



CITY OF CAÑON CITY

Finance Department

P.O. Box 1460 • 128 Main Street
Cañon City, CO 81215-1460
(719) 269-9011 • Fax: (719) 269-9017

INSTRUCTIONS FOR COMPLETING AND FILING CANON CITY USE TAX RETURNS

Please complete the period covered, the date due, your Cañon City Sales Tax account number (if applicable), and the Taxpayer's Name and Address.

Line 1. Enter the Amount subject to use tax.

Line 2. Multiply the amount you entered in Line 1 by 3.0%.

Line 3. Enter total amount of use tax due.

Line 4. If return is filed after the due date, a \$15 late filing penalty fee and 1% interest per month must be included on this line.

Line 5. Add Line 3 (Total tax due) and Line 4 (Late penalty fees and Interest owed).

Line 6. Enter the total of all use tax, penalties and interest due and payable.

Include any changes in ownership, and/or addresses etc. in the space provided on the bottom of the form.

Sign and date the form. Mail return along with a check to the following address:

City of Cañon City
PO Box 1460
Cañon City, CO 81212

All use tax returns are due on the 20th of the following month. Penalty and Interest accrues if not filed on or before the due date.



CITY OF CANON CITY

USE TAX RETURN

Period Covered _____
Date Due _____ Account Number _____

Due 20th of Following Month. Penalty and Interest Accrues If Not Filed on or Before Due Date.

Do Not Write In This Space	
Receipt # _____	
Posted By _____	

Tax Payer's Name and Address

Make Checks Payable To:

City of Canon City
 ATTN Sales Tax
 P.O. Box 1460
 Canon City, CO 81215
 719-276-5252

Computation of Use Tax

1. Amount Subject To Tax	
2. Amount of Use Tax, 3.0% of Line 1	
3. Total Use Tax Due	

Late Filing	Penalty	\$15		
4. If Return is Filed After Due Date Then	Interest Per Month	1%		Enter Total

5. Total Use Tax, Penalty, and Interest Due (Add lines 3 and 4)	
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6. TOTAL DUE AND PAYABLE	
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<p>Show below Change of Ownership and/or Address, ETC.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Bus. Address <input type="checkbox"/> Mailing Address</p>	<p>I hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.</p> <p>By: _____</p> <p>Company: _____</p> <p>Phone: _____</p> <p>_____</p> <p style="display: flex; justify-content: space-between;">TitleDate</p>
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