

RESOLUTION NO. 14, SERIES OF 2024

TITLE: RESTATING AND REVISING THE CITY'S CEMETERY REGULATIONS

WHEREAS, under Section 2.60.030 of the Cañon City Municipal Code, the City Council shall, from time to time by resolution, prescribe: charges and fees for cemetery services and other rules and regulations pertaining to the use of the City's cemeteries and the use, transfer and conveyance of grave spaces therein.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CAÑON CITY:

1. That the Council adopts the updated Cemetery Rules and Regulations
2. That the Council adopts the updated fee schedule based on a 25 % increase in the existing fees, except that fees for child and veteran items shall remain unchanged.

Dated this 16th day of September 2024.



Preston Troutman, Mayor



Cindy Foster Owens
Cindy Foster Owens, MMC, City Clerk

CITY OF CAÑON CITY

CEMETERY RULES AND REGULATIONS

I. APPLICABILITY

These rules shall apply to all cemeteries owned and operated by the City.

II. AUTHORITY OF CITY ADMINISTRATOR

The City Administrator or his designee shall have the authority to make decisions or rules not specifically covered in these regulations.

III. DEFINITIONS

1. "Adult space" - a standard 10' long space (for casket & vault over 48" in length).
2. "Burial space" - a location within a City cemetery providing the ability to inter human remains.
3. "Cemetery Foreman" - a person designated by Director of Parks to supervise the operation of municipal cemeteries and administer the rules, regulations and policies.
4. "Child space" - a 7' x 3' space (for casket & vault 48" and under in length).
5. "City" - the City of Canon City, a municipal Corporation, being the owner and administrator of Lakeside and Greenwood Cemeteries.
6. "Condition Spaces" – in sections where a regular burial cannot be reasonably accommodated due to environmental factors (*i.e.*, tree placement, roots, utilities, roadways, etc.) but that could accommodate an ash burial.
7. "Director of Parks" - the person appointed by the City Administrator to oversee cemetery operations.
8. "Double depth burial" - two interments in one grave space.
9. "Family member" - for all purposes under these regulations shall mean a grandparent, parent, spouse, child or grandchild of a person who is the owner or legal holder of a Deed, Certificate of Ownership or Right of Interment Certificate granted or issued by the City. A family member may be given or acquire a right to be buried in the grave space of another family member who is named in the Deed, Certificate of Ownership or the Right of Interment Certificate granted or issued with respect to the grave space in question if such other family member gives written permission, on a form to be provided by the City Clerk's Office, for such burial to occur. In the absence of such written permission, any person claiming a right to use or to designate the use of a grave space must obtain and present to the City Clerk a decree or other lawful order entered by a court of competent jurisdiction in a probate or other legal proceeding, wherein the ownership or right to use or to designate

the use of the grave space in question was at issue and determined by the court or someone empowered by the court or by statute to make such determination. As an alternative to the presentation of such decree or court order, the City Clerk is hereby authorized to request, receive and rely upon other forms of documentation establishing, to the reasonable satisfaction of the City Clerk, the claimant's right to use or designate the use of such grave space.

10. "Funeral Escort" - escort services provided by the Canon City Police Department for funeral processions.
11. "Installment Plan" - payment for purchase of a grave space or spaces (adult, child, or cremains) over a 6-month period and paid for in monthly installments until paid in full.
12. "Memorial Wall" - that upright structure constructed on the cemetery grounds containing niches for interment of two ash burials per niche.
13. "Non-perpetual Care" - areas of Lakeside and Greenwood Cemeteries which are not regularly irrigated. Non-perpetual care areas are maintained as needed.
14. "Owner", as used in these regulations, shall mean the person or persons in whose name or names a deed or certificate with respect to a specific grave space was granted or issued by a duly authorized official of the City. Status as an owner does not confer upon any person any rights greater than those set forth in such deed or certificate.
15. "Perpetual Care" - areas of Lakeside Cemetery which are irrigated and maintained regularly.
16. "Pre-need sales" - any space purchased 14 days in advance of actual use for burial and paid in-full before burial.
17. "Public Access" - public access to Lakeside or Greenwood Cemetery shall be from "sunrise to sunset" seven days a week. Public access between "sunset and sunrise" shall be considered "trespassing," unless approved by the Cemetery Foreman.
18. "Regular Operating Hours" - 7:00 AM to 3:30 PM Monday through Friday, exclusive of Saturdays, Sundays and Holidays, and designated closures.
19. "Single depth burial" - one interment in one grave space.
20. "Social Services Burial" - the burial of a social services recipient in a designated section of a City-owned cemetery or the burial of a social services recipient in a space pre-owned by the social services recipient.
21. "Standard Burial" - the interment of one vault and casket.
22. "Unoccupied Space" - burial space(s) which do not contain interred human remains and space(s) which do not have any type of structure or monument placements.

23. "Veteran" - a person honorably discharged from one of the branches of the armed forces of the United States or one who, at the time of his death, was a member of the armed forces of the United States.

IV. CEMETERY SECTIONS

1. General Public Sections.
 - a. Sections A through V, 6 through 52 may have upright monuments.
 - b. Sections 16b and K are restricted to flat monuments.
2. Veterans Sections.
 - a. Sections 16, 16A, 16B, K, and 49 are reserved for Veterans, spouses or dependent children.
 - b. All grave spaces shall be double depth and limited to two (2) interments per space.
 - c. A veteran and spouse or dependent child that wishes to be buried in same space must install one double depth, double capacity concrete vault or two (2) single concrete vaults at the time of the first burial. This subsection shall not apply to second burials in a combination vault/casket which meets all vault specifications if such vault/casket was sold in a pre-need plan on or before May 2, 1994. Proof of sale and the date thereof, must be provided to the City and deemed adequate by the City.
 - d. Monuments.
 - i. Upright monuments are permitted in Section 16, 16A, and 49 only.
 - ii. Flat monuments are permitted in Sections 16B only. This subsection shall not apply to the two flat US Government bronze markers per agreement with the Fremont County Veterans Council permitted in Section K.
 - iii. The base stone of any privately placed monument may not exceed 42 inches on any 4-foot wide Veterans space.
- e. Ash Burials.
 - i. Designated parts of 16B and K.

V. BURIALS, BURIAL VAULTS ASH BURIALS, MONUMENTS, MAUSOLEUMS, AND COLUMBARIUMS

1. Burials.
 - a. No burials of any deceased person shall be permitted until:

- i. A burial permit has been delivered to the City containing all the information required by Statutes of the State of Colorado.
 - ii. All fees associated with the burial space and burial services have been paid in full prior to burial.
 - iii. The original Right of Interment Certificate has been presented to the City.
- b. A minimum 24 hours advance notice from the mortuary is required for all burials. The notice period does not include Saturdays, Sundays, or Holidays.
- c. No funeral, graveside service, or interment may be scheduled for the following:
 - i. Holidays observed by the City;
 - ii. Sundays; and
 - iii. Any Saturday which is part of an extended holiday weekend observed by the City involving a Friday or Monday closure of most City facilities.
- d. No funeral may be scheduled later than 3:00 pm on weekdays or 11:00 am on Saturdays.
- e. Subject to the restriction of Subsection (c)(iii) above, Saturday burials are allowed between the hours of 8:00 am and 12:00 pm. Prior to any Saturday burial, a special arrangement fee must be paid.
- f. All funeral or graveside services must conclude by 3:30 pm on weekdays and 12:00 pm on Saturdays. All participants in the funeral must vacate the burial area at or before these times to allow the cemetery staff to complete the interment. Failure to timely vacate the area may result in a late charge of \$300.00 being assessed to the individual requesting the funeral.
- g. Only human remains may be interred in the City cemeteries.

2. Burial Vaults.

- a. Caskets longer than 3 feet require the use of a burial vault in perpetual care sections.
- b. The following manufacturing specifications apply:
 - i. All vaults shall not exceed two component parts.
 - ii. All materials used in the construction of burial vaults shall be resistant against decomposition and corrosion. Burial vaults must be constructed according to the current standard commercial reinforced concrete, thermoplastic/thermosetting materials, reinforced fiberglass, or 12-gauge steel.

- iii. The date of manufacture and model number shall be inscribed on each burial vault delivered to the cemetery.
 - iv. Any change in materials or construction methods of a vault previously approved by the City shall require a re-testing and submittal of appropriate test results prior to usage of any such vault in City cemeteries.
- c. The following performance specifications apply:
 - i. Burial vaults must be designed for maximum burial depth (7 feet) from the bottom of the burial vault with a minimum social cover of 18 inches.
 - ii. The burial vault must be structurally strong enough to withstand an axle load of 5.0 metric tons (11,000) pounds after burial and provide ease of installation.
 - iii. Vaults shall perform in a manner which will not allow casket or contents to be damaged or crushed under normal and customary maintenance operations in a cemetery.
- d. Burial vaults must be pre-approved by the City and subject to a functional test at the contractor's expense, at the discretion of the City Engineer or his designee, to ensure that the burial vault, as furnished, will be capable of supporting the required load. The test shall consist of one of the following:
 - i. Unconfined loading: The burial vault will be placed on a flat surface with no support against the sides. The entire top of the vault will then be subjected to a simulated uniform load of 300 pounds per square foot with the area computed by multiplying the greatest length by the width of the unit. Upon loading, the unit will attain no more than 1/2 inch of vertical or horizontal deflection. Upon removal of the load, the burial vault will sustain no more than 1/4 inch residual deflection. "Unconfined loading testing" shall be done in a laboratory and the vault vendor shall provide written test results which clearly indicate vault will perform as specified.
 - ii. Confined loading: The burial vault shall be placed on a flat surface above or below ground and covered with a granular soil material. The soil will be compacted thoroughly around and on top of the vault to a minimum thickness of 18 inches. A wheeled tractor or truck with an axle load of 5.0 metric tons (11,000 pounds) will be passed over the covered vault a minimum of 20 times in repetition. The vault must not show any signs of material deformity, overstress or cracking after uncovering. The City may require the "Confined loading test" to be performed on site by the vault vendor or by City staff at the discretion of the City. Each separate vault test, whether successful or unsuccessful, will cost the vault vendor \$500.00 if performed by City staff on-site. Such fee shall be paid in advance of the test. The City is not responsible for the cost of damage to or destruction of any vault tested on-site.

- e. Certification of Testing and Approval:
 - i. The burial vault vendor shall submit to the City Public Works Director or his designee a "Certification of Compliance," which shall include design drawings, type of materials used, material specifications, methods of construction, testing procedure used and an analysis of all characteristics of materials specified and applicable reference specifications.
 - ii. The City shall require a sample production model of the burial vault proposed to be used in City cemeteries for its inspection before approval is granted.
 - iii. The City reserves the right to verify the correctness of such Certificates of Compliance and to reject any (approved or unapproved) burial vault subsequent to "certification" not meeting performance specifications or visual inspection for damage or poor workmanship at the time of delivery to the cemetery.

3. Ash Burials.

- a. Standard Burial Spaces:
 - i. A maximum of six (6) ash burials are permitted in a regular, single-depth standard burial space with no standard interment.
 - ii. A maximum of one (1) ash burial is permitted on top of an existing single depth standard burial. Such ash burial may only be a burial of the remains of a "family member" as defined above. Written permission for such ash burial must have been given by the owner of the grave space or by a person having authorization to determine how such space may be used.
 - iii. Following an ash burial, no standard interment is permitted except where appropriate documents to authorize the disinterment of the ash burial to allow a regular burial to be immediately followed by the re-interment of the ashes originally buried in the space.
- b. Ash Burial Spaces:
 - i. A maximum of four (4) ash burials are permitted in an ash only burial space. This subsection shall not apply to any ash burial space inside the Veterans section.
- c. Veterans Section:
 - i. A maximum of two (2) ash burials are permitted.
- d. Memorial Wall Niches:

- i. A maximum of two (2) ash burials are permitted in each niche in a Memorial Wall.
- e. Condition Spaces:
 - i. Location, use, and number of ash burials allowed in each conditioned space is dictated by the environmental factor and will be at the sole discretion of the City. Such conditions must be clearly identified on the Right of Interment Certificate issued to purchaser.

4. Monuments.

- a. Only one (1) monument is allowed per grave space.
- b. Flat monuments are not allowed to be set on top of the actual interment space or to encroach upon adjoining grave spaces that are not commonly owned.
- c. All monuments and foundations when installed must remain within the width dimensions of the grave space.
- d. The base stone or concrete foundation of a monument must not exceed 18 inches in width, headstones and monuments must not exceed 12 inches in width and be no more than 5 feet in height.
- e. A margin of three (3) inches of concrete or stone foundation is required around each edge of any headstone or monument. All foundations must be flush with the turf.
- f. Wood or plastic monuments are prohibited.
- g. Persons or monument suppliers are required to contact the Cemetery Office to confirm grave size and monument sizing limitations before a foundation order is processed or before a vendor-produced foundation is installed.
- h. All monument deliveries to the cemetery must be reported to the City before they are placed on cemetery grounds.
- i. No foundation or monument may be placed on any space or grave until the total purchase price of the space(s) and all other applicable fees owing to the City are paid in full. Foundation orders will be accepted only after purchase price of the space(s) and all appropriate fees are paid in full. Application must be on forms available at cemetery office.
- j. All monuments shall be kept at the head of the grave(s) in a straight line.
- k. Monuments or foundations that are placed without the knowledge or approval of the City may be removed by the City.

1. Monuments may not be removed without removal of the foundation and all removals shall have prior approval of the City.
 - m. Concrete foundation specifications shall be in accord with the City's applicable building code.
 - n. All lettering on the Memorial Wall will be standard white 1" Roman lettering and must be approved by the cemetery prior to such lettering being authorized. Standard language shall include only the deceased's name, date of birth and date of death.
5. Mausoleums or Columbariums.
 - a. A "family" mausoleum or columbarium may be constructed in approved sections of Lakeside Cemetery upon a minimum of a four-lot block (hereinafter the "plot").
 - b. Such mausoleum or columbarium shall be centered upon the plot within the setback requirements of the City.
 - c. Plans and specifications for such mausoleum or columbarium shall be submitted to the City's Building Official or his designee for his prior approval.
 - d. Any such mausoleum or columbarium shall be constructed of approved quality-grade granite upon a concrete foundation.

VI. DECORATIONS

1. Planting, Shrubs, and Flowers.
 - a. The City shall approve the type of planting and designate the locations of any permanent or perennial plantings.
 - b. No plantings may take place on or above any grave space, nor immediately in front of or behind a grave marker.
 - c. No shrub with a growth habit higher than 3 feet when fully grown may be planted within 5 feet of any grave marker.
 - d. Planting of trees is expressly prohibited.
 - e. Plantings which block designated roads, alleys, utilities, or vision are prohibited.
 - f. The City may remove any and all trees, shrubs, flowers, or other objects planted or placed in Lakeside Cemetery contrary to the above provisions.
2. Decorations, Funeral Designs, and Floral Pieces.
 - a. The City shall cause to remove all decorations, funeral designs, and floral pieces which have become unsightly or interfere with the maintenance of a City cemetery.

3. Vases, Jars, and other Floral Containers.
 - a. All persons leaving vases, jars, and other floral containers must remove the items they wish to save within 10 days after Memorial Day, Christmas and other holidays. All items not picked up within the specified time will be removed and become property of the City.
4. Temporary Markers or Stakes.
 - a. Temporary markers or stakes may be removed by the City for the purpose of maintenance.
 - b. Veterans' stakes may be installed for two (2) weeks during Memorial Day and Veterans Day—or any other applicable day—in Sections 16, 16A, 16B, K, and 49, if labor is provided by voluntary organizations coordinated by the Veterans Council.
5. Prohibited Items. None of the following may be erected in any City cemetery without prior written permission of the City:
 - a. Tombs;
 - b. Fences;
 - c. Walls;
 - d. Mounds;
 - e. Crosses;
 - f. Emblems;
 - g. Markers;
 - h. Benches; or
 - i. Seats;
6. Glass bottles, alcoholic beverage containers and food items are prohibited within cemetery property.

V. RIGHT OF INTERMENT CERTIFICATES, TRANSFERS, ASSIGNMENTS, REPURCHASES, AND ABANDONMENT

1. Right of Interment Certificate ("ROIC").
 - a. Only upon payment in full of the purchase price for a burial space, the City shall issue a ROIC to the purchaser.

- b. ROICs are available in the City Clerk's Office or at Lakeside Cemetery.
- c. All sales of graves or other special arrangements are to be made during regular working hours or an additional fee will be charged at prevailing labor rates.

2. Pre-Need Space Purchases.

- a. Grave space(s) may be purchased by signing a payment contract and paying a \$100.00 non-refundable deposit per space reserved. At any time during the installment period, if the monthly payments are not made, the purchaser's rights with respect to the space(s) will terminate. Notice of default of payment shall be made in writing to the purchaser at the last known address of record. The purchasing party shall be given thirty (30) days to bring the account current, including payment of a late payment fee of 1.5% of the unpaid outstanding balance or \$25 per month for every month in arrears, whichever is greater. If the purchaser's rights are terminated, the deposit and all additional sums paid prior to default shall be forfeited and the space(s) covered by the contract will be put on the market for resale to the public.
- b. All fees must be paid in full before interments are made in the space(s) or monuments are placed on the space(s).

3. Transfers.

- a. A transfer or attempt to transfer any interest with respect to any burial space or lot in any City cemetery is only valid if the City consents in writing to such transfer and such transfer complies with this Section.
- b. A request for transfer of ownership of a burial space shall be made in writing on a form provided by the City. Such request shall:
 - i. Identify the current owner of the burial space to be transferred (the "transferor");
 - ii. Describe the burial space to be transferred;
 - iii. Identify by name and address the person to whom the burial space is to be transferred (the "transferee");
 - iv. Contain a statement that the transferor irrevocably transfers to the transferee of all his right, title, and interest in the burial space to be transferred; and
 - v. Be properly executed by the transferor and acknowledged by either the City clerk or a notary public. The City Clerk shall not acknowledge any signature that is not made in his or her presence.
- c. The City Clerk shall not accept a request unless all the required documents are submitted and the transfer fee is paid.

- d. If the person submitting the request holds a Certificate of Ownership or ROIC issued for the burial space to be transferred, such Certificate must be surrendered at the time the request is submitted to the City Clerk. The City Clerk shall cancel such ROIC at the same time of issuing a new ROIC is used to the transferee.
- e. If the person submitting the request holds a deed for the burial space to be transferred, such deed must be surrendered at the time the request is submitted to the City Clerk. If such deed had previously been recorded, the owner of the burial space must execute a general warranty deed to the City conveying such space. The owner must represent and warrant in said deed that they are the owner of the space and the space is free from liens and encumbrance. The City Clerk must record such deed prior to issuing a ROIC to the transferee. The cost of the recording, in addition to the transfer fee, shall be made by the person making the request.
- f. The transferee will receive, upon full compliance with this section, a ROIC regardless of the instrument submitted as basis of ownership. The transferor shall have no remaining right, title, or interest in the initial instrument.
- g. If, at the time a request is submitted, there is an outstanding portion of the purchase price due to the City for the space to be transferred, the City shall refuse to process such request until such indebtedness has been paid in full. No burial space with any indebtedness owing may be transferred.

4. Rights of Inheritance.

- a. In the absence of a specific disposition of a burial space in the owner's last will and testament, the burial space shall, upon death of the owner, descent according to the intestate rules of succession as described in the state statutes. It shall be the responsibility of the descendants to provide legal documentation of heirship to the City prior to, and as a condition of, transfer of any burial space.

5. Repurchase.

- a. The City may repurchase for resale certain contiguous burial spaces previously sold; however, may not repurchase single burial spaces.
- b. Any person wishing to repurchase continuous burial spaces must submit an application to the City Clerk on forms provided by the City.
- c. The repurchase price paid by the City must be the price originally paid for such spaces, as shown on City records.
- d. If the burial space to be repurchased by the City are represented by Certificates of Ownership, ROICs, or a deed, such instrument must be surrendered to the City Clerk. The owner of such instrument must also produce an assignment to the City of such owner's right, title, and interest under such instrument. Upon receipt of the instrument and assignment, the City Clerk must cancel such instrument and make the burial space available for resale.

- e. If the deed at issue has been recorded prior to the surrender thereof, the owner shall also issue a general warranty deed conveying to the City the owner's right, title, and interest into to the burial space and pay the cost of recording such deed.

6. Abandonment.

- a. The right of interment in any unoccupied burial space shall, upon abandonment, revert to the City.
- b. Failure to inter in any burial space after one hundred (100) years from the date of purchase shall create a presumption that the same has been abandoned; except that this presumption shall not apply when a letter of intent is filed by the owner or the owner's heirs or assigns stating that the owner intends to keep specified burial spaces vacant.
- c. Abandonment shall not be deemed complete until the owner or his or her heirs, if known to the City, shall be notified of the abandonment in writing, mailed to the owner's last known address or the heirs' addresses, if known, by the City Clerk. If the address of the owner or his or her heirs cannot be ascertained, then notice of such abandonment shall be given by publishing the same in a local newspaper once a week for five (5) weeks.
- d. If the owner or his or her heirs fails to inform the City of intention to retain the spaces within sixty (60) days after the date of the notice of abandonment was mailed or final publication of such notice, then abandonment shall become final and the City may thereafter sell, transfer, and convey the right to interment therein.

VI. THIRD-PARTY INSTALLATIONS, LICENSE, INSURANCE AND WARRANTY

1. Third-Party Installation of foundations, monuments, and vases.
 - a. Persons or vendors who request to make installation of foundations, monuments, pot ends or vases shall use the application forms provided by the City.
 - b. Said application form shall be filed for verification of ownership and findings that the purchase price of the space(s) and all other fees have been paid.
2. License and Insurance.
 - a. All persons or vendors who want to install foundations and/or monuments in any City-owned cemetery shall be licensed and insured.
 - b. Such persons and vendors shall obtain from the City's Building Official a license upon the payment of the fee prescribed for such license.
 - c. Liability and property damage insurance with combined single limit coverage shall be required by such person or vendor and satisfactory proof thereof shall be given to the City's Building Official.

3. Warranties.

- a. All vendors, persons or others who install foundations, monuments or vase bases shall warrant same against defects in workmanship or installation for a period of two years from date of installation.
- b. Persons and vendors shall indemnify and hold harmless the City and its employees from and against all claims and attorney's fees and other costs resulting directly or indirectly from the performance of such work or installation.

VII. FEES

1. Purchase Price of Spaces.

Non-irrigated, non-perpetual care areas	Adult Space	\$500.00	
	Child Space	\$275.00	
Irrigated, perpetual care areas of Lakeside Cemetery	General	Adult Space Single Depth	\$1,000.00
	Public	Adult Space Double Depth	\$1,625.00
	Section	Child Space*	\$400.00
		Ash Space*	\$750.00
	Veteran Space		\$350.00**
	Mausoleums	Cost of space plus setback requirement as determined by Cemetery Foreman in consultation with City's Building Official	

* In designated sections only.

** This fee is considered the perpetual care fee and the full amount of such fee shall be placed in perpetual care fund. Such fee shall be paid only once on each space.

2. Pre-Need Space Purchases.

- a. \$100.00 non-refundable deposit per space received.

3. Special Arrangement Fees.

Interment fees for Saturday burials, per grave	\$1,000.00
Tent, rain or shine	\$93.75
Funeral Escort	As set forth in Police Fee Policy*

* Funeral Escort fees must be pre-paid and arranged through direct contact with the Police Department.

4. Container Installation Fees.

Concrete or steel	\$375.00
Fiberglass Vault	\$125.00
Ash Vault	\$125.00

5. Installation of Monument Foundations, Monuments, and Other Fixtures.

Install or replace monument foundation per lineal inch	\$3.75 (minimum fee \$30.00)
Install, move, reset vase bases or pot ends each	\$93.75
Move, remove, or reset existing monument or foundation	\$187.50

6. Opening, Closing and Late Fees.

Adult single or double depth, one vault	\$937.50
Adult double depth, two vaults	\$1,000.00 first interment \$562.50 second interment
Small child or baby	\$450.00
Cremains	\$375.00 separate interment \$125.00 common vault/mausoleum

a. Opening and closing of graves shall be under the supervision of the Cemetery Foreman or his designee by City employees only.

7. Disinterment Fees.

Adult	\$3,750.00
Small child or baby	\$1,500.00
Cremains (with or without vault)	\$375.00

a. The total charge for disinterment if followed by re-interment in Lakeside Cemetery, will be cost of disinterment plus the charges of the new grave (or difference between graves), the open and close fee, container fee, and installation fee.

b. The Cemetery Foreman shall schedule all disinterments.

8. Locations and Inspections.

a. There shall be a \$125.00 fee for all locates, relocates (2nd calls), and final inspection fees for all 3rd party installation works involving foundations, monuments, vaults, mausoleums, and columbarium.

9. ROIC Transfers, Request for Copies of Documents, and Locates.

ROIC Transfer	\$125.00*
Request for copies of deeds, Certificates, ROIC, or field search/research	Based on Records/Info Request Policy

*full fee placed in perpetual care fund

10. Fremont County Department of Social Services ("FCDSS") approved burials.

- a. Social Service recipients who have been approved by the Fremont County Department of Social Services ("FCDSS") may only be interred in the following locations in City cemeteries:
 - i. In the Designated Social Services Section (when the recipient does not own a space for which full payment of purchase price has been made);
 - ii. Any space owned by recipient or owned by any member of the recipient's family; or
 - iii. The Veterans Section (if deceased is a veteran or spouse of veteran).
- b. Payment of fees prescribed by C.R.S. § 26-2-129, as amended, for FCDSS approved burials are considered final payment only for opening/closing and vault installation services. The fees shall be equal to 25% of the maximum allowed reimbursement as prescribed by the statute or \$375.00, whichever is greater.
 - i. Where the burial is in the Veterans Section, the payment of the fees shall also be considered final payment for the perpetual care fee.
 - ii. Where the burial is in a space previously owned, the fee for a cremains earth burial is \$200.00.
 - iii. Where additional funds made available by the state statute remain available after the payment of the above fees, and payment has been made in full to other non- City providers, the City may charge additional fees equal to either the full balance of the remaining funds or the amount as prescribed in the current fee section as proscribed by resolution or ordinance of the City Council.
 - iv. Cemetery charges for FCDSS approved burials may be adjusted as necessary to obtain maximum reimbursement from the Colorado Department of Social Services and FCDSS.
- c. If the FCDSS approved burial is made in a previously owned pace, the fee for a cremains earth burial will be \$200.00.