



**Stormwater  
Utility  
Division**

# *City of Cañon City*

**P.O. Box 1460 – 128 Main Street – Cañon City, CO 81215-1460  
(719) 269-9011 – Fax: (719) 269-9017**

## **STORMWATER UTILITY INQUIRY/UPDATE FORM**

This form is to be used to request inquiries, adjustments, changes or information with respect to Stormwater Utility Accounts. If account adjustments/changes are justified, these will be handled through Utility Billing and will be reflected on next billing or by special billing correction within a reasonable time period. Determination of any request shall be determined within 30 days of receipt of the written request.

### **PROPERTY INFORMATION:**

Owner Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

Telephone #:(\_\_\_\_\_) \_\_\_\_\_ Account #:\_\_\_\_\_

### **INQUIRY REQUEST:**

Incorrect Classification of Property       Error in Square Footage of Impervious Surface  
 Mathematical Errors in Calculating Fee       Property Owner Identification Error  
 Other Information, Inquiry, or Adjustment Requested:

Requestor's Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

### **Official Use Only:**

\* Engineering Dept: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_ By: \_\_\_\_\_

Reason for Review:  Owner Request  New Building  Demolition  Internal QC  Other \_\_\_\_\_

Property Owner Contacted (if required) Date Complete: \_\_\_\_\_  
 Field Check Required Date Complete: \_\_\_\_\_  
 Impervious Surface Area Recalculated Previous: \_\_\_\_\_ SF Adjusted: \_\_\_\_\_ SF  
 GIS Database Updated Date Updated: \_\_\_\_\_ By: \_\_\_\_\_

\* Utility Billing: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_ By: \_\_\_\_\_

Property Owner Contacted (if required) Date Complete: \_\_\_\_\_

Fee Amount Corrected:  Adjust/Change Immediately  Adjust/Change Next Billing

Adjustment/Change: \$ \_\_\_\_\_ Previous Fee: \$ \_\_\_\_\_ New Fee: \$ \_\_\_\_\_

Property Reclassified: Previous: \_\_\_\_\_ New: \_\_\_\_\_

New Owner Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #:(\_\_\_\_\_) \_\_\_\_\_

\* Stormwater Utility Director Review \_\_\_\_\_ Date: \_\_\_\_\_