

Cañon City Police Department



Citizen's Academy Application

The Cañon City Police Department will be hosting the Citizens Police Academy beginning **September 4th, 2024**. The class meets every Wednesday nights from **6:00 pm to 9:00 pm** at the Cañon City Police Department Annex at 1145 Ohio, in Cañon City. The academy will continue for 9 weeks through **October 30th, 2024**.

The registration process for the Academy is underway. The class is limited to approximately 30 people and is expected to fill quickly. If you are interested in the Citizens Police Academy, please take a few moments to complete this application and return it to the address listed on the application. ***The two page application is the only document that needs to be returned.*** You may also email the completed application to the address below. Space will be reserved on a first come first serve basis once we receive your application.

Applicants will undergo a screening process that includes a criminal history check. Due to material covered in the class and security concerns, serious or recent criminal activity will disqualify applicants from the Academy.

If you have any questions please call Community Engagement Coordinator Kathy Herrin at 719-276-5600. You may also communicate via email at kkherin@canoncity.org. Thank you for your interest in the Citizens Police Academy.

**Under no circumstances are weapons allowed in the police building,
including those carried by individuals issued a CCW permit**

Admission

1. The Citizens Academy application must be fully completed and signed before the acceptance evaluation can begin.
2. Applicants will undergo a criminal history and other background checks. Those found to have a criminal history will be individually evaluated as to the appropriateness of their attendance in the academy. Any individual found to have a felony conviction within the last 10 years will be denied attendance. Applicants with felony convictions older than 10 years and applicants with misdemeanor or petty offense convictions will be considered on a case-by-case basis. Any applicant that fails to disclose prior arrests for petty offenses, misdemeanors, or felonies will be eliminated from the application process.
3. After all the requirements are satisfied and an evaluation is completed, confirmation will be sent to all invited applicants.
4. A liability waiver release must be completed at the beginning of the first class of the Academy.

Attendance

1. Classes will be held at the Cañon City Police Department Annex in the training room. Students will be advised in advance of location changes.
2. Unless otherwise noted, all classes will be on Wednesday evenings at 6:00 pm and will last until 9:00 pm.
3. Participants are asked to give a serious commitment to the full 9 week course. We are asking anyone with potential conflicts to consider attending a future academy class.
4. Students that miss three classes will not be allowed to graduate and will be asked to apply for a future Citizens Academy if they wish to complete the program.

Classroom Conduct

1. We encourage you to enter into any and all discussions enthusiastically.
2. Several of the topics discussed during the Academy may elicit emotional responses and opinions. Participants are reminded to respect the view and position of others. While you might not agree with all statements we ask that you allow open discussion.
3. Guidelines for classroom standards and discussions will be established and presented to participants on the first day of class.

Dress Code

1. Participants are requested to dress appropriately for the classes with comfortable and casual attire. You will be notified in advance of any classes that may require alternative clothing.

Equipment and Materials

1. All equipment and materials for the Academy will be provided by the Cañon City Police Department.

Food and Beverages

1. Light refreshments will be provided. Feel free to bring any personal food or beverage you prefer, with the exception of alcoholic drinks.

CAÑON CITY POLICE DEPARTMENT CITIZENS ACADEMY APPLICATION

Please Print or Type

Full Legal Name:	Preferred Name:	Date of Birth:	Social Security #: (optional, may assist with background check)	
Full Address:	Email Address:		Phone Number:	Sex:
Occupation & Employer:	Business Address (Include City, State, Zip)		Driver's License #:	

Have you **EVER** been arrested or convicted of any petty crime, misdemeanor or felony?

☐ Yes

☐ No

If yes, give details:

When and Where:

Briefly describe your reasons for wanting to attend the Cañon City Police Department Citizens Academy.

What expectations do you have of the Police Department and the Citizens Academy program?

How would you describe your experiences with law enforcement?

☐

Positive

☐

Negative

Briefly explain:

CAÑON CITY POILCE DEPARTMENT CITIZENS ACADEMY APPLICATION

Will you be able to attend 9 consecutive class sessions on Wednesday nights from 6:00 pm to 9:00 pm?

☐ Yes ☐ No

How did you hear about the Academy? _____

T-Shirt Size ☐ XXL ☐ XL ☐ L ☐ M ☐ S

List person to be contacted case of emergency during your attendance at the Citizens Police Academy:

Name:	Relationship:
Address:	Telephone:

If additional space is needed to answer any of the above questions please attach additional pages.

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. You are hereby authorized to make any investigation of my personal history deemed necessary for consideration to attend the Cañon City Citizens Police Academy.

Signature

Date

Please return application to:

Kathy Herrin
Community Engagement
161 Justice Center Rd
Cañon City Co 81212
kkherrin@canoncity.org

719-276-5600

Applicants will be notified by email or mail no later than August 23rd, 2024