	\$	<b>1,100</b>	\$ <b>1,200</b>
<b>Co-Responder Program Total</b>		\$	<b>120,827</b>	\$	<b>235,000</b>	\$	<b>228,317</b>	\$ <b>229,700</b>
<b>Public Safety Total</b>		\$	<b>7,435,344</b>	\$	<b>9,186,308</b>	\$	<b>8,216,616</b>	\$ <b>9,935,474</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# GENERAL FUND

## 2025 BUDGET PROGRAM/ACTIVITIES

**Department**  
**Division/Program:**  
**Fund:**

**Public Works**  
**Total of all Divisions/Programs**  
**General**

<b>Expenditures:</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>2024 Estimated</b>	<b>2025 Budget</b>
Personnel Services	\$ 1,643,806	\$ 1,740,850	\$ 1,688,520	\$ 1,896,835
Supplies	\$ 198,473	\$ 352,500	\$ 236,750	\$ 368,650
Purchased Services	\$ 49,833	\$ 107,500	\$ 43,876	\$ 123,800
Dept Specific	\$ 361,002	\$ 1,597,000	\$ 981,600	\$ 1,697,000
Utilities	\$ 150,781	\$ 208,619	\$ 136,130	\$ 215,600
Debt Service	\$ 104,106	\$ 114,121	\$ 114,120	\$ 114,123
Grants/Contrib	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 187,527	\$ 1,820,981	\$ 307,481	\$ 469,281
<b>Total</b>	<b>\$ 2,695,528</b>	<b>\$ 5,941,571</b>	<b>\$ 3,508,477</b>	<b>\$ 4,885,289</b>

**Program Funding Sources:**

Licenses & Permits	\$ 1,440	\$ 2,500	\$ 4,541	\$ 2,000
Other Taxes	\$ 765,059	\$ 760,000	\$ 838,170	\$ 760,000
Fees & Charges for Services	\$ 58,147	\$ 46,500	\$ 113,122	\$ 46,500
Lease & Rental Income	\$ 7,250	\$ 7,250	\$ 7,250	\$ 7,250
Transfer from Public Improvement District	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Estimated General City Revenues	\$ 1,848,632	\$ 2,893,897	\$ 2,222,913	\$ 2,497,590
Fund Balance Assigned to Capital	\$ -	\$ 820,981	\$ 307,481	\$ 469,281
Unassigned Fund Balance	\$ -	\$ 1,395,443	\$ -	\$ 1,087,668
<b>Total Funding Sources</b>	<b>\$ 2,695,528</b>	<b>\$ 5,941,571</b>	<b>\$ 3,508,477</b>	<b>\$ 4,885,289</b>

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Fleet Department Overview**

---

The Fleet Department maintains the City's vehicles and equipment in a safe and operable condition. Through proficient preventative maintenance procedures, the Department extends the useful life of equipment, increases equipment availability, and reduces downtime.

Many repairs are done in-house except for paint/body repair, and tire mounting and balancing. The Department handles the acquisition of all parts and processes all vendor invoices related to repairs. The Department coordinates insurance coverage, licensing, registration, and annual inspection of all City vehicles.

This Department manages and maintains the City's Fuel Station, including scheduling annual testing, tank registration, fuel purchasing and billing to City departments.

The Department ensures compliance with the local, state, and federal guidelines, regulations, and laws pertaining to vehicle maintenance, fuel storage and fuel dispensing operations. The Department also provides 24-hour emergency repair service to all City vehicles and equipment. The welding division fabricates special projects and assists other departments with on-site welding tasks and repairs.

#### **2024 Major Goals and Accomplishments:**

- ◆ Continued to maintain Department's productivity and operating costs at levels that compete favorably with the private sector.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Efficiently maintained and repaired the City's fleet of 190 licensed vehicles and equipment.
- ◆ Completed numerous fabrication projects.
- ◆ Continued to develop the Fleet Replacement Policy.
- ◆ Coordinated vehicle selection and acquisition process.
- ◆ Initiate and manage vehicle replacements by utilizing information from new database to develop better analysis of cost-effective vehicle replacement.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.
- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.

#### **2025 Major Goals:**

- ◆ Continue to coordinate vehicle selection and acquisition process.
- ◆ Continue to work towards implementing Balanced Scorecard Initiatives with all budget and spending processes.
- ◆ Continue to develop the Fleet Replacement Policy.
- ◆ Increase the level of preventive maintenance as a percentage of total maintenance.

- ◆ Increase the fleet's level of serviceable availability through effective programs of preventive maintenance and cost-effective replacement.
- ◆ Increase training opportunities for employees through partnerships with CIRSA.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0311</b>	<b>Fleet Maintenance</b>				
10-430-0311-51110	Salaries & Wages	\$ 166,828	\$ 168,150	\$ 163,000	\$ 145,575
10-430-0311-51121	Overtime	\$ 34	\$ 300	\$ 150	\$ -
10-430-0311-51135	Longevity Pay	\$ 1,720	\$ 2,160	\$ 1,800	\$ 1,650
10-430-0311-51137	Boot Allowance	\$ 490	\$ 800	\$ 490	\$ 600
10-430-0311-51142	Workers Compensation	\$ 4,687	\$ 5,700	\$ 5,700	\$ 5,700
10-430-0311-51143	Life & Health Ins	\$ 25,551	\$ 28,250	\$ 28,250	\$ 28,925
10-430-0311-51144	FICA Taxes	\$ 12,617	\$ 14,150	\$ 14,150	\$ 11,300
10-430-0311-51145	Retirement	\$ 7,992	\$ 9,000	\$ 9,000	\$ 7,185
	<b>Personnel Services</b>	<b>\$ 219,919</b>	<b>\$ 228,510</b>	<b>\$ 222,540</b>	<b>\$ 200,935</b>
10-430-0311-52200	Office Supplies	\$ 415	\$ 600	\$ 350	\$ 600
10-430-0311-52205	Small Items Of Equipment	\$ 2,959	\$ 3,500	\$ 1,500	\$ 5,000
10-430-0311-52210	Operating Supplies	\$ 3,780	\$ 2,300	\$ 1,600	\$ 5,000
10-430-0311-52225	Vehicle/Equipment Parts	\$ 1,811	\$ 950	\$ 750	\$ 2,000
10-430-0311-52245	Gas & Diesel Fuel	\$ 3,796	\$ 4,000	\$ 3,300	\$ 3,000
10-430-0311-52250	Oil, Grease, Etc.	\$ 1,021	\$ 1,100	\$ 1,100	\$ 200
10-430-0311-52255	Tires, Tubes, Etc	\$ -	\$ -	\$ -	\$ 800
10-430-0311-52265	Specialized Equip Repair Parts	\$ 1,200	\$ 1,200	\$ 800	\$ 1,200
	<b>Supplies &amp; Materials</b>	<b>\$ 14,981</b>	<b>\$ 13,650</b>	<b>\$ 9,400</b>	<b>\$ 17,800</b>
10-430-0311-53305	Contracted Services	\$ 2,920	\$ 2,349	\$ 2,000	\$ 5,000
10-430-0311-53312	Software Titles	\$ 50	\$ 2,651	\$ 2,651	\$ 2,700
10-430-0311-53330	Membership Fees	\$ 1,013	\$ 4,000	\$ 4,000	\$ 3,300
10-430-0311-53335	Travel & Training	\$ 497	\$ 500	\$ 250	\$ 1,500
10-430-0311-53340	Equipment Rental	\$ 4,274	\$ 4,250	\$ 4,200	\$ 5,500
	<b>Purchased Services</b>	<b>\$ 8,754</b>	<b>\$ 13,750</b>	<b>\$ 13,101</b>	<b>\$ 18,000</b>
10-430-0311-54031	Fuel Station Repair/Maint	\$ 24,340	\$ 2,000	\$ 2,000	\$ 6,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 24,340</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 6,000</b>
10-430-0311-55365	Electric	\$ 4,511	\$ 4,500	\$ 4,500	\$ 6,000
10-430-0311-55370	Gas	\$ 3,256	\$ 4,500	\$ 2,000	\$ 4,500
10-430-0311-55375	Sewer	\$ 377	\$ 450	\$ 400	\$ 450
10-430-0311-55380	Telephone/Data	\$ 1,879	\$ 1,450	\$ 1,450	\$ 2,400
10-430-0311-55385	Water	\$ 1,815	\$ 4,000	\$ 4,000	\$ 2,500
	<b>Utilities</b>	<b>\$ 11,839</b>	<b>\$ 14,900</b>	<b>\$ 12,350</b>	<b>\$ 15,850</b>
10-430-0311-59920	Equipment	\$ -	\$ 40,000	\$ 36,500	\$ 6,500
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 36,500</b>	<b>\$ 6,500</b>
<b>Fleet Maintenance Total</b>		<b>\$ 279,833</b>	<b>\$ 312,810</b>	<b>\$ 295,891</b>	<b>\$ 265,085</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Street Division Overview

---

The City of Cañon City Street Division is responsible for the construction and maintenance of the City's streets and alleys. This Division maintains approximately 100 miles of paved streets, 18 miles of unpaved streets, 26 miles of alleys and a complex storm drainage system comprised of detention basins and ditches. This Division also installs and maintains traffic control devices as recommended by the Engineering Department and in accordance with the MUTCD. These activities and services are performed within tight budget restrictions with the ongoing goal of providing at least the same level of services compared to previous years. The Street Division responds to an average of 12 to 20 calls per day requesting services.

#### **2024 Major Goals and Accomplishments:**

- ◆ Applied Magnesium Chloride on gravel roads for dust suppression, 2.23 miles.
- ◆ Continued sweeping of streets on the scheduled routes - 1 street sweeper operating full-time.
- ◆ Conducted routine cleaning of stormwater drainage boxes and vaults, culverts and ditches. Cleaned in excess of 3.04 miles of culverts & stormwater associated pipes, 191 storm inlets and 27 collection manholes, 182 culverts videoed. Cleaned 219 ADA Handicap ramps.
- ◆ Mowing and maintenance of City rights-of-way and drainage ditches.
- ◆ Pick up and dispose of leaves during the annual fall leaf pickup program.
- ◆ Painted pavement markings including crosswalks, parking stalls, center lines, and edge lines – twice annually.
- ◆ Completed asphalt patch repairs for the Cañon City Water Department and Street Department in excess of 52 patches.
- ◆ Installed/replaced thermoplastic pavement markings and traffic signs to meet MUTCD standards.
- ◆ Street re-surfacing completed concrete panel replacement on North 15<sup>th</sup> (north) of Phay, Handicap ramp installation @ Juniper & North Reynolds, Elizabeth & North Reynolds.
- ◆ Patched in excess of 4,100 potholes.
- ◆ Continued weed spraying program on Hwy. 50 mediums & guardrail.
- ◆ Rebuilt pump station at 8<sup>th</sup> & Oak.

#### **2025 Major Goals:**

- ◆ Reconstruct or overlay streets City-wide as identified in the capital improvement plan.
- ◆ Magnesium Chloride application on streets meeting criteria for dust suppression.
- ◆ Repair asphalt streets, patch repair for the Water Department and various other contractors.
- ◆ Replacement of various cross-pans, curb & gutter, sidewalks, handicap ramps and alley approaches throughout the City.
- ◆ Cleaning of storm water ditches City-wide.
- ◆ Sweeping schedule and leaf pickup schedule.

- ◆ Prepare equipment and materials for winter sanding and perform winter road maintenance.
- ◆ Mowing and cutting weeds City-wide; and maintenance of various stormwater facilities.
- ◆ Maintenance of the alleys, including trash and brush removal as well as re-grading.
- ◆ Continued replacement of signs to meet the Federal retro-reflectivity mandates and MUTCD updates.
- ◆ Painting (twice) per year. Pavement markings including crosswalks, parking stalls, center lines and edge lines.
- ◆ Continued installation of thermoplastic pavement markings.
- ◆ Maintenance of the school flashing lights.
- ◆ Maintenance of pedestrian crossing lights on RGB.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0314</b>	<b>Streets</b>				
10-430-0314-51110	Salaries & Wages	\$ 681,755	\$ 669,400	\$ 663,000	\$ 766,225
10-430-0314-51121	Overtime	\$ 13,674	\$ 15,000	\$ 15,000	\$ 15,000
10-430-0314-51135	Longevity Pay	\$ 5,250	\$ 6,700	\$ 6,250	\$ 7,000
10-430-0314-51137	Boot Allowance	\$ 2,400	\$ 3,000	\$ 2,600	\$ 3,000
10-430-0314-51142	Workers Compensation	\$ 24,117	\$ 39,700	\$ 28,700	\$ 31,000
10-430-0314-51143	Life & Health Ins	\$ 208,605	\$ 256,000	\$ 256,000	\$ 260,750
10-430-0314-51144	FICA Taxes	\$ 51,345	\$ 57,800	\$ 57,800	\$ 59,250
10-430-0314-51145	Retirement	\$ 31,710	\$ 37,500	\$ 37,500	\$ 37,800
	<b>Personnel Services</b>	<b>\$ 1,018,856</b>	<b>\$ 1,085,100</b>	<b>\$ 1,066,850</b>	<b>\$ 1,180,025</b>
10-430-0314-52200	Office Supplies	\$ 235	\$ 700	\$ 600	\$ 700
10-430-0314-52205	Small Items Of Equipment	\$ 2,028	\$ 3,700	\$ 3,500	\$ 3,700
10-430-0314-52210	Operating Supplies	\$ 69,402	\$ 160,300	\$ 80,000	\$ 197,300
10-430-0314-52225	Vehicle/Equipment Parts	\$ 25,939	\$ 62,000	\$ 62,000	\$ 30,000
10-430-0314-52237	Uniforms	\$ 4,692	\$ 5,600	\$ 5,300	\$ 5,600
10-430-0314-52245	Gas & Diesel Fuel	\$ 40,380	\$ 47,700	\$ 38,600	\$ 55,000
10-430-0314-52250	Oil, Grease, Etc.	\$ 2,845	\$ 2,600	\$ 2,600	\$ 2,300
10-430-0314-52255	Tires, Tubes, Etc	\$ 7,771	\$ 12,000	\$ 5,700	\$ 14,000
10-430-0314-52265	Specialized Equip Repair Parts	\$ 22,870	\$ 22,000	\$ 22,000	\$ 20,000
	<b>Supplies &amp; Materials</b>	<b>\$ 176,163</b>	<b>\$ 316,600</b>	<b>\$ 220,300</b>	<b>\$ 328,600</b>
10-430-0314-53305	Contracted Services	\$ 11,072	\$ 25,000	\$ 12,000	\$ 26,000
10-430-0314-53312	Software Titles	\$ 5,923	\$ 1,000	\$ -	\$ -
10-430-0314-53315	Postage/Freight	\$ -	\$ 150	\$ -	\$ 150
10-430-0314-53320	Printing	\$ -	\$ 150	\$ -	\$ 150
10-430-0314-53325	Publications/Advertising	\$ -	\$ 100	\$ -	\$ 100
10-430-0314-53330	Membership Fees	\$ 288	\$ 200	\$ 200	\$ 150
10-430-0314-53335	Travel & Training	\$ 265	\$ 950	\$ 500	\$ 1,500
10-430-0314-53340	Equipment Rental	\$ -	\$ 2,800	\$ 1,000	\$ 7,800
10-430-0314-53357	Workers Comp Deductible	\$ 228	\$ 3,000	\$ 1,200	\$ 3,500
	<b>Purchased Services</b>	<b>\$ 17,774</b>	<b>\$ 33,350</b>	<b>\$ 14,900</b>	<b>\$ 39,350</b>
10-430-0314-54032	Street Lighting	\$ 5,101	\$ 15,000	\$ 13,600	\$ 17,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 5,101</b>	<b>\$ 15,000</b>	<b>\$ 13,600</b>	<b>\$ 17,000</b>
10-430-0314-55365	Electric	\$ 123,215	\$ 175,000	\$ 112,000	\$ 180,000
10-430-0314-55370	Gas	\$ 2,570	\$ 3,700	\$ 3,000	\$ 3,700
10-430-0314-55375	Sewer	\$ 189	\$ 250	\$ 200	\$ 300
10-430-0314-55380	Telephone/Data	\$ 7,379	\$ 9,350	\$ 4,600	\$ 9,600
10-430-0314-55385	Water	\$ 967	\$ 1,000	\$ 1,000	\$ 750
	<b>Utilities</b>	<b>\$ 134,320</b>	<b>\$ 189,300</b>	<b>\$ 120,800</b>	<b>\$ 194,350</b>
10-430-0314-56610	Principal	\$ 104,106	\$ 114,120	\$ 114,120	\$ 110,636
10-430-0314-56620	Interest Expense	\$ -	\$ 1	\$ -	\$ 3,487
	<b>Debt Service</b>	<b>\$ 104,106</b>	<b>\$ 114,121</b>	<b>\$ 114,120</b>	<b>\$ 114,123</b>
10-430-0314-59920	Equipment	\$ 187,527	\$ 360,000	\$ 225,000	\$ 412,781
	<b>Capital Outlay</b>	<b>\$ 187,527</b>	<b>\$ 360,000</b>	<b>\$ 225,000</b>	<b>\$ 412,781</b>
<b>Streets Total</b>		<b>\$ 1,643,847</b>	<b>\$ 2,113,471</b>	<b>\$ 1,775,570</b>	<b>\$ 2,286,229</b>

## City of Cañon City 2025 Budget

---

### Engineering Department Overview

---

Engineering is responsible for providing: 1) engineering and surveying requirements to all City departments as requested; 2) a record of all maps, capital project plans and specifications, subdivision plats, annexation plans, etc.; 3) floodplain and storm water regulations administration; 4) traffic engineering services; 5) subdivision submittal review; 6) water tap applications approval; 7) design, plans and specifications, contract administration and construction inspection for capital projects, including public improvement districts; 8) collection and coordination of City department information into the Fremont County GIS Authority; and 9) management of the City rights-of-way including permitting and construction inspection.

#### 2024 Major Goals and Accomplishments:

- ◆ Assisted developers in new site design, development, and construction.
- ◆ Collected and maintained data to support the GIS database and Asset Management.
- ◆ Administered floodplain and stormwater programs in compliance with all regulations.
- ◆ Awarded HSIP (Highway Safety Improvement Program) funding for one upcoming project.
- ◆ Delivered the Highway 50 Pedestrian Improvement Project
- ◆ Awarded Phase 1 Construction of US-50 Lighting Improvements
- ◆ Completed eight year of 2A Street Improvement Project construction/design
- ◆ Continued reconstruction of downtown alleys with 200 Block North
- ◆ Advanced construction of Rhodes Avenue Stormwater Project to 80% Complete
- ◆ Complete Construction of the Safe Routes To School Project on North 9<sup>th</sup> Street
- ◆ Developed and Adopted a Multi-Modal Master Plan for the City
- ◆ Designed and Awarded a project to replace the Hydraulic Ditch Crossing at 8<sup>th</sup>/Pine
- ◆ Oversaw the demolition projects at Skyline Steel and New Method Laundry
- ◆ Engineering and Project Management for New Parks Maintenance Facility

#### 2025 Major Goals:

- ◆ Complete Rhodes Avenue COP Funded Stormwater Project
- ◆ Deliver 9<sup>th</sup> Year of 2A projects and planning final year, and ballot initiative for extension
- ◆ Construct Main Street Improvements / Streetscaping around 3<sup>rd</sup> Street
- ◆ Complete Phase 1 of the US50 Lighting Project
- ◆ Continue to collect/maintain data to support the City GIS database
- ◆ Reconstruct ditch crossings at 8<sup>th</sup> and Pine
- ◆ Continue reconstruction of downtown alleys (800 Block South)
- ◆ Continue development review for ongoing and upcoming projects
- ◆ Complete bridge rehabilitation project on 4 Mile Lane Bridge
- ◆ Maintain compliance for Floodplain and Stormwater programs.
- ◆ Finalize Construction of new Parks Maintenance Facility

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0318</b>	<b>Engineering</b>				
10-430-0318-51110	Salaries & Wages	\$ 295,537	\$ 305,700	\$ 281,400	\$ 374,575
10-430-0318-51121	Overtime	\$ -	\$ 3,000	\$ 750	\$ 3,000
10-430-0318-51135	Longevity Pay	\$ 1,425	\$ 1,540	\$ 1,210	\$ 1,350
10-430-0318-51137	Boot Allowance	\$ 600	\$ 1,000	\$ 720	\$ 1,000
10-430-0318-51142	Workers Compensation	\$ 324	\$ 1,500	\$ 550	\$ 1,000
10-430-0318-51143	Life & Health Ins	\$ 72,706	\$ 75,300	\$ 75,300	\$ 88,750
10-430-0318-51144	FICA Taxes	\$ 21,550	\$ 24,000	\$ 24,000	\$ 28,800
10-430-0318-51145	Retirement	\$ 12,889	\$ 15,200	\$ 15,200	\$ 17,400
	<b>Personnel Services</b>	<b>\$ 405,031</b>	<b>\$ 427,240</b>	<b>\$ 399,130</b>	<b>\$ 515,875</b>
10-430-0318-52200	Office Supplies	\$ 433	\$ 600	\$ 500	\$ 600
10-430-0318-52205	Small Items Of Equipment	\$ 490	\$ 2,000	\$ 100	\$ 2,000
10-430-0318-52210	Operating Supplies	\$ 219	\$ 3,500	\$ 200	\$ 4,000
10-430-0318-52225	Vehicle/Equipment Parts	\$ 1,344	\$ 1,500	\$ 1,500	\$ 1,000
10-430-0318-52237	Uniforms	\$ 1,015	\$ 2,400	\$ 1,400	\$ 2,400
10-430-0318-52245	Gas & Diesel Fuel	\$ 3,659	\$ 5,000	\$ 2,600	\$ 5,000
10-430-0318-52250	Oil, Grease, Etc.	\$ 169	\$ 250	\$ 150	\$ 250
10-430-0318-52255	Tires, Tubes, Etc	\$ -	\$ 1,000	\$ -	\$ 1,000
10-430-0318-52265	Specialized Equip Repair Parts	\$ -	\$ 6,000	\$ 600	\$ 6,000
	<b>Supplies &amp; Materials</b>	<b>\$ 7,329</b>	<b>\$ 22,250</b>	<b>\$ 7,050</b>	<b>\$ 22,250</b>
10-430-0318-53305	Contracted Services	\$ 8,992	\$ 43,500	\$ 8,900	\$ 50,000
10-430-0318-53312	Software Titles	\$ 11,592	\$ 7,100	\$ 5,000	\$ 6,200
10-430-0318-53315	Postage/Freight	\$ 250	\$ 500	\$ 125	\$ 500
10-430-0318-53320	Printing	\$ 3	\$ 500	\$ 50	\$ 500
10-430-0318-53325	Publications/Advertising	\$ -	\$ 500	\$ -	\$ 250
10-430-0318-53330	Membership Fees	\$ 1,597	\$ 1,300	\$ 1,300	\$ 2,500
10-430-0318-53335	Travel & Training	\$ 871	\$ 7,000	\$ 500	\$ 6,500
	<b>Purchased Services</b>	<b>\$ 23,304</b>	<b>\$ 60,400</b>	<b>\$ 15,875</b>	<b>\$ 66,450</b>
10-430-0318-54033	Concrete Replacement Program	\$ 9,604	\$ 35,000	\$ 25,000	\$ 40,000
10-430-0318-54034	Irrigation Lateral Replace	\$ -	\$ 20,000	\$ 5,000	\$ 20,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 9,604</b>	<b>\$ 55,000</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>
10-430-0318-55380	Telephone/Data	\$ 4,622	\$ 4,419	\$ 2,980	\$ 5,400
	<b>Utilities</b>	<b>\$ 4,622</b>	<b>\$ 4,419</b>	<b>\$ 2,980</b>	<b>\$ 5,400</b>
10-430-0318-59920	Equipment	\$ -	\$ 45,981	\$ 45,981	\$ -
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 45,981</b>	<b>\$ 45,981</b>	<b>\$ -</b>
<b>Engineering Total</b>		<b>\$ 449,891</b>	<b>\$ 615,290</b>	<b>\$ 501,016</b>	<b>\$ 669,975</b>

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget
<b>0399</b>	<b>Public Works Projects</b>							
10-430-0399-54035	Street Resurfacing	\$	52,562	\$	780,000	\$	650,000	\$ 550,000
10-430-0399-54036	Ditch Crossings	\$	102,395	\$	495,000	\$	61,000	\$ 639,000
10-430-0399-54037	Misc Concrete	\$	38,524	\$	75,000	\$	50,000	\$ 80,000
10-430-0399-54038	Downtown Alleys	\$	128,476	\$	175,000	\$	175,000	\$ 175,000
10-430-0399-54039	Parking Lot Resurfacing	\$	-	\$	-	\$	-	\$ 170,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$</b>	<b>321,957</b>	<b>\$</b>	<b>1,525,000</b>	<b>\$</b>	<b>936,000</b>	<b>\$ 1,614,000</b>
10-430-0399-59021	Wayfinding Kiosk	\$	-	\$	-	\$	-	\$ 50,000
10-430-0399-59025	Clocktower Plaza	\$	-	\$	1,375,000	\$	-	\$ -
	<b>Capital Outlay</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,375,000</b>	<b>\$</b>	<b>-</b>	<b>\$ 50,000</b>
<b>Public Works Projects Total</b>		<b>\$</b>	<b>321,957</b>	<b>\$</b>	<b>2,900,000</b>	<b>\$</b>	<b>936,000</b>	<b>\$ 1,664,000</b>
<b>Public Works Total</b>		<b>\$</b>	<b>2,695,528</b>	<b>\$</b>	<b>5,941,571</b>	<b>\$</b>	<b>3,508,477</b>	<b>\$ 4,885,289</b>

# GENERAL FUND

## 2025 BUDGET PROGRAM/ACTIVITIES

**Department**  
**Division/Program:**  
**Fund:**

**Culture and Recreation**  
**Total of all Divisions/Programs**  
**General**

<b>Expenditures:</b>	<b>2024 Amended</b>			
	<b>2023 Audited</b>	<b>Budget</b>	<b>2024 Estimated</b>	<b>2025 Budget</b>
Personnel Services	\$ 963,122	\$ 1,107,900	\$ 994,568	\$ 1,178,375
Supplies	\$ 22,733	\$ 30,500	\$ 20,800	\$ 28,150
Purchased Services	\$ 35,972	\$ 69,037	\$ 45,775	\$ 63,708
Dept Specific	\$ 36,579	\$ 31,000	\$ 38,100	\$ 51,950
Utilities	\$ -	\$ -	\$ -	\$ -
Grants/Contrib	\$ 29,760	\$ 57,000	\$ 11,130	\$ 82,000
Transfers	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 75,000	\$ 16,800	\$ 55,000
<b>Total</b>	<b>\$ 1,088,166</b>	<b>\$ 1,370,437</b>	<b>\$ 1,127,173</b>	<b>\$ 1,459,183</b>

**Program Funding Sources:**

Grants	\$ 30,110	\$ 57,000	\$ 11,090	\$ 82,000
Fees & Charges for Services	\$ 10,543	\$ 6,950	\$ 13,353	\$ 8,320
Fines & Penalty	\$ 2,107	\$ 1,000	\$ 2,416	\$ 1,450
Estimated General City Revenues	\$ 1,045,406	\$ 665,985	\$ 745,188	\$ 743,912
Unassigned Fund Balance	\$ -	\$ 639,502	\$ 355,126	\$ 623,501
<b>Total Funding Sources</b>	<b>\$ 1,088,166</b>	<b>\$ 1,370,437</b>	<b>\$ 1,127,173</b>	<b>\$ 1,459,183</b>

NOTE: General City Revenues include taxes, franchise fees, earnings on investments, Royal Gorge Bridge, etc.

## City of Cañon City 2025 Budget

---

### Cañon City Public Library

---

The Cañon City Public Library exists to provide access to informational, educational, cultural and recreational Library materials and services in a variety of formats, to be responsive to the public Library needs of our community and to uphold public freedom of access to information.

#### **2024 Major Goals and Accomplishments:**

- ◆ Continued to provide excellent customer service to a diverse community, and to improve staff performance through continuing education and training opportunities. Expanded databases and reader advisory service.
- ◆ Provided new materials and maintained updated collection of print, non-print, and electronic materials for public access through circulating (check-out) and reference collections through our Aspencat consortium and inter-library loan borrowing services. Continued to provide for in-house use of magazines, newspapers, books, and reference items. Continued to expand access to and increase the number of eBooks, both text and audio, through the Overdrive (Libby) Consortium and Cloud Library.
- ◆ Helped patrons using on-line educational databases, which can be logged into at home or at the library. Continued to provide one-on-one technology training to our patrons.
- ◆ Makerspace Room continues to be used frequently by members of our community. Library staff transfers VHS to digital media. Library staff perform one-on-one trainings for the following equipment: 3-D printing, X-Tool laser engraver/cutting tool, Vevar heat press, Phrozen Sonic mini 4k resin 3D printer, Cricut machine, XYZ filament 3D printer, video making and editing.
- ◆ Provided programs for children and adults at the library and participated in these programs with area schools, preschools, daycares, local authors, the local theatre, and local art center.
- ◆ Provided meeting space for a variety of groups.
- ◆ Provided access to state and federal tax forms, free notary service.
- ◆ Continue to partner with various organizations such as: Boys & Girls Club, Starpoint, Colorado Parks and Wildlife, HeadStart, Canon City Pregnancy Center, local authors, local schools and homeschooling groups, Fremont Center for the Arts, Royal Gorge Regional Museum, Green Thumb Initiative and Fremont Conservation District.
- ◆ Acquired admission passes for entry with: Denver Museum of Nature and Science, Western Museum of Mining and Industry, Butterfly Pavilion, Pueblo Zoo, and a discount entry to The Olympic and Paralympic Museum.

#### **2025 Major Goals:**

- ◆ Continue to expand and update Library collections and services and provide exceptional customer service. Expand public access to electronic books and materials.
- ◆ Continue to provide outreach services to daycares, preschools, and public schools.
- ◆ Provide adult and youth programs and opportunities for community groups to meet.
- ◆ Maintain & improve knowledge of standard Library practices through staff development and keeping our policy and procedure manuals current.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0551</b>	<b>Library</b>				
10-450-0551-51110	Salaries & Wages	\$ 455,554	\$ 480,900	\$ 434,250	\$ 543,200
10-450-0551-51121	Overtime	\$ 107	\$ 100	\$ 100	\$ 500
10-450-0551-51135	Longevity Pay	\$ 5,000	\$ 5,400	\$ 4,900	\$ 4,350
10-450-0551-51142	Workers Compensation	\$ 201	\$ 750	\$ 370	\$ 700
10-450-0551-51143	Life & Health Ins	\$ 134,834	\$ 147,000	\$ 137,038	\$ 152,000
10-450-0551-51144	FICA Taxes	\$ 33,608	\$ 38,000	\$ 37,450	\$ 42,000
10-450-0551-51145	Retirement	\$ 21,099	\$ 24,000	\$ 22,175	\$ 27,000
	<b>Personnel Services</b>	<b>\$ 650,402</b>	<b>\$ 696,150</b>	<b>\$ 636,283</b>	<b>\$ 769,750</b>
10-450-0551-52200	Office Supplies	\$ 1,288	\$ 1,500	\$ 1,200	\$ 1,700
10-450-0551-52205	Small Items Of Equipment	\$ 5,880	\$ 6,850	\$ 6,200	\$ 7,000
10-450-0551-52210	Operating Supplies	\$ 5,331	\$ 7,000	\$ 5,500	\$ 7,500
	<b>Supplies &amp; Materials</b>	<b>\$ 12,499</b>	<b>\$ 15,350</b>	<b>\$ 12,900</b>	<b>\$ 16,200</b>
10-450-0551-53305	Contracted Services	\$ 12,656	\$ 15,465	\$ 12,000	\$ 16,000
10-450-0551-53312	Software Titles	\$ 12,818	\$ 20,151	\$ 17,150	\$ 23,000
10-450-0551-53315	Postage/Freight	\$ 598	\$ 700	\$ 400	\$ 750
10-450-0551-53320	Printing	\$ -	\$ 1,250	\$ -	\$ 1,250
10-450-0551-53325	Publications/Advertising	\$ -	\$ 500	\$ 500	\$ 500
10-450-0551-53330	Membership Fees	\$ 472	\$ 6,550	\$ 1,000	\$ 1,000
10-450-0551-53335	Travel & Training	\$ 515	\$ 1,500	\$ 550	\$ 1,800
10-450-0551-53340	Equipment Rental	\$ -	\$ 1,250	\$ -	\$ 1,500
10-450-0551-53357	Workers Comp Deductible	\$ 1,136	\$ 1,000	\$ 1,000	\$ 1,000
	<b>Purchased Services</b>	<b>\$ 28,195</b>	<b>\$ 48,366</b>	<b>\$ 32,600</b>	<b>\$ 46,800</b>
10-450-0551-54042	Books, Magazines & Media	\$ 35,675	\$ 30,000	\$ 38,000	\$ 42,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 35,675</b>	<b>\$ 30,000</b>	<b>\$ 38,000</b>	<b>\$ 42,000</b>
<b>Library Total</b>		<b>\$ 726,771</b>	<b>\$ 789,866</b>	<b>\$ 719,783</b>	<b>\$ 874,750</b>

## City of Cañon City 2025 Budget

---

### **Royal Gorge Regional Museum & History Center Overview**

---

The Royal Gorge Regional Museum & History Center collects, preserves, interprets, and provides access to historical materials related to Fremont County and the surrounding areas.

#### **2024 Major Goals and Accomplishments:**

- ◆ With grant funds from the Bureau of Land Management completed the repair and stabilization of the two large dinosaur fossils found the previous year.
- ◆ Worked with Colorado Citizens Against ToxicWaste (CCAT) to develop and install an exhibit on the Lincoln Park Superfund Site
- ◆ Researched, designed and installed an exhibit on old schools of Fremont County.
- ◆ Corrected and updated the museum's collection database to be in compliance with migrating the data to the web-based version.
- ◆ Updated the museum's website to include an interactive fossil map and other information for visitors, patrons, and professional colleagues to learn and find more information about the services the museum provides.
- ◆ Continued to reconcile and provide better storage for the Museum's collections including artifacts stored at the museum's offsite storage areas.

#### **2025 Major Goals:**

- ◆ Install a new large display in the Amick Gallery on the different/historical recreational activities of this region in conjunction with the state's 150<sup>th</sup> Anniversary in 2026.
- ◆ Complete the design and fabrication of a new custom display case for the permanent display of the two fossils and new interpretation.
- ◆ Work with the Historic Preservation Commission in developing design guidelines for historic preservation of the city's downtown historic district and adjacent neighborhoods.
- ◆ Establish a culture of great customer service and diversify the museum's educational opportunities and programs to engage broader audiences.
- ◆ Further develop partnerships with community non-profit organizations, museums, area schools, and Friends of the Museum & History Center to promote and engage the community in the discovery and preservation of the rich history of this region.

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>0555</b>	<b>Museum</b>				
10-450-0555-51110	Salaries & Wages	\$ 239,878	\$ 302,850	\$ 274,400	\$ 312,875
10-450-0555-51121	Overtime	\$ 147	\$ 100	\$ 100	\$ -
10-450-0555-51135	Longevity Pay	\$ 1,250	\$ 1,300	\$ 1,300	\$ 1,800
10-450-0555-51142	Workers Compensation	\$ 119	\$ 500	\$ 250	\$ 400
10-450-0555-51143	Life & Health Ins	\$ 42,673	\$ 68,000	\$ 49,185	\$ 54,100
10-450-0555-51144	FICA Taxes	\$ 17,750	\$ 24,000	\$ 21,150	\$ 24,100
10-450-0555-51145	Retirement	\$ 10,902	\$ 15,000	\$ 11,900	\$ 15,350
	<b>Personnel Services</b>	<b>\$ 312,720</b>	<b>\$ 411,750</b>	<b>\$ 358,285</b>	<b>\$ 408,625</b>
10-450-0555-52200	Office Supplies	\$ 1,533	\$ 1,800	\$ 900	\$ 1,800
10-450-0555-52205	Small Items Of Equipment	\$ 1,850	\$ 5,350	\$ 2,000	\$ 2,150
10-450-0555-52210	Operating Supplies	\$ 6,852	\$ 8,000	\$ 5,000	\$ 8,000
	<b>Supplies &amp; Materials</b>	<b>\$ 10,234</b>	<b>\$ 15,150</b>	<b>\$ 7,900</b>	<b>\$ 11,950</b>
10-450-0555-53305	Contracted Services	\$ 163	\$ 1,250	\$ 200	\$ 1,250
10-450-0555-53312	Software Titles	\$ 3,302	\$ 11,741	\$ 7,500	\$ 8,550
10-450-0555-53315	Postage/Freight	\$ 296	\$ 650	\$ 650	\$ 400
10-450-0555-53320	Printing	\$ 326	\$ 1,900	\$ 1,700	\$ 2,500
10-450-0555-53325	Publications/Advertising	\$ 1,063	\$ 3,500	\$ 2,100	\$ 2,850
10-450-0555-53330	Membership Fees	\$ 956	\$ 1,130	\$ 1,000	\$ 858
10-450-0555-53335	Travel & Training	\$ 670	\$ 500	\$ 25	\$ 500
10-450-0555-53357	Workers Comp Deductible	\$ 1,000	\$ -	\$ -	\$ -
	<b>Purchased Services</b>	<b>\$ 7,776</b>	<b>\$ 20,671</b>	<b>\$ 13,175</b>	<b>\$ 16,908</b>
10-450-0555-54041	Materials For Resale	\$ 414	\$ 350	\$ 100	\$ 350
10-450-0555-54042	Books, Magazines & Media	\$ 490	\$ 650	\$ -	\$ 600
10-450-0555-54043	Historic Preservation	\$ -	\$ -	\$ -	\$ 9,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ 904</b>	<b>\$ 1,000</b>	<b>\$ 100</b>	<b>\$ 9,950</b>
10-450-0555-57002	BLM Grant Expense	\$ 29,660	\$ 50,000	\$ 10,200	\$ 50,000
10-450-0555-57229	Miscellaneous Museum Grants	\$ 100	\$ 7,000	\$ 930	\$ 32,000
	<b>Grants</b>	<b>\$ 29,760</b>	<b>\$ 57,000</b>	<b>\$ 11,130</b>	<b>\$ 82,000</b>
<b>Museum Total</b>		<b>\$ 361,395</b>	<b>\$ 505,571</b>	<b>\$ 390,590</b>	<b>\$ 529,433</b>

CITY OF CAÑON CITY  
GENERAL FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited		2024 Budget		2024 Estimated		2025 Budget	
<b>0599</b>	<b>Culture and Recreation Projects</b>								
10-450-0599-59028	Pedestrian Bridge Repairs	\$	-	\$	75,000	\$	16,800	\$	55,000
	<b>Capital Outlay</b>	\$	-	\$	<b>75,000</b>	\$	<b>16,800</b>	\$	<b>55,000</b>
<b>Culture and Recreation Projects Total</b>		\$	-	\$	<b>75,000</b>	\$	<b>16,800</b>	\$	<b>55,000</b>
<b>Culture and Recreation Total</b>		\$	<b>1,088,166</b>	\$	<b>1,370,437</b>	\$	<b>1,127,173</b>	\$	<b>1,459,183</b>
<b>Grand Total General Fund</b>		\$	<b>17,886,559</b>	\$	<b>26,075,462</b>	\$	<b>20,237,633</b>	\$	<b>26,376,014</b>
								\$	<b>300,552</b>

# City of Cañon City 2025 Budget

---

## **P**arks Improvement Fund Overview

---

The Parks Department is responsible for the design, construction, operations and maintenance of City-owned parks, cemeteries, recreational facilities, street trees, public buildings, greenbelts, trails and open space in the Cañon City area. The Cañon City Parks Department maintains forty-one public parks or other public use areas, comprising more than 6,800 acres, including three mountain parks and two Cemeteries. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; over 5,000 City trees are maintained; recreational facilities are safe, cleaned and repaired; campgrounds, picnic areas, trails and open space areas are patrolled, and rules and regulations are enforced; trash and litter is removed in all parks and public areas including the Main Street pedestrian area. The Parks Department is also responsible for the care and maintenance of approximately 6,000 street trees and for overseeing supplemental contracted tree services including street tree pruning, removal of dead trees, stump grinding, contracted project management as well as contracted mowing and trimming services. The Parks Department assists the Administrative Service's Department in obtaining and administering a range of grants including Great Outdoors Colorado (GOCO) park & recreation grants and processes approximately 600 park use permits per year.

### **2024 Major Goals and Accomplishments:**

- ◆ Stained and sealed all three trestle bridge structures at Point Alta Vista.
- ◆ Began construction and relocation of the new Parks, Cemetery and Forestry maintenance and office facility.
- ◆ Completed the 2.3-mile Watchtower trail extension in Temple Canyon Park.
- ◆ Created two Park Maintenance Lead positions.
- ◆ Formed a trail committee for planning multi use trails in Red Canyon Park.
- ◆ Began trail construction in Red Canyon Park.
- ◆ Implemented a pre-emergent weed control program in both city and mountain parks.
- ◆ Hired firm to design the Lakeside Cemetery expansion project.
- ◆ Continued transition to water saving smart irrigation controllers throughout the city.
- ◆ Converted Rudd and Centennial Park's tennis court lighting from 1000-watt metal halide to 300-watt LED lighting fixtures.
- ◆ Received grant to install new bear resistant trash receptacles in our mountain parks.
- ◆ Successfully used aerial drone to spray for invasive weeds on trails in the Royal Gorge Park.

### **2025 Major Goals:**

- ◆ Continue planning, construction and maintenance of multi-use trails in our mountain park areas outside of the Royal Gorge Park.
- ◆ Begin public process to determine the components for the completion of the Centennial Park Master Plan.
- ◆ Complete construction and relocation of the new Parks, Cemetery and Forestry maintenance shop and office facility.
- ◆ Resurface tennis courts at both Centennial and Rudd Park's, convert two tennis courts at Centennial Park to 4 Pickleball courts.

# CITY OF CAÑON CITY

## 2025 BUDGET

### PARK IMPROVEMENT FUND SUMMARY

	2024 Budget	2025 Budget	%
			Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,635,051	\$ 1,683,691	2.97%
<b>Revenues:</b>			
Grants	\$ -	\$ 150,000	100.00%
Fees & Charges for Services	\$ 117,500	\$ 130,500	11.06%
Investment Income	\$ 20,000	\$ 30,000	50.00%
Royal Gorge Bridge	\$ 2,160,000	\$ 2,160,000	0.00%
Lease & Rental Income	\$ 36,000	\$ 44,400	23.33%
Donations	\$ -	\$ -	0.00%
Other Resources	\$ -	\$ -	0.00%
<b>Total Revenues</b>	<b>\$ 2,333,500</b>	<b>\$ 2,514,900</b>	<b>7.77%</b>
<b>Total Sources of Funds</b>	<b>\$ 3,968,551</b>	<b>\$ 4,198,591</b>	<b>5.80%</b>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 2,480,705	\$ 2,625,925	5.85%
Capital Outlay:			
All Other Capital Outlay	\$ 181,000	\$ 628,000	246.96%
<b>Total Uses of Funds</b>	<b>\$ 2,661,705</b>	<b>\$ 3,253,925</b>	<b>22.25%</b>
<b>Other Financing Sources (Uses)</b>			
Insurance Recoveries	\$ 19,606	\$ -	-100.00%
Proceeds from the Sale of Fixed Assets	\$ 12,677	\$ -	-100.00%
Operating Transfers In	\$ -	\$ -	0.00%
Operating Transfers Out	\$ (750,000)	\$ (375,000)	-50.00%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (717,717)</b>	<b>\$ (375,000)</b>	<b>-47.75%</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**PARKS IMPROVEMENT FUND - BUDGET STATEMENT**

	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Revenues:</b>				
Grants	\$ -	\$ -	\$ -	\$ 150,000
Fees & Charges for Services	\$ 134,470	\$ 117,500	\$ 128,608	\$ 130,500
Investment Income	\$ 31,609	\$ 20,000	\$ 39,676	\$ 30,000
Royal Gorge Bridge	\$ 2,160,000	\$ 2,160,000	\$ 2,160,000	\$ 2,160,000
Lease & Rental Income	\$ 43,703	\$ 36,000	\$ 37,120	\$ 44,400
Donations	\$ 3,025	\$ -	\$ -	\$ -
Other Resources	\$ 2,181	\$ -	\$ 2,047	\$ -
<b>Total Revenues</b>	<b>\$ 2,374,989</b>	<b>\$ 2,333,500</b>	<b>\$ 2,367,451</b>	<b>\$ 2,514,900</b>
<b>Expenditures:</b>				
Current:				
Culture and Recreation	\$ 1,898,654	\$ 2,480,705	\$ 2,014,340	\$ 2,625,925
Capital Outlay	\$ 134,815	\$ 181,000	\$ 90,296	\$ 628,000
<b>Total Expenditures</b>	<b>\$ 2,033,469</b>	<b>\$ 2,661,705</b>	<b>\$ 2,104,636</b>	<b>\$ 3,253,925</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 341,520	\$ (328,205)	\$ 262,815	\$ (739,025)
<b>Other Financing Sources (Uses)</b>				
Insurance Recoveries	\$ 19,606	\$ -	\$ -	\$ -
Proceeds from the Sale of Fixed Assets	12,677	-	100	-
Operating Transfers In	12,421	-	-	-
Operating Transfers Out	-	(750,000)	(375,000)	(375,000)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 44,704</b>	<b>\$ (750,000)</b>	<b>\$ (374,900)</b>	<b>\$ (375,000)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 386,223	\$ (1,078,205)	\$ (112,085)	\$ (1,114,025)
Estimated Fund Balances, Beginning of Year	1,409,553	1,635,051	1,795,776	1,683,691
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 1,795,776</b>	<b>\$ 556,846</b>	<b>\$ 1,683,691</b>	<b>\$ 569,666</b>
Less Classified Fund Balance:				
Nonspendable				
Inventory	\$ 25,288	\$ 176,100	\$ 26,000	\$ 26,800
Prepaid Items	\$ 852	\$ 135,200	\$ 900	\$ 900
Assigned to				
Trail Improvements	\$ 3,908	\$ 3,908	\$ 3,908	\$ 3,908
Total Classified Fund Balance	\$ 30,048	\$ 315,208	\$ 30,808	\$ 31,608
<b>Estimated Unassigned Fund Balance</b>	<b>\$ 1,765,728</b>	<b>\$ 241,638</b>	<b>\$ 1,652,883</b>	<b>\$ 538,058</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
20-450-0522-47241	Potential Grants	\$ -	\$ -	\$ -	\$ 150,000
	<b>Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
20-450-0522-36950	Greenwood Cemetery Donations	\$ 3,025	\$ -	\$ -	\$ -
	<b>Donations</b>	<b>\$ 3,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
20-450-0522-34410	Surplus Wood Sales	\$ 4,475	\$ 2,000	\$ 3,900	\$ 2,000
20-450-0522-34601	Grave Openings	\$ 40,075	\$ 45,000	\$ 37,000	\$ 45,000
20-450-0522-34603	Other Cemetery Assessments	\$ 12,599	\$ 9,000	\$ 14,387	\$ 10,000
20-450-0522-34605	Sale Of Grave Spaces	\$ 20,100	\$ 20,000	\$ 21,522	\$ 21,000
20-450-0522-34611	Campground Fees	\$ 51,509	\$ 40,000	\$ 36,699	\$ 50,000
20-450-0522-34801	Other Revenue	\$ 5,713	\$ 1,500	\$ 15,100	\$ 2,500
	<b>Fees &amp; Charges for Services</b>	<b>\$ 134,470</b>	<b>\$ 117,500</b>	<b>\$ 128,608</b>	<b>\$ 130,500</b>
20-450-0522-38211	Royal Gorge	\$ 2,160,000	\$ 2,160,000	\$ 2,160,000	\$ 2,160,000
20-450-0522-38219	Tower Lease	\$ 43,703	\$ 36,000	\$ 37,120	\$ 44,400
	<b>Lease &amp; Rental Income</b>	<b>\$ 2,203,703</b>	<b>\$ 2,196,000</b>	<b>\$ 2,197,120</b>	<b>\$ 2,204,400</b>
20-450-0522-45101	Earnings On Deposits & Invest	\$ 31,609	\$ 20,000	\$ 39,676	\$ 30,000
	<b>Investment Income</b>	<b>\$ 31,609</b>	<b>\$ 20,000</b>	<b>\$ 39,676</b>	<b>\$ 30,000</b>
20-450-0522-46201	Insurance Recoveries	\$ 19,606	\$ -	\$ -	\$ -
20-450-0522-46402	Refund Of Expenditures	\$ 2,181	\$ -	\$ 2,047	\$ -
20-450-0522-46901	Sale Of Assets	\$ 12,677	\$ -	\$ 100	\$ -
	<b>Other Resources</b>	<b>\$ 34,463</b>	<b>\$ -</b>	<b>\$ 2,147</b>	<b>\$ -</b>
20-450-0522-49110	Transfer From Other Funds	\$ 12,421	\$ -	\$ -	\$ -
	<b>Transfers</b>	<b>\$ 12,421</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parks Improvement Fund Total</b>		<b>\$ 2,419,692</b>	<b>\$ 2,333,500</b>	<b>\$ 2,367,551</b>	<b>\$ 2,514,900</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
PARK IMPROVEMENT FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
20-450-0522-51110	Salaries & Wages	\$ 912,037	\$ 1,151,900	\$ 972,613	\$ 1,180,600
20-450-0522-51121	Overtime	\$ 717	\$ 3,000	\$ 1,154	\$ 3,000
20-450-0522-51135	Longevity Pay	\$ 2,475	\$ 3,730	\$ 3,010	\$ 3,850
20-450-0522-51137	Boot Allowance	\$ 3,347	\$ 4,000	\$ 3,290	\$ 4,400
20-450-0522-51141	Unemployment Pay	\$ -	\$ 3,000	\$ -	\$ 3,000
20-450-0522-51142	Workers Compensation	\$ 16,239	\$ 20,000	\$ 16,723	\$ 25,000
20-450-0522-51143	Life & Health Ins	\$ 250,411	\$ 308,425	\$ 267,970	\$ 368,000
20-450-0522-51144	FICA Taxes	\$ 67,181	\$ 87,750	\$ 71,862	\$ 90,900
20-450-0522-51145	Retirement	\$ 36,388	\$ 52,000	\$ 39,011	\$ 52,175
	<b>Personnel Services</b>	<b>\$ 1,288,795</b>	<b>\$ 1,633,805</b>	<b>\$ 1,375,633</b>	<b>\$ 1,730,925</b>
20-450-0522-52200	Office Supplies	\$ 519	\$ 3,000	\$ 647	\$ 3,000
20-450-0522-52205	Small Items Of Equipment	\$ 20,935	\$ 26,000	\$ 22,180	\$ 48,000
20-450-0522-52210	Operating Supplies	\$ 32,727	\$ 75,000	\$ 30,021	\$ 68,000
20-450-0522-52225	Vehicle/Equipment Parts	\$ 29,144	\$ 35,000	\$ 34,191	\$ 35,000
20-450-0522-52235	Chemicals	\$ 28,764	\$ 35,000	\$ 17,100	\$ 36,000
20-450-0522-52237	Uniforms	\$ 8,615	\$ 10,800	\$ 10,250	\$ 13,200
20-450-0522-52245	Gas & Diesel Fuel	\$ 35,279	\$ 36,000	\$ 34,390	\$ 40,000
20-450-0522-52250	Oil, Grease, Etc.	\$ 4,438	\$ 6,233	\$ 6,233	\$ 4,500
20-450-0522-52255	Tires, Tubes, Etc	\$ 6,477	\$ 7,637	\$ 7,637	\$ 6,000
20-450-0522-52265	Specialized Equip Repair Parts	\$ -	\$ 4,067	\$ 3,300	\$ 7,000
20-450-0522-52280	Janitorial Supplies	\$ 11,561	\$ 15,363	\$ 11,928	\$ 20,000
	<b>Supplies &amp; Materials</b>	<b>\$ 178,458</b>	<b>\$ 254,100</b>	<b>\$ 177,877</b>	<b>\$ 280,700</b>
20-450-0522-53305	Contracted Services	\$ 109,786	\$ 225,729	\$ 138,169	\$ 241,200
20-450-0522-53312	Software Titles	\$ 5,308	\$ 16,500	\$ 7,289	\$ 9,800
20-450-0522-53315	Postage/Freight	\$ 97	\$ 200	\$ 92	\$ 300
20-450-0522-53320	Printing	\$ 95	\$ 300	\$ 135	\$ 400
20-450-0522-53325	Publications/Advertising	\$ 368	\$ 450	\$ 146	\$ 400
20-450-0522-53330	Membership Fees	\$ 506	\$ 750	\$ 686	\$ 800
20-450-0522-53335	Travel & Training	\$ 4,247	\$ 12,000	\$ 3,974	\$ 10,000
20-450-0522-53340	Equipment Rental	\$ 2,751	\$ 3,500	\$ 155	\$ 3,500
20-450-0522-53350	Other Fees & Charges	\$ 3,694	\$ 4,357	\$ 4,357	\$ 3,600
20-450-0522-53355	Insurance/Bonds	\$ 30,245	\$ 46,000	\$ 45,295	\$ 55,200
20-450-0522-53357	Workers Comp Deductible	\$ 703	\$ 2,500	\$ -	\$ 2,500
	<b>Purchased Services</b>	<b>\$ 157,799</b>	<b>\$ 312,286</b>	<b>\$ 200,298</b>	<b>\$ 327,700</b>
20-450-0522-54054	Tree Voucher Program	\$ -	\$ -	\$ -	\$ 15,000
	<b>Program Expenses (Dept. Specific)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
20-450-0522-55365	Electric	\$ 26,145	\$ 34,000	\$ 20,293	\$ 35,000
20-450-0522-55370	Gas	\$ 3,896	\$ 5,500	\$ 2,396	\$ 6,000
20-450-0522-55375	Sewer	\$ 3,057	\$ 3,800	\$ 3,160	\$ 3,800
20-450-0522-55380	Telephone/Data	\$ 3,495	\$ 5,200	\$ 2,669	\$ 4,800
20-450-0522-55385	Water	\$ 237,009	\$ 232,014	\$ 232,014	\$ 237,000
	<b>Utilities</b>	<b>\$ 273,602</b>	<b>\$ 280,514</b>	<b>\$ 260,532</b>	<b>\$ 286,600</b>
20-450-0522-58750	Transfer To Other Funds	\$ -	\$ 750,000	\$ 375,000	\$ 375,000
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>
20-450-0522-59920	Equipment	\$ 134,815	\$ 66,000	\$ 62,783	\$ -
20-450-0522-59950	Other Improvements	\$ -	\$ 115,000	\$ 27,513	\$ 628,000
	<b>Capital Outlay</b>	<b>\$ 134,815</b>	<b>\$ 181,000</b>	<b>\$ 90,296</b>	<b>\$ 628,000</b>
<b>Park Improvement Fund Total</b>		<b>\$ 2,033,469</b>	<b>\$ 3,411,705</b>	<b>\$ 2,479,636</b>	<b>\$ 3,628,925</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **C**onservation Trust Fund Overview

---

The Conservation Trust Fund is the fund that receives “Lottery” dollars allocated to cities, counties, and recreation districts in the State of Colorado, on a per capita basis. The fund should not be confused with grants derived from competitive applications submitted to Great Outdoors Colorado Trust Fund, which is funded by “Lotto” and “Power Ball” ticket sales. The City of Cañon City receives approximately \$70,000 to \$80,000 each year, and the funds are used for capital improvements such as parks, trails, and open space acquisition and development; and facility construction, equipment replacement, and grant matches. Conservation Trust Funds are not used for operation and maintenance costs.

#### **2024 Major Goals and Accomplishments:**

- ◆ Purchased new commercial turf mower.
- ◆ Purchased one new pick up.
- ◆ Purchase new electric cart for watering hanging baskets on Main Street.
- ◆ Purchased new 18-foot tilt trailer.
- ◆ Purchased additional IQ-4 smart irrigation components.

#### **2025 Major Goals:**

- ◆ Purchase 1 new pick-up.
- ◆ Purchase new commercial mower.
- ◆ Purchase one additional 18-foot tilt trailer.
- ◆ Purchase one new commercial turf mower
- ◆ Purchase new utility vehicle for cemetery.

# CITY OF CAÑON CITY

## 2025 BUDGET

### CONSERVATION TRUST FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 201,504	\$ 304,913	51.32%
<b>Revenues:</b>			
Intergovernmental	\$ 125,000	\$ 130,000	4.00%
Investment Income	\$ 5,000	\$ 5,000	0.00%
<b>Total Revenues</b>	<u>\$ 130,000</u>	<u>\$ 135,000</u>	<u>3.85%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 331,504</u></u>	<u><u>\$ 439,913</u></u>	<u><u>32.70%</u></u>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 10,000	\$ 25,000	150.00%
Capital Outlay:			
All Other Capital Outlay	\$ 125,500	\$ 99,000	-21.12%
<b>Total Uses of Funds</b>	<u><u>\$ 135,500</u></u>	<u><u>\$ 124,000</u></u>	<u><u>-8.49%</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**CONSERVATION TRUST FUND - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Audited</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Revenues:</b>				
Intergovernmental	\$ 132,479	\$ 125,000	\$ 136,563	\$ 130,000
Investment Income	\$ 5,161	\$ 5,000	\$ 6,054	\$ 5,000
<b>Total Revenues</b>	<b>\$ 137,640</b>	<b>\$ 130,000</b>	<b>\$ 142,617</b>	<b>\$ 135,000</b>
<b>Expenditures:</b>				
Current:				
Culture and Recreation	\$ 10,000	\$ 10,000	\$ 13,479	\$ 25,000
Capital Outlay	\$ 145,908	\$ 125,500	\$ 30,000	\$ 99,000
<b>Total Expenditures</b>	<b>\$ 155,908</b>	<b>\$ 135,500</b>	<b>\$ 43,479</b>	<b>\$ 124,000</b>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ (18,267)	\$ (5,500)	\$ 99,138	\$ 11,000
Estimated Fund Balances, Beginning of Year	\$ 224,042	\$ 201,504	\$ 205,775	\$ 304,913
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 205,775</b>	<b>\$ 196,004</b>	<b>\$ 304,913</b>	<b>\$ 315,913</b>

## Conservation Trust Fund - Lottery

Account # 23-450-0522-37508

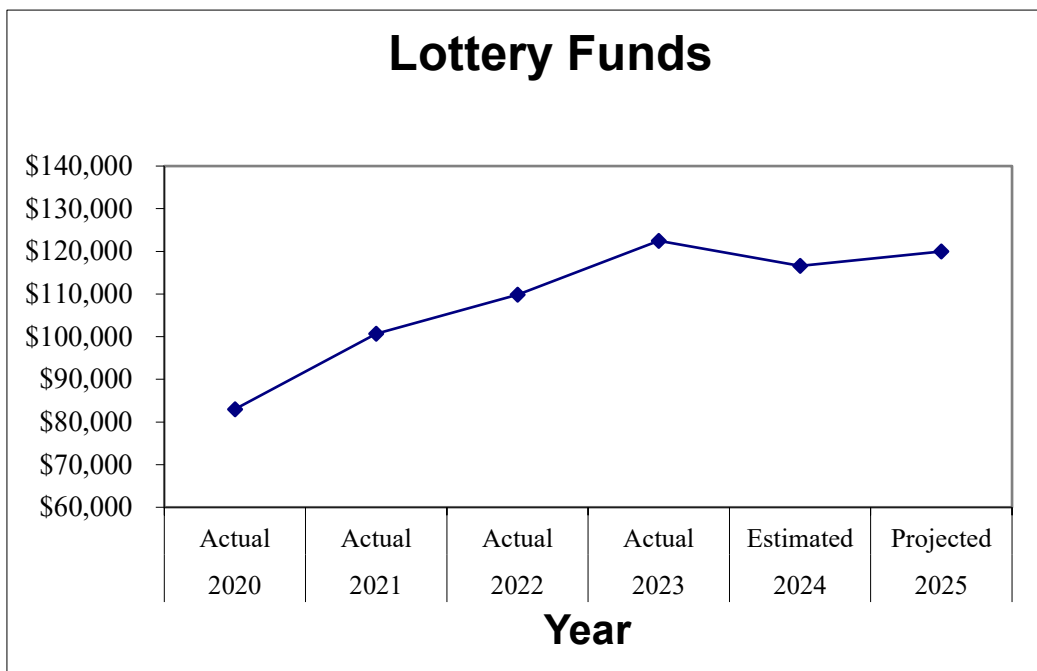
**Description:** Counties, municipalities and certain special districts must establish a Conservation Trust Fund in order to receive funds from the Lottery. The number of entities participating affects the distribution of the monies. Each municipality's share is allocated based on the quarterly per capita revenue computed by the Colorado Division of Local Government. Population within overlapping jurisdictions, such as the City of Cañon City and the Recreation District, is shared on a 50/50 basis for the purpose of receiving revenue distributions. Each entity must document how the funds are spent in accordance with Section 29-21-101, C.R.S.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 64,033	-33.63%
2020	Actual	\$ 83,000	29.62%
2021	Actual	\$ 100,692	21.32%
2022	Actual	\$ 109,831	9.08%
2023	Actual	\$ 122,479	11.52%
2024	Estimated	\$ 116,563	-4.83%
2025	Projected	\$ 120,000	2.95%

**Projection:** The 2025 projection is based on the current City population and Lottery distributions per capita data provided by the Colorado Department of Local Affairs.

**Comments:** The significant change in lottery proceeds from 2018 to 2019 is attributed to a change in the recognition period. The trend is showing a steady increase year over year.



CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
CONSERVATION TRUST FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
23-450-0522-37508	Lottery Funds	\$ 122,479	\$ 115,000	\$ 116,563	\$ 120,000
23-450-0551-37520	Local Funding Fremont County	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Intergovernmental Total		\$ 132,479	\$ 125,000	\$ 126,563	\$ 130,000
23-450-0522-45101	Earnings On Deposits & Invest	\$ 5,161	\$ 5,000	\$ 6,054	\$ 5,000
Investment Income Total		\$ 5,161	\$ 5,000	\$ 6,054	\$ 5,000
Grand Total		\$ 137,640	\$ 130,000	\$ 132,617	\$ 135,000

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
CONSERVATION TRUST FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
23-450-0522-52205	Small Items Of Equipment	\$ -	\$ 1,272	\$ 1,272	\$ -
<b>Supplies &amp; Materials Total</b>		<b>\$ -</b>	<b>\$ 1,272</b>	<b>\$ 1,272</b>	<b>\$ -</b>
23-450-0522-54053	Irrigation Supplies	\$ -	\$ 2,207	\$ 2,207	\$ 15,000
23-450-0551-54042	Books, Magazines & Media	10,000	10,000	10,000	10,000
<b>Program Expenses (Dept. Specific) Total</b>		<b>\$ 10,000</b>	<b>\$ 12,207</b>	<b>\$ 12,207</b>	<b>\$ 25,000</b>
23-450-0522-59030	Parks & Rec Facilities	\$ 38,251	\$ -	\$ -	\$ -
23-450-0522-59920	Equipment	\$ 107,657	\$ 122,021	\$ 30,000	\$ 99,000
<b>All Other Capital Total</b>		<b>\$ 145,908</b>	<b>\$ 122,021</b>	<b>\$ 30,000</b>	<b>\$ 99,000</b>
<b>Grand Total</b>		<b>\$ 155,908</b>	<b>\$ 135,500</b>	<b>\$ 43,479</b>	<b>\$ 124,000</b>

## City of Cañon City 2025 Budget

---

### **2A Swimming Pool Construction Tax Fund**

---

The Swimming Pool Construction Tax Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 5, 2024. All sales and use tax revenue generated from the approved three-tenths of one percent sales and use tax rate increase (from 3.0% to 3.3%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Swimming Pool Construction Tax Fund. The resources accumulated in this fund are used exclusively to support financing for the construction of a community recreation pool and related pool capital improvements to be constructed and operated by the Cañon City Area Metropolitan Recreation and Park District.

**CITY OF CAÑON CITY**  
**2025 BUDGET**  
**SWIMMING POOL CONSTRUCTION TAX FUND SUMMARY**

	<b>2025 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>		
<b>Beginning Balance</b>	\$ -	0.00%
<b>Revenues:</b>		
Operating	\$ 1,577,500	100.00%
<b>Total Revenues</b>	<u>\$ 1,577,500</u>	<u>100.00%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 1,577,500</u></u>	<u><u>100.00%</u></u>
<b>Uses of Funds</b>		
Intergovernmental	<u>1,577,500</u>	<u>100.00%</u>
<b>Total Uses of Funds</b>	<u><u>\$ 1,577,500</u></u>	<u><u>100.00%</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUND**  
**SWIMMING POOL CONSTRUCTION TAX FUND - BUDGET STATEMENT**

	<b>2025 Adopted</b>
<b>Revenues:</b>	
Taxes	\$ 1,566,000
Fines & Penalty	\$ 1,500
Investment Income	\$ 10,000
<b>Total Revenues</b>	<b>\$ 1,577,500</b>
 <b>Expenditures:</b>	
Current:	
Intergovernmental	\$ 1,577,500
<b>Total Expenditures</b>	<b>\$ 1,577,500</b>
 Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	 \$ -
 Estimated Fund Balances, Beginning of Year	 \$ -
<b>Estimated Fund Balances, End of Year</b>	<b>\$ -</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUND  
SWIMMING POOL CONSTRUCTION TAX FUND - REVENUE DETAIL

<b>Account Number</b>	<b>Description</b>	<b>2025 Budget</b>
28-410-0000-31301	Sales Tax	\$ 1,537,500
28-410-0000-31302	Use Tax	\$ 500
28-410-0000-31303	Motor Vehicle Sales Tax	\$ 28,000
<b>Taxes Total</b>		<b>\$ 1,566,000</b>
28-410-0000-35912	Pen & Int Del Sales/Use Tax	\$ 1,500
<b>Fines &amp; Penalty Total</b>		<b>\$ 1,500</b>
28-410-0000-45101	Earnings On Deposits & Invest	\$ 10,000
<b>Investment Income Total</b>		<b>\$ 10,000</b>
<b>Grand Total</b>		<b>\$ 1,577,500</b>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUND**  
**SWIMMING POOL CONSTRUCTION TAX FUND - EXPENDITURE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2025 Budget</b>
28-410-0000-54055	Sales Tax Pass Thru	<u>\$ 1,577,500</u>
	<b>Intergovernmental</b>	<b>\$ 1,577,500</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Library Donations Fund Overview**

---

The Library Donations Fund is responsible for receiving and administering gifts to the Cañon City Public Library from individuals and groups for the purpose of enhancing Library services and operations. The Library Donations Fund receives memorials and undesignated gifts of money in both small and large amounts. This fund is also used to account for various library grants received from federal, state and private foundation sources.

#### **2024 Major Goals and Accomplishments:**

- ◆ Received donations totaling \$7,258.00.
- ◆ Purchased books for youth department.
- ◆ Purchased prizes for the Summer Learning Program.
- ◆ Purchased Summer Learning Program supplies and materials for programming. Funded Summer Learning Program performances and the Summer Learning Program Splash Pad celebration and hot dog barbecue.
- ◆ Purchased material and equipment for the MakerSpace.

#### **2025 Major Goals:**

- ◆ Continue to solicit and receive cash donations to this fund for the betterment of the Library's collection, services, programs and facilities.
- ◆ Purchase books and equipment as designated by donors for the Library.
- ◆ Continue to seek outside funding for special projects.
- ◆ Continue to fund youth department programs and adult programming.
- ◆ Continue to update materials and equipment for the MakerSpace.

# CITY OF CAÑON CITY

## 2025 BUDGET

### LIBRARY DONATIONS FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 93,358	\$ 102,597	9.90%
<b>Revenues:</b>			
Intergovernmental	\$ 50,000	\$ 50,000	0.00%
Investment Income	\$ 5,000	\$ 5,000	0.00%
<b>Total Revenues</b>	<u>\$ 55,000</u>	<u>\$ 55,000</u>	<u>0.00%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 148,358</u></u>	<u><u>\$ 157,597</u></u>	<u><u>6.23%</u></u>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 73,500	\$ 72,500	-1.36%
<b>Total Uses of Funds</b>	<u><u>\$ 73,500</u></u>	<u><u>\$ 72,500</u></u>	<u><u>-1.36%</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**LIBRARY DONATIONS FUND - BUDGET STATEMENT**

	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Revenues:</b>				
Grants	\$ 7,285	\$ 50,000	\$ 7,258	\$ 50,000
Investment Income	\$ 2,567	\$ 2,500	\$ 2,612	\$ 2,500
Donations	\$ 8,036	\$ 5,000	\$ 7,693	\$ 5,000
<b>Total Revenues</b>	<b>\$ 17,888</b>	<b>\$ 57,500</b>	<b>\$ 17,563</b>	<b>\$ 57,500</b>
<b>Expenditures:</b>				
Current:				
Culture and Recreation	\$ 11,205	\$ 73,500	\$ 10,758	\$ 72,500
<b>Total Expenditures</b>	<b>\$ 11,205</b>	<b>\$ 73,500</b>	<b>\$ 10,758</b>	<b>\$ 72,500</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 6,683	\$ (16,000)	\$ 6,805	\$ (15,000)
Estimated Fund Balances, Beginning of Year	\$ 89,109	\$ 93,358	\$ 95,792	\$ 102,597
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 95,792</b>	<b>\$ 77,358</b>	<b>\$ 102,597</b>	<b>\$ 87,597</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
LIBRARY DONATIONS FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
74-450-0551-47233	Misc Library Grant Revenue	\$ 7,285	\$ 50,000	\$ 7,258	\$ 50,000
<b>Grants Total</b>		<b>\$ 7,285</b>	<b>\$ 50,000</b>	<b>\$ 7,258</b>	<b>\$ 50,000</b>
74-450-0551-45101	Earnings On Deposits & Invest	\$ 2,567	\$ 2,500	\$ 2,612	\$ 2,500
<b>Investment Income Total</b>		<b>\$ 2,567</b>	<b>\$ 2,500</b>	<b>\$ 2,612</b>	<b>\$ 2,500</b>
74-450-0551-36702	Donations	\$ 8,036	\$ 5,000	\$ 7,693	\$ 5,000
<b>Donations Total</b>		<b>\$ 8,036</b>	<b>\$ 5,000</b>	<b>\$ 7,693</b>	<b>\$ 5,000</b>
<b>Grand Total</b>		<b>\$ 17,888</b>	<b>\$ 57,500</b>	<b>\$ 17,563</b>	<b>\$ 57,500</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
LIBRARY DONATIONS FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
74-450-0551-52205	Small Items Of Equipment	\$ -	\$ 9,500	\$ -	\$ 8,000
74-450-0551-52210	Operating Supplies	\$ 1,920	\$ 1,500	\$ 1,500	\$ 2,000
<b>Supplies &amp; Materials Total</b>		<b>\$ 1,920</b>	<b>\$ 11,000</b>	<b>\$ 1,500</b>	<b>\$ 10,000</b>
74-450-0551-53305	Contracted Services	\$ -	\$ 2,500	\$ -	\$ 2,500
<b>Purchased Services Total</b>		<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ 2,500</b>
74-450-0551-54042	Books, Magazines & Media	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>Program Expenses (Dept. Specific) Total</b>		<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
74-450-0551-57231	Early Literacy State Grant	\$ 7,285	\$ 8,000	\$ 7,258	\$ 8,000
74-450-0551-57233	Miscellaneous Library Grants	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Grants Total</b>		<b>\$ 7,285</b>	<b>\$ 58,000</b>	<b>\$ 7,258</b>	<b>\$ 58,000</b>
<b>Grand Total</b>		<b>\$ 11,205</b>	<b>\$ 73,500</b>	<b>\$ 10,758</b>	<b>\$ 72,500</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **M**useum Donations Fund Overview

---

For the benefit of its citizens and as required by Charter, the City owns and maintains a public Museum. The Museum Donations Fund receives monetary donations made to the Royal Gorge Regional Museum & History Center. The resources accumulated in this fund are available to provide funding for capital projects and matching funds for grants. City Council may allocate funds from the Museum Donations Fund for Royal Gorge Regional Museum & History Center projects and purposes.

#### **2024 Major Goals and Accomplishments:**

- ◆ Received donation funding from the Friends of the Museum to purchase a portable photograph studio for taking accurate photographs of artifacts to upload to the museum's database.

#### **2025 Major Goals:**

- ◆ Continue to seek and receive donations to this fund for the improvement of the Royal Gorge Regional Museum and History Center, the Rudd Stone House, and the Rudd Cabin.
- ◆ Continue to solicit outside funding for the preservation of the museum's collections and continue the replacement of old display cases and collection storage cabinets.
- ◆ Receive donation funds from the Friends of the Museum for specific preservation and conservation projects and stipends for museum interns.

# CITY OF CAÑON CITY

## 2025 BUDGET

### MUSEUM DONATIONS FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 123,473	\$ 126,771	2.67%
<b>Revenues:</b>			
Donations	\$ 5,000	\$ 5,000	0.00%
Investment Income	\$ 4,000	\$ 4,000	0.00%
<b>Total Revenues</b>	<u>\$ 9,000</u>	<u>\$ 9,000</u>	<u>0.00%</u>
<b>Total Sources of Funds</b>	<u><u>\$ 132,473</u></u>	<u><u>\$ 135,771</u></u>	<u><u>2.49%</u></u>
<b>Uses of Funds</b>			
Culture and Recreation	\$ 12,000	\$ 12,500	4.17%
<b>Total Uses of Funds</b>	<u><u>\$ 12,000</u></u>	<u><u>\$ 12,500</u></u>	<u><u>4.17%</u></u>

**CITY OF CAÑON CITY**  
**SPECIAL REVENUE FUNDS**  
**MUSEUM DONATIONS FUND - BUDGET STATEMENT**

	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Revenues:</b>				
Investment Income	\$ 3,577	\$ 4,000	\$ 3,475	\$ 4,000
Donations	\$ 7,731	\$ 5,000	\$ 2,952	\$ 5,000
<b>Total Revenues</b>	<b>\$ 11,308</b>	<b>\$ 9,000</b>	<b>\$ 6,427</b>	<b>\$ 9,000</b>
<b>Expenditures:</b>				
Current:				
Culture and Recreation	\$ 9,832	\$ 12,000	\$ 6,000	\$ 12,500
<b>Total Expenditures</b>	<b>\$ 9,832</b>	<b>\$ 12,000</b>	<b>\$ 6,000</b>	<b>\$ 12,500</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 1,476	\$ (3,000)	\$ 427	\$ (3,500)
Estimated Fund Balances, Beginning of Year	\$ 124,868	\$ 123,473	\$ 126,344	\$ 126,771
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 126,344</b>	<b>\$ 120,473</b>	<b>\$ 126,771</b>	<b>\$ 123,271</b>

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
MUSEUM DONATIONS FUND - REVENUE DETAIL

Account Number	Description	2023 Audited		2024 Budget		Estimated 2024		2025 Budget	
78-450-0555-45101	Earnings On Deposits & Invest	\$	3,577	\$	4,000	\$	3,475	\$	4,000
Investment Income Total		\$	3,577	\$	4,000	\$	3,475	\$	4,000
78-450-0555-36702	Donations	\$	7,731	\$	5,000	\$	2,952	\$	5,000
Donations Total		\$	7,731	\$	5,000	\$	2,952	\$	5,000
Grand Total		\$	11,308	\$	9,000	\$	6,427	\$	9,000

CITY OF CAÑON CITY  
SPECIAL REVENUE FUNDS  
MUSEUM DONATIONS FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
78-450-0555-52205	Small Items Of Equipment	\$ 8,889	\$ 9,450	\$ 6,000	\$ 4,500
78-450-0555-52210	Operating Supplies	\$ 897	\$ 2,550	\$ -	\$ 8,000
<b>Supplies &amp; Materials Total</b>		<b>\$ 9,786</b>	<b>\$ 12,000</b>	<b>\$ 6,000</b>	<b>\$ 12,500</b>
78-450-0555-53305	Contracted Services	\$ 46	\$ -	\$ -	\$ -
<b>Purchased Services Total</b>		<b>\$ 46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 9,832</b>	<b>\$ 12,000</b>	<b>\$ 6,000</b>	<b>\$ 12,500</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Quality of Life Fund Overview

---

The Quality of Life Fund is used to account for capital improvements that are generally funded by grants, financing proceeds or other special resources. In consultation with the City's auditors a decision was made to begin to classify the Quality of Life Fund as a Capital Projects Fund beginning in 2014.

#### **2024 Major Goals and Accomplishments:**

- ◆ Awarded and commenced construction on city broadband backbone loop
- ◆ Completed creative crosswalks and pedestrian enhancements on Main Street
- ◆ Design and bidding of Revitalizing Main Street reconstruction
- ◆ Completed and adopted a citywide Multi-Modal Master Plan
- ◆ Designed and commenced construction on new Parks Maintenance Facility
- ◆ Delivered the US-50 Pedestrian Improvement Project
- ◆ Awarded and commenced construction on Phase 1 of US-50 Lighting Improvements
- ◆ Awarded and completed demolition of New Method Laundry (Brownfield/DOLA)
- ◆ Delivered the Safe Routes To School project on North 9<sup>th</sup> Street

#### **2025 Major Goals:**

- ◆ Finalize construction on broadband backbone loop
- ◆ Finalize design and pursue grants for Clocktower Plaza
- ◆ Complete construction on RMS Project along Main Street
- ◆ Finalize construction of New Parks Maintenance Facility
- ◆ Design & Construct Four Mile Lane Bridge Rehabilitation Project
- ◆ Apply for future SRTS Funding
- ◆ Begin design work on 3<sup>rd</sup> Street Connector (TAP Grant)
- ◆ Begin design work on Orchard and Central (HSIP Grant)
- ◆ Pursue additional grants for future projects as opportunities arise

# CITY OF CAÑON CITY

## 2025 BUDGET

### QUALITY OF LIFE FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,252,544	\$ 1,857,703	48.31%
<b>Revenues:</b>			
Intergovernmental	\$ 7,455,889	\$ 4,544,320	-39.05%
Royal Gorge	\$ 566,250	\$ 400,000	
Investment Income	\$ 41,013	\$ 25,000	-39.04%
<b>Total Revenues</b>	\$ 8,063,152	\$ 4,969,320	-38.37%
<b>Total Sources of Funds</b>	\$ 9,315,696	\$ 6,827,023	-26.71%
<b>Uses of Funds</b>			
General Government Projects	\$ 2,184,452	\$ 4,268,800	95.42%
Public Works Projects	\$ 6,821,904	\$ 2,329,588	-65.85%
Culture and Recreation Projects	\$ 1,400,000	\$ 850,000	-39.29%
<b>Total Uses of Funds</b>	\$ 10,406,356	\$ 7,448,388	-28.42%

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**QUALITY OF LIFE FUND - BUDGET STATEMENT**

	2023 Audited	2024 Budget	2024 Estimated	2025 Budget
<b>Revenues:</b>				
Grants	\$ 303,891	\$ 7,455,889	\$ 5,249,965	\$ 4,544,320
Investment Income	\$ 41,013	\$ 38,000	\$ 33,525	\$ 25,000
Royal Gorge Bridge	\$ 290,000	\$ 566,250	\$ 566,250	\$ 400,000
<b>Total Revenues</b>	<b>\$ 634,904</b>	<b>\$ 8,060,139</b>	<b>\$ 5,849,740</b>	<b>\$ 4,969,320</b>
<b>Expenditures:</b>				
Current:				
General Government	\$ 746,495	\$ 2,184,452	\$ 838,945	\$ 4,268,800
Public Works	\$ 63,345	\$ 6,821,904	\$ 4,656,049	\$ 2,329,588
Culture and Recreation	\$ -	\$ 1,400,000	\$ 750,000	\$ 850,000
<b>Total Expenditures</b>	<b>\$ 809,840</b>	<b>\$ 10,406,356</b>	<b>\$ 6,244,994</b>	<b>\$ 7,448,388</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ (174,936)	\$ (2,346,217)	\$ (395,254)	\$ (2,479,068)
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	\$ 500,000	\$ 1,350,000	\$ 375,000	\$ 1,133,650
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 500,000</b>	<b>\$ 1,350,000</b>	<b>\$ 375,000</b>	<b>\$ 1,133,650</b>
Estimated Fund Balances, Beginning of Year	\$ 1,552,893	\$ 1,252,544	\$ 1,877,957	\$ 1,857,703
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 1,877,957</b>	<b>\$ 256,327</b>	<b>\$ 1,857,703</b>	<b>\$ 512,285</b>

CITY OF CAÑON CITY  
CAPITAL PROJECTS FUND  
QUALITY OF LIFE FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
26-410-0199-47004	EPA Brownfields	\$ 115,075	\$ 375,000	\$ 375,000	\$ -
26-410-0199-47115	EPA Cleanup Grant	\$ -	\$ -	\$ -	\$ 766,000
26-410-0199-47203	CDOT Multimodal Master Plan	\$ 68,337	\$ 79,285	\$ 79,285	\$ -
26-410-0199-47206	CDOT RMS Opportunity 2	\$ 37,148	\$ 27,425	\$ 27,425	\$ -
26-410-0199-47220	DOLA REDI Clock Tower Plaza	\$ 19,986	\$ -	\$ -	\$ 600,000
26-410-0199-47241	Potential Grants	\$ -	\$ 600,000	\$ -	\$ 1,044,150
26-410-0199-47249	DOLA EIAF E025 New Method	\$ -	\$ -	\$ 229,708	\$ -
26-430-0399-47201	CDOT CMAQ HMA Pavement	\$ 175	\$ -	\$ -	\$ -
26-430-0399-47202	CDOT Four Mile Ln Bridge Reha	\$ -	\$ 159,670	\$ -	\$ 156,670
26-430-0399-47204	CDOT North 9th Street SRTS	\$ 6,900	\$ 627,029	\$ 627,029	\$ -
26-430-0399-47205	CDOT RMS Opportunity 1	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
26-430-0399-47207	CDOT US50 Lighting	\$ -	\$ 602,500	\$ -	\$ 602,500
26-430-0399-47208	CDOT US50 Pedestrian Crossing	\$ 56,270	\$ 3,284,980	\$ 3,536,518	\$ -
26-430-0399-47250	CDOT 3rd St Connector Project	\$ -	\$ -	\$ -	\$ -
26-430-0399-47251	CDOT HSIP Central & Orchard	\$ -	\$ -	\$ -	\$ -
26-450-0599-47224	Parks Maintenance Bldg Grant	\$ -	\$ 700,000	\$ 375,000	\$ 375,000
<b>Grants Total</b>		<b>\$ 303,891</b>	<b>\$ 7,455,889</b>	<b>\$ 5,249,965</b>	<b>\$ 4,544,320</b>
26-410-0000-45101	Earnings On Deposits & Invest	\$ 41,013	\$ 38,000	\$ 33,525	\$ 25,000
<b>Investment Income Total</b>		<b>\$ 41,013</b>	<b>\$ 38,000</b>	<b>\$ 33,525</b>	<b>\$ 25,000</b>
26-410-0000-38211	Royal Gorge	\$ 290,000	\$ 566,250	\$ 566,250	\$ 400,000
<b>Royal Gorge Total</b>		<b>\$ 290,000</b>	<b>\$ 566,250</b>	<b>\$ 566,250</b>	<b>\$ 400,000</b>
26-410-0000-49110	Transfer From Other Funds	\$ 500,000	\$ 600,000	\$ -	\$ 758,650
26-450-0599-49110	Transfer From Other Funds	\$ -	\$ 750,000	\$ 375,000	\$ 375,000
<b>Transfers Total</b>		<b>\$ 500,000</b>	<b>\$ 1,350,000</b>	<b>\$ 375,000</b>	<b>\$ 1,133,650</b>
<b>Grand Total</b>		<b>\$ 1,134,904</b>	<b>\$ 9,410,139</b>	<b>\$ 6,224,740</b>	<b>\$ 6,102,970</b>

CITY OF CAÑON CITY  
CAPITAL PROJECTS FUND  
QUALITY OF LIFE FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
26-450-0599-57224	Parks Maintenance Bldg	\$ -	\$ 1,400,000	\$ 750,000	\$ 850,000
<b>Culture and Recreation Projects Total</b>		<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ 750,000</b>	<b>\$ 850,000</b>
26-430-0399-57201	CDOT CMAQ HMA Pavement	\$ 175	\$ -	\$ 175	\$ -
26-430-0399-57202	CDOT Four Mile Ln Bridge Rehab	\$ -	\$ 199,588	\$ -	\$ 199,588
26-430-0399-57204	CDOT North 9th Street SRTS	\$ 6,900	\$ 783,786	\$ 783,786	\$ -
26-430-0399-57205	CDOT RMS Opportunity 1	\$ -	\$ 1,250,000	\$ -	\$ 1,250,000
26-430-0399-57207	CDOT US50 Lighting	\$ -	\$ 725,000	\$ -	\$ 725,000
26-430-0399-57208	CDOT US50 Pedestrian Crossing	\$ 56,270	\$ 3,863,530	\$ 3,872,088	\$ -
26-430-0399-57250	CDOT 3rd St Connector Project	\$ -	\$ -	\$ -	\$ 75,000
26-430-0399-57251	CDOT HSIP Central & Orchard	\$ -	\$ -	\$ -	\$ 80,000
<b>Public Works Projects Total</b>		<b>\$ 63,345</b>	<b>\$ 6,821,904</b>	<b>\$ 4,656,049</b>	<b>\$ 2,329,588</b>
26-410-0199-57004	EPA Brownfields	\$ 115,075	\$ 375,000	\$ 375,000	\$ -
26-410-0199-57115	EPA Cleanup Grant	\$ -	\$ -	\$ -	\$ 766,000
26-410-0199-57203	CDOT Multimodal Master Plan	\$ 68,337	\$ 79,285	\$ 79,285	\$ -
26-410-0199-57206	CDOT RMS Opportunity 2	\$ 23,083	\$ 30,167	\$ 30,167	\$ -
26-410-0199-57220	DOLA REDI Clock Tower Plaza	\$ 40,000	\$ -	\$ -	\$ 1,200,000
26-410-0199-57230	Community Broadband	\$ 500,000	\$ 500,000	\$ -	\$ 500,000
26-410-0199-57235	Potential Grant Expense	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
26-410-0199-57249	DOLA EIAF E025 New Method Demo	\$ -	\$ -	\$ 354,493	\$ -
26-410-0199-57788	BHE/West Gateway Park Design	\$ -	\$ 200,000	\$ -	\$ 802,800
<b>General Government Projects Total</b>		<b>\$ 746,495</b>	<b>\$ 2,184,452</b>	<b>\$ 838,945</b>	<b>\$ 4,268,800</b>
		<b>\$ 809,840</b>	<b>\$ 10,406,356</b>	<b>\$ 6,244,994</b>	<b>\$ 7,448,388</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **2A Street Improvement Fund**

---

The Street Improvement Fund was established to account for the financial activity authorized by the passage of Cañon City Referendum #2A on November 8, 2016. All sales and use tax revenue generated from the approved one percent sales and use tax rate increase (from 2.0% to 3.0%) are deposited into this Fund. Additionally, all investment earnings resulting from the available cash balances in this Fund are allocated to the Street Improvement Fund. The resources accumulated in this fund are used exclusively to fund the costs of street related infrastructure improvements and repairs. The projects that are planned for completion will be prioritized in accordance with the City's pavement management plan criteria.

#### **2024 Major Goals and Accomplishments:**

- ◆ Project status
  - 5<sup>th</sup> Street – Fairview to High (Constructed)
  - Harrison Ave – 9<sup>th</sup> to 15<sup>th</sup> (Constructed)
  - Fremont County Admin Building Perimeter (Constructed)
  - Pear Street – 19<sup>th</sup> to Field (Constructed)
  - Main Street / 1<sup>st</sup> Street – US50 to 4<sup>th</sup> (Design / Award / Construction)
  
  - Justice Center – US50 to Grandview (Design)
  - 12<sup>th</sup> Street – Park to Sherman (Design)
  - Sherman – 12 to City Limits (Design)
  - Harding Ave – N. 5<sup>th</sup> Street to N. 9<sup>th</sup> Street. (Design)
  - College Ave- 9<sup>th</sup> to 15<sup>th</sup> (Design)
  - 9<sup>th</sup> Street – Mystic to Washington (Design)
  - Griffin – 4<sup>th</sup> to 9<sup>th</sup> (Design)
- ◆ Held annual discussion in August to update council / public on project status and affirm planning for future projects.

#### **2025 Major Goals:**

- ◆ Budget roughly \$6M for continued project delivery
- ◆ Complete construction of following projects:
  - Any Projects not fully completed at the end of 2024
  - Justice Center – US50 to Grandview
  - Main Street / 1<sup>st</sup> Street – US50 to 4<sup>th</sup>
  - College Avenue – 9<sup>th</sup> to 15<sup>th</sup>
  - Harding Avenue – 5<sup>th</sup> to 9<sup>th</sup>
  - Additional TBD Resurfacing work as funding allows
- ◆ Continue design and planning for remainder of committed projects
- ◆ Support a ballot initiative for renewal of the 2A proposal beyond 2026

# CITY OF CAÑON CITY

## 2025 BUDGET

### 2A STREET IMPROVEMENT FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 7,782,805	\$ 3,245,137	-58.30%
<b>Revenues:</b>			
Operating	\$ 5,260,000	\$ 5,637,500	7.18%
<b>Total Revenues</b>	\$ 5,260,000	\$ 5,637,500	7.18%
<b>Total Sources of Funds</b>	\$ 13,042,805	\$ 8,882,637	-31.90%
<b>Uses of Funds</b>			
Street Improvement Projects	\$ 6,550,000	\$ 7,303,842	11.51%
Debt Service	\$ 677,556	\$ 685,556	1.18%
<b>Total Uses of Funds</b>	\$ 7,227,556	\$ 7,989,398	10.54%

**CITY OF CAÑON CITY**  
**CAPITAL PROJECTS FUND**  
**2A STREET IMPROVEMENT FUND - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Audited</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Revenues:</b>				
Taxes	\$ 5,301,009	\$ 5,005,000	\$ 803,394	\$ 5,407,500
Fines & Penalty	\$ 6,715	\$ 5,000	\$ 681	\$ 5,000
Investment Income	\$ 264,017	\$ 250,000	\$ 280,165	\$ 225,000
<b>Total Revenues</b>	<b>\$ 5,571,741</b>	<b>\$ 5,260,000</b>	<b>\$ 1,084,240</b>	<b>\$ 5,637,500</b>
<b>Expenditures:</b>				
Current:				
Street Improvement Projects	\$ 3,396,171	\$ 6,550,000	\$ 5,125,210	\$ 7,303,842
Debt Service	\$ 126,817	\$ 677,556	\$ 646,926	\$ 685,556
<b>Total Expenditures</b>	<b>\$ 3,522,988</b>	<b>\$ 7,227,556</b>	<b>\$ 5,772,136</b>	<b>\$ 7,989,398</b>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ 2,048,753	\$ (1,967,556)	\$ (4,687,896)	\$ (2,351,898)
Estimated Fund Balances, Beginning of Year	\$ 5,884,280	\$ 7,782,805	\$ 7,933,033	\$ 3,245,137
<b>Estimated Fund Balances, End of Year</b>	<b>\$ 7,933,033</b>	<b>\$ 5,815,249</b>	<b>\$ 3,245,137</b>	<b>\$ 893,239</b>

CITY OF CAÑON CITY  
CAPITAL PROJECTS FUND  
2A STREET IMPROVEMENT FUND - REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
27-430-0000-31301	Sales Tax	\$ 5,265,018	\$ 5,000,000	\$ 500,000	\$ 5,125,000
27-430-0000-31302	Use Tax	\$ 35,991	\$ 5,000	\$ 46,394	\$ 32,500
27-430-0000-31302	Use Tax	\$ -	\$ -	\$ 257,000	\$ 250,000
<b>Taxes Total</b>		<b>\$ 5,301,009</b>	<b>\$ 5,005,000</b>	<b>\$ 803,394</b>	<b>\$ 5,407,500</b>
27-430-0314-35912	Pen & Int Del Sales/Use Tax	\$ 6,715	\$ 5,000	\$ 681	\$ 5,000
<b>Fines, Forfeitures &amp; Penalty Total</b>		<b>\$ 6,715</b>	<b>\$ 5,000</b>	<b>\$ 681</b>	<b>\$ 5,000</b>
27-430-0314-45101	Earnings On Deposits & Invest	\$ 264,017	\$ 250,000	\$ 280,165	\$ 225,000
<b>Investment Income Total</b>		<b>\$ 264,017</b>	<b>\$ 250,000</b>	<b>\$ 280,165</b>	<b>\$ 225,000</b>
<b>Grand Total</b>		<b>\$ 5,571,741</b>	<b>\$ 5,260,000</b>	<b>\$ 1,084,240</b>	<b>\$ 5,637,500</b>

CITY OF CAÑON CITY  
CAPITAL PROJECTS FUND  
2A STREET IMPROVEMENT FUND - EXPENDITURE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
27-430-0399-56610	Principal	\$ -	\$ 555,556	\$ 555,556	\$ 555,556
27-430-0399-56620	Interest Expense	\$ 126,817	\$ 122,000	\$ 91,370	\$ 130,000
<b>Debt Service Total</b>		<b>\$ 126,817</b>	<b>\$ 677,556</b>	<b>\$ 646,926</b>	<b>\$ 685,556</b>
27-430-0399-59000	Street Improvement Projects	\$ 3,396,171	\$ 6,550,000	\$ 5,125,210	\$ 7,303,842
<b>Street Improvement Projects Total</b>		<b>\$ 3,396,171</b>	<b>\$ 6,550,000</b>	<b>\$ 5,125,210</b>	<b>\$ 7,303,842</b>
<b>Grand Total</b>		<b>\$ 3,522,988</b>	<b>\$ 7,227,556</b>	<b>\$ 5,772,136</b>	<b>\$ 7,989,398</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# CITY OF CAÑON CITY

## 2025 BUDGET

### ST IMPROVEMENT DIST 2014-01 FUND - BUDGET SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 3,466	\$ 4,672	34.80%
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ -	\$ 828	100.00%
<b>Total Revenues</b>	\$ -	\$ 828	100.00%
<b>Total Sources of Funds</b>	\$ 3,466	\$ 5,500	58.68%
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ -	\$ -	0.00%
Transfer Out - General Fund	\$ -	\$ (5,800)	100.00%
<b>Total Other Financing Sources (Uses)</b>	\$ -	\$ (5,800)	100.00%

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**ST IMPROVEMENT DIST 2014-01 FUND - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Fines & Penalty Total	\$ 378	\$ -	\$ 378	\$ 300
Assessments	\$ 828	\$ -	\$ 828	\$ 828
<b>Total Revenues</b>	<b>\$ 1,206</b>	<b>\$ -</b>	<b>\$ 1,206</b>	<b>\$ 1,128</b>
<b>Expenditures:</b>				
Current:				
Operating	\$ 12	\$ 20	\$ 11	\$ 15
<b>Total Expenditures</b>	<b>\$ 12</b>	<b>\$ 20</b>	<b>\$ 11</b>	<b>\$ 15</b>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PIDs	-	-	-	-
Operating Transfers Out - Excess Special Improvement	-	-	-	(5,800)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,800)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 1,194	\$ (20)	\$ 1,206	\$ (4,672)
Fund Balances, Beginning of Year	\$ 2,272	\$ 3,466	\$ 3,466	\$ 4,672
<b>Fund Balances, End of Year</b>	<b>\$ 3,466</b>	<b>\$ 3,446</b>	<b>\$ 4,672</b>	<b>\$ -</b>

CITY OF CAÑON CITY  
DEBT SERVICE FUND  
ST IMPROVEMENT DIST 2014-01 FUND - REVENUE DETAIL

Account Number	Description	2023 Audited		2024 Budget		Estimated 2024		2025 Budget
48-430-0314-35200	Interest	\$	378	\$	-	\$	378	\$ 300
<b>Fines &amp; Penalty Total</b>		<b>\$</b>	<b>378</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>378</b>	<b>\$ 300</b>
48-430-0314-39100	Assessments	\$	828	\$	-	\$	828	\$ 828
<b>Assessments Total</b>		<b>\$</b>	<b>828</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>828</b>	<b>\$ 828</b>
<b>Grand Total</b>		<b>\$</b>	<b>1,206</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,206</b>	<b>\$ 1,128</b>

CITY OF CAÑON CITY  
DEBT SERVICE FUND  
ST IMPROVEMENT DIST 2014-01 FUND - EXPENSE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
48-430-0314-53350	Other Fees & Charges	\$12	\$20	\$11	\$15
<b>Purchased Services Total</b>		<b>\$12</b>	<b>\$20</b>	<b>\$11</b>	<b>\$15</b>
48-430-0314-58750	Transfer To Other Funds	\$0	\$0	\$0	\$5,800
<b>Transfers Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,800</b>
<b>Grand Total</b>		<b>\$12</b>	<b>\$20</b>	<b>\$11</b>	<b>\$5,815</b>

## City of Cañon City 2025 Budget

---

### **Excess Special Improvement Fund Overview**

---

The Fund was established by Charter Article VII, Section 5. All funds shall be held and used for the payment of the principal of unpaid bonds outstanding against any defaulting special improvement district.

#### **2025 Major Goals and Accomplishments:**

- ◆ Evaluated and computed the amount of General Fund central services cost reimbursements collected and transferred to this fund from closed PID residual equity transfers.
- ◆ Forecasted the subsequent years' fund balances for the purpose of determining resources available to comply with TABOR provisions concerning pledged resources for PID debt issuances.
- ◆ Transferred \$15,000 to the General Fund for reimbursements of expenditures and administrative costs associated with the Public Improvement Districts.

#### **2025 Major Goals:**

- ◆ Maintain a fund balance sufficient to cover the current and projected future Public Improvement District bonds due to the Cemetery Perpetual Care Fund.
- ◆ Calculate and process the transfer of residual equity from and Public Improvement District that closes in 2025.
- ◆ Transfer \$15,000 to the General Fund to provide for reimbursement of expenditures and administrative costs associated with the Public Improvement Districts.

**CITY OF CAÑON CITY**  
**2025 BUDGET**  
**EXCESS SPECIAL IMPROVEMENT FUND SUMMARY**

	<b>2024 Budget</b>	<b>2025 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 294,920	\$ 289,231	-1.93%
<b>Revenues</b>			
Non-Operating Revenue (Interest Earnings)	\$ 7,500	\$ 5,000	-33.33%
<b>Total Revenues</b>	\$ 7,500	\$ 5,000	-33.33%
<b>Total Sources of Funds</b>	<u>\$ 302,420</u>	<u>\$ 294,231</u>	<u>-2.71%</u>
<b>Other Financing Sources (Uses)</b>			
Transfers In - Closed PID's	\$ -	\$ 5,800	0.00%
Transfer Out - General Fund	\$ (15,000)	\$ (15,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (15,000)</u>	<u>\$ (9,200)</u>	<u>-38.67%</u>

**CITY OF CAÑON CITY**  
**DEBT SERVICE FUND**  
**EXCESS SPECIAL IMPROVEMENT - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Revenues</b>				
Non-Operating Revenue (Interest Earnings)	\$ 8,342	\$ 7,500	\$ 7,969	\$ 5,000
<b>Total Revenues</b>	<u>\$ 8,342</u>	<u>\$ 7,500</u>	<u>\$ 7,969</u>	<u>\$ 5,000</u>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In - PIDs	\$ -	\$ -	\$ -	\$ 5,800
Operating Transfers Out - General Fund	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)
<b>Total Other Financing Sources (Uses)</b>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>\$ (15,000)</u>	<u>\$ (9,200)</u>
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	\$ (6,658)	\$ (7,500)	\$ (7,031)	\$ (4,200)
Fund Balances, Beginning of Year	<u>\$ 302,920</u>	<u>\$ 294,920</u>	<u>\$ 296,262</u>	<u>\$ 289,231</u>
<b>Fund Balances, End of Year</b>	<b>\$ 296,262</b>	<b>\$ 287,420</b>	<b>\$ 289,231</b>	<b>\$ 285,031</b>
Less Fund Balance Restricted to Debt Service	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>Assigned Fund Balance</b>	<u><b>\$ 293,262</b></u>	<u><b>\$ 284,420</b></u>	<u><b>\$ 286,231</b></u>	<u><b>\$ 282,031</b></u>

CITY OF CAÑON CITY  
DEBT SERVICE FUND  
EXCESS SPECIAL IMPROVE. FUND - REVENUE DETAIL

Account Number	Description	2023 Audited		2024 Budget		Estimated 2024		2025 Budget
81-430-0314-35200	Interest	\$	8,342	\$	7,500	\$	7,969	\$ 5,000
<b>Fines &amp; Penalty Total</b>		\$	<b>8,342</b>	\$	<b>7,500</b>	\$	<b>7,969</b>	<b>\$ 5,000</b>
81-430-0314-49371	Transfers From PID's	\$	-	\$	-	\$	-	\$ 5,800
<b>Transfers Total</b>		\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>	<b>\$ 5,800</b>
<b>Grand Total</b>		\$	<b>8,342</b>	\$	<b>7,500</b>	\$	<b>7,969</b>	<b>\$ 10,800</b>

CITY OF CAÑON CITY  
DEBT SERVICE FUND  
EXCESS SPECIAL IMPROVE. FUND - EXPENSE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
81-430-0314-58750	Transfer To Other Funds	\$15,000	\$15,000	\$15,000	\$15,000
Transfers Total		\$15,000	\$15,000	\$15,000	\$15,000
Grand Total		\$15,000	\$15,000	\$15,000	\$15,000



**THIS PAGE INTENTIONALLY LEFT BLANK**

# CITY OF CAÑON CITY

## 2025 BUDGET

### WATER UTILITY FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 8,410,825	\$ 8,752,493	4.06%
<b>Revenues:</b>			
Grants	\$ 62,500	\$ 500,000	700.00%
Fees & Charges for Services	\$ 7,070,300	\$ 7,371,300	4.26%
Fines, forfeitures & Penalty	\$ 40,000	\$ 50,000	25.00%
Investment Income	\$ 250,000	\$ 250,000	0.00%
Tap Fees	\$ 175,000	\$ 150,000	-14.29%
Other Resources	\$ 5,000	\$ 5,000	0.00%
<b>Total Revenues</b>	\$ 7,602,800	\$ 8,326,300	9.52%
<b>Total Sources of Funds</b>	\$ 16,013,625	\$ 17,078,793	6.65%
<b>Uses of Funds</b>			
Water Administration	\$ 2,600,078	\$ 3,419,216	31.50%
Utility Billing	\$ 368,800	\$ 412,400	11.82%
Water Treatment	\$ 2,147,210	\$ 2,426,000	12.98%
Water Distribution	\$ 2,189,650	\$ 2,154,050	-1.63%
Capital Outlay			
Equipment and Other Improvements	\$ 408,000	\$ 458,000	12.25%
Water Projects	\$ 2,234,600	\$ 8,870,000	296.94%
<b>Total Uses of Funds</b>	\$ 9,948,338	\$ 17,739,666	78.32%
<b>Other Financing Sources (Uses)</b>			
Capital Contributions	\$ 1,500	\$ 1,500	0.00%
Insurance Recoveries	\$ 1,000	\$ 1,000	0.00%
Sale of Assets	\$ 1,500	\$ 1,500	0.00%
Financing Proceeds	\$ -	\$ 6,050,000	100.00%
Transfer from Other Funds	\$ 870,647	\$ 870,647	0.00%
Transfer to Other Funds	\$ (1,102,484)	\$ (1,102,484)	0.00%
<b>Total Other Financing Sources (Uses)</b>	\$ (227,837)	\$ 5,822,163	2655.41%

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND**  
**BUDGET STATEMENT**

	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Revenues:</b>				
Grants	\$ 8,473	\$ 62,500	\$ 125,000	\$ 500,000
Fees & Charges for Services	\$ 7,890,821	\$ 7,070,300	\$ 8,404,113	\$ 7,371,300
Fines & Penalty	\$ 60,656	\$ 40,000	\$ 52,066	\$ 50,000
Investment Income	\$ 264,683	\$ 250,000	\$ 262,896	\$ 250,000
Tap Fees	\$ 224,133	\$ 175,000	\$ 222,531	\$ 150,000
Other Resources	\$ 7,812	\$ 5,000	\$ 8,326	\$ 5,000
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 8,456,577</b>	<b>\$ 7,602,800</b>	<b>\$ 9,074,932</b>	<b>\$ 8,326,300</b>
<b>Uses of Funds:</b>				
Water Administration	\$ 1,428,516	\$ 2,600,078	\$ 2,538,902	\$ 3,419,216
Utility Billing	\$ 296,831	\$ 368,800	\$ 291,980	\$ 412,400
Water Treatment	\$ 1,885,934	\$ 2,147,210	\$ 1,717,392	\$ 2,426,000
Water Distribution	\$ 1,756,408	\$ 2,189,650	\$ 1,840,749	\$ 2,154,050
Capital Outlay				
Equipment and Other Improvements	\$ 215,387	\$ 408,000	\$ 40,888	\$ 458,000
Water Projects	\$ 1,971,064	\$ 2,234,600	\$ 854,485	\$ 8,870,000
<b>Total Uses of Funds</b>	<b>\$ 7,554,140</b>	<b>\$ 9,948,338</b>	<b>\$ 7,284,396</b>	<b>\$ 17,739,666</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 902,437	\$ (2,345,538)	\$ 1,790,536	\$ (9,413,366)
<b>Other Financing Sources (Uses)</b>				
Capital Contributions	\$ 2,007	\$ 1,500	\$ 1,443	\$ 1,500
Insurance Recoveries	\$ 60,614	\$ 1,000	\$ 40,809	\$ 1,000
Sale of Assets	\$ 4,342	\$ 1,500	\$ 1,703	\$ 1,500
Financing Proceeds	\$ -	\$ -	\$ -	\$ 6,050,000
Transfer from Other Funds	\$ 79,353	\$ 870,647	\$ -	\$ 870,647
Transfer to Other Funds	\$ (368,021)	\$ (1,102,484)	\$ (1,102,484)	\$ (1,102,484)
<b>Total Other Financing Sources</b>	<b>\$ (221,705)</b>	<b>\$ (227,837)</b>	<b>\$ (1,058,529)</b>	<b>\$ 5,822,163</b>
Excess (Deficiency) of Revenues and Other				
Sources Over (Under) Uses of Funds	\$ 680,732	\$ (2,573,375)	\$ 732,007	\$ (3,591,203)
Available Resources, Beginning of Year	\$ 7,339,754	\$ 8,410,825	\$ 8,020,486	\$ 8,752,493
<b>Available Resources, End of Year</b>	<b>\$ 8,020,486</b>	<b>\$ 5,837,450</b>	<b>\$ 8,752,493</b>	<b>\$ 5,161,290</b>
Less Reserved Available Resources:				
Operating Reserve	\$ 1,351,000	\$ 1,722,000	\$ 1,539,351	\$ 1,954,962
Capital Reserve	\$ 1,000,000	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000
Asset Retirement Obligation	\$ 870,588	\$ -	\$ 870,588	\$ 870,588
Subsequent Year's Lease Payment	\$ 878,609	\$ 879,361	\$ 879,361	\$ 879,550
Total Reserved Available Resources	\$ 4,100,197	\$ 4,201,361	\$ 4,289,300	\$ 4,705,100
<b>Unreserved Available Resources</b>	<b>\$ 3,920,289</b>	<b>\$ 1,636,089</b>	<b>\$ 4,463,193</b>	<b>\$ 456,190</b>

# Water Fund - Metered Water Sales

Account # 50-430-0000-34412

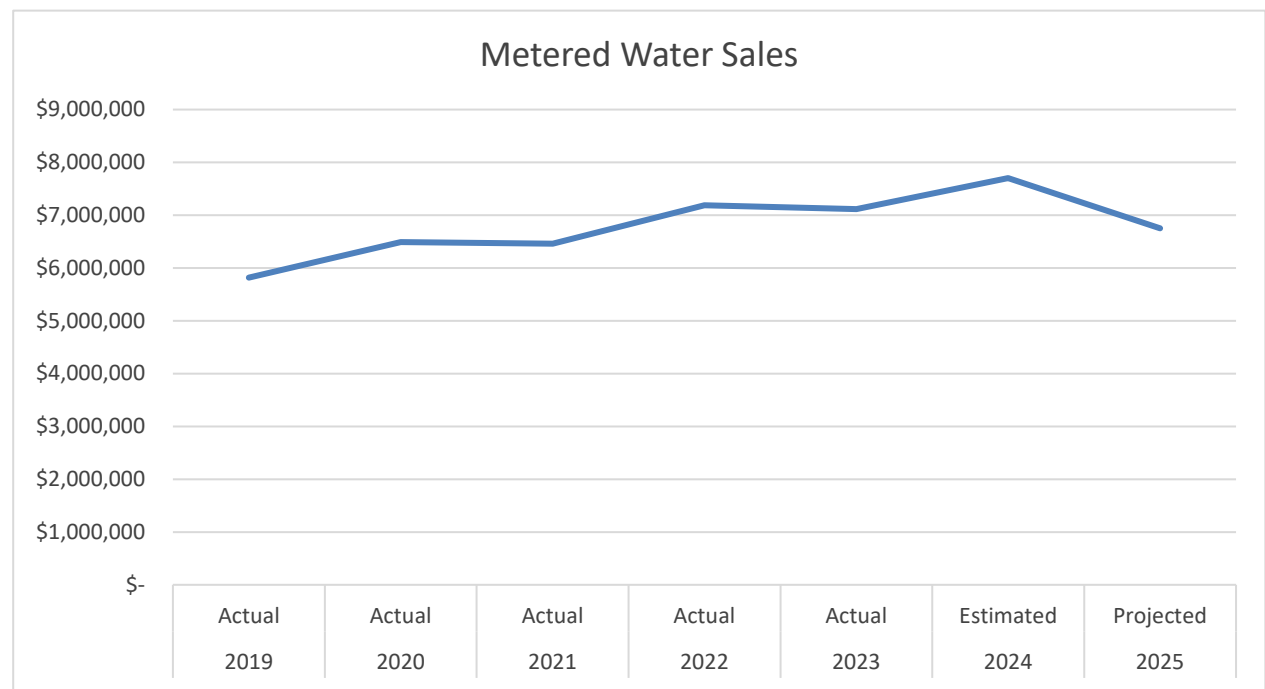
**Description:** Residential and commercial water users are charged a base rate plus additional charges for each 1,000 gallons of water consumption over the base usage amount. The City currently uses an increasing block rate design for residential customers. All customers are billed monthly.

**History:**

Year		Amount	% Change from Previous Year
2019	Actual	\$ 5,817,533	-0.03%
2020	Actual	\$ 6,493,095	11.61%
2021	Actual	\$ 6,457,255	-0.55%
2022	Actual	\$ 7,190,530	11.36%
2023	Actual	\$ 7,115,088	-1.05%
2024	Estimated	\$ 7,702,299	8.25%
2025	Projected	\$ 6,750,000	-12.36%

**Projection:** The 2025 metered water sales projection is based on the historical averages.

**Comments:** During 2024, City Council engaged the services of an independent utility rate consultant to prepare an update to the City's water rate structure. City Council is anticipated to adopt the consultant's recommendations for varying rates of increase through the customer classifications effective January 1, 2025. The overall estimated revenue increase has not been determined at this point.



## Water Fund - Tap Fees

Account # 50-430-0000-48526

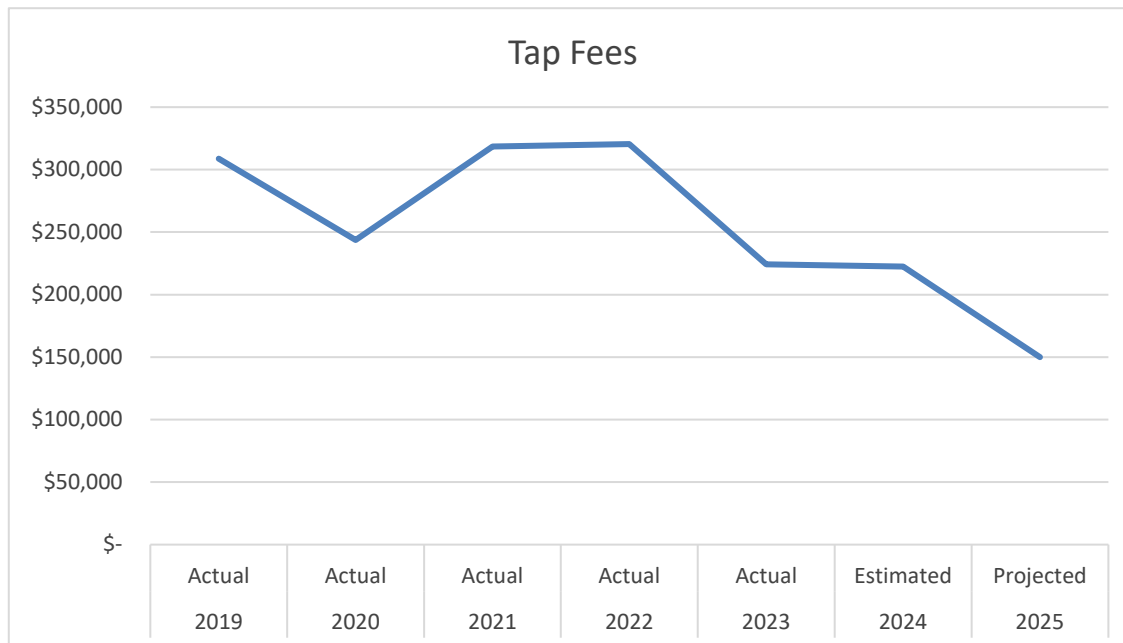
**Description:** Tap fees (system development fees) are charged for each new residential and non-residential service connection for the purpose of recovering the estimated share of the overall capital investment in the water system. The amount of the Tap Fee is dependent upon the size of the service connection. The current Tap Fee for a 3/4" single unit connection for a new customer within the City limits is \$5,000.00.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 308,853	13.42%
2020	Actual	\$ 243,662	-21.11%
2021	Actual	\$ 318,589	30.75%
2022	Actual	\$ 320,464	0.59%
2023	Actual	\$ 224,133	-30.06%
2024	Estimated	\$ 222,531	-0.71%
2025	Projected	\$ 150,000	-32.59%

**Projection:** The 2025 projection is based on the assumption that the City's residential new construction may remain consistent with 2024. The projection does not include the anticipation of the types of major projects that were constructed during the last couple of years, consequently, the projection is conservative.

**Comments:** In 2021, City Council established a program that is intended to encourage new construction of multi-family units within the City. This program provides a reduction in the water tap fees for applicable projects. this program will run from September 1, 2021 to August 31, 2025. Currently 86% of total Tap Fees are distributed to the Water Fund and the remaining 14% to the Raw Water Fund.



## Water Fund - Bulk Water Sales

Account # 50-430-0000-34417

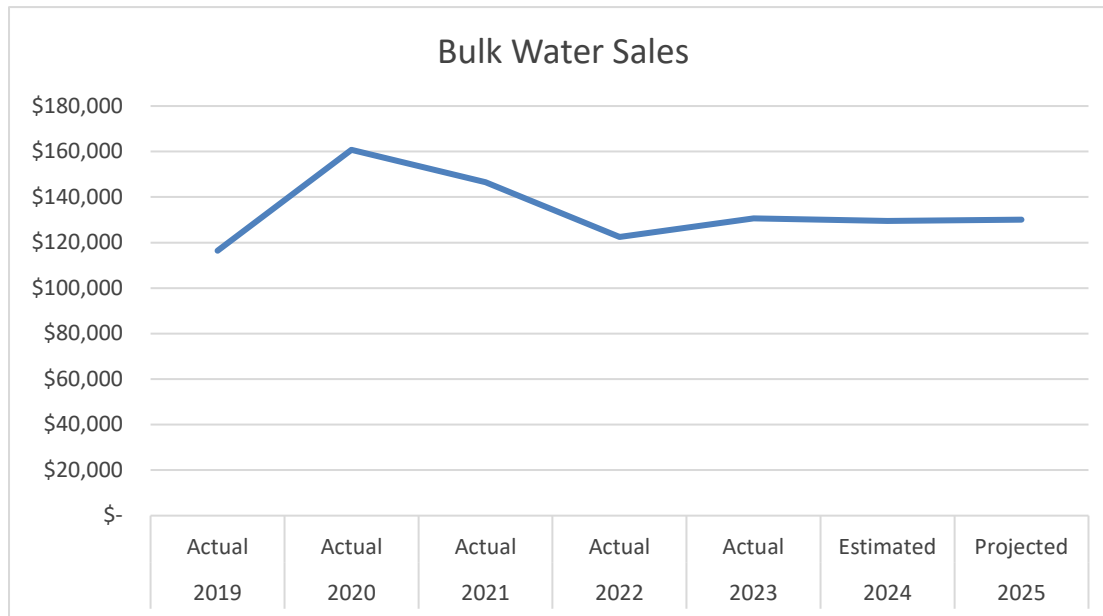
**Description:** Water sales from the bulk water station. The current rate is \$10.47 per thousand gallons. Payments are made by customers in advance and water is dispensed to them from the bulk water station on an as needed basis.

### History:

Year		Amount	% Change from Previous Year
2019	Actual	\$ 116,419	17.20%
2020	Actual	\$ 160,754	38.08%
2021	Actual	\$ 146,523	-8.85%
2022	Actual	\$ 122,417	-16.45%
2023	Actual	\$ 130,675	6.75%
2024	Estimated	\$ 129,500	-0.90%
2025	Projected	\$ 130,000	0.39%

**Projection:** The 2025 projection is based on stagnant revenue.

**Comments:** The volatility of the year-by-year consumption levels is primarily due to annual climate conditions.



**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - REVENUE DETAIL**

Account #	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
50-430-0928-47222	DOLA Water Master Plan	\$ 8,473	\$ 62,500	\$ 125,000	\$ -
50-430-0928-47241	Potential Grants	\$ -	\$ -	\$ -	\$ 500,000
<b>Grants Total</b>		<b>\$ 8,473</b>	<b>\$ 62,500</b>	<b>\$ 125,000</b>	<b>\$ 500,000</b>
50-430-0000-34301	Return Check Fee	\$ 1,000	\$ 300	\$ 1,100	\$ 300
50-430-0000-34412	Metered Water Sales	\$ 7,115,088	\$ 6,500,000	\$ 7,702,299	\$ 6,750,000
50-430-0000-34413	Hydrant Usage	\$ 63,951	\$ 35,000	\$ 73,408	\$ 35,000
50-430-0000-34414	Account Maintenance Fee	\$ 2,091	\$ 2,500	\$ 1,599	\$ 2,000
50-430-0000-34415	Interdepartmental Sale	\$ 258,140	\$ 200,000	\$ 265,939	\$ 225,000
50-430-0000-34416	Zone Charges	\$ 154,178	\$ 160,000	\$ 158,018	\$ 160,000
50-430-0000-34417	Bulk Water Sales	\$ 130,675	\$ 100,000	\$ 129,500	\$ 130,000
50-430-0000-34418	Augmentation Water Sales	\$ 34,024	\$ 30,000	\$ 30,241	\$ 30,000
50-430-0000-34524	Bit Fee	\$ 7,463	\$ 2,000	\$ 13,058	\$ 5,000
50-430-0000-34525	Water Meter Fee	\$ 16,503	\$ 15,000	\$ 14,280	\$ 15,000
50-430-0000-34529	Bulk Water Service Fee	\$ 1,638	\$ 1,500	\$ 1,558	\$ 1,500
50-430-0000-34532	Hydrant Rental Fees	\$ 21,040	\$ 21,500	\$ 12,610	\$ 15,000
50-430-0000-34801	Other Revenue	\$ 85,031	\$ 2,500	\$ 503	\$ 2,500
<b>Fees &amp; Charges for Services Total</b>		<b>\$ 7,890,821</b>	<b>\$ 7,070,300</b>	<b>\$ 8,404,113</b>	<b>\$ 7,371,300</b>
50-430-0000-35522	Penalty Utility Billing	\$ 60,656	\$ 40,000	\$ 50,526	\$ 50,000
50-430-0000-35524	Penalty/Backflow	\$ -	\$ -	\$ 1,540	\$ -
<b>Fines &amp; Penalty Total</b>		<b>\$ 60,656</b>	<b>\$ 40,000</b>	<b>\$ 52,066</b>	<b>\$ 50,000</b>
50-430-0000-45101	Earnings On Deposits & Invest	\$ 264,683	\$ 250,000	\$ 262,896	\$ 250,000
<b>Investment Income Total</b>		<b>\$ 264,683</b>	<b>\$ 250,000</b>	<b>\$ 262,896</b>	<b>\$ 250,000</b>
50-430-0000-46402	Refund Of Expenditures	\$ 7,812	\$ 5,000	\$ 8,326	\$ 5,000
<b>Other Resources Total</b>		<b>\$ 7,812</b>	<b>\$ 5,000</b>	<b>\$ 8,326</b>	<b>\$ 5,000</b>
50-430-0000-48526	Tap Fees	\$ 224,133	\$ 175,000	\$ 222,531	\$ 150,000
<b>Tap Fees Total</b>		<b>\$ 224,133</b>	<b>\$ 175,000</b>	<b>\$ 222,531</b>	<b>\$ 150,000</b>
50-430-0000-48536	Water Impact Fees	\$ 2,007	\$ 1,500	\$ 1,443	\$ 1,500
<b>Capital Contributions Total</b>		<b>\$ 2,007</b>	<b>\$ 1,500</b>	<b>\$ 1,443</b>	<b>\$ 1,500</b>
50-430-0000-46201	Insurance Recoveries	\$ 60,614	\$ 1,000	\$ 40,809	\$ 1,000
<b>Insurance Recoveries Total</b>		<b>\$ 60,614</b>	<b>\$ 1,000</b>	<b>\$ 40,809</b>	<b>\$ 1,000</b>
50-430-0000-46528	Sale Of Repair Parts	\$ 2,842	\$ 1,500	\$ 93	\$ 1,500
50-430-0000-46901	Sale Of Assets	\$ 1,500	\$ -	\$ 1,610	\$ -
<b>Sale Of Assets Total</b>		<b>\$ 4,342</b>	<b>\$ 1,500</b>	<b>\$ 1,703</b>	<b>\$ 1,500</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - REVENUE DETAIL**

<b>Account #</b>	<b>Description</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Estimate</b>	<b>2025 Budget</b>
50-430-0000-46937	Financing Proceeds	\$ -	\$ -	\$ -	\$ 6,050,000
<b>Financing Proceeds Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,050,000</b>
50-430-0000-49110	Transfer From Other Funds	\$ 79,353	\$ 870,647	\$ -	\$ 870,647
<b>Transfers Total</b>		<b>\$ 79,353</b>	<b>\$ 870,647</b>	<b>\$ -</b>	<b>\$ 870,647</b>
<b>Grand Total</b>		<b>\$ 8,602,893</b>	<b>\$ 8,477,447</b>	<b>\$ 9,118,887</b>	<b>\$ 15,250,947</b>

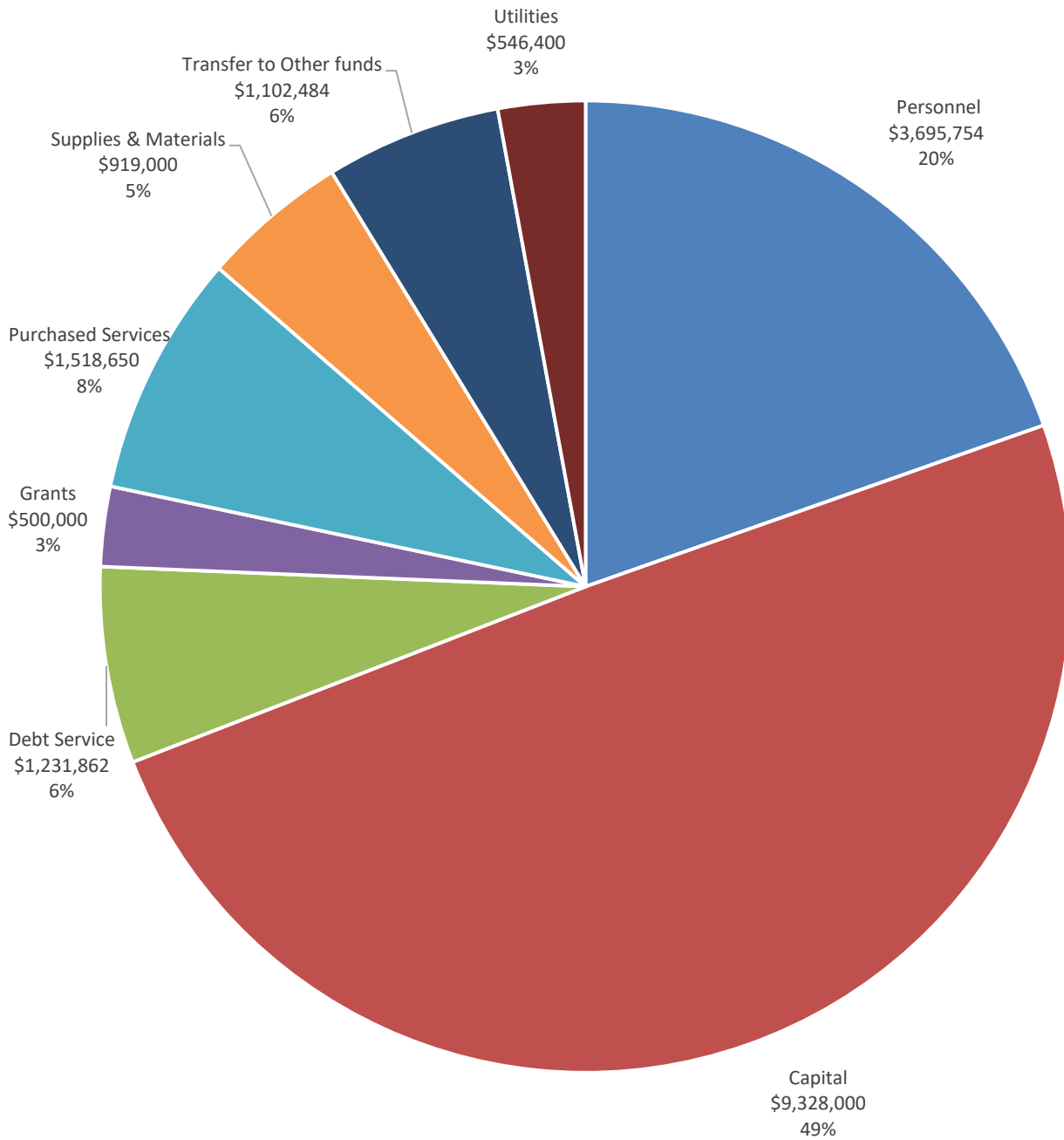
CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER UTILITY FUND - EXPENDITURE BY CATEGORY

		<b>Supplies &amp; Personnel</b>	<b>Materials</b>	<b>Purchased Services</b>	<b>Dept Specific</b>	<b>Utilities</b>
Water Administration	\$	828,254	\$ 1,600	\$ 847,000	\$ 10,500	\$ -
Utility Billing	\$	141,400	\$ 1,250	\$ 269,750	\$ -	\$ -
Water Treatment	\$	1,288,800	\$ 371,450	\$ 251,450	\$ -	\$ 514,300
Water Distribution	\$	1,437,300	\$ 544,700	\$ 139,950	\$ -	\$ 32,100
Water Projects	\$	-	\$ -	\$ -	\$ -	\$ -
<b>2025 Water Fund</b>	<b>\$</b>	<b>3,695,754</b>	<b>\$ 919,000</b>	<b>\$ 1,508,150</b>	<b>\$ 10,500</b>	<b>\$ 546,400</b>
<b>2024 Water Fund</b>	<b>\$</b>	<b>3,350,301</b>	<b>\$ 919,999</b>	<b>\$ 1,338,086</b>	<b>\$ 10,500</b>	<b>\$ 546,400</b>
% Change		10%	0%	13%	0%	0%

CITY OF CAÑON CITY  
ENTERPRISE FUNDS  
WATER UTILITY FUND - EXPENDITURE BY CATEGORY

	<b>Debt Service</b>	<b>Grants</b>	<b>Capital</b>	<b>Transfer to Other funds</b>	<b>Total</b>
Water Administration	\$ 1,231,862	\$ -	\$ -	\$ 1,102,484	\$ 4,021,700
Utility Billing	\$ -	\$ -	\$ -	\$ -	\$ 412,400
Water Treatment	\$ -	\$ -	\$ 50,000	\$ -	\$ 2,476,000
Water Distribution	\$ -	\$ -	\$ 408,000	\$ -	\$ 2,562,050
Water Projects	\$ -	\$ 500,000	\$ 8,870,000	\$ -	\$ 9,370,000
<b>2025 Water Fund</b>	<b>\$ 1,231,862</b>	<b>\$ 500,000</b>	<b>\$ 9,328,000</b>	<b>\$ 1,102,484</b>	<b>\$ 18,842,150</b>
<b>2024 Water Fund</b>	<b>\$ 890,452</b>	<b>\$ 250,000</b>	<b>\$ 2,642,600</b>	<b>\$ 1,102,484</b>	<b>\$ 11,050,822</b>
% Change	38%	100%	253%	0%	71%

# Water Fund Expenses By Categories 2025 Budget





**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Water Administration Overview**

---

Water Administration is responsible for all of the general and central services provided to the Water Fund. The central services that are provided to the Water Fund include the City Administrator, City Clerk, Engineering, Finance and Equipment Repair. A comprehensive cost allocation plan is used to identify the proportionate share of the General Fund's central services cost attributable to the Water Fund. Other general administrative costs that are accounted for in this department include legal services, insurance, debt service and GIS.

#### **2024 Major Goals and Accomplishments:**

- ◆ Worked with a consultant to update the Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund. The Plan also identifies the utility billing costs incurred by the Water Fund on behalf of the Stormwater Fund. The Cost Allocation Plan is used to recover costs incurred by one fund from another fund through operating transfers.
- ◆ Implemented the Council approved water rate schedule effective January 1, 2024.

#### **2025 Major Goals:**

- ◆ Maintain Cost Allocation Plan that identifies the full cost of central services attributable to the Water Fund provided by the General Fund.
- ◆ Implement the Council approved water rate schedule effective January 1, 2025.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - EXPENDITURE DETAIL**

Account Number	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
50-430-0913-51110	Salaries & Wages	\$ 450,006	\$ 484,700	\$ 467,505	\$ 582,550
50-430-0913-51121	Overtime	\$ 11	\$ 1,000	\$ 91	\$ -
50-430-0913-51134	PTO Buyback	\$ 14,143	\$ -	\$ 14,143	\$ -
50-430-0913-51135	Longevity Pay	\$ 2,088	\$ 2,343	\$ 2,335	\$ 3,450
50-430-0913-51137	Boot Allowance	\$ 370	\$ 400	\$ 400	\$ -
50-430-0913-51141	Unemployment Pay	\$ -	\$ 3,773	\$ -	\$ -
50-430-0913-51142	Workers Compensation	\$ 203	\$ 750	\$ 372	\$ 1,000
50-430-0913-51143	Life & Health Ins	\$ 122,063	\$ 125,127	\$ 125,127	\$ 155,204
50-430-0913-51144	FICA Taxes	\$ 32,402	\$ 35,450	\$ 33,913	\$ 57,175
50-430-0913-51145	Retirement	\$ 20,789	\$ 22,625	\$ 22,479	\$ 28,875
<b>Personnel Services Total</b>		<b>\$ 642,076</b>	<b>\$ 676,168</b>	<b>\$ 666,365</b>	<b>\$ 828,254</b>
50-430-0913-52200	Office Supplies	\$ 47	\$ 1,000	\$ 44	\$ 1,000
50-430-0913-52205	Small Items Of Equipment	\$ -	\$ 500	\$ -	\$ 500
50-430-0913-52210	Operating Supplies	\$ 12	\$ 100	\$ -	\$ 100
<b>Supplies &amp; Materials Total</b>		<b>\$ 59</b>	<b>\$ 1,600</b>	<b>\$ 44</b>	<b>\$ 1,600</b>
50-430-0913-53302	Legal Services	\$ 85,164	\$ 130,979	\$ 130,979	\$ 125,000
50-430-0913-53305	Contracted Services	\$ 6,615	\$ 21	\$ -	\$ 1,000
50-430-0913-53312	Software Titles	\$ 3,072	\$ 39,858	\$ 39,382	\$ 32,000
50-430-0913-53320	Printing	\$ -	\$ 500	\$ -	\$ -
50-430-0913-53325	Publications/Advertising	\$ 2,000	\$ 3,000	\$ 2,200	\$ 3,000
50-430-0913-53330	Membership Fees	\$ 345	\$ 1,000	\$ 325	\$ 1,000
50-430-0913-53335	Travel & Training	\$ 2,553	\$ 4,000	\$ 1,903	\$ 4,000
50-430-0913-53350	Other Fees & Charges	\$ 269,516	\$ 300,000	\$ 293,305	\$ 300,000
50-430-0913-53355	Insurance/Bonds	\$ 167,948	\$ 260,285	\$ 231,123	\$ 315,000
50-430-0913-53356	Property/Casualty Deductible	\$ 4,715	\$ 4,715	\$ 4,715	\$ 10,000
50-430-0913-53726	GIS Authority	\$ 25,821	\$ 27,000	\$ 26,219	\$ 56,000
<b>Purchased Services Total</b>		<b>\$ 567,748</b>	<b>\$ 771,358</b>	<b>\$ 730,151</b>	<b>\$ 847,000</b>
50-430-0913-54001	Tuition Reimbursement	\$ 5,378	\$ 10,000	\$ 1,890	\$ 10,000
50-430-0913-54048	Bad Debt Expense	\$ -	\$ 500	\$ -	\$ 500
<b>Program Expenses (Dept. Specific) Total</b>		<b>\$ 5,378</b>	<b>\$ 10,500</b>	<b>\$ 1,890</b>	<b>\$ 10,500</b>
50-430-0913-56610	Principal	\$ -	\$ 685,000	\$ 685,000	\$ 1,055,000
50-430-0913-56620	Interest Expense	\$ 210,755	\$ 202,952	\$ 202,952	\$ 174,362
50-430-0913-56640	Paying Agent Fees	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
<b>Debt Service Total</b>		<b>\$ 213,255</b>	<b>\$ 890,452</b>	<b>\$ 890,452</b>	<b>\$ 1,231,862</b>
50-430-0913-58750	Transfer To Other Funds	\$ 368,021	\$ 1,102,484	\$ 1,102,484	\$ 1,102,484
<b>Transfers Total</b>		<b>\$ 368,021</b>	<b>\$ 1,102,484</b>	<b>\$ 1,102,484</b>	<b>\$ 1,102,484</b>
50-430-0913-59920	Equipment	\$ 15,953	\$ -	\$ 2,249	\$ -
<b>All Other Capital Total</b>		<b>\$ 15,953</b>	<b>\$ -</b>	<b>\$ 2,249</b>	<b>\$ -</b>
<b>Total Water Administration</b>		<b>\$ 1,812,490</b>	<b>\$ 3,452,562</b>	<b>\$ 3,393,635</b>	<b>\$ 4,021,700</b>

## City of Cañon City 2025 Budget

---

### **Utility Billing Overview**

---

Utility Billing is responsible for billing the citizens of Cañon City for their water consumption. The department provides customer service to the citizens, answers questions, dispatches appropriate personnel to investigate possible leaks or other similar problems, and updates customer accounts on a daily basis. The department prepares statistical data and reports for various departments in the City. The Utility Billing staff provides valuable input when resolutions and ordinances are drafted.

#### **2024 Major Goals and Accomplishments:**

- ◆ Continued the ongoing evaluation of ways to address customer needs.
- ◆ Continued educating customers on monthly billing and the rate structure.
- ◆ Worked with customers who were delinquent to bring accounts current.
- ◆ Provided input and data need to start the conversion process to a new utility billing platform.
- ◆ Hired a new Utility Billing Specialist I.
- ◆ Promoted a Utility Billing Specialist I to a Utility Billing Specialist II.

#### **2025 Major Goals:**

- ◆ Continue to work towards encouraging customers to convert to electronic payment options which increases the efficiency work processes in utility billing.
- ◆ Implement the new water and stormwater rates effective January 1, 2025.
- ◆ Work with Computer Resources and Finance on the implementation of the new Enterprise Resource Planning solution.
- ◆ Develop a leak credit policy for Council review and adoption.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - EXPENDITURE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Estimate</b>	<b>2025 Budget</b>
50-430-0914-51110	Salaries & Wages	\$ 88,407	\$ 93,000	\$ 86,321	\$ 96,000
50-430-0914-51134	PTO Buyback	\$ -	\$ 2,000	\$ -	\$ -
50-430-0914-51142	Workers Compensation	\$ 39	\$ 200	\$ 71	\$ 200
50-430-0914-51143	Life & Health Ins	\$ 46,651	\$ 48,000	\$ 43,360	\$ 33,000
50-430-0914-51144	FICA Taxes	\$ 6,093	\$ 7,200	\$ 5,976	\$ 7,400
50-430-0914-51145	Retirement	\$ 4,316	\$ 4,600	\$ 4,114	\$ 4,800
<b>Personnel Services Total</b>		<b>\$ 145,507</b>	<b>\$ 155,000</b>	<b>\$ 139,842</b>	<b>\$ 141,400</b>
50-430-0914-52200	Office Supplies	\$ 236	\$ 367	\$ 323	\$ 500
50-430-0914-52205	Small Items Of Equipment	\$ 605	\$ 633	\$ 633	\$ 750
<b>Supplies &amp; Materials Total</b>		<b>\$ 841</b>	<b>\$ 1,000</b>	<b>\$ 956</b>	<b>\$ 1,250</b>
50-430-0914-53305	Contracted Services	\$ 14,273	\$ 27,500	\$ 15,657	\$ 30,000
50-430-0914-53312	Software Titles	\$ 2,464	\$ 5,000	\$ -	\$ -
50-430-0914-53315	Postage/Freight	\$ 43,723	\$ 57,000	\$ 45,514	\$ 60,000
50-430-0914-53320	Printing	\$ 280	\$ 500	\$ 280	\$ 500
50-430-0914-53330	Membership Fees	\$ -	\$ 100	\$ -	\$ 250
50-430-0914-53335	Travel & Training	\$ -	\$ 2,500	\$ 1,396	\$ 4,000
50-430-0914-53350	Other Fees & Charges	\$ 89,744	\$ 120,200	\$ 88,335	\$ 175,000
<b>Purchased Services Total</b>		<b>\$ 150,483</b>	<b>\$ 212,800</b>	<b>\$ 151,182</b>	<b>\$ 269,750</b>
<b>Total Utility Billing</b>		<b>\$ 296,831</b>	<b>\$ 368,800</b>	<b>\$ 291,980</b>	<b>\$ 412,400</b>

## City of Cañon City 2025 Budget

---

### **Water Treatment Overview**

---

Cañon City's Water Treatment Plant is a 7-day, 24-hour operation throughout the year. Our plant must meet the most stringent and updated state and federal water quality regulations as identified under the Safe Drinking Water Act and all revisions thereto. The plant is a Conventional Surface Water Treatment Plant and has a designed capacity of 22 MGD. The treatment processes used to treat the water include coagulation, flocculation, sedimentation, filtration, chlorination and fluoridation. Automation of the plant and Distribution Facilities continues to be enhanced for a more effective robust and reliable operation.

#### **2024 Major Goals and Accomplishments:**

- ◆ Continued production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continued with operator training and education to ensure water treatment plant is staffed by experienced, qualified and licensed operators and maintenance personnel.
- ◆ PLC/SCADA upgrade design completed. Construction to start November
- ◆ Chlorine Scrubber full service with a Hydrochloric Acid cleaning.
- ◆ Continue with Lead service line inventory.
- ◆ Water Master plan and rate study completed.

#### **2025 Major Goals:**

- ◆ Continue with the production and supply of a high-quality drinking water to our customers that will meet all requirements of the Safe Drinking Water Act.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed operators and maintenance personnel.
- ◆ Complete installation for PLC/SCADA migration project.
- ◆ Install new emergency generator at the WTP
- ◆ Continue with Lead service line inventory
- ◆ Support the balanced scorecard.

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - EXPENDITURE DETAIL**

Account Number	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
50-430-0922-51110	Salaries & Wages	\$ 658,595	\$ 694,935	\$ 694,935	\$ 848,000
50-430-0922-51121	Overtime	\$ 19,575	\$ 22,065	\$ 13,223	\$ 23,000
50-430-0922-51135	Longevity Pay	\$ 5,100	\$ 6,250	\$ 6,150	\$ 6,600
50-430-0922-51137	Boot Allowance	\$ 2,100	\$ 2,400	\$ 2,200	\$ 2,400
50-430-0922-51142	Workers Compensation	\$ 11,708	\$ 20,000	\$ 11,847	\$ 25,000
50-430-0922-51143	Life & Health Ins	\$ 187,707	\$ 202,383	\$ 202,383	\$ 235,000
50-430-0922-51144	FICA Taxes	\$ 50,142	\$ 58,000	\$ 52,774	\$ 65,500
50-430-0922-51145	Retirement	\$ 32,643	\$ 35,000	\$ 34,477	\$ 83,300
<b>Personnel Services Total</b>		<b>\$ 967,570</b>	<b>\$ 1,041,033</b>	<b>\$ 1,017,989</b>	<b>\$ 1,288,800</b>
50-430-0922-52200	Office Supplies	\$ 357	\$ 1,000	\$ 379	\$ 1,000
50-430-0922-52205	Small Items Of Equipment	\$ 9,066	\$ 14,400	\$ 19,851	\$ 13,600
50-430-0922-52210	Operating Supplies	\$ 16,809	\$ 25,010	\$ 24,334	\$ 25,800
50-430-0922-52225	Vehicle/Equipment Parts	\$ 2,198	\$ 7,500	\$ 1,554	\$ 7,500
50-430-0922-52235	Chemicals	\$ 232,775	\$ 250,000	\$ 235,649	\$ 257,500
50-430-0922-52237	Uniforms	\$ 3,472	\$ 5,200	\$ 3,367	\$ 5,200
50-430-0922-52245	Gas & Diesel Fuel	\$ 7,709	\$ 7,500	\$ 6,714	\$ 7,500
50-430-0922-52250	Oil, Grease, Etc.	\$ 1,154	\$ 1,300	\$ 1,043	\$ 1,300
50-430-0922-52255	Tires, Tubes, Etc.	\$ 1,651	\$ 2,000	\$ 1,658	\$ 2,000
50-430-0922-52265	Specialized Equip Repair Parts	\$ 42,487	\$ 50,000	\$ 36,596	\$ 50,000
50-430-0922-52280	Janitorial Supplies	\$ 17	\$ 196	\$ 196	\$ 50
<b>Supplies &amp; Materials Total</b>		<b>\$ 317,696</b>	<b>\$ 364,106</b>	<b>\$ 331,341</b>	<b>\$ 371,450</b>
50-430-0922-53305	Contracted Services	\$ 115,349	\$ 177,821	\$ 92,433	\$ 200,000
50-430-0922-53312	Software Titles	\$ 7,716	\$ 15,300	\$ 5,569	\$ 16,800
50-430-0922-53315	Postage/Freight	\$ 1,520	\$ 2,000	\$ 1,554	\$ 2,000
50-430-0922-53320	Printing	\$ -	\$ 200	\$ 50	\$ 200
50-430-0922-53325	Publications/Advertising	\$ 123	\$ 250	\$ -	\$ 250
50-430-0922-53330	Membership Fees	\$ 1,717	\$ 2,169	\$ 2,169	\$ 2,000
50-430-0922-53335	Travel & Training	\$ 4,198	\$ 5,831	\$ 4,033	\$ 6,000
50-430-0922-53340	Equipment Rental	\$ 644	\$ 1,000	\$ 569	\$ 1,000
50-430-0922-53357	Workers Comp Deductible	\$ 1,000	\$ 5,907	\$ 5,907	\$ 1,200
50-430-0922-53387	Lab Tests	\$ 18,776	\$ 17,293	\$ 27,777	\$ 22,000
<b>Purchased Services Total</b>		<b>\$ 151,043</b>	<b>\$ 227,771</b>	<b>\$ 140,061</b>	<b>\$ 251,450</b>
50-430-0922-55365	Electric	\$ 419,261	\$ 469,276	\$ 191,557	\$ 480,000
50-430-0922-55370	Gas	\$ 8,049	\$ 12,500	\$ 3,920	\$ 12,500
50-430-0922-55380	Telephone/Data	\$ 2,717	\$ 11,417	\$ 11,417	\$ 4,800
50-430-0922-55390	Stormwater	\$ 19,600	\$ 21,107	\$ 21,107	\$ 17,000
<b>Utilities Total</b>		<b>\$ 449,626</b>	<b>\$ 514,300</b>	<b>\$ 228,001</b>	<b>\$ 514,300</b>
50-430-0922-59920	Equipment	\$ 48,752	\$ -	\$ -	\$ 50,000
<b>All Other Capital Total</b>		<b>\$ 48,752</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Total Water Treatment</b>		<b>\$ 1,934,687</b>	<b>\$ 2,147,210</b>	<b>\$ 1,717,392</b>	<b>\$ 2,476,000</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Water Distribution Overview**

---

Cañon City's Water Department's Distribution Division is comprised of a vast network of transmission and distribution mains, finished water pumping stations, finished water storage tanks, valves, fire hydrants and meters. The Division strives to distribute the highest possible quality of water along with providing excellent customer service. The Division has an aggressive capital improvement program that extends 20-25 years into the future and addresses growth, major projects and routine replacements of the transmission and distribution water mains in the system.

Mandatory Safe Drinking Water Act and Colorado Primary Drinking Water regulations require that distribution operators be certified to demonstrate competency in the field. It is a requirement of the Cañon City Water Department for its operators to possess the appropriate certification for continued employment. This requirement ensures a higher standard of knowledge and performance in maintaining the Distribution System.

#### **2024 Major Goals and Accomplishments:**

- ◆ Completed the 2024 Fire Hydrant Exercise Program.
- ◆ Continued with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Continued to operate and maintain approximately 150 miles of water main, 1,188 fire hydrants, and 109 blow-off assemblies, 3,439 valves and 8,916 service lines/meters.
- ◆ Continued with formal Cross-Connection Control Program on service connections and administration of required annual testing of backflow devices.
- ◆ Continued with operator training and education to ensure the Distribution System is maintained by experienced, qualified and licensed operators.
- ◆ Maintained the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers.
- ◆ Replace 930 Feet of 4-inch AC on Pear for 2A
- ◆ Replace 680 feet of Galvanized 2 inch on Doris
- ◆ Meter pit replacements/relocations for the Safe Walk to Schools program
- ◆ Finish Work on the Water Master Plan

#### **2025 Major Goals:**

- ◆ Continue with the implementation of Cartegraph asset infrastructure data base and work order software.
- ◆ Develop a comprehensive meter testing program.
- ◆ Continue with operator hiring, training and education to ensure staffing by experienced, qualified and licensed Distribution Operators.
- ◆ Continue formal Cross-Connection Control Program.
- ◆ Maintain the Distribution System to ensure the supply of high-quality drinking water that meets all requirements of the Safe Drinking Water Act to our water users and that the supply remained uninterrupted to our customers. Begin a comprehensive inventory database to identify/locate/remove lead service lines in the system as part of the Lead Rule update.

- ◆ Support the Balanced Scorecard
- ◆ Complete SRF loan for 2A projects
- ◆ Complete design for 2A projects
- ◆ Replace 1,575 feet and 31 services on Sherman Ave for 2A
- ◆ Replace 1,100 feet of 20 inch main on 5<sup>th</sup> St.
- ◆ Replace 350 feet 8 inch main of 3<sup>rd</sup> St. for street resurfacing.
- ◆ Begin design on shop expansion

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - EXPENDITURE DETAIL**

Account Number	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
50-430-0923-51110	Salaries & Wages	\$ 798,266	\$ 945,733	\$ 856,991	\$ 923,000
50-430-0923-51121	Overtime	\$ 21,960	\$ 32,167	\$ 19,267	\$ 17,000
50-430-0923-51135	Longevity Pay	\$ 4,350	\$ 5,200	\$ 4,100	\$ 2,850
50-430-0923-51137	Boot Allowance	\$ 2,700	\$ 1,000	\$ 2,800	\$ 3,000
50-430-0923-51141	Unemployment Pay	\$ -	\$ 10,000	\$ -	\$ -
50-430-0923-51142	Workers Compensation	\$ 17,321	\$ 25,000	\$ 16,496	\$ 27,000
50-430-0923-51143	Life & Health Ins	\$ 241,372	\$ 333,000	\$ 266,623	\$ 305,100
50-430-0923-51144	FICA Taxes	\$ 59,874	\$ 78,000	\$ 64,010	\$ 70,000
50-430-0923-51145	Retirement	\$ 31,530	\$ 48,000	\$ 35,541	\$ 89,350
<b>Personnel Services Total</b>		<b>\$ 1,177,373</b>	<b>\$ 1,478,100</b>	<b>\$ 1,265,828</b>	<b>\$ 1,437,300</b>
50-430-0923-52200	Office Supplies	\$ 1,148	\$ 1,500	\$ 403	\$ 1,500
50-430-0923-52205	Small Items Of Equipment	\$ 8,973	\$ 17,500	\$ 13,420	\$ 17,500
50-430-0923-52210	Operating Supplies	\$ 59,407	\$ 91,500	\$ 80,729	\$ 91,500
50-430-0923-52225	Vehicle/Equipment Parts	\$ 12,825	\$ 40,124	\$ 40,124	\$ 35,000
50-430-0923-52237	Uniforms	\$ 6,034	\$ 6,500	\$ 5,282	\$ 6,500
50-430-0923-52245	Gas & Diesel Fuel	\$ 30,910	\$ 30,000	\$ 28,573	\$ 30,000
50-430-0923-52250	Oil, Grease, Etc.	\$ 2,177	\$ 1,700	\$ 3,101	\$ 1,700
50-430-0923-52255	Tires, Tubes, Etc.	\$ 3,861	\$ 6,000	\$ 7,962	\$ 6,000
50-430-0923-52260	Repair Parts-Water	\$ 346,307	\$ 350,000	\$ 299,707	\$ 350,000
50-430-0923-52265	Specialized Equip Repair Parts	\$ 1,725	\$ 8,469	\$ 8,469	\$ 5,000
<b>Supplies &amp; Materials Total</b>		<b>\$ 473,366</b>	<b>\$ 553,293</b>	<b>\$ 487,770</b>	<b>\$ 544,700</b>
50-430-0923-53305	Contracted Services	\$ 18,529	\$ 63,355	\$ 46,246	\$ 82,500
50-430-0923-53312	Software Titles	\$ 43,594	\$ 42,000	\$ 5,024	\$ 36,500
50-430-0923-53315	Postage/Freight	\$ 1,272	\$ 1,352	\$ 1,352	\$ 1,000
50-430-0923-53320	Printing	\$ 250	\$ 350	\$ 95	\$ 350
50-430-0923-53325	Publications/Advertising	\$ -	\$ 100	\$ -	\$ 100
50-430-0923-53330	Membership Fees	\$ 1,147	\$ 1,500	\$ 1,269	\$ 1,500
50-430-0923-53335	Travel & Training	\$ 8,846	\$ 7,000	\$ 5,900	\$ 10,000
50-430-0923-53340	Equipment Rental	\$ 2,353	\$ 6,500	\$ 2,343	\$ 6,500
50-430-0923-53357	Workers Comp Deductible	\$ 1,801	\$ 4,000	\$ 4,000	\$ 1,500
<b>Purchased Services Total</b>		<b>\$ 77,792</b>	<b>\$ 126,157</b>	<b>\$ 66,229</b>	<b>\$ 139,950</b>
50-430-0923-55365	Electric	\$ 8,298	\$ 10,000	\$ 6,896	\$ 10,000
50-430-0923-55370	Gas	\$ 2,570	\$ 3,000	\$ 1,586	\$ 3,000
50-430-0923-55375	Sewer	\$ 189	\$ 200	\$ 194	\$ 200
50-430-0923-55380	Telephone/Data	\$ 15,698	\$ 17,795	\$ 11,141	\$ 18,000
50-430-0923-55385	Water	\$ 1,123	\$ 1,105	\$ 1,105	\$ 900
<b>Utilities Total</b>		<b>\$ 27,877</b>	<b>\$ 32,100</b>	<b>\$ 20,922</b>	<b>\$ 32,100</b>
50-430-0923-59920	Equipment	\$ 150,681	\$ 408,000	\$ 38,639	\$ 408,000
<b>All Other Capital Total</b>		<b>\$ 150,681</b>	<b>\$ 408,000</b>	<b>\$ 38,639</b>	<b>\$ 408,000</b>
<b>Total Water Distribution</b>		<b>\$ 1,907,089</b>	<b>\$ 2,597,650</b>	<b>\$ 1,879,388</b>	<b>\$ 2,562,050</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**WATER UTILITY FUND - EXPENDITURE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Estimate</b>	<b>2025 Budget</b>
50-430-0928-57222	DOLA Water Master Plan	\$ 16,945	\$ 250,000	\$ 250,000	\$ -
50-430-0928-57235	Potential Grant Expense	\$ -	\$ -	\$ -	\$ 500,000
<b>Grants Total</b>		<b>\$ 16,945</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>
50-430-0928-59035	Other Water Main Projects	\$ 172,493	\$ 500,000	\$ 263,587	\$ 600,000
50-430-0928-59036	MCC Upgrade	\$ 317,072	\$ -	\$ -	\$ -
50-430-0928-59037	PCL SCADA Upgrade	\$ 66,608	\$ 870,000	\$ 80,946	\$ 620,000
50-430-0928-59038	Rhodes Ave - Water Main	\$ 48,962	\$ 493,156	\$ 493,156	\$ -
50-430-0928-59039	Raynolds Ave Water Main	\$ 1,326,258	\$ -	\$ -	\$ -
50-430-0928-59041	Lead Service Line Replacement	\$ -	\$ 10,580	\$ 10,580	\$ 500,000
50-430-0928-59042	DWRF Projects	\$ -	\$ 300,000	\$ -	\$ 6,050,000
50-430-0928-59043	Filter Media Replacement	\$ -	\$ 54,648	\$ -	\$ 600,000
50-430-0928-59045	Water Treatment House Remodel	\$ 22,726	\$ 6,216	\$ 6,216	\$ -
50-430-0928-59050	Water Distribution Shop	\$ -	\$ -	\$ -	\$ 500,000
<b>All Other Capital Total</b>		<b>\$ 1,954,119</b>	<b>\$ 2,234,600</b>	<b>\$ 854,485</b>	<b>\$ 8,870,000</b>
<b>Total Water Projects</b>		<b>\$ 1,971,064</b>	<b>\$ 2,484,600</b>	<b>\$ 1,104,485</b>	<b>\$ 9,370,000</b>
<b>Water Fund Grand Total</b>		<b>\$ 7,922,161</b>	<b>\$ 11,050,822</b>	<b>\$ 8,386,880</b>	<b>\$ 18,842,150</b>

## City of Cañon City 2025 Budget

---

### **Raw Water Fund Overview**

---

The Raw Water Fund is established to support additional acquisition of raw water for growth and diversification of Cañon City's water resource portfolio. The Fund also exists to mitigate any drought or water shortage condition.

#### **2024 Major Goals and Accomplishments:**

- ◆ Purchased project water through the Frying Pan/Arkansas Project for storage in Pueblo Reservoir.

#### **2025 Major Goals:**

- ◆ Purchase Frying Pan/Arkansas Project water for storage in Pueblo Reservoir for augmentation plans and drought emergencies.
- ◆ Continue to have available reserves for purchase of water shares to diversify the City's water portfolio.
- ◆ Purchase additional water shares in accordance with the findings of the Water Resource Master Plan.

**CITY OF CAÑON CITY**  
**2025 BUDGET**  
**RAW WATER ACQUISITION FUND SUMMARY**

	<b>2024 Budget</b>	<b>2025 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,334,976	\$ 1,430,881	7.18%
<b>Revenues:</b>			
Tap Fees	\$ 17,500	\$ 17,500	0.00%
Non-Operating Revenue	\$ 50,000	\$ 40,000	-20.00%
<b>Total Revenue</b>	\$ 67,500	\$ 57,500	-14.81%
<b>Total Sources of Funds</b>	\$ 1,402,476	\$ 1,488,381	6.13%
<b>Uses of Funds</b>			
Raw Water Acquisition	\$ 36,000	\$ 438,500	1118.06%
<b>Total Uses of Funds</b>	\$ 36,000	\$ 438,500	1118.06%

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Audited</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Revenues:</b>				
Tap Fees	\$ 37,838	\$ 17,500	\$ 57,579	\$ 17,500
Grants	\$ -	\$ -	\$ -	\$ 400,000
Non-Operating Revenue (Interest Earnings)	\$ 46,331	\$ 50,000	\$ 43,202	\$ 40,000
<b>Total Revenue</b>	<b>\$ 84,169</b>	<b>\$ 67,500</b>	<b>\$ 100,781</b>	<b>\$ 457,500</b>
<b>Total Sources of Funds</b>	<b>\$ 84,169</b>	<b>\$ 67,500</b>	<b>\$ 100,781</b>	<b>\$ 457,500</b>
<b>Uses of Funds:</b>				
Current:				
Raw Water	\$ 17,677	\$ 26,000	\$ 23,868	\$ 428,500
Capital Outlay	\$ -	\$ 10,000	\$ -	\$ 10,000
<b>Total Uses of Funds</b>	<b>\$ 17,677</b>	<b>\$ 36,000</b>	<b>\$ 23,868</b>	<b>\$ 438,500</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 66,492	\$ 31,500	\$ 76,913	\$ 19,000
Available Resources, Beginning of Year	\$ 1,287,476	\$ 1,334,976	\$ 1,353,968	\$ 1,430,881
<b>Available Resources, End of Year</b>	<b>\$ 1,353,968</b>	<b>\$ 1,366,476</b>	<b>\$ 1,430,881</b>	<b>\$ 1,449,881</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**RAW WATER ACQUISITION FUND - REVENUE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>Estimated 2024</b>	<b>2025 Budget</b>
52-430-0921-47241	Potential Grants	\$ -	\$ -	\$ -	\$ 400,000
<b>Grants Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
52-430-0921-45101	Earnings On Deposits & Invest	\$ 46,331	\$ 50,000	\$ 43,202	\$ 40,000
<b>Investment Income Total</b>		<b>\$ 46,331</b>	<b>\$ 50,000</b>	<b>\$ 43,202</b>	<b>\$ 40,000</b>
52-430-0921-48526	Tap Fees	\$ 37,838	\$ 17,500	\$ 57,579	\$ 17,500
<b>Tap Fees Total</b>		<b>\$ 37,838</b>	<b>\$ 17,500</b>	<b>\$ 57,579</b>	<b>\$ 17,500</b>
52-430-0921-48528	Cash In Lieu - Water Shares	\$ 20,000	\$ -	\$ 2,000	\$ 20,000
<b>Capital Contributions Total</b>		<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 20,000</b>
<b>Grand Total</b>		<b>\$ 104,169</b>	<b>\$ 67,500</b>	<b>\$ 102,781</b>	<b>\$ 477,500</b>

**CITY OF CAÑON CITY  
ENTERPRISE FUNDS**

**RAW WATER ACQUISITION FUND - EXPENDITURE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>Estimated 2024</b>	<b>2025 Budget</b>
52-430-0921-53302	Legal Services	\$ 7,362	\$ 12,211	\$ 12,211	\$ 10,000
52-430-0921-53305	Contracted Services	\$ 8,557	\$ 10,289	\$ 10,543	\$ 15,000
<b>Purchased Services Total</b>		<b>\$ 15,920</b>	<b>\$ 22,500</b>	<b>\$ 22,754</b>	<b>\$ 25,000</b>
52-430-0921-54049	Storage Acquisition Fees	\$ 1,757	\$ 3,500	\$ 1,114	\$ 3,500
<b>Program Expenses (Dept. Specific) Total</b>		<b>\$ 1,757</b>	<b>\$ 3,500</b>	<b>\$ 1,114</b>	<b>\$ 3,500</b>
52-430-0921-57235	Potential Grant Expense	\$ -	\$ -	\$ -	\$ 400,000
<b>Grants Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
52-430-0921-59960	Ditch Stock	\$ -	\$ 10,000	\$ -	\$ 10,000
<b>All Other Capital Total</b>		<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>Grand Total</b>		<b>\$ 17,677</b>	<b>\$ 36,000</b>	<b>\$ 23,868</b>	<b>\$ 438,500</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### Stormwater Utility Overview

---

The Stormwater Utility was established to provide for NPDES Phase II compliance and operation and maintenance of the City's stormwater facilities. All costs incurred within the Stormwater Utility are related to the MS4 Permit.

#### 2024 Major Goals and Accomplishments:

- ◆ Maintain compliance with NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Stormwater booth and presentations at local events. Sponsored and participated in several area clean-up events. Attended Colorado Stormwater Council Meetings. Continuance of newsletters & PSA's.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continued tracking of stormwater related calls and illicit discharges to better quantify response for state permit, water quality.
  - Construction SW management: Administered permitting and inspections for Grading, Erosion, and Sediment Control. Co-hosted a regional stormwater seminar in Pueblo for contractors, municipal employees and other interested parties.
  - Post-construction SW management: Performed inspection of all stormwater detention facilities. Continued mapping and inspecting all stormwater facilities with GPS equipment. Database implementation:
  - Good Housekeeping and Pollution Prevention: Inspections of City owned/managed storm water facilities and other facilities. Contracted for the maintenance of stormwater facilities.
- ◆ Continued maintenance of existing stormwater system by dedicated crew & equipment
- ◆ Continued construction of Rhodes Avenue COP funded stormwater project

#### 2025 Major Goals:

- ◆ Maintain compliance with NPDES Phase II Storm Water Permit.
  - Public Education & Participation: Increase presentations to groups and schools. Participate in local summer festivals with a SW booth/table. Continue to participate in committees with Colorado Stormwater Council.
  - Illicit Discharge Detection & Elimination: Enforcement of Stormwater Program requirements. Continue outfall sampling and detection for illicit discharges
  - Construction SW management: Administer permitting and inspections for Grading, Erosion, and Sediment Control.
  - Post-construction SW management: Perform inspection of all stormwater detention facilities.
  - Good Housekeeping and Pollution Prevention: Continue to inspect City owned/managed storm water facilities and other facilities. Contract for the maintenance of stormwater facilities.
- ◆ Continued maintenance of existing stormwater system by dedicated crew & equipment
- ◆ Finalize construction of Rhodes Avenue COP funded stormwater project

# CITY OF CAÑON CITY

## 2025 BUDGET

### STORMWATER UTILITY FUND SUMMARY

	2024 Budget	2025 Budget	% Change
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 3,891,302	\$ 4,345,523	11.67%
<b>Revenues:</b>			
Operating Revenue	\$ 2,539,125	\$ 2,604,466	2.57%
Non-Operating Revenue	42,500	41,500	-2.35%
<b>Total Revenues</b>	\$ 2,581,625	\$ 2,645,966	2.49%
<b>Total Sources of Funds</b>	\$ 6,472,927	\$ 6,991,489	8.01%
<b>Uses of Funds</b>			
Stormwater Operations	\$ 1,025,375	\$ 1,042,300	1.65%
Debt Service	667,150	545,124	-18.29%
Capital Outlay	2,419,790	2,995,000	23.77%
<b>Total Uses of Funds</b>	\$ 4,112,315	\$ 4,582,424	11.43%
<b>Other Financing Sources (Uses)</b>			
COP Financing Proceeds	\$ 42,500	\$ 41,500	100.00%
Transfer from Other Funds	\$ 152,000	\$ 152,000	100.00%
Transfer to Other Funds	\$ (495,000)	\$ (495,000)	0.00%
<b>Total Other Financing Sources (Uses)</b>	\$ (300,500)	\$ (301,500)	-0.33%

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND**  
**BUDGET STATEMENT**

	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Revenues:</b>				
Grants	\$ -	\$ 60,000	\$ -	\$ 60,000
Fees & Charges for Services	2,289,234	2,294,125	2,394,657	2,516,966
Fines & Penalty	12,601	10,000	13,677	7,500
Investment Income	185,705	175,000	178,570	20,000
Other Resources	-	-	9,725	-
<b>Total Operating/Non Operating Revenue</b>	<b>\$ 2,487,539</b>	<b>\$ 2,539,125</b>	<b>\$ 2,596,629</b>	<b>\$ 2,604,466</b>
<b>Uses of Funds:</b>				
Stormwater Operations	\$ 554,546	\$ 1,025,375	\$ 688,954	\$ 1,042,300
Debt Service	227,203	667,150	659,413	545,124
Capital Outlay	593,002	2,419,790	1,156,545	2,995,000
<b>Total Uses of Funds</b>	<b>\$ 1,374,751</b>	<b>\$ 4,112,315</b>	<b>\$ 2,504,912</b>	<b>\$ 4,582,424</b>
Excess of Revenues Over (Under) Uses of Funds	\$ 1,112,788	\$ (1,573,190)	\$ 91,718	\$ (1,977,958)
<b>Other Financing Sources (Uses)</b>				
Capital Contributions	\$ 39,157	\$ 42,500	\$ 34,223	\$ 41,500
Insurance Recoveries	1,381	-	-	-
Transfer from Other Funds	200,000	152,000	152,000	152,000
Transfer to Other Funds	(543,300)	(495,000)	(495,000)	(495,000)
<b>Total Other Financing Sources</b>	<b>\$ (302,763)</b>	<b>\$ (300,500)</b>	<b>\$ (308,777)</b>	<b>\$ (301,500)</b>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Uses of Funds	\$ 810,026	\$ (1,873,690)	\$ (217,059)	\$ (2,279,458)
Available Resources, Beginning of Year	3,752,557	3,891,302	4,562,583	4,345,523
<b>Available Resources, End of Year</b>	<b>\$ 4,562,583</b>	<b>\$ 2,017,612</b>	<b>\$ 4,345,523</b>	<b>\$ 2,066,065</b>
<b>Less Reserved Available Resources:</b>				
Operating Reserve	\$ 384,000	\$ 312,400	\$ 243,300	\$ 315,900
COP Project Fund	2,605,455	-	2,007,778	-
Subsequent Year's Lease Payment	558,300	561,300	561,300	558,700
Capital Reserve	404,164	454,358	435,291	475,291
<b>Total Reserved Available Resources</b>	<b>\$ 3,951,919</b>	<b>\$ 1,328,058</b>	<b>\$ 3,247,669</b>	<b>\$ 1,349,891</b>
<b>Unreserved Available Resources</b>	<b>\$ 610,664</b>	<b>\$ 689,554</b>	<b>\$ 1,097,854</b>	<b>\$ 716,174</b>

# Stormwater Utility Fund - Stormwater Utility Fees

Account # 55-430-0955-34451

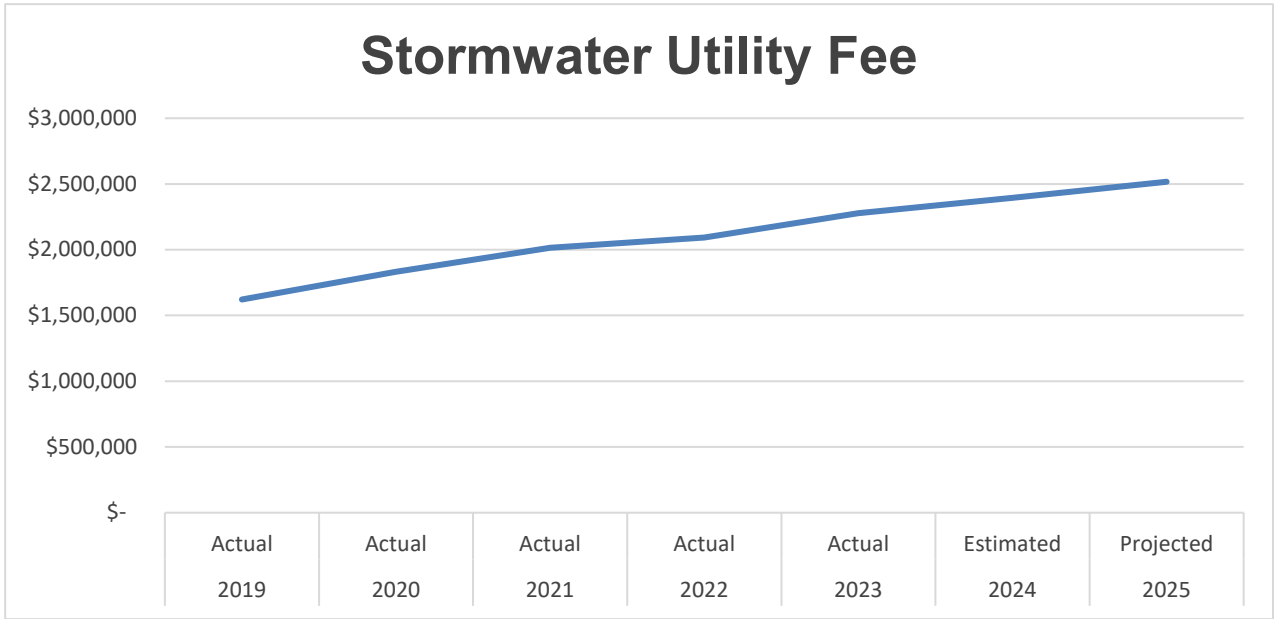
**Description:** The Stormwater Utility generates funds for stormwater facility maintenance, construction, and state and federal clean water quality mandates. The Clean Water Act is a federal law that regulates stormwater quality, protecting our streams and rivers from pollutants. The Stormwater Utility handles the customers' stormwater runoff which is generated by rain or snowmelt. The user fees are calculated by multiplying the rate by the area of impervious surface on the user's property. "Impervious surface" means manmade surfaces or covers on or in real property that have decreased the rate of stormwater infiltration into the earth. Some examples of impervious surface are buildings, driveways, patios, sidewalks, parking lots or other hard surfaces.

**History:**

Year		Amount	% Change from Previous Year
2019	Actual	\$ 1,621,530	56.49%
2020	Actual	\$ 1,832,517	13.01%
2021	Actual	\$ 2,014,481	9.93%
2022	Actual	\$ 2,091,855	3.84%
2023	Actual	\$ 2,278,000	8.90%
2024	Estimated	\$ 2,394,657	5.12%
2025	Projected	\$ 2,516,966	5.11%

**Projection:** The 2024 projected Stormwater Utility Fees are calculated based on the estimated billable impervious surface (37,924,438 sq. ft.).

**Comments:** The City implemented the Stormwater Utility Fee on December 1, 2005. The original billed impervious surface (31,849,000 sq. ft.) has increased by 19% during the last 19 years due to new construction within the City and for square footage corrections determined by the City. Based on the recommendations of a study prepared by an independent consultant, the City increased rates January 1, 2019 and anticipates increasing rates annually. The revenue generated by these increases will provide funding for the full cost of the Stormwater operations, as well as, for a \$562k debt service payment for a Certificates of Participation (COP) issuance that was entered into in 2019. The COP will provide \$8 million for various stormwater improvement projects.



**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - REVENUE DETAIL**

Account #	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
55-430-0955-47241	Potential Grants	\$ -	\$ 60,000	\$ -	\$ 60,000
<b>Grants Total</b>		<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>
55-430-0955-34451	Stormwater Utility Fees	\$ 2,289,234	\$ 2,294,125	\$ 2,394,657	\$ 2,516,966
<b>Fees &amp; Charges for Services Total</b>		<b>\$ 2,289,234</b>	<b>\$ 2,294,125</b>	<b>\$ 2,394,657</b>	<b>\$ 2,516,966</b>
55-430-0955-35522	Penalty Utility Billing	\$ 12,433	\$ 10,000	\$ 13,677	\$ 7,500
55-430-0955-35523	Penalty - Stormwater Enforce	168	-	-	-
<b>Fines &amp; Penalty Total</b>		<b>\$ 12,601</b>	<b>\$ 10,000</b>	<b>\$ 13,677</b>	<b>\$ 7,500</b>
55-430-0955-45101	Earnings On Deposits & Invest	\$ 185,705	\$ 175,000	\$ 178,570	\$ 20,000
<b>Investment Income Total</b>		<b>\$ 185,705</b>	<b>\$ 175,000</b>	<b>\$ 178,570</b>	<b>\$ 20,000</b>
55-430-0955-46402	Refund Of Expenditures	\$ -	\$ -	\$ 9,725	\$ -
<b>Other Resources Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,725</b>	<b>\$ -</b>
55-430-0955-48537	Stormwater Impact Fee	\$ 34,807	\$ 40,000	\$ 31,127	\$ 40,000
55-430-0955-48551	Construction Runoff Mgmt Fee	4,350	2,500	3,096	1,500
<b>Capital Contributions Total</b>		<b>\$ 39,157</b>	<b>\$ 42,500</b>	<b>\$ 34,223</b>	<b>\$ 41,500</b>
55-430-0955-46201	Insurance Recoveries	\$ 1,381	\$ -	\$ -	\$ -
<b>Insurance Recoveries Total</b>		<b>\$ 1,381</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
55-430-0955-49110	Transfer From Other Funds	\$ 200,000	\$ 152,000	\$ 152,000	\$ 152,000
<b>Transfers Total</b>		<b>\$ 200,000</b>	<b>\$ 152,000</b>	<b>\$ 152,000</b>	<b>\$ 152,000</b>
<b>Grand Total</b>		<b>\$ 2,728,077</b>	<b>\$ 2,733,625</b>	<b>\$ 2,782,852</b>	<b>\$ 2,797,966</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

Account Number	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
55-430-0955-51110	Salaries & Wages	\$ 237,586	\$ 285,237	\$ 249,142	\$ 302,000
55-430-0955-51121	Overtime	1,093	2,000	984	2,000
55-430-0955-51134	PTO Buyback	2,527	-	2,527	-
55-430-0955-51135	Longevity Pay	2,888	2,288	2,288	2,150
55-430-0955-51137	Boot Allowance	750	900	600	600
55-430-0955-51142	Workers Compensation	283	3,841	3,841	12,000
55-430-0955-51143	Life & Health Ins	70,502	93,159	80,258	97,700
55-430-0955-51144	FICA Taxes	17,397	22,550	18,049	23,600
55-430-0955-51145	Retirement	10,999	14,350	11,052	14,800
<b>Personnel Services Total</b>		<b>\$ 344,024</b>	<b>\$ 424,325</b>	<b>\$ 368,741</b>	<b>\$ 454,850</b>
55-430-0955-52200	Office Supplies	\$ -	\$ 250	\$ 19	\$ 250
55-430-0955-52205	Small Items Of Equipment	583	22,500	48	22,500
55-430-0955-52210	Operating Supplies	932	13,750	1,063	62,500
55-430-0955-52225	Vehicle/Equipment Parts	1,287	7,500	52	7,500
55-430-0955-52237	Uniforms	884	1,200	939	1,200
55-430-0955-52245	Gas & Diesel Fuel	6,219	12,500	5,981	10,000
55-430-0955-52250	Oil, Grease, Etc.	82	1,000	115	1,000
55-430-0955-52255	Tires, Tubes, Etc.	-	2,500	-	2,500
55-430-0955-52265	Specialized Equip Repair Parts	-	2,000	-	2,000
<b>Supplies &amp; Materials Total</b>		<b>\$ 9,987</b>	<b>\$ 63,200</b>	<b>\$ 8,217</b>	<b>\$ 109,450</b>
55-430-0955-53305	Contracted Services	\$ 86,707	\$ 203,133	\$ 131,271	\$ 200,500
55-430-0955-53312	Software Titles	5,945	30,300	15,401	20,800
55-430-0955-53315	Postage/Freight	95	4,200	4,200	500
55-430-0955-53320	Printing	-	400	-	400
55-430-0955-53325	Publications/Advertising	6,033	7,500	4,529	7,500
55-430-0955-53330	Membership Fees	887	1,450	952	1,300
55-430-0955-53335	Travel & Training	977	4,000	742	4,000
55-430-0955-53350	Other Fees & Charges	68,677	118,867	118,867	75,000
55-430-0955-53355	Insurance/Bonds	4,384	14,496	5,920	15,000
55-430-0955-53357	Workers Comp Deductible	-	504	504	-
55-430-0955-53726	GIS Authority	21,851	27,000	25,226	27,000
<b>Purchased Services Total</b>		<b>\$ 195,556</b>	<b>\$ 411,850</b>	<b>\$ 307,612</b>	<b>\$ 352,000</b>
55-430-0955-55365	Electric	\$ 299	\$ 500	\$ 309	\$ 500
55-430-0955-55380	Telephone/Data	2,842	3,000	1,975	3,000
55-430-0955-55385	Water	1,838	2,500	2,100	2,500
<b>Utilities Total</b>		<b>\$ 4,979</b>	<b>\$ 6,000</b>	<b>\$ 4,384</b>	<b>\$ 6,000</b>
55-430-0955-56610	Principal	\$ (14,859)	\$ 395,585	\$ 387,848	\$ 417,984
55-430-0955-56620	Interest Expense	239,563	269,065	269,065	124,640
55-430-0955-56640	Paying Agent Fees	2,500	2,500	2,500	2,500
<b>Debt Service Total</b>		<b>\$ 227,203</b>	<b>\$ 667,150</b>	<b>\$ 659,413</b>	<b>\$ 545,124</b>

**CITY OF CAÑON CITY**  
**ENTERPRISE FUNDS**  
**STORMWATER UTILITY FUND - EXPENDITURE DETAIL**

Account Number	Description	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
55-430-0955-57235	Potential Grant Expense	\$ -	\$ 120,000	\$ -	\$ 120,000
<b>Grants Total</b>		<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>
55-430-0955-58750	Transfer To Other Funds	\$ 543,300	\$ 495,000	\$ 495,000	\$ 495,000
<b>Transfers Total</b>		<b>\$ 543,300</b>	<b>\$ 495,000</b>	<b>\$ 495,000</b>	<b>\$ 495,000</b>
55-430-0955-59046	Rhodes Ave - Stormwater	\$ 557,848	\$ 2,194,790	\$ 1,146,319	\$ 2,930,000
55-430-0955-59900	Land	159	13,344	71	25,000
55-430-0955-59920	Equipment	34,995	1,656	1,655	40,000
55-430-0955-59950	Other Improvements	-	210,000	8,500	-
<b>All Other Capital Total</b>		<b>\$ 593,002</b>	<b>\$ 2,419,790</b>	<b>\$ 1,156,545</b>	<b>\$ 2,995,000</b>
<b>Grand Total</b>		<b>\$ 1,918,051</b>	<b>\$ 4,607,315</b>	<b>\$ 2,999,912</b>	<b>\$ 5,077,424</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

## City of Cañon City 2025 Budget

---

### **Self Insurance Fund Overview**

---

The Self Insurance Fund is used to account for the City's self-funded insurance program which provides benefits for City employees. The program's benefits include medical, dental, vision, short-term and long-term disability and life insurance coverage. Under the direction of the City Administrator, the Finance Department and the Human Resources Department oversees the operations of the program. With assistance of the City's contractual Benefits Advisor, the Finance Department develops recommendations concerning rates and benefits and presents these to City Council for their consideration. The program's rates are computed to provide sufficient resources to pay fixed administrative costs (i.e. claims administration, cost containment services and stop loss insurance) as well as payment for estimated claims costs.

#### **2024 Major Goals and Accomplishments:**

- ◆ Prepared a comprehensive rate analysis for the 2024 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Continued administering the Affordable Care Act (ACA) reporting requirements for Health Plans and Employers.
- ◆ Implemented plan changes which enhance the benefits while meeting the goals of the City.

#### **2025 Major Goals:**

- ◆ Prepare a comprehensive rate analysis for the 2025 plan year that includes the continuing goal for maintaining plan retained earnings at a minimum level of 30% of annual expenditures while maintaining premiums that are competitive with the market.
- ◆ Recommended a 3% increase in premiums
- ◆ Monitor plan changes to ensure the goals of the City continue to be met.

**CITY OF CAÑON CITY**  
**2025 BUDGET**  
**SELF INSURANCE FUND SUMMARY**

	<b>2024 Budget</b>	<b>2025 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 1,622,143	\$ 2,108,120	29.96%
<b>Revenues:</b>			
Charges for Services	\$ 2,950,000	\$ 3,070,000	4.07%
Interest	50,000	60,000	20.00%
<b>Total Revenue</b>	\$ 3,000,000	\$ 3,130,000	4.33%
<b>Total Sources of Funds</b>	\$ 4,622,143	\$ 5,238,120	13.33%
<b>Uses of Funds</b>			
Self Insurance	\$ 2,841,823	\$ 3,174,000	11.69%
<b>Total Uses of Funds</b>	\$ 2,841,823	\$ 3,174,000	11.69%

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Audited</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Revenues:</b>				
Fees & Charges for Services	\$ 2,904,431	\$ 2,950,000	\$ 3,049,518	\$ 3,070,000
Investment Income	52,069	50,000	62,301	60,000
<b>Total Revenue</b>	<b>\$ 2,956,500</b>	<b>\$ 3,000,000</b>	<b>\$ 3,111,819</b>	<b>\$ 3,130,000</b>
<b>Total Sources of Funds</b>	<b>\$ 2,956,500</b>	<b>\$ 3,000,000</b>	<b>\$ 3,111,819</b>	<b>\$ 3,130,000</b>
<b>Uses of Funds:</b>				
Current:				
Claims	\$ 1,853,409	\$ 2,222,323	\$ 2,336,500	\$ 2,500,000
Premuims	\$ 363,151	\$ 424,619	\$ 374,619	\$ 478,000
Adminstration Fees	158,229	194,881	180,704	196,000
<b>Total Uses of Funds</b>	<b>\$ 2,374,789</b>	<b>\$ 2,841,823</b>	<b>\$ 2,891,823</b>	<b>\$ 3,174,000</b>
Excess of Revenues Over (Under)				
Uses of Funds	\$ 581,711	\$ 158,177	\$ 219,996	\$ (44,000)
Available Resources, Beginning of Year	1,306,413	1,622,143	1,888,124	2,108,120
<b>Available Resources, End of Year</b>	<b>\$ 1,888,124</b>	<b>\$ 1,780,320</b>	<b>\$ 2,108,120</b>	<b>\$ 2,064,120</b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - REVENUE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>Estimated 2024</b>	<b>2025 Budget</b>
60-410-0180-34389	Claims Reimbursements	\$ 46,637	\$ 50,000	\$ 51,093	\$ 50,000
60-410-0180-34390	Misc. Reimbursements	-	-	22	-
60-410-0180-34901	Premiums - City Of Canon City	2,850,663	2,880,000	2,986,857	3,000,000
60-410-0180-34905	Premiums - COBRA	7,131	20,000	11,546	20,000
<b>Fees &amp; Charges for Services Total</b>		<b>\$ 2,904,431</b>	<b>\$ 2,950,000</b>	<b>\$ 3,049,518</b>	<b>\$ 3,070,000</b>
60-410-0180-45101	Earnings On Deposits & Invest	\$ 52,069	\$ 50,000	\$ 62,301	\$ 60,000
<b>Investment Income Total</b>		<b>\$ 52,069</b>	<b>\$ 50,000</b>	<b>\$ 62,301</b>	<b>\$ 60,000</b>
<b>Grand Total</b>		<b>\$ 2,956,500</b>	<b>\$ 3,000,000</b>	<b>\$ 3,111,819</b>	<b>\$ 3,130,000</b>

**CITY OF CAÑON CITY**  
**INTERNAL SERVICE FUND**  
**SELF INSURANCE FUND - EXPENDITURE DETAIL**

<b>Account Number</b>	<b>Description</b>	<b>2023 Audited</b>	<b>2024 Budget</b>	<b>Estimated 2024</b>	<b>2025 Budget</b>
60-410-0180-54601	Medical Claims	\$ 1,853,409	\$ 2,222,323	\$ 2,336,500	\$ 2,500,000
60-410-0180-54603	Stop Loss-Specific	341,984	400,000	350,000	453,000
60-410-0180-54604	Other Self Ins Fees & Charges	12,391	15,000	14,550	15,000
60-410-0180-54605	Dental Network Access Fee	3,622	5,000	4,175	5,000
60-410-0180-54606	Meritain Admin Fees	101,669	125,000	117,000	125,000
60-410-0180-54607	Cofinity Admin. Fees	29,157	3,219	-	36,000
60-410-0180-54608	PPO Fees	-	32,162	32,162	-
60-410-0180-54609	Pre-Certification Fees	6,610	8,000	7,300	8,500
60-410-0180-54610	Pre-Existing Fees	4,002	5,000	4,650	5,000
60-410-0180-54613	Health Care Exchange Fees	778	1,500	867	1,500
60-410-0180-54614	Vision Insurance Premiums	21,166	24,619	24,619	25,000
<b>Program Expenses (Dept. Specific) Total</b>		<b>\$ 2,374,789</b>	<b>\$ 2,841,823</b>	<b>\$ 2,891,823</b>	<b>\$ 3,174,000</b>
<b>Grand Total Self Insurance Fund</b>		<b>\$ 2,374,789</b>	<b>\$ 2,841,823</b>	<b>\$ 2,891,823</b>	<b>\$ 3,174,000</b>

3,174,000



**THIS PAGE INTENTIONALLY LEFT BLANK**

---

## Lakeside and Greenwood Cemeteries Overview

---

The Parks Department assumed responsibility in December of 2013 for the operation and maintenance of both Lakeside and Greenwood Cemeteries as the entire Cemetery Department was eliminated at that time. Lakeside Cemetery is a perpetual care facility that averages over 100 burials annually and contains over 40 acres of turf that is mowed weekly and over 10,000 headstones that are trimmed around each week. The Parks Department ensures that; burial services are performed in a courteous and respectful manner; good turf grass management practices are followed; trees and shrubs are maintained, and irrigation system maintenance is performed. Lakeside Cemetery has produced revenue in excess of \$91,000 annually over the last five years from the sale of grave spaces, grave openings and closings, foundation installation and other services provided by the Parks Department which is deposited in the Perpetual Care Fund.

Greenwood Pioneer Cemetery is a historic dry land cemetery and requires minimal maintenance, the cemetery is mowed and trimmed on an as needed basis and still receives the occasional burial. The Greenwood Cemetery Committee's budget is used for the repair and restoration of headstones and grave markers as well as other projects and maintenance needs within the cemetery.

### **2024 Major Goals and Accomplishments:**

- ◆ Successfully maintained all aspects of both Lakeside and Greenwood Cemeteries.
- ◆ Began re-seeding sparse areas in Lakeside Cemetery.
- ◆ Began clean up of storage area in preparation of the cemetery expansion project

### **2025 Major Goals:**

- ◆ Successfully operate and maintained all aspects of both cemeteries.
- ◆ Continue clean up efforts in the storage area in Lakeside Cemetery.
- ◆ Continue re-seeding areas in need.

**CITY OF CAÑON CITY**  
**2025 BUDGET**  
**CEMETERY FUND SUMMARY**

	<b>2024 Budget</b>	<b>2025 Budget</b>	<b>% Change</b>
<b>Sources of Funds</b>			
<b>Beginning Balance</b>	\$ 2,386,108	\$ 2,488,419	4.29%
<b>Revenues</b>			
Revenues	\$ 90,500	\$ 101,800	100.00%
<b>Total Revenues</b>	\$ 90,500	\$ 101,800	100.00%
<b>Total Sources of Funds</b>	\$ 2,476,608	\$ 2,590,219	4.59%

**CITY OF CAÑON CITY**  
**CEMETERY FUND**  
**CEMETERY - BUDGET STATEMENT**

	<b>2023</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>
	<b>Audited</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Revenues</b>				
Fees & Charges for Services	\$ 15,950	\$ 15,500	\$ 16,498	\$ 16,800
Investment Income	81,854	75,000	73,409	85,000
<b>Total Revenues</b>	<b>\$ 97,804</b>	<b>\$ 90,500</b>	<b>\$ 89,907</b>	<b>\$ 101,800</b>
 Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	 \$ 97,804	 \$ 90,500	 \$ 89,907	 \$ 101,800
 Fund Balances, Beginning of Year	 \$ 2,300,708	 \$ 2,386,108	 \$ 2,398,512	 \$ 2,488,419
 <b>Fund Balances, End of Year</b>	 <b>\$ 2,398,512</b>	 <b>\$ 2,476,608</b>	 <b>\$ 2,488,419</b>	 <b>\$ 2,590,219</b>

CITY OF CAÑON CITY  
CEMETERY FUND  
REVENUE DETAIL

Account Number	Description	2023 Audited	2024 Budget	Estimated 2024	2025 Budget
21-450-0522-34605	Sale Of Grave Spaces	\$15,150	\$15,000	\$16,098	\$16,000
21-450-0522-34802	Deed Transfer Fee	\$800	\$500	\$400	\$800
<b>Fees &amp; Charges for Services Total</b>		\$15,950	\$15,500	\$16,498	\$16,800
21-450-0522-45101	Earnings On Deposits & Invest	\$81,854	\$75,000	\$73,409	\$85,000
<b>Investment Income Total</b>		\$81,854	\$75,000	\$73,409	\$85,000
<b>Total Cemetery Fund</b>		\$97,804	\$90,500	\$89,907	\$101,800

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2025 Budget	2026	2027	2028	2029
<b>GENERAL FUND:</b>					
<b>Non-Departmental (Council):</b>					
Property Acquisitions	\$ 400,000	\$ 284,000	\$ -	\$ -	\$ -
<b>Computer Resources (A. Owens):</b>					
Backup Storage	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Networking Hardware	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Storage Appliance	\$ -	\$ -	\$ -	\$ 120,000	\$ -
Server replacement	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 20,000
Vehicle Replacement	\$ -	\$ 40,000	\$ -	\$ -	\$ -
<b>Facilities (L. Evans):</b>					
Backup generator at City Hall	\$ 700,000	\$ -	\$ -	\$ -	\$ -
Window replacement various City Buildings	\$ 19,200	\$ -	\$ -	\$ -	\$ -
Elevator replacement Library	\$ 200,000	\$ -	\$ -	\$ -	\$ -
<b>Police Administration (J. Schick):</b>					
Garage Expansion	\$ -	\$ 700,000	\$ -	\$ -	\$ -
Impound Lot Expansion	\$ 55,000	\$ -	\$ -	\$ -	\$ -
PD Staff Vehicles	\$ 75,000	\$ -	\$ -	\$ -	\$ -
<b>Police Patrol (J. Schick):</b>					
Police Vehicles with required equipment	\$ 65,000	\$ -	\$ -	\$ -	\$ -
<b>Equipment Repair (L. Evans):</b>					
Shop Equipment	\$ 6,500	\$ -	\$ -	\$ -	\$ -
<b>Streets Maintenance (T. Falgien):</b>					
Tandem Dump truck with sander and snow plow	\$ 287,781				
3 Axle Box Trailer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Service Truck with Basket	\$ 125,000	\$ -	\$ -	\$ -	\$ -
Oil Tanker/Distributor	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Skid Loader	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Street Sweeper	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Front End Loader	\$ -	\$ -	\$ -	\$ -	\$ 180,000
<b>Engineering (L. Evans):</b>					
Vehicle Replacement	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000
Survey Equipment Replacement	\$ -	\$ 35,000	\$ -	\$ -	\$ -
<b>Streets Projects (L. Evans):</b>					
Street reconstruction / overlays	\$ 550,000	\$ 600,000	\$ 650,000	\$ 700,000	\$ 750,000
Ditch Crossings	\$ 639,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Miscellaneous concrete repairs	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000
Parking Lot Resurfacing	\$ 170,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Downtown alleys	\$ 175,000	\$ 400,000	\$ -	\$ -	\$ -
Wayfinding Kiosks	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>Culture and Recreation (R. Brady):</b>					
Pedestrian Bridge Repairs/Inspections	\$ 55,000	\$ 50,000	\$ 50,000	\$ -	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,752,481</b>	<b>\$ 2,694,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,460,000</b>	<b>\$ 1,545,000</b>
<b>PARK IMPROVEMENT FUND (R.Brady):</b>					
Cemetery Design Project	\$ 85,000	\$ 350,000	\$ 350,000	\$ 300,000	\$ 300,000
Landscaping Hwy 50/East 15th St	\$ 32,000	\$ -	\$ -	\$ -	\$ -
Centennial Park/Rudd Park Tennis Court Resurfacing	\$ 111,000	\$ -	\$ -	\$ -	\$ -
Riverbank stabilization	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Centennial Park Master Plan	\$ 100,000	\$ 250,000	\$ 200,000	\$ -	\$ -
Dump Truck	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Playground Replacement Mountain View Park/Rudd Park	\$ -	\$ -	\$ 325,000	\$ 325,000	\$ -
Rudd Park Restroom Facility	\$ -	\$ -	\$ -	\$ 350,000	\$ -
<b>TOTAL PARK IMPROVEMENT FUND</b>	<b>\$ 628,000</b>	<b>\$ 600,000</b>	<b>\$ 955,000</b>	<b>\$ 975,000</b>	<b>\$ 300,000</b>

CITY OF CAÑON CITY  
CAPITAL IMPROVEMENT PLAN

Dept. / Capital Outlay Description	2025 Budget	2026	2027	2028	2029
<b>CONSERVATION TRUST FUND (R.Brady):</b>					
3/4 Ton 4 Wheel Drive 4 Door Pickup Truck	\$ 55,000	\$ -	\$ 58,000	\$ -	\$ 60,000
Commercial turf mower	\$ 26,000	\$ -	\$ 27,000	\$ -	\$ 28,000
Cemetery Mule UTV	\$ 18,000	\$ -	\$ -	\$ 21,000	
Irrigation Controllers	\$ -	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL CONSERVATION TRUST FUND</b>	<b>\$ 99,000</b>	<b>\$ 30,000</b>	<b>\$ 85,000</b>	<b>\$ 21,000</b>	<b>\$ 88,000</b>

<b>QUALITY OF LIFE FUND:</b>					
Shop Expansion Project	\$ 850,000	\$ -	\$ -	\$ -	\$ -
Community Broadband	\$ 500,000	\$ -	\$ -	\$ -	\$ -
CDOT RMS Opportunity 1 Grant (CDOT 25267)	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -
Four Mile Lane Bridge Rehab (CDOT 24573)	\$ 199,588	\$ -	\$ -	\$ -	\$ -
US HWY 50 East Lighting (CDOT 23815)	\$ 725,000	\$ -	\$ -	\$ -	\$ -
Central & Orchard Safety Improvements	\$ 80,000	\$ 1,000,000	\$ -	\$ -	\$ -
Clocktower Plaza	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
BHE/West Gateway Park	\$ 802,800				
3rd Street Connector (CDOT 25873)	\$ 75,000	\$ 675,000	\$ -	\$ -	\$ -
<b>TOTAL QUALITY OF LIFE FUND</b>	<b>\$ 5,682,388</b>	<b>\$ 1,675,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>STREET IMPROVEMENT FUND:</b>					
Street Improvements	\$ 7,303,842	\$ 6,878,632	\$ -	\$ -	\$ -
<b>TOTAL STREET IMPROVEMENT FUND</b>	<b>\$ 7,303,842</b>	<b>\$ 6,878,632</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>WATER FUND:</b>					
<b>Water Treatment (T. Payne):</b>					
Low Head Pump Station Vertical Pump Replacement	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Low Head Pump Station 30" Discharge Line Rehab Project	\$ -	\$ -	\$ -	\$ 600,000	\$ -
Pond A Raw Water Mixing Unit	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Emergency Generators	\$ 50,000	\$ -	\$ -	\$ -	\$ 400,000
<b>Water Distribution (T. Payne):</b>					
Pick-up truck replacements	\$ 40,000	\$ 50,000	\$ -	\$ 50,000	\$ 50,000
Utility service truck replacements	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -
Tandem dump truck	\$ 198,000				
Flat bed dump truck	\$ 170,000	\$ -	\$ 175,000	\$ 175,000	\$ 200,000
<b>Water Projects (T. Payne):</b>					
PLC/SCADA Replacement	\$ 620,000	\$ -	\$ -	\$ -	\$ -
Drinking Water Revolving Fund Projects	\$ 6,050,000	\$ -	\$ -	\$ -	\$ -
East and West filter media replacement	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -
Lead Service Lines replacement program	\$ 500,000	\$ 4,000,000	\$ -	\$ -	\$ -
Water Distribution Shop	\$ 500,000	\$ 1,500,000			
Water main replacement and 2A Projects	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
<b>TOTAL WATER FUND</b>	<b>\$ 9,328,000</b>	<b>\$ 7,050,000</b>	<b>\$ 1,125,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,250,000</b>

<b>RAW WATER FUND (T. Payne)</b>					
Ditch stock purchases	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Reservoir feasibility study	\$ 400,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RAW WATER FUND</b>	<b>\$ 410,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

<b>STORMWATER UTILITY FUND</b>					
Rhodes/E. Main Stormwater project	\$ 2,930,000	\$ -	\$ -	\$ -	\$ -
Stormwater 2A Projects	\$ -	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000
Property acquisition	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
4X4 Pickup	\$ 40,000	\$ -	\$ -	\$ -	\$ -
VacTruck	\$ -	\$ -	\$ -	\$ 400,000	\$ -
<b>TOTAL STORMWATER UTILITY</b>	<b>\$ 2,995,000</b>	<b>\$ 1,025,000</b>	<b>\$ 225,000</b>	<b>\$ 625,000</b>	<b>\$ 225,000</b>

<b>CITYWIDE GRAND TOTAL</b>	<b>\$ 30,198,711</b>	<b>\$ 19,962,632</b>	<b>\$ 3,650,000</b>	<b>\$ 4,666,000</b>	<b>\$ 3,418,000</b>
-----------------------------	----------------------	----------------------	---------------------	---------------------	---------------------

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

**Administration**

	<b><u>2024 FTE Count</u></b>	<b><u>2025 FTE Count</u></b>
Administrative Clerk - Senior	1	1
City Administrator	1	1
Deputy City Administrator/Community Development Director*	0	1
<b>Total Administration</b>	<b>2</b>	<b>3</b>

**Building Dept**

Building Official	1	1
Inspector - Building	1	1
Plan Reviewer - Building*	0	1
Technician - Building Permit	0.5	0.5
<b>Total Building Dept</b>	<b>2.5</b>	<b>3.5</b>

**City Clerk**

City Clerk	1	1
<b>Total City Clerk</b>	<b>1</b>	<b>1</b>

**Economic Development**

Grant Writer	1	1
Manager - Economic Development	1	1
Small Business Liaison	1	1
<b>Total Economic Development</b>	<b>3</b>	<b>3</b>

**Engineering**

Administrative Clerk I - Public Works*	0	1
Civil Engineer	1	1
Director - Public Works	1	1
Inspector - Construction	1	1
Specialist - Engineering	1	1
Specialist - Geographic Information Systems	1	1
Technician - Engineering/Drafting	1	1
<b>Total Engineering</b>	<b>6</b>	<b>7</b>

**Equipment Repair**

Foreman - Equipment Repair	1	1
Director - Equipment/Facilities*	1	0
Mechanic - Equipment Repair	1	1
Technician - Equipment Repair	1	1
<b>Total Equipment Repair</b>	<b>4</b>	<b>3</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

<b><u>Facilities</u></b>	<b><u>2024 FTE Count</u></b>	<b><u>2025 FTE Count</u></b>
Foreman - Facilities Maintenance	1	1
Worker - Facilities Maintenance	1	1
<b>Total Facilities</b>	<b>2</b>	<b>2</b>
<b><u>Finance</u></b>		
Cashier	1	1
Director - Finance	1	1
Manager - Accounting	2	2
Senior Technician - Purchasing	1	1
Specialist I - Utility Billing	1	1
Specialist II - Utility Billing	1	1
Technician - Accounting (Accounts Payable)	1	1
Technician - Accounting (Payroll)	1	1
Technician - Accounting (Sales and Use Tax)	1	1
<b>Total Finance</b>	<b>10</b>	<b>10</b>
<b><u>Human Resources</u></b>		
Director - Human Resources	1	1
Generalist - Human Resources	1	1
Specialist - Human Resources*	0	1
Specialist - Human Resources (Sponsored Intern)	1	1
<b>Total Human Resources</b>	<b>3</b>	<b>4</b>
<b><u>Information Technology</u></b>		
Manager - Information Technology	1	1
Technician I - Information Technology	1	1
Technician II - Information Technology	1	1
<b>Total Information Technology</b>	<b>3</b>	<b>3</b>
<b><u>Library</u></b>		
Assistant - Library (Part-Time)	2	2
Assistant Librarian	1	1
Deputy Director - Library	1	1
Director - Library	1	1
Librarian	1	1
Technician - Library	3	3
<b>Total Library</b>	<b>9</b>	<b>9</b>
<b><u>Municipal Court</u></b>		
Deputy Municipal Court Clerk	1.5	1.5
Municipal Court Clerk	1	1
Municipal Judge	0.5	0.5
<b>Total Municipal Court</b>	<b>3</b>	<b>3</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

<b><u>Museum</u></b>	<b><u>2024 FTE Count</u></b>	<b><u>2025 FTE Count</u></b>
Coordinator - Education	1	1
Curator of Collections & Exhibits	1	1
Director - Museum	1	1
Manager - Archives Librarian/Visitor Services	1	1
Technician - Multimedia	1	1
<b>Total Museum</b>	<b>5</b>	<b>5</b>
<b><u>Parks</u></b>		
Administrative Clerk I - Parks	1	1
Attendant - Spalsh Pad	0.5	0.5
Crew Leader - Parks	3	3
Director - Parks	1	1
Equipment Operator/Maintenance Worker - Parks	2	2
Foreman - Parks	1	1
Maintenance Worker - Parks (Part-Time)	1	1
Maintenance Worker - Parks	8	8
Technician I - Arborist	2	2
Technician II - Arborist	1	1
Trail Builder	0.5	0.5
<b>Total Parks</b>	<b>21.00</b>	<b>21.00</b>
<b><u>Planning</u></b>		
City Planner	1	1
<b>Total Planning</b>	<b>1</b>	<b>1</b>
<b><u>Police</u></b>		
Chief of Police	1	1
Commander - Administration, Patrol, or Support	3	3
Community Service Officer I & II	4	4
Coordinator - Crime Prevention	1	1
Corporal	1	0
Crime Analyst	1	1
Investigator/Detective	5	6
Manager - Police Business	1	1
Police Officer (School Resource Officer)	3	3
Police Officer	26	26
Sergeant - Administrative	1	1
Sergeant - Detective	1	1
Sergeant - Patrol	4	4
Sergeant - Training	1	1
Supervisor - Community Service Officer	1	1
Technician - Police Records (Sponsored Intern)	1	1
Technician I & II - Evidence*	2.5	3
Technician I & II - Police Records	2.5	2.5
<b>Total Police</b>	<b>60</b>	<b>60.5</b>

**City of Cañon City, Colorado**

**Authorized Positions**

**A full-time equivalent (FTE) employee is based on 2,080 hours a year**

**A full-time equivalent (FTE) police officer is based on 2,236 hours a year**

**Public Information**

Public Information Officer

**2024 FTE Count    2025 FTE Count**

1                      1

**Total Public Information**

**1                      1**

**Storm Water**

Coordinator - Stormwater

1                      1

Supervisor - Stormwater

1                      1

Technician - Stormwater Maintenance

1                      1

**Total Storm Water**

**3                      3**

**Streets**

Crew Leader - Streets

1                      1

Equipment Operator/Maintenance Worker - Streets

7                      7

Field Supervisor - Streets

1                      1

Maintenance Worker - Streets

3                      3

Superintendent - Streets

1                      1

**Total Streets**

**13                      13**

**Water**

Administrative Clerk II - Water

1                      1

Administrative Clerk I - Water

1                      1

Supervisor - Water Treatment Plant

1                      1

Crew Leader - Utility

3                      3

Equipment Operator/Maintenance Worker - Utility

2                      2

Foreman - Water Treatment Plant Maintenance

1                      1

Inspector - Cross Connection

1                      1

Inspector - Water Distribution

1                      1

Maintenance Worker - Utility

6                      6

Operator A, B, C, Trainee - Water Treatment Plant

7                      7

Specialist - Water Treatment Plant

1                      1

Superintendent - Water

1                      1

Supervisor - Water Distribution

1                      1

Technician - Utility Locate

1                      1

Worker - Facilities Maintenance

1                      1

**Total Water**

**29                      29**

**Total Authorized Positions**

**181.50                      185.00**

Authorized positions 2021

165.75

Authorized positions 2022

170.50

Authorized positions 2023

173.50

Authorized positions 2024

181.50

Cañon City Pay Structure By Position (2025)				
Grade	Title	Annualized		
		Min	Mid	Max
21	Accountant	\$54,364.13	\$66,596.06	\$78,827.99
20	Administrative Clerk - Senior	\$51,775.36	\$63,424.82	\$75,074.28
15	Administrative Clerk I - Parks	\$40,567.35	\$49,695.01	\$58,822.66
15	Administrative Clerk I - Public Works	\$40,567.35	\$49,695.01	\$58,822.66
15	Administrative Clerk I - Water	\$40,567.35	\$49,695.01	\$58,822.66
17	Administrative Clerk II - Water	\$44,725.51	\$54,788.74	\$64,851.98
15	Archives Librarian	\$40,567.35	\$49,695.01	\$58,822.66
16	Assistant Librarian	\$42,595.72	\$52,179.76	\$61,763.79
30	Building Official	\$84,336.61	\$103,312.35	\$122,288.08
25	Building Plan Reviewer	\$66,079.94	\$80,947.93	\$95,815.91
15	Cashier	\$40,567.35	\$49,695.01	\$58,822.66
37	Chief Of Police	\$118,670.08	\$145,370.85	\$172,071.62
31	City Clerk	\$88,553.44	\$108,477.96	\$128,402.49
28	City Planner	\$76,495.79	\$93,707.34	\$110,918.90
31	Civil Engineer	\$88,553.44	\$108,477.96	\$128,402.49
22	Clinician - Co-Responder	\$57,082.34	\$69,925.86	\$82,769.39
19	Community Service Officer I	\$49,309.87	\$60,404.59	\$71,499.31
21	Community Service Officer II	\$54,364.13	\$66,596.06	\$78,827.99
23	Community Service Officer Supervisor	\$59,936.45	\$73,422.16	\$86,907.86
21	Coordinator - Crime Prevention	\$54,364.13	\$66,596.06	\$78,827.99
17	Coordinator - Education	\$44,725.51	\$54,788.74	\$64,851.98
25	Coordinator - Stormwater	\$66,079.94	\$80,947.93	\$95,815.91
19	Crew Leader - Parks Crew	\$49,309.87	\$60,404.59	\$71,499.31
19	Crew Leader - Streets	\$49,309.87	\$60,404.59	\$71,499.31
21	Crew Leader - Utility	\$54,364.13	\$66,596.06	\$78,827.99
23	Crime Analyst	\$59,936.45	\$73,422.16	\$86,907.86
21	Curator Of Collections & Exhibits	\$54,364.13	\$66,596.06	\$78,827.99
35	Deputy City Administrator	\$107,637.26	\$131,855.64	\$156,074.03
22	Deputy Director of Library	\$57,082.34	\$69,925.86	\$82,769.39
18	Deputy Municipal Court Clerk	\$46,961.78	\$57,528.18	\$68,094.58
29	Director - Equipment/Facilities/Safety	\$80,320.58	\$98,392.71	\$116,464.84
35	Director - Finance	\$107,637.26	\$131,855.64	\$156,074.03
33	Director - Human Resources	\$97,630.17	\$119,596.96	\$141,563.74
28	Director - Library	\$76,495.79	\$93,707.34	\$110,918.90
27	Director - Museum	\$72,853.13	\$89,245.09	\$105,637.05
29	Director - Parks	\$80,320.58	\$98,392.71	\$116,464.84
37	Director - Public Works	\$118,670.08	\$145,370.85	\$172,071.62
19	Equipment Mechanic	\$49,309.87	\$60,404.59	\$71,499.31
17	Equipment Operator/Maintenance Worker - Parks	\$44,725.51	\$54,788.74	\$64,851.98
17	Equipment Operator/Maintenance Worker - Streets	\$44,725.51	\$54,788.74	\$64,851.98
19	Equipment Operator/Maintenance Worker - Utility	\$49,309.87	\$60,404.59	\$71,499.31
19	Evidence Technician I - Digital	\$49,309.87	\$60,404.59	\$71,499.31
19	Evidence Technician I - Physical	\$49,309.87	\$60,404.59	\$71,499.31
21	Evidence Technician II - Digital	\$54,364.13	\$66,596.06	\$78,827.99

Cañon City Pay Structure By Position (2025)				
		Annualized		
Grade	Title	Min	Mid	Max
21	Evidence Technician II - Physical	\$54,364.13	\$66,596.06	\$78,827.99
23	Field Supervisor - Stormwater	\$59,936.45	\$73,422.16	\$86,907.86
25	Field Supervisor - Streets	\$66,079.94	\$80,947.93	\$95,815.91
29	First Sergeant	\$80,320.58	\$98,392.71	\$116,464.84
23	Foreman - Equipment Repair Shop	\$59,936.45	\$73,422.16	\$86,907.86
21	Foreman - Facilities Maintenance	\$54,364.13	\$66,596.06	\$78,827.99
25	Foreman - Parks	\$66,079.94	\$80,947.93	\$95,815.91
23	Foreman - WTP Maintenance	\$59,936.45	\$73,422.16	\$86,907.86
10	General Laborer	\$30,804.80	\$37,613.47	\$44,522.06
21	Generalist - Human Resources	\$54,364.13	\$66,596.06	\$78,827.99
25	Grant Writer	\$66,079.94	\$80,947.93	\$95,815.91
23	Inspector - Construction	\$59,936.45	\$73,422.16	\$86,907.86
22	Inspector - Cross-Connection	\$57,082.34	\$69,925.86	\$82,769.39
24	Inspector - Water Distribution	\$62,933.28	\$77,093.26	\$91,253.25
21	Inspector I - Building	\$54,364.13	\$66,596.06	\$78,827.99
23	Inspector II - Building	\$59,936.45	\$73,422.16	\$86,907.86
25	Inspector III - Building	\$66,079.94	\$80,947.93	\$95,815.91
18	Librarian	\$46,961.78	\$57,528.18	\$68,094.58
11	Library Assistant	\$33,374.86	\$40,884.20	\$48,393.55
15	Maintenance Worker - Parks	\$40,567.35	\$49,695.01	\$58,822.66
15	Maintenance Worker - Streets	\$40,567.35	\$49,695.01	\$58,822.66
17	Maintenance Worker - Utility	\$44,725.51	\$54,788.74	\$64,851.98
25	Manager - Accounting	\$66,079.94	\$80,947.93	\$95,815.91
30	Manager - Economic Development	\$84,336.61	\$103,312.35	\$122,288.08
28	Manager - Information Technology	\$76,495.79	\$93,707.34	\$110,918.90
27	Manager - Police Business	\$72,853.13	\$89,245.09	\$105,637.05
24	Municipal Court Clerk	\$62,933.28	\$77,093.26	\$91,253.25
16	Navigator - Co-Responder	\$42,595.72	\$52,179.76	\$61,763.79
23	Operator "A" - Water Treatment Plant	\$59,936.45	\$73,422.16	\$86,907.86
19	Operator "B" - Water Treatment Plant	\$49,309.87	\$60,404.59	\$71,499.31
17	Operator "C" - Water Treatment Plant	\$44,725.51	\$54,788.74	\$64,851.98
15	Operator "D"/Trainee - Water Treatment Plant	\$40,567.35	\$49,695.01	\$58,822.66
21	Plant Maintenance Mechanic I	\$54,364.13	\$66,596.06	\$78,827.99
31	Police Commander	\$88,553.44	\$108,477.96	\$128,402.49
25	Police Detective	\$66,079.94	\$80,947.93	\$95,815.91
29	Police Sergeant - Administration	\$80,320.58	\$98,392.71	\$116,464.84
29	Police Sergeant - Detective	\$80,320.58	\$98,392.71	\$116,464.84
29	Police Sergeant - Training	\$80,320.58	\$98,392.71	\$116,464.84
25	Public Information Officer	\$66,079.94	\$80,947.93	\$95,815.91
23	Small Business Liaison	\$59,936.45	\$73,422.16	\$86,907.86
26	Specialist - Engineer	\$69,383.94	\$84,995.32	\$100,606.71
23	Specialist - Geographic Information Systems	\$59,936.45	\$73,422.16	\$86,907.86
17	Specialist - Human Resources	\$44,725.51	\$54,788.74	\$64,851.98
23	Specialist - WTP Systems	\$59,936.45	\$73,422.16	\$86,907.86

## Cañon City Pay Structure By Position (2025)

Grade	Title	Annualized		
		Min	Mid	Max
15	Specialist I - Utility Billing	\$40,567.35	\$49,695.01	\$58,822.66
17	Specialist II - Utility Billing	\$44,725.51	\$54,788.74	\$64,851.98
10	Splash Pad Attendant - Seasonal	\$30,804.80	\$37,613.47	\$44,522.06
29	Superintendent - Streets	\$80,320.58	\$98,392.71	\$116,464.84
33	Superintendent - Water	\$97,630.17	\$119,596.96	\$141,563.74
25	Supervisor - Water Distribution	\$66,079.94	\$80,947.93	\$95,815.91
27	Supervisor - Water Treatment Plant Supervisor	\$72,853.13	\$89,245.09	\$105,637.05
16	Technician - Accounting	\$42,595.72	\$52,179.76	\$61,763.79
23	Technician - Engineering	\$59,935.20	\$73,428.58	\$86,900.74
17	Technician - Equipment Service	\$44,725.51	\$54,788.74	\$64,851.98
13	Technician - Library	\$36,795.78	\$45,074.83	\$53,353.89
19	Technician - Multimedia	\$49,309.87	\$60,404.59	\$71,499.31
18	Technician - Payroll	\$46,961.78	\$57,528.18	\$68,094.58
18	Technician - Sales & Use Tax	\$46,961.78	\$57,528.18	\$68,094.58
21	Technician - Senior Purchasing	\$54,364.13	\$66,596.06	\$78,827.99
17	Technician - Stormwater Maintenance	\$44,725.51	\$54,788.74	\$64,851.98
17	Technician - Utility Locate	\$44,725.51	\$54,788.74	\$64,851.98
17	Technician I - Arborist	\$44,725.51	\$54,788.74	\$64,851.98
20	Technician I - Information Technology	\$51,775.36	\$63,424.82	\$75,074.28
17	Technician I - Meter Reader	\$44,725.51	\$54,788.74	\$64,851.98
17	Technician I - Permit	\$44,725.51	\$54,788.74	\$64,851.98
15	Technician I - Police Records	\$40,567.35	\$49,695.01	\$58,822.66
21	Technician II - Arborist	\$54,364.13	\$66,596.06	\$78,827.99
24	Technician II - Informaiton Technology	\$62,933.28	\$77,093.26	\$91,253.25
19	Technician II - Meter	\$49,309.87	\$60,404.59	\$71,499.31
19	Technician II - Permit	\$49,309.87	\$60,404.59	\$71,499.31
17	Technician II - Police Records	\$44,725.51	\$54,788.74	\$64,851.98
23	Trail Builder (part time)	\$59,936.45	\$73,422.16	\$86,907.86
17	Worker - Facilities Maintenance	\$44,725.51	\$54,788.74	\$64,851.98
17	Worker - Facilities Maintenance (Utilities)	\$44,725.51	\$54,788.74	\$64,851.98

<b>Canon City Proposed Pay Struture</b> <b>Sworn (Non-Exempt) Police Positions - 2236 Hours</b>						
	<b>2025</b>					
<b>2236 Hours (SWORN)</b>	<b>Hourly</b>			<b>Annualized</b>		
<b>Position</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
<b>Police Cadet</b>	\$24.55			\$54,899.44		
<b>Police Officer</b>	\$25.84	\$31.67	\$37.61	\$57,788.88	\$70,803.13	\$84,099.27
<b>PO II / PO Experienced</b>	\$28.44	\$34.83	\$41.37	\$63,591.26	\$77,874.04	\$92,509.20
<b>Police Sergeant - Patrol</b>	\$35.96	\$44.06	\$52.33	\$80,411.12	\$98,523.00	\$117,010.74

# CITY OF CAÑON CITY

## COMMUNITY AGENCY FUNDING

The City of Cañon City provides support to a variety of local community agencies that serve our citizens for many important purposes. An appointed committee comprised of staff and council members solicits proposals from Cañon City community agencies through an application process. After conducting interviews with each applicant, the committee determines the annual community agency funding amounts that are recommended to City Council for review and approval. The total budget for this program is \$55,000.

<b>Community Agency</b>	<b>2023 Budget</b>	<b>2024 Budget</b>	<b>2025 Budget</b>
Boys and Girls Club of Fremont County	\$ 6,000	\$ 2,500	\$ 2,500
Bridge Youth Center	1,200	4,200	1,200
Cañon City Literacy Center	5,000	5,000	5,000
Cañon City Pregnancy Center	2,000	2,500	9,400
Canon City Swim Team	-	2,100	-
Family Crisis Services Inc.	-	2,240	2,240
Fremont Adventure Recreation	1,500	3,000	2,500
Fremont County Community Concert Association	-	360	-
Fremont County Crimestoppers	-	2,000	2,000
Fremont Search & Rescue	-	2,800	1,200
FSFC - Dolly Parton Imagination Library	-	2,000	3,000
Fremont Starfire Cadet Squadron	500	-	-
Gold Belt Tour Scenic & Historic Byway Assoc	1,000	-	-
Heart of Colorado CASA	2,000	2,000	2,500
Hope House Canon City	-	840	-
JJ's Helping Paws	3,500	3,500	2,000
Loaves & Fishes	5,000	-	-
Matt Dangel's House	-	-	1,700
Meals on Wheels of Canon City	-	-	2,000
Mercy today Ministries	4,000	-	-
Peer Empowered Recovery Community Solutions	500	-	-
Royal Gorge Philharmonic	2,500	700	1,460
Royal Gorge RIO	1,400	-	1,500
Senior Services Solutions Plus	5,000	5,000	5,000
The Pantry of Fremont	6,000	7,000	5,000
Uncaged Today	2,500	4,800	4,800
Wish for Wheels	-	2,400	-
<b>TOTAL COMMUNITY AGENCY FUNDING</b>	<b>\$ 49,600</b>	<b>\$ 54,940</b>	<b>\$ 55,000</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

**CITY OF CAÑON CITY**  
**2025 Grant Funding Excluding ARPA**

The 2025 budget includes grant funded projects and programs of over \$9.9 million. The City may be required to provide matching funds for various projects. The anticipated grant funding included in the 2025 budget is over \$7 million with a City match of approximately \$2.8 million. The following table provides more detail about the funding of grants included in the 2025 budget:

<b>Fund</b>	<b>Project/Program</b>	<b>Grant Amount</b>	<b>City Match</b>	<b>Project Cost</b>
General	Bullet Proof Vests	\$6,329	\$0	\$6,329
General	POST Grant	3,280	0	3,280
General	BATTLE Grant	15,000	0	15,000
General	BHA Co-Responder Grant	229,700	0	229,700
General	Miscellaneous Museum Grants	20,900	0	20,900
General	Miscellaneous BLM Grants	50,000	0	50,000
General	Colorado Opioid Settlement	25,000	0	25,000
General	COPS Grant	208,335	246,465	454,800
General	Backup Generator	700,000	0	700,000
General	Miscellaneous Police Grants	5,000	0	5,000
General	Potential Grants	127,500	127,500	255,000
Parks	River Stabilization Project	150,000	150,000	300,000
Library Donation	Miscellaneous Library Grants	50,000	0	50,000
Quality of Life	EPA Cleanup Grant	766,000	0	766,000
Quality of Life	Potential Grants	500,000	500,000	1,000,000
Quality of Life	CDOT RMS Opportunity I	1,000,000	250,000	1,250,000
Quality of Life	CDOT Four Mile Lane Bridge Rehab	156,670	39,918	199,588
Quality of Life	CDOT Hwy 50 Lighting	602,500	122,500	725,000
Quality of Life	BHE/West Gateway Park Design	544,150	258,650	802,800
Quality of Life	Clocktower Plaza	600,000	600,000	1,200,000
Quality of Life	Parks Maintenance Building	375,000	475,000	850,000
Water Fund	Service Line Replacement	500,000	0	500,000
Storm Water	Potential Grants	60,000	60,000	120,000
Raw Water	Reservoir Feasibility Study	400,000	0	400,000
	<b>Totals</b>	<b>\$7,095,364</b>	<b>\$2,830,033</b>	<b>\$9,928,397</b>

Additional anticipated grant revenue and expenses are included throughout the City budget. At this time the grants have not been applied for or awarded. This allows the City that ability to apply for grants as they become available.

CITY OF CAÑON CITY  
American Rescue Plan Act (ARPA)

Signed into law on March 11, 2021, The American Rescue Plan Act of 2021 (“ARPA”) provided the City with \$4,203,824.70 in funding.

**Eligible uses of these funds include:**

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

**Restrictions on the uses of these funds include:**

- Funds allocated to states cannot be used to directly or indirectly to offset tax reductions or delay a tax or tax increase;
- Funds cannot be deposited into any pension fund.

All funds must be obligated by December 31, 2024 and expended by December 31, 2026.

The City has allocated the funding as follows:

<b>Fund</b>	<b>Project</b>	<b>Allocation</b>
General Fund – Police Dept	Records Management Implementation	\$50,000
General Fund – Police Dept	Radios	\$253,530
General Fund – Municipal Courts	Court Management Implementation	\$53,748
General Fund - Administration	ERP Implementation	\$112,935
General Fund – IT	Security and Systems Upgrade	\$505,695
Quality of Life	Community Broadband	\$1,000,000
Water	Reynolds Water Line	\$1,072,838
Water	PCL/SCADA	\$955,079
Stormwater	Rhodes Ave Stormwater project	\$200,000

**CITY OF CAÑON CITY**  
**2025 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance as of 12/31/25	Maturity Date
<b>POLICE VEHICLES Schedule 3</b>						
10-420-0211-56631	3/1/2025	371.22	19,012.21	19,383.43		
10-420-0213-56631	6/1/2025	297.55	19,085.88	19,383.43		
	9/1/2025	223.59	19,159.84	19,383.43		
	12/1/2025	149.35	19,234.08	19,383.43		
	<b>2025 Total</b>	<b>1,041.71</b>	<b>76,492.01</b>	<b>77,533.72</b>	<b>\$ 19,309</b>	<b>Mar 2026</b>
<b>POLICE VEHICLES Schedule 4</b>						
10-420-0213-56631	1/7/2025	1,004.71	12,035.33	13,040.04		
	4/7/2025	907.82	12,132.22	13,040.04		
	7/7/2025	810.16	12,229.88	13,040.04		
	10/7/2025	711.71	12,328.33	13,040.04		
	<b>2025 Total</b>	<b>3,434.40</b>	<b>48,725.76</b>	<b>52,160.16</b>	<b>\$ 76,082</b>	<b>Apr 2027</b>
<b>STREETS EQUIPMENT Schedule 5</b>						
10-430-0314-56620	1/19/2025	1,385.68	27,144.17	28,529.85		
	4/19/2025	1,045.70	27,484.15	28,529.85		
	7/19/2025	701.46	27,828.39	28,529.85		
	10/19/2025	352.91	28,176.94	28,529.85		
	<b>2025 Total</b>	<b>3,485.75</b>	<b>110,633.65</b>	<b>114,119.40</b>	<b>\$ -</b>	<b>Oct 2025</b>
<b>POLICE VEHICLES Schedule 6</b>						
10-420-0211-56631	1/19/2025	3,166.67	19,326.24	22,492.91		
10-420-0213-56631	4/19/2025	2,920.74	19,572.17	22,492.91		
	7/19/2025	2,671.69	19,821.22	22,492.91		
	10/19/2025	2,419.43	20,073.45	22,492.88		
	<b>2025 Total</b>	<b>11,178.53</b>	<b>78,793.08</b>	<b>89,971.61</b>	<b>\$ 170,062</b>	<b>Oct 2027</b>
<b>POLICE VEHICLES Schedule 7</b>						
10-420-0211-56631	1/2/2025	1,626.75	11,941.97	13,568.72		
10-420-0213-56631	4/2/2025	1,473.26	12,095.46	13,568.72		
	7/2/2025	1,317.80	12,250.92	13,568.72		
	10/2/2025	1,160.34	12,408.38	13,568.72		
	<b>2025 Total</b>	<b>5,578.15</b>	<b>48,696.73</b>	<b>54,274.88</b>	<b>\$ 77,872</b>	<b>Apr 2027</b>
<b>WATER PROJECTS</b>						
50-430-0913-56610	6/1/2025	87,180.25	-	87,180.25		
50-430-0913-56620	12/1/2025	87,180.25	705,000.00	792,180.25		
	<b>2025 Total</b>	<b>174,360.50</b>	<b>705,000.00</b>	<b>879,360.50</b>	<b>\$ 5,500,000</b>	<b>Nov 2032</b>
<b>STORMWATER VACTRUCK</b>						
55-430-0955-56610	1/7/2025	528.88	25,588.06	26,116.94		
55-430-0955-56620	4/7/2025	423.96	25,692.98	26,116.94		
	7/7/2025	318.62	25,798.32	26,116.94		
	10/7/2025	212.85	25,904.09	26,116.94		
	<b>2025 Total</b>	<b>1,484.31</b>	<b>102,983.45</b>	<b>104,467.76</b>	<b>\$ 26,010</b>	<b>Jan 2026</b>

**CITY OF CAÑON CITY**  
**2025 - LEASE PAYMENTS & DEBT SCHEDULES**

Account # Debit	Payment Dates	Interest	Principal	Total Payment	Remaining Debt/Lease Balance as of 12/31/25	Maturity Date
--------------------	------------------	----------	-----------	------------------	---	------------------

**STORMWATER PROJECTS**

55-430-0955-56610	6/1/2025	123,150.00	-	123,150.00		
55-430-0955-56620	12/1/2025	123,150.00	315,000.00	438,150.00		
<b>2025 Total</b>		<b>246,300.00</b>	<b>315,000.00</b>	<b>561,300.00</b>	<b>\$ 5,585,000</b>	<b>Dec 2038</b>

**INTERFUND LOAN - STREET IMPROVEMENT FUND**

27-430-0399-56610	12/31/2025	122,200.00	556,000.00	678,200.00		
27-430-0399-56620	<b>2025 Total</b>	<b>122,200.00</b>	<b>556,000.00</b>	<b>678,200.00</b>	<b>\$ 1,111,108</b>	<b>Dec 2026</b>

<b>GRAND TOTAL OBLIGATIONS</b>	<b>\$ 548,820.92</b>	<b>\$ 1,804,201.22</b>	<b>\$ 2,353,022.14</b>	<b>\$ 12,317,509.27</b>
--------------------------------	----------------------	------------------------	------------------------	-------------------------

***Obligation Summary by Fund***

<i>General Fund</i>	<i>24,718.54</i>	<i>363,341.23</i>	<i>388,059.77</i>	<i>343,324.51</i>
<i>Water Fund</i>	<i>174,360.50</i>	<i>705,000.00</i>	<i>879,360.50</i>	<i>5,500,000.00</i>
<i>Street Improvement Fund</i>	<i>122,200.00</i>	<i>556,000.00</i>	<i>678,200.00</i>	<i>1,111,108.00</i>
<i>Stormwater Utility Fund</i>	<i>247,784.31</i>	<i>417,983.45</i>	<i>665,767.76</i>	<i>5,611,010.31</i>
			<u><b>\$ 2,611,388.03</b></u>	<u><b>\$ 12,565,442.82</b></u>

***Revised on 01/03/2025***

\*Additional lease purchase agreements that have not been finalized as of the date of publication but are included in the annual budget.

## **RESOLUTION NO. 18, SERIES OF 2024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAÑON CITY, COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF CAÑON CITY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2025 AND ENDING ON THE LAST DAY OF DECEMBER, 2025.**

**WHEREAS**, the City Council of the City of Cañon City has appointed Ryan Stevens, City Administrator, to prepare and submit a proposed budget to said governing body at the proper time;

**WHEREAS**, on or before October 1, 2024, the said City Administrator submitted a proposed budget to this governing body for its consideration;

**WHEREAS**, upon due and proper notice, published or posted in accordance with applicable law, said proposed budget was open for inspection by the public and the City Council held a duly notice public hearing on the budget at its special meeting on October 23, 2024, and interested taxpayers were given the opportunity to file or register any objections to said budget; and

**WHEREAS**, all modifications to the proposed budget made during the budget process are such that the budget to be adopted through this resolution remains in balance, as is required by law.


**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY**, as follows:

1. That the 2025 Budget of the City of Cañon City, Colorado, as presented by the City Administrator and amended through the date of this resolution, and as summarized in the attached Exhibit A, is hereby adopted as the official budget for the fiscal year of 2025.
2. That the adoption of the 2025 Budget by this resolution shall and does hereby constitute the basis for appropriation by ordinance of the several sums specified therein as expenditures from the various funds and of the total of such expenditures, pursuant to the provision of the Charter of the City of Cañon City, Colorado and other applicable law.
3. That the budget, as submitted and thereafter amended, is hereby approved and adopted as the budget of the City of Cañon City, Colorado for the year stated above.
4. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the City of Cañon City, Colorado.

Dated this 2<sup>nd</sup> day of December, 2024.



Preston Troutman, Mayor



Cindy L. Foster-Owens, City Clerk  
City of Cañon City, Colorado

**A BILL FOR**  
**ORDINANCE NO. 11, SERIES OF 2024**

**AN ORDINANCE OF THE CITY OF CAÑON CITY, COLORADO APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2025 BUDGET YEAR.**

**WHEREAS**, on December 2, 2024, by Resolution No. 18, Series of 2024, the Council of Cañon City adopted the annual budget for the City's 2025 budget year in accordance with the Charter of the City of Cañon City and the Local Government Budget Law;

**WHEREAS**, the City Council has made provision therein for revenues/fund balances in an amount equal to or greater than the total proposed expenditures or planned expenditures from reserves/fund balances as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

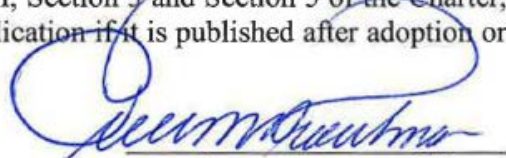
**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAÑON CITY, COLORADO, as follows:**

Section 1. That for the 2025 budget year of the City of Cañon City, Colorado the following sums are hereby appropriated from each fund for the purposes stated:

<b>Fund</b>	<b>Expenditures</b>	<b>Transfers Out</b>	<b>Total Appropriation</b>
General Fund	\$24,853,367	\$1,522,647	\$26,376,014
Park Improvement Fund	3,253,925	375,000	3,628,925
Conservation Trust Fund	124,000	0	124,000
Library Donations Fund	72,500	0	72,500
Museum Donations Fund	12,500	0	12,500
Quality of Life Fund	7,448,388	0	7,448,388
Street Improvement Fund	7,989,398	0	7,989,398
Swimming Pool Construction Tax Fund	1,577,500	0	1,577,500
ST Improvement Dist No 2014-01 Fund	15	5,800	5,815
Excess Special Improvement Fund	0	15,000	15,000
Self Insurance Fund	3,174,000	0	3,174,000
Water Fund	17,739,666	1,102,484	18,842,150
Raw Water Fund	438,500	0	438,500
Stormwater Utility Fund	<u>4,582,424</u>	<u>495,000</u>	<u>5,077,424</u>
<b>Total Appropriations</b>	<u><u>\$71,266,183</u></u>	<u><u>\$3,515,931</u></u>	<u><u>\$74,782,114</u></u>

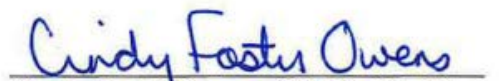
Section 2.     Severability. If any section, subsection, paragraph, clause or other provision of this ordinance for any reason is held to be invalid or unenforceable, the invalidity or unenforceability of such section, subsection, paragraph, clause or other provision shall not affect any of the remaining provisions of this ordinance, the intent being that the same are severable.

Section 3.     Effective Date. Pursuant to Article XII, Section 3 and Section 5 of the Charter, this Ordinance shall be effective five (5) days after final publication if it is published after adoption or if not so published, five (5) days after its adoption.

  
Preston Troutman, Mayor

ATTESTATION & CERTIFICATION//

12-02-24 – Introduced, Read by title & Passed on first reading  
12-05-24 – Published  
12-16-24 – Passed and Adopted on second reading  
12-19-24 – Published  
12-24-24 – Effective

  
Cindy Foster Owens, MMC, City Clerk  
City of Cañon City (Attest)

**RESOLUTION NO. 16, SERIES OF 2024**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF CAÑON CITY, COLORADO, FOR THE 2025 BUDGET YEAR.**

**WHEREAS**, the Council of Cañon City, Colorado adopted the City's annual budget in accordance with the requirements of applicable law on December 2, 2024;

**WHEREAS**, the amount of money necessary to balance the budget for general operating expenses, is \$564,538.78; and

**WHEREAS**, the 2024 gross valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$201,902,639; and

**WHEREAS**, the 2024 net taxable valuation for assessment for the City of Cañon City, Colorado, as certified by the County Assessor, is \$195,545,126.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CAÑON CITY**, as follows:

1. That for the purpose of meeting all general operating expenses of the City of Cañon City, Colorado, during the 2025 budget year, there is hereby levied a tax of 2.887 Mills upon each dollar of the assessed valuation of all taxable property within the City for the year 2024.
2. That the City Administrator is authorized to certify to the Fremont County Board of County Commissioners the mill levy for the City of Cañon City, Colorado, as hereinabove determined and set.

Dated this 2<sup>nd</sup> day of December, 2024.

  
Preston Troutman, Mayor

  
Cindy L. Foster Owens, City Clerk

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of Fremont County, Colorado.On behalf of the City of Canon city  
(taxing entity)<sup>A</sup>the City Council  
(governing body)<sup>B</sup>of the City of Canon City  
(local government)<sup>C</sup>

Hereby officially certifies the following mills  
to be levied against the taxing entity's GROSS \$ 201,902,639  
assessed valuation of:

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation  
(AV) different than the GROSS AV due to a Tax  
Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
calculated using the NET AV. The taxing entity's total  
property tax revenue will be derived from the mill levy  
multiplied against the NET assessed valuation of:

\$ 195,545,126

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/03/2024 for budget/fiscal year 2025  
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>2.887</u> mills	\$ <u>564,538.78</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>0.000</u> > mills	\$ < <u>0.00</u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>2.887</u> mills	\$ <u>564,538.78</u>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>0.000</u> mills	\$ <u>0.00</u>
4. Contractual Obligations <sup>K</sup>	<u>0.000</u> mills	\$ <u>0.00</u>
5. Capital Expenditures <sup>L</sup>	<u>0.000</u> mills	\$ <u>0.00</u>
6. Refunds/Abatements <sup>M</sup>	<u>0.000</u> mills	\$ <u>0.00</u>
7. Other <sup>N</sup> (specify): _____	<u>0.000</u> mills	\$ <u>0.00</u>
	<u>0.000</u> mills	\$ <u>0.00</u>
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<u>2.887</u> mills	\$ <u>564,538.78</u>

Contact person: Tammy NordykePhone: (719) 276-5251Signed: Title: City Administrator

Survey Question: Does the taxing entity have voter approval to adjust the general  
operating levy to account for changes to assessment rates? ☐ Yes ☒ No

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the  
Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form  
for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of  
Form DLG57 on the County Assessor's **FINAL** certification of valuation).

**Mill Levy Public Information**  
Pursuant to 39-1-125 C.R.S.

Counties can ask local governments to submit this form to the county by December 15<sup>th</sup> pursuant to 39-1-125 (1) (c) C.R.S. Local governments, please verify with the county whether they would like you to use this form or a different process to provide this information.

**Taxing Entity Information**

Taxing Entity: City of Canon City  
County: Fremont  
DOLA Local Government ID Number: 22002  
Subdistrict Number (if applicable): \_\_\_\_\_  
Budget/Fiscal Year: 2025

**Mill Levy Information**

1. Mill Levy Name or Purpose: General
2. Mill Levy Rate (Mills) : 2.887
3. Previous Year Mill Levy Rate (Mills) : 2.892
4. Previous Year Mill Levy Revenue Collected : \$553,538.78
5. Mill Levy Maximum Without Further Voter Approval: 2.887
6. Allowable Annual Growth in Mill Levy Revenue : 3.857%
7. Actual Growth in Mill Levy Revenue Over the Prior Year: 2.14%
8. Is revenue from this mill levy allowed to be retained and spent as a voter-approved revenue change pursuant to section 20 (7)(b) of Article X of the State Constitution (TABOR)? Yes
9. Is revenue from this mill levy subject to the Statutory Property Tax (5.5%) Limit in 29-1-301 C.R.S.? No
10. Is revenue from this mill levy subject to any other limit on annual revenue growth enacted by the local government or another local government? No
11. Does the mill levy need to be adjusted or does a temporary mill levy reduction need to be used in order to collect a certain amount of revenue? If "Yes", what is the amount?  
No
12. Other or additional information:  
The difference in the mill levy between 2024 and 2025 is based on the abatement  
mill levy of 0.005.

**Contact Information**

Contact Person: Tammy Nordyke  
Title: Director of Finance  
Phone: 719-276-5251  
Email: tjnordyke@canoncity.org

New Tax Entity? ☐ YES ☒ NO

**FREMONT COUNTY ASSESSOR**

Date **12/02/2024**

**NAME OF TAX ENTITY:** CITY OF CANON CITY

**USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY**

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR **2024**

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$191,448,770
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$201,902,639
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$6,357,513
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$195,545,126
5. NEW CONSTRUCTION: *	5. \$2,637,019
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$0
7. ANNEXATIONS/INCLUSIONS:	7. \$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Ⓢ	9. \$0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$682.96

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

\* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Ⓢ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

**USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY**

IN ACCORDANCE WITH ART. X, SEC. 20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE FREMONT ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR **2024**

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$1,852,171,182
--	--------------------

**ADDITIONS TO TAXABLE REAL PROPERTY**

2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2. \$20,954,864
3. ANNEXATIONS/INCLUSIONS:	3. \$0
4. INCREASED MINING PRODUCTION: §	4. \$0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX	7. \$0

**WARRANT:** (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

**DELETIONS FROM TAXABLE REAL PROPERTY**

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$-222,300
9. DISCONNECTIONS/EXCLUSIONS:	9. \$0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

\* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

**TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY** **\$1,867,466,580**

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

**HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): \*\*** **\$1,005,210**

\*\*\* The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

**NOTE:** ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.