



CITY OF CAÑON CITY

Building Department

P.O. Box 1460 • 128 Main Street
Cañon City, CO 81215-1460
(719) 276-5253 • www.canoncity.org

COMMERCIAL ALTERATION

Please provide the following documents:

1. Building permit application.
2. Mechanical permit application.
3. Routing sheet top portion filled out only.
4. Approved & Reviewed plans by Shums Coda (commercial third-party plan reviewer)

If you have questions, please contact the Building Department at 719-276-5253.



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BUILDING PERMIT APPLICATION

ALL INFORMATION REQUIRED

OWNER'S NAME: _____ DATE: _____

OWNER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OWNERS TELEPHONE NUMBER: () _____

JOB SITE ADDRESS: _____

PARCEL NUMBER: (CONTACT FREMONT COUNTY ASSESSOR AT 719.276.7310) _____

LEGAL DESCRIPTION: _____

CONTRACTOR'S BUSINESS NAME: _____

CONTRACTOR'S LICENSE # _____ TELEPHONE NUMBER: _____

VALUATION OF WORK (INCLUDE LABOR AND MATERIALS): \$ _____

DETAILED DESCRIPTION OF WORK: _____

PROVIDE THE FOLLOWING INFORMATION IF SUBMITTING A SITE PLAN WITH APPLICATION:

1. LOCATION OF PROPOSED CONSTRUCTION AND EXISTING STRUCTURES.
2. SQUARE FOOTAGE AREA OF EACH BUILDING (INCLUDE SHEDS, CARPORTS, PATIOS, ETC.).
3. SET BACK DIMENSIONS FROM PROPERTY LINE FOR ALL STRUCTURES.
4. LOT DIMENSIONS / LOT SQUARE FOOTAGE.
5. STREETS, ALLEYS, EASEMENTS AND ANY OTHER "RIGHT OF WAY".
6. LOCATION OF WATER, SEWER, GAS AND ANY OTHER UNDERGROUND UTILITIES (IF KNOWN).
7. PLANS TO CONTROL DRAINAGE ON PROPERTY DURING CONSTRUCTION.

OWNER / CONTRACTOR

PRINT NAME _____

SIGNATURE _____

FOR OFFICE USE ONLY

ZONE DISTRICT: _____

PERMIT NUMBER: _____

LICENSED: (YES) _____ (NO) _____

URBAN RENEWAL: (YES) _____ (NO) _____

RESIDENTIAL SITE PLAN

Indicate North

I/WE HEREBY CERTIFY THAT THE PROPOSED CONSTRUCTION WILL CONFORM TO THE DIMENSIONS AND USES SHOWN ABOVE AND THAT NO CHANGES WILL BE MADE WITHOUT PRIOR APPROVAL FROM THE CANON CITY BUILDING DEPARTMENT.

PRINT NAME

SIGNATURE OF OWNER/CONTRACTOR

RESIDENTIAL SITE PLAN (EXAMPLE)

A
N
A

ADDRESS: _____

OWNERS: _____

LEGAL DESCRIPTION:
(EXAMPLE)

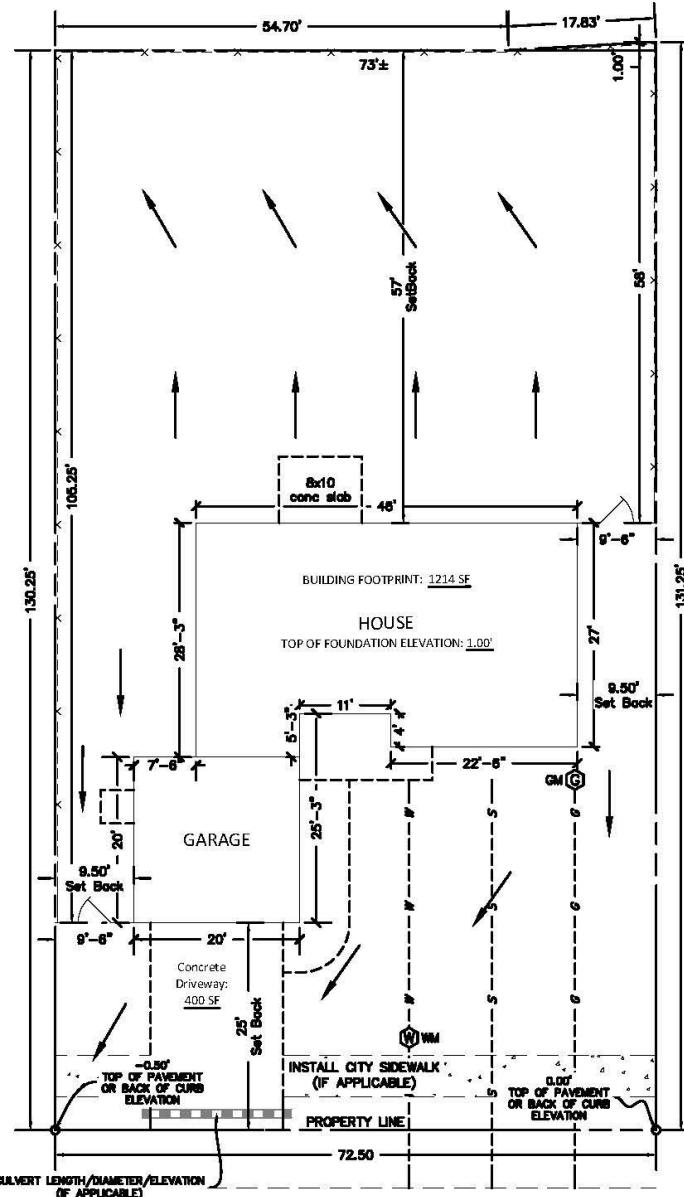
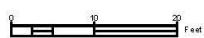
LOT 1, BLOCK 2, SOUTH SUBDIVISION.

LEGEND

PROPERTY LINE
FENCE
GATE
DRAINAGE ARROWS
WATER W/ WATER METER
SEWER
GAS W/ GAS METER

NOTES: _____

SCALE:



(F APPLICABLE)

STREET NAME

Mechanical Fee Schedule	
Valuation of Work:	Permit Fee:
Not more than \$2,000.00	\$30.00
More than \$2,000.00	\$30.00 plus, \$10.00 per each \$1,000.00 valuation or fraction therof.

Effective 01/01/2021



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REQUIRED APPROVALS ROUTING SHEET

Project: _____ Permit #: _____

Address: _____

Lot: _____ Block: _____ Subdivision: _____

Owner: _____ Contractor: _____

Comments: _____

RESIDENTIAL WILL TAKE APPROXIMATELY 14 BUSINESS DAYS TO COMPLETE PRIOR TO ISSUANCE OF A BUILDING PERMIT. COMMERCIAL PLANS TYPICALLY TAKE APPROXIMATELY 24-30 WORKING DAYS FOR INITIAL REVIEW AND ROUTING. LARGE COMMERCIAL PROJECTS MAY REQUIRE A LONGER TIME TO PLAN REVIEW.

It is the responsibility of the building permit APPLICANT to secure the required approvals from the indicated departments. This must be accomplished prior to issuance of the building permit and for commercial projects again at the completion of the project prior to final inspection and/or issuance of the Certificate of Occupancy.

THE PROPERTY MAY NOT BE OCCUPIED UNTIL A FINAL INSPECTION IS DONE AND A CERTIFICATE OF OCCUPANCY IS ISSUED. FAILURE TO COMPLY COULD RESULT IN YOUR BEING CITED WITH A MISDEMEANOR IN ACCORDANCE WITH 15.02.040 OF THE CAÑON CITY MUNICIPAL CODE.

CORE APPLICATION ROUTING NECESSARY

Below are the primary routing approval signoff's. Please contact the Building Department to see if any can be eliminated. 719-276-5253

NOTE: PLANS SHOULD ACCOMPANY THIS ROUTING SLIP AND ADEQUATE TIME SHOULD BE AFFORDED TO THOSE ENTITIES FROM WHICH APPROVAL IS REQUESTED TO REVIEW THE PLANS.

<u>DEPARTMENT</u>	<u>APPROVAL PRIOR TO ISSUANCE OF PERMIT</u> Approval Date: Authorized	<u>APPROVAL PRIOR TO FINAL OR C/O</u> Approval Date: Authorized
Public Works	_____	*See attached final checklist _____
City Planning & Zoning	_____	_____
County Health Department*	_____	_____
Fire District	_____	_____
Water Department*	_____	_____

**for commercial applications only*

Public Works	Leo Evans	719.276.5291	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
Planning & Zoning	Patrick Mulready	719.276.5294	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
County Health	Amy Jamison	719.276.7450	Fax 719.276.7451	201 N. 6 th Street, Cañon City, CO 81212
Fire District	David DelVecchio	719.275.8666	Fax 719.275.1486	1475 N. 15 th Street, Cañon City, CO 81212
Water Department	Travis Payne	719.276.5344	Fax 719.269.9017	1525 S. 9 th Street, Cañon City, CO 81212