



City of Cañon City

Community Development Department
Planning & Zoning Division

FOOD CARTS OR TRUCKS

Are governed under the Cañon City Municipal Code as follows:

Approval of a temporary use permit for food carts is required when located on streets or on private property in the Central Business District, General Commercial or Industrial zone districts or in limited locations in residential zones. Before you get started with an application, we recommend that you speak to the City Planner so that you can ask questions and understand how the permitting process works, where you'll be able to locate your truck or cart, and what information you'll have to provide in your application.

"Food cart or truck" means a readily movable wheeled structure, a motorized vehicle, a towed wheeled vehicle, or a pushcart that is equipped and operated for the purpose of vending food and/or drink, and accessory advertising of food.

Where?	Permitted by
Parked on Street (or other right-of-way)	Planning Department
Parked on Private Property	Planning Department
In a City Park	Parks Department (with Permit issued by Planning Dept.)
As part of larger Special Event	That event's coordinator. The Cañon City Chamber of Commerce has information about special events in the City.
On a motor route	No permit currently required

You'll need to provide a **complete application** to the Planning Department:

- a permit application form,
- Fremont County Environmental Health inspection documentation,
- general liability insurance, and
- \$50 fee, payable to the City of Cañon City. (Or \$25.00, if renewing a permit)
- If you want to locate in a city park, submit a completed parks permit application also.

Each permit is good for one year.

Please read the specific details of the code (17.20.085 of the CCMC) on the next page. This will tell you what the general parameters of operations are for stand-alone food carts and trucks.

17.20.085 Food carts or trucks (stand-alone).

- A. A stand-alone food cart or truck whether motorized or non-motorized may be set up on a regular, semi-regular or one-time basis in the C, CB, and I zone districts and in the R-L, R-1, R-1A, R-2, and R-3 zone districts as specified herein through the issuance of a temporary use permit (application fee required) as authorized by the City Administrator so long as the applicant complies with each of the following criteria, which are established as the minimum criteria for food carts or trucks:
1. Food carts or trucks must be inspected and licensed as mobile retail food establishments by the Colorado Department of Public Health and Environment (CDPHE). A copy of the CDPHE license shall accompany the temporary use permit application.
 2. The owner or operator of the food cart or truck must obtain and maintain all required City, county and state sales tax licenses at all times.
 3. The owner or operator of such food cart or truck, shall provide, with the temporary use permit application, certificates evidencing the existence of general liability insurance coverage for such food cart or kiosk in amounts equal to or greater than the maximum amounts that may be recovered from a public entity under the Colorado Governmental Immunity Act and naming the City as an additional insured. Cancellation or reduction in coverage below such standards shall automatically void an approved permit.
 4. The temporary use permit authorized in this section shall be permanently displayed to the public in a visible location on the food cart or truck.
 5. Operations shall not obstruct parking lot circulation or block access to a public street, alley or sidewalk.
 6. The operation of the food cart or truck shall not infringe on or upon the ability of pedestrians to negotiate the sidewalks or other common public areas, or cause damage to any improvements within the public right-of-way.
 7. Operations of any food cart or truck shall be at least one hundred (100) feet from any eating and drinking establishment lawfully existing at the time the permit or renewal permit was issued and is open for business, unless written permission is granted by the eating or drinking establishment located within that distance.
 8. No food cart or truck shall be set up on any privately owned lot or parcel without written permission of the property owner.
 9. Trash receptacles shall be provided and the owner/operator shall be responsible for keeping the area surrounding the food cart or truck clear of any litter and properly cleaned.
 10. Signs must be permanently affixed to or painted on the food cart or truck. Each food cart or truck may have one sandwich board sign which may not be located in any right-of-way or impede pedestrian or vehicular traffic and must be within 25 feet of the food cart or truck.
 11. Canopies, umbrellas, and outdoor tables and chairs may not be placed in any location that infringes upon the ability of pedestrians to use the sidewalk or other public area, or creates a visual obstruction to traffic.
 12. Food carts or trucks may locate on the same lot or parcel so long as each vendor has the property owner's written permission and all other provisions contained herein can be met.
 13. No food cart or truck shall be located within 50 feet of the established outer boundary of any City-permitted or licensed event where the sale of merchandise and food has been allowed.
 14. When not in operation, a food cart or truck shall be stored on private property.

- 15 .If located in a City right-of way: a) no merchandise shall be offered, displayed or sold and no customers served except from the sidewalk, b) only non-motorized carts may be located on sidewalks, c) carts or trucks must be located at least 25 feet from any intersection (measured from the edge of sidewalk to the cart or truck) and 15 feet from any driveway, d) in the CB zone district, food carts or trucks are not allowed on Main Street between 2nd and 8th Streets, but may locate on side numbered streets as long as all other provisions contained herein can be met, e) food carts or trucks shall comply with all traffic and parking ordinances of the City, as they may be amended, f) food carts or trucks may not cater private events from either the sidewalk or road-right-of-way without an approved street closure permit. In addition, any location in a City right-of-way, including sidewalks, may be subject to temporary suspension or revocation without cause, but for reasons that may include construction, repairs, maintenance or emergencies as determined by the City.
16. In residential zone districts a food cart or truck may locate on Cañon City Fremont RE-1 School District property and Cañon City Area Recreation and Park District property with written permission from the property owner. Food carts or trucks may also locate in the right-of-way adjacent to Fremont RE-1 School District property, Cañon City Area Recreation and Park District property and City park property. No permit is required for a private, catered event occurring on private property (private parties, reunions, weddings and the like) or for a mobile vendor pursuant to Subsection B below.
17. In City parks and plazas, food carts or trucks may be allowed. A separate park permit application is required and may be date and time specific.
18. All permit requests, including locations in City parks and/or plazas, shall be processed by the City Planning Department. The City Administrator shall have the discretion to impose such other requirements and restrictions as are deemed appropriate and which are intended to provide for the health, safety, comfort and convenience of the City and its inhabitants.
- B. Mobile food trucks, food carts and other mobile vendors that operate on a motor route and/or do not conduct business in any single location for longer than one (1) hour are required to be licensed to operate in the public right-of-way in accordance with the provisions of applicable law and are not subject to these permit requirements.
- C. These permit requirements do not apply to food carts or trucks that are 1) part of a City-permitted event, or 2) for a private, catered event occurring on private property (private parties, reunions, weddings and the like) in any zone district.
- D. A street closure permit may be required in order to locate on any City street or right-of-way where the provisions contained herein cannot be met.



City of Cañon City

TEMPORARY USE PERMIT APPLICATION

Food Carts And Trucks *(Stand Alone)*

Submit your complete application to the Planning & Zoning Division at City Hall

Period ending _____ 20__ (not to exceed one (1) year) Date: _____

Applicant: _____

Business Name (if any): _____

Address: _____

City, State, Zip: _____

Telephone: _____ Email: _____

SUBMIT THE FOLLOWING with this application *(incomplete applications will not be accepted):*

____ What are you selling? You may submit a photo also. _____

____ Copy of CDPHE license.

____ Copy of general liability insurance coverage.

____ \$50 Fee, or _____ \$25.00 annual renewal

____ Have you completed a sales tax application? _____

____ If you want to locate in a city park, please attach a completed park permit application.

____ If locating on private property, please include written authorization from the property owner.

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE

Sales/Use Tax Approval Initials & Date: _____

Parks Department Approval Initials & Date: _____

Planning & Zoning Approval Initials & Date: _____

Sample Certificate of Liability Insurance

COOPEHA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/28/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER REVIEW REQUIREMENTS WITH YOUR INSURANCE AGENT The owner or operator shall provide certificates evidencing the existence of general liability insurance coverage in amounts equal to or greater than the maximum amounts that may be recovered from a public entity under the Colorado Governmental Immunity Act, and naming the City as an additional insured.	CONTACT NAME: PHONE (A/C, No, Ext) FAX (A/C, No) EMAIL ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A:		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER E:														
INSURER F:														

CERTIFICATE NUMBER: 13783300

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR (INS)	SUBR (INS)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			5D97982	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			5E97982	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			5J97982	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROP/RETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Canon City 128 Main St. PO Box 1460 Canon City, CO 81215-1460	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Food Trucks at the “Market Parcel”

(refer to Vicinity Map below)

The following rules apply to the Market Parcel:

- The Market Parcel consists of the gravel area south of the city overflow parking lot for the Santa Fe Depot and west of the south entrance to the Arkansas River pedestrian bridge (see Vicinity Map).
- Food trucks may locate in the area described above up to 220 feet west of the bridge.
- Food trucks may not locate in any portion of the paved parking lot adjacent to the Market Parcel.

Please Follow These Safety Precautions:

- **Food trucks only** are allowed to locate on the Market Parcel. No towed vehicles allowed.
- Only forward movement (no backing), please.
- Please enter the Parcel from east to west (service windows will be facing north).
- Trucks should pull forward and park nose to tail allowing enough room to leave without having to back up.

Vicinity Map

